CITY OF MONTPELIER MONTPELIER, VERMONT

Agenda for City Council Meeting
Wednesday, March 14, 2012
7:00 P.M.

1) 12-067. Call to Order by the Mayor

2) 12-068. Opportunity for the Mayor, the new City Council Member, and the two Council Members re-elected, to be sworn in by the City Clerk.

3) 12-069. Election of President, Vice President and Parliamentarian of City Council

3) 12-069. Election of President, Vice President and Parliamentarian of City Council

8) 12-074. General Business and Appearances

10) 12-076. Setting of "approximate times" for the following agenda items.

11) 12-077. District Energy Update

   a) City Councilors received the Hallam-ICS Engineering Basis of Design Report on February 24th.

   b) According to Hallam estimates, the cost for the City's distribution system (not counting the State heat plant), including the Schools and most desirable piping, is $4,938.710. When added to expended or committed costs of $846,500, this total exceeds the $4.866 million available construction funds by about $920,000. There is a $4,803,336 alternative and a $4,569,789 option which use smaller pipes. School deductions are $1,258,164 for the High School and $728,011 for the elementary school (not counting the $475,276 in school conversion costs). Removing the schools brings the cost down but also reduces the amount of heat being used by the system and would require us to use less of the city's $2 Million bond.

c) Potential options include: 1) Secure another $920,000 (grant, private investor, reallocation of cost sharing with capacity adjustment with State or some other source); 2) Obtain commitments from additional users which cover the $920,000 and obtain financing somehow - either another bond vote or some other loan structure that is legal. This would involve, at the very least, the Council changing policy with regard to including private users for the initial investment; 3) Eliminate costs (such as one or both of the schools) and obtain commitments from private users to replace that heat use. This also would require the Council to change the private user policy but would not likely mean additional funding was needed; or 4) Terminate the project due to insufficient funds.

d) On March 9th, staff met with representatives of the State to review the budget issues and alternatives. Immediate timelines include the State's requirement to order boilers, the City's requirement to commit $580,000 of the CEDF grant, and the need to commence with final design if we proceed.

e) Recommendation: City Manager will present report with status of options. Take no action at this meeting. Do not proceed with final design authorization until at least March 28th.

8) <u>12-074. General Business and Appearances</u>

9) <u>12-075. Consideration of the Consent Agenda:</u>

a) Consideration of the Minutes from the February 22nd, 2012 City Council Meeting minutes.

b) Summary Budget Report by Department for General Fund and Detailed Budget Status Reports for General Fund, Water Fund, Sewer Fund, Cemetery Fund, Parks Fund, Parking Fund and Senior Center Fund for a seven-month period beginning July 1, 2011 and ending January 31, 2012.

c) Formally appoint Charlotte L. Hoyt as the City Treasurer, retroactive to (and effective on) March 6th, 2012. The elected Treasurer's three year term expired on March 6th. The charter now requires that the CityCouncil appoint the Treasurer.

d) Consideration of authorizing the City Manager to sign a 63-month lease with NorthEast Mailing Systems (NEMS) for a Neopost IS-440 Mailing Machine and Maintenance Services at the rate of $138.33 per month.

1) The City's current postage meter needs replacing, and the annual contract with NEMS is expiring in March 2012. After receiving proposals from the two providers of mailing systems - NEMS and Pitney Bowes, the City Clerk/Treasurer and Finance Director recommend leasing a new mailing machine from NEMS. Although the monthly cost for the NEMS lease is $5 more per month than the Pitney Bowes proposal, we find that NEMS provides superior service. Also, the Neopost mail machine has unlimited free postage resets and meets the Energy Star guidelines for energy efficiency.

2) The cost of the City's postage meter is allocated to the general, water and sewer funds and is included in their annual budgets.

e) Authorization for Public Works staff and the Montpelier Alive Director to submit a grant application (due March 26th) to VTrans for accessibility (ADA) improvements to be constructed within the Montpelier "designated downtown". The grant is entitled "Special Application for Accessibility Improvements Assistance" and is supported with funding through the VTrans Bicycle and Pedestrian Program. This is a grant for projects, and not grant funds. As such, VTrans will undertake all design, permitting & contracting through a state-wide construction project. This authorization is a procedural requirement of the application and will also serve as acknowledgement that the City will enter into a maintenance agreement with VTrans as a commitment that projects undertaken through the grant will be maintained by the applicant. The Downtown Development Board will review the applications and make the project award selections. Projects being considered are: sidewalks and ramp improvements at, and near, the Elm/Court/School Streets intersection and business accessibility projects in collaboration with property owners, assuming such projects are eligible under the terms of the grant. Actual details and final selection of the projects to be submitted for the grant have not yet been fully developed.

f) Consideration of authorizing the Public Works Department to purchase a new sewer "push" camera from Ferguson Waterworks of Colchester, Vermont in the amount of $9,472.46 to be used in performing sewer inspections on smaller diameter pipes.

g) Consideration of awarding a contract for Traffic Signal Pedestrian Systems Improvements: The Public Works Department mailed Requests for Cost Proposal invitations to the six known regional contractors qualified to perform traffic signal construction. Proposals were opened on Thursday, March 8, 2012. Two competitive unit price proposals were received. The project description and the available budget are explained in an accompanying award recommendation memorandum provided by the Public Works Department. The proposals based on estimated quantities are:

1) Signals RYG, Inc - Burlington, VT = $ 31,176.00

2) East Coast Signals - Deerfield, NH = 35,150.00

3) The Assistant Public Works Director recommends award of the construction contract to Signals RYG, Inc. in the amount of $31,176.00 and designation of the City Manager as the dulyauthorized agent to execute the contract documents and change orders if applicable.

h) Acting as the Liquor Control Commission, City Council Members may now consider the following permits:

1) Ratification of the issuance of a Special Event Permit to Vermont Spirits Distilling Company, d/b/a Vermont Spirits, for a "Vermont Grocer's Association Tasting" which was scheduled to be held on Tuesday, February 28th, from 4:00 to 6:00 P.M. at the State House Cafeteria.

2) Ratification of the issuance of Catering Permits to Vermont Hospitality Management, d/b/a New England Culinary Institute, for "Welcome Receptions/Dinners" scheduled to be held on Sunday, March 11th, and Wednesday, March 14th, 2012, from 6:00 to 8:00 P.M. at the National Life Guest House.

3) Ratification of the issuance of a Catering Permit to The Skinny Pancake for a "Green Drinks" Event (beer and wine) on Tuesday,

March 13th, from 6:00 to 8:00 P.M. in the City Center lobby area.

4) Annual renewal of Liquor Licenses (City Clerk will distribute list of applications at the meeting.)

5) Annual renewal of Tobacco Licenses (City Clerk will distribute the list of applications at the meeting.)

i) Payroll and Bills

11) 12-077. District Energy Update

4) 12-070. Re-adoption of City Council's Ethics Policy

5) 12-071. Re-adoption of City Council's Rules of Procedure

6) 12-072. Discuss process for updating Council's Goals/Priorities

7) 12-073. Committee Assignments

a) Included with these assignments is the request from the Central Vermont Solid Waste Management District for a City representative and alternate (attached).

12) 12-078. Council Reports

13) 12-079. Mayor's Report

14) 12-080. Report by the City Clerk-Treasurer

15) 12-081. Status Reports by the City Manager

16) 12-082. Agenda Reports by the City Manager

1) Berlin Water Negotiations Update

a) Council may request an Executive Session in accordance with Title I, V.S.A, §313, Executive Sessions, (a) (1) "Contracts, labor relations agreements with employees, arbitration, mediation, grievances, civil actions, or prosecutions by the state, where premature general public knowledge would clearly place the state, municipality or other public body, or person involved at a substantial disadvantage."

b) Recommendation: City Manager and committee will provide update on discussions and seek guidance from the Council about next steps.

Adjournment

APPLICATION GUIDELINES FOR THE 2012

Special Application for Accessibility Improvements Assistance

Vermont Downtown Program
Division for Community Planning and Revitalization
Department of Economic, Housing and Community Development
Agency of Commerce and Community Development
www.historicvermont.org

with support and funding provided by the Vermont Agency of Transportation Bicycle and Pedestrian Program

VERMONT
Agency of Transportation

Spring 2012

Application Guidelines for Accessibility Improvements Assistance *Spring 2012*

Key features of this special opportunity

- Projects, not grant funds, will be awarded to successful applicants
- Awards will be made in one round, with applications due March 26, 2012
- The VT Agency of Transportation (VTrans) will work with successful applicants to develop the engineering plans for the projects and will put them out to bid
- The Board and VTrans expects projects to be under construction within one year of the award
- Successful applicants will be required to certify that improvements are within existing town rights of way
- Successful applicants will be required to sign a maintenance agreement with VTrans that includes a commitment to snow removal in the winter

The Vermont Agency of Transportation (VTrans) has identified accessibility improvements of Vermont sidewalks as a priority within its Bicycle and Pedestrian Program. The intent of this program is to provide technical, contracting and financial assistance to aid municipalities in bringing pedestrian facilities in the public right of way into compliance with the Americans with Disabilities Act. Because of the concentration of pedestrian activity in Vermont's downtowns and the increased likelihood that downtown sidewalks will be used by pedestrians with disabilities, the program is initially being offered only to communities participating in The Vermont Designated Downtown program administered by the Department of Economic, Housing and Community Development.

This will not be a typical grant program where funds are provided to the municipality. VTrans does however have limited funds dedicated to these types of ADA projects, thus the burden will be on communities to identify first what ADA issues are in public rights of way in downtown and then prioritize them. Awards will be made on this basis.

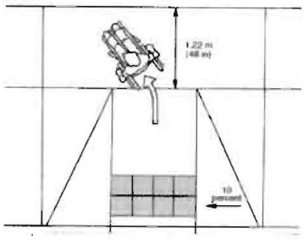
Once projects are selected, VTrans will develop project plans and put out to bid a statewide project that encompasses all selected municipalities. While there is an interface between public pedestrian facilities and businesses, this funding will <u>not</u> be available to make any improvements on private property. To the extent that sidewalk work can make access to businesses better, those types of improvements will be made.

The award of projects will be made at the April 2012 meeting of the Downtown Board. Once projects have been selected, it is anticipated that the design, permitting and bidding process will take approximately one year. Construction will most likely take place during the latter half of the 2013 construction season.

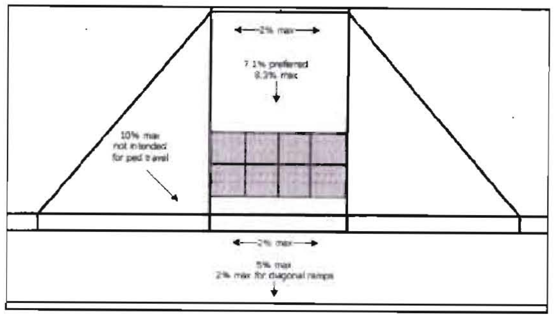
VTrans staff will be available to answer questions about the program at the February 2012 Downtown Networking meeting in Rutland. Questions may also be directed to Jon Kaplan, VTrans Bicycle and Pedestrian Program Manager at (802) 828-0059 or by email at jon.kaplan@state.vt.us.

Eligible projects must be within publicly-owned rights of way and are limited to one or more of the following:

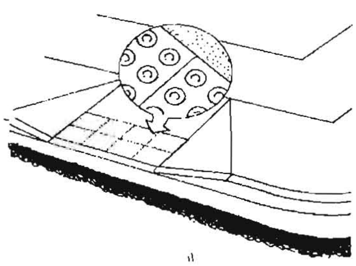
1. Curb ramps that are non-compliant with current standards (no curb ramp, excessive running slope, cross slope, inadequate landing at top of ramp or missing detectable warning surface)



Adequate landing at top of ramp



Correct ramp dimensions/slopes



Detectable warnings required

Correct way to provide ramp on narrow walks.

2. Modifying curb ramps to provide better wayfinding. Ramps can be modified to have returned curbs instead of flares if a green strip or other buffer is present between the curb and sidewalk.

Flares are not required where a green strip is present. Curbs provide better guidance to pedestrians who use a long cane for guidance.

3. Pedestrian pushbuttons that are not accessible (lack of locator tone, lack of crossing tone, button size too small, button is inaccessible from sidewalk)

Button too small

Button not accessible from sidewalk

Example of accessible pushbutton with raised arrow and large diameter button

4. Sidewalk segments that are non-compliant (narrower than 48 inches, excessive cross-slope, especially at driveways, vertical discontinuities greater than ½ inch, obstructions that restrict the width)

Vertical discontinuity

Constrained width

Driveway with steep cross-slope

5. Bus shelters that need accessibility improvements (accessible route to/from, proper landing area)

Bus shelter accessible from sidewalk

6. Median islands that are not accessible (non-complying ramps, no cut-throughs, no detectable warnings)

Median island/pedestrian refuge with cut-through but lacking detectable warnings

General Conditions for all Applicants:

- **The downtown development district must be designated prior to application**; the Board will not consider applications for this fund at the same meeting that Downtown Designation is requested.
- **Applicants must acknowledge that they will sign a maintenance agreement with VTrans (example attached.)**
- **Applicants will be required to certify that all proposed improvements are within existing rights of way or long-term (20 years or more) easements acquired by the municipality.**
- **Applicants will be required to work collaboratively with the design engineer under contract with VTrans.**
- **Although this project is being funded by VTrans, the 7/15/04 memo regarding conflicts of interest still applies.**

Application Requirements:

An original plus sixteen (16) copies of the application are required. The application must contain the following and it is strongly encouraged that applications contain these items numbered and referenced in the same order:

1. A **cover page**, with:
   - signatures of a majority of the legislative body, or municipal resolution or minutes showing the application has been authorized by the municipality;
   - name, title, address, e-mail and phone for primary contact person;
   - name and (if applicable) street address of the project.

2. A written **project description** including the following:
   - Brief summary of project that quantifies what improvements are necessary; e.g. number of curb ramps to be upgraded, lineal feet of sidewalk to be replaced, number and width of median islands to be retrofit, etc.

3. A **map of the designated downtown**, with the location of the improvements clearly marked on it.
4. **Photographs** of the sidewalk/pedestrian infrastructure features that are in need of upgrading, clearly labeled with address and description.

5. An **indication of priority** among the improvements being applied for. It is suggested that applicants group proposed improvements into high, medium and low priority categories. In the event that the demand for funds exceeds the funding available, these priorities will be used to select projects.

6. A written **response to the "Competitive Criteria** for Special Accessibility Improvements Assistance," included in these Guidelines.

7. A **signed copy of the conflict of interest Notice** and Waiver form included in these Guidelines, indicating whether the municipal members of the Downtown Development Board should score and vote on your application in situations where their own municipality has a competing application. They will in no case vote on an application from their own community.

Application Schedule

Applications Due	***March 26, 2012***
Board meeting Date	***April 23, 2012***

An original plus sixteen (16) copies* of the application *are required as specified above.

Selection Criteria

The Board will score projects using the Competitive Criteria included with these Guidelines. The primary criterion on which projects will be selected is the ease of implementing projects that are identified as accessibility needs in the community. Applicants are encouraged to apply for projects that are known problems with relatively straight forward solutions.

Applicants are encouraged to fully address each criterion in their response to Item 6 in the Application Requirements above, as funding decisions will be made based on this score. The Board may choose to award only from the top scoring pool of applications, and may not fund all eligible projects.

An original plus sixteen (16) copies of the application shall be submitted to:

Vermont Downtown Program
Department of Economic, Housing and Community Development
National Life Office Building, Drawer 20

Montpelier, VT 05620-0501
Phone: 800-622-4553 or 802-828-3211

Vermont Downtown Program Staff
Leanne Tingay Phone: 802-828-3220 email: leanne.tingay@state.vt.us

VTrans Bicycle and Pedestrian Program Staff
Jon Kaplan Phone: 802-828-0059 email: jon.kaplan@state.vt.us

Competitive Criteria for Special Accessibility Improvements Assistance

Statement of Purpose: The accessibility improvements to be funded by VTrans are intended to support local downtown revitalization efforts by preserving and enhancing historic downtown areas and making the pedestrian infrastructure accessible to individuals of all abilities.

The Board will use the following criteria when applications for competitive based financial benefits exceed the funds available:

(5 points) 1. Application quality – how clear is the project description, scope of work, and site plan?

(5 points) 2. Project effectiveness and impact - how well does the project address accessibility needs, as articulated in the Town's ADA Transition Plan, town plan, capital budget, downtown strategic plan, or other adopted documents? Will the project make a significant and long lasting impact on those deficiencies?

(5 points) 3. Ease of Implementation – Readiness of the project to begin construction, based on complexity of proposed improvements. Can the improvements be made with minimal disruption to existing utilities or other public infrastructure?

(1 point) 4. Private Investment – An extra point will be awarded for projects that include private investment. Examples would include property owners contributing funds for improvements that provide better accessibility from the sidewalk to their stores. Funds raised through taxes would not qualify.

MEMORANDUM

TO: Applicants to the Downtown Transportation Fund
DATE: July 15, 2004
SUBJECT: Board Conflicts of Interest

The Downtown Development Board is responsible for making award decisions under the Downtown Development Act, including the Downtown Transportation Fund. There are nine members who serve on the Board. They include six representatives from state agencies and, by statute, three members representing local government – two appointed by the Governor, and one appointed by the Vermont League of Cities and Towns. The participation of these municipal representatives has greatly strengthened the deliberations of the board, particularly because of their considerable hands-on experience with downtown revitalization.

The board members have established bylaws, in addition to the Governor's Executive Order, requiring that a board member must abstain from a vote on an application where there is either a direct conflict or appearance of conflict. All board members have been extremely forthright about these issues and on many occasions members have recused themselves from discussions and voting.

In an effort to minimize the times when a member might not vote on applications because of an appearance of conflict, the board has taken the following steps:

1. Members representing local government will not vote on applications that are from their own communities.

2. In the tabulation of scores for competitive rounds of applications, the lowest score will be discarded. If members do not score an application, the average will be calculated accordingly.

3. We have developed the attached Notice and Waiver form for you to indicate whether the Board's local government representatives may score your application, in meetings when that Board member's municipality has a competing application pending. This form should be included in the application package you submit for review.

We have worked hard to develop these strategies to ensure that all applicants will have full confidence in the fairness of the Downtown Development Board process. We hope we have succeeded.

Thank you all for the tremendous work you are doing in your communities. If you have any questions or concerns, please don't hesitate to call.

DOWNTOWN DEVELOPMENT BOARD
NOTICE AND WAIVER

1. NOTICE. In its appearance(s) before the Vermont Downtown Development Board ("Board"), the municipality seeking designation or incentives ("Applicant") understands the following:

(a) pursuant to statute, the 13 member Board includes three public members representative of local government, one of whom is designated by the Vermont League of Cities and Towns, and two of whom are appointed by the Governor;

(b) such public members described in subpart (a), above, may be municipal employees or may have some other connection to, or affiliation with, municipalities appearing before the Board;

(c) all public members who: (1) are employees of a municipality appearing before the Board, (2) have any other significant interest in the outcome of the business of such municipality before the Board, or (3) know of a significant interest of a member of his or her immediate family or household, or of a business associate, in the outcome of the business of such municipality before the Board, will recuse themselves from all scoring of, or voting directly concerning, applications from such municipality, but will vote on other applications pending at that Board meeting.

2. WAIVER. By checking the appropriate indication below and signing this form, Applicant indicates whether it agrees or disagrees that the above described processes and procedures are sufficient, in its judgment, to avoid both conflicts of interest and the appearance of conflicts of interest by any member of the Board, who may have a connection to, or affiliation with, a municipality that has submitted an application and who is present and voting during the particular meeting at which the Board is to consider such application.

APPLICANT

Please check one: ( ) APPROVAL OR ( ) DISAPPROVAL of the above policy.

By: ______________________

Title: ______________________

Municipality: ______________________

Date: ______________________

Example Maintenance Agreement with VT Agency of Transportation (VTrans)

MAINTENANCE AGREEMENT
BETWEEN
STATE OF VERMONT
AND
TOWN OF ***
FOR
ACCESSIBILITY IMPROVEMENT PROJECT

THIS AGREEMENT is made and entered into this ____ day of ___________________, 2011, by and between the State of Vermont, acting through its Agency of Transportation, with its principal office at National Life Building, One National Life Drive, Montpelier, Vermont 05633-5001 (the "STATE") and the Town of ***, with its principal office at ***, (the "MUNICIPALITY").

WITNESSETH:

WHEREAS, VTrans supports accessibility improvements through the implementation of construction projects on state and local roads; and

WHEREAS, STATE will identify opportunities for infrastructure improvements on class 2, 3 or 4 town highways in cooperating municipalities, including selected town highways of the MUNICIPALITY; and

WHEREAS, the STATE proposes to submit to the Federal Highway Administration, United States Department of Transportation, a federal-aid project known as Statewide STP SDWK (11), (the "Project"), which will provide certain improvements to Town Highway xx (Local Road), as shown on the plans for this Project which have been provided to the MUNICIPALITY, described as follows:

Located in the County of xx, Town of xx, on THxx (xx Road) in the town of xx, beginning xx designating the town line as mile marker 0.000 and extending easterly along xx Road for a distance of xx miles to the intersection of xx to conclude this segment of this project.

Work ("the Work") to be performed under this Project includes the following areas of work and other incidental items:

_____ - Replacement of curb ramps

_____ - modification of curb ramps

_____ - providing accessible pedestrian pushbuttons

_____ - constructing xx feet of new sidewalk

_____ - improving access to bus stops

_____ - reconstructing pedestrian refuge islands

and;

WHEREAS, the MUNICIPALITY desires the improvements described above; and

WHEREAS, following completion of the Project, the MUNICIPALITY shall be responsible for the maintenance of the infrastructure provided as part of the Project; and

WHEREAS, the MUNICIPALITY further desires that the STATE act, insofar as necessary, for the MUNICIPALITY in the preparation of plans and the construction of the Project;

NOW, THEREFORE, in consideration of the premises and the mutual agreements hereinafter set forth, the parties hereto agree as follows:

1. State/Municipal Cooperation. The Work will be done by contract under the supervision of the STATE or its duly authorized representative. The STATE and MUNICIPALITY will cooperate to advance the Project. The STATE will submit design plans to the MUNICIPALITY as the Project reaches the stage of Final Plans.

2. Use of Municipal Facilities. During the period of construction of the Project, the MUNICIPALITY will grant the STATE or the STATE's authorized representative the following:

a. Temporary entry onto the right-of-way of municipal highways in the Project area;

b. Use of municipal highways for trucking and hauling, as may be required; and

c. Authority to sign the Project construction site as necessary to provide information and warning to the public.

3. Allocation of State and Federal Funds to Project. All Project costs except those which are non-participating shall be paid with one hundred percent (100%) STATE and federal funds. For purposes of this Agreement:

a. "Participating project cost" means items which the STATE and the Federal Highway Administration find necessary to accomplish the purpose of the Project and for which they will participate in funding.

b. "Non-participating project cost" means items which the STATE and the Federal Highway Administration find unnecessary to accomplish the purpose of the Project, as well as items for which the STATE and the Federal Highway Administration were not responsible – *e.g.*, clean-up of pre-existing hazardous material contamination within the right-of-way of a town highway.

Determination of participation will be on the basis of the STATE's and the Federal Highway Administration's evaluation of items as they are presented.

4. Maintenance of Sidewalks, Pedestrian Signals, and Refuge Islands. All sidewalk and pedestrian signal work shown on the Project plans will be installed by the contractor and thereafter maintained in place by the MUNICIPALITY at no cost to the STATE, all in conformance with 23 V.S.A. Section 1025 and the latest edition of the Federal Highway Administration's Manual on Uniform Traffic Control Devices (MUTCD). Once constructed, no changes shall be made to the ssidewalk and/or pedestrian signals without the prior written approval of the STATE and the Federal Highway Administration. If the MUNICIPALITY, without the consent of the STATE, removes any sidewalk or pedestrian signal installed under the Project, other than for reasons of normal wear and tear, the MUNICIPALITY shall reimburse the STATE for the installed cost of the removed item.

5. Traffic Control; Detours. During construction of the Project, the STATE shall be responsible for the maintenance of traffic. If the Project route is closed to through traffic, the STATE will be responsible for selecting, signing, and maintaining a detour route at no cost to the MUNICIPALITY. This shall be accomplished in conformance with 23 V.S.A. Section 1025 and the latest edition of the Federal Highway Administration's Manual on Uniform Traffic Control Devices (MUTCD).

6. Project Plans; Conformance to Applicable State and Federal Laws, Regulations and Construction Standards. The Project will be constructed as the STATE, in cooperation with the Federal Highway Administration (FHWA), may determine, all as detailed in the Project plans. Construction of the Project will conform to applicable FHWA rules and regulations and to the applicable edition of the Vermont Agency of Transportation's Standard Specifications for Construction, as well as special provisions that may be included in the Project's proposal form and contract agreement.

7. Entire Agreement. This Agreement constitutes the entire agreement between the parties relating to the subject matter hereof, supersedes all prior oral or written negotiations, agreements, understandings and courses of dealing between the parties relating to the subject matter hereof and is subject to no understandings, conditions, or representations other than those expressly stated herein. This Agreement may only be modified or amended by a writing which states that it modifies or amends this Agreement and which is signed by both parties.

8. Section Headings. The section headings contained in this Agreement are for reference and convenience only and in no way define or limit the scope and contents of this Agreement or in any way affect its provisions.

9. Miscellaneous. This Agreement shall be binding upon and inure to the benefit of the parties and their respective successors and assigns.

10. Permits and Approvals; Compliance with Conditions. The MUNICIPALITY authorizes the STATE to apply for permits and approvals needed for the Project. The MUNICIPALITY further agrees to comply with permit and approval conditions. Unless otherwise agreed by the STATE and the MUNICIPALITY, the permits will be procured by the STATE.

STATE OF VERMONT
AGENCY OF TRANSPORTATION

By: ______________________________
Brian R. Searles/Susan M. Minter, Its
[Deputy] Secretary of Transportation and
Duly Authorized Agent

APPROVED AS TO FORM:

DATED: ____________________

____
ASSISTANT ATTORNEY GENERAL

TOWN OF XX

By: ______________________________

____

____

____

____

____
Signatures of Its Duly Authorized Agent(s)

CITY OF MONTPELIER
MONTPELIER, VERMONT

Addendum to Agenda for Regular City Council Meeting

March 14, 2012

Additional Item ...

12-079. Mayor's Report

a) Mayor Hollar has asked that this item be added: Discussion relating to the appropriate City of Montpelier role in the State of Vermont office development planning process and public deliberation.

b) A copy of the executive summary of the State's consultants report can be found at: http://www.drivehq.com/file/df.aspx/publish/admin-ftp/WTYB-Executive-Summary-and-Options.pdf%20Publish/WTYB-Executive-Summary-and-Options.pdf

c) Recommendation: Discussion.

City of Montpelier, Vermont

"The Smallest Capital City in the United States"

DATE: February 29, 2012

TO: Mayor and City Council Members

FROM: Sandra Gallup, Finance Director

SUBJECT: SUMMARY BUDGET REPORT BY DEPARMENT FOR GENERAL FUND AND DETAILED BUDGET STATUS REPORTS FOR GENERAL FUND, WATER FUND, SEWER FUND, CEMETERY FUND, PARKS FUND, PARKING FUND AND SENIOR CENTER FUND FOR A SEVENMONTH PERIOD BEGINNING JULY 1, 2011 AND ENDING JANUARY 31, 2012

Enclosed please find budget reports for the above reference funds. **For the General Fund, please note that 93% of revenues budgeted have been received (compared to 96% last fiscal year) and 62.5% of expenditures budgeted have been expensed for this time period (compared to 65% last year). This represents 58% of the budget year completed.**

GENERAL FUND NOTES:

<u>Revenue:</u>
Revenues that will exceed the budget amount for this fiscal year are PILOT funds, Ambulance and building permit fees. Revenues that are expected to be less than budgeted are interest revenue and property tax revenue. Property tax revenue may be down as much as $135,000 when the recent National life settlement is added to other grievance adjustments.

<u>Expenditures:</u>
Expenditures that will exceed the budget are legal fees, police salaries and clerk/treasurer salaries. The cost of energy (heating fuel, unleaded gas and diesel fuel) is running high but the mild winter temperatures may offset the higher prices. Expenditures that are expected to be less than budgeted are Fire/EMS salaries, DPW street salaries and interest expense (the Carr Lot bond has been delayed a year). Our winter-related expenditures are within the budget, so far. If substantial snow and ice storms occur in March, this will cause a financial challenge for this fiscal year.

WATER FUND: 79% of revenues budgeted have been received (compared to 75% last fiscal year) and 46% of expenditures budgeted have been expensed for this time period (compared to 50% last year). The year-to-date expenditures are $90,000 less than last year.

SEWER FUND: 83% of revenues budgeted have been received (compared to 78% last fiscal year) and 50.5% of expenditures budgeted have been expensed for this time period (compared to 48% last year). Repairs to the wastewater treatment facility due to the May flood event, are just about complete. Repairs in this fiscal year total will total $156,000 and the City's VLCT property insurance policy will cover most of these costs. The retirement of three wastewater treatment plant employees in 2011 will produce savings in salaries in this fiscal year.

These Budget Reports are scheduled for the City Council Consent Agenda for March 14 2012.

Sandy Pitonyak

To: L-Council
Subject: Applications for Catering Permits

... have been received from:

Vermont Hospitality Management, d/b/a New England Culinary Institute, for "Welcome Receptions/Dinners" scheduled to be held on Sunday, March 11th, and Wednesday, March 14th, from 6:00 to 8:00 P.M. at the National Life Guest House.

The Skinny Pancake, Inc., d/b/a The Skinny Pancake, for a Green Drinks Event (beer and wine) on Tuesday, March 13th, from 6:00 to 8:00 P.M. in the City Center lobby area.

From: Timothy Andrew Hooper
Sent: Thursday, March 08, 2012 12:06 PM
To: Sandy Pitonyak
Subject: Re: Applications for Catering Permits

Fine with me.

From: John Hollar [mailto:jhollar@drm.com]
Sent: Thursday, March 08, 2012 12:10 PM
To: William Fraser; Thierry Guerlain
Subject: RE: Applications for Catering Permits

I'm fine with it.

Does the law require that the council act on these? This seems like a function that shouldn't need council approval.

From: Tom Golonka [tomgolonka@comcast.net]
Sent: Thursday, March 08, 2012 12:53 PM
To: Sandy Pitonyak; L-Council
Subject: Re: Applications for Catering Permits

OK with me.
Tom

From: Angela Timpone [angelatimpone@gmail.com]
Sent: Thursday, March 08, 2012 1:09 PM
To: Sandy Pitonyak
Cc: L-Council
Subject: Re: Applications for Catering Permits

Fine with me.

From: Sarah Jarvis
Sent: Thursday, March 08, 2012 2:13 PM
To: Sandy Pitonyak
Cc: L-Council
Subject: Re: Applications for Catering Permits

I approve of all three.
~ Sarah

Request to Cater Malt and Vinous Beverages & Spirituous Liquors

Caterer's Permit Number 1488.005 catr 01

APPROVED DISAPPROVED
Date:

Reason: ______________________

____

(for department use only)

To: Board of Selectmen/Alderman at catered location and Vermont Liquor Control Board.

From: Licensee name: Vermont Hospitality Management

d/b/a: New England Culinary Institute

Street: 56 College Street Town/City: Montpelier

Contact name and phone number: Fawn Wells Maxfield 802-279-6317

Email or Fax # fawn.wells@neci.edu

BE SURE TO READ INSTRUCTIONS BELOW, BEFORE COMPLETING APPLICATION.

(Each catered affair must have a recommendation from the local Board of Selectman or Alderman acting in their capacity as local control commissioners and must have the approval of the State Liquor Control Board.)

Please answer the following questions:

1. Describe type of party to be catered: Welcome Reception / Dinner
2. Location of catered party (street, town or city; if no address, describe location): National Life Guest House 1 NL Drive
3. Date of catered party (not more than five days, unless specifically authorized: 3/11/12
4. Hours of operation: Beginning 6pm hrs. Ending 8pm hrs. No. of Persons 32

Signed: Emily Archand (caterer) Date: 3/6/12

We recommend: approval disapproved

If you recommend disapproval, please state reason(s): ______________________

[signature] Montpelier 3/8/2012

Town/City Clerk's signature Of CATERED location. Town/City Date

Fax Number or email address: 223-9523

SUBMIT AT LEAST 5 DAYS PRIOR TO DATE OF FUNCTION

Submit to Town/City Clerk for recommendation.

Town/City Clerk will email, fax or mail to Vermont Liquor Control Board, 13 Green Mountain Drive, Montpelier, VT 05602 email address: { HYPERLINK "mailto:DLC-Licensing@state.vt.us" } Fax number is 802-828-1031

LIQUOR CONTROL BOARD'S PROCEDURAL REQUIREMENTS FOR CATERER'S PERMIT HOLDERS:

1. All liquor control laws and regulations that apply to 1st and 3rd class licenses also apply to caterer's permits.
2. Before a catered event is approved in any open area, the following requirements must be fulfilled:
   a) A defined area, for serving and consumption of alcohol beverages, designated with physical barriers.
   b) Separate toilet and lavatory facilities available for both men and women.

Request to Cater Malt and Vinous Beverages & Spirituous Liquors

Caterer's Permit Number 1488.005 catr 01

APPROVED	DISAPPROVED Date:
Reason:	
(for department use only)	

To: Board of Selectmen/Alderman at catered location and Vermont Liquor Control Board.

From: Licensee name: Vermont Hospitality Management

d/b/a: New England Culinary Institute

Street: 56 College Street Town/City: Montpelier

Contact name and phone number: Fawn Wells Maxfield 802-279-6317

Email or Fax # fawn.wells@neci.edu

BE SURE TO READ INSTRUCTIONS BELOW, BEFORE COMPLETING APPLICATION.

(Each catered affair must have a recommendation from the local Board of Selectman or Alderman acting in their capacity as local control commissioners and must have the approval of the State Liquor Control Board.)

Please answer the following questions:

1. Describe type of party to be catered: Welcome Reception / Dinner
2. Location of catered party (street, town or city; if no address, describe location): National Life Guest House, 1 NL Drive
3. Date of catered party (not more than five days, unless specifically authorized: 3/14/12
4. Hours of operation: Beginning 6pm hrs. Ending 8pm hrs. No. of Persons 15

Signed: Emily Menard (caterer) Date: 3/6/12

We recommend: approval disapproved

If you recommend disapproval, please state reason(s):

Glwda Montpelier VT 3/8/2012

Town/City Clerk's signature Of CATERED location. Town/City Date

Fax Number or email address: 223-7523

SUBMIT AT LEAST 5 DAYS PRIOR TO DATE OF FUNCTION

Submit to Town/City Clerk for recommendation.
Town/City Clerk will email, fax or mail to Vermont Liquor Control Board, 13 Green Mountain Drive, Montpelier, VT 05602 email address: { HYPERLINK "mailto:DLC-Licensing@state.vt.us" } Fax number is 802-828-1031

LIQUOR CONTROL BOARD'S PROCEDURAL REQUIREMENTS FOR CATERER'S PERMIT HOLDERS:

1. All liquor control laws and regulations that apply to 1st and 3rd class licenses also apply to caterer's permits.
2. Before a catered event is approved in any open area, the following requirements must be fulfilled:
   a) A defined area, for serving and consumption of alcohol beverages, designated with physical barriers.
   b) Separate toilet and lavatory facilities available for both men and women.

Request to Cater Malt and Vinous Beverages & Spirituous Liquors

Caterer's Permit Number 6316-001-Catr-01

APPROVED	DISAPPROVED Date:
Reason:	
(for department use only)	

To: Board of Selectmen/Alderman at catered location and Vermont Liquor Control Board.

From: Licensee name: The Skinny Pancake, Inc.

d/b/a: The Skinny Pancake

Street: 60 Lake St. Town/City: Burlington

Contact name and phone number: Kelly Coons (802) 999-3873

Email or Fax # kelly@skinnypancake.com

BE SURE TO READ INSTRUCTIONS BELOW, BEFORE COMPLETING APPLICATION.

(Each catered affair must have a recommendation from the local Board of Selectman or Alderman acting in their capacity as local control commissioners and must have the approval of the State Liquor Control Board.)

Please answer the following questions:

1. Describe type of party to be catered: Green Drinks
   Type of alcohol: beer wine
2. Location of catered party (street, town or city; if no address, describe location): City Center - 89 Main St. Montpelier, VT 05601
3. Date of catered party (not more than five days, unless specifically authorized:
4. Hours of operation: Beginning 6pm hrs. Ending 8pm hrs. No. of Persons 75

Signed: Kelly Coons (caterer) Date: ~~12/11/11~~ 3/13/12

We recommend: approval disapproved

If you recommend disapproval, please state reason(s):

[signature] Montpelier 3/8/12

Town/City Clerk's signature Of CATERED location. Town/City Date

Fax Number or email address: 223-9523

SUBMIT AT LEAST 5 DAYS PRIOR TO DATE OF FUNCTION

Submit to Town/City Clerk for recommendation.

Town/City Clerk will email, fax or mail to Vermont Liquor Control Board, 13 Green Mountain Drive, Montpelier, VT 05602 email address: { HYPERLINK "mailto:DLC-Licensing@state.vt.us" } Fax number is 802-828-1031

LIQUOR CONTROL BOARD'S PROCEDURAL REQUIREMENTS FOR CATERER'S PERMIT HOLDERS:

1. All liquor control laws and regulations that apply to 1st and 3rd class licenses also apply to caterer's permits.
2. Before a catered event is approved in any open area, the following requirements must be fulfilled:
   a) A defined area, for serving and consumption of alcohol beverages, designated with physical barriers.
   b) Separate toilet and lavatory facilities available for both men and women.

COMMITTEES WITH COUNCIL/STAFF REPRESENTATIVES
(As of March 2008, 2007, 2006, 2009, 2010, 2011)

MATRIX Ad hoc Committee (Management Analysis)	Sarah Jarvis Andy Hooper Alan H. Weiss	Bill Fraser, City Manager
Americans with Disabilities (ADA)	Angela Timpone	Bill Fraser, City Manager Tom McArdle, Adm. Ass't. to DPW Director
Building Code Appeals Committee	Alan Weiss Tom Golonka (advertised for 3rd in May, 2011 … no response)	Bob Gowans, Fire Chief Bill Fraser, City Manager
Capitol Complex Committee	No Council Rep	Paul Carnahan
Capital Projects Committee	Sarah Jarvis Andy Hooper Angela Timpone	Todd Law, DPW Director Tom McArdle, DPW Assistant Director Sandy Gallup, Finance Director Bill Fraser, City Manager Planning Commission Rep
Central Vermont Core Communities Regional Public Services Committee	Tom Golonka Alan Weiss	3 Representatives from each Community Bill Fraser, City Manager
CVRPC	Nancy Sherman, Alt.	Dave Borgendale, Vice Chair, PC (moving?)
CVRPC/TAC	Nancy Sherman	Bev Hill, Assistant City Manager, Alt.
Central Vermont Solid Waste	Andy Hooper, Alt.	Mia Moore
Citizen Advisory Board for Community Justice Center	Sarah Jarvis	Yvonne Byrd, CJC Director
District Heating Committee	Alan Weiss	Gwen Hallsmith, Planning Director
EC Fiber	John Bloch	(Appointed 2/22/12)
GMTA/CCTA Advisory Board	No Council Rep	Harold Garabedian
Housing Task Force	Angela Timpone	Garth Genge, CD Specialist Gwen Hallsmith, Planning Director
Kellogg-Hubbard Library Board Rep	Nancy Sherman * (as of 12-7-2011)	Suzanne Hechmer
Montpelier Alive Board	Sarah Jarvis	
Design Committee	Mary Hooper	
Economic Development	Sarah Jarvis	John Hollar (Community Member)
MBA	Mary Hooper	
Montpelier Senior Center Advisory Board	No Council Rep	Beverlee Pembroke Hill, Ass't. City Mgr.
Montpelier Senior Services Coordinating Committee	Sarah Jarvis	Garth Genge, CD Specialist Beverlee Pembroke Hill, Ass't. City Mgr.
Regional Bike Path Committee	Alan H. Weiss	Bev Hill, Assistant City Manager
Water Rate Study Committee	Tom Golonka Andy Hooper Sarah Jarvis	Sandy Gallup, Finance Director Todd Law, DPW Director Bill Fraser, City Manager
T.W. Wood Art Gallery Board	Mary S. Hooper	--------

* Tom will remain on the Library's Finance Committee

ETHICS POLICY
City of Montpelier Vermont
Adopted by City Council on February 10, 1999
Passed after two public hearings on April 21, 1999
Re-affirmed by new Council on March 8, 2000

Whereas the residents of Montpelier deserve the finest municipal government possible and;

Whereas the Montpelier City Council desires to maintain the public trust by conducting all municipal operations in the most ethical and fair manner possible and;

Whereas the Montpelier City Council appoints many various boards, commissions and committees as well as the City Manager, and;

Whereas the Montpelier City Council recognizes that conflicts of interest will occasionally arise in the course of the conduct of municipal affairs, and;

Whereas the Montpelier City Council desires to provide ethical guidelines and standards for all branches of city government;

Now be it resolved that the Mayor and City Council of the City of Montpelier, Vermont for the purpose of promoting public accountability and trust hereby adopt the following policy concerning ethical conduct and conflicts of interest for itself and for all subordinate boards, commissions, agencies, committees and employees:

I - Recusal from Official Action

A. A public officer shall not take any official action if he or she has a conflict of interest in a matter that could result in the officer receiving direct or indirect financial benefit.

B. In matters involving a conflict of interest other than those previously set forth above, a public officer shall not take any official action on any matter in which he or she has a conflict or interest. A public officer shall not take any action on any matter in which he or she has an appearance of a conflict of interest unless in his or her own estimation, he or she is able to do so fairly, objectively and in the public interest in spite of the appearance of conflict of interest.

C. It is recognized that Montpelier may have a large number of Vermont State Employees as members of local public agencies. These individuals may generally participate in matters involving state government but should consider recusal or disclosure when matters involve their specific work responsibilities or employment unit.

D. Public officers shall not offer their individual professional services to applicants after an application is filed.

II - Disclosure

A. A public officer who has reason to believe that he or she has a conflict of interest shall recuse themselves. A public officer who has reason to believe they have an appearance of a conflict of interest but believes he or she is able to act fairly, objectively and in the public interest in spite of the appearance of conflict of interest shall, prior to taking any official action on the matter involving the conflict, disclose to other board members during an official public meeting of the board the nature of the potential appearance of conflict of interest, the action required by the board and the reason why the official believes he or she is able to take such action fairly, objectively and in the public interest in spite of the potential appearance of conflict.

B. In the event a public officer personally (or through any member of the household, business associate, employer or employee) represents, appears for or negotiates in a private capacity on behalf of any person or organization in any cause, proceeding, application or other matter pending before the public body in which the officer holds office, the public officer shall disclose his/her relationship to that public body. In such cases, the officer shall not sit with the remaining members of the public body nor be included in any deliberations other than to the extent that all applicants/members of the public are included.

C. If a public officer does not voluntarily withdraw from official action on any matter in which that public officer has or may have a conflict of interest, another member of the same public body or any interested party to the matter being heard may request that the public body consider the issue of whether that member should recuse him/herself because of conflict of interest. Upon such request the members of the public body, excluding the member with the potential conflict, shall act on the following motion.≅Should _____ recuse him/herself because of a conflict of interest or an appearance of a conflict of interest?≅ If a majority of those voting vote in favor of the motion and if the member with the potential conflict does not recuse him/herself, the chair of the public body shall refer the action of the public body to the City Council.

D. Violations of this ethics regulation may be grounds for removal from public office, except if such removal is prohibited by law.

III - Emergency

A. The provisions of Section I shall not apply if the City Council has voted that an emergency exists and that actions of the public body or agency otherwise could not take place. In such cases, a public officer who has reason to believe he or she has a conflict of interest shall disclose such conflict as provided in Section II - A.

IV - Definitions

A. **AConflict of Interest≅** means a personal or pecuniary interest of a public officer or his or her relative (as defined in 12 VSA 61 (a) and 24 VSA 1203), member of the household, business associate, employer or employee, in the outcome of a cause, proceeding, application or any other matter pending before the public body in which he or she holds office or is employed. AConflict of Interest≅ does not arise in the case of votes or decisions on matters in which the public officer has a personal or pecuniary interest in the outcome no greater than that of other persons generally affected by the decision (such as adopting a bylaw or setting a tax rate) who are residents of Montpelier.

B. **AEmergency≅** means an imminent threat or peril to the public health, safety or welfare.

C. **APublic body≅** means the City Council of the City of Montpelier as defined in the City Charter and all other boards, councils, commissions or committees under the administrative control of the City Council.

D. **APublic Officer≅** means a member of the City Council and/or members of all other boards, councils, commissions or committees under the administrative control of the City Council elected or appointed to perform executive, administrative, legislative or quasi-judicial functions as a member of or for a public body.

E. **AOfficial Action≅** means engaging in a vote, entering into a contract, authorizing the issuance of a permit, deliberating in connection with or rendering a written or recorded decision, conducting a criminal or disciplinary investigation, or taking any formal action in a quasi-judicial capacity in the course of a public officer=s performance of the duties and responsibilities of his or her office.

Montpelier City Council

2011-2012 Priorities

Priority	Specific Next Steps	Who Leads?
Human and Social Well-Being: ***Maintain and enhance the quality of life in Montpelier for the present and future generations by improving Montpelier's downtown, neighborhoods, and public services for businesses, residents, and visitors.***		
Review and take action on recommendations of the Senior Services Steering Committee	Receive report, make decisions on implementation	Council, Asst. City Mgr.
Complete the ADA Transition Plan and implement improvements for accessibility	Review buildings assessment, consider project recommendations	ADA Committee, City Mgr.
Make decision on Taser Use	Appoint committee. Review report. Conduct public process. Make decision.	Council, Taser Committee, Police Dept, City Mgr
Efficient Infrastructure, Services and Built Environment: ***Maintain and enhance the City's Infrastructure and Services.***		
Move the Carr Lot/Transit Center Project forward	Finalize federal permits, survey, appraisals. acquire land, begin design	City Mgr., Project Mgr.
Complete District Energy System assessment and make final decision	Warn Bond vote if state approves funds	Council, City Mgr., Planning Director

Adopt a funding plan for paving/upgrading streets and sidewalks	Get funding estimates, review capital plan	Capital Projects Committee. City Mgr, DPW
Conduct an infrastructure improvement needs assessment	Convene committee	Capital Projects Committee, City Mgr, DPW
Begin development of water and sewer infrastructure funding options	Convene committee	Capital Projects Committee, City Mgr, DPW
Good Governance: ***Engage citizens in decision-making to insure that the city continues to provide quality infrastructure and services that are cost-effective, fiscally prudent, and sustainable.***		
Address the water fund deficit	Convene committee, meet with consultant	Water Rate Committee, Finance Dept.
Keep lines of communication open so that the new zoning regulations align with the council's priorities	Meet with Planning Commission, attend zoning workshops	Council, Planning Dept.
Continue efforts through technology and good practices to make city government (and related information) as open and accessible to the public as possible.	Ongoing. Keep Council informed	City Mgr., IT staff
Review policy level recommendations from Matrix study, and implement as feasible and appropriate.	Receive and Review report. Separate policy issues from administrative issues. Take action on policy issues.	Council, Rev/Exp committee, City Mgr.
Adopt a policy on fund balance amount and use and debt – limits and use Conduct an assessment of assets and liabilities, and the city's debt load	Prepare data, meet with accounting professional, review other bond standards (Moody's, State etc)	Rev/Exp Committee, City Mgr., Finance Dept.

Decide whether and when to conduct a follow up National Citizen Survey.	Identify goals and timing of resurvey. Agenda item in spring.	Council, City Mgr.
Work with city's committee and board members to ensure that citizens understand the committee and board's authority and to ensure that citizens are treated fairly and respectfully	Meeting w/ committee and board chairs, Develop clear, easily understandable fact sheets re committees' and boards' authority	Council
Analyze census data and begin district reapportionment, as appropriate	Summer agenda item	Council, Planning Department
Economic Security and Wealth Creation: ***Support and encourage responsible and safe economic growth and development for the city***		
Identify barriers to new housing in the city	Convene a "Housing Summit" to identify barriers and develop options for what city can do to foster new housing. Choose date for Summit	Council. Planning Department
Healthy Natural Environment: ***Conserve and enhance the city's natural resources.***		
Take action to prevent ice jam flood risks and continue with flood mitigation efforts. Work with the Army Corps of Engineers and the State of Vermont to complete the flood mitigation study.	Ongoing, keep council informed	City Mgr, DPW, Project Mgr,

Montpelier, Vermont

CITY COUNCIL RULES OF PROCEDURE

Adopted April 10, 1963
(Amended March 9, 1977; May 28, 1980; May 11, 1983;
May 13, 1987; March 8, 1989; March 17, 1992;
March 9, 1994; March 27, 1996; March 11, 1998; March 10, 1999; March 8, 2000; March 28, 2001;
March 12, 2008)

1. The Chair shall preserve order in the meetings and regulate its procedure by applying the rules of order impartially to all members and the public. Absent objection, the Chair may determine the order in which the City Council considers items on the agenda. Absent such unanimous consent, the provisions of Rule 8(c) below shall control.

2. The Mayor will vote only if there is a tie vote and for appointments and bond resolutions of necessity or to create a tie vote, or to create a fourth vote.

3. No one other than the Mayor may normally address the meeting unless called upon or recognized by the Chair. If members of the City Council or staff wish to speak, therefore, they must first be recognized by the Chair.

4. Members of the audience must be recognized by the Chair as well, and are required to state their name and address.

5. No vote is required unless a motion is involved.

6. Any discussion should be limited to the to the agenda item under consideration and not more than one person should be speaking on the same item at one time.

7. Any items discussed in the agenda under the heading of general appearances should be limited to not more than 10 minutes per subject, unless extended by majority vote of the Council.

8. Definitions:

   (a) Regular meetings shall mean the meetings provided by the Charter to be held on the second and fourth Wednesday of each month, and may be adjourned to a date and time certain.

   (b) Special meetings shall mean all meetings of the Council other than regular meetings; notice thereof shall be given as provided by statute.

   (c) Agenda shall mean a table of items of business for consideration at a Council meeting. Upon motion duly seconded and adopted, agenda items may be added, deleted or passed over at any time.

   (d) Executive Session shall mean meetings as provided for in V.S.A., Title I, Section 313, Subsection (a), for the purpose of discussing contracts, labor relations, agreements with employees, arbitration, grievances, civil actions at law or prosecutions by the State where premature general public knowledge would clearly place the state, municipality, other public body or person involved at a substantial disadvantage; the negotiating or securing of real estate options; the appointment or employment or evaluation of a public officer or employee; a disciplinary or dismissal action against a public officer or employee; but nothing in this subsection shall be construed to impair the right of such officer or employee to a public hearing if formal charges are brought; a clear and imminent peril to the public safety; discussion or consideration of records or documents excepted from the access to public records provisions of section 317(b) of this title, or any other purpose allowed by statute. Discussion or consideration of the excepted record or document shall not itself permit an extension of the executive session to the general subject to which the record or document pertains. The substance of matters discussed in Executive Session shall not be disclosed by any participant, nor shall minutes of Executive Sessions be maintained.

9. The agenda shall be prepared by the City Manager and shall include such items of business as the Mayor may wish to bring to the attention of the Council, and also such items as may be requested by any member of the City Council before 12:00 noon on a Friday preceding the regular Council meeting.

10. The agenda for the regular meetings shall be closed at 12:00 noon on Friday preceding the regular Council meeting and a copy of the same shall be hand-delivered to each Council member at his/her home address on such Friday.

11. Citizen=s may request that items be placed on the Council=s agenda by submitting written requests. In the event that the nature or timing of the item is such that it must be discussed at the next regular Council meeting, the written request must be submitted to the City Manager by 4:30 PM on the Thursday preceding the next Council meeting. With other requests, the Manager may determine the appropriate meeting date based on criteria including but not limited to items already scheduled, continuity with other issues and required deadlines or time lines.

12. The agenda shall indicate the name of the official proposing the item and whether or not such official anticipates voting action on it.

13. Each agenda may contain a section entitled Consent Agenda. Items listed on the Consent Agenda may be voted upon collectively. Examples of such Consent Agenda items are the minutes, vendors' licenses, routine approvals and other non-controversial matters. If desired, the request of a single Council Member will be sufficient cause to remove an item from the Consent Agenda and vote on it separately.

14. Items on the agenda not indicated for vote are not to be brought on for vote without the consent of two-thirds of the Council members present at the meeting. Matters not on the agenda of a regular meeting may be brought on for discussion and vote by the unanimous consent of all Council Members present.

15. Special and emergency meetings may be called by the Mayor. The Mayor, or, in case of his/her failure, the City Clerk, shall call special or emergency meetings on the request of three (3) members of the City Council.

16. Notice of special meetings, including a statement of the business proposed to be transacted, shall be given to each member of the City Council at least twenty-four (24) hours in advance of the time of the meeting. Notice of special meetings need not be in writing, but in event of failure of actual notice, written notice mailed or delivered to the home of the Council members not otherwise contact and posted at least twenty-four (24) hours in advance of the meeting shall be sufficient.

17. Special emergency meetings may be held without formal notice, providing not less than five (5) members of the Council voluntarily agree to assemble for that purpose, but such meeting shall be held only after all reasonable means have been used to notify any Council Member not present, with reasonable opportunity given to such Council Member to attend, and the minutes of such meeting shall state the means used to notify or attempt to notify such absent members that the meeting was to be held.

18. Application for Council permits shall be considered as agenda items.

19. The rules of procedure to be followed by the City Council shall be Robert's Rules of Order, most recent revision, when otherwise not specified in the Rules of Procedure and City Charter.

20. Nothing in these Rules of Procedure shall conflict or alter the Rules and Procedures granted by the Montpelier City Charter and/or State Law.

21. A parliamentarian shall be elected at the same time as the President and Vice President of the City Council.

I:\CITY COUNCIL-RULES OF PROCEDURE

CITY OF MONTPELIER
MONTPELIER, VERMONT

Agenda for City Council Meeting

City Council Chambers, City Hall
Wednesday, March 14, 2011
7:00 P.M.

1) 12-067. Call to Order by the Mayor

2) 12-068. Opportunity for the Mayor, the new City Council Member, and the two Council Members re-elected, to be sworn in by the City Clerk.

3) 12-069. Election of President, Vice President and Parliamentarian of City Council

4) 12-070. Re-adoption of City Council's Ethics Policy

5) 12-071. Re-adoption of City Council's Rules of Procedure

6) 12-072. Discuss process for updating Council's Goals/Priorities

7) 12-073. Committee Assignments

   a) Included with these assignments is the request from the Central Vermont Solid Waste Management District for a City representative and alternate (attached).

8) 12-074. General Business and Appearances

9) 12-075. Consideration of the Consent Agenda:

   a) Consideration of the Minutes from the February 22nd, 2012 City Council Meeting minutes.

   b) Summary Budget Report by Department for General Fund and Detailed Budget Status Reports for General Fund, Water Fund, Sewer Fund, Cemetery Fund, Parks Fund, Parking Fund and Senior Center Fund for a seven-month period beginning July 1, 2011 and ending January 31, 2012.

c) Formally appoint Charlotte L. Hoyt as the City Treasurer, retroactive to (and effective on) March 6th, 2012. The elected Treasurer's three year term expired on March 6th. The charter now requires that the CityCouncil appoint the Treasurer.

d) Consideration of authorizing the City Manager to sign a 63-month lease with NorthEast Mailing Systems (NEMS) for a Neopost IS-440 Mailing Machine and Maintenance Services at the rate of $138.33 per month.

   1) The City's current postage meter needs replacing, and the annual contract with NEMS is expiring in March 2012. After receiving proposals from the two providers of mailing systems – NEMS and Pitney Bowes, the City Clerk/Treasurer and Finance Director recommend leasing a new mailing machine from NEMS. Although the monthly cost for the NEMS lease is $5 more per month than the Pitney Bowes proposal, we find that NEMS provides superior service. Also, the Neopost mail machine has unlimited free postage resets and meets the Energy Star guidelines for energy efficiency.

   2) The cost of the City's postage meter is allocated to the general, water and sewer funds and is included in their annual budgets.

e) Authorization for Public Works staff and the Montpelier Alive Director to submit a grant application (due March 26th) to VTrans for accessibility (ADA) improvements to be constructed within the Montpelier "designated downtown". The grant is entitled "Special Application for Accessibility Improvements Assistance" and is supported with funding through the VTrans Bicycle and Pedestrian Program. This is a grant for projects, and not grant funds. As such, VTrans will undertake all design, permitting & contracting through a state-wide construction project. This authorization is a procedural requirement of the application and will also serve as acknowledgement that the City will enter into a maintenance agreement with VTrans as a commitment that projects undertaken through the grant will be maintained by the applicant. The Downtown Development Board will review the applications and make the project award selections. Projects being considered are: sidewalks and ramp improvements at, and near, the Elm/Court/School Streets intersection and business accessibility projects in collaboration with property owners, assuming such projects are eligible under the terms of the grant. Actual details and final selection of the projects to be submitted for the grant have not yet been fully developed.

f) Consideration of authorizing the Public Works Department to purchase a new sewer "push" camera from Ferguson Waterworks of Colchester, Vermont in the amount of $9,472.46 to be used in performing sewer inspections on smaller diameter pipes.

g) Consideration of awarding a contract for Traffic Signal Pedestrian Systems Improvements: The Public Works Department mailed Requests for Cost Proposal invitations to the six known regional contractors qualified to perform traffic signal construction. Proposals were opened on Thursday, March 8, 2012. Two competitive unit price proposals were received. The project description and the available budget are explained in an accompanying award recommendation memorandum provided by the Public Works Department. The proposals based on estimated quantities are:

1)	Signals RYG, Inc - Burlington, VT	=	$ 31,176.00
2)	East Coast Signals – Deerfield, NH	=	35,150.00

The Assistant Public Works Director recommends award of the construction contract to Signals RYG, Inc. in the amount of $31,176.00 and designation of the City Manager as the duly authorized agent to execute the contract documents and change orders if applicable.

h) Acting as the Liquor Control Commission, City Council Members may now consider the following permits:

1) Ratification of the issuance of a Special Event Permit to Vermont Spirits Distilling Company, d/b/a Vermont Spirits, for a "Vermont Grocer's Association Tasting" which was scheduled to be held on Tuesday, February 28th, from 4:00 to 6:00 P.M. at the State House Cafeteria.

2) Ratification of the issuance of Catering Permits to Vermont Hospitality Management, d/b/a New England Culinary Institute, for "Welcome Receptions/Dinners" scheduled to be held on Sunday, March 11th, and Wednesday, March 14th, 2012, from 6:00 to 8:00 P.M. at the National Life Guest House.

3) Ratification of the issuance of a Catering Permit to The Skinny Pancake for a "Green Drinks" Event (beer and wine) on Tuesday, March 13th, from 6:00 to 8:00 P.M. in the City Center lobby area.

4) Annual renewal of Liquor Licenses (City Clerk will distribute list of applications at the meeting.)

5) Annual renewal of Tobacco Licenses (City Clerk will distribute the list of applications at the meeting.)

i) Payroll and Bills

10) 12-076. Setting of "approximate times" for the following agenda items.

11) 12-077. District Energy Update

a) City Councilors received the Hallam-ICS Engineering Basis of Design Report on February 24th.

b) According to Hallam estimates, the cost for the City's distribution system (not counting the State heat plant), including the Schools and most desirable piping, is $4,938.710. When added to expended or committed costs of $846,500, this total exceeds the $4.866 million available construction funds by about $920,000. There is a $4,803,336 alternative and a $4,569,789 option which use smaller pipes. School deductions are $1,258,164 for the High School and $728,011 for the elementary school (not counting the $475,276 in school conversion costs). Removing the schools brings the cost down but also reduces the amount of heat being used by the system and would require us to use less of the city's $2 Million bond.

c) Potential options include: 1) Secure another $920,000 (grant, private investor, reallocation of cost sharing with capacity adjustment with State or some other source); 2) Obtain commitments from additional users which cover the $920,000 and obtain financing somehow – either another bond vote or some other loan structure that is legal. This would involve, at the very least, the Council changing policy with regard to including private users for the initial investment; 3) Eliminate costs (such as one or both of the schools) and obtain commitments from private users to replace that heat use. This also would require the Council to change the private user policy but would not likely mean additional funding was needed; or 4) Terminate the project due to insufficient funds.

d) On March 9th, staff met with representatives of the State to review the budget issues and alternatives. Immediate timelines include the State's requirement to order boilers, the City's requirement to commit $580,000 of the CEDF grant, and the need to commence with final design if we proceed.

e) Recommendation: City Manager will present report with status of options. Take no action at this meeting. Do not proceed with final design authorization until at least March 28th.

12) 12-078. Council Reports

13) 12-079. Mayor's Report

14) 12-080. Report by the City Clerk-Treasurer

15) 12-081. Status Reports by the City Manager

16) 12-082. Agenda Reports by the City Manager

1) Berlin Water Negotiations Update

a) Council may request an Executive Session in accordance with Title I, V.S.A, §313, Executive Sessions, (a) (1) "*Contracts, labor relations agreements with employees, arbitration, mediation, grievances, civil actions, or prosecutions by the state, where premature general public knowledge would clearly place the state, municipality or other public body, or person involved at a substantial disadvantage.*"

b) Recommendation: City Manager and committee will provide update on discussions and seek guidance from the Council about next steps.

Adjournment

On Wednesday evening, February 22, 2012, the City Council Members met in the Council Chamber.

Present: Mayor Hooper; Council Members Golonka, Hooper, Jarvis, Sherman, Timpone and Weiss; also City Manager Fraser.

Call to Order by the Mayor

Mayor Hooper called the meeting to order at 7:00 P.M.

Mayor Hooper said this is the last meeting our City Clerk will preside over the Council. She has 21 years as City Clerk and an amazing 40 years of coming into City Hall and providing incredible services to the community and support for all of our colleagues. She thanked Charlotte Hoyt for all she has done for the city.

12-054. General Business and Appearances

Mayor Lauzon, from Barre City said he was present to honor Mayor Hooper and say what an honor it has been be to serve with her. He presented the Mayor with a resolution.

City Manager Fraser offered his thanks to Charlotte Hoyt for the great relationship they have had and extended the same thanks to Mayor Hooper. He presented a key to the City of Montpelier to Mayor Hooper and City Clerk & Treasurer Hoyt.

12-055. Consideration of the Consent Agenda:

a) Consideration of the Minutes from the February 8th, City Council Meeting and February 14th, 2012 City Council Work Session.

b) Ratification of the City Manager's Employment Agreement for 2012-2014.

c) Formal approval of the Mediated Settlement Agreement with National Life.

d) Consideration of approval of a Vermont Agency of Transportation (VTrans), Town Highway Structures Program grant reimbursement request identified as claim form "#TA 65", for the now completed **Towne Hill Road Culvert Reconstruction Project.** Public Works

Department staff secured the grant funding in 2010 in the amount of 90% of the project costs and completed the project during the 2011 construction season. In accordance with the terms of the grant agreement, VTrans requires that the municipality, through its select board or City Council, certify as to the accuracy of the reimbursement claim. Documentation of project expenditures are on file and available for review. Due to unforeseen circumstances, project expenditures exceeded the original cost estimate. A grant amendment to assist with these additional costs was requested, recommended by the District Transportation Administrator, and approved by the VTrans Program Manager. The TA65 form herein presented for City Council certification reflects the amended grant amount of $81,357.75, representing 90% of the total project cost ($90,379.50). A majority of the City Council must indicate approval by signing the TA 65 form in the space indicated.

e) Consideration of an "Application for Permit for Conduit Locations" submitted by Sovernet Fiber Corporation to obtain a license to construct buried conduits within two municipal highway rights-of-way (Gov. Davis Avenue & National Life Drive). Sovernet is currently in the process of expanding throughout many areas of town by attaching their systems to existing utility poles through agreements with Fair Point, and as authorized by the PSB. The attachment of fiber optic cables will, in some cases, require additional pole anchoring to support the added stresses. Most anchoring requirements will be accomplished through the use of existing ground anchors while a handful of others will require new ground anchors. The existing aerial systems are licensed by the City. To construct and maintain new underground conduit systems, Sovernet (through their right-of-way agent, NorthLand Right of Way Services, LLC.) has requested permission from the municipal authority to occupy the public highway right-of-way. The subject systems will provide communication services for the state Capitol Complex and the State offices in the National Life facility (see attached plan). The Public Works Department has reviewed the petition and is prepared to issue a "Construction & Access" Permit for the projects and will enforce applicable road & utility construction activities, and require payment of the permit fee upon approval of the utility petition. If approved, a majority of the City Council must sign the petition in the space provided and the City Clerk will record the document in the land records.

f) Consideration of a request for the closure of State Street (from Main to Elm) on Saturday, June 2nd, 2012, between the hours of 7:00 A.M. and 4:00 P.M. for the Annual ***"Montpelier Fashion Show"***. The Fire Chief, Police Chief and Public Works Director have all approved this request.

g) Consideration of revoking the October 22, 2008 approval of the "RESOLUTION AUTHORIZING AGREEMENTS AND THE EXECUTION AND DELIVERY THEREOF FOR THE MAKING OF CERTAIN CAPITAL IMPROVEMENTS THROUGH THE ISSUANCE OF NOT TO EXCEED $106,000,000 EAST CENTRAL VERMONT COMMUNITY FIBER CERTIFICATES OF PARTICIPATION SERIES 2008". On October 22, 2008, the City authorized East Central Vermont Community Fiber (ECF) to issue certificates of participation (master lease) not to exceed $106,000,000 for the purposes of making certain capital improvements for the delivery of communication services. Due to significant changes in the capital markets, ECF does not intend to finance the project with the certificates of participation.

h) Consideration of the becoming the Liquor Control Commission for the purpose of acting on the following:

1. Ratification of the issuance of two Catering Permits from Yebba, Inc., d/b/a The Abbey Pub & Restaurant, for Wine Receptions scheduled to be held from 3:00 to 7:00 P.M. at the State House: one on Tuesday, February 14th; the other on Wednesday, February 22nd, 2012.

2. Ratification of the issuance of a Catering Permit to Vermont Hospitality Management, d/b/a New England Culinary Institute, for a "Welcome Reception" scheduled to be held on Wednesday, February 15th, from 6:00 to 8:00 P.M. at the National Life Guest House.

3. Application for a 2011 First Class Liquor License/Restaurant License from Clean Slate Café & Company, d/b/a Clean Slate Café, for their new business which will be opening at the old Thrush Tavern location. These licenses are required to be renewed each year by May 1st. Because these applicants hope to open by then, they are applying for their 2011 Licenses; they will need to reapply for their 2012.

4. Application for a Catering Permit from Vermont Hospitality Management, d/b/a New England Culinary Institute, for a State House Reception scheduled to be held on Thursday, February 23rd, from 4:30 to 6:30 P.M. at the State House.

5. Application for Special Event Permit from *Go America Go Beverages* for a "Taste of Vermont 2012" Legislative Reception scheduled to be held on Tuesday, March 13th, from 5:00 to 7:00 P.M. at the Capitol Plaza.

6. Application for a Catering Permit from Langdon Street Pub Company, d/b/a McGillicuddy's Irish Pub, for a Legislative Open House scheduled to be held on Thursday, March 15th, from 4:00 P.M. to midnight at the offices of MacLean, Meehan & Rice, 9 Court Street.

Additional items added to the consent agenda:

7. Application for a Special Event Permit for the Boyden Valley Winery, 64 Route 104 Cambridge, VT, for the Green Mountain Film Festival Opening Night Gala at the 2nd Floor Chapel Area of the Vermont College of Fine Arts at 36 College Street on Friday, March 16, 2012 from 5:30 to 9:00 P.M.

8. The Clean Slate Café & Company realized that in addition to the Liquor License they needed to apply for an outside consumption permit for their restaurant at 107 State Street in the rear.

This will be the outdoor patio 29 x 41 attached to the building that is fully enclosed on three sides by cement barriers with an access gate. They are looking for permanent use from 9:00 A.M. to 1:00 A.M. March 1 through November 30 each year.

Payroll and Bills.
General Fund Warrant dated February 8, 2012, in the amount of $549,511.05 and $3,082.38.
Payroll Warrant dated February 16, 2012, in the amount of $120,927.09 and $26,569.31.

Motion was made by Council Member Sherman, seconded by Council Member Hooper to approve the consent agenda.

Council Member Jarvis recused herself from acting on the National Life Agreement.

Council Member Weiss asked that they pull off item (g) relating to the revoking of the agreement for EC Fiber.

Mayor Hooper called for a vote on the remainder of the consent agenda. Motion carried unanimously, with Council Member Jarvis recusing herself from voting on the National Life Agreement.

12-055(a) Consideration of revoking the October 22, 2008 approval of the "RESOLUTION AUTHORIZING AGREEMENTS AND THE EXECUTION AND DELIVERY THEREOF FOR THE MAKING OF CERTAIN CAPITAL IMPROVEMENTS THROUGH THE ISSUANCE OF NOT TO EXCEED $106,000,000 EAST CENTRAL VERMONT COMMUNITY FIBER CERTIFICATES OF PARTICIPATION SERIES 2008". On October 22, 2008, the City authorized East Central Vermont Community Fiber (ECF) to issue certificates of participation (master lease) not to exceed $106,000,000 for the purposes of making certain capital improvements for the delivery of communication services. Due to significant changes in the capital markets, ECF does not intend to finance the project with the certificates of participation.

Council Member Weiss said it is consideration of revoking a February 27, 2008 Agreement and the minutes of that meeting had Council Member Golonka stating that if this goes belly up there are issues. Are there issues?

Council Member Golonka replied no. There was a note in the audit and financing realities have changed since October 2008 and this type of financing arrangements is not possible at this point. The point of revoking it was for removing it from the audit.

Motion was made by Council Member Weiss, seconded by Council Member Jarvis to approve revoking the resolution authorizing the agreements, etc. The vote was 6-0, motion carried unanimously.

12-056. Setting of "approximate times" for the following agenda items.

Council Members assigned times for each agenda item.

12-057. Appointments to form a "Reapportionment Committee".

a) At the Council's December 7th, 2011 meeting, the committee which was formed earlier in the year to "analyze census data and begin district reapportionment, as appropriate" reported its findings to Council.

b) As Council rep and chair of this group, Alan H. Weiss reviewed the highlights of the report and outlined the options that evening. The motion was made and seconded to direct staff to advertise for people to serve on a Reapportionment Committee.

c) Staff advertised and has received responses from the following: Frederick H. Skeels, 103 Freedom Drive; John Bloch, 6 Winter Street; Esther Farnsworth, 171 Westview Meadows; Nick Marro, 305 State

Street; Mary Alice Bisbee, 3 Prospect Street; Steve Hingtgen, 7 West Street; and Barney Bloom, 25 Summer Street.

d) Recommendation: Opportunity to meet applicants; Council may choose to enter into an Executive Session in accordance with Title I, §313, Executive Sessions, (3) *The appointment or employment or evaluation of a public officer or employee* to review and discuss the applicants; appointments to form the "Reapportionment Committee", outlining their charge and timetable.

Council Member Weiss said the Council had approved earlier the formation of such a committee and in addition to the qualifications of each individual the three existing districts are represented which is important. In addition, the Council back in December had approved a charge for this committee. Council Member Hooper served on the original committee and we have for this committee a lot of information because the 2010 census data was broken down into different combinations and they have the maps for the city. In addition, the Zoning Administrator and Eric Scharnberg, our media specialist, have agreed to continue to serve as well as one of the VISTA volunteers will serve as administrative liaison for this committee for the work that needs to be done.

Motion was made by Council Member Weiss, seconded by Council Member Jarvis to appoint the seven people who had applied.

Mayor Hooper inquired if there was a date to hear from the committee.

Council Member Weiss said it has been agreed that no Council Member will serve on the committee. The hope is the committee will finish its deliberations and make a presentation to the Council no later than August. The target would be to get this on as a special article at the November meeting so it would be in effect for the next March Town Meeting. This is not a charter change.

Mayor Hooper called for a vote on the motion. The vote was 6-0, motion carried unanimously.

12-058. Consideration of Montpelier's rep to the EC Fiber Board.

a) Staff recently learned that Peter Timpone is resigning as the City's rep to this governing board.

b) Given that he has served as the alternate for four years, John Bloch has expressed interest in being appointed as the full-time rep.

c) Recommendation: Appoint John Bloch or direct staff to advertise.

The question is whether or not the Council wants to appoint John Bloch to the position or advertise to fill the vacancy.

Motion was made by Council Member Hooper, seconded by Council Member Timpone to appoint John Bloch to fill the position as Montpelier;s representative to the EC Fiber Board.

12-059. Conduct the second Public Hearing to consider proposed amendments to the City's Charter.

a) The first Public Hearing was held on January 26th; the following articles are being considered for inclusion on the Warning for the City Meeting scheduled to be held on March 6, 2012.

b) **ARTICLE 10.** Shall the city amend Title XII – Section 2 of the city charter to allow for the assessment of a 1% local sales tax as per amendment language filed with the City Clerk on January 4, 2012? 20% of revenues received will be dedicated for business development and/or business promotion. 80% of all revenues received will be dedicated to offset property tax revenue. (Requested by the City Council)

c) **ARTICLE 11.** Shall the city amend Title XII – Section 2 of the city charter to allow for the assessment of 1% local rooms, meals and alcohol taxes as per amendment language filed with the City Clerk on January 4, 2012? 100% of revenues received will be dedicated for infrastructure improvements and maintenance. (Requested by the City Council)

d) **ARTICLE 12.** Shall the city amend Title V – Sections 1 and 3 and adding a new section 4 of the city charter (and renumber remaining sections accordingly) to change the signature requirement for legally binding petitions from 5% of registered voters to 10% of registered voters as per amendment language filed with the City Clerk on January 4, 2012? (Requested by the City Council)

e) Recommendation: Conduct the second Public Hearing.

12-060. Conduct the second Public Hearing to consider the following Article and its inclusion on the Warning for the City's March 6th Annual Meeting.

a) **ARTICLE 9.** Shall the voters authorize the City Council to borrow a sum not to exceed *$870,000* for *infrastructure improvements and equipment purchase*? If approved, bonds for these capital items would be issued for a term of 20 years. With a 20 year bond, approximately $23,500 would be required for the first year interest payment and approximately $74,300 for the second year principal and interest payment and future payments declining each year as the principal is repaid. (Requested by the City Council)

b) Recommendation: Conduct the Public Hearing.

Mayor Hooper said they would consider agenda item 12-059 and 12-060 together. She opened the public hearing at 7:17 P.M. for the proposed charter amendments and the bond borrowing of $870,000 for infrastructure improvements and equipment purchase.

City Manager Fraser did a power point presentation for the viewing audience. A copy will be attached to the minutes.

A resident from Hebert Road had a question about the business fund relating to the sales tax.

Council Member Jarvis replied because of the concern for what the impact would be on the local perception of Montpelier and the impact of what businesses will be paying as a way to allay some of those negative impacts she was one of the proponents for setting aside this sum of money to be used for commercial and business development. It would be used to help support existing businesses and try to bring information to the public.

They mentioned the regressive nature of the tax. Has there been any consideration about some sort of tax credit for Montpelier residents or is that impossible. He is thinking about people who are lower income and walk to the stores to purchase their groceries, etc. This is going to impact them more certainly than someone who is coming through the Legislature to buy their lunch.

Mayor Hooper reminded folks that a number of things are exempt from the taxes. Groceries and clothing are exempt.

Mayor Hooper closed the public hearing at 7:43 P.M.

City Manager Fraser reminded folks there is a forum on the local options tax issue tomorrow night at the Capitol Plaza at 7:00 P.M. sponsored by Montpelier Alive.

Since they were ahead of schedule and they were expecting more people for the next agenda item they moved to Council Report.

12-062. Council Reports

Council Member Sherman said she is looking forward to a new gallery behind the Mayor when Mayor Hooper's picture would be added. She reported it has been wonderful to serve with the Mayor.

Council Member Weiss reported they had two great events recently. The first was the Legislative Reception and a lot of people deserve a lot of credit for organizing it. It was well attended and an event the city can be proud of. The Bridge Newspaper conducted a forum for candidates which was well organized and gave folks running for the Council an opportunity to be heard and speak on the issues. The Mayor, who is running unopposed received a different set of questions. They couldn't get the candidates for Clerk there that night.

Council Member Jarvis thanked Mayor Hooper and spoke of her as being a great mentor.

Council Member Timpone said she also appreciated Mayor Hooper as a mentor.

Mayor Hooper called for a short break at 7:50 P.M. and the Council Meeting was reconvened at 8:00 P.M.

12-061. Discussion of oversight of the Recreation Department

a) Recommended Action: Direction to staff and possible vote.

Mayor Hooper invited Brian, Arne and Ken to the table for a conversation with the Council. The School Board had a conversation about this last week and the Recreation Board did as well.

Ken Jones reported the School Board had a meeting first. He handed out a proposal to Council Members. The first page of the proposal is what was presented to the School Board last Wednesday night which is a summary of the discussions that took place in the committee that looked at the governance structure of the Recreation Department. The strong themes there are that the School Business Office does oversee the financial management and personnel management of the Recreation Department. They believe from the results of the audit and the stories they have heard that the relationship is a strong one and the Recreation Department seems to be served well by it. They understand the questions and concerns about some of the budgetary overlap and they are working on making sure there is more clarity with regards to the shared resources. It is his understanding that the sequence after the Recreation Department and Recreation Board present a budget to the School Board that it does come before the Council and the Council has the final say on it. Certainly, one of the issues that did arise is some of the long term planning and the benefits of similar coordinated long term planning, and the School Board is very much in favor of that although they would rather it not be an entirely independent body to look at coordinated efforts but rather have the coordination ideas funneled through one of the three existing bodies – the School Board, City Council or the Recreation Board – so they can optimally use the coordination efforts. They do want to recognize that the Montpelier Recreation Board has done a very good job of being that liaison between the citizens of Montpelier and the recreation services that the department provides.

Arne McMullen said the Recreation Board also met and supports what Ken Jones just laid out. They deem it essential to identify the personnel time and costs which are shared between the two. They don't feel there is a need for a standing committee to look at the future of the Recreation Department. That is still the responsibility of the Recreation Board, but they do feel there is a need for the advancing of the facilities and long term planning with input from everybody.

Mayor Hooper said some of the City Councilors have worked on this issue. It strikes her that this conversation has come about because of a failure to communicate very effectively. Perhaps on the city side to not clearly articulate what it is they feel may be lacking. What sort of information do we think needs to be in place to clearly understand what is going on, so they can perform their fiduciary responsibility? There is a concern that we really are taking care of this in a way they feel obligated.

Council Member Golonka said the Council's questions are so they feel comfortable with whatever direction they decide to go in, whether they continue delegating or to take a more active role in the future in terms of what the City Council sees as the best interest of the city. One part we haven't asked is the city staff. What does that mean? The Council's proposal would be more to expand this and bring the City Manager and staff into this and try to answer these questions so by July they would be able to take those concerns and see what we can do.

There are six concerns they have identified:

(a) Management concerns and a proposed realistic timeline if adopted.
(b) The identification of recreation department/school budget transfers and policy for inclusion in future budgets
(c) A specific policy that addresses fee structures for programs that takes into

account concerns the current council issue of regional subsidies and self-sustainability.

(d) The formal adoption of a newly reconstituted recreation board which includes a school rep appointment, a city council appointment, and the remaining members appointed as a terms expire by the Council as advertised positions like other boards in the city.

(e) A 5 year capital improvement plan for facilities and equipment.

(f) The identification of education fund vs general fund benefits for taxpayers.

Added Items

(g) Personnel Review

(h) Union status of employees

If they do decide to have more of an active role what are Bill's and Sandy's concerns? Can the Finance Department handle it? Secondly, they talked about earlier the identification of Recreation Department/School Department transfers and have some sort of policy of how we include that. Are there general fund transfers? That would make it more transparent to the voting public so when they look at the Annual Report and they can actually see the transfers.

Another concern is they would like to have a more formal adoption of the Board using the existing Board but maybe having a City Council representative, School Board representative and the Board Members as they expire have them become appointed by the Council like they do with every other board. They would like to see a capital improvement plan. He thinks that is important, particularly for the building on Barre Street. When they took over the Senior Center building they realized the building had been neglected for years and it was costing a huge amount of money. Having a capital improvement plan of where you see yourself in five years from now is needed. He worries that under the school control they are delegated to just staying where they are at and they aren't looking at what they can become and where they should be in five years. The last thing they brought up was the issue of education fund versus general fund benefits to the taxpayer. Those are the type of things he would like to discuss.

They have formulated a motion to incorporate those questions. They would like a period of a couple of months then they could make some budget decisions and have a thoughtful discussion moving forward.

Recreation Director McMullen asked if there was anything preventing them from having the discussions if they are under the School Board.

Council Member Golonka said we need to set a deadline so we don't have these discussions in November and December. Then, when we get the budget on January 5^{th} we'll know whether they are going to make any changes.

Council Member Weiss said he wants to take off the heading Recreation Department Oversight. They aren't to that stage yet. He would like to add in two items. The first is income sensitivity and the second is state aid problems, if any. He would like to add a (g) with the heading Personnel. He would like the information to be acquired what is the comparison of salary and benefits between recreation employees and city employees. If this were to happen, how would the recreation personnel integrate into city governance? The third is, if this were to occur how does it impact, if at all, union status?

Council Member Timpone thanked everyone for going through the process and she wanted to thank everyone for coming to the table and working with the City Council.

Ken Jones said what he is hearing from Tom is really an addition to the points that were raised by the School Board and Recreation Board which is appropriate. Some of the specific things that concerned them are the relationship between the School Department and Recreation Department in terms of sharing facilities is very important. The way that is implemented at this point is the management of staff and budget. The points he raised go beyond the management but also lead to some of the long term planning. Yes, he knows there is the issue of overlap of resource sharing but he sees that as an expansion of the existing relationship rather than reversing any of those relationships they have.

Council Member Golonka said he has heard these different issues come from different people and he tried to put them down on paper. He wants them to work together. The people who have to implement it have to tell the Council whether it is reasonable or not. Are we being unrealistic to assume that our Finance Director can in this fiscal year entertain something of this nature given she is doing the treasurer's duties. That is why it is a timeline issue.

Mayor Hooper told Council Member Golonka she was curious about what he just said in terms of understanding the implications for the city staff. Isn't there also another half to the question in terms of what are the implication of a change to the Board and the consequence of it being thoroughly understood before a decision is made?

Council Member Golonka said from his perspective that is the City Manager's responsibility.

Mayor Hooper said she thinks it is entirely appropriate to engage the Superintendent in having that sort of deeper understanding of what the current situation is and what are the benefits within the school system. Let's look at the potential benefits of a change. Let's have the two entities work together. She would be shocked if the Superintendent wouldn't engage in that sort of thoughtful discussion with the city. If you remove something that is providing service to the school system what is the consequence to the school system? She would hope people would not support that kind of change without understanding the transition. That is her concern.

Council Member Weiss said the Council needs to understand something. Between the Recreation Department, the School Board and the City we collectively spend every penny that is raised by the taxpayers. Between the entities we have more than 200 employees and this is not a "we" versus "them." This is how can the entities responsible for the totality of the operation of this city work together progressively, cooperatively and with astute planning? That is what this is all about.

Council Member Jarvis said the essence of this motion would be to direct city staff to work with the School Superintendent and the School Board to address the list of issues and report back to the Council by July.

Arne McMullen said he thinks a member of the City Council should sit in on the Recreation Board meetings for the next few months while they are going over all of this. They meet the second Wednesday of every month at 5:15 P.M.

Council Member Hooper moved the adoption of the resolution that Tom and Angela brought the Council regarding the direction to the City Manager. They need to have a review done by July. Council Member Timpone seconded the motion.

Council Member Weiss said this is complex. We need to provide in this proposal some flexibility for the Manager in terms of his needing information.

This is an onerous task. The implementation has got to be understood and the Manager needs professional flexibility in conducting this.

City Manager Fraser said they need to have their own organizational charts.

Mayor Hooper called for a vote on the motion. The vote was 6-0, motion carried unanimously.

12-063. Mayor's Report

Mayor Hooper thanked everyone for the privilege of serving with the Council Members.

12-064. Report by the City Clerk-Treasurer

City Clerk-Treasurer Charlotte Hoyt said she has enjoyed working with everyone and for all of the people in the city of Montpelier.

12-065. Status Reports by the City Manager

None.

12-066. Agenda Reports by the City Manager

Adjournment:

After motion was duly made and seconded by Council Members Timpone and Hooper, the council meeting adjourned at 8:33 P.M.

Transcribed by Joan Clack

Attest: ______________________________

Charlotte L. Hoyt, City Clerk

137 Barre Street
Montpelier, Vermont 05602
(802) 229-9383 / fax: 229-1318
(800) 730-9475
www.cvswmd.org

CVSWMD

Leading Member Communities to Reduce Waste

CENTRAL VERMONT SOLID WASTE MANAGEMENT DISTRICT

February 17, 2012

To Montpelier City Clerk:

Hello,
It's that time of the year when the Central Vermont Solid Waste Management District asks you to appoint or reappoint your representative to our Board of Supervisors. Enclosed is an appointment form.

Your representative is Mia Moore who is also on our Financial Oversight Committee.

Your alternate is Andy Hooper.

Please note that if you are keeping your current representatives, all your town needs to do is fill out the form and return it to me. Any new representatives (primary or alternate) must be appointed during a Selectboard meeting per our Charter. **Please return the form to me before CVSWMD's annual meeting on April 4, 2012.**

We appreciate the hard work of the Board supervisors, whose responsibility it is to create a regional system of managing solid waste according to State and Federal requirements and to oversee our budgeting and programming.

As always, feel free to contact me with any questions.

Barb Baird
Administrative Coordinator/District Clerk
Central Vermont Solid Waste Management District
802-229-9383 ext. 100
administration@cvswmd.org
fax – 229-1318

BOARD SUPERVISOR APPOINTMENT FORM

Return to:

Central Vermont Solid Waste Management District
137 Barre Street Montpelier VT 05602
802-229-9383 / FAX 802-229-1318

City/Town____

Please check one:_____ We are keeping our current representative(s)
_____ We are not assigning anyone at this time
_____ We are assigning new representatives:

Primary Representative____

Address_________________________ Phone__________________________

_________________________ Email__________________________

Alternate Representative____

Address_________________________ Phone__________________________

_________________________ Email__________________________

____
Signature of Chairperson for Legislative Branch

____
Please print name and title

____
Date

City of Montpelier
GENERAL FUND FY 2012 Budget Report
As Of and For The
7 Months Ending 1/31/2012
58% of Fiscal Year Completed

Account Number and Description	Budget FY 2012	Actual to Date Through 1/31/2012	Variance	Percent of Budget
REVENUES				
10.20 PROPERTY TAX REVENUE				
10.2000.00.00.4 PROPERTY TAX GF	$6,759,570.17	$6,766,253.90	$6,683.73	100.10 %
10.2005.00.00.4 PROPERTY TAX LIBRARY	$293,975.00	$293,975.00	$0.00	100.00 %
10.2006.00.00.4 PROPERTY TAX AGENCIES OUT	$50,000.00	$50,000.00	$0.00	100.00 %
10.2008.00.00.4 HOUSING TRUST	$0.00	$0.00	$0.00	0.00 %
10.2009.00.00.4 PROPERTY TAX SENIOR CENTER	$0.00	$0.00	$0.00	0.00 %
TOTAL PROPERTY TAX REVENUE	**$7,103,545.17**	**$7,110,228.90**	**$6,683.73**	**100.09%**
10.21 STATE/LOCAL PILOT				
10.2100.00.00.4 STATE PILOT	$733,716.00	$780,912.00	$47,196.00	106.43 %
10.2100.00.01.4 LOCAL PILOT	$24,000.00	$15,959.80	($8,040.20)	66.50 %
10.2100.00.02.4 CURRENT USE	$9,000.00	$13,549.00	$4,549.00	150.54 %
10.2101.00.00.4 PENALTY DELINQUENT TAXES	$56,000.00	$27,251.03	($28,748.97)	48.66 %
10.2102.00.00.4 INTEREST DELINQUENT TAXES	$20,000.00	$7,247.19	($12,752.81)	36.24 %
10.2103.00.00.4 STATE ADMIN ALLOWANCE	$20,000.00	$0.00	($20,000.00)	0.00 %
TOTAL STATE/LOCAL PILOT	**$862,716.00**	**$844,919.02**	**($17,796.98)**	**97.94%**
10.22 PERMITS AND LICENSE REV				
10.2201.00.00.4 BUSINESS PERMITS/LICENSES	$14,000.00	$1,515.00	($12,485.00)	10.82 %
10.2202.00.00.4 DOG LICENSES	$2,700.00	$268.00	($2,432.00)	9.93 %
10.2203.00.00.4 BUILDING PERMITS/CODE SVC	$70,000.00	$59,269.48	($10,730.52)	84.67 %
10.2205.00.00.4 IMPACT FEES - PARK	$0.00	$750.00	$750.00	0.00 %
10.2206.00.00.4 INSPECTION FEES	$0.00	$0.00	$0.00	0.00 %
TOTAL PERMITS AND LICENSE REV	**$86,700.00**	**$61,802.48**	**($24,897.52)**	**71.28%**
10.23 INTERGOVERNMENTAL REV				
10.2301.00.00.4 GRANTS-POLICE HOMELAND	$0.00	$2,057.00	$2,057.00	0.00 %
10.2301.00.01.4 GRANTS-POLICE FEDERAL	$0.00	$0.00	$0.00	0.00 %
10.2301.00.02.4 FEDERAL COPS GRANT	$69,857.00	$41,024.95	($28,832.05)	58.73 %

Account Number and Description	Budget FY 2012	Actual to Date Through 1/31/2012	Variance	Percent of Budget
10.2302.00.00.4 FEDERAL EMERGENCY MGT	$0.00	$0.00	$0.00	0.00 %
10.2303.00.00.4 STATE HIGHWAY AID	$194,054.00	$161,447.56	($32,606.44)	83.20 %
10.2304.00.00.4 STATE STATUTORY PAYMENT	$184,000.00	$0.00	($184,000.00)	0.00 %
10.2305.00.00.4 CAPITAL FIRE MUTUAL AID	$151,205.00	$75,602.46	($75,602.54)	50.00 %
10.2310.00.00.4 ACT 60 REAPPRAISAL-STATE	$25,000.00	$0.00	($25,000.00)	0.00 %
10.2313.00.00.4 SCHOOLS-RESOURCE OFFICER	$43,719.00	$0.00	($43,719.00)	0.00 %
10.2314.00.00.4 STATE GRANTS COM JUSTICE CTR	$82,500.00	$82,500.00	$0.00	100.00 %
10.2314.00.03.4 FED GRANTS COM JUSTICE CTR	$0.00	$0.00	$0.00	0.00 %
10.2315.00.00.4 FED/ST GRANTS- FIRE/EMERG	$0.00	$2,869.48	$2,869.48	0.00 %
10.2316.00.00.4 PLANNING GRANT REVENUE	$0.00	$0.00	$0.00	0.00 %
10.2316.00.03.4 ST AHS GRANT CJC COSA	$0.00	$0.00	$0.00	0.00 %
10.2316.00.04.4 ST GRANT CJC RE-ENTRY PRG	$113,480.00	$114,774.00	$1,294.00	101.14 %
10.2318.00.00.4 STATE GRANTS - PLANNING	$0.00	$0.00	$0.00	0.00 %
TOTAL INTERGOVERNMENTAL REV	**$863,815.00**	**$480,275.45**	**($383,539.55)**	**55.60%**
10.24 FEES & CHARGES FOR SERVICES				
10.2401.00.00.4 RECORDING DOCUMENTS	$70,000.00	$35,230.50	($34,769.50)	50.33 %
10.2402.00.00.4 CLERK/TREASURER DEPT FEES	$15,500.00	$6,094.36	($9,405.64)	39.32 %
10.2404.00.00.4 RECORDS RESTORATION FEE	$0.00	$3,964.00	$3,964.00	0.00 %
10.2406.00.00.4 PLANNING DEPARTMENT FEES	$15,000.00	$10,142.00	($4,858.00)	67.61 %
10.2409.00.00.4 SALE OF GIS MATERIALS	$0.00	$20.00	$20.00	0.00 %
10.2411.00.00.4 PHOTOCOPIER MACHINE	$500.00	$16.62	($483.38)	3.32 %
10.2413.00.00.4 AMBULANCE CALL CHARGES	$335,000.00	$304,896.30	($30,103.70)	91.01 %
10.2415.00.00.4 AMBULANCE CONTRACTS	$89,861.00	$89,861.00	$0.00	100.00 %
10.2416.00.00.4 POLICE - STATE	$8,600.00	$4,299.96	($4,300.04)	50.00 %
10.2417.00.00.4 OUTSIDE PAY POLICE & FIRE	$8,000.00	$1,825.90	($6,174.10)	22.82 %
10.2417.00.02.4 OUTSIDE PAY POL-HOMELAND	$0.00	$0.00	$0.00	0.00 %
10.2417.00.03.4 OUTSIDE PAY FIRE-HOMELAND	$0.00	$0.00	$0.00	0.00 %
10.2418.00.00.4 FIRE DEPT - MISC FEES	$200.00	$26.82	($173.18)	13.41 %
10.2419.00.00.4 POLICE DEPT - MISC FEES	$8,000.00	$1,275.52	($6,724.48)	15.94 %
10.2420.00.00.4 STUMP DUMP	$1,500.00	$945.00	($555.00)	63.00 %
10.2420.10.00.4 TREE STUMPAGE REVENUE	$0.00	$895.00	$895.00	0.00 %

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10.2421.00.00.4 PUBLIC WORKS DEPT FEES	$10,000.00	$2,862.00	($7,138.00)	28.62 %
10.2422.00.00.4 CPR COURSE FEES	$4,000.00	$401.59	($3,598.41)	10.04 %
10.2423.00.00.4 CONSERVATION COMMISSION REVENUE	$0.00	$0.00	$0.00	0.00 %
10.2423.00.01.4 TREE MGMT WOOD SALES	$3,000.00	$0.00	($3,000.00)	0.00 %
10.2424.00.00.4 SUPPORT SERVICES-MDCA	$2,000.00	$0.00	($2,000.00)	0.00 %
10.2425.00.00.4 COM JUSTICE CTR FEES	$1,500.00	$480.00	($1,020.00)	32.00 %
10.2425.00.01.4 CJC CONTRACT SVC RE-ENTRY	$2,000.00	$2,000.00	$0.00	100.00 %
10.2425.00.02.4 COM JUSTICE REIMB OF EXP	$0.00	$18.70	$18.70	0.00 %
10.2425.00.03.4 CJC DONATIONS	$0.00	$411.92	$411.92	0.00 %
10.2425.00.04.4 RE-ENTRY PROGRAM REIMB	$0.00	$1,705.77	$1,705.77	0.00 %
TOTAL FEES & CHARGES FOR SERVICES	**$574,661.00**	**$467,372.96**	**($107,288.04)**	**81.33%**
10.25 RENTS & COMMISSIONS/UTILITY FEES				
10.2502.00.00.4 MEMORIAL ROOM RENTAL	$600.00	$250.00	($350.00)	41.67 %
10.2504.00.00.4 58 BARRE ST RENT	$27,500.00	$20,625.00	($6,875.00)	75.00 %
TOTAL RENTS & COMMISSIONS/UTILITY FEES	**$28,100.00**	**$20,875.00**	**($7,225.00)**	**74.29%**
10.260 FINES & FORFEITURES				
10.2601.00.00.4 POLICE FINES & FORFEITURE	$26,000.00	$13,904.49	($12,095.51)	53.48 %
10.2602.00.00.4 DRUG SEIZURE-FOR RESERVE	$0.00	$0.00	$0.00	0.00 %
10.2605.00.00.4 BUILDING/ZONING FINES	$0.00	$0.00	$0.00	0.00 %
TOTAL FINES & FORFEITURES	**$26,000.00**	**$13,904.49**	**($12,095.51)**	**53.48%**
10.261 EQUIPMENT/LAND REVENUE				
10.2610.00.00.4 WATER FUND EQUIPMENT XFER	$88,657.00	$88,657.00	$0.00	100.00 %
10.2611.00.00.4 SEWER FUND EQUIPMENT XFER	$123,988.00	$123,988.00	$0.00	100.00 %
10.2612.00.00.4 PARKING FUND EQUIP XFER	$12,603.00	$12,603.00	$0.00	100.00 %
10.2613.00.00.4 FUEL SALES	$62,500.00	$55,136.74	($7,363.26)	88.22 %
10.2614.00.00.4 SALE OF EQUIPMENT	$0.00	$0.00	$0.00	0.00 %
10.2614.00.10.4 PROCEEDS LEASE/NOTES	$0.00	$0.00	$0.00	0.00 %
10.2614.00.11.4 SALE OF LAND	$0.00	$0.00	$0.00	0.00 %

Account Number and Description	Budget FY 2012	Actual to Date Through 1/31/2012	Variance	Percent of Budget
10.2615.00.00.4 RENTAL OF EQUIPMENT	$16,000.00	$470.00	($15,530.00)	2.94 %
10.2616.00.00.4 MISC. REVENUE	$0.00	$4,227.04	$4,227.04	0.00 %
10.2617.00.00.4 MISC REIMB (FLEET REPAIR)	$12,000.00	$9,643.02	($2,356.98)	80.36 %
10.2618.00.00.4 VACTOR USE FEE SEWER FUND	$0.00	$0.00	$0.00	0.00 %
10.2619.00.00.4 USE OF EQUIPMENT FUND RES	$47,000.00	$0.00	($47,000.00)	0.00 %
TOTAL EQUIPMENT/LAND REVENUE	**$362,748.00**	**$294,724.80**	**($68,023.20)**	**81.25%**
10.27 INTEREST/INVESTMENT REVENUE				
10.2700.00.00.4 INTEREST INCOME	$58,000.00	$12,771.83	($45,228.17)	22.02 %
10.2715.00.00.4 PENSION DIVIDENDS & DISTR	$0.00	$0.00	$0.00	0.00 %
TOTAL INTEREST/INVESTMENT REVENUE	**$58,000.00**	**$12,771.83**	**($45,228.17)**	**22.02%**
10.28 MISC REVENUE				
10.2801.00.00.4 MISCELLANEOUS REVENUE	$2,500.00	$6,677.14	$4,177.14	267.09 %
10.2802.00.00.4 MISCELLANEOUS REIMB	$4,000.00	$1,179.00	($2,821.00)	29.48 %
10.2802.00.01.4 INS. REIMB - OTHER DEPTS	$0.00	$0.00	$0.00	0.00 %
10.2802.00.02.4 INS. REIMB - DPW	$0.00	$0.00	$0.00	0.00 %
10.2802.00.03.4 INS. REIMB - POLICE	$0.00	$0.00	$0.00	0.00 %
10.2802.00.04.4 INS. REIMB. - FIRE	$0.00	$0.00	$0.00	0.00 %
10.2802.00.05.4 INS.REIM - FLOOD MAY 2011	$0.00	$4,669.19	$4,669.19	0.00 %
10.2803.00.00.4 POLICE CANINE -OTHER REVENUES	$0.00	$0.00	$0.00	0.00 %
10.2804.00.00.4 DONATIONS - FIRE/AMBULANCE RSV	$0.00	$1,595.00	$1,595.00	0.00 %
10.2804.00.01.4 DONATIONS- POLICE K-9	$0.00	$1,000.00	$1,000.00	0.00 %
10.2806.00.00.4 GRNT DRAWDWNS -TREE BOARD	$0.00	$0.00	$0.00	0.00 %
10.2807.00.00.4 W.C./S.T.D. WAGE REIMBURS	$5,000.00	$13,556.63	$8,556.63	271.13 %
10.2807.00.01.4 WC /STD REIMB - DPW	$5,000.00	$4,723.49	($276.51)	94.47 %
10.2807.00.02.4 WC /STD REIMB - POLICE	$0.00	$3,164.86	$3,164.86	0.00 %
10.2807.00.03.4 WC / STD REIMB FIRE	$0.00	$148.94	$148.94	0.00 %
10.2809.00.00.4 TREE BOARD DONATIONS	$0.00	$0.00	$0.00	0.00 %
10.2811.00.00.4 ENERGY SAVINGS INCENTIVE	$0.00	$0.00	$0.00	0.00 %
10.2813.00.00.4 RESERVE FIRE REVENUE	$0.00	$25.00	$25.00	0.00 %
10.2814.00.00.4 PROCEEDS FROM L.T. DEBT	$0.00	$0.00	$0.00	0.00 %

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10.2816.00.00.4 CONNOR-INTEREST ON NOTE	$4,233.00	$2,284.41	($1,948.59)	53.97 %
10.2817.00.00.4 USE OF CONNOR RESERVE	$30,434.00	$15,048.93	($15,385.07)	49.45 %
10.2820.00.00.4 EMPLOYEE WELLNESS (RESERV	$0.00	$0.00	$0.00	0.00 %
TOTAL MISC REVENUE	**$51,167.00**	**$54,072.59**	**$2,905.59**	**105.68%**
10.29 OPERATING TRANSFERS				
10.2901.00.00.4 ADMIN TRANSFER - WATER	$256,728.00	$256,728.00	$0.00	100.00 %
10.2902.00.00.4 ADMIN TRANSFER SEWER	$363,478.00	$363,478.00	$0.00	100.00 %
10.2903.00.00.4 ADMIN TRANSFER - PARKING	$42,557.00	$42,557.00	$0.00	100.00 %
10.2904.00.00.4 XFER FROM PARKS-TREE WARD	$3,000.00	$3,000.00	$0.00	100.00 %
10.2905.00.00.4 XFER FROM SENIOR CENTER	$16,889.00	$16,689.00	($200.00)	98.82 %
10.2907.00.00.4 XFER FROM FIRE RESERVE	$0.00	$0.00	$0.00	0.00 %
10.2909.00.00.4 TRANSFER FROM CDA	$30,000.00	$0.00	($30,000.00)	0.00 %
10.2909.00.01.4 REACH GRANT ADMIN	$25,000.00	$0.00	($25,000.00)	0.00 %
10.2909.00.02.4 XFER FROM REACH	$0.00	$21,748.82	$21,748.82	0.00 %
10.2909.00.03.4 XFER FROM DISTRICT ENERGY	$0.00	$0.00	$0.00	0.00 %
10.2913.00.00.4 XFER FROM WELLNESS RESERV	$5,000.00	$5,000.00	$0.00	100.00 %
10.2914.00.00.4 USE OF RECORDS RESERVE	$0.00	$0.00	$0.00	0.00 %
10.2916.00.00.4 USE OF GEN FUND BALANCE	$102,275.00	$0.00	($102,275.00)	0.00 %
10.2920.00.00.4 BOND PROCEEDS	$0.00	$0.00	$0.00	0.00 %
10.2930.00.00.4 LEASE/PURCHASE PROCEEDS	$0.00	$0.00	$0.00	0.00 %
TOTAL OPERATING TRANSFERS	**$844,927.00**	**$709,200.82**	**($135,726.18)**	**83.94%**
TOTAL GENERAL FUND REVENUES	**$10,862,379.17**	**$10,070,148.34**	**($792,230.83)**	**92.71%**
EXPENDITURES				
10.3000 CITY COUNCIL				
10.3000.10.00.5 CITY COUNCIL SALARY & WAGES	$10,200.00	$5,950.00	$4,250.00	58.33 %
10.3000.15.02.5 CITY COUNCIL FICA/MEDICARE	$780.00	$455.21	$324.79	58.36 %
10.3000.15.03.5 CITY COUNCIL HEALTH INS	$0.00	$0.00	$0.00	0.00 %
10.3000.20.00.5 CITY COUNCIL OFFICE SUPPLIES	$1,070.00	$291.47	$778.53	27.24 %

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10.3000.20.01.5 CITY COUNCIL POSTAGE	$1,625.00	$0.00	$1,625.00	0.00 %
10.3000.30.00.5 CITY COUNCIL ADVERTISING	$5,160.00	$3,323.40	$1,836.60	64.41 %
10.3000.34.00.5 CITY COUNCIL COMMUNICATIONS	$0.00	$0.00	$0.00	0.00 %
10.3000.40.00.5 CITY COUNCIL DUES/SUBS/MTGS	$1,165.00	$704.43	$460.57	60.47 %
10.3000.56.00.5 CITY COUNCIL OTR PUR SRVC	$770.00	$440.00	$330.00	57.14 %
10.3000.62.00.5 CITY COUNCIL PRINT & BINDING	$7,951.00	$100.00	$7,851.00	1.26 %
10.3000.74.00.5 CITY COUNCIL TRAVEL/TRANS	$50.00	$0.00	$50.00	0.00 %
10.3000.79.00.5 CITY COUNCIL MISC	$950.00	$2,718.64	($1,768.64)	286.17 %
10.3000.83.00.5 CITY COUNCIL MACH & EQUIP	$150.00	$117.78	$32.22	78.52 %
TOTAL CITY COUNCIL	**$29,871.00**	**$14,100.93**	**$15,770.07**	**47.21%**
10.3210 CITY MANAGER				
10.3210.10.00.5 CITY MGR SALARY & WAGES	$181,208.00	$99,504.01	$81,703.99	54.91 %
10.3210.11.00.5 CITY MGR OVERTIME	$0.00	$0.00	$0.00	0.00 %
10.3210.15.01.5 CITY MGR DENTAL INS	$1,156.00	$610.50	$545.50	52.81 %
10.3210.15.02.5 CITY MGR FICA/MEDICARE	$12,929.00	$7,105.68	$5,823.32	54.96 %
10.3210.15.03.5 CITY MGR HEALTH INS	$25,004.00	$14,596.95	$10,407.05	58.38 %
10.3210.15.04.5 CITY MGR IRS SECTION 125	$593.56	$362.46	$231.10	61.07 %
10.3210.15.05.5 CITY MGR LT CARE INS	$134.00	$206.55	($72.55)	154.14 %
10.3210.15.07.5 CITY MGR CITY RETIREMENT	$11,512.00	$6,468.04	$5,043.96	56.19 %
10.3210.15.08.5 CITY MGR LIFE, STD, LTD INS	$1,907.57	$1,045.49	$862.08	54.81 %
10.3210.15.09.5 CITY MGR UNEMPLOYMENT INS	$642.00	$477.14	$164.86	74.32 %
10.3210.15.10.5 CITY MGR WORKERS' COMP	$487.00	$235.32	$251.68	48.32 %
10.3210.15.12.5 CITY MGR PARKING FEE	$1,560.00	$1,560.00	$0.00	100.00 %
10.3210.15.13.5 CITY MGR DEF COMP 401(A)	$2,021.00	$2,828.70	($807.70)	139.97 %
10.3210.20.00.5 CITY MGR OFFICE SUPPLIES	$805.00	$682.11	$122.89	84.73 %
10.3210.20.01.5 CITY MGR POSTAGE	$500.00	$10.00	$490.00	2.00 %
10.3210.30.00.5 CITY MGR ADVERTISING	$9,405.00	$251.50	$9,153.50	2.67 %
10.3210.34.00.5 CITY MGR COMMUNICATIONS	$0.00	$252.86	($252.86)	0.00 %
10.3210.34.03.5 CITY MGR TELE CELL & PAGER	$2,025.00	$520.20	$1,504.80	25.69 %
10.3210.40.00.5 CITY MGR DUES/SUBS/MTGS	$5,175.00	$5,990.54	($815.54)	115.76 %
10.3210.48.00.5 CITY MGR PROPERTY & LIAB INS	$3,505.00	$1,765.46	$1,739.54	50.37 %

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10.3210.56.00.5 CITY MGR OTR PUR SRVC	$0.00	$0.00	$0.00	0.00 %
10.3210.58.00.5 CITY MGR VIDEO ARCHIVE SYS	$6,252.00	$2,937.88	$3,314.12	46.99 %
10.3210.61.00.5 CITY MGR LEGAL SERVICES	$40,000.00	$36,262.48	$3,737.52	90.66 %
10.3210.62.00.5 CITY MGR PRINT & BINDING	$0.00	$0.00	$0.00	0.00 %
10.3210.66.00.5 CITY MGR OTHER RENTALS	$0.00	$0.00	$0.00	0.00 %
10.3210.68.00.5 CITY MGR EQUIP REPAIR & MNT	$0.00	$0.00	$0.00	0.00 %
10.3210.70.00.5 CITY MGR COPIER	$405.00	$147.98	$257.02	36.54 %
10.3210.70.01.5 CITY MGR COPIER PAPER	$90.00	$74.29	$15.71	82.54 %
10.3210.74.00.5 CITY MGR TRAVEL/TRANS	$900.00	$559.37	$340.63	62.15 %
10.3210.74.01.5 CITY MGR TRANS-FUEL	$0.00	$45.60	($45.60)	0.00 %
10.3210.75.00.5 CITY MGR CAR LEASE/STIPEND	$2,800.00	$0.00	$2,800.00	0.00 %
10.3210.79.00.5 CITY MGR MISC	$325.00	$536.08	($211.08)	164.95 %
10.3210.83.00.5 CITY MGR MACH & EQUIP	$0.00	$0.00	$0.00	0.00 %
10.3210.95.01.5 CITY MGR PENSION INT EXP	$5,363.00	$2,681.45	$2,681.55	50.00 %
TOTAL CITY MANAGER	**$316,704.13**	**$187,718.64**	**$128,985.49**	**59.27%**
10.3400 CITY CLERK				
10.3400.10.00.5 CLERK SALARY & WAGES	$133,763.00	$69,543.48	$64,219.52	51.99 %
10.3400.11.00.5 CLERK OVERTIME	$1,000.00	$0.00	$1,000.00	0.00 %
10.3400.15.01.5 CLERK DENTAL INS	$1,203.00	$700.95	$502.05	58.27 %
10.3400.15.02.5 CLERK FICA/MEDICARE	$9,715.00	$4,752.04	$4,962.96	48.91 %
10.3400.15.03.5 CLERK HEALTH INS	$26,004.00	$13,539.97	$12,464.03	52.07 %
10.3400.15.04.5 CLERK IRS SECTION 125	$617.30	$376.96	$240.34	61.07 %
10.3400.15.05.5 CLERK LT CARE INS	$139.00	$116.25	$22.75	83.63 %
10.3400.15.07.5 CLERK CITY RETIREMENT	$8,650.00	$3,574.35	$5,075.65	41.32 %
10.3400.15.08.5 CLERK LIFE, STD, LTD INS	$1,983.87	$1,088.34	$895.53	54.86 %
10.3400.15.09.5 CLERK UNEMPLOYMENT INS	$668.00	$496.23	$171.77	74.29 %
10.3400.15.10.5 CLERK WORKERS' COMP	$365.00	$174.48	$190.52	47.80 %
10.3400.15.12.5 CLERK PARKING FEE	$2,160.00	$2,160.00	$0.00	100.00 %
10.3400.20.00.5 CLERK OFFICE SUPPLIES	$8,000.00	$4,100.79	$3,899.21	51.26 %
10.3400.20.01.5 CLERK POSTAGE	$6,000.00	$64.03	$5,935.97	1.07 %
10.3400.23.00.5 CLERK SMALL TOOLS&EQP	$2,000.00	$104.02	$1,895.98	5.20 %

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10.3400.30.00.5 CLERK ADVERTISING	$3,500.00	$594.50	$2,905.50	16.99 %
10.3400.40.00.5 CLERK DUES/SUBS/MTGS	$325.00	$0.00	$325.00	0.00 %
10.3400.48.00.5 CLERK PROP & LIAB INS	$3,645.00	$1,836.08	$1,808.92	50.37 %
10.3400.51.00.5 CLERK REC RESTORATION	$0.00	$0.00	$0.00	0.00 %
10.3400.60.00.5 CLERK PROF SVCS	$17,000.00	$2,066.76	$14,933.24	12.16 %
10.3400.68.00.5 CLERK EQUIP REP&MAINT	$0.00	$150.00	($150.00)	0.00 %
10.3400.70.00.5 CLERK COPIER	$425.00	$142.25	$282.75	33.47 %
10.3400.70.01.5 CLERK COPIER PAPER	$95.00	$88.89	$6.11	93.57 %
10.3400.74.00.5 CLERK TRAVEL/TRANSP	$300.00	$0.00	$300.00	0.00 %
10.3400.83.00.5 CLERK MACH AND EQUIP	$0.00	$0.00	$0.00	0.00 %
10.3400.95.01.5 CLERK PENSION INT EXP	$5,577.00	$2,788.71	$2,788.29	50.00 %
TOTAL CITY CLERK	**$233,135.17**	**$108,459.08**	**$124,676.09**	**46.52%**
10.3420 FINANCE				
10.3420.10.00.5 FINANCE SALARIES & WAGES	$203,707.00	$117,997.60	$85,709.40	57.93 %
10.3420.11.00.5 FINANCE OVERTIME	$0.00	$0.00	$0.00	0.00 %
10.3420.15.01.5 FINANCE DENTAL INSURANCE	$1,595.68	$976.80	$618.88	61.22 %
10.3420.15.02.5 FINANCE FICA/MEDICARE	$14,539.00	$8,490.83	$6,048.17	58.40 %
10.3420.15.03.5 FINANCE HEALTH INSURANCE	$32,225.00	$12,464.62	$19,760.38	38.68 %
10.3420.15.04.5 FINANCE IRS SECTION 125	$854.73	$521.94	$332.79	61.06 %
10.3420.15.05.5 FINANCE LONG TERM CARE INS	$214.00	$172.80	$41.20	80.75 %
10.3420.15.07.5 FINANCE CITY RETIREMENT	$12,945.00	$7,211.16	$5,733.84	55.71 %
10.3420.15.08.5 FINANCE LIFE, STD, LTD INS	$2,746.90	$1,506.95	$1,239.95	54.86 %
10.3420.15.09.5 FINANCE UNEMPLOYMENT INS	$926.00	$687.09	$238.91	74.20 %
10.3420.15.10.5 FINANCE WORKERS' COMP	$548.00	$264.46	$283.54	48.26 %
10.3420.15.12.5 FINANCE PARKING FEE	$2,160.00	$2,160.00	$0.00	100.00 %
10.3420.20.00.5 FINANCE OFFICE SUPPLIES	$5,000.00	$1,385.51	$3,614.49	27.71 %
10.3420.20.01.5 FINANCE POSTAGE	$3,000.00	$12.50	$2,987.50	0.42 %
10.3420.30.00.5 FINANCE ADVERTISING	$0.00	$0.00	$0.00	0.00 %
10.3420.34.00.5 FINANCE COMMUNICATIONS	$0.00	$0.00	$0.00	0.00 %
10.3420.40.00.5 FINANCE DUES/SUBS/MTGS	$0.00	$1,003.00	($1,003.00)	0.00 %
10.3420.41.00.5 FINANCE PROF DEV/TRAINING	$500.00	$573.04	($73.04)	114.61 %

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10.3420.48.00.5 FINANCE PROPERTY & LIAB INS	$5,047.00	$2,542.28	$2,504.72	50.37 %
10.3420.56.00.5 FINANCE OTH PUR SRVS	$0.00	$0.00	$0.00	0.00 %
10.3420.60.00.5 FINANCE PROF SVCS AUDIT/FS	$31,300.00	$20,000.00	$11,300.00	63.90 %
10.3420.60.01.5 FINANCE ACCNTING SFTWRE	$13,000.00	$11,969.00	$1,031.00	92.07 %
10.3420.60.02.5 FINANCE PROF SVCS ACCOUNT	$2,000.00	$875.00	$1,125.00	43.75 %
10.3420.68.00.5 FINANCE EQUIP REPAIR & MAINT	$600.00	$89.67	$510.33	14.95 %
10.3420.70.00.5 FINANCE COPIER	$585.00	$196.97	$388.03	33.67 %
10.3420.70.01.5 FINANCE COPIER PAPER	$130.00	$123.11	$6.89	94.70 %
10.3420.74.00.5 FINANCE TRAVEL/TRANSP	$300.00	$0.00	$300.00	0.00 %
10.3420.79.00.5 FINANCE MISC	$0.00	$25.00	($25.00)	0.00 %
10.3420.83.00.5 FINANCE MACH & EQUIP	$0.00	$0.00	$0.00	0.00 %
10.3420.95.01.5 FINANCE PENSION INT EXP	$5,577.00	$2,788.71	$2,788.29	50.00 %
TOTAL FINANCE	**$339,500.31**	**$194,038.04**	**$145,462.27**	**57.15%**
10.3423 TECHNOLOGY SERVICES				
10.3423.10.00.5 TECHNOLOGY SALARIES & WAGES	$95,812.00	$52,233.52	$43,578.48	54.52 %
10.3423.11.00.5 TECHNOLOGY OVERTIME	$830.00	$0.00	$830.00	0.00 %
10.3423.15.01.5 TECHNOLOGY DENTAL INS	$925.00	$488.40	$436.60	52.80 %
10.3423.15.02.5 TECHNOLOGY FICA/MEDICARE	$6,800.00	$3,727.88	$3,072.12	54.82 %
10.3423.15.03.5 TECHNOLOGY HEALTH INS	$20,003.13	$10,158.15	$9,844.98	50.78 %
10.3423.15.04.5 TECHNOLOGY IRS SECTION 125	$474.85	$289.97	$184.88	61.07 %
10.3423.15.05.5 TECHNOLOGY LT CARE INS	$107.00	$126.45	($19.45)	118.18 %
10.3423.15.07.5 TECHNOLOGY CITY RETIREMENT	$6,055.00	$3,065.26	$2,989.74	50.62 %
10.3423.15.08.5 TECHNOLOGY LIFE,STD,LTD INS	$1,526.06	$899.72	$626.34	58.96 %
10.3423.15.09.5 TECHNOLOGY UNEMPLOYMENT INS	$514.00	$381.71	$132.29	74.26 %
10.3423.15.10.5 TECHNOLOGY WORKERS' COMP	$255.00	$125.06	$129.94	49.04 %
10.3423.15.12.5 TECHNOLOGY PARKING FEE	$600.00	$600.00	$0.00	100.00 %
10.3423.20.00.5 TECHNOLOGY OFFICE SUPPLIES	$500.00	$339.94	$160.06	67.99 %
10.3423.20.01.5 TECHNOLOGY POSTAGE	$0.00	$0.00	$0.00	0.00 %
10.3423.23.00.5 TECHNOLOGY SMALL TOOLS&EQUIP	$3,300.00	$2,389.55	$910.45	72.41 %
10.3423.30.00.5 TECHNOLOGY ADVERTISING	$0.00	$0.00	$0.00	0.00 %
10.3423.34.00.5 TECHNOLOGY TELE BASIC SERVICE	$9,804.45	$4,217.51	$5,586.94	43.02 %

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10.3423.34.01.5 TECHNOLOGY TELE LONG DIST	$2,105.36	$2,217.03	($111.67)	105.30 %
10.3423.34.02.5 TECHNOLOGY INTERNET WAN SVC	$16,477.00	$6,434.12	$10,042.88	39.05 %
10.3423.34.03.5 TECHNOLOGY TELE CELL & PAGER	$1,356.00	$796.09	$559.91	58.71 %
10.3423.40.00.5 TECHNOLOGY DUES/SUBS/MTGS	$0.00	$0.00	$0.00	0.00 %
10.3423.48.00.5 TECHNOLOGY PROPERTY&LIAB INS	$2,804.00	$1,412.38	$1,391.62	50.37 %
10.3423.56.00.5 TECHNOLOGY OTR PUR SRVC	$12,600.00	$3,393.32	$9,206.68	26.93 %
10.3423.60.00.5 TECHNOLOGY PROFESSIONAL SVC	$15,500.00	$25,338.12	($9,838.12)	163.47 %
10.3423.65.00.5 TECHNOLOGY RENTAL OF EQUIP	$0.00	$0.00	$0.00	0.00 %
10.3423.68.00.5 TECHNOLOGY EQUIP REP & MAINT	$6,650.00	$2,264.13	$4,385.87	34.05 %
10.3423.70.00.5 TECHNOLOGY COPIER	$325.00	$118.40	$206.60	36.43 %
10.3423.70.01.5 TECHNOLOGY COPIER PAPER	$70.00	$59.43	$10.57	84.90 %
10.3423.74.00.5 TECHNOLOGY TRAVEL/TRANS	$200.00	$107.17	$92.83	53.59 %
10.3423.88.01.5 TECHNOLOGY COMPUTER RESVE	$0.00	$0.00	$0.00	0.00 %
10.3423.95.01.5 TECHNOLOGY PENSION INTEXP	$4,290.00	$2,145.16	$2,144.84	50.00 %
TOTAL TECHNOLOGY SERVICES	**$209,883.85**	**$123,328.47**	**$86,555.38**	**58.76%**
10.3430 PROPERTY ASSESSOR				
10.3430.10.00.5 ASSESSOR SALARIES & WAGES	$50,028.00	$27,990.29	$22,037.71	55.95 %
10.3430.11.00.5 ASSESSOR OVERTIME	$845.00	$0.00	$845.00	0.00 %
10.3430.15.01.5 ASSESSOR DENTAL INS	$463.00	$244.20	$218.80	52.74 %
10.3430.15.02.5 ASSESSOR FICA/MEDICARE	$3,509.00	$2,096.51	$1,412.49	59.75 %
10.3430.15.03.5 ASSESSOR HEALTH INS	$10,001.57	$1,070.73	$8,930.84	10.71 %
10.3430.15.04.5 ASSESSOR IRS SECTION 125	$237.42	$144.98	$92.44	61.06 %
10.3430.15.05.5 ASSESSOR LT CARE INS	$54.00	$48.30	$5.70	89.44 %
10.3430.15.07.5 ASSESSOR CITY RETIREMENT	$3,124.00	$1,399.54	$1,724.46	44.80 %
10.3430.15.08.5 ASSESSOR LIFE, STD, LTD INS	$763.03	$356.06	$406.97	46.66 %
10.3430.15.09.5 ASSESSOR UNEMPLOYMENT INS	$257.00	$190.87	$66.13	74.27 %
10.3430.15.10.5 ASSESSOR WORKERS' COMP	$131.00	$65.90	$65.10	50.31 %
10.3430.15.12.5 ASSESSOR PARKING FEE	$900.00	$900.00	$0.00	100.00 %
10.3430.20.00.5 ASSESSOR OFFICE SUPPLIES	$2,100.00	$66.47	$2,033.53	3.17 %
10.3430.20.01.5 ASSESSOR POSTAGE	$600.00	$6.50	$593.50	1.08 %
10.3430.30.00.5 ASSESSOR ADVERTISING	$150.00	$49.20	$100.80	32.80 %

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10.3430.34.00.5 ASSESSOR COMMUNICATIONS	$0.00	$0.00	$0.00	0.00 %
10.3430.40.00.5 ASSESSOR DUES/SUBS/MTGS	$1,375.00	$0.00	$1,375.00	0.00 %
10.3430.48.00.5 ASSESSOR PROPERTY &LIAB INS	$1,402.00	$706.18	$695.82	50.37 %
10.3430.56.00.5 ASSESSOR OTR PUR SRVC	$29,500.00	$4,000.00	$25,500.00	13.56 %
10.3430.56.01.5 ASSESSOR LICENSING/SOFTWARE FEES	$0.00	$0.00	$0.00	0.00 %
10.3430.60.00.5 ASSESSOR PROFESSIONAL SVC	$72,576.00	$38,506.50	$34,069.50	53.06 %
10.3430.60.01.5 ASSESSOR REAPPRAISAL SVCS	$0.00	$0.00	$0.00	0.00 %
10.3430.60.02.5 ASSESSOR REAPPRAISAL RESVE EXP	$9,475.00	$9,160.00	$315.00	96.68 %
10.3430.62.00.5 ASSESSOR PRINTING & BINDING	$0.00	$0.00	$0.00	0.00 %
10.3430.68.00.5 ASSESSOR EQUIP REPAIR & MAINT	$50.00	$0.00	$50.00	0.00 %
10.3430.70.00.5 ASSESSOR COPIER	$160.00	$54.71	$105.29	34.19 %
10.3430.70.01.5 ASSESSOR COPIER PAPER	$40.00	$34.18	$5.82	85.45 %
10.3430.74.00.5 ASSESSOR TRAVEL/TRANS	$100.00	$0.00	$100.00	0.00 %
10.3430.83.00.5 ASSESSOR MACHINERY & EQUIP	$300.00	$618.76	($318.76)	206.25 %
10.3430.95.01.5 ASSESSOR PENSION INT EXP	$2,145.00	$1,072.58	$1,072.42	50.00 %
TOTAL PROPERTY ASSESSOR	**$190,286.02**	**$88,782.46**	**$101,503.56**	**46.66%**
10.3600 PLANNING & DEVELOPMENT				
10.3600.10.00.5 PLANNING SALARIES & WAGES	$244,537.00	$134,704.26	$109,832.74	55.09 %
10.3600.10.01.5 PLANNING MINUTES SALARIES	$0.00	$3,583.09	($3,583.09)	0.00 %
10.3600.11.00.5 PLANNING OVERTIME	$1,108.00	$0.00	$1,108.00	0.00 %
10.3600.11.01.5 PLANNING OVERTIME MINUTES	$0.00	$0.00	$0.00	0.00 %
10.3600.15.01.5 PLANNING DENTAL INS	$2,174.00	$1,138.75	$1,035.25	52.38 %
10.3600.15.02.5 PLANNING FICA/MEDICARE	$17,757.00	$9,847.45	$7,909.55	55.46 %
10.3600.15.03.5 PLANNING HEALTH INS	$46,987.36	$20,300.96	$26,686.40	43.21 %
10.3600.15.04.5 PLANNING IRS SECTION 125	$1,115.42	$681.13	$434.29	61.06 %
10.3600.15.05.5 PLANNING LT CARE INS	$251.00	$65.85	$185.15	26.24 %
10.3600.15.07.5 PLANNING CITY RETIREMENT	$14,511.00	$6,849.91	$7,661.09	47.20 %
10.3600.15.08.5 PLANNING LIFE, STD, LTD INS	$3,584.71	$1,966.58	$1,618.13	54.86 %
10.3600.15.09.5 PLANNING UNEMPLOYMENT INS	$1,208.00	$896.64	$311.36	74.23 %
10.3600.15.10.5 PLANNING WORKERS' COMP	$668.00	$318.54	$349.46	47.69 %
10.3600.15.12.5 PLANNING PARKING FEE	$3,300.00	$3,300.00	$0.00	100.00 %

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10.3600.20.00.5 PLANNING OFFICE SUPPLIES	$1,800.00	$860.44	$939.56	47.80 %
10.3600.20.01.5 PLANNING POSTAGE	$2,790.00	$0.00	$2,790.00	0.00 %
10.3600.21.00.5 PLANNING OPERATING SUPPLIES	$500.00	$29.70	$470.30	5.94 %
10.3600.23.00.5 PLANNING SMALL TOOLS/EQUIP	$500.00	$1,195.81	($695.81)	239.16 %
10.3600.30.00.5 PLANNING ADVERTISING	$5,000.00	$916.80	$4,083.20	18.34 %
10.3600.40.00.5 PLANNING DUES/SUBS/MTGS	$1,000.00	$518.00	$482.00	51.80 %
10.3600.41.00.5 PLANNING PROFESSIONAL DEV	$3,000.00	$565.00	$2,435.00	18.83 %
10.3600.48.00.5 PLANNING PROPERTY &LIAB INS	$6,587.00	$4,190.07	$2,396.93	63.61 %
10.3600.56.00.5 PLANNING OTR PUR SRVC	$3,000.00	$0.00	$3,000.00	0.00 %
10.3600.57.00.5 PLANNING PROGRAM EXPENSES	$0.00	$0.00	$0.00	0.00 %
10.3600.58.00.5 PLANNING WEB SITE MAINT	$4,000.00	$749.56	$3,250.44	18.74 %
10.3600.60.00.5 PLANNING PROFESSIONAL SVCS	$2,500.00	$1,870.00	$630.00	74.80 %
10.3600.60.01.5 PLANNING CONTRACT SVS BLDG INSPEC	$0.00	$0.00	$0.00	0.00 %
10.3600.60.02.5 PLANNING RE-ZONING CONTRACT SVS	$0.00	$0.00	$0.00	0.00 %
10.3600.61.00.5 PLANNING OTHER LEGAL SVCS	$0.00	$0.00	$0.00	0.00 %
10.3600.62.00.5 PLANNING PRINTING & BINDING	$100.00	$0.00	$100.00	0.00 %
10.3600.63.00.5 PLANNING MASTER PLAN UPDATE	$20,000.00	$0.00	$20,000.00	0.00 %
10.3600.68.00.5 PLANNING EQUIP REPAIR&MAINT	$500.00	$71.89	$428.11	14.38 %
10.3600.70.00.5 PLANNING COPIER	$765.00	$257.07	$507.93	33.60 %
10.3600.70.01.5 PLANNING COPIER PAPER	$170.00	$160.66	$9.34	94.51 %
10.3600.74.00.5 PLANNING TRAVEL & TRANS	$625.00	$144.86	$480.14	23.18 %
10.3600.75.00.5 PLANNING CENTRAL VT ECONOMIC DEV	$3,000.00	$3,000.00	$0.00	100.00 %
10.3600.79.00.5 PLANNING MISC	$300.00	$25.00	$275.00	8.33 %
10.3600.83.00.5 PLANNING MACHINERY & EQUIP	$0.00	$0.00	$0.00	0.00 %
10.3600.85.00.5 PLANNING RE-ZONING GRANT EXP	$0.00	$1,462.50	($1,462.50)	0.00 %
10.3600.95.01.5 PLANNING PENSION INT EXP	$10,082.00	$5,041.13	$5,040.87	50.00 %
TOTAL PLANNING & DEVELOPMENT	**$403,420.49**	**$204,711.65**	**$198,708.84**	**50.74%**
10.3710 CITY HALL MAINT				
10.3710.10.00.5 CITY HALL SALARIES & WAGES	$45,832.00	$28,839.26	$16,992.74	62.92 %
10.3710.11.00.5 CITY HALL OVERTIME	$2,366.00	$1,718.21	$647.79	72.62 %
10.3710.15.01.5 CITY HALL DENTAL INS	$531.89	$317.16	$214.73	59.63 %

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10.3710.15.02.5 CITY HALL FICA/MEDICARE	$3,471.00	$2,058.14	$1,412.86	59.30 %
10.3710.15.03.5 CITY HALL HEALTH INS	$12,001.88	$7,077.78	$4,924.10	58.97 %
10.3710.15.04.5 CITY HALL IRS SECTION 125	$284.91	$188.48	$96.43	66.15 %
10.3710.15.05.5 CITY HALL LT CARE INS	$59.00	$11.70	$47.30	19.83 %
10.3710.15.07.5 CITY HALL CITY RETIREMENT	$3,091.00	$1,928.67	$1,162.33	62.40 %
10.3710.15.08.5 CITY HALL LIFE, STD, LTD INS	$915.63	$544.19	$371.44	59.43 %
10.3710.15.09.5 CITY HALL UNEMPLOYMENT INS	$309.00	$248.12	$60.88	80.30 %
10.3710.15.10.5 CITY HALL WORKERS' COMP	$2,011.00	$1,038.02	$972.98	51.62 %
10.3710.15.12.5 CITY HALL PARKING FEE	$660.00	$660.00	$0.00	100.00 %
10.3710.18.00.5 CITY HALL UNIFRMS/PROTECT CLOTHING	$500.00	$332.98	$167.02	66.60 %
10.3710.20.00.5 CITY HALL OFFICE SUPPLIES	$200.00	$0.00	$200.00	0.00 %
10.3710.21.00.5 CITY HALL OPERATING SUPPLY	$7,000.00	$5,862.99	$1,137.01	83.76 %
10.3710.21.01.5 CITY HALL SPRING/FALL PLANT	$750.00	$0.00	$750.00	0.00 %
10.3710.23.00.5 CITY HALL SMALL TOOLS&EQUIP	$1,000.00	$320.63	$679.37	32.06 %
10.3710.34.03.5 CITY HALL TELE CELL & PAGER	$800.00	$393.69	$406.31	49.21 %
10.3710.40.00.5 CITY HALL DUES/SUBS/MTGS	$0.00	$0.00	$0.00	0.00 %
10.3710.48.00.5 CITY HALL PROP & LIAB INS	$1,822.00	$918.04	$903.96	50.39 %
10.3710.48.01.5 CITY HALL XFER FRM POLICE ST	($10,815.00)	($10,815.00)	$0.00	100.00 %
10.3710.56.00.5 CITY HALL OTR PUR SRVC	$5,000.00	$1,177.00	$3,823.00	23.54 %
10.3710.60.00.5 CITY HALL PROFESSIONAL SVC	$500.00	$0.00	$500.00	0.00 %
10.3710.68.00.5 CITY HALL EQUIP REPAIR&MAINT	$750.00	$1,083.35	($333.35)	144.45 %
10.3710.69.00.5 CITY HALL BLDG REPAIR/MAINT	$20,000.00	$7,831.90	$12,168.10	39.16 %
10.3710.70.00.5 CITY HALL COPIER	$195.00	$71.15	$123.85	36.49 %
10.3710.70.01.5 CITY HALL COPIER PAPER	$45.00	$44.47	$0.53	98.82 %
10.3710.74.00.5 CITY HALL TRAVEL/TRANS	$200.00	$113.61	$86.39	56.81 %
10.3710.76.01.5 CITY HALL ELECTRIC	$28,000.00	$13,316.04	$14,683.96	47.56 %
10.3710.76.02.5 CITY HALL HEATING FUEL	$48,000.00	$32,150.35	$15,849.65	66.98 %
10.3710.76.03.5 CITY HALL TRASH REMOVAL	$5,500.00	$1,974.76	$3,525.24	35.90 %
10.3710.76.04.5 CITY HALL IN HOUSE UTILITIES	$2,000.00	$1,270.56	$729.44	63.53 %
10.3710.82.00.5 CITY HALL CAPITAL IMPROV	$0.00	$0.00	$0.00	0.00 %
10.3710.83.00.5 CITY HALL MACH & EQUIP	$1,000.00	$179.99	$820.01	18.00 %
10.3710.95.01.5 CITY HALL PENSION INT EXP	$2,360.00	$1,179.84	$1,180.16	49.99 %

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Account Number and Description	Budget FY 2012	Actual to Date Through 1/31/2012	Variance	Percent of Budget
TOTAL CITY HALL MAINT	**$186,340.31**	**$102,036.08**	**$84,304.23**	**54.76%**
10.3810 58 BARRE ST BLDG MAINT				
10.3810.10.00.5 58 BARRE ST SALARY & WAGES	$0.00	($0.06)	$0.06	0.00 %
10.3810.11.00.5 58 BARRE ST OVERTIME	$0.00	$0.00	$0.00	0.00 %
10.3810.15.01.5 58 BARRE ST DENTAL INS	$0.00	$0.02	($0.02)	0.00 %
10.3810.15.02.5 58 BARRE ST FICA/MEDICARE	$0.00	$0.18	($0.18)	0.00 %
10.3810.15.03.5 58 BARRE ST HEALTH IN	$0.00	$0.00	$0.00	0.00 %
10.3810.15.04.5 58 BARRE ST IRS SECTION 125	$0.00	$0.00	$0.00	0.00 %
10.3810.15.05.5 58 BARRE ST BLDG MAINT	$0.00	$3.87	($3.87)	0.00 %
10.3810.15.07.5 58 BARRE ST CITY RETIREMENT	$0.00	($0.05)	$0.05	0.00 %
10.3810.15.08.5 58 BARRE ST LIFE, STD, LTD INS	$0.00	$0.00	$0.00	0.00 %
10.3810.15.09.5 58 BARRE ST UNEMPLOY INS	$0.00	$0.00	$0.00	0.00 %
10.3810.15.10.5 58 BARRE ST WORKERS' COMP	$0.00	$0.00	$0.00	0.00 %
10.3810.21.00.5 58 BARRE ST OPERATING SUPPLY	$0.00	$12.05	($12.05)	0.00 %
10.3810.23.00.5 58 BARRE ST SMALL TOOLS	$0.00	$0.00	$0.00	0.00 %
10.3810.34.03.5 58 BARRE ST COMMUNICATIONS	$0.00	$0.00	$0.00	0.00 %
10.3810.48.00.5 58 BARRE ST PROPERTY & LIAB INS	$0.00	$0.00	$0.00	0.00 %
10.3810.56.00.5 58 BARRE ST OTR PUR SRVC	$0.00	$0.00	$0.00	0.00 %
10.3810.60.00.5 58 BARRE ST PROFESSIONAL SVC	$0.00	$0.00	$0.00	0.00 %
10.3810.68.00.5 58 BARRE ST EQUIP REP & MAINT	$0.00	$0.00	$0.00	0.00 %
10.3810.69.00.5 58 BARRE ST BLDG MAINT	$0.00	$0.00	$0.00	0.00 %
10.3810.70.00.5 58 BARRE ST COPIER	$0.00	$0.00	$0.00	0.00 %
10.3810.70.01.5 58 BARRE ST COPY PAPER	$0.00	$0.00	$0.00	0.00 %
10.3810.76.01.5 58 BARRE ST ELECTRIC	$0.00	$765.15	($765.15)	0.00 %
10.3810.76.02.5 58 BARRE ST HEAT	$0.00	$0.00	$0.00	0.00 %
10.3810.76.03.5 58 BARRE ST TRASH REMOVAL	$0.00	$664.64	($664.64)	0.00 %
10.3810.76.04.5 58 BARRE ST IN HOUSE UTILITY	$0.00	$0.00	$0.00	0.00 %
10.3810.96.00.5 58 BARRE ST XFER TO CEM FD-PLOWING	$1,500.00	$0.00	$1,500.00	0.00 %
TOTAL 58 BARRE ST BLDG MAINT	**$1,500.00**	**$1,445.80**	**$54.20**	**96.39%**
10.4100 POLICE OPERATIONS				

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10.4100.10.00.5 POLICE SALARY & WAGES	$857,840.00	$498,368.62	$359,471.38	58.10 %
10.4100.11.00.5 POLICE OVERTIME	$100,000.00	$76,542.32	$23,457.68	76.54 %
10.4100.15.01.5 POLICE DENTAL INS	$7,335.00	$3,737.19	$3,597.81	50.95 %
10.4100.15.02.5 POLICE FICA/MEDICARE	$69,865.00	$42,211.96	$27,653.04	60.42 %
10.4100.15.03.5 POLICE HEALTH INS	$155,024.29	$68,332.76	$86,691.53	44.08 %
10.4100.15.04.5 POLICE IRS SECTION 125	$3,680.07	$2,247.24	$1,432.83	61.07 %
10.4100.15.05.5 POLICE LT CARE INS	$795.00	$27.15	$767.85	3.42 %
10.4100.15.07.5 POLICE CITY RETIREMENT	$62,209.00	$36,609.30	$25,599.70	58.85 %
10.4100.15.08.5 POLICE LIFE, STD, LTD INS	$11,826.93	$6,488.24	$5,338.69	54.86 %
10.4100.15.09.5 POLICE UNEMPLOYMENT INS	$3,985.00	$2,958.30	$1,026.70	74.24 %
10.4100.15.10.5 POLICE WORKERS' COMP	$27,333.00	$11,540.28	$15,792.72	42.22 %
10.4100.15.12.5 POLICE PARKING FEE	$2,652.00	$2,652.00	$0.00	100.00 %
10.4100.18.00.5 POLICE UNIFRMS/PROTECT CLOTH	$10,000.00	$6,746.43	$3,253.57	67.46 %
10.4100.19.00.5 POLICE TUITION REIMB/FIT TEST	$3,000.00	$660.00	$2,340.00	22.00 %
10.4100.20.00.5 POLICE OFFICE SUPPLIES	$2,020.00	$1,945.81	$74.19	96.33 %
10.4100.20.01.5 POLICE POSTAGE	$2,000.00	$168.90	$1,831.10	8.45 %
10.4100.21.00.5 POLICE OPERATING SUPPLIES	$10,130.00	$4,570.71	$5,559.29	45.12 %
10.4100.21.01.5 POLICE INTERNAL FLEET FUEL	$22,140.00	$18,430.12	$3,709.88	83.24 %
10.4100.30.00.5 POLICE ADVERTISING	$1,000.00	$314.16	$685.84	31.42 %
10.4100.40.00.5 POLICE DUES/SUBS/MTGS	$1,000.00	$890.05	$109.95	89.01 %
10.4100.41.00.5 POLICE TRAINING	$5,400.00	$4,245.28	$1,154.72	78.62 %
10.4100.48.00.5 POLICE PROPERTY & LIABI INS	$21,731.00	$11,149.90	$10,581.10	51.31 %
10.4100.56.00.5 POLICE OTR PUR SRVC	$5,977.00	$5,536.25	$440.75	92.63 %
10.4100.56.01.5 POLICE XFER TO CITY HALL CLEANING	$10,815.00	$10,815.00	$0.00	100.00 %
10.4100.60.00.5 POLICE PROFESSIONAL SVCS	$8,625.00	$3,284.90	$5,340.10	38.09 %
10.4100.62.00.5 POLICE PRINTING & BINDING	$0.00	$0.00	$0.00	0.00 %
10.4100.68.00.5 POLICE EQUIP REPAIR & MAINT	$11,003.00	$10,694.91	$308.09	97.20 %
10.4100.68.01.5 POLICE INTERNAL FLEET REP	$16,000.00	$9,918.71	$6,081.29	61.99 %
10.4100.69.00.5 POLICE BLDGS/GROUNDS MAIN	$17,288.00	$18,700.50	($1,412.50)	108.17 %
10.4100.70.00.5 POLICE COPIER	$2,515.00	$848.16	$1,666.84	33.72 %
10.4100.70.01.5 POLICE COPIER PAPER	$560.00	$530.04	$29.96	94.65 %
10.4100.72.00.5 POLICE TAXES/LICENSE/REG	$205.00	$0.00	$205.00	0.00 %

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10.4100.74.00.5 POLICE TRAVEL/TRANS	$3,100.00	$1,272.00	$1,828.00	41.03 %
10.4100.75.00.5 POLICE LEASE/PURCHASE INSTL	$0.00	$0.00	$0.00	0.00 %
10.4100.76.00.5 POLICE UTILITIES	$0.00	$0.00	$0.00	0.00 %
10.4100.76.01.5 POLICE ELECTRIC	$15,686.00	$8,039.90	$7,646.10	51.26 %
10.4100.76.02.5 POLICE HEATING OIL	$8,424.00	$4,247.01	$4,176.99	50.42 %
10.4100.76.04.5 POLICE IN HOUSE UTILITIES	$1,000.00	$428.39	$571.61	42.84 %
10.4100.79.00.5 POLICE CHILD SAFETY SEATS	$0.00	$0.00	$0.00	0.00 %
10.4100.83.00.5 POLICE MACHINERY & EQUIP-FLOOD	$0.00	$4,672.00	($4,672.00)	0.00 %
10.4100.83.01.5 POLICE EQUIP -DRUG SEIZURE RES	$0.00	$0.00	$0.00	0.00 %
10.4100.85.00.5 POLICE GRANT EXPENSE	$0.00	$0.00	$0.00	0.00 %
10.4100.95.01.5 POLICE PENSION INTEREST EXP	$34,022.00	$17,011.13	$17,010.87	50.00 %
TOTAL POLICE OPERATIONS	**$1,516,186.29**	**$896,835.62**	**$619,350.67**	**59.15%**
10.4105 POLICE COMMUNICATIONS				
10.4105.10.00.5 POLICE COM SALARY & WAGES	$278,334.00	$170,715.63	$107,618.37	61.33 %
10.4105.11.00.5 POLICE COM OVERTIME	$52,000.00	$30,368.55	$21,631.45	58.40 %
10.4105.15.01.5 POLICE COM DENTAL INS	$2,641.73	$1,536.30	$1,105.43	58.16 %
10.4105.15.02.5 POLICE COM FICA/MEDICARE	$24,201.00	$14,655.83	$9,545.17	60.56 %
10.4105.15.03.5 POLICE COM HEALTH INS	$59,609.34	$29,460.84	$30,148.50	49.42 %
10.4105.15.04.5 POLICE COM IRS SECTION 125	$1,415.05	$864.10	$550.95	61.06 %
10.4105.15.05.5 POLICE COM LT CARE INS	$292.00	$3.90	$288.10	1.34 %
10.4105.15.07.5 POLICE COM CITY RETIREMENT	$19,849.00	$12,981.32	$6,867.68	65.40 %
10.4105.15.08.5 POLICE COM LIFE, STD, LTD INS	$4,547.65	$2,494.84	$2,052.81	54.86 %
10.4105.15.09.5 POLICE COM UNEMPLOYMENT INS	$1,532.00	$1,137.52	$394.48	74.25 %
10.4105.15.10.5 POLICE COM WORKERS' COMP	$5,514.00	$2,324.88	$3,189.12	42.16 %
10.4105.15.11.5 POLICE COM TUITION REIMB	$0.00	$0.00	$0.00	0.00 %
10.4105.15.12.5 POLICE COM PARKING FEE	$750.00	$750.00	$0.00	100.00 %
10.4105.18.00.5 POLICE COM UNIFRMS/PROT CLOTH	$1,800.00	$47.98	$1,752.02	2.67 %
10.4105.19.00.5 POLICE COM TUITION REIMB/FIT TEST	$3,000.00	$0.00	$3,000.00	0.00 %
10.4105.20.00.5 POLICE COM OFFICE SUPPLIES	$1,510.00	$3,221.50	($1,711.50)	213.34 %
10.4105.20.01.5 POLICE COM POSTAGE	$0.00	$0.00	$0.00	0.00 %
10.4105.21.00.5 POLICE COM OPERATING SUPPLY	$0.00	$0.00	$0.00	0.00 %

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10.4105.30.00.5 POLICE COM ADVERTISING	$0.00	$0.00	$0.00	0.00 %
10.4105.34.00.5 POLICE COM COMMUNICATIONS	$0.00	$0.00	$0.00	0.00 %
10.4105.34.03.5 POLICE COM TELE CELL &PAGER	$3,840.00	$2,487.59	$1,352.41	64.78 %
10.4105.34.04.5 POLICE COMM TELE VLETS	$3,779.00	$2,169.50	$1,609.50	57.41 %
10.4105.40.00.5 POLICE COM DUES/SUB/MTGS	$100.00	$92.00	$8.00	92.00 %
10.4105.41.00.5 POLICE COM TRAINING	$825.00	$1,005.87	($180.87)	121.92 %
10.4105.48.00.5 POLICE COM PROP & LIABI INS	$8,356.00	$4,208.88	$4,147.12	50.37 %
10.4105.56.00.5 POLICE COM OTR PUR SRVC	$0.00	$0.00	$0.00	0.00 %
10.4105.62.00.5 POLICE COM PRINT & BINDING	$100.00	$0.00	$100.00	0.00 %
10.4105.68.00.5 POLICE COM EQUIP REP &MAINT	$9,388.00	$10,598.00	($1,210.00)	112.89 %
10.4105.70.00.5 POLICE COM COPIER	$965.00	$326.11	$638.89	33.79 %
10.4105.70.01.5 POLICE COM COPIER PAPER	$215.00	$203.82	$11.18	94.80 %
10.4105.74.00.5 POLICE COM TRAVEL/TRANS	$400.00	$495.07	($95.07)	123.77 %
10.4105.83.00.5 POLICE COM MACH & EQUIP	$0.00	$0.00	$0.00	0.00 %
10.4105.85.00.5 POLICE COM FED/ST GRANT EXP	$0.00	$0.00	$0.00	0.00 %
10.4105.95.01.5 POLICE COM PENSION INT EXP	$11,691.00	$5,845.56	$5,845.44	50.00 %
TOTAL POLICE COMMUNICATIONS	**$496,654.77**	**$297,995.59**	**$198,659.18**	**60.00%**
10.4150 OUTSIDE PAY POLICE				
10.4150.10.00.5 OUTSIDE PAY SALARY & WAGES	$0.00	$0.00	$0.00	0.00 %
10.4150.11.00.5 OUTSIDE PAY OVERTIME	$0.00	$0.00	$0.00	0.00 %
10.4150.15.02.5 OUTSIDE PAY FICA/MEDICARE	$0.00	$0.00	$0.00	0.00 %
10.4150.15.03.5 OUTSIDE PAY POLICE	$0.00	$0.00	$0.00	0.00 %
10.4150.15.07.5 OUTSIDE PAY CITY RETIREMENT	$0.00	$0.00	$0.00	0.00 %
TOTAL OUTSIDE PAY POLICE	**$0.00**	**$0.00**	**$0.00**	**0.00%**
10.4161 POLICE CANINE UNIT				
10.4161.21.00.5 CANINE OP SUPPLIES	$0.00	$1,452.76	($1,452.76)	0.00 %
TOTAL POLICE CANINE UNIT	**$0.00**	**$1,452.76**	**($1,452.76)**	**0.00%**
10.4190 POLICE SCHOOL RESOURCE OFFICER				

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10.4190.10.00.5 SCHOOL RES SALARY & WAGES	$59,705.00	$37,616.34	$22,088.66	63.00 %
10.4190.11.00.5 SCHOOL RES OVERTIME	$1,000.00	$4.03	$995.97	0.40 %
10.4190.15.01.5 SCHOOL RES DENTAL INS	$462.00	$239.25	$222.75	51.79 %
10.4190.15.02.5 SCHOOL RES FICA/MEDICARE	$4,431.00	$2,878.16	$1,552.84	64.96 %
10.4190.15.03.5 SCHOOL RES HEALTH INS	$9,801.54	$1,049.32	$8,752.22	10.71 %
10.4190.15.04.5 SCHOOL RES IRS SECT 125	$232.38	$142.08	$90.30	61.14 %
10.4190.15.05.5 SCHOOL RES LT CARE INS	$53.00	$0.00	$53.00	0.00 %
10.4190.15.07.5 SCHOOL RES CITY RETIREMENT	$4,431.00	$2,445.27	$1,985.73	55.19 %
10.4190.15.08.5 SCHOOL RES LIFE,STD,LTD INS	$747.77	$410.25	$337.52	54.86 %
10.4190.15.09.5 SCHOOL RES UNEMPLOY INS	$251.00	$187.05	$63.95	74.52 %
10.4190.15.10.5 SCHOOL RES WORKERS' COMP	$2,222.00	$937.46	$1,284.54	42.19 %
10.4190.15.11.5 SCHOOL RES TUITION REIMB	$0.00	$0.00	$0.00	0.00 %
10.4190.18.00.5 SCHOOL RES UNIF/PROTECT CLOTH	$550.00	$0.00	$550.00	0.00 %
10.4190.20.00.5 SCHOOL RES OFFICE SUPPLY	$0.00	$0.00	$0.00	0.00 %
10.4190.20.01.5 SCHOOL RES POSTAGE	$0.00	$0.00	$0.00	0.00 %
10.4190.21.00.5 SCHOOL RES OPER SUPPLY	$0.00	$0.00	$0.00	0.00 %
10.4190.40.00.5 SCHOOL RES DUES/SUB/MTGS	$0.00	$0.00	$0.00	0.00 %
10.4190.48.00.5 SCHOOL RES PROP & LIAB INS	$1,374.00	$692.06	$681.94	50.37 %
10.4190.62.00.5 SCHOOL RES PRINT & BINDING	$0.00	$0.00	$0.00	0.00 %
10.4190.70.00.5 SCHOOL RES COPIER	$160.00	$53.61	$106.39	33.51 %
10.4190.70.01.5 SCHOOL RES COPIER PAPER	$35.00	$33.50	$1.50	95.71 %
10.4190.74.00.5 SCHOOL RES TRAVEL/TRANS	$0.00	$0.00	$0.00	0.00 %
10.4190.79.00.5 SCHOOL RES MISC	$0.00	$0.00	$0.00	0.00 %
10.4190.95.01.5 SCHOOL RES PENSION INT EXP	$2,145.00	$1,072.58	$1,072.42	50.00 %
TOTAL POLICE SCHOOL RESOURCE OFFICER	**$87,600.69**	**$47,760.96**	**$39,839.73**	**54.52%**
10.4200 COMMUNITY JUSTICE CENTER				
10.4200.10.00.5 JUSTICE CTR SALARY & WAGES	$69,873.00	$39,533.11	$30,339.89	56.58 %
10.4200.11.00.5 JUSTICE CTR OVERTIME	$0.00	$0.00	$0.00	0.00 %
10.4200.15.01.5 JUSTICE CTR DENTAL INS	$587.30	$348.90	$238.40	59.41 %
10.4200.15.02.5 JUSTICE CTR FICA/MEDICARE	$5,050.21	$2,987.92	$2,062.29	59.16 %
10.4200.15.03.5 JUSTICE CTR HEALTH INS	$13,252.00	$4,375.61	$8,876.39	33.02 %

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10.4200.15.04.5 JUSTICE CTR IRS SECT 125	$605.43	$369.71	$235.72	61.07 %
10.4200.15.05.5 JUSTICE CTR LT CARE INS	$154.00	$0.00	$154.00	0.00 %
10.4200.15.07.5 JUSTICE CTR CITY RETIREMENT	$4,496.77	$2,277.44	$2,219.33	50.65 %
10.4200.15.08.5 JUSTICE CTR LIFE, STD, LTD INS	$1,945.72	$1,067.40	$878.32	54.86 %
10.4200.15.09.5 JUSTICE CTR UNEMPLOYMENT INS	$656.00	$486.69	$169.31	74.19 %
10.4200.15.10.5 JUSTICE CTR WORKERS' COMP	$350.00	$167.30	$182.70	47.80 %
10.4200.15.12.5 JUSTICE CTR PARKING FEE	$795.00	$1,536.00	($741.00)	193.21 %
10.4200.20.00.5 JUSTICE CTR OFFICE SUPPLY	$2,900.00	$49.64	$2,850.36	1.71 %
10.4200.20.01.5 JUSTICE CTR POSTAGE	$400.00	$0.00	$400.00	0.00 %
10.4200.21.00.5 JUSTICE CTR OPERATING SUPPLY	$0.00	$0.00	$0.00	0.00 %
10.4200.30.00.5 JUSTICE CTR ADVERTISING	$0.00	$0.00	$0.00	0.00 %
10.4200.40.00.5 JUSTICE CTR DUES/SUB/MTGS	$2,000.00	$846.62	$1,153.38	42.33 %
10.4200.41.00.5 JUSTICE CTR PROFESSIONAL DEV	$750.00	$1,092.02	($342.02)	145.60 %
10.4200.48.00.5 JUSTICE CTR PROP & LIAB INS	$2,372.00	$1,800.78	$571.22	75.92 %
10.4200.56.00.5 JUSTICE CTR OTR PUR SRVC	$0.00	$0.00	$0.00	0.00 %
10.4200.56.01.5 JUSTICE CTR REENTRY PROGRAM	$0.00	$0.00	$0.00	0.00 %
10.4200.56.02.5 JUSTICE CTR MEDIATION SVC	$1,800.00	$1,260.00	$540.00	70.00 %
10.4200.60.00.5 JUSTICE CTR PROFESSIONAL SVC	$500.00	$0.00	$500.00	0.00 %
10.4200.62.00.5 JUSTICE CTR PRINT & BINDING	$300.00	$0.00	$300.00	0.00 %
10.4200.68.00.5 JUSTICE CTR EQUIP REP & MAINT	$0.00	$0.00	$0.00	0.00 %
10.4200.70.00.5 JUSTICE CTR COPIER	$216.00	$139.55	$76.45	64.61 %
10.4200.70.01.5 JUSTICE CTR COPIER PAPER	$90.00	$87.20	$2.80	96.89 %
10.4200.74.00.5 JUSTICE CTR TRAVEL & TRANS	$1,500.00	($1,008.20)	$2,508.20	(67.21)%
10.4200.79.00.5 JUSTICE CTR MISC. COUNCIL ADJ	$0.00	$0.00	$0.00	0.00 %
10.4200.95.01.5 JUSTICE CTR PENSION INT EXP	$4,033.00	$2,016.45	$2,016.55	50.00 %
TOTAL COMMUNITY JUSTICE CENTER	**$114,626.43**	**$59,434.14**	**$55,192.29**	**51.85%**
10.4205 RE-ENTRY PROGRAM				
10.4205.10.00.5 RE-ENTRY PROG SALARY & WAGES	$58,805.00	$34,302.31	$24,502.69	58.33 %
10.4205.11.00.5 RE-ENTRY PROG OVERTIME	$0.00	$0.00	$0.00	0.00 %
10.4205.15.01.5 RE-ENTRY PROG DENTAL INS	$542.97	$383.70	$159.27	70.67 %
10.4205.15.02.5 RE-ENTRY PROG FICA/MEDICARE	$4,250.28	$2,376.63	$1,873.65	55.92 %

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Account Number and Description	Budget FY 2012	Actual to Date Through 1/31/2012	Variance	Percent of Budget
10.4205.15.03.5 RE-ENTRY PROG HEALTH INS	$9,052.00	$3,307.98	$5,744.02	36.54 %
10.4205.15.04.5 RE-ENTRY PROG IRS SECT 125	$0.00	$0.00	$0.00	0.00 %
10.4205.15.05.5 RE-ENTRY PROG LT CARE INS	$0.00	$0.00	$0.00	0.00 %
10.4205.15.07.5 RE-ENTRY PROG CITY RETIREMENT	$3,784.50	$1,901.43	$1,883.07	50.24 %
10.4205.15.08.5 RE-ENTRY PROG LIFE, STD, LTD INS	$0.00	$0.00	$0.00	0.00 %
10.4205.15.09.5 RE-ENTRY PROG UNEMPLOYMENT INS	$0.00	$0.00	$0.00	0.00 %
10.4205.15.10.5 RE-ENTRY PROG WORKERS' COMP	$0.00	$0.00	$0.00	0.00 %
10.4205.15.12.5 RE-ENTRY PROG PARKING FEE	$735.00	$0.00	$735.00	0.00 %
10.4205.20.00.5 RE-ENTRY PROG OFFICE SUPPLY	$300.00	$164.80	$135.20	54.93 %
10.4205.20.01.5 RE-ENTRY PROG POSTAGE	$30.00	$0.00	$30.00	0.00 %
10.4205.34.03.5 RE-ENTRY PROG TELE,CELL &PAGER	$2,000.00	$584.17	$1,415.83	29.21 %
10.4205.40.00.5 RE-ENTRY PROG DUES, SUB/MGT	$600.00	$441.19	$158.81	73.53 %
10.4205.41.00.5 RE-ENTRY PROG PROFESSIONAL DEV	$500.00	$15.00	$485.00	3.00 %
10.4205.48.00.5 RE-ENTRY PROG PROP & LIAB INS	$1,203.00	$0.00	$1,203.00	0.00 %
10.4205.56.00.5 RE-ENTRY PROG OTR PUR SRVC	$0.00	$0.00	$0.00	0.00 %
10.4205.57.00.5 RE-ENTRY PROG OTHER CLIENT NEEDS	$3,067.00	$246.67	$2,820.33	8.04 %
10.4205.60.00.5 RE-ENTRY PROG PROF SVC	$1,700.00	$0.00	$1,700.00	0.00 %
10.4205.66.00.5 RE-ENTRY PROG CLIENT HOUSING	$26,500.00	$8,817.64	$17,682.36	33.27 %
10.4205.70.00.5 RE-ENTRY PROG COPIER	$199.00	$0.00	$199.00	0.00 %
10.4205.74.00.5 RE-ENTRY PROG TRAVEL & TRANS	$3,000.00	$712.03	$2,287.97	23.73 %
10.4205.95.01.5 RE-ENTRY PROG PENSION INT EXP	$0.00	$0.00	$0.00	0.00 %
TOTAL RE-ENTRY PROGRAM	**$116,268.75**	**$53,253.55**	**$63,015.20**	**45.80%**
10.4500 FIRE AND E.M.S				
10.4500.10.00.5 FIRE EMS SALARY & WAGES	$959,006.00	$508,356.84	$450,649.16	53.01 %
10.4500.10.01.5 FIRE EMS CALL FORCE	$12,000.00	$3,050.29	$8,949.71	25.42 %
10.4500.11.00.5 FIRE EMS OVERTIME	$147,900.00	$85,162.33	$62,737.67	57.58 %
10.4500.15.01.5 FIRE EMS DENTAL INS	$9,019.00	$4,525.84	$4,493.16	50.18 %
10.4500.15.02.5 FIRE EMS FICA/MEDICARE	$81,855.00	$43,427.54	$38,427.46	53.05 %
10.4500.15.03.5 FIRE EMS HEALTH INS	$190,030.55	$80,274.28	$109,756.27	42.24 %
10.4500.15.04.5 FIRE EMS IRS SECTION 125	$4,629.76	$2,827.17	$1,802.59	61.07 %
10.4500.15.05.5 FIRE EMS LT CARE INS	$1,015.00	$125.25	$889.75	12.34 %

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10.4500.15.07.5 FIRE EMS CITY RETIREMENT	$72,104.00	$38,307.96	$33,796.04	53.13 %
10.4500.15.08.5 FIRE EMS LIFE, STD, LTD INS	$14,879.04	$8,162.63	$6,716.41	54.86 %
10.4500.15.09.5 FIRE EMS UNEMPLOYMENT INS	$5,064.00	$3,721.72	$1,342.28	73.49 %
10.4500.15.10.5 FIRE EMS WORKERS' COMP	$63,116.00	$34,241.90	$28,874.10	54.25 %
10.4500.15.12.5 FIRE EMS PARKING FEE	$3,000.00	$3,000.00	$0.00	100.00 %
10.4500.18.00.5 FIRE EMS UNIFRMS/PROT CLOTH	$24,000.00	$5,036.38	$18,963.62	20.98 %
10.4500.20.00.5 FIRE EMS OFFICE SUPPLY	$2,400.00	$1,034.08	$1,365.92	43.09 %
10.4500.20.01.5 FIRE EMS POSTAGE	$900.00	$14.18	$885.82	1.58 %
10.4500.21.00.5 FIRE EMS OPERATING SUPPLY	$18,000.00	$9,547.84	$8,452.16	53.04 %
10.4500.21.01.5 FIRE EMS INTERNAL FUEL FLEET	$15,000.00	$8,985.62	$6,014.38	59.90 %
10.4500.23.00.5 FIRE EMS SMALL TOOLS & EQUIP	$1,000.00	$0.00	$1,000.00	0.00 %
10.4500.30.00.5 FIRE EMS ADVERTISING	$0.00	$0.00	$0.00	0.00 %
10.4500.34.00.5 FIRE EMS TELE BASIC SVC	$0.00	$55.83	($55.83)	0.00 %
10.4500.34.03.5 FIRE EMS TELE CELL & PAGER	$2,400.00	$1,446.18	$953.82	60.26 %
10.4500.34.04.5 FIRE EMS COM OTHER	$1,500.00	$723.89	$776.11	48.26 %
10.4500.40.00.5 FIRE EMS DUES/SUB/MTGS	$5,000.00	$1,039.43	$3,960.57	20.79 %
10.4500.41.00.5 FIRE EMS TRAINING	$0.00	$0.00	$0.00	0.00 %
10.4500.48.00.5 FIRE EMS PROP & LIAB INS	$27,619.00	$13,770.66	$13,848.34	49.86 %
10.4500.50.00.5 FIRE EMS FIRE EQUIP RSV EXP	$0.00	$7,184.51	($7,184.51)	0.00 %
10.4500.56.00.5 FIRE EMS OTR PUR SRVC	$6,000.00	$1,723.65	$4,276.35	28.73 %
10.4500.60.00.5 FIRE EMS PROFESSIONAL SVCS	$2,500.00	$1,290.40	$1,209.60	51.62 %
10.4500.61.00.5 FIRE EMS LEGAL	$0.00	$0.00	$0.00	0.00 %
10.4500.62.00.5 FIRE EMS PRINTING & BINDING	$200.00	$0.00	$200.00	0.00 %
10.4500.66.00.5 FIRE EMS OTHER RENTALS	$500.00	$0.00	$500.00	0.00 %
10.4500.68.00.5 FIRE EMS EQUIP REPAIR & MAINT	$14,500.00	$6,246.67	$8,253.33	43.08 %
10.4500.68.01.5 FIRE EMS INTERNAL FLEET REPAIR	$10,000.00	$6,832.44	$3,167.56	68.32 %
10.4500.68.05.5 FIRE EMS EQUIP SERVICE CONTRACTS	$13,500.00	$5,547.88	$7,952.12	41.10 %
10.4500.69.00.5 FIRE EMS BLDG/GROUNDS REPAIR/MAINT	$3,000.00	$1,410.18	$1,589.82	47.01 %
10.4500.70.00.5 FIRE EMS COPIER	$3,165.00	$1,191.45	$1,973.55	37.64 %
10.4500.70.01.5 FIRE EMS COPIER PAPER	$700.60	$666.82	$33.78	95.18 %
10.4500.74.00.5 FIRE EMS TRAVEL/TRANSPORTATION	$750.00	$7.00	$743.00	0.93 %
10.4500.75.00.5 FIRE EMS LEASE PURCHASE	$0.00	$0.00	$0.00	0.00 %

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10.4500.75.01.5 FIRE EMS AMBULANCE LEASE PAYMENT	$39,873.00	$0.00	$39,873.00	0.00 %
10.4500.76.01.5 FIRE EMS ELECTRIC	$8,000.00	$3,764.72	$4,235.28	47.06 %
10.4500.76.03.5 FIRE EMS TRASH REMOVAL	$200.00	$0.00	$200.00	0.00 %
10.4500.76.04.5 FIRE EMS IN HOUSE UTILITIES	$2,300.00	$1,214.52	$1,085.48	52.81 %
10.4500.76.05.5 FIRE EMS PROPANE	$800.00	$336.54	$463.46	42.07 %
10.4500.83.00.5 FIRE EMS MACHINERY & EQUIPMENT	$0.00	$87.13	($87.13)	0.00 %
10.4500.85.00.5 FIRE EMS FED/STATE GRANT EXPENSE	$0.00	$0.00	$0.00	0.00 %
10.4500.90.00.5 FIRE EMS PRINCIPAL PAYMENTS	$25,000.00	$25,000.00	$0.00	100.00 %
10.4500.91.00.5 FIRE EMS INTEREST PAYMENTS	$3,090.63	$1,633.67	$1,456.96	52.86 %
10.4500.95.01.5 FIRE EMS PENSION INTEREST EXP	$41,831.00	$20,915.32	$20,915.68	50.00 %
TOTAL FIRE AND E.M.S	**$1,837,347.58**	**$941,890.74**	**$895,456.84**	**51.26%**
10.4600 BLDG CODE & HEALTH ENFORCEMENT				
10.4600.10.00.5 BLDG HLTH ENF SALARY & WAGES	$52,354.00	$28,561.10	$23,792.90	54.55 %
10.4600.11.00.5 BLDG HLTH ENF OVERTIME	$4,405.00	$1,934.82	$2,470.18	43.92 %
10.4600.15.01.5 BLDG HLTH ENF DENTAL INS	$462.00	$244.20	$217.80	52.86 %
10.4600.15.02.5 BLDG HLTH ENF FICA/MCARE	$4,106.00	$2,105.13	$2,000.87	51.27 %
10.4600.15.03.5 BLDG HLTH ENF HLTH INS	$10,001.57	$4,406.21	$5,595.36	44.06 %
10.4600.15.04.5 BLDG HLTH ENF IRS SECT 125	$237.42	$144.98	$92.44	61.06 %
10.4600.15.05.5 BLDG HLTH ENF LT CARE INS	$53.00	$78.30	($25.30)	147.74 %
10.4600.15.07.5 BLDG HLTH ENF CITY RETIREMENT	$3,656.00	$1,982.22	$1,673.78	54.22 %
10.4600.15.08.5 BLDG HLTH ENF LIFE,STD,LTD INS	$763.03	$418.60	$344.43	54.86 %
10.4600.15.09.5 BLDG HLTH ENF UNEMPLOYMENT INS	$257.00	$190.87	$66.13	74.27 %
10.4600.15.10.5 BLDG HLTH ENF WORKERS' COMP	$151.00	$71.82	$79.18	47.56 %
10.4600.15.12.5 BLDG HLTH ENF PARKING FEE	$600.00	$600.00	$0.00	100.00 %
10.4600.20.00.5 BLDG HLTH ENF OFFICE SUPPLY	$600.00	$427.71	$172.29	71.29 %
10.4600.20.01.5 BLDG HLTH ENF POSTAGE	$700.00	$0.00	$700.00	0.00 %
10.4600.21.00.5 BLDG HLTH ENF SUPPLY	$0.00	$14.99	($14.99)	0.00 %
10.4600.30.00.5 BLDG HLTH ENF ADVERTISING	$300.00	$0.00	$300.00	0.00 %
10.4600.34.03.5 BLDG HLTH ENF TELE CELL & PAGER	$700.00	$296.13	$403.87	42.30 %
10.4600.40.00.5 BLDG HLTH ENF DUES/SUBS/MTGS	$750.00	$604.01	$145.99	80.53 %
10.4600.48.00.5 BLDG HLTH ENF PROP & LIAB INS	$1,402.00	$706.18	$695.82	50.37 %

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10.4600.60.00.5 BLDG HLTH ENF SVC	$500.00	$0.00	$500.00	0.00 %
10.4600.70.00.5 BLDG HLTH ENF COPIER	$160.00	$54.71	$105.29	34.19 %
10.4600.70.01.5 BLDG HLTH ENF COPIER PAPER	$40.00	$33.88	$6.12	84.70 %
10.4600.74.00.5 BLDG HLTH ENF TRAVEL/TRANS	$500.00	$429.80	$70.20	85.96 %
10.4600.83.00.5 BLDG HLTH ENF EQUIP	$200.00	$1,045.00	($845.00)	522.50 %
10.4600.95.01.5 BLDG HLTH ENF PENSION INT EXP	$2,145.00	$1,072.58	$1,072.42	50.00 %
TOTAL BLDG CODE & HEALTH ENFORCEMENT	**$85,043.02**	**$45,423.24**	**$39,619.78**	**53.41%**
10.4700 EMERGENCY MANAGEMENT				
10.4700.10.00.5 EMERG MGT SALARY & WAGES	$0.00	$0.00	$0.00	0.00 %
10.4700.11.00.5 EMERG MGT OVERTIME	$0.00	$0.00	$0.00	0.00 %
10.4700.15.01.5 EMERG MGT DENTAL INS	$0.00	$0.00	$0.00	0.00 %
10.4700.15.02.5 EMERG MGT FICA/MEDICARE	$0.00	$0.00	$0.00	0.00 %
10.4700.15.03.5 EMERG MGT HEALTH INS	$0.00	$0.00	$0.00	0.00 %
10.4700.15.04.5 EMERG MGT IRS SECTION 125	$0.00	$0.00	$0.00	0.00 %
10.4700.15.05.5 EMERG MGT LT CARE INS	$0.00	$0.00	$0.00	0.00 %
10.4700.15.07.5 EMERG MGT CITY RETIREMENT	$0.00	$0.00	$0.00	0.00 %
10.4700.15.08.5 EMERG MGT LIFE,STD,LTD INS	$0.00	$0.00	$0.00	0.00 %
10.4700.15.09.5 EMERG MGT UNEMPLOYMENT INS	$0.00	$0.00	$0.00	0.00 %
10.4700.15.10.5 EMERG MGT WORKERS' COMP	$0.00	$0.00	$0.00	0.00 %
10.4700.20.00.5 EMERG MGT OFFICE SUPPLY	$0.00	$0.00	$0.00	0.00 %
10.4700.21.00.5 EMERG MGT OPERATING SUPPLY	$500.00	$289.90	$210.10	57.98 %
10.4700.22.00.5 EMERG MGT FLOOD SUPPLY	$0.00	$0.00	$0.00	0.00 %
10.4700.34.00.5 EMERG MGT FLOOD COM	$0.00	$613.28	($613.28)	0.00 %
10.4700.34.03.5 EMERG MGT TELE CELL &PAGER	$0.00	$0.00	$0.00	0.00 %
10.4700.40.00.5 EMERG MGT DUES/SUB/MTGS	$0.00	$156.63	($156.63)	0.00 %
10.4700.41.00.5 EMERG MGT TRAINING EXERCISE	$0.00	$0.00	$0.00	0.00 %
10.4700.48.00.5 EMERG MGT PROP & LIAB INS	$0.00	$0.00	$0.00	0.00 %
10.4700.56.00.5 EMERG MGT FLOOD OTR PUR SRVC	$0.00	$0.00	$0.00	0.00 %
10.4700.66.00.5 EMERG MGT FLOOD EQUIP RENTAL	$0.00	$0.00	$0.00	0.00 %
10.4700.68.00.5 EMERG MGT EQUIP REP & MAINT	$6,000.00	$0.00	$6,000.00	0.00 %
10.4700.70.00.5 EMERG MGT COPIER	$30.00	$0.00	$30.00	0.00 %

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10.4700.70.01.5 EMERG MGT COPIER PAPER	$10.00	$0.00	$10.00	0.00 %
10.4700.74.00.5 EMERG MGT TRAVEL/TRANS	$0.00	$0.00	$0.00	0.00 %
10.4700.83.00.5 EMERG MGT EQUIPMENT	$0.00	$0.00	$0.00	0.00 %
10.4700.95.01.5 EMERG MGT PENSION INT EXP	$429.00	$214.52	$214.48	50.00 %
TOTAL EMERGENCY MANAGEMENT	**$6,969.00**	**$1,274.33**	**$5,694.67**	**18.29%**
10.5100 DPW STREETS				
10.5100.10.00.5 DPW ST SALARY & WAGES	$567,380.00	$292,606.07	$274,773.93	51.57 %
10.5100.11.00.5 DPW ST OVERTIME	$64,934.00	$34,152.73	$30,781.27	52.60 %
10.5100.15.01.5 DPW ST DENTAL INS	$5,757.73	$2,955.20	$2,802.53	51.33 %
10.5100.15.02.5 DPW ST FICA/MEDICARE	$45,984.00	$23,579.69	$22,404.31	51.28 %
10.5100.15.03.5 DPW ST HEALTH INS	$124,920.35	$54,581.69	$70,338.66	43.69 %
10.5100.15.04.5 DPW ST IRS SECTION 125	$3,084.13	$1,883.33	$1,200.80	61.07 %
10.5100.15.05.5 DPW ST- LT CARE INS	$651.00	$76.76	$574.24	11.79 %
10.5100.15.07.5 DPW ST CITY RETIREMENT	$37,365.00	$20,288.61	$17,076.39	54.30 %
10.5100.15.08.5 DPW ST LIFE, STD, LTD INS	$9,911.73	$5,438.02	$4,473.71	54.86 %
10.5100.15.09.5 DPW ST UNEMPLOYMENT INS	$3,366.00	$2,479.24	$886.76	73.66 %
10.5100.15.10.5 DPW ST WORKERS' COMP	$21,103.00	$11,258.08	$9,844.92	53.35 %
10.5100.15.12.5 DPW ST PARKING FEE	$1,362.00	$1,362.00	$0.00	100.00 %
10.5100.18.00.5 DPW ST UNIFRMS/PROT CLOTHING	$6,000.00	$3,947.14	$2,052.86	65.79 %
10.5100.20.00.5 DPW ST OFFICE SUPPLY	$2,200.00	$375.77	$1,824.23	17.08 %
10.5100.20.01.5 DPW ST POSTAGE	$500.00	$0.00	$500.00	0.00 %
10.5100.21.00.5 DPW ST OPERATING SUPPLY	$32,500.00	$34,992.27	($2,492.27)	107.67 %
10.5100.21.01.5 DPW ST SALT-OPER SUPPLY	$191,400.00	$95,036.70	$96,363.30	49.65 %
10.5100.21.02.5 DPW ST SAND-OPER SUPPLY	$12,000.00	$0.00	$12,000.00	0.00 %
10.5100.21.03.5 DPW ST BITUMINOUS MAT-SUMMER	$55,000.00	$37,794.89	$17,205.11	68.72 %
10.5100.21.04.5 DPW ST BITUMINOUS MAT-WINTER	$8,000.00	$5,376.70	$2,623.30	67.21 %
10.5100.21.05.5 DPW ST CONCRETE	$23,500.00	$890.00	$22,610.00	3.79 %
10.5100.23.00.5 DPW ST SMALL TOOLS & EQUIP	$600.00	$462.96	$137.04	77.16 %
10.5100.30.00.5 DPW ST ADVERTISING	$1,000.00	$1,599.60	($599.60)	159.96 %
10.5100.34.03.5 DPW ST CELL PHONE & PAGER	$2,800.00	$710.91	$2,089.09	25.39 %
10.5100.40.00.5 DPW ST DUES/SUB/MTGS	$2,050.00	$379.58	$1,670.42	18.52 %

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Account Number and Description	Budget FY 2012	Actual to Date Through 1/31/2012	Variance	Percent of Budget
10.5100.48.00.5 DPW ST PROP & LIAB INS	$18,212.00	$9,673.38	$8,538.62	53.12 %
10.5100.56.00.5 DPW ST OTR PUR SRVC	$24,000.00	$14,697.96	$9,302.04	61.24 %
10.5100.56.01.5 DPW ST BRIDGE MAINTENANCE	$17,500.00	$1,113.25	$16,386.75	6.36 %
10.5100.56.02.5 DPW ST CRACK SEAL MAINT	$17,500.00	$0.00	$17,500.00	0.00 %
10.5100.56.03.5 DPW ST ROADSIDE MOWING	$6,000.00	$4,500.00	$1,500.00	75.00 %
10.5100.56.04.5 DPW ST- ST LIGHT LEASES/SVC CHG	$91,200.00	$48,640.53	$42,559.47	53.33 %
10.5100.56.05.5 DPW ST PAVEMT MARKING	$8,000.00	$6,609.68	$1,390.32	82.62 %
10.5100.56.08.5 DPW STREETS PUR SRV WATER FD	$0.00	$0.00	$0.00	0.00 %
10.5100.56.09.5 DPW STREETS PUR SRV SEWER FD	$0.00	$0.00	$0.00	0.00 %
10.5100.60.00.5 DPW ST PROFESSIONAL SVC	$4,000.00	$2,072.61	$1,927.39	51.82 %
10.5100.60.01.5 DPW ST PROF SVC ELM ST SLIDE	$0.00	$0.00	$0.00	0.00 %
10.5100.62.00.5 DPW ST PRINT & BINDING	$400.00	$0.00	$400.00	0.00 %
10.5100.66.00.5 DPW ST OTHER RENTALS	$16,560.00	$2,572.50	$13,987.50	15.53 %
10.5100.66.01.5 DPW ST OTHER RENTAL-ELM ST SLIDE	$0.00	$0.00	$0.00	0.00 %
10.5100.67.00.5 DPW ST STREET MAINT	$8,000.00	$425.00	$7,575.00	5.31 %
10.5100.68.00.5 DPW ST VEH/EQUIP MAINT	$200.00	$2,644.15	($2,444.15)	1,322.08 %
10.5100.68.02.5 DPW ST METERED ST LIGHTS	$4,000.00	$0.00	$4,000.00	0.00 %
10.5100.68.03.5 DPW ST REPAIR PARTS-ST LIGHTS	$4,000.00	$50.00	$3,950.00	1.25 %
10.5100.70.00.5 DPW ST COPIER	$2,105.00	$710.77	$1,394.23	33.77 %
10.5100.70.01.5 DPW ST COPIER PAPER	$470.00	$458.01	$11.99	97.45 %
10.5100.72.00.5 DPW ST TAXES/LICENSE/REG	$800.00	$154.06	$645.94	19.26 %
10.5100.74.00.5 DPW ST TRAVEL/TRANSP	$1,875.00	$1,074.46	$800.54	57.30 %
10.5100.76.00.5 DPW ST UTILITIES	$0.00	$0.00	$0.00	0.00 %
10.5100.76.01.5 DPW ST ELECTRIC	$22,500.00	$11,560.64	$10,939.36	51.38 %
10.5100.76.03.5 DPW ST TRASH REMOVAL	$6,000.00	$1,949.64	$4,050.36	32.49 %
10.5100.79.00.5 DPW ST MISC	$0.00	$0.00	$0.00	0.00 %
10.5100.83.00.5 DPW ST MACH & EQUIP	$0.00	$0.00	$0.00	0.00 %
10.5100.95.01.5 DPW ST PENSION INT EXP	$25,871.00	$12,935.32	$12,935.68	50.00 %
TOTAL DPW STREETS	**$1,502,561.94**	**$754,069.90**	**$748,492.04**	**50.19%**
10.5300 DPW FLEET OPERATIONS				
10.5300.10.00.5 DPW FLEET OPS SALARY & WAGES	$153,762.00	$83,670.67	$70,091.33	54.42 %

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10.5300.11.00.5 DPW FLEET OPS OVERTIME	$4,296.00	$4,322.70	($26.70)	100.62 %
10.5300.15.01.5 DPW FLEET OPS DENTAL INS	$1,365.19	$717.79	$647.40	52.58 %
10.5300.15.02.5 DPW FLEET OPS FICA/MEDICARE	$11,357.00	$6,487.87	$4,869.13	57.13 %
10.5300.15.03.5 DPW FLEET OPS HEALTH INS	$30,804.83	$10,766.56	$20,038.27	34.95 %
10.5300.15.04.5 DPW FLEET OPS IRS SECTION 125	$731.27	$446.55	$284.72	61.06 %
10.5300.15.05.5 DPW FLEET OPS LT CARE INS	$148.00	$35.55	$112.45	24.02 %
10.5300.15.07.5 DPW FLEET OPS CITY RETIREMENT	$10,113.00	$5,324.26	$4,788.74	52.65 %
10.5300.15.08.5 DPW FLEET OPS LIFE, STD, LTD INS	$2,350.13	$1,289.28	$1,060.85	54.86 %
10.5300.15.09.5 DPW FLEET OPS UNEMPLOYMENT INS	$792.00	$587.83	$204.17	74.22 %
10.5300.15.10.5 DPW FLEET OPS WORKERS' COMP	$6,628.00	$3,429.22	$3,198.78	51.74 %
10.5300.15.12.5 DPW FLEET OPS PARKING FEE	$144.00	$144.00	$0.00	100.00 %
10.5300.18.00.5 DPW FLEET OPS PROT CLOTHING	$5,160.00	$2,316.55	$2,843.45	44.89 %
10.5300.20.00.5 DPW FLEET OPS OFFICE SUPPLY	$800.00	$334.21	$465.79	41.78 %
10.5300.20.01.5 DPW FLEET OPS POSTAGE	$50.00	$0.00	$50.00	0.00 %
10.5300.21.00.5 DPW FLEET OPS OPERATING SUPPLY	$198,040.00	$106,730.94	$91,309.06	53.89 %
10.5300.21.01.5 DPW FLEET OPS INT FUEL REIMB	($30,000.00)	($27,415.74)	($2,584.26)	91.39 %
10.5300.21.02.5 DPW FLEET OPS OIL &ANTI-FREEZE	$2,700.00	$0.00	$2,700.00	0.00 %
10.5300.23.00.5 DPW FLEET OPS SMALL TOOLS & EQUIP	$7,000.00	$6,738.37	$261.63	96.26 %
10.5300.30.00.5 DPW FLEET OPS ADVERTISING	$500.00	$372.95	$127.05	74.59 %
10.5300.34.04.5 DPW FLEET OPS COMMUNICATIONS	$3,600.00	$11,170.39	($7,570.39)	310.29 %
10.5300.38.00.5 DPW FLEET OPS DEPRECIATION	$0.00	$0.00	$0.00	0.00 %
10.5300.40.00.5 DPW FLEET OPS DUES/SUB/MTGS	$275.00	$0.00	$275.00	0.00 %
10.5300.48.00.5 DPW FLEET OPS PROP & LIAB INS	$4,318.00	$2,175.06	$2,142.94	50.37 %
10.5300.60.00.5 DPW FLEET OPS PROFESSIONAL SVC	$570.00	$554.50	$15.50	97.28 %
10.5300.68.00.5 DPW FLEET OPS VEH/EQUIP MAINT	$117,000.00	$65,047.37	$51,952.63	55.60 %
10.5300.68.01.5 DPW FLEET OPS INTNL REP REIMB	($20,000.00)	($14,621.59)	($5,378.41)	73.11 %
10.5300.70.00.5 DPW FLEET OPS COPIER	$500.00	$168.53	$331.47	33.71 %
10.5300.70.01.5 DPW FLEET OPS COPIER PAPER	$110.00	$91.53	$18.47	83.21 %
10.5300.72.00.5 DPW FLEET OPS TAXES/LIC/REG	$250.00	$0.00	$250.00	0.00 %
10.5300.74.00.5 DPW FLEET OPS TRAVEL/TRANS	$200.00	$0.00	$200.00	0.00 %
10.5300.83.00.5 DPW FLEET OPS MACH & EQUIP	$0.00	$0.00	$0.00	0.00 %
10.5300.95.01.5 DPW FLEET OPS PENSION INT EXP	$6,328.00	$3,164.11	$3,163.89	50.00 %

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TOTAL DPW FLEET OPERATIONS	**$519,892.42**	**$274,049.46**	**$245,842.96**	**52.71%**
10.5310 DPW BUILDING OPERATIONS				
10.5310.21.00.5 DPW BLDG OPS OPERATING SUPPLY	$2,500.00	$1,106.85	$1,393.15	44.27 %
10.5310.23.00.5 DPW BLDG OPS SMALL TOOLS &EQUIP	$0.00	$0.00	$0.00	0.00 %
10.5310.34.00.5 DPW BLDG OPS COM	$850.00	$0.00	$850.00	0.00 %
10.5310.56.00.5 DPW BLDG OPS OTR PUR SRVC	$6,500.00	$3,660.00	$2,840.00	56.31 %
10.5310.69.00.5 DPW BLDG OPS BLDG/GRNDS MAINT	$9,000.00	$7,722.57	$1,277.43	85.81 %
10.5310.72.00.5 DPW BLDG OPS TAXES/LIC/REG	$400.00	$200.00	$200.00	50.00 %
10.5310.76.01.5 DPW BLDG OPS ELECTRIC	$10,000.00	$5,271.04	$4,728.96	52.71 %
10.5310.76.02.5 DPW BLDG OPS HEATING FUEL	$22,500.00	$24,302.22	($1,802.22)	108.01 %
10.5310.76.03.5 DPW BLDG OPS TRASH REMOVAL	$1,500.00	$649.85	$850.15	43.32 %
10.5310.76.04.5 DPW BLDG OPS IN HOUSE UTILITIES	$3,000.00	$994.48	$2,005.52	33.15 %
10.5310.76.05.5 DPW BLDG OPS PROPANE	$4,900.00	$1,447.25	$3,452.75	29.54 %
10.5310.82.00.5 DPW BLDG OPS CAPITAL IMPROV	$0.00	$0.00	$0.00	0.00 %
TOTAL DPW BUILDING OPERATIONS	**$61,150.00**	**$45,354.26**	**$15,795.74**	**74.17%**
10.7270 WRIGHTSVILLE BEACH FUNDS				
10.7270.44.00.5 WRIGHTSVILLE BEACH CONTRIB	$4,007.00	$0.00	$4,007.00	0.00 %
TOTAL WRIGHTSVILLE BEACH FUNDS	**$4,007.00**	**$0.00**	**$4,007.00**	**0.00%**
10.7800 AGENCY CONTRIBUTION				
10.7800.44.00.5 AGENCY CONTRIB ON BALLOT ITEMS	$0.00	$0.00	$0.00	0.00 %
10.7800.45.00.5 OUTSIDE AGENCY CONTRIB	$98,675.00	$99,175.00	($500.00)	100.51 %
TOTAL AGENCY CONTRIBUTION	**$98,675.00**	**$99,175.00**	**($500.00)**	**100.51%**
10.7900 LIBRARY CONTRIBUTION				
10.7900.00.00.5 KELLOGG HUBBARD LIBRARY CONTRIB	$293,975.00	$293,975.00	$0.00	100.00 %
TOTAL LIBRARY CONTRIBUTION	**$293,975.00**	**$293,975.00**	**$0.00**	**100.00%**

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10.8000 COMMUNITY ENHANCEMENT				
10.8000.00.00.5 COM ENH ARTS GRANT PROGRAM	$10,000.00	$10,000.00	$0.00	100.00 %
10.8000.00.01.5 COM ENH VT LOCAL GREEN UP DAY	$300.00	$300.00	$0.00	100.00 %
10.8000.00.02.5 COM ENH MDCA	$20,000.00	$20,000.00	$0.00	100.00 %
10.8000.00.04.5 COM ENH JULY 4 CELEBRATION	$2,000.00	$2,000.00	$0.00	100.00 %
10.8000.00.12.5 COM ENH FALL-WINTER CELEBR	$3,000.00	$3,000.00	$0.00	100.00 %
10.8000.00.15.5 COM ENH WOOD ART GALLERY	$7,500.00	$7,500.00	$0.00	100.00 %
10.8000.00.16.5 COM ENH CAPITAL CITY BAND	$1,500.00	$1,500.00	$0.00	100.00 %
10.8000.00.17.5 COM ENH DIVERSION	$0.00	$0.00	$0.00	0.00 %
10.8000.00.18.5 COM ENH WELCOME LEGISLATORS	$1,500.00	$0.00	$1,500.00	0.00 %
10.8000.00.19.5 COM ENH HOLIDAY LIGHTS	$2,000.00	$2,000.00	$0.00	100.00 %
10.8000.00.20.5 COM ENH JUSTICE CENTER	$0.00	$0.00	$0.00	0.00 %
10.8000.00.21.5 COMMUNITY ENHANCEMENT USS MONTPELIER	$1,000.00	$1,245.30	($245.30)	124.53 %
TOTAL COMMUNITY ENHANCEMENT	**$48,800.00**	**$47,545.30**	**$1,254.70**	**97.43%**
10.8130 TREE MANAGEMENT				
10.8130.10.00.5 TREE MANAGEMENT SALARIES & WAGES-WARDEN	$16,494.00	$9,516.19	$6,977.81	57.69 %
10.8130.11.00.5 TREE MANAGEMENT OVERTIME	$0.00	$0.00	$0.00	0.00 %
10.8130.15.01.5 TREE MANAGEMENT DENTAL INSURANCE	$150.00	$183.15	($33.15)	122.10 %
10.8130.15.02.5 TREE MANAGEMENT FICA/MEDICARE	$1,160.00	$649.47	$510.53	55.99 %
10.8130.15.03.5 TREE MANAGEMENT HEALTH INSURANCE	$3,375.00	$1,787.11	$1,587.89	52.95 %
10.8130.15.04.5 TREE MANAGEMENT IRS SECTION 125	$80.00	$68.14	$11.86	85.18 %
10.8130.15.05.5 TREE MANAGEMENT LONG TERM CARE INSURANCE	$0.00	$0.00	$0.00	0.00 %
10.8130.15.07.5 TREE MANAGEMENT CITY RETIREMENT	$1,032.00	$618.32	$413.68	59.91 %
10.8130.15.08.5 TREE MANAGEMENT LIFE, STD, LTD INSURANCE	$257.00	$196.50	$60.50	76.46 %
10.8130.15.09.5 TREE MANAGEMENT UNEMPLOYMENT INSURANCE	$80.00	$89.71	($9.71)	112.14 %
10.8130.15.10.5 TREE MANAGEMENT WORKERS' COMPENSATION	$716.00	$361.64	$354.36	50.51 %
10.8130.23.00.5 TREE MANAGEMENT SMALL TOOLS	$1,000.00	$0.00	$1,000.00	0.00 %
10.8130.30.00.5 TREE MANAGEMENT ADVERTISING	$0.00	$0.00	$0.00	0.00 %
10.8130.48.00.5 TREE MANAGEMENT PROPERTY & LIABILITY INS	$435.00	$331.90	$103.10	76.30 %
10.8130.56.00.5 TREE MANAGEMENT OTR PUR SRVC	$5,000.00	$1,659.24	$3,340.76	33.18 %

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10.8130.70.00.5 TREE MANAGEMENT COPIER	$75.00	$22.96	$52.04	30.61 %
10.8130.70.01.5 TREE MANAGEMENT COPIER PAPER	$15.00	$16.08	($1.08)	107.20 %
10.8130.82.00.5 TREE MANAGEMENT CAP IMP- WARDEN & BOARD	$0.00	$0.00	$0.00	0.00 %
10.8130.95.01.5 PENSION INTEREST EXP-WARDEN	$1,073.00	$536.29	$536.71	49.98 %
TOTAL TREE MANAGEMENT	**$30,942.00**	**$16,036.70**	**$14,905.30**	**51.83%**
10.8135 TREE BOARD				
10.8135.21.00.5 TREE BOARD TREE NURSERY	$0.00	$156.67	($156.67)	0.00 %
10.8135.79.00.5 TREE BOARD MISC GRANT EXPENSE	$1,750.00	$277.70	$1,472.30	15.87 %
TOTAL TREE BOARD	**$1,750.00**	**$434.37**	**$1,315.63**	**24.82%**
10.8300 CONSERVATION COMMISSION				
10.8300.56.00.5 CONSERVATION OTR PUR SRVC	$2,250.00	$0.00	$2,250.00	0.00 %
10.8300.79.00.5 CONSERVATION MISCELLANEOUS PROJECTS	$3,500.00	$3,000.00	$500.00	85.71 %
10.8300.93.00.5 CONSERVATION BUDGET XFER TO RESERVE	$0.00	$0.00	$0.00	0.00 %
TOTAL CONSERVATION COMMISSION	**$5,750.00**	**$3,000.00**	**$2,750.00**	**52.17%**
10.9100 DEBT SERVICE				
10.9100.90.00.5 DEBT SERVICE PRINCIPAL PAYMENTS	$435,000.00	$435,000.00	$0.00	100.00 %
10.9100.91.00.5 DEBT SERVICE INTEREST PAYMENTS	$223,976.00	$100,759.06	$123,216.94	44.99 %
10.9100.92.00.5 DEBT SERVICE ENERGY IMPROV LEASE PYMT	$37,126.00	$37,126.08	($0.08)	100.00 %
10.9100.92.01.5 DEBT SERVICE ENERGY AUDIT	$0.00	$0.00	$0.00	0.00 %
10.9100.92.02.5 DEBT SERVICE BOND ISSUANCE EXPENSES	$3,200.00	$0.00	$3,200.00	0.00 %
TOTAL DEBT SERVICE	**$699,302.00**	**$572,885.14**	**$126,416.86**	**81.92%**
10.9200 ADMIN COPIER & POSTAGE				
10.9200.20.00.5 PHOTOCOPIES	$0.00	$0.00	$0.00	0.00 %
10.9200.20.01.5 ADMIN POSTAGE	$0.00	$11,325.20	($11,325.20)	0.00 %
10.9200.20.02.5 ADMIN OTHER SUPPLIES	$0.00	$728.32	($728.32)	0.00 %
10.9200.70.00.5 ADMIN COPIER LEASE PAYMENT	$0.00	$0.00	$0.00	0.00 %
10.9200.70.01.5 ADMIN COPIER PAPER	$0.00	$0.00	$0.00	0.00 %

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TOTAL ADMIN COPIER & POSTAGE	**$0.00**	**$12,053.52**	**($12,053.52)**	**0.00%**
10.9300 OTHER GOVERNMENTAL				
10.9300.72.00.5 OTHR GOVT- WASH COUNTY TAX	$54,447.00	$54,447.00	$0.00	100.00 %
10.9300.72.01.5 OTHR GOVT - SOLID WASTE DIST FEE	$15,520.00	$15,410.00	$110.00	99.29 %
10.9300.72.02.5 OTHR GOVT - GRN MTN TRANSIT	$69,371.00	$54,685.50	$14,685.50	78.83 %
10.9300.72.03.5 OTHR GOVT - CENTRAL VT REG PLANNING	$8,382.00	$8,381.10	$0.90	99.99 %
10.9300.72.04.5 OTHR GOVT - VT LEAGUE OF CITIES AND TOWNS	$8,251.00	$8,251.00	$0.00	100.00 %
TOTAL OTHER GOVERNMENTAL	**$155,971.00**	**$141,174.60**	**$14,796.40**	**90.51%**
10.9390 TRANSFERS TO OTHER FUNDS				
10.9390.00.00.5 XFER TO JUSTICE CENTER	$0.00	$0.00	$0.00	0.00 %
10.9390.93.00.5 XFER TO WATER FUND	$0.00	$0.00	$0.00	0.00 %
10.9390.94.00.5 XFER TO SEWER FUND	$0.00	$0.00	$0.00	0.00 %
10.9390.96.00.5 XFER CEMETERY PROP TAX	$0.00	$0.00	$0.00	0.00 %
10.9390.96.01.5 XFER TO CEMETERY CIP	$0.00	$0.00	$0.00	0.00 %
10.9390.96.02.5 XFER CEMETERY SMALL PARKS	$27,900.00	$27,900.00	$0.00	100.00 %
10.9390.96.04.5 XFER CEMETERY OPERATIONS	$109,129.00	$109,129.00	$0.00	100.00 %
10.9390.97.00.5 XFER TO PARKING FUND	$0.00	$0.00	$0.00	0.00 %
10.9390.98.00.5 XFER TO CAPITAL PROJECTS	$491,024.00	$491,024.00	$0.00	100.00 %
10.9390.99.00.5 XFER PARK OPERATIONS	$112,407.00	$112,407.00	$0.00	100.00 %
10.9390.99.01.5 XFER PARKS CIP	$3,500.00	$3,500.00	$0.00	100.00 %
10.9390.99.02.5 XFER PARKS EQUIPMENT	$14,600.00	$14,600.00	$0.00	100.00 %
10.9390.99.03.5 XFER TO HOUSING TRUST	$41,000.00	$41,000.00	$0.00	100.00 %
10.9390.99.04.5 XFER TO SENIOR CENTER	$125,707.00	$125,707.00	$0.00	100.00 %
TOTAL TRANSFERS TO OTHER FUNDS	**$925,267.00**	**$925,267.00**	**$0.00**	**100.00%**
10.9400 EQUIPMENT PLAN				
10.9400.82.00.5 EQUIP PLAN - CAPITAL OUTLAY-ENERGY	$0.00	$0.00	$0.00	0.00 %
10.9400.83.01.5 EQUIP PLAN - DPW	$163,164.00	$53,958.61	$109,205.39	33.07 %
10.9400.83.02.5 EQUIP PLAN - POLICE	$53,000.00	$34,267.43	$18,732.57	64.66 %

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10.9400.83.03.5 EQUIP PLAN - FIRE	$34,300.00	$2,866.47	$31,433.53	8.36 %
10.9400.83.04.5 EQUIP PLAN - CLERK	$0.00	$0.00	$0.00	0.00 %
10.9400.83.05.5 EQUIP PLAN - TECHNOLOGY	$39,534.00	$41,691.45	($2,157.45)	105.46 %
10.9400.83.06.5 EQUIP PLAN- PLANNING	$0.00	$0.00	$0.00	0.00 %
10.9400.83.07.5 EQUIP PLAN - FINANCE SOFTWARE	$0.00	$0.00	$0.00	0.00 %
10.9400.83.08.5 EQUIP PLAN - CITY HALL	$0.00	$0.00	$0.00	0.00 %
TOTAL EQUIPMENT PLAN	**$289,998.00**	**$132,783.96**	**$157,214.04**	**45.79%**
10.9900 EMPLOYEE BENEFITS				
10.9900.15.03.5 EMPLOYEE BENEFITS HLTH REIMB ARRANGEMENT DRAW DOWN	$0.00	$17,952.58	($17,952.58)	0.00 %
10.9900.15.04.5 EMPLOYEE BENEFITS FLEX SPENDING ACCOUNT FUNDING	$0.00	$5,281.29	($5,281.29)	0.00 %
10.9900.15.05.5 EMPLOYEE BENEFITS HRA/FSA ADMINISTRATION EXP	$0.00	($0.01)	$0.01	0.00 %
10.9900.48.00.5 EMPLOYEE BENEFITS P&C INSURANCE CLAIM EXP	$0.00	$0.00	$0.00	0.00 %
10.9900.48.01.5 EMPLOYEE BENEFITS PC - DEDUCTIBLE EXPENSE	$0.00	$0.00	$0.00	0.00 %
10.9900.79.00.5 EMPLOYEE BENEFITS MISCELLANEOUS - BENEFITS	$0.00	$2,414.80	($2,414.80)	0.00 %
10.9900.80.00.5 EMPLOYEE BENEFITS EMPLOYEE WELLNESS (RESERV	$0.00	$5,000.00	($5,000.00)	0.00 %
10.9900.95.00.5 EMPLOYEE BENEFITS VMERS PAYOFF PENSION EXP	$0.00	$0.00	$0.00	0.00 %
TOTAL EMPLOYEE BENEFITS	**$0.00**	**$30,648.66**	**($30,648.66)**	**0.00%**
10.9951 GF MISC EXP				
10.9951.60.00.5 MISC USE OF GF FUND BALANCE	$0.00	$18,417.63	($18,417.63)	0.00 %
10.9951.79.00.5 MISC MISCELLANEOUS EXP	$0.00	$1,130.30	($1,130.30)	0.00 %
10.9951.80.00.5 MISC PURCHASE OF LAND	$0.00	$0.00	$0.00	0.00 %
10.9951.93.00.5 MISC USE OF RECORDS RESERVE	$0.00	$0.00	$0.00	0.00 %
TOTAL GF MISC EXP	**$0.00**	**$19,547.93**	**($19,547.93)**	**0.00%**
10.9961 TAX ABATEMENTS/CREDITS				
10.9961.00.00.5 TAX ABATEMENTS/SPRINKLER	$53,000.00	$54,531.43	($1,531.43)	102.89 %
TOTAL TAX ABATEMENTS/CREDITS	**$53,000.00**	**$54,531.43**	**($1,531.43)**	**102.89%**
10.9962 GF MISC EXP				

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10.9962.00.00.5 MISC A/R BAD DEBT WO	$0.00	($109.35)	$109.35	0.00 %
TOTAL GF MISC EXP	**$0.00**	**($109.35)**	**$109.35**	**0.00%**
TOTAL GENERAL FUND EXPENDITURES	**$10,862,379.17**	**$6,792,364.96**	**$4,070,014.21**	**62.53%**
GENERAL FUND NET EXCESS / (DEFICIT)	**$0.00**	**$3,277,783.38**		

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Account Number and Description	Budget FY 2012	Actual to Date Through 1/31/2012	Variance	Percent of Budget
REVENUES				
11.2 INTERGOVERNMENTAL REV				
11.2300.00.00.4 WATER REV GRANTS-STATE	$0.00	$0.00	$0.00	0.00 %
11.2301.00.00.4 GF REIMB OT HRS	$0.00	$0.00	$0.00	0.00 %
11.2310.00.00.4 WATER REV GRANTS-FEDERAL	$0.00	$0.00	$0.00	0.00 %
11.2313.00.00.4 BERLIN FIRE DISTRICT CLOSEOUT	$0.00	$0.00	$0.00	0.00 %
11.2502.00.00.4 WATER REV WATER USE REVENUE	$2,182,000.00	$1,735,742.42	($446,257.58)	79.55 %
11.2503.00.00.4 WATER REV PENALTIES - WATER USE	$17,000.00	$7,131.66	($9,868.34)	41.95 %
11.2505.00.00.4 WATER REV DELINQUENT INTEREST	$10,000.00	$6,641.92	($3,358.08)	66.42 %
11.2570.00.00.4 WATER REV METER SALES	$0.00	$0.00	$0.00	0.00 %
11.2595.00.00.4 WATER REV ON/OFF FEES	$5,000.00	$2,691.34	($2,308.66)	53.83 %
11.2599.00.00.4 WATER REV CONNECTION FEES	$5,000.00	$15,100.00	$10,100.00	302.00 %
11.2605.00.00.4 WATER REV SPRINKLER SERV REIMB	$0.00	$0.00	$0.00	0.00 %
11.2614.00.11.4 WATER REV SALE OF LAND	$0.00	$0.00	$0.00	0.00 %
11.2700.00.00.4 WATER REV INTEREST	$0.00	$0.00	$0.00	0.00 %
11.2804.00.00.4 WATER REV DONATIONS	$0.00	$0.00	$0.00	0.00 %
11.2820.00.00.4 WATER REV W/C REIMB	$0.00	$0.00	$0.00	0.00 %
11.2901.00.00.4 XFER FROM SEWER FD WATER METER DEPREC	$0.00	$0.00	$0.00	0.00 %
11.2990.00.00.4 WATER REV MISC REVENUE	$10,000.00	$2,297.54	($7,702.46)	22.98 %
11.2992.00.00.4 WATER REV XFER PARKS PEACE PARK	$300.00	$0.00	($300.00)	0.00 %
11.2993.00.00.4 WATER REV XFER FROM GENERAL FUND	$0.00	$0.00	$0.00	0.00 %
11.2997.00.00.4 WATER REV USE OF FUND BALANCE	$0.00	$0.00	$0.00	0.00 %
TOTAL INTERGOVERNMENTAL REV	**$2,229,300.00**	**$1,769,604.88**	**($459,695.12)**	**79.38%**
TOTAL WATER FUND REVENUES	**$2,229,300.00**	**$1,769,604.88**	**($459,695.12)**	**79.38%**
EXPENDITURES				
11.6200 WATER ADMINISTRATION				
11.6200.10.00.5 ADMIN SALARIES & WAGES	$64,794.00	$33,778.95	$31,015.05	52.13 %
11.6200.11.00.5 ADMIN OVERTIME	$3,348.00	$1,484.39	$1,863.61	44.34 %

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Account Number and Description	Budget FY 2012	Actual to Date Through 1/31/2012	Variance	Percent of Budget
11.6200.15.01.5 ADMIN DENTAL INSURANCE	$689.00	$256.18	$432.82	37.18 %
11.6200.15.02.5 ADMIN FICA/MEDICARE	$4,908.00	$2,574.98	$2,333.02	52.46 %
11.6200.15.03.5 ADMIN HEALTH INSURANCE	$11,813.38	$4,215.84	$7,597.54	35.69 %
11.6200.15.04.5 ADMIN IRS SECTION 125	$270.66	$165.28	$105.38	61.07 %
11.6200.15.05.5 ADMIN LONG TERM CARE INSURANCE	$73.00	$24.75	$48.25	33.90 %
11.6200.15.07.5 ADMIN CITY RETIREMENT	$4,370.00	$1,778.41	$2,591.59	40.70 %
11.6200.15.08.5 ADMIN LIFE, STD, LTD INSURANCE	$869.85	$660.36	$209.49	75.92 %
11.6200.15.09.5 ADMIN UNEMPLOYMENT INSURANCE	$293.00	$217.58	$75.42	74.26 %
11.6200.15.10.5 ADMIN WORK COMP	$1,983.00	$951.42	$1,031.58	47.98 %
11.6200.15.12.5 ADMIN PARKING FEE	$462.00	$462.00	$0.00	100.00 %
11.6200.18.00.5 ADMIN UNIFRMS/PROTECT CLOTHING	$250.00	$2,187.62	($1,937.62)	875.05 %
11.6200.20.00.5 ADMIN OFFICE SUPPLIES	$1,000.00	$726.00	$274.00	72.60 %
11.6200.20.01.5 ADMIN POSTAGE	$3,600.00	$15.25	$3,584.75	0.42 %
11.6200.30.00.5 ADMIN ADVERTISING	$1,000.00	$131.20	$868.80	13.12 %
11.6200.34.00.5 ADMIN TELEPH BASIC SERVICE	$2,575.40	$902.05	$1,673.35	35.03 %
11.6200.34.01.5 ADMIN TELEPH LONG DISTANCE	$559.64	$605.68	($46.04)	108.23 %
11.6200.34.02.5 ADMIN INTERNET WAN SERVICE	$4,792.09	$2,203.60	$2,588.49	45.98 %
11.6200.38.00.5 ADMIN DEPRECIATION	$0.00	$0.00	$0.00	0.00 %
11.6200.40.00.5 ADMIN DUES/SUBSCRIPTS/MTGS	$3,100.00	$1,014.42	$2,085.58	32.72 %
11.6200.48.00.5 ADMIN PROP & LIAB INS	$1,598.00	$805.06	$792.94	50.38 %
11.6200.48.01.5 ADMIN PC - DEDUCTIBLE EXPENSE	$0.00	$0.00	$0.00	0.00 %
11.6200.60.00.5 ADMIN PROF SVCS	$4,500.00	$781.50	$3,718.50	17.37 %
11.6200.61.00.5 ADMIN LEGAL SERVICES	$4,000.00	$0.00	$4,000.00	0.00 %
11.6200.62.00.5 ADMIN PRINTING & BINDING	$500.00	$0.00	$500.00	0.00 %
11.6200.65.00.5 ADMIN EQUIP RENTAL COMPUTER	$0.00	$0.00	$0.00	0.00 %
11.6200.66.00.5 ADMIN TOWN HILL LEASE	$43,269.00	$0.00	$43,269.00	0.00 %
11.6200.70.00.5 ADMIN COPIER	$185.00	$62.35	$122.65	33.70 %
11.6200.70.01.5 ADMIN COPY PAPER	$40.00	$38.96	$1.04	97.40 %
11.6200.72.00.5 ADMIN TAXES/LICENSE/REGIST	$15,000.00	$2,977.97	$12,022.03	19.85 %
11.6200.74.00.5 ADMIN TRAVEL/TRANSPORTATION	$100.00	$0.00	$100.00	0.00 %
11.6200.79.00.5 ADMIN MISC	$0.00	$0.00	$0.00	0.00 %
11.6200.83.00.5 ADMIN MACH & EQUIP	$0.00	$349.18	($349.18)	0.00 %

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11.6200.83.01.5 ADMIN COMPUTER EQUIP ALLOC	$12,587.00	$17,500.91	($4,913.91)	139.04 %
11.6200.83.02.5 ADMIN FINANCIAL SOFTWARE	$0.00	$0.00	$0.00	0.00 %
11.6200.88.01.5 ADMIN COMPUTER WIRELESS NETWORK	$0.00	$0.00	$0.00	0.00 %
11.6200.90.00.5 ADMIN PRINCIPAL	$435,519.48	$0.00	$435,519.48	0.00 %
11.6200.91.00.5 ADMIN INTEREST EXPENSE	$371,033.43	$190,558.55	$180,474.88	51.36 %
11.6200.92.00.5 ADMIN ENERGY IMPROV LEASE PYMT	$6,086.24	$6,086.24	$0.00	100.00 %
11.6200.92.01.5 ADMIN ENERGY AUDIT	$0.00	$0.00	$0.00	0.00 %
11.6200.95.00.5 ADMIN VMERS PAYOFF PENSION EXP	$0.00	$0.00	$0.00	0.00 %
11.6200.95.01.5 ADMIN PENSION INTEREST EXP	$3,059.00	$1,529.58	$1,529.42	50.00 %
11.6200.97.00.5 ADMIN ADMIN/MGMT SVCS	$256,728.00	$256,728.00	$0.00	100.00 %
TOTAL WATER ADMINISTRATION	**$1,264,956.17**	**$531,774.26**	**$733,181.91**	**42.04%**
11.6210 WATER SUPPLY & TREATMENT				
11.6210.10.00.5 WATER TREAT SALARIES & WAGES	$183,475.00	$93,702.27	$89,772.73	51.07 %
11.6210.11.00.5 WATER TREAT OVERTIME	$10,989.00	$5,489.34	$5,499.66	49.95 %
11.6210.15.01.5 WATER TREAT DENTAL INSURANCE	$1,540.00	$808.50	$731.50	52.50 %
11.6210.15.02.5 WATER TREAT FICA/MEDICARE	$13,639.00	$7,342.86	$6,296.14	53.84 %
11.6210.15.03.5 WATER TREAT HEALTH INSURANCE	$33,105.19	$12,242.23	$20,862.96	36.98 %
11.6210.15.04.5 WATER TREAT SECTION 125	$785.87	$479.89	$305.98	61.06 %
11.6210.15.05.5 WATER TREAT LONG TERM CARE INSURANCE	$178.00	$49.65	$128.35	27.89 %
11.6210.15.07.5 WATER TREAT CITY RETIREMENT	$12,145.00	$5,854.52	$6,290.48	48.21 %
11.6210.15.08.5 WATER TREAT LIFE STD, LTD INSURANCE	$2,525.52	$1,385.55	$1,139.97	54.86 %
11.6210.15.09.5 WATER TREAT UNEMP INSURANCE	$851.00	$631.74	$219.26	74.24 %
11.6210.15.10.5 WATER TREAT WORK COMP	$5,495.00	$2,708.48	$2,786.52	49.29 %
11.6210.15.12.5 WATER TREAT PARKING FEE	$96.00	$96.00	$0.00	100.00 %
11.6210.18.00.5 WATER TREAT UNIFORMS/PROTECTIVE CLOTH	$1,300.00	$828.91	$471.09	63.76 %
11.6210.20.00.5 WATER TREAT OFFICE SUPPLIES	$250.00	$109.57	$140.43	43.83 %
11.6210.21.00.5 WATER TREAT OPER SUPPLIES	$78,317.00	$21,214.42	$57,102.58	27.09 %
11.6210.23.00.5 WATER TREAT SMALL TOOLS & EQUIP	$0.00	$0.00	$0.00	0.00 %
11.6210.34.00.5 WATER TREAT COMMUNICATIONS	$2,700.00	$874.36	$1,825.64	32.38 %
11.6210.38.00.5 WATER TREAT DEPRECIATION	$0.00	$0.00	$0.00	0.00 %
11.6210.40.00.5 WATER TREAT DUES, SUBSCRIP, MTGS	$1,250.00	$455.00	$795.00	36.40 %

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11.6210.48.00.5 WATER TREAT PROP & LIAB INS	$4,641.00	$2,337.48	$2,303.52	50.37 %
11.6210.60.00.5 WATER TREAT PROF SERVICES	$6,500.00	$250.00	$6,250.00	3.85 %
11.6210.65.00.5 WATER TREAT EQUIPMENT FLAT FEE	$2,500.00	$2,500.00	$0.00	100.00 %
11.6210.66.00.5 WATER TREAT OTHER RENTALS	$100.00	$0.00	$100.00	0.00 %
11.6210.68.00.5 WATER TREAT VEH/EQ REPAIR & MAIN	$15,000.00	$5,100.21	$9,899.79	34.00 %
11.6210.69.00.5 WATER TREAT BLDGS/GRNDS REPAIR/MAINT	$7,500.00	$6,204.55	$1,295.45	82.73 %
11.6210.70.00.5 WATER TREAT COPIER	$535.00	$181.09	$353.91	33.85 %
11.6210.70.01.5 WATER TREAT COPY PAPER	$120.00	$113.20	$6.80	94.33 %
11.6210.72.00.5 WATER TREAT TAXES/LICENSE/REGIST	$22,000.00	$8,038.96	$13,961.04	36.54 %
11.6210.74.00.5 WATER TREAT TRAVEL & TRANSP	$110.00	$0.00	$110.00	0.00 %
11.6210.76.01.5 WATER TREAT ELECTRIC	$65,000.00	$31,204.21	$33,795.79	48.01 %
11.6210.76.02.5 WATER TREAT HEATING FUEL	$0.00	$0.00	$0.00	0.00 %
11.6210.76.05.5 WATER TREAT PROPANE	$18,000.00	$227.85	$17,772.15	1.27 %
11.6210.79.00.5 WATER TREAT MISCELLANEOUS	$0.00	$0.00	$0.00	0.00 %
11.6210.83.00.5 WATER TREAT MACHINERY & EQUIPMENT	$23,000.00	$0.00	$23,000.00	0.00 %
11.6210.85.00.5 WATER TREAT WTP GRANT EXP	$0.00	$0.00	$0.00	0.00 %
11.6210.95.01.5 WATER TREAT PENSION INTEREST EXP	$6,837.00	$3,418.46	$3,418.54	50.00 %
TOTAL WATER SUPPLY & TREATMENT	**$520,484.58**	**$213,849.30**	**$306,635.28**	**41.09%**
11.6220 WATER DISTRIBUTION SYSTEM				
11.6220.10.00.5 WATER DISTRIB SALARIES & WAGES	$135,015.00	$76,561.37	$58,453.63	56.71 %
11.6220.11.00.5 WATER DISTRIB OVERTIME	$14,984.00	$8,461.58	$6,522.42	56.47 %
11.6220.15.01.5 WATER DISTRIB DENTAL INSURANCE	$1,684.00	$764.10	$919.90	45.37 %
11.6220.15.02.5 WATER DISTRIB FICA/MEDICARE	$10,890.00	$6,043.83	$4,846.17	55.50 %
11.6220.15.03.5 WATER DISTRIB HEALTH INSURANCE	$31,304.90	$14,614.35	$16,690.55	46.68 %
11.6220.15.04.5 WATER DISTRIB SECTION 125	$743.14	$453.80	$289.34	61.07 %
11.6220.15.05.5 WATER DISTRIB LONG TERM CARE INS	$195.00	$25.02	$169.98	12.83 %
11.6220.15.07.5 WATER DISTRIB CITY RETIREMENT	$9,846.00	$5,249.01	$4,596.99	53.31 %
11.6220.15.08.5 WATER DISTRIB LIFE STD, LTD INSURANCE	$2,388.28	$1,127.06	$1,261.22	47.19 %
11.6220.15.09.5 WATER DISTRIB UNEMP INSURANCE	$805.00	$597.39	$207.61	74.21 %
11.6220.15.10.5 WATER DISTRIB WORK COMP	$4,325.00	$2,058.30	$2,266.70	47.59 %
11.6220.15.12.5 WATER DISTRIB PARKING FEE	$0.00	$0.00	$0.00	0.00 %

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11.6220.18.00.5 WATER DISTRIB UNIFORMS/PROTECTIVE EQUIP	$1,900.00	$0.00	$1,900.00	0.00 %
11.6220.20.00.5 WATER DISTRIB OFFICE SUPPLIES	$0.00	$4.90	($4.90)	0.00 %
11.6220.21.00.5 WATER DISTRIB OPERATING SUPPLIES	$10,000.00	$13,073.03	($3,073.03)	130.73 %
11.6220.23.00.5 WATER DISTRIB SMALL TOOLS & EQUIP	$2,000.00	$670.50	$1,329.50	33.53 %
11.6220.34.00.5 WATER DISTRIB COMMUNICATIONS	$1,740.00	$68.17	$1,671.83	3.92 %
11.6220.38.00.5 WATER DISTRIB DEPRECIATION	$0.00	$0.00	$0.00	0.00 %
11.6220.48.00.5 WATER DISTRIB PROP & LIAB INS	$4,388.00	$2,210.36	$2,177.64	50.37 %
11.6220.48.01.5 WATER DISTRIB PC-DEDUCTIBLE EXP	$0.00	$0.00	$0.00	0.00 %
11.6220.56.00.5 WATER DISTRIB OTR PUR SRVC	$4,200.00	$935.00	$3,265.00	22.26 %
11.6220.56.01.5 WATER DISTRIB STORAGE TK INSPECTION EXP	$0.00	$0.00	$0.00	0.00 %
11.6220.65.00.5 WATER DISTRIB EQUIP USE	$84,557.00	$84,557.00	$0.00	100.00 %
11.6220.66.00.5 WATER DISTRIB OTHER RENTALS	$500.00	($13.59)	$513.59	(2.72)%
11.6220.67.00.5 WATER DISTRIB STREET REPAIRS & MAINT	$4,500.00	$7,085.68	($2,585.68)	157.46 %
11.6220.68.00.5 WATER DISTRIB VEH/EQUIP REPAIR & MAINT	$7,000.00	$0.00	$7,000.00	0.00 %
11.6220.70.00.5 WATER DISTRIB COPIER	$510.00	$171.25	$338.75	33.58 %
11.6220.70.01.5 WATER DISTRIB COPY PAPER	$115.00	$107.03	$7.97	93.07 %
11.6220.72.00.5 WATER DISTRIB TAXES/LICENSE/REGIST	$0.00	$0.00	$0.00	0.00 %
11.6220.76.01.5 WATER DISTRIB ELECTRIC	$9,000.00	$2,108.87	$6,891.13	23.43 %
11.6220.76.02.5 WATER DISTRIB HEATING FUEL	$0.00	$0.00	$0.00	0.00 %
11.6220.76.05.5 WATER DISTRIB PROPANE	$500.00	$434.42	$65.58	86.88 %
11.6220.82.00.5 WATER DISTRIB CAPITAL IMPROVEMENTS	$0.00	$0.00	$0.00	0.00 %
11.6220.83.00.5 WATER DISTRIB MACH & EQUIP	$10,000.00	$0.00	$10,000.00	0.00 %
11.6220.86.00.5 WATER DISTRIB HYDRANTS	$0.00	$0.00	$0.00	0.00 %
11.6220.95.01.5 WATER DISTRIB PENSION INTEREST EXP	$7,473.00	$3,736.70	$3,736.30	50.00 %
TOTAL WATER DISTRIBUTION SYSTEM	**$360,563.32**	**$231,105.13**	**$129,458.19**	**64.10%**
11.6230 DELQ WATER FEES COLLECTION				
11.6230.10.00.5 DEL WATER COLL SALARIES & WAGES	$13,923.00	$7,603.71	$6,319.29	54.61 %
11.6230.11.00.5 DEL WATER COLL OVERTIME	$0.00	$0.00	$0.00	0.00 %
11.6230.15.01.5 DEL WATER COLL DENTAL INSURANCE	$92.00	$48.90	$43.10	53.15 %
11.6230.15.02.5 DEL WATER COLL FICA/MEDICARE	$1,006.00	$577.94	$428.06	57.45 %
11.6230.15.03.5 DEL WATER COLL HEALTH INSURANCE	$2,000.31	$762.61	$1,237.70	38.12 %

Account Number and Description	Budget FY 2012	Actual to Date Through 1/31/2012	Variance	Percent of Budget
11.6230.15.04.5 DEL WATER COLL SECTION 125	$47.48	$29.00	$18.48	61.08 %
11.6230.15.05.5 DEL WATER COLL LONG TERM CARE INS	$11.00	$28.05	($17.05)	255.00 %
11.6230.15.07.5 DEL WATER COLL CITY RETIREMENT	$896.00	$495.01	$400.99	55.25 %
11.6230.15.08.5 DEL WATER COLL LIFE, STD, LTD INSURANCE	$152.61	$83.72	$68.89	54.86 %
11.6230.15.09.5 DEL WATER COLL UNEMP INSURANCE	$51.00	$38.17	$12.83	74.84 %
11.6230.15.10.5 DEL WATER COLL WORK COMP	$38.00	$18.16	$19.84	47.79 %
11.6230.15.12.5 DEL WATER COLL PARKING FEE	$120.00	$120.00	$0.00	100.00 %
11.6230.20.00.5 DEL WATER COLL OFFICE SUPPLIES	$50.00	$0.00	$50.00	0.00 %
11.6230.20.01.5 DEL WATER COLL POSTAGE	$500.00	$0.00	$500.00	0.00 %
11.6230.34.00.5 DEL WATER COLL COMMUNICATIONS	$500.00	$166.31	$333.69	33.26 %
11.6230.40.00.5 DEL WATER COLL DUES/SUBSCRIPTS/MTGS	$350.00	$120.00	$230.00	34.29 %
11.6230.48.00.5 DEL WATER COLL PROPERTY & LIABILITY INS	$280.00	$141.24	$138.76	50.44 %
11.6230.70.00.5 DEL WATER COLL COPIER	$30.00	$10.95	$19.05	36.50 %
11.6230.70.01.5 DEL WATER COLL COPY PAPER	$7.00	$6.85	$0.15	97.86 %
11.6230.95.01.5 DEL WATER COLL PENSION INTEREST EXP	$411.00	$205.31	$205.69	49.95 %
TOTAL DELQ WATER FEES COLLECTION	**$20,465.40**	**$10,455.93**	**$10,009.47**	**51.09%**
11.6250 WATER METER OPERATIONS				
11.6250.10.00.5 WATER METER SALARIES & WAGES	$33,548.00	$18,503.72	$15,044.28	55.16 %
11.6250.11.00.5 WATER METER OVERTIME	$1,066.00	$749.12	$316.88	70.27 %
11.6250.15.01.5 WATER METER DENTAL INSURANCE	$351.00	$185.70	$165.30	52.91 %
11.6250.15.02.5 WATER METER FICA/MEDICARE	$2,433.00	$1,387.55	$1,045.45	57.03 %
11.6250.15.03.5 WATER METER HEALTH INSURANCE	$7,601.19	$2,675.61	$4,925.58	35.20 %
11.6250.15.04.5 WATER METER SECTION 125	$180.44	$110.19	$70.25	61.07 %
11.6250.15.05.5 WATER METER LONG TERM CARE INSURANCE	$41.00	$1.05	$39.95	2.56 %
11.6250.15.07.5 WATER METER CITY RETIREMENT	$2,167.00	$1,241.12	$925.88	57.27 %
11.6250.15.08.5 WATER METER LIFE STD, LTD INSURANCE	$579.90	$318.11	$261.79	54.86 %
11.6250.15.09.5 WATER METER UNEMP INSURANCE	$195.00	$145.04	$49.96	74.38 %
11.6250.15.10.5 WATER METER WORK COMP	$989.00	$486.26	$502.74	49.17 %
11.6250.15.12.5 WATER METER PARKING FEE	$300.00	$300.00	$0.00	100.00 %
11.6250.20.00.5 WATER METER OFFICE SUPPLIES	$0.00	$0.00	$0.00	0.00 %
11.6250.21.00.5 WATER METER OPERATING SUPPLIES	$2,000.00	$960.22	$1,039.78	48.01 %

City of Montpelier
WATER FUND FY 2012 Budget Report
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58% of Fiscal Year Completed

Account Number and Description	Budget FY 2012	Actual to Date Through 1/31/2012	Variance	Percent of Budget
11.6250.23.00.5 WATER METER SMALL TOOLS & EQUIP	$0.00	$0.00	$0.00	0.00 %
11.6250.48.00.5 WATER METER PROP & LIAB INS	$1,066.00	$536.70	$529.30	50.35 %
11.6250.60.00.5 WATER METER PROF SERVICES	$0.00	$0.00	$0.00	0.00 %
11.6250.65.00.5 WATER METER EQUIPMENT FLAT FEE	$1,600.00	$1,600.00	$0.00	100.00 %
11.6250.70.00.5 WATER METER COPIER	$125.00	$41.60	$83.40	33.28 %
11.6250.70.01.5 WATER METER COPY PAPER	$28.00	$26.01	$1.99	92.89 %
11.6250.82.00.5 WATER METER CAPITAL IMPROVEMENT	$0.00	$0.00	$0.00	0.00 %
11.6250.84.00.5 WATER METER WATER METERS	$7,000.00	$1,694.98	$5,305.02	24.21 %
11.6250.95.01.5 WATER METER PENSION INTEREST EXP	$1,560.00	$780.19	$779.81	50.01 %
TOTAL WATER METER OPERATIONS	**$62,830.53**	**$31,743.17**	**$31,087.36**	**50.52%**
TOTAL WATER FUND EXPENDITURES	**$2,229,300.00**	**$1,018,927.79**	**$1,210,372.21**	**45.71%**
WATER FUND NET EXCESS / (DEFICIT)	**$0.00**	**$750,677.09**		

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Account Number and Description	Budget FY 2012	Actual to Date Through 1/31/2012	Variance	Percent of Budget
REVENUES				
12.2 INTERGOVERNMENTAL REV				
12.2300.00.00.4 SEWER REV CAPITAL GRANTS-VT	$0.00	$138,500.00	$138,500.00	0.00 %
12.2300.00.10.4 SEWER REV FEDERAL GRANTS	$0.00	$0.00	$0.00	0.00 %
12.2300.00.20.4 SEWER REV ARRA GRANT	$0.00	($27,668.05)	($27,668.05)	0.00 %
12.2301.00.00.4 GF REIMB OT HRS	$0.00	$0.00	$0.00	0.00 %
12.2501.00.00.4 SEWER USE REV-METERED	$1,784,000.00	$1,355,744.07	($428,255.93)	75.99 %
12.2501.00.01.4 SEWER USE REV-FLAT RATE	$23,940.00	$0.00	($23,940.00)	0.00 %
12.2502.00.00.4 SEWER USE REV-BERLIN	$330,000.00	$210,892.72	($119,107.28)	63.91 %
12.2503.00.00.4 SEWER REV PENALTIES - SEWER USE	$15,000.00	$6,717.78	($8,282.22)	44.79 %
12.2504.00.00.4 SEWER REV CONNECTION FEES	$0.00	$2,150.00	$2,150.00	0.00 %
12.2505.00.00.4 SEWER REV DELINQ INTEREST	$10,000.00	$6,288.88	($3,711.12)	62.89 %
12.2522.00.00.4 SEWER BENEFIT CHARGE	$190,407.00	$190,530.17	$123.17	100.06 %
12.2525.00.00.4 SEWER CSO BENEFIT CHARGE	$666,426.00	$666,855.61	$429.61	100.06 %
12.2614.00.00.4 SEWER REV SALE OF EQUIPMENT	$0.00	$0.00	$0.00	0.00 %
12.2615.00.00.4 SEWER REV VACTOR RENTAL FEES	$0.00	$0.00	$0.00	0.00 %
12.2700.00.00.4 SEWER REV INTEREST	$0.00	$0.00	$0.00	0.00 %
12.2802.00.01.4 INS REIM - WWP FLOOD MAY 2011	$0.00	$2,016.22	$2,016.22	0.00 %
12.2807.00.00.4 SEWER STD WAGE REIMB	$0.00	$0.00	$0.00	0.00 %
12.2820.00.00.4 SEWER REV W/C REIMB	$0.00	$0.00	$0.00	0.00 %
12.2920.00.00.4 SEWER REV BOND PROCEEDS	$0.00	$0.00	$0.00	0.00 %
12.2986.00.00.4 SEWER SEPTAGE & LEACHATE FEES	$340,000.00	$245,142.68	($94,857.32)	72.10 %
12.2990.00.00.4 SEWER MISC REVENUE	$0.00	$1,903.93	$1,903.93	0.00 %
12.2992.00.00.4 SEWER MISC REIMBURSEMENTS	$0.00	$0.00	$0.00	0.00 %
12.2993.00.00.4 SEWER XFER FROM GENERAL FUND	$0.00	$0.00	$0.00	0.00 %
12.2997.00.00.4 SEWER REV USE OF FUND BALANCE	$0.00	$0.00	$0.00	0.00 %
TOTAL INTERGOVERNMENTAL REV	**$3,359,773.00**	**$2,799,074.01**	**($560,698.99)**	**83.31%**
TOTAL SEWER FUND REVENUES	**$3,359,773.00**	**$2,799,074.01**	**($560,698.99)**	**83.31%**

EXPENDITURES

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Account Number and Description	Budget FY 2012	Actual to Date Through 1/31/2012	Variance	Percent of Budget
12.5470 WASTEWATER TREATMENT				
12.5470.10.00.5 WW TREAT SALARIES & WAGES	$270,394.00	$110,225.54	$160,168.46	40.76 %
12.5470.11.00.5 WW TREAT OVERTIME	$19,212.00	$18,301.95	$910.05	95.26 %
12.5470.15.01.5 WW TREAT DENTAL INSURANCE	$2,368.25	$847.92	$1,520.33	35.80 %
12.5470.15.02.5 WW TREAT FICA/MEDICARE	$22,179.00	$9,484.65	$12,694.35	42.76 %
12.5470.15.03.5 WW TREAT HEALTH INSURANCE	$51,308.04	$15,105.56	$36,202.48	29.44 %
12.5470.15.04.5 WW TREAT SECTION 125	$1,217.98	$743.76	$474.22	61.07 %
12.5470.15.05.5 WW TREAT LONG TERM CARE INSURANCE	$274.00	$195.33	$78.67	71.29 %
12.5470.15.07.5 WW TREAT CITY RETIREMENT	$19,749.00	$6,701.00	$13,048.00	33.93 %
12.5470.15.08.5 WW TREAT LIFE, STD, LTD INSURANCE	$3,914.33	$2,147.39	$1,766.94	54.86 %
12.5470.15.09.5 WW TREAT UNEMPLOYMENT INSURANCE	$1,319.00	$640.90	$678.10	48.59 %
12.5470.15.10.5 WW TREAT WORKERS' COMPENSATION	$8,923.00	$4,664.95	$4,258.05	52.28 %
12.5470.15.12.5 WW TREAT PARKING FEE	$84.00	$84.00	$0.00	100.00 %
12.5470.18.00.5 WW TREAT UNIFRMS/PROTECT CLOTHING	$2,500.00	$1,542.63	$957.37	61.71 %
12.5470.20.00.5 WW TREAT OFFICE SUPPLIES	$1,500.00	$1,448.00	$52.00	96.53 %
12.5470.20.01.5 WW TREAT POSTAGE	$200.00	$0.00	$200.00	0.00 %
12.5470.21.00.5 WW TREAT OPERATING SUPPLIES	$151,525.00	$86,049.44	$65,475.56	56.79 %
12.5470.23.00.5 WW TREAT SMALL TOOLS & EQUIP	$500.00	$882.52	($382.52)	176.50 %
12.5470.34.00.5 WW TREAT COMMUNICATIONS	$5,540.00	$374.26	$5,165.74	6.76 %
12.5470.38.00.5 WW TREAT DEPRECIATION	$0.00	$0.00	$0.00	0.00 %
12.5470.40.00.5 WW TREAT DUES/SUBSCRIPTS/MTGS	$2,500.00	$337.00	$2,163.00	13.48 %
12.5470.48.00.5 WW TREAT PROP & LIAB INS	$29,192.00	$14,622.74	$14,569.26	50.09 %
12.5470.56.00.5 WW TREAT OTR PUR SRVC	$168,700.00	$121,593.62	$47,106.38	72.08 %
12.5470.56.01.5 WW TREAT FLOOD PUR SRVC	$0.00	$36,114.58	($36,114.58)	0.00 %
12.5470.60.00.5 WW TREAT PROF SVCS	$18,110.00	$2,028.80	$16,081.20	11.20 %
12.5470.65.00.5 WW TREAT EQUIPMENT FLAT FEE	$10,500.00	$0.00	$10,500.00	0.00 %
12.5470.66.00.5 WW TREAT OTHER RENTALS	$10,000.00	$0.00	$10,000.00	0.00 %
12.5470.68.00.5 WW TREAT VEH/EQUIP REPAIR & MAINT	$58,500.00	$26,386.01	$32,113.99	45.10 %
12.5470.69.00.5 WW TREAT BLDGS/GRNDS REPAIR/MAINT	$18,000.00	$14,036.72	$3,963.28	77.98 %
12.5470.70.00.5 WW TREAT COPIER	$835.00	$280.69	$554.31	33.62 %
12.5470.70.01.5 WW TREAT COPY PAPER	$185.00	$180.25	$4.75	97.43 %

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Account Number and Description	Budget FY 2012	Actual to Date Through 1/31/2012	Variance	Percent of Budget
12.5470.72.00.5 WW TREAT TAXES/LICENSE/REGIST.	$300.00	$6,365.00	($6,065.00)	2,121.67 %
12.5470.73.00.5 WW TREAT OPERATING FEE	$6,000.00	$0.00	$6,000.00	0.00 %
12.5470.74.00.5 WW TREAT TRAVEL/TRANSPORTATION	$1,050.00	$13.75	$1,036.25	1.31 %
12.5470.76.01.5 WW TREAT ELECTRIC	$178,800.00	$90,260.81	$88,539.19	50.48 %
12.5470.76.02.5 WW TREAT FUEL OIL	$58,000.00	$20,929.68	$37,070.32	36.09 %
12.5470.76.03.5 WW TREAT TRASH REMOVAL	$1,020.00	$0.00	$1,020.00	0.00 %
12.5470.76.04.5 WW TREAT IN HOUSE UTILITIES	$295,500.00	$141,130.45	$154,369.55	47.76 %
12.5470.76.06.5 WW TREAT UV	$0.00	$0.00	$0.00	0.00 %
12.5470.79.00.5 WW TREAT MISC	$0.00	$0.00	$0.00	0.00 %
12.5470.82.00.5 WW TREAT CAP IMPROVEMENTS	$0.00	$0.00	$0.00	0.00 %
12.5470.83.00.5 WW TREAT MACH & EQUIP	$0.00	$3,105.88	($3,105.88)	0.00 %
12.5470.83.01.5 WW TREAT FLOOD EQUIP RPL	$0.00	$89,194.92	($89,194.92)	0.00 %
12.5470.88.00.5 WW TREAT CAPITAL RESERVE	$0.00	$0.00	$0.00	0.00 %
12.5470.90.00.5 WW TREAT DEBT PRINCIPAL	$174,171.00	$0.00	$174,171.00	0.00 %
12.5470.91.00.5 WW TREAT DEBT INTEREST	$0.00	$0.00	$0.00	0.00 %
12.5470.95.01.5 WW TREAT PENSION INTEREST EXP	$12,037.00	$6,018.53	$6,018.47	50.00 %
12.5470.97.00.5 WW TREAT ADMIN/MGMT SVCS	$134,487.00	$134,487.00	$0.00	100.00 %
TOTAL WASTEWATER TREATMENT	**$1,740,594.60**	**$966,526.23**	**$774,068.37**	**55.53%**
12.5471 STORMWATER MANAGEMENT				
12.5471.10.00.5 STRM WTR MGMT SALARIES & WAGES	$58,311.00	$34,577.09	$23,733.91	59.30 %
12.5471.11.00.5 STRM WTR MGMT OVERTIME	$3,786.00	$2,461.77	$1,324.23	65.02 %
12.5471.15.01.5 STRM WTR MGMT DENTAL INSURANCE	$469.84	$262.91	$206.93	55.96 %
12.5471.15.02.5 STRM WTR MGMT FICA/MEDICARE	$4,487.00	$2,767.51	$1,719.49	61.68 %
12.5471.15.03.5 STRM WTR MGMT HEALTH INSURANCE	$10,601.66	$3,698.77	$6,902.89	34.89 %
12.5471.15.04.5 STRM WTR MGMT IRS SECTION 125	$251.67	$153.68	$97.99	61.06 %
12.5471.15.05.5 STRM WTR MGMT LONG TERM CARE INSURANCE	$60.00	$12.27	$47.73	20.45 %
12.5471.15.07.5 STRM WTR MGMT CITY RETIREMENT	$3,996.00	$1,890.73	$2,105.27	47.32 %
12.5471.15.08.5 STRM WTR MGMT LIFE, STD, LTD INSURANCE	$808.81	$443.71	$365.10	54.86 %
12.5471.15.09.5 STRM WTR MGMT UNEMPLOYMENT INS	$273.00	$540.50	($267.50)	197.99 %
12.5471.15.10.5 STRM WTR MGMT WORKERS COMP INS	$1,806.00	$431.77	$1,374.23	23.91 %
12.5471.15.12.5 STRM WTR MGMT PARKING FEE	$390.00	$390.00	$0.00	100.00 %

Account Number and Description	Budget FY 2012	Actual to Date Through 1/31/2012	Variance	Percent of Budget
12.5471.18.00.5 STRM WTR MGMT UNIFRMS/PROTECT CLOTHING	$0.00	$0.00	$0.00	0.00 %
12.5471.20.00.5 STRM WTR MGMT OFFICE SUPPLIES	$50.00	$0.00	$50.00	0.00 %
12.5471.21.00.5 STRM WTR MGMT OPERATING SUPPLIES	$500.00	$0.00	$500.00	0.00 %
12.5471.23.00.5 STRM WTR MGMT SMALL TOOLS AND EQUIP	$0.00	$0.00	$0.00	0.00 %
12.5471.34.00.5 STRM WTR MGMT COMMUNICATIONS	$0.00	$0.00	$0.00	0.00 %
12.5471.40.00.5 STRM WTR MGMT DUES/SUBSCRIPTS/MTGS	$0.00	$0.00	$0.00	0.00 %
12.5471.48.00.5 STRM WTR MGMT PROPERTY & CASUALTY INS	$1,486.00	$748.56	$737.44	50.37 %
12.5471.60.00.5 STRM WTR MGMT PROFESSIONAL SVCS	$0.00	$0.00	$0.00	0.00 %
12.5471.65.00.5 STRM WTR MGMT RENTAL OF CITY EQUIP	$0.00	$0.00	$0.00	0.00 %
12.5471.66.00.5 STRM WTR MGMT OTHER RENTALS	$0.00	$0.00	$0.00	0.00 %
12.5471.67.00.5 STRM WTR MGMT STREET REPAIR/MAINT	$0.00	$0.00	$0.00	0.00 %
12.5471.68.00.5 STRM WTR MGMT VEH/EQUIP REPAIR/MAINT	$0.00	$0.00	$0.00	0.00 %
12.5471.69.00.5 STRM WTR MGMT BLDG/GRNDS REPAIR/MAINT	$0.00	$0.00	$0.00	0.00 %
12.5471.70.00.5 STRM WTR MGMT COPIER	$175.00	$57.98	$117.02	33.13 %
12.5471.70.01.5 STRM WTR MGMT COPY PAPER	$38.00	$31.49	$6.51	82.87 %
12.5471.72.00.5 STRM WTR MGMT TAXES/LICENSES/REGISTS	$40.00	$0.00	$40.00	0.00 %
12.5471.74.00.5 STRM WTR MGMT TRAVEL/TRANSPORTATION	$250.00	$0.00	$250.00	0.00 %
12.5471.79.00.5 STRM WTR MGMT MISC	$0.00	$0.00	$0.00	0.00 %
12.5471.95.01.5 STRM WTR MGMT PENSION INTEREST EXP	$2,610.00	$1,304.80	$1,305.20	49.99 %
TOTAL STORMWATER MANAGEMENT	**$90,389.98**	**$49,773.54**	**$40,616.44**	**55.07%**
12.5480 SEWER COLLECTION SYSTEM				
12.5480.10.00.5 COLLECTION SALARIES & WAGES	$140,430.00	$79,538.89	$60,891.11	56.64 %
12.5480.11.00.5 COLLECTION OVERTIME	$14,281.00	$7,764.41	$6,516.59	54.37 %
12.5480.15.01.5 COLLECTION DENTAL INSURANCE	$1,406.00	$986.15	$419.85	70.14 %
12.5480.15.02.5 COLLECTION FICA/MEDICARE	$11,261.00	$6,206.97	$5,054.03	55.12 %
12.5480.15.03.5 COLLECTION HEALTH INSURANCE	$32,605.11	$14,846.27	$17,758.84	45.53 %
12.5480.15.04.5 COLLECTION SECTION 125	$774.00	$472.65	$301.35	61.07 %
12.5480.15.05.5 COLLECTION LONG TERM CARE INSURANCE	$162.00	$19.50	$142.50	12.04 %
12.5480.15.07.5 COLLECTION CITY RETIREMENT	$10,026.00	$5,445.09	$4,580.91	54.31 %
12.5480.15.08.5 COLLECTION LIFE, STD, LTD INSURANCE	$2,487.47	$1,176.87	$1,310.60	47.31 %
12.5480.15.09.5 COLLECTION UNEMPLOYMENT INSURANCE	$838.00	$622.20	$215.80	74.25 %

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12.5480.15.10.5 COLLECTION WORKERS' COMPENSATION	$4,485.00	$2,128.42	$2,356.58	47.46 %
12.5480.15.12.5 COLLECTION PARKING FEE	$48.00	$48.00	$0.00	100.00 %
12.5480.18.00.5 COLLECTION UNIFORMS/PROTECTIVE CLOTH	$2,000.00	$0.00	$2,000.00	0.00 %
12.5480.20.00.5 COLLECTION OFFICE SUPPLIES	$50.00	$23.79	$26.21	47.58 %
12.5480.21.00.5 COLLECTION OPERATING SUPPLIES	$18,500.00	$7,592.74	$10,907.26	41.04 %
12.5480.23.00.5 COLLECTION SMALL TOOLS & EQUIP	$1,500.00	$44.85	$1,455.15	2.99 %
12.5480.34.00.5 COLLECTION COMMUNICATIONS	$3,900.00	$675.09	$3,224.91	17.31 %
12.5480.38.00.5 COLLECTION DEPRECIATION	$0.00	$0.00	$0.00	0.00 %
12.5480.48.00.5 COLLECTION PROP & LIAB INS	$4,571.00	$2,302.18	$2,268.82	50.36 %
12.5480.48.01.5 COLLECTION PC - DEDUCTIBLE EXPENSE	$1,652.00	$0.00	$1,652.00	0.00 %
12.5480.56.00.5 COLLECTION OTR PUR SRVC	$18,000.00	$175.00	$17,825.00	0.97 %
12.5480.65.00.5 COLLECTION EQUIP USE ASSESSMENT	$73,988.00	$73,988.00	$0.00	100.00 %
12.5480.65.01.5 COLLECTION EQUIP FLAT FEE	$50,000.00	$50,000.00	$0.00	100.00 %
12.5480.65.02.5 COLLECTION VACTOR USE FEE EXPENSE	$0.00	$0.00	$0.00	0.00 %
12.5480.66.00.5 COLLECTION OTHER RENTALS	$1,500.00	$0.00	$1,500.00	0.00 %
12.5480.67.00.5 COLLECTION STREET REPAIR/MAINT	$8,000.00	$218.16	$7,781.84	2.73 %
12.5480.68.00.5 COLLECTION VEH/EQUIP REPAIR & MAINT	$15,000.00	$443.56	$14,556.44	2.96 %
12.5480.69.00.5 COLLECTION BLDGS/GRNDS REPAIR/MAINT	$750.00	($12.41)	$762.41	(1.65)%
12.5480.70.00.5 COLLECTION COPIER	$530.00	$159.68	$370.32	30.13 %
12.5480.70.01.5 COLLECTION COPY PAPER	$117.00	$111.23	$5.77	95.07 %
12.5480.76.01.5 COLLECTION ELECTRIC	$9,000.00	$3,920.79	$5,079.21	43.56 %
12.5480.79.00.5 COLLECTION MISC	$50.00	$0.00	$50.00	0.00 %
12.5480.82.00.5 COLLECTION CAP IMPROVEMENTS	$20,000.00	$0.00	$20,000.00	0.00 %
12.5480.83.00.5 COLLECTION MACH/EQUIPMENT	$10,000.00	$0.00	$10,000.00	0.00 %
12.5480.88.00.5 COLLECTION CAPITAL RSRV	$0.00	$0.00	$0.00	0.00 %
12.5480.90.00.5 COLLECTION CSO PRINCIPAL DEBT PAYMNT	$340,332.00	$0.00	$340,332.00	0.00 %
12.5480.91.00.5 COLLECTION CSO INTEREST DEBT PAYMENT	$67,824.45	$25,237.20	$42,587.25	37.21 %
12.5480.95.01.5 COLLECTION PENSION INTEREST EXP	$7,147.00	$3,573.50	$3,573.50	50.00 %
TOTAL SEWER COLLECTION SYSTEM	**$873,215.03**	**$287,708.78**	**$585,506.25**	**32.95%**
12.5481 WASTEWATER ADMINISTRATION				
12.5481.10.00.5 WW ADMIN SALARIES & WAGES	$91,056.00	$44,111.72	$46,944.28	48.44 %

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12.5481.11.00.5 WW ADMIN OVERTIME	$8,037.00	$1,996.90	$6,040.10	24.85 %
12.5481.15.01.5 WW ADMIN DENTAL INSURANCE	$803.00	$383.38	$419.62	47.74 %
12.5481.15.02.5 WW ADMIN FICA/MEDICARE	$7,048.00	$3,402.15	$3,645.85	48.27 %
12.5481.15.03.5 WW ADMIN HEALTH INSURANCE	$17,602.60	$6,334.50	$11,268.10	35.99 %
12.5481.15.04.5 WW ADMIN IRS SECTION 125	$418.12	$240.67	$177.45	57.56 %
12.5481.15.05.5 WW ADMIN LONG TERM CARE INSURANCE	$27.00	$23.04	$3.96	85.33 %
12.5481.15.07.5 WW ADMIN CITY RETIREMENT	$6,275.00	$2,476.86	$3,798.14	39.47 %
12.5481.15.08.5 WW ADMIN LIFE, STD, LTD INSURANCE	$1,342.63	$697.20	$645.43	51.93 %
12.5481.15.09.5 WW ADMIN UNEMPLOYMENT INSURANCE	$427.00	$316.82	$110.18	74.20 %
12.5481.15.10.5 WW ADMIN WORKERS' COMPENSATION	$2,816.00	$1,368.82	$1,447.18	48.61 %
12.5481.15.11.5 WW ADMIN HEALTH INS DEDUCT REIMB.	$0.00	$0.00	$0.00	0.00 %
12.5481.15.12.5 WW ADMIN PARKING FEE	$600.00	$600.00	$0.00	100.00 %
12.5481.18.00.5 WW ADMIN UNIFRMS/PROTECT CLOTHING	$0.00	$69.39	($69.39)	0.00 %
12.5481.20.00.5 WW ADMIN OFFICE SUPPLIES	$600.00	$726.00	($126.00)	121.00 %
12.5481.20.01.5 WW ADMIN POSTAGE	$2,800.00	$14.75	$2,785.25	0.53 %
12.5481.30.00.5 WW ADMIN ADVERTISING	$450.00	$549.40	($99.40)	122.09 %
12.5481.34.00.5 WW ADMIN TELEPHONE BASIC SERVICE	$3,900.00	$1,726.98	$2,173.02	44.28 %
12.5481.34.01.5 WW ADMIN TELEPHONE LONG DISTANCE	$638.27	$690.75	($52.48)	108.22 %
12.5481.34.02.5 WW ADMIN INTERNET WAN SERVICE	$4,193.08	$1,928.15	$2,264.93	45.98 %
12.5481.38.00.5 WW ADMIN DEPRECIATION	$0.00	$0.00	$0.00	0.00 %
12.5481.40.00.5 WW ADMIN DUES/SUBSCRIPTS/MTGS	$500.00	$60.42	$439.58	12.08 %
12.5481.48.00.5 WW ADMIN PROPERTY & LIABILITY INS	$2,327.00	$1,172.28	$1,154.72	50.38 %
12.5481.48.01.5 WW ADMIN PC - DEDUCTIBLE EXPENSE	$500.00	$0.00	$500.00	0.00 %
12.5481.56.00.5 WW ADMIN - OTR PUR SRVC	$0.00	$0.00	$0.00	0.00 %
12.5481.60.00.5 WW ADMIN PROFESSIONAL SVCS	$2,500.00	$3,838.13	($1,338.13)	153.53 %
12.5481.61.00.5 WW ADMIN LEGAL SERVICES	$10,000.00	$0.00	$10,000.00	0.00 %
12.5481.65.00.5 WW ADMIN EQUIPMENT VACTOR RESERVE	$0.00	$0.00	$0.00	0.00 %
12.5481.70.00.5 WW ADMIN COPIER	$290.00	$90.83	$199.17	31.32 %
12.5481.70.01.5 WW ADMIN COPIER PAPER	$60.00	$56.95	$3.05	94.92 %
12.5481.79.00.5 WW ADMIN MISCELLANEOUS	$0.00	$0.00	$0.00	0.00 %
12.5481.83.00.5 WW ADMIN MACHINERY & EQUIPMENT	$0.00	$486.35	($486.35)	0.00 %
12.5481.83.01.5 WW ADMIN COMPUTER EQUIPMENT ALLOC	$14,355.00	$18,284.10	($3,929.10)	127.37 %

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12.5481.83.02.5 WW ADMIN FINANCIAL SOFTWARE	$0.00	$0.00	$0.00	0.00 %
12.5481.85.00.5 WW ADMIN FED/STATE GRANT EXPENSE	$0.00	$0.00	$0.00	0.00 %
12.5481.88.01.5 WW ADMIN COMPUTER NETWORK RESERVE	$0.00	$0.00	$0.00	0.00 %
12.5481.90.00.5 WW ADMIN WWTP DEBT PRINCIPAL	$118,130.52	$0.00	$118,130.52	0.00 %
12.5481.91.00.5 WW ADMIN WWTP DEBT INTEREST	$78,952.96	$40,452.70	$38,500.26	51.24 %
12.5481.92.00.5 WW ADMIN ENERGY IMPROV LEASE PYMT	$17,650.00	$17,650.10	($0.10)	100.00 %
12.5481.92.01.5 WW ADMIN ENERGY AUDIT	$0.00	$0.00	$0.00	0.00 %
12.5481.95.01.5 WW ADMIN PENSION INTEREST EXP	$3,856.00	$1,927.81	$1,928.19	50.00 %
12.5481.96.00.5 WW ADMIN WATER METER DEPREC SHARE	$0.00	$0.00	$0.00	0.00 %
12.5481.97.00.5 WW ADMIN ADMINISTRATIVE/MGMT SVCS	$228,991.00	$228,991.00	$0.00	100.00 %
TOTAL WASTEWATER ADMINISTRATION	**$627,146.18**	**$380,668.15**	**$246,478.03**	**60.70%**
12.5482 PRIVATE SEWER SYS MAINT				
12.5482.10.00.5 PRIV SWR MAINT SALARIES & WAGES	$2,693.00	$1,147.30	$1,545.70	42.60 %
12.5482.11.00.5 PRIV SWR MAINT OVERTIME	$71.00	$63.98	$7.02	90.11 %
12.5482.15.01.5 PRIV SWR MAINT DENTAL INSURANCE	$17.73	$7.20	$10.53	40.61 %
12.5482.15.02.5 PRIV SWR MAINT FICA/MEDICARE	$200.00	$89.33	$110.67	44.67 %
12.5482.15.03.5 PRIV SWR MAINT HEALTH INSURANCE	$400.06	$95.53	$304.53	23.88 %
12.5482.15.04.5 PRIV SWR MAINT SECTION 125	$9.50	$5.80	$3.70	61.05 %
12.5482.15.05.5 PRIV SWR MAINT LONG TERM CARE INS	$2.00	$1.20	$0.80	60.00 %
12.5482.15.07.5 PRIV SWR MAINT CITY RETIREMENT	$178.00	$72.98	$105.02	41.00 %
12.5482.15.08.5 PRIV SWR MAINT LIFE, STD, LTD INS	$30.52	$11.89	$18.63	38.96 %
12.5482.15.09.5 PRIV SWR MAINT UNEMPLOY INSURANCE	$10.00	$7.64	$2.36	76.40 %
12.5482.15.10.5 PRIV SWR MAINT WORKERS' COMPENSATION	$82.00	$38.86	$43.14	47.39 %
12.5482.20.00.5 PRIV SWR MAINT OFFICE SUPPLIES	$0.00	$0.00	$0.00	0.00 %
12.5482.48.00.5 PRIV SWR MAINT PROP/LIAB INS	$56.00	$28.24	$27.76	50.43 %
12.5482.56.00.5 PRIV SWR MAINT OTR PUR SRVC	$4,500.00	$2,226.52	$2,273.48	49.48 %
12.5482.70.00.5 PRIV SWR MAINT COPIER	$5.00	$1.71	$3.29	34.20 %
12.5482.70.01.5 PRIV SWR MAINT COPY PAPER	$0.00	$2.38	($2.38)	0.00 %
12.5482.95.01.5 PRIV SWR MAINT PENSION INTEREST EXP	$47.00	$23.51	$23.49	50.02 %
TOTAL PRIVATE SEWER SYS MAINT	**$8,301.81**	**$3,824.07**	**$4,477.74**	**46.06%**

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Account Number and Description	Budget FY 2012	Actual to Date Through 1/31/2012	Variance	Percent of Budget
12.5491 DELQ SEWER FEES COLLECTION				
12.5491.10.00.5 DELQ SEWER TAX COLL SALARIES & WAGES	$13,923.00	$7,603.71	$6,319.29	54.61 %
12.5491.11.00.5 DELQ SEWER FEES COLLECTION	$0.00	$0.00	$0.00	0.00 %
12.5491.15.01.5 DELQ SEWER TAX COLL DENTAL INSURANCE	$93.00	$48.90	$44.10	52.58 %
12.5491.15.02.5 DELQ SEWER TAX COLL FICA/MEDICARE	$1,006.00	$577.94	$428.06	57.45 %
12.5491.15.03.5 DELQ SEWER TAX COLL HEALTH INSURANCE	$2,000.31	$762.61	$1,237.70	38.12 %
12.5491.15.04.5 DELQ SEWER TAX COLL IRS SECTION 125	$47.48	$29.00	$18.48	61.08 %
12.5491.15.05.5 DELQ SEWER TAX COLL LONG TERM CARE INSURANCE	$11.00	$28.05	($17.05)	255.00 %
12.5491.15.07.5 DELQ SEWER TAX COLL CITY RETIREMENT	$896.00	$495.01	$400.99	55.25 %
12.5491.15.08.5 DELQ SEWER TAX COLL LIFE, STD, LTD INSURANCE	$152.61	$83.72	$68.89	54.86 %
12.5491.15.09.5 DELQ SEWER TAX COLL UNEMPLOYMENT INSURANCE	$51.00	$38.17	$12.83	74.84 %
12.5491.15.10.5 DELQ SEWER TAX COLL WORKERS' COMPENSATION	$38.00	$18.16	$19.84	47.79 %
12.5491.15.12.5 DELQ SEWER TAX COLL PARKING FEE	$120.00	$120.00	$0.00	100.00 %
12.5491.20.00.5 DELQ SEWER TAX COLL OFFICE SUPPLIES	$100.00	$0.00	$100.00	0.00 %
12.5491.20.01.5 DELQ SEWER TAX COLL POSTAGE	$200.00	$0.00	$200.00	0.00 %
12.5491.34.00.5 DELQ SEWER TAX COLL COMMUNICATIONS	$400.00	$166.30	$233.70	41.58 %
12.5491.40.00.5 DELQ SEWER TAX COLL DUES/SUBSCRIPTS/MTGS	$300.00	$120.00	$180.00	40.00 %
12.5491.48.00.5 DELQ SEWER TAX COLL PROPERTY & LIABILITY INS	$280.00	$141.24	$138.76	50.44 %
12.5491.70.00.5 DELQ SEWER TAX COLL COPIER	$30.00	$10.95	$19.05	36.50 %
12.5491.70.01.5 DELQ SEWER TAX COLL COPIER PAPER	$7.00	$5.89	$1.11	84.14 %
12.5491.95.01.5 DELQ SEWER TAX COLL PENSION INTEREST EXP	$470.00	$235.10	$234.90	50.02 %
TOTAL DELQ SEWER FEES COLLECTION	**$20,125.40**	**$10,484.75**	**$9,640.65**	**52.10%**
TOTAL SEWER FUND EXPENDITURES	**$3,359,773.00**	**$1,698,985.52**	**$1,660,787.48**	**50.57%**
SEWER FUND NET EXCESS / (DEFICIT)	**$0.00**	**$1,100,088.49**		

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Account Number and Description	Budget FY 2012	Actual to Date Through 1/31/2012	Variance	Percent of Budget
REVENUES				
17.2 RENTS & COMMISSIONS/UTILITY FEES				
17.2550.00.00.4 CEMETERY XFER CMTRY TRST-EXP	$27,000.00	$0.00	($27,000.00)	0.00 %
17.2660.00.00.4 CEMETERY OUTSIDE BURIALS	$3,000.00	$0.00	($3,000.00)	0.00 %
17.2700.00.00.4 CEMETERY INTEREST	$0.00	$0.30	$0.30	0.00 %
17.2701.00.00.4 CEMETERY CHANGE IN MARKET VALUE	$0.00	$0.00	$0.00	0.00 %
17.2770.00.00.4 CEMETERY ENDOWNMENT CARE	$10,425.00	$3,120.00	($7,305.00)	29.93 %
17.2771.00.00.4 CEMETERY GRAVE OPENINGS	$0.00	$1,100.00	$1,100.00	0.00 %
17.2771.00.01.4 CEMETERY GRAVE OPEN FULL BURIAL	$12,000.00	$2,850.00	($9,150.00)	23.75 %
17.2771.00.02.4 CEMETERY GRAVE OPEN CREMATION	$12,000.00	$6,750.00	($5,250.00)	56.25 %
17.2772.00.00.4 CEMETERY FOUNDATIONS	$0.00	$0.00	$0.00	0.00 %
17.2773.00.00.4 CEMETERY VAULT CHARGES	$1,600.00	$150.00	($1,450.00)	9.38 %
17.2814.00.00.4 PROCEEDS FROM LTD	$0.00	$35,000.00	$35,000.00	0.00 %
17.2920.00.00.4 CEMETERY BOND PROCEEDS	$0.00	$0.00	$0.00	0.00 %
17.2960.00.00.4 CEMETERY LOT SALES	$6,400.00	$2,080.00	($4,320.00)	32.50 %
17.2990.00.00.4 CEMETERY MISC REV	$0.00	$150.00	$150.00	0.00 %
17.2990.00.01.4 CEMETERY MONUMENT SALES/REPAIR	$0.00	$2,207.50	$2,207.50	0.00 %
17.2990.00.02.4 CEMETERY MONUMENT INSTALLATIONS	$4,000.00	$1,255.00	($2,745.00)	31.38 %
17.2990.00.03.4 CEMETERY MONUMENT REPAIR	$500.00	$1,795.00	$1,295.00	359.00 %
17.2990.00.04.4 CEMETERY MONUNMENT SALES/SANDBLAST	$500.00	$445.00	($55.00)	89.00 %
17.2992.00.00.4 CEMETERY MISC REIMBS	$0.00	$75.00	$75.00	0.00 %
17.2994.00.00.4 CEMETERY XFER GENERAL FUND	$109,129.00	$109,129.00	$0.00	100.00 %
17.2995.00.00.4 CEMETERY XFER PARKING FUND	$11,500.00	$10,000.00	($1,500.00)	86.96 %
17.2996.00.00.4 CEMETERY XFER DPW SMALL PARKS	$27,900.00	$27,900.00	$0.00	100.00 %
17.2997.00.00.4 CEMETERY XFER GF CIP	$0.00	$0.00	$0.00	0.00 %
TOTAL RENTS & COMMISSIONS/UTILITY FEES	**$225,954.00**	**$204,006.80**	**($21,947.20)**	**90.29%**
TOTAL CEMETERY FUND REVENUES	**$225,954.00**	**$204,006.80**	**($21,947.20)**	**90.29%**

EXPENDITURES

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17.7000 GREEN MOUNT CEMETERY				
17.7000.10.00.5 CEMETERY SALARIES & WAGES	$80,367.00	$43,998.91	$36,368.09	54.75 %
17.7000.11.00.5 CEMETERY OVERTIME	$4,500.00	$2,479.80	$2,020.20	55.11 %
17.7000.15.01.5 CEMETERY DENTAL INSURANCE	$800.00	$407.00	$393.00	50.88 %
17.7000.15.02.5 CEMETERY FICA/MEDICARE	$6,137.00	$3,365.27	$2,771.73	54.84 %
17.7000.15.03.5 CEMETERY HEALTH INSURANCE	$6,702.02	$4,270.79	$2,431.23	63.72 %
17.7000.15.04.5 CEMETERY IRS SECTION 125	$159.07	$97.14	$61.93	61.07 %
17.7000.15.05.5 CEMETERY LONG TERM CARE INSURANCE	$110.00	$79.10	$30.90	71.91 %
17.7000.15.07.5 CEMETERY CITY RETIREMENT	$5,465.00	$3,020.00	$2,445.00	55.26 %
17.7000.15.08.5 CEMETERY LIFE, STD, LTD INSURANCE	$1,387.00	$699.05	$687.95	50.40 %
17.7000.15.09.5 CEMETERY UNEMPLOYMENT INSURANCE	$439.00	$318.74	$120.26	72.61 %
17.7000.15.10.5 CEMETERY WORKERS' COMPENSATION	$3,212.00	$1,370.08	$1,841.92	42.66 %
17.7000.18.00.5 CEMETERY UNIFRMS/PROTECT CLOTHING	$500.00	$826.33	($326.33)	165.27 %
17.7000.20.00.5 CEMETERY OFFICE SUPPLIES	$700.00	$513.17	$186.83	73.31 %
17.7000.20.01.5 CEMETERY POSTAGE	$75.00	$0.00	$75.00	0.00 %
17.7000.21.00.5 CEMETERY OPERATING SUPPLIES	$2,000.00	$430.24	$1,569.76	21.51 %
17.7000.21.01.5 CEMETERY FUEL	$5,000.00	$3,096.95	$1,903.05	61.94 %
17.7000.23.00.5 CEMETERY SMALL TOOLS & EQUIP	$300.00	$41.11	$258.89	13.70 %
17.7000.30.00.5 CEMETERY ADVERTISING	$800.00	$49.20	$750.80	6.15 %
17.7000.34.00.5 CEMETERY TELEPHONE BASIC SERVICE	$215.16	$38.34	$176.82	17.82 %
17.7000.34.01.5 CEMETERY TELEPHONE LONG DISTANCE	$46.75	$50.58	($3.83)	108.19 %
17.7000.34.02.5 CEMETERY INTERNET WAN SERVICE	$325.00	$550.90	($225.90)	169.51 %
17.7000.34.03.5 CEMETERY CELL PHONE & PAGER	$0.00	$0.00	$0.00	0.00 %
17.7000.40.00.5 CEMETERY DUES/SUBSCRIPTS/MTGS	$1,000.00	$515.00	$485.00	51.50 %
17.7000.48.00.5 CEMETERY PROPERTY & LIABILITY INS	$2,341.00	$1,179.34	$1,161.66	50.38 %
17.7000.48.01.5 CEMETERY PC - DEDUCTIBLE EXPENSE	$0.00	$0.00	$0.00	0.00 %
17.7000.49.00.5 CEMETERY OTHER INSURANCE	$0.00	$0.00	$0.00	0.00 %
17.7000.56.00.5 CEMETERY CORRECTIONS - LABOR COST	$23,000.00	$14,000.00	$9,000.00	60.87 %
17.7000.57.00.5 CEMETERY MONUMENT INSTALLATION	$2,000.00	$1,051.00	$949.00	52.55 %
17.7000.57.01.5 CEMETERY MONUMENT REPAIR	$500.00	$640.00	($140.00)	128.00 %
17.7000.57.02.5 CEMETERY MONUMENT SALES/SANDBLAST	$500.00	$165.50	$334.50	33.10 %

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17.7000.58.00.5 CEMETERY FLOWER FUND	$500.00	$100.00	$400.00	20.00 %
17.7000.58.01.5 CEMETERY ENDOWMENT CARE	$10,425.00	$0.00	$10,425.00	0.00 %
17.7000.60.00.5 CEMETERY PROFESSIONAL SVCS	$750.00	$63.00	$687.00	8.40 %
17.7000.66.00.5 CEMETERY OTHER RENTALS	$0.00	$0.00	$0.00	0.00 %
17.7000.67.00.5 CEMETERY STREET REPAIR & MAINT	$0.00	$0.00	$0.00	0.00 %
17.7000.68.00.5 CEMETERY VEH/EQUIP REPAIR & MAINT	$0.00	$2,160.15	($2,160.15)	0.00 %
17.7000.68.01.5 CEMETERY TRUCK REPAIR & MAINT	$2,500.00	$21.54	$2,478.46	0.86 %
17.7000.68.02.5 CEMETERY MOWING REPAIR & MAINT	$2,000.00	$1,435.51	$564.49	71.78 %
17.7000.68.03.5 CEMETERY EXCAVATOR REPAIR & MAINT	$1,000.00	$0.00	$1,000.00	0.00 %
17.7000.68.04.5 CEMETERY TRACTOR REPAIR & MAINT	$500.00	$74.53	$425.47	14.91 %
17.7000.69.00.5 CEMETERY BLDGS/GRNDS REPAIR/MAINT	$1,000.00	$603.13	$396.87	60.31 %
17.7000.69.01.5 CEMETERY SMALL PARKS MAINTENANCE	$3,000.00	$221.00	$2,779.00	7.37 %
17.7000.70.00.5 CEMETERY COPIER	$270.00	$91.41	$178.59	33.86 %
17.7000.70.01.5 CEMETERY COPIER PAPER	$61.00	$40.30	$20.70	66.07 %
17.7000.72.00.5 CEMETERY TAXES/LICENSE/REGIST	$0.00	$0.00	$0.00	0.00 %
17.7000.74.00.5 CEMETERY TRAVEL/TRANSPORTATION	$600.00	$0.00	$600.00	0.00 %
17.7000.76.01.5 CEMETERY ELECTRIC	$1,000.00	$325.45	$674.55	32.55 %
17.7000.76.02.5 CEMETERY HEATING FUEL	$1,500.00	$848.19	$651.81	56.55 %
17.7000.76.03.5 CEMETERY TRASH REMOVAL	$0.00	$0.00	$0.00	0.00 %
17.7000.76.04.5 CEMETERY IN HOUSE UTILITIES/WATER	$750.00	$767.24	($17.24)	102.30 %
17.7000.76.05.5 CEMETERY PORTOLET	$2,400.00	$1,344.00	$1,056.00	56.00 %
17.7000.79.00.5 CEMETERY MISC	$0.00	$0.00	$0.00	0.00 %
17.7000.80.00.5 CEMETERY ELM STREET CEMETERY	$200.00	$0.00	$200.00	0.00 %
17.7000.80.01.5 CEMETERY TREES, BULBS, SHRUBS	$1,300.00	$160.58	$1,139.42	12.35 %
17.7000.82.00.5 CEMETERY CIP PLAN CEMETERY	$10,000.00	$848.74	$9,151.26	8.49 %
17.7000.83.00.5 CEMETERY EQUIPMENT PLAN CEMETERY	$35,342.00	$52,477.99	($17,135.99)	148.49 %
17.7000.91.00.5 CEMETERY INTEREST EXPENSE	$0.00	$0.00	$0.00	0.00 %
17.7000.95.00.5 CEMETERY VMERS PAYOFF PENSION EXP	$0.00	$0.00	$0.00	0.00 %
17.7000.95.01.5 CEMETERY PENSION INTEREST EXP	$2,275.00	$1,137.68	$1,137.32	50.01 %
TOTAL GREEN MOUNT CEMETERY	**$225,954.00**	**$145,973.98**	**$79,980.02**	**64.60%**

17.9900 EMPLOYEE BENEFITS

City of Montpelier
CEMETERY FUND FY 2012 Budget Report
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Account Number and Description	Budget FY 2012	Actual to Date Through 1/31/2012	Variance	Percent of Budget
17.9900.48.01.5 PC DEDUCTIBLE EXPENSE	$0.00	$0.00	$0.00	0.00 %
TOTAL EMPLOYEE BENEFITS	**$0.00**	**$0.00**	**$0.00**	**0.00%**
TOTAL CEMETERY FUND EXPENDITURES	**$225,954.00**	**$145,973.98**	**$79,980.02**	**64.60%**
CEMETERY FUND NET EXCESS / (DEFICIT)	**$0.00**	**$58,032.82**		

City of Montpelier
PARKS FUND FY 2012 Budget Report
As Of and For The
7 Months Ending 1/31/2012
58% of Fiscal Year Completed

Account Number and Description	Budget FY 2012	Actual to Date Through 1/31/2012	Variance	Percent of Budget
REVENUES				
18.22 PERMITS AND LICENSE REV				
18.2245.00.00.4 PARKS NO. BR BRIDGE AOT GRANT	$0.00	$0.00	$0.00	0.00 %
18.2280.00.00.4 PARKS MISC GRANT REVENUE	$6,000.00	$0.00	($6,000.00)	0.00 %
TOTAL PERMITS AND LICENSE REV	**$6,000.00**	**$0.00**	**($6,000.00)**	**0.00%**
18.23 INTERGOVERNMENTAL REV				
18.2300.00.00.4 PARKS TOWER GRANT REVENUE	$0.00	$0.00	$0.00	0.00 %
TOTAL INTERGOVERNMENTAL REV	**$0.00**	**$0.00**	**$0.00**	**0.00%**
18.261 EQUIPMENT/LAND REVENUE				
18.2614.00.00.4 PARKS SALE OF EQUIPMENT	$0.00	$0.00	$0.00	0.00 %
TOTAL EQUIPMENT/LAND REVENUE	**$0.00**	**$0.00**	**$0.00**	**0.00%**
18.264 OTHER REVENUE				
18.2648.00.00.4 PARKS VISTA	$0.00	$500.00	$500.00	0.00 %
18.2649.00.00.4 PARKS MISC CONTRIBS	$0.00	$6,240.00	$6,240.00	0.00 %
TOTAL OTHER REVENUE	**$0.00**	**$6,740.00**	**$6,740.00**	**0.00%**
18.268 OTHER REVENUE				
18.2680.00.00.4 PARK ENCHANTED FOREST RECEIPTS	$0.00	$2,309.00	$2,309.00	0.00 %
18.2685.00.00.4 PARKS SHELTER RESERVATION	$0.00	$100.00	$100.00	0.00 %
TOTAL OTHER REVENUE	**$0.00**	**$2,409.00**	**$2,409.00**	**0.00%**
18.29 OPERATING TRANSFERS				
18.2900.00.00.4 PARKS INTEREST REV	$0.00	$0.00	$0.00	0.00 %
18.2907.00.00.4 PARKS W/C REIMB	$0.00	$0.00	$0.00	0.00 %
18.2910.00.00.4 PARKS XFER GF OPERATIONS	$112,407.00	$112,407.00	$0.00	100.00 %
18.2915.00.00.4 PARKS XFER FROM FUND 30	$0.00	$0.00	$0.00	0.00 %

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Account Number and Description	Budget FY 2012	Actual to Date Through 1/31/2012	Variance	Percent of Budget
18.2920.00.00.4 PARKS BOND PROCEEDS	$0.00	$0.00	$0.00	0.00 %
18.2983.00.00.4 PARKS RANGER HOUSE RENTAL	$3,240.00	$1,744.54	($1,495.46)	53.84 %
18.2984.00.00.4 PARKS XFER FROM OTHER FUNDS	$0.00	$0.00	$0.00	0.00 %
18.2985.00.00.4 PARKS XFER GF EQUIPMENT	$14,600.00	$14,600.00	$0.00	100.00 %
18.2987.00.00.4 PARKS XFER GF CIP	$3,500.00	$3,500.00	$0.00	100.00 %
18.2990.00.00.4 PARKS MISC. REVENUE	$0.00	$0.00	$0.00	0.00 %
18.2992.00.00.4 PARKS MISC REIMB	$0.00	$0.00	$0.00	0.00 %
TOTAL OPERATING TRANSFERS	**$133,747.00**	**$132,251.54**	**($1,495.46)**	**98.88%**
TOTAL PARKS FUND REVENUES	**$139,747.00**	**$141,400.54**	**$1,653.54**	**101.18%**

EXPENDITURES

18.76 PARKS GRANT EXP

Account Number and Description	Budget FY 2012	Actual to Date Through 1/31/2012	Variance	Percent of Budget
18.7612.00.00.5 PARKS TRAIL GRANT-BOARDWALK	$0.00	$6,700.76	($6,700.76)	0.00 %
18.7614.00.00.5 PARKS PEACE PARK GRANT PROJECT	$500.00	$0.00	$500.00	0.00 %
18.7615.00.00.5 PARKS STATE HOUSE TRAIL	$900.00	$0.00	$900.00	0.00 %
18.7621.00.00.5 PARKS GRANT EXP-COMMUNITY GARDEN	$0.00	$19.20	($19.20)	0.00 %
TOTAL PARKS GRANT EXP	**$1,400.00**	**$6,719.96**	**($5,319.96)**	**480.00%**

18.7600 PARKS OPERATIONS

Account Number and Description	Budget FY 2012	Actual to Date Through 1/31/2012	Variance	Percent of Budget
18.7600.10.00.5 PARKS SALARIES & WAGES	$57,471.00	$31,481.74	$25,989.26	54.78 %
18.7600.10.01.5 PARKS AMERICORP & SUMMER WAGES	$10,000.00	$6,338.43	$3,661.57	63.38 %
18.7600.11.00.5 PARKS OVERTIME	$0.00	$0.00	$0.00	0.00 %
18.7600.15.01.5 PARKS DENTAL INSURANCE	$512.00	$305.25	$206.75	59.62 %
18.7600.15.02.5 PARKS FICA/MEDICARE	$4,700.00	$2,387.09	$2,312.91	50.79 %
18.7600.15.03.5 PARKS HEALTH INSURANCE	$11,127.22	$6,944.51	$4,182.71	62.41 %
18.7600.15.04.5 PARKS IRS SECTION 125	$264.00	$168.18	$95.82	63.70 %
18.7600.15.05.5 PARKS LONG TERM CARE INSURANCE	$53.00	$59.55	($6.55)	112.36 %
18.7600.15.07.5 PARKS CITY RETIREMENT	$3,730.00	$2,043.87	$1,686.13	54.80 %
18.7600.15.08.5 PARKS LIFE, STD, LTD INSURANCE	$849.00	$485.56	$363.44	57.19 %
18.7600.15.09.5 PARKS UNEMPLOYMENT INSURANCE	$337.00	$221.39	$115.61	65.69 %

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Account Number and Description	Budget FY 2012	Actual to Date Through 1/31/2012	Variance	Percent of Budget
18.7600.15.10.5 PARKS WORKERS' COMPENSATION	$1,761.00	$945.08	$815.92	53.67 %
18.7600.18.00.5 CONTRACT LABOR - SUMMER WORK	$0.00	$0.00	$0.00	0.00 %
18.7600.20.00.5 PARKS OFFICE SUPPLIES	$700.00	$72.99	$627.01	10.43 %
18.7600.20.01.5 PARKS POSTAGE	$70.00	$0.00	$70.00	0.00 %
18.7600.21.00.5 PARKS OPERATING SUPPLIES	$1,200.00	$3,054.68	($1,854.68)	254.56 %
18.7600.23.00.5 PARKS SMALL TOOLS & EQUIP	$800.00	$2,032.61	($1,232.61)	254.08 %
18.7600.30.00.5 PARKS ADVERTISING	$200.00	$3,000.00	($2,800.00)	1,500.00 %
18.7600.34.00.5 PARKS TELEPHONE BASIC SERVICE	$750.73	($59.19)	$809.92	(7.88)%
18.7600.34.01.5 PARKS TELEPHONE LONG DISTANCE	$80.15	$23.62	$56.53	29.47 %
18.7600.34.02.5 PARKS INTERNET WAN SERVICE	$300.90	$1,418.27	($1,117.37)	471.34 %
18.7600.34.03.5 PARKS CELL PHONE & PAGER	$900.00	$521.82	$378.18	57.98 %
18.7600.40.00.5 PARKS DUES/SUBSCRIPTS/MTGS	$400.00	$1,633.00	($1,233.00)	408.25 %
18.7600.48.00.5 PARKS PROPERTY & LIABILITY INS	$1,837.00	$812.12	$1,024.88	44.21 %
18.7600.48.01.5 PARKS PC - DEDUCTIBLE EXPENSE	$0.00	$0.00	$0.00	0.00 %
18.7600.56.00.5 PARKS OTR PUR SRVC	$1,500.00	$0.00	$1,500.00	0.00 %
18.7600.62.00.5 PARKS PRINTING & BINDING	$200.00	$63.99	$136.01	32.00 %
18.7600.67.00.5 PARKS ROADS/REPAIR/MAINT	$2,000.00	$423.68	$1,576.32	21.18 %
18.7600.68.00.5 PARKS VEHS/EQUIP REPAIR/MAINT	$7,500.00	$5,024.29	$2,475.71	66.99 %
18.7600.69.00.5 PARKS BLDG/GRNDS REPAIR/MAINT	$2,000.00	$1,010.83	$989.17	50.54 %
18.7600.69.01.5 PARKS NON RE-OCCURRING MAINT	$1,500.00	$0.00	$1,500.00	0.00 %
18.7600.69.02.5 PARKS TOWER REPAIRS/MAINT	$0.00	$0.00	$0.00	0.00 %
18.7600.70.00.5 PARKS COPIER	$160.00	$63.55	$96.45	39.72 %
18.7600.70.01.5 PARKS COPIER PAPER	$37.00	$39.67	($2.67)	107.22 %
18.7600.74.00.5 PARKS TRAVEL/TRANSPORTATION	$400.00	$0.00	$400.00	0.00 %
18.7600.76.00.5 PARKS UTILITIES	$0.00	$0.00	$0.00	0.00 %
18.7600.76.01.5 PARKS ELECTRIC	$882.00	$376.14	$505.86	42.65 %
18.7600.76.03.5 PARKS TRASH REMOVAL	$100.00	$53.96	$46.04	53.96 %
18.7600.76.04.5 PARKS IN HOUSE UTILITIES/WATER	$400.00	$174.51	$225.49	43.63 %
18.7600.79.00.5 PARKS MISC	$250.00	$3,522.33	($3,272.33)	1,408.93 %
18.7600.79.01.5 PARKS OFFICE EXPENSE	$0.00	$0.00	$0.00	0.00 %
18.7600.82.00.5 PARKS CIP PLAN PARKS	$3,500.00	$147.09	$3,352.91	4.20 %
18.7600.83.00.5 PARKS EQUIPMENT PLAN PARKS	$14,600.00	$7,500.00	$7,100.00	51.37 %

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PARKS FUND FY 2012 Budget Report
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58% of Fiscal Year Completed

Account Number and Description	Budget FY 2012	Actual to Date Through 1/31/2012	Variance	Percent of Budget
18.7600.83.01.5 PARKS TOWER RESTORATION	$0.00	$0.00	$0.00	0.00 %
18.7600.91.00.5 PARKS INTEREST EXPENSE	$0.00	$0.00	$0.00	0.00 %
18.7600.95.00.5 PARKS VMERS PAYOFF PENSION EXP	$0.00	$0.00	$0.00	0.00 %
18.7600.95.01.5 PARKS PENSION INTEREST EXP	$2,275.00	$1,137.68	$1,137.32	50.01 %
18.7600.99.01.5 PARKS XFER TO GF-TREE WARDEN ASST	$3,000.00	$3,000.00	$0.00	100.00 %
TOTAL PARKS OPERATIONS	**$138,347.00**	**$86,428.29**	**$51,918.71**	**62.47%**
18.764 PARKS MISC EXP				
18.7643.00.00.5 PARKS PEACE PARK	$0.00	$37.78	($37.78)	0.00 %
18.7644.00.00.5 PARKS IMPACT EXP (XFR TO GF)	$0.00	$0.00	$0.00	0.00 %
18.7647.00.00.5 PARKS TOWER IMPROVEMNT EXP	$0.00	$0.00	$0.00	0.00 %
TOTAL PARKS MISC EXP	**$0.00**	**$37.78**	**($37.78)**	**0.00%**
TOTAL PARKS FUND EXPENDITURES	**$139,747.00**	**$93,186.03**	**$46,560.97**	**66.68%**
PARKS FUND NET EXCESS / (DEFICIT)	**$0.00**	**$48,214.51**		

City of Montpelier
SENIOR CENTER FY 2012 Budget Report
As Of and For The
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58% of Fiscal Year Completed

Account Number and Description	Budget FY 2012	Actual to Date Through 1/31/2012	Variance	Percent of Budget
REVENUES				
38.20 PROPERTY TAX REVENUE				
38.2000.00.00.4 SR CTR CITY APPROPRIATION	$125,707.00	$125,707.00	$0.00	100.00 %
TOTAL PROPERTY TAX REVENUE	**$125,707.00**	**$125,707.00**	**$0.00**	**100.00%**
38.24 FEES & CHARGES FOR SERVICES				
38.2401.00.00.4 SR CTR MEMBERSHIP DUES	$12,000.00	$7,726.80	($4,273.20)	64.39 %
38.2403.00.00.4 SR CTR CLASS FEES	$25,000.00	$20,594.65	($4,405.35)	82.38 %
38.2405.00.00.4 SR CTR MEAL CONTRIBUTIONS	$5,000.00	$1,061.00	($3,939.00)	21.22 %
38.2407.00.00.4 SR CTR TRIP INCOME	$40,000.00	$2,471.00	($37,529.00)	6.18 %
38.2409.00.00.4 SR CTR SPECIAL DINNERS	$0.00	$189.00	$189.00	0.00 %
38.2411.00.00.4 SR CTR SPECIAL FOODS	$0.00	$0.00	$0.00	0.00 %
38.2425.00.00.4 SR CTR SPECIAL PROJECTS	$100.00	$0.00	($100.00)	0.00 %
TOTAL FEES & CHARGES FOR SERVICES	**$82,100.00**	**$32,042.45**	**($50,057.55)**	**39.03%**
38.27 INTEREST/INVESTMENT REVENUE				
38.2700.00.00.4 SR CTR CORRY FUND-OPERATIONS	$50,000.00	$12,200.35	($37,799.65)	24.40 %
38.2701.00.00.4 SR CTR CORRY FUND-INVESTMENT REVENUE	$0.00	$0.00	$0.00	0.00 %
38.2705.00.00.4 SR CTR INTEREST INCOME	$0.00	$54.55	$54.55	0.00 %
38.2705.00.01.4 SR CTR REALIZED GAIN	$0.00	$0.00	$0.00	0.00 %
38.2705.00.02.4 SR CTR UNREALIZED GAIN	$0.00	$0.00	$0.00	0.00 %
38.2706.00.00.4 SR CTR INVESTMENT INCOME	$4,000.00	$1,180.26	($2,819.74)	29.51 %
TOTAL INTEREST/INVESTMENT REVENUE	**$54,000.00**	**$13,435.16**	**($40,564.84)**	**24.88%**
38.28 MISC REVENUE				
38.2801.00.00.4 SR CTR CONTRIBUTIONS	$6,000.00	$478.00	($5,522.00)	7.97 %
38.2802.00.00.4 SR CTR MEMORIAL GIFTS	$1,200.00	$0.00	($1,200.00)	0.00 %
38.2803.00.00.4 SR CTR FUND RAISING-BAZAAR/WINDOW	$2,500.00	$0.00	($2,500.00)	0.00 %
38.2804.00.00.4 SR CTR FUND RAISING-MERCHANDISE SALE	$500.00	$67.85	($432.15)	13.57 %
38.2805.00.00.4 SR CTR FUND RAISING-RUMMAGE SALE	$0.00	$1.20	$1.20	0.00 %

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Account Number and Description	Budget FY 2012	Actual to Date Through 1/31/2012	Variance	Percent of Budget
38.2808.00.00.4 CONTRIBUTIONS-SCHOLARSHIPS	$0.00	$0.00	$0.00	0.00 %
38.2810.00.00.4 SR CTR OTHER TOWNS CONTRIBUTION	$1,200.00	$1,249.00	$49.00	104.08 %
38.2816.00.00.4 SR CTR TRANSFER FROM SMITH BARNEY ACCOUNT	$0.00	$0.00	$0.00	0.00 %
38.2820.00.00.4 SR CTR MISC INCOME	$750.00	($3.27)	($753.27)	(0.44)%
TOTAL MISC REVENUE	**$12,150.00**	**$1,792.78**	**($10,357.22)**	**14.76%**
TOTAL SENIOR CENTER REVENUES	**$273,957.00**	**$172,977.39**	**($100,979.61)**	**63.14%**
EXPENDITURES				
38.3800 SENIOR CTR OPERATIONS				
38.3800.10.00.5 SR CTR SALARIES & WAGES	$68,252.00	$43,318.47	$24,933.53	63.47 %
38.3800.11.00.5 SR CTR OVERTIME	$0.00	$0.00	$0.00	0.00 %
38.3800.15.01.5 SR CTR DENTAL INSURANCE	$488.00	$349.90	$138.10	71.70 %
38.3800.15.02.5 SR CTR FICA/MEDICARE	$4,935.00	$3,104.52	$1,830.48	62.91 %
38.3800.15.03.5 SR CTR HEALTH INSURANCE	$10,355.50	$7,307.53	$3,047.97	70.57 %
38.3800.15.04.5 SR CTR SECTION 125	$261.17	$159.48	$101.69	61.06 %
38.3800.15.05.5 SR CTR LONG TERM CARE INSURANCE	$95.00	$14.10	$80.90	14.84 %
38.3800.15.07.5 SR CTR CITY RETIREMENT	$2,568.00	$1,849.61	$718.39	72.03 %
38.3800.15.08.5 SR CTR LIFE, STD, LTD INSURANCE	$839.33	$796.28	$43.05	94.87 %
38.3800.15.09.5 SR CTR UNEMPLOYMENT INSURANCE	$488.00	$362.64	$125.36	74.31 %
38.3800.15.10.5 SR CTR WORKERS' COMPENSATION	$178.00	$84.92	$93.08	47.71 %
38.3800.20.00.5 SR CTR OFFICE SUPPLIES	$2,500.00	$939.93	$1,560.07	37.60 %
38.3800.20.01.5 SR CTR POSTAGE	$1,750.00	$969.60	$780.40	55.41 %
38.3800.20.02.5 SR CTR PROGRAM SUPPLIES	$250.00	$99.68	$150.32	39.87 %
38.3800.21.00.5 SR CTR OPERATING SUPPLIES	$1,000.00	$20.21	$979.79	2.02 %
38.3800.21.01.5 SR CTR FUEL-VAN	$2,000.00	$504.98	$1,495.02	25.25 %
38.3800.23.00.5 SR CTR SMALL TOOLS & EQUIP	$100.00	$0.00	$100.00	0.00 %
38.3800.30.00.5 SR CTR ADVERTISING	$1,000.00	$283.55	$716.45	28.36 %
38.3800.34.00.5 SR CTR TELEPHONE	$360.00	$0.00	$360.00	0.00 %
38.3800.34.02.5 SR CTR INTERNET WAN SERVICE	$240.00	$0.00	$240.00	0.00 %
38.3800.34.03.5 SR CTR CABLE TV	$720.00	$0.00	$720.00	0.00 %
38.3800.40.00.5 SR CTR DUES/SUBSCRIPTIONS/MTGS	$100.00	$0.00	$100.00	0.00 %

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Account Number and Description	Budget FY 2012	Actual to Date Through 1/31/2012	Variance	Percent of Budget
38.3800.41.00.5 SR CTR TRAINING	$500.00	$53.99	$446.01	10.80 %
38.3800.48.00.5 SR CTR PROP & LIAB INS	$2,564.00	$1,341.76	$1,222.24	52.33 %
38.3800.56.00.5 SR CTR CONTRACT SVCS-INSTRUCTION	$25,000.00	$17,115.00	$7,885.00	68.46 %
38.3800.56.01.5 SR CTR SWIMMING PROGRAM	$17,000.00	$0.00	$17,000.00	0.00 %
38.3800.56.02.5 SR CTR BOWLING PROGRAM	$6,000.00	$1,004.00	$4,996.00	16.73 %
38.3800.56.03.5 SR CTR OTHER PROGRAMS	$2,000.00	$745.00	$1,255.00	37.25 %
38.3800.56.04.5 SR CENTER CLEANING SERVICES	$9,000.00	$5,618.53	$3,381.47	62.43 %
38.3800.56.05.5 SR CTR TENNIS PROGRAM	$0.00	$0.00	$0.00	0.00 %
38.3800.56.06.5 SR CTR GYM USE	$0.00	$0.00	$0.00	0.00 %
38.3800.60.00.5 SR CTR PROF SERVICES	$2,000.00	$197.28	$1,802.72	9.86 %
38.3800.62.00.5 SR CTR PRINTING/COPIER	$5,000.00	$1,470.43	$3,529.57	29.41 %
38.3800.66.00.5 SR CTR RENT	$27,500.00	$21,725.00	$5,775.00	79.00 %
38.3800.68.00.5 SR CTR EQUIPMENT MAINT/RENTAL	$750.00	$241.50	$508.50	32.20 %
38.3800.68.01.5 SR CTR VAN REPAIRS/MAINT	$1,000.00	$165.00	$835.00	16.50 %
38.3800.70.00.5 SR CTR COPIER-CITY ALLOCATION	$218.00	$103.99	$114.01	47.70 %
38.3800.70.01.5 SR CTR COY PAPER-CITY ALLOCAT	$65.00	$65.11	($0.11)	100.17 %
38.3800.74.00.5 SR CTR TRAVEL/TRANSPORTATION	$250.00	$0.00	$250.00	0.00 %
38.3800.79.00.5 SR CTR MISC	$0.00	$235.50	($235.50)	0.00 %
38.3800.83.00.5 SR CTR EQUIP/COMPUTERS/WEBSITE	$1,000.00	$146.99	$853.01	14.70 %
38.3800.83.01.5 SR CTR COMPUTER EQUIP ALLOCATION	$500.00	$193.01	$306.99	38.60 %
38.3800.88.01.5 SR CTR COMPUTER NETWORK	$0.00	$0.00	$0.00	0.00 %
38.3800.90.00.5 SR CTR DEBT SERVICE PRINCIPAL PAYMENT	$0.00	$0.00	$0.00	0.00 %
38.3800.91.00.5 SR CTR DEBT SERVICE INTEREST PAYMENT	$0.00	$0.00	$0.00	0.00 %
38.3800.95.01.5 SR CTR PENSION INTEREST EXP	$4,241.00	$2,112.63	$2,128.37	49.81 %
38.3800.97.00.5 SR CTR ADMIN/MGMT SVCS	$16,889.00	$16,689.00	$200.00	98.82 %
TOTAL SENIOR CTR OPERATIONS	**$219,957.00**	**$129,389.12**	**$90,567.88**	**58.82%**
38.3801 SENIOR CTR FOOD SERVICE				
38.3801.10.00.5 SR CTR FOOD SVC SALARIES & WAGES	$0.00	$0.00	$0.00	0.00 %
38.3801.11.00.5 SR CTR FOOD SVC OVERTIME	$0.00	$0.00	$0.00	0.00 %
38.3801.15.01.5 SR CTR FOOD SVC DENTAL INSURANCE	$0.00	$0.00	$0.00	0.00 %
38.3801.15.02.5 SR CTR FOOD SVC FICA/MEDICARE	$0.00	$0.00	$0.00	0.00 %

City of Montpelier
SENIOR CENTER FY 2012 Budget Report
As Of and For The
7 Months Ending 1/31/2012
58% of Fiscal Year Completed

Account Number and Description	Budget FY 2012	Actual to Date Through 1/31/2012	Variance	Percent of Budget
38.3801.15.03.5 SR CTR FOOD SVC HEALTH INSURANCE	$0.00	$0.00	$0.00	0.00 %
38.3801.15.04.5 SR CTR FOOD SVC IRS SECTION 125	$0.00	$0.00	$0.00	0.00 %
38.3801.15.05.5 SR CTR FOOD SVC LONG TERM CARE INSURANCE	$0.00	$0.00	$0.00	0.00 %
38.3801.15.07.5 SR CTR FOOD SVC CITY RETIREMENT	$0.00	$0.00	$0.00	0.00 %
38.3801.15.08.5 SR CTR FOOD SVC LIFE, STD, LTD INSURANCE	$0.00	$0.00	$0.00	0.00 %
38.3801.15.09.5 SR CTR FOOD SVC UNEMPLOYMENT INSURANCE	$0.00	$0.00	$0.00	0.00 %
38.3801.15.10.5 SR CTR FOOD SVC WORKERS' COMPENSATION	$0.00	$810.56	($810.56)	0.00 %
38.3801.21.00.5 SR CTR FOOD SVC FOOD & WATER	$14,000.00	$5,642.01	$8,357.99	40.30 %
38.3801.21.01.5 SR CTR FOOD SVC KITCHEN SUPPLIES	$0.00	$112.82	($112.82)	0.00 %
38.3801.48.00.5 SR CTR FOOD SVC PROPERTY & LIABILITY INS	$0.00	$0.00	$0.00	0.00 %
38.3801.56.00.5 SR CTR FOOD SVC OTP PUR SRVC	$0.00	$0.00	$0.00	0.00 %
38.3801.66.00.5 SR CTR FOOD SVC OTHER RENTALS	$0.00	$0.00	$0.00	0.00 %
38.3801.70.00.5 SR CTR FOOD SVC COPIER	$0.00	($0.01)	$0.01	0.00 %
38.3801.70.01.5 SR CTR FOOD SVC COPIER PAPER	$0.00	$0.00	$0.00	0.00 %
38.3801.76.05.5 SR CTR FOOD SVC PROPANE	$0.00	$0.00	$0.00	0.00 %
TOTAL SENIOR CTR FOOD SERVICE	**$14,000.00**	**$6,565.38**	**$7,434.62**	**46.90%**
38.3802 SENIOR CTR FIELD TRIP/TOURS				
38.3802.74.00.5 SR CTR FIELD TRIP/TOURS EXP	$40,000.00	$1,743.94	$38,256.06	4.36 %
TOTAL SENIOR CTR FIELD TRIP/TOURS	**$40,000.00**	**$1,743.94**	**$38,256.06**	**4.36%**
38.3803 SENIOR CTR CAPITAL IMP.				
38.3803.82.00.5 SR CTR CAPITAL IMPROVEMENTS	$0.00	$0.00	$0.00	0.00 %
38.3803.83.00.5 SR CTR VEHICLE PUR ENDOWMENT	$0.00	$0.00	$0.00	0.00 %
TOTAL SENIOR CTR CAPITAL IMP.	**$0.00**	**$0.00**	**$0.00**	**0.00%**
38.3804 SENIOR CTR SCHOLARSHIPS				
38.3804.44.00.5 SCHOLARSHIP EXPENSE	$0.00	$0.00	$0.00	0.00 %
TOTAL SENIOR CTR SCHOLARSHIPS	**$0.00**	**$0.00**	**$0.00**	**0.00%**
TOTAL SENIOR CENTER EXPENDITURES	**$273,957.00**	**$137,698.44**	**$136,258.56**	**50.26%**

City of Montpelier
SENIOR CENTER FY 2012 Budget Report
As Of and For The
7 Months Ending 1/31/2012
58% of Fiscal Year Completed

Account Number and Description	Budget FY 2012	Actual to Date Through 1/31/2012	Variance	Percent of Budget
SENIOR CENTER NET EXCESS / (DEFICIT)	**$0.00**	**$35,278.95**		

City of Montpelier
PARKING FUND FY 2012 Budget Report
As Of and For The
7 Months Ending 1/31/2012
58% of Fiscal Year Completed

Account Number and Description	Budget FY 2012	Actual to Date Through 1/31/2012	Variance	Percent of Budget
REVENUES				
40.25 RENTS & COMMISSIONS/UTILITY FEES				
40.2560.00.00.4 PARKING METER REV	$340,000.00	$178,202.56	($161,797.44)	52.41 %
40.2560.00.01.4 PARKING METERS REV-JACOBS LOT	$16,300.00	$8,104.42	($8,195.58)	49.72 %
40.2560.01.00.4 PARKING VENDING-BLANCHARD	$14,500.00	$8,525.55	($5,974.45)	58.80 %
40.2560.02.00.4 PARKING VENDING-CAP PLAZA	$25,200.00	$15,190.66	($10,009.34)	60.28 %
40.2560.03.00.4 PARKING VENDING-60 STATE ST	$20,300.00	$13,236.35	($7,063.65)	65.20 %
40.2560.04.00.4 PARKING VENDING-TAYLOR ST	$0.00	$0.00	$0.00	0.00 %
40.2560.05.00.4 PARKING VENDING-STONECUTTER	$5,000.00	$1,332.00	($3,668.00)	26.64 %
40.2560.06.00.4 PARKING KEY REVENUE	$15,500.00	$4,280.94	($11,219.06)	27.62 %
40.2560.07.00.4 PARKING HOLIDAY METER REV (2 WKS)	$0.00	$0.00	$0.00	0.00 %
40.2561.00.00.4 PARKING TICKETS REV	$190,000.00	$107,438.05	($82,561.95)	56.55 %
40.2563.00.00.4 PARKING PERMITS-BLANCHARD	$5,400.00	$5,400.00	$0.00	100.00 %
40.2563.01.00.4 PARKING PERMITS-CAP PLAZA	$0.00	$0.00	$0.00	0.00 %
40.2563.02.00.4 PARKING PERMITS-JACOBS	$19,600.00	$22,053.36	$2,453.36	112.52 %
40.2563.03.00.4 PARKING PERMITS-60 STATE	$13,200.00	$10,746.68	($2,453.32)	81.41 %
40.2563.04.00.4 PARKING PERMITS-TAYLOR ST	$0.00	$0.00	$0.00	0.00 %
40.2563.05.00.4 PARKING PERMITS-STONECUTTER'S WAY	$10,500.00	$10,000.00	($500.00)	95.24 %
40.2563.06.00.4 PARKING PERMITS-PITKIN COURT CIRC	$0.00	$1,312.50	$1,312.50	0.00 %
40.2563.07.00.4 PARKING PERMITS-VLCT LOT	$3,350.00	$4,400.00	$1,050.00	131.34 %
TOTAL RENTS & COMMISSIONS/UTILITY FEES	**$678,850.00**	**$390,223.07**	**($288,626.93)**	**57.48%**
40.27 INTEREST/INVESTMENT REVENUE				
40.2700.00.00.4 PARKING INTEREST	$0.00	$0.00	$0.00	0.00 %
TOTAL INTEREST/INVESTMENT REVENUE	**$0.00**	**$0.00**	**$0.00**	**0.00%**
40.29 OPERATING TRANSFERS				
40.2910.00.00.4 PARKING REVENUE FRM GEN'	$24,996.00	$24,164.00	($832.00)	96.67 %
40.2990.00.00.4 PARKING MISC REV	$3,000.00	$1.00	($2,999.00)	0.03 %
40.2992.00.00.4 PARKING MISC REIMBS	$0.00	$0.00	$0.00	0.00 %

City of Montpelier
PARKING FUND FY 2012 Budget Report
As Of and For The
7 Months Ending 1/31/2012
58% of Fiscal Year Completed

Account Number and Description	Budget FY 2012	Actual to Date Through 1/31/2012	Variance	Percent of Budget
40.2995.00.00.4 PARKING REPLACEMENT FEES	$0.00	$0.00	$0.00	0.00 %
TOTAL OPERATING TRANSFERS	**$27,996.00**	**$24,165.00**	**($3,831.00)**	**86.32%**
TOTAL PARKING FUND REVENUES	**$706,846.00**	**$414,388.07**	**($292,457.93)**	**58.62%**

EXPENDITURES

40.4400 PARKING ENFORCEMENT

Account Number and Description	Budget FY 2012	Actual to Date Through 1/31/2012	Variance	Percent of Budget
40.4400.10.00.5 PARKING ENF SALARIES & WAGES	$232,369.00	$135,296.12	$97,072.88	58.22 %
40.4400.11.00.5 PARKING ENF OVERTIME	$20,000.00	$11,475.46	$8,524.54	57.38 %
40.4400.15.01.5 PARKING ENF DENTAL INSURANCE	$2,123.00	$1,268.61	$854.39	59.76 %
40.4400.15.02.5 PARKING ENF FICA/MEDICARE	$18,227.00	$10,508.46	$7,718.54	57.65 %
40.4400.15.03.5 PARKING ENF HEALTH INSURANCE	$39,610.78	$21,607.79	$18,002.99	54.55 %
40.4400.15.04.5 PARKING ENF SECTION 125	$1,058.91	$646.63	$412.28	61.07 %
40.4400.15.05.5 PARKING ENF LONG TERM CARE INSURANCE	$245.00	$60.30	$184.70	24.61 %
40.4400.15.07.5 PARKING ENF CITY RETIREMENT	$16,229.00	$7,816.01	$8,412.99	48.16 %
40.4400.15.08.5 PARKING ENF LIFE, STD, LTD INSURANCE	$3,403.10	$2,118.10	$1,285.00	62.24 %
40.4400.15.09.5 PARKING ENF UNEMPLOY INSURANCE	$1,301.00	$965.75	$335.25	74.23 %
40.4400.15.10.5 PARKING ENF WORKERS' COMPENSATION	$8,931.00	$3,814.94	$5,116.06	42.72 %
40.4400.15.12.5 PARKING ENF PARKING FEE	$506.00	$506.00	$0.00	100.00 %
40.4400.18.00.5 PARKING ENF UNIFRMS/PROTECT CLOTHING	$1,050.00	$554.33	$495.67	52.79 %
40.4400.20.00.5 PARKING ENF OFFICE SUPPLIES	$1,570.00	$704.96	$865.04	44.90 %
40.4400.20.01.5 PARKING ENF POSTAGE	$4,500.00	$97.80	$4,402.20	2.17 %
40.4400.21.00.5 PARKING ENF OPERATING SUPPLIES	$6,076.00	$5,719.78	$356.22	94.14 %
40.4400.23.00.5 PARKING ENF SMALL TOOLS & EQUIP	$100.00	$0.00	$100.00	0.00 %
40.4400.30.00.5 PARKING ENF ADVERTISING	$0.00	$0.00	$0.00	0.00 %
40.4400.34.00.5 PARKING ENF TELEPHONE BASIC SERVICE	$652.00	$355.05	$296.95	54.46 %
40.4400.34.01.5 PARKING ENF TELEPHONE LONG DISTANCE	$141.68	$133.15	$8.53	93.98 %
40.4400.34.02.5 PARKING ENF INTERNET WAN SERVICE	$0.00	$138.39	($138.39)	0.00 %
40.4400.34.04.5 PARKING ENF TELEPHONE OTHER DPS LINE	$2,505.00	$2,169.50	$335.50	86.61 %
40.4400.38.00.5 PARKING ENF DEPRECIATION	$0.00	$0.00	$0.00	0.00 %
40.4400.40.00.5 PARKING ENF DUES/SUBSCRIPTS/MTGS	$0.00	$0.00	$0.00	0.00 %
40.4400.48.00.5 PARKING ENF PROPERTY & LIABILITY INS	$7,094.00	$3,573.30	$3,520.70	50.37 %

Account Number and Description	Budget FY 2012	Actual to Date Through 1/31/2012	Variance	Percent of Budget
40.4400.48.01.5 PARKING ENF PC DEDUCTIBLE EXPENSE	$0.00	$0.00	$0.00	0.00 %
40.4400.56.00.5 PARKING ENF OTP PUR SRVC	$7,240.00	$3,909.95	$3,330.05	54.00 %
40.4400.60.00.5 PARKING ENF PROFESSIONAL SVCS	$0.00	$0.00	$0.00	0.00 %
40.4400.62.00.5 PARKING ENF PRINTING & BINDING	$0.00	$0.00	$0.00	0.00 %
40.4400.65.00.5 PARKING ENF EQUIPMENT FLAT FEE	$5,603.00	$5,603.00	$0.00	100.00 %
40.4400.66.00.5 PARKING ENF PARKING LOT LEASES	$88,459.00	$61,154.42	$27,304.58	69.13 %
40.4400.68.00.5 PARKING ENF VEH/EQUIP REPAIR & MAINT	$6,368.00	$5,693.19	$674.81	89.40 %
40.4400.70.00.5 PARKING ENF COPIER	$820.00	$276.82	$543.18	33.76 %
40.4400.70.01.5 PARKING ENF COPY PAPER	$185.00	$173.01	$11.99	93.52 %
40.4400.72.00.5 PARKING ENF PARKING LOT TAXES	$10,020.00	$4,731.28	$5,288.72	47.22 %
40.4400.74.00.5 PARKING ENF TRAVEL/TRANSPORTATION	$300.00	$0.00	$300.00	0.00 %
40.4400.76.01.5 PARKING ENF ELECTRIC	$5,507.00	$2,073.45	$3,433.55	37.65 %
40.4400.76.02.5 PARKING ENF HEATING FUEL	$2,106.00	$1,061.76	$1,044.24	50.42 %
40.4400.76.04.5 PARKING ENF IN HOUSE UTILITIES	$250.00	$107.09	$142.91	42.84 %
40.4400.77.00.5 PARKING ENF PARKING BAD DEBT	$0.00	$0.00	$0.00	0.00 %
40.4400.79.01.5 PARKING ENF CC FEES PARKING LOT	$0.00	$1,670.78	($1,670.78)	0.00 %
40.4400.82.00.5 PARKING ENF CAPITAL IMPROVEMENTS	$0.00	$0.00	$0.00	0.00 %
40.4400.83.00.5 PARKING ENF MACHINERY & EQUIP	$0.00	$12,670.90	($12,670.90)	0.00 %
40.4400.83.01.5 PARKING ENF COMPUTER EQUIPMENT ALLOC	$3,186.00	$1,569.94	$1,616.06	49.28 %
40.4400.88.01.5 PARKING ENF COMPUTER SOFTWARE	$0.00	$0.00	$0.00	0.00 %
40.4400.95.01.5 PARKING ENF PENSION INTEREST EXP	$9,654.00	$4,826.99	$4,827.01	50.00 %
40.4400.97.00.5 PARKING ENF ADMINISTRATIVE/MGMT SVCS	$42,557.00	$42,557.00	$0.00	100.00 %
TOTAL PARKING ENFORCEMENT	**$549,947.47**	**$357,610.01**	**$192,337.46**	**65.03%**
40.4401 DPW-PARKING MAINT				
40.4401.10.00.5 PARKING MAINT SALARIES & WAGES	$67,110.00	$30,381.66	$36,728.34	45.27 %
40.4401.11.00.5 PARKING MAINT OVERTIME	$11,086.00	$3,381.91	$7,704.09	30.51 %
40.4401.15.01.5 PARKING MAINT DENTAL INSURANCE	$651.57	$282.34	$369.23	43.33 %
40.4401.15.02.5 PARKING MAINT FICA/MEDICARE	$5,647.00	$2,446.20	$3,200.80	43.32 %
40.4401.15.03.5 PARKING MAINT HEALTH INSURANCE	$14,702.30	$5,565.60	$9,136.70	37.86 %
40.4401.15.04.5 PARKING MAINT IRS SECTION 125	$349.01	$213.13	$135.88	61.07 %
40.4401.15.05.5 PARKING MAINT LONG TERM CARE INSURANCE	$78.00	$13.34	$64.66	17.10 %

City of Montpelier
PARKING FUND FY 2012 Budget Report
As Of and For The
7 Months Ending 1/31/2012
58% of Fiscal Year Completed

Account Number and Description	Budget FY 2012	Actual to Date Through 1/31/2012	Variance	Percent of Budget
40.4401.15.07.5 PARKING MAINT CITY RETIREMENT	$5,028.00	$2,076.66	$2,951.34	41.30 %
40.4401.15.08.5 PARKING MAINT LIFE, STD, LTD INSURANCE	$1,121.65	$615.34	$506.31	54.86 %
40.4401.15.09.5 PARKING MAINT UNEMPLOYMENT INSURANCE	$378.00	$280.54	$97.46	74.22 %
40.4401.15.10.5 PARKING MAINT WORKERS' COMPENSATION	$2,707.00	$1,155.46	$1,551.54	42.68 %
40.4401.15.12.5 PARKING MAINT PARKING FEE	$54.00	$54.00	$0.00	100.00 %
40.4401.20.00.5 PARKING MAINT OFFICE SUPPLIES	$0.00	$0.00	$0.00	0.00 %
40.4401.21.00.5 PARKING MAINT OPERATING SUPPLIES	$1,275.00	$397.81	$877.19	31.20 %
40.4401.30.00.5 PARKING MAINT ADVERTISING	$500.00	$0.00	$500.00	0.00 %
40.4401.48.00.5 PARKING MAINT PROPERTY & LIABILITY INS	$2,061.00	$1,038.10	$1,022.90	50.37 %
40.4401.56.00.5 PARKING MAINT OTP PUR SRVC	$12,000.00	$3,469.94	$8,530.06	28.92 %
40.4401.60.00.5 PARKING MAINT PROFESSIONAL SVCS	$0.00	$0.00	$0.00	0.00 %
40.4401.65.00.5 PARKING MAINT EQUIPMENT FLAT FEE	$7,000.00	$7,000.00	$0.00	100.00 %
40.4401.66.00.5 PARKING MAINT OTHER RENTALS	$2,000.00	$0.00	$2,000.00	0.00 %
40.4401.70.00.5 PARKING MAINT COPIER	$240.00	$80.44	$159.56	33.52 %
40.4401.70.01.5 PARKING MAINT COPIER PAPER	$50.00	$50.27	($0.27)	100.54 %
40.4401.82.00.5 PARKING MAINT CIP PARKING LOT RESURFACE/MAINT	$10,000.00	$38,752.88	($28,752.88)	387.53 %
40.4401.82.05.5 PARKING MAINT TRAFFIC CIRCULATION STUDY	$0.00	$0.00	$0.00	0.00 %
40.4401.82.10.5 PARKING MAINT XFER TO RESERVES/REPAY GF	$0.00	$0.00	$0.00	0.00 %
40.4401.91.00.5 PARKING MAINT INTEREST EXPENSE	$0.00	$0.00	$0.00	0.00 %
40.4401.93.00.5 PARKING MAINT TRANSFER TO CEMETERY FUND	$10,000.00	$10,000.00	$0.00	100.00 %
40.4401.95.01.5 PARKING MAINT PENSION INTEREST EXP	$2,860.00	$1,430.22	$1,429.78	50.01 %
TOTAL DPW-PARKING MAINT	**$156,898.53**	**$108,685.84**	**$48,212.69**	**69.27%**
40.9900 EMPLOYEE BENEFITS				
40.9900.95.01.5 PARKING MAINT VMERS PAYOFF PENSION EXP	$0.00	$0.00	$0.00	0.00 %
TOTAL EMPLOYEE BENEFITS	**$0.00**	**$0.00**	**$0.00**	**0.00%**
TOTAL PARKING FUND EXPENDITURES	**$706,846.00**	**$466,295.85**	**$240,550.15**	**65.97%**
PARKING FUND NET EXCESS / (DEFICIT)	**$0.00**	**($51,907.78)**		

CITY *of* MONTPELIER Vermont

THE CAPITAL CITY OF THE STATE OF VERMONT

CITY HALL

MEMO

TO: City Council
FROM: Gwendolyn Hallsmith
RE: Draft Business Plan for District Energy
DATE: March 9, 2012

I have attached a draft business plan for the district energy project. The goal of this plan was to provide transparent information to anyone interested in connecting to the system, and to help you and the public understand the financial issues associated with operating the system.

The plan is not yet complete. There are a couple of technical issues with the financial formulas I need to resolve – for example, the break even amount is now listed as $0, when before it was somewhere in the vicinity of $50,000 per month. The way the software handles bond loan repayments is also not quite compatible with the way cities work – it's designed for small businesses, so there are still some errors there. I will correct the errors and get you a revised plan as soon as possible.

The table of contents of the plan does not include several attachments at the end:

1) Load data for several downtown buildings. This serves as the basis for the capacity charge (which is called a demand charge in the related spreadsheets),
2) Estimated connection costs for customers downtown,
3) The additional costs of operating the system, on top of the bond amounts,
4) A sample billing for the customers we evaluated,
5) Costs of different elements of the system – different pipe size estimates, and estimates for parts of the system that could be reduced to save initial installation costs.

Montpelier District Energy System
Draft Business Plan
February, 2012

by Harold Garabedian and
Gwendolyn Hallsmith

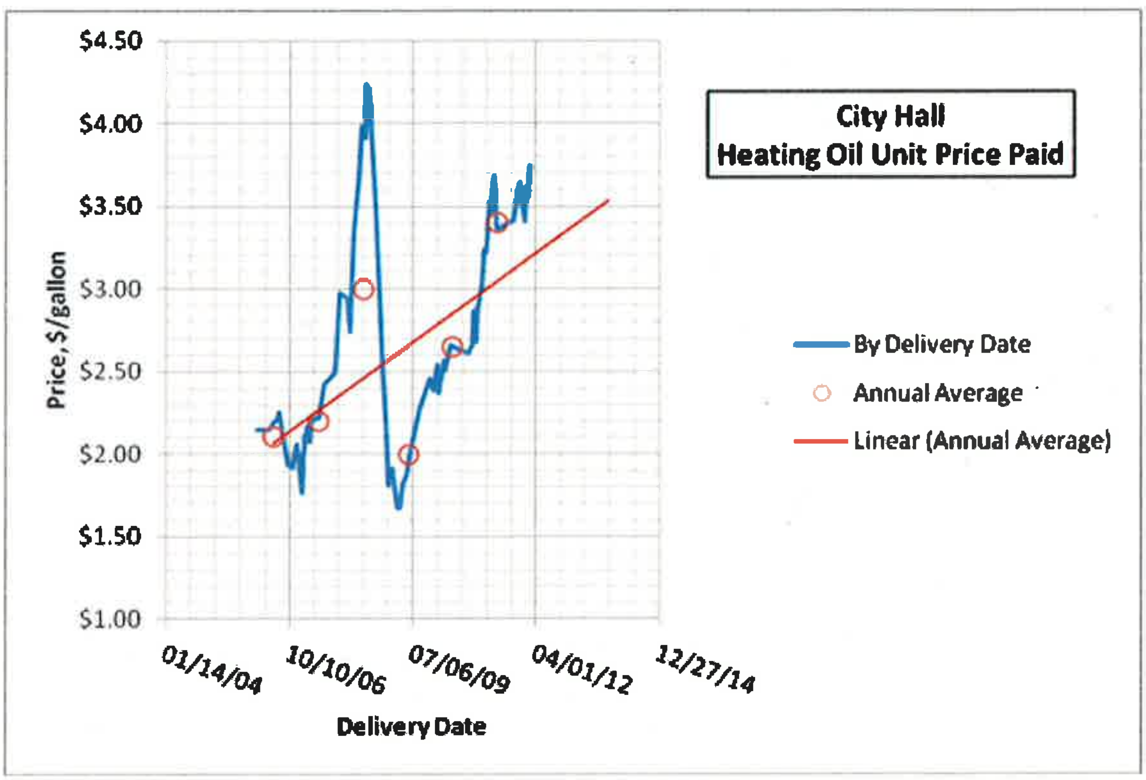


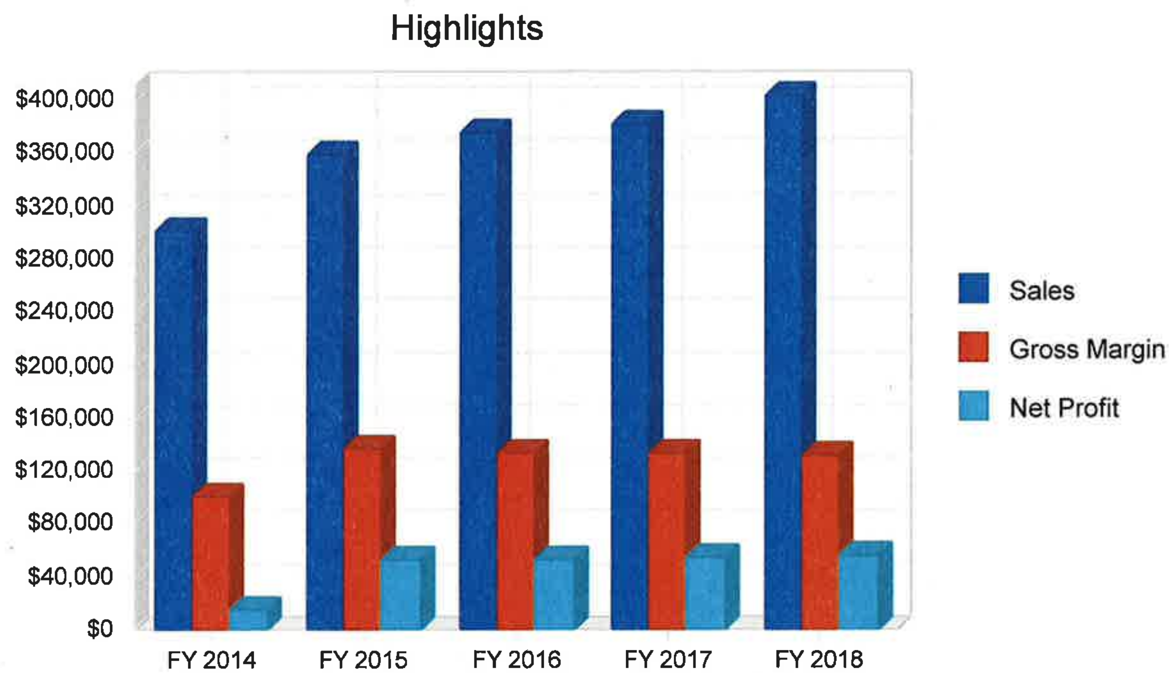
Table of Contents

1.0 Executive Summary

This draft business plan is designed to show public officials and private building owners the overall design of the Montpelier District Energy Project. The city is committed to open and transparent business practices; we will make all the financial information about the project available to customers of the system at all times. The need to bring private building owners into the system now is driven in part by the project costs, but in fact it is critically important that all buildings who are interested in being connected to the system get involved now, because the costs of connection are much lower when the system is being designed and installed - adding buildings later incurs higher costs.

The project requires a significant capital expenditure on the part of the city, the State, and private building owners to make it work. The amortized capital costs add to the cost of using local wood as a heating source. Wood has always been much lower cost and more stable than fossil fuels, so over the long term, once the capital costs have been paid off, this will be a very low cost fuel for the city. But until that time, the capital costs mean the heat coming from the facility will have a consistently stable price that is lower than oil currently is selling, but not as much lower as the comparable cost of wood might suggest.

The main plant will be a steam boiler for the steam system the state uses to heat the buildings in the Capitol Complex. The steam will go to a heat exchanger in the plant to be converted to hot water. The hot water will circulate through the downtown, and each building that uses district heat will either have a heat exchanger to transfer the heat from the district water to their system, or a hot water tank that works much the same way for their domestic hot water load. The heat transfer is metered, and each building owner will pay a bill based on the amount of hot water that they use in a month.



1.1 Objectives

1) To increase the customers on the district energy system so that the city's costs of construction and operation are spread out over a large base.

2) To reduce the number of fossil fuel heating systems and fuel storage in the downtown floodplain.

3) To expand the heating plant to increase the number of city businesses and residents who can use the renewable and local heating system.

1.2 Mission

The Montpelier District Energy System provides renewable, local, affordable heat to the capital city's historic downtown and adjacent neighborhoods.

1.3 Keys to Success

Increase the number and size of customers on the district energy system to offset the costs of construction and operation.

Reduce the demand for and use of fossil fuels in the city.

Increase the energy efficiency of the buildings that are connected to the plant, to maximize the efficiency of the system.

2.0 Company Summary

The City of Montpelier District Energy system is owned and operated by a non-profit organization that is responsible to the city government for the repayment of the bond and management of the system. The City appoints the Chair of the Board of Directors, and the rest of the Board is drawn the customers of the sytem.

2.1 Company Ownership

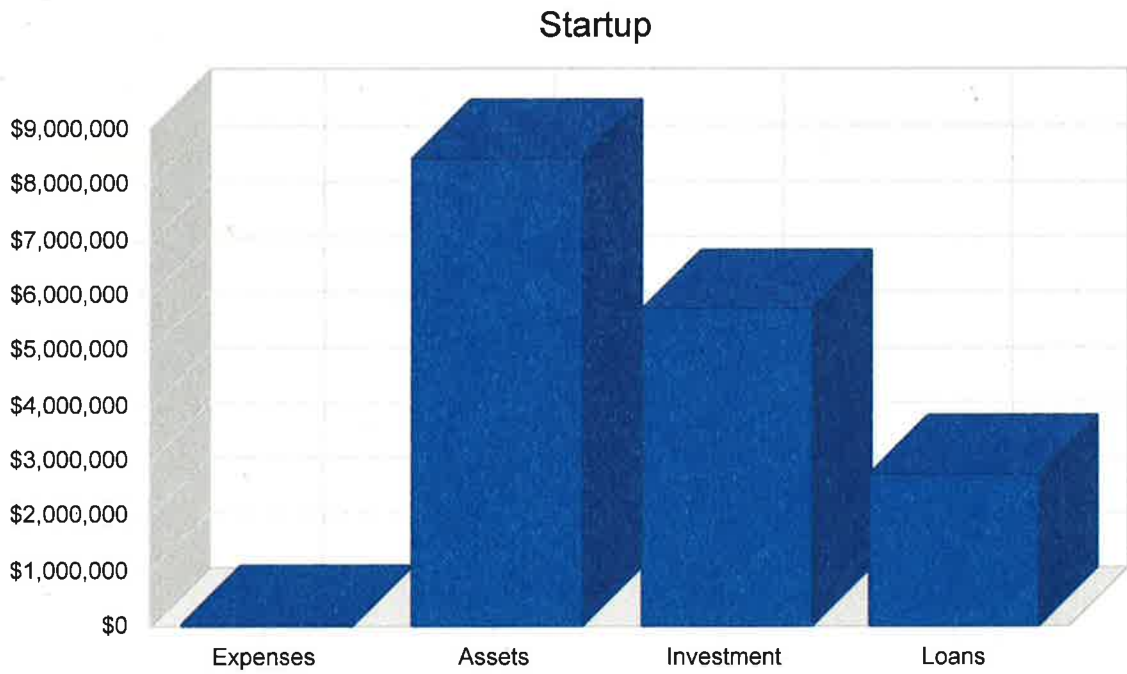
The District Energy System will be operated as a non-profit entity, with any surplus revenues dedicated to expanding the system and/or reducing the tax burden on residents in the city.

2.2 Startup Summary

The start up costs include the professional services for the construction of the plant and the distribution system, along with the money needed for fuel in the first month of operation.

Table: Startup

Startup Requirements	
Startup Expenses	
Cash Required for fuel and start up	$25,000
Total Startup Expenses	$25,000
Startup Assets	
Cash Required	$60,000
Other Current Assets	$780,000
Long-term Assets	$7,635,000
Total Assets	$8,475,000
Total Requirements	$8,500,000


Startup
$9,000,000
$8,000,000
$7,000,000
$6,000,000
$5,000,000
$4,000,000
$3,000,000
$2,000,000
$1,000,000
$0
Expenses
Assets
Investment
Loans

3.0 Products and Services

The district energy system provides heat to customers in downtown Montpelier. There are two products that we bill customers for - the capacity charges which reflect the demand the customer places on the system's capacity, and the energy charges which reflect the actual energy used in any given month. The capacity charges represent the cost of constructing the new state heating plant and the distribution system, the energy charges contain the cost of fuel and electricity it has taken to deliver the heat to the individual buildings.

4.0 Market Analysis Summary

The market for the district heating the city offers is currently a small area of the historic downtown that can be served by the distribution system pipes. The main competition for the heat is the oil, propane, electric, and wood heat that the building owners now use. The cost of fossil fuels is going up, and will continue to be erratic and costly, so it is in the building owners' long term interests to take advantage of the district heating system. While in the short run it will not lower costs, due in part to the capital investment required to hook up to the system, in the long run it will provide stable, locally sourced and renewable energy for our downtown.

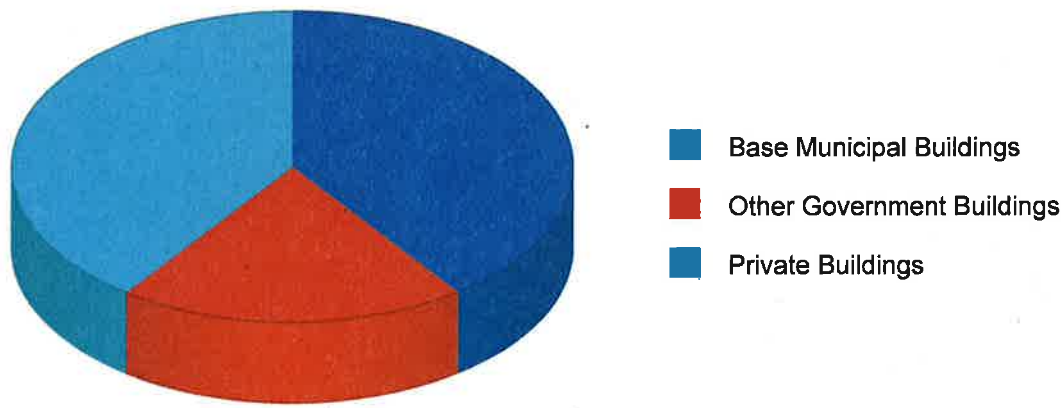
4.1 Market Segmentation

For every 10,000 square feet of building space, we add $4,700 in expenses. At a sale rate of $30/MMBTU, we generate $16,500 in revenue, for a net revenue of $11,794, or $1.1791/square foot. That works up to the initial system capacity the city has of 9.71 MMBTU per hour. That means that if the buildings we add have the same energy consumption pattern as the base buildings, we can add 120,000 square feet without needing to purchase any additional capacity. If they are more energy efficient, we could add as much as 250,000 square feet without the need to purchase additional capacity. The city and school buildings consume a lot of energy - probably more than the typical buildings that might be ready to hook up to the system.

Table: Market Analysis

Market Analysis							
		2013	2014	2015	2016	2017	
Potential Customers	Growth						CAGR
Base Municipal Buildings	0%	2	2	2	2	2	0.00%
Other Government Buildings	0%	1	1	3	3	3	31.61%
Private Buildings	10%	2	2	2	5	5	25.74%
Total	18.92%	5	5	7	10	10	18.92%

Market Analysis (Pie)



4.2 Target Market Segment Strategy

We will start by targeting the Federal building, Union Mutual, and Vermont Mutual insurance companies, since two of them have expressed an interest in being on the system and represent an additional 122,000 square feet. The Sheriff's office and Courthouse, which are 2,500 and 12,700 respectively, would be next. In the next phase, Christ Church, and the buildings on State Street could be added. While we are using these very conservative projections for the initial analysis, it is a lot more cost effective to hook the buildings in the core area up in the first year of operations. So ideally, all of the buildings we have identified for the first three years would be done in year one.

4.3 Service Business Analysis

We are in the heating business. Our competition are the individual oil, gas, and wood boilers that building owners own.

5.0 Strategy and Implementation Summary

The main customers of the district energy project are the public buildings in Montpelier. This includes the State Capitol Complex, the municipal buildings, the schools, and can include the federal building, the County Courthouse and the Sherriff's office. The goal of the project, however, is to provide an affordable, renewable, and local form of heat for our historic downtown. Over the long run, this will help our downtown businesses prosper from both the reduced costs to heat their building and the additional money that will stay in the local and regional economy from the purchase of wood chips.

We have been reaching out to downtown building owners for three years now, to make them aware of the project and to guage their interest in connecting to the system. Some buildings are unable to do so, largely because they currently use forms of heat that are not amenable to the hot water circulating through the district system. Steam systems and electric heat are examples of this - they would need to convert their building to hot water or hot air heat to take advantage of the new system.

Last summer and fall, we engaged consultants to visit the different downtown buildings and do an analysis of the requirements for connecting to the system. We have now put a package together for the building owners that will describe their connection costs, the sample heat purchase contract they will need to sign, and other pertinent information about becoming part of the system. Over the next few weeks, we will be meeting with them individually, and this will culminate in a meeting on the 27th and 28th with our consultants from Evergreen Energy who will be here to answer their questions about how the system works.

6.0 Financial Plan

The project is funded through a grant from the U.S. Department of Energy for $8 million, most of which will be paid to the State of Vermont: $3.249 million as an "inducement" for them to agree to upgrade their plant in advance of their capital plan, $2.558 million for the city's capacity investment in the plant, and an additional $1.077 million to the state for the balance of the city's heat plant cost. This left the City with $2.193 million to build the distribution system. The City then secured a $2 million bond from the voters, and an additional $1 million grant from the Clean Energy Development Fund (CEDF), and a $750,000 loan from CEDF.

All of the customers on the system will pay heating bills that include a charge for the capacity needed to heat their building - the project's fixed costs, and the actual energy costs for each billing period that include the costs of fuel and electricity to run the pumps, as well as other operating costs. The system will expand over time as the demand for the heating service grows and the system increases the capacity for new investment in distribution lines and new boilers. The plant is being designed to accommodate another boiler for future use.

6.1 Startup Funding

The start-up funding items include the costs of designing and implementing the distribution system, the payments we make to the state for the heating capacity we need, the bond we will obtain for $2 million that was authorized by the voters in 2011, and the loan we received from the Clean Energy Development Fund for $750,000. We have allocated an additional $25,000 for cash needed at start-up to cover initial operating expenses, including fuel for the first month.

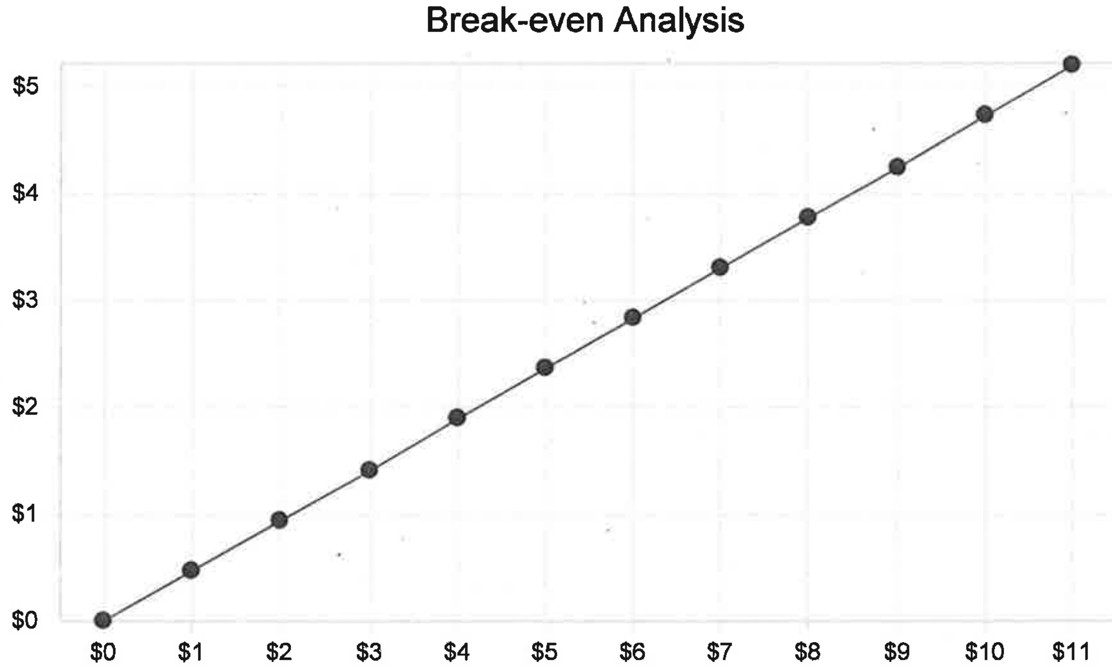
Table: Startup Funding

Startup Funding	
Startup Expenses to Fund	$25,000
Startup Assets to Fund	$8,475,000
Total Funding Required	$8,500,000
Assets	
Non-cash Assets from Startup	$8,415,000
Cash Requirements from Startup	$60,000
Additional Cash Raised	$0
Cash Balance on Starting Date	$60,000
Total Assets	$8,475,000
Liabilities and Capital	
Liabilities	
Current Borrowing	$750,000
Long-term Liabilities	$2,000,000
Accounts Payable (Outstanding Bills)	$0
Other Current Liabilities (interest-free)	$0
Total Liabilities	$2,750,000
Capital	
Planned Investment	
Owner	$25,000
Investor	$0
Additional Investment Requirement	$5,725,000
Total Planned Investment	$5,750,000
Loss at Startup (Startup Expenses)	($25,000)
Total Capital	$5,725,000
Total Capital and Liabilities	$8,475,000
Total Funding	$8,500,000

6.2 Break-even Analysis

Table: Break-even Analysis

Break-even Analysis	
Monthly Revenue Break-even	$0
Assumptions:	
Average Percent Variable Cost	53%
Estimated Monthly Fixed Cost	$0



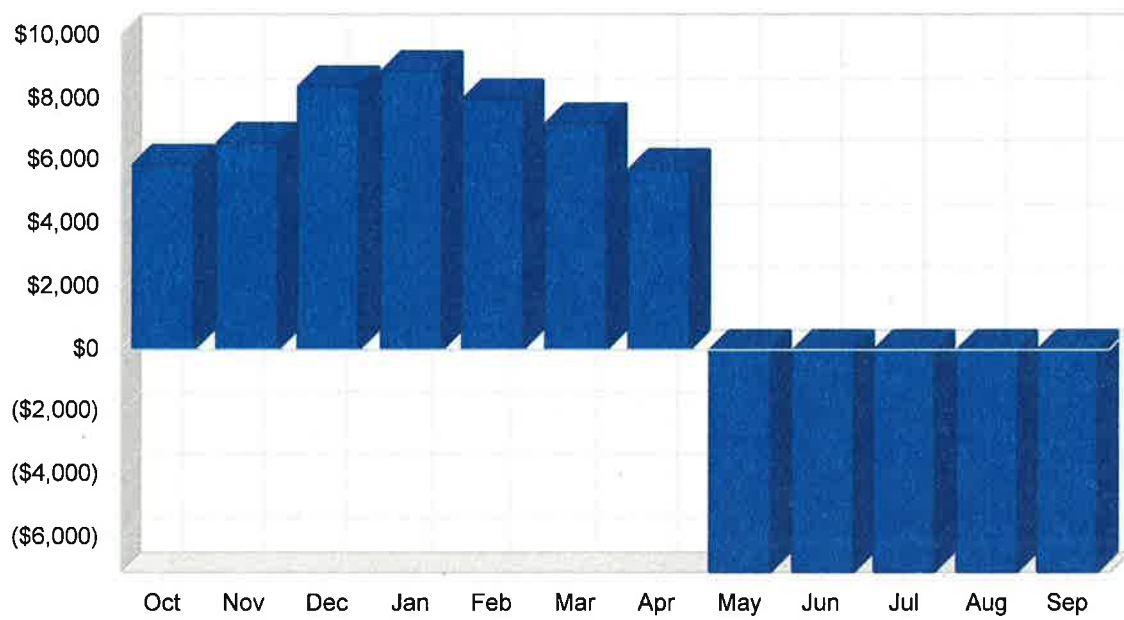
6.3 Projected Profit and Loss

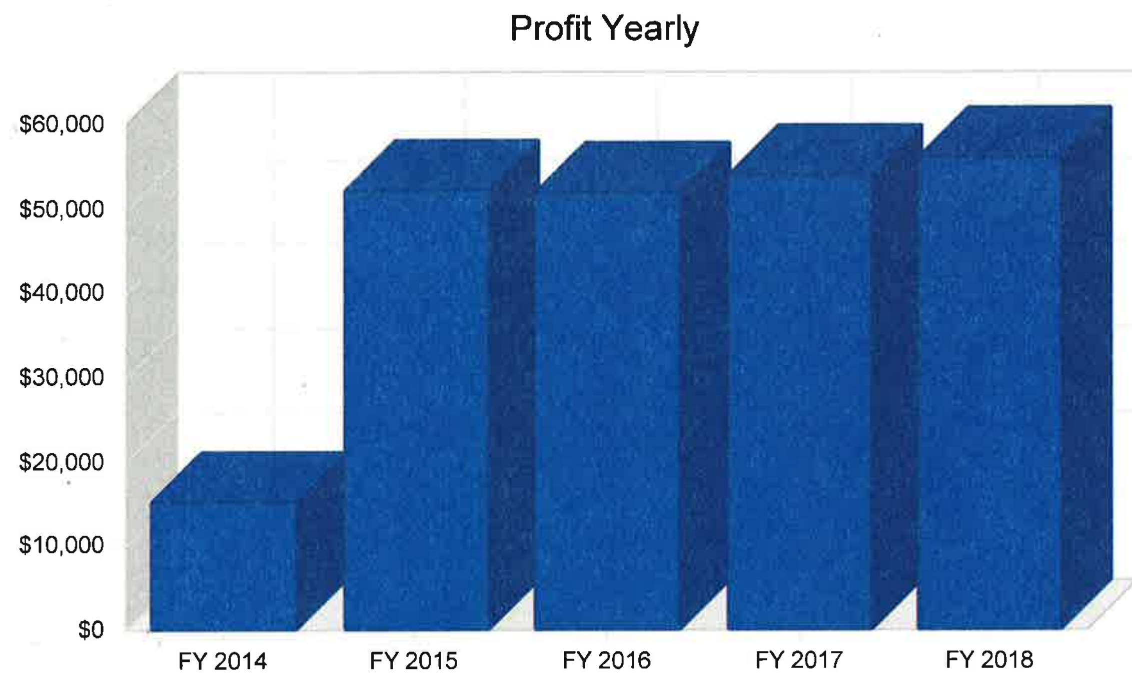
Table: Profit and Loss

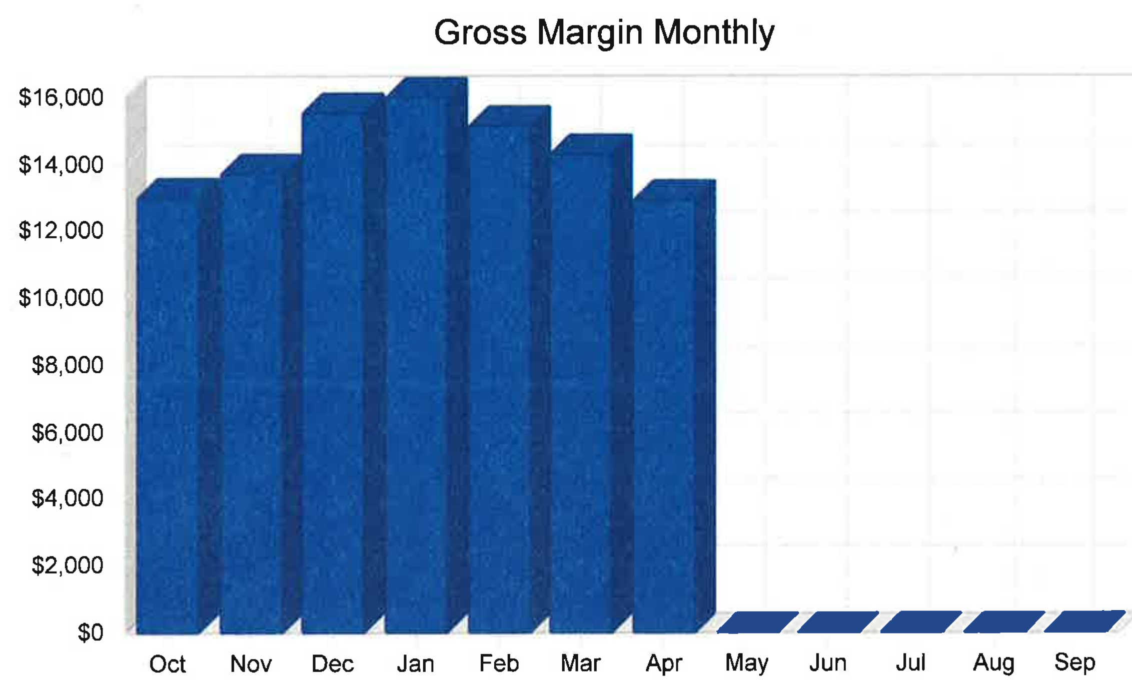
Pro Forma Profit and Loss					
	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
Sales	$301,133	$359,073	$376,158	$381,550	$403,142
Direct Cost of Sales	$158,936	$222,691	$242,939	$248,972	$271,378
Variable Costs: Heat Purchase, Pumping, etc. Payroll	$0	$0	$0	$0	$0
Other Costs of Sales	$41,559	$0	$0	$0	$0
Total Cost of Sales	$200,495	$222,691	$242,939	$248,972	$271,378
Gross Margin	$100,638	$136,382	$133,219	$132,578	$131,764
Gross Margin %	33.42%	37.98%	35.42%	34.75%	32.68%
Operating Expenses					
Sales and Marketing Expenses					
Sales and Marketing Payroll	$0	$0	$0	$0	$0
Advertising/Promotion	$0	$0	$0	$0	$0
Other Sales and Marketing Expenses	$0	$0	$0	$0	$0
Total Sales and Marketing Expenses	$0	$0	$0	$0	$0
Sales and Marketing %	0.00%	0.00%	0.00%	0.00%	0.00%
General and Administrative Expenses					
General and Administrative Payroll	$0	$0	$0	$0	$0
Marketing/Promotion	$0	$0	$0	$0	$0
Depreciation	$0	$0	$0	$0	$0
Rent	$0	$0	$0	$0	$0
Utilities	$0	$0	$0	$0	$0
Insurance	$0	$0	$0	$0	$0
Payroll Taxes	$0	$0	$0	$0	$0
Other General and Administrative Expenses	$0	$0	$0	$0	$0
Total General and Administrative Expenses	$0	$0	$0	$0	$0
General and Administrative %	0.00%	0.00%	0.00%	0.00%	0.00%
Other Expenses:					
Other Payroll	$0	$0	$0	$0	$0
Consultants	$0	$0	$0	$0	$0

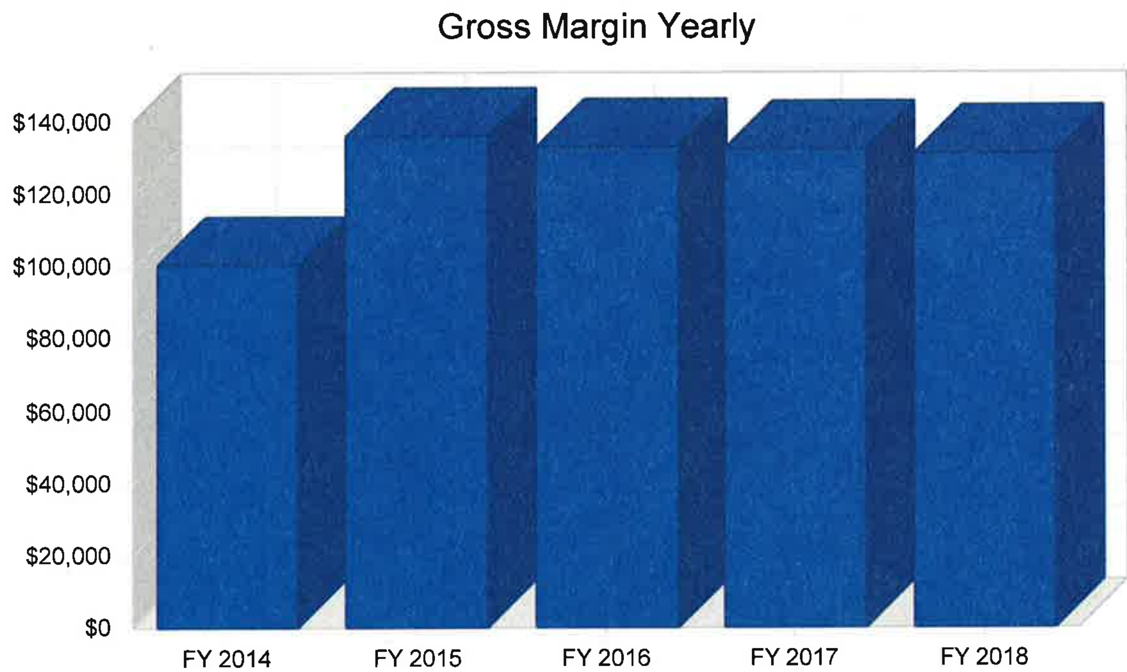
Other Expenses	$0	$0	$0	$0	$0
Total Other Expenses	$0	$0	$0	$0	$0
Other %	0.00%	0.00%	0.00%	0.00%	0.00%
Total Operating Expenses	$0	$0	$0	$0	$0
Profit Before Interest and Taxes	$100,638	$136,382	$133,219	$132,578	$131,764
EBITDA	$100,638	$136,382	$133,219	$132,578	$131,764
Interest Expense	$85,500	$84,110	$81,291	$78,413	$75,516
Taxes Incurred	$0	$0	$0	$0	$0
Net Profit	$15,138	$52,272	$51,928	$54,165	$56,248
Net Profit/Sales	5.03%	14.56%	13.80%	14.20%	13.95%

Profit Monthly




Profit Yearly
$60,000
$50,000
$40,000
$30,000
$20,000
$10,000
$0
FY 2014
FY 2015
FY 2016
FY 2017
FY 2018

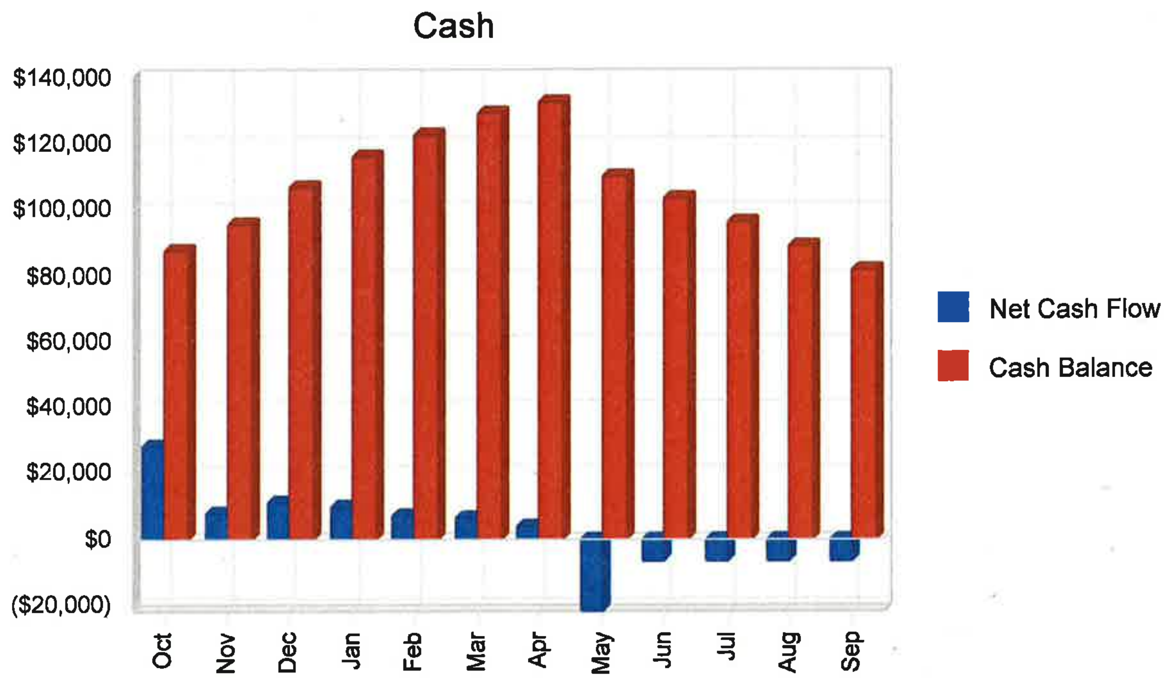

Gross Margin Monthly
$16,000
$14,000
$12,000
$10,000
$8,000
$6,000
$4,000
$2,000
$0
Oct
Nov
Dec
Jan
Feb
Mar
Apr
May
Jun
Jul
Aug
Sep



6.4 Projected Cash Flow

Table: Cash Flow

Pro Forma Cash Flow	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
Cash Received					
Cash from Operations					
Cash Sales	$225,850	$269,305	$282,119	$286,163	$302,357
Cash from Receivables	$75,283	$89,768	$94,040	$95,388	$100,786
Subtotal Cash from Operations	$301,133	$359,073	$376,158	$381,550	$403,142
Additional Cash Received					
Sales Tax, VAT, HST/GST Received	$0	$0	$0	$0	$0
New Current Borrowing	$0	$0	$0	$0	$0
New Other Liabilities (interest-free)	$0	$0	$0	$0	$0
New Long-term Liabilities	$0	$0	$0	$0	$0
Sales of Other Current Assets	$0	$0	$0	$0	$0
Sales of Long-term Assets	$0	$0	$0	$0	$0
New Investment Received	$0	$0	$0	$0	$0
Subtotal Cash Received	$301,133	$359,073	$376,158	$381,550	$403,142
Expenditures	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
Expenditures from Operations					
Cash Spending	$0	$0	$0	$0	$0
Bill Payments	$279,108	$288,472	$322,797	$327,126	$345,291
Subtotal Spent on Operations	$279,108	$288,472	$322,797	$327,126	$345,291
Additional Cash Spent					
Sales Tax, VAT, HST/GST Paid Out	$0	$0	$0	$0	$0
Principal Repayment of Current Borrowing	$0	$5,000	$5,000	$5,000	$5,000
Other Liabilities Principal Repayment	$0	$0	$0	$0	$0
Long-term Liabilities Principal Repayment	$0	$70,000	$72,000	$73,000	$73,000
Purchase Other Current Assets	$0	$0	$0	$0	$0
Purchase Long-term Assets	$0	$0	$0	$0	$0
Dividends	$0	$0	$0	$0	$0
Subtotal Cash Spent	$279,108	$363,472	$399,797	$405,126	$423,291
Net Cash Flow	$22,025	($4,399)	($23,639)	($23,576)	($20,149)
Cash Balance	$82,025	$77,626	$53,987	$30,411	$10,262



6.5 Projected Balance Sheet

Table: Balance Sheet

Pro Forma Balance Sheet					
Assets	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
Current Assets					
Cash	$82,025	$77,626	$53,987	$30,411	$10,262
Accounts Receivable	$0	$0	$0	$0	$0
Other Current Assets	$780,000	$780,000	$780,000	$780,000	$780,000
Total Current Assets	$862,025	$857,626	$833,987	$810,411	$790,262
Long-term Assets					
Long-term Assets	$7,635,000	$7,635,000	$7,635,000	$7,635,000	$7,635,000
Accumulated Depreciation	$0	$0	$0	$0	$0
Total Long-term Assets	$7,635,000	$7,635,000	$7,635,000	$7,635,000	$7,635,000
Total Assets	$8,497,025	$8,492,626	$8,468,987	$8,445,411	$8,425,262
Liabilities and Capital	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018
Current Liabilities					
Accounts Payable	$6,888	$25,217	$26,649	$26,908	$28,512
Current Borrowing	$750,000	$745,000	$740,000	$735,000	$730,000
Other Current Liabilities	$0	$0	$0	$0	$0
Subtotal Current Liabilities	$756,888	$770,217	$766,649	$761,908	$758,512
Long-term Liabilities	$2,000,000	$1,930,000	$1,858,000	$1,785,000	$1,712,000
Total Liabilities	$2,756,888	$2,700,217	$2,624,649	$2,546,908	$2,470,512
Paid-in Capital	$5,750,000	$5,750,000	$5,750,000	$5,750,000	$5,750,000
Retained Earnings	($25,000)	($9,862)	$42,410	$94,338	$148,502
Earnings	$15,138	$52,272	$51,928	$54,165	$56,248
Total Capital	$5,740,138	$5,792,410	$5,844,338	$5,898,502	$5,954,750
Total Liabilities and Capital	$8,497,025	$8,492,626	$8,468,987	$8,445,411	$8,425,262
Net Worth	$5,740,138	$5,792,410	$5,844,338	$5,898,502	$5,954,750

6.6 Business Ratios

Table: Ratios

Ratio Analysis	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	Industry Profile
Sales Growth	n.a.	19.24%	4.76%	1.43%	5.66%	0.00%
Percent of Total Assets						
Accounts Receivable	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Other Current Assets	9.18%	9.18%	9.21%	9.24%	9.26%	100.00%
Total Current Assets	10.15%	10.10%	9.85%	9.60%	9.38%	100.00%
Long-term Assets	89.85%	89.90%	90.15%	90.40%	90.62%	0.00%
Total Assets	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%
Current Liabilities	8.91%	9.07%	9.05%	9.02%	9.00%	0.00%
Long-term Liabilities	23.54%	22.73%	21.94%	21.14%	20.32%	0.00%
Total Liabilities	32.45%	31.79%	30.99%	30.16%	29.32%	0.00%
Net Worth	67.55%	68.21%	69.01%	69.84%	70.68%	100.00%
Percent of Sales						
Sales	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%
Gross Margin	33.42%	37.98%	35.42%	34.75%	32.68%	0.00%
Selling, General & Administrative Expenses	28.39%	23.42%	21.61%	20.55%	18.73%	0.00%
Advertising Expenses	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Profit Before Interest and Taxes	33.42%	37.98%	35.42%	34.75%	32.68%	0.00%
Main Ratios						
Current	1.14	1.11	1.09	1.06	1.04	0.00
Quick	1.14	1.11	1.09	1.06	1.04	0.00
Total Debt to Total Assets	32.45%	31.79%	30.99%	30.16%	29.32%	0.00%
Pre-tax Return on Net Worth	0.26%	0.90%	0.89%	0.92%	0.94%	0.00%
Pre-tax Return on Assets	0.18%	0.62%	0.61%	0.64%	0.67%	0.00%
Additional Ratios	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	
Net Profit Margin	5.03%	14.56%	13.80%	14.20%	13.95%	n.a
Return on Equity	0.26%	0.90%	0.89%	0.92%	0.94%	n.a
Activity Ratios						
Accounts Receivable Turnover	0.00	0.00	0.00	0.00	0.00	n.a
Collection Days	29	0	0	0	0	n.a
Accounts Payable Turnover	41.52	12.17	12.17	12.17	12.17	n.a
Payment Days	27	19	29	30	29	n.a

Total Asset Turnover	0.04	0.04	0.04	0.05	0.05	n.a
Debt Ratios						
Debt to Net Worth	0.48	0.47	0.45	0.43	0.41	n.a
Current Liab. to Liab.	0.27	0.29	0.29	0.30	0.31	n.a
Liquidity Ratios						
Net Working Capital	$105,138	$87,410	$67,338	$48,502	$31,750	n.a
Interest Coverage	1.18	1.62	1.64	1.69	1.74	n.a
Additional Ratios						
Assets to Sales	28.22	23.65	22.51	22.13	20.90	n.a
Current Debt/Total Assets	9%	9%	9%	9%	9%	n.a
Acid Test	1.14	1.11	1.09	1.06	1.04	n.a
Sales/Net Worth	0.05	0.06	0.06	0.06	0.07	n.a
Dividend Payout	0.00	0.00	0.00	0.00	0.00	n.a

6.7 Long-term Plan

Table: Sales Forecast

Sales Forecast	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Sales												
Capacity	$30,052	$30,052	$30,052	$30,052	$30,052	$30,052	$30,052	$0	$0	$0	$0	$0
Heat	$8,296	$10,668	$16,976	$18,504	$15,593	$12,813	$7,919	$0	$0	$0	$0	$0
Total Sales	$38,348	$40,720	$47,028	$48,556	$45,645	$42,865	$37,971	$0	$0	$0	$0	$0

Direct Cost of Sales	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Fuel Costs	$5,890	$7,574	$12,053	$13,138	$11,071	$9,097	$5,622	$0	$0	$0	$0	$0
State Labor	$6,950	$6,950	$6,950	$6,950	$6,950	$6,950	$6,950	$0	$0	$0	$0	$0
State Untility Connection	$929	$929	$929	$929	$929	$929	$929	$0	$0	$0	$0	$0
State MRF	$625	$625	$625	$625	$625	$625	$625	$0	$0	$0	$0	$0
City Professional Services	$1,234	$1,234	$1,234	$1,234	$1,234	$1,234	$1,234	$0	$0	$0	$0	$0
City Utility Connection	$328	$328	$328	$328	$328	$328	$328	$0	$0	$0	$0	$0
City Administration	$3,433	$3,433	$3,433	$3,433	$3,433	$3,433	$3,433	$0	$0	$0	$0	$0
City MRF (starting year four)	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Subtotal Direct Cost of Sales	$19,388	$21,073	$25,552	$26,636	$24,570	$22,596	$19,121	$0	$0	$0	$0	$0

Table: Personnel

Personnel Plan	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Variable Costs: Heat Purchase, Pumping, etc. Personnel												
State-Labor	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Name or Title or Group	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Subtotal	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Sales and Marketing Personnel												
Name or Title or Group	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Name or Title or Group	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Name or Title or Group	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Subtotal	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
General and Administrative Personnel												
Name or Title or Group	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Name or Title or Group	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Name or Title or Group	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Subtotal	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Other Personnel												
State Labor	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Name or Title or Group	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Subtotal	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Total People	0	0	0	0	0	0	0	0	0	0	0	0
Total Payroll	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0

Table: Profit and Loss

Pro Forma Profit and Loss		Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Sales		$38,348	$40,720	$47,028	$48,556	$45,645	$42,865	$37,971	$0	$0	$0	$0	$0
Direct Cost of Sales		$19,388	$21,073	$25,552	$26,636	$24,570	$22,596	$19,121	$0	$0	$0	$0	$0
Variable Costs: Heat Purchase, Pumping, etc. Payroll		$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Other Costs of Sales		$5,937	$5,937	$5,937	$5,937	$5,937	$5,937	$5,937	$0	$0	$0	$0	$0
Total Cost of Sales		$25,325	$27,010	$31,489	$32,573	$30,507	$28,533	$25,058	$0	$0	$0	$0	$0
Gross Margin		$13,023	$13,710	$15,539	$15,983	$15,138	$14,332	$12,913	$0	$0	$0	$0	$0
Gross Margin %		33.96%	33.67%	33.04%	32.92%	33.17%	33.44%	34.01%	0.00%	0.00%	0.00%	0.00%	0.00%
Operating Expenses													
Sales and Marketing Expenses													
Sales and Marketing Payroll		$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Advertising/Promotion		$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Other Sales and Marketing Expenses		$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Total Sales and Marketing Expenses		$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Sales and Marketing %		0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
General and Administrative Expenses													
General and Administrative Payroll		$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Marketing/Promotion		$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Depreciation		$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Rent		$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Utilities		$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Insurance		$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Payroll Taxes	15%	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0

Other General and Administrative Expenses	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Total General and Administrative Expenses	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
General and Administrative %	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Other Expenses:												
Other Payroll	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Consultants	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Other Expenses	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Total Other Expenses	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Other %	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Total Operating Expenses	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Profit Before Interest and Taxes	$13,023	$13,710	$15,539	$15,983	$15,138	$14,332	$12,913	$0	$0	$0	$0	$0
EBITDA	$13,023	$13,710	$15,539	$15,983	$15,138	$14,332	$12,913	$0	$0	$0	$0	$0
Interest Expense	$7,125	$7,125	$7,125	$7,125	$7,125	$7,125	$7,125	$7,125	$7,125	$7,125	$7,125	$7,125
Taxes Incurred	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Net Profit	$5,898	$6,585	$8,414	$8,858	$8,013	$7,207	$5,788	($7,125)	($7,125)	($7,125)	($7,125)	($7,125)
Net Profit/Sales	15.38%	16.17%	17.89%	18.24%	17.56%	16.81%	15.24%	0.00%	0.00%	0.00%	0.00%	0.00%

Table: Cash Flow

Pro Forma Cash Flow		Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Cash Received													
Cash from Operations													
Cash Sales		$28,761	$30,540	$35,271	$36,417	$34,234	$32,149	$28,478	$0	$0	$0	$0	$0
Cash from Receivables		$320	$9,607	$10,233	$11,770	$12,115	$11,388	$10,675	$9,176	$0	$0	$0	$0
Subtotal Cash from Operations		$29,081	$40,147	$45,504	$48,187	$46,348	$43,537	$39,154	$9,176	$0	$0	$0	$0
Additional Cash Received													
Sales Tax, VAT, HST/GST Received	0.00%	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
New Current Borrowing		$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
New Other Liabilities (interest-free)		$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
New Long-term Liabilities		$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Sales of Other Current Assets		$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Sales of Long-term Assets		$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
New Investment Received		$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Subtotal Cash Received		$29,081	$40,147	$45,504	$48,187	$46,348	$43,537	$39,154	$9,176	$0	$0	$0	$0

Expenditures	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Expenditures from Operations												
Cash Spending	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Bill Payments	$1,082	$32,506	$34,284	$38,650	$39,630	$37,566	$35,542	$31,348	$7,125	$7,125	$7,125	$7,125
Subtotal Spent on Operations	$1,082	$32,506	$34,284	$38,650	$39,630	$37,566	$35,542	$31,348	$7,125	$7,125	$7,125	$7,125
Additional Cash Spent												
Sales Tax, VAT, HST/GST Paid Out	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Principal Repayment of Current Borrowing	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Other Liabilities Principal Repayment	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Long-term Liabilities Principal Repayment	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0

Purchase Other Current Assets	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Purchase Long-term Assets	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Dividends	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Subtotal Cash Spent	$1,082	$32,506	$34,284	$38,650	$39,630	$37,566	$35,542	$31,348	$7,125	$7,125	$7,125	$7,125
Net Cash Flow	$27,999	$7,640	$11,219	$9,537	$6,719	$5,971	$3,612	($22,172)	($7,125)	($7,125)	($7,125)	($7,125)
Cash Balance	$87,999	$95,639	$106,859	$116,395	$123,114	$129,085	$132,697	$110,525	$103,400	$96,275	$89,150	$82,025

Table: Balance Sheet

Pro Forma Balance Sheet		Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Assets	Starting Balances												
Current Assets													
Cash	$60,000	$87,999	$95,639	$106,859	$116,395	$123,114	$129,085	$132,697	$110,525	$103,400	$96,275	$89,150	$82,025
Accounts Receivable	$0	$9,267	$9,841	$11,365	$11,734	$11,031	$10,359	$9,176	$0	$0	$0	$0	$0
Other Current Assets	$780,000	$780,000	$780,000	$780,000	$780,000	$780,000	$780,000	$780,000	$780,000	$780,000	$780,000	$780,000	$780,000
Total Current Assets	$840,000	$877,266	$885,480	$898,224	$908,130	$914,145	$919,444	$921,873	$890,525	$883,400	$876,275	$869,150	$862,025
Long-term Assets													
Long-term Assets	$7,635,000	$7,635,000	$7,635,000	$7,635,000	$7,635,000	$7,635,000	$7,635,000	$7,635,000	$7,635,000	$7,635,000	$7,635,000	$7,635,000	$7,635,000
Accumulated Depreciation	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Total Long-term Assets	$7,635,000	$7,635,000	$7,635,000	$7,635,000	$7,635,000	$7,635,000	$7,635,000	$7,635,000	$7,635,000	$7,635,000	$7,635,000	$7,635,000	$7,635,000
Total Assets	$8,475,000	$8,512,266	$8,520,480	$8,533,224	$8,543,130	$8,549,145	$8,554,444	$8,556,873	$8,525,525	$8,518,400	$8,511,275	$8,504,150	$8,497,025

Liabilities and Capital		Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Current Liabilities													
Accounts Payable	$0	$31,369	$32,997	$37,327	$38,375	$36,377	$34,469	$31,110	$6,888	$6,888	$6,888	$6,888	$6,888
Current Borrowing	$750,000	$750,000	$750,000	$750,000	$750,000	$750,000	$750,000	$750,000	$750,000	$750,000	$750,000	$750,000	$750,000
Other Current Liabilities	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Subtotal Current Liabilities	$750,000	$781,369	$782,997	$787,327	$788,375	$786,377	$784,469	$781,110	$756,888	$756,888	$756,888	$756,888	$756,888
Long-term Liabilities	$2,000,000	$2,000,000	$2,000,000	$2,000,000	$2,000,000	$2,000,000	$2,000,000	$2,000,000	$2,000,000	$2,000,000	$2,000,000	$2,000,000	$2,000,000
Total Liabilities	$2,750,000	$2,781,369	$2,782,997	$2,787,327	$2,788,375	$2,786,377	$2,784,469	$2,781,110	$2,756,888	$2,756,888	$2,756,888	$2,756,888	$2,756,888
Paid-in Capital	$5,750,000	$5,750,000	$5,750,000	$5,750,000	$5,750,000	$5,750,000	$5,750,000	$5,750,000	$5,750,000	$5,750,000	$5,750,000	$5,750,000	$5,750,000
Retained Earnings	($25,000)	($25,000)	($25,000)	($25,000)	($25,000)	($25,000)	($25,000)	($25,000)	($25,000)	($25,000)	($25,000)	($25,000)	($25,000)
Earnings	$0	$5,898	$12,483	$20,897	$29,754	$37,768	$44,975	$50,763	$43,638	$36,513	$29,388	$22,263	$15,138
Total Capital	$5,725,000	$5,730,898	$5,737,483	$5,745,897	$5,754,754	$5,762,768	$5,769,975	$5,775,763	$5,768,638	$5,761,513	$5,754,388	$5,747,263	$5,740,138
Total Liabilities and Capital	$8,475,000	$8,512,266	$8,520,480	$8,533,224	$8,543,130	$8,549,145	$8,554,444	$8,556,873	$8,525,525	$8,518,400	$8,511,275	$8,504,150	$8,497,025
Net Worth	$5,725,000	$5,730,898	$5,737,483	$5,745,897	$5,754,754	$5,762,768	$5,769,975	$5,775,763	$5,768,638	$5,761,513	$5,754,388	$5,747,263	$5,740,138

Load

Year 1

	Connection	Capacity, MMBTU/h	Energy, MMBTU/y	Heated Area, ft2
1	UES	2.70	4,339	58,000
2	CH/FS	1.36	2,384	51,050
3	PS	0.19	388	9,300
4	GSA	1.00	2,060	50,000
5	Union Mutual	0.50	1,030	25,000
6	Court House	0.16	334	8,100
7	Sherriff's Office	0.05	101	2,450
8	Vermont Mutual	0.74	1,524	37,000
		6.70	12,160	240,900

Yesr 2; add

	Connection	Capacity, MMBTU/h	Energy, MMBTU/y	Heated Area, ft2
9	Christ Church	0.30	618	15,000
10	52 State Street	0.16	334	8,100
11	46 State Street	0.26	523	12,700
		0.72	1,475	35,800

Year 1 + Year 2

Connection	Capacity, MMBTU/h	Energy, MMBTU/y	Heated Area, ft2
11 Connected Buildings	7.42	13,635	276,700

16442 Montpelier District Heating
Customers and Costs

Given Conditions

Using the Community Biomass study (including the RDA Engineering report) from mid-2011, the table below lists non-City buildings near the district heating pipeline. The costs for connection include metering, pipeline and heat exchange system costs.

Buildings listed as "Likely to Connect" in Community Biomass Report and other Buildings

Building	Street Address	Size (ft^2)	H.L. (btu/hour)	Costs Metering	Pipeline	HX+Install
VSECU	1 Bailey Ave	28,662	859,860	$ 4,050	$ 40,000	$ 8,400
Court House	65 State St	8,100	243,000	$ 3,750	$ 10,000	$ 6,400
Sheriff	10 Elm St	2,450	73,500	$ 3,450	$ 10,000	$ 5,000
Coffee Corner	79 Main	DHW	100,000	$ 2,300	$ 5,000	$ 6,400
Everett Insurance	46 State St	12,699	380,970	$ 3,900	$ 10,000	$ 6,400
Julio's	52 State St	8,159	244,770	$ 3,750	$ 10,000	$ 6,400
Christ Church	64 State St	14,820	444,600	$ 3,900	$ 10,000	$ 6,400
Former Knitting Studio	97 State St	1,800	54,000	$ 3,450	$ 10,000	$ 5,000
Union Mutual **	139 State St	24,998	749,940	$ 4,050	$ 76,500	$ 8,400
GSA*	87 State St	50,996	1,529,880	$ 4,050	$ 10,000	$ 11,200
Miller	100 Main St	8,258	247,740	$ 3,750	$ 5,000	$ 6,400
Old Chit Bank	41 State St	5,663	169,890	$ 3,450	$ 5,000	$ 6,400
Commercial building *	23 State St	6,534	196,020	$ 3,450	$ 10,000	$ 6,400
Vermont Mutual*	89 State St	37,419	1,122,570	$ 4,050	$ 10,000	$ 11,200

* Building not in the Community Biomass report as likely to connect
** Pipeline $ includes costs for HX, pump and related equipment to create hot water system in 133 State Street

H.L. = Approximate heating load for HX sizing, based on 30 btu/hour/ft^2
This is not the load used for district heat calculations.

HX costs are from RDA's report, using 3 times the HX purchase price for installation labor; this value will vary widely by building.

The pipeline cost is based on $200 per foot from the pipeline.

Metering costs are based on RDA's report, boosted 50% to account for some labor (the expectation is the HX installer will install the meter as part of their work, but the City will startup and checkout the meter and installation).

The costs represented above are estimates and are made in ignorance of actual building connection requirements.

Costs

	Year 1 2014	Year 2 2015	Year 3 2016	Year 4 2017	Year 5 2018
Fuel	$ 95,528	$ 97,749	$ 112,463	$ 115,188	$ 117,985
State Labor	$ 55,597	$ 56,839	$ 58,152	$ 59,492	$ 60,847
State Util/Con	$ 10,048	$ 10,971	$ 11,131	$ 11,405	$ 11,683
State MRF	$ 5,024	$ 5,457	$ 5,388	$ 5,388	$ 6,466
City Bond	$ 147,164	$ 147,164	$ 147,164	$ 147,164	$ 147,164
City Prof Srvs	$ 9,871	$ 10,255	$ 10,655	$ 11,071	$ 11,503
City Util/Con	$ 2,624	$ 2,671	$ 2,719	$ 2,825	$ 2,935
City MRF	$ -	$ -	$ -	$ -	$ 15,000
City Admin	$ 27,461	$ 27,967	$ 28,486	$ 29,017	$ 29,559
City Labor	$ -	$ -	$ -	$ -	$ -
TOTAL	$ 353,316	$ 359,073	$ 376,158	$ 381,550	$ 403,142
Fixed Costs:	$ 245,116	$ 247,682	$ 249,845	$ 252,132	$ 270,539
Variable Costs:	$ 108,200	$ 111,391	$ 126,313	$ 129,418	$ 132,603
Total:	$ 353,316	$ 359,073	$ 376,158	$ 381,550	$ 403,142

Connected Demand,MMBTU/h	6.70	7.42	7.42	7.42	7.42
Connected Load, MMBTU/y	12,160	13,635	13,635	13,635	13,635
Heated Area, ft2	240,900	240,900	276,700	276,700	276,700

Rates--					
Monthly Demand Charge, $/MBTU/h	$ 5.23	$ 4.77	$ 4.81	$ 4.85	$ 5.21
Energy Charge, $/MMBTU	$ 8.90	$ 8.17	$ 9.26	$ 9.49	$ 9.73

	$ 245,116	$ 247,682	$ 249,845	$ 252,132	$ 270,539
	$ 108,200	$ 111,391	$ 126,313	$ 129,418	$ 132,603
	$ 353,316	$ 359,073	$ 376,158	$ 381,550	$ 403,142
Profit:	$ -	$ -	$ -	$ -	$ -

Billing

	<---------- 2014 ---------->											
Connection	Oct	Nov	Dec	Jan	Feb	Mar	Apr	2014	2015	2016	2017	2018
UES												
Demand	$ 14,111	$ 14,111	$ 14,111	$ 14,111	$ 14,111	$ 14,111	$ 14,111	$ 98,778	$ 90,127	$ 90,914	$ 91,746	$ 98,444
Energy	$ 3,529	$ 4,537	$ 7,221	$ 7,871	$ 6,633	$ 5,450	$ 3,368	$ 38,609	$ 35,447	$ 40,196	$ 41,184	$ 42,198
Sum	$ 17,640	$ 18,649	$ 21,332	$ 21,982	$ 20,744	$ 19,561	$ 17,480	$ 137,387	$ 125,574	$ 131,110	$ 132,930	$ 140,642
$/MMBTU								$ 31.66	$ 28.94	$ 30.22	$ 30.64	$ 32.41
CH/FS												
Demand	$ 7,108	$ 7,108	$ 7,108	$ 7,108	$ 7,108	$ 7,108	$ 7,108	$ 49,755	$ 45,397	$ 45,794	$ 46,213	$ 49,587
Energy	$ 1,939	$ 2,493	$ 3,967	$ 4,324	$ 3,644	$ 2,994	$ 1,851	$ 21,213	$ 19,476	$ 22,085	$ 22,628	$ 23,185
Sum	$ 9,047	$ 9,601	$ 11,075	$ 11,432	$ 10,752	$ 10,102	$ 8,959	$ 70,968	$ 64,873	$ 67,879	$ 68,841	$ 72,771
$/MMBTU								$ 29.77	$ 27.21	$ 28.47	$ 28.88	$ 30.52
PS												
Demand	$ 993	$ 993	$ 993	$ 993	$ 993	$ 993	$ 993	$ 6,951	$ 6,342	$ 6,398	$ 6,456	$ 6,928
Energy	$ 316	$ 406	$ 646	$ 704	$ 593	$ 487	$ 301	$ 3,452	$ 3,170	$ 3,594	$ 3,683	$ 3,773
Sum	$ 1,309	$ 1,399	$ 1,639	$ 1,697	$ 1,586	$ 1,480	$ 1,294	$ 10,403	$ 9,512	$ 9,992	$ 10,139	$ 10,701
$/MMBTU								$ 26.81	$ 24.52	$ 25.75	$ 26.13	$ 27.58
GSA												
Demand	$ 5,226	$ 5,226	$ 5,226	$ 5,226	$ 5,226	$ 5,226	$ 5,226	$ 36,585	$ 33,380	$ 33,672	$ 33,980	$ 36,461
Energy	$ 1,675	$ 2,154	$ 3,428	$ 3,737	$ 3,149	$ 2,587	$ 1,599	$ 18,330	$ 16,829	$ 19,084	$ 19,553	$ 20,034
Sum	$ 6,902	$ 7,381	$ 8,655	$ 8,963	$ 8,375	$ 7,814	$ 6,826	$ 54,914	$ 50,209	$ 52,755	$ 53,533	$ 56,495
$/MMBTU								$ 26.66	$ 24.37	$ 25.61	$ 25.99	$ 27.42
Union Mutual												
Demand	$ 2,613	$ 2,613	$ 2,613	$ 2,613	$ 2,613	$ 2,613	$ 2,613	$ 18,292	$ 16,690	$ 16,836	$ 16,990	$ 18,230
Energy	$ 838	$ 1,077	$ 1,714	$ 1,868	$ 1,574	$ 1,294	$ 800	$ 9,165	$ 8,415	$ 9,542	$ 9,776	$ 10,017
Sum	$ 3,451	$ 3,690	$ 4,327	$ 4,482	$ 4,188	$ 3,907	$ 3,413	$ 27,457	$ 25,105	$ 26,378	$ 26,766	$ 28,247
$/MMBTU								$ 26.66	$ 24.37	$ 25.61	$ 25.99	$ 27.42
Court House												
Demand	$ 836	$ 836	$ 836	$ 836	$ 836	$ 836	$ 836	$ 5,854	$ 5,341	$ 5,387	$ 5,437	$ 5,834
Energy	$ 272	$ 349	$ 556	$ 606	$ 511	$ 420	$ 259	$ 2,972	$ 2,729	$ 3,094	$ 3,170	$ 3,248
Sum	$ 1,108	$ 1,185	$ 1,392	$ 1,442	$ 1,347	$ 1,256	$ 1,096	$ 8,825	$ 8,069	$ 8,482	$ 8,607	$ 9,082
$/MMBTU								$ 26.42	$ 24.16	$ 25.39	$ 25.77	$ 27.19
Sherriff's Office												
Demand	$ 261	$ 261	$ 261	$ 261	$ 261	$ 261	$ 261	$ 1,829	$ 1,669	$ 1,684	$ 1,699	$ 1,823
Energy	$ 82	$ 106	$ 168	$ 183	$ 154	$ 127	$ 78	$ 899	$ 825	$ 936	$ 959	$ 982
Sum	$ 343	$ 367	$ 429	$ 445	$ 416	$ 388	$ 340	$ 2,728	$ 2,494	$ 2,619	$ 2,658	$ 2,805
$/MMBTU								$ 27.01	$ 24.69	$ 25.93	$ 26.31	$ 27.78
Vermont Mutual												
Demand	$ 3,868	$ 3,868	$ 3,868	$ 3,868	$ 3,868	$ 3,868	$ 3,868	$ 27,073	$ 24,701	$ 24,917	$ 25,145	$ 26,981
Energy	$ 1,239	$ 1,594	$ 2,536	$ 2,764	$ 2,330	$ 1,914	$ 1,183	$ 13,561	$ 12,450	$ 14,118	$ 14,465	$ 14,821
Sum	$ 5,107	$ 5,461	$ 6,404	$ 6,632	$ 6,197	$ 5,782	$ 5,051	$ 40,633	$ 37,152	$ 39,035	$ 39,610	$ 41,802
$/MMBTU								$ 26.66	$ 24.38	$ 25.61	$ 25.99	$ 27.43
Christ Church												
Demand									$ 10,014	$ 10,102	$ 10,194	$ 10,938
Energy									$ 5,049	$ 5,725	$ 5,866	$ 6,010
Sum									$ 15,063	$ 15,827	$ 16,060	$ 16,948
$/MMBTU									$ 24.37	$ 25.61	$ 25.99	$ 27.42
52 State Street												
Demand									$ 5,341	$ 5,387	$ 5,437	$ 5,834
Energy									$ 2,729	$ 3,094	$ 3,170	$ 3,248

Sum									$ 8,069	$ 8,482	$ 8,607	$ 9,082
$/MMBTU									$ 24.16	$ 25.39	$ 25.77	$ 27.19
46 State Street												
Demand									$ 8,679	$ 8,755	$ 8,835	$ 9,480
Energy									$ 4,273	$ 4,845	$ 4,964	$ 5,086
Sum									$ 12,952	$ 13,600	$ 13,799	$ 14,566
$/MMBTU									$ 24.76	$ 26.00	$ 26.38	$ 27.85
Sum												
Demand	$ 30,052	$ 30,052	$ 30,052	$ 30,052	$ 30,052	$ 30,052	$ 30,052	$ 245,116	$ 247,682	$ 249,845	$ 252,132	$ 270,539
Energy	$ 8,296	$ 10,668	$ 16,976	$ 18,504	$ 15,593	$ 12,813	$ 7,919	$ 108,200	$ 111,391	$ 126,313	$ 129,418	$ 132,603
Sum	$ 38,347	$ 40,719	$ 47,028	$ 48,555	$ 45,645	$ 42,864	$ 37,971	$ 353,316	$ 359,073	$ 376,158	$ 381,550	$ 403,142
System wide avg. $/MMBTU								$ 29.06	$ 26.33	$ 27.59	$ 27.98	$ 29.57
Profit:								$ -	$ -	$ -	$ -	$ -

16442 Montpelier District Heating Cost Estimate
Summary and Comparisons

Component	Total Costs, by System		
	40 mmbtu/hour	16.3 mmbtu/hr	8 mmbtu/hr
City Cost	$ 4,938,710	$ 4,803,336	$ 4,569,789
Public Schools	$ 475,276	$ 475,276	$ 475,662
State	$ 625,124	$ 625,124	$ 625,633
Total	$ 6,039,110	$ 5,903,736	$ 5,671,084

System descriptions:

40 mmbtu/hour	Pipe sizes selected to meet the future, fully-subscribed load in the vicinity of the pipeline (current and future extended pipeline)
16.3 mmbtu/hour	Pipes sizes selected to distribute heating power to enough buildings to meet the available plant capacity before the State needs to install another boiler.
8 mmbtu/hour	Bare minimum system to serve only the four City loads.

Additional Breakdowns (deleting these branches will affect the design)

Component	Total	Trench	Piping
Branch piping west to High School	$ 1,138,920	$ 372,427	$ 766,493
District heating work in High School	$ 119,244	N/A	N/A
Branch piping from East State to Union	$ 645,622	N/A	N/A
District heating work in Union	$ 82,389	N/A	N/A
Total these branches	$ 1,986,174		

Rough Order of Magnitude (ROM) Pricing for Additional Pipe Routings

Component	
Langdon to School (on Main)	$ 229,700
Elm to Rialto Bridge (on State St.)	$ 77,300
Total these branches	$ 307,000

City of Montpelier
GENERAL FUND FY 2012 Summary Budget Report
As Of and For The
7 Months Ending 1/31/2012
58% of Fiscal Year Completed

Account Number and Description	Budget FY 2012	Actual to Date Through 1/31/2012	Variance	Percent of Budget
REVENUES				
TOTAL PROPERTY TAX REVENUE	$7,103,545.17	$7,110,228.90	$6,683.73	100.09%
TOTAL STATE/LOCAL PILOT	$862,716.00	$844,919.02	($17,796.98)	97.94%
TOTAL PERMITS AND LICENSE REV	$86,700.00	$61,802.48	($24,897.52)	71.28%
TOTAL INTERGOVERNMENTAL REV	$863,815.00	$480,275.45	($383,539.55)	55.60%
TOTAL FEES & CHARGES FOR SERVICES	$574,661.00	$467,372.96	($107,288.04)	81.33%
TOTAL RENTS & COMMISSIONS/UTILITY FEES	$28,100.00	$20,875.00	($7,225.00)	74.29%
TOTAL FINES & FORFEITURES	$26,000.00	$13,904.49	($12,095.51)	53.48%
TOTAL EQUIPMENT/LAND REVENUE	$362,748.00	$294,724.80	($68,023.20)	81.25%
TOTAL INTEREST/INVESTMENT REVENUE	$58,000.00	$12,771.83	($45,228.17)	22.02%
TOTAL MISC REVENUE	$51,167.00	$54,072.59	$2,905.59	105.68%
TOTAL OPERATING TRANSFERS	$844,927.00	$709,200.82	($135,726.18)	83.94%
TOTAL GENERAL FUND REVENUES	$10,862,379.17	$10,070,148.34	($792,230.83)	92.71%
EXPENDITURES				
TOTAL CITY COUNCIL	$29,871.00	$14,100.93	$15,770.07	47.21%
TOTAL CITY MANAGER	$316,704.13	$187,718.64	$128,985.49	59.27%
TOTAL CITY CLERK	$233,135.17	$108,459.08	$124,676.09	46.52%
TOTAL FINANCE	$339,500.31	$194,038.04	$145,462.27	57.15%
TOTAL TECHNOLOGY SERVICES	$209,883.85	$123,328.47	$86,555.38	58.76%
TOTAL PROPERTY ASSESSOR	$190,286.02	$88,782.46	$101,503.56	46.66%
TOTAL PLANNING & DEVELOPMENT	$403,420.49	$204,711.65	$198,708.84	50.74%

City of Montpelier
GENERAL FUND FY 2012 Summary Budget Report
As Of and For The
7 Months Ending 1/31/2012
58% of Fiscal Year Completed

Account Number and Description	Budget FY 2012	Actual to Date Through 1/31/2012	Variance	Percent of Budget
TOTAL CITY HALL MAINT	$186,340.31	$102,036.08	$84,304.23	54.76%
TOTAL 58 BARRE ST BLDG MAINT	$1,500.00	$1,445.80	$54.20	96.39%
TOTAL POLICE OPERATIONS	$1,516,186.29	$896,835.62	$619,350.67	59.15%
TOTAL POLICE COMMUNICATIONS	$496,654.77	$297,995.59	$198,659.18	60.00%
TOTAL OUTSIDE PAY POLICE	$0.00	$0.00	$0.00	0.00%
TOTAL POLICE CANINE UNIT	$0.00	$1,452.76	($1,452.76)	0.00%
TOTAL POLICE SCHOOL RESOURCE OFFICER	$87,600.69	$47,760.96	$39,839.73	54.52%
TOTAL COMMUNITY JUSTICE CENTER	$114,626.43	$59,434.14	$55,192.29	51.85%
TOTAL RE-ENTRY PROGRAM	$116,268.75	$53,253.55	$63,015.20	45.80%
TOTAL FIRE AND E.M.S	$1,837,347.58	$941,890.74	$895,456.84	51.26%
TOTAL BLDG CODE & HEALTH ENFORCEMENT	$85,043.02	$45,423.24	$39,619.78	53.41%
TOTAL EMERGENCY MANAGEMENT	$6,969.00	$1,274.33	$5,694.67	18.29%
TOTAL DPW STREETS	$1,502,561.94	$754,069.90	$748,492.04	50.19%
TOTAL DPW FLEET OPERATIONS	$519,892.42	$274,049.46	$245,842.96	52.71%
TOTAL DPW BUILDING OPERATIONS	$61,150.00	$45,354.26	$15,795.74	74.17%
TOTAL WRIGHTSVILLE BEACH FUNDS	$4,007.00	$0.00	$4,007.00	0.00%
TOTAL AGENCY CONTRIBUTION	$98,675.00	$99,175.00	($500.00)	100.51%
TOTAL LIBRARY CONTRIBUTION	$293,975.00	$293,975.00	$0.00	100.00%
TOTAL COMMUNITY ENHANCEMENT	$48,800.00	$47,545.30	$1,254.70	97.43%
TOTAL TREE MANAGEMENT	$30,942.00	$16,036.70	$14,905.30	51.83%
TOTAL TREE BOARD	$1,750.00	$434.37	$1,315.63	24.82%

City of Montpelier
GENERAL FUND FY 2012 Summary Budget Report
As Of and For The
7 Months Ending 1/31/2012
58% of Fiscal Year Completed

Account Number and Description	Budget FY 2012	Actual to Date Through 1/31/2012	Variance	Percent of Budget
TOTAL CONSERVATION COMMISSION	$5,750.00	$3,000.00	$2,750.00	52.17%
TOTAL DEBT SERVICE	$699,302.00	$572,885.14	$126,416.86	81.92%
TOTAL ADMIN COPIER & POSTAGE	$0.00	$12,053.52	($12,053.52)	0.00%
TOTAL OTHER GOVERNMENTAL	$155,971.00	$141,174.60	$14,796.40	90.51%
TOTAL TRANSFERS TO OTHER FUNDS	$925,267.00	$925,267.00	$0.00	100.00%
TOTAL EQUIPMENT PLAN	$289,998.00	$132,783.96	$157,214.04	45.79%
TOTAL EMPLOYEE BENEFITS	$0.00	$30,648.66	($30,648.66)	0.00%
TOTAL GF MISC EXP	$0.00	$19,547.93	($19,547.93)	0.00%
TOTAL TAX ABATEMENTS/CREDITS	$53,000.00	$54,531.43	($1,531.43)	102.89%
TOTAL GF MISC EXP	$0.00	($109.35)	$109.35	0.00%
TOTAL GENERAL FUND EXPENDITURES	$10,862,379.17	$6,792,364.96	$4,070,014.21	62.53%
GENERAL FUND NET EXCESS / (DEFICIT)	$0.00	$3,277,783.38		

City of Montpelier
Department of Public Works
Memorandum

To:	**William J. Fraser, City Manager and the Montpelier City Council**
From:	**Todd C. Law, P.E., Director** TL
Date:	**March 7, 2012**
Subject:	**Sewer Push Camera**

The Montpelier Public Works Department solicited quotations on sewer "push" cameras to enable our employees to inspect issues with smaller sewer lines (including customer's services). We utilize the camera a fair amount of time when a sewer line backs up to help to determine the cause of the blockage (root intrusion, crushed pipe, etc.) The camera is a very important piece of equipment that has been severely missed since ours stopped working due to age and use. We have sent the existing push camera out multiple times for repair and have now received notice that repairs would venture on cost of replacement to a newer, better model.

We received bids from 2 suppliers of these cameras and demonstrated the models to compare and contrast the two.

Vendor	Camera make and model	Ranking	Cost
EJ Prescott	Pearpoint P342	2nd	\$9,785 + freight \$0 trade value
Ferguson	Rigid CS10	1st	\$11,472.46 \$2,000 trade = \$9,472.46

Based on the price with trade and the ranking, the Public Works Department is requesting that the City Council authorize the City Manager to make this purchase in the amount of \$9,472.46 from Ferguson Waterworks of Colchester Vermont.

The funding for this piece of equipment will be from Account # 12.5480.68, Sewer Collection, Vehicle/ Equipment repair and Maintenance, which has \$14,556.44 remaining in this fiscal year for items such as the camera.

Cc: Frank Ellis, Water and Sewer Supervisor

Sandy Pitonyak

To: L-Council
Subject: Application for a Special Event Permit

... from Vermont Spirits Distilling Company, d/b/a Vermont Spirits, for a "Vermont Grocer's Association Tasting" scheduled to be held on Tuesday, February 28th, from 4:00 to 6:00 P.M. at the State House Cafeteria.

From: Angela Timpone [angelatimpone@gmail.com]
Sent: Friday, February 24, 2012 3:51 PM
To: Sandy Pitonyak
Cc: L-Council
Subject: Re: Application for a Special Event Permit

Ok with me.

From: Timothy Andrew Hooper
Sent: Friday, February 24, 2012 4:00 PM
To: Sandy Pitonyak
Cc: L-Council
Subject: Re: Application for a Special Event Permit

Sure. I approve.

From: Nancy Sherman [nsherman@cvcoa.org]
Sent: Friday, February 24, 2012 4:08 PM
To: Sandy Pitonyak; L-Council
Subject: RE: Application for a Special Event Permit

Fine with me
-Nancy

From: Tom Golonka [tomgolonka@comcast.net]
Sent: Friday, February 24, 2012 4:25 PM
To: Sandy Pitonyak; L-Council
Subject: Re: Application for a Special Event Permit

OK with me
Tom

From: Sarah Jarvis
Sent: Saturday, February 25, 2012 10:40 AM
To: Sandy Pitonyak
Cc: L-Council
Subject: Re: Application for a Special Event Permit

For the record, I approve.
~ Sarah

STATE OF VERMONT
DEPARTMENT OF LIQUOR CONTROL
13 Green Mountain Drive
Montpelier, VT 05602

APPLICATION FOR SPECIAL EVENT PERMIT

Fee: $25.00
Check payable to Vermont Department of Liquor Control must accompany this application

Licensee name Vermont Spirits Distilling Company

d/b/a Vermont Spirits

Address: PO Box 443

Town/City: Quechee 05059 Zip

Manufacturer's License No: DSP-VT-3 **Email:** andrew@vermontspirits

1. Describe the special event: Vermont Grocer's Association Tasting

2. Location (specify defined area, include address of event): Cafeteria, 2nd floor, State House Cafeteria, which will be providing tables around the room for sampling.

3. Date of event: February 28

4. Hours of operation: Beginning 4PM Ending 6PM

Signed: A Chapin Date 2/24/12
(manufacturer)

(circle one) APPROVED DISAPPROVED

Town/City Clerk signature Town/City Date

Vermont Liquor Control Board: APPROVED DISAPPROVED

(authorized agent) (date)

City of Montpelier
Department of Public Works
Memorandum

To: **William Fraser, City Manager**

From: **Thomas McArdle, Assistant Director**

Date: **March 9, 2012**

Subject: **Traffic Signal Pedestrian Systems Improvements**
Bid Results & Contract Award Recommendation

Please place the following item on the Consent Agenda for the March 14th City Council Meeting:
Consideration of awarding a contract for Traffic Signal Pedestrian Systems Improvements:
The Public Works Department mailed Requests for Cost Proposal invitations to the six known regional contractors qualified to perform traffic signal construction. Proposals were opened on Thursday, March 8, 2012. Two competitive unit price proposals were received.

A summary of the bids received based on estimated quantities are as follows:

(1) Signals RYG, Inc - Burlington, VT = $ 31,176.00
(2) East Coast Signals – Deerfield, NH = $ 35,150.00

We have extensive work experience with the low bidder, Signals RYG. This contractor (under a previous name) actually constructed and has provided repair services for most of the signalized intersections in town. They have pre-qualified status with the Vermont Agency of Transportation and are a very reputable company. A bid evaluation revealed that the proposal was responsive and the costs are within the estimated ranges. The cost proposal is also within our available budget.

The involved signalized intersections are:

Site #1) Main/East State/State Streets (VT 12/Bus US 2)
Site #2) Main/Memorial/Northfield/Berlin Streets (VT 12/US 2)
Site #3) Bailey Avenue/State Street (US 2)

The project scope of work consists of pedestrian crossing improvements including new crossing signals equipped with hand/man/countdown display features (LED) to provide an enhanced level of information for pedestrians wishing to cross the street safely. The project also includes replacement of the crossing activation buttons with accessible buttons generally complying with the 2010 ADA standards for accessible design. These buttons will be equipped with locatable audible & crossing tones for the visually impaired and vibro-tactile features for the hearing impaired. Last, the project includes replacement of the very old and faded "NO TURN ON RED" sign located at the Main / State intersection with a new LED illuminated symbol sign such as the signs now in use at the Main / Northfield / Memorial Dr intersection.

Funding for this contract is available as follows:

CIP Budget (Traffic Improvements) FY12	=	$ 15,000
CIP Budget (Traffic Improvements) FY13	=	$ 10,000
Traffic Impact Fees (as needed)	=	$ 7,000
Total Funds available	=	$ 32,000

Recommendation: Award of the construction contract for Traffic Signal Pedestrian Systems Improvements Signals RYG, Inc. in the amount of $31,176.00 and designation of the city manager as the duly authorized agent to execute the contract documents and change orders if applicable.

C: Todd Law, P.E., Director of Public Works
Sandra Gallup, Finance Director