



**CITY OF
MONTPELIER
MONTPELIER,
VERMONT**

Agenda for City
Council Meeting
Tuesday, December
18, 2012
06:30 P.M.

- 1) Call to Order by the Mayor
- 2) 12-306. General Business and Appearances
- 3) 12-307. Consideration of the Consent Agenda:
 - a) Approve Minutes from December 12, 2012 City Council Meeting.
 - b) Approve Corrections to the 2012 Grand List (Errors & Omissions) as provided by the Assessor's Office.
 - c) Approve a petition for a "Decision and Permit" submitted by Sovernet Fiber Corporation to obtain a license to attach aerial fiber-optic cable and associated appurtenances (including ground anchors) to utility poles located within municipal highway rights-of-ways.
 - 1) Sovernet is currently in the process of expanding throughout many areas of the state by attaching their systems to existing utility poles under the project name "Vermont Fiber Connect", a public-private partnership between the VT Telecommunications Authority and Sovernet Communications with funding in conjunction with the Broadband Technologies Opportunity Program from the National Telecommunications and Information Administration.
 - 2) In some cases, the attachment of fiber-optic cables will require pole anchoring to support the added stresses. Many anchoring requirements will be accomplished through the use of existing

ground anchors while several will require new ground anchors. Of the 69 new ground anchors, 30 will be located on private property with the remaining to be placed within the municipal highway right-of-way.

- 3) DPW staff has inspected and photographed each of the anchor sites. The Sovernet agent mailed 284 informational letters to city residents in October. The site inspections revealed that existing anchors are in place at the majority of the locations and, therefore, it is felt that an additional anchor will have negligible impact. Where impacts are considered more significant, additional contact with the property owner is being initiated. The Public Works Department has reviewed the petition and is prepared to issue a "Construction & Access" Permit for the projects and will enforce applicable work zone construction activities and require payment of the permit fee upon approval of the utility petition.

- 4) Recommendation: Approval with the understanding that all affected property owners have been, or will be, notified prior to installation. If approved, a majority of the City Council must sign the petition in the space provided, and the City Clerk will record the document in the land records.

d) Payroll and Bills

- 4) 12-308. Receive update from representatives of GMTA on their FY '14 funding request of \$40,000 for the circulator bus.

- a) Attending from GMTA will be Meredith Birkett, Director of Planning and Marketing; Tawnya Kristen, Community Relations Manager; and David Armstrong, GMTA Planner.

- b) Recommendation: Following a brief presentation from GMTA staff, possible direction to staff.

- 5) 12-309. Continued discussion of the City's FY '14 Budget.

- 6) 12-310. Reports by City Council

- 7) 12-311. Mayor's Report

- 8) 12-312. Report by the City Clerk
- 9) 12-313. Status Reports by the City Manager
- 10) 12-314. Agenda Reports by the City Manager

Adjournment



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MONTPELIER, VERMONT**

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CHANGE**

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Adjournment

**Minutes of the Montpelier City Council Meeting
December 12, 2012
City Council Chambers, Montpelier City Hall**

In attendance: Mayor John Hollar (presiding), City Manager Bill Fraser, City Councilors Thierry Guerlain, Andy Hooper, Alan Weiss, Angela Timpone, Anne Watson, and Tom Golonka. City Clerk John Odum acted as Secretary of the Meeting.

The meeting was called to order by Mayor Hollar at 6:30 PM.

- 12-297. The City Clerk asked that the consent agenda include the 1st class liquor license application from the new sushi restaurant moving into the old Chittenden Bank building on State and Elm.

Councilor Guerlain ask that item (c) be removed for discussion

Councilor Weiss moved for approval of the consent agenda with the amendments. Councilor Watson seconded. Unanimously approved at 6:32 PM.

Councilor Guerlain asked for clarification on the timing of the auditor approval letter (consent agenda item (c)). Councilor Guerlain then moved its approval. Councilor Hooper seconded. The motion passed unanimously at 6:33.

- 12-299. Library Director Richard Bidnick briefed the Council on the library's budget proposal, to ask that it be put directly on the City Meeting ballot (by the Council) without collecting signatures.

Councilor Golonka expressed concern about the library's multi-town funding formula, which Director Bidnick had suggested was inadequate. Golonka asked about the possibility of a more per capita, usage-based buy-in from neighboring towns. The Director replied in part that the reality that Kellogg-Hubbard was in Montpelier meant funding would always be disproportionately impactful to Montpelier taxpayers, from a per capita usage standpoint.

Bidnick indicated that specific usage rates were now being tracked, and they had only been that specifically tracked in the new system since October, so comprehensive data was incomplete.

At questioning from the Mayor and Councilor Hooper, Director Bidnick indicated the Montpelier usage represented approximately 58% of the total usage, based on current measurables.

Councilor Timpone expressed concerns that the library budget was going up while the city was looking to level fund. Director Bidnick reminded the Council that the library had been level funded for the last 5 years. He did indicate that the library is planning to be open on Sundays soon, creating an increased service to the community.

Councilor Guerlain clarified the budget increase being asked for by the library, and Councilor Weiss asked why the exercise of coming before the Council mattered if the request was just going on the ballot regardless. Director Bidnick indicated he was hoping the Council would put it on the ballot themselves, so library resources could focus on ballot access in the other participating towns.

Director Bidnick further expressed concerns that the library's endowment could be impacted without the budget increase, which would in turn effect the amount the library can contribute to future budgets before going to the voters for additional support.

Councilor Guerlain noted that the library's planned funding request in Berlin amounted to an increase of 114%, and Director Bidnick indicated that he would make that pitch personally before that town's voters.

Councilor Watson asked about budgets beyond FY14. He reviewed steps being taken to minimize costs, such as outsourcing cataloging.

Councilor Timpone asked if there were opportunities to broaden participation from different towns. A brief discussion followed of the non-resident fees, the restrictions put on that pricing from the state, and whether those restrictions can be changed.

Councilor Golonka asked if the library wouldn't benefit financially if it stuck to the allowable per user fee for non-residents, rather than opt for the relatively small ballot buy-ins which are usually approved. Director Bidnick indicated that may be the case, but he was hesitant to draw any conclusions about how overall participation could be affected – and therefore overall income. Bidnick indicated that such a change would constitute a tremendous budgetary risk that would have to be accounted for in planning, resulting in scaled-down services.

Director Bidnick indicated he would not accept lower buy-ins from the neighboring towns than the requested amounts, as he believes it wouldn't be fair to Montpelier citizens.

Councilor Weiss advised that Director will need authorization at Berlin's town meeting to speak.

Councilor Guerlain spoke as the Council's representative on the library board, and indicated his support of the library, praising its efficiency. He detailed many of their improvements.

Mayor Hollar expressed concerns that the library was asking for an increase when the current city level-funding approach was working towards a goal that would be threatened by increasing the funding. He noted the other nonprofit ballot items had been level funded, and that this could open up the floodgates for more of such requests and expectations. He suggested that the Council

agree to put them on the ballot at the same request rate as last year, and if they want their full current request, that they should petition.

Councilor Weiss was concerned that any waiver of the petition requirement would set a bad precedent. Councilor Golonka concurred, but also indicated he would support waiving the requirement for a level budget request.

The Council took no action, and Director Bidnick left with the understanding that he would need to work through the ballot petition process.

- 12-300. The City Manager presented the proposed FY14 budget through a power point presentation, reviewing the goals of the process and the direction from the Council and proceeding to the specifics of the proposal.

At 7:26, Councilor Watson left the meeting. Councilor Timpone indicated she was not feeling well.

- 12-298. The Council paused on the budget conversation to discussions to allow for a return to item 4. Mia Moore discussed the activities of the Central Vermont Solid Waste Management District, including a new recycling station in Barre, the expanding “zero-waste schools program” which has collected food scraps from the schools and is expanding its activities, and others. She made special note of the reduction in per capita fees to towns. Moore then briefed the city on the work surrounding Act 148 implementation.

Councilor Weiss asked about the districts relationship with commercial waste haulers. Moore indicated they were working to expand that relationship. Weiss noted that the haulers do not communicate with the City Council, and that this will be necessary in regards to Act 148.

Mayor Hollar asked about implications of the possible closing of the Moretown landfill. Moore indicated she wasn’t certain, but would follow up with the Council with answers.

Councilor Guerlain praised Sweden’s handling of waste, suggesting we had a long way to go to reach that standard.

- 12-298. The Council returned to the discussion of the FY14 budget at 7:41 PM. Mayor Hollar asked the City Manager to highlight significant changes in the budget. Fraser referred to notations in the report.

Mayor Hollar questioned the City Manager about the extent to which longer-term planning (beyond this fiscal year) entered into crafting the FY14 proposal. He specifically asked about the implications of the Assistant City Manager position.

Councilor Hooper asked about the overtime implications of the proposed staff reductions. Fraser discussed the scheduling and overtime changes that are accounting for this.

Councilor Weiss asked if some of the financial benefits of the personnel reductions would be seen prior to the July 1st start of the fiscal year, and Fraser indicated that they have begun in some cases.

Councilor Guerlain had several questions looking for clarifications on budgetary numbers from the current fiscal year. At Councilor Golonka's request, Finance Director Sandy Gallup and the City Manager highlighted some of the budgetary documents. Golonka made a point of expressing his opinion that the 15% debt ceiling laid out in the policy was not ideal, and that the city should aspire for 8%. A discussion of the debt policy and debt projections (including the pension fund) followed.

Councilor Weiss suggested the elimination of unspecified "sacred cows" in the budget to achieve savings.

Councilor Golonka suggested looking into solutions such as outsourcing technology and police communications, but also assessing city assets that could be liquidated. Finance Director Gallup noted that the police communications included income that partially offset the expenditures.

Councilor Guerlain returned to the discussion of debt, challenging the City Managers characterization of the Council's decisions on sidewalk repair bonding and suggesting he had not adequately briefed the Council on non-bonding options. The City Manager replied that four specific proposals were put forward and the Councils recounted some of the comments at that time. Guerlain clarified that he thought the Council should revisit the discussion and take a serious look at proceeding with the maintenance within the budget over the coming years.

Councilor Weiss advised the Council to be cognizant of upcoming school bonding requests, especially in the context of potential statewide property tax increases.

Mayor Hollar identified the requested Senior Center increase (especially in the context of the broader, ongoing regional services discussion) as anomalous. The City Manager characterized the increases as symptomatic of the Senior Center's organizational transitions. Senior Center Janna Clar addressed the Council on the matter.

Clar indicated that the increased charges to non-residents (in accordance with the Council's preferences) have driven down overall revenues. The Senior Center is hoping to use greater resources to pursue more revenue directly from towns. Clar reviewed a typical day at the Center, encouraged Councilors to stop and visit, suggesting that they may not fully appreciate the level of activities.

She also indicated that the Center hoped to purchase a more specialized database system.

Councilor Timpone asked if the Senior Center had talked about resource sharing with the Recreation Center. Clar indicated they had not. Clar was dubious about the prospects, while Mayor Hollar thought it was something that could be investigated immediately under the current organizational structure. Mayor Hollar also indicated to Clar that he did not agree with the justification for the increased \$40,000 funding request, and asked more questions about the need for increased staffing.

Councilor Guerlain expressed the opinion that not every department may need to cut, and that since the Senior Center serves so many citizens, a Center budget increase that amounts to a small fraction of the overall budget may be appropriate.

At Councilor Timpone's request, Clar reviewed the Center's food service operations and anticipated changes in coming months.

Councilor Weiss advised Clar to coordinate efforts to encourage greater contributions from neighboring towns with other city services that are doing the same, such as the library.

Elizabeth Dodge (Senior Center board member) reminded the Council that the Center used to be under the Recreation Department (within the School budget), and that the City Council had brought it under the city budget.

Councilor Golonka had clarifying questions for Finance Director Sandy Gallup on the equipment revenue projections, Justice Center grant expectations, and ambulance call charges.

Gallup noted that the circulator bus supporters had inquired as to whether or not they would need to collect signatures for a city ballot line. The Council felt it would be appropriate for them to make a presentation to the Council.

At 9:29, Councilor Weiss moved that the Council state that circulator bus supporters will need to petition to receive the \$40,000 they need to operate. Golonka seconded. Councilor Timpone felt that no vote should be held until supporters have a chance to make their case. At 9:33, the motion failed with a 3-2 vote in favor (Golonka, Hooper and Weiss in favor, Guerlain and Timpone in opposition), as the 3 votes in favor did not constitute a majority of the full Council.

Councilor Guerlain asked for clarification on the impact to the projected tax rate if separate ballot funding items pass, and on comparisons with FY13's tax rate increase.

12-301. Councilor Hooper noted the Montpelier Alive holiday party tomorrow night.

12-302. The mayor reported there was a lot of interest in the bicycle advisory committee, and asked for the Council's explicit support of the committee.

At Councilor Weiss's suggestion, the Mayor indicated he would return to the committee to develop a specific charge that they could be accountable to.

12-303 The City Clerk noted that a Board of Abatement meeting was scheduled for December 20th at 5:30 in the council chambers. Finance Director Gallup reminded the Council that water and sewer payments were due Monday

Councilor Hooper asked the City Clerk about the progress of the licensing ordinance overhaul. The City Clerk indicated it was nearly complete.

12-304. At Councilor Weiss's reminder, he, Mayor Hollar and Councilor Golonka agreed to work on an evaluation process for the City Manager.

City Manager Fraser reflected on the difficult process of crafting the FY14 budget.

The Mayor asked the Council to what extent they wanted to hear from individual departments during the coming budget deliberations, and whether department heads needed to attend every meeting (as they were in attendance for this meeting). Councilor Guerlain questioned whether a testimonial process would create an inappropriate adversarial dynamic.

Councilor Timpone and City Manager Fraser noted that there may be questions, and that they may need to be available. The Mayor conceded the point.

Councilor Weiss indicated he would advocate eliminating funding for Montpelier Alive and the Police Department's School Resource Officer.

Councilor Guerlain moved that the meeting be adjourned. Councilor Hooper seconded. The motion passed unanimously at 9:50.



*From the Office of the
City Assessor . . .*

TO: Montpelier City Council
FROM: Stephen Twombly, City Assessor 
DATE: December 14, 2012
RE: Corrections to the 2012 Grand List (Errors & Omissions)

I hereby request approval from the City Council for Errors & Omission adjustments to the 2012 Grand List. The following Grand List corrections should be made for the reasons given:

Personal Property:

<u>Property Owner</u>	<u>Parcel ID#</u>	<u>Listed Value</u>	<u>Corrected Value</u>
1. Back, Katie Duplicate entry under owner & business name, <i>Balance of Being.</i>	801-285000	\$2,000	\$0
2. Black Sheep Books Business closed.	801-003000	\$912	\$0
3. College Hill Psychiatric Svcs Business closed.	801-203000	\$2,880	\$0
4. Fig Rig Web Crafters Duplicate entry under owner & business name, <i>Carter Stowell.</i>	801-162000	\$1,728	\$0
5. DeLage Landen Operational Svcs Incorrect listing of equipment leased to Northfield Savings Bank which was not located in Montpelier.	800-750000	\$123,680	\$109,788

Getting you where you need to go!

November 25, 2012

City of Montpelier
William Frasier, City Manager
39 Main Street
Montpelier, VT 05062

Cc: Mayor John Hollar
Montpelier City Council Members
Sandra Gallup, Director of Finance

RE: Montpelier Circulator Funding Request

Dear Bill:

In July of 2011, the Green Mountain Transit Agency began operating the Montpelier Circulator service within the Montpelier area, providing free public transportation to numerous locations within the downtown area. Since its inception, the service has seen increasing ridership each month and is currently averaging 60 boardings per weekday as of October 2012. For a complete summary of ridership and route evaluation, I have enclosed a report for your review.

In support of our efforts to continue the Montpelier Circulator service, GMTA would like to request that the following question be placed before the voters of Montpelier in March 2013, either through a separate article or within the City of Montpelier General Fund Budget: "Shall the City of Montpelier appropriate the sum of \$40,000 towards the Montpelier Circulator year-round bus route within the City of Montpelier? This \$40,000 will match approximately \$120,000 from GMTA to fully fund the service for a third year of operation. (This amount is in addition to the \$29,371 for other GMTA services which is included in the City General Fund Budget)."

Please feel free to contact me for additional information or if you would like to schedule a meeting time. Thank you for your consideration and support.

Best regards-



Tawnya Kristen
Community Relations Manager



Getting you where you need to go!

FY11-12 Montpelier Circulator Highlights

SERVICE

In July of 2011, GMTA began operating the free Montpelier Circulator service within the Montpelier downtown area. The objective of the Montpelier Circulator Route service is to offer a route that meets a variety of goals to offer accessibility to key downtown areas for residents, non-resident commuters and transit dependent individuals alike.

Adjustments

Adjustments to the route made in FY12 to better serve riders include year round service to North Branch Nature Center for continuing access to CCV and the Montpelier Recreation Center and a hard stop at 3 Prospect Street each Saturday. The Circulator also offers same day pick up and on board deviation requests up to ½ mile off the regular route, allowing for greater route flexibility without the standard reservation requirement seen on most other services.

RIDERSHIP SNAPSHOT

FY12 Total Ridership

The Circulator service continues to demonstrate positive ridership growth with 12,977 total riders for FY12, and the month of June showing the highest ridership of the year with 1,331 total boardings. Total boarding per day at year averaged 42.

Monthly Ridership

JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE
692	855	811	1076	1179	1007	1070	1144	1320	1254	1238	1331

FY13 YTD Ridership

As we move through FY13, most recent ridership (July-October 2012) shows an average of **60** boardings per day. By comparison, in July-November of 2011, the Circulator averaged 36 boardings per day.

Monthly Ridership (July-October)

JULY	AUG	SEPT	OCT	YTD TOTAL	YTD % GROWTH
1,337	1,240	1,670	1,976	6,223	+81.2%

CONTACT INFORMATION

For general information on this report and all other GMTA routes and services, please contact:

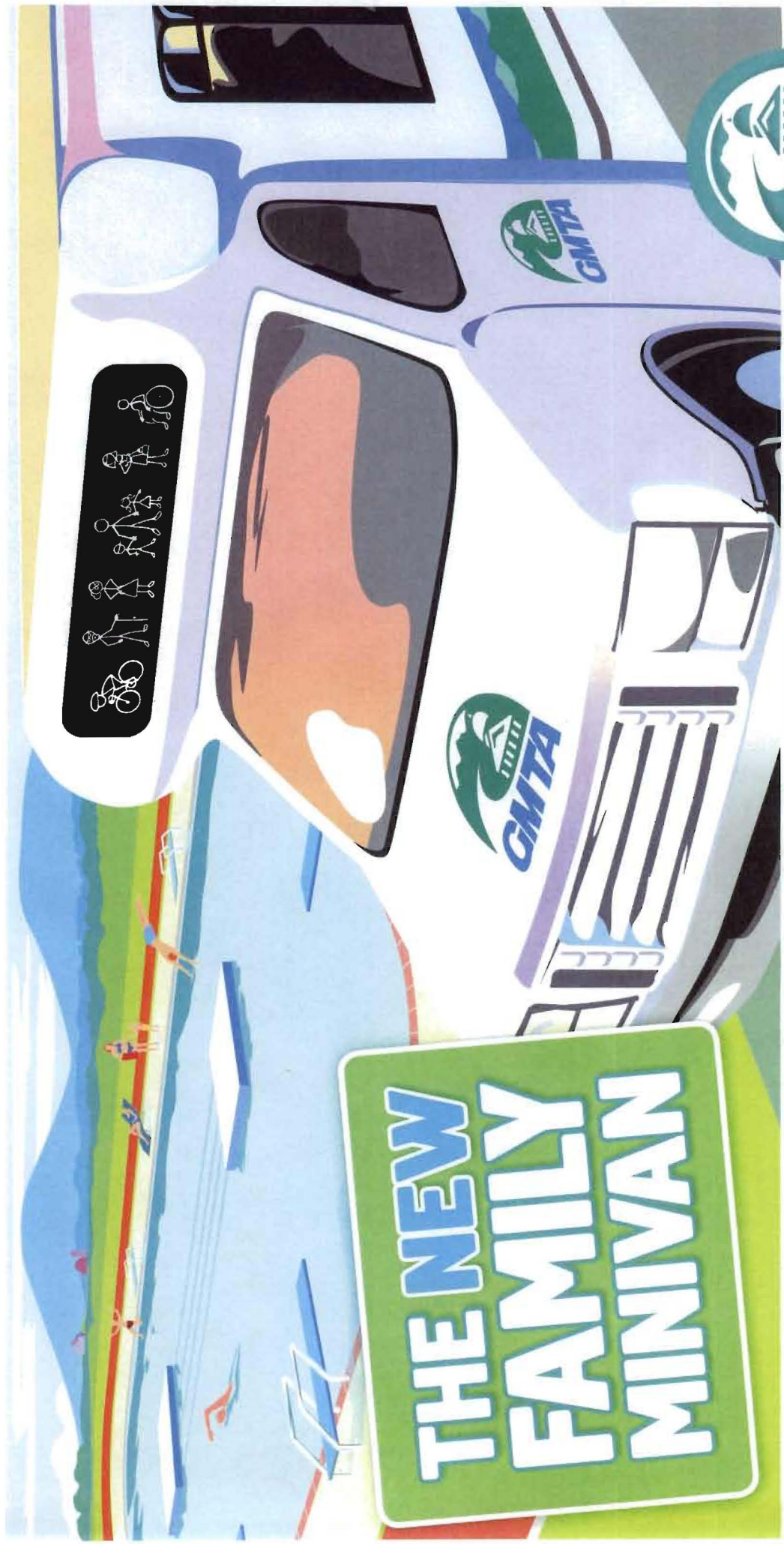
Tawnya Kristen

Community Relations Manager

tkristen@gmtaride.org

802.223.7287





**THE NEW
FAMILY
MINIVAN**

SUMMER RIDING ON THE MONTEPELIER CIRCULATOR

MONDAY-FRIDAY

Loop 1

	Shaw's 1	Elm St. / Spring St. 2	Pool & Rec Field / CCV 3	Summer St. / Winter St. 4	WCMH/ Heaton Woods 5	College Green 6	Hunger Mtn. Co-op 7	Senior Center 8	Shaw's 1	
	6:50	6:53	6:58	7:03	7:07	7:10	7:17	7:27	7:30	
	7:50	7:53	7:58	8:03	8:07	8:10	8:17	8:27	8:30	
	8:50	8:53	8:58	9:03	9:07	9:10	9:17	9:27	9:30	
	-	-	-	-	-	-	-	-	-	
AM	10:50	10:53	10:58	11:03	11:07	11:10	11:17	11:27	11:30	
	11:50	11:53	11:58	12:03	12:07	12:10	12:17	12:27	12:30	
PM	12:50	12:53	12:58	1:03	1:07	1:10	1:17	1:27	1:30	
	-	-	-	-	-	-	-	-	-	
	2:50	2:53	2:58	3:03	3:07	3:10	3:17	3:27	3:30	
	3:50	3:53	3:58	4:03	4:07	4:10	4:17	4:27	4:30	
	4:50	4:53	4:58	5:03	5:07	5:10	5:17	5:27	5:30	

Loop 2

	Shaw's 1	3 Prospect R	Freedom Drive 9	National Life 10	High School 11	People's United Bank 12	Shaw's 1
	7:30	R	7:34	7:38	7:43	7:46	7:50
	8:30	R	8:34	8:38	8:43	8:46	8:50
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
AM	11:30	R	11:34	11:38	11:43	11:46	11:50
	12:30	R	12:34	12:38	12:43	12:46	12:50
PM	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	3:30	R	3:34	3:38	3:43	3:46	3:50
	4:30	R	4:34	4:38	4:43	4:46	4:50
	5:30	R	5:34	5:38	5:43	5:46	5:50

SATURDAY

Loop 1

	Shaw's 1	Elm St. / Spring St. 2	Pool & Rec Field / CCV 3	Summer St. / Winter St. 4	WCMH/ Heaton Woods 5	College Green 6	Hunger Mtn. Co-op 7	Senior Center 8	Shaw's 1	
	8:50	8:53	8:58	9:03	9:07	9:10	9:17	9:27	9:30	
	9:50	9:53	9:58	10:03	10:07	10:10	10:17	10:27	10:30	
	10:50	10:53	10:58	11:03	11:07	11:10	11:17	11:27	11:30	
AM	11:50	11:53	11:58	12:03	12:07	12:10	12:17	12:27	12:30	
PM	12:50	12:53	12:58	1:03	1:07	1:10	1:17	1:27	1:30	

Loop 2

	Shaw's 1	3 Prospect R	Freedom Drive 9	People's United Bank 12	Shaw's 1
	9:30	9:31	9:34	9:46	9:50
	10:30	10:31	10:34	10:46	10:50
	11:30	11:31	11:34	11:46	11:50
AM	12:30	12:31	12:34	12:46	12:50
PM	1:30	1:31	1:34	1:46	1:50

† Bus will pull into Cummings Street Apts at 6:54 a.m. on school days by phone-in request only. To request a pick-up, please call 223-7287 by 6:45 a.m.

D On this route only, passengers may request a deviation from the driver, up to 1/2 a mile off the fixed route.

R By request only

This route offers connections to Barre and Montpelier Hospital Hill, City Commuter, City Route Mid-Day, Waterbury Commuter, LINK Express and US 2 Commuter.

ROUTE NUMBER
92

Summer on the Circulator! The Free and Easy Family Ride.

Outdoor recreation, summer camps, local shops, farmers market, senior centers, school, work and community events. Enjoy all that Montpelier has to offer and leave the family car at home.

The Montpelier Circulator offers a free and flexible ride for all ages to a variety of destinations, including the rec field and nature center. Each bus is equipped with bike racks for up to 2 bikes, is wheelchair accessible, and will deviate off route up to 1/2 mile.

Check out how GMTA can become your new family car, and enjoy all that summer in Montpelier has to offer!



For more info on this route or other GMTA services, call (802) 223-7287 or visit gmtaride.org





December 11, 2012

Todd Law, PE, Director of Public Works
Department of Public Works
Montpelier City Hall
39 Main Street
Montpelier, VT 05602-2950

Subject: Construction & Access Permit - Sovernet Fiber Corporation

Dear Todd,

Please see attached Petition for your review and approval. Sovernet Fiber Corporation is proposing to place fiber optic cable and associated appurtenances on existing utility poles located on various roads/streets in the city of Montpelier, as depicted on the Petition. Please note, for those locations within state right-of-way, a license has been issued by VTrans to Sovernet. Construction Notification Letters have been sent to all landowners along the proposed construction route. I have attached a copy of the letter for your files.

The work to be performed will include lashing fiber optic cable to existing utility poles and placement of associated anchor/guys at some locations. Work is scheduled to begin upon approval from the City Council.

If you have any questions or concerns, you may contact me at 802-881-2004 or via email at klkotecki@gmail.com. Once you have reviewed and approved, please send the permit to me at the address below. Thank you.

Sincerely,

Karen L. Kotecki

Karen L. Kotecki
Agent for Sovernet Fiber Corp.
NorthLand Right of Way Services, LLC
313 Abigail Drive
Colchester, Vermont 05446
(802) 881-2004

Cc: Tom McArdle, Asst. Public Works Director

SOVERNET FIBER CORP.

APPLICATION FOR PERMIT FOR WIRE LOCATIONS

Within the City of Montpelier

December 11, 2012

In compliance with Vermont State Statutes, Title 30, Chapter 71, Paragraphs 2501, 2502, and 2503, Sovernet Fiber Corp. ("Sovernet") is submitting an application for a permit by the proper authority of your city.

Sovernet hereby requests permission of City of Montpelier to place, replace and maintain fiber optic cable upon "existing" utility poles within the municipality, to install the necessary supporting and strengthening fixtures and wires (anchor and guys), in the following public ways of said municipality, and to trim and cut vegetation located within the rights of way as necessary for the safe and efficient construction of communications plant and the provision of reliable communications services.

The routes, line locations and pole numbers located within the municipal right of way are described below:

Sovernet Job #:	Pole Owner(s):	Streets, Route and Pole:
Numbers:		
SFC Zone 1 Laterals	GMP and FairPoint	Various streets as per attached List.

The poles and routes are shown on the attached list. The Project Manager, Izzy Flores, can be reached at 802-460-9139 if you have any questions. Thank you in advance for consideration of this request.

SOVERNET FIBER CORP.

By: *Karen L. Kotecki*

Agent for Sovernet Fiber Corp.

Karen L. Kotecki
NorthLand Right of Way Services, LLC,
313 Abigail Drive
Colchester, Vermont 05446
(802) 881-2004

DECISION AND PERMIT

By the City Council:

WHEREAS: Sovernet Fiber Corp. petitioned the City of Montpelier on _____ pursuant to Vermont law, for permission to attach fiber-optic cable and associated appurtenances to utility poles located within public rights of way in the City of Montpelier and to maintain such facilities,

IT IS HEREBY DECIDED:

That Sovernet Fiber Corp. be and is hereby permitted to attach maintain fiber-optic cable and associated appurtenances, including anchor, guys and other supporting and strengthening fixtures, at the locations described in the petition above which are within the public ways of this municipality, provided a license exists between Sovernet Fiber Corp. and the owner(s) of such utility poles. All construction under this permit shall be in accordance with the following specifications:

1. All wires and related facilities shall be constructed and maintained by a person or corporation upon or under a highway, in such manner as not to interfere with repairs of such highway or the public convenience in traveling upon or using the same.
2. The cable shall be placed on utility poles located between the traveled way and the outermost limits of the highway, and at the usual distance apart, and the cable and wires shall be run at the usual height (generally one foot above telephone) along and across the highway. After the poles and wires have been located as specified in this permit, alterations shall be made in the location or erection of the poles and in the height of the wires, if so directed by the proper municipal authorities.

This decision shall be recorded in the City Clerk's office, and shall be final.

Dated _____ 2012

On behalf of the City Council: City of Montpelier

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

This permit is recorded in the Records of the City of Montpelier, Vermont.

Dated: _____

Book Page

Attest:

_____ City Clerk

SOVERN^{ET}

COMMUNICATIONS



November 29, 2012

TRUST FOR PUBLIC LAND INC
3 SHIPMAN PLACE
MONTPELIER, VT 05602

Example
Notice

Subject: Notice of Construction – Sovernet Fiber Corporation
E-911 Address: 3 SHIPMAN PL (tax map #043056000), Montpelier, VT

Dear Property Owner,

This letter is to advise you that Sovernet Fiber Corporation will be placing fiber optic cable and associated appurtenances on existing utility poles located within your community. If there are no poles or guy anchors adjacent to or on your property, this does not apply to you.

The work to be performed will include placement of cable and associated anchor/guys and some trimming of vegetation may be required. Where required, the trim may be up to a maximum of five feet on each side of the line. Please be assured we will make every attempt to contact you if trimming is required on or adjacent to your property. Our work crews will take every measure to minimize potential traffic delays in order to have the lowest possible impact to traffic while working in your community. Work is scheduled to begin in the near future.

This work is associated with "Vermont FiberConnect", a public-private partnership and project between the Vermont Telecommunications Authority (VTA) and Sovernet Communications. The project received funding in conjunction with the Broadband Technologies Opportunity Program from the National Telecommunications and Information Administration (NTIA) that will allow Sovernet to develop, own, maintain, and operate a 773 mile fiber-optic middle mile network in southern, central, and northeastern Vermont, as well as several adjoining areas of New Hampshire and Massachusetts. The project will connect over 340 schools, libraries, hospitals and government facilities (community anchor institutions) in the project area, as well as provide adequate, affordable access to companies offering broadband services to the local community.

If you have any questions or concerns, you may contact me at 802-881-2004 or via email at klkotecki@gmail.com or Brenda Green at 802-735-4139 or via email at bgreenpcs@aol.com. Thank you.

Sincerely,

Karen L. Kotecki
Agent for Sovernet Fiber Corp.
NorthLand Right of Way Services, LLC
313 Abigail Drive
Colchester, Vermont 05446
(802) 881-2004

Sovernet Fiber Corp. (Zone 1 Laterals)
City of Montpelier
New Anchor/Guy Installations

KEY:

Grn = private prop

Yel = Issue to be resolved

Wht= In City Hwy ROW

Street Name	Pole #	Lead Length	Photo #	E911 Address	Comments
Elm Street	114760	15' New	1	No. Branch Apts.	Ledge City ROW
Elm Street	42196	12' New	2	187 Elm St.	City ROW (KK to check w/SFC if we need this A/G)
Elm Street	42220	12' New	3	2 Vine St.	In City ROW
Elm Street	42245	8' New			No such Pole #
Elm Street	42246	18' New -	4	Btw. 311/311 Elm.	Private
Elm Street	42248	15' New -	No Pic		Tangent - Do we need this A/G?
Elm Street	42249	18' New	5	No. Branch Park	On City Property
Elm Street	42250	12' New	6	Pearl St. (corner of Elm)	In City ROW - but manicured lawn - KK to talk w/landowner
Cummings Road	45031	15' New	7	Cummings St. Bridge	In City Row
Elm Street	45078	15' New	No Pic		Private
Elm Street	45074	12' New	8	Swimming Pool	In City ROW
Elm Street	45082	12' New	9	Rec. Field	In City ROW
Elm Street	45084	18' New	10	Rec. Field	In City ROW
Elm Street	45090	15' New	11	661 Elm St.	Private
Elm Street	45091	12' New	12	Community College	In City ROW
Spring Street	42180	10' New	13	166 Elm St.	In City ROW
Spring Street	421712	8' New	14	Health Ctr.	In City ROW
Spring Street	42169/8	8' New	15	Pioneer Apts.	Private (Joanne Troiano)
Main Street	17375/15	10' New	16	MPLR City School	City ROW
Main Street	21881	18' New and 18' Existing	17	250 Main St.	In City ROW
Main Street	21886	12' New	19	Across 250 Main	In City ROW

Main Street	21887	Flagged	20	Main St.	In City ROW
Memorial Drive	975	Flagged	21	Opposite Taylor St.	In City ROW
Memorial Drive	971	Flagged	22	Opposite Bike Path	In City ROW
Downing Street	08798/NT	2 Anchors - 10' New and 10' New	24	Blanchard Park	In City ROW
Downing Street	08794/NT	8' New Sidewalk Guy	23	Corner of Barre & Downing	In City ROW - (Storm Drain) SFC must redesign!
Off Blanchard St.	8800/04	Police Station - 12' New	No Pic	Behind Police Station	In City ROW
Prospect Street	59503/NT	10' New	25	Behind Cumberland Farms	In City ROW
Hill Street	59538/26	10' New	26	287 Hill St.	In City ROW
Hill Street	59542/30	12' New	27	381 (?) Hill St.	Private
Hill Street	120259/34	15' New	28	Wooded Area (567 Hill)	Private
Hill Street	59551/39	20' New	No Pic		Private
Hill Street	59555/669 1/2	15' New and 15' New	No Pic		Private
Hill Street	59554/NT	16' New	No Pic		Private
Gallison Hill Road	103781/5	15' New	29	GMP Property	Private
Gallison Hill Road	8540/6	12' New	30	CV Civic Center	Private
Power Plant Road	8545/9	12' New	No Pic		Private
Gallison Hill Road	103783/9	15' New	31	438 Gallison	David Kitchen (May be close) City/Private?
Gallison Hill Road	103784/10	12' New	32		David Kitchen (May be close) City/Private?
Gallison Hill Road	111644/10 1/2	10' New	33		David Kitchen (May be close) City/Private?
Gallison Hill Road	8556/11	12' New	34		David Kitchen (May be close) City/Private?
Gallison Hill Road	103785/15	12' New	35	579 Gallison Hill	Private
Gallison Hill Road	8565/17	12' New	36	696 Gallison (Apt. Hse)	Private
Gallison Hill Road	103786/20	10' New	37	696 Gallison (Apt. Hse)	Private
Gallison Hill Road	103787/22	20' New	No Pic		Private
Gallison Hill Road	8577/27A	15' New	No Pic		Private

Terrace Street	08055	Corner of Terrace and Baily St. - 15' New	41		In City ROW (Fire Hydrant)
Terrace Street	08055/5-1/10	12' New	No Pic	22 Terrace (Apt. Bldg)	Private
Terrace Street	08063/15	15' New	42	26 Terrace	Sec. of State - Private
Terrace Street	08064/NT	15' New	44	28 Terrace	Private
Terrace Street	08065/17	10' New	43	30 Terrace	Private (Blatchford) KK spoke w/Sharon - OK w/AG
Terrace Street	08094/33	8' New	45	77 Terrace	In City ROW
Terrace Street	08179/35	15' New	No Pic	80 Terrace	Private
Terrace Street	08185/40	8' New	46		In City ROW
Terrace Street	08197/49	12' New	No Pic	1118 Terrace (McCall)	KK to check w/SFC - may not need this?
Terrace Street	08207/57	15' New	No Pic	1322 Terrace (For Sale)	Private
Terrace Street	08208/58	15' New	No Pic	Near Garland Lane (Doug Jones)	Private
Terrace Street	08216/64	8' New	47	Pembroke Heights	In City ROW
Terrace Street	08217/65	6' New	48	Pembroke Heights	In City ROW
Charles Street	8700/3	10' New	39	14 Charles St.	In City ROW
Charles Street	8703/5	10' New	40	Driveway for Apt. House	May be Private - KK to check tax map
Phelps Street	21129/4	15' New	No Pic		Private
Berlin Street	21082/47	12' New	No Pic	241 Berlin St.	Private (No Flag - KK to check w/SFC if placing A/G here??)
Berlin Street	21072	Flagged	No Pic	251 Berlin St.	KK to check w/SFC - may not need this?
Berlin Street	21075	Flagged	No Pic	Between 259 Berlin St.	Private?
Berlin Street	21074/51	15' New	No Pic		No Flag? KK to check w/SFC
Berlin Street	21076/53	16' New	No Pic	259 Berlin	Private
Berlin Street	21077/75	10' New	No Pic		Private
Berlin Street	86277/65	17' New	No Pic	299 Berlin	Private

Berlin Street	82668/66	12' New	Pic 38	298 Berlin	In City ROW
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