



**CITY OF MONTPELIER
MONTPELIER, VERMONT**

Agenda for Special City Council Meeting

**City Manager's Conference Room, City Hall
Tuesday, November 5, 2013
5:00 P.M.**

- 1) Call to Order by the Mayor
- 2) 13-262. Appointments to form a "Carr Lot Design Committee"
 - a) At their October 23rd meeting, the Mayor requested, and Council approved, advertising to seek "three residents to join Mayor Hollar and Council Member Edgerly-Walsh to guide design decisions for the Carr Lot Transit Center Project."
 - b) The deadline for submitting letters of interest was 4:30 P.M. on Friday, November 1st; as if the time this agenda was printed and distributed, staff had received letters of interest from 1) Elizabeth Robechek, School Street; 2) Donald Marsh, PE, office located at 73 Main Street; and 3) John Snell, 17 First Avenue.
 - c) Recommendation: Following an opportunity to meet the candidates, it is anticipated that Council will enter into Executive Session in accordance with Title I, §313, Executive Sessions, (3) *The appointment or employment or evaluation of a public officer or employee;* return to public session and announce appointments.
- 3) 13-263. Discussion and official release of a Letter of Support submitted to the Times-Argus by City Council Members in response to recent Letters to the Editor.
- 4) 13-264. Update/discussion on a personnel matter
 - a) It is anticipated that the entire substance of this update/discussion on a personnel matter will be conducted in Executive Session in accordance with Title I, §313, Executive Sessions, (3) *The appointment or employment or evaluation of a public officer or employee.*
- 5) *Adjournment*

Sandy Pitonyak

From: Daniel Dickerson [ddickerson82@gmail.com]
Sent: Friday, November 01, 2013 4:37 PM
To: Sandy Pitonyak
Subject: Carr Lot Design Committee
Attachments: Dickerson.pdf

Ms. Pitonyak,

Please forward my background materials (attached) and the following brief statement to the City Council for consideration during their selection of members of the Carr Lot Design Committee. Will the Council be making a decision at its November 5th meeting or at the November 13th meeting?

Statement as follows:

As a recent transplant to the city of Montpelier I have a great desire to serve my community with the academic and professional capacities that I can bring to the table. Those capacities include a masters degree in urban planning and experience in the planning profession, during which time I was involved in urban design and community collaboration projects. My previous employer, the Village of Glen Ellyn, Illinois, is a small commuter suburb of Chicago with a pleasant downtown centered upon the commuter rail station. While with the Village, I worked on a streetscape planning project as well as a signage and wayfinding update. Both projects involved evaluating aesthetic proposals and maintaining correlation with village plans.

I believe that the Carr Lot has very important potential for Montpelier as a future gateway and gathering space. I also believe that it will not be enough to only design a great space for the Carr Lot. It will take an ongoing effort to improve the arteries that branch out from the lot into the rest of the city and that should be a consideration throughout the design process. I would take great pride in contributing to the effort of seeking the most effective final design for the lot and working collaboratively with my fellow residents.

Thank you.

--

Daniel Dickerson, MUPP

Fiscal Analyst

Vermont Legislative Joint Fiscal Office

ddickerson82@gmail.com

DANIEL DICKERSON

31 Berlin Street Unit 2

Montpelier, VT 05602

217.836.0594

ddickerson82@gmail.com

EDUCATION

UNIVERSITY OF ILLINOIS AT CHICAGO (UIC)

Master of Urban Planning and Policy

May 2013

Focus: Land Use Planning, Economic Development

SOUTHERN ILLINOIS UNIVERSITY AT EDWARDSVILLE (SIUE)

Bachelor of Science in Accountancy (Cum Laude)

December 2010

Software Skills

ArcGIS, SketchUp, InDesign, Photoshop, Illustrator, SPSS, IMPLAN, Microsoft Office Suite

EMPLOYMENT EXPERIENCE

Fiscal Analyst

Vermont Legislative Joint Fiscal Office, Montpelier, VT, September 2013- Present

Perform research and fiscal impact modeling for the General Assembly regarding proposed legislation. Work directly with the House and Senate Appropriations, Senate Finance, and House Ways and Means Committees during the legislative session.

Planning Intern

Village of Glen Ellyn, IL, May 2012- May 2013

Helped with implementation of the Downtown Strategic Plan recommendations. Performed site plan reviews to ensure compliance with Village ordinances. Presented special use permit, zoning variation and downtown exterior appearance update requests to Village governing bodies at periodic meetings. Mapped and interpreted data using ArcGIS software. Researched and drafted an ordinance for rental property licensing and inspections in the Village. Completed an RFP for the Village Signage and Wayfinding Plan.

Business Intern

Cooper B-Line, Highland, IL, June- December 2010

Defined an updated set of product description standards for the entire Cooper B-Line product line utilizing extensive research and data manipulation. Organized project status update meetings with senior management and presented the final description standards to the relevant product managers.

MILITARY EXPERIENCE

Avionics Specialist

Vermont Air National Guard, S. Burlington, VT, January 2009- Present

Spent two years on active duty supporting a home station alert mission in Vermont and maintaining F-16 aircraft electrical systems. Earned a Meritorious Service Award while deployed to South Korea in 2011 and spent additional time on alert duty at Langley Air Force Base in Virginia prior to starting graduate school.

Avionics Specialist

Illinois Air National Guard, Springfield, IL, May 2001- January 2009

Achieved the level of F-16 avionics maintenance craftsman and earned the title of non-commissioned officer while also attending college. Volunteered for 3 tours of duty in the middle east during wartime. Received a Superior Performance Award as well as the honor of Squadron Airman of the Year while serving in Illinois.

ACTIVITIES

Urban Planning and Policy Student Association (UIC), August 2011- May 2013

American Planning Association, August 2011- Present

Graduate Student Council (UIC), August 2012- Present Contributed to the establishment of the 2013-2014 GSC budget as a member of the Finance Committee.

Student Organization for Sustainability (SIUE), January- December 2010 Performed research and outreach to build support for a future campus 'green' fee.

International Studies (SIUE), Groupe ESSCA, Angers, France, January- May 2007



City of Montpelier, Vermont

"The Smallest Capital City in the United States"

Mayor John Hollar

City Council:

Tom Golonka, President
Thierry Guerlain, Vice President
Andy Hooper, Parliamentarian
Alan H. Weiss
Anne Watson
Jessica Edgerley Walsh

William J. Fraser
City Manager
wfraser@montpelier-vt.org

Jessie Baker
Assistant City Manager
jbaker@montpelier-vt.org

CITY OF MONTPELIER

CARR LOT DESIGN COMMITTEE

The Montpelier City Council seeks three residents to join Mayor Hollar and Council Member Edgerly to guide design decisions for the Carr Lot Transit Center Project. Green Mountain Transit Agency and State of Vermont Welcome Center officials will also be invited to participate. Potential committee members should have interest/expertise in use of public spaces, public/private partnerships and good public design. This committee will be appointed at the Council Meeting of November 13th and is expected to conduct its most serious work between November and March of 2014. If interested, please submit letter and background material electronically to spitonyak@montpelier-vt.org or in hard copy to City Manager's Office, 39 Main Street, Montpelier, VT 05602 by 4:30 P.M. on Friday, November 1, 2013.

Office of the City Manager

marsh
engineering
services

October 29, 2013

William Fraser, City Manager
39 Main Street
Montpelier VT 05602

RE: Carr Lot Design Committee

Dear Bill,

I would be pleased to serve on the Carr Lot Design Committee. I have been a Montpelier resident for ten years and have lived and worked in the Montpelier area since 1973. I believe my forty years of site design work on both public and private projects provide me with a perspective which will be helpful to the committee's process. While I am proud to be an engineer I like to think I have a broader, socially conscious approach to projects which will be important in considering the many potential uses for the Carr Lot. This project may be the last chance Montpelier has to develop a welcoming, riverside entrance to our City.

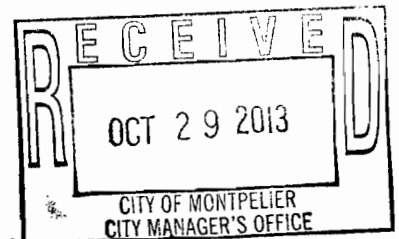
Although not specifically noted in my résumé your may recall I was part of the Design Team for Pyralisk Arts Park and later the Turntable Park on Stone Cutters Way.

My resume is attached.

Sincerely,



Donald Marsh, P. E.



RESUME

DONALD MARSH, P.E.

Education

Tufts University-B.S. in Civil Engineering-1970
University of Rhode Island-Graduate Course in Solid Waste Management-1971
Vermont Law School- Environmental Law Seminar-1975

Experience

July 2005 to present **Owner – Marsh Engineering Services Montpelier, Vermont**

Owner of a small consulting engineering office serving public and private clients throughout Vermont. Projects include the design and permitting of water supply, wastewater disposal and stormwater management systems for projects including subdivisions, family housing, hotels, schools and ski areas. Our projects also include landfill and gravel pit design and permitting.

July 2003 to July 2005 **Senior Engineer – Bruno Associates, Inc., Woodstock, Vermont**
Project Manager for the design and permitting of site, water supply, wastewater disposal, stormwater management and erosion control projects for public and private clients throughout Vermont.

September 1999 to July 2003-----**V.P. & Regional Manager – Provan & Lorber, Inc., Montpelier, VT**

Manager of a small, regional consulting engineering office serving public and private clients throughout Vermont. Provan & Lorber provides civil, environmental and structural engineering design and permitting services. Responsible for the design and permitting of water supply and wastewater disposal systems for projects including subdivisions, family housing, hotels, schools and ski areas.

January 1997 to September 1999 **Senior Engineer – American Skiing Company, Marshfield, Vermont**

Design and permitting of water supply, snowmaking supply and pipelines, wastewater disposal and erosion control systems for mountain development projects. Responsible for site construction and erosion control compliance inspections and reporting to regulatory agencies.

Sept. 1985 to Sept. 1990 *and* **Senior Project Manager- Dufresne-Henry Consulting Engineers**
May 1992 to December 1996 **Montpelier, Vermont**

Specialized in the design, permitting and operations inspections of lined landfills, transfer stations and landfill closures projects in New England, Florida and Prince Edward Island, Canada. Major projects included a landfill siting project for a 1,000 tons per day landfill for Collier County, Florida and an integrated, mixed solid waste composting and residual lined landfill facility for the East Prince Solid Waste Committee Prince Edward Island, Canada. Responsible for over 50 landfill projects throughout New England. Also responsible for the design and permitting of water supply and wastewater disposal systems for private and public projects including subdivisions, hotels, schools and ski areas. Projects ranged from single lots to 100,000 gallons per day community systems. Provided expert testimony before Planning Commissions, District Environmental Commissions, Environmental Board and Superior Courts.

May 1993 to Nov 1994(*concurrent with Dufresne-Henry employment*) **Owner – Marsh Waste Services, Lyndon, VT**

Owner/operator of a 6,000 ton per year solid waste hauling and recycling business serving municipal and private customers in northeast Vermont and northern New Hampshire. The business included a transfer station which served small waste haulers in the region.

Sept 1990 to May 1992 **Vermont Compost Manager – Recomp, Denver, Colorado**

Responsible for the re-permitting of the VIWS 200 ton per day solid waste incinerator in Rutland, VT and the preliminary design of three 60 ton per day mixed solid waste composting facilities.

May 1978 to Sep 1985 **Owner – Marshfield Engineering Services, Marshfield, Vermont**

Owner of a six person civil/environmental engineering consulting firm serving private and public clients throughout Vermont. Projects were similar to those listed above under Dufresne-Henry. (*Sold firm to Dufresne-Henry*)

Dec. 1973 to May 1978 **Solid and Hazardous Waste/Regional Engineer – Vermont Agency of Natural Resources**

Design review and operations inspections of Vermont landfills. Developed Vermont's first industry survey of hazardous waste generation. Design review of subdivision and public building permit applications for the Central Vermont region.

June 1970 to Oct 1973 **Lt. JG, Civil Engineering Corps-U.S. Navy**

Asst. Operations Officer-Construction Battalion, Ast. Public Works Officer and Environmental Protection Officer for Battalion Center in Davisville, RI Responsible for base planning, facilities management, contract procurement and manpower analysis duties. Established the first solid waste recycling program in the Navy.

Professional

Registered Professional Engineer in Vermont and New Hampshire
Registered Professional Engineer in Prince Edward Island, Canada (1993-1996)
Certified Professional in Erosion and Sediment Control (2003 to present)
Certified Professional in Stormwater Quality (2005 to present)

Volunteer Activities

Vermont Natural Gas and Oil Conservation Board, Member 2012 to present
Central Vermont Memorial Civic Center, Treasurer 2008 to 2013
Vermont Environmental Board-2003 to 2004
Vermont River Conservancy-Board Member 2002-2003
Twinfield School Board 1993-1996, Chair 1996
Vermont Professional Conduct Board 1989-1996
Vermont House of Representatives 1981-1984
Marshfield Planning Commission 1976-1979, Chair 1978-79
Marshfield Fire Department 1975-2003
Parents Anonymous-Director 1983-1985

Sandy Pitonyak

From: Elizabeth Robechek [elizabeth@earthheartworks.net]
Sent: Tuesday, October 29, 2013 3:01 PM
To: Sandy Pitonyak
Subject: Transit Center Volunteer
Attachments: Eliz Resume_Montpelier.pdf; ATT17620.htm

Hello,

Please place my name for consideration regarding the Transit Center design review volunteer work. I am a resident of Montpelier and a semi-retired Landscape Architect with experience in public park, sculpture garden and museum grounds design, including parking lots. I also administered an art in public places program (national art competitions) for the city of Dublin, Ohio for several years. If you need more information or want a face-to-face interview, please let me know.

I moved to Montpelier a year and a quarter ago to live near family. Cara Robechek (currently a Montpelier Parks' Commissioner) is my younger daughter; she made me aware of this volunteer opportunity. I have the time and am happy to offer my professional expertise for this exciting project.

Most sincerely,

Elizabeth W. Robechek

look **beyond** what you are searching for....

Elizabeth Robechek, MLA
Master of Landscape Architecture

802-223-1106 (home)
505-577-4540 (cell)

ELIZABETH W. ROBECHKEK, MLA

**32 School Street #1
Montpelier, VT
802-223-1106 home
505-577-4540 cell
elizabeth@earthheartworks.net**

KEY ACCOMPLISHMENTS

Created/Owner-operated landscape design/build firm in Ohio (13 years)

Award winning designer of high-end residential landscapes in Santa Fe (12 years)

Designer of innovative artwork landscapes and gardens, in many places throughout the country, drawing on a background in theater, dance and storytelling

Brought public art program to suburban community which continues to place works of nationally significant artists in parks and public locations

Enlivened the inquiry of how and why we create gardens via teaching, writing and speaking

select items from curriculum vitae---

WORK HISTORY

Elizabeth W. Robeckek, Santa Fe, New Mexico, 1985-current

Landscape Architect and Project Supervisor for residential landscapes in a variety of locales.

Clemens & Associates, Santa Fe, New Mexico, 2001-2010

Landscape Architect and Project Construction Manager for numerous private high-end residential landscapes, parks, museums and galleries.

Vail Alpine Garden Foundation/Betty Ford Alpine Garden, Vail, Colorado, 1997-1999.

Executive Director. Responsible for day-to-day operations of botanic garden and foundation: creating realignment of mission, program, garden operations and funding base to better serve stakeholders. Designed and supervised changes to the garden for increased access for the disabled.

The Artful Gardener, Inc., Columbus, Ohio, 1985-1997. Sole Proprietor and Creative Director of Design/Build Landscape Architectural firm serving clients at a variety of project scales and market segments.

Columbus State Community College, Columbus, Ohio, 1996-1997. Adjunct Professor, taught design and landscape graphics classes

Scioto Design Group, Columbus, Ohio, 1987-1988. Associate Landscape Architect. Site Planning for planned unit development housing projects

Bohm-NBBJ, Columbus, Ohio, 1985-1987. Landscape Architecture and Planning. Site and campus design, planning and writing for public and private sector.

EDUCATION

The Ohio State University, Columbus, Ohio. Master of Landscape Architecture

Harvard University, Cambridge, Massachusetts, Course work in Landscape Architecture at the Graduate School of Design and Radcliffe Seminars

Ithaca College, Ithaca, New York. Bachelor of Science, Cum laude, in Theater and Speech Communication

RECENT AWARDS

Best Private Plots International Residential Landscape Competition, Vienna, Austria, September 2012. Exhibited and catalogued among 29 landscape designers world-wide.

New Mexico Chapter ASLA, Merit Award 2011, Baker Garden, a Zen-influenced residential garden.

Sunset Magazine, Western Landscape Award, 2005, for small gardens with construction costs over \$100,000. Designed and managed construction of the Baker Santa Fe zen-influenced garden. Other gardens and details have been featured in *Sunset Magazine*, Taunton Press Publications, *Garden Design*, *Santa Fe*, and HGTV.

Sandy Pitonyak

From: John Snell [jrsnelljr@gmail.com]
Sent: Thursday, October 31, 2013 9:10 AM
To: Sandy Pitonyak
Subject: Carr Lot Design Committee

I would like to serve on the proposed Carr Lot Design Committee. I've lived in Montpelier since 1977. My family has had a home here for nearly that long as well as a business—I'm now retired—which thrived in this city for almost 25 years. I remember clearly going to the Carr Lot a number of times when it was still a junk yard.

I serve on several city committees, including the Tree Board—since its inception in 1992—and the pedestrian committee as well as the street light committee which has successfully completed its mission to change over to LED street lighting.

While I am not a design expert, I will give this committee my best, promising to work with the experts we employ and with other members of the community. I recognize there will be many needs to be addressed, some fixed and others more flexible, and that compromise will be required to achieve excellence and a design that works for the community.

I will, unfortunately, be out of town on November 13th, but would be happy to take any questions the Council has by email or phone—or on a walk—before that date.

Thank you,

John Snell
17 First Avenue
Montpelier, VT 05602
802-229-1751

COUNCIL SUPPORT

The Montpelier City Council expresses its unanimous and unequivocal support for Mayor John Hollar and City Manager Bill Fraser. As the elected representatives of our community, we consistently work to provide the most ethical, effective and efficient government possible.

The Council believes the ethics of both the Mayor and the Manager are above reproach, and we are dismayed at the allegations created by the partial disclosure of internal personnel documents.

Much of the recent press coverage has focused on the Mayor's perceived role in what is an internal personnel matter of the City. Aside from raising legitimate questions with the City Manager about conflicts between the Planning Director's outside advocacy and her job responsibilities to the City, the Mayor has had no role whatsoever in this personnel matter. The Mayor, like the rest of the Council, recognizes that sole responsibility for staffing resides in the City Manager, as per the Charter, and takes no action to interfere in staff management. In addition, the Mayor and Council adopt a clear and concise Ethics Policy every year, and, particularly because of the small and connected nature of Vermont, we hold each other to a strict interpretation of that policy to avoid any hint of influence other than the best interest of our City.

We are concerned that the Planning Director's recent unfounded allegations are intended to mask dysfunction within the Planning Department, and the distraction may jeopardize important and necessary projects.

Montpelier needs a strong and unified Planning Department to effectively complete the many ongoing projects including the zoning revision, the Transit Center construction and the completion of the District Heat Utility. The Council has been concerned about the efficacy of the Planning Department for several years, and two of those concerns were highlighted in the 2011 Report on city operations conducted by the independent Matrix Consulting Group. From that study the Planning Department staff registered far lower employee morale than any other department, with a 55% positive response rate versus the citywide average of 84%. The study also included concern with initiatives originating within the Planning Department taking priority over stated Council goals and objectives.

The City has important work to do, and Mayor Hollar and City Manager Bill Fraser deserve our community's support.

Tom Golonka, Thierry Guerlain, Andy Hooper, Jessica Edgerly-Walsh, Anne Watson, Alan Weiss