



**CITY OF MONTPELIER
MONTPELIER, VERMONT**

Agenda for City Council Meeting

City Council Chambers, City Hall

Wednesday, January 7, 2015

6:30 P.M.

- 1) Call to Order by the Mayor
- 2) 15-001. Review and Approve Agenda
- 3) 15-002. General Business and Appearances
- 4) 15-003. Consideration of the Consent Agenda:
 - a) Approve Minutes from the December 17, 2014 City Council Meeting. 
 - b) Budget Status Reports for the General Fund, Water Fund, Sewer Fund, Cemetery Fund, Parks Fund, Parking Fund, Senior Center Fund and District Heat Fund for the period ending November 30, 2014. 
 - c) Approve a Letter of Intent for the Georgetown University Energy Prize. 
 - d) Approval of the VTrans grant letter of interest on behalf of MEAC; this grant offer is to assist in building a statewide outreach and advocacy network for the Go Vermont Program. 
 - d) Payroll and Bills
- 5) 15-004. Appointment of an Investment Committee to oversee future investments. 
 - a) At times, the City receives donations, gifts, or bequests. The City's current Investment Policy is silent on such investments.
 - b) Staff advertised and received letters of interest from the following: Terence Field, Colonial Drive; and David Brownlee, Chestnut Hill Road.

- c) Recommendation: Opportunity to meet the applicants; appointments to the Montpelier Investment Committee.
- 6) 15-005. Discussion of the City Manager's budget presentation and related documents; continued discussion of the City Council's FY '16 Budget. 
- a) The City Manager presented his proposed budget on December 17, 2014. This proposed budget is available here:
http://www.montpelier-vt.org/upload/groups/357/files/proposed_fy16_rev.3.pdf
 - b) The Montpelier Alive Board President has submitted the letter attached for the Council's consideration.
 - c) Recommendation: Discussion and possible direction to staff.
- 7) 15-006. Other Business
- 8) 15-007. Reports by City Council
- 9) 15-008. Mayor's Report
- 10) 15-009. Report by the City Clerk
- 11) 15-010. Reports by the City Manager
- 12) *Adjournment*



The Georgetown University Energy Prize

Competition Guidelines

Version 8.0, 18 December, 2014

Introduction

Energy efficiency is the single most important source of energy available to the world's economies for years to come. To help tap that resource, Georgetown University's [Program for Science in the Public Interest](#), [Global Social Enterprise Initiative](#), and [Environment Initiative](#) are launching the Georgetown University Energy Prize (GUEP), a projected \$5M national incentive prize for small to medium size residential communities. The competition will challenge communities to achieve innovative, replicable, scalable and continual reductions in the energy-consumed by residential and municipal customers from local natural gas and electric utilities. For a brief overview, see the [Competition Summary](#) in these Guidelines and also the [GUEP website, www.guep.org](#).

The GUEP will:

- Challenge a large number of communities to work together with their local governments and utilities to create and begin implementing long-term plans for the continual improvement of energy efficiency;
- Stimulate replicable innovations in community energy efficiency;
- Educate the public about the total energy and environmental costs of the full fuel cycle;
- Educate the public and engage students in energy efficiency issues, methods, and benefits, and encourage lasting behavior change;
- Help to grow markets for products and services that facilitate energy efficiency and renewable, clean energy production;
- Reward the community as a whole, and not specific individuals;

This document provides a description of the prize design and requirements for competitors.

What's New in Version 8.0?

This release of the Competition Guidelines coincides with the selection of GUEP Semifinalists. Relative to Version 7.2, this version includes clarifications and corrections, but no major changes. Here are the most significant changes compared to Version 7.1: Competition Summary

The Georgetown University Energy Prize (GUEP) challenges U.S. communities to work together with their local governments and utilities in order to develop and begin implementing plans for innovative, replicable, scalable and continual reductions in the energy-per-residential-account consumed from local natural gas and electric utilities. Communities are encouraged (but not

required) to strengthen their plan via partnerships with businesses, foundations, local colleges and universities, as well as by exploiting other resources (see “Energy Efficiency Resources for Communities”).

For this competition, a “community” is defined geographically by the limits of a municipality – a town, city, or county that has corporate status and local government. All small to medium municipalities in the U.S.A. with populations between 5,000 and 250,000 were eligible to apply.¹

The competition comprises four stages over a three year period that started April, 2014. It challenges communities to develop a long-term energy efficiency plan and to demonstrate initial effectiveness. The winning community will receive a projected \$5M prize purse, to be spent on energy-efficiency programs that reward the community as a whole, for example to ensure the continuing implementation of long term plan.

Here is an overview of the GUEP competition stages (for details and discussions of issues, see subsequent Sections, including [FAQs](#)):



Pre-Launch – Letter of Intent (July, 2013 – April, 2014) Fifty-two communities submitted a Letter of Intent (LOI) during this stage of the competition, which is now closed.

Stage 1 - Applications (April – July, 2014): Using a template provided by the GUEP, communities submitted basic applications. After a review by the Energy Prize team, credible applications that included commitments from local government, utilities, and community organizations in eligible communities have been selected as Quarterfinalists and invited to compete in Stage 2 by submitting detailed Program Plans.

Stage 2 - Quarterfinalist Energy Efficiency Program Plans (August – November, 2014): On 10 November, 2014, Quarterfinalists submitted a detailed Program Plan for their community’s energy-saving program. Basic Plan requirements included: Plans should be long-term Plans, with commitments by residential associations, governments, institutions, or businesses in the community to policies and projects that will yield continual improvement. Energy-saving Plans could be a part of a larger pre-existing plan that the community has begun, or they could be new plans that will be implemented specifically to meet the GUEP challenge. In addition, Quarterfinalist communities had opportunities to apply for seed grants from GUEP partners and other organizations to help them implement their Plan.

Based on the submitted Program Plans and seed-funding proposals, the Energy Prize team has invited 50 communities to compete as Semifinalists in Stage 3.

¹ These limits of community size include approximately 65% of the U.S. population.

Stage 3 - Semifinalist Performance Competition (January, 2015 – December, 2016): The Semifinalists will compete for 2 years to reduce their utility-supplied energy consumption in a manner that is likely to yield continuing improvements within their own community and replication in other communities. Consumption over the 2 year period will be compared with baseline consumption over the 2 years preceding the start of the Semifinals (i.e. 2013-2014).

For purposes of this prize, community energy consumption measurements are restricted to energy supplied by gas and electric utilities directly to all residential and municipal customers. It is not a requirement that communities have both gas and electric utility services.

Stage 4 - Finalist Selection, Judging and Awards (January – June, 2017): Up to 10 Finalists will be selected based primarily on energy-saving performance during Stage 3.² These Finalists will be invited to submit Final Reports covering relevant aspects of the community's plan, performance, and future prospects. The Judging Panel will score the final reports in specific, weighted categories and select the winners based on a combination of these scores and the Stage 3 energy-saving performance.

The highest-ranking community will be awarded first place, with the requirement that the prize purse benefit the community at large in accordance with spending proposed in the community's Stage 2 Program Plan. Second and third place will also be awarded; these additional winners will receive special recognition and additional benefits, which may include cash purses.

Eligible Communities

For purposes of the GUEP, a "community" is normally defined geographically by the limits of a single municipality – a town, city or county that has corporate status and local government. All municipalities in the U.S.A. with populations between 5,000 and 250,000 are eligible to apply. Eligibility is based on the 2010 Census. To see if a particular community is eligible, see this [interactive map](#)³ as a guideline. For official census figures, visit www.census.gov.

We will also consider applications from "combined communities": multiple, contiguous municipalities that together have a total population between 5,000 and 250,000. The geographic border of such a combined community must surround a single, contiguous region that contains the entirety of every participating municipality, and no portion of a non-participating municipality. Such combined communities will have to provide additional information in their application as follows:

- Evidence that the communities can work together successfully (ideally by citing previous cooperation);
- An explanation of how the local governments, utilities, and relevant community organizations will work together on GUEP.
- A description of how the purse would be shared or jointly-used, if won.

The Judging Panel will select the appropriate number of Finalist communities based on the performance data and the final judging criteria outlined in this document.

³ <http://guep.org/who-can-compete>

In the case of communities with overlapping jurisdictions (e.g., both a town and its county apply), only one community may apply and compete. GUEP will monitor entries for such overlaps and notify the overlapping communities. It will be up to the communities to decide which entry remains; if they can't agree, then the earliest application will have priority. If however, every municipality within a county commits to participating, then the county and its municipalities will be considered as a "combined community", discussed above.

Energy Consumption Reporting During Competition Stage 3 (Semifinal)

Data from Local Utilities

In order to compete for the GUEP, a community must obtain the cooperation of all natural gas and electric utilities that serve the community (note a community need not have both gas and electric services). The utilities must have or commit to develop the capability of reporting quarterly to GUEP the total (aggregate) monthly energy directly supplied by natural gas and electric utilities to all of their residential and municipal customers in the community, as well as the monthly number of residential bills issued. Aggregate data will be reported separately for the residential and municipal sectors. (For a discussion of this limitation to residential and municipal sectors, see the FAQ "[Why restrict the energy consumption to residential and municipal?](#)"). Quarterly reports are due within 45 days of the quarter's end (see timeline on p. 18).

Communities must work with utilities to ensure accurate, timely, data reporting to GUEP.

A given month's aggregate energy use is defined as the total energy billed during that month. That is, if a bill is issued anytime between the first and last days of the month, the billed energy is counted in that month's aggregate energy use. Aggregate energy use (vs. use in individual buildings or residences) is used for simplicity and to avoid privacy concerns.

The first quarterly report must include the community's baseline energy use: the monthly residential and municipal Adjusted Energy Use per Residential Bill ([defined here](#)) for the 24 months prior to the start (i.e., for 2013-2014). For a discussion of the required data format, see "[Format of Data Provided by Utilities](#)".

To enable energy-cost estimation in the Performance Dashboard, we will use the average cost per electrical and per gas energy unit over the 12 months preceding the start of Stage 3 Performance Competition. Accordingly, the first quarterly report must also include the average gas and electricity costs (per energy unit) during 2013 (i.e., averaged over the entire year). It is up to the community to obtain these two average costs – e.g. from the utilities, from public data, or from some combination. Since the cost data will be used in the Performance Dashboard for educational purposes only, and will not be used in any way for performance scoring, the cost information need not be exact. Similarly, this baseline cost information will be used throughout the competition – i.e. it won't be adjusted to reflect possible rate changes. Communities are encouraged to let the GUEP know if any data reporting problems arise during the competition; so that we can do our best to resolve them.

We recognize that data collection is non-trivial, and that communities may have special circumstances that make it difficult in ways that we may not have anticipated. We want to work with you to address these circumstances. If you have not already done so, please ask your

utilities to fill out the Data Collection Methodologies Form (downloadable at www.guep.org/rules-timeline), and then send it to us along with a discussion of any difficult issues that arise.

Apart from the general incentive of good community relations, some utilities will have additional motivations to support GUEP communities. This is clearly the case for publically owned utilities, but it's also true for many investor-owned utilities. For example, if a utility has a regulatory-approved Energy Efficiency Program, cooperation with the community's GUEP effort should lead to increased customer participation in the utility's Program. Another point is that most utilities have a desire to get their customers to engage with them online, something that's likely to occur naturally in the case of GUEP competitors.

Residential Accounts

Since utilities generally have a specific rate for residential accounts, most residential customers can be identified by selecting bills that satisfy two criteria:

- (a) The service address is in the municipality. In some cases this can be determined by selecting for the municipality name in the address to which the bill is sent (or the address where the meter is installed). In other cases it can be done via a list of zip codes. Note that zip codes at the boundary of the municipality may extend beyond the municipality. This is acceptable provided that the additional population covered does not exceed 5% of the total population of zip codes that are entirely within the municipality. For competitors that advance to the Stage 3 competition, this will be reviewed by GUEP on a case-by-case basis.
- (b) The bill is computed using residential rates or multifamily residential rates

Note that this selection will include both renters and owners. Compared to owners, renters typically have limited abilities to install retrofits, install energy-saving appliances, and take other measures. But renters are part of the community, and there are energy-saving measures that they can take.

Apartment buildings that are charged residential or multifamily rates will be included in the above selection.

In apartment and condominium (or co-op) buildings where residents are billed individually, there will usually be one or more additional accounts that are billed for energy consumed in the building infrastructure (common areas, parking, etc.). Ideally, these accounts should also be included by enumeration (unless they are charged residential rates, in which case they will be included in the selection described above, but if including them is difficult it is permissible to exclude them,

Regarding apartment buildings, complexes, or resort communities that do not have residential sub-meters billed at residential rates, in some cases a utility can identify the accounts via a special rate class. In other cases, the accounts are charged a standard commercial rate and can't be distinguished from non-residential accounts. Given the importance of widespread community engagement (see "[Final Report](#)" and "[Final Judging](#)"), such accounts can be identified by enumeration, so a list can be provided to the utility for inclusion in the residential energy aggregate. We prefer that communities take this approach, but we recognize that doing so may be onerous or impossible. Accordingly, it is permissible to exclude apartment buildings that are charged commercial rates, provided that in their Program Plan the community provides

a rough estimate of the number of community residents whose energy use will not be included in the residential energy aggregation. Hotels, including long-term stay hotels, may be excluded.

Although we encourage the involvement of local colleges and universities, on-campus housing is excluded (primarily because billing practices generally make it difficult to report their energy use). Students and faculty who live off-campus are included (and would not be distinguished from other residents).

Military bases (including on-base military housing) are excluded. Military personnel who live off-base are included (and would not be distinguished from other residents). If there are special circumstances that make it impossible or extremely difficult to identify all of the accounts that provide energy to residential users, the community must bring this to the attention of GUEP, and provide evidence that only a small amount of energy will not be included in the aggregate.

Similarly, if there the data collection would in any way result in significant underestimates of energy use (and therefore potential energy savings), the community must bring this to the attention of GUEP.

Note that, should the community advance to the Finals, the data collection procedures will be subject to an audit.

Municipal Accounts

Municipal Accounts - Definition

For purposes of the GUEP, municipal energy use is defined as the aggregate energy billed to accounts that purchase gas or electric energy satisfying *any* of these criteria:

- The account is paid for by the municipality or by a government entity that is governed by or reports to the municipality.
- The energy is consumed by municipal employees in the course of their work as well as by the facilities in which they work.
- The energy is consumed in delivering municipal services to the community.
- The energy is consumed by contractors working for the municipality and by their relevant facilities, provided that the municipality has an ability to influence consumption directly or indirectly.

Note that relevant accounts must be included whether or not the municipality actually pays a bill for that account. For example, some municipalities have franchise agreements with utilities that only require the municipality to pay bills for revenue-generating buildings (e.g., parking garages).

Examples of municipal energy use include:

- All offices and buildings used by the municipality, whether owned, leased, or rented by the municipality, regardless of whether the facilities are located within the municipal boundaries. – examples include., municipal offices, police stations, fire stations, public schools, libraries, parking garages, water treatment and delivery facilities, chilled water facilities, airports, etc.;

- Vacant offices and buildings that are owned, owned, leased, or rented by the municipality.
- Infrastructure such as street lighting, traffic lighting, etc.;
- Parking garages;
- Parks and recreation;
- All (K-12) public, charter, and private schools located within the municipal boundaries and attended by community residents should be included, whether or not the municipality owns the buildings, pays the utility bills, or has education-related jurisdiction over the schools; If the utilities require permission from a school district (or from schools themselves) to include their energy use in the municipal aggregate, it is up to the municipality to secure permission. In special circumstances (e.g., privately-operated schools that refuse to cooperate), a school may be excluded, but in each case permission must be obtained from GUEP. Overall, excluded schools cannot together serve more than 20% of the school-aged children in the community.
- Public housing that is not charged a residential rate;

Municipal energy use does not include energy used by:

- State, and Federal buildings that happen to be in the municipality; likewise County buildings unless the GUEP entry is the County
- Military bases;
- Colleges and universities;
- Preschools (i.e., before kindergarten) that are not located within a K-12 school.
- K-12 schools of any type that are within municipal boundaries but are not attended by community residents
- Buildings owned by the municipality but leased to others (and not used by the municipality or in ways that deliver municipal services);
- Utilities owned by the municipality.
- Accounts paid by a municipal transit authority;
- Accounts that pay for energy used in transportation.
- Public housing that is charged a residential rate (these accounts are to be included in the residential energy aggregate);

For some municipal accounts, it may be that only a portion of the energy is used as specified above. Ideally, if the relevant utilities can implement it, the community should propose an equitable method of apportioning the energy use. We recognize, however, that utilities may be unable or unwilling to include only a portion of an account in the energy aggregations. In such cases, it is permissible to exclude the account if the community can show that this portion is less than 20% of the energy billed to the account. However, we prefer that such accounts be included, especially in cases where the other tenants are likely to be cooperative – e.g., when a facility is used by both city and county staff (and it's the city that is competing). Other examples include facilities for water delivery and wastewater treatment.

For some municipal or residential buildings, cooling or heating is achieved in part or whole via a chilled water or steam loop serving multiple buildings, thereby reducing the building's

requirement for energy consumed directly from utilities. However, if the chilled water or steam is produced by a municipally-owned facility, then the energy consumption of that facility will be included in the municipality's total energy consumption (assuming the facility consumes gas or electric energy). Regardless, this is not likely to be a significant issue since judging is based on the percentage change in energy consumption. If in fact it's a significant issue, the community must bring it to the attention of GUEP.

If any bills are based on negotiated pricing rather than measured use, these should be identified and explained, and the community should propose how to handle this in the competition. For example, street lighting is sometimes handled this way, with municipality being charged per streetlight per year.

If it is ambiguous or uncertain whether an account should be included in the municipal energy use aggregation, the accounts must be included unless the exclusion is agreed to by GUEP.

Municipal Accounts - Identification

Since municipal accounts typically do not have a unique, special rate (e.g., distinct from residential, commercial, or industrial rates), it's unlikely that a rate-based approach can be used to identify the municipal accounts. However, since there will be a relatively small number of relevant accounts, the municipal accounts can be identified by enumeration. It is the responsibility of the municipality to provide the local utilities with a list of all such accounts or, with assistance from the utilities, to select another method for accurately identifying the accounts.

As is the case with residential accounts, the list or method will be subject to audit if the community advances to the Finals.

If existing but previously-overlooked municipal accounts are discovered during the Stage 3 Performance Competition, they should be included in the energy aggregation for the remainder of the competition.

If new municipal accounts are established during the Stage 3 Performance Competition, they should be included in the aggregation thenceforth, and reported to GUEP via an amended list of municipal accounts, together with an updated report on the aggregate energy used during the baseline period and used since the start of the competition.

Basic Figure of Merit (Adjusted Energy Use per Residential Bill)

The basic GUEP figure of merit for tracking community energy use is the Adjusted Energy Use per Residential Bill. The (non-adjusted) Energy Use per Residential Bill is defined as the total electrical energy (BTUs) billed each month by utilities to the community's residential and municipal customers (regardless of the number of different billing dates within the month), divided by the number of residential electricity bills issued, plus the total gas energy (BTUs) billed to residential and municipal customers, likewise divided by the number of residential gas bills issued. That is, the non-adjusted Energy Use per Residential Bill (EU), is expressed as

$$EU = (EU_E / N_E) + (EU_G / N_G)$$

where

$$EU_E = \text{total residential and municipal electrical energy billed in a given month (BTUs)}$$

N_E = number of residential electricity bills issued during that month

EU_G = total residential and municipal gas energy billed in a given month (BTUs)

N_G = number of residential gas bills issued during that month

The results are then adjusted to account for weather differences (heating/cooling demands), yielding the Adjusted Energy Use per Residential Bill (AEU).

Weather normalization will be performed using the methods of EPA's [Portfolio Manager](#)⁴, and will be based on both heating and cooling degree days. Although Portfolio Manager is intended primarily to benchmark the performance of a commercial building or a portfolio of buildings, its weather-normalization features apply generally to any input set of utility bills.

We recognize that electricity and gas do not account for all residential and municipal usage, the primary omissions being oil and propane used for heating. Unfortunately, measurable energy use is essential to the prize design, and there's no straightforward way to measure the use of these other energy sources with adequate accuracy.

For some of the reasoning behind this basic figure of merit, see the FAQ "[In the basic figure of merit, why normalize the total residential and municipal energy use by the number of residential accounts?](#)"

Format of Data Provided by Utilities

To deliver data for the 24 months of baseline energy use and for the quarterly reports of monthly energy use during the 24 months of Stage 3 (Semifinalist Performance Competition), utilities must use a standard GUEP spreadsheet template (or equivalent CSV that will be provided by GUEP). We continue to work with GUEP community utilities in order to define the energy data template. The currently-proposed template is available at www.guep.org/rules-timeline. Please contact the GUEP staff if your utilities have any issues with the template. The final template will be issued well before the first quarterly report is due (May 15, 2015).

Energy Consumption Reporting – The Performance Dashboard

The basic figure of merit (Adjusted Energy use per Residential Bill) is simple to understand and uncontroversial to measure. Moreover, it directly measures what individuals and communities can control (their energy consumption), while adjusting for the main national consideration that they can't control (the weather).

That said, the amount of energy consumed from local utilities is far from the whole picture in terms of how energy consumption affects personal, community, and national resources. One goal of the GUEP is to educate energy consumers nationwide about other major consequences of energy consumption over the full fuel cycle.

⁴ <http://www.energystar.gov/buildings/facility-owners-and-managers/existing-buildings/use-portfolio-manager>

The Performance Dashboard

Accordingly, during the Semifinalist Performance Competition (Stage 3), the GUEP website will maintain an energy-consumption performance “dashboard” that tracks the following:

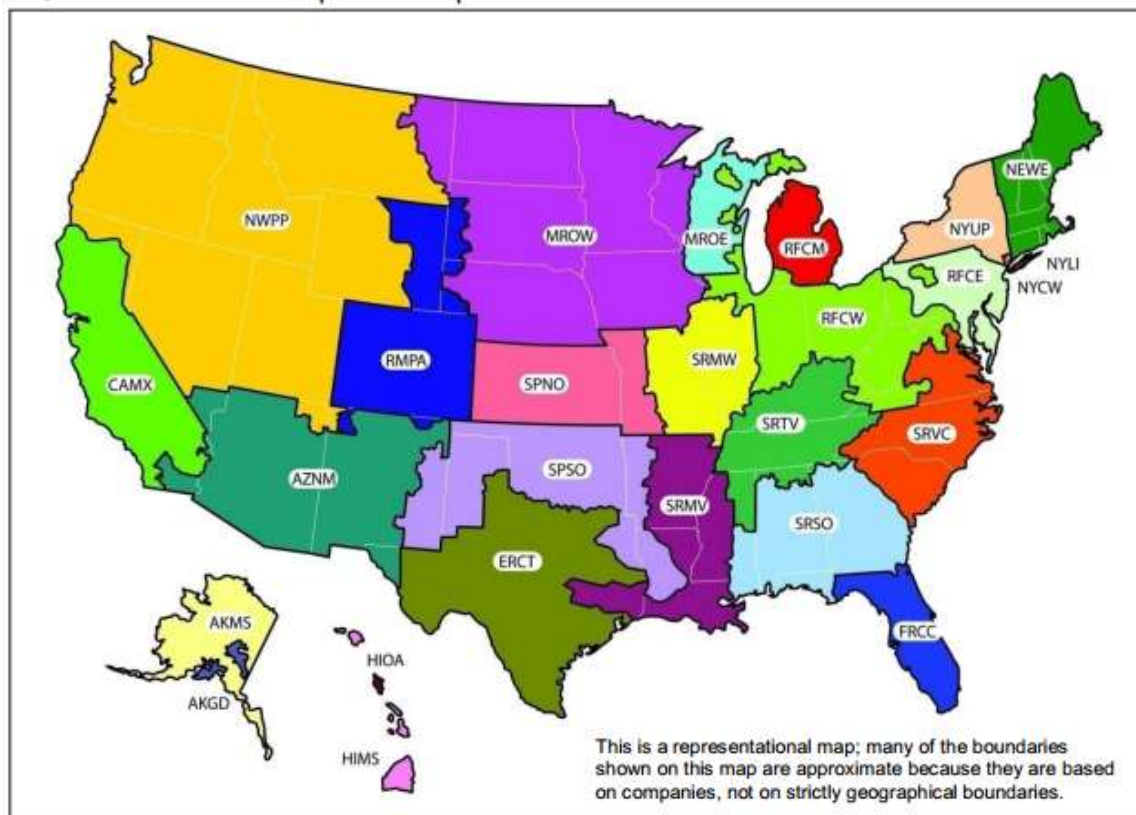
- The energy consumed from utilities locally (i.e., the Adjusted Energy Use per Residential Bill).
- The total energy consumed in the full fuel cycle, i.e., including the energy consumed in the production, transportation, and delivery of the energy to the local utilities.
- The carbon (greenhouse gas) emissions resulting from the full fuel cycle.
- The financial cost of the energy as paid by consumers. This will be estimated from the average cost of energy that utilities report for the 12 months prior to the start of Stage 3 (see “[Data from Local Utilities](#)”).

The performance dashboard will be based on the monthly energy-consumption data provided quarterly by utilities (see below). The dashboard will include separate displays for electrical energy, gas energy, and total (gas + electric) energy. Graphical and dynamic, it will allow viewers to track the performance of single communities and compare the performance of multiple communities. It will also show the current performance relative to the performance during the baseline (24 months prior to the Stage 3 competition).

Full Fuel Cycle Estimates of Energy and Emissions

The full fuel cycle energy consumption and greenhouse gas emissions include contributions from energy production, transportation, and delivery. For natural gas, it’s appropriate to use national averages. For electricity, fair comparisons are highly-dependent on location; GUEP will use estimates based on the [eGRID](#)⁵ location of communities:

⁵ <http://www.epa.gov/cleanenergy/energy-resources/egrid/index.html>



To estimate the full fuel cycle energy consumption, we will use the “source energy” approach, which applies a multiplicative factor (“source-site ratio”) to the “site energy” (in our case, site energy is the energy delivered to an account by a utility). An introduction to source energy is provided [here](#)⁶, with additional details [here](#)⁷.

To estimate the full fuel cycle emissions, we will use the emissions data such as provided [here](#)⁸

Electric and Natural Gas Vehicles

Since the GUEP is based on the residential and municipal use of energy delivered by electric and natural gas utilities, and does not attempt to include transportation uses of energy, widespread adoption of Electric Vehicles (EVs) and Compressed Natural Gas (CNG) vehicles could result in a significant increase in energy consumed from local utilities, and therefore could unfairly penalize the community. In most cases, we believe that the effect would be small, so we do not include a general mechanism to account for adoption of EVs and CNG vehicles.

However, if a community that has competed in Stage 3 believes that the effect would be significant, they may offer supporting evidence and propose a method for taking the effect into

⁶ http://www.energystar.gov/index.cfm?c=evaluate_performance.bus_benchmark_comm_bldgs

⁷ http://www.energystar.gov/ia/business/evaluate_performance/site_source.pdf?0667-90cd

⁸ http://www.epa.gov/cleanenergy/documents/egridzips/eGRID2012V1_0_year09_GHGOutputrates.pdf

account when selecting Finalists.⁹ It will be up to the Judging Panel to accept or reject the proposed method (which, if accepted, would be subject to audit). Should the community be selected as a Finalist, the Final Report, electric and natural gas vehicles should be discussed in detail (including the information submitted prior to Finalist selection).

Natural Disasters

Energy use data may be skewed by natural disasters, e.g., earthquakes, extreme weather, failures of local energy production or distribution facilities, etc., GUEP will deal with these on a case by case basis, allowing petitions from affected communities. Petitions should include a description of the disaster, information about any official U.S. or State disaster declarations, and a justified estimate of the effect on energy usage.

Possible remedies include extrapolation from past data, possible removable of a 1-3 month segment of the prize timeframe, etc.

Competition

Timeline



For details on dates, please see "[Competition Summary](#)".

Pre-Launch

The Letter-of-Intent (LOI) stage is now closed. Fifty communities submitted LOIs and supporting information. Participation in the LOI program is not a prerequisite for competing in the GUEP.

Stage 1 – Applications

Eligible communities (including LOI communities) submitted a standard-form application available [here](#)¹⁰, covering the following:

- Brief description of the community and brief biographies of key community and municipal leaders. (LOI communities need not include the community description, since that was submitted with the LOI.)

⁹ For EVs, since the installation of (240V) Level 2 charging stations requires utility involvement, the utility may have relevant information.

¹⁰ <http://guep.org/apply>

- Brief description, history, and current status of existing community energy-savings programs, if any.
- Description of the process that will be used to develop the energy-savings Program Plan if the Application is accepted. (As part of the planning process, some communities may find it useful to consult the ACEEE [Local Energy Efficiency Self-Scoring Tool](#)¹¹.)
- Letters of commitment from municipal leaders, utility officials, and (optionally) other community organizations that will support the effort.
- Combined Communities must also submit the following: (1) Evidence that the communities can work together successfully (ideally by citing previous cooperation); (2) An explanation of how the local governments, utilities, and relevant community organizations will work together on GUEP; and (3) A description of how the purse would be shared or jointly-used, if won.

After a review by the GUEP Team, fifty two credible applications from eligible communities were selected as Quarterfinalists and invited to compete in Stage 2 by submitting detailed plans.

Stage 2 – Quarterfinals (Energy Efficiency Program Plans)

Program Plan

Quarterfinalists prepared and submitted a Program Plan based on the outline provided below. This outline is based in part on the Final Report that communities will submit should they become Finalists, and it was intended to help you prepare an effective and competitive Plan. That said, this outline was not prescriptive. Incentive prizes work in part because they encourage innovation and do not pre-judge how the challenge is best met.

Therefore, while Plans were to include all 8 Sections, they were not required to address all of the points or issues mentioned in the outline. Some of these may not be relevant in your community, or to your community's innovative approach. Furthermore, we encouraged you to include additional Sections addressing topics that apply to your innovations.

Plans were submitted in PDF format via the website (<http://www.quep.org/plan-submission>). Each plan was to include a title page, immediately followed by a table of contents with page numbers (ideally, with hyperlinks). Each page was to contain the name of the community in the header or footer and a page number consistent with the table of contents. There was no minimum or maximum length for the Plan. We encouraged brevity wherever possible, but not at the expense of providing important relevant information.

1. **Program Management and Partners** – topics for this Section include:

- Description of Program leadership and management;
- How it will be staffed and funded;
- How the community at large will be engaged and motivated;
- How the local government will be involved, and what commitments they will make;
- Any municipal incentives that are planned via local regulations, zoning, taxation, etc.;

¹¹ <http://www.aceee.org/research-report/e13/>

- Involvement of businesses or business-groups (even though their energy use isn't counted);
- Any benefits and incentives available from local utilities via official Energy Efficiency Programs (which are mandated in many states);
- Involvement by citizen groups and major landlords;
- Involvement of other partnering organizations (including letters of commitment, if available);

2. Energy Savings Plan – topics for this section include:

- An overall summary of the planned program, including relevant methods and technologies.
- How the program will reach diverse aspects of the community - geographic, demographic, economic, functional, etc.;
- How energy retrofits and other capital improvements will be included in the Program. (Diverse retrofit technologies are widely available, but adoption rates historically have been low.) This portion of the Plan should include:
 - Types of retrofits that will be encouraged;
 - Retrofit financing (preferably with no cash from current property owners);
 - Retrofit business resources;
 - Retrofit marketing and sales strategies;
 - Adoption goals.
- How the Program will target high-return opportunities (if available), for example:
 - Affordable housing; (It has been reported that public housing typically uses almost 40% more energy per square foot than privately-owned housing.¹²)
 - Residential rentals; (Short-term renters have little incentive to invest in retrofits.)
 - Buildings in historic neighborhoods (neighborhoods that have been formally designated as “historic” by the municipality prior to 2014); Many buildings in such neighborhoods are energy inefficient, and historic-preservation restrictions can impede retrofits.
- How the community will measure and evaluate the success of the Program (including the contribution of retrofits and capital improvements?)
- Does the Program include long term components that won't affect energy usage during the two years of Stage 3?

3. Utility Data Reporting – please make sure that this Section does address the following:

- How will the Program leadership be working with the electric and gas utilities that serve the community?

¹² <http://www.earthtechling.com/2013/08/energy-efficiency-can-help-affordable-housing/>

- How will the utility identify residential energy consumers in order to aggregate their energy use?
- Is any multi-unit residential housing being excluded because of difficulties in identifying accounts and securing permissions (e.g., apartment buildings, condos, vacation communities, etc.)? If so, provide a rough estimate of the number of community residents that won't be included in the residential energy aggregation, and explain how the estimate was obtained. .
- How have the community and the utilities identified municipal accounts in order to aggregate their energy use?
- Are there any accounts where only a portion of the energy is used by the municipality (according to the criteria discussed in "[Municipal Accounts](#)")? If so, include a list of these accounts, noting which ones are being included (in whole or part) and which ones are being excluded (e.g., because the municipality consumes less than 20% of the energy billed to the account).
- A list of the municipal accounts (this list must be updated as appropriate during the competition, with GUEP being informed of all updates).

4. **Innovation –**

- What's innovative about the Program? Relevant innovations include aspects of the plan that are completely new and different, as well as creative ways of implementing existing approaches. For example, existing approaches for financing energy retrofits have not been very effective, and experts believe that innovative financing could increase adoption rates significantly.

5. **Potential for Replication –**

- Identify planned resources that could become a model for other communities. Examples include such resources as community-engagement or other systems, websites, documentation, personnel, etc.
- Identify any procedural aspects of the plan may be particularly well-suited for replication in other communities. Examples might include an innovative retrofit program, an innovative partnership between the community and the utilities that serve it.

6. **Likely Future Performance -**

- Why are the energy-savings that will be achieved under the Program likely to be permanent? And why is the Program likely to yield additional savings, continually, after the competition? Here are some examples of topics that might be relevant:
 - How aspects of the Program could become institutionalized through policies and other means. One source for inspiration is ACEEE's [Local Energy Efficiency Self-Scoring Tool](#). Another source that might be useful is [ISO 50001](#)¹³, a standard that provides organizations with a framework for integrating energy performance into their management practices
 - Plans to "build capacity" to support continued efforts, such as professional development and business development efforts.

- What systems or approaches will be used to collect, manage, manage, and exploit relevant data? One possible example is the increasingly-common use of [Green Button](#)¹⁴, an industry-led effort to provide electricity customers with easy access to their usage data via a “Green Button” on their utility’s website. Green Button was developed in response to a [White House call-to-action](#)¹⁵. [Some electric utilities](#) have already adopted or committed to adopting Green Button.¹⁶ For more information about Green Button, see the [NIST Smart Grid Collaboration Wiki](#)¹⁷. Another example is EPA’s [Portfolio Manager](#)¹⁸ – an online tool for measuring and tracking the energy consumption of a building or portfolio of buildings. For other possible examples, see the Section [“Energy Efficiency Resources for Communities.”](#)

7. Education –

- How will the local K-12 school system be involved?
- What community-wide educational programs are planned?

8. Prize Purse –

- Briefly describe preliminary ideas for how a prize purse would be used to promote and implement continued energy efficiency measures in a way that benefits the community as a whole, including all demographic and economic sectors. Communities that are selected later as Finalists for Stage 4 will have to include a detailed proposal in their Final Report

For additional details and examples of what might be included in the Program Plan, see the discussion of the Final Report that will be required from communities that advance to Stage 4 – [“Final Judging”](#).

Note that final judging will be based on the information in the Final Report, and not on the extent to which the community stayed with the original Program Plan. Communities are free to deviate from the Program Plan, but should keep GUEP informed about major changes.

Optional Proposal for Funding

In addition to their proposed Energy Efficiency Program Plan, communities were invited to submit a proposal to receive seed funding from certain GUEP sponsors and partners. Some communities are also working to obtain seed funding from their local utilities, from local businesses, or from the community itself (e.g., via [Kickstarter](#)).

There were two specific seed-funding opportunities available to select GUEP communities.

1. Joyce Foundation Grants for Great Lakes Communities – These small seed grants (\$5,000 - \$30,000) were available to communities in WI, MN, IL, IN, MI, and OH. Applications for a seed grant, were to include a budget and summary of how the funds

¹⁴ <http://www.greenbuttondata.org/>

¹⁵ <http://www.whitehouse.gov/blog/2011/09/15/modeling-green-energy-challenge-after-blue-button>

¹⁶ <http://www.greenbuttondata.org/greenadopt.html>

¹⁷ <http://collaborate.nist.gov/twiki-sggrid/bin/view/SmartGrid/GreenButtonInitiative>

¹⁸ <http://www.energystar.gov/buildings/facility-owners-and-managers/existing-buildings/use-portfolio-manager>

would be used specifically to advance an innovative and replicable portion of the overall Program Plan.

2. American Public Power Association DEED Grants for Public Utilities – Communities served by a publicly owned utility that is a member of APPA's DEED program, could apply for a seed funding grant to support their GUEP Program Plan¹⁹.

Grants under these programs have already been announced. If additional funding opportunities become available, they will be immediately sent to all competing communities as well as posted on guep.org.

Selection of Semifinalists

Based on the Program Plans and seed-funding proposal reviews, the GUEP Semifinalist Selection Committee invited 50 communities to compete as Semifinalists in the Stage 3 performance competition.

Semifinalist selections were based primarily on the overall quality of the Program Plans and the extent to which they are innovative and replicable. We also tried to achieve regional diversity, population-size diversity, and diversity of the proposed energy-savings program approaches. All communities selected for the Semifinals must sign and return the Semifinalist Acknowledgement Letter by January 9, 2015. The letter is being provided to all communities along with the distribution of v8.0 of these Competition Guidelines

Stage 3 – Semifinalist Performance Competition

During the 24 month Competition phase, participating utilities will provide the GUEP administrators and local community leaders with monthly aggregate community energy data (see "[Energy Consumption Reporting During Competition Stage 3](#)"), and the community will provide informal progress reports (blog, video, etc.) at least once every two months.

As mentioned in the Section "[Data from Local Utilities](#)", the first quarterly report, must include the community's baseline energy use (the monthly residential and municipal Adjusted Energy Use per Residential Bill ([defined here](#)) for the 24 months prior to the start), and the gas and electricity cost (per energy unit) averaged over the entire baseline period.

All communities will also be required to supply a formal annual report after the 12th and 24th month of the Semifinalist competition. Annual reports will be brief summaries of actions taken during the year, including the number of residential energy efficiency retrofits, as well as any lessons learned and adjustments to the Program Plan that are made along the way. A template for the annual report will be provided at the beginning of the Semifinalist phase of competition.

Here is the full schedule of quarterly reports:

- May 15, 2015: First Quarterly Report (Jan - Mar, '15), including the 2013 and 2014 monthly baseline data, plus baseline average cost data
- Aug 15, 2015: Second Quarterly Report (Apr - Jun, '15)
- Nov 15, 2015: Third Quarterly Report (Jul - Sep, '15)

¹⁹ <http://www.publicpower.org/Programs/Landing.cfm?ItemNumber=31245&&navItemNumber=37529>

- Feb 15, 2016: Fourth Quarterly Report (Oct - Dec, '15), Plus Annual Qualitative Report
- May 15, 2016: First Quarterly Report (Jan - Mar, '16),
- Aug 15, 2016: Second Quarterly Report (Apr - Jun, '16)
- Nov 15, 2016: Third Quarterly Report (Jul - Sep, '16)
- Feb 15, 2017: Fourth Quarterly Report (Oct - Dec, '16), Plus Second Annual Qualitative Report

GUEP will publicize the competition status via a generally-available website. The informal progress reports will be posted there, and the monthly energy data will feed the performance dashboard (see [“The Performance Dashboard”](#)). The website will also offer general educational information about energy and energy efficiency, as well as links to relevant resource materials.

Stage 4 – Finalist Selection, Judging and Awards

Selection of Finalists

Based on 48 months of data (24 months baseline, 24 months Stage 3), up to 10 Finalists will be selected as follows:

All Semifinalists will be ranked by an Overall Energy Score (OES) that quantifies their energy-saving performance relative to the community's baseline as a percentage change. The OES is based on the [Adjusted Energy Use per Residential Bill](#) (AEU) averaged over the baseline and Stage 3 Performance Competition periods. In particular, given

AEU_B = AEU averaged over the 24 months before the start of the Stage 3 Competition

and

AEU_C = AEU averaged over the 24 months of the Stage 3 Competition,

the Overall Energy Score (OES) is defined as

$$OES = 100 \times (AEU_C - AEU_B) / AEU_B$$

Decreased energy use will result in a negative OES, and the more negative the better. Note that for some communities the OES may be positive (increased energy use); the more positive the Energy Score, the lower the ranking.

The Energy Prize Team will select up to 10 Finalists from the top Semifinalists (i.e., the communities with the best Energy Scores, with the Energy Score being the primary factor. That is, all other things being equal, the highest ranking Semifinalists will advance to the Final. However, the Judging Panel may consider other outstanding factors, including extent of innovation, diversity of approach, size and geographic diversity, information about electric and gas vehicles (see [Electric and Gas Vehicles](#)), etc.

Additional Recognition

The Prize Judges will also identify exceptionally worthy Semifinalists that did not make the Finals. The GUEP will recognize and publicize these communities by awarding an Energy Plan Certificate of Accomplishment.

Stage 5 – Finalist Judging

Final Report

Finalists will be invited to submit a Final Report within 60 days, addressing the following:

Competition Performance

- Summary of the energy-savings program, including any short- or long-term changes introduced during the two-year Stage 3 Performance Competition.
- General discussion of how well the energy-savings program has worked to date.
- Results of a certified, third-party audit of the Adjusted Energy Use per Residential Bill data that was provided by utilities. (*Issue: how to arrange and finance this.*)
- Discussion of the role and effectiveness of energy retrofits and other capital improvements.
- Discussion of the role and effectiveness of any municipal incentives that were provided via local regulations, zoning, taxation, etc.;
- Discussion of the implementation and success of any program components that target high-return opportunities, for example:
 - Affordable housing;
 - Residential rentals;
- Buildings in historic neighborhoods (neighborhoods that have been formally designated as “historic” by the municipality prior to 2014); Optionally, if energy retrofits or other capital improvements were a particularly important and effective component of the community’s Program Plan, the community may also submit an Energy Retrofit Report that includes –
 - An accounting of the number and types of retrofits and capital improvements that were installed prior to the end of the Semifinal, and a description of how the data were collected.
 - A description and accounting of any formal energy audits that were conducted – examples include the DOE [Home Energy Score](http://www1.eere.energy.gov/buildings/residential/hes_index.html)²⁰ and audits according to the [Building Performance Institute](http://www.bpi.org/what.aspx)²¹ or the [Residential Energy Services Network](http://resnet.us/energy-audit) (RESNET)²².
 - The total energy savings predicted by such audits for the 12 months following the end of the Semifinal.
- Optionally, if the community provided information about electric and natural gas vehicles after Stage 3, prior to the selection of Finalists (as mentioned earlier in the section [Electric and Natural Gas Vehicles](#)), the supporting evidence and proposed method for taking the effect into account should also be included in the Final Report. Again, it will be up to the Judging Panel to accept or reject the proposed method (which, if accepted, would be subject to audit).

²⁰ http://www1.eere.energy.gov/buildings/residential/hes_index.html

²¹ <http://www.bpi.org/what.aspx>

²² <http://resnet.us/energy-audit>

Innovation

- Discussion of what's innovative about the energy-savings plan, and how effective the innovations were. Relevant innovations include aspects of the plan that are completely new and different, as well as creative ways of implementing existing approaches. For example, existing approaches for financing energy retrofits have not been very effective, and experts believe that innovative financing could increase adoption rates significantly.

Potential for Replication

- Discussion of the likelihood of replication in other communities; here are examples of topics that might be relevant:
 - What resources were developed that other communities might use? Such resources might include community-engagement or other systems, websites, documentation, personnel, etc.
 - Are there aspects of the energy-savings program that are particularly well-suited for replicated in other communities?
- Lessons learned, and advice for other communities

Likely Future Performance

- Discussion of why the energy-savings achieved to date by the program are likely to be permanent, including evidence of widespread behavior change, and discussion of why the energy-savings program is likely to yield additional savings, continually in future years. Here are some examples of topics that might be relevant:
 - How have aspects of the energy-savings program been institutionalized through policies and other means? For example, this discussion could include the results of applying ACEEE's [Local Energy Efficiency Self-Scoring Tool](#).²³
 - To what extent has there been "capacity building" to support continued efforts? Examples might include professional development and business development efforts.

What systems or approaches are being used to collect, manage, manage, and exploit relevant data? Equitable Access; Community and Stakeholder Engagement. Equitable Access, Community and Stakeholder Engagement

- Discussion of how the program was designed to reach diverse aspects of the community - geographic, demographic, functional, and economic (e.g., income distribution, owners vs. renters, etc), etc. – and to what extent it succeeded.
- Summary of how the community at large was engaged (including material used to engage) and evidence of how well it was engaged (e.g., how many people took a documented action a part of the program?).
- Summary of the role of the utilities (all electric and gas utilities serving the community) and evidence of how well they were engaged.

²³ <http://www.aceee.org/research-report/e13/>

- Summary of the role of the municipal government, and evidence of how it worked together with the community).

Education

- Summary of how the local K-12 school system was engaged (including educational materials), and evidence of how well it was engaged.
- Summary of any community-wide educational programs.

Prize Purse

- How would the projected prize purse be used to promote and implement continued energy efficiency measures in a way that benefits the community as a whole, including all demographic and economic sectors? This was covered briefly in the [Program Plan](#), but may have changed in the subsequent two years. Regardless, a detailed proposal should be included in the Final Report.

Final Judging

The Judging Panel will review the Final Reports and score them in five categories, with a maximum score of 100:

Category	Points
Competition Performance	25
Innovation	15
Potential for Replication	15
Likely Future Performance	10
Equitable Access, Community and Stakeholder Engagement	10
Education	10
Overall quality and success	15

The highest-ranking community will be awarded first place, with the requirement that the purse benefit the entire community at large in accordance with spending proposed in the community's Stage 2 Program Plan. Second and third place will also be awarded; these additional winners will receive special recognition and additional benefits, which may include cash purses.

All finalists will be subject to audits by the GUEP, e.g. to verify the performance data, to verify the enumeration of the utilities' municipal customers, etc.

The Judging Panel

The GUEP Judging Panel will comprise distinguished, reputable, well-known individuals with diverse backgrounds in business, NGOs, education, and government. Collectively, the Judging Panel will have expertise in the technical, educational, business, political, and regulatory aspects of energy efficiency. It will also have expertise in existing community-wide energy-efficiency programs at both the city and state levels.

The Judges are likely to be individuals with many demands on their time, so GUEP will support them with a Judges' Advisory Council. The Council will respond to questions; provide summaries, perhaps provide recommendations, and generally be helpful based on detailed knowledge of the GUEP, the competitors, and the Final Reports.

Georgetown University Engagement

In addition to managing the GUEP, Georgetown University will support the competitors by offering webinars at least quarterly, skills workshops, templates for news releases and other publications, and similar services.

Georgetown University is collaborating with partners to provide each community with technical support, resources, and other support that can help with the development and implementation of their energy efficiency plan. In addition, Georgetown University students, with the support of partners, will serve as Community Liaisons who will provide information and assistance to communities, while working to connect them with the full range of community resources and technical assistance that GUEP partners have available.

In addition Georgetown University students will work directly on the prize by:

- Spending time in a community, providing on-the-ground assistance and participating in experiential learning opportunities;
- Working with sponsors and partners to ensure that their resources and engagement are enhancing the educational, energy efficiency, and innovation objectives of the Prize;
- Serving as members of the Judge's Advisory Council (see ["The Judging Panel"](#)), and being represented on the final Judges Panel.

At the start of the two-year Stage 3 competition and at the end of the first year, we will host a forum at the University for GUEP competitors – an opportunity for them to exchange ideas, hear from experts and opinion leaders, and present progress. It will also provide an opportunity for visits with their House and Senate Members, as well as with DOE, EPA, and other relevant Executive branch offices.

In keeping with Georgetown University's role as an educational institution, GUEP competitors are required to involve their local school system, and the effectiveness of that involvement is one of the criteria for selecting winners. As mentioned earlier, Final Reports must address "how the local school system was engaged (including educational materials) and evidence of how well it was engaged.

To make it easier for communities to address these educational requirements, we are looking into coordination with the American Home Energy Education Challenge (AHEEC), a competition

that was sponsored by DOE in partnership with the [National Science Teachers Association](#), in which students work to reduce the energy consumption of their home.

Likewise, we would like to coordinate with two organizations that specifically address energy education (and that support the AHEEC): [EnergyTeachers.org](#) and the [National Energy Education Development Project](#)²⁴ (NEED).

Long term, data from the GUEP will provide a research opportunity – for example, educators who are studying what does and doesn't work in energy education. All such shared data will be aggregate data that does not contain private information.

Energy Efficiency Resources for Communities

One goal of the GUEP is to stimulate replicable innovations in community energy efficiency, but this does not mean that competing communities should start from scratch. Communities (together with their local governments and utilities) can and should learn from and, as appropriate, use the many resources that are available from governments, non-profits, and commercial companies.

We will publicize these and other resources in a [section of the GUEP website](#)²⁵. We encourage their use, but there's no requirement to do so. Examples include:

- [DOE's Better Buildings Neighborhood Program](#)²⁶ - a collection of information developed for and by state and local governments describing successful strategies for designing and implementing residential retrofit programs. (DOE is also launching a peer sharing network and Solution Center that all GUEP competitors will be invited to use as beta testers of in 2014.)
- DOE's [Home Energy Score](#)²⁷ – a quick and easy tool that allows qualified assessors to
 - Generate clear, credible home energy assessments at a reasonable cost;
 - Recommend customized upgrades and other cost saving tips; and,
 - Help consumers compare the energy use of different homes;
- Various DOE guides, including
 - [Advanced Energy Retrofit Guide \(AERG\) for K-12 Schools](#)²⁸
 - [Advanced Energy Retrofit Guide \(AERG\) for Office Buildings](#)²⁹
 - [Community Strategic Energy Planning Guide](#)³⁰

²⁴ <http://www.need.org/>

²⁵ <http://guep.org/resources-for-competitors>

²⁶ <http://www1.eere.energy.gov/buildings/betterbuildings/neighborhoods/>

²⁷ http://www1.eere.energy.gov/buildings/residential/hes_index.html

²⁸ <https://buildingdata.energy.gov/cbrd/resource/17>

²⁹ <https://buildingdata.energy.gov/cbrd/resource/19>

³⁰ http://www1.eere.energy.gov/wip/solutioncenter/strategic_energy_planning_guide.html

- [Strategic Energy Planning Guide for the Public Sector](#)³¹
- EPA's [Portfolio Manager](#)³² – an online tool for measuring and tracking the energy consumption of a building or portfolio of buildings. In the case of GUEP, this is applicable to municipal buildings.
- HUD's [Guide to Energy-Efficient and Healthy Homes](#) – a consumer guide describing how to improve a home's energy efficiency and indoor environmental quality.
- [ICLEI - Local Governments for Sustainability](#)³³ – an association of cities and local governments dedicated to sustainable development
- Sources for energy education curricula, such as [EnergyTeachers.org](#) and the [National Energy Education Development Project](#)³⁴ (NEED)
- Energy saving cloud services and apps (We believe that the Internet, the cloud, social media, GPS, and smart-phones have come together in way that can provide new technology for crowd-sourced energy efficiency among a community of users). Some emerging examples:
 - DOE's "[Apps for Energy](#)" competition³⁵;
 - City of [Chicago apps competition](#)³⁶;
 - The DOE-Livermore-Laboratory [Home Energy Saver](#)³⁷;
 - EPA's [Energy Star Portfolio Manager](#)³⁸;
 - The Delaware Electric Co-Op "[Beat the Peak](#)"³⁹ indicator light (for communicating load information to utility customers)
- Commercial companies that help consumers to understand, track, and reduce their energy consumption; examples include:
 - [Opower – partners with utilities to provide household-specific energy-efficiency information and advice](#)
 - [EcoFactor](#)⁴⁰ - works with utilities and homeowners to reduce energy consumption via internet-connected programmable thermostats
 - [C3 Energy](#)⁴¹ - offers software solutions to help organizations understand, optimize, and report on their energy use.
 - [Itron](#)⁴² – provides utilities with energy-management products, services, and analyses

³¹ <http://www4.eere.energy.gov/alliance/activities/public-sector-teams/community-strategic-energy-planning>

³² <http://www.energystar.gov/buildings/facility-owners-and-managers/existing-buildings/use-portfolio-manager>

³³ <http://www.iclei.org/>

³⁴ <http://www.need.org/>

³⁵ <http://appsforenergy.challenge.gov/>

³⁶ <http://www.appsformetrochicago.org/>

³⁷ <http://homeenergysaver.lbl.gov/consumer/>

³⁸ http://www.energystar.gov/index.cfm?c=evaluate_performance.bus_portfoliomanager

³⁹ <http://www.delaware.coop/beat-peak/indicator-light>

⁴⁰ <http://www.ecofactor.com>

⁴¹ www.c3energy.com

⁴² <https://www.itron.com/>

- [Enterprise Community Investment](#)⁴³ - a for-profit company dedicated to affordable housing, with a specific program for [Green Communities](#)⁴⁴.
- [AmericanEfficient](#)⁴⁵
- [Building Energy, Inc.](#) – provides software tools for exploiting data about energy use
- Non-profits with a focus on energy-efficiency; examples include:
 - [The Joyce Foundation](#)⁴⁶ – focused on improving the quality of life in the Great Lakes region, including community energy-efficiency.
 - [SmartPower](#)⁴⁷ - a non-profit marketing firm dedicated to promoting clean, renewable energy and energy efficiency.
 - [Vermont Energy Investment Corporation](#)⁴⁸ - a nonprofit dedicated to reducing the economic and environmental costs of energy consumption, VEIC designs programs that reduce energy use through energy efficiency and renewable energy. VEIC is [member of DOE's Technical Assistance Program team](#).
 - [The Home Performance Resource Center](#)⁴⁹ - a national not-for-profit organization formed to conduct research and education concerning the field of home energy performance
 - [The Energy Foundation](#)⁵⁰ – awards grants to promote the transition to a sustainable energy future by advancing energy efficiency and renewable energy
 - [Enterprise Community Partners](#)⁵¹ – a non-profit associated with Enterprise Community Investment (see above), with a particular focus on financing
 - [Living Cities](#)⁵² – a collaboration of the world's largest foundations and financial institutions, dedicated to improving low-income communities
 - [JPB Foundation](#)⁵³ – focused on improving the quality of life in low-income communities, including environmental sustainability
- Retrofit technologies, installation examples, and services (e.g., see [DOE's Building America program Solution Center](#)⁵⁴)
- Retrofit financing models
- Other innovative financing mechanisms (e.g., [Kickstarter](#))⁵⁵
- Certified energy audits

⁴³ <http://www.enterprisecommunity.com/>

⁴⁴ <http://www.enterprisecommunity.com/solutions-and-innovation/enterprise-green-communities>

⁴⁵ <http://www.americanefficient.com/>

⁴⁶ <http://www.joycefdn.org/>

⁴⁷ <http://www.smartpower.org/>

⁴⁸ <http://www.veic.org>

⁴⁹ <http://www.hprcenter.org/about-us>

⁵⁰ <http://www.ef.org>

⁵¹ <http://www.enterprisecommunity.com/>

⁵² <http://www.livingcities.org/>

⁵³ <http://jpbfoundation.org/>

⁵⁴ <http://basc.pnnl.gov>

⁵⁵ <http://www.kickstarter.com/>

- Alternative energy sources (solar, wind, geothermal, etc.)
- Long-term energy-saving devices (appliances, lights, smart thermostats, etc.)
- [ISO 50001](#)

FAQs

Although we have reasons for the choices we've made, we acknowledge that a more expansive competition could lead to greater change. But we can't do it all – complexity goes way up and with it goes manageability, gaming issues, resource issues, judging controversies, etc. Keeping the competition's long term goal in mind (community energy efficiency), we think that the restrictions we've made are a reasonable balance between complexity and expansiveness.

Why restrict the competition to municipalities with populations between 5,000 and 250,000?

First, note that this definition of eligible communities includes 65% of the U.S. population.

Regarding cities with populations greater than 250,000, many such cities already have long-term energy and environment programs (with major funding and staff), which would give them an unfair advantage. It might be possible to create a fair competition, but that would complicate the prize rules and administration. Large size disparities between competing communities could easily lead to unforeseen advantages that spoil the competition. Furthermore, the need is greater in smaller communities, which typically do not have such aggressive energy and environment programs (with major funding and staff).

At the other extreme, some towns with very small populations could easily achieve high participation rates, giving them an unsurmountable advantage; hence the lower limit of 5,000. Note, however, that GUEP will also consider applications from “combined communities” – communities with common borders that together have a total population greater than 5,000 (see [“Eligible Communities”](#)).

In the [basic figure of merit](#), why normalize the total residential and municipal energy use by the number of residential bills?

To enable fair comparisons, it's essential to adjust the total gas and electric energy use to account for differences in community size. One obvious approach (indeed, our initial approach) is to compute the total energy use per capita. But this has two major problems. One is that community populations can change significantly during the two-year competition period, but there's no easy and authoritative way to measure that.

The other problem is fuel-switching. For example, if there's a trend to switch from heating via fuel oil to heating via gas or electricity, the total gas and electric energy per capita would increase, thereby penalizing the community unfairly. (Indeed, depending on the situation, such fuel-switching can increase overall energy efficiency and decrease greenhouse gas emissions, so it would be particularly pernicious for the GUEP to penalize such a trend.)

To avoid these problems, we will normalize by the number of residential bills. This has several advantages:

- It avoids penalizing communities for switching to gas or electricity. (The total energy use increases, but so does the number of residential accounts.)
- It avoids penalizing (or rewarding!) communities for changes in population size. (The number of residential bills is highly correlated with population size.)
- The number of residential utility bills is easily measured as it changes over time.

Note that we will normalize both residential and municipal energy use by the number of residential bills (rather than normalizing residential use by the number of residential bills, and normalizing municipal use by the number of municipal bills). This makes sense because the main purpose of the municipal government is to serve the residents. It's also simpler.

Why not adjust for inherent advantages or disadvantages that could stem from having (or not having) a pre-existing community-wide energy efficiency program?

Some communities may have a “head start” – inherent advantages such as existing energy efficiency programs with existing municipal staff, smart meters, and access to State funds for clean energy deployment⁵⁶. Why not take this into account?

On the other hand, communities that don't have such a “head start” may have a different inherent advantage: the availability of “low hanging fruit” that “head start” communities have already picked. Why not take this into account?

So it's unclear whether it's more advantageous to be a “head start” community or a “fresh start” community.

It may be true that “fresh start” communities have an advantage with respect to reducing the Adjusted Energy Use per Residential Bill. On the other hand, an important Final Judging criterion is the likelihood of continuing change, not just two years of change. And in this respect “head start” communities with well-established energy-efficiency programs may have an advantage.

We believe that possible advantages or disadvantages of “head start” vs., “fresh start” will balance. Besides, it would be complicated, difficult, and controversial to specify entrance or judging criteria that address this issue.

That said, the selection of semifinalists for Stage 3 includes a subjective component, and the GUEP Judging Panel could choose to exclude communities that have too much of a head start (and in fact really don't need GUEP) and likewise exclude communities that have achieved dramatic improvements in energy-efficiency but haven't implemented a long-term energy-efficiency program.

Why not adjust for economic differences?

Since major economic changes can lead to reduced or increased energy use independent of community efforts, and since rich communities have more resources than poor communities, we considered having the Adjusted Energy Use per Residential Bill include an adjustment based on economic considerations.

⁵⁶ <http://www.nrel.gov/docs/fy11osti/49340.pdf>

This would have been essential if industrial and commercial energy use were to be included (vs. just residential and municipal). For example, the opening or closing of a major factory could have significant effects. Indeed, this is one of the reasons for excluding industrial and commercial energy use.

Even with the restriction to residential and municipal energy use, one can argue that an economic adjustment should still be made. For example, in the absence of creative financing models, wealthy communities may have an advantage in being able to afford more retrofits and energy-saving appliance replacements.

But there are counterarguments; for example, wealthy communities may have the means to purchase retrofits, but they also generally buy newer, more efficient houses to begin with. On the other hand, GUEP challenges communities to develop creative financing models for retrofits that do not require cash from residents, and we want to retain the incentive to do so. Similarly, we hope that lower-income communities will be creative in the cost or financing of other energy saving measures. For these reasons, and also because it would add considerable complexity to the GUEP rules, we chose not to adjust for economic differences.

Does a community in a temperate zone have a disadvantage?

No, because the [basic figure of merit](#) adjusts for weather based on the number of heating and cooling days.

The prize is awarded based on a combination of objective figures of merit and subjective judging. Why not award the prize entirely based on objective figures of merit?

We want the GUEP to lead to continuing improvements after the competition, and to replication in other communities. These aspects require subjective judgments following the Competition Stage – to develop an objective figure of merit would be difficult and controversial. Note that we do specify the judging criteria and the quantitative weights that will be applied to the judged score for each criterion.

Why restrict the energy consumption to residential and municipal? Why not commercial, industrial, transportation, etc.

We omitted transportation because it is too difficult to measure in a simple way (unlike energy from utilities).

We chose residential plus municipal because our focus is on communities, including public schools, and we believe that long-term energy-saving actions will require the cooperation of community citizens and community-selected municipal leaders. Municipal energy use is included in the scoring to provide an incentive for the municipality and the community to work together, and providing seed funding will facilitate that work.

Another reason is to keep the playing field relatively level. Including commercial and industrial energy uses complicates things because these sectors are more likely to be responsive to economic and business forces outside of the community (market conditions, ownership, etc.). In addition, including these sectors could give certain communities an overwhelming advantage (since committed commercial and industrial consumers can produce relatively large increases in efficiency).

Finally, excluding these sectors reduces the problem of economic normalization (what if a big factory opens or closes?; likewise large commercial consumers).

Of course we hope that the community efforts spread to these other sectors, and it seems reasonable that to some extent this will happen – thus, in some way we are affecting commercial/industrial usage even though we exclude them from the competition.

Why restrict the measurement of energy consumption to electricity and gas?

We recognize that electricity and gas do not account for all residential and municipal use, the primary omission being oil and propane used for heating. Unfortunately, measurable energy use is essential to the prize design, and there's no straightforward way to measure the use of these other energy sources uniformly and with adequate accuracy.

Note that it is not required that a community has both gas and electric services. Also, there's no inherent advantage to having both, since performance is measured by the percentage reduction of energy used during the competition period vs. the baseline period.

Why doesn't GUEP generally favor renewable over non-renewable energy sources?

Renewable doesn't mean free or unlimited. GUEP is focused on a single goal – energy efficiency – and does not attempt to value one source of energy over another. We deliberately avoid issues that arguably make one energy source “better” than another, because such arguments depend on one's viewpoint (e.g., environmental vs. national security).

That said, note that the local installation of solar or wind power sources (e.g., solar panels on residential rooftops) would be advantageous since they would presumably decrease the demand from utilities.

What happens if the municipal or community leadership changes during the competition?

We recognize that leadership changes are likely during the course of the competition, but we consider that to be something that the community has to deal with.

Acknowledgements

A large number of individuals and organizations have contributed to the development of these Competition Guidelines. A credible and effective GUEP could not exist without their generous help. We are immensely grateful.



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<u>Account Number and Description</u>	<u>Budget FY 2015</u>	<u>Actual to Date Through</u>	<u>Variance</u>	<u>Percent of Budget</u>
REVENUES				
10.20 PROPERTY TAX REVENUE				
10.2000.00.00.4 PROPERTY TAX GF	\$7,366,787.00	\$7,381,876.29	\$15,089.29	100.20 %
10.2005.00.00.4 PROPERTY TAX LIBRARY	\$308,673.00	\$308,673.00	\$0.00	100.00 %
10.2006.00.00.4 PROPERTY TAX AGENCIES OUT	\$40,000.00	\$40,000.00	\$0.00	100.00 %
10.2007.00.00.4 PROPERTY TAX DOWNTOWN IMP DISTRICT	\$0.00	\$0.00	\$0.00	0.00 %
10.2009.00.00.4 PROPERTY TAX SENIOR CENTER	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL PROPERTY TAX REVENUE	\$7,715,460.00	\$7,730,549.29	\$15,089.29	100.20%
10.21 STATE/LOCAL PILOT				
10.2100.00.00.4 STATE PILOT	\$756,843.00	\$703,165.00	(\$53,678.00)	92.91 %
10.2100.00.01.4 LOCAL PILOT	\$20,000.00	\$12,174.43	(\$7,825.57)	60.87 %
10.2100.00.02.4 CURRENT USE	\$15,852.00	\$35,267.00	\$19,415.00	222.48 %
10.2101.00.00.4 PENALTY DELINQUENT TAXES	\$60,000.00	\$17,004.90	(\$42,995.10)	28.34 %
10.2102.00.00.4 INTEREST DELINQUENT TAXES	\$15,000.00	\$6,933.36	(\$8,066.64)	46.22 %
10.2103.00.00.4 STATE ADMIN ALLOWANCE	\$23,500.00	\$0.00	(\$23,500.00)	0.00 %
TOTAL STATE/LOCAL PILOT	\$891,195.00	\$774,544.69	(\$116,650.31)	86.91%
10.22 PERMITS AND LICENSE REV				
10.2201.00.00.4 BUSINESS PERMITS/LICENSES	\$9,000.00	\$430.00	(\$8,570.00)	4.78 %
10.2202.00.00.4 DOG LICENSES	\$2,600.00	\$140.00	(\$2,460.00)	5.38 %
10.2203.00.00.4 BUILDING PERMITS/CODE SVC	\$70,000.00	\$53,686.84	(\$16,313.16)	76.70 %
10.2205.00.00.4 IMPACT FEES - PARK	\$0.00	\$4,750.00	\$4,750.00	0.00 %
10.2206.00.00.4 INSPECTION FEES	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL PERMITS AND LICENSE REV	\$81,600.00	\$59,006.84	(\$22,593.16)	72.31%
10.23 INTERGOVERNMENTAL REV				
10.2301.00.00.4 GRANTS-POLICE HOMELAND	\$0.00	\$0.00	\$0.00	0.00 %
10.2301.00.01.4 GRANTS-POLICE FEDERAL	\$0.00	\$1,007.48	\$1,007.48	0.00 %
10.2301.00.02.4 FEDERAL COPS GRANT	\$0.00	\$0.00	\$0.00	0.00 %



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10.2301.00.03.4 GRANTS-POLICE STATE	\$0.00	\$40,027.91	\$40,027.91	0.00 %
10.2302.00.00.4 FEDERAL EMERGENCY MGT	\$0.00	\$0.00	\$0.00	0.00 %
10.2303.00.00.4 STATE HIGHWAY AID	\$217,924.00	\$116,713.67	(\$101,210.33)	53.56 %
10.2304.00.00.4 STATE STATUTORY PAYMENT	\$184,000.00	\$0.00	(\$184,000.00)	0.00 %
10.2305.00.00.4 CAPITAL FIRE MUTUAL AID	\$172,538.00	\$43,134.51	(\$129,403.49)	25.00 %
10.2310.00.00.4 ACT 60 REAPPRAISAL-STATE	\$29,000.00	\$0.00	(\$29,000.00)	0.00 %
10.2311.00.00.4 DPW GRANTS	\$0.00	\$0.00	\$0.00	0.00 %
10.2311.00.01.4 DPW GRANT-RADIOS (PS)	\$0.00	\$0.00	\$0.00	0.00 %
10.2313.00.00.4 SCHOOLS-RESOURCE OFFICER	\$48,038.00	\$0.00	(\$48,038.00)	0.00 %
10.2314.00.00.4 STATE GRANTS COM JUSTICE CTR	\$97,000.00	\$48,500.00	(\$48,500.00)	50.00 %
10.2314.00.01.4 State Grants-CJC Misc	\$15,000.00	\$7,500.00	(\$7,500.00)	50.00 %
10.2314.00.03.4 FED GRANTS COM JUSTICE CTR	\$0.00	\$0.00	\$0.00	0.00 %
10.2315.00.00.4 FED/ST GRANTS- FIRE/EMERG	\$0.00	\$0.00	\$0.00	0.00 %
10.2316.00.00.4 PLANNING GRANT REVENUE	\$0.00	\$0.00	\$0.00	0.00 %
10.2316.00.03.4 ST AHS GRANT CJC COSA	\$36,250.00	\$0.00	(\$36,250.00)	0.00 %
10.2316.00.04.4 ST GRANT CJC RE-ENTRY PRG	\$106,099.00	\$53,049.50	(\$53,049.50)	50.00 %
10.2318.00.00.4 STATE GRANTS - PLANNING	\$0.00	\$0.00	\$0.00	0.00 %
10.2320.00.00.4 STATE/FED GRANT - DPW EQUIP	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL INTERGOVERNMENTAL REV	\$905,849.00	\$309,933.07	(\$595,915.93)	34.21%
10.24 FEES & CHARGES FOR SERVICES				
10.2401.00.00.4 RECORDING DOCUMENTS	\$67,000.00	\$22,687.00	(\$44,313.00)	33.86 %
10.2402.00.00.4 CLERK/TREASURER DEPT FEES	\$15,500.00	\$6,139.05	(\$9,360.95)	39.61 %
10.2404.00.00.4 RECORDS RESTORATION FEE	\$0.00	\$2,583.00	\$2,583.00	0.00 %
10.2406.00.00.4 PLANNING DEPARTMENT FEES	\$15,000.00	\$13,937.87	(\$1,062.13)	92.92 %
10.2409.00.00.4 SALE OF GIS MATERIALS	\$0.00	\$0.00	\$0.00	0.00 %
10.2411.00.00.4 PHOTOCOPIER MACHINE	\$250.00	\$65.57	(\$184.43)	26.23 %
10.2413.00.00.4 AMBULANCE CALL CHARGES	\$438,500.00	\$153,345.30	(\$285,154.70)	34.97 %
10.2415.00.00.4 AMBULANCE CONTRACTS	\$102,923.00	\$102,933.00	\$10.00	100.01 %
10.2416.00.00.4 POLICE - STATE	\$6,500.00	\$2,149.98	(\$4,350.02)	33.08 %
10.2417.00.00.4 OUTSIDE PAY POLICE & FIRE	\$2,500.00	\$0.00	(\$2,500.00)	0.00 %
10.2417.00.01.4 "START" REIMB MONTP POLICE	\$0.00	\$0.00	\$0.00	0.00 %



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10.2417.00.02.4 OUTSIDE PAY POL-HOMELAND	\$0.00	\$0.00	\$0.00	0.00 %
10.2417.00.03.4 OUTSIDE PAY FIRE-HOMELAND	\$0.00	\$0.00	\$0.00	0.00 %
10.2418.00.00.4 FIRE DEPT - MISC FEES	\$0.00	\$0.00	\$0.00	0.00 %
10.2419.00.00.4 POLICE DEPT - MISC FEES	\$4,000.00	\$1,149.50	(\$2,850.50)	28.74 %
10.2420.00.00.4 STUMP DUMP	\$3,800.00	\$1,944.00	(\$1,856.00)	51.16 %
10.2420.10.00.4 TREE STUMPAGE REVENUE	\$1,000.00	\$215.00	(\$785.00)	21.50 %
10.2421.00.00.4 PUBLIC WORKS DEPT FEES	\$5,000.00	\$3,436.60	(\$1,563.40)	68.73 %
10.2422.00.00.4 CPR COURSE FEES	\$700.00	\$842.00	\$142.00	120.29 %
10.2423.00.00.4 CONSERVATION COMMISSION REVENUE	\$0.00	\$0.00	\$0.00	0.00 %
10.2423.00.01.4 TREE MGMT WOOD SALES	\$0.00	\$0.00	\$0.00	0.00 %
10.2424.00.00.4 SUPPORT SERVICES-MDCA	\$2,000.00	\$0.00	(\$2,000.00)	0.00 %
10.2425.00.00.4 COM JUSTICE CTR FEES	\$5,066.00	\$1,350.00	(\$3,716.00)	26.65 %
10.2425.00.01.4 CJC CONTRACT SVC RE-ENTRY	\$2,000.00	\$2,086.00	\$86.00	104.30 %
10.2425.00.02.4 COM JUSTICE REIMB OF EXP	\$0.00	\$0.00	\$0.00	0.00 %
10.2425.00.03.4 CJC DONATIONS	\$0.00	\$0.00	\$0.00	0.00 %
10.2425.00.04.4 RE-ENTRY PROGRAM REIMB	\$0.00	\$1,183.34	\$1,183.34	0.00 %
TOTAL FEES & CHARGES FOR SERVICES	\$671,739.00	\$316,047.21	(\$355,691.79)	47.05%
10.25 RENTS & COMMISSIONS/UTILITY FEES				
10.2502.00.00.4 MEMORIAL ROOM RENTAL	\$500.00	\$125.00	(\$375.00)	25.00 %
10.2504.00.00.4 58 BARRE ST RENT	\$0.00	\$0.00	\$0.00	0.00 %
10.2505.00.00.4 RENTS & COMMISSIONS/UTILITY FEES	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL RENTS & COMMISSIONS/UTILITY FEES	\$500.00	\$125.00	(\$375.00)	25.00%
10.260 FINES & FORFEITURES				
10.2601.00.00.4 POLICE FINES & FORFEITURE	\$25,000.00	\$12,435.55	(\$12,564.45)	49.74 %
10.2602.00.00.4 DRUG SEIZURE-FOR RESERVE	\$0.00	\$0.00	\$0.00	0.00 %
10.2605.00.00.4 BUILDING/ZONING FINES	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL FINES & FORFEITURES	\$25,000.00	\$12,435.55	(\$12,564.45)	49.74%
10.261 EQUIPMENT/LAND REVENUE				



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10.2610.00.00.4 WATER FUND EQUIPMENT XFER	\$132,476.00	\$132,476.00	\$0.00	100.00 %
10.2610.00.02.4 SALE OF DPW RAP	\$0.00	\$0.00	\$0.00	0.00 %
10.2611.00.00.4 SEWER FUND EQUIPMENT XFER	\$162,329.00	\$162,329.00	\$0.00	100.00 %
10.2612.00.00.4 PARKING FUND EQUIP XFER	\$12,603.00	\$12,603.00	\$0.00	100.00 %
10.2613.00.00.4 FUEL SALES	\$88,750.00	\$36,312.69	(\$52,437.31)	40.92 %
10.2614.00.00.4 SALE OF EQUIPMENT	\$0.00	\$0.00	\$0.00	0.00 %
10.2614.00.01.4 SALE OF POLICE EQUIPMENT	\$0.00	\$0.00	\$0.00	0.00 %
10.2614.00.10.4 PROCEEDS LEASE/NOTES	\$0.00	\$0.00	\$0.00	0.00 %
10.2614.00.11.4 SALE OF LAND	\$0.00	\$0.00	\$0.00	0.00 %
10.2615.00.00.4 RENTAL OF EQUIPMENT	\$0.00	\$0.00	\$0.00	0.00 %
10.2616.00.00.4 MISC. REVENUE	\$0.00	\$4,341.85	\$4,341.85	0.00 %
10.2617.00.00.4 MISC REIMB (FLEET REPAIR)	\$18,000.00	\$4,812.72	(\$13,187.28)	26.74 %
10.2618.00.00.4 VACTOR USE FEE SEWER FUND	\$0.00	\$0.00	\$0.00	0.00 %
10.2619.00.00.4 USE OF EQUIPMENT FUND RES	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL EQUIPMENT/LAND REVENUE	\$414,158.00	\$352,875.26	(\$61,282.74)	85.20%
10.27 INTEREST/INVESTMENT REVENUE				
10.2700.00.00.4 INTEREST INCOME	\$20,000.00	\$41,882.86	\$21,882.86	209.41 %
TOTAL INTEREST/INVESTMENT REVENUE	\$20,000.00	\$41,882.86	\$21,882.86	209.41%
10.28 MISC REVENUE				
10.2801.00.00.4 MISCELLANEOUS REVENUE	\$5,000.00	\$407.73	(\$4,592.27)	8.15 %
10.2802.00.00.4 MISCELLANEOUS REIMB	\$1,500.00	\$658.00	(\$842.00)	43.87 %
10.2802.00.01.4 INS. REIMB - OTHER DEPTS	\$0.00	\$0.00	\$0.00	0.00 %
10.2802.00.02.4 INS. REIMB - DPW	\$0.00	\$0.00	\$0.00	0.00 %
10.2802.00.03.4 INS. REIMB - POLICE	\$0.00	\$0.00	\$0.00	0.00 %
10.2802.00.04.4 INS. REIMB. - FIRE	\$0.00	\$0.00	\$0.00	0.00 %
10.2802.00.05.4 INS.REIM - FLOOD MAY 2011	\$0.00	\$0.00	\$0.00	0.00 %
10.2803.00.00.4 POLICE CANINE -OTHER REVENUES	\$0.00	\$0.00	\$0.00	0.00 %
10.2804.00.00.4 DONATIONS - FIRE/AMBULANCE RSV	\$0.00	\$200.00	\$200.00	0.00 %
10.2804.00.01.4 DONATIONS- POLICE K-9	\$500.00	\$0.00	(\$500.00)	0.00 %
10.2804.00.02.4 DONATIONS - POLICE	\$0.00	\$0.00	\$0.00	0.00 %



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10.2806.00.00.4 GRNT DRAWDWNS -TREE BOARD	\$0.00	\$0.00	\$0.00	0.00 %
10.2807.00.00.4 W.C./S.T.D. WAGE REIMBURS	\$5,000.00	\$3,092.34	(\$1,907.66)	61.85 %
10.2807.00.01.4 WC /STD REIMB - DPW	\$5,000.00	\$114.97	(\$4,885.03)	2.30 %
10.2807.00.02.4 WC /STD REIMB - POLICE	\$0.00	\$0.00	\$0.00	0.00 %
10.2807.00.03.4 WC / STD REIMB FIRE	\$0.00	\$0.00	\$0.00	0.00 %
10.2809.00.00.4 TREE BOARD DONATIONS	\$0.00	\$0.00	\$0.00	0.00 %
10.2811.00.00.4 ENERGY SAVINGS INCENTIVE	\$0.00	\$0.00	\$0.00	0.00 %
10.2813.00.00.4 RESERVE FIRE REVENUE	\$0.00	\$0.00	\$0.00	0.00 %
10.2814.00.00.4 PROCEEDS FROM L.T. DEBT	\$0.00	\$0.00	\$0.00	0.00 %
10.2816.00.00.4 CONNOR-INTEREST ON NOTE	\$1,705.00	\$665.58	(\$1,039.42)	39.04 %
10.2817.00.00.4 USE OF CONNOR RESERVE	\$34,667.00	\$10,889.98	(\$23,777.02)	31.41 %
10.2820.00.00.4 EMPLOYEE WELLNESS REVENUE	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL MISC REVENUE	\$53,372.00	\$16,028.60	(\$37,343.40)	30.03%
10.29 OPERATING TRANSFERS				
10.2901.00.00.4 ADMIN TRANSFER - WATER	\$293,574.00	\$293,574.00	\$0.00	100.00 %
10.2902.00.00.4 ADMIN TRANSFER SEWER	\$394,275.00	\$394,275.00	\$0.00	100.00 %
10.2903.00.00.4 ADMIN TRANSFER - PARKING	\$54,350.00	\$54,350.00	\$0.00	100.00 %
10.2904.00.00.4 XFER FROM PARKS-TREE WARD	\$0.00	\$3,000.00	\$3,000.00	0.00 %
10.2905.00.00.4 XFER FROM SENIOR CENTER	\$0.00	\$0.00	\$0.00	0.00 %
10.2907.00.00.4 XFER FROM FIRE RESERVE	\$0.00	\$0.00	\$0.00	0.00 %
10.2909.00.00.4 TRANSFER FROM CDA	\$10,000.00	\$0.00	(\$10,000.00)	0.00 %
10.2909.00.01.4 REACH GRANT ADMIN	\$0.00	\$0.00	\$0.00	0.00 %
10.2909.00.03.4 XFER FROM DISTRICT ENERGY	\$20,154.00	\$20,154.00	\$0.00	100.00 %
10.2909.00.04.4 XFER FROM CIP FOR PROJ MGMT	\$45,000.00	\$45,000.00	\$0.00	100.00 %
10.2909.00.05.4 XFER FROM CIP CARR LOT RENT	\$0.00	\$0.00	\$0.00	0.00 %
10.2913.00.00.4 XFER FROM WELLNESS RESERV	\$0.00	\$0.00	\$0.00	0.00 %
10.2914.00.00.4 USE OF RECORDS RESERVE	\$0.00	\$0.00	\$0.00	0.00 %
10.2916.00.00.4 USE OF GEN FUND BALANCE	\$0.00	\$0.00	\$0.00	0.00 %
10.2920.00.00.4 BOND PROCEEDS	\$0.00	\$0.00	\$0.00	0.00 %
10.2930.00.00.4 LEASE/PURCHASE PROCEEDS	\$0.00	\$0.00	\$0.00	0.00 %



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TOTAL OPERATING TRANSFERS	\$817,353.00	\$810,353.00	(\$7,000.00)	99.14%
TOTAL GENERAL FUND REVENUES	\$11,596,226.00	\$10,423,781.37	(\$1,172,444.63)	89.89%



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EXPENDITURES				
10.3000 CITY COUNCIL				
10.3000.10.00.5 CITY COUNCIL SALARY & WAGES	\$9,000.00	\$3,750.00	\$5,250.00	41.67 %
10.3000.15.02.5 CITY COUNCIL FICA/MEDICARE	\$689.00	\$286.90	\$402.10	41.64 %
10.3000.20.00.5 CITY COUNCIL OFFICE SUPPLIES	\$1,150.00	\$386.32	\$763.68	33.59 %
10.3000.20.01.5 CITY COUNCIL POSTAGE	\$1,200.00	\$23.90	\$1,176.10	1.99 %
10.3000.30.00.5 CITY COUNCIL ADVERTISING	\$5,800.00	\$1,672.32	\$4,127.68	28.83 %
10.3000.34.00.5 CITY COUNCIL COMMUNICATIONS	\$2,640.00	\$769.71	\$1,870.29	29.16 %
10.3000.40.00.5 CITY COUNCIL DUES/SUBS/MTGS	\$860.00	\$1,750.17	(\$890.17)	203.51 %
10.3000.56.00.5 CITY COUNCIL OTR PUR SRVC	\$1,710.00	\$0.00	\$1,710.00	0.00 %
10.3000.56.01.5 CITY COUNCIL DONATIONS IN LIEU OF WAGES	\$1,200.00	\$300.00	\$900.00	25.00 %
10.3000.62.00.5 CITY COUNCIL PRINT & BINDING	\$8,850.00	\$165.72	\$8,684.28	1.87 %
10.3000.74.00.5 CITY COUNCIL TRAVEL/TRANS	\$50.00	\$43.12	\$6.88	86.24 %
10.3000.79.00.5 CITY COUNCIL MISC	\$2,050.00	\$0.00	\$2,050.00	0.00 %
10.3000.83.00.5 CITY COUNCIL MACH & EQUIP	\$200.00	\$0.00	\$200.00	0.00 %
TOTAL CITY COUNCIL	\$35,399.00	\$9,148.16	\$26,250.84	25.84%
10.3210 CITY MANAGER				
10.3210.10.00.5 CITY MGR SALARY & WAGES	\$230,588.00	\$88,672.61	\$141,915.39	38.45 %
10.3210.11.00.5 CITY MGR OVERTIME	\$0.00	\$0.00	\$0.00	0.00 %
10.3210.15.01.5 CITY MGR DENTAL INS	\$1,358.00	\$537.24	\$820.76	39.56 %
10.3210.15.02.5 CITY MGR FICA/MEDICARE	\$16,928.00	\$6,414.85	\$10,513.15	37.89 %
10.3210.15.03.5 CITY MGR HEALTH INS	\$32,596.00	\$11,112.68	\$21,483.32	34.09 %
10.3210.15.04.5 CITY MGR IRS SECTION 125	\$554.00	\$245.46	\$308.54	44.31 %
10.3210.15.05.5 CITY MGR LT CARE INS	\$84.00	\$99.88	(\$15.88)	118.90 %
10.3210.15.07.5 CITY MGR CITY RETIREMENT	\$14,493.00	\$8,016.49	\$6,476.51	55.31 %
10.3210.15.08.5 CITY MGR LIFE, STD, LTD INS	\$2,023.00	\$1,005.32	\$1,017.68	49.69 %
10.3210.15.09.5 CITY MGR UNEMPLOYMENT INS	\$280.00	\$137.70	\$142.30	49.18 %
10.3210.15.10.5 CITY MGR WORKERS' COMP	\$795.00	\$389.28	\$405.72	48.97 %
10.3210.15.12.5 CITY MGR PARKING FEE	\$1,800.00	\$1,800.00	\$0.00	100.00 %



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10.3210.15.13.5 CITY MGR DEF COMP 401(A)	\$9,406.00	\$3,942.95	\$5,463.05	41.92 %
10.3210.20.00.5 CITY MGR OFFICE SUPPLIES	\$1,065.00	\$403.38	\$661.62	37.88 %
10.3210.20.01.5 CITY MGR POSTAGE	\$500.00	\$4.53	\$495.47	0.91 %
10.3210.30.00.5 CITY MGR ADVERTISING	\$10,100.00	\$10,598.00	(\$498.00)	104.93 %
10.3210.34.00.5 CITY MGR COMMUNICATIONS	\$0.00	\$157.06	(\$157.06)	0.00 %
10.3210.34.03.5 CITY MGR TELE CELL & PAGER	\$1,788.00	\$319.21	\$1,468.79	17.85 %
10.3210.40.00.5 CITY MGR DUES/SUBS/MTGS	\$9,670.00	\$5,336.61	\$4,333.39	55.19 %
10.3210.48.00.5 CITY MGR PROPERTY & LIAB INS	\$7,266.00	\$3,632.58	\$3,633.42	49.99 %
10.3210.56.00.5 CITY MGR OTR PUR SRVC	\$0.00	\$0.00	\$0.00	0.00 %
10.3210.58.00.5 CITY MGR VIDEO ARCHIVE SYS	\$10,000.00	\$3,722.76	\$6,277.24	37.23 %
10.3210.61.00.5 CITY MGR LEGAL SERVICES	\$40,000.00	\$41,603.30	(\$1,603.30)	104.01 %
10.3210.62.00.5 CITY MGR PRINT & BINDING	\$0.00	\$0.00	\$0.00	0.00 %
10.3210.66.00.5 CITY MGR OTHER RENTALS	\$0.00	\$0.00	\$0.00	0.00 %
10.3210.68.00.5 CITY MGR EQUIP REPAIR & MNT	\$200.00	\$0.00	\$200.00	0.00 %
10.3210.70.00.5 CITY MGR COPIER	\$599.00	\$220.14	\$378.86	36.75 %
10.3210.70.01.5 CITY MGR COPIER PAPER	\$0.00	\$0.00	\$0.00	0.00 %
10.3210.74.00.5 CITY MGR TRAVEL/TRANS	\$2,400.00	\$1,129.62	\$1,270.38	47.07 %
10.3210.74.01.5 CITY MGR TRANS-FUEL	\$150.00	\$62.85	\$87.15	41.90 %
10.3210.75.00.5 CITY MGR CAR LEASE/STIPEND	\$0.00	\$0.00	\$0.00	0.00 %
10.3210.79.00.5 CITY MGR MISC	\$555.00	\$0.00	\$555.00	0.00 %
10.3210.83.00.5 CITY MGR MACH & EQUIP	\$0.00	\$0.00	\$0.00	0.00 %
10.3210.95.01.5 CITY MGR PENSION INT EXP	\$5,363.00	\$2,681.45	\$2,681.55	50.00 %
TOTAL CITY MANAGER	\$400,561.00	\$192,245.95	\$208,315.05	47.99%
10.3400 CITY CLERK				
10.3400.10.00.5 CLERK SALARY & WAGES	\$103,477.00	\$40,573.89	\$62,903.11	39.21 %
10.3400.11.00.5 CLERK OVERTIME	\$1,400.00	\$341.01	\$1,058.99	24.36 %
10.3400.15.01.5 CLERK DENTAL INS	\$905.00	\$358.16	\$546.84	39.58 %
10.3400.15.02.5 CLERK FICA/MEDICARE	\$7,656.00	\$2,955.42	\$4,700.58	38.60 %
10.3400.15.03.5 CLERK HEALTH INS	\$21,731.00	\$5,477.77	\$16,253.23	25.21 %
10.3400.15.04.5 CLERK IRS SECTION 125	\$370.00	\$163.64	\$206.36	44.23 %
10.3400.15.05.5 CLERK LT CARE INS	\$56.00	\$0.00	\$56.00	0.00 %



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10.3400.15.07.5 CLERK CITY RETIREMENT	\$6,554.00	\$2,485.13	\$4,068.87	37.92 %
10.3400.15.08.5 CLERK LIFE, STD, LTD INS	\$1,349.00	\$670.22	\$678.78	49.68 %
10.3400.15.09.5 CLERK UNEMPLOYMENT INS	\$187.00	\$91.79	\$95.21	49.09 %
10.3400.15.10.5 CLERK WORKERS' COMP	\$345.00	\$168.94	\$176.06	48.97 %
10.3400.15.12.5 CLERK PARKING FEE	\$1,200.00	\$1,200.00	\$0.00	100.00 %
10.3400.20.00.5 CLERK OFFICE SUPPLIES	\$4,000.00	\$861.55	\$3,138.45	21.54 %
10.3400.20.01.5 CLERK POSTAGE	\$4,000.00	\$316.16	\$3,683.84	7.90 %
10.3400.23.00.5 CLERK SMALL TOOLS&EQP	\$400.00	\$0.00	\$400.00	0.00 %
10.3400.30.00.5 CLERK ADVERTISING	\$3,000.00	\$257.92	\$2,742.08	8.60 %
10.3400.40.00.5 CLERK DUES/SUBS/MTGS	\$1,500.00	\$415.00	\$1,085.00	27.67 %
10.3400.48.00.5 CLERK PROP & LIAB INS	\$4,844.00	\$2,421.72	\$2,422.28	49.99 %
10.3400.51.00.5 CLERK REC RESTORATION	\$0.00	\$0.00	\$0.00	0.00 %
10.3400.60.00.5 CLERK PROF SVCS	\$13,000.00	\$5,673.23	\$7,326.77	43.64 %
10.3400.68.00.5 CLERK EQUIP REP&MAINT	\$0.00	\$0.00	\$0.00	0.00 %
10.3400.70.00.5 CLERK COPIER	\$399.00	\$151.54	\$247.46	37.98 %
10.3400.70.01.5 CLERK COPIER PAPER	\$0.00	\$0.00	\$0.00	0.00 %
10.3400.74.00.5 CLERK TRAVEL/TRANSP	\$800.00	\$299.02	\$500.98	37.38 %
10.3400.83.00.5 CLERK MACH AND EQUIP	\$0.00	\$0.00	\$0.00	0.00 %
10.3400.95.01.5 CLERK PENSION INT EXP	\$5,577.00	\$2,788.71	\$2,788.29	50.00 %
TOTAL CITY CLERK	\$182,750.00	\$67,670.82	\$115,079.18	37.03%
10.3420 FINANCE				
10.3420.10.00.5 FINANCE SALARIES & WAGES	\$286,722.00	\$116,301.24	\$170,420.76	40.56 %
10.3420.11.00.5 FINANCE OVERTIME	\$0.00	\$0.00	\$0.00	0.00 %
10.3420.15.01.5 FINANCE DENTAL INSURANCE	\$2,068.00	\$992.20	\$1,075.80	47.98 %
10.3420.15.02.5 FINANCE FICA/MEDICARE	\$20,931.00	\$8,391.46	\$12,539.54	40.09 %
10.3420.15.03.5 FINANCE HEALTH INSURANCE	\$49,655.00	\$6,910.01	\$42,744.99	13.92 %
10.3420.15.04.5 FINANCE IRS SECTION 125	\$844.00	\$373.92	\$470.08	44.30 %
10.3420.15.05.5 FINANCE LONG TERM CARE INS	\$129.00	\$109.23	\$19.77	84.67 %
10.3420.15.07.5 FINANCE CITY RETIREMENT	\$15,220.00	\$6,227.60	\$8,992.40	40.92 %
10.3420.15.08.5 FINANCE LIFE, STD, LTD INS	\$3,082.00	\$1,531.44	\$1,550.56	49.69 %
10.3420.15.09.5 FINANCE UNEMPLOYMENT INS	\$426.00	\$210.45	\$215.55	49.40 %



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10.3420.15.10.5 FINANCE WORKERS' COMP	\$946.00	\$463.22	\$482.78	48.97 %
10.3420.15.12.5 FINANCE PARKING FEE	\$2,760.00	\$2,700.00	\$60.00	97.83 %
10.3420.20.00.5 FINANCE OFFICE SUPPLIES	\$6,000.00	\$1,390.21	\$4,609.79	23.17 %
10.3420.20.01.5 FINANCE POSTAGE	\$7,500.00	\$2,643.35	\$4,856.65	35.24 %
10.3420.30.00.5 FINANCE ADVERTISING	\$300.00	\$0.00	\$300.00	0.00 %
10.3420.40.00.5 FINANCE DUES/SUBS/MTGS	\$1,000.00	\$50.00	\$950.00	5.00 %
10.3420.41.00.5 FINANCE PROF DEV/TRAINING	\$1,000.00	\$200.00	\$800.00	20.00 %
10.3420.48.00.5 FINANCE PROPERTY & LIAB INS	\$11,069.00	\$5,533.62	\$5,535.38	49.99 %
10.3420.56.00.5 FINANCE OTH PUR SRVS	\$0.00	\$0.00	\$0.00	0.00 %
10.3420.60.00.5 FINANCE PROF SVCS AUDIT/FS	\$31,750.00	\$30.00	\$31,720.00	0.09 %
10.3420.60.01.5 FINANCE ACCNTING SFTWRE	\$14,500.00	\$12,267.21	\$2,232.79	84.60 %
10.3420.60.02.5 FINANCE PROF SVCS ACCOUNT	\$500.00	(\$2,899.91)	\$3,399.91	(579.98)%
10.3420.68.00.5 FINANCE EQUIP REPAIR & MAINT	\$600.00	\$0.00	\$600.00	0.00 %
10.3420.70.00.5 FINANCE COPIER	\$919.00	\$389.49	\$529.51	42.38 %
10.3420.70.01.5 FINANCE COPIER PAPER	\$0.00	\$0.00	\$0.00	0.00 %
10.3420.74.00.5 FINANCE TRAVEL/TRANSP	\$750.00	\$0.00	\$750.00	0.00 %
10.3420.79.00.5 FINANCE MISC	\$0.00	\$0.00	\$0.00	0.00 %
10.3420.83.00.5 FINANCE MACH & EQUIP	\$0.00	\$0.00	\$0.00	0.00 %
10.3420.95.01.5 FINANCE PENSION INT EXP	\$5,577.00	\$2,788.71	\$2,788.29	50.00 %
TOTAL FINANCE	\$464,248.00	\$166,603.45	\$297,644.55	35.89%
10.3423 TECHNOLOGY SERVICES				
10.3423.10.00.5 TECHNOLOGY SALARIES & WAGES	\$103,766.00	\$39,434.00	\$64,332.00	38.00 %
10.3423.11.00.5 TECHNOLOGY OVERTIME	\$830.00	\$0.00	\$830.00	0.00 %
10.3423.15.01.5 TECHNOLOGY DENTAL INS	\$905.00	\$103.50	\$801.50	11.44 %
10.3423.15.02.5 TECHNOLOGY FICA/MEDICARE	\$7,636.00	\$2,884.88	\$4,751.12	37.78 %
10.3423.15.03.5 TECHNOLOGY HEALTH INS	\$21,731.00	\$6,145.03	\$15,585.97	28.28 %
10.3423.15.04.5 TECHNOLOGY IRS SECTION 125	\$370.00	\$163.64	\$206.36	44.23 %
10.3423.15.05.5 TECHNOLOGY LT CARE INS	\$56.00	\$92.73	(\$36.73)	165.59 %
10.3423.15.07.5 TECHNOLOGY CITY RETIREMENT	\$6,537.00	\$2,965.79	\$3,571.21	45.37 %
10.3423.15.08.5 TECHNOLOGY LIFE,STD,LTD INS	\$1,349.00	\$670.22	\$678.78	49.68 %
10.3423.15.09.5 TECHNOLOGY UNEMPLOYMENT INS	\$187.00	\$91.79	\$95.21	49.09 %



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10.3423.15.10.5 TECHNOLOGY WORKERS' COMP	\$344.00	\$168.44	\$175.56	48.97 %
10.3423.15.12.5 TECHNOLOGY PARKING FEE	\$600.00	\$1,200.00	(\$600.00)	200.00 %
10.3423.20.00.5 TECHNOLOGY OFFICE SUPPLIES	\$500.00	\$50.54	\$449.46	10.11 %
10.3423.20.01.5 TECHNOLOGY POSTAGE	\$0.00	\$0.00	\$0.00	0.00 %
10.3423.23.00.5 TECHNOLOGY SMALL TOOLS&EQUIP	\$3,300.00	\$1,323.45	\$1,976.55	40.10 %
10.3423.30.00.5 TECHNOLOGY ADVERTISING	\$0.00	\$0.00	\$0.00	0.00 %
10.3423.34.00.5 TECHNOLOGY TELE BASIC SERVICE	\$8,936.00	\$2,739.97	\$6,196.03	30.66 %
10.3423.34.01.5 TECHNOLOGY TELE LONG DIST	\$2,792.00	\$2,230.18	\$561.82	79.88 %
10.3423.34.02.5 TECHNOLOGY INTERNET WAN SVC	\$12,845.00	\$9,890.50	\$2,954.50	77.00 %
10.3423.34.03.5 TECHNOLOGY TELE CELL & PAGER	\$1,720.00	\$696.80	\$1,023.20	40.51 %
10.3423.34.05.5 CITY-WIDE WIRELESS SERVICE	\$0.00	\$0.00	\$0.00	0.00 %
10.3423.40.00.5 TECHNOLOGY DUES/SUBS/MTGS	\$0.00	\$0.00	\$0.00	0.00 %
10.3423.48.00.5 TECHNOLOGY PROPERTY&LIAB INS	\$4,844.00	\$2,421.72	\$2,422.28	49.99 %
10.3423.56.00.5 TECHNOLOGY OTR PUR SRVC	\$20,275.00	\$2,334.00	\$17,941.00	11.51 %
10.3423.60.00.5 TECHNOLOGY PROFESSIONAL SVC	\$17,118.00	\$7,202.03	\$9,915.97	42.07 %
10.3423.63.00.5 CITY WEB SITE EXP	\$0.00	\$0.00	\$0.00	0.00 %
10.3423.65.00.5 TECHNOLOGY RENTAL OF EQUIP	\$0.00	\$0.00	\$0.00	0.00 %
10.3423.68.00.5 TECHNOLOGY EQUIP REP & MAINT	\$6,500.00	\$3,862.39	\$2,637.61	59.42 %
10.3423.70.00.5 TECHNOLOGY COPIER	\$399.00	\$151.54	\$247.46	37.98 %
10.3423.70.01.5 TECHNOLOGY COPIER PAPER	\$0.00	\$0.00	\$0.00	0.00 %
10.3423.74.00.5 TECHNOLOGY TRAVEL/TRANS	\$200.00	\$77.79	\$122.21	38.90 %
10.3423.88.01.5 TECHNOLOGY COMPUTER RESVE	\$0.00	\$0.00	\$0.00	0.00 %
10.3423.95.01.5 TECHNOLOGY PENSION INTEXP	\$4,290.00	\$2,145.16	\$2,144.84	50.00 %
TOTAL TECHNOLOGY SERVICES	\$228,030.00	\$89,046.09	\$138,983.91	39.05%
10.3430 PROPERTY ASSESSOR				
10.3430.10.00.5 ASSESSOR SALARIES & WAGES	\$52,772.00	\$20,938.00	\$31,834.00	39.68 %
10.3430.11.00.5 ASSESSOR OVERTIME	\$939.00	\$0.00	\$939.00	0.00 %
10.3430.15.01.5 ASSESSOR DENTAL INS	\$453.00	\$179.08	\$273.92	39.53 %
10.3430.15.02.5 ASSESSOR FICA/MEDICARE	\$3,921.00	\$1,535.53	\$2,385.47	39.16 %
10.3430.15.03.5 ASSESSOR HEALTH INS	\$10,865.00	\$510.12	\$10,354.88	4.70 %
10.3430.15.04.5 ASSESSOR IRS SECTION 125	\$185.00	\$81.82	\$103.18	44.23 %



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10.3430.15.05.5 ASSESSOR LT CARE INS	\$28.00	\$35.42	(\$7.42)	126.50 %
10.3430.15.07.5 ASSESSOR CITY RETIREMENT	\$3,357.00	\$1,125.39	\$2,231.61	33.52 %
10.3430.15.08.5 ASSESSOR LIFE, STD, LTD INS	\$674.00	\$335.10	\$338.90	49.72 %
10.3430.15.09.5 ASSESSOR UNEMPLOYMENT INS	\$93.00	\$45.90	\$47.10	49.35 %
10.3430.15.10.5 ASSESSOR WORKERS' COMP	\$176.00	\$86.18	\$89.82	48.97 %
10.3430.15.12.5 ASSESSOR PARKING FEE	\$960.00	\$960.00	\$0.00	100.00 %
10.3430.20.00.5 ASSESSOR OFFICE SUPPLIES	\$1,835.00	\$139.28	\$1,695.72	7.59 %
10.3430.20.01.5 ASSESSOR POSTAGE	\$650.00	\$48.81	\$601.19	7.51 %
10.3430.30.00.5 ASSESSOR ADVERTISING	\$200.00	\$0.00	\$200.00	0.00 %
10.3430.40.00.5 ASSESSOR DUES/SUBS/MTGS	\$2,315.00	\$0.00	\$2,315.00	0.00 %
10.3430.48.00.5 ASSESSOR PROPERTY & LIAB INS	\$2,422.00	\$1,210.86	\$1,211.14	49.99 %
10.3430.56.00.5 ASSESSOR OTR PUR SRVC	\$4,765.00	\$4,265.00	\$500.00	89.51 %
10.3430.56.01.5 ASSESSOR LICENSING/SOFTWARE FEES	\$10,939.00	\$8,099.00	\$2,840.00	74.04 %
10.3430.60.00.5 ASSESSOR PROFESSIONAL SVC	\$80,532.00	\$33,127.00	\$47,405.00	41.14 %
10.3430.60.01.5 ASSESSOR REAPPRAISAL SVCS	\$0.00	\$0.00	\$0.00	0.00 %
10.3430.60.02.5 ASSESSOR REAPPRAISAL RESVE EXP	\$0.00	\$0.00	\$0.00	0.00 %
10.3430.62.00.5 ASSESSOR PRINTING & BINDING	\$0.00	\$0.00	\$0.00	0.00 %
10.3430.68.00.5 ASSESSOR EQUIP REPAIR & MAINT	\$50.00	\$0.00	\$50.00	0.00 %
10.3430.70.00.5 ASSESSOR COPIER	\$200.00	\$75.76	\$124.24	37.88 %
10.3430.70.01.5 ASSESSOR COPIER PAPER	\$0.00	\$0.00	\$0.00	0.00 %
10.3430.74.00.5 ASSESSOR TRAVEL/TRANS	\$100.00	\$0.00	\$100.00	0.00 %
10.3430.83.00.5 ASSESSOR MACHINERY & EQUIP	\$0.00	\$0.00	\$0.00	0.00 %
10.3430.95.01.5 ASSESSOR PENSION INT EXP	\$2,145.00	\$1,072.58	\$1,072.42	50.00 %
TOTAL PROPERTY ASSESSOR	\$180,576.00	\$73,870.83	\$106,705.17	40.91%
10.3600 PLANNING & DEVELOPMENT				
10.3600.10.00.5 PLANNING SALARIES & WAGES	\$202,474.00	\$82,752.96	\$119,721.04	40.87 %
10.3600.10.01.5 PLANNING MINUTES SALARIES	\$0.00	\$0.00	\$0.00	0.00 %
10.3600.11.00.5 PLANNING OVERTIME	\$1,315.00	\$0.00	\$1,315.00	0.00 %
10.3600.11.01.5 PLANNING OVERTIME MINUTES	\$0.00	\$0.00	\$0.00	0.00 %
10.3600.15.01.5 PLANNING DENTAL INS	\$1,584.00	\$716.32	\$867.68	45.22 %
10.3600.15.02.5 PLANNING FICA/MEDICARE	\$14,877.00	\$6,110.69	\$8,766.31	41.07 %



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10.3600.15.03.5 PLANNING HEALTH INS	\$38,029.00	\$9,324.71	\$28,704.29	24.52 %
10.3600.15.04.5 PLANNING IRS SECTION 125	\$646.00	\$286.37	\$359.63	44.33 %
10.3600.15.05.5 PLANNING LT CARE INS	\$101.00	\$0.00	\$101.00	0.00 %
10.3600.15.07.5 PLANNING CITY RETIREMENT	\$12,737.00	\$4,835.03	\$7,901.97	37.96 %
10.3600.15.08.5 PLANNING LIFE, STD, LTD INS	\$2,360.00	\$1,172.85	\$1,187.15	49.70 %
10.3600.15.09.5 PLANNING UNEMPLOYMENT INS	\$327.00	\$149.07	\$177.93	45.59 %
10.3600.15.10.5 PLANNING WORKERS' COMP	\$671.00	\$328.56	\$342.44	48.97 %
10.3600.15.12.5 PLANNING PARKING FEE	\$2,400.00	\$2,400.00	\$0.00	100.00 %
10.3600.20.00.5 PLANNING OFFICE SUPPLIES	\$1,800.00	\$235.65	\$1,564.35	13.09 %
10.3600.20.01.5 PLANNING POSTAGE	\$1,000.00	\$82.32	\$917.68	8.23 %
10.3600.21.00.5 PLANNING OPERATING SUPPLIES	\$750.00	\$75.00	\$675.00	10.00 %
10.3600.23.00.5 PLANNING SMALL TOOLS/EQUIP	\$750.00	\$0.00	\$750.00	0.00 %
10.3600.30.00.5 PLANNING ADVERTISING	\$2,500.00	\$815.36	\$1,684.64	32.61 %
10.3600.34.03.5 PLANNING TELEPHONE CELL	\$0.00	\$0.00	\$0.00	0.00 %
10.3600.40.00.5 PLANNING DUES/SUBS/MTGS	\$2,000.00	\$80.00	\$1,920.00	4.00 %
10.3600.41.00.5 PLANNING PROFESSIONAL DEV	\$3,500.00	\$205.00	\$3,295.00	5.86 %
10.3600.48.00.5 PLANNING PROPERTY & LIAB INS	\$8,477.00	\$4,238.00	\$4,239.00	49.99 %
10.3600.56.00.5 PLANNING OTR PUR SRVC	\$7,110.00	\$0.00	\$7,110.00	0.00 %
10.3600.57.00.5 PLANNING PROGRAM EXPENSES	\$0.00	\$2,043.92	(\$2,043.92)	0.00 %
10.3600.58.00.5 PLANNING WEB SITE MAINT	\$0.00	\$0.00	\$0.00	0.00 %
10.3600.60.00.5 PLANNING PROFESSIONAL SVCS	\$7,100.00	\$6,412.60	\$687.40	90.32 %
10.3600.60.01.5 PLANNING CONTRACT SVS BLDG INSPEC	\$0.00	\$0.00	\$0.00	0.00 %
10.3600.60.02.5 PLANNING RE-ZONING CONTRACT SVS	\$0.00	\$0.00	\$0.00	0.00 %
10.3600.61.00.5 PLANNING OTHER LEGAL SVCS	\$0.00	\$0.00	\$0.00	0.00 %
10.3600.62.00.5 PLANNING PRINTING & BINDING	\$300.00	\$0.00	\$300.00	0.00 %
10.3600.63.00.5 PLANNING MASTER PLAN UPDATE	\$16,000.00	\$5,750.00	\$10,250.00	35.94 %
10.3600.68.00.5 PLANNING EQUIP REPAIR&MAINT	\$500.00	\$0.00	\$500.00	0.00 %
10.3600.70.00.5 PLANNING COPIER	\$900.00	\$266.92	\$633.08	29.66 %
10.3600.70.01.5 PLANNING COPIER PAPER	\$0.00	\$0.00	\$0.00	0.00 %
10.3600.74.00.5 PLANNING TRAVEL & TRANS	\$625.00	\$61.60	\$563.40	9.86 %
10.3600.75.00.5 PLANNING CENTRAL VT ECONOMIC DEV	\$3,000.00	\$0.00	\$3,000.00	0.00 %
10.3600.79.00.5 PLANNING MISC	\$300.00	\$0.00	\$300.00	0.00 %



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10.3600.83.00.5 PLANNING MACHINERY & EQUIP	\$0.00	\$0.00	\$0.00	0.00 %
10.3600.85.00.5 PLANNING RE-ZONING GRANT EXP	\$0.00	\$0.00	\$0.00	0.00 %
10.3600.95.01.5 PLANNING PENSION INT EXP	\$10,082.00	\$5,041.13	\$5,040.87	50.00 %
TOTAL PLANNING & DEVELOPMENT	\$344,215.00	\$133,384.06	\$210,830.94	38.75%
10.3710 CITY HALL MAINT				
10.3710.10.00.5 CITY HALL SALARIES & WAGES	\$51,095.00	\$22,423.69	\$28,671.31	43.89 %
10.3710.11.00.5 CITY HALL OVERTIME	\$2,729.00	\$366.67	\$2,362.33	13.44 %
10.3710.15.01.5 CITY HALL DENTAL INS	\$521.00	\$207.77	\$313.23	39.88 %
10.3710.15.02.5 CITY HALL FICA/MEDICARE	\$3,929.00	\$1,535.79	\$2,393.21	39.09 %
10.3710.15.03.5 CITY HALL HEALTH INS	\$12,495.00	\$5,103.28	\$7,391.72	40.84 %
10.3710.15.04.5 CITY HALL IRS SECTION 125	\$212.00	\$94.09	\$117.91	44.38 %
10.3710.15.05.5 CITY HALL LT CARE INS	\$34.00	\$7.87	\$26.13	23.15 %
10.3710.15.07.5 CITY HALL CITY RETIREMENT	\$3,364.00	\$1,514.78	\$1,849.22	45.03 %
10.3710.15.08.5 CITY HALL LIFE, STD, LTD INS	\$775.00	\$385.36	\$389.64	49.72 %
10.3710.15.09.5 CITY HALL UNEMPLOYMENT INS	\$107.00	\$53.94	\$53.06	50.41 %
10.3710.15.10.5 CITY HALL WORKERS' COMP	\$3,159.00	\$1,546.82	\$1,612.18	48.97 %
10.3710.15.12.5 CITY HALL PARKING FEE	\$720.00	\$720.00	\$0.00	100.00 %
10.3710.18.00.5 CITY HALL UNIFORMS/PROTECT CLOTHING	\$400.00	\$170.00	\$230.00	42.50 %
10.3710.20.00.5 CITY HALL OFFICE SUPPLIES	\$250.00	\$0.00	\$250.00	0.00 %
10.3710.21.00.5 CITY HALL OPERATING SUPPLY	\$7,000.00	\$2,499.73	\$4,500.27	35.71 %
10.3710.21.01.5 CITY HALL SPRING/FALL PLANT	\$350.00	\$0.00	\$350.00	0.00 %
10.3710.23.00.5 CITY HALL SMALL TOOLS&EQUIP	\$1,500.00	\$139.95	\$1,360.05	9.33 %
10.3710.34.03.5 CITY HALL TELE CELL & PAGER	\$950.00	\$334.00	\$616.00	35.16 %
10.3710.40.00.5 CITY HALL DUES/SUBS/MTGS	\$0.00	\$50.00	(\$50.00)	0.00 %
10.3710.48.00.5 CITY HALL PROP & LIAB INS	\$2,785.00	\$1,392.48	\$1,392.52	50.00 %
10.3710.48.01.5 CITY HALL XFER FRM POLICE ST	(\$12,520.00)	(\$11,607.00)	(\$913.00)	92.71 %
10.3710.56.00.5 CITY HALL OTR PUR SRVC	\$4,500.00	\$1,300.00	\$3,200.00	28.89 %
10.3710.60.00.5 CITY HALL PROFESSIONAL SVC	\$500.00	\$0.00	\$500.00	0.00 %
10.3710.68.00.5 CITY HALL EQUIP REPAIR&MAINT	\$2,000.00	\$166.78	\$1,833.22	8.34 %
10.3710.69.00.5 CITY HALL BLDG REPAIR/MAINT	\$12,000.00	\$3,217.03	\$8,782.97	26.81 %
10.3710.70.00.5 CITY HALL COPIER	\$200.00	\$89.68	\$110.32	44.84 %



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10.3710.70.01.5 CITY HALL COPIER PAPER	\$0.00	\$0.00	\$0.00	0.00 %
10.3710.74.00.5 CITY HALL TRAVEL/TRANS	\$200.00	\$0.00	\$200.00	0.00 %
10.3710.76.01.5 CITY HALL ELECTRIC	\$32,000.00	\$11,371.71	\$20,628.29	35.54 %
10.3710.76.02.5 CITY HALL HEATING COST	\$55,000.00	\$6,286.79	\$48,713.21	11.43 %
10.3710.76.03.5 CITY HALL TRASH REMOVAL	\$5,500.00	\$1,385.36	\$4,114.64	25.19 %
10.3710.76.04.5 CITY HALL IN HOUSE UTILITIES	\$3,000.00	\$644.50	\$2,355.50	21.48 %
10.3710.82.00.5 CITY HALL CAPITAL IMPROV	\$0.00	\$0.00	\$0.00	0.00 %
10.3710.83.00.5 CITY HALL MACH & EQUIP	\$3,000.00	\$0.00	\$3,000.00	0.00 %
10.3710.95.01.5 CITY HALL PENSION INT EXP	\$2,360.00	\$1,179.84	\$1,180.16	49.99 %
TOTAL CITY HALL MAINT	\$200,115.00	\$52,580.91	\$147,534.09	26.28%
10.3810 58 BARRE ST BLDG MAINT				
10.3810.10.00.5 58 BARRE ST SALARY & WAGES	\$0.00	\$0.00	\$0.00	0.00 %
10.3810.11.00.5 58 BARRE ST OVERTIME	\$0.00	\$0.00	\$0.00	0.00 %
10.3810.15.02.5 58 BARRE ST FICA/MEDICARE	\$0.00	\$0.00	\$0.00	0.00 %
10.3810.15.03.5 58 BARRE ST HEALTH IN	\$0.00	\$0.00	\$0.00	0.00 %
10.3810.15.07.5 58 BARRE ST CITY RETIREMENT	\$0.00	\$0.00	\$0.00	0.00 %
10.3810.15.10.5 58 BARRE ST WORKERS' COMP	\$0.00	\$0.00	\$0.00	0.00 %
10.3810.21.00.5 58 BARRE ST OPERATING SUPPLY	\$0.00	\$0.00	\$0.00	0.00 %
10.3810.23.00.5 58 BARRE ST SMALL TOOLS	\$0.00	\$0.00	\$0.00	0.00 %
10.3810.34.03.5 58 BARRE ST COMMUNICATIONS	\$0.00	\$0.00	\$0.00	0.00 %
10.3810.56.00.5 58 BARRE ST OTR PUR SRVC	\$0.00	\$0.00	\$0.00	0.00 %
10.3810.60.00.5 58 BARRE ST PROFESSIONAL SVC	\$0.00	\$0.00	\$0.00	0.00 %
10.3810.68.00.5 58 BARRE ST EQUIP REP & MAINT	\$0.00	\$0.00	\$0.00	0.00 %
10.3810.69.00.5 58 BARRE ST BLDG MAINT	\$0.00	\$0.00	\$0.00	0.00 %
10.3810.76.01.5 58 BARRE ST ELECTRIC	\$0.00	\$0.00	\$0.00	0.00 %
10.3810.76.02.5 58 BARRE ST HEAT	\$0.00	\$0.00	\$0.00	0.00 %
10.3810.76.03.5 58 BARRE ST TRASH REMOVAL	\$0.00	\$0.00	\$0.00	0.00 %
10.3810.76.04.5 58 BARRE ST IN HOUSE UTILITY	\$0.00	\$0.00	\$0.00	0.00 %
10.3810.96.00.5 58 BARRE ST XFER TO CEM FD-PLOWING	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL 58 BARRE ST BLDG MAINT	\$0.00	\$0.00	\$0.00	0.00%



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10.4100 POLICE OPERATIONS				
10.4100.10.00.5 POLICE SALARY & WAGES	\$910,318.00	\$378,755.98	\$531,562.02	41.61 %
10.4100.11.00.5 POLICE OVERTIME	\$115,000.00	\$58,302.21	\$56,697.79	50.70 %
10.4100.15.01.5 POLICE DENTAL INS	\$6,568.00	\$2,786.34	\$3,781.66	42.42 %
10.4100.15.02.5 POLICE FICA/MEDICARE	\$74,848.00	\$31,853.34	\$42,994.66	42.56 %
10.4100.15.03.5 POLICE HEALTH INS	\$157,657.00	\$51,742.06	\$105,914.94	32.82 %
10.4100.15.04.5 POLICE IRS SECTION 125	\$2,681.00	\$1,187.21	\$1,493.79	44.28 %
10.4100.15.05.5 POLICE LT CARE INS	\$405.00	\$19.91	\$385.09	4.92 %
10.4100.15.07.5 POLICE CITY RETIREMENT	\$64,082.00	\$27,986.69	\$36,095.31	43.67 %
10.4100.15.08.5 POLICE LIFE, STD, LTD INS	\$9,785.00	\$4,862.38	\$4,922.62	49.69 %
10.4100.15.09.5 POLICE UNEMPLOYMENT INS	\$1,354.00	\$665.98	\$688.02	49.19 %
10.4100.15.10.5 POLICE WORKERS' COMP	\$36,531.00	\$17,887.66	\$18,643.34	48.97 %
10.4100.15.12.5 POLICE PARKING FEE	\$3,642.00	\$3,642.00	\$0.00	100.00 %
10.4100.18.00.5 POLICE UNIFORMS/PROTECT CLOTH	\$12,050.00	\$6,942.15	\$5,107.85	57.61 %
10.4100.19.00.5 POLICE TUITION REIMB/FIT TEST	\$14,500.00	\$450.00	\$14,050.00	3.10 %
10.4100.20.00.5 POLICE OFFICE SUPPLIES	\$3,200.00	\$1,064.97	\$2,135.03	33.28 %
10.4100.20.01.5 POLICE POSTAGE	\$2,200.00	\$187.33	\$2,012.67	8.52 %
10.4100.21.00.5 POLICE OPERATING SUPPLIES	\$14,800.00	\$7,390.10	\$7,409.90	49.93 %
10.4100.21.01.5 POLICE INTERNAL FLEET FUEL	\$31,500.00	\$10,604.83	\$20,895.17	33.67 %
10.4100.30.00.5 POLICE ADVERTISING	\$1,000.00	\$241.84	\$758.16	24.18 %
10.4100.40.00.5 POLICE DUES/SUBS/MTGS	\$1,375.00	\$0.00	\$1,375.00	0.00 %
10.4100.41.00.5 POLICE TRAINING	\$9,000.00	\$3,808.15	\$5,191.85	42.31 %
10.4100.48.00.5 POLICE PROPERTY & LIAB INS	\$35,144.00	\$17,776.54	\$17,367.46	50.58 %
10.4100.56.00.5 POLICE OTR PUR SRVC	\$6,500.00	\$1,578.84	\$4,921.16	24.29 %
10.4100.56.01.5 POLICE XFER TO CITY HALL CLEANING	\$11,607.00	\$11,607.00	\$0.00	100.00 %
10.4100.60.00.5 POLICE PROFESSIONAL SVCS	\$13,900.00	\$3,226.36	\$10,673.64	23.21 %
10.4100.62.00.5 POLICE PRINTING & BINDING	\$100.00	\$0.00	\$100.00	0.00 %
10.4100.68.00.5 POLICE EQUIP REPAIR & MAINT	\$31,302.00	\$16,801.93	\$14,500.07	53.68 %
10.4100.68.01.5 POLICE INTERNAL FLEET REP	\$18,726.00	\$8,254.75	\$10,471.25	44.08 %
10.4100.69.00.5 POLICE BLDGS/GROUNDS MAIN	\$200.00	\$41.37	\$158.63	20.69 %
10.4100.70.00.5 POLICE COPIER	\$3,095.00	\$1,117.42	\$1,977.58	36.10 %



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10.4100.70.01.5 POLICE COPIER PAPER	\$0.00	\$0.00	\$0.00	0.00 %
10.4100.72.00.5 POLICE TAXES/LICENSE/REG	\$0.00	\$0.00	\$0.00	0.00 %
10.4100.74.00.5 POLICE TRAVEL/TRANS	\$4,000.00	\$3,705.84	\$294.16	92.65 %
10.4100.75.00.5 POLICE LEASE/PURCHASE INSTL	\$0.00	\$0.00	\$0.00	0.00 %
10.4100.76.01.5 POLICE ELECTRIC	\$17,032.00	\$6,480.97	\$10,551.03	38.05 %
10.4100.76.02.5 POLICE HEATING COST	\$10,824.00	\$957.68	\$9,866.32	8.85 %
10.4100.76.04.5 POLICE IN HOUSE UTILITIES	\$1,025.00	\$199.76	\$825.24	19.49 %
10.4100.79.00.5 POLICE CHILD SAFETY SEATS	\$0.00	\$0.00	\$0.00	0.00 %
10.4100.83.00.5 POLICE MACHINERY & EQUIP-FLOOD	\$0.00	\$0.00	\$0.00	0.00 %
10.4100.83.01.5 POLICE EQUIP -DRUG SEIZURE RES	\$0.00	\$0.00	\$0.00	0.00 %
10.4100.85.00.5 POLICE GRANT EXPENSE	\$0.00	\$1,390.00	(\$1,390.00)	0.00 %
10.4100.95.01.5 POLICE PENSION INTEREST EXP	\$34,022.00	\$17,011.13	\$17,010.87	50.00 %
TOTAL POLICE OPERATIONS	\$1,659,973.00	\$700,530.72	\$959,442.28	42.20%
10.4105 POLICE COMMUNICATIONS				
10.4105.10.00.5 POLICE COM SALARY & WAGES	\$279,779.00	\$111,852.54	\$167,926.46	39.98 %
10.4105.11.00.5 POLICE COM OVERTIME	\$55,000.00	\$16,881.01	\$38,118.99	30.69 %
10.4105.15.01.5 POLICE COM DENTAL INS	\$2,698.00	\$1,105.76	\$1,592.24	40.98 %
10.4105.15.02.5 POLICE COM FICA/MEDICARE	\$24,439.00	\$9,233.43	\$15,205.57	37.78 %
10.4105.15.03.5 POLICE COM HEALTH INS	\$64,758.00	\$19,095.97	\$45,662.03	29.49 %
10.4105.15.04.5 POLICE COM IRS SECTION 125	\$1,101.00	\$487.65	\$613.35	44.29 %
10.4105.15.05.5 POLICE COM LT CARE INS	\$166.00	\$2.86	\$163.14	1.72 %
10.4105.15.07.5 POLICE COM CITY RETIREMENT	\$20,924.00	\$8,752.85	\$12,171.15	41.83 %
10.4105.15.08.5 POLICE COM LIFE, STD, LTD INS	\$4,019.00	\$1,665.12	\$2,353.88	41.43 %
10.4105.15.09.5 POLICE COM UNEMPLOYMENT INS	\$556.00	\$273.55	\$282.45	49.20 %
10.4105.15.10.5 POLICE COM WORKERS' COMP	\$11,835.00	\$5,795.10	\$6,039.90	48.97 %
10.4105.15.11.5 POLICE COM TUITION REIMB	\$0.00	\$0.00	\$0.00	0.00 %
10.4105.15.12.5 POLICE COM PARKING FEE	\$1,140.00	\$1,140.00	\$0.00	100.00 %
10.4105.18.00.5 POLICE COM UNIFORMS/PROT CLOTH	\$2,100.00	\$8.32	\$2,091.68	0.40 %
10.4105.19.00.5 POLICE COM TUITION REIMB/FIT TEST	\$3,000.00	\$250.00	\$2,750.00	8.33 %
10.4105.20.00.5 POLICE COM OFFICE SUPPLIES	\$3,500.00	\$516.23	\$2,983.77	14.75 %
10.4105.20.01.5 POLICE COM POSTAGE	\$50.00	\$0.00	\$50.00	0.00 %



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10.4105.21.00.5 POLICE COM OPERATING SUPPLY	\$250.00	\$114.99	\$135.01	46.00 %
10.4105.30.00.5 POLICE COM ADVERTISING	\$500.00	\$0.00	\$500.00	0.00 %
10.4105.34.00.5 POLICE COM COMMUNICATIONS	\$0.00	\$0.00	\$0.00	0.00 %
10.4105.34.03.5 POLICE COM TELE CELL &PAGER	\$5,700.00	\$1,806.77	\$3,893.23	31.70 %
10.4105.34.04.5 POLICE COMM TELE VLETS	\$4,330.00	\$0.00	\$4,330.00	0.00 %
10.4105.40.00.5 POLICE COM DUES/SUB/MTGS	\$100.00	\$0.00	\$100.00	0.00 %
10.4105.41.00.5 POLICE COM TRAINING	\$2,650.00	\$324.92	\$2,325.08	12.26 %
10.4105.48.00.5 POLICE COM PROP & LIABI INS	\$14,435.00	\$7,216.70	\$7,218.30	49.99 %
10.4105.56.00.5 POLICE COM OTR PUR SRVC	\$0.00	\$0.00	\$0.00	0.00 %
10.4105.62.00.5 POLICE COM PRINT & BINDING	\$100.00	\$0.00	\$100.00	0.00 %
10.4105.68.00.5 POLICE COM EQUIP REP &MAINT	\$12,450.00	\$5,700.50	\$6,749.50	45.79 %
10.4105.70.00.5 POLICE COM COPIER	\$1,190.00	\$451.66	\$738.34	37.95 %
10.4105.70.01.5 POLICE COM COPIER PAPER	\$0.00	\$0.00	\$0.00	0.00 %
10.4105.74.00.5 POLICE COM TRAVEL/TRANS	\$500.00	\$299.04	\$200.96	59.81 %
10.4105.83.00.5 POLICE COM MACH & EQUIP	\$0.00	\$0.00	\$0.00	0.00 %
10.4105.85.00.5 POLICE COM FED/ST GRANT EXP	\$0.00	\$0.00	\$0.00	0.00 %
10.4105.95.01.5 POLICE COM PENSION INT EXP	\$11,691.00	\$5,845.56	\$5,845.44	50.00 %
TOTAL POLICE COMMUNICATIONS	\$528,961.00	\$198,820.53	\$330,140.47	37.59%
10.4150 OUTSIDE PAY POLICE				
10.4150.10.00.5 OUTSIDE PAY SALARY & WAGES	\$0.00	\$0.00	\$0.00	0.00 %
10.4150.11.00.5 OUTSIDE PAY OVERTIME	\$0.00	\$0.00	\$0.00	0.00 %
10.4150.15.02.5 OUTSIDE PAY FICA/MEDICARE	\$0.00	\$0.00	\$0.00	0.00 %
10.4150.15.03.5 OUTSIDE PAY POLICE	\$0.00	\$0.00	\$0.00	0.00 %
10.4150.15.07.5 OUTSIDE PAY CITY RETIREMENT	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL OUTSIDE PAY POLICE	\$0.00	\$0.00	\$0.00	0.00%
10.4161 POLICE CANINE UNIT				
10.4161.21.00.5 CANINE OP SUPPLIES	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL POLICE CANINE UNIT	\$0.00	\$0.00	\$0.00	0.00%



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10.4190 POLICE SCHOOL RESOURCE OFFICER				
10.4190.10.00.5 SCHOOL RES SALARY & WAGES	\$65,458.00	\$25,254.81	\$40,203.19	38.58 %
10.4190.11.00.5 SCHOOL RES OVERTIME	\$1,023.00	\$783.95	\$239.05	76.63 %
10.4190.15.01.5 SCHOOL RES DENTAL INS	\$453.00	\$178.99	\$274.01	39.51 %
10.4190.15.02.5 SCHOOL RES FICA/MEDICARE	\$4,853.00	\$1,984.21	\$2,868.79	40.89 %
10.4190.15.03.5 SCHOOL RES HEALTH INS	\$10,865.00	\$510.12	\$10,354.88	4.70 %
10.4190.15.04.5 SCHOOL RES IRS SECT 125	\$185.00	\$81.82	\$103.18	44.23 %
10.4190.15.05.5 SCHOOL RES LT CARE INS	\$28.00	\$0.00	\$28.00	0.00 %
10.4190.15.07.5 SCHOOL RES CITY RETIREMENT	\$4,155.00	\$1,790.18	\$2,364.82	43.08 %
10.4190.15.08.5 SCHOOL RES LIFE,STD,LTD INS	\$674.00	\$335.10	\$338.90	49.72 %
10.4190.15.09.5 SCHOOL RES UNEMPLOY INS	\$93.00	\$45.90	\$47.10	49.35 %
10.4190.15.10.5 SCHOOL RES WORKERS' COMP	\$2,639.00	\$1,292.20	\$1,346.80	48.97 %
10.4190.15.11.5 SCHOOL RES TUITION REIMB	\$0.00	\$600.00	(\$600.00)	0.00 %
10.4190.18.00.5 SCHOOL RES UNIF/PROTECT CLOTH	\$200.00	\$134.33	\$65.67	67.17 %
10.4190.20.01.5 SCHOOL RES POSTAGE	\$0.00	\$0.00	\$0.00	0.00 %
10.4190.40.00.5 SCHOOL RES DUES/SUB/MTGS	\$0.00	\$0.00	\$0.00	0.00 %
10.4190.48.00.5 SCHOOL RES PROP & LIAB INS	\$2,422.00	\$1,210.86	\$1,211.14	49.99 %
10.4190.62.00.5 SCHOOL RES PRINT & BINDING	\$0.00	\$0.00	\$0.00	0.00 %
10.4190.70.00.5 SCHOOL RES COPIER	\$195.00	\$75.40	\$119.60	38.67 %
10.4190.70.01.5 SCHOOL RES COPIER PAPER	\$0.00	\$0.00	\$0.00	0.00 %
10.4190.74.00.5 SCHOOL RES TRAVEL/TRANS	\$0.00	\$0.00	\$0.00	0.00 %
10.4190.79.00.5 SCHOOL RES MISC	\$0.00	\$0.00	\$0.00	0.00 %
10.4190.95.01.5 SCHOOL RES PENSION INT EXP	\$2,145.00	\$1,072.58	\$1,072.42	50.00 %
TOTAL POLICE SCHOOL RESOURCE OFFICER	\$95,388.00	\$35,350.45	\$60,037.55	37.06%
10.4200 COMMUNITY JUSTICE CENTER				
10.4200.10.00.5 JUSTICE CTR SALARY & WAGES	\$76,150.00	\$32,664.35	\$43,485.65	42.89 %
10.4200.11.00.5 JUSTICE CTR OVERTIME	\$0.00	\$0.00	\$0.00	0.00 %
10.4200.15.01.5 JUSTICE CTR DENTAL INS	\$611.00	\$257.33	\$353.67	42.12 %
10.4200.15.02.5 JUSTICE CTR FICA/MEDICARE	\$5,559.00	\$2,484.31	\$3,074.69	44.69 %
10.4200.15.03.5 JUSTICE CTR HEALTH INS	\$14,668.00	\$2,137.36	\$12,530.64	14.57 %



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10.4200.15.04.5 JUSTICE CTR IRS SECT 125	\$249.00	\$110.46	\$138.54	44.36 %
10.4200.15.05.5 JUSTICE CTR LT CARE INS	\$38.00	\$0.00	\$38.00	0.00 %
10.4200.15.07.5 JUSTICE CTR CITY RETIREMENT	\$4,759.00	\$2,026.87	\$2,732.13	42.59 %
10.4200.15.08.5 JUSTICE CTR LIFE, STD, LTD INS	\$910.00	\$452.39	\$457.61	49.71 %
10.4200.15.09.5 JUSTICE CTR UNEMPLOYMENT INS	\$126.00	\$61.96	\$64.04	49.17 %
10.4200.15.10.5 JUSTICE CTR WORKERS' COMP	\$251.00	\$122.90	\$128.10	48.96 %
10.4200.15.12.5 JUSTICE CTR PARKING FEE	\$810.00	\$810.00	\$0.00	100.00 %
10.4200.20.00.5 JUSTICE CTR OFFICE SUPPLY	\$1,000.00	\$141.11	\$858.89	14.11 %
10.4200.20.01.5 JUSTICE CTR POSTAGE	\$350.00	\$90.47	\$259.53	25.85 %
10.4200.21.00.5 JUSTICE CTR OPERATING SUPPLY	\$0.00	\$0.00	\$0.00	0.00 %
10.4200.30.00.5 JUSTICE CTR ADVERTISING	\$0.00	\$0.00	\$0.00	0.00 %
10.4200.40.00.5 JUSTICE CTR DUES/SUB/MTGS	\$2,000.00	\$1,009.02	\$990.98	50.45 %
10.4200.41.00.5 JUSTICE CTR PROFESSIONAL DEV	\$2,000.00	\$1,448.73	\$551.27	72.44 %
10.4200.48.00.5 JUSTICE CTR PROP & LIAB INS	\$3,270.00	\$1,634.66	\$1,635.34	49.99 %
10.4200.56.00.5 JUSTICE CTR OTR PUR SRVC	\$0.00	\$0.00	\$0.00	0.00 %
10.4200.56.01.5 JUSTICE CTR REENTRY PROGRAM	\$0.00	\$0.00	\$0.00	0.00 %
10.4200.56.02.5 JUSTICE CTR MEDIATION SVC	\$1,500.00	\$0.00	\$1,500.00	0.00 %
10.4200.60.00.5 JUSTICE CTR PROFESSIONAL SVC	\$500.00	\$0.00	\$500.00	0.00 %
10.4200.62.00.5 JUSTICE CTR PRINT & BINDING	\$0.00	\$0.00	\$0.00	0.00 %
10.4200.68.00.5 JUSTICE CTR EQUIP REP & MAINT	\$0.00	\$0.00	\$0.00	0.00 %
10.4200.70.00.5 JUSTICE CTR COPIER	\$225.00	\$89.41	\$135.59	39.74 %
10.4200.70.01.5 JUSTICE CTR COPIER PAPER	\$0.00	\$0.00	\$0.00	0.00 %
10.4200.74.00.5 JUSTICE CTR TRAVEL & TRANS	\$1,500.00	\$251.32	\$1,248.68	16.75 %
10.4200.79.00.5 JUSTICE CTR MISC. COUNCIL ADJ	\$0.00	\$0.00	\$0.00	0.00 %
10.4200.95.01.5 JUSTICE CTR PENSION INT EXP	\$1,775.00	\$2,016.45	(\$241.45)	113.60 %
TOTAL COMMUNITY JUSTICE CENTER	\$118,251.00	\$47,809.10	\$70,441.90	40.43%
10.4205 RE-ENTRY PROGRAM				
10.4205.10.00.5 RE-ENTRY PROG SALARY & WAGES	\$71,930.00	\$26,279.31	\$45,650.69	36.53 %
10.4205.11.00.5 RE-ENTRY PROG OVERTIME	\$0.00	\$0.00	\$0.00	0.00 %
10.4205.15.01.5 RE-ENTRY PROG DENTAL INS	\$602.00	\$279.91	\$322.09	46.50 %
10.4205.15.02.5 RE-ENTRY PROG FICA/MEDICARE	\$5,251.00	\$1,807.19	\$3,443.81	34.42 %



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10.4205.15.03.5 RE-ENTRY PROG HEALTH INS	\$14,451.00	\$3,127.72	\$11,323.28	21.64 %
10.4205.15.04.5 RE-ENTRY PROG IRS SECT 125	\$246.00	\$108.82	\$137.18	44.24 %
10.4205.15.05.5 RE-ENTRY PROG LT CARE INS	\$37.00	\$0.00	\$37.00	0.00 %
10.4205.15.07.5 RE-ENTRY PROG CITY RETIREMENT	\$4,496.00	\$1,660.33	\$2,835.67	36.93 %
10.4205.15.08.5 RE-ENTRY PROG LIFE, STD, LTD INS	\$897.00	\$445.69	\$451.31	49.69 %
10.4205.15.09.5 RE-ENTRY PROG UNEMPLOYMENT INS	\$124.00	\$61.04	\$62.96	49.23 %
10.4205.15.10.5 RE-ENTRY PROG WORKERS' COMP	\$238.00	\$116.54	\$121.46	48.97 %
10.4205.15.12.5 RE-ENTRY PROG PARKING FEE	\$798.00	\$798.00	\$0.00	100.00 %
10.4205.20.00.5 RE-ENTRY PROG OFFICE SUPPLY	\$300.00	\$42.59	\$257.41	14.20 %
10.4205.20.01.5 RE-ENTRY PROG POSTAGE	\$30.00	\$0.00	\$30.00	0.00 %
10.4205.34.03.5 RE-ENTRY PROG TELE,CELL &PAGER	\$1,500.00	\$807.13	\$692.87	53.81 %
10.4205.40.00.5 RE-ENTRY PROG DUES, SUB/MGT	\$3,500.00	\$476.27	\$3,023.73	13.61 %
10.4205.41.00.5 RE-ENTRY PROG PROFESSIONAL DEV	\$1,500.00	\$153.50	\$1,346.50	10.23 %
10.4205.48.00.5 RE-ENTRY PROG PROP & LIAB INS	\$3,221.00	\$1,610.44	\$1,610.56	50.00 %
10.4205.56.00.5 RE-ENTRY PROG OTR PUR SRVC	\$0.00	\$0.00	\$0.00	0.00 %
10.4205.57.00.5 RE-ENTRY PROG OTHER CLIENT NEEDS	\$2,000.00	\$506.35	\$1,493.65	25.32 %
10.4205.60.00.5 RE-ENTRY PROG PROF SVC	\$500.00	\$68.75	\$431.25	13.75 %
10.4205.66.00.5 RE-ENTRY PROG CLIENT HOUSING	\$26,500.00	\$13,644.01	\$12,855.99	51.49 %
10.4205.70.00.5 RE-ENTRY PROG COPIER	\$285.00	\$93.82	\$191.18	32.92 %
10.4205.74.00.5 RE-ENTRY PROG TRAVEL & TRANS	\$2,500.00	\$530.98	\$1,969.02	21.24 %
10.4205.95.01.5 RE-ENTRY PROG PENSION INT EXP	\$2,258.00	\$0.00	\$2,258.00	0.00 %
TOTAL RE-ENTRY PROGRAM	\$143,164.00	\$52,618.39	\$90,545.61	36.75%
10.4500 FIRE AND E.M.S				
10.4500.10.00.5 FIRE EMS SALARY & WAGES	\$901,006.00	\$362,698.51	\$538,307.49	40.25 %
10.4500.10.01.5 FIRE EMS CALL FORCE	\$12,000.00	\$0.00	\$12,000.00	0.00 %
10.4500.11.00.5 FIRE EMS OVERTIME	\$152,538.00	\$53,731.53	\$98,806.47	35.23 %
10.4500.15.01.5 FIRE EMS DENTAL INS	\$7,695.00	\$2,969.17	\$4,725.83	38.59 %
10.4500.15.02.5 FIRE EMS FICA/MEDICARE	\$77,785.00	\$30,366.95	\$47,418.05	39.04 %
10.4500.15.03.5 FIRE EMS HEALTH INS	\$184,712.00	\$50,349.68	\$134,362.32	27.26 %
10.4500.15.04.5 FIRE EMS IRS SECTION 125	\$3,141.00	\$1,390.95	\$1,750.05	44.28 %
10.4500.15.05.5 FIRE EMS LT CARE INS	\$474.00	\$23.32	\$450.68	4.92 %



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10.4500.15.07.5 FIRE EMS CITY RETIREMENT	\$66,596.00	\$28,629.58	\$37,966.42	42.99 %
10.4500.15.08.5 FIRE EMS LIFE, STD, LTD INS	\$11,464.00	\$5,696.79	\$5,767.21	49.69 %
10.4500.15.09.5 FIRE EMS UNEMPLOYMENT INS	\$1,586.00	\$780.27	\$805.73	49.20 %
10.4500.15.10.5 FIRE EMS WORKERS' COMP	\$99,044.00	\$48,497.60	\$50,546.40	48.97 %
10.4500.15.12.5 FIRE EMS PARKING FEE	\$2,400.00	\$2,400.00	\$0.00	100.00 %
10.4500.18.00.5 FIRE EMS UNIFORMS/PROT CLOTH	\$24,000.00	\$1,579.11	\$22,420.89	6.58 %
10.4500.20.00.5 FIRE EMS OFFICE SUPPLY	\$2,400.00	\$792.71	\$1,607.29	33.03 %
10.4500.20.01.5 FIRE EMS POSTAGE	\$900.00	\$43.78	\$856.22	4.86 %
10.4500.21.00.5 FIRE EMS OPERATING SUPPLY	\$19,000.00	\$7,752.60	\$11,247.40	40.80 %
10.4500.21.01.5 FIRE EMS INTERNAL FUEL FLEET	\$15,000.00	\$5,462.90	\$9,537.10	36.42 %
10.4500.23.00.5 FIRE EMS SMALL TOOLS & EQUIP	\$10,000.00	\$975.53	\$9,024.47	9.76 %
10.4500.30.00.5 FIRE EMS ADVERTISING	\$0.00	\$363.81	(\$363.81)	0.00 %
10.4500.34.00.5 FIRE EMS TELE BASIC SVC	\$0.00	\$0.00	\$0.00	0.00 %
10.4500.34.03.5 FIRE EMS TELE CELL & PAGER	\$2,600.00	\$741.29	\$1,858.71	28.51 %
10.4500.34.04.5 FIRE EMS COM OTHER	\$1,500.00	\$392.35	\$1,107.65	26.16 %
10.4500.40.00.5 FIRE EMS DUES/SUB/MTGS	\$3,000.00	\$911.38	\$2,088.62	30.38 %
10.4500.41.00.5 FIRE EMS TRAINING	\$2,000.00	\$0.00	\$2,000.00	0.00 %
10.4500.48.00.5 FIRE EMS PROP & LIAB INS	\$41,175.00	\$20,584.58	\$20,590.42	49.99 %
10.4500.50.00.5 FIRE EMS FIRE EQUIP RSV EXP	\$0.00	\$0.00	\$0.00	0.00 %
10.4500.56.00.5 FIRE EMS OTR PUR SRVC	\$5,000.00	\$1,371.41	\$3,628.59	27.43 %
10.4500.57.00.5 FIRE EMS (MOVED) HEALTH OFFICER PROGRAM	\$0.00	\$0.00	\$0.00	0.00 %
10.4500.60.00.5 FIRE EMS PROFESSIONAL SVCS	\$55,500.00	\$11,991.00	\$43,509.00	21.61 %
10.4500.61.00.5 FIRE EMS LEGAL	\$0.00	\$0.00	\$0.00	0.00 %
10.4500.62.00.5 FIRE EMS PRINTING & BINDING	\$0.00	\$0.00	\$0.00	0.00 %
10.4500.66.00.5 FIRE EMS OTHER RENTALS	\$500.00	(\$116.87)	\$616.87	(23.37)%
10.4500.68.00.5 FIRE EMS EQUIP REPAIR & MAINT	\$12,000.00	\$5,185.86	\$6,814.14	43.22 %
10.4500.68.01.5 FIRE EMS INTERNAL FLEET REPAIR	\$12,500.00	\$6,918.81	\$5,581.19	55.35 %
10.4500.68.05.5 FIRE EMS EQUIP SERVICE CONTRACTS	\$14,000.00	\$7,237.51	\$6,762.49	51.70 %
10.4500.69.00.5 FIRE EMS BLDG/GROUNDS REPAIR/MAINT	\$3,000.00	\$931.44	\$2,068.56	31.05 %
10.4500.70.00.5 FIRE EMS COPIER	\$3,794.00	\$1,324.34	\$2,469.66	34.91 %
10.4500.70.01.5 FIRE EMS COPIER PAPER	\$0.00	\$0.00	\$0.00	0.00 %
10.4500.74.00.5 FIRE EMS TRAVEL/TRANSPORTATION	\$750.00	\$0.00	\$750.00	0.00 %



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10.4500.75.00.5 FIRE EMS LEASE PURCHASE	\$0.00	\$0.00	\$0.00	0.00 %
10.4500.75.01.5 FIRE EMS AMBULANCE LEASE PAYMENT	\$0.00	\$0.00	\$0.00	0.00 %
10.4500.76.01.5 FIRE EMS ELECTRIC	\$8,000.00	\$2,180.90	\$5,819.10	27.26 %
10.4500.76.03.5 FIRE EMS TRASH REMOVAL	\$0.00	\$0.00	\$0.00	0.00 %
10.4500.76.04.5 FIRE EMS IN HOUSE UTILITIES	\$2,400.00	\$1,935.21	\$464.79	80.63 %
10.4500.76.05.5 FIRE EMS PROPANE	\$850.00	\$92.82	\$757.18	10.92 %
10.4500.83.00.5 FIRE EMS MACHINERY & EQUIPMENT	\$0.00	\$620.00	(\$620.00)	0.00 %
10.4500.85.00.5 FIRE EMS FED/STATE GRANT EXPENSE	\$0.00	\$0.00	\$0.00	0.00 %
10.4500.90.00.5 FIRE EMS PRINCIPAL PAYMENTS	\$0.00	\$0.00	\$0.00	0.00 %
10.4500.91.00.5 FIRE EMS INTEREST PAYMENTS	\$0.00	\$0.00	\$0.00	0.00 %
10.4500.95.01.5 FIRE EMS PENSION INTEREST EXP	\$41,831.00	\$20,915.32	\$20,915.68	50.00 %
TOTAL FIRE AND E.M.S	\$1,802,141.00	\$687,722.14	\$1,114,418.86	38.16%
10.4600 BLDG CODE & HEALTH ENFORCEMENT				
10.4600.10.00.5 BLDG HLTH ENF SALARY & WAGES	\$54,750.00	\$20,784.00	\$33,966.00	37.96 %
10.4600.11.00.5 BLDG HLTH ENF OVERTIME	\$0.00	\$0.00	\$0.00	0.00 %
10.4600.15.01.5 BLDG HLTH ENF DENTAL INS	\$453.00	\$179.08	\$273.92	39.53 %
10.4600.15.02.5 BLDG HLTH ENF FICA/MCARE	\$3,997.00	\$1,455.05	\$2,541.95	36.40 %
10.4600.15.03.5 BLDG HLTH ENF HLTH INS	\$10,865.00	\$4,967.65	\$5,897.35	45.72 %
10.4600.15.04.5 BLDG HLTH ENF IRS SECT 125	\$185.00	\$81.82	\$103.18	44.23 %
10.4600.15.05.5 BLDG HLTH ENF LT CARE INS	\$28.00	\$0.00	\$28.00	0.00 %
10.4600.15.07.5 BLDG HLTH ENF CITY RETIREMENT	\$3,422.00	\$1,428.90	\$1,993.10	41.76 %
10.4600.15.08.5 BLDG HLTH ENF LIFE,STD,LTD INS	\$674.00	\$335.10	\$338.90	49.72 %
10.4600.15.09.5 BLDG HLTH ENF UNEMPLOYMENT INS	\$93.00	\$45.90	\$47.10	49.35 %
10.4600.15.10.5 BLDG HLTH ENF WORKERS' COMP	\$181.00	\$88.62	\$92.38	48.96 %
10.4600.15.12.5 BLDG HLTH ENF PARKING FEE	\$600.00	\$600.00	\$0.00	100.00 %
10.4600.20.00.5 BLDG HLTH ENF OFFICE SUPPLY	\$600.00	\$0.00	\$600.00	0.00 %
10.4600.20.01.5 BLDG HLTH ENF POSTAGE	\$250.00	\$54.12	\$195.88	21.65 %
10.4600.21.00.5 BLDG HLTH ENF SUPPLY	\$0.00	\$0.00	\$0.00	0.00 %
10.4600.30.00.5 BLDG HLTH ENF ADVERTISING	\$100.00	\$0.00	\$100.00	0.00 %
10.4600.34.03.5 BLDG HLTH ENF TELE CELL & PAGER	\$800.00	\$190.25	\$609.75	23.78 %
10.4600.40.00.5 BLDG HLTH ENF DUES/SUBS/MTGS	\$2,000.00	\$0.00	\$2,000.00	0.00 %



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10.4600.48.00.5 BLDG HLTH ENF PROP & LIAB INS	\$2,422.00	\$1,210.86	\$1,211.14	49.99 %
10.4600.56.00.5 BLDG HLTH ENF PURCH SRVS	\$1,000.00	\$0.00	\$1,000.00	0.00 %
10.4600.60.00.5 BLDG HLTH ENF SVC	\$500.00	\$0.00	\$500.00	0.00 %
10.4600.70.00.5 BLDG HLTH ENF COPIER	\$200.00	\$75.76	\$124.24	37.88 %
10.4600.70.01.5 BLDG HLTH ENF COPIER PAPER	\$0.00	\$0.00	\$0.00	0.00 %
10.4600.74.00.5 BLDG HLTH ENF TRAVEL/TRANS	\$750.00	\$0.00	\$750.00	0.00 %
10.4600.83.00.5 BLDG HLTH ENF EQUIP	\$200.00	\$0.00	\$200.00	0.00 %
10.4600.95.01.5 BLDG HLTH ENF PENSION INT EXP	\$2,145.00	\$1,072.58	\$1,072.42	50.00 %
TOTAL BLDG CODE & HEALTH ENFORCEMENT	\$86,215.00	\$32,569.69	\$53,645.31	37.78%
10.4700 EMERGENCY MANAGEMENT				
10.4700.10.00.5 EMERG MGT SALARY & WAGES	\$0.00	\$0.00	\$0.00	0.00 %
10.4700.11.00.5 EMERG MGT OVERTIME	\$0.00	\$0.00	\$0.00	0.00 %
10.4700.15.01.5 EMERG MGT DENTAL INS	\$0.00	\$0.00	\$0.00	0.00 %
10.4700.15.02.5 EMERG MGT FICA/MEDICARE	\$0.00	\$0.00	\$0.00	0.00 %
10.4700.15.03.5 EMERG MGT HEALTH INS	\$0.00	\$0.00	\$0.00	0.00 %
10.4700.15.04.5 EMERG MGT IRS SECTION 125	\$0.00	\$0.00	\$0.00	0.00 %
10.4700.15.05.5 EMERG MGT LT CARE INS	\$0.00	\$0.00	\$0.00	0.00 %
10.4700.15.07.5 EMERG MGT CITY RETIREMENT	\$0.00	\$0.00	\$0.00	0.00 %
10.4700.15.08.5 EMERG MGT LIFE,STD,LTD INS	\$0.00	\$0.00	\$0.00	0.00 %
10.4700.15.09.5 EMERG MGT UNEMPLOYMENT INS	\$0.00	\$0.00	\$0.00	0.00 %
10.4700.15.10.5 EMERG MGT WORKERS' COMP	\$0.00	\$0.00	\$0.00	0.00 %
10.4700.20.00.5 EMERG MGT OFFICE SUPPLY	\$0.00	\$0.00	\$0.00	0.00 %
10.4700.21.00.5 EMERG MGT OPERATING SUPPLY	\$500.00	\$0.00	\$500.00	0.00 %
10.4700.22.00.5 EMERG MGT FLOOD SUPPLY	\$0.00	\$0.00	\$0.00	0.00 %
10.4700.34.00.5 EMERG MGT FLOOD COM	\$0.00	\$124.35	(\$124.35)	0.00 %
10.4700.34.03.5 EMERG MGT TELE CELL &PAGER	\$0.00	\$0.00	\$0.00	0.00 %
10.4700.40.00.5 EMERG MGT DUES/SUB/MTGS	\$0.00	\$0.00	\$0.00	0.00 %
10.4700.41.00.5 EMERG MGT TRAINING EXERCISE	\$0.00	\$0.00	\$0.00	0.00 %
10.4700.48.00.5 EMERG MGT PROP & LIAB INS	\$0.00	\$0.00	\$0.00	0.00 %
10.4700.56.00.5 EMERG MGT FLOOD OTR PUR SRVC	\$0.00	\$0.00	\$0.00	0.00 %
10.4700.66.00.5 EMERG MGT EQUIP REP & MAINT	\$0.00	\$0.00	\$0.00	0.00 %



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<u>Account Number and Description</u>	<u>Budget FY 2015</u>	<u>Actual to Date Through</u>	<u>Variance</u>	<u>Percent of Budget</u>
10.4700.68.00.5 EMERG MGT FLOOD EQUIP RENTAL	\$6,000.00	\$0.00	\$6,000.00	0.00 %
10.4700.70.00.5 EMERG MGT COPIER	\$0.00	\$0.00	\$0.00	0.00 %
10.4700.70.01.5 EMERG MGT COPIER PAPER	\$0.00	\$0.00	\$0.00	0.00 %
10.4700.74.00.5 EMERG MGT TRAVEL/TRANS	\$0.00	\$0.00	\$0.00	0.00 %
10.4700.83.00.5 EMERG MGT EQUIPMENT	\$0.00	\$0.00	\$0.00	0.00 %
10.4700.95.01.5 EMERG MGT PENSION INT EXP	\$429.00	\$214.52	\$214.48	50.00 %
TOTAL EMERGENCY MANAGEMENT	\$6,929.00	\$338.87	\$6,590.13	4.89%
10.5100 DPW STREETS				
10.5100.10.00.5 DPW ST SALARY & WAGES	\$528,167.00	\$209,500.66	\$318,666.34	39.67 %
10.5100.11.00.5 DPW ST OVERTIME	\$62,212.00	\$7,888.68	\$54,323.32	12.68 %
10.5100.15.01.5 DPW ST DENTAL INS	\$4,896.00	\$2,084.76	\$2,811.24	42.58 %
10.5100.15.02.5 DPW ST FICA/MEDICARE	\$42,809.00	\$15,509.26	\$27,299.74	36.23 %
10.5100.15.03.5 DPW ST HEALTH INS	\$122,839.00	\$40,748.75	\$82,090.25	33.17 %
10.5100.15.04.5 DPW ST IRS SECTION 125	\$1,998.00	\$925.96	\$1,072.04	46.34 %
10.5100.15.05.5 DPW ST- LT CARE INS	\$351.00	\$78.23	\$272.77	22.29 %
10.5100.15.07.5 DPW ST CITY RETIREMENT	\$36,651.00	\$14,318.90	\$22,332.10	39.07 %
10.5100.15.08.5 DPW ST LIFE, STD, LTD INS	\$7,630.00	\$3,792.38	\$3,837.62	49.70 %
10.5100.15.09.5 DPW ST UNEMPLOYMENT INS	\$1,009.00	\$548.43	\$460.57	54.35 %
10.5100.15.10.5 DPW ST WORKERS' COMP	\$29,410.00	\$14,400.82	\$15,009.18	48.97 %
10.5100.15.12.5 DPW ST PARKING FEE	\$1,770.00	\$1,770.00	\$0.00	100.00 %
10.5100.18.00.5 DPW ST UNIFRMS/PROT CLOTHING	\$6,400.00	\$4,514.45	\$1,885.55	70.54 %
10.5100.20.00.5 DPW ST OFFICE SUPPLY	\$2,000.00	\$432.69	\$1,567.31	21.63 %
10.5100.20.01.5 DPW ST POSTAGE	\$300.00	\$76.91	\$223.09	25.64 %
10.5100.21.00.5 DPW ST OPERATING SUPPLY	\$43,400.00	\$35,938.94	\$7,461.06	82.81 %
10.5100.21.01.5 DPW ST SALT-OPER SUPPLY	\$180,000.00	\$6,136.02	\$173,863.98	3.41 %
10.5100.21.02.5 DPW ST SAND-OPER SUPPLY	\$7,500.00	\$4,368.00	\$3,132.00	58.24 %
10.5100.21.03.5 DPW ST BITUMINOUS MAT-SUMMER	\$45,000.00	\$14,939.00	\$30,061.00	33.20 %
10.5100.21.04.5 DPW ST BITUMINOUS MAT-WINTER	\$8,000.00	\$0.00	\$8,000.00	0.00 %
10.5100.21.05.5 DPW ST CONCRETE	\$15,000.00	\$508.00	\$14,492.00	3.39 %
10.5100.23.00.5 DPW ST SMALL TOOLS & EQUIP	\$1,000.00	\$0.00	\$1,000.00	0.00 %
10.5100.30.00.5 DPW ST ADVERTISING	\$1,600.00	\$758.40	\$841.60	47.40 %



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10.5100.34.03.5 DPW ST CELL PHONE & PAGER	\$2,400.00	\$399.14	\$2,000.86	16.63 %
10.5100.34.04.5 DPW STREETS	\$0.00	(\$49.99)	\$49.99	0.00 %
10.5100.40.00.5 DPW ST DUES/SUB/MTGS	\$2,600.00	\$803.25	\$1,796.75	30.89 %
10.5100.48.00.5 DPW ST PROP & LIAB INS	\$27,405.00	\$14,854.90	\$12,550.10	54.21 %
10.5100.56.00.5 DPW ST OTR PUR SRVC	\$24,900.00	\$24,916.32	(\$16.32)	100.07 %
10.5100.56.01.5 DPW ST BRIDGE MAINTENANCE	\$5,000.00	\$493.20	\$4,506.80	9.86 %
10.5100.56.02.5 DPW ST CRACK SEAL MAINT	\$0.00	\$0.00	\$0.00	0.00 %
10.5100.56.03.5 DPW ST ROADSIDE MOWING	\$6,000.00	\$5,904.12	\$95.88	98.40 %
10.5100.56.04.5 DPW ST- ST LIGHT LEASES/SVC CHG	\$84,600.00	\$27,497.78	\$57,102.22	32.50 %
10.5100.56.05.5 DPW ST PAVEMT MARKING	\$12,000.00	\$7,733.00	\$4,267.00	64.44 %
10.5100.56.08.5 DPW STREETS PUR SRV WATER FD	\$0.00	\$0.00	\$0.00	0.00 %
10.5100.56.09.5 DPW STREETS PUR SRV SEWER FD	\$0.00	\$0.00	\$0.00	0.00 %
10.5100.60.00.5 DPW ST PROFESSIONAL SVC	\$3,950.00	\$827.50	\$3,122.50	20.95 %
10.5100.60.01.5 DPW ST PROF SVC ELM ST SLIDE	\$0.00	\$0.00	\$0.00	0.00 %
10.5100.62.00.5 DPW ST PRINT & BINDING	\$400.00	\$263.18	\$136.82	65.80 %
10.5100.66.00.5 DPW ST OTHER RENTALS	\$17,750.00	\$0.00	\$17,750.00	0.00 %
10.5100.67.00.5 DPW ST STREET MAINT	\$1,500.00	\$1,430.00	\$70.00	95.33 %
10.5100.68.00.5 DPW ST VEH/EQUIP MAINT	\$1,500.00	\$7,537.93	(\$6,037.93)	502.53 %
10.5100.68.02.5 DPW ST METERED ST LIGHTS	\$2,000.00	\$3,225.00	(\$1,225.00)	161.25 %
10.5100.68.03.5 DPW ST REPAIR PARTS-ST LIGHTS	\$250.00	\$0.00	\$250.00	0.00 %
10.5100.70.00.5 DPW ST COPIER	\$2,593.00	\$928.66	\$1,664.34	35.81 %
10.5100.70.01.5 DPW ST COPIER PAPER	\$0.00	\$0.00	\$0.00	0.00 %
10.5100.72.00.5 DPW ST TAXES/LICENSE/REG	\$1,500.00	\$1.00	\$1,499.00	0.07 %
10.5100.74.00.5 DPW ST TRAVEL/TRANSP	\$1,500.00	\$326.48	\$1,173.52	21.77 %
10.5100.76.01.5 DPW ST ELECTRIC	\$23,500.00	\$8,285.35	\$15,214.65	35.26 %
10.5100.76.03.5 DPW ST TRASH REMOVAL	\$3,800.00	\$1,512.66	\$2,287.34	39.81 %
10.5100.79.00.5 DPW ST MISC	\$0.00	\$0.00	\$0.00	0.00 %
10.5100.83.00.5 DPW ST MACH & EQUIP	\$0.00	\$0.00	\$0.00	0.00 %
10.5100.95.01.5 DPW ST PENSION INT EXP	\$25,871.00	\$12,935.32	\$12,935.68	50.00 %
TOTAL DPW STREETS	\$1,400,961.00	\$499,064.04	\$901,896.96	35.62%

10.5300 DPW FLEET OPERATIONS



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10.5300.10.00.5 DPW FLEET OPS SALARY & WAGES	\$158,398.00	\$57,162.87	\$101,235.13	36.09 %
10.5300.11.00.5 DPW FLEET OPS OVERTIME	\$11,381.00	\$2,295.78	\$9,085.22	20.17 %
10.5300.15.01.5 DPW FLEET OPS DENTAL INS	\$1,303.00	\$507.19	\$795.81	38.92 %
10.5300.15.02.5 DPW FLEET OPS FICA/MEDICARE	\$12,394.00	\$4,342.55	\$8,051.45	35.04 %
10.5300.15.03.5 DPW FLEET OPS HEALTH INS	\$31,292.00	\$9,860.15	\$21,431.85	31.51 %
10.5300.15.04.5 DPW FLEET OPS IRS SECTION 125	\$532.00	\$235.64	\$296.36	44.29 %
10.5300.15.05.5 DPW FLEET OPS LT CARE INS	\$80.00	\$25.88	\$54.12	32.35 %
10.5300.15.07.5 DPW FLEET OPS CITY RETIREMENT	\$10,611.00	\$3,774.29	\$6,836.71	35.57 %
10.5300.15.08.5 DPW FLEET OPS LIFE, STD, LTD INS	\$1,942.00	\$965.11	\$976.89	49.70 %
10.5300.15.09.5 DPW FLEET OPS UNEMPLOYMENT INS	\$269.00	\$132.19	\$136.81	49.14 %
10.5300.15.10.5 DPW FLEET OPS WORKERS' COMP	\$9,909.00	\$4,852.02	\$5,056.98	48.97 %
10.5300.15.12.5 DPW FLEET OPS PARKING FEE	\$144.00	\$144.00	\$0.00	100.00 %
10.5300.18.00.5 DPW FLEET OPS PROT CLOTHING	\$6,020.00	\$1,606.54	\$4,413.46	26.69 %
10.5300.20.00.5 DPW FLEET OPS OFFICE SUPPLY	\$750.00	\$0.00	\$750.00	0.00 %
10.5300.20.01.5 DPW FLEET OPS POSTAGE	\$100.00	\$23.73	\$76.27	23.73 %
10.5300.21.00.5 DPW FLEET OPS OPERATING SUPPLY	\$258,875.00	\$70,713.17	\$188,161.83	27.32 %
10.5300.21.01.5 DPW FLEET OPS INT FUEL REIMB	(\$50,000.00)	(\$16,110.58)	(\$33,889.42)	32.22 %
10.5300.21.02.5 DPW FLEET OPS OIL &ANTI-FREEZE	\$4,000.00	\$0.00	\$4,000.00	0.00 %
10.5300.23.00.5 DPW FLEET OPS SMALL TOOLS & EQUIP	\$7,500.00	\$109.97	\$7,390.03	1.47 %
10.5300.23.01.5 DPW FLEET OPS STOCKROOM EQUIP	\$0.00	\$0.00	\$0.00	0.00 %
10.5300.23.02.5 DPW FLEET OPS SMALL TOOLS	\$0.00	\$686.68	(\$686.68)	0.00 %
10.5300.23.03.5 DPW FLEET OPS SMALL EQUIPMENT	\$0.00	\$0.00	\$0.00	0.00 %
10.5300.30.00.5 DPW FLEET OPS ADVERTISING	\$250.00	\$0.00	\$250.00	0.00 %
10.5300.34.04.5 DPW FLEET OPS COMMUNICATIONS	\$5,000.00	\$1,241.32	\$3,758.68	24.83 %
10.5300.38.00.5 DPW FLEET OPS DEPRECIATION	\$0.00	\$0.00	\$0.00	0.00 %
10.5300.40.00.5 DPW FLEET OPS DUES/SUB/MTGS	\$250.00	\$0.00	\$250.00	0.00 %
10.5300.48.00.5 DPW FLEET OPS PROP & LIAB INS	\$6,975.00	\$3,649.26	\$3,325.74	52.32 %
10.5300.60.00.5 DPW FLEET OPS PROFESSIONAL SVC	\$400.00	\$311.00	\$89.00	77.75 %
10.5300.68.00.5 DPW FLEET OPS VEH/EQUIP MAINT	\$133,000.00	\$64,772.02	\$68,227.98	48.70 %
10.5300.68.01.5 DPW FLEET OPS INTNL REP REIMB	(\$25,000.00)	(\$10,255.09)	(\$14,744.91)	41.02 %
10.5300.70.00.5 DPW FLEET OPS COPIER	\$575.00	\$218.23	\$356.77	37.95 %
10.5300.70.01.5 DPW FLEET OPS COPIER PAPER	\$0.00	\$0.00	\$0.00	0.00 %



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10.5300.72.00.5 DPW FLEET OPS TAXES/LIC/REG	\$450.00	\$40.00	\$410.00	8.89 %
10.5300.74.00.5 DPW FLEET OPS TRAVEL/TRANS	\$50.00	\$0.00	\$50.00	0.00 %
10.5300.83.00.5 DPW FLEET OPS MACH & EQUIP	\$0.00	\$0.00	\$0.00	0.00 %
10.5300.85.00.5 DPW FLEET OPS FED/ST GRANT EXP	\$0.00	\$0.00	\$0.00	0.00 %
10.5300.95.01.5 DPW FLEET OPS PENSION INT EXP	\$6,328.00	\$3,164.11	\$3,163.89	50.00 %
TOTAL DPW FLEET OPERATIONS	\$593,778.00	\$204,468.03	\$389,309.97	34.44%
10.5310 DPW BUILDING OPERATIONS				
10.5310.21.00.5 DPW BLDG OPS OPERATING SUPPLY	\$2,000.00	\$1,154.23	\$845.77	57.71 %
10.5310.23.00.5 DPW BLDG OPS SMALL TOOLS & EQUIP	\$250.00	\$0.00	\$250.00	0.00 %
10.5310.34.00.5 DPW BLDG OPS COM	\$250.00	\$0.00	\$250.00	0.00 %
10.5310.56.00.5 DPW BLDG OPS OTR PUR SRVC	\$7,500.00	\$2,475.00	\$5,025.00	33.00 %
10.5310.69.00.5 DPW BLDG OPS BLDG/GRNDS MAINT	\$7,250.00	\$2,738.30	\$4,511.70	37.77 %
10.5310.72.00.5 DPW BLDG OPS TAXES/LIC/REG	\$200.00	\$200.00	\$0.00	100.00 %
10.5310.76.01.5 DPW BLDG OPS ELECTRIC	\$10,000.00	\$2,859.55	\$7,140.45	28.60 %
10.5310.76.02.5 DPW BLDG OPS HEATING FUEL	\$29,700.00	\$23,060.54	\$6,639.46	77.64 %
10.5310.76.03.5 DPW BLDG OPS TRASH REMOVAL	\$1,200.00	\$504.23	\$695.77	42.02 %
10.5310.76.04.5 DPW BLDG OPS IN HOUSE UTILITIES	\$3,000.00	\$361.70	\$2,638.30	12.06 %
10.5310.76.05.5 DPW BLDG OPS PROPANE	\$4,500.00	\$523.48	\$3,976.52	11.63 %
TOTAL DPW BUILDING OPERATIONS	\$65,850.00	\$33,877.03	\$31,972.97	51.45%
10.7270 WRIGHTSVILLE BEACH FUNDS				
10.7270.44.00.5 WRIGHTSVILLE BEACH CONTRIB	\$4,007.00	\$0.00	\$4,007.00	0.00 %
TOTAL WRIGHTSVILLE BEACH FUNDS	\$4,007.00	\$0.00	\$4,007.00	0.00%
10.7800 AGENCY CONTRIBUTION				
10.7800.44.00.5 DOWNTOWN IMPROV DISTRICT EXP	\$0.00	\$0.00	\$0.00	0.00 %
10.7800.45.00.5 OUTSIDE AGENCY CONTRIB	\$118,175.00	\$111,600.00	\$6,575.00	94.44 %
TOTAL AGENCY CONTRIBUTION	\$118,175.00	\$111,600.00	\$6,575.00	94.44%
10.7900 LIBRARY CONTRIBUTION				



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10.7900.00.00.5 KELLOGG HUBBARD LIBRARY CONTRIB	\$308,673.00	\$308,673.00	\$0.00	100.00 %
TOTAL LIBRARY CONTRIBUTION	\$308,673.00	\$308,673.00	\$0.00	100.00%
10.8000 COMMUNITY ENHANCEMENT				
10.8000.00.00.5 COM ENH ARTS GRANT PROGRAM	\$0.00	\$0.00	\$0.00	0.00 %
10.8000.00.01.5 COM ENH VT LOCAL GREEN UP DAY	\$0.00	\$0.00	\$0.00	0.00 %
10.8000.00.02.5 COM ENH MDCA	\$20,000.00	\$20,000.00	\$0.00	100.00 %
10.8000.00.04.5 COM ENH JULY 4 CELEBRATION	\$2,000.00	\$2,000.00	\$0.00	100.00 %
10.8000.00.12.5 COM ENH FALL-WINTER CELEBR	\$3,000.00	\$3,000.00	\$0.00	100.00 %
10.8000.00.15.5 COM ENH WOOD ART GALLERY	\$0.00	\$0.00	\$0.00	0.00 %
10.8000.00.16.5 COM ENH CAPITAL CITY BAND	\$0.00	\$0.00	\$0.00	0.00 %
10.8000.00.17.5 COM ENH DIVERSION	\$0.00	\$0.00	\$0.00	0.00 %
10.8000.00.18.5 COM ENH WELCOME LEGISLATORS	\$1,500.00	\$0.00	\$1,500.00	0.00 %
10.8000.00.19.5 COM ENH HOLIDAY LIGHTS	\$2,000.00	\$2,000.00	\$0.00	100.00 %
10.8000.00.21.5 COMMUNITY ENHANCEMENT USS MONTPELIER	\$1,000.00	\$1,000.00	\$0.00	100.00 %
10.8000.20.00.5 CEMETERY FLAGS	\$1,500.00	\$1,500.00	\$0.00	100.00 %
TOTAL COMMUNITY ENHANCEMENT	\$31,000.00	\$29,500.00	\$1,500.00	95.16%
10.8130 TREE MANAGEMENT				
10.8130.10.00.5 TREE MANAGEMENT SALARIES & WAGES-WARDEN	\$18,206.00	\$7,593.22	\$10,612.78	41.71 %
10.8130.11.00.5 TREE MANAGEMENT OVERTIME	\$0.00	\$0.00	\$0.00	0.00 %
10.8130.15.01.5 TREE MANAGEMENT DENTAL INSURANCE	\$212.00	\$134.31	\$77.69	63.35 %
10.8130.15.02.5 TREE MANAGEMENT FICA/MEDICARE	\$1,329.00	\$519.87	\$809.13	39.12 %
10.8130.15.03.5 TREE MANAGEMENT HEALTH INSURANCE	\$5,093.00	\$1,212.76	\$3,880.24	23.81 %
10.8130.15.04.5 TREE MANAGEMENT IRS SECTION 125	\$87.00	\$38.35	\$48.65	44.08 %
10.8130.15.05.5 TREE MANAGEMENT LONG TERM CARE INSURANCE	\$13.00	\$0.00	\$13.00	0.00 %
10.8130.15.07.5 TREE MANAGEMENT CITY RETIREMENT	\$1,138.00	\$522.03	\$615.97	45.87 %
10.8130.15.08.5 TREE MANAGEMENT LIFE, STD, LTD INSURANCE	\$316.00	\$157.09	\$158.91	49.71 %
10.8130.15.09.5 TREE MANAGEMENT UNEMPLOYMENT INSURANCE	\$43.00	\$21.54	\$21.46	50.09 %
10.8130.15.10.5 TREE MANAGEMENT WORKERS' COMPENSATION	\$1,087.00	\$532.26	\$554.74	48.97 %
10.8130.23.00.5 TREE MANAGEMENT SMALL TOOLS	\$800.00	\$0.00	\$800.00	0.00 %
10.8130.30.00.5 TREE MANAGEMENT ADVERTISING	\$0.00	\$0.00	\$0.00	0.00 %

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10.8130.48.00.5 TREE MANAGEMENT PROPERTY & LIABILITY INS	\$1,135.00	\$569.10	\$565.90	50.14 %
10.8130.56.00.5 TREE MANAGEMENT OTR PUR SRVC	\$5,000.00	\$93.92	\$4,906.08	1.88 %
10.8130.70.00.5 TREE MANAGEMENT COPIER	\$94.00	\$35.56	\$58.44	37.83 %
10.8130.70.01.5 TREE MANAGEMENT COPIER PAPER	\$0.00	\$0.00	\$0.00	0.00 %
10.8130.82.00.5 TREE MANAGEMENT CAP IMP- WARDEN & BOARD	\$0.00	\$0.00	\$0.00	0.00 %
10.8130.95.01.5 PENSION INTEREST EXP-WARDEN	\$1,073.00	\$536.29	\$536.71	49.98 %
TOTAL TREE MANAGEMENT	\$35,626.00	\$11,966.30	\$23,659.70	33.59%
10.8135 TREE BOARD				
10.8135.21.00.5 TREE BOARD TREE NURSERY	\$1,800.00	\$287.40	\$1,512.60	15.97 %
10.8135.79.00.5 TREE BOARD MISC GRANT EXPENSE	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL TREE BOARD	\$1,800.00	\$287.40	\$1,512.60	15.97%
10.8300 CONSERVATION COMMISSION				
10.8300.56.00.5 CONSERVATION OTR PUR SRVC	\$2,250.00	\$0.00	\$2,250.00	0.00 %
10.8300.79.00.5 CONSERVATION MISCELLANEOUS PROJECTS	\$3,500.00	\$0.00	\$3,500.00	0.00 %
10.8300.93.00.5 CONSERVATION BUDGET XFER TO RESERVE	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL CONSERVATION COMMISSION	\$5,750.00	\$0.00	\$5,750.00	0.00%
10.9100 DEBT SERVICE				
10.9100.90.00.5 DEBT SERVICE CIP PRINCIPAL PAYMENTS	\$472,743.00	\$472,742.50	\$0.50	100.00 %
10.9100.90.01.5 DEBT SERVICE EQUIP PRINCIPAL	\$49,028.00	\$10,540.00	\$38,488.00	21.50 %
10.9100.91.00.5 DEBT SERVICE CIP INTEREST PAYMENTS	\$202,493.00	\$104,625.33	\$97,867.67	51.67 %
10.9100.91.01.5 DEBT SERVICE EQUIP INTEREST	\$7,083.00	\$2,882.00	\$4,201.00	40.69 %
10.9100.92.00.5 DEBT SERVICE ENERGY IMPROV LEASE PYMT	\$37,198.00	\$18,563.04	\$18,634.96	49.90 %
10.9100.92.01.5 DEBT SERVICE ENERGY AUDIT	\$0.00	\$0.00	\$0.00	0.00 %
10.9100.92.02.5 DEBT SERVICE BOND ISSUANCE EXPENSES	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL DEBT SERVICE	\$768,545.00	\$609,352.87	\$159,192.13	79.29%
10.9200 ADMIN COPIER & POSTAGE				
10.9200.20.01.5 ADMIN POSTAGE	\$0.00	\$6,639.36	(\$6,639.36)	0.00 %



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10.9200.20.02.5 ADMIN OTHER SUPPLIES	\$0.00	\$144.98	(\$144.98)	0.00 %
TOTAL ADMIN COPIER & POSTAGE	\$0.00	\$6,784.34	(\$6,784.34)	0.00%
10.9300 OTHER GOVERNMENTAL				
10.9300.72.00.5 OTHR GOVT- WASH COUNTY TAX	\$59,288.00	\$64,695.00	(\$5,407.00)	109.12 %
10.9300.72.01.5 OTHR GOVT - SOLID WASTE DIST FEE	\$15,520.00	\$7,868.00	\$7,652.00	50.70 %
10.9300.72.02.5 OTHR GOVT - GRN MTN TRANSIT	\$69,371.00	\$0.00	\$69,371.00	0.00 %
10.9300.72.03.5 OTHR GOVT - CENTRAL VT REG PLANNING	\$8,248.00	\$8,640.50	(\$392.50)	104.76 %
10.9300.72.04.5 OTHR GOVT - VT LEAGUE OF CITIES AND TOWNS	\$8,969.00	\$8,969.00	\$0.00	100.00 %
TOTAL OTHER GOVERNMENTAL	\$161,396.00	\$90,172.50	\$71,223.50	55.87%
10.9390 TRANSFERS TO OTHER FUNDS				
10.9390.93.00.5 XFER TO WATER FUND	\$0.00	\$0.00	\$0.00	0.00 %
10.9390.94.00.5 XFER TO SEWER FUND	\$0.00	\$0.00	\$0.00	0.00 %
10.9390.96.00.5 XFER CEMETERY PROP TAX	\$0.00	\$0.00	\$0.00	0.00 %
10.9390.96.01.5 XFER TO CEMETERY CIP	\$18,875.00	\$18,875.00	\$0.00	100.00 %
10.9390.96.02.5 XFER CEMETERY SMALL PARKS	\$27,900.00	\$27,900.00	\$0.00	100.00 %
10.9390.96.04.5 XFER CEMETERY OPERATIONS	\$57,826.00	\$57,826.00	\$0.00	100.00 %
10.9390.96.05.5 XFER TO CEMETERY EQUIP	\$13,908.00	\$13,908.00	\$0.00	100.00 %
10.9390.97.00.5 XFER TO PARKING FUND	\$0.00	\$0.00	\$0.00	0.00 %
10.9390.98.00.5 XFER TO CAPITAL PROJECTS	\$655,295.00	\$655,295.00	\$0.00	100.00 %
10.9390.98.01.5 TRANSFER TO DISTRICT ENERGY	\$0.00	\$0.00	\$0.00	0.00 %
10.9390.98.05.5 XFER PARK IMPACT FEE TO PARKS	\$0.00	\$0.00	\$0.00	0.00 %
10.9390.99.00.5 XFER PARK OPERATIONS	\$141,089.00	\$141,089.00	\$0.00	100.00 %
10.9390.99.01.5 XFER PARKS CIP	\$3,400.00	\$3,400.00	\$0.00	100.00 %
10.9390.99.02.5 XFER PARKS EQUIPMENT	\$11,700.00	\$11,700.00	\$0.00	100.00 %
10.9390.99.03.5 XFER TO HOUSING TRUST	\$41,000.00	\$41,000.00	\$0.00	100.00 %
10.9390.99.04.5 XFER TO SENIOR CENTER	\$157,475.00	\$157,475.00	\$0.00	100.00 %
TOTAL TRANSFERS TO OTHER FUNDS	\$1,128,468.00	\$1,128,468.00	\$0.00	100.00%
10.9400 EQUIPMENT PLAN				



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10.9400.82.00.5 EQUIP PLAN - CAPITAL OUTLAY-ENERGY	\$0.00	\$0.00	\$0.00	0.00 %
10.9400.83.01.5 EQUIP PLAN - DPW	\$271,614.00	\$271,614.00	\$0.00	100.00 %
10.9400.83.02.5 EQUIP PLAN - POLICE	\$100,800.00	\$100,800.00	\$0.00	100.00 %
10.9400.83.03.5 EQUIP PLAN - FIRE	\$8,100.00	\$8,100.00	\$0.00	100.00 %
10.9400.83.04.5 EQUIP PLAN - CLERK	\$0.00	\$0.00	\$0.00	0.00 %
10.9400.83.05.5 EQUIP PLAN - TECHNOLOGY	\$49,433.00	\$49,433.00	\$0.00	100.00 %
10.9400.83.06.5 EQUIP PLAN- PLANNING	\$0.00	\$0.00	\$0.00	0.00 %
10.9400.83.07.5 EQUIP PLAN - FINANCE SOFTWARE	\$3,334.00	\$3,334.00	\$0.00	100.00 %
10.9400.83.08.5 EQUIP PLAN - CITY HALL	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL EQUIPMENT PLAN	\$433,281.00	\$433,281.00	\$0.00	100.00%
10.9900 EMPLOYEE BENEFITS				
10.9900.15.03.5 EMPLOYEE BENEFITS HLTH REIMB ARRANGEMENT DRAW DOWN	\$0.00	\$50,841.23	(\$50,841.23)	0.00 %
10.9900.15.04.5 EMPLOYEE BENEFITS FLEX SPENDING ACCOUNT FUNDING	\$0.00	\$10,129.55	(\$10,129.55)	0.00 %
10.9900.15.05.5 EMPLOYEE BENEFITS HRA/FSA ADMINISTRATION EXP	\$0.00	(\$80.10)	\$80.10	0.00 %
10.9900.48.00.5 EMPLOYEE BENEFITS P&C INSURANCE CLAIM EXP	\$0.00	\$0.00	\$0.00	0.00 %
10.9900.48.01.5 EMPLOYEE BENEFITS PC - DEDUCTIBLE EXPENSE	\$0.00	\$0.00	\$0.00	0.00 %
10.9900.79.00.5 EMPLOYEE BENEFITS MISCELLANEOUS - BENEFITS	\$0.00	\$0.00	\$0.00	0.00 %
10.9900.80.00.5 EMPLOYEE BENEFITS EMPLOYEE WELLNESS (RESERV	\$0.00	\$0.00	\$0.00	0.00 %
10.9900.95.00.5 EMPLOYEE BENEFITS VMERS PAYOFF PENSION EXP	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL EMPLOYEE BENEFITS	\$0.00	\$60,890.68	(\$60,890.68)	0.00%
10.9951 GF MISC EXP				
10.9951.57.00.5 MISC XFER TO DOWNTWN IMPROV DISTRICT	\$0.00	\$0.00	\$0.00	0.00 %
10.9951.60.00.5 MISC USE OF GF FUND BALANCE	\$0.00	\$0.00	\$0.00	0.00 %
10.9951.79.00.5 MISC MISCELLANEOUS EXP	\$0.00	\$0.00	\$0.00	0.00 %
10.9951.80.00.5 MISC PURCHASE OF LAND	\$0.00	\$0.00	\$0.00	0.00 %
10.9951.93.00.5 MISC USE OF RECORDS RESERVE	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL GF MISC EXP	\$0.00	\$0.00	\$0.00	0.00%
10.9961 TAX ABATEMENTS/CREDITS				



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10.9961.00.00.5 TAX ABATEMENTS/SPRINKLER	\$62,000.00	\$63,650.54	(\$1,650.54)	102.66 %
TOTAL TAX ABATEMENTS/CREDITS	\$62,000.00	\$63,650.54	(\$1,650.54)	102.66%
10.9962 GF MISC EXP				
10.9962.00.00.5 MISC A/R BAD DEBT WO	\$0.00	\$20.00	(\$20.00)	0.00 %
TOTAL GF MISC EXP	\$0.00	\$20.00	(\$20.00)	0.00%
TOTAL GENERAL FUND EXPENDITURES	\$11,596,226.00	\$6,132,365.89	\$5,463,860.11	52.88%
GENERAL FUND NET EXCESS / (DEFICIT)	\$0.00	\$4,291,415.48		



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REVENUES				
11.2 INTERGOVERNMENTAL REV				
11.2300.00.00.4 WATER REV GRANTS-STATE	\$0.00	\$0.00	\$0.00	0.00 %
11.2301.00.00.4 GF REIMB OT HRS	\$0.00	\$0.00	\$0.00	0.00 %
11.2310.00.00.4 WATER REV GRANTS-FEDERAL	\$0.00	\$0.00	\$0.00	0.00 %
11.2313.00.00.4 BERLIN FIRE DISTRICT CLOSEOUT	\$0.00	\$0.00	\$0.00	0.00 %
11.2502.00.00.4 WATER REV WATER USE REVENUE	\$2,371,964.00	\$1,234,006.42	(\$1,137,957.58)	52.02 %
11.2503.00.00.4 WATER REV PENALTIES - WATER USE	\$14,000.00	\$2,563.09	(\$11,436.91)	18.31 %
11.2505.00.00.4 WATER REV DELINQUENT INTEREST	\$11,000.00	\$3,417.12	(\$7,582.88)	31.06 %
11.2522.00.00.4 WATER BENEFIT CHARGE	\$95,469.00	\$96,282.81	\$813.81	100.85 %
11.2570.00.00.4 WATER REV METER SALES	\$0.00	\$0.00	\$0.00	0.00 %
11.2595.00.00.4 WATER REV ON/OFF FEES	\$4,000.00	\$1,800.00	(\$2,200.00)	45.00 %
11.2599.00.00.4 WATER REV CONNECTION FEES	\$5,000.00	\$9,010.00	\$4,010.00	180.20 %
11.2605.00.00.4 WATER REV SPRINKLER SERV REIMB	\$0.00	\$100.00	\$100.00	0.00 %
11.2614.00.00.4 WATER REV SALE OF EQUIP	\$0.00	\$0.00	\$0.00	0.00 %
11.2614.00.11.4 WATER REV SALE OF LAND	\$0.00	\$0.00	\$0.00	0.00 %
11.2700.00.00.4 WATER REV INTEREST	\$0.00	\$0.00	\$0.00	0.00 %
11.2804.00.00.4 WATER REV DONATIONS	\$0.00	\$0.00	\$0.00	0.00 %
11.2820.00.00.4 WATER REV W/C REIMB	\$0.00	\$0.00	\$0.00	0.00 %
11.2901.00.00.4 XFER FROM SEWER FD WATER METER DEPREC	\$12,500.00	\$15,000.00	\$2,500.00	120.00 %
11.2990.00.00.4 WATER REV MISC REVENUE	\$2,000.00	\$0.00	(\$2,000.00)	0.00 %
11.2992.00.00.4 WATER REV XFER PARKS PEACE PARK	\$0.00	\$0.00	\$0.00	0.00 %
11.2993.00.00.4 WATER REV XFER FROM GENERAL FUND	\$0.00	\$0.00	\$0.00	0.00 %
11.2997.00.00.4 WATER REV USE OF FUND BALANCE	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL INTERGOVERNMENTAL REV	\$2,515,933.00	\$1,362,179.44	(\$1,153,753.56)	54.14%
TOTAL WATER FUND REVENUES	\$2,515,933.00	\$1,362,179.44	(\$1,153,753.56)	54.14%



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EXPENDITURES				
11.6200 WATER ADMINISTRATION				
11.6200.10.00.5 ADMIN SALARIES & WAGES	\$67,879.00	\$21,065.86	\$46,813.14	31.03 %
11.6200.11.00.5 ADMIN OVERTIME	\$3,220.00	\$426.11	\$2,793.89	13.23 %
11.6200.15.01.5 ADMIN DENTAL INSURANCE	\$516.00	\$167.85	\$348.15	32.53 %
11.6200.15.02.5 ADMIN FICA/MEDICARE	\$5,190.00	\$1,556.53	\$3,633.47	29.99 %
11.6200.15.03.5 ADMIN HEALTH INSURANCE	\$12,387.00	\$3,120.65	\$9,266.35	25.19 %
11.6200.15.04.5 ADMIN IRS SECTION 125	\$210.00	\$93.28	\$116.72	44.42 %
11.6200.15.05.5 ADMIN LONG TERM CARE INSURANCE	\$32.00	\$14.53	\$17.47	45.41 %
11.6200.15.07.5 ADMIN CITY RETIREMENT	\$4,444.00	\$1,348.43	\$3,095.57	30.34 %
11.6200.15.08.5 ADMIN LIFE, STD, LTD INSURANCE	\$769.00	\$382.02	\$386.98	49.68 %
11.6200.15.09.5 ADMIN UNEMPLOYMENT INSURANCE	\$106.00	\$52.33	\$53.67	49.37 %
11.6200.15.10.5 ADMIN WORK COMP	\$231.00	\$113.12	\$117.88	48.97 %
11.6200.15.12.5 ADMIN PARKING FEE	\$264.00	\$264.00	\$0.00	100.00 %
11.6200.18.00.5 ADMIN UNIFORMS/PROTECT CLOTHING	\$0.00	\$2,113.15	(\$2,113.15)	0.00 %
11.6200.20.00.5 ADMIN OFFICE SUPPLIES	\$1,500.00	\$928.84	\$571.16	61.92 %
11.6200.20.01.5 ADMIN POSTAGE	\$3,300.00	\$820.16	\$2,479.84	24.85 %
11.6200.30.00.5 ADMIN ADVERTISING	\$350.00	\$0.00	\$350.00	0.00 %
11.6200.34.00.5 ADMIN TELEPH BASIC SERVICE	\$2,688.00	\$1,073.09	\$1,614.91	39.92 %
11.6200.34.01.5 ADMIN TELEPH LONG DISTANCE	\$840.00	\$670.93	\$169.07	79.87 %
11.6200.34.02.5 ADMIN INTERNET WAN SERVICE	\$3,864.00	\$2,628.00	\$1,236.00	68.01 %
11.6200.38.00.5 ADMIN DEPRECIATION	\$0.00	\$0.00	\$0.00	0.00 %
11.6200.40.00.5 ADMIN DUES/SUBSCRIPTS/MTGS	\$1,750.00	\$1,914.00	(\$164.00)	109.37 %
11.6200.48.00.5 ADMIN PROP & LIAB INS	\$2,761.00	\$1,380.38	\$1,380.62	50.00 %
11.6200.48.01.5 ADMIN PC - DEDUCTIBLE EXPENSE	\$0.00	\$0.00	\$0.00	0.00 %
11.6200.60.00.5 ADMIN PROF SVCS	\$3,500.00	\$2,160.66	\$1,339.34	61.73 %
11.6200.61.00.5 ADMIN LEGAL SERVICES	\$12,000.00	\$1,029.25	\$10,970.75	8.58 %
11.6200.62.00.5 ADMIN PRINTING & BINDING	\$750.00	\$120.55	\$629.45	16.07 %
11.6200.65.00.5 ADMIN EQUIP RENTAL COMPUTER	\$0.00	\$0.00	\$0.00	0.00 %
11.6200.66.00.5 ADMIN TOWN HILL LEASE	\$40,310.00	\$0.00	\$40,310.00	0.00 %
11.6200.70.00.5 ADMIN COPIER	\$228.00	\$86.42	\$141.58	37.90 %



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11.6200.70.01.5 ADMIN COPY PAPER	\$0.00	\$0.00	\$0.00	0.00 %
11.6200.72.00.5 ADMIN TAXES/LICENSE/REGIST	\$15,000.00	\$7,236.99	\$7,763.01	48.25 %
11.6200.74.00.5 ADMIN TRAVEL/TRANSPORTATION	\$100.00	\$0.00	\$100.00	0.00 %
11.6200.79.00.5 ADMIN MISC	\$0.00	\$0.00	\$0.00	0.00 %
11.6200.83.00.5 ADMIN MACH & EQUIP	\$0.00	\$0.00	\$0.00	0.00 %
11.6200.83.01.5 ADMIN COMPUTER EQUIP ALLOC	\$13,267.00	\$3,158.29	\$10,108.71	23.81 %
11.6200.83.02.5 ADMIN FINANCIAL SOFTWARE	\$3,333.00	\$0.00	\$3,333.00	0.00 %
11.6200.88.01.5 ADMIN COMPUTER WIRELESS NETWORK	\$0.00	\$0.00	\$0.00	0.00 %
11.6200.90.00.5 ADMIN PRINCIPAL	\$490,520.00	\$490,519.48	\$0.52	100.00 %
11.6200.91.00.5 ADMIN INTEREST EXPENSE	\$296,711.00	\$136,924.49	\$159,786.51	46.15 %
11.6200.92.00.5 ADMIN ENERGY IMPROV LEASE PYMT	\$6,086.00	\$3,043.12	\$3,042.88	50.00 %
11.6200.92.01.5 ADMIN ENERGY AUDIT	\$0.00	\$0.00	\$0.00	0.00 %
11.6200.95.00.5 ADMIN VMERS PAYOFF PENSION EXP	\$0.00	\$0.00	\$0.00	0.00 %
11.6200.95.01.5 ADMIN PENSION INTEREST EXP	\$3,059.00	\$1,529.58	\$1,529.42	50.00 %
11.6200.97.00.5 ADMIN ADMIN/MGMT SVCS	\$293,574.00	\$293,574.00	\$0.00	100.00 %
TOTAL WATER ADMINISTRATION	\$1,290,739.00	\$979,516.09	\$311,222.91	75.89%
11.6210 WATER SUPPLY & TREATMENT				
11.6210.10.00.5 WATER TREAT SALARIES & WAGES	\$194,735.00	\$74,555.22	\$120,179.78	38.29 %
11.6210.11.00.5 WATER TREAT OVERTIME	\$12,073.00	\$3,893.19	\$8,179.81	32.25 %
11.6210.15.01.5 WATER TREAT DENTAL INSURANCE	\$1,498.00	\$599.20	\$898.80	40.00 %
11.6210.15.02.5 WATER TREAT FICA/MEDICARE	\$15,097.00	\$5,664.11	\$9,432.89	37.52 %
11.6210.15.03.5 WATER TREAT HEALTH INSURANCE	\$35,965.00	\$9,598.51	\$26,366.49	26.69 %
11.6210.15.04.5 WATER TREAT SECTION 125	\$612.00	\$270.83	\$341.17	44.25 %
11.6210.15.05.5 WATER TREAT LONG TERM CARE INSURANCE	\$92.00	\$36.26	\$55.74	39.41 %
11.6210.15.07.5 WATER TREAT CITY RETIREMENT	\$12,926.00	\$4,939.38	\$7,986.62	38.21 %
11.6210.15.08.5 WATER TREAT LIFE STD, LTD INSURANCE	\$2,232.00	\$1,109.20	\$1,122.80	49.70 %
11.6210.15.09.5 WATER TREAT UNEMP INSURANCE	\$309.00	\$151.92	\$157.08	49.17 %
11.6210.15.10.5 WATER TREAT WORK COMP	\$8,172.00	\$4,001.48	\$4,170.52	48.97 %
11.6210.15.12.5 WATER TREAT PARKING FEE	\$150.00	\$150.00	\$0.00	100.00 %
11.6210.18.00.5 WATER TREAT UNIFORMS/PROTECTIVE CLOTH	\$1,500.00	\$1,157.00	\$343.00	77.13 %
11.6210.20.00.5 WATER TREAT OFFICE SUPPLIES	\$350.00	\$71.99	\$278.01	20.57 %



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11.6210.21.00.5 WATER TREAT OPER SUPPLIES	\$106,245.00	\$32,161.22	\$74,083.78	30.27 %
11.6210.23.00.5 WATER TREAT SMALL TOOLS & EQUIP	\$1,000.00	\$0.00	\$1,000.00	0.00 %
11.6210.34.00.5 WATER TREAT COMMUNICATIONS	\$2,520.00	\$274.80	\$2,245.20	10.90 %
11.6210.38.00.5 WATER TREAT DEPRECIATION	\$0.00	\$0.00	\$0.00	0.00 %
11.6210.40.00.5 WATER TREAT DUES, SUBSCRIP, MTGS	\$1,350.00	\$559.75	\$790.25	41.46 %
11.6210.48.00.5 WATER TREAT PROP & LIAB INS	\$8,017.00	\$4,007.94	\$4,009.06	49.99 %
11.6210.60.00.5 WATER TREAT PROF SERVICES	\$3,000.00	\$270.00	\$2,730.00	9.00 %
11.6210.65.00.5 WATER TREAT EQUIPMENT FLAT FEE	\$2,500.00	\$2,500.00	\$0.00	100.00 %
11.6210.66.00.5 WATER TREAT OTHER RENTALS	\$200.00	\$0.00	\$200.00	0.00 %
11.6210.68.00.5 WATER TREAT VEH/EQ REPAIR & MAIN	\$25,000.00	\$18,163.28	\$6,836.72	72.65 %
11.6210.69.00.5 WATER TREAT BLDGS/GRNDS REPAIR/MAINT	\$10,000.00	\$4,971.93	\$5,028.07	49.72 %
11.6210.70.00.5 WATER TREAT COPIER	\$661.00	\$250.84	\$410.16	37.95 %
11.6210.70.01.5 WATER TREAT COPY PAPER	\$0.00	\$0.00	\$0.00	0.00 %
11.6210.72.00.5 WATER TREAT TAXES/LICENSE/REGIST	\$11,500.00	\$5,719.50	\$5,780.50	49.73 %
11.6210.74.00.5 WATER TREAT TRAVEL & TRANSP	\$55.00	\$0.00	\$55.00	0.00 %
11.6210.76.01.5 WATER TREAT ELECTRIC	\$68,000.00	\$22,609.23	\$45,390.77	33.25 %
11.6210.76.02.5 WATER TREAT HEATING FUEL	\$0.00	\$0.00	\$0.00	0.00 %
11.6210.76.05.5 WATER TREAT PROPANE	\$21,600.00	\$0.00	\$21,600.00	0.00 %
11.6210.79.00.5 WATER TREAT MISCELLANEOUS	\$0.00	\$0.00	\$0.00	0.00 %
11.6210.83.00.5 WATER TREAT MACHINERY & EQUIPMENT	\$29,000.00	\$24,036.00	\$4,964.00	82.88 %
11.6210.85.00.5 WATER TREAT WTP GRANT EXP	\$0.00	\$0.00	\$0.00	0.00 %
11.6210.95.01.5 WATER TREAT PENSION INTEREST EXP	\$6,837.00	\$3,418.46	\$3,418.54	50.00 %
TOTAL WATER SUPPLY & TREATMENT	\$583,196.00	\$225,141.24	\$358,054.76	38.60%
11.6220 WATER DISTRIBUTION SYSTEM				
11.6220.10.00.5 WATER DISTRIB SALARIES & WAGES	\$156,734.00	\$51,363.50	\$105,370.50	32.77 %
11.6220.11.00.5 WATER DISTRIB OVERTIME	\$16,907.00	\$3,280.43	\$13,626.57	19.40 %
11.6220.15.01.5 WATER DISTRIB DENTAL INSURANCE	\$1,485.00	\$498.82	\$986.18	33.59 %
11.6220.15.02.5 WATER DISTRIB FICA/MEDICARE	\$12,676.00	\$3,833.77	\$8,842.23	30.24 %
11.6220.15.03.5 WATER DISTRIB HEALTH INSURANCE	\$35,639.00	\$11,290.75	\$24,348.25	31.68 %
11.6220.15.04.5 WATER DISTRIB SECTION 125	\$606.00	\$268.37	\$337.63	44.29 %
11.6220.15.05.5 WATER DISTRIB LONG TERM CARE INS	\$90.00	\$9.01	\$80.99	10.01 %



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<u>Account Number and Description</u>	<u>Budget FY 2015</u>	<u>Actual to Date Through</u>	<u>Variance</u>	<u>Percent of Budget</u>
11.6220.15.07.5 WATER DISTRIB CITY RETIREMENT	\$10,853.00	\$3,648.92	\$7,204.08	33.62 %
11.6220.15.08.5 WATER DISTRIB LIFE STD, LTD INSURANCE	\$2,212.00	\$1,099.15	\$1,112.85	49.69 %
11.6220.15.09.5 WATER DISTRIB UNEMP INSURANCE	\$306.00	\$149.39	\$156.61	48.82 %
11.6220.15.10.5 WATER DISTRIB WORK COMP	\$6,771.00	\$3,315.46	\$3,455.54	48.97 %
11.6220.15.12.5 WATER DISTRIB PARKING FEE	\$84.00	\$84.00	\$0.00	100.00 %
11.6220.18.00.5 WATER DISTRIB UNIFORMS/PROTECTIVE EQUIP	\$1,000.00	\$351.28	\$648.72	35.13 %
11.6220.20.00.5 WATER DISTRIB OFFICE SUPPLIES	\$250.00	\$0.00	\$250.00	0.00 %
11.6220.21.00.5 WATER DISTRIB OPERATING SUPPLIES	\$20,000.00	\$11,470.00	\$8,530.00	57.35 %
11.6220.23.00.5 WATER DISTRIB SMALL TOOLS & EQUIP	\$2,500.00	\$6.49	\$2,493.51	0.26 %
11.6220.34.00.5 WATER DISTRIB COMMUNICATIONS	\$1,200.00	\$85.00	\$1,115.00	7.08 %
11.6220.38.00.5 WATER DISTRIB DEPRECIATION	\$0.00	\$0.00	\$0.00	0.00 %
11.6220.48.00.5 WATER DISTRIB PROP & LIAB INS	\$7,944.00	\$3,971.62	\$3,972.38	50.00 %
11.6220.48.01.5 WATER DISTRIB PC-DEDUCTIBLE EXP	\$0.00	\$810.00	(\$810.00)	0.00 %
11.6220.56.00.5 WATER DISTRIB OTR PUR SRVC	\$10,850.00	\$8,169.05	\$2,680.95	75.29 %
11.6220.56.01.5 WATER DISTRIB STORAGE TK INSPECTION EXP	\$0.00	\$0.00	\$0.00	0.00 %
11.6220.65.00.5 WATER DISTRIB EQUIP USE	\$128,376.00	\$128,376.00	\$0.00	100.00 %
11.6220.66.00.5 WATER DISTRIB OTHER RENTALS	\$500.00	\$0.00	\$500.00	0.00 %
11.6220.67.00.5 WATER DISTRIB STREET REPAIRS & MAINT	\$20,000.00	\$6,310.37	\$13,689.63	31.55 %
11.6220.68.00.5 WATER DISTRIB VEH/EQUIP REPAIR & MAINT	\$8,500.00	\$190.62	\$8,309.38	2.24 %
11.6220.70.00.5 WATER DISTRIB COPIER	\$626.00	\$244.25	\$381.75	39.02 %
11.6220.70.01.5 WATER DISTRIB COPY PAPER	\$0.00	\$0.00	\$0.00	0.00 %
11.6220.72.00.5 WATER DISTRIB TAXES/LICENSE/REGIST	\$0.00	\$0.00	\$0.00	0.00 %
11.6220.76.01.5 WATER DISTRIB ELECTRIC	\$9,000.00	\$2,428.33	\$6,571.67	26.98 %
11.6220.76.02.5 WATER DISTRIB HEATING FUEL	\$0.00	\$0.00	\$0.00	0.00 %
11.6220.76.05.5 WATER DISTRIB PROPANE	\$1,080.00	\$0.00	\$1,080.00	0.00 %
11.6220.82.00.5 WATER DISTRIB CAPITAL IMPROVEMENTS	\$0.00	\$42,210.00	(\$42,210.00)	0.00 %
11.6220.83.00.5 WATER DISTRIB MACH & EQUIP	\$15,000.00	\$0.00	\$15,000.00	0.00 %
11.6220.86.00.5 WATER DISTRIB HYDRANTS	\$4,000.00	\$127.33	\$3,872.67	3.18 %
11.6220.95.01.5 WATER DISTRIB PENSION INTEREST EXP	\$7,473.00	\$3,736.70	\$3,736.30	50.00 %
TOTAL WATER DISTRIBUTION SYSTEM	\$482,662.00	\$287,328.61	\$195,333.39	59.53%

11.6230 DELQ WATER FEES COLLECTION



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11.6230.10.00.5 DEL WATER COLL SALARIES & WAGES	\$12,245.00	\$3,840.95	\$8,404.05	31.37 %
11.6230.11.00.5 DEL WATER COLL OVERTIME	\$0.00	\$0.00	\$0.00	0.00 %
11.6230.15.01.5 DEL WATER COLL DENTAL INSURANCE	\$75.00	\$59.07	\$15.93	78.76 %
11.6230.15.02.5 DEL WATER COLL FICA/MEDICARE	\$894.00	\$289.57	\$604.43	32.39 %
11.6230.15.03.5 DEL WATER COLL HEALTH INSURANCE	\$1,793.00	\$129.57	\$1,663.43	7.23 %
11.6230.15.04.5 DEL WATER COLL SECTION 125	\$30.00	\$13.50	\$16.50	45.00 %
11.6230.15.05.5 DEL WATER COLL LONG TERM CARE INS	\$6.00	\$33.99	(\$27.99)	566.50 %
11.6230.15.07.5 DEL WATER COLL CITY RETIREMENT	\$0.00	\$0.00	\$0.00	0.00 %
11.6230.15.08.5 DEL WATER COLL LIFE, STD, LTD INSURANCE	\$111.00	\$55.29	\$55.71	49.81 %
11.6230.15.09.5 DEL WATER COLL UNEMP INSURANCE	\$15.00	\$8.38	\$6.62	55.87 %
11.6230.15.10.5 DEL WATER COLL WORK COMP	\$40.00	\$19.58	\$20.42	48.95 %
11.6230.15.12.5 DEL WATER COLL PARKING FEE	\$120.00	\$120.00	\$0.00	100.00 %
11.6230.20.00.5 DEL WATER COLL OFFICE SUPPLIES	\$50.00	\$0.00	\$50.00	0.00 %
11.6230.20.01.5 DEL WATER COLL POSTAGE	\$450.00	\$306.84	\$143.16	68.19 %
11.6230.34.00.5 DEL WATER COLL COMMUNICATIONS	\$500.00	\$95.68	\$404.32	19.14 %
11.6230.40.00.5 DEL WATER COLL DUES/SUBSCRIPTS/MTGS	\$300.00	\$0.00	\$300.00	0.00 %
11.6230.48.00.5 DEL WATER COLL PROPERTY & LIABILITY INS	\$400.00	\$373.84	\$26.16	93.46 %
11.6230.70.00.5 DEL WATER COLL COPIER	\$40.00	\$14.28	\$25.72	35.70 %
11.6230.70.01.5 DEL WATER COLL COPY PAPER	\$0.00	\$0.00	\$0.00	0.00 %
11.6230.95.01.5 DEL WATER COLL PENSION INTEREST EXP	\$411.00	\$205.31	\$205.69	49.95 %
TOTAL DELQ WATER FEES COLLECTION	\$17,480.00	\$5,565.85	\$11,914.15	31.84%
11.6250 WATER METER OPERATIONS				
11.6250.10.00.5 WATER METER SALARIES & WAGES	\$35,702.00	\$12,687.14	\$23,014.86	35.54 %
11.6250.11.00.5 WATER METER OVERTIME	\$1,156.00	\$158.65	\$997.35	13.72 %
11.6250.15.01.5 WATER METER DENTAL INSURANCE	\$344.00	\$133.52	\$210.48	38.81 %
11.6250.15.02.5 WATER METER FICA/MEDICARE	\$2,691.00	\$949.15	\$1,741.85	35.27 %
11.6250.15.03.5 WATER METER HEALTH INSURANCE	\$8,258.00	\$2,338.20	\$5,919.80	28.31 %
11.6250.15.04.5 WATER METER SECTION 125	\$141.00	\$62.18	\$78.82	44.10 %
11.6250.15.05.5 WATER METER LONG TERM CARE INSURANCE	\$21.00	\$0.21	\$20.79	1.00 %
11.6250.15.07.5 WATER METER CITY RETIREMENT	\$2,304.00	\$881.58	\$1,422.42	38.26 %
11.6250.15.08.5 WATER METER LIFE STD, LTD INSURANCE	\$512.00	\$254.68	\$257.32	49.74 %



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11.6250.15.09.5 WATER METER UNEMP INSURANCE	\$71.00	\$34.88	\$36.12	49.13 %
11.6250.15.10.5 WATER METER WORK COMP	\$1,470.00	\$719.80	\$750.20	48.97 %
11.6250.15.12.5 WATER METER PARKING FEE	\$0.00	\$0.00	\$0.00	0.00 %
11.6250.20.00.5 WATER METER OFFICE SUPPLIES	\$0.00	\$0.00	\$0.00	0.00 %
11.6250.21.00.5 WATER METER OPERATING SUPPLIES	\$5,000.00	\$199.20	\$4,800.80	3.98 %
11.6250.23.00.5 WATER METER SMALL TOOLS & EQUIP	\$200.00	\$0.00	\$200.00	0.00 %
11.6250.48.00.5 WATER METER PROP & LIAB INS	\$1,841.00	\$920.26	\$920.74	49.99 %
11.6250.60.00.5 WATER METER PROF SERVICES	\$0.00	\$0.00	\$0.00	0.00 %
11.6250.65.00.5 WATER METER EQUIPMENT FLAT FEE	\$1,600.00	\$1,600.00	\$0.00	100.00 %
11.6250.70.00.5 WATER METER COPIER	\$152.00	\$57.60	\$94.40	37.89 %
11.6250.70.01.5 WATER METER COPY PAPER	\$0.00	\$0.00	\$0.00	0.00 %
11.6250.82.00.5 WATER METER CAPITAL IMPROVEMENT	\$0.00	\$0.00	\$0.00	0.00 %
11.6250.84.00.5 WATER METER WATER METERS	\$10,000.00	\$0.00	\$10,000.00	0.00 %
11.6250.95.01.5 WATER METER PENSION INTEREST EXP	\$1,560.00	\$780.19	\$779.81	50.01 %
TOTAL WATER METER OPERATIONS	\$73,023.00	\$21,777.24	\$51,245.76	29.82%
TOTAL WATER FUND EXPENDITURES	\$2,447,100.00	\$1,519,329.03	\$927,770.97	62.09%
WATER FUND NET EXCESS / (DEFICIT)	\$68,833.00	(\$157,149.59)		



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REVENUES				
12.2 INTERGOVERNMENTAL REV				
12.2300.00.00.4 SEWER REV CAPITAL GRANTS-VT	\$0.00	\$0.00	\$0.00	0.00 %
12.2300.00.10.4 SEWER REV FEDERAL GRANTS	\$0.00	\$0.00	\$0.00	0.00 %
12.2300.00.20.4 SEWER REV ARRA GRANT	\$0.00	\$0.00	\$0.00	0.00 %
12.2301.00.00.4 GF REIMB OT HRS	\$0.00	\$0.00	\$0.00	0.00 %
12.2501.00.00.4 SEWER USE REV-METERED	\$1,966,194.00	\$888,990.24	(\$1,077,203.76)	45.21 %
12.2501.00.01.4 SEWER USE REV-FLAT RATE	\$26,220.00	\$0.00	(\$26,220.00)	0.00 %
12.2502.00.00.4 SEWER USE REV-BERLIN	\$350,000.00	\$171,331.86	(\$178,668.14)	48.95 %
12.2503.00.00.4 SEWER REV PENALTIES - SEWER USE	\$13,000.00	\$2,220.34	(\$10,779.66)	17.08 %
12.2504.00.00.4 SEWER REV CONNECTION FEES	\$2,000.00	\$1,211.50	(\$788.50)	60.58 %
12.2505.00.00.4 SEWER REV DELINQ INTEREST	\$10,000.00	\$3,311.79	(\$6,688.21)	33.12 %
12.2522.00.00.4 SEWER BENEFIT CHARGE	\$95,468.00	\$96,279.82	\$811.82	100.85 %
12.2525.00.00.4 SEWER CSO BENEFIT CHARGE	\$668,191.00	\$673,969.20	\$5,778.20	100.86 %
12.2614.00.00.4 SEWER REV SALE OF EQUIPMENT	\$0.00	\$0.00	\$0.00	0.00 %
12.2615.00.00.4 SEWER REV VACTOR RENTAL FEES	\$500.00	\$266.25	(\$233.75)	53.25 %
12.2700.00.00.4 SEWER REV INTEREST	\$0.00	\$0.00	\$0.00	0.00 %
12.2802.00.01.4 INS REIM - WWP FLOOD MAY 2011	\$0.00	\$0.00	\$0.00	0.00 %
12.2807.00.00.4 SEWER STD WAGE REIMB	\$0.00	\$0.00	\$0.00	0.00 %
12.2820.00.00.4 SEWER REV W/C REIMB	\$0.00	\$0.00	\$0.00	0.00 %
12.2920.00.00.4 SEWER REV BOND PROCEEDS	\$0.00	\$0.00	\$0.00	0.00 %
12.2986.00.00.4 SEWER SEPTAGE & LEACHATE FEES	\$595,469.00	\$267,282.82	(\$328,186.18)	44.89 %
12.2990.00.00.4 SEWER MISC REVENUE	\$0.00	\$0.00	\$0.00	0.00 %
12.2992.00.00.4 SEWER MISC REIMBURSEMENTS	\$0.00	\$0.00	\$0.00	0.00 %
12.2993.00.00.4 SEWER XFER FROM GENERAL FUND	\$0.00	\$0.00	\$0.00	0.00 %
12.2997.00.00.4 SEWER REV USE OF FUND BALANCE	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL INTERGOVERNMENTAL REV	\$3,727,042.00	\$2,104,863.82	(\$1,622,178.18)	56.48%
TOTAL SEWER FUND REVENUES	\$3,727,042.00	\$2,104,863.82	(\$1,622,178.18)	56.48%



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EXPENDITURES				
12.5470 WASTEWATER TREATMENT				
12.5470.10.00.5 WW TREAT SALARIES & WAGES	\$222,374.00	\$90,465.46	\$131,908.54	40.68 %
12.5470.11.00.5 WW TREAT OVERTIME	\$15,805.00	\$9,003.07	\$6,801.93	56.96 %
12.5470.15.01.5 WW TREAT DENTAL INSURANCE	\$1,964.00	\$783.15	\$1,180.85	39.88 %
12.5470.15.02.5 WW TREAT FICA/MEDICARE	\$15,657.00	\$7,485.73	\$8,171.27	47.81 %
12.5470.15.03.5 WW TREAT HEALTH INSURANCE	\$46,566.00	\$7,949.71	\$38,616.29	17.07 %
12.5470.15.04.5 WW TREAT SECTION 125	\$802.00	\$355.10	\$446.90	44.28 %
12.5470.15.05.5 WW TREAT LONG TERM CARE INSURANCE	\$121.00	\$37.76	\$83.24	31.21 %
12.5470.15.07.5 WW TREAT CITY RETIREMENT	\$14,886.00	\$6,368.17	\$8,517.83	42.78 %
12.5470.15.08.5 WW TREAT LIFE, STD, LTD INSURANCE	\$2,927.00	\$1,454.34	\$1,472.66	49.69 %
12.5470.15.09.5 WW TREAT UNEMPLOYMENT INSURANCE	\$405.00	\$199.20	\$205.80	49.19 %
12.5470.15.10.5 WW TREAT WORKERS' COMPENSATION	\$9,386.00	\$4,595.92	\$4,790.08	48.97 %
12.5470.15.12.5 WW TREAT PARKING FEE	\$90.00	\$90.00	\$0.00	100.00 %
12.5470.18.00.5 WW TREAT UNIFORMS/PROTECT CLOTHING	\$3,000.00	\$884.03	\$2,115.97	29.47 %
12.5470.20.00.5 WW TREAT OFFICE SUPPLIES	\$2,500.00	\$767.86	\$1,732.14	30.71 %
12.5470.20.01.5 WW TREAT POSTAGE	\$500.00	\$4.76	\$495.24	0.95 %
12.5470.21.00.5 WW TREAT OPERATING SUPPLIES	\$174,863.00	\$77,620.41	\$97,242.59	44.39 %
12.5470.23.00.5 WW TREAT SMALL TOOLS & EQUIP	\$5,000.00	\$173.67	\$4,826.33	3.47 %
12.5470.34.00.5 WW TREAT COMMUNICATIONS	\$3,440.00	\$222.63	\$3,217.37	6.47 %
12.5470.38.00.5 WW TREAT DEPRECIATION	\$0.00	\$0.00	\$0.00	0.00 %
12.5470.40.00.5 WW TREAT DUES/SUBSCRIPTS/MTGS	\$3,000.00	\$816.00	\$2,184.00	27.20 %
12.5470.48.00.5 WW TREAT PROP & LIAB INS	\$32,512.00	\$16,255.12	\$16,256.88	50.00 %
12.5470.56.00.5 WW TREAT OTR PUR SRVC	\$220,200.00	\$92,026.69	\$128,173.31	41.79 %
12.5470.56.01.5 WW TREAT FLOOD PUR SRVC	\$0.00	\$0.00	\$0.00	0.00 %
12.5470.60.00.5 WW TREAT PROF SVCS	\$23,200.00	\$3,277.30	\$19,922.70	14.13 %
12.5470.65.00.5 WW TREAT EQUIPMENT FLAT FEE	\$0.00	\$0.00	\$0.00	0.00 %
12.5470.66.00.5 WW TREAT OTHER RENTALS	\$5,000.00	\$0.00	\$5,000.00	0.00 %
12.5470.68.00.5 WW TREAT VEH/EQUIP REPAIR & MAINT	\$60,000.00	\$77,561.98	(\$17,561.98)	129.27 %
12.5470.69.00.5 WW TREAT BLDGS/GRNDS REPAIR/MAINT	\$30,000.00	\$29,932.39	\$67.61	99.77 %
12.5470.70.00.5 WW TREAT COPIER	\$867.00	\$328.89	\$538.11	37.93 %



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12.5470.70.01.5 WW TREAT COPY PAPER	\$0.00	\$0.00	\$0.00	0.00 %
12.5470.72.00.5 WW TREAT TAXES/LICENSE/REGIST.	\$8,500.00	\$0.00	\$8,500.00	0.00 %
12.5470.73.00.5 WW TREAT OPERATING FEE	\$6,600.00	\$0.00	\$6,600.00	0.00 %
12.5470.74.00.5 WW TREAT TRAVEL/TRANSPORTATION	\$1,500.00	\$0.00	\$1,500.00	0.00 %
12.5470.76.01.5 WW TREAT ELECTRIC	\$190,000.00	\$45,629.93	\$144,370.07	24.02 %
12.5470.76.02.5 WW TREAT FUEL OIL	\$46,200.00	\$3,868.55	\$42,331.45	8.37 %
12.5470.76.03.5 WW TREAT TRASH REMOVAL	\$600.00	\$0.00	\$600.00	0.00 %
12.5470.76.04.5 WW TREAT IN HOUSE UTILITIES	\$325,000.00	\$91,757.62	\$233,242.38	28.23 %
12.5470.76.06.5 WW TREAT UV	\$0.00	\$0.00	\$0.00	0.00 %
12.5470.79.00.5 WW TREAT MISC	\$0.00	\$0.00	\$0.00	0.00 %
12.5470.82.00.5 WW TREAT CAP IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0.00 %
12.5470.83.00.5 WW TREAT MACH & EQUIP	\$67,000.00	\$50,835.15	\$16,164.85	75.87 %
12.5470.83.01.5 WW TREAT FLOOD EQUIP RPL	\$0.00	\$0.00	\$0.00	0.00 %
12.5470.88.00.5 WW TREAT CAPITAL RESERVE	\$0.00	\$0.00	\$0.00	0.00 %
12.5470.90.00.5 WW TREAT DEBT PRINCIPAL	\$174,171.00	\$0.00	\$174,171.00	0.00 %
12.5470.91.00.5 WW TREAT DEBT INTEREST	\$0.00	\$0.00	\$0.00	0.00 %
12.5470.95.01.5 WW TREAT PENSION INTEREST EXP	\$12,037.00	\$6,018.93	\$6,018.07	50.00 %
12.5470.97.00.5 WW TREAT ADMIN/MGMT SVCS	\$145,346.00	\$145,346.00	\$0.00	100.00 %
TOTAL WASTEWATER TREATMENT	\$1,872,019.00	\$772,115.52	\$1,099,903.48	41.25%
12.5471 STORMWATER MANAGEMENT				
12.5471.10.00.5 STRM WTR MGMT SALARIES & WAGES	\$136,332.00	\$44,900.45	\$91,431.55	32.93 %
12.5471.11.00.5 STRM WTR MGMT OVERTIME	\$13,096.00	\$1,327.99	\$11,768.01	10.14 %
12.5471.15.01.5 STRM WTR MGMT DENTAL INSURANCE	\$1,543.00	\$369.20	\$1,173.80	23.93 %
12.5471.15.02.5 STRM WTR MGMT FICA/MEDICARE	\$12,638.00	\$3,276.14	\$9,361.86	25.92 %
12.5471.15.03.5 STRM WTR MGMT HEALTH INSURANCE	\$31,743.00	\$7,967.40	\$23,775.60	25.10 %
12.5471.15.04.5 STRM WTR MGMT IRS SECTION 125	\$630.00	\$238.10	\$391.90	37.79 %
12.5471.15.05.5 STRM WTR MGMT LONG TERM CARE INSURANCE	\$32.00	\$30.14	\$1.86	94.19 %
12.5471.15.07.5 STRM WTR MGMT CITY RETIREMENT	\$9,339.00	\$2,812.11	\$6,526.89	30.11 %
12.5471.15.08.5 STRM WTR MGMT LIFE, STD, LTD INSURANCE	\$1,963.00	\$975.16	\$987.84	49.68 %
12.5471.15.09.5 STRM WTR MGMT UNEMPLOYMENT INS	\$318.00	\$93.06	\$224.94	29.26 %
12.5471.15.10.5 STRM WTR MGMT WORKERS COMP INS	\$3,846.00	\$1,883.22	\$1,962.78	48.97 %



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12.5471.15.12.5 STRM WTR MGMT PARKING FEE	\$360.00	\$360.00	\$0.00	100.00 %
12.5471.18.00.5 STRM WTR MGMT UNIFORMS/PROTECT CLOTHING	\$0.00	\$0.00	\$0.00	0.00 %
12.5471.20.00.5 STRM WTR MGMT OFFICE SUPPLIES	\$0.00	\$0.00	\$0.00	0.00 %
12.5471.21.00.5 STRM WTR MGMT OPERATING SUPPLIES	\$2,500.00	\$0.00	\$2,500.00	0.00 %
12.5471.23.00.5 STRM WTR MGMT SMALL TOOLS AND EQUIP	\$0.00	\$0.00	\$0.00	0.00 %
12.5471.34.00.5 STRM WTR MGMT COMMUNICATIONS	\$0.00	\$0.00	\$0.00	0.00 %
12.5471.40.00.5 STRM WTR MGMT DUES/SUBSCRIPTS/MTGS	\$0.00	\$0.00	\$0.00	0.00 %
12.5471.48.00.5 STRM WTR MGMT PROPERTY & CASUALTY INS	\$7,053.00	\$3,523.60	\$3,529.40	49.96 %
12.5471.60.00.5 STRM WTR MGMT PROFESSIONAL SVCS	\$2,500.00	\$0.00	\$2,500.00	0.00 %
12.5471.65.00.5 STRM WTR MGMT RENTAL OF CITY EQUIP	\$0.00	\$0.00	\$0.00	0.00 %
12.5471.66.00.5 STRM WTR MGMT OTHER RENTALS	\$0.00	\$0.00	\$0.00	0.00 %
12.5471.67.00.5 STRM WTR MGMT STREET REPAIR/MAINT	\$0.00	\$0.00	\$0.00	0.00 %
12.5471.68.00.5 STRM WTR MGMT VEH/EQUIP REPAIR/MAINT	\$0.00	\$0.00	\$0.00	0.00 %
12.5471.69.00.5 STRM WTR MGMT BLDG/GRNDS REPAIR/MAINT	\$0.00	\$0.00	\$0.00	0.00 %
12.5471.70.00.5 STRM WTR MGMT COPIER	\$212.00	\$129.90	\$82.10	61.27 %
12.5471.70.01.5 STRM WTR MGMT COPY PAPER	\$0.00	\$0.00	\$0.00	0.00 %
12.5471.72.00.5 STRM WTR MGMT TAXES/LICENSES/REGISTS	\$1,500.00	\$0.00	\$1,500.00	0.00 %
12.5471.74.00.5 STRM WTR MGMT TRAVEL/TRANSPORTATION	\$250.00	\$0.00	\$250.00	0.00 %
12.5471.79.00.5 STRM WTR MGMT MISC	\$0.00	\$0.00	\$0.00	0.00 %
12.5471.83.00.5 STRM WTR MGMT EQUIP/MACH	\$500.00	\$0.00	\$500.00	0.00 %
12.5471.95.01.5 STRM WTR MGMT PENSION INTEREST EXP	\$2,610.00	\$1,304.80	\$1,305.20	49.99 %
TOTAL STORMWATER MANAGEMENT	\$228,965.00	\$69,191.27	\$159,773.73	30.22%
12.5480 SEWER COLLECTION SYSTEM				
12.5480.10.00.5 COLLECTION SALARIES & WAGES	\$170,849.00	\$57,703.21	\$113,145.79	33.77 %
12.5480.11.00.5 COLLECTION OVERTIME	\$16,015.00	\$2,762.34	\$13,252.66	17.25 %
12.5480.15.01.5 COLLECTION DENTAL INSURANCE	\$1,634.00	\$559.73	\$1,074.27	34.26 %
12.5480.15.02.5 COLLECTION FICA/MEDICARE	\$13,641.00	\$4,251.09	\$9,389.91	31.16 %
12.5480.15.03.5 COLLECTION HEALTH INSURANCE	\$39,224.00	\$12,345.08	\$26,878.92	31.47 %
12.5480.15.04.5 COLLECTION SECTION 125	\$667.00	\$295.37	\$371.63	44.28 %
12.5480.15.05.5 COLLECTION LONG TERM CARE INSURANCE	\$99.00	\$6.29	\$92.71	6.35 %
12.5480.15.07.5 COLLECTION CITY RETIREMENT	\$11,679.00	\$4,070.17	\$7,608.83	34.85 %



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12.5480.15.08.5 COLLECTION LIFE, STD, LTD INSURANCE	\$2,434.00	\$1,209.74	\$1,224.26	49.70 %
12.5480.15.09.5 COLLECTION UNEMPLOYMENT INSURANCE	\$337.00	\$164.53	\$172.47	48.82 %
12.5480.15.10.5 COLLECTION WORKERS' COMPENSATION	\$7,315.00	\$3,581.84	\$3,733.16	48.97 %
12.5480.15.12.5 COLLECTION PARKING FEE	\$306.00	\$306.00	\$0.00	100.00 %
12.5480.18.00.5 COLLECTION UNIFORMS/PROTECTIVE CLOTH	\$2,500.00	\$0.00	\$2,500.00	0.00 %
12.5480.20.00.5 COLLECTION OFFICE SUPPLIES	\$200.00	\$0.00	\$200.00	0.00 %
12.5480.21.00.5 COLLECTION OPERATING SUPPLIES	\$22,500.00	\$13,849.19	\$8,650.81	61.55 %
12.5480.23.00.5 COLLECTION SMALL TOOLS & EQUIP	\$1,000.00	\$0.00	\$1,000.00	0.00 %
12.5480.34.00.5 COLLECTION COMMUNICATIONS	\$900.00	\$3,258.90	(\$2,358.90)	362.10 %
12.5480.38.00.5 COLLECTION DEPRECIATION	\$0.00	\$0.00	\$0.00	0.00 %
12.5480.48.00.5 COLLECTION PROP & LIAB INS	\$8,743.00	\$4,371.20	\$4,371.80	50.00 %
12.5480.48.01.5 COLLECTION PC - DEDUCTIBLE EXPENSE	\$0.00	\$0.00	\$0.00	0.00 %
12.5480.56.00.5 COLLECTION OTR PUR SRVC	\$13,000.00	\$48,250.82	(\$35,250.82)	371.16 %
12.5480.65.00.5 COLLECTION EQUIP USE ASSESSMENT	\$112,329.00	\$112,329.00	\$0.00	100.00 %
12.5480.65.01.5 COLLECTION EQUIP FLAT FEE	\$50,000.00	\$50,000.00	\$0.00	100.00 %
12.5480.65.02.5 COLLECTION VACTOR USE FEE EXPENSE	\$0.00	\$0.00	\$0.00	0.00 %
12.5480.66.00.5 COLLECTION OTHER RENTALS	\$2,500.00	\$1,300.00	\$1,200.00	52.00 %
12.5480.67.00.5 COLLECTION STREET REPAIR/MAINT	\$5,000.00	\$903.41	\$4,096.59	18.07 %
12.5480.68.00.5 COLLECTION VEH/EQUIP REPAIR & MAINT	\$10,000.00	\$970.15	\$9,029.85	9.70 %
12.5480.69.00.5 COLLECTION BLDGS/GRNDS REPAIR/MAINT	\$500.00	\$0.00	\$500.00	0.00 %
12.5480.70.00.5 COLLECTION COPIER	\$651.00	\$265.65	\$385.35	40.81 %
12.5480.70.01.5 COLLECTION COPY PAPER	\$0.00	\$0.00	\$0.00	0.00 %
12.5480.76.01.5 COLLECTION ELECTRIC	\$9,600.00	\$2,554.82	\$7,045.18	26.61 %
12.5480.79.00.5 COLLECTION MISC	\$0.00	\$0.00	\$0.00	0.00 %
12.5480.82.00.5 COLLECTION CAP IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0.00 %
12.5480.82.01.5 COLLECTION CSO CAPITAL IMPROVEMNENT	\$0.00	\$0.00	\$0.00	0.00 %
12.5480.83.00.5 COLLECTION MACH/EQUIPMENT	\$20,000.00	\$0.00	\$20,000.00	0.00 %
12.5480.88.00.5 COLLECTION CAPITAL RSRV	\$0.00	\$0.00	\$0.00	0.00 %
12.5480.90.00.5 COLLECTION CSO PRINCIPAL DEBT PAYMNT	\$347,716.00	\$209,425.58	\$138,290.42	60.23 %
12.5480.91.00.5 COLLECTION CSO INTEREST DEBT PAYMENT	\$42,218.00	\$24,279.12	\$17,938.88	57.51 %
12.5480.95.01.5 COLLECTION PENSION INTEREST EXP	\$7,147.00	\$3,573.50	\$3,573.50	50.00 %
TOTAL SEWER COLLECTION SYSTEM	\$920,704.00	\$562,586.73	\$358,117.27	61.10%



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12.5481 WASTEWATER ADMINISTRATION				
12.5481.10.00.5 WW ADMIN SALARIES & WAGES	\$95,247.00	\$32,639.28	\$62,607.72	34.27 %
12.5481.11.00.5 WW ADMIN OVERTIME	\$4,692.00	\$1,165.65	\$3,526.35	24.84 %
12.5481.15.01.5 WW ADMIN DENTAL INSURANCE	\$797.00	\$284.55	\$512.45	35.70 %
12.5481.15.02.5 WW ADMIN FICA/MEDICARE	\$7,296.00	\$2,475.08	\$4,820.92	33.92 %
12.5481.15.03.5 WW ADMIN HEALTH INSURANCE	\$19,123.00	\$5,190.95	\$13,932.05	27.15 %
12.5481.15.04.5 WW ADMIN IRS SECTION 125	\$325.00	\$144.00	\$181.00	44.31 %
12.5481.15.05.5 WW ADMIN LONG TERM CARE INSURANCE	\$49.00	\$17.56	\$31.44	35.84 %
12.5481.15.07.5 WW ADMIN CITY RETIREMENT	\$6,246.00	\$2,143.29	\$4,102.71	34.31 %
12.5481.15.08.5 WW ADMIN LIFE, STD, LTD INSURANCE	\$1,187.00	\$589.80	\$597.20	49.69 %
12.5481.15.09.5 WW ADMIN UNEMPLOYMENT INSURANCE	\$164.00	\$80.78	\$83.22	49.26 %
12.5481.15.10.5 WW ADMIN WORKERS' COMPENSATION	\$325.00	\$159.14	\$165.86	48.97 %
12.5481.15.11.5 WW ADMIN HEALTH INS DEDUCT REIMB.	\$0.00	\$0.00	\$0.00	0.00 %
12.5481.15.12.5 WW ADMIN PARKING FEE	\$330.00	\$330.00	\$0.00	100.00 %
12.5481.18.00.5 WW ADMIN UNIFORMS/PROTECT CLOTHING	\$0.00	\$0.00	\$0.00	0.00 %
12.5481.20.00.5 WW ADMIN OFFICE SUPPLIES	\$1,500.00	\$928.84	\$571.16	61.92 %
12.5481.20.01.5 WW ADMIN POSTAGE	\$2,000.00	\$6.72	\$1,993.28	0.34 %
12.5481.30.00.5 WW ADMIN ADVERTISING	\$250.00	\$0.00	\$250.00	0.00 %
12.5481.34.00.5 WW ADMIN TELEPHONE BASIC SERVICE	\$5,543.00	\$933.12	\$4,609.88	16.83 %
12.5481.34.01.5 WW ADMIN TELEPHONE LONG DISTANCE	\$1,451.00	\$759.57	\$691.43	52.35 %
12.5481.34.02.5 WW ADMIN INTERNET WAN SERVICE	\$7,775.00	\$2,975.28	\$4,799.72	38.27 %
12.5481.38.00.5 WW ADMIN DEPRECIATION	\$0.00	\$0.00	\$0.00	0.00 %
12.5481.40.00.5 WW ADMIN DUES/SUBSCRIPTS/MTGS	\$1,250.00	\$0.00	\$1,250.00	0.00 %
12.5481.48.00.5 WW ADMIN PROPERTY & LIABILITY INS	\$4,263.00	\$2,131.10	\$2,131.90	49.99 %
12.5481.48.01.5 WW ADMIN PC - DEDUCTIBLE EXPENSE	\$0.00	\$0.00	\$0.00	0.00 %
12.5481.56.00.5 WW ADMIN - OTR PUR SRVC	\$500.00	\$0.00	\$500.00	0.00 %
12.5481.60.00.5 WW ADMIN PROFESSIONAL SVCS	\$2,000.00	\$373.00	\$1,627.00	18.65 %
12.5481.61.00.5 WW ADMIN LEGAL SERVICES	\$2,000.00	\$0.00	\$2,000.00	0.00 %
12.5481.65.00.5 WW ADMIN EQUIPMENT VACTOR RESERVE	\$0.00	\$0.00	\$0.00	0.00 %
12.5481.70.00.5 WW ADMIN COPIER	\$351.00	\$133.39	\$217.61	38.00 %
12.5481.70.01.5 WW ADMIN COPIER PAPER	\$0.00	\$0.00	\$0.00	0.00 %



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12.5481.79.00.5 WW ADMIN MISCELLANEOUS	\$0.00	\$0.00	\$0.00	0.00 %
12.5481.83.00.5 WW ADMIN MACHINERY & EQUIPMENT	\$0.00	\$0.00	\$0.00	0.00 %
12.5481.83.01.5 WW ADMIN COMPUTER EQUIPMENT ALLOC	\$14,489.00	\$3,602.07	\$10,886.93	24.86 %
12.5481.83.02.5 WW ADMIN FINANCIAL SOFTWARE	\$3,333.00	\$0.00	\$3,333.00	0.00 %
12.5481.85.00.5 WW ADMIN FED/STATE GRANT EXPENSE	\$0.00	\$0.00	\$0.00	0.00 %
12.5481.88.01.5 WW ADMIN COMPUTER NETWORK RESERVE	\$0.00	\$0.00	\$0.00	0.00 %
12.5481.90.00.5 WW ADMIN WWTP DEBT PRINCIPAL	\$126,699.00	\$126,698.02	\$0.98	100.00 %
12.5481.91.00.5 WW ADMIN WWTP DEBT INTEREST	\$86,291.00	\$42,760.07	\$43,530.93	49.55 %
12.5481.92.00.5 WW ADMIN ENERGY IMPROV LEASE PYMT	\$17,650.00	\$8,825.05	\$8,824.95	50.00 %
12.5481.92.01.5 WW ADMIN ENERGY AUDIT	\$0.00	\$0.00	\$0.00	0.00 %
12.5481.95.01.5 WW ADMIN PENSION INTEREST EXP	\$3,856.00	\$1,928.00	\$1,928.00	50.00 %
12.5481.96.00.5 WW ADMIN WATER METER DEPREC SHARE	\$15,000.00	\$15,000.00	\$0.00	100.00 %
12.5481.97.00.5 WW ADMIN ADMINISTRATIVE/MGMT SVCS	\$248,929.00	\$248,929.00	\$0.00	100.00 %
TOTAL WASTEWATER ADMINISTRATION	\$680,911.00	\$501,203.31	\$179,707.69	73.61%
12.5482 PRIVATE SEWER SYS MAINT				
12.5482.10.00.5 PRIV SWR MAINT SALARIES & WAGES	\$2,259.00	\$1,640.52	\$618.48	72.62 %
12.5482.11.00.5 PRIV SWR MAINT OVERTIME	\$45.00	\$43.29	\$1.71	96.20 %
12.5482.15.01.5 PRIV SWR MAINT DENTAL INSURANCE	\$14.00	\$8.03	\$5.97	57.36 %
12.5482.15.02.5 PRIV SWR MAINT FICA/MEDICARE	\$168.00	\$123.01	\$44.99	73.22 %
12.5482.15.03.5 PRIV SWR MAINT HEALTH INSURANCE	\$326.00	\$59.67	\$266.33	18.30 %
12.5482.15.04.5 PRIV SWR MAINT SECTION 125	\$6.00	\$2.45	\$3.55	40.83 %
12.5482.15.05.5 PRIV SWR MAINT LONG TERM CARE INS	\$1.00	\$0.84	\$0.16	84.00 %
12.5482.15.07.5 PRIV SWR MAINT CITY RETIREMENT	\$144.00	\$103.96	\$40.04	72.19 %
12.5482.15.08.5 PRIV SWR MAINT LIFE, STD, LTD INS	\$20.00	\$10.06	\$9.94	50.30 %
12.5482.15.09.5 PRIV SWR MAINT UNEMPLOY INSURANCE	\$3.00	\$1.37	\$1.63	45.67 %
12.5482.15.10.5 PRIV SWR MAINT WORKERS' COMPENSATION	\$92.00	\$45.04	\$46.96	48.96 %
12.5482.20.00.5 PRIV SWR MAINT OFFICE SUPPLIES	\$0.00	\$0.00	\$0.00	0.00 %
12.5482.48.00.5 PRIV SWR MAINT PROP/LIAB INS	\$73.00	\$36.32	\$36.68	49.75 %
12.5482.56.00.5 PRIV SWR MAINT OTR PUR SRVC	\$4,000.00	\$4,504.93	(\$504.93)	112.62 %
12.5482.70.00.5 PRIV SWR MAINT COPIER	\$6.00	\$2.11	\$3.89	35.17 %
12.5482.70.01.5 PRIV SWR MAINT COPY PAPER	\$0.00	\$0.00	\$0.00	0.00 %



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12.5482.95.01.5 PRIV SWR MAINT PENSION INTEREST EXP	\$47.00	\$23.11	\$23.89	49.17 %
TOTAL PRIVATE SEWER SYS MAINT	\$7,204.00	\$6,604.71	\$599.29	91.68%
12.5491 DELQ SEWER FEES COLLECTION				
12.5491.10.00.5 DELQ SEWER TAX COLL SALARIES & WAGES	\$12,245.00	\$3,840.95	\$8,404.05	31.37 %
12.5491.11.00.5 DELQ SEWER FEES COLLECTION	\$0.00	\$0.00	\$0.00	0.00 %
12.5491.15.01.5 DELQ SEWER TAX COLL DENTAL INSURANCE	\$75.00	\$59.07	\$15.93	78.76 %
12.5491.15.02.5 DELQ SEWER TAX COLL FICA/MEDICARE	\$894.00	\$289.57	\$604.43	32.39 %
12.5491.15.03.5 DELQ SEWER TAX COLL HEALTH INSURANCE	\$1,793.00	\$129.57	\$1,663.43	7.23 %
12.5491.15.04.5 DELQ SEWER TAX COLL IRS SECTION 125	\$30.00	\$13.50	\$16.50	45.00 %
12.5491.15.05.5 DELQ SEWER TAX COLL LONG TERM CARE INSURANCE	\$6.00	\$33.99	(\$27.99)	566.50 %
12.5491.15.07.5 DELQ SEWER TAX COLL CITY RETIREMENT	\$0.00	\$0.00	\$0.00	0.00 %
12.5491.15.08.5 DELQ SEWER TAX COLL LIFE, STD, LTD INSURANCE	\$111.00	\$55.29	\$55.71	49.81 %
12.5491.15.09.5 DELQ SEWER TAX COLL UNEMPLOYMENT INSURANCE	\$15.00	\$8.38	\$6.62	55.87 %
12.5491.15.10.5 DELQ SEWER TAX COLL WORKERS' COMPENSATION	\$40.00	\$19.58	\$20.42	48.95 %
12.5491.15.12.5 DELQ SEWER TAX COLL PARKING FEE	\$120.00	\$120.00	\$0.00	100.00 %
12.5491.20.00.5 DELQ SEWER TAX COLL OFFICE SUPPLIES	\$50.00	\$0.00	\$50.00	0.00 %
12.5491.20.01.5 DELQ SEWER TAX COLL POSTAGE	\$150.00	\$497.43	(\$347.43)	331.62 %
12.5491.34.00.5 DELQ SEWER TAX COLL COMMUNICATIONS	\$500.00	\$95.69	\$404.31	19.14 %
12.5491.40.00.5 DELQ SEWER TAX COLL DUES/SUBSCRIPTS/MTGS	\$300.00	\$0.00	\$300.00	0.00 %
12.5491.48.00.5 DELQ SEWER TAX COLL PROPERTY & LIABILITY INS	\$400.00	\$205.84	\$194.16	51.46 %
12.5491.70.00.5 DELQ SEWER TAX COLL COPIER	\$40.00	\$14.28	\$25.72	35.70 %
12.5491.70.01.5 DELQ SEWER TAX COLL COPIER PAPER	\$0.00	\$0.00	\$0.00	0.00 %
12.5491.95.01.5 DELQ SEWER TAX COLL PENSION INTEREST EXP	\$470.00	\$235.10	\$234.90	50.02 %
TOTAL DELQ SEWER FEES COLLECTION	\$17,239.00	\$5,618.24	\$11,620.76	32.59%
TOTAL SEWER FUND EXPENDITURES	\$3,727,042.00	\$1,917,319.78	\$1,809,722.22	51.44%
SEWER FUND NET EXCESS / (DEFICIT)	\$0.00	\$187,544.04		



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REVENUES				
17.2 INTERGOVERNMENTAL REV				
17.2301.00.00.4 FEMA STORM DAMAGE GRANT REV	\$0.00	\$0.00	\$0.00	0.00 %
17.2550.00.00.4 CEMETERY XFER CMTRY TRST-EXP	\$27,000.00	\$0.00	(\$27,000.00)	0.00 %
17.2660.00.00.4 CEMETERY OUTSIDE BURIALS	\$3,000.00	\$0.00	(\$3,000.00)	0.00 %
17.2700.00.00.4 CEMETERY INTEREST	\$0.00	\$0.00	\$0.00	0.00 %
17.2701.00.00.4 CEMETERY CHANGE IN MARKET VALUE	\$0.00	\$0.00	\$0.00	0.00 %
17.2770.00.00.4 CEMETERY ENDOWMENT CARE	\$10,250.00	\$1,440.00	(\$8,810.00)	14.05 %
17.2771.00.00.4 CEMETERY GRAVE OPENINGS	\$0.00	\$1,785.00	\$1,785.00	0.00 %
17.2771.00.01.4 CEMETERY GRAVE OPEN FULL BURIAL	\$12,000.00	\$7,760.00	(\$4,240.00)	64.67 %
17.2771.00.02.4 CEMETERY GRAVE OPEN CREMATION	\$12,000.00	\$2,880.00	(\$9,120.00)	24.00 %
17.2772.00.00.4 CEMETERY FOUNDATIONS	\$0.00	\$1,870.50	\$1,870.50	0.00 %
17.2773.00.00.4 CEMETERY VAULT CHARGES	\$2,000.00	\$250.00	(\$1,750.00)	12.50 %
17.2814.00.00.4 PROCEEDS FROM LTD	\$0.00	\$0.00	\$0.00	0.00 %
17.2816.00.00.4 SALE OF EQUIP PROCEEDS	\$0.00	\$0.00	\$0.00	0.00 %
17.2920.00.00.4 CEMETERY BOND PROCEEDS	\$0.00	\$0.00	\$0.00	0.00 %
17.2960.00.00.4 CEMETERY LOT SALES	\$6,400.00	\$640.00	(\$5,760.00)	10.00 %
17.2990.00.00.4 CEMETERY FOUNDATIONS	\$4,000.00	\$5,868.86	\$1,868.86	146.72 %
17.2990.00.01.4 CEMETERY MONUMENT SALES/REPAIR	\$0.00	\$0.00	\$0.00	0.00 %
17.2990.00.02.4 CEMETERY MONUMENT INSTALLATIONS	\$0.00	\$0.00	\$0.00	0.00 %
17.2990.00.03.4 CEMETERY MONUMENT REPAIR	\$1,500.00	\$285.00	(\$1,215.00)	19.00 %
17.2990.00.04.4 CEMETERY MONUNMENT SALES/SANDBLAST	\$0.00	\$0.00	\$0.00	0.00 %
17.2992.00.00.4 CEMETERY MISC REIMBS	\$0.00	\$630.00	\$630.00	0.00 %
17.2993.00.00.4 CEMETERY NON-RESIDENT REVENUE	\$1,000.00	\$0.00	(\$1,000.00)	0.00 %
17.2994.00.00.4 CEMETERY XFER GENERAL FUND	\$57,826.00	\$57,826.00	\$0.00	100.00 %
17.2995.00.00.4 CEMETERY XFER PARKING FUND	\$10,000.00	\$10,000.00	\$0.00	100.00 %
17.2996.00.00.4 CEMETERY XFER DPW SMALL PARKS	\$27,900.00	\$27,900.00	\$0.00	100.00 %
17.2997.00.00.4 CEMETERY XFER GF CIP/EQUIPMENT	\$32,783.00	\$32,783.00	\$0.00	100.00 %
TOTAL INTERGOVERNMENTAL REV	\$207,659.00	\$151,918.36	(\$55,740.64)	73.16%
TOTAL CEMETERY FUND REVENUES	\$207,659.00	\$151,918.36	(\$55,740.64)	73.16%



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<u>Account Number and Description</u>	<u>Budget FY 2015</u>	<u>Actual to Date Through</u>	<u>Variance</u>	<u>Percent of Budget</u>
EXPENDITURES				
17.7000 GREEN MOUNT CEMETERY				
17.7000.10.00.5 CEMETERY SALARIES & WAGES	\$83,291.00	\$40,119.49	\$43,171.51	48.17 %
17.7000.11.00.5 CEMETERY OVERTIME	\$2,828.00	\$524.83	\$2,303.17	18.56 %
17.7000.15.01.5 CEMETERY DENTAL INSURANCE	\$756.00	\$358.16	\$397.84	47.38 %
17.7000.15.02.5 CEMETERY FICA/MEDICARE	\$6,482.00	\$3,091.20	\$3,390.80	47.69 %
17.7000.15.03.5 CEMETERY HEALTH INSURANCE	\$7,280.00	\$2,756.28	\$4,523.72	37.86 %
17.7000.15.04.5 CEMETERY IRS SECTION 125	\$309.00	\$54.82	\$254.18	17.74 %
17.7000.15.05.5 CEMETERY LONG TERM CARE INSURANCE	\$47.00	\$33.00	\$14.00	70.21 %
17.7000.15.07.5 CEMETERY CITY RETIREMENT	\$5,549.00	\$2,794.30	\$2,754.70	50.36 %
17.7000.15.08.5 CEMETERY LIFE, STD, LTD INSURANCE	\$1,126.00	\$559.63	\$566.37	49.70 %
17.7000.15.09.5 CEMETERY UNEMPLOYMENT INSURANCE	\$156.00	\$76.65	\$79.35	49.13 %
17.7000.15.10.5 CEMETERY WORKERS' COMPENSATION	\$3,304.00	\$1,617.82	\$1,686.18	48.97 %
17.7000.18.00.5 CEMETERY UNIFORMS/PROTECT CLOTHING	\$1,000.00	\$689.17	\$310.83	68.92 %
17.7000.20.00.5 CEMETERY OFFICE SUPPLIES	\$0.00	\$560.89	(\$560.89)	0.00 %
17.7000.20.01.5 CEMETERY POSTAGE	\$50.00	\$1.44	\$48.56	2.88 %
17.7000.21.00.5 CEMETERY OPERATING SUPPLIES	\$800.00	\$2,361.01	(\$1,561.01)	295.13 %
17.7000.21.01.5 CEMETERY FUEL	\$4,000.00	\$1,868.05	\$2,131.95	46.70 %
17.7000.23.00.5 CEMETERY SMALL TOOLS & EQUIP	\$250.00	\$65.49	\$184.51	26.20 %
17.7000.30.00.5 CEMETERY ADVERTISING	\$1,000.00	\$133.55	\$866.45	13.36 %
17.7000.34.00.5 CEMETERY TELEPHONE BASIC SERVICE	\$370.00	\$113.82	\$256.18	30.76 %
17.7000.34.01.5 CEMETERY TELEPHONE LONG DISTANCE	\$116.00	\$92.64	\$23.36	79.86 %
17.7000.34.02.5 CEMETERY INTERNET WAN SERVICE	\$534.00	\$362.92	\$171.08	67.96 %
17.7000.34.03.5 CEMETERY CELL PHONE & PAGER	\$0.00	\$0.00	\$0.00	0.00 %
17.7000.40.00.5 CEMETERY DUES/SUBSCRIPTS/MTGS	\$1,000.00	\$520.00	\$480.00	52.00 %
17.7000.48.00.5 CEMETERY PROPERTY & LIABILITY INS	\$4,045.00	\$2,022.14	\$2,022.86	49.99 %
17.7000.48.01.5 CEMETERY PC - DEDUCTIBLE EXPENSE	\$0.00	\$0.00	\$0.00	0.00 %
17.7000.49.00.5 CEMETERY OTHER INSURANCE	\$0.00	\$0.00	\$0.00	0.00 %
17.7000.56.00.5 CEMETERY CORRECTIONS - LABOR COST	\$21,500.00	\$14,655.00	\$6,845.00	68.16 %
17.7000.57.00.5 CEMETERY MONUMENT INSTALLATION	\$1,500.00	\$1,562.00	(\$62.00)	104.13 %
17.7000.57.01.5 CEMETERY MONUMENT REPAIR	\$500.00	\$1,274.14	(\$774.14)	254.83 %



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17.7000.57.02.5 CEMETERY MONUMENT SALES/SANDBLAST	\$500.00	\$546.00	(\$46.00)	109.20 %
17.7000.58.00.5 CEMETERY FLOWER FUND	\$500.00	\$0.00	\$500.00	0.00 %
17.7000.58.01.5 CEMETERY ENDOWMENT CARE	\$10,250.00	\$5.19	\$10,244.81	0.05 %
17.7000.60.00.5 CEMETERY PROFESSIONAL SVCS	\$500.00	\$3,076.35	(\$2,576.35)	615.27 %
17.7000.66.00.5 CEMETERY OTHER RENTALS	\$100.00	\$0.00	\$100.00	0.00 %
17.7000.67.00.5 CEMETERY STREET REPAIR & MAINT	\$0.00	\$0.00	\$0.00	0.00 %
17.7000.68.00.5 CEMETERY VEH/EQUIP REPAIR & MAINT	\$0.00	\$667.06	(\$667.06)	0.00 %
17.7000.68.01.5 CEMETERY TRUCK REPAIR & MAINT	\$500.00	\$128.25	\$371.75	25.65 %
17.7000.68.02.5 CEMETERY MOWING REPAIR & MAINT	\$1,000.00	\$506.10	\$493.90	50.61 %
17.7000.68.03.5 CEMETERY EXCAVATOR REPAIR & MAINT	\$500.00	\$129.60	\$370.40	25.92 %
17.7000.68.04.5 CEMETERY TRACTOR REPAIR & MAINT	\$250.00	\$53.77	\$196.23	21.51 %
17.7000.69.00.5 CEMETERY BLDGS/GRNDS REPAIR/MAINT	\$1,000.00	\$160.95	\$839.05	16.10 %
17.7000.69.01.5 CEMETERY SMALL PARKS MAINTENANCE	\$1,500.00	\$781.98	\$718.02	52.13 %
17.7000.70.00.5 CEMETERY COPIER	\$333.00	\$126.52	\$206.48	37.99 %
17.7000.70.01.5 CEMETERY COPIER PAPER	\$0.00	\$0.00	\$0.00	0.00 %
17.7000.72.00.5 CEMETERY TAXES/LICENSE/REGIST	\$0.00	\$0.00	\$0.00	0.00 %
17.7000.74.00.5 CEMETERY TRAVEL/TRANSPORTATION	\$300.00	\$0.00	\$300.00	0.00 %
17.7000.76.01.5 CEMETERY ELECTRIC	\$1,400.00	\$493.41	\$906.59	35.24 %
17.7000.76.02.5 CEMETERY HEATING FUEL	\$1,800.00	\$167.49	\$1,632.51	9.31 %
17.7000.76.03.5 CEMETERY TRASH REMOVAL	\$75.00	\$0.00	\$75.00	0.00 %
17.7000.76.04.5 CEMETERY IN HOUSE UTILITIES/WATER	\$800.00	\$118.19	\$681.81	14.77 %
17.7000.76.05.5 CEMETERY PORTOLET	\$2,000.00	\$849.60	\$1,150.40	42.48 %
17.7000.79.00.5 CEMETERY MISC	\$100.00	\$0.00	\$100.00	0.00 %
17.7000.80.00.5 CEMETERY ELM STREET CEMETERY	\$100.00	\$0.00	\$100.00	0.00 %
17.7000.80.01.5 CEMETERY TREES, BULBS, SHRUBS	\$1,300.00	\$4,650.00	(\$3,350.00)	357.69 %
17.7000.82.00.5 CEMETERY CIP PLAN CEMETERY	\$18,875.00	\$5,592.48	\$13,282.52	29.63 %
17.7000.83.00.5 CEMETERY EQUIPMENT PLAN CEMETERY	\$13,908.00	\$600.00	\$13,308.00	4.31 %
17.7000.91.00.5 CEMETERY INTEREST EXPENSE	\$0.00	\$0.00	\$0.00	0.00 %
17.7000.95.01.5 CEMETERY PENSION INTEREST EXP	\$2,275.00	\$1,137.68	\$1,137.32	50.01 %
TOTAL GREEN MOUNT CEMETERY	\$207,659.00	\$98,059.06	\$109,599.94	47.22%
TOTAL CEMETERY FUND EXPENDITURES	\$207,659.00	\$98,059.06	\$109,599.94	47.22%



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CEMETERY FUND NET EXCESS / (DEFICIT)	\$0.00	\$53,859.30		



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<u>Account Number and Description</u>	<u>Budget FY 2015</u>	<u>Actual to Date Through</u>	<u>Variance</u>	<u>Percent of Budget</u>
REVENUES				
18.22 PERMITS AND LICENSE REV				
18.2245.00.00.4 PARKS NO. BR BRIDGE AOT GRANT	\$0.00	\$0.00	\$0.00	0.00 %
18.2280.00.00.4 PARKS MISC GRANT REVENUE	\$6,000.00	\$0.00	(\$6,000.00)	0.00 %
TOTAL PERMITS AND LICENSE REV	\$6,000.00	\$0.00	(\$6,000.00)	0.00%
18.23 INTERGOVERNMENTAL REV				
18.2300.00.00.4 PARKS TOWER GRANT REVENUE	\$0.00	\$0.00	\$0.00	0.00 %
18.2303.00.00.4 FEMA -MAY'11 FLOOD	\$0.00	\$0.00	\$0.00	0.00 %
18.2320.00.00.4 VT ERAF - MAY'11 FLOOD	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL INTERGOVERNMENTAL REV	\$0.00	\$0.00	\$0.00	0.00%
18.261 EQUIPMENT/LAND REVENUE				
18.2614.00.00.4 PARKS SALE OF EQUIPMENT	\$0.00	\$1,200.00	\$1,200.00	0.00 %
TOTAL EQUIPMENT/LAND REVENUE	\$0.00	\$1,200.00	\$1,200.00	0.00%
18.264 OTHER REVENUE				
18.2648.00.00.4 PARKS VISTA	\$0.00	\$0.00	\$0.00	0.00 %
18.2649.00.00.4 PARKS MISC CONTRIBS	\$0.00	\$575.00	\$575.00	0.00 %
18.2649.00.01.4 PARKS PET WASTE CONTRIBS	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL OTHER REVENUE	\$0.00	\$575.00	\$575.00	0.00%
18.268 OTHER REVENUE				
18.2680.00.00.4 PARK ENCHANTED FOREST RECEIPTS	\$0.00	\$2,799.00	\$2,799.00	0.00 %
18.2685.00.00.4 PARKS SHELTER RESERVATION	\$0.00	\$225.00	\$225.00	0.00 %
TOTAL OTHER REVENUE	\$0.00	\$3,024.00	\$3,024.00	0.00%
18.29 OPERATING TRANSFERS				
18.2900.00.00.4 PARKS INTEREST REV	\$0.00	\$0.00	\$0.00	0.00 %



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18.2907.00.00.4 PARKS W/C REIMB	\$0.00	\$0.00	\$0.00	0.00 %
18.2910.00.00.4 PARKS XFER GF OPERATIONS	\$141,089.00	\$141,089.00	\$0.00	100.00 %
18.2910.01.00.4 PARKS XFER GF PARK IMPACT FEES	\$0.00	\$0.00	\$0.00	0.00 %
18.2915.00.00.4 PARKS XFER FROM GF PET WASTE FEES	\$0.00	\$0.00	\$0.00	0.00 %
18.2920.00.00.4 PARKS BOND PROCEEDS	\$0.00	\$0.00	\$0.00	0.00 %
18.2983.00.00.4 PARKS RANGER HOUSE RENTAL	\$13,200.00	\$4,400.00	(\$8,800.00)	33.33 %
18.2984.00.00.4 PARKS XFER FROM OTHER FUNDS	\$0.00	\$0.00	\$0.00	0.00 %
18.2985.00.00.4 PARKS XFER GF EQUIPMENT	\$11,700.00	\$11,700.00	\$0.00	100.00 %
18.2986.00.00.4 PARKS XFER MONTPELIER FDN	\$0.00	\$0.00	\$0.00	0.00 %
18.2987.00.00.4 PARKS XFER GF CIP	\$3,400.00	\$3,400.00	\$0.00	100.00 %
18.2990.00.00.4 PARKS MISC. REVENUE	\$0.00	\$900.00	\$900.00	0.00 %
18.2992.00.00.4 PARKS MISC REIMB	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL OPERATING TRANSFERS	\$169,389.00	\$161,489.00	(\$7,900.00)	95.34%
TOTAL PARKS FUND REVENUES	\$175,389.00	\$166,288.00	(\$9,101.00)	94.81%



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EXPENDITURES				
18.76 PARKS GRANT EXP				
18.7612.00.00.5 PARKS VISIONING GRANT	\$0.00	\$240.00	(\$240.00)	0.00 %
18.7614.00.00.5 PARKS PEACE PARK GRANT PROJECT	\$0.00	\$0.00	\$0.00	0.00 %
18.7615.00.00.5 PARKS STATE HOUSE TRAIL	\$900.00	\$0.00	\$900.00	0.00 %
18.7621.00.00.5 PARKS GRANT EXP-COMMUNITY GARDEN	\$0.00	\$57.49	(\$57.49)	0.00 %
TOTAL PARKS GRANT EXP	\$900.00	\$297.49	\$602.51	33.05%
18.7600 PARKS OPERATIONS				
18.7600.10.00.5 PARKS SALARIES & WAGES	\$79,985.00	\$32,573.69	\$47,411.31	40.72 %
18.7600.10.01.5 PARKS AMERICORP & SUMMER WAGES	\$13,000.00	\$1,264.29	\$11,735.71	9.73 %
18.7600.11.00.5 PARKS OVERTIME	\$0.00	\$0.00	\$0.00	0.00 %
18.7600.15.01.5 PARKS DENTAL INSURANCE	\$727.00	\$223.85	\$503.15	30.79 %
18.7600.15.02.5 PARKS FICA/MEDICARE	\$5,839.00	\$2,383.72	\$3,455.28	40.82 %
18.7600.15.03.5 PARKS HEALTH INSURANCE	\$12,604.00	\$5,373.85	\$7,230.15	42.64 %
18.7600.15.04.5 PARKS IRS SECTION 125	\$297.00	\$94.91	\$202.09	31.96 %
18.7600.15.05.5 PARKS LONG TERM CARE INSURANCE	\$45.00	\$43.67	\$1.33	97.04 %
18.7600.15.07.5 PARKS CITY RETIREMENT	\$4,999.00	\$1,794.06	\$3,204.94	35.89 %
18.7600.15.08.5 PARKS LIFE, STD, LTD INSURANCE	\$1,083.00	\$538.26	\$544.74	49.70 %
18.7600.15.09.5 PARKS UNEMPLOYMENT INSURANCE	\$150.00	\$63.40	\$86.60	42.27 %
18.7600.15.10.5 PARKS WORKERS' COMPENSATION	\$3,039.00	\$1,488.06	\$1,550.94	48.97 %
18.7600.18.00.5 CONTRACT LABOR - SUMMER WORK	\$0.00	\$0.00	\$0.00	0.00 %
18.7600.20.00.5 PARKS OFFICE SUPPLIES	\$200.00	\$16.57	\$183.43	8.29 %
18.7600.20.01.5 PARKS POSTAGE	\$70.00	\$2.97	\$67.03	4.24 %
18.7600.21.00.5 PARKS OPERATING SUPPLIES	\$1,200.00	\$2,993.37	(\$1,793.37)	249.45 %
18.7600.23.00.5 PARKS SMALL TOOLS & EQUIP	\$1,000.00	\$1,196.93	(\$196.93)	119.69 %
18.7600.30.00.5 PARKS ADVERTISING	\$200.00	\$0.00	\$200.00	0.00 %
18.7600.34.00.5 PARKS TELEPHONE BASIC SERVICE	\$162.00	\$49.55	\$112.45	30.59 %
18.7600.34.01.5 PARKS TELEPHONE LONG DISTANCE	\$51.00	\$40.33	\$10.67	79.08 %
18.7600.34.02.5 PARKS INTERNET WAN SERVICE	\$232.00	\$158.00	\$74.00	68.10 %



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18.7600.34.03.5 PARKS CELL PHONE & PAGER	\$1,200.00	\$100.00	\$1,100.00	8.33 %
18.7600.40.00.5 PARKS DUES/SUBSCRIPTS/MTGS	\$1,000.00	\$1,068.12	(\$68.12)	106.81 %
18.7600.48.00.5 PARKS PROPERTY & LIABILITY INS	\$3,890.00	\$1,949.48	\$1,940.52	50.12 %
18.7600.48.01.5 PARKS PC - DEDUCTIBLE EXPENSE	\$0.00	\$0.00	\$0.00	0.00 %
18.7600.56.00.5 PARKS OTR PUR SRVC	\$1,500.00	\$3,439.71	(\$1,939.71)	229.31 %
18.7600.62.00.5 PARKS PRINTING & BINDING	\$200.00	\$0.00	\$200.00	0.00 %
18.7600.67.00.5 PARKS ROADS/REPAIR/MAINT	\$3,000.00	\$258.00	\$2,742.00	8.60 %
18.7600.68.00.5 PARKS VEHS/EQUIP REPAIR/MAINT	\$9,000.00	\$1,471.17	\$7,528.83	16.35 %
18.7600.69.00.5 PARKS BLDG/GRNDS REPAIR/MAINT	\$4,000.00	\$2,346.87	\$1,653.13	58.67 %
18.7600.69.01.5 PARKS NON RE-OCCURRING MAINT	\$2,678.00	\$642.40	\$2,035.60	23.99 %
18.7600.69.02.5 PARKS TOWER REPAIRS/MAINT	\$0.00	\$0.00	\$0.00	0.00 %
18.7600.70.00.5 PARKS COPIER	\$231.00	\$99.03	\$131.97	42.87 %
18.7600.70.01.5 PARKS COPIER PAPER	\$0.00	\$0.00	\$0.00	0.00 %
18.7600.74.00.5 PARKS TRAVEL/TRANSPORTATION	\$400.00	\$0.00	\$400.00	0.00 %
18.7600.76.01.5 PARKS ELECTRIC	\$882.00	\$124.25	\$757.75	14.09 %
18.7600.76.03.5 PARKS TRASH REMOVAL	\$100.00	\$48.83	\$51.17	48.83 %
18.7600.76.04.5 PARKS IN HOUSE UTILITIES/WATER	\$400.00	\$138.73	\$261.27	34.68 %
18.7600.79.00.5 PARKS MISC	\$250.00	\$6.10	\$243.90	2.44 %
18.7600.79.01.5 PARKS PET WASTE EXP	\$0.00	\$0.00	\$0.00	0.00 %
18.7600.82.00.5 PARKS CIP PLAN PARKS	\$3,400.00	\$3,960.13	(\$560.13)	116.47 %
18.7600.83.00.5 PARKS EQUIPMENT PLAN PARKS	\$11,700.00	\$8,500.00	\$3,200.00	72.65 %
18.7600.83.01.5 PARKS TOWER RESTORATION	\$0.00	\$0.00	\$0.00	0.00 %
18.7600.83.02.5 STORM DAMAGE REPAIR	\$0.00	\$0.00	\$0.00	0.00 %
18.7600.91.00.5 PARKS INTEREST EXPENSE	\$0.00	\$0.00	\$0.00	0.00 %
18.7600.95.00.5 PARKS VMERS PAYOFF PENSION EXP	\$0.00	\$0.00	\$0.00	0.00 %
18.7600.95.01.5 PARKS PENSION INTEREST EXP	\$2,275.00	\$1,137.68	\$1,137.32	50.01 %
18.7600.99.01.5 PARKS XFER TO GF-TREE WARDEN ASST	\$3,000.00	\$3,000.00	\$0.00	100.00 %
TOTAL PARKS OPERATIONS	\$173,989.00	\$78,589.98	\$95,399.02	45.17%
18.764 PARKS MISC EXP				
18.7643.00.00.5 PARKS PEACE PARK	\$500.00	\$7.19	\$492.81	1.44 %
18.7644.00.00.5 PARKS IMPACT EXP	\$0.00	\$0.00	\$0.00	0.00 %



City of Montpelier
PARKS FUND FY 2015 Budget Report
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<u>Account Number and Description</u>	<u>Budget FY 2015</u>	<u>Actual to Date Through</u>	<u>Variance</u>	<u>Percent of Budget</u>
18.7644.00.01.5 PARKS TOWER LANDSCAPE PROJECT	\$0.00	\$0.00	\$0.00	0.00 %
18.7647.00.00.5 PARKS TOWER IMPROVEMNT EXP	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL PARKS MISC EXP	\$500.00	\$7.19	\$492.81	1.44%
TOTAL PARKS FUND EXPENDITURES	\$175,389.00	\$78,894.66	\$96,494.34	44.98%
PARKS FUND NET EXCESS / (DEFICIT)	\$0.00	\$87,393.34		



City of Montpelier
SENIOR CENTER FY 2015 Budget Report
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42% of Fiscal Year Completed

<u>Account Number and Description</u>	<u>Budget FY 2015</u>	<u>Actual to Date Through</u>	<u>Variance</u>	<u>Percent of Budget</u>
REVENUES				
38.20 PROPERTY TAX REVENUE				
38.2000.00.00.4 SR CTR CITY APPROP (SEE 2910 IN FY14)	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL PROPERTY TAX REVENUE	\$0.00	\$0.00	\$0.00	0.00%
38.23 INTERGOVERNMENTAL REV				
38.2301.00.00.4 SR CTR GRANT REV -FED/STATE	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL INTERGOVERNMENTAL REV	\$0.00	\$0.00	\$0.00	0.00%
38.24 FEES & CHARGES FOR SERVICES				
38.2401.00.00.4 SR CTR MEMBERSHIP DUES	\$19,500.00	\$14,612.00	(\$4,888.00)	74.93 %
38.2403.00.00.4 SR CTR CLASS FEES	\$62,000.00	\$31,579.00	(\$30,421.00)	50.93 %
38.2405.00.00.4 SR CTR MEAL CONTRIBUTIONS	\$100.00	\$0.00	(\$100.00)	0.00 %
38.2407.00.00.4 SR CTR TRIP INCOME	\$5,000.00	\$12,744.00	\$7,744.00	254.88 %
38.2409.00.00.4 SR CTR SPECIAL DINNERS	\$4,000.00	\$0.00	(\$4,000.00)	0.00 %
38.2411.00.00.4 SR CTR SPECIAL FOODS	\$0.00	\$0.00	\$0.00	0.00 %
38.2425.00.00.4 SR CTR SPECIAL PROJECTS	\$700.00	\$0.00	(\$700.00)	0.00 %
TOTAL FEES & CHARGES FOR SERVICES	\$91,300.00	\$58,935.00	(\$32,365.00)	64.55%
38.25 RENTS & COMMISSIONS/UTILITY FEES				
38.2502.00.00.4 SR CTR FACILITY RENTAL REV	\$0.00	\$0.00	\$0.00	0.00 %
38.2505.00.00.4 SR CTR AD & SPONSORSHIP REV	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL RENTS & COMMISSIONS/UTILITY FEES	\$0.00	\$0.00	\$0.00	0.00%
38.27 INTEREST/INVESTMENT REVENUE				
38.2700.00.00.4 SR CTR CORRY FUND-OPERATIONS	\$48,000.00	\$26,442.22	(\$21,557.78)	55.09 %
38.2701.00.00.4 SR CTR CORRY FUND-INVESTMENT REVENUE	\$0.00	\$0.00	\$0.00	0.00 %
38.2705.00.00.4 SR CTR INTEREST INCOME	\$0.00	\$6.78	\$6.78	0.00 %
38.2705.00.01.4 SR CTR REALIZED GAIN	\$0.00	\$0.00	\$0.00	0.00 %



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38.2705.00.02.4 SR CTR UNREALIZED GAIN	\$0.00	\$0.00	\$0.00	0.00 %
38.2706.00.00.4 SR CTR INVESTMENT INCOME	\$0.00	\$50.14	\$50.14	0.00 %
TOTAL INTEREST/INVESTMENT REVENUE	\$48,000.00	\$26,499.14	(\$21,500.86)	55.21%
38.28 MISC REVENUE				
38.2801.00.00.4 SR CTR CONTRIBUTIONS	\$25,955.00	\$45,663.77	\$19,708.77	175.93 %
38.2801.01.00.4 SR CTR APPEAL REVENUE	\$0.00	\$0.00	\$0.00	0.00 %
38.2801.02.00.4 SR CTR BOARD MEMBER GIFTS	\$0.00	\$0.00	\$0.00	0.00 %
38.2802.00.00.4 SR CTR MEMORIAL GIFTS	\$500.00	\$0.00	(\$500.00)	0.00 %
38.2803.00.00.4 SR CTR FUND RAISING-BAZAAR/WINDOW	\$2,500.00	\$3,411.05	\$911.05	136.44 %
38.2804.00.00.4 SR CTR FUND RAISING-MERCHANDISE SALE	\$100.00	\$2.00	(\$98.00)	2.00 %
38.2805.00.00.4 SR CTR FUND RAISING-RUMMAGE SALE	\$2,800.00	\$0.00	(\$2,800.00)	0.00 %
38.2808.00.00.4 CONTRIBUTIONS-CLASS SCHOLARSHIPS	\$1,200.00	\$235.00	(\$965.00)	19.58 %
38.2808.00.01.4 CONTRIBUTIONS-TRIP SCHOLARSHIPS	\$150.00	\$0.00	(\$150.00)	0.00 %
38.2809.00.00.4 SR CTR GRANT REV - PRIVATE	\$0.00	\$0.00	\$0.00	0.00 %
38.2810.00.00.4 SR CTR OTHER TOWNS CONTRIBUTION	\$15,500.00	\$6,093.10	(\$9,406.90)	39.31 %
38.2816.00.00.4 SR CTR TRANSFER FROM ENDOWMENT ACCOUNT	\$0.00	\$0.00	\$0.00	0.00 %
38.2817.00.00.4 TRANSFER FROM MONTPELIER FOUNDATION	\$0.00	\$10,000.00	\$10,000.00	0.00 %
38.2820.00.00.4 SR CTR MISC INCOME	\$8,213.00	\$5,825.85	(\$2,387.15)	70.93 %
TOTAL MISC REVENUE	\$56,918.00	\$71,230.77	\$14,312.77	125.15%
38.29 OPERATING TRANSFERS				
38.2910.00.00.4 SR CTR XFER GF OPERATIONS	\$157,475.00	\$157,475.00	\$0.00	100.00 %
38.2997.00.00.4 SR CTR XFER GF CIP/EQUIPMENT	\$0.00	\$0.00	\$0.00	0.00 %
38.2998.00.00.4 SR CTR ENDOWMENT REVENUE	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL OPERATING TRANSFERS	\$157,475.00	\$157,475.00	\$0.00	100.00%
TOTAL SENIOR CENTER REVENUES	\$353,693.00	\$314,139.91	(\$39,553.09)	88.82%



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<u>Account Number and Description</u>	<u>Budget FY 2015</u>	<u>Actual to Date Through</u>	<u>Variance</u>	<u>Percent of Budget</u>
EXPENDITURES				
38.3800 SENIOR CTR OPERATIONS				
38.3800.10.00.5 SR CTR SALARIES & WAGES	\$105,286.00	\$40,298.17	\$64,987.83	38.27 %
38.3800.11.00.5 SR CTR OVERTIME	\$0.00	\$0.00	\$0.00	0.00 %
38.3800.15.01.5 SR CTR DENTAL INSURANCE	\$1,177.00	\$537.24	\$639.76	45.64 %
38.3800.15.02.5 SR CTR FICA/MEDICARE	\$7,685.00	\$2,722.16	\$4,962.84	35.42 %
38.3800.15.03.5 SR CTR HEALTH INSURANCE	\$28,250.00	\$9,260.65	\$18,989.35	32.78 %
38.3800.15.04.5 SR CTR SECTION 125	\$480.00	\$212.73	\$267.27	44.32 %
38.3800.15.05.5 SR CTR LONG TERM CARE INSURANCE	\$73.00	\$0.00	\$73.00	0.00 %
38.3800.15.07.5 SR CTR CITY RETIREMENT	\$5,071.00	\$2,838.43	\$2,232.57	55.97 %
38.3800.15.08.5 SR CTR LIFE, STD, LTD INSURANCE	\$1,753.00	\$871.29	\$881.71	49.70 %
38.3800.15.09.5 SR CTR UNEMPLOYMENT INSURANCE	\$243.00	\$119.33	\$123.67	49.11 %
38.3800.15.10.5 SR CTR WORKERS' COMPENSATION	\$334.00	\$163.54	\$170.46	48.96 %
38.3800.20.00.5 SR CTR OFFICE SUPPLIES	\$1,000.00	\$534.02	\$465.98	53.40 %
38.3800.20.01.5 SR CTR POSTAGE	\$2,500.00	\$1,543.83	\$956.17	61.75 %
38.3800.20.02.5 SR CTR PROGRAM SUPPLIES	\$500.00	\$0.00	\$500.00	0.00 %
38.3800.21.00.5 SR CTR OPERATING SUPPLIES	\$3,000.00	\$5.82	\$2,994.18	0.19 %
38.3800.21.01.5 SR CTR FUEL-VAN	\$1,000.00	\$208.55	\$791.45	20.86 %
38.3800.23.00.5 SR CTR SMALL TOOLS & EQUIP	\$800.00	\$73.37	\$726.63	9.17 %
38.3800.30.00.5 SR CTR ADVERTISING	\$1,500.00	\$0.00	\$1,500.00	0.00 %
38.3800.34.00.5 SR CTR TELEPHONE	\$0.00	\$0.00	\$0.00	0.00 %
38.3800.34.02.5 SR CTR INTERNET WAN SERVICE	\$0.00	\$0.00	\$0.00	0.00 %
38.3800.34.03.5 SR CTR CABLE TV	\$0.00	\$0.00	\$0.00	0.00 %
38.3800.40.00.5 SR CTR DUES/SUBSCRIPTIONS/MTGS	\$2,150.00	\$100.00	\$2,050.00	4.65 %
38.3800.41.00.5 SR CTR TRAINING	\$1,000.00	\$69.00	\$931.00	6.90 %
38.3800.48.00.5 SR CTR PROP & LIAB INS	\$6,297.00	\$3,148.22	\$3,148.78	50.00 %
38.3800.56.00.5 SR CTR CONTRACT SVCS-INSTRUCTION	\$46,000.00	\$16,232.00	\$29,768.00	35.29 %
38.3800.56.01.5 SR CTR SWIMMING PROGRAM	\$15,000.00	\$5,045.00	\$9,955.00	33.63 %
38.3800.56.02.5 SR CTR BOWLING PROGRAM	\$1,800.00	\$520.00	\$1,280.00	28.89 %
38.3800.56.03.5 SR CTR OTHER PROGRAMS	\$2,000.00	\$1,520.00	\$480.00	76.00 %
38.3800.56.04.5 SR CENTER CLEANING SERVICES	\$12,500.00	\$4,692.99	\$7,807.01	37.54 %



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38.3800.56.05.5 SR CTR TENNIS PROGRAM	\$2,560.00	\$320.00	\$2,240.00	12.50 %
38.3800.56.06.5 SR CTR GYM USE	\$2,800.00	\$900.00	\$1,900.00	32.14 %
38.3800.60.00.5 SR CTR PROF SERVICES	\$4,000.00	\$64.53	\$3,935.47	1.61 %
38.3800.62.00.5 SR CTR PRINTING/COPIER	\$4,500.00	\$1,130.21	\$3,369.79	25.12 %
38.3800.63.00.5 SR CTR AMERICORPS SERVICES	\$0.00	\$0.00	\$0.00	0.00 %
38.3800.66.00.5 SR CTR CONDO FEES	\$23,600.00	\$13,491.50	\$10,108.50	57.17 %
38.3800.68.00.5 SR CTR EQUIPMENT MAINT/RENTAL	\$2,800.00	\$1,982.26	\$817.74	70.80 %
38.3800.68.01.5 SR CTR VAN REPAIRS/MAINT	\$1,000.00	\$0.00	\$1,000.00	0.00 %
38.3800.70.00.5 SR CTR COPIER-CITY ALLOCATION	\$400.00	\$169.30	\$230.70	42.33 %
38.3800.70.01.5 SR CTR COY PAPER-CITY ALLOCAT	\$0.00	\$0.00	\$0.00	0.00 %
38.3800.74.00.5 SR CTR TRAVEL/TRANSPORTATION	\$300.00	\$0.00	\$300.00	0.00 %
38.3800.76.00.5 SR CTR UTILITIES	\$0.00	\$743.20	(\$743.20)	0.00 %
38.3800.76.01.5 SR CTR ELECTRIC	\$10,500.00	\$3,753.39	\$6,746.61	35.75 %
38.3800.76.02.5 SR CTR HEATING OIL	\$0.00	\$0.00	\$0.00	0.00 %
38.3800.76.04.5 SR CTR WATER & SEWER	\$3,200.00	\$0.00	\$3,200.00	0.00 %
38.3800.76.05.5 SR CTR PROPANE	\$0.00	\$0.00	\$0.00	0.00 %
38.3800.76.07.5 SR CTR WOOD PELLETS	\$0.00	\$0.00	\$0.00	0.00 %
38.3800.79.00.5 SR CTR MISC	\$500.00	\$92.68	\$407.32	18.54 %
38.3800.83.00.5 SR CTR EQUIP/COMPUTERS/WEBSITE	\$0.00	\$0.00	\$0.00	0.00 %
38.3800.83.01.5 SR CTR COMPUTER EQUIP ALLOCATION	\$0.00	\$0.00	\$0.00	0.00 %
38.3800.88.01.5 SR CTR COMPUTER NETWORK	\$0.00	\$0.00	\$0.00	0.00 %
38.3800.90.00.5 SR CTR DEBT SERVICE PRINCIPAL PAYMENT	\$7,652.00	\$3,774.82	\$3,877.18	49.33 %
38.3800.91.00.5 SR CTR DEBT SERVICE INTEREST PAYMENT	\$5,491.00	\$2,796.56	\$2,694.44	50.93 %
38.3800.95.01.5 SR CTR PENSION INTEREST EXP	\$4,241.00	\$2,112.63	\$2,128.37	49.81 %
38.3800.97.00.5 SR CTR ADMIN/MGMT SVCS	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL SENIOR CTR OPERATIONS	\$320,943.00	\$122,047.42	\$198,895.58	38.03%
38.3801 SENIOR CTR FOOD SERVICE				
38.3801.10.00.5 SR CTR FOOD SVC SALARIES & WAGES	\$0.00	\$0.00	\$0.00	0.00 %
38.3801.11.00.5 SR CTR FOOD SVC OVERTIME	\$0.00	\$0.00	\$0.00	0.00 %
38.3801.15.01.5 SR CTR FOOD SVC DENTAL INSURANCE	\$0.00	\$0.00	\$0.00	0.00 %
38.3801.15.02.5 SR CTR FOOD SVC FICA/MEDICARE	\$0.00	\$0.00	\$0.00	0.00 %



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38.3801.15.03.5 SR CTR FOOD SVC HEALTH INSURANCE	\$0.00	\$0.00	\$0.00	0.00 %
38.3801.15.04.5 SR CTR FOOD SVC IRS SECTION 125	\$0.00	\$0.00	\$0.00	0.00 %
38.3801.15.05.5 SR CTR FOOD SVC LONG TERM CARE INSURANCE	\$0.00	\$0.00	\$0.00	0.00 %
38.3801.15.07.5 SR CTR FOOD SVC CITY RETIREMENT	\$0.00	\$0.00	\$0.00	0.00 %
38.3801.15.08.5 SR CTR FOOD SVC LIFE, STD, LTD INSURANCE	\$0.00	\$0.00	\$0.00	0.00 %
38.3801.15.09.5 SR CTR FOOD SVC UNEMPLOYMENT INSURANCE	\$0.00	\$0.00	\$0.00	0.00 %
38.3801.15.10.5 SR CTR FOOD SVC WORKERS' COMPENSATION	\$0.00	\$0.00	\$0.00	0.00 %
38.3801.21.00.5 SR CTR FOOD SVC FOOD & WATER	\$23,000.00	\$10,088.08	\$12,911.92	43.86 %
38.3801.21.01.5 SR CTR FOOD SVC KITCHEN SUPPLIES	\$3,000.00	\$726.65	\$2,273.35	24.22 %
38.3801.48.00.5 SR CTR FOOD SVC PROPERTY & LIABILITY INS	\$0.00	\$0.00	\$0.00	0.00 %
38.3801.56.00.5 SR CTR MEAL PROGRAM PURCH SRVC	\$0.00	\$88.00	(\$88.00)	0.00 %
38.3801.57.00.5 SR CTR FOOD SVC SPECIAL DINNERS	\$0.00	\$0.00	\$0.00	0.00 %
38.3801.66.00.5 SR CTR FOOD SVC OTHER RENTALS	\$0.00	\$0.00	\$0.00	0.00 %
38.3801.68.00.5 SR CTR FOOD SVC EQUIPMENT MAINTENANCE	\$0.00	\$0.00	\$0.00	0.00 %
38.3801.70.00.5 SR CTR FOOD SVC COPIER	\$0.00	\$0.00	\$0.00	0.00 %
38.3801.70.01.5 SR CTR FOOD SVC COPIER PAPER	\$0.00	\$0.00	\$0.00	0.00 %
38.3801.76.05.5 SR CTR FOOD SVC PROPANE	\$2,750.00	\$982.28	\$1,767.72	35.72 %
38.3801.79.00.5 SR CTR FOOD SVC COMPOSTING	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL SENIOR CTR FOOD SERVICE	\$28,750.00	\$11,885.01	\$16,864.99	41.34%
38.3802 SENIOR CTR FIELD TRIP/TOURS				
38.3802.74.00.5 SR CTR FIELD TRIP/TOURS EXP	\$4,000.00	\$11,809.50	(\$7,809.50)	295.24 %
TOTAL SENIOR CTR FIELD TRIP/TOURS	\$4,000.00	\$11,809.50	(\$7,809.50)	295.24%
38.3803 SENIOR CTR CAPITAL IMP.				
38.3803.82.00.5 SR CTR CAPITAL IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0.00 %
38.3803.83.00.5 SR CTR-USE OF ENDOW-RENOVATION	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL SENIOR CTR CAPITAL IMP.	\$0.00	\$0.00	\$0.00	0.00%
38.3804 SENIOR CTR SCHOLARSHIPS				
38.3804.44.00.5 CLASS SCHOLARSHIP EXPENSE	\$0.00	\$0.00	\$0.00	0.00 %



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38.3804.44.01.5 TRIP SCHOLARSHIP EXPENSE	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL SENIOR CTR SCHOLARSHIPS	\$0.00	\$0.00	\$0.00	0.00%
38.9390 TRANSFERS TO OTHER FUNDS				
38.9390.00.00.5 XFER TO CAPITAL PROJECTS #31	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL TRANSFERS TO OTHER FUNDS	\$0.00	\$0.00	\$0.00	0.00%
TOTAL SENIOR CENTER EXPENDITURES	\$353,693.00	\$145,741.93	\$207,951.07	41.21%
SENIOR CENTER NET EXCESS / (DEFICIT)	\$0.00	\$168,397.98		



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REVENUES				
40.25 RENTS & COMMISSIONS/UTILITY FEES				
40.2560.00.00.4 PARKING METER REV	\$465,500.00	\$166,750.90	(\$298,749.10)	35.82 %
40.2560.00.01.4 PARKING METERS REV-JACOBS LOT	\$23,940.00	\$8,399.73	(\$15,540.27)	35.09 %
40.2560.01.00.4 PARKING VENDING-BLANCHARD	\$50,000.00	\$15,103.20	(\$34,896.80)	30.21 %
40.2560.02.00.4 PARKING VENDING-CAP PLAZA	\$35,000.00	\$15,402.55	(\$19,597.45)	44.01 %
40.2560.03.00.4 PARKING VENDING-60 STATE ST	\$39,696.00	\$19,316.15	(\$20,379.85)	48.66 %
40.2560.04.00.4 PARKING VENDING-TAYLOR ST	\$0.00	\$0.00	\$0.00	0.00 %
40.2560.05.00.4 PARKING VENDING-STONECUTTER	\$5,000.00	\$1,055.00	(\$3,945.00)	21.10 %
40.2560.06.00.4 PARKING KEY REVENUE	\$8,000.00	\$3,774.89	(\$4,225.11)	47.19 %
40.2560.07.00.4 PARKING HOLIDAY METER REV (2 WKS)	\$0.00	\$0.00	\$0.00	0.00 %
40.2561.00.00.4 PARKING TICKETS REV	\$205,000.00	\$59,910.35	(\$145,089.65)	29.22 %
40.2563.00.00.4 PARKING PERMITS-BLANCHARD	\$7,497.00	\$5,560.75	(\$1,936.25)	74.17 %
40.2563.01.00.4 PARKING PERMITS-CAP PLAZA	\$0.00	\$176.60	\$176.60	0.00 %
40.2563.02.00.4 PARKING PERMITS-JACOBS	\$31,460.00	\$17,740.79	(\$13,719.21)	56.39 %
40.2563.03.00.4 PARKING PERMITS-60 STATE	\$26,400.00	\$10,314.40	(\$16,085.60)	39.07 %
40.2563.04.00.4 PARKING PERMITS-TAYLOR ST	\$0.00	\$0.00	\$0.00	0.00 %
40.2563.05.00.4 PARKING PERMITS-STONECUTTER'S WAY	\$28,120.00	\$9,640.00	(\$18,480.00)	34.28 %
40.2563.06.00.4 PARKING PERMITS-PITKIN COURT CIRC	(\$1,625.00)	\$0.00	\$1,625.00	0.00 %
40.2563.07.00.4 PARKING PERMITS-VLCT LOT	\$5,880.00	\$2,520.00	(\$3,360.00)	42.86 %
TOTAL RENTS & COMMISSIONS/UTILITY FEES	\$929,868.00	\$335,665.31	(\$594,202.69)	36.10%
40.27 INTEREST/INVESTMENT REVENUE				
40.2700.00.00.4 PARKING INTEREST	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL INTEREST/INVESTMENT REVENUE	\$0.00	\$0.00	\$0.00	0.00%
40.29 OPERATING TRANSFERS				
40.2910.00.00.4 EMPLOYEE PARKING REVENUE	\$26,000.00	\$26,568.00	\$568.00	102.18 %
40.2990.00.00.4 PARKING MISC REV	\$3,000.00	\$26.00	(\$2,974.00)	0.87 %
40.2992.00.00.4 PARKING MISC REIMBS	\$0.00	\$0.00	\$0.00	0.00 %



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42% of Fiscal Year Completed

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40.2995.00.00.4 PARKING REPLACEMENT FEES	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL OPERATING TRANSFERS	\$29,000.00	\$26,594.00	(\$2,406.00)	91.70%
TOTAL PARKING FUND REVENUES	\$958,868.00	\$362,259.31	(\$596,608.69)	37.78%



City of Montpelier
PARKING FUND FY 2015 Budget Report
As Of and For The
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42% of Fiscal Year Completed

<u>Account Number and Description</u>	<u>Budget FY 2015</u>	<u>Actual to Date Through</u>	<u>Variance</u>	<u>Percent of Budget</u>
EXPENDITURES				
40.4400 PARKING ENFORCEMENT				
40.4400.10.00.5 PARKING ENF SALARIES & WAGES	\$247,671.00	\$94,453.27	\$153,217.73	38.14 %
40.4400.11.00.5 PARKING ENF OVERTIME	\$21,286.00	\$6,804.28	\$14,481.72	31.97 %
40.4400.15.01.5 PARKING ENF DENTAL INSURANCE	\$2,277.00	\$840.04	\$1,436.96	36.89 %
40.4400.15.02.5 PARKING ENF FICA/MEDICARE	\$19,634.00	\$7,291.60	\$12,342.40	37.14 %
40.4400.15.03.5 PARKING ENF HEALTH INSURANCE	\$48,134.00	\$13,494.27	\$34,639.73	28.03 %
40.4400.15.04.5 PARKING ENF SECTION 125	\$929.00	\$362.46	\$566.54	39.02 %
40.4400.15.05.5 PARKING ENF LONG TERM CARE INSURANCE	\$140.00	\$44.22	\$95.78	31.59 %
40.4400.15.07.5 PARKING ENF CITY RETIREMENT	\$16,809.00	\$5,750.07	\$11,058.93	34.21 %
40.4400.15.08.5 PARKING ENF LIFE, STD, LTD INSURANCE	\$3,392.00	\$1,685.57	\$1,706.43	49.69 %
40.4400.15.09.5 PARKING ENF UNEMPLOY INSURANCE	\$469.00	\$230.87	\$238.13	49.23 %
40.4400.15.10.5 PARKING ENF WORKERS' COMPENSATION	\$10,448.00	\$5,115.94	\$5,332.06	48.97 %
40.4400.15.12.5 PARKING ENF PARKING FEE	\$2,358.00	\$2,358.00	\$0.00	100.00 %
40.4400.18.00.5 PARKING ENF UNIFORMS/PROTECT CLOTHING	\$1,400.00	\$885.74	\$514.26	63.27 %
40.4400.20.00.5 PARKING ENF OFFICE SUPPLIES	\$2,200.00	\$0.00	\$2,200.00	0.00 %
40.4400.20.01.5 PARKING ENF POSTAGE	\$4,500.00	\$527.32	\$3,972.68	11.72 %
40.4400.21.00.5 PARKING ENF OPERATING SUPPLIES	\$8,825.00	\$2,037.63	\$6,787.37	23.09 %
40.4400.23.00.5 PARKING ENF SMALL TOOLS & EQUIP	\$150.00	\$0.00	\$150.00	0.00 %
40.4400.30.00.5 PARKING ENF ADVERTISING	\$0.00	\$0.00	\$0.00	0.00 %
40.4400.34.00.5 PARKING ENF TELEPHONE BASIC SERVICE	\$800.00	\$245.30	\$554.70	30.66 %
40.4400.34.01.5 PARKING ENF TELEPHONE LONG DISTANCE	\$250.00	\$199.67	\$50.33	79.87 %
40.4400.34.02.5 PARKING ENF INTERNET WAN SERVICE	\$1,150.00	\$782.35	\$367.65	68.03 %
40.4400.34.04.5 PARKING ENF TELEPHONE OTHER DPS LINE	\$4,327.00	\$0.00	\$4,327.00	0.00 %
40.4400.38.00.5 PARKING ENF DEPRECIATION	\$0.00	\$0.00	\$0.00	0.00 %
40.4400.40.00.5 PARKING ENF DUES/SUBSCRIPTS/MTGS	\$0.00	\$0.00	\$0.00	0.00 %
40.4400.48.00.5 PARKING ENF PROPERTY & LIABILITY INS	\$12,183.00	\$6,090.62	\$6,092.38	49.99 %
40.4400.48.01.5 PARKING ENF PC DEDUCTIBLE EXPENSE	\$0.00	\$0.00	\$0.00	0.00 %
40.4400.56.00.5 PARKING ENF OTP PUR SRVC	\$10,200.00	\$2,671.01	\$7,528.99	26.19 %
40.4400.60.00.5 PARKING ENF PROFESSIONAL SVCS	\$0.00	\$0.00	\$0.00	0.00 %
40.4400.62.00.5 PARKING ENF PRINTING & BINDING	\$0.00	\$0.00	\$0.00	0.00 %



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<u>Account Number and Description</u>	<u>Budget FY 2015</u>	<u>Actual to Date Through</u>	<u>Variance</u>	<u>Percent of Budget</u>
40.4400.65.00.5 PARKING ENF EQUIPMENT FLAT FEE	\$5,603.00	\$5,603.00	\$0.00	100.00 %
40.4400.66.00.5 PARKING ENF LOT LEASES	\$96,261.00	\$16,322.50	\$79,938.50	16.96 %
40.4400.68.00.5 PARKING ENF VEH/EQUIP REPAIR & MAINT	\$18,950.00	\$10,634.96	\$8,315.04	56.12 %
40.4400.70.00.5 PARKING ENF COPIER	\$1,010.00	\$381.73	\$628.27	37.80 %
40.4400.70.01.5 PARKING ENF COPY PAPER	\$0.00	\$0.00	\$0.00	0.00 %
40.4400.72.00.5 PARKING ENF LOT TAXES	\$11,340.00	\$10,496.32	\$843.68	92.56 %
40.4400.74.00.5 PARKING ENF TRAVEL/TRANSPORTATION	\$0.00	\$0.00	\$0.00	0.00 %
40.4400.76.01.5 PARKING ENF ELECTRIC	\$5,200.00	\$1,620.58	\$3,579.42	31.17 %
40.4400.76.02.5 PARKING ENF HEATING FUEL	\$3,530.00	\$239.42	\$3,290.58	6.78 %
40.4400.76.04.5 PARKING ENF IN HOUSE UTILITIES	\$300.00	\$49.94	\$250.06	16.65 %
40.4400.77.00.5 PARKING ENF PARKING BAD DEBT	\$0.00	\$0.00	\$0.00	0.00 %
40.4400.79.01.5 PARKING ENF CC FEES PARKING LOT	\$0.00	\$4,583.51	(\$4,583.51)	0.00 %
40.4400.82.00.5 PARKING ENF CAPITAL IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0.00 %
40.4400.83.00.5 PARKING ENF MACHINERY & EQUIP	\$25,000.00	\$0.00	\$25,000.00	0.00 %
40.4400.83.01.5 PARKING ENF COMPUTER EQUIPMENT ALLOC	\$3,216.00	\$1,598.73	\$1,617.27	49.71 %
40.4400.88.01.5 PARKING ENF COMPUTER SOFTWARE	\$0.00	\$0.00	\$0.00	0.00 %
40.4400.95.01.5 PARKING ENF PENSION INTEREST EXP	\$9,654.00	\$4,826.99	\$4,827.01	50.00 %
40.4400.97.00.5 PARKING ENF ADMINISTRATIVE/MGMT SVCS	\$54,350.00	\$54,350.00	\$0.00	100.00 %
TOTAL PARKING ENFORCEMENT	\$653,946.00	\$262,577.91	\$391,368.09	40.15%
40.4401 DPW-PARKING MAINT				
40.4401.10.00.5 PARKING MAINT SALARIES & WAGES	\$66,919.00	\$21,514.93	\$45,404.07	32.15 %
40.4401.11.00.5 PARKING MAINT OVERTIME	\$8,218.00	\$1,185.32	\$7,032.68	14.42 %
40.4401.15.01.5 PARKING MAINT DENTAL INSURANCE	\$630.00	\$184.63	\$445.37	29.31 %
40.4401.15.02.5 PARKING MAINT FICA/MEDICARE	\$5,485.00	\$1,621.74	\$3,863.26	29.57 %
40.4401.15.03.5 PARKING MAINT HEALTH INSURANCE	\$15,135.00	\$3,824.54	\$11,310.46	25.27 %
40.4401.15.04.5 PARKING MAINT IRS SECTION 125	\$257.00	\$113.98	\$143.02	44.35 %
40.4401.15.05.5 PARKING MAINT LONG TERM CARE INSURANCE	\$39.00	\$11.60	\$27.40	29.74 %
40.4401.15.07.5 PARKING MAINT CITY RETIREMENT	\$4,696.00	\$1,463.82	\$3,232.18	31.17 %
40.4401.15.08.5 PARKING MAINT LIFE, STD, LTD INSURANCE	\$939.00	\$466.79	\$472.21	49.71 %
40.4401.15.09.5 PARKING MAINT UNEMPLOYMENT INSURANCE	\$130.00	\$63.86	\$66.14	49.12 %
40.4401.15.10.5 PARKING MAINT WORKERS' COMPENSATION	\$4,322.00	\$2,116.30	\$2,205.70	48.97 %



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40.4401.15.12.5 PARKING MAINT PARKING FEE	\$102.00	\$102.00	\$0.00	100.00 %
40.4401.20.00.5 PARKING MAINT OFFICE SUPPLIES	\$0.00	\$0.00	\$0.00	0.00 %
40.4401.21.00.5 PARKING MAINT OPERATING SUPPLIES	\$4,565.00	\$0.00	\$4,565.00	0.00 %
40.4401.30.00.5 PARKING MAINT ADVERTISING	\$0.00	\$0.00	\$0.00	0.00 %
40.4401.48.00.5 PARKING MAINT PROPERTY & LIABILITY INS	\$3,374.00	\$1,683.10	\$1,690.90	49.88 %
40.4401.56.00.5 PARKING MAINT OTP PUR SRVC	\$20,000.00	\$0.00	\$20,000.00	0.00 %
40.4401.60.00.5 PARKING MAINT PROFESSIONAL SVCS	\$7,000.00	\$0.00	\$7,000.00	0.00 %
40.4401.65.00.5 PARKING MAINT EQUIPMENT FLAT FEE	\$7,000.00	\$7,000.00	\$0.00	100.00 %
40.4401.66.00.5 PARKING MAINT OTHER RENTALS	\$1,500.00	\$0.00	\$1,500.00	0.00 %
40.4401.70.00.5 PARKING MAINT COPIER	\$294.00	\$106.90	\$187.10	36.36 %
40.4401.70.01.5 PARKING MAINT COPIER PAPER	\$0.00	\$0.00	\$0.00	0.00 %
40.4401.82.00.5 PARKING MAINT CIP PARKING LOT RESURFACE/MAINT	\$10,000.00	\$0.00	\$10,000.00	0.00 %
40.4401.82.05.5 PARKING MAINT TRAFFIC CIRCULATION STUDY	\$0.00	\$0.00	\$0.00	0.00 %
40.4401.82.10.5 PARKING MAINT XFER TO RESERVES/REPAY GF	\$0.00	\$0.00	\$0.00	0.00 %
40.4401.91.00.5 PARKING MAINT INTEREST EXPENSE	\$0.00	\$0.00	\$0.00	0.00 %
40.4401.93.00.5 PARKING MAINT TRANSFER TO CEMETERY FUND	\$10,000.00	\$10,000.00	\$0.00	100.00 %
40.4401.95.01.5 PARKING MAINT PENSION INTEREST EXP	\$2,860.00	\$1,430.22	\$1,429.78	50.01 %
TOTAL DPW-PARKING MAINT	\$173,465.00	\$52,889.73	\$120,575.27	30.49%
40.9393 MISC EXPENDITURE				
40.9393.98.00.5 ALTERNATIVE TRANSP RESERVE	\$47,943.00	\$0.00	\$47,943.00	0.00 %
TOTAL MISC EXPENDITURE	\$47,943.00	\$0.00	\$47,943.00	0.00%
TOTAL PARKING FUND EXPENDITURES	\$875,354.00	\$315,467.64	\$559,886.36	36.04%
PARKING FUND NET EXCESS / (DEFICIT)	\$83,514.00	\$46,791.67		



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<u>Account Number and Description</u>	<u>Budget FY 2015</u>	<u>Actual to Date Through</u>	<u>Variance</u>	<u>Percent of Budget</u>
REVENUES				
50.25 RENTS & COMMISSIONS/UTILITY FEES				
50.2501.00.00.4 DIST HEAT CAPACITY CHARGES	\$321,478.00	\$71,621.84	(\$249,856.16)	22.28 %
50.2502.00.00.4 DIST HEAT ENERGY CHARGES	\$158,081.00	\$3,456.74	(\$154,624.26)	2.19 %
TOTAL RENTS & COMMISSIONS/UTILITY FEES	\$479,559.00	\$75,078.58	(\$404,480.42)	15.66%
50.265 OTHER REVENUE				
50.2651.00.00.4 DISTRICT HEAT GRANT REVENUE	\$0.00	\$0.00	\$0.00	0.00 %
50.2651.00.02.4 DISTRICT HEAT-USDA FOREST SVC GRANT	\$0.00	\$0.00	\$0.00	0.00 %
50.2651.00.03.4 DISTRICT HEAT VILLAGE GREEN GRANT REVENUE	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL OTHER REVENUE	\$0.00	\$0.00	\$0.00	0.00%
50.29 OPERATING TRANSFERS				
50.2910.00.00.4 XFER FROM GENERAL FUND	\$0.00	\$0.00	\$0.00	0.00 %
50.2990.00.00.4 DIST HEAT REV MISC	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL OPERATING TRANSFERS	\$0.00	\$0.00	\$0.00	0.00%
TOTAL DISTRICT HEAT REVENUES	\$479,559.00	\$75,078.58	(\$404,480.42)	15.66%



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EXPENDITURES				
50.5200 DIST HEAT STATE CONTRACT				
50.5200.56.00.5 DIST HEAT STATE CONTRACT	\$82,045.00	\$0.00	\$82,045.00	0.00 %
TOTAL DIST HEAT STATE CONTRACT	\$82,045.00	\$0.00	\$82,045.00	0.00%
50.5210 DIST HEAT ENERGY				
50.5210.76.02.5 DIST HEAT HEATING FUEL	\$128,522.00	\$0.00	\$128,522.00	0.00 %
TOTAL DIST HEAT ENERGY	\$128,522.00	\$0.00	\$128,522.00	0.00%
50.5220 DIST HEAT ADMINISTRATION				
50.5220.10.00.5 DIST HEAT ADMIN SALARIES & WAGES	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.11.00.5 DIST HEAT ADMIN OVERTIME	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.15.01.5 DIST HEAT ADMIN DENTAL INSURANCE	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.15.02.5 DIST HEAT ADMIN FICA/MEDICARE	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.15.03.5 DIST HEAT ADMIN HEALTH INSURANCE	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.15.04.5 DIST HEAT ADMIN IRS SECTION 125	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.15.05.5 DIST HEAT ADMIN LONG TERM CARE INS	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.15.07.5 DIST HEAT ADMIN CITY RETIREMENT	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.15.08.5 DIST HEAT ADMIN LIFE STD LTD INS	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.15.09.5 DIST HEAT ADMIN UNEMP INSURANCE	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.15.10.5 DIST HEAT ADMIN WORK COMP	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.18.00.5 DIST HEAT ADMIN UNIFORMS/PROTECT CLOTHING	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.20.00.5 DIST HEAT ADMIN OFFICE SUPPLIES	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.34.03.5 DIST HEAT ADMIN COM TELE CELL & PAGER	\$0.00	\$77.47	(\$77.47)	0.00 %
50.5220.38.00.5 DIST HEAT ADMIN DEPRECIATION	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.40.00.5 DIST HEAT ADMIN DUES/SUBSCRIPTS/MEETINGS	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.48.00.5 DIST HEAT ADMIN PROP & LIAB INSURANCE	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.56.00.5 DIST HEAT ADMIN OUTSIDE CONSULTING	\$0.00	\$15,179.75	(\$15,179.75)	0.00 %
50.5220.60.00.5 DIST HEAT ADMIN PROF SVCS	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.61.00.5 DIST HEAT ADMIN LEGAL SERVICES	\$0.00	\$0.00	\$0.00	0.00 %



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50.5220.70.00.5 DIST HEAT ADMIN COPIER & PAPER	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.74.00.5 DIST HEAT ADMIN TRAVEL/TRANSPORTATION	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.79.00.5 DIST HEAT ADMIN STARTUP	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.83.00.5 DIST HEAT ADMIN MACH & EQUIP	\$0.00	\$258.24	(\$258.24)	0.00 %
50.5220.90.00.5 DIST HEAT ADMIN PRINCIPAL REPAYMENT	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.91.00.5 DIST HEAT ADMIN INTEREST EXPENSE	\$63,630.00	\$29,352.77	\$34,277.23	46.13 %
50.5220.96.00.5 DIST HEAT XFER TO GENERAL FUND	\$20,376.00	\$20,154.00	\$222.00	98.91 %
50.5220.97.00.5 DIST HEAT ADMIN ADMIN/MGMT SVCS	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL DIST HEAT ADMINISTRATION	\$84,006.00	\$65,022.23	\$18,983.77	77.40%
50.5230 DIST HEAT OPERATIONS				
50.5230.10.00.5 DIST HEAT OPER SALARIES & WAGES	\$22,664.00	\$8,072.14	\$14,591.86	35.62 %
50.5230.11.00.5 DIST HEAT OPER OVERTIME	\$2,009.00	\$221.95	\$1,787.05	11.05 %
50.5230.15.01.5 DIST HEAT OPER DENTAL INS	\$201.00	\$54.40	\$146.60	27.06 %
50.5230.15.02.5 DIST HEAT OPER FICA/MEDI	\$1,801.00	\$584.40	\$1,216.60	32.45 %
50.5230.15.03.5 DIST HEAT OPER HEALTH INS	\$4,889.00	\$1,183.05	\$3,705.95	24.20 %
50.5230.15.04.5 DIST HEAT OPER IRS SECTION 125	\$83.00	\$36.84	\$46.16	44.39 %
50.5230.15.05.5 DIST HEAT OPER LONG TERM CARE	\$12.00	\$5.09	\$6.91	42.42 %
50.5230.15.07.5 DIST HEAT OPER CITY RETIREMENT	\$1,542.00	\$517.43	\$1,024.57	33.56 %
50.5230.15.08.5 DIST HEAT OPER LIFE STD LTD INS	\$303.00	\$150.77	\$152.23	49.76 %
50.5230.15.09.5 DIST HEAT OPER UNEMPLOYMENT INS	\$42.00	\$10.27	\$31.73	24.45 %
50.5230.15.10.5 DIST HEAT OPER WORK COMP	\$967.00	\$473.46	\$493.54	48.96 %
50.5230.15.12.5 DIST HEAT OPER PARKING FEE	\$0.00	\$0.00	\$0.00	0.00 %
50.5230.18.00.5 DIST HEAT OPER UNIFORMS/PROTECT CLOTHING	\$0.00	\$0.00	\$0.00	0.00 %
50.5230.21.00.5 DIST HEAT OPER SUPPLIES	\$5,000.00	\$0.00	\$5,000.00	0.00 %
50.5230.23.00.5 DIST HEAT OPER SMALL TOOLS	\$0.00	\$0.00	\$0.00	0.00 %
50.5230.34.03.5 DIST HEAT OPER CELL PHONE	\$0.00	\$187.46	(\$187.46)	0.00 %
50.5230.48.00.5 DIST HEAT OPER PROP & LIAB INS	\$1,090.00	\$544.88	\$545.12	49.99 %
50.5230.56.00.5 DIST HEAT OPER OTHER PUR SRVC	\$0.00	\$99.00	(\$99.00)	0.00 %
50.5230.70.00.5 DIST HEAT OPER COPIER & PAPER	\$0.00	\$11.28	(\$11.28)	0.00 %
50.5230.76.01.5 DIST HEAT OPER ELECTRIC	\$5,338.00	\$883.32	\$4,454.68	16.55 %
50.5230.76.02.5 DIST HEAT OPER FUEL OIL	\$89,280.00	\$1,088.32	\$88,191.68	1.22 %



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50.5230.83.00.5 DIST HEAT OPER MACH & EQUIP	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL DIST HEAT OPERATIONS	\$135,221.00	\$14,124.06	\$121,096.94	10.45%
50.6500 CIP MISC PROJECTS				
50.6500.85.25.5 DISTRICT HEAT -SUBRECIPIENT PYMT	\$0.00	\$1,221,222.34	(\$1,221,222.34)	0.00 %
50.6500.86.30.5 DISTRICT HEAT VILLAGE GREEN GRANT EXPENSE	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL CIP MISC PROJECTS	\$0.00	\$1,221,222.34	(\$1,221,222.34)	0.00%
50.9390 TRANSFERS TO OTHER FUNDS				
50.9390.82.00.5 DIST HEAT CONSTRUCTION REPAYMENT	\$5,491.00	\$0.00	\$5,491.00	0.00 %
50.9390.93.00.5 DIST HEAT OPER RESERVE	\$14,850.00	\$0.00	\$14,850.00	0.00 %
50.9390.98.00.5 REVISE BUDGET ADJ FY15	(\$28,308.00)	\$0.00	(\$28,308.00)	0.00 %
TOTAL TRANSFERS TO OTHER FUNDS	(\$7,967.00)	\$0.00	(\$7,967.00)	0.00%
TOTAL DISTRICT HEAT EXPENDITURES	\$421,827.00	\$1,300,368.63	(\$878,541.63)	308.27%
DISTRICT HEAT NET EXCESS / (DEFICIT)	\$57,732.00	(\$1,225,290.05)		



City of Montpelier, Vermont

"The Smallest Capital City in the United States"

DATE: December 23, 2014

TO: Mayor and City Council Members

FROM: Sandra Gallup, Finance Director

SUBJECT: DETAILED BUDGET STATUS REPORTS FOR GENERAL FUND, WATER FUND, SEWER FUND, CEMETERY FUND, PARKS FUND, PARKING FUND, SENIOR CENTER FUND AND DISTRICT HEAT FUND FOR A FIVE MONTH PERIOD BEGINNING JULY 1, 2014 AND ENDING NOVEMBER 30, 2014

Enclosed please find budget reports for the above reference funds. **For the General Fund, please note that 90% of revenues budgeted have been received (compared to 90% last fiscal year) and 53% of expenditures budgeted have been expensed for this time period (compared to 53% last year). This represents 42% of the budget year completed.**

GENERAL FUND NOTES:

Revenue:

The reduction in State PILOT funds and lower than usual ambulance revenue are partially offset by high Current Use revenue and building inspector fees.

Expenditures:

Most General Fund departments' costs are in-line with their FY15 budgets. One exception to this is legal fees, which have exceeded the year's \$40,000 budget. It is still too early in the winter season to know how the weather will impact DPW expenditures for this fiscal year. Salt prices are higher this year's but gas prices are lower. For personnel costs, there are two outcomes that are unknown at this time; Police Union negotiations and DPW administrative staff.

WATER FUND:

54% of revenues budgeted have been received (compared to 50% last fiscal year) and 62% of expenditures budgeted have been expensed for this time period (compared to 64% last year). Water Fund revenues and expenditures are in-line with the budget except for a \$42,000 emergency repair to a water line on Guernsey Avenue.

SEWER FUND:

56.5% of revenues budgeted have been received (compared to 61% last fiscal year) and 51% of expenditures budgeted have been expensed for this time period (compared to 49% last year). Sewer usage fees are lower than budget but this is more than offset by high septage and leachate fees. Repairs, maintenance and purchased services costs for the wastewater treatment plant/collection are very high at \$125,750. These expenditures are related to digester safety, computer issues, waste gas burner and other necessary projects which are complete and hopefully there will be no additional costs in this fiscal year.

PARKING FUND:

38% of revenues budgeted have been received (compared to 40% last fiscal year) and 36% of expenditures budgeted have been expensed for this time period (compared to 42% last year). Overall parking revenue is up \$64,000 in the first five months compared to last year, due to the substantial increase in parking rates.

These Budget Reports are scheduled for the City Council Consent Agenda for January 7, 2014.

**Minutes of the Montpelier City Council Meeting
December 17, 2014
City Council Chambers**

In attendance: Councilors Tom Golonka (Chair), Justin Turcotte, Dona Bate, Anne Watson, Jessica Edgerly Walsh and Thierry Guerlain. Mayor John Hollar was absent. City Manager William Fraser was in attendance. City Clerk John Odum served as Secretary of the meeting.

Council President Tom Golonka called the meeting to order at 6:30 PM.

14-300. Councilor Guerlain moved approval of the agenda. Councilor Edgerly Walsh seconded. The motion carried unanimously.

14-302. Councilor Watson asked consent agenda item b be tabled for discussion. Councilor Bate moved the consent agenda as amended, with Councilor Guerlain seconding. Motion carried unanimously.

Consent agenda item b) - to formally adopt the Local Hazard Mitigation Plan and complete/sign the Certificate of Adoption - was taken off the table for consideration. Fire Chief Bob Gowans came forward to answer Council questions. A brief discussion followed.

Councilor Watson moved approval of consent agenda item b). Councilor Guerlain seconded the motion. Further discussion followed. The motion carried unanimously at 6:37.

14-303. The Council engaged in a further discussion regarding the printing and distribution of the City's Annual Report. Rather than mail them to each city household (as has been done in the past), Councilor Bate moved the city print 1500 copies of the Annual Report to be made available at sites around the city and, provide to provide a pdf file on the website. Councilor Watson [DOUBLE-CHECK] seconded. Further discussion followed, and the motion carried unanimously at 6:50. The Council indicated its desire that an announcement of the change be included with January's water bills.

14-304. The City Manager offered a presentation on the proposed FY16 budget.

Recreation Department Director Arne McMullen was joined by Recreation Advisory Board members Buzz Surwillo, Karlynn Koenemann, and Recreation Department staffer Jenny Bartlett to discuss the Recreation Department budget. Mr. Surwillo expressed some frustrations. A lengthy discussion followed, particularly focused on the Mountaineers.

The Chair called for a brief recess at 8:18 PM. The Council reconvened at 8:26. The discussion on the city budget resumed. Police Chief Tony Facos responded to Council questions.

14-306. Councilor Watson reported on Energy Committee work and accolades. Councilor Edgerly

Walsh had questions about decision making in stormwater policy. Councilor Bate asked that the public stay patient with changes in the winter parking policies. Councilor Guerlain thanked the city staff on their budget work. Councilor Turcotte wished Councilor Guerlain a happy birthday and reminded the public of the holiday free parking. He also thanked the City Manager for his work.

14-308. The City Clerk reported that his office would be open to the public by appointment only on Friday, December 26.

14-309. City Manager Fraser echoed Councilor Bate's comments on the winter parking policy. He also noted that Hallsmith v Montpelier was being heard in court next morning

Finding motion on all three of the following: "significant disadvantage to have this discussion in public" on the three issues (Watson) Guerlain second. Unanimous at 9:22

Motion to exec session (Title I, VSA §313, Executive Sessions, (a) (1) "Contracts, labor relations agreements with employees, arbitration, mediation, grievances, civil actions, or prosecutions by the state, where premature general public knowledge would clearly place the state, municipality or other public body, or person involved at a substantial disadvantage.") on all three: Watson. Bate second. Unanimous at 9:22.

14-310. Update on VCFA vs. City, Tax Appeal

14-311. Update on Police Union Negotiations

14-312. District Heat Montpelier

Motion to return to open session, adjourn – second – pass unanimous.

MEMO

TO: Montpelier City Council

FROM: Montpelier Energy Action Committee (MEAC)

DATE: January 5, 2015

RE: Georgetown University Energy Prize (GUEP)

Montpelier Energy Action Committee (MEAC) is writing to inform the Montpelier City Council about Montpelier's selection to participate in the Quarterfinals of the Georgetown University Energy Prize (GUEP).

The GUEP is a two-year competition between cities and towns across the country to develop and implement plans to reduce energy consumption. During the competition, participating communities have the opportunity to apply for grants and receive technical assistance from government agencies, Georgetown University and GUEP consultants. The city that wins the competition will receive \$5 million to continue their work to promote energy efficiency and renewables over the long term.

The GUEP aligns with Montpelier's goal to achieve net zero and is a framework kick-start action, innovation, and challenge our municipality, businesses and residents to move toward energy efficiency and renewables. Participation in GUEP will rely on the volunteers of MEAC to coordinate the efforts of the partner organizations. Current partners include Energy Action Network, Green Mountain Power, Efficiency Vermont, VECAN and VSECU. No additional City funding is required for the GUEP competition.

The competition has extensive guidelines outlining the criteria for participation and judging (attached to this letter). In summary, Montpelier will be evaluated in part on the City's ability to:

- Reduce utility energy use
- Spur innovative approaches for communities to decrease their per-capita energy usage;
- Highlight best practices for communities working with utilities, businesses, and their local governments to create and implement inventive plans for sustained energy efficiency;
- Educate the public and engage students in energy efficiency issues including methods, benefits, and the environmental costs of the full fuel cycle;

In June 2014, MEAC submitted the Stage 1 GUEP Application and was accepted. In October 2014, MEAC submitted the Stage 2 GUEP Energy Plan and was accepted to the quarterfinals. These documents are included in the attachment. The quarterfinals will be judged over 2 years (January 2015 – January 2017) on performance against the completion criteria. To participate in the quarterfinals, Montpelier needs to sign and submit the Letter of Intent by Friday January 9, 2015.

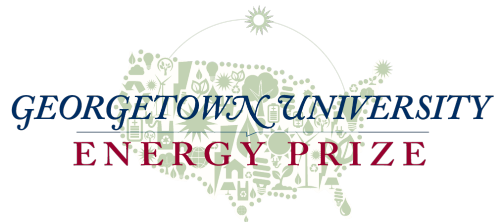
Montpelier and two other Vermont communities (Waterbury and South Burlington) were three out of approximately 50 cities nationally that progressed to Stage 2 of the competition highlighting Vermont's leadership in the efficiency and renewable sector.

Attachments:

GUEP Quarterfinal Acceptance– City of Montpelier Letter of Intent

- Signed Municipal Letter(s) of Support
- Signed Utility Letter(s) of Support
- Signed Community Organization Letter(s) of Support
- Stage 1 - Application from City of Montpelier, VT
- Stage 2 - Program Plan from City of Montpelier, VT

GUEP Competition Guidelines



SEMIFINALIST PARTICIPANT ACKNOWLEDGMENT OF RULES AND REGULATIONS

_____ (the "Community") acknowledges its selection by Georgetown University ("Georgetown" or the "University") as a participant in the Semifinalist Round of the Georgetown University Energy Prize (the "GUEP" or the "Competition"). The Semifinalist Round will begin on January 1, 2015 and is expected to conclude on or about March 31, 2017. The Community acknowledges that if Georgetown does not select the Community to participate in the Finalist Round of the Competition, which is expected to begin on or about March 31, 2017 and is expected to conclude on or about December 31, 2017, that the Community will no longer be a participant in the Competition and will not be eligible for any prizes as a result of the Competition. The undersigned representatives of the Community are authorized to act on the Community's behalf with respect to the GUEP and to bind the Community as set forth in this document and the Guidelines.

The GUEP is a research project of the Georgetown University Program on Science in the Public Interest, in collaboration with additional Georgetown University programs as well as third-party foundations, corporations and other organizations.

The Community recognizes that the goal of the GUEP is to incentivize communities participating in the Competition to develop innovative, replicable and scalable approaches to community-wide energy efficiency, while educating the public on energy usage. Moreover, the GUEP is intended to foster a greater understanding of energy use across the U.S. and will be used as a research and teaching tool for Georgetown, its educational and public interest collaborators and the broader public.

The Community has taken all necessary steps and obtained all necessary approvals under the laws, rules and regulations applicable to the Community to participate in the Competition. Attached hereto as Exhibit A is confirmation of this authorization.

The undersigned have read and considered version 8.0 of the GUEP Competition Guidelines ("Guidelines"), attached hereto as Exhibit B, and the Community will participate in the GUEP in accordance with the Guidelines, as they may be amended from time to time. The Community acknowledges that Georgetown, in its sole discretion, may amend the Guidelines at any time without seeking the consent of the participants in the Competition. In the event of a planned amendment to the Guidelines, GUEP will provide all communities with a draft of the proposed changes and will consider any feedback and comments from the communities. The Community acknowledges that its continued participation in the Competition is contingent on its compliance with the Guidelines, as they are amended from time to time throughout the Competition.

The Community acknowledges that its continued participation in the GUEP is solely at the discretion of the University, and that false data reporting or any other violation of the Guidelines can result in disqualification at any time. The Community further acknowledges that supplying the information required under the Guidelines is key to the success of the research

GUEP SEMIFINALIST PARTICIPANT ACKNOWLEDGMENT OF RULES AND REGULATIONS

goals of the GUEP, and the Community agrees to provide the required information in a comprehensive and timely manner. The required information includes, but is not limited to: quarterly data reports from each of the Community's electric and natural gas utilities; two years of baseline energy use data as well as energy cost data (if available); annual qualitative information summaries about the Community's GUEP efforts; and, if selected to be a Finalist, a detailed final report.

The Community agrees to respond in a timely manner to additional requests from GUEP, including, but not limited to, requests relating to public relations materials, details for GUEP digital or print publications, and, to the extent feasible, information relevant to other energy efficiency research and projects at Georgetown.

The Community understands that GUEP will make the data provided by the utilities and/or the Community publicly available, and will be sharing general updates with the public about the progress and activities of the Community throughout the Competition. Furthermore, the Community agrees to allow GUEP to refer to the Community and its participation in the Competition to members of the media and the public at large. Any specific program details pertaining to the Community's participation in the Competition that the Community wishes to remain confidential are set forth in Exhibit C hereto. The Community acknowledges that, following the selection of Finalists in mid-2017, GUEP may make public all details from the Competition, in the spirit of education, research, and helping other communities and individuals improve their energy efficiency. The Community shall retain the ownership of the intellectual property associated with any data that it provides as part of the Competition and grants Georgetown a perpetual license to use the intellectual property for its educational and research purposes.

The Community acknowledges and agrees that it may only use the GUEP logo and marks in accordance with style guide and communications guidelines attached hereto as Exhibit D.

The Community agrees to cause its representatives who are responsible for coordinating the Community's participation in the Competition to ensure that all utilities, organizations and other entities involved with its participation in the GUEP comply with the provisions of this document and the requirements laid out in the Guidelines.

In the event of a leadership transition in the Community that would affect the Community's participation in the GUEP, the Community will use its best efforts to transfer responsibility relating to GUEP to an appropriate representative of the Community.

The Community acknowledges and agrees that the Community is solely responsible for the actions or omissions of its employees, agents and other representatives taken or not taken as part of the Community's participation in the Competition.

Finally, the Community understands and agrees that, in the event that the Community receives a monetary prize from Georgetown as a result of the GUEP, the Community will be the recipient of the funds and will be required to deposit such funds into an official bank account maintained in the name of the Community, unless Georgetown agrees otherwise. The Community acknowledges that Georgetown is in the process of raising philanthropic and other third-party funding and that, while we are projecting a \$5 million prize purse, the amount of funding that Georgetown raises will dictate the ultimate value of the prizes offered to the winning communities as part of the Competition. Georgetown assumes no obligation to

GUEP SEMIFINALIST PARTICIPANT ACKNOWLEDGMENT OF RULES AND REGULATIONS

provide prizes of any particular dollar value, and the Community acknowledges that Georgetown has no obligation to fund a prize of any particular dollar value.

Attached to this document are all of the letters of support required under the Guidelines (please initial each line):

- _____ Signed Municipal Letter(s) of Support for all municipal governments participating as a part the Community (either a single or combined community);
- _____ Signed Utility Letter(s) of Support for all electric and natural gas utilities serving all of the residents or municipal accounts in the Community; and
- _____ Signed Community Organization Letter(s) of Support from the community organizations that will be assisting directly with the Community's GUEP efforts, and any other organizations that wish to demonstrate their support.

The Community also confirms that it has submitted all of the following documents as required by the Guidelines as of the date hereof (please initial each line):

- _____ GUEP Application Form, including essential community eligibility data;
- _____ GUEP Program Plan, including details of the Community's program plan and data collection methods and information;
- _____ (optional) GUEP Data Collection Methodologies form, detailing how the utilities will be collecting and aggregating the required data; and
- _____ (required only if applicable) GUEP Combined Communities form detailing how the governments and organizations of multiple municipalities will work together if two or more communities are entering the competition as a "Combined Community", as defined in the Guidelines.

By: _____ (date) _____
_____ (Name of Official) _____ (Title)
_____ (Organization)
_____ (Street Address)
_____ (City, State Zip Code)

GUEP SEMIFINALIST PARTICIPANT ACKNOWLEDGMENT OF RULES AND REGULATIONS

Exhibit A

Documents attached by the Community, including:

- Signed Municipal Letter(s) of Support for all municipal governments participating as a part the Community (either a single or combined community);
- Signed Utility Letter(s) of Support for all electric and natural gas utilities serving all of the residents or municipal accounts in the Community; and
- Signed Community Organization Letter(s) of Support from the community organizations that will be assisting directly with the Community's GUEP efforts, and any other organizations that wish to demonstrate their support.

Signed Municipal Letter(s) of Support

GEORGETOWN UNIVERSITY
ENERGY PRIZE

LETTER OF SUPPORT
MUNICIPAL OFFICIAL

Jessie Baker (name of "Municipal Official"), through this letter of commitment, express my support of Montpelier's (name of "Community") effort to compete in the Georgetown University Energy Prize ("GUEP").

I will, to the extent possible, support other municipal officials and staff, work with stakeholders, speak to the public and the press, and otherwise engage our residents in energy savings efforts.

I understand that, if our community receives a monetary award from the GUEP, the City of Montpelier (name of "Entity") will be the recipient of the funds and will be required to use those funds to the benefit of the whole community, as described in the Competition Guidelines.

By: Jessie Baker (date) 6/27/14
Jessie Baker (Name of Official) Assistant City Manager (Title)
City of Montpelier, VT (Organization)
39 Main Street (Street Address)
Montpelier, VT 05602 (City, State Zipcode)

GEORGETOWN UNIVERSITY
ENERGY PRIZE

LETTER OF SUPPORT
MUNICIPAL OFFICIAL

John H. Holler (name of "Municipal Official"), through this letter of commitment, express my support of Montpelier's (name of "Community") effort to compete in the Georgetown University Energy Prize ("GUEP").

I will, to the extent possible, support other municipal officials and staff, work with stakeholders, speak to the public and the press, and otherwise engage our residents in energy savings efforts.

I understand that, if our community receives a monetary award from the GUEP, Montpelier (name of "Entity") will be the recipient of the funds and will be required to use those funds to the benefit of the whole community, as described in the Competition Guidelines.

By: John Holler (signature) 6-24-14 (date)
John Holler (Name of Official) Mayor (Title)
City of Montpelier (Organization)
39 main St. (Street Address)
Montpelier, VT 05602 (City, State Zipcode)

Signed Utility Letter(s) of Support

GEORGETOWN UNIVERSITY
ENERGY PRIZE

LETTER OF SUPPORT
UTILITY

EFFICIENCY VERMONT (name of "Utility"), through this letter of commitment, expresses its support of MONTPELIER's (name of "Community") effort to compete in the Georgetown University Energy Prize ("GUEP") and its commitment to provide timely, accurate, energy data as required by the Competition Guidelines (see guep.georgetown.edu/rules-timeline).

Utility provides the following energy services to the below types of customers within the Community (check all that apply):

☒ Electric

☐ Natural Gas

☒ Residential Customers

☒ Municipal Customers

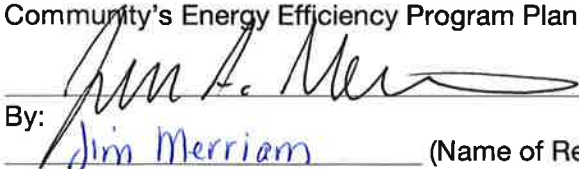
Utility will support Community's GUEP effort by providing the Georgetown University Energy Prize, quarterly, with the total (aggregate) monthly energy directly supplied by natural gas and electric utilities to all of their residential and municipal customers in the community, as well as the current number of residential accounts. Aggregate data will be reported separately for the residential and municipal sectors.

Utility will work with Community to comply with all current and future energy data requirements in the Competition Guidelines. Georgetown University is working with our partners and communities in the Letter of Intent Program to ensure that data requirements are as simple as possible, however, it is ultimately the Community and the Utility's responsibility to ensure that data is supplied

Utility understands that Georgetown University will use the energy to: (1) administer the GUEP Competition and select the Finalists in accordance with the Competition Guidelines; (2) educate the public through our Competition Dashboard, as well as other media outlets; (3) conduct research directly and in conjunction with collaborating organizations; and (4) conduct all other activities consistent with the Master Team Agreement signed by Community during Phase 1 and Phase 2 of the Competition.

Utility may provide additional support for the Community's GUEP effort, consistent with the Community's Energy Efficiency Program Plan, submitted in Phase 2 of the Competition.

By:



(date)

6/24/14

Jim Merriam

(Name of Representative)

Director, VELC Ops/EVT

(Title)

EFFICIENCY VERMONT

(Organization)

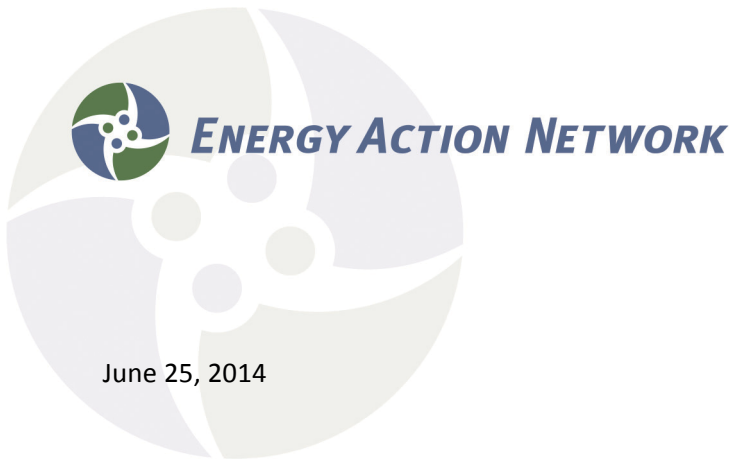
128 LAKESIDE AVE., SUITE 401

(Street Address)

BURLINGTON, VT 05401

(City, State Zipcode)

Signed Community Organization Letter(s) of Support



Montpelier Energy Action Committee,

The Energy Action Network would like to express our strong support for the City of Montpelier's energy efficiency and conservation efforts, along with your commitment to becoming the nation's first "Net Zero" state capital, where all energy used for heat, electricity and transportation comes from renewable sources. This effort builds on Vermont's rich history as a source of nationally significant energy innovation. Some of the nation's most significant energy initiatives – such as the well-know concept of an "Energy Efficiency Utility," Vermont's leadership work on net-metering and distributed generation, our first-in-the-nation Standard Offer program for renewable technologies, and our emerging work on a Total Energy Standard.

In particular, we would like to express our support for your application for the Georgetown University Energy Prize.

As a City, Montpelier has made a deep and highly visible commitment to energy efficiency and sharply reducing - and ultimately eliminating - the use of fossil fuels across all energy sectors including heating, electric power and transportation. Montpelier is uniquely positioned to work with utilities and a broad range of stakeholders to create innovative, replicable and continuous reductions in energy use and serve as a model to cities across the northeastern US and beyond.

We look forward to partnering with you in this work and support your efforts to create a highly visible example for others across the country.

Sincerely,

Andrea L. Colnes
Executive Director



June 24, 2014

Dear Montpelier Energy Action Committee,

Efficiency Vermont is pleased to offer this letter in support of your energy efficiency and conservation efforts as you compete in the Georgetown University Energy Prize. We have already learned from your proposed strategies and envision this project providing learning opportunities, in the application of community efforts in energy reduction, which will benefit all Vermont cities and towns.

We are excited to offer the following services

We will provide you energy data points that we have in our system for tracking against energy reduction goals.

We will assist with the prioritization of your extensive potential project list

Through the standard custom project process Efficiency Vermont will provide energy and financial analysis for investments in improving the efficiency of your municipal buildings.

We look forward to discussing additional ways to partner and support your efforts.

Sincerely,

Jim Merriam

Director, VEIC Operations and Efficiency Vermont



June 25, 2014

Montpelier Energy Action Committee,

Green Mountain Power is pleased to support the City of Montpelier's application for the Georgetown University Energy Prize. You are uniquely positioned for this award because of your energy efficiency and conservation efforts, along with your commitment to becoming the nation's first "Net Zero" state capital, where all energy used for heat, electricity and transportation comes from renewable sources.

Vermont's leadership in energy efficiency and innovation has had nationally significance, in particular its well-known concept of an "Energy Efficiency Utility," in addition to its leadership work on net-metering and distributed generation, our first-in-the-nation Standard Offer program for renewable technologies, and our emerging work on a Total Energy Standard.

As a City, Montpelier has made a deep and highly visible commitment to energy efficiency and sharply reducing - and ultimately eliminating - the use of fossil fuels across all energy sectors including heating, electric power and transportation. Montpelier is well positioned to work with utilities and a broad range of stakeholders to create innovative, replicable and continuous reductions in energy use and serve as a model to cities across the northeastern US and beyond.

We look forward to partnering with you in this work and support your efforts to create a highly visible example for others across the country.

Sincerely,



Robert Dostis
Director of Government Affairs



Timothy T. Shea
2nd Vice President Facilities, Purchasing & Contracting

June 26, 2014

To whom it may concern,

National Life Group strongly supports the City of Montpelier's application for the Georgetown University Energy Prize. Montpelier has in recent years made significant steps forward in the transition away from fossil fuels, and is poised to continue to do so through the Net Zero Montpelier initiative, a goal set by Montpelier's City Council to achieve net zero energy use, across all sectors, for the entire community by 2030. Participating in this competition represents a considerable opportunity for our community to gain momentum in reaching this goal.

In my capacity as 2nd Vice President for Facilities, Purchasing and Contracting with National Life Group (Montpelier's largest employer) and chair of the City's Energy Advisory Committee, I am fully committed to helping transform Montpelier into the nation's first sustainable capital. As you will see elsewhere in the application, the team of people involved in this project has a range of valuable expertise and history of making meaningful energy improvements in our community.

A simple way we've describing the process to get to net zero is in two parts: first, deep efficiency retrofits, then replacing the remainder with renewables. The Georgetown University Energy Prize represents an opportunity for the Net Zero Montpelier team to meaningfully engage with residents on home efficiency to a greater degree than we have before, and a way to galvanize the community around the first step in our ambitious 15 year goal to get to net zero energy. I look forward to participating in this competition.

If I can answer any questions or provide additional information, please do not hesitate to contact me.

Sincerely,

Timothy Shea

2nd Vice President Facilities, Purchasing & Contracting
tshea@nationallifegroup.com
One National Life Drive, Montpelier, Vermont 05604
P: 802-229-3559 | F: [802-229-3007](tel:802-229-3007) | C: [802-249-0404](tel:802-249-0404)
www.NationalLife.com

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P: 802-229-3559 | F: 802-229-3007 | M: 802-249-0404 | tshea@nationallifegroup.com
One National Life Drive, Montpelier, Vermont 05604 | www.NationalLife.com

Experience Life®

Vermont Energy & Climate Action Network

Energizing Vermont Communities
www.vecan.net

June 26, 2014

Montpelier Energy Action Committee,

The Vermont Energy and Climate Action Network would like to express our strong support for the City of Montpelier's energy efficiency and conservation efforts, along with your commitment to becoming the nation's first "Net Zero" state capital, where all energy used for heat, electricity and transportation comes from renewable sources.

The Net Zero Montpelier effort builds on Vermont's rich history as a source of nationally significant energy innovation. Some of the nation's most significant energy initiatives – such as the well-known concept of an "Energy Efficiency Utility," Vermont's leadership work on net-metering and distributed generation, our first-in-the-nation Standard Offer program for renewable technologies, and our emerging work on a Total Energy Standard.

In particular, we would like to express our support for your application for the Georgetown University Energy Prize.

As a city, Montpelier has made a deep and highly visible commitment to energy efficiency and sharply reducing - and ultimately eliminating - the use of fossil fuels across all energy sectors including heating, electric power and transportation. Montpelier is uniquely positioned to work with utilities and a broad range of stakeholders to create innovative, replicable and continuous reductions in energy use and serve as a model to cities across the northeastern US and beyond.

As the coordinator of the network of over 100 grassroots energy groups across Vermont, we also believe that it's powerful and imperative to demonstrate what's possible, with broad public support, innovative policies and political leadership. The Net Zero Montpelier effort has already — and will rely on — all of these essential elements for success. It's our hope that Montpelier succeeds in your important undertaking, setting a model for other towns in Vermont and for others across the nation.

We look forward to partnering with you in this work and support your efforts to create a highly visible example for others across the country.

Sincerely,



Johanna Miller, *Coordinator*
Vermont Energy and Climate Action Network



June 26, 2014

To Whom it May Concern:

The Vermont Natural Resources Council would like to express support for the Montpelier Energy Action Committee's application for the Georgetown University Energy Prize.

For several years, the City of Montpelier has engaged in commendable energy efficiency and conservation efforts. Through the Georgetown University Energy Prize, VNRC is sure that Montpelier could take this energy efficiency work even further.

With the critical support and leadership of the Montpelier Energy Action Committee, Montpelier has made a commitment to becoming the nation's first "Net Zero" state capital, where all energy used for heat, electricity and transportation comes from renewable sources. This effort builds on Vermont's rich history as a source of nationally significant energy innovation including the early development of an "Energy Efficiency Utility," leadership on net-metering and distributed generation, the first-in-the-nation Standard Offer program for renewable technologies, and emerging work on a Total Energy Standard.

With the help of the Montpelier Energy Action Committee, the City of Montpelier is uniquely positioned to work with utilities and a broad range of stakeholders to create innovative, replicable and continuous reductions in energy use and serve as a model to cities across the northeastern US and beyond.

With the help of the Georgetown University Energy Prize, we believe the Montpelier Energy Action Committee's work will be significantly enhanced, and will stand as a strong example for others across the country.

Sincerely,

Jake Brown
Communications/Government Affairs Director
Vermont Natural Resources Council



June 25, 2014

Review Committee
Georgetown University Energy Prize

To Whom It May Concern:

I am an architect and professor of Architectural Engineering and Sustainable Design at Vermont Technical College in Randolph Center, Vermont. This letter is written in strong support of the application of Montpelier, Vermont for the Georgetown University Energy Prize competition.

The GUEP Guidelines indicate the need to: "Educate the public and engage students in energy efficiency issues, methods, and benefits, and encourage lasting behavior change." This process has already begun on at the college level; over the past academic year my senior level students in Sustainable Design and Technology worked with Montpelier on several projects, culminating in the student draft of a strategic plan called "Creating a Sustainable Montpelier by 2030." This document proposed steps for the city to take to reach near Net Zero status by their target date. Their ideas and related designs were presented to the city administration and were well received.

In coming years I intend to continue this partnership between the students at Vermont Technical College, the city of Montpelier, and the Montpelier Energy Advisory Committee. By working with an actively engaged city that has adopted the goal of Net Zero, our students will be able to connect with a 'living laboratory' while offering Montpelier the benefits of their innovative designs.

The Georgetown University Energy Prize would ultimately allow the city to move forward on their many initiatives to save energy and convert to renewable resources. I trust that you will find the city a worthy applicant for your prize, and allow them to move on into the next phase of the competition.

I can be reached by email: bconrey@vtc.edu or phone: 802-522-2799 if you require further information. Thank you for considering Montpelier's application.

Sincerely,

A handwritten signature in cursive script, appearing to read "Barbara Conrey".

Barbara Conrey, AIA

Professor, Architectural Engineering + Sustainable Design and Technology
Vermont Technical College

Program Plan

ENERGY EFFICIENCY PROGRAM PLAN

Montpelier, Vermont

*Georgetown
University
Energy Prize
Stage 2
11/10/14*

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Introduction

The City of Montpelier serves as the hub of services, culture, employment and commerce for north-central Vermont. It is the seat of state government and home to many state offices, possessing a vibrant business, both profit and non-profit, and social communities. Our town has a diverse and lively cultural scene, including, but certainly not limited to, two small colleges (New England Culinary Institute, Vermont College of Fine Arts) extensive recreational opportunities, interesting and varied musical events, and several churches of different faiths.

The State of Vermont is nationally recognized as a leader in energy innovation, from the well-regarded Efficiency Vermont, our “Energy Efficiency Utility” to our important role in pioneering net-metering and distributed generation, as well as our first-in-the-nation “Standard Offer” program for renewable technologies, and our emerging work on a Total Energy Standard, Vermont has long been a standard bearer for efficiency and renewable energy technologies.

In March of 2014 the City Council, Montpelier Energy Advisory Committee, joined with the state’s largest utility (GMP) and other key stakeholders launched “**Net Zero Montpelier**” (NZM)— a major initiative focused on making Montpelier the first net zero capital city in the country. This is a deep and highly visible commitment to sharply reducing energy use through efficiency, conservation, and renewables, with the ultimate goal being to eliminate the use of fossil fuels across all energy sectors (thermal, electric and transportation). This ambitious goal, endorsed by the city council, sets a new direction for Montpelier’s energy future that will provide an opportunity for engagement for all city residents.

The Georgetown University Energy Prize (GUEP) presents a unique opportunity for the City of Montpelier as provides a framework for NZM to organize baseline data, measure reductions through conservation/energy efficiency and generate renewables all according to the City’s long term strategic energy plan.

1. PROGRAM MANAGEMENT AND PARTNERS

Program Leadership and Management:

- **John Hollar, City of Montpelier Mayor** – John Hollar has served as mayor of Montpelier since 2012. He served as chair of the Montpelier School Board from 2002-2010. John has been a partner with the law firm of Downs Rachlin Martin since 2005. John graduated Phi Beta Kappa from the University of Oklahoma in 1982 and from the Georgetown University Law Center in 1989.
- **Michael Miller, City of Montpelier Planning Director** - Michael Miller is the Director of Planning & Community Development for the City of Montpelier. Michael has a Master’s Degree from the

University of Vermont in Natural Resource Planning and is certified by both the American Institute of Certified Planners (AICP) as well as the Association of State Floodplain Managers (CFM). He has been a professional planner in Vermont for 14 years at both the local and regional levels and served on many statewide committees.

- **Andrea Colnes, Energy Action Network Executive Director:** - Andrea currently serves as Executive Director of the Energy Action Network, a systems-based effort to transform Vermont's energy economy to one based on efficiency and renewables. Prior to joining EAN, Andrea spent much of her career working on natural resource public policy and coalition building in New England and nationally, focused on large-scale land conservation, sustainable forestry and energy. She has a master's in Wildlife Conservation from the University of Maine and a BA in Political Science from Williams College
- **Tim Shea, Montpelier Energy Advisory Committee Chair:** Tim Shea is the 2nd Vice President Facilities, Purchasing & Contracting at National Life Group (NLGroup) located in Montpelier. Tim has been with NLGroup for nine years and has implemented several environmental initiatives to include LEED-EB accreditation, solar photovoltaic systems, solar thermal system, biomass boiler installation, revamped recycling program with over 78% diversion rate and implemented an alternative transportation incentive program for employee. Prior to NLGroup, he worked at Northern Power Systems, a renewable energy provider that installs wind and solar systems throughout the world.

MEAC, the Montpelier Energy Advisory Committee, was founded in 2010 to advise the Montpelier City Council on energy issues, to inform and engage city residents, and to develop strategic partnerships for long term projects that will ultimately serve to either reduce Montpelier's energy use or actively meet its energy needs from renewables. A list of the MEAC members and employment follows.

- **Alison Hollingsworth**, Consultant, Emerging Savings Opportunities, Vermont Energy Investment Corporation
- **Andrew Stein**, Executive Assistant to Vermont State Auditor
- **Anne Watson**, Secondary Education Science Teacher, Co-Director of the Governor's Institute on Engineering, and City Council member
- **Barbara Conrey**, Architect and Professor, Vermont Technical College
- **Barry McPhee**, Project Manager, Mathtech, VT Public Service Department
- **Bill Neuburger**, Director of Engineering, Hallam-ICS
- **Dan Costin**, Lead Mechanical Engineer, Northern Power Systems
- **Dan Jones**, former Chair, serial entrepreneur and communications consultant
- **Geoffrey Fitzgerald**, Private Attorney since 1985
- **Johanna Miller**, Energy Program Director, Vermont Natural Resources Council
- **Ken Jones**, Economic Research Analyst, Vermont Agency of Commerce & Community Development, and School Board member
- **Rebecca Wigg**, MEAC Vice Chair, Communications Manager, Regulatory Assistance Project
- **Scott Muller**, Senior Manager for International Climate Adaptation Program, Institute for Sustainable Communities.

Staff and Funding:

Montpelier is a small city with big plans. Residential customers, schools, and the municipality have already spearheaded energy conservation efforts with assistance from the following:

City of Montpelier Department of Planning & Community Development: This department has already undertaken significant projects to reduce electrical and fossil fuel use in the city. Through a partnership to provide 70% of the municipal use, a PV installation on city owned land will be built in 2015. In collaboration with the State of Vermont, the department constructed a biomass plant to serve municipal buildings, downtown businesses, and the state office buildings in the city. In addition, the Department of Public Works has upgraded the municipal buildings to save energy.

Energy Coordinator: Discussions are underway to retain an energy coordinator, who will: oversee conformance to the Strategic Plan, assist the Montpelier Energy Advisory Committee, and work with city officials to jumpstart Net Zero Montpelier. This position will be staffed at 20 hours a week

Efficiency Vermont: The state's energy efficiency utility has worked with the city and residential customers, providing incentives and financing options. The Net Zero Montpelier plan will rely on their continued financial and technical support (see attached letter).

Montpelier Energy Advisory Committee: The committee was instrumental in encouraging the City Council to adopt the Net Zero by 2030 goal, and has created a Strategic Plan for NZM (see below). Five subcommittees will be focusing on Net Zero Montpelier: Strategic Planning, Public Information/ Outreach, Project Management, Public Policy, and Stakeholder Integration. Each subcommittee will be supported by at least 3 members, giving appropriate contributions of their time.

Vermont Technical College: Three student interns from the Sustainable Design and Technology degree program will contribute 200 hours each to NZM. Already familiar with the goals of NZM, they will assist in the canvassing and research efforts to determine residential fuel use. The college is continuing a two-year commitment to support the city's efforts through the senior design studios. In addition, students in the program will be working with the local high school to determine how the building could become Net Zero.

Marketing Consultants: Tim Shea, Vice President of the National Life Group (the largest private company in Montpelier) has led 2000 employees on a long list of energy strategies that has saved the company significantly. Since its inception in 2000, Efficiency Vermont has worked with the Vermont market helping people to improve their energy use.

Energy Consultants: Efficiency Vermont, the state's energy conservation utility, has a large staff of professional engineers willing to advise Net Zero Montpelier. In addition, the MEAC committee has a broad range of professionals in the energy conservation industry. Finally, Net Zero Montpelier has access to the engineers and energy specialists at Vermont Technical College.

Stakeholder Advisory Board: Members of the following groups are working with Net Zero Montpelier: the Energy Action Network, Green Mountain Power, Efficiency Vermont, and the State of Vermont

(Department of Buildings and General Services). Also present at MEAC meetings: SunCommon, RGS Energy, and other renewable service providers.

Engaging and Motivating the Community at Large:

The Public Information/ Outreach subcommittee of MEAC has been busy engaging the public through a regional Energy Fair and other planned events:

- Net Zero Home 6-lecture series with public discussion
- Publicity for the Solar RFP project and upcoming public 'Energy Dashboard'
- "Button Up Vermont" Day & publicity at City Hall on midterm voting day
- Energy film and discussion series with the public
- Net Zero Conference (October 9, 2014) participation & presentation
- Net Zero Montpelier Summit planned for Spring, 2015

Local Government Involvement:

The Montpelier City Council formally adopted "Net Zero Montpelier by 2030" as a city initiative. As noted, the local government has been actively involved in energy reduction efforts. The Montpelier school system has signed onto the "Whole School Energy Challenge," to find savings in the schools while educating our future decision-makers (and influencing their parents at home!) about ways to save energy.

Municipal Incentives:

Initiatives are underway for the city to provide incentives for energy conservation. It's anticipated that the city will save on both fuel use (through the district heating plant) and electrical costs (through the just-awarded solar project), producing potential funds that could be returned to the residents through energy incentives.

Local Businesses:

Many local and state groups representing businesses are aligned with the goals of NZM: the National Life Group, Green Mountain Power, the Vermont Natural Resources Council, the Regulatory Assistance Project, the Institute for Sustainable Communities, Capstone Community Action, Montpelier Downtown Community Association, and Montpelier Alive.

Utility Energy Efficiency Programs:

Vermont has one of the longest running electrical energy efficiency utilities in the country. Efficiency Vermont has been instrumental in saving electricity throughout the state since 2000. The utility is funded by a tariff on all electrical bills in the state, including Green Mountain Power (Montpelier's electricity supplier). They have equated saving energy with the equivalent of building and maintaining generation infrastructure and get a state approved tariff for those documented savings. Efficiency Vermont offers many incentive programs to save electrical energy, and will assist with prioritizing projects from our list of potential projects. Together, we will define how best to install the energy efficiency measures.

Citizen Groups & Landlords:

The Montpelier Energy Advisory Committee, the prime mover in promoting the NZM goal, is composed entirely by Montpelier citizens, including landlords energy experts, citizen advocates and representatives of the state and city government. Also, ad hoc representation on the committee reflects many related groups (see above). The Central Vermont Land Trust is the largest owner and manager of low-income rental units in the city, representing both renovated units and new construction.

Other Partners: (see also Letters of Commitment from the Stage 1 application)

Additional groups and agencies support net Zero Montpelier: the Energy Action Network, the Vermont Energy Climate Action Network. The EAN, in conjunction with the Vermont Energy Investment Corporation, prepared a report Defining a Net Zero Energy Montpelier that was the first document to outline the steps needed to reach our ambitious goal, and establish approximate baseline consumption data.

2. ENERGY SAVINGS PLAN

Introduction & Summary:

The NZM Energy Saving Plan (NZM ESP) described here is a subcomponent of the overall NZM Strategic Roadmap. In this section, we first outline the overall goals for NZM as they apply to energy savings across all sectors, then we describe how those goals will be achieved. We fully understand that the GUEP only judges on electric utility reductions. That said, the long-term focus of NZM effort is on energy reductions across transportation, thermal and electrical; the plan is not limited to the electrical sector.

The Net Zero Montpelier Strategic Roadmap (Appendix 1) is intended to be a living document, with the action elements realized under the leadership of MEAC, addressing the broad goals of the Net Zero initiative. MEAC is forging a dynamic 15 year strategic plan for the city encompassing all areas where we see opportunities for energy efficiencies, conservation and transition to zero carbon fuels. Action subcommittees are in place to ‘flesh out’ the targets in each sector, supported by the city, Efficiency Vermont, the Energy Action Network, associated NGOs and a proposed Energy Coordinator. Elements of that plan are below in response to the Stage 2 application.

Montpelier uses many types of energy in buildings; there no natural gas utility, typical of most cities in Vermont. Fuels are provided by several different companies:

- Electricity: Provided by Green Mountain Power Electric Utility
- Fuel Oil & Propane: With fuel oil as the primary source, approximately ten independently owned and operated companies deliver to commercial and residential accounts.
- Cord Wood & Pellets: Wood is a prevalent heat source for stoves, furnaces, and boilers.
- Wood Chips: The City of Montpelier owns and operates a District Heat Plant that provides hot water heating to the State offices, private businesses and the municipal buildings. Wood chips are also used by National Life Insurance, our largest non-state employer.
- Gasoline & Diesel: several service stations sell both gasoline and diesel for cars and trucks.

NZM Plan Goals:

As outlined in our comprehensive plan for Net Zero by 2030, we have incremental goals for all sectors in the first two years, followed by 5, 10, and 15-year steps to reach net zero (Appendix 1). Below is the first stage of the 15 year NZM Strategic Roadmap outlining the steps for 2014-'16:

Electrical Goals:

2014 "Kick-Off" Year Objectives	For residential, commercial, state, municipal sectors: define current (baseline) City electrical usage; target potential electrical conservation and renewable generation.
2015-'16 Objectives	▪ Commercial, Residential use: identify largest users; execute plan to reduce use 7%. ▪ City Smart-meter Infrastructure: GMP increases participation by 10%. ▪ City Solar Capacity: Net-metered solar contract awarded; system constructed and begins operation. ▪ New Electrical Generation: Identify sites & partners; plan & incentivize new generation; establish/support solar cooperatives for residents, solar investment per household and associated investments in air source heat pumps.

As noted in the competition guidelines: "For purposes of this prize, community energy consumption measurements are restricted to energy supplied by gas and electric utilities directly to all residential and municipal customers. It is not a requirement that communities have both gas and electric utility services." The NZM Energy Plan includes a three-pronged approach to reducing electrical energy from utilities to residential and municipal customers:

- Conservation in Municipal and Residential sectors: Efficiency Vermont has a well-established program that has achieved significant electrical reductions for municipal and residential customers. Montpelier will work with Efficiency Vermont, as well as 'home grown' initiatives as part of NZM to reach the ambitious goals outlined above.
- Municipal Solar Generation: a planned photovoltaic generation plant to provide 70% of the municipal needs by the end of 2015. The solar array was sized to target 30% electric reduction through efficiency savings from the municipal accounts. This combined effort will greatly reduce the energy used from Green Mountain Power.
- Community Solar Arrays: residential customers are enrolling in shared off-site solar PV; their homes are credited with net-metered power, also reducing the demand on GMP. Our plan would expand this program throughout the city.

Thermal Goals:

Initial Objectives	For residential, commercial, state, municipal sectors: Define current (baseline) City thermal usage; Determine potential thermal conservation and renewable generation.
2014-15 “Kick-Off” Year Objectives	- Commercial heating/cooling: identify largest users; execute plan for City incentives & finances to reduce use by a 10% target. - Install infrastructure for fuel metering throughout city. - Residential heating: reduce thermal energy use a 5% target from baseline. - District Heat plant: Phase I complete and operational. - Fuel Switching: complete plan to convert a target of 5% of homes from baseline.

Reaching Diverse Aspects of the Community:

NZM will target energy savings by engaging: homeowners, renters, landlords, local affordable housing providers, schools, and municipal government through multiple strategies focusing on the areas of a) efficiency retrofits, b) efficiency behavior changes and c) investment in renewable generation capacity and new technologies that utilize such capacities.

Energy Efficiency Retrofits: Electrical

As the competition guidelines make clear, fuel consumption must be calculated using the “source energy”, which applies a multiplicative factor to the “site energy”. Efficiency Vermont reports that Montpelier’s generation resource mix is 47% hydro (3/4 of that from Quebec) while 31% is purchased on the regional market. (This mix differs from the eGRID 2010 summary of the resource mix for New England and Vermont). By producing our own power through the municipal solar utility and community solar, combined with energy efficiency measures, we will replace the 33% efficient fossil fuel electricity from the utility with near 100% efficiency from site generation.

The NZM plan identifies the following long term objectives for the **electrical** sector:

Five-year Objectives (2016-2020)	- Commercial electrical: 20% reduction from base - Residential electrical: reduced in 40% of homes - Develop mechanisms to promote efficiency with GMP using reporting from smart meters on high demand days - Complete infrastructure for smart meters thru city - Complete solar capacity for City/State critical needs - New renewable electrical generation: 30% over baseline
Ten-year Objectives (2021-2025)	- Commercial electrical: 30% reduction from baseline - Residential electrical: reduced in 60% of homes - New renewable electrical generation: 60% over baseline
Fifteen-year Objectives (2026-2030)	- Commercial electrical: 40% reduction from baseline - Residential electrical: reduced in 80% of homes - New renewable electrical generation: 90% over baseline

Energy Efficiency Retrofits: Thermal

To change the energy profile of our old city, a massive retrofit of our housing stock will be required. For the past 3 years MEAC has worked with Efficiency Vermont to educate the public on the value of energy retrofits, adding to the many weatherization projects already completed. The NZM plan identifies the following long term objectives for the **thermal** sector:

Five-year Objectives (2016-2020)	- Commercial heating/cooling: Target 20% reduction from baseline. - Install infrastructure for fuel metering thru city. - Residential heating: Target 30% thermal energy use reduction from baseline. - Expand District Heat plant to target supply to 90% of downtown. - Fuel Switching: target 30% over baseline.
Ten-year Objectives (2021-2025)	- Commercial heating/cooling: Target 30% reduction from baseline. - Residential heating: Target 40% thermal energy use reduction from baseline. - Expand District Heat plant to supply target 90% within City boundary. - Fuel Switching: Target 60% over baseline.
Fifteen-year Objectives (2026-2030)	- Commercial heating/cooling: Target 40% reduction from baseline. - Residential heating: Target 50% thermal energy use reduction from baseline. - Fuel Switching: Target 90% over baseline.

Municipal Response:

Although the city has a new district heat plant and is in the process of getting 70% of its electric from solar power, the city will also have to look at its energy use in lighting, HVAC, municipal operations and building operations. The city will be engaging in new (and well documented) energy audits that will reveal other critical areas where municipal savings are possible and desirable. The school system has undergone a series of energy audits in the past.

Retrofit business resources:

All the lenders listed below require energy audits and retrofit work to be completed by BPI certified contractors, increasing opportunities for qualified local workers. Also, local licensed electricians will be hired for electrical retrofit work.

Retrofit marketing and business strategies:

- Efficiency Vermont: our electrical savings utility has an ongoing, multi-year marketing effort to help both residential and municipal users reduce energy.
- Create a comprehensive marketing plan to reach the public and change behaviors, utilizing consultants from colleges and universities.
- Work with Green Mountain Power to educate homeowners about their 'smart' meters, identifying ways to save electrical energy.

- Educational outreach at public events such as Election Day.
- Continued participation in “Button-Up Vermont” day, focusing on energy efficiency in the home.

Strategies in development:

- Door to door canvas of neighborhoods, to assist with information on energy savings
- Public lectures on Net Zero homes with Efficiency Vermont
- Public information campaign with City through local newspapers, cable access channels and email newsletters
- A local energy dashboard that will provide citizens with a real time picture of their own energy use, in comparison to their neighbors’ use.
- An energy email ‘hotline’ which will allow people with questions to get specific answers to their energy use concerns.

Retrofit financing:

The City of Montpelier adopted PACE (see below) and began taking applications in September 2012. In addition, the Public Policy working group will work with financial institutions to create more weatherization payment options. Options already in place:

- Vermont State Employees Credit Union (based in Montpelier): low interest energy efficiency loans.
- Capstone Community Action:
 - ‘Warmth’ program: weatherization services and financial coordination for middle incomes
 - Low income: funding for residents and renters’ landlords at low or no cost
- Efficiency Vermont Home Performance with ENERGY STAR incentives: grant of up to \$2500 for comprehensive retrofits.
- Efficiency Vermont Home Performance with ENERGY STAR financing: interest rates as low as 5%, or 0% for income eligible borrowers.
- The PACE program (Property Assessed Clean Energy operated through Efficiency Vermont and adopted by Montpelier) allows building owners to finance energy upgrades through monthly energy savings. It provides an alternative form of financing for energy efficiency and renewable energy – especially for people with limited ability to borrow money or who are unwilling to take on debt. It allows people to make energy investments in their homes over a longer period of time (10-20 years) than a typical bank loan.
- The Vermont State Energy Loan Fund is another avenue for energy efficiency loans.

High Return Opportunities:

Affordable Housing: Very attractive financing and grants are available for income eligible homeowners. Neighborhood door-to-door campaigns to educate residents will improve participation.

Rentals: Many low-income units are owned or are controlled by CVCLT, which provides energy upgrades for their buildings. In the case of private landlords with income-eligible renters, landlords can receive low interest loans or grants to complete energy efficiency upgrades (see above).

Historic Buildings: Most of the building stock in Montpelier was built prior to 1950. There is a designated historic district in the downtown, as well as very intact historic neighborhoods throughout the city. The city and building contractors have consistently provided sensitive approaches to energy work on historic buildings.

Measuring Success:

The community and municipality will measure and evaluate the success of the Program based on reaching the milestones and targets identified in the 15 year plan (see above).

With Efficiency Vermont we will be establishing a regular weatherization scorecard for Montpelier. This is possible because Efficiency Vermont provides incentives for this work. In combination with city outreach and other specified programs this Efficiency Vermont reporting relationship will give us a credible report on the success of our efforts which will replace the gas utility reporting (which we cannot provide). Because of previous work with the energy committee, all of the local efficiency contractors are sensitive to the needs of the varied housing stock and the absolute need to create an efficient city-wide energy profile.

Long Term Components:

Montpelier sees Stage 3 of the GUEP as just the first part of our 15 year Roadmap to reach Net Zero, which will continue beyond the timing of the Georgetown prize. Also, the Roadmap focuses on reducing energy in areas outside of those evaluated by the plan: commercial energy use, transportation, and replacing fossil fuels with renewables. Finally, the Roadmap addresses the critical aspect of density in the city; we are tightly bounded by geography with many buildings on large city lots while the small population suffers under ever-increasing property taxes.

3. Utility Data Reporting:

Program leadership and the electric utility:

Efficiency Vermont, Vermont's energy efficiency utility, will fulfill the energy data requirements, as listed in the Competition Guidelines. They will use staff from their Evaluation, Measurement and Verification department, involving their Information Technology infrastructure staff and project managers.

The point of contact will be Kristan Hatfield, along with data specialist Ethan Goldman.

Efficiency Vermont's Evaluation and Measurement division is committed to providing the electrical energy data by market sector as required by Georgetown University. Ethan will mock up the output that will be required for participation in the Prize. We will have baseline information (2013 and '14 current by month kWh) for electrical energy used in Montpelier. The ability to compare kWh usage on a month-to-month basis and disseminate the information through an energy dashboard is vital to the program.

Identifying and aggregating residential energy consumers:

Vermont Electric Usage: Efficiency Vermont receives regular data transfers from all Vermont electric utilities. The data transfer includes customer and electric usage data. Usage data is provided as a monthly kWh read. Efficiency Vermont downloads the information into its customer database, KITT (Knowledge-based Information Tracking Tool). From 2006 through 2011, they have tracked annual residential use in the following areas: kWh use, kWh savings, and savings as a percentage of usage.

MWh Savings: MWh savings are generated and reported in Efficiency Vermont's database, KITT, when energy efficiency measures are installed. Savings for this project were queried from KITT for specific criteria such as time range and location. Net Zero Montpelier will be working closely with Efficiency Vermont to identify the aggregated residential information. Both the residential and municipal (including schools) 2013 consumption will form the baseline for both the Georgetown Prize and the on-going Net Zero Montpelier Roadmap. To fine tune the data for focused energy saving retrofits, Net Zero Montpelier will be requesting voluntary utility data from individual households in Montpelier.

Thermally, Montpelier residents utilize a mix of fuel sources: Wood, propane, electric, and heating oil (which provides over 50% of our consumption). The new district heat plant provides a measureable 'renewable thermal utility'; our goal is to expand the service area to the entire downtown.

Identifying municipal accounts to aggregate their energy use:

In preparation for the Solar PV project (to supply 70% of municipal needs) and the district heat plant (to fuel switch and supply downtown municipal buildings) the city has strong historical information on both electrical and fuel use by each city building and school. The list of buildings and accounts are below.

List of the municipal accounts:

City Buildings	Address	Meter
City Hall	39 Main St.	116201
Fire Station	61 Main St.	E15209135
Police Station	1 Pitkin Court	E15209135
Water Treatment Plant	1480 Paine Turnpike North, Berlin	E14786819
Recreation Center	55 Barre St.	E15326828
DPW Garage	783 Dog River Rd.	E15123698
Stump Dump	City Dump Rd.	Nonexistent
Street Lights		
LED Street Lights	Throughout City	GMP managed
School Buildings	Address	Meter
Montpelier High School	5 High School Dr.	161334
Main Street Middle School	170 Main St.	E15113840
Union Elementary School	1 Park Ave.	E14673883

4. Innovation:

Net Zero Montpelier is unique in that it sets ambitious goals that reach beyond energy savings in order to achieve Net Zero by 2030. One of the goals of the initiative is to become the first Net Zero capital in the United States; our detailed strategic plan (with potential help from the Georgetown Prize) will help us to get there. Although GUEP doesn't allow for reductions in oil heat, since that is the primary thermal source in Montpelier. The city's innovative district heat system will provide measurable renewable fuel heat to all downtown municipal facilities. In comparison to the previous 2 years energy use, that savings would be substantial.

Further, Net Zero Montpelier reaches beyond the important areas of electrical and thermal energy use to identify milestones for transportation and housing density in the city. In our rural state, transportation represents the largest energy use; the fuel switching and behavior changes required to reduce transport energy pose a stiff challenge. The sustainability of our small walkable community is threatened by rising taxes; by increasing the housing density we can improve the tax base and make the city more affordable for young families and senior. To the extent that we can develop innovative means of providing affordable, energy efficient, cold climate housing and resources through multiple modalities will be the hallmark of our efforts and we hope the contest administrators can find a way for scoring such innovations.

5. Potential for Replication:

The careful strategy being developed for Net Zero Montpelier could easily be replicated in other communities, scalable for population size. Energy conservation programs often decrease over time because there is no 'end game' – no definable goal. Our strategic plan gives us milestones for the next 15 years that can be adjusted for actual conditions while giving targets for us to achieve our Net Zero goals.

As a region, New England is particularly challenged in the area of thermal energy. There are hundreds of cities, like Montpelier, which don't have a natural gas utility; they have a patchwork of fuel sources. The Net Zero Montpelier initiative will provide an aggressive method for assessing multiple fuels in the city by gathering information from the source: the individual residents. Through a combination of incentivized personal reporting on the widely promoted EAN dashboard, ongoing door-to-door campaigns, and signed waivers for fuel providers to report, the city will ascertain both benchmarks and energy savings over time. Particularly, the residential efforts will focus on neighborhoods, even utilizing friendly competition between neighbors to both report their energy use and sign up for retrofits.

Also, as a small northern climate city, Montpelier is taking the lead on wide promotion of solar installation. The city council is exploring property tax incentives to help speed that adoption. Several local ventures are working rapidly to make Montpelier a solar city with a goal of 50% of our rooftops being fitted with solar panels.

The Net Zero website, energy dashboard, & project documentation would be invaluable to any community who might want to replicate our efforts. We have close relationships with many of our stakeholders; we are all working together to reach our goals.

6. Likely Future Performance:

Permanent Energy Savings:

As noted above, the 15-year strategic plan for Net Zero Montpelier will insure that energy reductions are continued after the Georgetown program. Net Zero Montpelier will continue to yield additional savings, until our ambitious goal of Net Zero energy use is achieved. Through on-going efforts of the city, capacity has been created through the strategic plan to support continued efforts in saving energy, replacing carbon fuels, and city development.

The Energy Action Network 'Energy Dashboard' will be a way to continuously monitor improvements over the energy benchmarks, giving the public up-to-date feedback on their efforts. To benchmark and monitor energy savings in commercial buildings (although not part of the Georgetown prize) we will integrate the EPA 'Portfolio Manager' program.

7. Education:

The system has a clear record of both the electrical and fuel energy used for the schools. Several energy audit studies have been completed on the 3 public schools in Montpelier, and some energy saving measures have been instituted. The latest audit, from Efficiency Vermont, gave the schools a clear plan of costs, incentives, and payback for electrical energy saving schemes; these measures are awaiting funding. However, Montpelier taxpayers are unlikely to provide additional money with their rising taxes. Given up-front sufficient funding, the school system could immediately enact energy saving measures that would ultimately save costs to the city.

The local K-12 school system is enrolled in the Whole School Energy Challenge, which will engage the younger generation in devising ways to save energy in the world that they will inherit. As part of the Whole School Energy Challenge the schools will receive assistance from the Vermont Energy Education Program (VEEP) Specialist in setting goals and achieving savings. By sharing their knowledge and ideas, young students will involve their parents and other adults in saving energy. Students from Vermont Technical College will work with high school students to benchmark their school and determine viable energy conservation measures.

Community-wide educational programs are already underway. As mentioned above, MEAC and Efficiency Vermont are offering a 6 part lecture series on Net Zero homes, and a film series on climate change is under development. "Button-Up" day focuses the public's attention on the values of weatherization and electrical efficiency, with incentives on construction materials from Efficiency Vermont and local hardware stores. Finally, plans are progressing for a city-wide awareness and canvassing campaign that will get residents actively engaged in benchmarking their energy use and finding ways to reduce it.

8. Prize Purse:

Our energy strategy is already in place. The Georgetown Prize will allow us to kick off and implement the first 5 years of our multi-faceted plan, in the areas of electrical, thermal, transportation, and density. In

the schools, installing photovoltaics and energy conservation measures could match the municipal net zero goal.

The Georgetown Prize would be used in the following ways:

- Widen the city-wide efforts in energy saving retrofits by providing the support funding needed to get income limited and landlord participation fully funded.
- Provide seed funding and/or grants for energy specific innovations in transportation, local generation and energy specific planning , working toward the Net Zero Montpelier targets.
- Expand the upcoming energy 'dashboard' by including transportation and thermostat remote monitoring.
- Finance deeper retrofits' of municipal buildings to save 30% of their energy and make them net zero.
- Allow for a new system-wide DDC control system for the school system for immediate savings.

Appendix 1: Strategic Plan Roadmap for Net Zero Montpelier

The Net-Zero Montpelier Initiative Roadmap

**Prepared By: NZM Strategic Planning working group
Revised: 11/2/2014**

Executive Summary of the Initiative

The Net Zero Montpelier Strategic Planning working group will propose and oversee measurable year-by-year objectives. Vital “kick-off year” (2014 -15) political/organizational planning steps will be drafted to ensure necessary relationships between City bodies are established, baseline energy use will be determined, and first-year “baseline-building” objectives identified. Additional working groups will be established as needed to implement the strategic plan goals and objectives.

Initiative Goals and Objectives

Overall Goal, 2014-2030

To balance and optimize energy use across the electric, thermal and transportation sectors so that renewable resources meet net energy use within Montpelier’s political boundary. We will also reach out to the “greater Montpelier” community to get their buy in and support for these initiatives.

Political/Organizational Goals, 2014

- MEAC: creation of working groups, advisory committees, liaisons; creation, execution of strategic plan; submission of periodic progress reports to City.
- City: adoption, ongoing oversight of NZM strategic plan; provision of City resources.
- State & NGOs: awareness of, advisory to, Montpelier NZM Initiative.

Electric Goal, 2014-2030

To optimize electrical energy usage such that the balance of electricity required within city limits is met by renewable energy sources. Objectives:

Initial Objectives	For residential, commercial, state, municipal sectors: define current (baseline) City electrical usage; target potential electrical conservation and renewable generation.
2014-15 “Kick-Off” Year Objectives	▪ Commercial, Residential use: identify largest users; execute plan for Stage I reductions. ▪ City Smart-meter Infrastructure: GMP increases participation by target 10%. ▪ City Solar Capacity: Net-metered solar contract awarded; system in place. ▪ New Electrical Generation: Identify sites & partners; plan & incentivize new generation; establish/support solar cooperatives for residents.
Five-year Objectives (2016-2020)	▪ Commercial electrical: Target 20% reduction from base ▪ Residential electrical: Target reductions in 40% of homes ▪ Complete infrastructure for smart meters thru city ▪ Complete solar capacity for City/State critical needs ▪ New renewable electrical generation: Target 30% over baseline
Ten-year Objectives (2021-2025)	▪ Commercial electrical: Target 30% reduction from baseline ▪ Residential electrical: target reductions in 60% of homes ▪ New renewable electrical generation: Target 60% over baseline

Fifteen-year Objectives (2026-2030)	- Commercial electrical: Target 40% reduction from baseline - Residential electrical: Target reductions in 80% of homes - New renewable electrical generation: Target 90% over baseline
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Thermal Goal, 2014-2030

To greatly reduce thermal energy load such that the balance of thermal energy required within the city limits is met by regionally sourced renewable energy. Objectives:

Initial Objectives	For residential, commercial, state, municipal sectors: Define current (baseline) City thermal usage; Determine potential thermal conservation and renewable generation.
2014-15 “Kick-Off” Year Objectives	- Commercial heating/cooling: identify largest users; execute plan for City incentives & finances to reduce use by a 10% target. - Install infrastructure for fuel metering throughout city. - Residential heating: reduce thermal energy use a 5% target from baseline. - District Heat plant: Phase I complete and operational. - Fuel Switching: complete plan to convert a target of 5% of homes from baseline.
Five-year Objectives (2016-2020)	- Commercial heating/cooling: Target 20% reduction from baseline. - Install infrastructure for fuel metering thru city. - Residential heating: Target 30% thermal energy use reduction from baseline. - Expand District Heat plant to target supply to 90% of downtown. - Fuel Switching: target 30% over baseline.
Ten-year Objectives (2021-2025)	- Commercial heating/cooling: Target 30% reduction from baseline. - Residential heating: Target 40% thermal energy use reduction from baseline. - Expand District Heat plant to supply target 90% within City boundary. - Fuel Switching: Target 60% over baseline.
Fifteen-year Objectives (2026-2030)	- Commercial heating/cooling: Target 40% reduction from baseline. - Residential heating: Target 50% thermal energy use reduction from baseline. - Fuel Switching: Target 90% over baseline.

Transportation Goal, 2014-2030

To greatly reduce transportation energy use such that the balance of transportation energy required for residential and commercial travel is met by renewable energy. Objectives:

Initial Objectives	For residential, commercial, state & municipal sectors: - Define current (baseline) City transportation usage. - Determine total potential transportation reduction and fuel-switching.
2014-15 “Kick-Off” Year Objectives	- City transport: Target 5% reduction from baseline. - Fuel Switching: Target increase 5% over baseline. - Public Transportation: Target increase bus use by 10%; improve bike facilities. - Transportation Management: create parking management plan; complete multi-modal transit center. - Transportation Management: Manage employer-based transport demand.

Five-year Objectives (2016-2020)	▪ Reduce city transport: Target 20% reduction from baseline. ▪ Fuel Switching: Target increase 30% over base; power City fleet via renewables. ▪ Public Transportation: RR track trolleys; incentivize bus and bike use.
Ten-year Objectives (2021-2025)	▪ Reduce city transport: Target 40% reduction from baseline. ▪ Fuel Switching: Target increase 50% over base; develop wireless EV charging. ▪ Public Transportation: incentivize bus/train use; ▪ Transportation Management: real-time traffic controllers.
Fifteen-year Objectives (2026-2030)	▪ Reduce city transport: Target 60% reduction from baseline. ▪ Fuel Switching: Target increase 70% over base; develop wireless EV charging. ▪ Transportation Management: Parking relocated from surface lots

Density Goal, 2014-2030

Optimize residential and commercial density, while reducing consumption, such that population increases within city limits are met by renewable energy sources. Objectives:

Initial Objectives	In residential and commercial sectors, by neighborhood: Determine current (baseline) residential and commercial density; Determine total potential density increases; Align city ordinances for infill; Define potential grand list increases.
2014-15 “Kick-Off” Year Objectives	▪ Commercial density: Target 2% increase over base: Incentivize development. ▪ Residential density: Target 2% increase over base: new zoning, incentives et al. ▪ Per Capita Energy Density: Target decrease 2% over base: Incentives et al
Five-year Objectives (2016-2020)	▪ Commercial density: Target 10% increase from baseline. ▪ Housing density: Target 10% increase from baseline. ▪ Occupant Energy Density: Target decrease 10% over baseline.
Ten-year Objectives (2021-2025)	▪ Commercial density: Target 20% increase from baseline. ▪ Housing density: Target 20% increase from baseline. ▪ Occupant Energy Density: Target decrease 20% over baseline.
Fifteen-year Objectives (2026-2030)	▪ Commercial density: Target 30% increase from baseline. ▪ Housing density: Target 30% increase from baseline. ▪ Occupant Energy Density: Target decrease 30% over baseline.

Initiative Scope

The scope of this Initiative includes and excludes the following items:

In Scope:

- Implementation of measures, in public and private sectors, toward achieving:
 - o Electrical energy usage such that electricity required within city limits is met by renewable energy sources

- Thermal energy usage such that thermal energy required within the city limits is met by regionally sourced renewable energy
- Transportation energy use such that the balance of transportation energy required for residential and commercial travel is met by renewable energy
- Residential and commercial density optimization such that population increases within city limits are met by renewable energy sources
- Adoption/revision of city policies to support the initiative
- Organizational changes in City government
- Partnership with local, regional, state, federal and international organizations
- Proposed budget and resources in support of the effort.
- Benchmark building consumption data.
- Work with State of Vermont on their buildings & facilities

Out of Scope:

- Procurement of public and private funds to implement initiatives
- Work outside the city limits

Deliverables Produced:

- Net Zero Montpelier Strategic Plan
- Net Zero Montpelier Initiative Roadmap
- Initiative Organization & Communication Plans
- Regular presentations to MEAC & City Council

Organizations Affected or Participating:

The impact of this Initiative on other organizations needs to be determined to ensure that the right people and functional areas are involved and communication is directed appropriately. (This coordination will need to be mandated and reported to the council).

Organization	How Affected or Participating
City Council & municipal government	Decision-making; Advisory
Public & Private Schools	Advisory
Planning Commission & other city boards	Decision-making; Advisory
Utilities/ Stakeholders	Advisory
Montpelier Business	Advisory

Association/ Montpelier Alive	
Realtor's Association	Advisory
Landlord Association	Advisory
State of Vermont	Advisory
Financial Institutions	Advisory
Transportation Planning groups	Advisory
EAN	Advisory
VEIC	Advisory
Utility Groups	Advisory

Additional Roadmap Elements:

These will be developed as the Roadmap is implemented and refined:

- **Organizational/ Communication Plan**
- **Estimated Effort/Cost/Duration**
- **Risks**
- **Assumptions**
- **Constraints**
- **Dependencies**

Appendix 2: Project Management

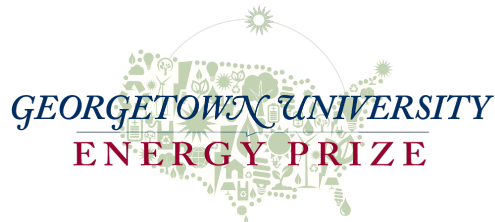
Project Initiation

1. Identify at a high level the business needs/ requirements of the project
 - Articulate their link to the Organization's Strategic Plan
2. Identify the project's stakeholder groups:
 - Positive stakeholders: groups seeing themselves positively affected by the outcome of the project
 - Negative stakeholders: groups seeing themselves negatively affected by the outcome of the project. These are more important to identify, because they will actively seek to hinder the project if they see their concerns unaddressed.

Project Planning

1. Define and Actively Manage the project's scope:
 - Start with the "high level the business needs/requirements" developed at project initiation
 - Agree on a "scope baseline" – an initial scope of work aligning with the "high level the business needs/requirements."
 - Minimize "scope creep," a common and often crippling occurrence; often the source of severe schedule/cost overruns. Erect a high-ish bar to changes introduced by stakeholders.
2. Manage the Schedule – ideally, using this sequence:
 1. Define the activities
 2. Sequence the activities (and identify dependencies between them)
 3. Estimate the activities' resources and durations
 4. Develop the schedule
 5. Control the schedule
3. Develop metrics – i.e. measuring sticks such as schedule baselines, projected energy transition measures per time period.
 - To be able to track and communicate (via the communication plan) the project's status.
 - getting a set of key stakeholders together to identify these is one good way get this started
 - Examples:
 - i. On-time/on-budget performance
 - ii. energy transition measures per time period
4. Develop a Communications Plan
 - Vital to include negative stakeholders
5. Components of other potential management areas could be considered; see appendix 1

Appendix 3: Utility Data Collection Form



ENERGY DATA COLLECTION INFORMATION

The following form is an adaptation of the optional attachment many communities submitted along with their Application utility commitment letters. The purpose of this form during the Quarterfinals (August – November 2014) is to gather data that will help communities, utilities and the Georgetown University Energy Prize (GUEP) team to standardize data collection procedures for all competing communities prior to the January 2015 start of data collection.

Community Name: _____

Utility Name: _____

Utility Type (check one):

- ☐ Investor Owned
- ☐ Municipally Owned
- ☐ Co-op

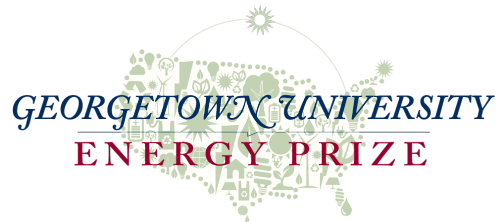
Energy Type (check all that apply):

- ☐ Gas
- ☐ Electricity

The community and utility understand that, during the two-year energy competition (Semifinals), the utility must report at least quarterly to GUEP the total (aggregate) monthly energy directly supplied to all of their residential and municipal customers.

Aggregate data will be reported separately for the residential and municipal sectors. A given month's aggregate energy use is defined as the total of the energy billed during that month.

The quarterly reports are due within 45 days of the quarter's end. When submitting the first quarterly report, the utility must also report the community's baseline energy use: the monthly aggregate residential and monthly aggregate municipal energy supplied during the 24 months prior to the start of the Semifinals.



ENERGY DATA COLLECTION INFORMATION

1 Identifying Contributors to the Residential and Municipal Aggregate Energy Usage

1.1 Identifying Accounts or Addresses within the Municipality

Utility is be able to identify properties served in the municipality, with at least 95% accuracy, by these methods [*check all that could be used*]:

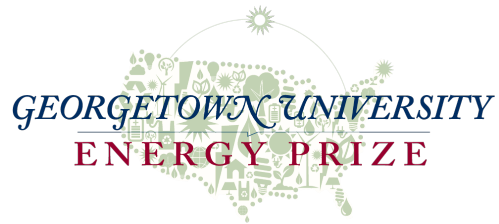
☐	Identify by selecting for municipality name in service addresses
☐	Identify by Zip Codes
☐	Identify by Tax Districts
☐	Other Identification Method(s) – [<i>please describe</i>]

Comments: [*insert any comments, e.g., about concerns regarding difficulty or reliability*]

1.2 Identifying Residential Accounts or Addresses

Given the properties selected via 1.1 (above), Utility will be able identify residential properties by these methods [*check all that could be used*]:

☐	Identify by billing rate class
☐	Identify by other database field [<i>please describe</i>]
☐	Other identification method(s) – [<i>please describe</i>]

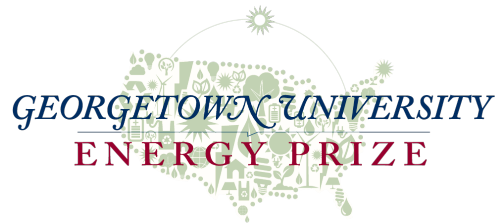


ENERGY DATA COLLECTION INFORMATION

Will all energy consumption by multi-unit residential apartment buildings or complexes be included?

☐	Yes (all energy consumption will be included)
☐	No – <i>[please describe any problems, estimate the significance, and propose a solution]</i>

Additional Comments: *[insert any other comments, e.g., about concerns regarding difficulty or reliability]*

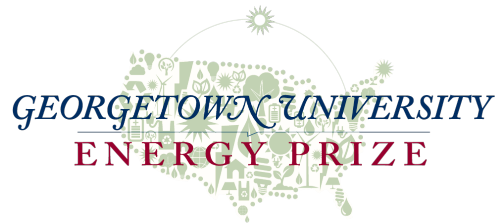


ENERGY DATA COLLECTION INFORMATION

1.3 Identifying Municipal Accounts or Addresses

Given the GUEP's definition of municipal energy use, as described in the Competition Guidelines (guep.georgetown.edu/rules-timeline), Utility will be able to identify all contributors to the municipal energy use by these methods [*check all that could be used*]:

☐	Identify by enumeration of relevant accounts, given that the community provides a reliable list of contributors
☐	Identify by enumeration of relevant service agreements (SAIDs), given that the community provides a reliable list of contributors
☐	Identify by enumeration of relevant service addresses, given that the community provides a reliable list of contributors
☐	Identify by enumeration of relevant meters given that the community provides a reliable list of contributors
☐	Identify by billing rate class
☐	Other identification method(s) – [please <i>describe</i>]



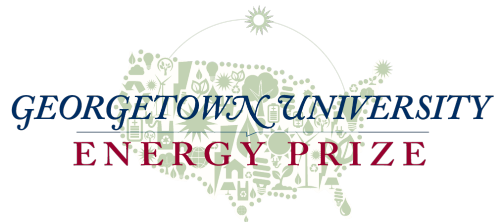
ENERGY DATA COLLECTION INFORMATION

2 Computing Aggregate Energy Usage

Utility will need to report to GUEP the aggregate residential and (separately) the aggregate municipal energy uses, as well as the number of contributors to the aggregates. Given the residential and municipal property identification methods discussed above in 1.0, Utility would be able to compute the aggregates based on information from *[check all that could be used]*:

☐	Energy use meters
☐	Energy use bills
☐	Energy use accounts
☐	Energy use service agreements (SAIDs)
	Other Identification Method(s) – <i>[please describe]</i>

Comments: *[insert any comments, e.g., about concerns regarding difficulty or reliability]*



ENERGY DATA COLLECTION INFORMATION

3 Special Circumstances

This section addresses circumstances that may complicate energy data collection in some communities.

3.1 Fuel Switching Programs

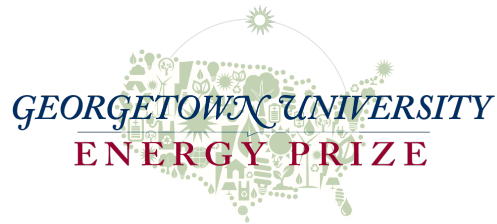
Is there likely to be a significant amount of “fuel switching” during the competition – i.e., switching from fuel oil or propane to gas or electricity?

☐	No
☐	Yes – <i>[please describe and estimate the extent of likely fuel switching]</i>

Will the fuel-switching coincide with the installation of new gas or electric service or meter?

☐	No (There won't be any new service lines or newly installed meters – additional gas or electric energy will be delivered via an existing service)
☐	Yes – (New gas or electric service with new metering will be installed)

Comments: *[insert any comments, e.g., about concerns regarding difficulty or reliability]*



ENERGY DATA COLLECTION INFORMATION

3.2 Renewable Energy Installations

Are there likely to be significant installations of renewable energy sources during the competition (e.g., residential rooftop solar panels)?

☐	No
☐	Yes – <i>[please describe and estimate the likely extent]</i>

Will the installed renewable energy sources reduce the amount of gas or electricity that is delivered to residential and municipal accounts by utilities? For example, residential rooftop solar panels typically reduce the amount of utility-delivered electricity, but a community field of solar panels might be handled differently.

☐	Yes (consumption from utilities will be reduced)
☐	No – <i>[please explain]</i>

Appendix 4: Efficiency Vermont Letter of Support

Montpelier Energy Committee

Efficiency Vermont Support Update 11/7/2014

Dear Alison and Barbara

Thanks once again for your willingness to participate in the Georgetown Energy Prize Competition. I am the Efficiency Vermont Program Manager to the Prize Participants, and would like to bring you up to date about where we are, and what next steps support is available.

Participant communities will each receive a letter of support from Efficiency Vermont, outlining our commitment to the goal of achieving community scale energy savings, through competition. This letter outlines the current status of Efficiency Vermont's involvement with Net Zero Montpelier, and indicates what Efficiency Vermont can do to help Montpelier move forward with your project plans.

- Efficiency Vermont will fulfill the energy data requirements, as listed in the Competition Guidelines. We will use staff from our Evaluation, Measurement and Verification department; involve our Information Technology infrastructure staff, and Project Managers.
 - Point of contact: Kristan Hatfield
 - Data specialist: Ethan Goldman
 - Next Step: Efficiency Vermont's Evaluation and Measurement division is committed to providing the electrical energy data by market sector as required by Georgetown University. .
 - Goal: We plan to have baseline information (2013-current by month kWh) for electrical energy used in South Burlington by February 15th, 2015. The ability to compare kWh usage on a month to month basis and disseminate the information to Montpelier is also a goal.
- Efficiency Vermont has technical resources available to determine the viability of electrical energy efficiency projects for your municipal and school buildings.
- Efficiency Vermont's Financing Program Manager has offered his expertise in identifying financial products that can help customers overcome first cost barriers in the residential markets. This includes the potential to revisit PACE to see if would work for some residence in your community.
- Efficiency Vermont would welcome discussions regarding your marketing plans and how we could define support for those efforts. There may be potential to promote existing Efficiency Vermont programs as way to save energy in community.
- Efficiency Vermont is excited that select Montpelier schools are participating in the Whole School Energy Challenge

- o Whole School Energy Challenge: As part of the Whole School Energy Challenge Montpelier Schools will receive assistance from the Vermont Energy Education Program Specialist in setting goals and achieving savings in your schools.
- Heat Maps Project: We would welcome your participation in a project to understand energy usage by neighborhood. This is a pilot project that utilizes AMI data.
- Eligible Prize Participants will have the opportunity to promote the Efficiency Vermont Home Energy Report portal to their community members. The portal will provide Prize Participants with personal log in, energy information, allow for goal setting, and can be customized to support your entrance into the prize with a landing page.

As Program Manager, I will be coordinating conversations with you and Efficiency Vermont staff on how Prize Participants can use Efficiency Vermont services to further their goals.

I look forward to continuing to support you as a Prize Participant, and welcome any questions or comments as we proceed toward helping you fulfill your energy efficiency goals in the Competition.

Sincerely,

Kristan Hatfield
Program Manager
Efficiency Vermont
1-888-921-5990 ex 7682
www.efficiencyvermont.org



Appendix 5: Stage 1 Application

Document #1 - Biographies of Key Community and Municipal Leaders

The Net Zero Montpelier Initiative (NZM) was launched through a collaborative effort between the City of Montpelier, Montpelier Energy Advisory Committee (MEAC) and Key Partners (the NZM Team). The NZM Team is submitting this application and will develop the Energy Plan if chosen by GUEP to proceed to Stage 2.

The following individuals provide the NZM Team leadership:

- **John Hollar, City of Montpelier Mayor** – John Hollar has served as mayor of Montpelier since 2012. He served as chair of the Montpelier School Board from 2002-2010. John has been a partner with the law firm of Downs Rachlin Martin since 2005. John graduated Phi Beta Kappa from the University of Oklahoma in 1982 and from the Georgetown University Law Center in 1989.
- **Mike Miller, City of Montpelier Planning Director** - Michael Miller is the Director of Planning & Community Development for the City of Montpelier. Mr. Miller has a Master's Degree from the University of Vermont in Natural Resource Planning and is certified by both the American Institute of Certified Planners (AICP) as well as the Association of State Floodplain Managers (CFM). He has been a professional planner in Vermont for 14 years at both the local and regional levels and served on many statewide committees.
- **Andrea Colnes, Energy Action Network Executive Director:** - Andrea currently serves as Executive Director of the Energy Action Network, a systems-based effort to transform Vermont's energy economy to one based on efficiency and renewables. Prior to joining EAN, Andrea spent much of her career working on natural resource public policy and coalition building in New England and nationally, focused on large-scale land conservation, sustainable forestry and energy. She has a master's in Wildlife Conservation from the University of Maine and a BA in Political Science from Williams College
- **Tim Shea, Montpelier Energy Advisory Committee Chair:** Tim Shea is the 2nd Vice President Facilities, Purchasing & Contracting at National Life Group (NLGroup) located in Montpelier. Tim has been with NLGroup for seven years and has implemented several environmental initiatives to include LEED-EB accreditation, solar photovoltaic system, solar thermal system, biomass boiler installation, revamped recycling program with over 78% diversion rate and implemented an alternative transportation incentive program for employees. Prior to NLGroup, he worked at Northern Power Systems, a renewable energy provider that installs wind and solar systems throughout the world.

MEAC was founded in 2010 to act in an advisory capacity to the Montpelier City Council on energy issues, to inform and engage city residents and develop strategic partnerships to foster long term projects that will ultimately serve to either reduce Montpelier's energy use or actively meet its energy needs from renewables. A list of the MEAC members and employment follows.

- **Alison Hollingsworth**, Consultant, Emerging Savings Opportunities, Vermont Energy Investment Corporation
- **Andrew Stein**, Executive Assistant to Vermont State Auditor
- **Anne Watson**, Secondary Education Science Teacher, Co-Director of the Governor's Institute on Engineering, and City Council member
- **Barbara Conrey**, Professor, Vermont Technical College
- **Barry McPhee**, Project Manager, Mathtech, VT Public Service Department
- **Bill Neuburger**, Director of Engineering, Hallam-ICS
- **Dan Costin**, Lead Mechanical Engineer, Northern Power Systems
- **Dan Jones**, former Chair, serial entrepreneur and communications consultant
- **Geoffrey Fitzgerald**, Private Attorney since 1985
- **Johanna Miller**, Energy Program Director, Vermont Natural Resources Council
- **Ken Jones**, Economic Research Analyst, Vermont Agency of Commerce & Community Development, and School Board member
- **Rebecca Wigg**, MEAC Vice Chair, Communications Manager, Regulatory Assistance Project
- **Scott Muller**, Senior Manager for International Climate Adaptation Program, Institute for Sustainable Communities

Key Partners of NZM have submitted letters of support and include: Efficiency Vermont, Energy Action Network, Green Mountain Power, National Life, VECAN, Vermont Natural Resources Council and Vermont Technical College.

Brief Description, History and Current Status of Existing Community Energy Savings Programs

In March of 2014 the City launched **“Net Zero Montpelier”** – (NZM)¹ an initiative to make Montpelier the first net zero capital city in the country. Achieving net zero means that Montpelier would meet all its power needs through energy efficiency and renewable energy sources. NZM builds on the long history of implementing successful energy savings and renewable programs by the City of Montpelier, Montpelier Energy Advisory Committee (MEAC) and key partners including Efficiency Vermont. A summary of recent Montpelier accomplishments are listed below²:

- Steady progress to reduce total electric use resulting in a 20% cumulative savings from 2006 electric energy baseline
- 15% of homes have been weatherized since 2006
- A LED Street light retrofit was completed in 2013, saving about 253 MWh, enough to power about 40 homes for a full year
- The State of Vermont’s Building and General Services agency recently kicked off effort to reduce energy use including many State buildings in Montpelier
- Businesses in Montpelier are using about 16% less electricity in 2014 than they would have without investing in energy efficiency projects, enough to power about 110 homes for a full year
- Montpelier’s municipal buildings and schools have achieved about a 19% reduction in electric use since 2006
- The Union Elementary School recently completed a weatherization retrofit to yielding about 10% reduction in fuel use this past winter
- Montpelier has four EV charging stations and two more currently being sited
- The City has issued a Solar RFP for a net metering project designed to supply the municipal electric use after a 30% reduction from baseline. This is in anticipation of the City investing in measures which will result in a 30% efficiency gain
- The City’s largest employer (National Life) has installed major energy efficiency measures, a sustainably sourced biomass heating system and solar energy project.
- Montpelier has just completed installation of a state-of-the art Community District Heating system as a joint project of the City of Montpelier and the State of Vermont to provide local renewable energy to downtown Montpelier. The District Heat plant will replace approximately 300,000 gallons of oil per year with sustainably harvested local and regional wood chips.

NZM was launched as the framework to carry this work forward under a long term and cohesive campaign to achieve deep and comprehensive energy savings from both electricity and fossil fuels coupled with renewables.

¹ <http://nzmvt.org/>

² Energy efficiency reduction data from Efficiency Vermont

Description of the Process our Community will use to develop the Energy-Savings Program Plan

Since the launch of the Net Zero Montpelier Initiative (NZM)¹, the NZM Team identified a series of steps to organize for implementation including developing a strategic long-term plan. The GUEP is an opportunity for the NZM Team to focus on reducing energy use during the competition timeframe of 2014 -2017. If chosen to proceed to Stage 2, we will follow these steps to develop the Quarter finalist Energy Efficiency Program Plans:

Further define team roles, subgroups and strategic partners – The NZM Team has defined core leadership and committee members to carry forward project planning work and is well on the way to expand stakeholder engagement, define roles of strategic partners and specific, strategic project priorities to facilitate project success.

Establish analysis methodology, scenario development and tracking – EAN developed boundaries and definitions for NZM as well as the 90% Renewable by 2050 Pathway Report². The NZM Team has calculated Montpelier baseline energy use and continues to revise and improve the analysis. Montpelier does not have natural gas and uses unregulated fuels (e.g. oil, propane, wood) for heating. The NZM team has identified ways to track fossil fuel energy reductions and EAN has launched an initiative to develop an online “Community Energy Dashboard” and community motivation tool to support NZM. These existing efforts will be leveraged to meet the GUEP Performance Dashboard and full fuel cycle estimate of energy and emissions. The NZM Team will explore using existing resources to manage energy use reductions including ACEEE Local Energy Efficiency Self Scoring Tool, ENERGY STAR Portfolio Manager and the Thermal Energy Task Force report (January 2013) on “Meeting the Thermal Efficiency Goals for Vermont Buildings”³.

Identify strategies and prioritize actions – The NZM Team will build on early action and develop a long-term plan for achieving our energy efficiency and broader NZM goals.

Elements of this will plan that are relevant to the GUEP include:

- Home and Rental Unit energy efficiency
- Municipal Building energy efficiency
- State Building energy efficiency
- Commercial Building efficiency

Near-term initiatives already underway to drive down energy consumption in Montpelier include:

- Efficiency Vermont will convene a “Net Zero Montpelier” community conversation in September to help residents, businesses, and local partners set goals and take action on

¹ <http://nzmvt.org/>

² <http://eanvt.org/resources/>

³ <http://www.leg.state.vt.us/reports/2013ExternalReports/285749.pdf>

- energy efficiency. Reducing energy consumption is a key first step towards net zero, since it enables a larger portion of energy needs to be met through renewable sources;
- Efficiency Vermont experts will offer guidance, incentives, and support to help homeowners reduce their energy usage and make their homes “net zero ready;”
 - Green Mountain Power will extend to Montpelier its pilot heat pump program that saves customers money while reducing fossil fuel use for heating;
 - Efficiency Vermont and the City of Montpelier will develop an energy road map for all municipal facilities, including exploring the opportunity to design the new downtown transit center to net zero standards, and kicking off a large scale energy saving project at the wastewater treatment facility;
 - The Vermont Department of Buildings and General Services will collaborate with Efficiency Vermont on a large scale effort to reduce energy usage in Montpelier’s state buildings;

The NZM Team will assess energy efficiency potential first so renewable energy systems can be size to meet the lowest energy need.

City Government Leading by Example –The City of Montpelier includes municipal buildings, three schools as well as water and wastewater treatment facilities. The City will continue to identify and implement energy efficiency projects that support NZM and the GUEP. Montpelier is also committed to enacting policies and programs that support efficiency such as adopting Property Assessed Clean Energy (PACE) program and pursuing a net zero community transportation center located in the downtown district.

Community Education, Outreach and Engagement – The NZM Team will develop an engagement plan to lay out the strategy for working with Montpelier stakeholders:

Key steps will include

- Informing and educating stakeholders about NZM and how the GUEP will help the community achieve the long term energy efficiency goal.
- At the beginning of the planning process, we will solicit input on vision, goals, and actions
- Work with partners to ask for their contributions to the plan in the form of time, expertise and resources

The GUEP is a framework that NZM will leverage to develop the strategic vision for energy reductions.

Document #4 - Description of Community

Montpelier is Vermont's state capital, with a population of approximately 8,000 people. The City serves as the hub of services, culture, employment and commerce for north-central Vermont and is the seat of the state's government, many state offices and a vibrant business and non-profit sector. Our town has a lively arts and music scene, excellent schools (New England Culinary Institute, Vermont College of Fine Arts, and others), an extensive recreation economy, communities of faith and many other attributes.

Montpelier is also home to nationally significant energy innovation. Some of the nation's most significant energy initiatives have been launched from Montpelier's humble statehouse in the center of town – such as the well-known concept of an “Energy Efficiency Utility,” Vermont's leadership work on net-metering and distributed generation, our first-in-the-nation Standard Offer program for renewable technologies, and our emerging work on a Total Energy Standard.

As a City, Montpelier has made a deep and highly visible commitment to sharply reducing energy use through efficiency and conservation- with the goal of and ultimately eliminating - the use of fossil fuels across all energy sectors including heating, electric power and transportation. In March of 2014 the City launched “**Net Zero Montpelier**” - a major initiative focused on making Montpelier the first net zero capital city in the country¹. Achieving net zero means that Montpelier would meet all its power needs through energy efficiency and renewable energy sources. This ambitious goal, endorsed by the city council, sets a new direction for Montpelier's energy future that will provide the opportunity for every citizen to engage.

The timing for launch of the Net Zero Montpelier Initiative (NZM) and synergies between the Georgetown University Energy Prize (GUEP) presents a unique opportunity for Montpelier. To achieve the next zero target, the City will have to significantly reduce energy use and the GUEP can serve as a framework for NZM to develop the energy efficiency strategic plan.

¹ <http://nzmt.org/>

**GEORGETOWN UNIVERSITY
ENERGY PRIZE**

**LETTER OF SUPPORT
UTILITY**

EFFICIENCY VERMONT (name of "Utility"), through this letter of commitment, expresses its support of MONTPELIER's (name of "Community") effort to compete in the Georgetown University Energy Prize ("GUEP") and its commitment to provide timely, accurate, energy data as required by the Competition Guidelines (see guep.georgetown.edu/rules-timeline).

Utility provides the following energy services to the below types of customers within the Community (check all that apply):

☒ Electric

☐ Natural Gas

☒ Residential Customers

☒ Municipal Customers

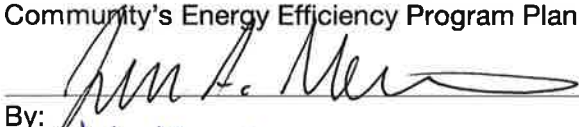
Utility will support Community's GUEP effort by providing the Georgetown University Energy Prize, quarterly, with the total (aggregate) monthly energy directly supplied by natural gas and electric utilities to all of their residential and municipal customers in the community, as well as the current number of residential accounts. Aggregate data will be reported separately for the residential and municipal sectors.

Utility will work with Community to comply with all current and future energy data requirements in the Competition Guidelines. Georgetown University is working with our partners and communities in the Letter of Intent Program to ensure that data requirements are as simple as possible, however, it is ultimately the Community and the Utility's responsibility to ensure that data is supplied

Utility understands that Georgetown University will use the energy to: (1) administer the GUEP Competition and select the Finalists in accordance with the Competition Guidelines; (2) educate the public through our Competition Dashboard, as well as other media outlets; (3) conduct research directly and in conjunction with collaborating organizations; and (4) conduct all other activities consistent with the Master Team Agreement signed by Community during Phase 1 and Phase 2 of the Competition.

Utility may provide additional support for the Community's GUEP effort, consistent with the Community's Energy Efficiency Program Plan, submitted in Phase 2 of the Competition.

By:


Jim Merriam

(date)

6/24/14

(Name of Representative)

Director, VELC Ops/EVT (Title)

EFFICIENCY VERMONT

(Organization)

128 LAKESIDE AVE., SUITE 401

(Street Address)

BURLINGTON, VT 05401

(City, State Zipcode)

GEORGETOWN UNIVERSITY
ENERGY PRIZE

LETTER OF SUPPORT
MUNICIPAL OFFICIAL

Jessie Baker (name of "Municipal Official"), through this letter of commitment, express my support of Montpelier's (name of "Community") effort to compete in the Georgetown University Energy Prize ("GUEP").

I will, to the extent possible, support other municipal officials and staff, work with stakeholders, speak to the public and the press, and otherwise engage our residents in energy savings efforts.

I understand that, if our community receives a monetary award from the GUEP, the City of Montpelier (name of "Entity") will be the recipient of the funds and will be required to use those funds to the benefit of the whole community, as described in the Competition Guidelines.

By: Jessie Baker (date) 6/27/14
Jessie Baker (Name of Official) Assistant City Manager (Title)
City of Montpelier, VT (Organization)
39 Main Street (Street Address)
Montpelier, VT 05602 (City, State Zipcode)

GEORGETOWN UNIVERSITY
ENERGY PRIZE

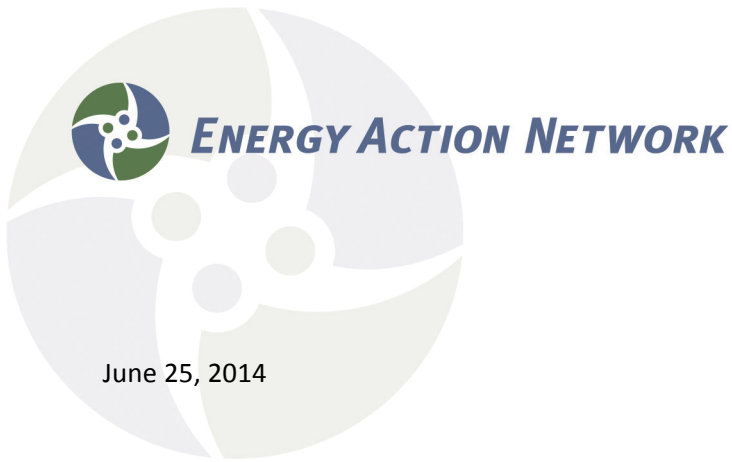
LETTER OF SUPPORT
MUNICIPAL OFFICIAL

John H. Holler (name of "Municipal Official"), through this letter of
commitment, express my support of Montpelier's (name of "Community")
effort to compete in the Georgetown University Energy Prize ("GUEP").

I will, to the extent possible, support other municipal officials and staff, work with stakeholders,
speak to the public and the press, and otherwise engage our residents in energy savings
efforts.

I understand that, if our community receives a monetary award from the GUEP,
Montpelier (name of "Entity") will be the recipient of the funds
and will be required to use those funds to the benefit of the whole community, as described in
the Competition Guidelines.

By: John Holler (signature) 6-24-14 (date)
John Holler (Name of Official) Mayor (Title)
City of Montpelier (Organization)
39 Main St. (Street Address)
Montpelier, VT 05602 (City, State Zipcode)



Montpelier Energy Action Committee,

The Energy Action Network would like to express our strong support for the City of Montpelier's energy efficiency and conservation efforts, along with your commitment to becoming the nation's first "Net Zero" state capital, where all energy used for heat, electricity and transportation comes from renewable sources. This effort builds on Vermont's rich history as a source of nationally significant energy innovation. Some of the nation's most significant energy initiatives – such as the well-know concept of an "Energy Efficiency Utility," Vermont's leadership work on net-metering and distributed generation, our first-in-the-nation Standard Offer program for renewable technologies, and our emerging work on a Total Energy Standard.

In particular, we would like to express our support for your application for the Georgetown University Energy Prize.

As a City, Montpelier has made a deep and highly visible commitment to energy efficiency and sharply reducing - and ultimately eliminating - the use of fossil fuels across all energy sectors including heating, electric power and transportation. Montpelier is uniquely positioned to work with utilities and a broad range of stakeholders to create innovative, replicable and continuous reductions in energy use and serve as a model to cities across the northeastern US and beyond.

We look forward to partnering with you in this work and support your efforts to create a highly visible example for others across the country.

Sincerely,

Andrea L. Colnes
Executive Director



June 24, 2014

Dear Montpelier Energy Action Committee,

Efficiency Vermont is pleased to offer this letter in support of your energy efficiency and conservation efforts as you compete in the Georgetown University Energy Prize. We have already learned from your proposed strategies and envision this project providing learning opportunities, in the application of community efforts in energy reduction, which will benefit all Vermont cities and towns.

We are excited to offer the following services

We will provide you energy data points that we have in our system for tracking against energy reduction goals.

We will assist with the prioritization of your extensive potential project list

Through the standard custom project process Efficiency Vermont will provide energy and financial analysis for investments in improving the efficiency of your municipal buildings.

We look forward to discussing additional ways to partner and support your efforts.

Sincerely,

Jim Merriam

Director, VEIC Operations and Efficiency Vermont



June 25, 2014

Montpelier Energy Action Committee,

Green Mountain Power is pleased to support the City of Montpelier's application for the Georgetown University Energy Prize. You are uniquely positioned for this award because of your energy efficiency and conservation efforts, along with your commitment to becoming the nation's first "Net Zero" state capital, where all energy used for heat, electricity and transportation comes from renewable sources.

Vermont's leadership in energy efficiency and innovation has had nationally significance, in particular its well-known concept of an "Energy Efficiency Utility," in addition to its leadership work on net-metering and distributed generation, our first-in-the-nation Standard Offer program for renewable technologies, and our emerging work on a Total Energy Standard.

As a City, Montpelier has made a deep and highly visible commitment to energy efficiency and sharply reducing - and ultimately eliminating - the use of fossil fuels across all energy sectors including heating, electric power and transportation. Montpelier is well positioned to work with utilities and a broad range of stakeholders to create innovative, replicable and continuous reductions in energy use and serve as a model to cities across the northeastern US and beyond.

We look forward to partnering with you in this work and support your efforts to create a highly visible example for others across the country.

Sincerely,



Robert Dostis
Director of Government Affairs



Timothy T. Shea
2nd Vice President Facilities, Purchasing & Contracting

June 26, 2014

To whom it may concern,

National Life Group strongly supports the City of Montpelier's application for the Georgetown University Energy Prize. Montpelier has in recent years made significant steps forward in the transition away from fossil fuels, and is poised to continue to do so through the Net Zero Montpelier initiative, a goal set by Montpelier's City Council to achieve net zero energy use, across all sectors, for the entire community by 2030. Participating in this competition represents a considerable opportunity for our community to gain momentum in reaching this goal.

In my capacity as 2nd Vice President for Facilities, Purchasing and Contracting with National Life Group (Montpelier's largest employer) and chair of the City's Energy Advisory Committee, I am fully committed to helping transform Montpelier into the nation's first sustainable capital. As you will see elsewhere in the application, the team of people involved in this project has a range of valuable expertise and history of making meaningful energy improvements in our community.

A simple way we've describing the process to get to net zero is in two parts: first, deep efficiency retrofits, then replacing the remainder with renewables. The Georgetown University Energy Prize represents an opportunity for the Net Zero Montpelier team to meaningfully engage with residents on home efficiency to a greater degree than we have before, and a way to galvanize the community around the first step in our ambitious 15 year goal to get to net zero energy. I look forward to participating in this competition.

If I can answer any questions or provide additional information, please do not hesitate to contact me.

Sincerely,

Timothy Shea

2nd Vice President Facilities, Purchasing & Contracting

tshea@nationallifegroup.com

One National Life Drive, Montpelier, Vermont 05604

P: 802-229-3559 | F: 802-229-3007 | C: 802-249-0404

www.NationalLife.com

National Life Group® (NLGroup) is a trade name of National Life Insurance Company, Montpelier, VT, Life Insurance Company of the Southwest (LSW), Dallas, TX and their affiliates. Each company of NLGroup is solely responsible for its own financial condition and contractual obligations. LSW is not an authorized insurer in New York and does not conduct insurance business in New York.

P: 802-229-3559 | F: 802-229-3007 | M: 802-249-0404 | tshea@nationallifegroup.com
One National Life Drive, Montpelier, Vermont 05604 | www.NationalLife.com

Experience Life®

Vermont Energy & Climate Action Network

Energizing Vermont Communities
www.vecan.net

June 26, 2014

Montpelier Energy Action Committee,

The Vermont Energy and Climate Action Network would like to express our strong support for the City of Montpelier's energy efficiency and conservation efforts, along with your commitment to becoming the nation's first "Net Zero" state capital, where all energy used for heat, electricity and transportation comes from renewable sources.

The Net Zero Montpelier effort builds on Vermont's rich history as a source of nationally significant energy innovation. Some of the nation's most significant energy initiatives – such as the well-known concept of an "Energy Efficiency Utility," Vermont's leadership work on net-metering and distributed generation, our first-in-the-nation Standard Offer program for renewable technologies, and our emerging work on a Total Energy Standard.

In particular, we would like to express our support for your application for the Georgetown University Energy Prize.

As a city, Montpelier has made a deep and highly visible commitment to energy efficiency and sharply reducing - and ultimately eliminating - the use of fossil fuels across all energy sectors including heating, electric power and transportation. Montpelier is uniquely positioned to work with utilities and a broad range of stakeholders to create innovative, replicable and continuous reductions in energy use and serve as a model to cities across the northeastern US and beyond.

As the coordinator of the network of over 100 grassroots energy groups across Vermont, we also believe that it's powerful and imperative to demonstrate what's possible, with broad public support, innovative policies and political leadership. The Net Zero Montpelier effort has already — and will rely on — all of these essential elements for success. It's our hope that Montpelier succeeds in your important undertaking, setting a model for other towns in Vermont and for others across the nation.

We look forward to partnering with you in this work and support your efforts to create a highly visible example for others across the country.

Sincerely,



Johanna Miller, *Coordinator*
Vermont Energy and Climate Action Network



June 26, 2014

To Whom it May Concern:

The Vermont Natural Resources Council would like to express support for the Montpelier Energy Action Committee's application for the Georgetown University Energy Prize.

For several years, the City of Montpelier has engaged in commendable energy efficiency and conservation efforts. Through the Georgetown University Energy Prize, VNRC is sure that Montpelier could take this energy efficiency work even further.

With the critical support and leadership of the Montpelier Energy Action Committee, Montpelier has made a commitment to becoming the nation's first "Net Zero" state capital, where all energy used for heat, electricity and transportation comes from renewable sources. This effort builds on Vermont's rich history as a source of nationally significant energy innovation including the early development of an "Energy Efficiency Utility," leadership on net-metering and distributed generation, the first-in-the-nation Standard Offer program for renewable technologies, and emerging work on a Total Energy Standard.

With the help of the Montpelier Energy Action Committee, the City of Montpelier is uniquely positioned to work with utilities and a broad range of stakeholders to create innovative, replicable and continuous reductions in energy use and serve as a model to cities across the northeastern US and beyond.

With the help of the Georgetown University Energy Prize, we believe the Montpelier Energy Action Committee's work will be significantly enhanced, and will stand as a strong example for others across the country.

Sincerely,

Jake Brown
Communications/Government Affairs Director
Vermont Natural Resources Council

June 25, 2014

Review Committee
Georgetown University Energy Prize

To Whom It May Concern:

I am an architect and professor of Architectural Engineering and Sustainable Design at Vermont Technical College in Randolph Center, Vermont. This letter is written in strong support of the application of Montpelier, Vermont for the Georgetown University Energy Prize competition.

The GUEP Guidelines indicate the need to: "Educate the public and engage students in energy efficiency issues, methods, and benefits, and encourage lasting behavior change." This process has already begun on at the college level; over the past academic year my senior level students in Sustainable Design and Technology worked with Montpelier on several projects, culminating in the student draft of a strategic plan called "Creating a Sustainable Montpelier by 2030." This document proposed steps for the city to take to reach near Net Zero status by their target date. Their ideas and related designs were presented to the city administration and were well received.

In coming years I intend to continue this partnership between the students at Vermont Technical College, the city of Montpelier, and the Montpelier Energy Advisory Committee. By working with an actively engaged city that has adopted the goal of Net Zero, our students will be able to connect with a 'living laboratory' while offering Montpelier the benefits of their innovative designs.

The Georgetown University Energy Prize would ultimately allow the city to move forward on their many initiatives to save energy and convert to renewable resources. I trust that you will find the city a worthy applicant for your prize, and allow them to move on into the next phase of the competition.

I can be reached by email: bconrey@vtc.edu or phone: 802-522-2799 if you require further information. Thank you for considering Montpelier's application.

Sincerely,



Barbara Conrey, AIA

Professor, Architectural Engineering + Sustainable Design and Technology
Vermont Technical College

Montpelier Alive is on the City Council's Budget

Last week Bill Fraser proposed a budget to the City Council that would eliminate all City funding of Montpelier Alive and have next year's funding for the organization (\$30k total) come out of DID funds. (He also proposed that downtown trash removal come from DID funds) DID funding provided \$35,000 last year so that would leave Montpelier Alive with \$5000 for all DID projects/ Obviously, this would be a big problem for Montpelier Alive's operations and would not allow DID money to be used for it's intended purpose: improving the streetscape and marketing of downtown. For example, this year's Branding Project, downtown summer flowers, holiday decorations and some festival funding came from DID funds. Five thousand dollars would not be nearly enough to even attempt these projects next year.

These budget cuts would totally violate the intention of the DID, which was conceived so as not to ask taxpayers to foot the bill for marketing and improvements Montpelier Alive and the MBA wanted. The City is attempting to hijack this fund for their own purposes and balance their budget on the backs of downtown property owners. Further, these cuts will jeopardize the work that Montpelier Alive does for the downtown. The improvements that Montpelier Alive brings to downtown benefit the whole city not just the few property owners. The amount of next year's DID funding is already uncertain; this year it was \$40,000 less than expected because of errors the City made in requesting PILOT based on DID taxes (see attached for further explanation).

Unfortunately, City Councilors were very receptive to the idea and will be discussing it at their Wednesday January 7th meeting. Montpelier Alive has released the attached statement in [opposition to the proposal](#). It is disheartening to see the City Council devalue downtown to this extent. This proposal would be quite a blow to Montpelier Alive's efforts to make downtown attractive and vibrant. We hope that you will share your opinions on this matter with City Councilors and Mayor Hollar before the January 7th City Council meeting or at the meeting that evening.

MBA Executive Committee

Below we have included a list of City Council members with links to their email addresses.

[John Hollar](#)

[Dona Bate](#)

[Anne Watson](#)

[Justin Turcotte](#)

[Tom Golonka](#)

[Thierry Guerlain](#)

[Jessica Edgerly Walsh](#)

January 2, 2015

Dear Mayor and City Council members,

We understand that the proposed City budget eliminates the general fund appropriations for the support of Montpelier Alive, July 3rd, New Year's Eve, and holiday decorations / lights. We also understand that there is a proposal to use \$30,800 in revenue from the Downtown Improvement District for the above items and for general city services such as downtown trash pick-up. The Board of Directors for Montpelier Alive strongly opposes these proposals for the reasons articulated below:

I. The City, by its own omission, failed to obtain the full amount of revenue for the Downtown Improvement District this year.

Anticipated revenue for DID this year was \$75,000, but actual revenue was \$40,000. This difference was due to the fact that there was no revenue from the state in the form of payments in lieu of taxes ("PILOT") for state-owned property located in the Downtown Improvement District. PILOT payments should have been triggered by the incrementally-higher tax rate in the Downtown Improvement District. However, no PILOT revenue was received because City staff: (1) failed to include the DID tax rate in its communications to the state department of taxes; and (2) approved an incorrect PILOT formula when it was provided by the state. By the time the omission was realized, all PILOT funds had been released by the state and Montpelier Alive was advised by the City Manager that there was no reason to pursue the funds since they would have already been allocated to other PILOT receiving towns.

II. The amount of next year's total DID revenue is uncertain.

If PILOT revenue is received in the future, that revenue is likely to decrease every year. PILOT payments are made to the City of Montpelier based on the proportion of state-owned properties that are located in the City as they compare to all state-owned properties in Vermont. As other communities gain new and rehabilitated state-owned facilities (e.g. Berlin this year, Waterbury next year, etc.) the City of Montpelier's share of the total PILOT funds will decline. The portion of PILOT received into the DID will recede proportionally with the amount of money received by the City.

III. The Manager's proposal to take these items out of the general fund budget and push them into the DID budget is contrary to voter intent

- A. The merchants and property owners who expressed their strong support for the formation of the DID did so on the belief that these funds would be used for incremental downtown improvements which would strengthen the business climate and thus their property values and bottom-line revenues. They did not vote to assume financial responsibility for city services such as trash pick-up in the downtown.
- B. The voters approved the formation of a DID to make revenue available for efforts and initiatives that were above and beyond what Montpelier Alive was already doing. They did not approve DID as a means of raising revenue to support the status quo.
- C. The voters approved the use of DID revenue for: (1) improvements within the district; and (2) marketing and promotion of the downtown. There are no other approved uses for DID revenue. Therefore items such as trash collection and Montpelier Alive operating expenses are not acceptable uses for this revenue.
- D. The voters understood that revenue from the DID would not be used to pay for staffing expenses. Therefore the proposal to use DID revenue for Montpelier Alive operating expenses is contrary to this understanding.

IV. The proposed shift makes for an inequitable arrangement for the taxpayers who own property inside the Downtown Improvement District.

Shifting these appropriations from the general fund to the DID fund is tantamount to shifting costs from all city taxpayers to a small group of taxpayers (those that own property in the designated downtown). It is inequitable to ask a small group of taxpayers to bear the burden for things that benefit the entire city – such as the operation of Montpelier Alive, trash pick-up in the downtown, and events that benefit the entire city such as July 3rd and New Year's Eve.

V. Montpelier Alive allocates its organizational resources to work on projects and initiatives that benefit the entire City.

- A. Montpelier Alive and City staff have just completed a joint branding initiative which is to the benefit of the City government, and the entire City.
- B. The Executive Director of Montpelier Alive has been working closely with the Assistant City Manager and the City Planning Director on initiatives such as a Transportation Grant for the City and a Planning Grant for the City.

VI. Montpelier Alive works in furtherance of the City Council's goals.

The Council has a goal to "support and promote a vibrant downtown." All of the effort and resources of Montpelier Alive, its board and committee members, its volunteers, and its Executive Director are focused on the support and promotion of a vibrant and sustainable downtown.

VII. In terms of operating expenses for Montpelier Alive, the Manager's proposal constitutes the *elimination* of funding (rather than a funding "shift").

- A. According to the DID ordinance, DID revenue is for improvements with the district, and for marketing and promotion of the downtown. This means that DID revenue generally may not be used for organizational operating expenses.
- B. The \$20,000 appropriation that Montpelier Alive receives annually from the City is used for operating expenses (i.e. staffing). This funding is critical to our organization as it is extremely difficult for any non-profit to fundraise for operating expenses.
- C. The lack of City funding for operating expenses jeopardizes Montpelier Alive's ability to fundraise. As an organization, we lose credibility with the state, our members, and our funders if our own city government does not see the value of the organization to our downtown through its financial support.
- D. Fundraising challenges will lead us to cut back or eliminate important events such as July 3rd.

VIII. The proposed change in funding jeopardizes future revenue for the City and for City property owners.

- A. Montpelier's downtown designation is up for renewal in 2015.
- B. When Montpelier applies for renewal, the state Downtown Board will look for proof that the City provides financial support for its downtown organization. The elimination of the annual appropriation will not signal "support" to the Board.

IX. The shift jeopardizes the future of Montpelier Alive which is indispensable to the City's ability to receive valuable tax credits and grant funds

- A. The City of Montpelier is not eligible for a downtown designation from the state unless it has "an organizational structure necessary to sustain a comprehensive long-term revitalization effort, including

a local downtown organization... that will collaborate with municipal departments, local businesses, and local nonprofit organizations..." 24 V.S.A. § 2793(b)(2)(D).

- B. The state's Downtown designation enables the Montpelier City government and its property owners to qualify (or receive preferential treatment) for significant state and federal grants, tax-credits, and loans.
- C. Since 1999, when Montpelier first obtained its Downtown designation, it has received \$150,000 in Municipal Planning Grants from the state.
- D. Since 1999, Montpelier has obtained \$350,000 in Downtown Transportation Fund Grants.
- E. Since 2007, \$428,576 in tax credits have been allocated from the state which has resulted in \$6.5 million dollars in investment in downtown properties.

The Montpelier City government and Montpelier Alive have always been partners in the effort to sustain a viable and vibrant Montpelier. In the past year, this partnership has become stronger, as Montpelier Alive's Executive Director has worked closely with the Assistant City Manager and the City Planning Director on projects and initiatives to plan, promote, and pay for the kinds of initiatives and projects that are crucial to Montpelier's future. It is essential that the City continue to invest financially in this partnership. We therefore ask that you reject the proposed budget cuts and restore funding to Montpelier Alive.

Thank you for your consideration. We look forward to speaking with you about this issue at the next City Council meeting.

Sincerely,

Sarah Jarvis, President
On behalf of the Board of Directors for Montpelier Alive



America's Small Town Capital

Mayor John Hollar

William Fraser
City Manager

City Council Members:

Dona Bate
Jessica Edgerly Walsh
Tom Golonka
Thierry Guerlain
Justin Turcotte
Anne Watson

Jessie Baker
Assistant City Manager

CITY OF MONTPELIER

Montpelier Investment Committee Vacancy

The Montpelier City Council is establishing a new Investment Committee to review and provide guidance to the Council on how best to invest and manage funds that are donated or bequeathed to the City of Montpelier. Currently the Council seeks three individuals interested in serving on this Committee. Qualified individuals will have experience in investing, managing funds, or working with donated dollars. Letters of interest and/or resumes should be submitted to the Office of the City Manager, City Hall - 39 Main Street, Montpelier (or sent by e-mail to spitonyak@montpelier-vt.org) on or by Tuesday, December 30th. The City Council will make this appointment at their January 7, 2015 meeting. Applicants are encouraged to attend; all municipal meetings are accessible to people with disabilities and are held in accordance with the public meeting and public records laws. Further information may also be obtained by contacting the City Manager's Office at 223-9502.

William J. Fraser
City Manager

TERENCE P. FIELD

32 Colonial Drive
Montpelier, VT 05602

tpfield123@comcast.net

Home: 802-223-7940

Cell: 802-249-4481

OBJECTIVE: To serve the City of Montpelier Investment Committee to review and provide guidance to the Council on how best to invest and manage funds that are donated or bequeathed to the City of Montpelier.

I have 30 years of experience working in the financial services industry. I have grown my professional experience managing different operations within a credit union. A respected leader at the credit union and within the industry. I am a member of the Senior Management Team, with significant experience interacting with and supporting the Board of Directors.

WORK EXPERIENCE:

Prior to May 1990: Career encompassed financial auditing positions at Burlington Savings Bank in Burlington, Vermont and National Life Insurance Company in Montpelier, Vermont.

Vermont State Employees Credit Union (VSECU):

May, 1990 to present. Senior Vice President – Finance.

- **Directing financial statement preparation.** Evolving the financial statement preparation process from a single individual to multiple departments integrated to create a more meaningful source of information for the Board of Directors and Management. Incorporating the credit unions for profit subsidiary into the financial statements.
- **Active investment portfolio management.** Making investment recommendations within the board approved policies. Developed procedures to ensure a competitive bidding process from multiple brokers. Grew the portfolio from \$10 million to \$180 million. Maintained professional productive relationships with several brokers. Developing and maintaining board approved investment policies for the organization.
- **Managing the financial audits and examinations.** I am the primary contact with the financial auditors and regulatory examiners. Under my leadership the credit union has consistently received clean opinion audits from its financial auditors. I worked with several different audit firms at the credit union during my career. I have a strong working relationship with both the financial auditors and the regulatory examiners.
- **Responsible for the asset/liability management process.** I have evolved the ALM process from simple spreadsheets to complicated financial models. Primary responsibility for model assumptions and testing assumptions. Reporting results from financial modeling to the Board of Directors and the Asset / Liability Management Committee.
- **Consulting for other credit unions.** I have been involved in consulting for other credit unions throughout my career at VSECU. From 1998 to 2003 I provided management consulting services to White River Credit Union through the VSECU CUSO Vermont Heritage Financial Group. Most recently I consulted with PHM Credit Union on their revenue shortfall. This has given me the opportunity to work with Boards and Management of other credit unions.

- **Experience managing multiple functions.** Throughout my career I have managed multiple departments while continuing to oversee the Finance function. This opportunity has allowed me to broaden my experience. I have managed the following departments at the credit union :
 - Information Systems
 - Payroll
 - Asset Recovery
 - Secondary Market Operations
 - Corporate Risk Management
 - Back Office Operations (ACH, credit card portfolio, loan servicing, EFT, quality control, debit card portfolio)
 - Retail Operations (branch network, call center, on line banking)
 - Facilities Management
 - Regulatory Compliance
- **Oversaw multiple information systems conversions.** While managing IS I oversaw both hardware and software conversions successfully. I managed the entire credit union Y2K conversion with no interruptions to operations.
- **Lead the credit union owned fuel buying group.** Strategic initiative to diversify revenue by offering discounted home heating products to members. A ground breaking innovation for a CUSO. Leveraged aggregate demand to negotiate discounted fuel pricing. Generated \$200,000 in new revenue for the credit union.
- **Built four new offices in three years.** As part of leading the Facilities Management team I have overseen the acquisition, design and building of four new full service credit union offices in the last three years. Including the first LEED certified credit union office in Vermont.

EDUCATION:

Bachelor of Science Degree in Business Administration, Castleton State College, Castleton, VT, 1982. Majored in Accounting and minored in Computer Science.

Masters Degree in Business Administration, Worcester Polytechnic Institute, Worcester, MA, Jan. 2012 – Aug., 2014.

PROFESIONAL CERTIFICATION:

Awarded the designation of **Certified Internal Auditor** by the Institute of Internal Auditors, May 1988.

PROFESSIONAL DEVELOPMENT:

- Founding member of New England Financial Executives Council.
- New England Financial Executives Council Steering Committee Chairperson.
- New England Financial Executives Council Steering Committee Member.
- Chairman TriCorp Federal Credit Union Supervisory Committee.
- Board Member, TriCorp Federal Credit Union.
- ALCO Chairman, TriCorp Federal Credit Union.

COMMUNITY INVOLVEMENT:

- Treasurer for the Community of Vermont Elders.

David M. Brownlee, CFA

172 Chestnut Hill Road - Montpelier, VT 05602 - (802) 223-9964 - dabrownlee@comcast.net

Work Experience

National Life Group

Montpelier, VT

Senior Vice President & Fixed-Income Portfolio Manager

1993- 2014 (Retired)

Accounts Managed:

Portfolio Manager

- National Life Group Mortgage-Backed Securities Portfolio (\$5.0 Billion) 1993-2014
- Sentinel Government Securities Fund 1993-2014
(Lipper Award for "Best In Category, for the Decade 2000-2009")
- Sentinel Low Duration Bond Fund 1995-2014
- State of Vermont Common Trust- Fixed Income Portfolio Manager 1995-2013

Co-Manager

- Sentinel Total Return Bond Fund 2010-2014
- Sentinel Balanced Fund 2000-2014
- Sentinel Multi-Asset Income Fund 2006-2014

Committees:

- Asset Allocation Committee Member (Multi-asset allocation for National Life Group's Pension Plan)
- Investment Transaction Committee Member (Authorized commercial real estate and private placements for National Life Group's General Accounts)
- Investment Risk Management Committee Participant (Helped identify enterprise risk for National Life Group)

Aetna

Hartford, CT

Managing Director

1987-1993

- Managed Company's \$7.0 billion MBS Portfolio

MetLife/State Street Investment Services

Boston, MA

Portfolio Manager

1986-1987

- Managed high yield mutual fund

Mass Mutual Life Insurance Co.

Springfield, MA

Bond Trader/Portfolio Manager

1981-1986

- Managed all life company, pension, and separate accounts

Education

American International College, BA

Springfield, MA

- Double Major: Mathematics and Economics
- 1981 Class Valedictorian

1977-1981



America's Small Town Capital

Mayor John Hollar

City Council Members:

Dona Bate
Jessica Edgerly Walsh
Tom Golonka
Thierry Guerlain
Justin Turcotte
Anne Watson

William Fraser
City Manager

Jessie Baker
Assistant City Manager

December 19, 2014

Ross MacDonald
State of Vermont Agency of Transportation
Planning Policy and Intermodal Development, Public Transit Section
One National Life Drive
Montpelier, VT 05602-5001

Dear Ross MacDonald:

We have received your most recent request for grant offer dated January 12 2014. The purpose of this grant offer is to assist in building a statewide outreach and advocacy network for the Go Vermont Program. The Montpelier Energy Advisory Committee discussed this grant offer at our last meeting, and decided to express our interest in supporting Go Vermont, and applying for the grant.

The City of Montpelier has initiated a Net-Zero Montpelier program. Our goal is to produce or offset all of our energy from renewable sources. In order to achieve this goal, we must radically change the way we get from one place to another. We are promoting the adoption of car-pooling, public transport, bike riding, walking, and electric vehicles.

We have been working on transportation issues. We worked to help bring car-sharing to Montpelier. Many of us on the committee promoted this idea at several venues, including farmer's markets, city hall on voting day, and online. We helped to convince Car-Share Vermont that there was significant local interest in this service. Also, we held an Energy Fair in 2013, which included exhibitions from Car-Share Vermont, Cody Chevrolet, and The Central Vermont Regional Planning Commission.

We look forward to meeting with you and discussing outreach activities. Through outreach, we can obtain better utilization of existing resources, such as public transport and vehicle charging stations.. Also, when we finally obtain a car-sharing service here, we will need to help promote it. As part of our Net-Zero activities, we are sponsoring talks, workshops, and we are setting up information tables at the events like the farmer's market and at City Hall. It makes sense to incorporate transportation-related materials from Go Vermont into these events. Also, our 2014-2015 Winter Farmer's Market is being held at City Hall, which has a charging station for potential demonstrations.

Upon completion of these outreach events, we will send you a final report outlining efforts performed during the project period.

Sincerely,

Tim Shea
Chair, Montpelier Energy Advisory Committee