



Agenda for Special City Council Meeting

City Council Chambers, City Hall
Thursday, August 20, 2015
5:00 P.M.

Call-in Information

Toll-Free number 1-800-356-8278

Conference Code: 567032

- 1) Call to Order by the Mayor
- 2) 15-208. Review and Approve Agenda
- 3) 15-209. General Business and Appearances
- 4) 15-210. Consideration of the Consent Agenda:
 - a) Consideration of the Minutes from the July 22, and July 29, 2015 Special City Council Meetings. 
 - b) Approve request from the Police Chief to order/purchase a 2016 Chevrolet Impala Police 4-door Sedan Police Cruiser from Cody Chevrolet in the amount of \$22,062; this includes factory options (MSRP of vehicle with options is \$30,139). The base price of the Impala from Cody Chevrolet is \$20,088, compared to the Vermont State bid price of \$20,925 (2015 model) through Shearer Chevrolet in Burlington. The vehicle requested is within the approved budgetary amount of \$24,000 as specified in the City's FY16 Budget (line item 10-9400.83.02).
 - c) Approve and sign Resolution to accept the terms and conditions for Grant Agreement 07110-PG-2013 Montpelier City-00008 offered by the Agency of Commerce and Community Development. The grant funds (\$22,875) will be used by Another Way of 125 Barre Street (Sub Grantee) to complete activities defined in the Grant Agreement under Attachment A, Section (B), Subsection (1) Public Facilities:
 - 1) Renovations scope of work to address building hazards;
 - 2) Capital Needs Assessment and 20-year cost estimate;

- 3) Report on state and local building code deficiencies with cost estimate;
 - 4) Report on energy and other major building systems improvements with cost estimate;
 - 5) Section 106, Historical Review and Archeological Resources Assessment;
 - 6) Legal opinion and right-of-way review for parking and public streets access;
 - 7) A report on potential alternative parking spaces and access to the building from public streets;
 - 8) Preparation of a preliminary budget with potential sources and uses to implement the consultant's recommendations above; and
 - 9) Preparation of a VCDPIG Application, if appropriate.
- d) Approve request for Regional approval of the draft City Master Plan. As a part of the re-adoption of the City Master Plan, the City needs to have the Central Vermont Regional Planning Commission review the plan for compliance with State law and consistency with the Regional Plan. This technical review is also an independent check to certify that the plan contains all the required elements of a plan as laid out in statute. Staff does not anticipate any problems as this plan has already received approval in the past. The review does not cost any money and is a required certification for many State grants. Staff recommends that Council request Regional approval of the draft City Master Plan and direct the City Manager, or his designee, to submit a copy of the plan to the Central Vermont Regional Planning Commission for their review and approval.
- e) Cancel the August 26th condemnation hearing for 12 Main Street. Set new date for a condemnation hearing for 12 Main Street owned by the Mowatt Trust in accordance with Chapters 1301 and 1302 of the City Charter for September 23rd with a site visit at 5:30 PM and formal hearing to commence at 6:30 PM.
- 1) On July 8, 2015, the Council voted to proceed with a condemnation hearing for this property.

2) The hearing date was set for August 23, 2015 at that time.

3) The City's Attorney recommends moving the date to September 23rd.

f) Payroll and Bills

5) 15-211. Opportunity for Announcements

6) Adjournment



**Addendum to Agenda
for
Special City Council Meeting**

August 20, 2015

- 15-210 (g). Consideration of becoming the Liquor Control Commission for the purpose of acting on the following:
- a) New Application, for First and Second Class Liquor Licenses, from Lucky Penny, LLC, d/b/a Down Home Kitchen, 100 Main Street.

Minutes of the Montpelier City Council Meeting
July 22, 2015, 5:00 PM
City Council Chambers

In attendance: Mayor John Hollar (Chair), Councilors Dona Bate, Jean Olson, Jessica Edgerly Walsh (via webconference), and Anne Watson (via webconference). Councilors Justin Turcotte and Tom Golonka were absent. City Manager William Fraser was in attendance. Deputy City Clerk Crystal Chase served as Secretary of the meeting.

The Mayor called the meeting to order at 5:00PM.

15-197. Hearing no objections, the Mayor declared the agenda approved by unanimous consent.

15-199. Councilor Bate moved the approval of the consent agenda with Items "F" and "G" (authorizing the City Manager to sign the Development Agreement with Redstone outlining the partnership for the development of 1 Taylor Street, and the approval of an agreement the Washington County Railroad to avoid the spraying of herbicide on a portion of the tracks, respectively) removed and tabled for further discussion. Motion was seconded by councilor Olson and passed unanimously.

John Snell, Barbara Burnette, Sarah Hoffmeier, Paige Guertin, Lynn Wild, Michael Levine and Joan Black all addressed the council and voiced their concerns about the herbicide and pesticides that will be used to spray the railroad.

There was discussion about possible alternatives and requests were made to the council to look into those alternatives in the future. Mayor Hollar acknowledged the concerns, while noting that the city has no ability to regulate the railroad.

Sylvia Knight of Charlotte, VT addressed the Council regarding her concerns and offered literature research support to the City.

Council Member moved for approval of item "G" of the consent agenda, and was seconded by Councilor Olsen. Motion was approved with a 4-0 vote.

There was a brief discussion regarding Councilor Bate's concerns with the agreement in item "F". Councilor Edgerly Walsh made a motion to approve item "F" and was seconded by Councilor Bate. The motion passed 4-0.

Hearing no objection, the Chair declared the meeting adjourned by unanimous consent.

Minutes of the Montpelier Special City Council Meeting
July 29, 2015, 4:00 PM
City Council Chambers

In attendance: Mayor John Hollar (Chair – via telephone), Councilors Anne Watson, Tom Golonka and Dona Bate. Councilors Jean Olson, Justin Turcotte and Jessica Edgerly Walsh were not present. Assistant City Manager Jessie Baker was in attendance. City Clerk John Odum served as Secretary of the meeting.

The Mayor called the meeting to order at 4:05.

- 15-201. Hearing no objection, the Mayor declared the agenda approved by unanimous consent.
- 15-203. Councilor Watson moved the Council grant the request from Jesse Jacobs for permission to close State Street from Main Street to Elm Street on Saturday, August 8th, from 7:00 A.M. to 6:00 P.M. for a Vintage Trailer Event. Councilor Golonka seconded the motion, which carried on a unanimous (4-0) roll call vote, without discussion.

Hearing no objections, the Mayor declared the meeting adjourned by unanimous consent at 9:15 PM.

GRANT AGREEMENT RESOLUTION - SINGLE GRANTEE**Form PM-1**

WHEREAS, the (check one) ☐ Town ☒ City ☐ Village of Montpelier
has applied for funding under the Vermont Community Development Program, as provided for in 10 VSA Ch. 29, and has received an award of funds under said provisions; and

WHEREAS, the Agency of Commerce and Community Development has tendered a Grant Agreement

City of Montpelier; 07110-PG-2013-Montpelier City-00008_to this municipality for said funding:

Now, THEREFORE, BE IT RESOLVED as follows:

- 1) that the legislative body of this municipality accepts and agrees to the terms and conditions of said Grant Agreement;
- 2) that (Name) Kevin Casey Title: Community Development Specialist
is hereby designated as the person with overall Administrative responsibility for the VCDP activities related to this Grant Agreement; and
- 3) that (Name) William J. Fraser Title: City Manager who is either the Chief Executive Officer (CEO), as defined by 10 VSA §683(8), or is the Town Manager, the City Manager, or the Town Administrator, hereby designated as the Authorizing Official (AO) to execute the Grant Agreement and other such Documents as may be necessary to secure these funds.

Passed this 12th ,day of August, 2015

LEGISLATIVE BODY

(Typed Name)

(Signature)

Dona Bate _____

Tom Golonka _____

Anne Watson _____

Jessica Edgerly Walsh _____

Justin Turcotte _____

Jean Olson _____

Mayor John Hollar _____

For Agency Use:

Processed By: _____ Date: _____