



Agenda for Regular City Council Meeting

City Council Chambers, City Hall
Wednesday, September 14, 2016
6:30 P.M.

- 1) Call to Order by the Mayor
- 2) 16-247. Review and Approve Agenda
- 3) 16-248. General Business and Appearances
- 4) 16-249. Consent Agenda:
 - a) Consideration of the Minutes from the July 13, July 20, July 27, August 10, and August 31, 2016 Meetings.
 - b) Detailed FY17 Budget Status Reports for General, Water, Sewer, District Heat, Cemetery, Parks, Senior Center and Parking Funds through August 31st.
 - c) Approve Purchase Order to Beauregard Equipment for a Case 590 Super N Backhoe and Optional Bucket.
 - d) Authorize Mayor to sign a Resolution for the 2016 International Day of Peace.
 - e) Approve request from Hanna Satterlee for a waiver of the City Hall Auditorium rental fee for a ***Gala Dance Performance*** she has planned, in collaboration with Lost Nation Theater, to be held on February 3rd and 4th, 2017. To help raise money for this event, she would like to do a December 16, 2016 fundraiser as well.
 - f) Approve two proposals for energy efficiency improvement projects at the Water Resource Recover Facility (Wastewater Treatment Plant).
 - g) Approve a request for the closure of a portion of Terrace Street Extension for a "Neighborhood Potluck" on Saturday, September 24th, from 3:00 to 9:00 P.M.

h) Acting as the City's Liquor Control Commission:

- 1) Approve a perpetual Outside Consumption Permit for Philomena's at 41 Elm Street, covering one 4-top table in the small enclave in front of the restaurant, raised from the sidewalk.

i) Payroll and Bills

- 5) 16-250. Appointments to the City's Development Review Board 
- 6) 16-251. Appointments to the City's Housing Trust Fund Committee 
- 7) 16-252. Goal Review: Housing Economic Development 
- 8) 16-253. Community Fund Board Presentation 
- 9) 16-254. Berlin Pond – Jed Guertin 
- 10) 16-255. CSO Update 
- 11) 16-256. Junkyard Ordinance – 1st Reading 
- 12) 16-257. Montpelier Energy Advisory Committee Fund 
- 13) 16-258. Further Consideration of Street Closure Policy 
- 14) 16-259. Local Development Corporation (LDC) Follow-up 
- 15) 16-260. Select Voting Rep to VLCT Town Fair 
- 16) 16-261. Other Business
- 17) 16-262. Council Reports
- 18) 16-263. Mayor's Report
- 19) 16-264. City Clerk's Report
- 20) 16-265. City Manager's Report

- a) Discussion of easements and lease relating to 60 State Street. Possible Executive Session in accordance with Title I, V.S.A. §313, Executive Sessions, (a)(2).
- b) Discussion related to negotiation of a contract. It is anticipated that the entire substance of this discussion will be conducted in Executive Session in accordance with Title I, V.S.A. §313, Executive Sessions, (a)(1).

21)

Adjournment



City of Montpelier
GENERAL FUND FY 2016 Budget Report
As Of and For The
12 Months Ending 6/30/2016
100% of Fiscal Year Completed

<u>Account Number and Description</u>	<u>Budget FY 2016</u>	<u>Actual to Date Through 6/30/2016</u>	<u>Variance</u>	<u>Percent of Budget</u>
REVENUES				
10.20 PROPERTY TAX REVENUE				
10.2000.00.00.4 PROPERTY TAX GF	\$7,626,087.00	\$7,633,399.23	\$7,312.23	100.10 %
10.2005.00.00.4 PROPERTY TAX LIBRARY	\$316,698.00	\$316,698.00	\$0.00	100.00 %
10.2006.00.00.4 PROPERTY TAX AGENCIES OUT	\$34,725.00	\$34,725.00	\$0.00	100.00 %
10.2007.00.00.4 PROPERTY TAX DOWNTOWN IMP DISTRICT	\$40,000.00	\$41,293.23	\$1,293.23	103.23 %
TOTAL PROPERTY TAX REVENUE	\$8,017,510.00	\$8,026,115.46	\$8,605.46	100.11%
10.21 STATE/LOCAL PILOT				
10.2100.00.00.4 STATE PILOT	\$703,165.00	\$683,804.00	(\$19,361.00)	97.25 %
10.2100.00.01.4 LOCAL PILOT	\$20,000.00	\$13,163.10	(\$6,836.90)	65.82 %
10.2100.00.02.4 CURRENT USE	\$38,000.00	\$35,635.00	(\$2,365.00)	93.78 %
10.2100.00.03.4 STATE PILOT DOWNTOWN	\$0.00	\$30,224.00	\$30,224.00	0.00 %
10.2101.00.00.4 PENALTY DELINQUENT TAXES	\$55,000.00	\$54,075.40	(\$924.60)	98.32 %
10.2102.00.00.4 INTEREST DELINQUENT TAXES	\$15,000.00	\$14,721.25	(\$278.75)	98.14 %
10.2103.00.00.4 STATE ADMIN ALLOWANCE	\$24,000.00	\$29,187.00	\$5,187.00	121.61 %
TOTAL STATE/LOCAL PILOT	\$855,165.00	\$860,809.75	\$5,644.75	100.66%
10.22 PERMITS AND LICENSE REV				
10.2201.00.00.4 BUSINESS PERMITS/LICENSES	\$9,000.00	\$9,410.00	\$410.00	104.56 %
10.2202.00.00.4 DOG LICENSES	\$7,163.00	\$2,550.00	(\$4,613.00)	35.60 %
10.2203.00.00.4 BUILDING PERMITS/CODE SVC	\$70,000.00	\$85,963.56	\$15,963.56	122.81 %
10.2205.00.00.4 IMPACT FEES - PARK	\$0.00	(\$2,750.00)	(\$2,750.00)	0.00 %
TOTAL PERMITS AND LICENSE REV	\$86,163.00	\$95,173.56	\$9,010.56	110.46%
10.23 INTERGOVERNMENTAL REV				
10.2301.00.00.4 GRANTS-POLICE FEDERAL EQUIP	\$0.00	\$5,000.00	\$5,000.00	0.00 %
10.2301.00.01.4 GRANTS-POLICE FEDERAL	\$0.00	\$4,556.95	\$4,556.95	0.00 %
10.2301.00.02.4 FEDERAL COPS GRANT	\$0.00	\$0.00	\$0.00	0.00 %
10.2301.00.03.4 GRANTS-POLICE STATE	\$0.00	\$121,717.57	\$121,717.57	0.00 %



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10.2302.00.00.4 FEDERAL EMERGENCY MGT	\$0.00	\$0.00	\$0.00	0.00 %
10.2303.00.00.4 STATE HIGHWAY AID	\$217,924.00	\$217,708.96	(\$215.04)	99.90 %
10.2304.00.00.4 STATE STATUTORY PAYMENT	\$184,000.00	\$184,000.00	\$0.00	100.00 %
10.2305.00.00.4 CAPITAL FIRE MUTUAL AID	\$275,000.00	\$275,000.00	\$0.00	100.00 %
10.2310.00.00.4 ACT 60 REAPPRAISAL-STATE	\$29,000.00	\$25,627.50	(\$3,372.50)	88.37 %
10.2311.00.00.4 DPW GRANTS	\$0.00	\$0.00	\$0.00	0.00 %
10.2311.00.01.4 DPW GRANT-RADIOS (PS)	\$0.00	\$0.00	\$0.00	0.00 %
10.2313.00.00.4 SCHOOLS-RESOURCE OFFICER	\$46,252.00	\$46,004.00	(\$248.00)	99.46 %
10.2314.00.00.4 STATE GRANTS COM JUSTICE CTR	\$97,000.00	\$112,666.63	\$15,666.63	116.15 %
10.2314.00.01.4 State Grants-CJC Misc	\$15,000.00	\$15,000.00	\$0.00	100.00 %
10.2314.00.03.4 FED GRANTS COM JUSTICE CTR	\$0.00	\$0.00	\$0.00	0.00 %
10.2315.00.00.4 FED/ST GRANTS- FIRE/EMERG	\$0.00	\$0.00	\$0.00	0.00 %
10.2316.00.00.4 PLANNING GRANT REVENUE	\$0.00	\$0.00	\$0.00	0.00 %
10.2316.00.03.4 ST AHS GRANT CJC COSA	\$36,250.00	\$15,000.00	(\$21,250.00)	41.38 %
10.2316.00.04.4 ST GRANT CJC RE-ENTRY PRG	\$121,605.00	\$110,452.36	(\$11,152.64)	90.83 %
10.2318.00.00.4 STATE GRANTS - PLANNING	\$0.00	\$1,347.40	\$1,347.40	0.00 %
10.2318.00.01.4 STATE GRANT-MP-2016-00029	\$0.00	\$6,400.00	\$6,400.00	0.00 %
10.2320.00.00.4 STATE/FED GRANT - DPW EQUIP	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL INTERGOVERNMENTAL REV	\$1,022,031.00	\$1,140,481.37	\$118,450.37	111.59%
10.24 FEES & CHARGES FOR SERVICES				
10.2401.00.00.4 RECORDING DOCUMENTS	\$67,000.00	\$46,769.00	(\$20,231.00)	69.80 %
10.2402.00.00.4 CLERK/TREASURER DEPT FEES	\$15,500.00	\$14,826.20	(\$673.80)	95.65 %
10.2404.00.00.4 RECORDS RESTORATION FEE	\$0.00	\$4,926.00	\$4,926.00	0.00 %
10.2406.00.00.4 PLANNING DEPARTMENT FEES	\$15,000.00	\$12,757.65	(\$2,242.35)	85.05 %
10.2409.00.00.4 SALE OF GIS MATERIALS	\$0.00	\$0.00	\$0.00	0.00 %
10.2411.00.00.4 PHOTOCOPIER MACHINE	\$250.00	\$95.06	(\$154.94)	38.02 %
10.2413.00.00.4 AMBULANCE CALL CHARGES	\$438,500.00	\$369,346.31	(\$69,153.69)	84.23 %
10.2415.00.00.4 AMBULANCE CONTRACTS	\$106,545.00	\$106,545.00	\$0.00	100.00 %
10.2416.00.00.4 POLICE - STATE	\$8,500.00	\$8,599.92	\$99.92	101.18 %
10.2417.00.00.4 OUTSIDE PAY POLICE & FIRE	\$2,000.00	\$552.78	(\$1,447.22)	27.64 %
10.2417.00.01.4 "START" REIMB MONTP POLICE	\$0.00	\$0.00	\$0.00	0.00 %



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10.2417.00.02.4 OUTSIDE PAY POL-HOMELAND	\$0.00	\$0.00	\$0.00	0.00 %
10.2417.00.03.4 OUTSIDE PAY FIRE-HOMELAND	\$0.00	\$0.00	\$0.00	0.00 %
10.2418.00.00.4 FIRE DEPT - MISC FEES	\$0.00	\$0.00	\$0.00	0.00 %
10.2419.00.00.4 POLICE DEPT - MISC FEES	\$4,000.00	\$2,699.66	(\$1,300.34)	67.49 %
10.2420.00.00.4 STUMP DUMP	\$3,800.00	\$2,358.50	(\$1,441.50)	62.07 %
10.2420.10.00.4 TREE STUMPAGE REVENUE	\$1,000.00	\$1,075.00	\$75.00	107.50 %
10.2421.00.00.4 PUBLIC WORKS DEPT FEES	\$7,500.00	\$8,110.70	\$610.70	108.14 %
10.2422.00.00.4 CPR COURSE FEES	\$1,500.00	\$3,720.00	\$2,220.00	248.00 %
10.2423.00.00.4 CONSERVATION COMMISSION REVENUE	\$0.00	\$0.00	\$0.00	0.00 %
10.2423.00.01.4 TREE MGMT WOOD SALES	\$0.00	\$0.00	\$0.00	0.00 %
10.2424.00.00.4 SUPPORT SERVICES-MDCA	\$2,000.00	\$2,000.00	\$0.00	100.00 %
10.2425.00.00.4 COM JUSTICE CTR FEES	\$1,500.00	\$1,000.00	(\$500.00)	66.67 %
10.2425.00.01.4 CJC CONTRACT SVC RE-ENTRY	\$2,000.00	\$2,000.00	\$0.00	100.00 %
10.2425.00.02.4 COM JUSTICE REIMB OF EXP	\$0.00	\$0.00	\$0.00	0.00 %
10.2425.00.03.4 CJC DONATIONS	\$0.00	\$0.00	\$0.00	0.00 %
10.2425.00.04.4 RE-ENTRY PROGRAM REIMB	\$0.00	\$807.00	\$807.00	0.00 %
10.2426.00.00.4 PARADE PERMIT FEES	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL FEES & CHARGES FOR SERVICES	\$676,595.00	\$588,188.78	(\$88,406.22)	86.93%
10.25 RENTS & COMMISSIONS/UTILITY FEES				
10.2502.00.00.4 MEMORIAL ROOM RENTAL	\$500.00	\$300.00	(\$200.00)	60.00 %
TOTAL RENTS & COMMISSIONS/UTILITY FEES	\$500.00	\$300.00	(\$200.00)	60.00%
10.260 FINES & FORFEITURES				
10.2601.00.00.4 POLICE FINES & FORFEITURE	\$35,000.00	\$15,283.88	(\$19,716.12)	43.67 %
10.2602.00.00.4 DRUG SEIZURE-FOR RESERVE	\$0.00	\$1,555.04	\$1,555.04	0.00 %
10.2605.00.00.4 BUILDING/ZONING FINES	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL FINES & FORFEITURES	\$35,000.00	\$16,838.92	(\$18,161.08)	48.11%
10.261 EQUIPMENT/LAND REVENUE				
10.2610.00.00.4 WATER FUND EQUIPMENT XFER	\$124,546.00	\$124,866.00	\$320.00	100.26 %



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10.2610.00.02.4 SALE OF DPW RAP	\$0.00	\$0.00	\$0.00	0.00 %
10.2611.00.00.4 SEWER FUND EQUIPMENT XFER	\$160,390.00	\$155,390.00	(\$5,000.00)	96.88 %
10.2612.00.00.4 PARKING FUND EQUIP XFER	\$12,603.00	\$12,603.00	\$0.00	100.00 %
10.2613.00.00.4 FUEL SALES	\$95,000.00	\$41,858.39	(\$53,141.61)	44.06 %
10.2614.00.00.4 SALE OF EQUIPMENT	\$0.00	\$0.00	\$0.00	0.00 %
10.2614.00.01.4 SALE OF POLICE EQUIPMENT	\$0.00	\$0.00	\$0.00	0.00 %
10.2614.00.10.4 PROCEEDS LEASE/NOTES	\$0.00	\$0.00	\$0.00	0.00 %
10.2614.00.11.4 SALE OF LAND	\$0.00	\$0.00	\$0.00	0.00 %
10.2615.00.00.4 RENTAL OF EQUIPMENT	\$0.00	\$0.00	\$0.00	0.00 %
10.2616.00.00.4 MISC. REVENUE	\$0.00	\$849.80	\$849.80	0.00 %
10.2617.00.00.4 MISC REIMB (FLEET REPAIR)	\$15,000.00	\$25,574.19	\$10,574.19	170.49 %
10.2619.00.00.4 USE OF EQUIPMENT FUND RES	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL EQUIPMENT/LAND REVENUE	\$407,539.00	\$361,141.38	(\$46,397.62)	88.62%
10.27 INTEREST/INVESTMENT REVENUE				
10.2700.00.00.4 INTEREST INCOME	\$20,000.00	\$11,306.23	(\$8,693.77)	56.53 %
TOTAL INTEREST/INVESTMENT REVENUE	\$20,000.00	\$11,306.23	(\$8,693.77)	56.53%
10.28 MISC REVENUE				
10.2801.00.00.4 MISCELLANEOUS REVENUE	\$5,000.00	\$848.97	(\$4,151.03)	16.98 %
10.2802.00.00.4 MISCELLANEOUS REIMB	\$2,000.00	\$1,336.00	(\$664.00)	66.80 %
10.2802.00.01.4 INS. REIMB - OTHER DEPTS	\$0.00	\$0.00	\$0.00	0.00 %
10.2802.00.02.4 INS. REIMB - DPW	\$0.00	\$0.00	\$0.00	0.00 %
10.2802.00.03.4 INS. REIMB - POLICE	\$0.00	\$0.00	\$0.00	0.00 %
10.2802.00.04.4 MISC. REIMB. - FIRE	\$0.00	\$1,500.00	\$1,500.00	0.00 %
10.2802.00.05.4 INS. REIM - FLOOD MAY 2011	\$0.00	\$0.00	\$0.00	0.00 %
10.2802.00.06.4 CVPSA DIRECTOR REIMB	\$0.00	\$59,648.78	\$59,648.78	0.00 %
10.2803.00.00.4 POLICE CANINE - OTHER REVENUES	\$0.00	\$500.00	\$500.00	0.00 %
10.2804.00.00.4 DONATIONS - FIRE/AMBULANCE RSV	\$0.00	\$500.00	\$500.00	0.00 %
10.2804.00.01.4 DONATIONS- POLICE K-9	\$500.00	\$1,500.00	\$1,000.00	300.00 %
10.2804.00.02.4 DONATIONS - POLICE	\$0.00	\$0.00	\$0.00	0.00 %
10.2806.00.00.4 GRNT DRAWDWNS -TREE BOARD	\$0.00	\$0.00	\$0.00	0.00 %



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10.2807.00.00.4 W.C./S.T.D. WAGE REIMBURS	\$5,000.00	\$1,784.85	(\$3,215.15)	35.70 %
10.2807.00.01.4 WC /STD REIMB - DPW	\$5,000.00	\$5,803.91	\$803.91	116.08 %
10.2807.00.02.4 WC /STD REIMB - POLICE	\$0.00	\$8,793.00	\$8,793.00	0.00 %
10.2807.00.03.4 WC / STD REIMB FIRE	\$0.00	\$3,811.13	\$3,811.13	0.00 %
10.2809.00.00.4 TREE BOARD DONATIONS	\$0.00	\$100.00	\$100.00	0.00 %
10.2810.00.00.4 PET WASTE DONATIONS	\$0.00	\$150.00	\$150.00	0.00 %
10.2811.00.00.4 ENERGY SAVINGS INCENTIVE	\$0.00	\$0.00	\$0.00	0.00 %
10.2813.00.00.4 RESERVE FIRE REVENUE	\$0.00	\$0.00	\$0.00	0.00 %
10.2814.00.00.4 PROCEEDS FROM L.T. DEBT	\$0.00	\$0.00	\$0.00	0.00 %
10.2816.00.00.4 CONNOR-INTEREST ON NOTE	\$450.00	\$0.00	(\$450.00)	0.00 %
10.2817.00.00.4 USE OF CONNOR RESERVE	\$46,555.00	\$46,555.00	\$0.00	100.00 %
10.2820.00.00.4 EMPLOYEE WELLNESS REVENUE	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL MISC REVENUE	\$64,505.00	\$132,831.64	\$68,326.64	205.92%
10.29 OPERATING TRANSFERS				
10.2901.00.00.4 ADMIN TRANSFER - WATER	\$299,952.00	\$299,952.00	\$0.00	100.00 %
10.2902.00.00.4 ADMIN TRANSFER SEWER	\$435,821.00	\$435,761.00	(\$60.00)	99.99 %
10.2903.00.00.4 ADMIN TRANSFER - PARKING	\$67,845.00	\$67,845.00	\$0.00	100.00 %
10.2904.00.00.4 XFER FROM PARKS-TREE WARD	\$0.00	\$3,000.00	\$3,000.00	0.00 %
10.2905.00.00.4 XFER FROM SENIOR CENTER	\$0.00	\$0.00	\$0.00	0.00 %
10.2907.00.00.4 XFER FROM FIRE RESERVE	\$0.00	\$0.00	\$0.00	0.00 %
10.2909.00.00.4 TRANSFER FROM CDA	\$10,000.00	\$13,837.36	\$3,837.36	138.37 %
10.2909.00.01.4 XFER FROM PARKING-PLANNING COM DEV	\$0.00	\$0.00	\$0.00	0.00 %
10.2909.00.03.4 XFER FROM DISTRICT ENERGY	\$0.00	\$0.00	\$0.00	0.00 %
10.2909.00.04.4 XFER FROM CIP FOR PROJ MGMT	\$45,000.00	\$45,000.00	\$0.00	100.00 %
10.2909.00.05.4 XFER FROM CIP CARR LOT RENT	\$43,200.00	\$43,200.00	\$0.00	100.00 %
10.2909.00.06.4 XFER FROM CIP REIMB DPW STREETS	\$0.00	\$1,424.06	\$1,424.06	0.00 %
10.2914.00.00.4 USE OF RECORDS RESERVE	\$0.00	\$0.00	\$0.00	0.00 %
10.2916.00.00.4 USE OF GEN FUND BALANCE	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL OPERATING TRANSFERS	\$901,818.00	\$910,019.42	\$8,201.42	100.91%
TOTAL GENERAL FUND REVENUES	\$12,086,826.00	\$12,143,206.51	\$56,380.51	100.47%



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EXPENDITURES				
10.3000 CITY COUNCIL				
10.3000.10.00.5 CITY COUNCIL SALARY & WAGES	\$9,000.00	\$10,200.00	(\$1,200.00)	113.33 %
10.3000.15.02.5 CITY COUNCIL FICA/MEDICARE	\$689.00	\$761.76	(\$72.76)	110.56 %
10.3000.20.00.5 CITY COUNCIL OFFICE SUPPLIES	\$1,555.00	\$154.88	\$1,400.12	9.96 %
10.3000.20.01.5 CITY COUNCIL POSTAGE	\$1,200.00	\$274.73	\$925.27	22.89 %
10.3000.30.00.5 CITY COUNCIL ADVERTISING	\$5,000.00	\$3,744.00	\$1,256.00	74.88 %
10.3000.34.00.5 CITY COUNCIL COMMUNICATIONS	\$2,640.00	\$1,345.07	\$1,294.93	50.95 %
10.3000.40.00.5 CITY COUNCIL DUES/SUBS/MTGS	\$1,200.00	\$3,887.33	(\$2,687.33)	323.94 %
10.3000.56.00.5 CITY COUNCIL OTR PUR SRVC	\$1,710.00	\$5,274.20	(\$3,564.20)	308.43 %
10.3000.56.01.5 CITY COUNCIL DONATIONS IN LIEU OF WAGES	\$1,200.00	\$0.00	\$1,200.00	0.00 %
10.3000.62.00.5 CITY COUNCIL PRINT & BINDING	\$8,950.00	\$3,785.25	\$5,164.75	42.29 %
10.3000.74.00.5 CITY COUNCIL TRAVEL/TRANS	\$450.00	\$1,087.61	(\$637.61)	241.69 %
10.3000.79.00.5 CITY COUNCIL MISC	\$2,050.00	\$0.00	\$2,050.00	0.00 %
10.3000.83.00.5 CITY COUNCIL MACH & EQUIP	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL CITY COUNCIL	\$35,644.00	\$30,514.83	\$5,129.17	85.61%
10.3210 CITY MANAGER				
10.3210.10.00.5 CITY MGR SALARY & WAGES	\$235,176.00	\$240,832.39	(\$5,656.39)	102.41 %
10.3210.11.00.5 CITY MGR OVERTIME	\$0.00	\$0.00	\$0.00	0.00 %
10.3210.15.01.5 CITY MGR DENTAL INS	\$1,338.00	\$1,233.96	\$104.04	92.22 %
10.3210.15.02.5 CITY MGR FICA/MEDICARE	\$17,113.00	\$17,331.46	(\$218.46)	101.28 %
10.3210.15.03.5 CITY MGR HEALTH INS	\$34,942.00	\$37,677.19	(\$2,735.19)	107.83 %
10.3210.15.04.5 CITY MGR FLEX SPENDING ACCOUNT	\$669.00	\$410.66	\$258.34	61.38 %
10.3210.15.05.5 CITY MGR LT CARE INS	\$82.00	\$165.78	(\$83.78)	202.17 %
10.3210.15.07.5 CITY MGR CITY RETIREMENT	\$25,653.00	\$28,033.73	(\$2,380.73)	109.28 %
10.3210.15.08.5 CITY MGR LIFE, STD, LTD INS	\$2,008.00	\$1,986.43	\$21.57	98.93 %
10.3210.15.09.5 CITY MGR UNEMPLOYMENT INS	\$325.00	\$357.55	(\$32.55)	110.02 %
10.3210.15.10.5 CITY MGR WORKERS' COMP	\$730.00	\$774.20	(\$44.20)	106.05 %
10.3210.15.12.5 CITY MGR PARKING FEE	\$1,800.00	\$1,800.00	\$0.00	100.00 %



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10.3210.15.13.5 CITY MGR DEF COMP 401(A)	\$9,506.00	\$8,635.31	\$870.69	90.84 %
10.3210.20.00.5 CITY MGR OFFICE SUPPLIES	\$1,845.00	\$603.75	\$1,241.25	32.72 %
10.3210.20.01.5 CITY MGR POSTAGE	\$300.00	\$28.69	\$271.31	9.56 %
10.3210.30.00.5 CITY MGR ADVERTISING	\$10,100.00	\$14,400.00	(\$4,300.00)	142.57 %
10.3210.34.00.5 CITY MGR COMMUNICATIONS	\$1,950.00	\$28.32	\$1,921.68	1.45 %
10.3210.34.03.5 CITY MGR TELE CELL & PAGER	\$0.00	\$1,077.76	(\$1,077.76)	0.00 %
10.3210.40.00.5 CITY MGR DUES/SUBS/MTGS	\$9,670.00	\$5,721.79	\$3,948.21	59.17 %
10.3210.48.00.5 CITY MGR PROPERTY & LIAB INS	\$7,306.00	\$7,881.38	(\$575.38)	107.88 %
10.3210.56.00.5 CITY MGR OTR PUR SRVC	\$0.00	\$12,956.00	(\$12,956.00)	0.00 %
10.3210.58.00.5 CITY MGR VIDEO ARCHIVE SYS	\$10,446.00	\$7,445.52	\$3,000.48	71.28 %
10.3210.61.00.5 CITY MGR LEGAL SERVICES	\$40,000.00	\$154,490.16	(\$114,490.16)	386.23 %
10.3210.62.00.5 CITY MGR PRINT & BINDING	\$0.00	\$42.75	(\$42.75)	0.00 %
10.3210.66.00.5 CITY MGR OTHER RENTALS	\$0.00	\$0.00	\$0.00	0.00 %
10.3210.68.00.5 CITY MGR EQUIP REPAIR & MNT	\$200.00	\$0.00	\$200.00	0.00 %
10.3210.70.00.5 CITY MGR COPIER	\$521.00	\$504.59	\$16.41	96.85 %
10.3210.74.00.5 CITY MGR TRAVEL/TRANS	\$2,400.00	\$8,255.85	(\$5,855.85)	343.99 %
10.3210.74.01.5 CITY MGR TRANS-FUEL	\$150.00	\$56.46	\$93.54	37.64 %
10.3210.79.00.5 CITY MGR MISC	\$555.00	\$726.00	(\$171.00)	130.81 %
10.3210.83.00.5 CITY MGR MACH & EQUIP	\$0.00	\$0.00	\$0.00	0.00 %
10.3210.95.01.5 CITY MGR PENSION INT EXP	\$5,363.00	\$5,362.90	\$0.10	100.00 %
TOTAL CITY MANAGER	\$420,148.00	\$558,820.58	(\$138,672.58)	133.01%
10.3400 CITY CLERK				
10.3400.10.00.5 CLERK SALARY & WAGES	\$106,684.00	\$108,482.21	(\$1,798.21)	101.69 %
10.3400.11.00.5 CLERK OVERTIME	\$400.00	\$0.00	\$400.00	0.00 %
10.3400.15.01.5 CLERK DENTAL INS	\$892.00	\$822.64	\$69.36	92.22 %
10.3400.15.02.5 CLERK FICA/MEDICARE	\$7,817.00	\$7,603.20	\$213.80	97.26 %
10.3400.15.03.5 CLERK HEALTH INS	\$23,295.00	\$19,533.29	\$3,761.71	83.85 %
10.3400.15.04.5 CLERK IRS FLEX SPENDING ACCOUNT	\$446.00	\$273.78	\$172.22	61.39 %
10.3400.15.05.5 CLERK LT CARE INS	\$55.00	\$0.00	\$55.00	0.00 %
10.3400.15.07.5 CLERK CITY RETIREMENT	\$7,014.00	\$6,949.20	\$64.80	99.08 %
10.3400.15.08.5 CLERK LIFE, STD, LTD INS	\$1,338.00	\$1,324.27	\$13.73	98.97 %



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10.3400.15.09.5 CLERK UNEMPLOYMENT INS	\$216.00	\$238.35	(\$22.35)	110.35 %
10.3400.15.10.5 CLERK WORKERS' COMP	\$321.00	\$340.42	(\$19.42)	106.05 %
10.3400.15.12.5 CLERK PARKING FEE	\$600.00	\$1,200.00	(\$600.00)	200.00 %
10.3400.20.00.5 CLERK OFFICE SUPPLIES	\$4,000.00	\$2,173.75	\$1,826.25	54.34 %
10.3400.20.01.5 CLERK POSTAGE	\$3,000.00	\$2,281.01	\$718.99	76.03 %
10.3400.23.00.5 CLERK SMALL TOOLS&EQP	\$0.00	\$0.00	\$0.00	0.00 %
10.3400.30.00.5 CLERK ADVERTISING	\$1,000.00	\$1,185.60	(\$185.60)	118.56 %
10.3400.40.00.5 CLERK DUES/SUBS/MTGS	\$1,500.00	\$1,383.60	\$116.40	92.24 %
10.3400.48.00.5 CLERK PROP & LIAB INS	\$4,871.00	\$5,254.28	(\$383.28)	107.87 %
10.3400.51.00.5 CLERK REC RESTORATION	\$0.00	\$8,227.00	(\$8,227.00)	0.00 %
10.3400.60.00.5 CLERK PROF SVCS	\$9,700.00	\$7,613.30	\$2,086.70	78.49 %
10.3400.68.00.5 CLERK EQUIP REP&MAINT	\$0.00	\$0.00	\$0.00	0.00 %
10.3400.70.00.5 CLERK COPIER	\$348.00	\$360.06	(\$12.06)	103.47 %
10.3400.74.00.5 CLERK TRAVEL/TRANSP	\$800.00	\$1,129.48	(\$329.48)	141.19 %
10.3400.83.00.5 CLERK MACH AND EQUIP	\$0.00	\$0.00	\$0.00	0.00 %
10.3400.95.01.5 CLERK PENSION INT EXP	\$5,577.00	\$5,577.42	(\$0.42)	100.01 %
TOTAL CITY CLERK	\$179,874.00	\$181,952.86	(\$2,078.86)	101.16%
10.3420 FINANCE				
10.3420.10.00.5 FINANCE SALARIES & WAGES	\$298,135.00	\$267,840.57	\$30,294.43	89.84 %
10.3420.11.00.5 FINANCE OVERTIME	\$0.00	\$0.00	\$0.00	0.00 %
10.3420.15.01.5 FINANCE DENTAL INSURANCE	\$2,039.00	\$2,047.64	(\$8.64)	100.42 %
10.3420.15.02.5 FINANCE FICA/MEDICARE	\$21,729.00	\$19,105.13	\$2,623.87	87.92 %
10.3420.15.03.5 FINANCE HEALTH INSURANCE	\$53,229.00	\$35,948.21	\$17,280.79	67.54 %
10.3420.15.04.5 FINANCE FLEX SPENDING ACCOUNT	\$1,019.00	\$625.58	\$393.42	61.39 %
10.3420.15.05.5 FINANCE LONG TERM CARE INS	\$125.00	\$268.11	(\$143.11)	214.49 %
10.3420.15.07.5 FINANCE CITY RETIREMENT	\$14,816.00	\$14,760.28	\$55.72	99.62 %
10.3420.15.08.5 FINANCE LIFE, STD, LTD INS	\$3,058.00	\$3,025.98	\$32.02	98.95 %
10.3420.15.09.5 FINANCE UNEMPLOYMENT INS	\$495.00	\$544.66	(\$49.66)	110.03 %
10.3420.15.10.5 FINANCE WORKERS' COMP	\$893.00	\$947.04	(\$54.04)	106.05 %
10.3420.15.12.5 FINANCE PARKING FEE	\$2,742.00	\$2,742.00	\$0.00	100.00 %
10.3420.20.00.5 FINANCE OFFICE SUPPLIES	\$5,100.00	\$4,081.44	\$1,018.56	80.03 %



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10.3420.20.01.5 FINANCE POSTAGE	\$7,000.00	\$6,111.95	\$888.05	87.31 %
10.3420.30.00.5 FINANCE ADVERTISING	\$300.00	\$384.04	(\$84.04)	128.01 %
10.3420.40.00.5 FINANCE DUES/SUBS/MTGS	\$1,000.00	\$327.00	\$673.00	32.70 %
10.3420.41.00.5 FINANCE PROF DEV/TRAINING	\$1,500.00	\$160.00	\$1,340.00	10.67 %
10.3420.48.00.5 FINANCE PROPERTY & LIAB INS	\$11,129.00	\$12,005.98	(\$876.98)	107.88 %
10.3420.56.00.5 FINANCE OTH PUR SRVS	\$0.00	\$0.00	\$0.00	0.00 %
10.3420.60.00.5 FINANCE PROF SVCS AUDIT/FS	\$28,250.00	\$28,337.50	(\$87.50)	100.31 %
10.3420.60.01.5 FINANCE ACCNTNG SFTWRE	\$15,000.00	\$14,490.46	\$509.54	96.60 %
10.3420.60.02.5 FINANCE PROF SVCS ACCOUNT	\$1,000.00	\$1,392.10	(\$392.10)	139.21 %
10.3420.68.00.5 FINANCE EQUIP REPAIR & MAINT	\$500.00	\$270.62	\$229.38	54.12 %
10.3420.70.00.5 FINANCE COPIER	\$794.00	\$836.81	(\$42.81)	105.39 %
10.3420.74.00.5 FINANCE TRAVEL/TRANSP	\$750.00	\$0.00	\$750.00	0.00 %
10.3420.79.00.5 FINANCE MISC	\$0.00	\$0.00	\$0.00	0.00 %
10.3420.83.00.5 FINANCE MACH & EQUIP	\$0.00	\$0.00	\$0.00	0.00 %
10.3420.95.01.5 FINANCE PENSION INT EXP	\$5,577.00	\$5,577.42	(\$0.42)	100.01 %
TOTAL FINANCE	\$476,180.00	\$421,830.52	\$54,349.48	88.59%
10.3423 TECHNOLOGY SERVICES				
10.3423.10.00.5 TECHNOLOGY SALARIES & WAGES	\$107,433.00	\$109,774.95	(\$2,341.95)	102.18 %
10.3423.11.00.5 TECHNOLOGY OVERTIME	\$830.00	\$79.70	\$750.30	9.60 %
10.3423.15.01.5 TECHNOLOGY DENTAL INS	\$892.00	\$822.64	\$69.36	92.22 %
10.3423.15.02.5 TECHNOLOGY FICA/MEDICARE	\$7,903.00	\$7,948.22	(\$45.22)	100.57 %
10.3423.15.03.5 TECHNOLOGY HEALTH INS	\$23,295.00	\$20,455.93	\$2,839.07	87.81 %
10.3423.15.04.5 TECHNOLOGY FLEX SPENDING ACCOUNT	\$446.00	\$273.78	\$172.22	61.39 %
10.3423.15.05.5 TECHNOLOGY LT CARE INS	\$55.00	\$227.61	(\$172.61)	413.84 %
10.3423.15.07.5 TECHNOLOGY CITY RETIREMENT	\$7,091.00	\$7,829.81	(\$738.81)	110.42 %
10.3423.15.08.5 TECHNOLOGY LIFE,STD,LTD INS	\$1,338.00	\$1,324.27	\$13.73	98.97 %
10.3423.15.09.5 TECHNOLOGY UNEMPLOYMENT INS	\$216.00	\$238.35	(\$22.35)	110.35 %
10.3423.15.10.5 TECHNOLOGY WORKERS' COMP	\$324.00	\$343.60	(\$19.60)	106.05 %
10.3423.15.12.5 TECHNOLOGY PARKING FEE	\$1,200.00	\$1,200.00	\$0.00	100.00 %
10.3423.20.00.5 TECHNOLOGY OFFICE SUPPLIES	\$500.00	\$434.90	\$65.10	86.98 %
10.3423.20.01.5 TECHNOLOGY POSTAGE	\$0.00	\$0.00	\$0.00	0.00 %



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10.3423.23.00.5 TECHNOLOGY SMALL TOOLS&EQUIP	\$3,300.00	\$2,175.16	\$1,124.84	65.91 %
10.3423.30.00.5 TECHNOLOGY ADVERTISING	\$0.00	\$0.00	\$0.00	0.00 %
10.3423.34.00.5 TECHNOLOGY TELE BASIC SERVICE	\$8,700.00	\$4,614.84	\$4,085.16	53.04 %
10.3423.34.01.5 TECHNOLOGY TELE LONG DIST	\$2,800.00	\$2,571.01	\$228.99	91.82 %
10.3423.34.02.5 TECHNOLOGY INTERNET WAN SVC	\$16,000.00	\$30,853.06	(\$14,853.06)	192.83 %
10.3423.34.03.5 TECHNOLOGY TELE CELL & PAGER	\$1,720.00	\$1,256.40	\$463.60	73.05 %
10.3423.34.05.5 CITY-WIDE WIRELESS SERVICE	\$0.00	\$423.63	(\$423.63)	0.00 %
10.3423.40.00.5 TECHNOLOGY DUES/SUBS/MTGS	\$0.00	\$0.00	\$0.00	0.00 %
10.3423.48.00.5 TECHNOLOGY PROPERTY&LIAB INS	\$4,871.00	\$5,254.28	(\$383.28)	107.87 %
10.3423.56.00.5 TECHNOLOGY OTR PUR SRVC	\$21,000.00	\$20,754.65	\$245.35	98.83 %
10.3423.60.00.5 TECHNOLOGY PROFESSIONAL SVC	\$17,500.00	\$13,149.26	\$4,350.74	75.14 %
10.3423.63.00.5 CITY WEB SITE EXP	\$5,400.00	\$4,103.05	\$1,296.95	75.98 %
10.3423.65.00.5 TECHNOLOGY RENTAL OF EQUIP	\$0.00	\$0.00	\$0.00	0.00 %
10.3423.68.00.5 TECHNOLOGY EQUIP REP & MAINT	\$7,800.00	\$368.13	\$7,431.87	4.72 %
10.3423.70.00.5 TECHNOLOGY COPIER	\$348.00	\$336.39	\$11.61	96.66 %
10.3423.74.00.5 TECHNOLOGY TRAVEL/TRANS	\$200.00	\$0.00	\$200.00	0.00 %
10.3423.95.01.5 TECHNOLOGY PENSION INTEXP	\$4,290.00	\$4,290.32	(\$0.32)	100.01 %
TOTAL TECHNOLOGY SERVICES	\$245,452.00	\$241,103.94	\$4,348.06	98.23%
10.3430 PROPERTY ASSESSOR				
10.3430.10.00.5 ASSESSOR SALARIES & WAGES	\$53,556.00	\$56,892.92	(\$3,336.92)	106.23 %
10.3430.11.00.5 ASSESSOR OVERTIME	\$946.00	\$0.00	\$946.00	0.00 %
10.3430.15.01.5 ASSESSOR DENTAL INS	\$446.00	\$411.32	\$34.68	92.22 %
10.3430.15.02.5 ASSESSOR FICA/MEDICARE	\$3,979.00	\$4,275.30	(\$296.30)	107.45 %
10.3430.15.03.5 ASSESSOR HEALTH INS	\$11,647.00	\$3,243.57	\$8,403.43	27.85 %
10.3430.15.04.5 ASSESSOR FLEX SPENDING ACCOUNT	\$223.00	\$136.89	\$86.11	61.39 %
10.3430.15.05.5 ASSESSOR LT CARE INS	\$27.00	\$86.94	(\$59.94)	322.00 %
10.3430.15.07.5 ASSESSOR CITY RETIREMENT	\$3,570.00	\$3,129.12	\$440.88	87.65 %
10.3430.15.08.5 ASSESSOR LIFE, STD, LTD INS	\$669.00	\$606.59	\$62.41	90.67 %
10.3430.15.09.5 ASSESSOR UNEMPLOYMENT INS	\$108.00	\$119.18	(\$11.18)	110.35 %
10.3430.15.10.5 ASSESSOR WORKERS' COMP	\$163.00	\$172.88	(\$9.88)	106.06 %
10.3430.15.12.5 ASSESSOR PARKING FEE	\$960.00	\$960.00	\$0.00	100.00 %



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10.3430.20.00.5 ASSESSOR OFFICE SUPPLIES	\$1,735.00	\$799.27	\$935.73	46.07 %
10.3430.20.01.5 ASSESSOR POSTAGE	\$750.00	\$677.66	\$72.34	90.35 %
10.3430.30.00.5 ASSESSOR ADVERTISING	\$200.00	\$158.08	\$41.92	79.04 %
10.3430.40.00.5 ASSESSOR DUES/SUBS/MTGS	\$2,515.00	\$1,825.80	\$689.20	72.60 %
10.3430.48.00.5 ASSESSOR PROPERTY & LIAB INS	\$2,435.00	\$2,627.14	(\$192.14)	107.89 %
10.3430.56.00.5 ASSESSOR OTR PUR SRVC	\$4,765.00	\$4,945.00	(\$180.00)	103.78 %
10.3430.56.01.5 ASSESSOR LICENSING/SOFTWARE FEES	\$11,665.00	\$11,665.00	\$0.00	100.00 %
10.3430.60.00.5 ASSESSOR PROFESSIONAL SVC	\$83,640.00	\$79,967.00	\$3,673.00	95.61 %
10.3430.60.01.5 ASSESSOR REAPPRAISAL SVCS	\$0.00	\$0.00	\$0.00	0.00 %
10.3430.60.02.5 ASSESSOR REAPPRAISAL RESVE EXP	\$0.00	\$0.00	\$0.00	0.00 %
10.3430.62.00.5 ASSESSOR PRINTING & BINDING	\$0.00	\$0.00	\$0.00	0.00 %
10.3430.68.00.5 ASSESSOR EQUIP REPAIR & MAINT	\$50.00	\$0.00	\$50.00	0.00 %
10.3430.70.00.5 ASSESSOR COPIER	\$174.00	\$168.19	\$5.81	96.66 %
10.3430.74.00.5 ASSESSOR TRAVEL/TRANS	\$0.00	\$0.00	\$0.00	0.00 %
10.3430.83.00.5 ASSESSOR MACHINERY & EQUIP	\$0.00	\$863.74	(\$863.74)	0.00 %
10.3430.95.01.5 ASSESSOR PENSION INT EXP	\$2,145.00	\$2,145.16	(\$0.16)	100.01 %
TOTAL PROPERTY ASSESSOR	\$186,368.00	\$175,876.75	\$10,491.25	94.37%
10.3600 PLANNING & DEVELOPMENT				
10.3600.10.00.5 PLANNING SALARIES & WAGES	\$216,252.00	\$222,424.46	(\$6,172.46)	102.85 %
10.3600.11.00.5 PLANNING OVERTIME	\$1,380.00	\$0.00	\$1,380.00	0.00 %
10.3600.15.01.5 PLANNING DENTAL INS	\$1,562.00	\$1,645.28	(\$83.28)	105.33 %
10.3600.15.02.5 PLANNING FICA/MEDICARE	\$15,954.00	\$16,135.89	(\$181.89)	101.14 %
10.3600.15.03.5 PLANNING HEALTH INS	\$40,766.00	\$34,142.22	\$6,623.78	83.75 %
10.3600.15.04.5 PLANNING FLEX SPENDING ACCOUNT	\$781.00	\$479.10	\$301.90	61.34 %
10.3600.15.05.5 PLANNING LT CARE INS	\$136.00	\$0.00	\$136.00	0.00 %
10.3600.15.07.5 PLANNING CITY RETIREMENT	\$14,315.00	\$13,909.05	\$405.95	97.16 %
10.3600.15.08.5 PLANNING LIFE, STD, LTD INS	\$2,342.00	\$2,373.06	(\$31.06)	101.33 %
10.3600.15.09.5 PLANNING UNEMPLOYMENT INS	\$379.00	\$417.13	(\$38.13)	110.06 %
10.3600.15.10.5 PLANNING WORKERS' COMP	\$654.00	\$693.60	(\$39.60)	106.06 %
10.3600.15.12.5 PLANNING PARKING FEE	\$2,400.00	\$3,000.00	(\$600.00)	125.00 %
10.3600.20.00.5 PLANNING OFFICE SUPPLIES	\$3,000.00	\$781.68	\$2,218.32	26.06 %



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10.3600.20.01.5 PLANNING POSTAGE	\$2,500.00	\$1,020.69	\$1,479.31	40.83 %
10.3600.21.00.5 PLANNING OPERATING SUPPLIES	\$0.00	\$69.00	(\$69.00)	0.00 %
10.3600.23.00.5 PLANNING SMALL TOOLS/EQUIP	\$0.00	\$0.00	\$0.00	0.00 %
10.3600.30.00.5 PLANNING ADVERTISING	\$2,500.00	\$2,138.24	\$361.76	85.53 %
10.3600.34.03.5 PLANNING TELEPHONE CELL	\$500.00	\$0.00	\$500.00	0.00 %
10.3600.40.00.5 PLANNING DUES/SUBS/MTGS	\$1,200.00	\$1,375.80	(\$175.80)	114.65 %
10.3600.41.00.5 PLANNING PROFESSIONAL DEV	\$3,500.00	\$3,873.33	(\$373.33)	110.67 %
10.3600.48.00.5 PLANNING PROPERTY & LIAB INS	\$8,523.00	\$9,194.96	(\$671.96)	107.88 %
10.3600.56.00.5 PLANNING OTR PUR SRVC	\$12,500.00	\$11,936.51	\$563.49	95.49 %
10.3600.58.00.5 PLANNING WEB SITE MAINT	\$0.00	\$0.00	\$0.00	0.00 %
10.3600.60.00.5 PLANNING PROFESSIONAL SVCS	\$5,500.00	\$850.00	\$4,650.00	15.45 %
10.3600.60.02.5 PLANNING RE-ZONING CONTRACT SVS	\$0.00	\$0.00	\$0.00	0.00 %
10.3600.61.00.5 PLANNING OTHER LEGAL SVCS	\$0.00	\$0.00	\$0.00	0.00 %
10.3600.62.00.5 PLANNING PRINTING & BINDING	\$300.00	\$53.58	\$246.42	17.86 %
10.3600.63.00.5 PLANNING MASTER PLAN UPDATE	\$8,500.00	\$12,202.79	(\$3,702.79)	143.56 %
10.3600.68.00.5 PLANNING EQUIP REPAIR&MAINT	\$0.00	\$0.00	\$0.00	0.00 %
10.3600.70.00.5 PLANNING COPIER	\$608.00	\$616.68	(\$8.68)	101.43 %
10.3600.74.00.5 PLANNING TRAVEL & TRANS	\$1,000.00	\$405.66	\$594.34	40.57 %
10.3600.75.00.5 PLANNING CENTRAL VT ECONOMIC DEV	\$3,000.00	\$3,000.00	\$0.00	100.00 %
10.3600.79.00.5 PLANNING MISC	\$300.00	\$0.00	\$300.00	0.00 %
10.3600.83.00.5 PLANNING MACHINERY & EQUIP	\$0.00	\$0.00	\$0.00	0.00 %
10.3600.85.00.5 PLANNING RE-ZONING GRANT EXP	\$0.00	\$7,490.80	(\$7,490.80)	0.00 %
10.3600.95.01.5 PLANNING PENSION INT EXP	\$10,082.00	\$10,082.26	(\$0.26)	100.00 %
TOTAL PLANNING & DEVELOPMENT	\$360,434.00	\$360,311.77	\$122.23	99.97%
10.3710 CITY HALL MAINT				
10.3710.10.00.5 CITY HALL SALARIES & WAGES	\$61,070.00	\$57,457.95	\$3,612.05	94.09 %
10.3710.11.00.5 CITY HALL OVERTIME	\$3,106.00	\$254.56	\$2,851.44	8.20 %
10.3710.15.01.5 CITY HALL DENTAL INS	\$558.00	\$491.90	\$66.10	88.15 %
10.3710.15.02.5 CITY HALL FICA/MEDICARE	\$4,698.00	\$3,733.72	\$964.28	79.47 %
10.3710.15.03.5 CITY HALL HEALTH INS	\$14,559.00	\$19,068.29	(\$4,509.29)	130.97 %
10.3710.15.04.5 CITY HALL FLEX SPENDING ACCOUNT	\$279.00	\$171.11	\$107.89	61.33 %



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10.3710.15.05.5 CITY HALL LT CARE INS	\$34.00	\$25.33	\$8.67	74.50 %
10.3710.15.07.5 CITY HALL CITY RETIREMENT	\$4,215.00	\$3,844.72	\$370.28	91.22 %
10.3710.15.08.5 CITY HALL LIFE, STD, LTD INS	\$837.00	\$827.69	\$9.31	98.89 %
10.3710.15.09.5 CITY HALL UNEMPLOYMENT INS	\$135.00	\$148.98	(\$13.98)	110.36 %
10.3710.15.10.5 CITY HALL WORKERS' COMP	\$4,008.00	\$4,250.58	(\$242.58)	106.05 %
10.3710.15.12.5 CITY HALL PARKING FEE	\$750.00	\$750.00	\$0.00	100.00 %
10.3710.18.00.5 CITY HALL UNIFORMS/PROTECT CLOTHING	\$650.00	\$382.50	\$267.50	58.85 %
10.3710.20.00.5 CITY HALL OFFICE SUPPLIES	\$350.00	\$305.32	\$44.68	87.23 %
10.3710.21.00.5 CITY HALL OPERATING SUPPLY	\$7,000.00	\$4,471.67	\$2,528.33	63.88 %
10.3710.21.01.5 CITY HALL SPRING/FALL PLANT	\$0.00	\$0.00	\$0.00	0.00 %
10.3710.23.00.5 CITY HALL SMALL TOOLS&EQUIP	\$500.00	\$222.12	\$277.88	44.42 %
10.3710.34.03.5 CITY HALL TELE CELL & PAGER	\$1,000.00	\$660.00	\$340.00	66.00 %
10.3710.40.00.5 CITY HALL DUES/SUBS/MTGS	\$0.00	\$0.00	\$0.00	0.00 %
10.3710.48.00.5 CITY HALL PROP & LIAB INS	\$3,044.00	\$3,283.92	(\$239.92)	107.88 %
10.3710.48.01.5 CITY HALL XFER FRM POLICE ST	(\$12,000.00)	(\$12,000.00)	\$0.00	100.00 %
10.3710.56.00.5 CITY HALL OTR PUR SRVC	\$5,500.00	\$4,350.00	\$1,150.00	79.09 %
10.3710.60.00.5 CITY HALL PROFESSIONAL SVC	\$500.00	\$0.00	\$500.00	0.00 %
10.3710.68.00.5 CITY HALL EQUIP REPAIR&MAINT	\$1,200.00	\$997.95	\$202.05	83.16 %
10.3710.69.00.5 CITY HALL BLDG REPAIR/MAINT	\$13,000.00	\$10,140.45	\$2,859.55	78.00 %
10.3710.70.00.5 CITY HALL COPIER	\$217.00	\$210.24	\$6.76	96.88 %
10.3710.70.01.5 CITY HALL COPIER PAPER	\$200.00	\$0.00	\$200.00	0.00 %
10.3710.74.00.5 CITY HALL TRAVEL/TRANS	\$200.00	\$131.62	\$68.38	65.81 %
10.3710.76.01.5 CITY HALL ELECTRIC	\$32,000.00	\$31,568.14	\$431.86	98.65 %
10.3710.76.02.5 CITY HALL HEATING COST	\$55,000.00	\$57,289.66	(\$2,289.66)	104.16 %
10.3710.76.03.5 CITY HALL TRASH REMOVAL	\$4,500.00	\$4,364.94	\$135.06	97.00 %
10.3710.76.04.5 CITY HALL IN HOUSE UTILITIES	\$3,500.00	\$3,055.09	\$444.91	87.29 %
10.3710.82.00.5 CITY HALL CAPITAL IMPROV	\$0.00	\$2,790.36	(\$2,790.36)	0.00 %
10.3710.83.00.5 CITY HALL MACH & EQUIP	\$0.00	\$3,064.93	(\$3,064.93)	0.00 %
10.3710.95.01.5 CITY HALL PENSION INT EXP	\$2,360.00	\$2,359.68	\$0.32	99.99 %
TOTAL CITY HALL MAINT	\$212,970.00	\$208,673.42	\$4,296.58	97.98%
10.4100 POLICE OPERATIONS				



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10.4100.10.00.5 POLICE SALARY & WAGES	\$969,149.00	\$1,023,571.81	(\$54,422.81)	105.62 %
10.4100.11.00.5 POLICE OVERTIME	\$111,000.00	\$129,538.09	(\$18,538.09)	116.70 %
10.4100.15.01.5 POLICE DENTAL INS	\$6,474.00	\$5,880.93	\$593.07	90.84 %
10.4100.15.02.5 POLICE FICA/MEDICARE	\$78,749.00	\$83,917.88	(\$5,168.88)	106.56 %
10.4100.15.03.5 POLICE HEALTH INS	\$169,004.00	\$163,454.91	\$5,549.09	96.72 %
10.4100.15.04.5 POLICE FLEX SPENDING ACCOUNT	\$3,237.00	\$1,986.24	\$1,250.76	61.36 %
10.4100.15.05.5 POLICE LT CARE INS	\$446.00	\$48.87	\$397.13	10.96 %
10.4100.15.07.5 POLICE CITY RETIREMENT	\$70,587.00	\$76,869.76	(\$6,282.76)	108.90 %
10.4100.15.08.5 POLICE LIFE, STD, LTD INS	\$9,711.00	\$9,607.65	\$103.35	98.94 %
10.4100.15.09.5 POLICE UNEMPLOYMENT INS	\$1,570.00	\$1,729.30	(\$159.30)	110.15 %
10.4100.15.10.5 POLICE WORKERS' COMP	\$35,637.00	\$38,045.94	(\$2,408.94)	106.76 %
10.4100.15.12.5 POLICE PARKING FEE	\$3,558.00	\$3,558.00	\$0.00	100.00 %
10.4100.18.00.5 POLICE UNIFORMS/PROTECT CLOTH	\$10,700.00	\$21,202.96	(\$10,502.96)	198.16 %
10.4100.19.00.5 POLICE TUITION REIMB/FIT TEST	\$5,000.00	\$3,985.00	\$1,015.00	79.70 %
10.4100.20.00.5 POLICE OFFICE SUPPLIES	\$3,250.00	\$3,651.78	(\$401.78)	112.36 %
10.4100.20.01.5 POLICE POSTAGE	\$2,300.00	\$746.18	\$1,553.82	32.44 %
10.4100.21.00.5 POLICE OPERATING SUPPLIES	\$15,600.00	\$18,548.38	(\$2,948.38)	118.90 %
10.4100.21.01.5 POLICE INTERNAL FLEET FUEL	\$31,000.00	\$14,161.51	\$16,838.49	45.68 %
10.4100.30.00.5 POLICE ADVERTISING	\$1,000.00	\$541.42	\$458.58	54.14 %
10.4100.40.00.5 POLICE DUES/SUBS/MTGS	\$1,810.00	\$1,354.62	\$455.38	74.84 %
10.4100.41.00.5 POLICE TRAINING	\$9,700.00	\$6,950.37	\$2,749.63	71.65 %
10.4100.48.00.5 POLICE PROPERTY & LIAB INS	\$35,336.00	\$35,526.68	(\$190.68)	100.54 %
10.4100.56.00.5 POLICE OTR PUR SRVC	\$7,300.00	\$3,731.53	\$3,568.47	51.12 %
10.4100.56.01.5 POLICE XFER TO CITY HALL CLEANING	\$12,000.00	\$12,000.00	\$0.00	100.00 %
10.4100.60.00.5 POLICE PROFESSIONAL SVCS	\$14,095.00	\$2,691.43	\$11,403.57	19.09 %
10.4100.62.00.5 POLICE PRINTING & BINDING	\$200.00	\$61.70	\$138.30	30.85 %
10.4100.68.00.5 POLICE EQUIP REPAIR & MAINT	\$30,280.00	\$29,591.03	\$688.97	97.72 %
10.4100.68.01.5 POLICE INTERNAL FLEET REP	\$19,000.00	\$17,142.75	\$1,857.25	90.23 %
10.4100.69.00.5 POLICE BLDGS/GROUNDS MAIN	\$200.00	\$11.37	\$188.63	5.69 %
10.4100.70.00.5 POLICE COPIER	\$2,522.00	\$2,440.48	\$81.52	96.77 %
10.4100.72.00.5 POLICE TAXES/LICENSE/REG	\$150.00	\$129.00	\$21.00	86.00 %
10.4100.74.00.5 POLICE TRAVEL/TRANS	\$5,500.00	\$1,069.24	\$4,430.76	19.44 %



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10.4100.76.01.5 POLICE ELECTRIC	\$17,800.00	\$15,184.17	\$2,615.83	85.30 %
10.4100.76.02.5 POLICE HEATING COST	\$11,400.00	\$12,521.27	(\$1,121.27)	109.84 %
10.4100.76.04.5 POLICE IN HOUSE UTILITIES	\$1,085.00	\$971.45	\$113.55	89.53 %
10.4100.83.00.5 POLICE MACHINERY & EQUIP-FLOOD	\$0.00	\$0.00	\$0.00	0.00 %
10.4100.83.01.5 POLICE EQUIP -DRUG SEIZURE RES	\$0.00	\$0.00	\$0.00	0.00 %
10.4100.85.00.5 POLICE GRANT EXPENSE	\$0.00	\$5,000.00	(\$5,000.00)	0.00 %
10.4100.95.01.5 POLICE PENSION INTEREST EXP	\$34,022.00	\$34,022.26	(\$0.26)	100.00 %
TOTAL POLICE OPERATIONS	\$1,730,372.00	\$1,781,445.96	(\$51,073.96)	102.95%
10.4105 POLICE COMMUNICATIONS				
10.4105.10.00.5 POLICE COM SALARY & WAGES	\$327,103.00	\$345,262.42	(\$18,159.42)	105.55 %
10.4105.11.00.5 POLICE COM OVERTIME	\$45,000.00	\$67,301.09	(\$22,301.09)	149.56 %
10.4105.15.01.5 POLICE COM DENTAL INS	\$2,873.00	\$2,414.08	\$458.92	84.03 %
10.4105.15.02.5 POLICE COM FICA/MEDICARE	\$27,155.00	\$29,545.55	(\$2,390.55)	108.80 %
10.4105.15.03.5 POLICE COM HEALTH INS	\$75,009.00	\$77,530.81	(\$2,521.81)	103.36 %
10.4105.15.04.5 POLICE COM FLEX SPENDING ACCOUNT	\$1,437.00	\$881.56	\$555.44	61.35 %
10.4105.15.05.5 POLICE COM LT CARE INS	\$150.00	\$7.02	\$142.98	4.68 %
10.4105.15.07.5 POLICE COM CITY RETIREMENT	\$24,365.00	\$28,853.25	(\$4,488.25)	118.42 %
10.4105.15.08.5 POLICE COM LIFE, STD, LTD INS	\$4,310.00	\$4,264.19	\$45.81	98.94 %
10.4105.15.09.5 POLICE COM UNEMPLOYMENT INS	\$697.00	\$767.52	(\$70.52)	110.12 %
10.4105.15.10.5 POLICE COM WORKERS' COMP	\$12,495.00	\$13,251.26	(\$756.26)	106.05 %
10.4105.15.11.5 POLICE COM TUITION REIMB	\$1,000.00	\$0.00	\$1,000.00	0.00 %
10.4105.15.12.5 POLICE COM PARKING FEE	\$1,200.00	\$1,200.00	\$0.00	100.00 %
10.4105.18.00.5 POLICE COM UNIFORMS/PROT CLOTH	\$2,100.00	\$1,097.63	\$1,002.37	52.27 %
10.4105.19.00.5 POLICE COM TUITION REIMB/FIT TEST	\$0.00	\$120.62	(\$120.62)	0.00 %
10.4105.20.00.5 POLICE COM OFFICE SUPPLIES	\$2,500.00	\$1,764.15	\$735.85	70.57 %
10.4105.20.01.5 POLICE COM POSTAGE	\$50.00	\$0.00	\$50.00	0.00 %
10.4105.21.00.5 POLICE COM OPERATING SUPPLY	\$300.00	\$302.17	(\$2.17)	100.72 %
10.4105.30.00.5 POLICE COM ADVERTISING	\$800.00	\$0.00	\$800.00	0.00 %
10.4105.34.03.5 POLICE COM TELE CELL & PAGER	\$7,465.00	\$4,616.76	\$2,848.24	61.85 %
10.4105.34.04.5 POLICE COMM TELE VLETS	\$4,328.00	\$1,248.50	\$3,079.50	28.85 %
10.4105.40.00.5 POLICE COM DUES/SUB/MTGS	\$100.00	\$30.00	\$70.00	30.00 %



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10.4105.41.00.5 POLICE COM TRAINING	\$2,800.00	\$1,611.32	\$1,188.68	57.55 %
10.4105.48.00.5 POLICE COM PROP & LIAB INS	\$15,683.00	\$16,918.72	(\$1,235.72)	107.88 %
10.4105.56.00.5 POLICE COM OTR PUR SRVC	\$0.00	\$0.00	\$0.00	0.00 %
10.4105.62.00.5 POLICE COM PRINT & BINDING	\$0.00	\$0.00	\$0.00	0.00 %
10.4105.68.00.5 POLICE COM EQUIP REP & MAINT	\$17,956.00	\$14,888.36	\$3,067.64	82.92 %
10.4105.70.00.5 POLICE COM COPIER	\$1,120.00	\$1,083.17	\$36.83	96.71 %
10.4105.74.00.5 POLICE COM TRAVEL/TRANS	\$500.00	\$0.00	\$500.00	0.00 %
10.4105.83.00.5 POLICE COM MACH & EQUIP	\$0.00	\$0.00	\$0.00	0.00 %
10.4105.85.00.5 POLICE COM FED/ST GRANT EXP	\$0.00	\$0.00	\$0.00	0.00 %
10.4105.95.01.5 POLICE COM PENSION INT EXP	\$11,691.00	\$11,691.12	(\$0.12)	100.00 %
TOTAL POLICE COMMUNICATIONS	\$590,187.00	\$626,651.27	(\$36,464.27)	106.18%
10.4150 OUTSIDE PAY PUBLIC SAFETY				
10.4150.10.00.5 OUTSIDE PAY SALARY & WAGES	\$0.00	\$126,921.63	(\$126,921.63)	0.00 %
10.4150.11.00.5 OUTSIDE PAY OVERTIME	\$0.00	\$20,653.57	(\$20,653.57)	0.00 %
10.4150.15.01.5 OUTSIDE PAY DENTAL INS	\$0.00	\$395.34	(\$395.34)	0.00 %
10.4150.15.02.5 OUTSIDE PAY FICA/MEDICARE	\$0.00	\$10,761.36	(\$10,761.36)	0.00 %
10.4150.15.03.5 OUTSIDE PAY POLICE HEALTH INS	\$0.00	\$13,046.15	(\$13,046.15)	0.00 %
10.4150.15.07.5 OUTSIDE PAY CITY RETIREMENT	\$0.00	\$6,590.66	(\$6,590.66)	0.00 %
TOTAL OUTSIDE PAY PUBLIC SAFETY	\$0.00	\$178,368.71	(\$178,368.71)	0.00%
10.4190 POLICE SCHOOL RESOURCE OFFICER				
10.4190.10.00.5 SCHOOL RES SALARY & WAGES	\$66,758.00	\$71,347.88	(\$4,589.88)	106.88 %
10.4190.11.00.5 SCHOOL RES OVERTIME	\$1,038.00	\$1,162.80	(\$124.80)	112.02 %
10.4190.15.01.5 SCHOOL RES DENTAL INS	\$446.00	\$411.05	\$34.95	92.16 %
10.4190.15.02.5 SCHOOL RES FICA/MEDICARE	\$4,949.00	\$5,521.86	(\$572.86)	111.58 %
10.4190.15.03.5 SCHOOL RES HEALTH INS	\$11,647.00	\$3,243.56	\$8,403.44	27.85 %
10.4190.15.04.5 SCHOOL RES FLEX SPENDING ACCOUNT	\$223.00	\$136.89	\$86.11	61.39 %
10.4190.15.05.5 SCHOOL RES LT CARE INS	\$27.00	\$0.00	\$27.00	0.00 %
10.4190.15.07.5 SCHOOL RES CITY RETIREMENT	\$4,440.00	\$5,205.35	(\$765.35)	117.24 %
10.4190.15.08.5 SCHOOL RES LIFE,STD,LTD INS	\$669.00	\$662.16	\$6.84	98.98 %
10.4190.15.09.5 SCHOOL RES UNEMPLOY INS	\$108.00	\$119.18	(\$11.18)	110.35 %



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10.4190.15.10.5 SCHOOL RES WORKERS' COMP	\$2,435.00	\$2,582.36	(\$147.36)	106.05 %
10.4190.15.11.5 SCHOOL RES TUITION REIMB	\$0.00	\$0.00	\$0.00	0.00 %
10.4190.18.00.5 SCHOOL RES UNIF/PROTECT CLOTH	\$200.00	\$0.00	\$200.00	0.00 %
10.4190.20.01.5 SCHOOL RES POSTAGE	\$0.00	\$0.00	\$0.00	0.00 %
10.4190.40.00.5 SCHOOL RES DUES/SUB/MTGS	\$0.00	\$0.00	\$0.00	0.00 %
10.4190.48.00.5 SCHOOL RES PROP & LIAB INS	\$2,435.00	\$2,627.14	(\$192.14)	107.89 %
10.4190.62.00.5 SCHOOL RES PRINT & BINDING	\$0.00	\$0.00	\$0.00	0.00 %
10.4190.70.00.5 SCHOOL RES COPIER	\$174.00	\$168.19	\$5.81	96.66 %
10.4190.74.00.5 SCHOOL RES TRAVEL/TRANS	\$0.00	\$0.00	\$0.00	0.00 %
10.4190.79.00.5 SCHOOL RES MISC	\$0.00	\$0.00	\$0.00	0.00 %
10.4190.95.01.5 SCHOOL RES PENSION INT EXP	\$2,145.00	\$2,145.16	(\$0.16)	100.01 %
TOTAL POLICE SCHOOL RESOURCE OFFICER	\$97,694.00	\$95,333.58	\$2,360.42	97.58%
10.4200 COMMUNITY JUSTICE CENTER				
10.4200.10.00.5 JUSTICE CTR SALARY & WAGES	\$78,951.00	\$91,388.27	(\$12,437.27)	115.75 %
10.4200.11.00.5 JUSTICE CTR OVERTIME	\$0.00	\$0.00	\$0.00	0.00 %
10.4200.15.01.5 JUSTICE CTR DENTAL INS	\$602.00	\$491.64	\$110.36	81.67 %
10.4200.15.02.5 JUSTICE CTR FICA/MEDICARE	\$5,763.00	\$6,926.50	(\$1,163.50)	120.19 %
10.4200.15.03.5 JUSTICE CTR HEALTH INS	\$15,724.00	\$6,666.36	\$9,057.64	42.40 %
10.4200.15.04.5 JUSTICE CTR FLEX SPENDING ACCOUNT	\$301.00	\$184.80	\$116.20	61.40 %
10.4200.15.05.5 JUSTICE CTR LT CARE INS	\$37.00	\$0.00	\$37.00	0.00 %
10.4200.15.07.5 JUSTICE CTR CITY RETIREMENT	\$5,171.00	\$5,812.37	(\$641.37)	112.40 %
10.4200.15.08.5 JUSTICE CTR LIFE, STD, LTD INS	\$903.00	\$893.87	\$9.13	98.99 %
10.4200.15.09.5 JUSTICE CTR UNEMPLOYMENT INS	\$145.00	\$160.90	(\$15.90)	110.97 %
10.4200.15.10.5 JUSTICE CTR WORKERS' COMP	\$237.00	\$251.36	(\$14.36)	106.06 %
10.4200.15.12.5 JUSTICE CTR PARKING FEE	\$810.00	\$810.00	\$0.00	100.00 %
10.4200.20.00.5 JUSTICE CTR OFFICE SUPPLY	\$1,000.00	\$1,387.38	(\$387.38)	138.74 %
10.4200.20.01.5 JUSTICE CTR POSTAGE	\$350.00	\$533.21	(\$183.21)	152.35 %
10.4200.21.00.5 JUSTICE CTR OPERATING SUPPLY	\$0.00	\$0.00	\$0.00	0.00 %
10.4200.30.00.5 JUSTICE CTR ADVERTISING	\$0.00	\$0.00	\$0.00	0.00 %
10.4200.40.00.5 JUSTICE CTR DUES/SUB/MTGS	\$2,000.00	\$2,092.31	(\$92.31)	104.62 %
10.4200.41.00.5 JUSTICE CTR PROFESSIONAL DEV	\$2,000.00	\$2,915.24	(\$915.24)	145.76 %



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10.4200.48.00.5 JUSTICE CTR PROP & LIAB INS	\$3,288.00	\$3,546.64	(\$258.64)	107.87 %
10.4200.56.00.5 JUSTICE CTR OTR PUR SRVC	\$0.00	\$229.38	(\$229.38)	0.00 %
10.4200.56.02.5 JUSTICE CTR MEDIATION SVC	\$1,500.00	\$226.66	\$1,273.34	15.11 %
10.4200.60.00.5 JUSTICE CTR PROFESSIONAL SVC	\$575.00	\$0.00	\$575.00	0.00 %
10.4200.62.00.5 JUSTICE CTR PRINT & BINDING	\$0.00	\$0.00	\$0.00	0.00 %
10.4200.68.00.5 JUSTICE CTR EQUIP REP & MAINT	\$0.00	\$0.00	\$0.00	0.00 %
10.4200.70.00.5 JUSTICE CTR COPIER	\$235.00	\$227.08	\$7.92	96.63 %
10.4200.74.00.5 JUSTICE CTR TRAVEL & TRANS	\$1,200.00	\$1,871.76	(\$671.76)	155.98 %
10.4200.95.01.5 JUSTICE CTR PENSION INT EXP	\$1,775.00	\$2,050.90	(\$275.90)	115.54 %
TOTAL COMMUNITY JUSTICE CENTER	\$122,567.00	\$128,666.63	(\$6,099.63)	104.98%
10.4205 RE-ENTRY PROGRAM				
10.4205.10.00.5 RE-ENTRY PROG SALARY & WAGES	\$76,462.00	\$74,271.08	\$2,190.92	97.13 %
10.4205.11.00.5 RE-ENTRY PROG OVERTIME	\$0.00	\$0.00	\$0.00	0.00 %
10.4205.15.01.5 RE-ENTRY PROG DENTAL INS	\$593.00	\$742.32	(\$149.32)	125.18 %
10.4205.15.02.5 RE-ENTRY PROG FICAMEDICARE	\$5,582.00	\$5,180.81	\$401.19	92.81 %
10.4205.15.03.5 RE-ENTRY PROG HEALTH INS	\$15,491.00	\$14,911.71	\$579.29	96.26 %
10.4205.15.04.5 RE-ENTRY PROG FLEX SPENDING ACCOUNT	\$297.00	\$182.07	\$114.93	61.30 %
10.4205.15.05.5 RE-ENTRY PROG LT CARE INS	\$36.00	\$0.00	\$36.00	0.00 %
10.4205.15.07.5 RE-ENTRY PROG CITY RETIREMENT	\$5,008.00	\$4,838.30	\$169.70	96.61 %
10.4205.15.08.5 RE-ENTRY PROG LIFE, STD, LTD INS	\$890.00	\$880.63	\$9.37	98.95 %
10.4205.15.09.5 RE-ENTRY PROG UNEMPLOYMENT INS	\$144.00	\$158.51	(\$14.51)	110.08 %
10.4205.15.10.5 RE-ENTRY PROG WORKERS' COMP	\$229.00	\$242.86	(\$13.86)	106.05 %
10.4205.15.12.5 RE-ENTRY PROG PARKING FEE	\$798.00	\$798.00	\$0.00	100.00 %
10.4205.20.00.5 RE-ENTRY PROG OFFICE SUPPLY	\$500.00	\$937.58	(\$437.58)	187.52 %
10.4205.20.01.5 RE-ENTRY PROG POSTAGE	\$30.00	\$0.00	\$30.00	0.00 %
10.4205.34.03.5 RE-ENTRY PROG TELE, CELL & PAGER	\$1,500.00	\$1,397.20	\$102.80	93.15 %
10.4205.40.00.5 RE-ENTRY PROG DUES, SUB/MGT	\$3,500.00	\$1,456.42	\$2,043.58	41.61 %
10.4205.41.00.5 RE-ENTRY PROG PROFESSIONAL DEV	\$1,500.00	\$529.39	\$970.61	35.29 %
10.4205.48.00.5 RE-ENTRY PROG PROP & LIAB INS	\$3,239.00	\$3,494.10	(\$255.10)	107.88 %
10.4205.56.00.5 RE-ENTRY PROG OTR PUR SRVC	\$0.00	\$0.00	\$0.00	0.00 %
10.4205.57.00.5 RE-ENTRY PROG OTHER CLIENT NEEDS	\$3,000.00	\$2,147.85	\$852.15	71.60 %



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10.4205.60.00.5 RE-ENTRY PROG PROF SVC	\$500.00	\$897.50	(\$397.50)	179.50 %
10.4205.66.00.5 RE-ENTRY PROG CLIENT HOUSING	\$26,500.00	\$10,885.46	\$15,614.54	41.08 %
10.4205.70.00.5 RE-ENTRY PROG COPIER	\$231.00	\$223.69	\$7.31	96.84 %
10.4205.74.00.5 RE-ENTRY PROG TRAVEL & TRANS	\$2,500.00	\$2,101.88	\$398.12	84.08 %
10.4205.95.01.5 RE-ENTRY PROG PENSION INT EXP	\$2,258.00	\$1,982.00	\$276.00	87.78 %
TOTAL RE-ENTRY PROGRAM	\$150,788.00	\$128,259.36	\$22,528.64	85.06 %
10.4500 FIRE AND E.M.S				
10.4500.10.00.5 FIRE EMS SALARY & WAGES	\$916,170.00	\$940,728.90	(\$24,558.90)	102.68 %
10.4500.10.01.5 FIRE EMS CALL FORCE	\$5,000.00	\$616.74	\$4,383.26	12.33 %
10.4500.11.00.5 FIRE EMS OVERTIME	\$146,920.00	\$178,580.26	(\$31,660.26)	121.55 %
10.4500.15.01.5 FIRE EMS DENTAL INS	\$7,585.00	\$6,797.58	\$787.42	89.62 %
10.4500.15.02.5 FIRE EMS FICA/MEDICARE	\$77,845.00	\$81,665.19	(\$3,820.19)	104.91 %
10.4500.15.03.5 FIRE EMS HEALTH INS	\$198,006.00	\$173,440.03	\$24,565.97	87.59 %
10.4500.15.04.5 FIRE EMS FLEX SPENDING ACCOUNT	\$3,792.00	\$2,327.09	\$1,464.91	61.37 %
10.4500.15.05.5 FIRE EMS LT CARE INS	\$463.00	\$57.24	\$405.76	12.36 %
10.4500.15.07.5 FIRE EMS CITY RETIREMENT	\$69,848.00	\$80,462.33	(\$10,614.33)	115.20 %
10.4500.15.08.5 FIRE EMS LIFE, STD, LTD INS	\$11,377.00	\$11,256.40	\$120.60	98.94 %
10.4500.15.09.5 FIRE EMS UNEMPLOYMENT INS	\$1,840.00	\$2,026.07	(\$186.07)	110.11 %
10.4500.15.10.5 FIRE EMS WORKERS' COMP	\$117,028.00	\$126,464.14	(\$9,436.14)	108.06 %
10.4500.15.12.5 FIRE EMS PARKING FEE	\$2,400.00	\$2,400.00	\$0.00	100.00 %
10.4500.18.00.5 FIRE EMS UNIFORMS/PROT CLOTH	\$24,000.00	\$13,103.88	\$10,896.12	54.60 %
10.4500.20.00.5 FIRE EMS OFFICE SUPPLY	\$2,400.00	\$2,160.08	\$239.92	90.00 %
10.4500.20.01.5 FIRE EMS POSTAGE	\$900.00	\$82.21	\$817.79	9.13 %
10.4500.21.00.5 FIRE EMS OPERATING SUPPLY	\$20,500.00	\$22,173.29	(\$1,673.29)	108.16 %
10.4500.21.01.5 FIRE EMS INTERNAL FUEL FLEET	\$15,000.00	\$7,556.05	\$7,443.95	50.37 %
10.4500.23.00.5 FIRE EMS SMALL TOOLS & EQUIP	\$11,000.00	\$6,884.31	\$4,115.69	62.58 %
10.4500.30.00.5 FIRE EMS ADVERTISING	\$0.00	\$0.00	\$0.00	0.00 %
10.4500.34.00.5 FIRE EMS TELE BASIC SVC	\$0.00	\$0.00	\$0.00	0.00 %
10.4500.34.03.5 FIRE EMS TELE CELL & PAGER	\$2,500.00	\$1,380.51	\$1,119.49	55.22 %
10.4500.34.04.5 FIRE EMS COM OTHER	\$1,500.00	\$672.60	\$827.40	44.84 %
10.4500.40.00.5 FIRE EMS DUES/SUB/MTGS	\$3,500.00	\$2,053.23	\$1,446.77	58.66 %



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10.4500.41.00.5 FIRE EMS TRAINING	\$3,000.00	\$1,984.98	\$1,015.02	66.17 %
10.4500.48.00.5 FIRE EMS PROP & LIAB INS	\$41,400.00	\$46,207.97	(\$4,807.97)	111.61 %
10.4500.50.00.5 FIRE EMS FIRE EQUIP RSV EXP	\$0.00	\$0.00	\$0.00	0.00 %
10.4500.56.00.5 FIRE EMS OTR PUR SRVC	\$5,000.00	\$3,479.91	\$1,520.09	69.60 %
10.4500.60.00.5 FIRE EMS PROFESSIONAL SVCS	\$50,000.00	\$38,121.15	\$11,878.85	76.24 %
10.4500.61.00.5 FIRE EMS LEGAL	\$0.00	\$0.00	\$0.00	0.00 %
10.4500.62.00.5 FIRE EMS PRINTING & BINDING	\$0.00	\$0.00	\$0.00	0.00 %
10.4500.66.00.5 FIRE EMS OTHER RENTALS	\$500.00	\$0.00	\$500.00	0.00 %
10.4500.68.00.5 FIRE EMS EQUIP REPAIR & MAINT	\$12,000.00	\$7,364.42	\$4,635.58	61.37 %
10.4500.68.01.5 FIRE EMS INTERNAL FLEET REPAIR	\$15,000.00	\$24,537.76	(\$9,537.76)	163.59 %
10.4500.68.05.5 FIRE EMS EQUIP SERVICE CONTRACTS	\$14,000.00	\$14,131.33	(\$131.33)	100.94 %
10.4500.69.00.5 FIRE EMS BLDG/GROUNDS REPAIR/MAINT	\$3,500.00	\$2,170.90	\$1,329.10	62.03 %
10.4500.70.00.5 FIRE EMS COPIER	\$2,955.00	\$2,973.66	(\$18.66)	100.63 %
10.4500.74.00.5 FIRE EMS TRAVEL/TRANSPORTATION	\$750.00	\$318.22	\$431.78	42.43 %
10.4500.75.00.5 FIRE EMS LEASE PURCHASE	\$0.00	\$0.00	\$0.00	0.00 %
10.4500.75.01.5 FIRE EMS AMBULANCE LEASE PAYMENT	\$0.00	\$0.00	\$0.00	0.00 %
10.4500.76.01.5 FIRE EMS ELECTRIC	\$8,000.00	\$7,969.74	\$30.26	99.62 %
10.4500.76.03.5 FIRE EMS TRASH REMOVAL	\$0.00	\$0.00	\$0.00	0.00 %
10.4500.76.04.5 FIRE EMS IN HOUSE UTILITIES	\$2,500.00	\$2,976.38	(\$476.38)	119.06 %
10.4500.76.05.5 FIRE EMS PROPANE	\$850.00	\$611.27	\$238.73	71.91 %
10.4500.83.00.5 FIRE EMS MACHINERY & EQUIPMENT	\$0.00	\$0.00	\$0.00	0.00 %
10.4500.85.00.5 FIRE EMS FED/STATE GRANT EXPENSE	\$0.00	\$0.00	\$0.00	0.00 %
10.4500.90.00.5 FIRE EMS PRINCIPAL PAYMENTS	\$0.00	\$0.00	\$0.00	0.00 %
10.4500.91.00.5 FIRE EMS INTEREST PAYMENTS	\$0.00	\$0.00	\$0.00	0.00 %
10.4500.95.01.5 FIRE EMS PENSION INTEREST EXP	\$41,831.00	\$42,259.68	(\$428.68)	101.02 %
TOTAL FIRE AND E.M.S	\$1,840,860.00	\$1,857,995.50	(\$17,135.50)	100.93%
10.4600 BLDG CODE & HEALTH ENFORCEMENT				
10.4600.10.00.5 BLDG HLTH ENF SALARY & WAGES	\$56,064.00	\$56,229.28	(\$165.28)	100.29 %
10.4600.11.00.5 BLDG HLTH ENF OVERTIME	\$0.00	\$0.00	\$0.00	0.00 %
10.4600.15.01.5 BLDG HLTH ENF DENTAL INS	\$446.00	\$411.32	\$34.68	92.22 %
10.4600.15.02.5 BLDG HLTH ENF FICA/MCARE	\$4,093.00	\$3,899.05	\$193.95	95.26 %



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10.4600.15.03.5 BLDG HLTH ENF HLTH INS	\$11,647.00	\$16,289.71	(\$4,642.71)	139.86 %
10.4600.15.04.5 BLDG HLTH ENF FLEX SPENDING ACCOUNT	\$223.00	\$136.89	\$86.11	61.39 %
10.4600.15.05.5 BLDG HLTH ENF LT CARE INS	\$27.00	\$0.00	\$27.00	0.00 %
10.4600.15.07.5 BLDG HLTH ENF CITY RETIREMENT	\$3,672.00	\$4,041.52	(\$369.52)	110.06 %
10.4600.15.08.5 BLDG HLTH ENF LIFE,STD,LTD INS	\$669.00	\$662.16	\$6.84	98.98 %
10.4600.15.09.5 BLDG HLTH ENF UNEMPLOYMENT INS	\$108.00	\$119.18	(\$11.18)	110.35 %
10.4600.15.10.5 BLDG HLTH ENF WORKERS' COMP	\$168.00	\$178.18	(\$10.18)	106.06 %
10.4600.15.12.5 BLDG HLTH ENF PARKING FEE	\$600.00	\$600.00	\$0.00	100.00 %
10.4600.20.00.5 BLDG HLTH ENF OFFICE SUPPLY	\$600.00	\$50.31	\$549.69	8.39 %
10.4600.20.01.5 BLDG HLTH ENF POSTAGE	\$250.00	\$170.79	\$79.21	68.32 %
10.4600.21.00.5 BLDG HLTH ENF SUPPLY	\$0.00	\$0.00	\$0.00	0.00 %
10.4600.30.00.5 BLDG HLTH ENF ADVERTISING	\$100.00	\$0.00	\$100.00	0.00 %
10.4600.34.03.5 BLDG HLTH ENF TELE CELL & PAGER	\$500.00	\$561.09	(\$61.09)	112.22 %
10.4600.40.00.5 BLDG HLTH ENF DUES/SUBS/MTGS	\$2,000.00	\$150.00	\$1,850.00	7.50 %
10.4600.48.00.5 BLDG HLTH ENF PROP & LIAB INS	\$2,435.00	\$2,627.14	(\$192.14)	107.89 %
10.4600.56.00.5 BLDG HLTH ENF PURCH SRVS	\$500.00	\$6.75	\$493.25	1.35 %
10.4600.60.00.5 BLDG HLTH ENF SVC	\$500.00	\$0.00	\$500.00	0.00 %
10.4600.70.00.5 BLDG HLTH ENF COPIER	\$174.00	\$168.19	\$5.81	96.66 %
10.4600.74.00.5 BLDG HLTH ENF TRAVEL/TRANS	\$750.00	\$764.74	(\$14.74)	101.97 %
10.4600.83.00.5 BLDG HLTH ENF EQUIP	\$200.00	\$0.00	\$200.00	0.00 %
10.4600.95.01.5 BLDG HLTH ENF PENSION INT EXP	\$2,145.00	\$2,145.16	(\$0.16)	100.01 %
TOTAL BLDG CODE & HEALTH ENFORCEMENT	\$87,871.00	\$89,211.46	(\$1,340.46)	101.53%
10.4700 EMERGENCY MANAGEMENT				
10.4700.20.00.5 EMERG MGT OFFICE SUPPLY	\$0.00	\$0.00	\$0.00	0.00 %
10.4700.21.00.5 EMERG MGT OPERATING SUPPLY	\$500.00	\$551.06	(\$51.06)	110.21 %
10.4700.22.00.5 EMERG MGT FLOOD SUPPLY	\$0.00	\$0.00	\$0.00	0.00 %
10.4700.34.00.5 EMERG MGT FLOOD COM	\$0.00	\$56.05	(\$56.05)	0.00 %
10.4700.34.03.5 EMERG MGT TELE CELL & PAGER	\$0.00	\$0.00	\$0.00	0.00 %
10.4700.40.00.5 EMERG MGT DUES/SUB/MTGS	\$0.00	\$0.00	\$0.00	0.00 %
10.4700.41.00.5 EMERG MGT TRAINING EXERCISE	\$0.00	\$0.00	\$0.00	0.00 %
10.4700.48.00.5 EMERG MGT PROP & LIAB INS	\$0.00	\$0.00	\$0.00	0.00 %



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10.4700.56.00.5 EMERG MGT FLOOD OTR PUR SRVC	\$0.00	\$0.00	\$0.00	0.00 %
10.4700.66.00.5 EMERG MGT EQUIP REP & MAINT	\$0.00	\$0.00	\$0.00	0.00 %
10.4700.68.00.5 EMERG MGT FLOOD EQUIP RENTAL	\$6,000.00	\$6,000.00	\$0.00	100.00 %
10.4700.74.00.5 EMERG MGT TRAVEL/TRANS	\$0.00	\$0.00	\$0.00	0.00 %
10.4700.83.00.5 EMERG MGT EQUIPMENT	\$0.00	\$0.00	\$0.00	0.00 %
10.4700.95.01.5 EMERG MGT PENSION INT EXP	\$429.00	\$0.00	\$429.00	0.00 %
TOTAL EMERGENCY MANAGEMENT	\$6,929.00	\$6,607.11	\$321.89	95.35%
10.5100 DPW STREETS				
10.5100.10.00.5 DPW ST SALARY & WAGES	\$474,088.00	\$502,820.90	(\$28,732.90)	106.06 %
10.5100.11.00.5 DPW ST OVERTIME	\$63,296.00	\$28,145.42	\$35,150.58	44.47 %
10.5100.15.01.5 DPW ST DENTAL INS	\$4,734.00	\$4,319.48	\$414.52	91.24 %
10.5100.15.02.5 DPW ST FICA/MEDICARE	\$41,095.00	\$38,143.05	\$2,951.95	92.82 %
10.5100.15.03.5 DPW ST HEALTH INS	\$130,110.00	\$116,859.21	\$13,250.79	89.82 %
10.5100.15.04.5 DPW ST FLEX SPENDING ACCOUNT	\$2,367.00	\$1,452.37	\$914.63	61.36 %
10.5100.15.05.5 DPW ST - LT CARE INS	\$326.00	\$153.35	\$172.65	47.04 %
10.5100.15.07.5 DPW ST CITY RETIREMENT	\$36,873.00	\$36,220.27	\$652.73	98.23 %
10.5100.15.08.5 DPW ST LIFE, STD, LTD INS	\$7,101.00	\$7,025.32	\$75.68	98.93 %
10.5100.15.09.5 DPW ST UNEMPLOYMENT INS	\$1,148.00	\$1,264.50	(\$116.50)	110.15 %
10.5100.15.10.5 DPW ST WORKERS' COMP	\$34,299.00	\$36,374.96	(\$2,075.96)	106.05 %
10.5100.15.12.5 DPW ST PARKING FEE	\$1,728.00	\$1,728.00	\$0.00	100.00 %
10.5100.18.00.5 DPW ST UNIFORMS/PROT CLOTHING	\$6,400.00	\$5,745.91	\$654.09	89.78 %
10.5100.20.00.5 DPW ST OFFICE SUPPLY	\$2,000.00	\$2,293.12	(\$293.12)	114.66 %
10.5100.20.01.5 DPW ST POSTAGE	\$300.00	\$119.63	\$180.37	39.88 %
10.5100.21.00.5 DPW ST OPERATING SUPPLY	\$44,903.00	\$69,076.51	(\$24,173.51)	153.83 %
10.5100.21.01.5 DPW ST SALT-OPER SUPPLY	\$200,000.00	\$99,482.15	\$100,517.85	49.74 %
10.5100.21.02.5 DPW ST SAND-OPER SUPPLY	\$7,500.00	\$4,964.60	\$2,535.40	66.19 %
10.5100.21.03.5 DPW ST BITUMINOUS MAT-SUMMER	\$40,000.00	\$65,638.64	(\$25,638.64)	164.10 %
10.5100.21.04.5 DPW ST BITUMINOUS MAT-WINTER	\$8,000.00	\$0.00	\$8,000.00	0.00 %
10.5100.21.05.5 DPW ST CONCRETE	\$15,000.00	\$0.00	\$15,000.00	0.00 %
10.5100.23.00.5 DPW ST SMALL TOOLS & EQUIP	\$1,000.00	\$0.00	\$1,000.00	0.00 %
10.5100.30.00.5 DPW ST ADVERTISING	\$1,600.00	\$1,183.36	\$416.64	73.96 %



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10.5100.34.03.5 DPW ST CELL PHONE & PAGER	\$2,400.00	\$4,884.31	(\$2,484.31)	203.51 %
10.5100.34.04.5 DPW ST COMMUNICATIONS	\$0.00	\$0.00	\$0.00	0.00 %
10.5100.40.00.5 DPW ST DUES/SUB/MTGS	\$2,600.00	\$11,749.97	(\$9,149.97)	451.92 %
10.5100.48.00.5 DPW ST PROP & LIAB INS	\$25,838.00	\$29,467.90	(\$3,629.90)	114.05 %
10.5100.56.00.5 DPW ST OTR PUR SRVC	\$22,500.00	\$49,334.25	(\$26,834.25)	219.26 %
10.5100.56.01.5 DPW ST BRIDGE MAINTENANCE	\$5,000.00	\$1,041.30	\$3,958.70	20.83 %
10.5100.56.02.5 DPW ST CRACK SEAL MAINT	\$0.00	\$0.00	\$0.00	0.00 %
10.5100.56.03.5 DPW ST ROADSIDE MOWING	\$6,000.00	\$5,000.00	\$1,000.00	83.33 %
10.5100.56.04.5 DPW ST- ST LIGHT LEASES/SVC CHG	\$75,840.00	\$82,211.73	(\$6,371.73)	108.40 %
10.5100.56.05.5 DPW ST PAVEMT MARKING	\$17,000.00	\$6,984.05	\$10,015.95	41.08 %
10.5100.56.08.5 DPW STREETS PUR SRV WATER FD	\$0.00	\$0.00	\$0.00	0.00 %
10.5100.56.09.5 DPW STREETS PUR SRV SEWER FD	\$0.00	\$0.00	\$0.00	0.00 %
10.5100.60.00.5 DPW ST PROFESSIONAL SVC	\$3,950.00	\$4,426.74	(\$476.74)	112.07 %
10.5100.60.01.5 DPW ST PROF SVC ELM ST SLIDE	\$0.00	\$0.00	\$0.00	0.00 %
10.5100.62.00.5 DPW ST PRINT & BINDING	\$500.00	\$559.72	(\$59.72)	111.94 %
10.5100.66.00.5 DPW ST OTHER RENTALS	\$17,750.00	\$8,800.00	\$8,950.00	49.58 %
10.5100.67.00.5 DPW ST STREET MAINT	\$5,000.00	\$5,315.88	(\$315.88)	106.32 %
10.5100.68.00.5 DPW ST EQUIP MAINT-INACTIVE FY17	\$5,000.00	\$7,315.00	(\$2,315.00)	146.30 %
10.5100.68.02.5 DPW ST STREET LIGHTS REPAIRS	\$1,000.00	\$2,336.53	(\$1,336.53)	233.65 %
10.5100.68.03.5 DPW ST TRAFFIC SIGNAL REPAIRS	\$250.00	\$7,185.34	(\$6,935.34)	2,874.14 %
10.5100.70.00.5 DPW ST COPIER	\$1,844.00	\$1,784.49	\$59.51	96.77 %
10.5100.70.01.5 DPW ST COPIER PAPER	\$50.00	\$0.00	\$50.00	0.00 %
10.5100.72.00.5 DPW ST TAXES/LICENSE/REG	\$2,000.00	\$2,670.60	(\$670.60)	133.53 %
10.5100.74.00.5 DPW ST TRAVEL/TRANSP	\$0.00	\$1,364.59	(\$1,364.59)	0.00 %
10.5100.76.01.5 DPW ST ELECTRIC	\$23,500.00	\$21,372.02	\$2,127.98	90.94 %
10.5100.76.03.5 DPW ST TRASH REMOVAL	\$3,200.00	\$3,539.32	(\$339.32)	110.60 %
10.5100.79.00.5 DPW ST MISC	\$0.00	\$0.00	\$0.00	0.00 %
10.5100.83.00.5 DPW ST MACH & EQUIP	\$0.00	\$0.00	\$0.00	0.00 %
10.5100.95.01.5 DPW ST PENSION INT EXP	\$25,871.00	\$28,146.00	(\$2,275.00)	108.79 %
TOTAL DPW STREETS	\$1,370,961.00	\$1,308,500.49	\$62,460.51	95.44%
10.5300 DPW FLEET OPERATIONS				



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10.5300.10.00.5 DPW FLEET OPS SALARY & WAGES	\$144,944.00	\$139,895.82	\$5,048.18	96.52 %
10.5300.11.00.5 DPW FLEET OPS OVERTIME	\$10,158.00	\$5,565.28	\$4,592.72	54.79 %
10.5300.15.01.5 DPW FLEET OPS DENTAL INS	\$1,218.00	\$1,112.10	\$105.90	91.31 %
10.5300.15.02.5 DPW FLEET OPS FICA/MEDICARE	\$11,331.00	\$10,633.33	\$697.67	93.84 %
10.5300.15.03.5 DPW FLEET OPS HEALTH INS	\$31,797.00	\$27,622.34	\$4,174.66	86.87 %
10.5300.15.04.5 DPW FLEET OPS FLEX SPENDING ACCOUNT	\$609.00	\$373.70	\$235.30	61.36 %
10.5300.15.05.5 DPW FLEET OPS LT CARE INS	\$77.00	\$59.42	\$17.58	77.17 %
10.5300.15.07.5 DPW FLEET OPS CITY RETIREMENT	\$10,167.00	\$9,570.86	\$596.14	94.14 %
10.5300.15.08.5 DPW FLEET OPS LIFE, STD, LTD INS	\$1,827.00	\$1,807.66	\$19.34	98.94 %
10.5300.15.09.5 DPW FLEET OPS UNEMPLOYMENT INS	\$295.00	\$325.36	(\$30.36)	110.29 %
10.5300.15.10.5 DPW FLEET OPS WORKERS' COMP	\$9,611.00	\$10,192.70	(\$581.70)	106.05 %
10.5300.15.12.5 DPW FLEET OPS PARKING FEE	\$144.00	\$144.00	\$0.00	100.00 %
10.5300.18.00.5 DPW FLEET OPS PROT CLOTHING	\$5,000.00	\$3,066.66	\$1,933.34	61.33 %
10.5300.20.00.5 DPW FLEET OPS OFFICE SUPPLY	\$750.00	\$248.72	\$501.28	33.16 %
10.5300.20.01.5 DPW FLEET OPS POSTAGE	\$100.00	\$45.82	\$54.18	45.82 %
10.5300.21.00.5 DPW FLEET OPS OPERATING SUPPLY	\$258,875.00	\$83,468.97	\$175,406.03	32.24 %
10.5300.21.01.5 DPW FLEET OPS INT FUEL REIMB	(\$50,000.00)	(\$23,227.49)	(\$26,772.51)	46.45 %
10.5300.21.02.5 DPW FLEET OPS OIL & ANTI-FREEZE	\$3,750.00	\$0.00	\$3,750.00	0.00 %
10.5300.23.00.5 DPW FLEET OPS SMALL TOOLS & EQUIP	\$2,500.00	\$1,169.24	\$1,330.76	46.77 %
10.5300.23.01.5 DPW FLEET OPS STOCKROOM EQUIP	\$2,500.00	\$863.54	\$1,636.46	34.54 %
10.5300.23.02.5 DPW FLEET OPS SMALL TOOLS	\$3,500.00	\$4,670.19	(\$1,170.19)	133.43 %
10.5300.23.03.5 DPW FLEET OPS SMALL EQUIPMENT	\$2,500.00	\$2,250.00	\$250.00	90.00 %
10.5300.30.00.5 DPW FLEET OPS ADVERTISING	\$250.00	\$143.15	\$106.85	57.26 %
10.5300.34.04.5 DPW FLEET OPS COMMUNICATIONS	\$5,000.00	\$3,744.59	\$1,255.41	74.89 %
10.5300.38.00.5 DPW FLEET OPS DEPRECIATION	\$0.00	\$0.00	\$0.00	0.00 %
10.5300.40.00.5 DPW FLEET OPS DUES/SUB/MTGS	\$250.00	\$0.00	\$250.00	0.00 %
10.5300.48.00.5 DPW FLEET OPS PROP & LIAB INS	\$6,648.00	\$8,061.17	(\$1,413.17)	121.26 %
10.5300.60.00.5 DPW FLEET OPS PROFESSIONAL SVC	\$500.00	\$210.00	\$290.00	42.00 %
10.5300.68.00.5 DPW FLEET OPS VEH/EQUIP MAINT	\$134,200.00	\$128,737.47	\$5,462.53	95.93 %
10.5300.68.01.5 DPW FLEET OPS INTNL REP REIMB	(\$25,000.00)	(\$19,824.88)	(\$5,175.12)	79.30 %
10.5300.70.00.5 DPW FLEET OPS COPIER	\$475.00	\$459.17	\$15.83	96.67 %
10.5300.70.01.5 DPW FLEET OPS COPIER PAPER	\$500.00	\$0.00	\$500.00	0.00 %



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10.5300.72.00.5 DPW FLEET OPS TAXES/LIC/REG	\$300.00	\$290.00	\$10.00	96.67 %
10.5300.74.00.5 DPW FLEET OPS TRAVEL/TRANS	\$50.00	\$0.00	\$50.00	0.00 %
10.5300.83.00.5 DPW FLEET OPS MACH & EQUIP	\$0.00	\$0.00	\$0.00	0.00 %
10.5300.85.00.5 DPW FLEET OPS FED/ST GRANT EXP	\$0.00	\$0.00	\$0.00	0.00 %
10.5300.95.01.5 DPW FLEET OPS PENSION INT EXP	\$6,328.00	\$6,328.22	(\$0.22)	100.00 %
TOTAL DPW FLEET OPERATIONS	\$581,154.00	\$408,007.11	\$173,146.89	70.21%
10.5310 DPW BUILDING OPERATIONS				
10.5310.21.00.5 DPW BLDG OPS OPERATING SUPPLY	\$2,000.00	\$1,937.14	\$62.86	96.86 %
10.5310.23.00.5 DPW BLDG OPS SMALL TOOLS & EQUIP	\$0.00	\$87.79	(\$87.79)	0.00 %
10.5310.34.00.5 DPW BLDG OPS COM	\$0.00	\$0.00	\$0.00	0.00 %
10.5310.56.00.5 DPW BLDG OPS OTR PUR SRVC	\$7,500.00	\$9,158.25	(\$1,658.25)	122.11 %
10.5310.69.00.5 DPW BLDG OPS BLDG/GRNDS MAINT	\$10,500.00	\$14,525.18	(\$4,025.18)	138.34 %
10.5310.72.00.5 DPW BLDG OPS TAXES/LIC/REG	\$400.00	\$200.00	\$200.00	50.00 %
10.5310.76.01.5 DPW BLDG OPS ELECTRIC	\$10,000.00	\$10,580.41	(\$580.41)	105.80 %
10.5310.76.02.5 DPW BLDG OPS HEATING FUEL	\$25,000.00	\$13,194.65	\$11,805.35	52.78 %
10.5310.76.03.5 DPW BLDG OPS TRASH REMOVAL	\$1,200.00	\$1,179.79	\$20.21	98.32 %
10.5310.76.04.5 DPW BLDG OPS IN HOUSE UTILITIES	\$2,500.00	\$1,919.31	\$580.69	76.77 %
10.5310.76.05.5 DPW BLDG OPS PROPANE	\$5,000.00	\$4,382.61	\$617.39	87.65 %
TOTAL DPW BUILDING OPERATIONS	\$64,100.00	\$57,165.13	\$6,934.87	89.18%
10.7270 WRIGHTSVILLE BEACH FUNDS				
10.7270.44.00.5 WRIGHTSVILLE BEACH CONTRIB	\$4,007.00	\$7,211.70	(\$3,204.70)	179.98 %
TOTAL WRIGHTSVILLE BEACH FUNDS	\$4,007.00	\$7,211.70	(\$3,204.70)	179.98%
10.7800 AGENCY CONTRIBUTION				
10.7800.44.00.5 DOWNTOWN IMPROV DISTRICT EXP	\$40,000.00	\$71,517.23	(\$31,517.23)	178.79 %
10.7800.45.00.5 OUTSIDE AGENCY CONTRIB	\$110,175.00	\$111,700.00	(\$1,525.00)	101.38 %
TOTAL AGENCY CONTRIBUTION	\$150,175.00	\$183,217.23	(\$33,042.23)	122.00%
10.7900 LIBRARY CONTRIBUTION				



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10.7900.00.00.5 KELLOGG HUBBARD LIBRARY CONTRIB	\$316,698.00	\$316,698.00	\$0.00	100.00 %
TOTAL LIBRARY CONTRIBUTION	\$316,698.00	\$316,698.00	\$0.00	100.00%
10.8000 COMMUNITY ENHANCEMENT				
10.8000.00.02.5 COM ENH MDCA	\$20,000.00	\$20,000.00	\$0.00	100.00 %
10.8000.00.04.5 COM ENH JULY 4 CELEBRATION	\$2,000.00	\$4,230.12	(\$2,230.12)	211.51 %
10.8000.00.12.5 COM ENH FALL-WINTER CELEBR	\$3,000.00	\$3,000.00	\$0.00	100.00 %
10.8000.00.18.5 COM ENH WELCOME LEGISLATORS	\$1,500.00	\$2,397.79	(\$897.79)	159.85 %
10.8000.00.19.5 COM ENH HOLIDAY LIGHTS	\$2,000.00	\$2,000.00	\$0.00	100.00 %
10.8000.00.21.5 COMMUNITY ENHANCEMENT USS MONTPELIER	\$1,000.00	\$1,000.00	\$0.00	100.00 %
10.8000.20.00.5 CEMETERY FLAGS	\$1,500.00	\$1,500.00	\$0.00	100.00 %
TOTAL COMMUNITY ENHANCEMENT	\$31,000.00	\$34,127.91	(\$3,127.91)	110.09%
10.8130 TREE MANAGEMENT				
10.8130.10.00.5 TREE MANAGEMENT SALARIES & WAGES-WARDEN	\$20,242.00	\$15,967.91	\$4,274.09	78.89 %
10.8130.11.00.5 TREE MANAGEMENT OVERTIME	\$0.00	\$0.00	\$0.00	0.00 %
10.8130.15.01.5 TREE MANAGEMENT DENTAL INSURANCE	\$209.00	\$207.25	\$1.75	99.16 %
10.8130.15.02.5 TREE MANAGEMENT FICA/MEDICARE	\$1,478.00	\$1,143.79	\$334.21	77.39 %
10.8130.15.03.5 TREE MANAGEMENT HEALTH INSURANCE	\$5,460.00	\$4,201.61	\$1,258.39	76.95 %
10.8130.15.04.5 TREE MANAGEMENT FLEX SPENDING ACCOUNT	\$105.00	\$64.17	\$40.83	61.11 %
10.8130.15.05.5 TREE MANAGEMENT LONG TERM CARE INSURANCE	\$13.00	\$0.00	\$13.00	0.00 %
10.8130.15.07.5 TREE MANAGEMENT CITY RETIREMENT	\$1,326.00	\$1,143.75	\$182.25	86.26 %
10.8130.15.08.5 TREE MANAGEMENT LIFE, STD, LTD INSURANCE	\$314.00	\$310.38	\$3.62	98.85 %
10.8130.15.09.5 TREE MANAGEMENT UNEMPLOYMENT INSURANCE	\$51.00	\$55.87	(\$4.87)	109.55 %
10.8130.15.10.5 TREE MANAGEMENT WORKERS' COMPENSATION	\$1,281.00	\$1,358.54	(\$77.54)	106.05 %
10.8130.23.00.5 TREE MANAGEMENT SMALL TOOLS	\$0.00	\$1,103.74	(\$1,103.74)	0.00 %
10.8130.30.00.5 TREE MANAGEMENT ADVERTISING	\$0.00	\$0.00	\$0.00	0.00 %
10.8130.48.00.5 TREE MANAGEMENT PROPERTY & LIABILITY INS	\$1,142.00	\$1,231.46	(\$89.46)	107.83 %
10.8130.56.00.5 TREE MANAGEMENT OTR PUR SRVC	\$5,000.00	\$6,554.03	(\$1,554.03)	131.08 %
10.8130.70.00.5 TREE MANAGEMENT COPIER	\$81.00	\$59.53	\$21.47	73.49 %
10.8130.82.00.5 TREE MANAGEMENT CAP IMP- WARDEN & BOARD	\$0.00	\$0.00	\$0.00	0.00 %
10.8130.95.01.5 PENSION INTEREST EXP-WARDEN	\$1,073.00	\$1,072.58	\$0.42	99.96 %



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TOTAL TREE MANAGEMENT	\$37,775.00	\$34,474.61	\$3,300.39	91.26%
10.8135 TREE BOARD				
10.8135.21.00.5 TREE BOARD TREE NURSERY	\$2,000.00	\$1,242.44	\$757.56	62.12 %
10.8135.79.00.5 TREE BOARD MISC GRANT EXPENSE	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL TREE BOARD	\$2,000.00	\$1,242.44	\$757.56	62.12%
10.8300 CONSERVATION COMMISSION				
10.8300.56.00.5 CONSERVATION OTR PUR SRVC	\$0.00	\$0.00	\$0.00	0.00 %
10.8300.79.00.5 CONSERVATION MISCELLANEOUS PROJECTS	\$3,500.00	\$2,177.00	\$1,323.00	62.20 %
10.8300.93.00.5 CONSERVATION BUDGET XFER TO RESERVE	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL CONSERVATION COMMISSION	\$3,500.00	\$2,177.00	\$1,323.00	62.20%
10.9100 DEBT SERVICE				
10.9100.90.00.5 DEBT SERVICE CIP PRINCIPAL PAYMENTS	\$494,457.00	\$496,797.72	(\$2,340.72)	100.47 %
10.9100.90.01.5 DEBT SERVICE EQUIP PRINCIPAL	\$52,540.00	\$52,540.00	\$0.00	100.00 %
10.9100.91.00.5 DEBT SERVICE CIP INTEREST PAYMENTS	\$191,941.00	\$187,614.14	\$4,326.86	97.75 %
10.9100.91.01.5 DEBT SERVICE EQUIP INTEREST	\$5,552.00	\$5,552.00	\$0.00	100.00 %
10.9100.92.00.5 DEBT SERVICE ENERGY IMPROV LEASE PYMT	\$37,128.00	\$37,126.08	\$1.92	99.99 %
10.9100.92.02.5 DEBT SERVICE BOND ISSUANCE EXPENSES	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL DEBT SERVICE	\$781,618.00	\$779,629.94	\$1,988.06	99.75%
10.9200 ADMIN COPIER & POSTAGE				
10.9200.20.01.5 ADMIN POSTAGE	\$0.00	\$0.00	\$0.00	0.00 %
10.9200.20.02.5 ADMIN OTHER SUPPLIES	\$0.00	\$495.00	(\$495.00)	0.00 %
TOTAL ADMIN COPIER & POSTAGE	\$0.00	\$495.00	(\$495.00)	0.00%
10.9300 OTHER GOVERNMENTAL				
10.9300.72.00.5 OTHR GOVT- WASH COUNTY TAX	\$66,000.00	\$67,374.00	(\$1,374.00)	102.08 %
10.9300.72.01.5 OTHR GOVT - SOLID WASTE DIST FEE	\$15,520.00	\$7,755.00	\$7,765.00	49.97 %



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10.9300.72.02.5 OTHR GOVT - GRN MTN TRANSIT	\$69,371.00	\$69,371.00	\$0.00	100.00 %
10.9300.72.03.5 OTHR GOVT - CENTRAL VT REG PLANNING	\$8,640.00	\$8,640.50	(\$0.50)	100.01 %
10.9300.72.04.5 OTHR GOVT - VT LEAGUE OF CITIES AND TOWNS	\$9,230.00	\$9,230.00	\$0.00	100.00 %
10.9300.72.05.5 OTHR GOVT-CNTRL VT PUBLIC SAFETY AUTH	\$34,725.00	\$34,725.00	\$0.00	100.00 %
TOTAL OTHER GOVERNMENTAL	\$203,486.00	\$197,095.50	\$6,390.50	96.86%
10.9390 TRANSFERS TO OTHER FUNDS				
10.9390.93.00.5 XFER TO WATER FUND	\$0.00	\$0.00	\$0.00	0.00 %
10.9390.94.00.5 XFER TO SEWER FUND	\$0.00	\$0.00	\$0.00	0.00 %
10.9390.95.00.5 XFER TO REC DEPT OPERATIONS	\$0.00	\$0.00	\$0.00	0.00 %
10.9390.96.00.5 XFER CEMETERY PROP TAX	\$0.00	\$0.00	\$0.00	0.00 %
10.9390.96.01.5 XFER TO CEMETERY CIP	\$18,875.00	\$18,875.00	\$0.00	100.00 %
10.9390.96.02.5 XFER CEMETERY SMALL PARKS	\$27,900.00	\$27,900.00	\$0.00	100.00 %
10.9390.96.04.5 XFER CEMETERY OPERATIONS	\$57,826.00	\$57,826.00	\$0.00	100.00 %
10.9390.96.05.5 XFER TO CEMETERY EQUIP	\$13,908.00	\$13,908.00	\$0.00	100.00 %
10.9390.97.00.5 XFER TO PARKING FUND	\$0.00	\$0.00	\$0.00	0.00 %
10.9390.98.00.5 XFER TO CAPITAL PROJECTS	\$849,103.00	\$887,868.00	(\$38,765.00)	104.57 %
10.9390.98.01.5 TRANSFER TO DISTRICT ENERGY	\$0.00	\$0.00	\$0.00	0.00 %
10.9390.98.05.5 XFER PARK IMPACT FEE TO PARKS	\$0.00	\$0.00	\$0.00	0.00 %
10.9390.99.00.5 XFER PARK OPERATIONS	\$148,927.00	\$148,927.00	\$0.00	100.00 %
10.9390.99.01.5 XFER PARKS CIP	\$8,000.00	\$8,000.00	\$0.00	100.00 %
10.9390.99.02.5 XFER PARKS EQUIPMENT	\$10,700.00	\$10,700.00	\$0.00	100.00 %
10.9390.99.03.5 XFER TO HOUSING TRUST	\$21,000.00	\$21,000.00	\$0.00	100.00 %
10.9390.99.04.5 XFER TO SENIOR CENTER	\$143,475.00	\$143,475.00	\$0.00	100.00 %
TOTAL TRANSFERS TO OTHER FUNDS	\$1,299,714.00	\$1,338,479.00	(\$38,765.00)	102.98%
10.9400 EQUIPMENT PLAN				
10.9400.83.01.5 EQUIP PLAN - DPW	\$322,580.00	\$322,580.00	\$0.00	100.00 %
10.9400.83.02.5 EQUIP PLAN - POLICE	\$60,000.00	\$60,000.00	\$0.00	100.00 %
10.9400.83.03.5 EQUIP PLAN - FIRE	\$0.00	\$0.00	\$0.00	0.00 %
10.9400.83.04.5 EQUIP PLAN - CLERK	\$0.00	\$0.00	\$0.00	0.00 %
10.9400.83.05.5 EQUIP PLAN - TECHNOLOGY	\$49,720.00	\$49,720.00	\$0.00	100.00 %



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10.9400.83.06.5 EQUIP PLAN- PLANNING	\$0.00	\$0.00	\$0.00	0.00 %
10.9400.83.07.5 EQUIP PLAN - FINANCE SOFTWARE	\$0.00	\$0.00	\$0.00	0.00 %
10.9400.83.08.5 EQUIP PLAN - CITY HALL	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL EQUIPMENT PLAN	\$432,300.00	\$432,300.00	\$0.00	100.00%
10.9900 EMPLOYEE BENEFITS				
10.9900.15.03.5 EMPLOYEE BENEFITS HLTH REIMB ARRANGEMENT DRA	\$0.00	\$0.00	\$0.00	0.00 %
10.9900.15.04.5 EMPLOYEE BENEFITS FLEX SPENDING ACCOUNT FUNDI	\$0.00	\$0.00	\$0.00	0.00 %
10.9900.15.05.5 EMPLOYEE BENEFITS HRA/FA ADMINISTRATION EXP	\$0.00	\$0.00	\$0.00	0.00 %
10.9900.48.00.5 EMPLOYEE BENEFITS P&C INSURANCE CLAIM EXP	\$0.00	\$0.00	\$0.00	0.00 %
10.9900.48.01.5 EMPLOYEE BENEFITS PC - DEDUCTIBLE EXPENSE	\$0.00	\$0.00	\$0.00	0.00 %
10.9900.79.00.5 EMPLOYEE BENEFITS MISCELLANEOUS - BENEFITS	\$0.00	\$2,832.56	(\$2,832.56)	0.00 %
10.9900.80.00.5 EMPLOYEE BENEFITS WELLNESS PROGRAM	\$0.00	\$1,487.15	(\$1,487.15)	0.00 %
TOTAL EMPLOYEE BENEFITS	\$0.00	\$4,319.71	(\$4,319.71)	0.00%
10.9951 GF MISC EXP				
10.9951.57.00.5 MISC XFER TO DOWNTWN IMPROV DISTRICT	\$0.00	\$0.00	\$0.00	0.00 %
10.9951.60.00.5 MISC USE OF GF FUND BALANCE	\$0.00	\$81,709.62	(\$81,709.62)	0.00 %
10.9951.79.00.5 MISC MISCELLANEOUS EXP	\$0.00	\$0.00	\$0.00	0.00 %
10.9951.80.00.5 MISC PURCHASE OF LAND	\$0.00	\$0.00	\$0.00	0.00 %
10.9951.93.00.5 MISC USE OF RECORDS RESERVE	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL GF MISC EXP	\$0.00	\$81,709.62	(\$81,709.62)	0.00%
10.9961 TAX ABATEMENTS/CREDITS				
10.9961.00.00.5 TAX ABATEMENTS/SPRINKLER	\$64,000.00	\$64,310.59	(\$310.59)	100.49 %
TOTAL TAX ABATEMENTS/CREDITS	\$64,000.00	\$64,310.59	(\$310.59)	100.49%
10.9962 GF MISC EXP				
10.9962.00.00.5 MISC A/R BAD DEBT WO	\$0.00	\$90.00	(\$90.00)	0.00 %
TOTAL GF MISC EXP	\$0.00	\$90.00	(\$90.00)	0.00%



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Account Number and Description

TOTAL GENERAL FUND EXPENDITURES
GENERAL FUND NET EXCESS / (DEFICIT)

<u>Budget FY</u> <u>2016</u>	<u>Actual to Date</u> <u>Through 6/30/2016</u>	<u>Variance</u>	<u>Percent of</u> <u>Budget</u>
\$12,086,826.00	\$12,322,875.23	(\$236,049.23)	101.95%
\$0.00	(\$179,668.72)		



City of Montpelier
WATER FUND FY 2016 Budget Report
 As Of and For The
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 100% of Fiscal Year Completed

<u>Account Number and Description</u>	<u>Budget FY</u> <u>2016</u>	<u>Actual to Date</u> <u>Through 6/30/2016</u>	<u>Variance</u>	<u>Percent of</u> <u>Budget</u>
REVENUES				
11.2 INTERGOVERNMENTAL REV				
11.2300.00.00.4 WATER REV GRANTS-STATE	\$0.00	\$0.00	\$0.00	0.00 %
11.2301.00.00.4 GF REIMB OT HRS	\$0.00	\$0.00	\$0.00	0.00 %
11.2310.00.00.4 WATER REV GRANTS-FEDERAL	\$0.00	\$0.00	\$0.00	0.00 %
11.2502.00.00.4 WATER REV WATER USE REVENUE	\$2,430,483.00	\$2,585,475.91	\$154,992.91	106.38 %
11.2503.00.00.4 WATER REV PENALTIES - WATER USE	\$12,000.00	\$11,332.42	(\$667.58)	94.44 %
11.2505.00.00.4 WATER REV DELINQUENT INTEREST	\$12,000.00	\$8,810.83	(\$3,189.17)	73.42 %
11.2522.00.00.4 WATER BENEFIT CHARGE	\$96,283.00	\$95,684.47	(\$598.53)	99.38 %
11.2570.00.00.4 WATER REV METER SALES	\$0.00	\$218.00	\$218.00	0.00 %
11.2595.00.00.4 WATER REV ON/OFF FEES	\$4,000.00	\$3,500.00	(\$500.00)	87.50 %
11.2599.00.00.4 WATER REV CONNECTION FEES	\$10,000.00	\$3,400.00	(\$6,600.00)	34.00 %
11.2605.00.00.4 WATER REV SPRINKLER SERV REIMB	\$0.00	\$0.00	\$0.00	0.00 %
11.2614.00.00.4 WATER REV SALE OF EQUIP	\$0.00	\$0.00	\$0.00	0.00 %
11.2614.00.11.4 WATER REV SALE OF LAND	\$0.00	\$0.00	\$0.00	0.00 %
11.2804.00.00.4 WATER REV DONATIONS	\$0.00	\$0.00	\$0.00	0.00 %
11.2820.00.00.4 WATER REV STD W/C REIMB	\$0.00	\$17,499.45	\$17,499.45	0.00 %
11.2901.00.00.4 XFER FROM SEWER FD WATER METER DEPREC	\$12,500.00	\$15,000.00	\$2,500.00	120.00 %
11.2990.00.00.4 WATER REV MISC REVENUE	\$2,000.00	\$22,492.45	\$20,492.45	1,124.62 %
11.2992.00.00.4 WATER REV XFER PARKS PEACE PARK	\$0.00	\$0.00	\$0.00	0.00 %
11.2993.00.00.4 WATER REV XFER FROM GENERAL FUND	\$0.00	\$0.00	\$0.00	0.00 %
11.2997.00.00.4 WATER REV USE OF FUND BALANCE	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL INTERGOVERNMENTAL REV	\$2,579,266.00	\$2,763,413.53	\$184,147.53	107.14%
TOTAL WATER FUND REVENUES	\$2,579,266.00	\$2,763,413.53	\$184,147.53	107.14%



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EXPENDITURES				
11.6200 WATER ADMINISTRATION				
11.6200.10.00.5 ADMIN SALARIES & WAGES	\$65,055.00	\$60,241.61	\$4,813.39	92.60 %
11.6200.11.00.5 ADMIN OVERTIME	\$2,672.00	\$2,074.40	\$597.60	77.63 %
11.6200.15.01.5 ADMIN DENTAL INSURANCE	\$518.00	\$480.95	\$37.05	92.85 %
11.6200.15.02.5 ADMIN FICA/MEDICARE	\$4,953.00	\$4,546.45	\$406.55	91.79 %
11.6200.15.03.5 ADMIN HEALTH INSURANCE	\$13,511.00	\$12,182.52	\$1,328.48	90.17 %
11.6200.15.04.5 ADMIN FLEX SPENDING ACCOUNT	\$259.00	\$158.79	\$100.21	61.31 %
11.6200.15.05.5 ADMIN LONG TERM CARE INSURANCE	\$37.00	\$26.19	\$10.81	70.78 %
11.6200.15.07.5 ADMIN CITY RETIREMENT	\$4,444.00	\$3,820.93	\$623.07	85.98 %
11.6200.15.08.5 ADMIN LIFE, STD, LTD INSURANCE	\$776.00	\$768.08	\$7.92	98.98 %
11.6200.15.09.5 ADMIN UNEMPLOYMENT INSURANCE	\$126.00	\$138.25	(\$12.25)	109.72 %
11.6200.15.10.5 ADMIN WORK COMP	\$201.00	\$213.18	(\$12.18)	106.06 %
11.6200.15.12.5 ADMIN PARKING FEE	\$264.00	\$264.00	\$0.00	100.00 %
11.6200.16.00.5 ADMIN GASB#68 PENSION	\$0.00	\$0.00	\$0.00	0.00 %
11.6200.18.00.5 ADMIN UNIFORMS/PROTECT CLOTHING	\$0.00	\$448.97	(\$448.97)	0.00 %
11.6200.20.00.5 ADMIN OFFICE SUPPLIES	\$2,250.00	\$1,431.24	\$818.76	63.61 %
11.6200.20.01.5 ADMIN POSTAGE	\$3,700.00	\$4,331.07	(\$631.07)	117.06 %
11.6200.30.00.5 ADMIN ADVERTISING	\$1,500.00	\$343.28	\$1,156.72	22.89 %
11.6200.34.00.5 ADMIN TELEPH BASIC SERVICE	\$4,000.00	\$1,505.76	\$2,494.24	37.64 %
11.6200.34.01.5 ADMIN TELEPH LONG DISTANCE	\$1,500.00	\$773.37	\$726.63	51.56 %
11.6200.34.02.5 ADMIN INTERNET WAN SERVICE	\$6,500.00	\$8,367.15	(\$1,867.15)	128.73 %
11.6200.38.00.5 ADMIN DEPRECIATION	\$0.00	\$0.00	\$0.00	0.00 %
11.6200.40.00.5 ADMIN DUES/SUBSCRIPTS/MTGS	\$1,750.00	\$1,891.24	(\$141.24)	108.07 %
11.6200.48.00.5 ADMIN PROP & LIAB INS	\$2,825.00	\$3,047.46	(\$222.46)	107.87 %
11.6200.48.01.5 ADMIN PC - DEDUCTIBLE EXPENSE	\$0.00	\$500.00	(\$500.00)	0.00 %
11.6200.60.00.5 ADMIN PROF SVCS	\$3,500.00	\$1,500.50	\$1,999.50	42.87 %
11.6200.61.00.5 ADMIN LEGAL SERVICES	\$8,000.00	\$11,199.71	(\$3,199.71)	140.00 %
11.6200.62.00.5 ADMIN PRINTING & BINDING	\$500.00	\$351.64	\$148.36	70.33 %
11.6200.66.00.5 ADMIN TOWN HILL LEASE	\$39,265.00	\$39,264.72	\$0.28	100.00 %
11.6200.70.00.5 ADMIN COPIER	\$202.00	\$195.08	\$6.92	96.57 %



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11.6200.72.00.5 ADMIN TAXES/LICENSE/REGIST	\$20,000.00	\$14,250.72	\$5,749.28	71.25 %
11.6200.74.00.5 ADMIN TRAVEL/TRANSPORTATION	\$0.00	\$102.92	(\$102.92)	0.00 %
11.6200.79.00.5 ADMIN MISC	\$0.00	\$0.00	\$0.00	0.00 %
11.6200.83.00.5 ADMIN MACH & EQUIP	\$0.00	\$1,009.22	(\$1,009.22)	0.00 %
11.6200.83.01.5 ADMIN COMPUTER EQUIP ALLOC	\$14,273.00	\$11,085.01	\$3,187.99	77.66 %
11.6200.83.02.5 ADMIN FINANCIAL SOFTWARE	\$0.00	\$0.00	\$0.00	0.00 %
11.6200.90.00.5 ADMIN PRINCIPAL	\$500,520.00	\$500,519.48	\$0.52	100.00 %
11.6200.91.00.5 ADMIN INTEREST EXPENSE	\$260,122.00	\$250,054.55	\$10,067.45	96.13 %
11.6200.92.00.5 ADMIN ENERGY IMPROV LEASE PYMT	\$6,086.00	\$6,086.24	(\$0.24)	100.00 %
11.6200.95.01.5 ADMIN PENSION INTEREST EXP	\$3,059.00	\$3,059.16	(\$0.16)	100.01 %
11.6200.97.00.5 ADMIN ADMIN/MGMT SVCS	\$299,952.00	\$299,952.00	\$0.00	100.00 %
TOTAL WATER ADMINISTRATION	\$1,272,320.00	\$1,246,185.84	\$26,134.16	97.95%
11.6210 WATER SUPPLY & TREATMENT				
11.6210.10.00.5 WATER TREAT SALARIES & WAGES	\$205,397.00	\$196,942.46	\$8,454.54	95.88 %
11.6210.11.00.5 WATER TREAT OVERTIME	\$12,603.00	\$9,399.73	\$3,203.27	74.58 %
11.6210.15.01.5 WATER TREAT DENTAL INSURANCE	\$1,496.00	\$1,370.20	\$125.80	91.59 %
11.6210.15.02.5 WATER TREAT FICA/MEDICARE	\$15,921.00	\$14,851.91	\$1,069.09	93.29 %
11.6210.15.03.5 WATER TREAT HEALTH INSURANCE	\$39,135.00	\$35,237.87	\$3,897.13	90.04 %
11.6210.15.04.5 WATER TREAT FLEX SPENDING ACCOUNT	\$750.00	\$459.94	\$290.06	61.33 %
11.6210.15.05.5 WATER TREAT LONG TERM CARE INSURANCE	\$92.00	\$89.11	\$2.89	96.86 %
11.6210.15.07.5 WATER TREAT CITY RETIREMENT	\$14,285.00	\$13,381.13	\$903.87	93.67 %
11.6210.15.08.5 WATER TREAT LIFE STD, LTD INSURANCE	\$2,249.00	\$2,224.80	\$24.20	98.92 %
11.6210.15.09.5 WATER TREAT UNEMP INSURANCE	\$364.00	\$400.45	(\$36.45)	110.01 %
11.6210.15.10.5 WATER TREAT WORK COMP	\$8,107.00	\$8,597.68	(\$490.68)	106.05 %
11.6210.15.12.5 WATER TREAT PARKING FEE	\$150.00	\$150.00	\$0.00	100.00 %
11.6210.18.00.5 WATER TREAT UNIFORMS/PROTECTIVE CLOTH	\$1,500.00	\$1,152.59	\$347.41	76.84 %
11.6210.20.00.5 WATER TREAT OFFICE SUPPLIES	\$150.00	\$629.59	(\$479.59)	419.73 %
11.6210.21.00.5 WATER TREAT OPER SUPPLIES	\$114,560.00	\$85,512.57	\$29,047.43	74.64 %
11.6210.23.00.5 WATER TREAT SMALL TOOLS & EQUIP	\$500.00	\$87.50	\$412.50	17.50 %
11.6210.34.00.5 WATER TREAT COMMUNICATIONS	\$2,120.00	\$997.97	\$1,122.03	47.07 %
11.6210.38.00.5 WATER TREAT DEPRECIATION	\$0.00	\$0.00	\$0.00	0.00 %



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11.6210.40.00.5 WATER TREAT DUES, SUBSCRIP, MTGS	\$1,350.00	\$1,948.90	(\$598.90)	144.36 %
11.6210.48.00.5 WATER TREAT PROP & LIAB INS	\$8,183.00	\$8,827.16	(\$644.16)	107.87 %
11.6210.60.00.5 WATER TREAT PROF SERVICES	\$5,000.00	\$4,785.00	\$215.00	95.70 %
11.6210.65.00.5 WATER TREAT EQUIPMENT FLAT FEE	\$2,500.00	\$2,500.00	\$0.00	100.00 %
11.6210.66.00.5 WATER TREAT OTHER RENTALS	\$0.00	\$0.00	\$0.00	0.00 %
11.6210.68.00.5 WATER TREAT VEH/EQ REPAIR & MAIN	\$30,000.00	\$15,938.70	\$14,061.30	53.13 %
11.6210.69.00.5 WATER TREAT BLDGS/GRNDS REPAIR/MAINT	\$10,000.00	\$11,376.80	(\$1,376.80)	113.77 %
11.6210.70.00.5 WATER TREAT COPIER	\$584.00	\$565.09	\$18.91	96.76 %
11.6210.72.00.5 WATER TREAT TAXES/LICENSE/REGIST	\$12,550.00	\$13,262.53	(\$712.53)	105.68 %
11.6210.74.00.5 WATER TREAT TRAVEL & TRANSP	\$55.00	\$0.00	\$55.00	0.00 %
11.6210.76.01.5 WATER TREAT ELECTRIC	\$70,000.00	\$65,375.34	\$4,624.66	93.39 %
11.6210.76.05.5 WATER TREAT PROPANE	\$24,000.00	\$15,889.40	\$8,110.60	66.21 %
11.6210.79.00.5 WATER TREAT MISCELLANEOUS	\$0.00	\$0.00	\$0.00	0.00 %
11.6210.83.00.5 WATER TREAT MACHINERY & EQUIPMENT	\$8,500.00	\$5,700.00	\$2,800.00	67.06 %
11.6210.85.00.5 WATER TREAT WTP GRANT EXP	\$0.00	\$0.00	\$0.00	0.00 %
11.6210.95.01.5 WATER TREAT PENSION INTEREST EXP	\$6,837.00	\$6,836.92	\$0.08	100.00 %
TOTAL WATER SUPPLY & TREATMENT	\$598,938.00	\$524,491.34	\$74,446.66	87.57%
11.6220 WATER DISTRIBUTION SYSTEM				
11.6220.10.00.5 WATER DISTRIB SALARIES & WAGES	\$151,048.00	\$152,093.34	(\$1,045.34)	100.69 %
11.6220.11.00.5 WATER DISTRIB OVERTIME	\$19,181.00	\$12,616.02	\$6,564.98	65.77 %
11.6220.15.01.5 WATER DISTRIB DENTAL INSURANCE	\$1,472.00	\$1,305.00	\$167.00	88.65 %
11.6220.15.02.5 WATER DISTRIB FICA/MEDICARE	\$12,427.00	\$11,774.60	\$652.40	94.75 %
11.6220.15.03.5 WATER DISTRIB HEALTH INSURANCE	\$38,436.00	\$39,952.01	(\$1,516.01)	103.94 %
11.6220.15.04.5 WATER DISTRIB FLEX SPENDING ACCOUNT	\$736.00	\$451.73	\$284.27	61.38 %
11.6220.15.05.5 WATER DISTRIB LONG TERM CARE INS	\$82.00	\$23.36	\$58.64	28.49 %
11.6220.15.07.5 WATER DISTRIB CITY RETIREMENT	\$11,150.00	\$10,915.02	\$234.98	97.89 %
11.6220.15.08.5 WATER DISTRIB LIFE STD, LTD INSURANCE	\$2,208.00	\$2,185.06	\$22.94	98.96 %
11.6220.15.09.5 WATER DISTRIB UNEMP INSURANCE	\$357.00	\$393.30	(\$36.30)	110.17 %
11.6220.15.10.5 WATER DISTRIB WORK COMP	\$6,209.00	\$6,584.80	(\$375.80)	106.05 %
11.6220.15.12.5 WATER DISTRIB PARKING FEE	\$84.00	\$84.00	\$0.00	100.00 %
11.6220.18.00.5 WATER DISTRIB UNIFORMS/PROTECTIVE EQUIP	\$1,500.00	\$1,911.26	(\$411.26)	127.42 %



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11.6220.20.00.5 WATER DISTRIB OFFICE SUPPLIES	\$100.00	\$221.87	(\$121.87)	221.87 %
11.6220.21.00.5 WATER DISTRIB OPERATING SUPPLIES	\$30,000.00	\$27,844.51	\$2,155.49	92.82 %
11.6220.23.00.5 WATER DISTRIB SMALL TOOLS & EQUIP	\$2,500.00	\$1,891.72	\$608.28	75.67 %
11.6220.34.00.5 WATER DISTRIB COMMUNICATIONS	\$1,200.00	\$279.57	\$920.43	23.30 %
11.6220.38.00.5 WATER DISTRIB DEPRECIATION	\$0.00	\$0.00	\$0.00	0.00 %
11.6220.48.00.5 WATER DISTRIB PROP & LIAB INS	\$8,036.00	\$8,669.52	(\$633.52)	107.88 %
11.6220.48.01.5 WATER DISTRIB PC-DEDUCTIBLE EXP	\$0.00	\$0.00	\$0.00	0.00 %
11.6220.56.00.5 WATER DISTRIB OTR PUR SRVC	\$3,000.00	\$12,289.96	(\$9,289.96)	409.67 %
11.6220.56.01.5 WATER DISTRIB STORAGE TK INSPECTION EXP	\$5,000.00	\$0.00	\$5,000.00	0.00 %
11.6220.65.00.5 WATER DISTRIB EQUIP USE	\$120,446.00	\$120,466.00	(\$20.00)	100.02 %
11.6220.66.00.5 WATER DISTRIB OTHER RENTALS	\$500.00	\$800.00	(\$300.00)	160.00 %
11.6220.67.00.5 WATER DISTRIB STREET REPAIRS & MAINT	\$30,000.00	\$29,762.62	\$237.38	99.21 %
11.6220.68.00.5 WATER DISTRIB VEH/EQUIP REPAIR & MAINT	\$9,000.00	\$5,374.68	\$3,625.32	59.72 %
11.6220.70.00.5 WATER DISTRIB COPIER	\$574.00	\$555.06	\$18.94	96.70 %
11.6220.72.00.5 WATER DISTRIB TAXES/LICENSE/REGIST	\$0.00	\$896.00	(\$896.00)	0.00 %
11.6220.76.01.5 WATER DISTRIB ELECTRIC	\$8,000.00	\$6,182.17	\$1,817.83	77.28 %
11.6220.76.05.5 WATER DISTRIB PROPANE	\$1,300.00	\$196.29	\$1,103.71	15.10 %
11.6220.82.00.5 WATER DISTRIB CAPITAL IMPROVEMENTS	\$0.00	\$32,342.79	(\$32,342.79)	0.00 %
11.6220.83.00.5 WATER DISTRIB MACH & EQUIP	\$40,000.00	\$38,129.00	\$1,871.00	95.32 %
11.6220.86.00.5 WATER DISTRIB HYDRANTS	\$5,000.00	\$256.92	\$4,743.08	5.14 %
11.6220.95.01.5 WATER DISTRIB PENSION INTEREST EXP	\$7,473.00	\$7,473.40	(\$0.40)	100.01 %
TOTAL WATER DISTRIBUTION SYSTEM	\$517,019.00	\$533,921.58	(\$16,902.58)	103.27%
11.6230 DELQ WATER FEES COLLECTION				
11.6230.10.00.5 DEL WATER COLL SALARIES & WAGES	\$10,049.00	\$12,656.63	(\$2,607.63)	125.95 %
11.6230.11.00.5 DEL WATER COLL OVERTIME	\$0.00	\$0.00	\$0.00	0.00 %
11.6230.15.01.5 DEL WATER COLL DENTAL INSURANCE	\$74.00	\$135.72	(\$61.72)	183.41 %
11.6230.15.02.5 DEL WATER COLL FICA/MEDICARE	\$734.00	\$927.14	(\$193.14)	126.31 %
11.6230.15.03.5 DEL WATER COLL HEALTH INSURANCE	\$1,922.00	\$1,142.80	\$779.20	59.46 %
11.6230.15.04.5 DEL WATER COLL FLEX SPENDING ACCOUNT	\$37.00	\$22.58	\$14.42	61.03 %
11.6230.15.05.5 DEL WATER COLL LONG TERM CARE INS	\$5.00	\$83.43	(\$78.43)	1,668.60 %
11.6230.15.07.5 DEL WATER COLL CITY RETIREMENT	\$0.00	\$4.76	(\$4.76)	0.00 %



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<u>Account Number and Description</u>	<u>Budget FY 2016</u>	<u>Actual to Date Through 6/30/2016</u>	<u>Variance</u>	<u>Percent of Budget</u>
11.6230.15.08.5 DEL WATER COLL LIFE, STD, LTD INSURANCE	\$110.00	\$109.24	\$0.76	99.31 %
11.6230.15.09.5 DEL WATER COLL UNEMP INSURANCE	\$18.00	\$19.67	(\$1.67)	109.28 %
11.6230.15.10.5 DEL WATER COLL WORK COMP	\$30.00	\$31.82	(\$1.82)	106.07 %
11.6230.15.12.5 DEL WATER COLL PARKING FEE	\$99.00	\$99.00	\$0.00	100.00 %
11.6230.20.00.5 DEL WATER COLL OFFICE SUPPLIES	\$0.00	\$0.00	\$0.00	0.00 %
11.6230.20.01.5 DEL WATER COLL POSTAGE	\$250.00	\$1,007.11	(\$757.11)	402.84 %
11.6230.34.00.5 DEL WATER COLL COMMUNICATIONS	\$500.00	\$0.00	\$500.00	0.00 %
11.6230.40.00.5 DEL WATER COLL DUES/SUBSCRIPTS/MTGS	\$0.00	\$0.00	\$0.00	0.00 %
11.6230.48.00.5 DEL WATER COLL PROPERTY & LIABILITY INS	\$402.00	\$433.48	(\$31.48)	107.83 %
11.6230.70.00.5 DEL WATER COLL COPIER	\$29.00	\$27.75	\$1.25	95.69 %
11.6230.95.01.5 DEL WATER COLL PENSION INTEREST EXP	\$411.00	\$410.62	\$0.38	99.91 %
TOTAL DELQ WATER FEES COLLECTION	\$14,670.00	\$17,111.75	(\$2,441.75)	116.64%
11.6250 WATER METER OPERATIONS				
11.6250.10.00.5 WATER METER SALARIES & WAGES	\$35,677.00	\$33,960.03	\$1,716.97	95.19 %
11.6250.11.00.5 WATER METER OVERTIME	\$1,153.00	\$728.45	\$424.55	63.18 %
11.6250.15.01.5 WATER METER DENTAL INSURANCE	\$348.00	\$293.16	\$54.84	84.24 %
11.6250.15.02.5 WATER METER FICA/MEDICARE	\$2,689.00	\$2,526.07	\$162.93	93.94 %
11.6250.15.03.5 WATER METER HEALTH INSURANCE	\$9,085.00	\$7,669.04	\$1,415.96	84.41 %
11.6250.15.04.5 WATER METER FLEX SPENDING ACCOUNT	\$174.00	\$106.77	\$67.23	61.36 %
11.6250.15.05.5 WATER METER LONG TERM CARE INSURANCE	\$21.00	\$0.00	\$21.00	0.00 %
11.6250.15.07.5 WATER METER CITY RETIREMENT	\$2,412.00	\$2,440.57	(\$28.57)	101.18 %
11.6250.15.08.5 WATER METER LIFE STD, LTD INSURANCE	\$522.00	\$516.46	\$5.54	98.94 %
11.6250.15.09.5 WATER METER UNEMP INSURANCE	\$84.00	\$92.97	(\$8.97)	110.68 %
11.6250.15.10.5 WATER METER WORK COMP	\$1,381.00	\$1,464.58	(\$83.58)	106.05 %
11.6250.15.12.5 WATER METER PARKING FEE	\$300.00	\$300.00	\$0.00	100.00 %
11.6250.21.00.5 WATER METER OPERATING SUPPLIES	\$5,000.00	(\$254.20)	\$5,254.20	(5.08)%
11.6250.23.00.5 WATER METER SMALL TOOLS & EQUIP	\$200.00	\$1,487.94	(\$1,287.94)	743.97 %
11.6250.48.00.5 WATER METER PROP & LIAB INS	\$1,900.00	\$1,499.30	\$400.70	78.91 %
11.6250.65.00.5 WATER METER EQUIPMENT FLAT FEE	\$1,600.00	\$1,900.00	(\$300.00)	118.75 %
11.6250.70.00.5 WATER METER COPIER	\$136.00	\$131.14	\$4.86	96.43 %
11.6250.82.00.5 WATER METER CAPITAL IMPROVEMENT	\$0.00	\$0.00	\$0.00	0.00 %



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<u>Account Number and Description</u>	<u>Budget FY</u> <u>2016</u>	<u>Actual to Date</u> <u>Through 6/30/2016</u>	<u>Variance</u>	<u>Percent of</u> <u>Budget</u>
11.6250.84.00.5 WATER METER WATER METERS	\$10,000.00	\$18,701.78	(\$8,701.78)	187.02 %
11.6250.95.01.5 WATER METER PENSION INTEREST EXP	\$1,560.00	\$1,560.38	(\$0.38)	100.02 %
TOTAL WATER METER OPERATIONS	\$74,242.00	\$75,124.44	(\$882.44)	101.19%
11.9962 GF MISC EXP				
11.9962.00.00.5 A/R WATER BAD DEBT WRITE-OFF	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL GF MISC EXP	\$0.00	\$0.00	\$0.00	0.00%
TOTAL WATER FUND EXPENDITURES	\$2,477,189.00	\$2,396,834.95	\$80,354.05	96.76%
WATER FUND NET EXCESS / (DEFICIT)	\$102,077.00	\$366,578.58		



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<u>Account Number and Description</u>	<u>Budget FY 2016</u>	<u>Actual to Date Through 6/30/2016</u>	<u>Variance</u>	<u>Percent of Budget</u>
REVENUES				
12.2 INTERGOVERNMENTAL REV				
12.2300.00.00.4 SEWER REV CAPITAL GRANTS-VT	\$0.00	\$0.00	\$0.00	0.00 %
12.2300.00.10.4 SEWER REV FEDERAL GRANTS	\$0.00	\$0.00	\$0.00	0.00 %
12.2300.00.20.4 SEWER REV ARRA GRANT	\$0.00	\$0.00	\$0.00	0.00 %
12.2301.00.00.4 GF REIMB OT HRS	\$0.00	\$0.00	\$0.00	0.00 %
12.2501.00.00.4 SEWER USE REV-METERED	\$1,960,000.00	\$1,864,381.04	(\$95,618.96)	95.12 %
12.2501.00.01.4 SEWER USE REV-FLAT RATE	\$27,550.00	\$0.00	(\$27,550.00)	0.00 %
12.2502.00.00.4 SEWER USE REV-BERLIN	\$343,000.00	\$303,572.96	(\$39,427.04)	88.51 %
12.2503.00.00.4 SEWER REV PENALTIES - SEWER USE	\$12,000.00	\$11,666.27	(\$333.73)	97.22 %
12.2504.00.00.4 SEWER REV CONNECTION FEES	\$3,000.00	\$2,983.00	(\$17.00)	99.43 %
12.2505.00.00.4 SEWER REV DELINQ INTEREST	\$12,000.00	\$5,564.34	(\$6,435.66)	46.37 %
12.2522.00.00.4 SEWER BENEFIT CHARGE	\$96,280.00	\$95,684.48	(\$595.52)	99.38 %
12.2525.00.00.4 SEWER CSO BENEFIT CHARGE	\$673,969.00	\$669,791.33	(\$4,177.67)	99.38 %
12.2614.00.00.4 SEWER REV SALE OF EQUIPMENT	\$0.00	\$0.00	\$0.00	0.00 %
12.2615.00.00.4 SEWER REV VACTOR RENTAL FEES	\$500.00	\$355.76	(\$144.24)	71.15 %
12.2700.00.00.4 SEWER REV INTEREST	\$0.00	\$0.00	\$0.00	0.00 %
12.2820.00.00.4 SEWER REV STD W/C REIMB	\$0.00	\$12,012.62	\$12,012.62	0.00 %
12.2920.00.00.4 SEWER REV BOND PROCEEDS	\$0.00	\$0.00	\$0.00	0.00 %
12.2986.00.00.4 SEWER SEPTAGE & LEACHATE FEES	\$650,000.00	\$882,426.39	\$232,426.39	135.76 %
12.2990.00.00.4 SEWER MISC REVENUE	\$0.00	\$0.00	\$0.00	0.00 %
12.2992.00.00.4 SEWER MISC REIMBURSEMENTS	\$0.00	\$0.00	\$0.00	0.00 %
12.2993.00.00.4 SEWER XFER FROM GENERAL FUND	\$0.00	\$0.00	\$0.00	0.00 %
12.2997.00.00.4 SEWER REV USE OF FUND BALANCE	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL INTERGOVERNMENTAL REV	\$3,778,299.00	\$3,848,438.19	\$70,139.19	101.86%
TOTAL SEWER FUND REVENUES	\$3,778,299.00	\$3,848,438.19	\$70,139.19	101.86%



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EXPENDITURES				
12.5470 WASTEWATER TREATMENT				
12.5470.10.00.5 WW TREAT SALARIES & WAGES	\$233,712.00	\$214,575.94	\$19,136.06	91.81 %
12.5470.11.00.5 WW TREAT OVERTIME	\$16,617.00	\$23,578.96	(\$6,961.96)	141.90 %
12.5470.15.01.5 WW TREAT DENTAL INSURANCE	\$1,959.00	\$1,673.77	\$285.23	85.44 %
12.5470.15.02.5 WW TREAT FICA/MEDICARE	\$18,283.00	\$17,814.79	\$468.21	97.44 %
12.5470.15.03.5 WW TREAT HEALTH INSURANCE	\$51,132.00	\$35,329.75	\$15,802.25	69.10 %
12.5470.15.04.5 WW TREAT FLEX SPENDING ACCOUNT	\$979.00	\$600.94	\$378.06	61.38 %
12.5470.15.05.5 WW TREAT LONG TERM CARE INSURANCE	\$120.00	\$19.67	\$100.33	16.39 %
12.5470.15.07.5 WW TREAT CITY RETIREMENT	\$16,040.00	\$16,813.24	(\$773.24)	104.82 %
12.5470.15.08.5 WW TREAT LIFE, STD, LTD INSURANCE	\$2,938.00	\$3,023.01	(\$85.01)	102.89 %
12.5470.15.09.5 WW TREAT UNEMPLOYMENT INSURANCE	\$475.00	\$406.99	\$68.01	85.68 %
12.5470.15.10.5 WW TREAT WORKERS' COMPENSATION	\$9,282.00	\$9,843.80	(\$561.80)	106.05 %
12.5470.15.12.5 WW TREAT PARKING FEE	\$90.00	\$90.00	\$0.00	100.00 %
12.5470.18.00.5 WW TREAT UNIFORMS/PROTECT CLOTHING	\$3,500.00	\$1,886.27	\$1,613.73	53.89 %
12.5470.20.00.5 WW TREAT OFFICE SUPPLIES	\$3,000.00	\$917.45	\$2,082.55	30.58 %
12.5470.20.01.5 WW TREAT POSTAGE	\$100.00	\$96.61	\$3.39	96.61 %
12.5470.21.00.5 WW TREAT OPERATING SUPPLIES	\$175,865.00	\$169,959.48	\$5,905.52	96.64 %
12.5470.23.00.5 WW TREAT SMALL TOOLS & EQUIP	\$3,000.00	\$1,748.65	\$1,251.35	58.29 %
12.5470.34.00.5 WW TREAT COMMUNICATIONS	\$2,600.00	\$784.44	\$1,815.56	30.17 %
12.5470.38.00.5 WW TREAT DEPRECIATION	\$0.00	\$0.00	\$0.00	0.00 %
12.5470.40.00.5 WW TREAT DUES/SUBSCRIPTS/MTGS	\$3,000.00	\$3,286.25	(\$286.25)	109.54 %
12.5470.48.00.5 WW TREAT PROP & LIAB INS	\$32,691.00	\$33,533.10	(\$842.10)	102.58 %
12.5470.56.00.5 WW TREAT OTR PUR SRVC	\$257,500.00	\$323,715.90	(\$66,215.90)	125.71 %
12.5470.60.00.5 WW TREAT PROF SVCS	\$25,200.00	\$416.50	\$24,783.50	1.65 %
12.5470.65.00.5 WW TREAT EQUIPMENT FLAT FEE	\$0.00	\$0.00	\$0.00	0.00 %
12.5470.66.00.5 WW TREAT OTHER RENTALS	\$5,000.00	\$0.00	\$5,000.00	0.00 %
12.5470.68.00.5 WW TREAT VEH/EQUIP REPAIR & MAINT	\$105,000.00	\$177,896.50	(\$72,896.50)	169.43 %
12.5470.69.00.5 WW TREAT BLDGS/GRNDS REPAIR/MAINT	\$40,000.00	\$43,784.22	(\$3,784.22)	109.46 %
12.5470.70.00.5 WW TREAT COPIER	\$763.00	\$738.47	\$24.53	96.79 %
12.5470.72.00.5 WW TREAT TAXES/LICENSE/REGIST.	\$8,000.00	\$12,625.00	(\$4,625.00)	157.81 %



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12.5470.73.00.5 WW TREAT OPERATING FEE	\$6,600.00	\$0.00	\$6,600.00	0.00 %
12.5470.74.00.5 WW TREAT TRAVEL/TRANSPORTATION	\$1,500.00	\$223.50	\$1,276.50	14.90 %
12.5470.76.01.5 WW TREAT ELECTRIC	\$190,000.00	\$147,387.23	\$42,612.77	77.57 %
12.5470.76.02.5 WW TREAT FUEL OIL	\$46,200.00	\$34,446.22	\$11,753.78	74.56 %
12.5470.76.03.5 WW TREAT TRASH REMOVAL	\$0.00	\$0.00	\$0.00	0.00 %
12.5470.76.04.5 WW TREAT IN HOUSE UTILITIES	\$360,000.00	\$476,411.03	(\$116,411.03)	132.34 %
12.5470.79.00.5 WW TREAT MISC	\$0.00	\$0.00	\$0.00	0.00 %
12.5470.82.00.5 WW TREAT CAP IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0.00 %
12.5470.83.00.5 WW TREAT MACH & EQUIP	\$105,000.00	\$134,218.59	(\$29,218.59)	127.83 %
12.5470.88.00.5 WW TREAT CAPITAL RESERVE	\$0.00	\$0.00	\$0.00	0.00 %
12.5470.90.00.5 WW TREAT DEBT PRINCIPAL	\$174,171.00	\$174,170.88	\$0.12	100.00 %
12.5470.91.00.5 WW TREAT DEBT INTEREST	\$0.00	\$0.00	\$0.00	0.00 %
12.5470.95.01.5 WW TREAT PENSION INTEREST EXP	\$12,037.00	\$12,037.86	(\$0.86)	100.01 %
12.5470.97.00.5 WW TREAT ADMIN/MGMT SVCS	\$160,662.00	\$160,602.00	\$60.00	99.96 %
TOTAL WASTEWATER TREATMENT	\$2,073,016.00	\$2,234,657.01	(\$161,641.01)	107.80%
12.5471 STORMWATER MANAGEMENT				
12.5471.10.00.5 STRM WTR MGMT SALARIES & WAGES	\$129,586.00	\$132,002.22	(\$2,416.22)	101.86 %
12.5471.11.00.5 STRM WTR MGMT OVERTIME	\$14,774.00	\$9,173.53	\$5,600.47	62.09 %
12.5471.15.01.5 STRM WTR MGMT DENTAL INSURANCE	\$1,129.00	\$1,031.97	\$97.03	91.41 %
12.5471.15.02.5 STRM WTR MGMT FICA/MEDICARE	\$10,543.00	\$10,152.05	\$390.95	96.29 %
12.5471.15.03.5 STRM WTR MGMT HEALTH INSURANCE	\$29,468.00	\$28,514.88	\$953.12	96.77 %
12.5471.15.04.5 STRM WTR MGMT FLEX SPENDING ACCOUNT	\$564.00	\$346.33	\$217.67	61.41 %
12.5471.15.05.5 STRM WTR MGMT LONG TERM CARE INSURANCE	\$49.00	\$53.59	(\$4.59)	109.37 %
12.5471.15.07.5 STRM WTR MGMT CITY RETIREMENT	\$9,460.00	\$9,220.16	\$239.84	97.46 %
12.5471.15.08.5 STRM WTR MGMT LIFE, STD, LTD INSURANCE	\$1,693.00	\$1,675.22	\$17.78	98.95 %
12.5471.15.09.5 STRM WTR MGMT UNEMPLOYMENT INS	\$274.00	\$301.52	(\$27.52)	110.04 %
12.5471.15.10.5 STRM WTR MGMT WORKERS COMP INS	\$5,287.00	\$5,607.00	(\$320.00)	106.05 %
12.5471.15.12.5 STRM WTR MGMT PARKING FEE	\$360.00	\$330.00	\$30.00	91.67 %
12.5471.18.00.5 STRM WTR MGMT UNIFORMS/PROTECT CLOTHING	\$250.00	\$0.00	\$250.00	0.00 %
12.5471.20.00.5 STRM WTR MGMT OFFICE SUPPLIES	\$0.00	\$0.00	\$0.00	0.00 %
12.5471.21.00.5 STRM WTR MGMT OPERATING SUPPLIES	\$2,500.00	\$0.00	\$2,500.00	0.00 %



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12.5471.23.00.5 STRM WTR MGMT SMALL TOOLS AND EQUIP	\$0.00	\$0.00	\$0.00	0.00 %
12.5471.34.00.5 STRM WTR MGMT COMMUNICATIONS	\$0.00	\$0.00	\$0.00	0.00 %
12.5471.40.00.5 STRM WTR MGMT DUES/SUBSCRIPTS/MTGS	\$0.00	\$0.00	\$0.00	0.00 %
12.5471.48.00.5 STRM WTR MGMT PROPERTY & CASUALTY INS	\$6,161.00	\$6,646.64	(\$485.64)	107.88 %
12.5471.60.00.5 STRM WTR MGMT PROFESSIONAL SVCS	\$2,500.00	\$950.00	\$1,550.00	38.00 %
12.5471.65.00.5 STRM WTR MGMT RENTAL OF CITY EQUIP	\$0.00	\$0.00	\$0.00	0.00 %
12.5471.66.00.5 STRM WTR MGMT OTHER RENTALS	\$0.00	\$0.00	\$0.00	0.00 %
12.5471.67.00.5 STRM WTR MGMT STREET REPAIR/MAINT	\$0.00	\$0.00	\$0.00	0.00 %
12.5471.68.00.5 STRM WTR MGMT VEH/EQUIP REPAIR/MAINT	\$0.00	\$0.00	\$0.00	0.00 %
12.5471.69.00.5 STRM WTR MGMT BLDG/GRNDS REPAIR/MAINT	\$0.00	\$0.00	\$0.00	0.00 %
12.5471.70.00.5 STRM WTR MGMT COPIER	\$440.00	\$425.58	\$14.42	96.72 %
12.5471.72.00.5 STRM WTR MGMT TAXES/LICENSES/REGISTS	\$1,500.00	\$0.00	\$1,500.00	0.00 %
12.5471.74.00.5 STRM WTR MGMT TRAVEL/TRANSPORTATION	\$0.00	\$0.00	\$0.00	0.00 %
12.5471.79.00.5 STRM WTR MGMT MISC	\$0.00	\$0.00	\$0.00	0.00 %
12.5471.83.00.5 STRM WTR MGMT EQUIP/MACH	\$500.00	\$0.00	\$500.00	0.00 %
12.5471.95.01.5 STRM WTR MGMT PENSION INTEREST EXP	\$2,610.00	\$2,609.60	\$0.40	99.98 %
TOTAL STORMWATER MANAGEMENT	\$219,648.00	\$209,040.29	\$10,607.71	95.17%
12.5480 SEWER COLLECTION SYSTEM				
12.5480.10.00.5 COLLECTION SALARIES & WAGES	\$165,388.00	\$162,354.30	\$3,033.70	98.17 %
12.5480.11.00.5 COLLECTION OVERTIME	\$18,143.00	\$11,792.34	\$6,350.66	65.00 %
12.5480.15.01.5 COLLECTION DENTAL INSURANCE	\$1,606.00	\$3,080.66	(\$1,474.66)	191.82 %
12.5480.15.02.5 COLLECTION FICA/MEDICARE	\$13,402.00	\$12,429.24	\$972.76	92.74 %
12.5480.15.03.5 COLLECTION HEALTH INSURANCE	\$41,931.00	\$43,231.16	(\$1,300.16)	103.10 %
12.5480.15.04.5 COLLECTION FLEX SPENDING ACCOUNT	\$803.00	\$492.80	\$310.20	61.37 %
12.5480.15.05.5 COLLECTION LONG TERM CARE INSURANCE	\$92.00	\$13.64	\$78.36	14.83 %
12.5480.15.07.5 COLLECTION CITY RETIREMENT	\$12,025.00	\$11,644.45	\$380.55	96.84 %
12.5480.15.08.5 COLLECTION LIFE, STD, LTD INSURANCE	\$2,409.00	\$2,383.72	\$25.28	98.95 %
12.5480.15.09.5 COLLECTION UNEMPLOYMENT INSURANCE	\$390.00	\$429.05	(\$39.05)	110.01 %
12.5480.15.10.5 COLLECTION WORKERS' COMPENSATION	\$6,729.00	\$5,450.48	\$1,278.52	81.00 %
12.5480.15.12.5 COLLECTION PARKING FEE	\$306.00	\$330.00	(\$24.00)	107.84 %
12.5480.18.00.5 COLLECTION UNIFORMS/PROTECTIVE CLOTH	\$1,500.00	\$517.50	\$982.50	34.50 %



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12.5480.20.00.5 COLLECTION OFFICE SUPPLIES	\$50.00	\$60.09	(\$10.09)	120.18 %
12.5480.21.00.5 COLLECTION OPERATING SUPPLIES	\$25,000.00	\$8,736.37	\$16,263.63	34.95 %
12.5480.23.00.5 COLLECTION SMALL TOOLS & EQUIP	\$1,500.00	\$104.68	\$1,395.32	6.98 %
12.5480.34.00.5 COLLECTION COMMUNICATIONS	\$3,300.00	\$100.67	\$3,199.33	3.05 %
12.5480.38.00.5 COLLECTION DEPRECIATION	\$0.00	\$0.00	\$0.00	0.00 %
12.5480.48.00.5 COLLECTION PROP & LIAB INS	\$8,767.00	\$9,457.68	(\$690.68)	107.88 %
12.5480.48.01.5 COLLECTION PC - DEDUCTIBLE EXPENSE	\$0.00	\$500.00	(\$500.00)	0.00 %
12.5480.56.00.5 COLLECTION OTR PUR SRVC	\$15,000.00	\$17,678.86	(\$2,678.86)	117.86 %
12.5480.65.00.5 COLLECTION EQUIP USE ASSESSMENT	\$105,390.00	\$105,390.00	\$0.00	100.00 %
12.5480.65.01.5 COLLECTION EQUIP FLAT FEE	\$50,000.00	\$50,000.00	\$0.00	100.00 %
12.5480.66.00.5 COLLECTION OTHER RENTALS	\$2,500.00	\$0.00	\$2,500.00	0.00 %
12.5480.67.00.5 COLLECTION STREET REPAIR/MAINT	\$5,000.00	\$8,403.34	(\$3,403.34)	168.07 %
12.5480.68.00.5 COLLECTION VEH/EQUIP REPAIR & MAINT	\$10,000.00	\$255.57	\$9,744.43	2.56 %
12.5480.69.00.5 COLLECTION BLDGS/GRNDS REPAIR/MAINT	\$500.00	\$0.00	\$500.00	0.00 %
12.5480.70.00.5 COLLECTION COPIER	\$626.00	\$605.49	\$20.51	96.72 %
12.5480.76.01.5 COLLECTION ELECTRIC	\$10,000.00	\$8,014.87	\$1,985.13	80.15 %
12.5480.79.00.5 COLLECTION MISC	\$0.00	\$0.00	\$0.00	0.00 %
12.5480.82.00.5 COLLECTION CAP IMPROVEMENTS	\$0.00	\$226.87	(\$226.87)	0.00 %
12.5480.82.01.5 COLLECTION CSO CAPITAL IMPROVEMENT	\$0.00	\$0.00	\$0.00	0.00 %
12.5480.83.00.5 COLLECTION MACH/EQUIPMENT	\$60,000.00	\$39,029.00	\$20,971.00	65.05 %
12.5480.88.00.5 COLLECTION CAPITAL RSRV	\$0.00	\$0.00	\$0.00	0.00 %
12.5480.90.00.5 COLLECTION CSO PRINCIPAL DEBT PAYMNT	\$348,310.00	\$348,310.17	(\$0.17)	100.00 %
12.5480.91.00.5 COLLECTION CSO INTEREST DEBT PAYMENT	\$37,885.00	\$37,283.13	\$601.87	98.41 %
12.5480.95.01.5 COLLECTION PENSION INTEREST EXP	\$7,147.00	\$7,147.00	\$0.00	100.00 %
TOTAL SEWER COLLECTION SYSTEM	\$955,699.00	\$895,453.13	\$60,245.87	93.70%
12.5481 WASTEWATER ADMINISTRATION				
12.5481.10.00.5 WW ADMIN SALARIES & WAGES	\$82,008.00	\$70,893.96	\$11,114.04	86.45 %
12.5481.11.00.5 WW ADMIN OVERTIME	\$2,753.00	\$1,561.78	\$1,191.22	56.73 %
12.5481.15.01.5 WW ADMIN DENTAL INSURANCE	\$674.00	\$588.00	\$86.00	87.24 %
12.5481.15.02.5 WW ADMIN FICA/MEDICARE	\$6,188.00	\$5,378.58	\$809.42	86.92 %
12.5481.15.03.5 WW ADMIN HEALTH INSURANCE	\$17,588.00	\$13,728.12	\$3,859.88	78.05 %



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12.5481.15.04.5 WW ADMIN FLEX SPENDING ACCOUNT	\$337.00	\$206.70	\$130.30	61.34 %
12.5481.15.05.5 WW ADMIN LONG TERM CARE INSURANCE	\$47.00	\$32.05	\$14.95	68.19 %
12.5481.15.07.5 WW ADMIN CITY RETIREMENT	\$5,552.00	\$4,476.62	\$1,075.38	80.63 %
12.5481.15.08.5 WW ADMIN LIFE, STD, LTD INSURANCE	\$1,011.00	\$999.85	\$11.15	98.90 %
12.5481.15.09.5 WW ADMIN UNEMPLOYMENT INSURANCE	\$163.00	\$179.95	(\$16.95)	110.40 %
12.5481.15.10.5 WW ADMIN WORKERS' COMPENSATION	\$252.00	\$267.24	(\$15.24)	106.05 %
12.5481.15.12.5 WW ADMIN PARKING FEE	\$522.00	\$498.00	\$24.00	95.40 %
12.5481.16.00.5 WW ADMIN GASB#68 PENSION	\$0.00	\$0.00	\$0.00	0.00 %
12.5481.18.00.5 WW ADMIN UNIFORMS/PROTECT CLOTHING	\$0.00	\$0.00	\$0.00	0.00 %
12.5481.20.00.5 WW ADMIN OFFICE SUPPLIES	\$2,500.00	\$1,821.75	\$678.25	72.87 %
12.5481.20.01.5 WW ADMIN POSTAGE	\$2,000.00	\$24.68	\$1,975.32	1.23 %
12.5481.30.00.5 WW ADMIN ADVERTISING	\$250.00	\$199.68	\$50.32	79.87 %
12.5481.34.00.5 WW ADMIN TELEPHONE BASIC SERVICE	\$4,500.00	\$1,880.66	\$2,619.34	41.79 %
12.5481.34.01.5 WW ADMIN TELEPHONE LONG DISTANCE	\$1,750.00	\$875.59	\$874.41	50.03 %
12.5481.34.02.5 WW ADMIN INTERNET WAN SERVICE	\$7,775.00	\$10,000.28	(\$2,225.28)	128.62 %
12.5481.38.00.5 WW ADMIN DEPRECIATION	\$0.00	\$0.00	\$0.00	0.00 %
12.5481.40.00.5 WW ADMIN DUES/SUBSCRIPTS/MTGS	\$1,250.00	\$0.00	\$1,250.00	0.00 %
12.5481.48.00.5 WW ADMIN PROPERTY & LIABILITY INS	\$3,677.00	\$3,986.96	(\$309.96)	108.43 %
12.5481.48.01.5 WW ADMIN PC - DEDUCTIBLE EXPENSE	\$0.00	\$0.00	\$0.00	0.00 %
12.5481.56.00.5 WW ADMIN - OTR PUR SRVC	\$250.00	\$3,200.00	(\$2,950.00)	1,280.00 %
12.5481.60.00.5 WW ADMIN PROFESSIONAL SVCS	\$5,000.00	\$101.00	\$4,899.00	2.02 %
12.5481.61.00.5 WW ADMIN LEGAL SERVICES	\$2,000.00	\$13.70	\$1,986.30	0.69 %
12.5481.65.00.5 WW ADMIN EQUIPMENT VACTOR RESERVE	\$0.00	\$0.00	\$0.00	0.00 %
12.5481.70.00.5 WW ADMIN COPIER	\$262.00	\$254.00	\$8.00	96.95 %
12.5481.79.00.5 WW ADMIN MISCELLANEOUS	\$0.00	\$30.77	(\$30.77)	0.00 %
12.5481.83.00.5 WW ADMIN MACHINERY & EQUIPMENT	\$0.00	\$0.00	\$0.00	0.00 %
12.5481.83.01.5 WW ADMIN COMPUTER EQUIPMENT ALLOC	\$15,587.00	\$12,531.49	\$3,055.51	80.40 %
12.5481.83.02.5 WW ADMIN FINANCIAL SOFTWARE	\$0.00	\$0.00	\$0.00	0.00 %
12.5481.85.00.5 WW ADMIN FED/STATE GRANT EXPENSE	\$0.00	\$0.00	\$0.00	0.00 %
12.5481.90.00.5 WW ADMIN WWTP DEBT PRINCIPAL	\$142,946.00	\$142,945.52	\$0.48	100.00 %
12.5481.91.00.5 WW ADMIN WWTP DEBT INTEREST	\$79,351.00	\$79,311.27	\$39.73	99.95 %
12.5481.92.00.5 WW ADMIN ENERGY IMPROV LEASE PYMT	\$17,650.00	\$17,650.10	(\$0.10)	100.00 %



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12.5481.92.01.5 WW ADMIN ENERGY AUDIT	\$0.00	\$0.00	\$0.00	0.00 %
12.5481.95.01.5 WW ADMIN PENSION INTEREST EXP	\$3,856.00	\$3,856.00	\$0.00	100.00 %
12.5481.96.00.5 WW ADMIN WATER METER DEPREC SHARE	\$15,000.00	\$15,000.00	\$0.00	100.00 %
12.5481.97.00.5 WW ADMIN ADMINISTRATIVE/MGMT SVCS	\$275,159.00	\$275,159.00	\$0.00	100.00 %
TOTAL WASTEWATER ADMINISTRATION	\$697,858.00	\$667,653.30	\$30,204.70	95.67%
12.5482 PRIVATE SEWER SYS MAINT				
12.5482.10.00.5 PRIV SWR MAINT SALARIES & WAGES	\$3,796.00	\$3,748.73	\$47.27	98.75 %
12.5482.11.00.5 PRIV SWR MAINT OVERTIME	\$47.00	\$74.49	(\$27.49)	158.49 %
12.5482.15.01.5 PRIV SWR MAINT DENTAL INSURANCE	\$22.00	\$19.98	\$2.02	90.82 %
12.5482.15.02.5 PRIV SWR MAINT FICA/MEDICARE	\$282.00	\$273.64	\$8.36	97.04 %
12.5482.15.03.5 PRIV SWR MAINT HEALTH INSURANCE	\$582.00	\$719.55	(\$137.55)	123.63 %
12.5482.15.04.5 PRIV SWR MAINT FLEX SPENDING ACCOUNT	\$11.00	\$6.84	\$4.16	62.18 %
12.5482.15.05.5 PRIV SWR MAINT LONG TERM CARE INS	\$1.00	\$2.17	(\$1.17)	217.00 %
12.5482.15.07.5 PRIV SWR MAINT CITY RETIREMENT	\$253.00	\$220.13	\$32.87	87.01 %
12.5482.15.08.5 PRIV SWR MAINT LIFE, STD, LTD INS	\$33.00	\$33.10	(\$0.10)	100.30 %
12.5482.15.09.5 PRIV SWR MAINT UNEMPLOY INSURANCE	\$5.00	\$5.95	(\$0.95)	119.00 %
12.5482.15.10.5 PRIV SWR MAINT WORKERS' COMPENSATION	\$146.00	\$154.84	(\$8.84)	106.05 %
12.5482.48.00.5 PRIV SWR MAINT PROP/LIAB INS	\$122.00	\$131.36	(\$9.36)	107.67 %
12.5482.56.00.5 PRIV SWR MAINT OTR PUR SRVC	\$4,000.00	\$4,774.46	(\$774.46)	119.36 %
12.5482.70.00.5 PRIV SWR MAINT COPIER	\$9.00	\$8.37	\$0.63	93.00 %
12.5482.95.01.5 PRIV SWR MAINT PENSION INTEREST EXP	\$47.00	\$46.22	\$0.78	98.34 %
TOTAL PRIVATE SEWER SYS MAINT	\$9,356.00	\$10,219.83	(\$863.83)	109.23%
12.5491 DELQ SEWER FEES COLLECTION				
12.5491.10.00.5 DELQ SEWER TAX COLL SALARIES & WAGES	\$10,049.00	\$12,656.63	(\$2,607.63)	125.95 %
12.5491.15.01.5 DELQ SEWER TAX COLL DENTAL INSURANCE	\$74.00	\$135.72	(\$61.72)	183.41 %
12.5491.15.02.5 DELQ SEWER TAX COLL FICA/MEDICARE	\$734.00	\$927.14	(\$193.14)	126.31 %
12.5491.15.03.5 DELQ SEWER TAX COLL HEALTH INSURANCE	\$1,922.00	\$1,142.80	\$779.20	59.46 %
12.5491.15.04.5 DELQ SEWER TAX COLL FLEX SPENDING ACCOUNT	\$37.00	\$22.58	\$14.42	61.03 %
12.5491.15.05.5 DELQ SEWER TAX COLL LONG TERM CARE INSURANCE	\$5.00	\$83.43	(\$78.43)	1,668.60 %
12.5491.15.07.5 DELQ SEWER TAX COLL CITY RETIREMENT	\$0.00	\$4.75	(\$4.75)	0.00 %



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12.5491.15.08.5 DELQ SEWER TAX COLL LIFE, STD, LTD INSURANCE	\$110.00	\$109.24	\$0.76	99.31 %
12.5491.15.09.5 DELQ SEWER TAX COLL UNEMPLOYMENT INSURANCE	\$18.00	\$19.67	(\$1.67)	109.28 %
12.5491.15.10.5 DELQ SEWER TAX COLL WORKERS' COMPENSATION	\$30.00	\$31.82	(\$1.82)	106.07 %
12.5491.15.12.5 DELQ SEWER TAX COLL PARKING FEE	\$99.00	\$99.00	\$0.00	100.00 %
12.5491.20.00.5 DELQ SEWER TAX COLL OFFICE SUPPLIES	\$0.00	\$0.00	\$0.00	0.00 %
12.5491.20.01.5 DELQ SEWER TAX COLL POSTAGE	\$1,000.00	\$1,699.83	(\$699.83)	169.98 %
12.5491.34.00.5 DELQ SEWER TAX COLL COMMUNICATIONS	\$500.00	\$0.00	\$500.00	0.00 %
12.5491.40.00.5 DELQ SEWER TAX COLL DUES/SUBSCRIPTS/MTGS	\$0.00	\$0.00	\$0.00	0.00 %
12.5491.48.00.5 DELQ SEWER TAX COLL PROPERTY & LIABILITY INS	\$402.00	\$433.48	(\$31.48)	107.83 %
12.5491.70.00.5 DELQ SEWER TAX COLL COPIER	\$29.00	\$27.75	\$1.25	95.69 %
12.5491.95.01.5 DELQ SEWER TAX COLL PENSION INTEREST EXP	\$470.00	\$470.20	(\$0.20)	100.04 %
TOTAL DELQ SEWER FEES COLLECTION	\$15,479.00	\$17,864.04	(\$2,385.04)	115.41%
12.9962 GF MISC EXP				
12.9962.00.00.5 A/R SEWER BAD DEBT WRITE-OFF	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL GF MISC EXP	\$0.00	\$0.00	\$0.00	0.00%
TOTAL SEWER FUND EXPENDITURES	\$3,971,056.00	\$4,034,887.60	(\$63,831.60)	101.61%
SEWER FUND NET EXCESS / (DEFICIT)	(\$192,757.00)	(\$186,449.41)		



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REVENUES				
17.2 INTERGOVERNMENTAL REV				
17.2301.00.00.4 FEMA STORM DAMAGE GRANT REV	\$0.00	\$0.00	\$0.00	0.00 %
17.2550.00.00.4 CEMETERY XFER CMTRY TRST-EXP	\$30,000.00	\$27,000.00	(\$3,000.00)	90.00 %
17.2660.00.00.4 CEMETERY OUTSIDE BURIALS	\$3,000.00	\$2,985.00	(\$15.00)	99.50 %
17.2700.00.00.4 CEMETERY INTEREST	\$0.00	\$0.00	\$0.00	0.00 %
17.2701.00.00.4 CEMETERY CHANGE IN MARKET VALUE	\$0.00	\$0.00	\$0.00	0.00 %
17.2770.00.00.4 CEMETERY ENDOWMENT CARE	\$10,250.00	\$4,940.00	(\$5,310.00)	48.20 %
17.2771.00.00.4 CEMETERY GRAVE OPENINGS	\$0.00	\$1,370.00	\$1,370.00	0.00 %
17.2771.00.01.4 CEMETERY GRAVE OPEN FULL BURIAL	\$12,000.00	\$17,335.00	\$5,335.00	144.46 %
17.2771.00.02.4 CEMETERY GRAVE OPEN CREMATION	\$12,000.00	\$6,050.00	(\$5,950.00)	50.42 %
17.2772.00.00.4 CEMETERY FOUNDATIONS	\$0.00	\$0.00	\$0.00	0.00 %
17.2773.00.00.4 CEMETERY VAULT CHARGES	\$2,000.00	\$1,037.50	(\$962.50)	51.88 %
17.2814.00.00.4 PROCEEDS FROM LTD	\$0.00	\$0.00	\$0.00	0.00 %
17.2816.00.00.4 SALE OF EQUIP PROCEEDS	\$0.00	\$0.00	\$0.00	0.00 %
17.2960.00.00.4 CEMETERY LOT SALES	\$6,400.00	\$3,000.00	(\$3,400.00)	46.88 %
17.2990.00.00.4 CEMETERY FOUNDATIONS	\$4,000.00	\$5,999.10	\$1,999.10	149.98 %
17.2990.00.01.4 CEMETERY MONUMENT SALES/REPAIR	\$0.00	\$0.00	\$0.00	0.00 %
17.2990.00.02.4 CEMETERY MONUMENT INSTALLATIONS	\$0.00	\$40.00	\$40.00	0.00 %
17.2990.00.03.4 CEMETERY MONUMENT REPAIR	\$1,500.00	\$615.00	(\$885.00)	41.00 %
17.2990.00.04.4 CEMETERY MONUMENT SALES/SANDBLAST	\$0.00	\$725.00	\$725.00	0.00 %
17.2992.00.00.4 CEMETERY MISC REIMBS	\$0.00	\$847.50	\$847.50	0.00 %
17.2993.00.00.4 CEMETERY NON-RESIDENT REVENUE	\$1,000.00	\$5.00	(\$995.00)	0.50 %
17.2994.00.00.4 CEMETERY XFER GENERAL FUND	\$57,826.00	\$57,826.00	\$0.00	100.00 %
17.2995.00.00.4 CEMETERY XFER PARKING FUND	\$10,000.00	\$10,000.00	\$0.00	100.00 %
17.2996.00.00.4 CEMETERY XFER DPW SMALL PARKS	\$27,900.00	\$27,900.00	\$0.00	100.00 %
17.2997.00.00.4 CEMETERY XFER GF CIP/EQUIPMENT	\$32,783.00	\$32,783.00	\$0.00	100.00 %
TOTAL INTERGOVERNMENTAL REV	\$210,659.00	\$200,458.10	(\$10,200.90)	95.16%
TOTAL CEMETERY FUND REVENUES	\$210,659.00	\$200,458.10	(\$10,200.90)	95.16%



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EXPENDITURES				
17.7000 GREEN MOUNT CEMETERY				
17.7000.10.00.5 CEMETERY SALARIES & WAGES	\$91,008.00	\$88,480.85	\$2,527.15	97.22 %
17.7000.11.00.5 CEMETERY OVERTIME	\$500.00	\$5,305.05	(\$4,805.05)	1,061.01 %
17.7000.15.01.5 CEMETERY DENTAL INSURANCE	\$745.00	\$664.44	\$80.56	89.19 %
17.7000.15.02.5 CEMETERY FICA/MEDICARE	\$6,680.00	\$7,131.30	(\$451.30)	106.76 %
17.7000.15.03.5 CEMETERY HEALTH INSURANCE	\$7,804.00	\$6,227.89	\$1,576.11	79.80 %
17.7000.15.04.5 CEMETERY FLEX SPENDING ACCOUNT	\$373.00	\$91.72	\$281.28	24.59 %
17.7000.15.05.5 CEMETERY LONG TERM CARE INSURANCE	\$46.00	\$81.00	(\$35.00)	176.09 %
17.7000.15.07.5 CEMETERY CITY RETIREMENT	\$5,994.00	\$6,728.21	(\$734.21)	112.25 %
17.7000.15.08.5 CEMETERY LIFE, STD, LTD INSURANCE	\$1,118.00	\$1,105.78	\$12.22	98.91 %
17.7000.15.09.5 CEMETERY UNEMPLOYMENT INSURANCE	\$180.00	\$199.04	(\$19.04)	110.58 %
17.7000.15.10.5 CEMETERY WORKERS' COMPENSATION	\$3,489.00	\$3,700.18	(\$211.18)	106.05 %
17.7000.18.00.5 CEMETERY UNIFORMS/PROTECT CLOTHING	\$1,000.00	\$698.46	\$301.54	69.85 %
17.7000.20.00.5 CEMETERY OFFICE SUPPLIES	\$0.00	\$938.02	(\$938.02)	0.00 %
17.7000.20.01.5 CEMETERY POSTAGE	\$50.00	\$16.85	\$33.15	33.70 %
17.7000.21.00.5 CEMETERY OPERATING SUPPLIES	\$800.00	\$2,012.63	(\$1,212.63)	251.58 %
17.7000.21.01.5 CEMETERY FUEL	\$4,000.00	\$4,744.14	(\$744.14)	118.60 %
17.7000.23.00.5 CEMETERY SMALL TOOLS & EQUIP	\$250.00	\$644.24	(\$394.24)	257.70 %
17.7000.30.00.5 CEMETERY ADVERTISING	\$1,000.00	\$510.00	\$490.00	51.00 %
17.7000.34.00.5 CEMETERY TELEPHONE BASIC SERVICE	\$394.00	\$211.47	\$182.53	53.67 %
17.7000.34.01.5 CEMETERY TELEPHONE LONG DISTANCE	\$128.00	\$97.98	\$30.02	76.55 %
17.7000.34.02.5 CEMETERY INTERNET WAN SERVICE	\$661.00	\$1,149.98	(\$488.98)	173.98 %
17.7000.40.00.5 CEMETERY DUES/SUBSCRIPTS/MTGS	\$1,000.00	\$557.50	\$442.50	55.75 %
17.7000.48.00.5 CEMETERY PROPERTY & LIABILITY INS	\$4,067.00	\$4,387.32	(\$320.32)	107.88 %
17.7000.48.01.5 CEMETERY PC - DEDUCTIBLE EXPENSE	\$0.00	\$375.00	(\$375.00)	0.00 %
17.7000.56.00.5 CEMETERY CORRECTIONS - LABOR COST	\$19,824.00	\$27,970.36	(\$8,146.36)	141.09 %
17.7000.57.00.5 CEMETERY MONUMENT INSTALLATION	\$1,500.00	\$3,976.92	(\$2,476.92)	265.13 %
17.7000.57.01.5 CEMETERY MONUMENT REPAIR	\$500.00	\$640.77	(\$140.77)	128.15 %
17.7000.57.02.5 CEMETERY MONUMENT SALES/SANDBLAST	\$500.00	\$1,437.00	(\$937.00)	287.40 %
17.7000.58.00.5 CEMETERY FLOWER FUND	\$500.00	\$513.21	(\$13.21)	102.64 %



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17.7000.58.01.5 CEMETERY ENDOWMENT CARE	\$10,250.00	\$4,940.00	\$5,310.00	48.20 %
17.7000.60.00.5 CEMETERY PROFESSIONAL SVCS	\$500.00	\$70.00	\$430.00	14.00 %
17.7000.66.00.5 CEMETERY OTHER RENTALS	\$100.00	\$0.00	\$100.00	0.00 %
17.7000.67.00.5 CEMETERY STREET REPAIR & MAINT	\$0.00	\$7.09	(\$7.09)	0.00 %
17.7000.68.00.5 CEMETERY VEH/EQUIP REPAIR & MAINT	\$0.00	\$5,319.22	(\$5,319.22)	0.00 %
17.7000.68.01.5 CEMETERY TRUCK REPAIR & MAINT	\$500.00	\$238.76	\$261.24	47.75 %
17.7000.68.02.5 CEMETERY MOWING REPAIR & MAINT	\$1,000.00	\$1,627.93	(\$627.93)	162.79 %
17.7000.68.03.5 CEMETERY EXCAVATOR REPAIR & MAINT	\$500.00	\$130.51	\$369.49	26.10 %
17.7000.68.04.5 CEMETERY TRACTOR REPAIR & MAINT	\$250.00	\$251.51	(\$1.51)	100.60 %
17.7000.69.00.5 CEMETERY BLDGS/GRNDS REPAIR/MAINT	\$1,000.00	\$183.83	\$816.17	18.38 %
17.7000.69.01.5 CEMETERY SMALL PARKS MAINTENANCE	\$1,500.00	\$827.87	\$672.13	55.19 %
17.7000.70.00.5 CEMETERY COPIER	\$290.00	\$280.88	\$9.12	96.86 %
17.7000.72.00.5 CEMETERY TAXES/LICENSE/REGIST	\$0.00	\$0.00	\$0.00	0.00 %
17.7000.74.00.5 CEMETERY TRAVEL/TRANSPORTATION	\$300.00	\$545.00	(\$245.00)	181.67 %
17.7000.76.01.5 CEMETERY ELECTRIC	\$1,400.00	\$1,780.87	(\$380.87)	127.21 %
17.7000.76.02.5 CEMETERY HEATING FUEL	\$1,800.00	\$1,596.07	\$203.93	88.67 %
17.7000.76.03.5 CEMETERY TRASH REMOVAL	\$75.00	\$0.00	\$75.00	0.00 %
17.7000.76.04.5 CEMETERY IN HOUSE UTILITIES/WATER	\$800.00	\$1,422.77	(\$622.77)	177.85 %
17.7000.76.05.5 CEMETERY PORTOLET	\$2,000.00	\$1,888.00	\$112.00	94.40 %
17.7000.79.00.5 CEMETERY MISC	\$100.00	\$0.00	\$100.00	0.00 %
17.7000.80.00.5 CEMETERY ELM STREET CEMETERY	\$100.00	\$0.00	\$100.00	0.00 %
17.7000.80.01.5 CEMETERY TREES, BULBS, SHRUBS	\$1,300.00	\$797.36	\$502.64	61.34 %
17.7000.82.00.5 CEMETERY CIP PLAN CEMETERY	\$18,875.00	\$3,121.47	\$15,753.53	16.54 %
17.7000.83.00.5 CEMETERY EQUIPMENT PLAN CEMETERY	\$13,908.00	\$7,749.99	\$6,158.01	55.72 %
17.7000.91.00.5 CEMETERY INTEREST EXPENSE	\$0.00	\$0.00	\$0.00	0.00 %
17.7000.95.01.5 CEMETERY PENSION INTEREST EXP	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL GREEN MOUNT CEMETERY	\$210,659.00	\$203,376.44	\$7,282.56	96.54%
17.9962 GF MISC EXP				
17.9962.00.00.5 AR BAD DEBT EXPENSE	\$0.00	\$475.00	(\$475.00)	0.00 %
TOTAL GF MISC EXP	\$0.00	\$475.00	(\$475.00)	0.00%



City of Montpelier
CEMETERY FUND FY 2016 Budget Report
As Of and For The
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100% of Fiscal Year Completed

Account Number and Description

TOTAL CEMETERY FUND EXPENDITURES
CEMETERY FUND NET EXCESS / (DEFICIT)

<u>Budget FY</u> 2016	<u>Actual to Date</u> Through 6/30/2016	<u>Variance</u>	<u>Percent of</u> <u>Budget</u>
\$210,659.00	\$203,851.44	\$6,807.56	96.77%
\$0.00	(\$3,393.34)		



City of Montpelier
PARKS FUND FY 2016 Budget Report
As Of and For The
12 Months Ending 6/30/2016
100% of Fiscal Year Completed

<u>Account Number and Description</u>	<u>Budget FY</u> <u>2016</u>	<u>Actual to Date</u> <u>Through 6/30/2016</u>	<u>Variance</u>	<u>Percent of</u> <u>Budget</u>
REVENUES				
18.22 PERMITS AND LICENSE REV				
18.2280.00.00.4 PARKS MISC GRANT REVENUE	\$6,000.00	\$8,524.00	\$2,524.00	142.07 %
TOTAL PERMITS AND LICENSE REV	\$6,000.00	\$8,524.00	\$2,524.00	142.07%
18.23 INTERGOVERNMENTAL REV				
18.2300.00.00.4 PARKS TOWER GRANT REVENUE	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL INTERGOVERNMENTAL REV	\$0.00	\$0.00	\$0.00	0.00%
18.261 EQUIPMENT/LAND REVENUE				
18.2614.00.00.4 PARKS SALE OF EQUIPMENT	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL EQUIPMENT/LAND REVENUE	\$0.00	\$0.00	\$0.00	0.00%
18.264 OTHER REVENUE				
18.2648.00.00.4 PARKS VISTA	\$0.00	\$0.00	\$0.00	0.00 %
18.2649.00.00.4 PARKS MISC CONTRIBS	\$0.00	\$1,800.00	\$1,800.00	0.00 %
18.2649.00.01.4 PARKS PET WASTE CONTRIBS	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL OTHER REVENUE	\$0.00	\$1,800.00	\$1,800.00	0.00%
18.268 OTHER REVENUE				
18.2680.00.00.4 PARK ENCHANTED FOREST RECEIPTS	\$0.00	\$3,666.00	\$3,666.00	0.00 %
18.2685.00.00.4 PARKS SHELTER RESERVATION	\$0.00	\$525.00	\$525.00	0.00 %
TOTAL OTHER REVENUE	\$0.00	\$4,191.00	\$4,191.00	0.00%
18.29 OPERATING TRANSFERS				
18.2900.00.00.4 PARKS INTEREST REV	\$0.00	\$51.66	\$51.66	0.00 %
18.2907.00.00.4 PARKS W/C REIMB	\$0.00	\$0.00	\$0.00	0.00 %
18.2910.00.00.4 PARKS XFER GF OPERATIONS	\$146,767.00	\$148,927.00	\$2,160.00	101.47 %
18.2910.01.00.4 PARKS XFER GF PARK IMPACT FEES	\$0.00	\$0.00	\$0.00	0.00 %



City of Montpelier
PARKS FUND FY 2016 Budget Report
As Of and For The
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100% of Fiscal Year Completed

<u>Account Number and Description</u>	<u>Budget FY</u> <u>2016</u>	<u>Actual to Date</u> <u>Through 6/30/2016</u>	<u>Variance</u>	<u>Percent of</u> <u>Budget</u>
18.2915.00.00.4 PARKS XFER FROM GF PET WASTE FEES	\$2,160.00	\$0.00	(\$2,160.00)	0.00 %
18.2983.00.00.4 PARKS RANGER HOUSE RENTAL	\$13,200.00	\$13,200.00	\$0.00	100.00 %
18.2984.00.00.4 PARKS XFER FROM OTHER FUNDS	\$0.00	\$0.00	\$0.00	0.00 %
18.2985.00.00.4 PARKS XFER GF EQUIPMENT	\$10,700.00	\$10,700.00	\$0.00	100.00 %
18.2986.00.00.4 PARKS XFER MONTPR FOUNDTN	\$0.00	\$0.00	\$0.00	0.00 %
18.2987.00.00.4 PARKS XFER GF CIP	\$8,000.00	\$8,000.00	\$0.00	100.00 %
18.2990.00.00.4 PARKS MISC. REVENUE	\$0.00	\$166.83	\$166.83	0.00 %
18.2992.00.00.4 PARKS MISC REIMB	\$0.00	\$821.66	\$821.66	0.00 %
TOTAL OPERATING TRANSFERS	\$180,827.00	\$181,867.15	\$1,040.15	100.58%
TOTAL PARKS FUND REVENUES	\$186,827.00	\$196,382.15	\$9,555.15	105.11%



City of Montpelier
PARKS FUND FY 2016 Budget Report
As Of and For The
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100% of Fiscal Year Completed

<u>Account Number and Description</u>	<u>Budget FY</u> <u>2016</u>	<u>Actual to Date</u> <u>Through 6/30/2016</u>	<u>Variance</u>	<u>Percent of</u> <u>Budget</u>
EXPENDITURES				
18.76 PARKS GRANT EXP				
18.7612.00.00.5 PARKS VISIONING GRANT	\$0.00	\$0.00	\$0.00	0.00 %
18.7615.00.00.5 PARKS STATE HOUSE TRAIL	\$900.00	\$613.88	\$286.12	68.21 %
18.7621.00.00.5 PARKS GRANT EXP-COMMUNITY GARDEN	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL PARKS GRANT EXP	\$900.00	\$613.88	\$286.12	68.21%
18.7600 PARKS OPERATIONS				
18.7600.10.00.5 PARKS SALARIES & WAGES	\$84,181.00	\$92,773.92	(\$8,592.92)	110.21 %
18.7600.10.01.5 PARKS AMERICORP & SUMMER WAGES	\$14,000.00	\$14,284.75	(\$284.75)	102.03 %
18.7600.11.00.5 PARKS OVERTIME	\$0.00	\$101.25	(\$101.25)	0.00 %
18.7600.15.01.5 PARKS DENTAL INSURANCE	\$739.00	\$615.39	\$123.61	83.27 %
18.7600.15.02.5 PARKS FICA/MEDICARE	\$6,145.00	\$7,177.73	(\$1,032.73)	116.81 %
18.7600.15.03.5 PARKS HEALTH INSURANCE	\$13,511.00	\$20,045.89	(\$6,534.89)	148.37 %
18.7600.15.04.5 PARKS FLEX SPENDING ACCOUNT	\$369.00	\$158.79	\$210.21	43.03 %
18.7600.15.05.5 PARKS LONG TERM CARE INSURANCE	\$45.00	\$107.19	(\$62.19)	238.20 %
18.7600.15.07.5 PARKS CITY RETIREMENT	\$5,514.00	\$5,882.95	(\$368.95)	106.69 %
18.7600.15.08.5 PARKS LIFE, STD, LTD INSURANCE	\$1,108.00	\$1,096.66	\$11.34	98.98 %
18.7600.15.09.5 PARKS UNEMPLOYMENT INSURANCE	\$179.00	\$197.39	(\$18.39)	110.27 %
18.7600.15.10.5 PARKS WORKERS' COMPENSATION	\$3,216.00	\$3,410.66	(\$194.66)	106.05 %
18.7600.20.00.5 PARKS OFFICE SUPPLIES	\$200.00	\$307.58	(\$107.58)	153.79 %
18.7600.20.01.5 PARKS POSTAGE	\$70.00	\$8.15	\$61.85	11.64 %
18.7600.21.00.5 PARKS OPERATING SUPPLIES	\$1,200.00	\$3,411.89	(\$2,211.89)	284.32 %
18.7600.23.00.5 PARKS SMALL TOOLS & EQUIP	\$1,000.00	\$2,664.83	(\$1,664.83)	266.48 %
18.7600.30.00.5 PARKS ADVERTISING	\$200.00	\$72.70	\$127.30	36.35 %
18.7600.34.00.5 PARKS TELEPHONE BASIC SERVICE	\$172.00	\$160.70	\$11.30	93.43 %
18.7600.34.01.5 PARKS TELEPHONE LONG DISTANCE	\$56.00	\$46.48	\$9.52	83.00 %
18.7600.34.02.5 PARKS INTERNET WAN SERVICE	\$288.00	\$500.66	(\$212.66)	173.84 %
18.7600.34.03.5 PARKS CELL PHONE & PAGER	\$1,200.00	\$1,107.75	\$92.25	92.31 %
18.7600.40.00.5 PARKS DUES/SUBSCRIPTS/MTGS	\$1,000.00	\$940.00	\$60.00	94.00 %



City of Montpelier
PARKS FUND FY 2016 Budget Report
As Of and For The
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100% of Fiscal Year Completed

<u>Account Number and Description</u>	<u>Budget FY 2016</u>	<u>Actual to Date Through 6/30/2016</u>	<u>Variance</u>	<u>Percent of Budget</u>
18.7600.48.00.5 PARKS PROPERTY & LIABILITY INS	\$4,033.00	\$4,351.18	(\$318.18)	107.89 %
18.7600.48.01.5 PARKS PC - DEDUCTIBLE EXPENSE	\$0.00	\$0.00	\$0.00	0.00 %
18.7600.56.00.5 PARKS OTR PUR SRVC	\$1,500.00	\$1,235.20	\$264.80	82.35 %
18.7600.62.00.5 PARKS PRINTING & BINDING	\$200.00	\$103.27	\$96.73	51.64 %
18.7600.67.00.5 PARKS ROADS/REPAIR/MAINT	\$3,846.00	\$0.00	\$3,846.00	0.00 %
18.7600.68.00.5 PARKS VEHSE/EQUIP REPAIR/MAINT	\$9,000.00	\$10,056.68	(\$1,056.68)	111.74 %
18.7600.69.00.5 PARKS BLDG/GRNDS REPAIR/MAINT	\$4,000.00	\$6,267.46	(\$2,267.46)	156.69 %
18.7600.69.01.5 PARKS NON RE-OCCURRING MAINT	\$4,000.00	\$0.00	\$4,000.00	0.00 %
18.7600.69.02.5 PARKS TOWER REPAIRS/MAINT	\$0.00	\$0.00	\$0.00	0.00 %
18.7600.70.00.5 PARKS COPIER	\$288.00	\$278.54	\$9.46	96.72 %
18.7600.74.00.5 PARKS TRAVEL/TRANSPORTATION	\$400.00	\$0.00	\$400.00	0.00 %
18.7600.76.01.5 PARKS ELECTRIC	\$882.00	\$689.42	\$192.58	78.17 %
18.7600.76.02.5 PARKS HEAT	\$0.00	\$209.84	(\$209.84)	0.00 %
18.7600.76.03.5 PARKS TRASH REMOVAL	\$100.00	\$46.01	\$53.99	46.01 %
18.7600.76.04.5 PARKS IN HOUSE UTILITIES/WATER	\$400.00	\$381.00	\$19.00	95.25 %
18.7600.79.00.5 PARKS MISC	\$250.00	\$4,008.71	(\$3,758.71)	1,603.48 %
18.7600.79.01.5 PARKS PET WASTE EXP	\$2,160.00	\$0.00	\$2,160.00	0.00 %
18.7600.82.00.5 PARKS CIP PLAN PARKS	\$4,000.00	\$669.60	\$3,330.40	16.74 %
18.7600.83.00.5 PARKS EQUIPMENT PLAN PARKS	\$10,700.00	\$664.97	\$10,035.03	6.21 %
18.7600.83.01.5 PARKS TOWER RESTORATION	\$0.00	\$0.00	\$0.00	0.00 %
18.7600.95.01.5 PARKS PENSION INTEREST EXP	\$2,275.00	\$2,275.36	(\$0.36)	100.02 %
18.7600.99.01.5 PARKS XFER TO GF-TREE WARDEN ASST	\$3,000.00	\$3,000.00	\$0.00	100.00 %
TOTAL PARKS OPERATIONS	\$185,427.00	\$189,310.55	(\$3,883.55)	102.09%
18.764 PARKS MISC EXP				
18.7643.00.00.5 PARKS PEACE PARK	\$500.00	\$0.00	\$500.00	0.00 %
18.7644.00.00.5 PARKS IMPACT EXP	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL PARKS MISC EXP	\$500.00	\$0.00	\$500.00	0.00%
TOTAL PARKS FUND EXPENDITURES	\$186,827.00	\$189,924.43	(\$3,097.43)	101.66%
PARKS FUND NET EXCESS / (DEFICIT)	\$0.00	\$6,457.72		



City of Montpelier
SENIOR CENTER FY 2016 Budget Report
As Of and For The
12 Months Ending 6/30/2016
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<u>Account Number and Description</u>	<u>Budget FY</u> <u>2016</u>	<u>Actual to Date</u> <u>Through 6/30/2016</u>	<u>Variance</u>	<u>Percent of</u> <u>Budget</u>
REVENUES				
38.23 INTERGOVERNMENTAL REV				
38.2301.00.00.4 SR CTR GRANT REV -FED/STATE	\$0.00	\$0.00	\$0.00	0.00 %
38.2305.00.00.4 GRANTS-PRIVATE	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL INTERGOVERNMENTAL REV	\$0.00	\$0.00	\$0.00	0.00%
38.24 FEES & CHARGES FOR SERVICES				
38.2401.00.00.4 SR CTR MEMBERSHIP DUES	\$19,500.00	\$33,093.00	\$13,593.00	169.71 %
38.2403.00.00.4 SR CTR CLASS FEES	\$69,885.00	\$87,853.95	\$17,968.95	125.71 %
38.2405.00.00.4 SR CTR MEAL CONTRIBUTIONS	\$0.00	\$0.00	\$0.00	0.00 %
38.2407.00.00.4 SR CTR TRIP INCOME	\$7,800.00	\$5,368.50	(\$2,431.50)	68.83 %
38.2409.00.00.4 SR CTR SPECIAL DINNERS	\$5,000.00	\$7,223.00	\$2,223.00	144.46 %
38.2425.00.00.4 SR CTR SPECIAL PROJECTS	\$500.00	\$0.00	(\$500.00)	0.00 %
TOTAL FEES & CHARGES FOR SERVICES	\$102,685.00	\$133,538.45	\$30,853.45	130.05%
38.25 RENTS & COMMISSIONS/UTILITY FEES				
38.2502.00.00.4 SR CTR FACILITY RENTAL REV	\$6,500.00	\$6,154.00	(\$346.00)	94.68 %
38.2505.00.00.4 SR CTR AD & SPONSORSHIP REV	\$4,000.00	\$4,965.00	\$965.00	124.13 %
TOTAL RENTS & COMMISSIONS/UTILITY FEES	\$10,500.00	\$11,119.00	\$619.00	105.90%
38.27 INTEREST/INVESTMENT REVENUE				
38.2700.00.00.4 SR CTR CARRY FUND-OPERATIONS	\$52,041.00	\$49,967.91	(\$2,073.09)	96.02 %
38.2705.00.00.4 SR CTR INTEREST INCOME	\$0.00	\$50.35	\$50.35	0.00 %
38.2705.00.01.4 SR CTR REALIZED GAIN	\$0.00	\$0.00	\$0.00	0.00 %
38.2705.00.02.4 SR CTR UNREALIZED GAIN	\$0.00	(\$4,491.36)	(\$4,491.36)	0.00 %
38.2706.00.00.4 SR CTR INVESTMENT INCOME	\$8,171.00	\$53.51	(\$8,117.49)	0.65 %
TOTAL INTEREST/INVESTMENT REVENUE	\$60,212.00	\$45,580.41	(\$14,631.59)	75.70%
38.28 MISC REVENUE				



City of Montpelier
SENIOR CENTER FY 2016 Budget Report
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<u>Account Number and Description</u>	<u>Budget FY</u> <u>2016</u>	<u>Actual to Date</u> <u>Through 6/30/2016</u>	<u>Variance</u>	<u>Percent of</u> <u>Budget</u>
38.2801.00.00.4 SR CTR CONTRIBUTIONS	\$2,000.00	\$9,500.51	\$7,500.51	475.03 %
38.2801.01.00.4 SR CTR APPEAL REVENUE	\$15,000.00	\$13,974.00	(\$1,026.00)	93.16 %
38.2801.02.00.4 SR CTR BOARD MEMBER GIFTS	\$0.00	\$2,000.00	\$2,000.00	0.00 %
38.2802.00.00.4 SR CTR MEMORIAL GIFTS	\$0.00	\$110.00	\$110.00	0.00 %
38.2803.00.00.4 SR CTR FUND RAISING-BAZAAR/WINDOW	\$0.00	\$0.00	\$0.00	0.00 %
38.2804.00.00.4 SR CTR FUND RAISING-MERCHANDISE SALE	\$500.00	\$35.00	(\$465.00)	7.00 %
38.2805.00.00.4 SR CTR FUND RAISING-RUMMAGE SALE	\$3,000.00	\$4,134.02	\$1,134.02	137.80 %
38.2808.00.00.4 CONTRIBUTIONS-CLASS SCHOLARSHIPS	\$1,200.00	\$1,080.00	(\$120.00)	90.00 %
38.2808.00.01.4 CONTRIBUTIONS-TRIP SCHOLARSHIPS	\$100.00	\$0.00	(\$100.00)	0.00 %
38.2809.00.00.4 SR CTR GRANT REV - PRIVATE	\$11,000.00	\$43,809.54	\$32,809.54	398.27 %
38.2810.00.00.4 SR CTR OTHER TOWNS CONTRIBUTION	\$16,000.00	\$17,800.00	\$1,800.00	111.25 %
38.2816.00.00.4 SR CTR TRANSFER FROM ENDOWMENT ACCOUNT	\$0.00	\$0.00	\$0.00	0.00 %
38.2817.00.00.4 TRANSFER FROM MONTEPELIER FOUNDATION	\$0.00	\$0.00	\$0.00	0.00 %
38.2820.00.00.4 SR CTR MISC INCOME	\$500.00	\$1,036.75	\$536.75	207.35 %
TOTAL MISC REVENUE	\$49,300.00	\$93,479.82	\$44,179.82	189.61%
38.29 OPERATING TRANSFERS				
38.2909.00.01.4 XFER FROM REC DEPT	\$0.00	\$219.00	\$219.00	0.00 %
38.2910.00.00.4 SR CTR XFER GF OPERATIONS	\$143,475.00	\$143,475.00	\$0.00	100.00 %
38.2997.00.00.4 SR CTR XFER GF CIP/EQUIPMENT	\$0.00	\$0.00	\$0.00	0.00 %
38.2998.00.00.4 SR CTR ENDOWMENT REVENUE	\$0.00	\$114,893.26	\$114,893.26	0.00 %
TOTAL OPERATING TRANSFERS	\$143,475.00	\$258,587.26	\$115,112.26	180.23%
TOTAL SENIOR CENTER REVENUES	\$366,172.00	\$542,304.94	\$176,132.94	148.10%



City of Montpelier
SENIOR CENTER FY 2016 Budget Report
 As Of and For The
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<u>Account Number and Description</u>	<u>Budget FY</u> <u>2016</u>	<u>Actual to Date</u> <u>Through 6/30/2016</u>	<u>Variance</u>	<u>Percent of</u> <u>Budget</u>
EXPENDITURES				
38.3800 SENIOR CTR OPERATIONS				
38.3800.10.00.5 SR CTR SALARIES & WAGES	\$111,151.00	\$113,389.53	(\$2,238.53)	102.01 %
38.3800.11.00.5 SR CTR OVERTIME	\$0.00	\$146.85	(\$146.85)	0.00 %
38.3800.15.01.5 SR CTR DENTAL INSURANCE	\$1,106.00	\$1,233.96	(\$127.96)	111.57 %
38.3800.15.02.5 SR CTR FICA/MEDICARE	\$8,114.00	\$7,514.65	\$599.35	92.61 %
38.3800.15.03.5 SR CTR HEALTH INSURANCE	\$30,283.00	\$34,213.44	(\$3,930.44)	112.98 %
38.3800.15.04.5 SR CTR FLEX SPENDING ACCOUNT	\$553.00	\$355.90	\$197.10	64.36 %
38.3800.15.05.5 SR CTR LONG TERM CARE INSURANCE	\$68.00	\$0.00	\$68.00	0.00 %
38.3800.15.07.5 SR CTR CITY RETIREMENT	\$7,781.00	\$8,034.56	(\$253.56)	103.26 %
38.3800.15.08.5 SR CTR LIFE, STD, LTD INSURANCE	\$1,660.00	\$1,642.12	\$17.88	98.92 %
38.3800.15.09.5 SR CTR UNEMPLOYMENT INSURANCE	\$268.00	\$295.56	(\$27.56)	110.28 %
38.3800.15.10.5 SR CTR WORKERS' COMPENSATION	\$323.00	\$342.54	(\$19.54)	106.05 %
38.3800.20.00.5 SR CTR OFFICE SUPPLIES	\$1,000.00	\$962.82	\$37.18	96.28 %
38.3800.20.01.5 SR CTR POSTAGE	\$2,500.00	\$2,371.42	\$128.58	94.86 %
38.3800.20.02.5 SR CTR PROGRAM SUPPLIES	\$500.00	\$1,114.04	(\$614.04)	222.81 %
38.3800.21.00.5 SR CTR OPERATING SUPPLIES	\$1,200.00	\$3,181.99	(\$1,981.99)	265.17 %
38.3800.21.01.5 SR CTR FUEL-VAN	\$1,200.00	\$499.87	\$700.13	41.66 %
38.3800.23.00.5 SR CTR SMALL TOOLS & EQUIP	\$600.00	\$711.51	(\$111.51)	118.59 %
38.3800.30.00.5 SR CTR ADVERTISING	\$1,500.00	\$1,630.99	(\$130.99)	108.73 %
38.3800.40.00.5 SR CTR DUES/SUBSCRIPTIONS/MTGS	\$2,400.00	\$2,432.58	(\$32.58)	101.36 %
38.3800.41.00.5 SR CTR TRAINING	\$2,000.00	\$1,255.20	\$744.80	62.76 %
38.3800.48.00.5 SR CTR PROP & LIAB INS	\$6,040.00	\$6,515.28	(\$475.28)	107.87 %
38.3800.56.00.5 SR CTR CONTRACT SVCS-INSTRUCTION	\$46,000.00	\$51,883.75	(\$5,883.75)	112.79 %
38.3800.56.01.5 SR CTR SWIMMING PROGRAM	\$17,600.00	\$17,589.00	\$11.00	99.94 %
38.3800.56.02.5 SR CTR BOWLING PROGRAM	\$0.00	\$0.00	\$0.00	0.00 %
38.3800.56.03.5 SR CTR OTHER PROGRAMS	\$2,200.00	\$8,145.00	(\$5,945.00)	370.23 %
38.3800.56.04.5 SR CENTER CLEANING SERVICES	\$12,500.00	\$9,244.38	\$3,255.62	73.96 %
38.3800.56.05.5 SR CTR TENNIS PROGRAM	\$960.00	\$1,600.00	(\$640.00)	166.67 %
38.3800.56.06.5 SR CTR GYM USE	\$0.00	\$0.00	\$0.00	0.00 %
38.3800.60.00.5 SR CTR PROF SERVICES	\$3,500.00	\$6,629.30	(\$3,129.30)	189.41 %



City of Montpelier
SENIOR CENTER FY 2016 Budget Report
As Of and For The
12 Months Ending 6/30/2016
100% of Fiscal Year Completed

<u>Account Number and Description</u>	<u>Budget FY</u> <u>2016</u>	<u>Actual to Date</u> <u>Through 6/30/2016</u>	<u>Variance</u>	<u>Percent of</u> <u>Budget</u>
38.3800.62.00.5 SR CTR PRINTING/COPIER	\$4,200.00	\$4,382.19	(\$182.19)	104.34 %
38.3800.63.00.5 SR CTR AMERICORPS SERVICES	\$0.00	\$0.00	\$0.00	0.00 %
38.3800.66.00.5 SR CTR CONDO FEES	\$26,800.00	\$26,919.69	(\$119.69)	100.45 %
38.3800.68.00.5 SR CTR EQUIPMENT MAINT/RENTAL	\$800.00	\$2,067.09	(\$1,267.09)	258.39 %
38.3800.68.01.5 SR CTR VAN REPAIRS/MAINT	\$1,000.00	\$0.00	\$1,000.00	0.00 %
38.3800.70.00.5 SR CTR COPIER-CITY ALLOCATION	\$431.00	\$417.01	\$13.99	96.75 %
38.3800.74.00.5 SR CTR TRAVEL/TRANSPORTATION	\$0.00	\$262.65	(\$262.65)	0.00 %
38.3800.76.01.5 SR CTR ELECTRIC	\$10,750.00	\$13,093.60	(\$2,343.60)	121.80 %
38.3800.76.04.5 SR CTR WATER & SEWER	\$3,300.00	\$2,671.94	\$628.06	80.97 %
38.3800.79.00.5 SR CTR MISC	\$500.00	\$1,875.68	(\$1,375.68)	375.14 %
38.3800.79.01.5 SR CTR CREDIT CARD FEES	\$0.00	\$694.64	(\$694.64)	0.00 %
38.3800.83.00.5 SR CTR EQUIP/COMPUTERS/WEBSITE	\$600.00	\$1,082.25	(\$482.25)	180.38 %
38.3800.90.00.5 SR CTR DEBT SERVICE PRINCIPAL PAYMENT	\$7,929.00	\$7,929.02	(\$0.02)	100.00 %
38.3800.91.00.5 SR CTR DEBT SERVICE INTEREST PAYMENT	\$5,214.00	\$5,213.74	\$0.26	100.00 %
38.3800.95.01.5 SR CTR PENSION INTEREST EXP	\$4,241.00	\$4,225.26	\$15.74	99.63 %
38.3800.97.00.5 SR CTR ADMIN/MGMT SVCS	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL SENIOR CTR OPERATIONS	\$328,772.00	\$353,771.00	(\$24,999.00)	107.60%
38.3801 SENIOR CTR FOOD SERVICE				
38.3801.00.00.4 SENIOR CTR FOOD SERVICE	\$0.00	(\$596.00)	\$596.00	0.00 %
38.3801.21.00.5 SR CTR FOOD SVC FOOD & WATER	\$3,500.00	\$2,572.85	\$927.15	73.51 %
38.3801.21.01.5 SR CTR FOOD SVC KITCHEN SUPPLIES	\$2,200.00	\$3,392.55	(\$1,192.55)	154.21 %
38.3801.48.00.5 SR CTR FOOD SVC PROPERTY & LIABILITY INS	\$0.00	\$0.00	\$0.00	0.00 %
38.3801.56.00.5 SR CTR MEAL PROGRAM PURCH SRVC	\$18,000.00	\$18,000.00	\$0.00	100.00 %
38.3801.57.00.5 SR CTR FOOD SVC SPECIAL DINNERS	\$3,000.00	\$3,711.44	(\$711.44)	123.71 %
38.3801.68.00.5 SR CTR FOOD SVC EQUIPMENT MAINTENANCE	\$2,000.00	\$837.50	\$1,162.50	41.88 %
38.3801.76.05.5 SR CTR FOOD SVC PROPANE	\$3,200.00	\$857.45	\$2,342.55	26.80 %
38.3801.79.00.5 SR CTR FOOD SVC COMPOSTING	\$500.00	\$886.00	(\$386.00)	177.20 %
TOTAL SENIOR CTR FOOD SERVICE	\$32,400.00	\$29,661.79	\$2,738.21	91.55%
38.3802 SENIOR CTR FIELD TRIP/TOURS				
38.3802.74.00.5 SR CTR FIELD TRIP/TOURS EXP	\$5,000.00	\$5,078.62	(\$78.62)	101.57 %



City of Montpelier
SENIOR CENTER FY 2016 Budget Report
As Of and For The
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100% of Fiscal Year Completed

<u>Account Number and Description</u>	<u>Budget FY 2016</u>	<u>Actual to Date Through 6/30/2016</u>	<u>Variance</u>	<u>Percent of Budget</u>
TOTAL SENIOR CTR FIELD TRIP/TOURS	\$5,000.00	\$5,078.62	(\$78.62)	101.57%
38.3803 SENIOR CTR CAPITAL IMP.				
38.3803.82.00.5 SR CTR CAPITAL IMPROVEMENTS	\$0.00	\$4,361.51	(\$4,361.51)	0.00 %
38.3803.83.00.5 SR CTR-USE OF ENDOW-RENOVATION	\$0.00	\$837.08	(\$837.08)	0.00 %
TOTAL SENIOR CTR CAPITAL IMP.	\$0.00	\$5,198.59	(\$5,198.59)	0.00%
38.3804 SENIOR CTR SCHOLARSHIPS				
38.3804.44.00.5 CLASS SCHOLARSHIP EXPENSE	\$0.00	\$0.00	\$0.00	0.00 %
38.3804.44.01.5 TRIP SCHOLARSHIP EXPENSE	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL SENIOR CTR SCHOLARSHIPS	\$0.00	\$0.00	\$0.00	0.00%
38.9390 TRANSFERS TO OTHER FUNDS				
38.9390.00.00.5 XFER TO CAPITAL PROJECTS #31	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL TRANSFERS TO OTHER FUNDS	\$0.00	\$0.00	\$0.00	0.00%
TOTAL SENIOR CENTER EXPENDITURES	\$366,172.00	\$393,710.00	(\$27,538.00)	107.52%
SENIOR CENTER NET EXCESS / (DEFICIT)	\$0.00	\$148,594.94		



City of Montpelier
PARKING FUND FY 2016 Budget Report
As Of and For The
12 Months Ending 6/30/2016
100% of Fiscal Year Completed

<u>Account Number and Description</u>	<u>Budget FY</u> <u>2016</u>	<u>Actual to Date</u> <u>Through 6/30/2016</u>	<u>Variance</u>	<u>Percent of</u> <u>Budget</u>
REVENUES				
40.25 RENTS & COMMISSIONS/UTILITY FEES				
40.2560.00.00.4 PARKING METER REV	\$426,000.00	\$399,948.75	(\$26,051.25)	93.88 %
40.2560.00.01.4 PARKING METERS REV-JACOBS LOT	\$21,800.00	\$20,434.70	(\$1,365.30)	93.74 %
40.2560.01.00.4 PARKING VENDING-BLANCHARD	\$34,000.00	\$42,587.20	\$8,587.20	125.26 %
40.2560.02.00.4 PARKING VENDING-CAP PLAZA	\$37,000.00	\$39,800.75	\$2,800.75	107.57 %
40.2560.03.00.4 PARKING VENDING-60 STATE ST	\$41,500.00	\$44,457.15	\$2,957.15	107.13 %
40.2560.05.00.4 PARKING VENDING-STONECUTTER	\$5,000.00	\$7,889.55	\$2,889.55	157.79 %
40.2560.06.00.4 PARKING KEY REVENUE	\$8,000.00	\$11,258.75	\$3,258.75	140.73 %
40.2561.00.00.4 PARKING TICKETS REV	\$175,000.00	\$144,805.74	(\$30,194.26)	82.75 %
40.2563.00.00.4 PARKING PERMITS-BLANCHARD	\$7,500.00	\$7,770.00	\$270.00	103.60 %
40.2563.01.00.4 PARKING PERMITS-CAP PLAZA	\$0.00	\$0.00	\$0.00	0.00 %
40.2563.02.00.4 PARKING PERMITS-JACOBS	\$31,460.00	\$28,975.00	(\$2,485.00)	92.10 %
40.2563.03.00.4 PARKING PERMITS-60 STATE	\$26,400.00	\$20,400.00	(\$6,000.00)	77.27 %
40.2563.05.00.4 PARKING PERMITS-STONECUTTER'S WAY	\$28,120.00	\$41,079.00	\$12,959.00	146.08 %
40.2563.06.00.4 PARKING PERMITS-PITKIN COURT CIRC	\$0.00	\$1,625.00	\$1,625.00	0.00 %
40.2563.07.00.4 PARKING PERMITS-VLCT LOT	\$5,880.00	\$5,880.00	\$0.00	100.00 %
TOTAL RENTS & COMMISSIONS/UTILITY FEES	\$847,660.00	\$816,911.59	(\$30,748.41)	96.37%
40.27 INTEREST/INVESTMENT REVENUE				
40.2700.00.00.4 PARKING INTEREST	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL INTEREST/INVESTMENT REVENUE	\$0.00	\$0.00	\$0.00	0.00%
40.29 OPERATING TRANSFERS				
40.2910.00.00.4 EMPLOYEE PARKING REVENUE	\$26,000.00	\$27,642.00	\$1,642.00	106.32 %
40.2915.00.01.4 XFER FROM PARKING FUND ATR-BIKE/PED PLAN	\$0.00	\$0.00	\$0.00	0.00 %
40.2990.00.00.4 PARKING MISC REV	\$3,000.00	\$3,284.10	\$284.10	109.47 %
40.2992.00.00.4 PARKING MISC REIMBS	\$0.00	\$832.85	\$832.85	0.00 %
40.2995.00.00.4 PARKING REPLACEMENT FEES	\$0.00	\$0.00	\$0.00	0.00 %



City of Montpelier
PARKING FUND FY 2016 Budget Report
As Of and For The
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TOTAL OPERATING TRANSFERS	\$29,000.00	\$31,758.95	\$2,758.95	109.51%
TOTAL PARKING FUND REVENUES	\$876,660.00	\$848,670.54	(\$27,989.46)	96.81%



City of Montpelier
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EXPENDITURES				
40.4400 PARKING ENFORCEMENT				
40.4400.10.00.5 PARKING ENF SALARIES & WAGES	\$250,716.00	\$238,534.46	\$12,181.54	95.14 %
40.4400.11.00.5 PARKING ENF OVERTIME	\$21,587.00	\$16,378.12	\$5,208.88	75.87 %
40.4400.15.01.5 PARKING ENF DENTAL INSURANCE	\$2,208.00	\$1,736.40	\$471.60	78.64 %
40.4400.15.02.5 PARKING ENF FICA/MEDICARE	\$19,862.00	\$18,410.16	\$1,451.84	92.69 %
40.4400.15.03.5 PARKING ENF HEALTH INSURANCE	\$51,598.00	\$42,876.32	\$8,721.68	83.10 %
40.4400.15.04.5 PARKING ENF FLEX SPENDING ACCOUNT	\$1,104.00	\$606.41	\$497.59	54.93 %
40.4400.15.05.5 PARKING ENF LONG TERM CARE INSURANCE	\$138.00	\$108.54	\$29.46	78.65 %
40.4400.15.07.5 PARKING ENF CITY RETIREMENT	\$17,821.00	\$14,807.41	\$3,013.59	83.09 %
40.4400.15.08.5 PARKING ENF LIFE, STD, LTD INSURANCE	\$3,313.00	\$3,277.59	\$35.41	98.93 %
40.4400.15.09.5 PARKING ENF UNEMPLOY INSURANCE	\$536.00	\$589.95	(\$53.95)	110.07 %
40.4400.15.10.5 PARKING ENF WORKERS' COMPENSATION	\$9,562.00	\$10,140.74	(\$578.74)	106.05 %
40.4400.15.12.5 PARKING ENF PARKING FEE	\$2,376.00	\$2,376.00	\$0.00	100.00 %
40.4400.16.00.5 PARKING ENF GASB#68 PENSION	\$0.00	\$0.00	\$0.00	0.00 %
40.4400.18.00.5 PARKING ENF UNIFORMS/PROTECT CLOTHING	\$1,400.00	\$571.69	\$828.31	40.84 %
40.4400.20.00.5 PARKING ENF OFFICE SUPPLIES	\$2,200.00	\$1,317.87	\$882.13	59.90 %
40.4400.20.01.5 PARKING ENF POSTAGE	\$4,000.00	\$2,224.41	\$1,775.59	55.61 %
40.4400.21.00.5 PARKING ENF OPERATING SUPPLIES	\$8,825.00	\$6,109.73	\$2,715.27	69.23 %
40.4400.23.00.5 PARKING ENF SMALL TOOLS & EQUIP	\$150.00	\$53.98	\$96.02	35.99 %
40.4400.30.00.5 PARKING ENF ADVERTISING	\$0.00	\$212.00	(\$212.00)	0.00 %
40.4400.34.00.5 PARKING ENF TELEPHONE BASIC SERVICE	\$850.00	\$455.75	\$394.25	53.62 %
40.4400.34.01.5 PARKING ENF TELEPHONE LONG DISTANCE	\$275.00	\$211.17	\$63.83	76.79 %
40.4400.34.02.5 PARKING ENF INTERNET WAN SERVICE	\$1,425.00	\$2,478.62	(\$1,053.62)	173.94 %
40.4400.34.04.5 PARKING ENF TELEPHONE OTHER DPS LINE	\$0.00	\$1,248.50	(\$1,248.50)	0.00 %
40.4400.38.00.5 PARKING ENF DEPRECIATION	\$0.00	\$0.00	\$0.00	0.00 %
40.4400.40.00.5 PARKING ENF DUES/SUBSCRIPTS/MTGS	\$0.00	\$0.00	\$0.00	0.00 %
40.4400.48.00.5 PARKING ENF PROPERTY & LIABILITY INS	\$12,055.00	\$13,004.30	(\$949.30)	107.87 %
40.4400.48.01.5 PARKING ENF PC DEDUCTIBLE EXPENSE	\$0.00	\$0.00	\$0.00	0.00 %
40.4400.56.00.5 PARKING ENF OTP PUR SRVC	\$4,105.00	\$8,905.62	(\$4,800.62)	216.95 %
40.4400.60.00.5 PARKING ENF PROFESSIONAL SVCS	\$0.00	\$0.00	\$0.00	0.00 %



City of Montpelier
PARKING FUND FY 2016 Budget Report
As Of and For The
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<u>Account Number and Description</u>	<u>Budget FY</u> <u>2016</u>	<u>Actual to Date</u> <u>Through 6/30/2016</u>	<u>Variance</u>	<u>Percent of</u> <u>Budget</u>
40.4400.65.00.5 PARKING ENF EQUIPMENT FLAT FEE	\$5,603.00	\$5,603.00	\$0.00	100.00 %
40.4400.66.00.5 PARKING ENF LOT LEASES	\$98,667.00	\$100,443.37	(\$1,776.37)	101.80 %
40.4400.68.00.5 PARKING ENF VEH/EQUIP REPAIR & MAINT	\$18,950.00	\$15,694.35	\$3,255.65	82.82 %
40.4400.70.00.5 PARKING ENF COPIER	\$860.00	\$832.58	\$27.42	96.81 %
40.4400.72.00.5 PARKING ENF LOT TAXES	\$11,340.00	\$10,736.92	\$603.08	94.68 %
40.4400.74.00.5 PARKING ENF TRAVEL/TRANSPORTATION	\$0.00	\$0.00	\$0.00	0.00 %
40.4400.76.01.5 PARKING ENF ELECTRIC	\$5,800.00	\$3,844.73	\$1,955.27	66.29 %
40.4400.76.02.5 PARKING ENF HEATING FUEL	\$4,500.00	\$2,914.92	\$1,585.08	64.78 %
40.4400.76.04.5 PARKING ENF IN HOUSE UTILITIES	\$325.00	\$242.87	\$82.13	74.73 %
40.4400.77.00.5 PARKING ENF PARKING BAD DEBT	\$0.00	\$0.00	\$0.00	0.00 %
40.4400.79.01.5 PARKING ENF CC FEES PARKING LOT	\$0.00	\$14,333.85	(\$14,333.85)	0.00 %
40.4400.82.00.5 PARKING ENF CAPITAL IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0.00 %
40.4400.83.00.5 PARKING ENF MACHINERY & EQUIP	\$3,700.00	\$0.00	\$3,700.00	0.00 %
40.4400.83.01.5 PARKING ENF COMPUTER EQUIPMENT ALLOC	\$3,460.00	\$2,443.67	\$1,016.33	70.63 %
40.4400.88.01.5 PARKING ENF COMPUTER SOFTWARE	\$0.00	\$0.00	\$0.00	0.00 %
40.4400.95.01.5 PARKING ENF PENSION INTEREST EXP	\$9,654.00	\$9,653.98	\$0.02	100.00 %
40.4400.97.00.5 PARKING ENF ADMINISTRATIVE/MGMT SVCS	\$67,845.00	\$67,845.00	\$0.00	100.00 %
TOTAL PARKING ENFORCEMENT	\$646,810.00	\$621,224.98	\$25,585.02	96.04%
40.4401 DPW-PARKING MAINT				
40.4401.10.00.5 PARKING MAINT SALARIES & WAGES	\$67,765.00	\$60,622.16	\$7,142.84	89.46 %
40.4401.11.00.5 PARKING MAINT OVERTIME	\$8,847.00	\$4,374.15	\$4,472.85	49.44 %
40.4401.15.01.5 PARKING MAINT DENTAL INSURANCE	\$616.00	\$475.94	\$140.06	77.26 %
40.4401.15.02.5 PARKING MAINT FICA/MEDICARE	\$5,597.00	\$4,639.80	\$957.20	82.90 %
40.4401.15.03.5 PARKING MAINT HEALTH INSURANCE	\$16,073.00	\$14,806.58	\$1,266.42	92.12 %
40.4401.15.04.5 PARKING MAINT FLEX SPENDING ACCOUNT	\$308.00	\$188.91	\$119.09	61.33 %
40.4401.15.05.5 PARKING MAINT LONG TERM CARE INSURANCE	\$37.61	\$22.52	\$15.09	59.88 %
40.4401.15.07.5 PARKING MAINT CITY RETIREMENT	\$5,022.00	\$4,447.79	\$574.21	88.57 %
40.4401.15.08.5 PARKING MAINT LIFE, STD, LTD INSURANCE	\$924.00	\$913.75	\$10.25	98.89 %
40.4401.15.09.5 PARKING MAINT UNEMPLOYMENT INSURANCE	\$149.00	\$164.46	(\$15.46)	110.38 %
40.4401.15.10.5 PARKING MAINT WORKERS' COMPENSATION	\$4,667.00	\$4,949.46	(\$282.46)	106.05 %
40.4401.15.12.5 PARKING MAINT PARKING FEE	\$102.00	\$102.00	\$0.00	100.00 %



City of Montpelier
PARKING FUND FY 2016 Budget Report
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40.4401.20.00.5 PARKING MAINT OFFICE SUPPLIES	\$0.00	\$0.00	\$0.00	0.00 %
40.4401.21.00.5 PARKING MAINT OPERATING SUPPLIES	\$4,565.00	\$652.74	\$3,912.26	14.30 %
40.4401.48.00.5 PARKING MAINT PROPERTY & LIABILITY INS	\$3,361.00	\$3,625.46	(\$264.46)	107.87 %
40.4401.56.00.5 PARKING MAINT OTP PUR SRVC	\$20,000.00	\$7,281.96	\$12,718.04	36.41 %
40.4401.60.00.5 PARKING MAINT PROFESSIONAL SVCS	\$0.00	\$400.00	(\$400.00)	0.00 %
40.4401.65.00.5 PARKING MAINT EQUIPMENT FLAT FEE	\$7,000.00	\$7,000.00	\$0.00	100.00 %
40.4401.66.00.5 PARKING MAINT OTHER RENTALS	\$1,500.00	\$0.00	\$1,500.00	0.00 %
40.4401.70.00.5 PARKING MAINT COPIER	\$240.00	\$232.13	\$7.87	96.72 %
40.4401.82.00.5 PARKING MAINT CIP PARKING LOT RESURFACE/MAINT	\$10,000.00	\$10,000.00	\$0.00	100.00 %
40.4401.82.10.5 PARKING MAINT XFER TO RESERVES/REPAY GF	\$0.00	\$0.00	\$0.00	0.00 %
40.4401.91.00.5 PARKING MAINT INTEREST EXPENSE	\$0.00	\$0.00	\$0.00	0.00 %
40.4401.93.00.5 PARKING MAINT TRANSFER TO CEMETERY FUND	\$10,000.00	\$10,000.00	\$0.00	100.00 %
40.4401.95.01.5 PARKING MAINT PENSION INTEREST EXP	\$2,860.00	\$2,860.44	(\$0.44)	100.02 %
TOTAL DPW-PARKING MAINT	\$169,633.61	\$137,760.25	\$31,873.36	81.21%
40.9393 MISC EXPENDITURE				
40.9393.93.00.5 PARKING XFER TO GF-PLANNING COM DEV	\$0.00	\$0.00	\$0.00	0.00 %
40.9393.98.00.5 ALTERNATIVE TRANSP RESERVE	\$43,833.00	\$42,819.34	\$1,013.66	97.69 %
TOTAL MISC EXPENDITURE	\$43,833.00	\$42,819.34	\$1,013.66	97.69%
TOTAL PARKING FUND EXPENDITURES	\$860,276.61	\$801,804.57	\$58,472.04	93.20%
PARKING FUND NET EXCESS / (DEFICIT)	\$16,383.39	\$46,865.97		



City of Montpelier
DISTRICT HEAT FY 2016 Budget Report
As Of and For The
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100% of Fiscal Year Completed

<u>Account Number and Description</u>	<u>Budget FY</u> <u>2016</u>	<u>Actual to Date</u> <u>Through 6/30/2016</u>	<u>Variance</u>	<u>Percent of</u> <u>Budget</u>
REVENUES				
50.25 RENTS & COMMISSIONS/UTILITY FEES				
50.2501.00.00.4 DIST HEAT CAPACITY CHARGES	\$336,733.00	\$336,656.07	(\$76.93)	99.98 %
50.2502.00.00.4 DIST HEAT ENERGY CHARGES	\$158,081.00	\$130,584.69	(\$27,496.31)	82.61 %
TOTAL RENTS & COMMISSIONS/UTILITY FEES	\$494,814.00	\$467,240.76	(\$27,573.24)	94.43%
50.265 OTHER REVENUE				
50.2651.00.00.4 DISTRICT HEAT GRANT REVENUE	\$0.00	\$0.00	\$0.00	0.00 %
50.2651.00.02.4 DISTRICT HEAT-USDA FOREST SVC GRANT	\$0.00	\$12,719.12	\$12,719.12	0.00 %
50.2651.00.03.4 DISTRICT HEAT VILLAGE GREEN GRANT REVENUE	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL OTHER REVENUE	\$0.00	\$12,719.12	\$12,719.12	0.00%
50.29 OPERATING TRANSFERS				
50.2910.00.00.4 XFER FROM GENERAL FUND	\$0.00	\$0.00	\$0.00	0.00 %
50.2990.00.00.4 DIST HEAT REV MISC	\$0.00	\$578.43	\$578.43	0.00 %
TOTAL OPERATING TRANSFERS	\$0.00	\$578.43	\$578.43	0.00%
TOTAL DISTRICT HEAT REVENUES	\$494,814.00	\$480,538.31	(\$14,275.69)	97.11%



City of Montpelier
DISTRICT HEAT FY 2016 Budget Report
As Of and For The
12 Months Ending 6/30/2016
100% of Fiscal Year Completed

<u>Account Number and Description</u>	<u>Budget FY 2016</u>	<u>Actual to Date Through 6/30/2016</u>	<u>Variance</u>	<u>Percent of Budget</u>
EXPENDITURES				
50.5200 DIST HEAT STATE CONTRACT				
50.5200.56.00.5 DIST HEAT STATE CONTRACT	\$84,089.00	\$82,796.00	\$1,293.00	98.46 %
TOTAL DIST HEAT STATE CONTRACT	\$84,089.00	\$82,796.00	\$1,293.00	98.46%
50.5210 DIST HEAT ENERGY				
50.5210.76.02.5 DIST HEAT HEATING FUEL	\$128,522.00	\$137,940.75	(\$9,418.75)	107.33 %
TOTAL DIST HEAT ENERGY	\$128,522.00	\$137,940.75	(\$9,418.75)	107.33%
50.5220 DIST HEAT ADMINISTRATION				
50.5220.10.00.5 DIST HEAT ADMIN SALARIES & WAGES	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.11.00.5 DIST HEAT ADMIN OVERTIME	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.15.01.5 DIST HEAT ADMIN DENTAL INSURANCE	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.15.02.5 DIST HEAT ADMIN FICA/MEDICARE	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.15.03.5 DIST HEAT ADMIN HEALTH INSURANCE	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.15.04.5 DIST HEAT ADMIN FLEX SPENDING ACCOUNT	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.15.05.5 DIST HEAT ADMIN LONG TERM CARE INS	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.15.07.5 DIST HEAT ADMIN CITY RETIREMENT	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.15.08.5 DIST HEAT ADMIN LIFE STD LTD INS	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.15.09.5 DIST HEAT ADMIN UNEMP INSURANCE	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.15.10.5 DIST HEAT ADMIN WORK COMP	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.18.00.5 DIST HEAT ADMIN UNIFORMS/PROTECT CLOTHING	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.20.00.5 DIST HEAT ADMIN OFFICE SUPPLIES	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.34.03.5 DIST HEAT ADMIN COM TELE CELL & PAGER	\$2,550.00	\$0.00	\$2,550.00	0.00 %
50.5220.38.00.5 DIST HEAT ADMIN DEPRECIATION	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.40.00.5 DIST HEAT ADMIN DUES/SUBSCRIPTS/MEETINGS	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.41.00.5 DIST HEAT PROF DEV/TRAINING	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.48.00.5 DIST HEAT ADMIN PROP & LIAB INSURANCE	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.56.00.5 DIST HEAT ADMIN OUTSIDE CONSULTING	\$0.00	\$18,406.40	(\$18,406.40)	0.00 %
50.5220.60.00.5 DIST HEAT ADMIN PROF SVCS	\$13,000.00	\$1,445.50	\$11,554.50	11.12 %



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50.5220.61.00.5 DIST HEAT ADMIN LEGAL SERVICES	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.70.00.5 DIST HEAT ADMIN COPIER & PAPER	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.74.00.5 DIST HEAT ADMIN TRAVEL/TRANSPORTATION	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.79.00.5 DIST HEAT ADMIN STARTUP	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.83.00.5 DIST HEAT ADMIN MACH & EQUIP	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.90.00.5 DIST HEAT ADMIN PRINCIPAL REPAYMENT	\$12,955.00	\$12,955.00	\$0.00	100.00 %
50.5220.91.00.5 DIST HEAT ADMIN INTEREST EXPENSE	\$85,248.00	\$85,237.67	\$10.33	99.99 %
50.5220.92.00.5 DIST HEAT STATE OVERRUN EXP	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.96.00.5 DIST HEAT XFER TO GENERAL FUND	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.97.00.5 DIST HEAT ADMIN ADMIN/MGMT SVCS	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL DIST HEAT ADMINISTRATION	\$113,753.00	\$118,044.57	(\$4,291.57)	103.77%
50.5230 DIST HEAT OPERATIONS				
50.5230.10.00.5 DIST HEAT OPER SALARIES & WAGES	\$39,123.00	\$42,455.99	(\$3,332.99)	108.52 %
50.5230.11.00.5 DIST HEAT OPER OVERTIME	\$3,665.00	\$2,873.08	\$791.92	78.39 %
50.5230.15.01.5 DIST HEAT OPER DENTAL INS	\$304.00	\$292.23	\$11.77	96.13 %
50.5230.15.02.5 DIST HEAT OPER FICA/MEDI	\$3,124.00	\$3,244.84	(\$120.84)	103.87 %
50.5230.15.03.5 DIST HEAT OPER HEALTH INS	\$7,922.00	\$9,138.98	(\$1,216.98)	115.36 %
50.5230.15.04.5 DIST HEAT OPER FLEX SPENDING ACCOUNT	\$152.00	\$93.09	\$58.91	61.24 %
50.5230.15.05.5 DIST HEAT OPER LONG TERM CARE	\$8.00	\$31.84	(\$23.84)	398.00 %
50.5230.15.07.5 DIST HEAT OPER CITY RETIREMENT	\$2,803.00	\$2,720.12	\$82.88	97.04 %
50.5230.15.08.5 DIST HEAT OPER LIFE STD LTD INS	\$455.00	\$450.21	\$4.79	98.95 %
50.5230.15.09.5 DIST HEAT OPER UNEMPLOYMENT INS	\$74.00	\$81.03	(\$7.03)	109.50 %
50.5230.15.10.5 DIST HEAT OPER WORK COMP	\$1,575.00	\$1,670.26	(\$95.26)	106.05 %
50.5230.15.12.5 DIST HEAT OPER PARKING FEE	\$30.00	\$30.00	\$0.00	100.00 %
50.5230.16.00.5 DIST HEAT OPER GASB#68 PENSION	\$0.00	\$0.00	\$0.00	0.00 %
50.5230.18.00.5 DIST HEAT OPER UNIFORMS/PROTECT CLOTHING	\$0.00	\$0.00	\$0.00	0.00 %
50.5230.21.00.5 DIST HEAT OPER SUPPLIES	\$7,000.00	\$431.82	\$6,568.18	6.17 %
50.5230.23.00.5 DIST HEAT OPER SMALL TOOLS	\$0.00	\$0.00	\$0.00	0.00 %
50.5230.34.00.5 DIST HEAT TELEP BASIC SERVICE	\$0.00	\$0.00	\$0.00	0.00 %
50.5230.34.01.5 DIST HEAT TELEP LONG DISTANCE	\$0.00	\$0.00	\$0.00	0.00 %
50.5230.34.02.5 DIST HEAT INTERNET WAN SERV	\$0.00	\$0.00	\$0.00	0.00 %



City of Montpelier
DISTRICT HEAT FY 2016 Budget Report
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100% of Fiscal Year Completed

<u>Account Number and Description</u>	<u>Budget FY</u> <u>2016</u>	<u>Actual to Date</u> <u>Through 6/30/2016</u>	<u>Variance</u>	<u>Percent of</u> <u>Budget</u>
50.5230.34.03.5 DIST HEAT OPER CELL PHONE	\$0.00	\$0.00	\$0.00	0.00 %
50.5230.48.00.5 DIST HEAT OPER PROP & LIAB INS	\$1,656.00	\$1,786.46	(\$130.46)	107.88 %
50.5230.56.00.5 DIST HEAT OPER OTHER PUR SRVC	\$0.00	\$2,700.27	(\$2,700.27)	0.00 %
50.5230.68.00.5 DIST HEAT OPER EQUIP REPAIR/MAINT	\$0.00	\$2,810.77	(\$2,810.77)	0.00 %
50.5230.70.00.5 DIST HEAT OPER COPIER & PAPER	\$118.00	\$114.40	\$3.60	96.95 %
50.5230.76.01.5 DIST HEAT OPER ELECTRIC	\$5,338.00	\$3,904.96	\$1,433.04	73.15 %
50.5230.76.02.5 DIST HEAT OPER FUEL OIL	\$80,253.00	\$50,053.51	\$30,199.49	62.37 %
50.5230.83.00.5 DIST HEAT OPER MACH & EQUIP	\$0.00	\$0.00	\$0.00	0.00 %
50.5230.83.01.5 DIST HEAT COMPUTER EQUIP ALLOC	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL DIST HEAT OPERATIONS	\$153,600.00	\$124,883.86	\$28,716.14	81.30%
50.6500 CIP MISC PROJECTS				
50.6500.85.25.5 DISTRICT HEAT -SUBRECIPIENT PYMT	\$0.00	\$0.00	\$0.00	0.00 %
50.6500.86.30.5 DISTRICT HEAT VILLAGE GREEN GRANT EXPENSE	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL CIP MISC PROJECTS	\$0.00	\$0.00	\$0.00	0.00%
50.9390 TRANSFERS TO OTHER FUNDS				
50.9390.82.00.5 DIST HEAT CONSTRUCTION REPAYMENT	\$0.00	\$5,873.00	(\$5,873.00)	0.00 %
50.9390.93.00.5 DIST HEAT OPER RESERVE	\$14,850.00	\$0.00	\$14,850.00	0.00 %
50.9390.98.00.5 REVISE BUDGET ADJ FY15	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL TRANSFERS TO OTHER FUNDS	\$14,850.00	\$5,873.00	\$8,977.00	39.55%
TOTAL DISTRICT HEAT EXPENDITURES	\$494,814.00	\$469,538.18	\$25,275.82	94.89%
DISTRICT HEAT NET EXCESS / (DEFICIT)	\$0.00	\$11,000.13		



America's Small Town Capital

DATE: August 30, 2016

TO: City Manager, Assistant City Manager, Department Heads
Mayor and City Council Members

FROM: Sandra Gallup, Finance Director

SUBJECT: EARLY, PRE-AUDIT DETAILED BUDGET STATUS REPORTS FOR GENERAL, WATER, SEWER, DISTRICT HEAT, CEMETERY, PARKS, SENIOR CENTER AND PARKING FUNDS FOR A TWELVE MONTH PERIOD BEGINNING JULY 1, 2015 AND ENDING JUNE 30, 2016

Enclosed please find pre-audit budget reports for the above reference funds. Not all end-of-fiscal-year adjusting entries have been made.

GENERAL FUND NOTES:

For the General Fund, please note that 100.5% of revenues budgeted have been received (compared to 101.5% last fiscal year) and 102% of expenditures budgeted have been expensed for this time period (compared to 101% last year). These budget ratios reflect over \$178,000 in Outside Pay Public Safety revenue and expenditures. These are unbudgeted police grants and reimbursement revenue and corresponding personnel costs for state grants/reimbursement and Central Vermont Public Safety Authority payroll.

As with most years, there are numerous variances from the FY16 budgeted amounts in both revenues and expenditures. Our efforts to keep total revenue and total expenditures very close proved to be more of a challenge than we projected– see attached detail reports. I am anticipating that expenditures will exceed revenue by \$150,000. This overage/deficit includes the \$82,000 Use of Prior Year Fund balance expenditures, authorized by the City Council. Without those unbudgeted costs, expenditures will exceed revenue by \$70,000 (0.6% of the overall budget). I do not have final numbers because we have not completed all the end of year adjustments and accruals. Some of these adjustments include year-to-year changes in pre-paid expenditures, notes receivable, interest income and inventory levels.

Highlights of the variances from the budget are: Black is favorable, red is unfavorable

REVENUE: Overall Revenue was \$154,064 (1%) more than budgeted.

- State and Local PILOT receipts were \$26,000 under the budgeted amounts. We have limited control over PILOT revenues.
- The City received \$30,000 in Downtown Improvement District PILOT which was passed on to Montpelier Alive
- Our Building Code Inspector program brought in \$16,000 more in fees than budgeted.
- Clerk Recording Fees revenue was \$20,000 less than budgeted.
- Police Fines revenue was \$20,000 less than budgeted
- Ambulance call charges were \$69,000 less than budgeted. This is due to a combination of fewer ambulance runs and Medicare reimbursement reductions.

- Fuel Sales were \$53,000 under the budget but this covered by the reduced price of fuel purchases (see DPW Fleet expenditures below).
- The City received \$178,000 in unbudgeted grant and reimbursement revenues for Police/CVPSA staff costs. The corresponding unbudgeted expenditures are included in the budget status reports totals.

EXPENDITURES: Overall Expenditures were \$233,865 (2%) higher than budgeted.

- **Legal Expenditures were very high – \$114,500 more than budgeted. The majority of this overage was due to personnel matters and a property tax challenge. Overall City Manager operations were \$138,000 over budget (3%)**
- Employee Health Insurance costs were \$64,000 (7%) under the budgeted amount.
- The City Clerk spent \$8000 on Records Restoration projects but these costs will be charged to our records restoration reserve fund.
- The Finance Department was \$54,000 under budget due to staff turnover and staff vacancies.
- **Police Operations were \$51,000 over budget (3%) due to employee wages and overtime.**
- **Police Communication (Dispatch) operations were \$36,000 (6%) over budget due to employee wages and overtime.**
- Outside Pay Public Safety were for employees who were funded (100%) by state grants or the Central Vermont Public Safety Authority.
- DPW Streets operations were \$64,000 (5%) under budget due to the mild winter which reduced overtime and operation supply costs.
- DPW Fleet operations were \$123,000 (after fuel sales revenue adjustment) under the budget due to saving in fuel costs.
- **The City Council Authorized \$82,000 in Misc. Use of Fund Balance for Web Site update, Economic Development planning. Also, included in these expenditures was the Harvard Leadership Course for the Assistant City Manager and Council Chamber chairs. These are unbudgeted use of reserve fund balances.**

In summary, we tried very hard to manage the FY16 General Fund budget, but, as noted above there were substantial challenges with loss of PILOT, low Ambulance Revenue, high legal costs and Police/Police Communications wage overages. As in the previous two years, FY16 was not easy to manage as a result of our very tight budgeting process.

WATER FUND:

The Water Fund is having a good year (finally). Please note that 107% of revenues budgeted have been received (compared to 104% last fiscal year) and 97% of expenditures budgeted have been expensed for this time period (compared to 104.5% last year). Water use is up 6% due primarily to the increased usage of water at the wastewater treatment plant. Unbudgeted revenue of \$22,000 was received from sale of wood as we managed the forest around Berlin Pond. There are savings in many expenditure lines, particularly in Water Supply and Treatment.. **When we compare budget to actual revenue and expenditures the Water Fund has a \$366,000 surplus (we budgeted for a \$100,000 surplus) which is needed to reduce the previous years' deficit. Note: This projection is before inventory, debt and depreciation adjustments that will be part of the audit process.**

SEWER FUND:

Overall, the Sewer Fund came in as budgeted for FY16. Please note that 102% of revenues budgeted have been received (compared to 102% last fiscal year) and 102% of expenditures budgeted have been expensed for this time period (compared to 102% last year).

Customer usage fees and Berlin's Sewer Use revenue were 7% lower than projected but the very high Septage and Leachate Fee revenue more than made up the shortfall. Overall, expenditures were very close to the budgeted amount. **When comparing the Sewer Fund budget to actual revenues and expenditures, there is an \$186,500 deficit (Pre-Audit). This is close to our plan because we budgeted for a \$192,767 deficit in FY16 to fund necessary equipment repairs.**

PARKING FUND:

The Parking Fund had a good year, financially. Please note that 96% of revenues budgeted have been received (compared to 88% last fiscal year) and 93% of expenditures budgeted have been expensed for this time period (compared to 88% last year). Ticket revenue was short \$30,000 (7%) probably due to the vacant community service position for half the year. There was \$32,000 savings in Parking Lot Maintenance due to the mild winter. **When comparing the Parking Fund budget to actual revenues and expenditures, there is a \$47,000 surplus (Pre-Audit).** This is higher than the \$16,000 surplus that was budgeted.

DISTRICT HEAT:

FY16 is the second year of operations for the District Heat utility. Operating revenue was \$480,538 (97% of the budget). Expenditures were \$469,538 (97% of the budget). We have not made an adjustment to fund a 3% operating reserve (\$14,850). **This brings the year's operating revenue less expenditures/reserve funding to a \$11,000 surplus (Pre-audit adjustments, no operating reserve).**

CEMETERY FUND:

The Green Mount Cemetery is experiencing lower revenue and higher expenditures. Revenue for FY16 was \$10,200 less than budgeted due to low Endowment care, Open Cremations and Lot Sales. Expenditures for FY16 were \$6,804 under the budget due to \$15,574 of Capital Improvement funds that were not spent.. Labor costs (State Correction) and employee overtime were higher than budgeted. **Expenditures exceeded revenue by \$3,393 (decrease in Fund Balance) in FY16. Please note that the cumulative, year-end fund balance is \$8,323 with \$44,231 allocated for capital projects which brings the Cemetery's unassigned fund balance to a deficit of (\$35,908). The recent history of operational deficits should be addressed in the FY18 budget process.**

PARKS FUND:

The Parks Fund came in very close to the revenue equaling expenditures. 105% of revenues budgeted have been received (compared to 104% last fiscal year) and 101.6% of expenditures budgeted have been expensed for this time period (compared to 101.5% last year). **When we compare budget to actual revenue and expenditures the Parks Fund has a \$6,458 surplus. The Park's fund balance at the end of FY16 is \$33,090 with \$15,650 reserved for Tower and other capital improvements.**

SENIOR CENTER FUND:

The Senior Center had another year of strong revenues. Membership dues, class fees, grants and donations helped the year-end revenue to exceed the budget by \$176,000 (48%). There was one large endowment donation of \$114,900. Expenditures were a bit higher than budgeted \$27,500 (7%) due to capital improvements and higher instruction/program cost (which brought in additional income) **When we remove the endowment donation, the Senior Center's operation surplus is \$33,700.** Note: in FY16 \$405,000 was moved into an investment account which is managed by the city's investment committee.

Please note that end-of year and audit adjustments may impact these early projections. **These early, Pre-Audit FY16 Budget Reports are scheduled for the City Council Consent Agenda for September 14, 2016.**

Minutes of the Montpelier City Council Meeting
July 13, 2016, 6:30PM
City Council Chambers, City Hall

In attendance: Mayor John Hollar, Councilors Tom Golonka, Jean Olson, Anne Watson, Dona Bate, and Jessica Edgerly Walsh. Councilor Justin Turcotte was not present. City Manager William Fraser participated. Assistant City Clerk Jamie Granfield served as Secretary of the meeting.

The Mayor called the meeting to order at 6:34PM. Councilor Watson moved approval of the agenda, and was seconded by Councilor Olson. Motion carried unanimously.

- 16-199. Dan Jones, managing director of Net Zero Vermont, came forward to announce the launch of a design competition for a more sustainable Montpelier.
- 16-200. Councilor Olson raised questions regarding Consent Agenda items b, c, d as well as the notifying process of street closures and Noise Ordinance waivers (e, f, g, h, i). A discussion followed. Beckie Sheloske, on behalf of Charlie-O's, addressed council.
- Councilor Olson moved approval of Consent agenda items g and h (g. Approve a request from Beckie Sheloske, on behalf of Charlie-O's, to close the Jacobs Parking Lot (66 Main Street) on Saturday, August 13, 2016, from 1:00 P.M. to 11:00 P.M. for their 40th Anniversary Celebration. H. Approve request from Beckie Sheloske for a waiver of the City's Noise Ordinance until 11:00 P.M. on August 13th for Charlie-O's event as described above.). Councilor Edgerly Walsh seconded, and the motion carried unanimously.
- The remainder of the Consent Agenda was tabled by the Chair.
- 16-201. Kate McCarthy addressed the Council on her candidacy for a position on the Development Review Board. Councilor Watson moved the Council reappoint Dan Richardson and appoint Kate McCarthy to fill Michael Sherman's 3-year term on the Development Review Board. The motion was seconded by Councilor Edgerly Walsh and carried unanimously.
- 16-202. Page Guertin addressed the Council on her interest in being appointed to the Conservation Commission. Councilor Bate moved Page Guerin be appointed to the Conservation Commission, and was seconded by Councilor Edgerly Walsh. The motion carried unanimously.
- 16-203. The Mayor opened the public hearing on the revised Dog Ordinance and proceeded with the 1st reading. City Manager Fraser provided a summary of the Dog Ordinance and thanked Danis Regal for her work. Danis Regal, Marilyn Mode and Page Guertin participated in the discussion that followed. Councilor Edgerly Walsh moved to pass first reading and set the second public hearing for August 10th. Councilor Watson seconded, all in favor. The public hearing was closed.
- 16-204. John Snell and Eve Jacobs-Carnahan of the Pedestrian Advisory Committee offered a presentation on a proposed street closure event. Discussion followed. Councilor Bate moved the Council approve the request for the Open Streets event street closure on October 8 10AM-2PM. Councilor Edgerly Walsh seconded, and the motion carried unanimously.

- 16-213. Jennifer Gordon, co-chair of the Bicycle Advisory Committee came forward to address the Council to propose the Bicycle Committee be absorbed into the Montpelier Transportation Advisory. Councilors Edgerly Walsh and Bate had questions. Eve Jacobs Carnahan of the Pedestrian Committee and Adam Maxwell of Local Motion came forward to address council. Discussion followed. No action was taken.
- 16-206. Finance Director Sandra Gallup and Public Works Director Tom McArdle came forward to address council with the Water and Sewer 50-Year Master Plan. Discussion followed. Councilor Watson moved to approve the Water and Sewer 50-Year Master Plan, seconded by Councilor Bate, all in favor.
- 16-207. Councilor Watson moved to approve the Water and Sewer Rate Resolution and set rates for FY17 water and sewer. Seconded by Councilor Bate. Carried with all in favor. Mayor Hollar thanked Finance Director Sandra Gallup for her work for the City.
- 16-208. Public Works Director Tom McArdle addressed Council regarding the projects for additional PILOT Fund revenue. Councilor Olson had questions and moved to use \$100,000.00 of expected PILOT revenue to fund the economic development plan and use the rest for infrastructure. Councilor Edgerly Walsh seconded the motion. The motion failed 2-3 (Councilors Bate, Golonka, and Watson opposed).
- 16-209. Public Works Director Tom McArdle and Project Management Director Corey Line provided council with an update on the Taylor Street project.
- 16-210. The Council received a report on Council Goal: Healthy Community. A brief discussion followed.
- 16-211. The Mayor opened the second public hearing on the proposed Taxi Ordinance. Councilor Watson moved to approve the Taxi Ordinance, and was seconded by Councilor Edgerly Walsh. Motion carried with all in favor. Mayor Hollar offered comments regarding Uber. The Public Hearing was closed.
- 16-212. Councilor Bate moved to approve the Parking Ordinance, seconded by Councilor Watson. All in favor.

Consent agenda: b, c, d, e, f, i, l, j and m were taken from the table. Items b, c and d (Approve Purchase Order to H.P. Fairfield, in the amount of \$22,450.00, for the purchase of a Dump Body, Plow and Hitch for DPW Truck #3, Approve Purchase Order to H.P. Fairfield, in the amount of \$41,260.00, for the purchase of a Dump Body, Plow, Hitch, Spreader and Hydraulics for DPW Truck #4, Approve Purchase Order to H.P. Fairfield, in the amount of \$19,860.00, for a Dump Body, Plow and Hitch for DPW Truck #27.) were discussed. Public Works Director McArdle participated.

There was a discussion of consent agenda item M (Approve Allocation of Reserve Capacity for Berlin Route 12 "Special Assessment District" and authorization to enter into negotiations with Berlin concerning extension of water service to this District; this item requested by State of Vermont for GMTA.).

Motion to approve consent agenda items b, c, d, e, f, i, l, j was made by Councilor Bate and seconded by Councilor Watson. The motion carried unanimously.

- 16-215. Councilor Bate spoke regarding the Bicycle Committee and the bicycle lanes. Councilor Olson commended the staff who participated in the events on July 3rd. Councilor Watson offered comments regarding Net metering, pesticide usage on the railroad, and urging people to not trespass on property while using Pokemon Go.
- 16-216. Mayor Hollar thanked the amazing staff and volunteers who helped with the July 3rd events, as well as Langdon Street Alive and the Mountaineers.
- 16-217. Assistant Clerk Granfield announced that tax bills will be mailed out in the next few days. She also announced that absentee ballots are available, as is early voting up until August 8th. Finally, Ms. Granfield announced that the Clerk's office will be open from 10-2 on Saturday, August 6th for early voting.
- 16-218. City Manager Fraser reported the following: On July 27th, there's a possible hearing for a personnel matter at 5:30PM. On August 3rd, there is an Eminent Domain hearing regarding the Jacob's property at 5:30PM. There is a City Council meeting on August 10th. Mr. Fraser reported that an advertisement has been put out for a new Finance Director. He announced the relocation of the Recreation department's reception desk to 58 Barre Street. He also noted that the Community Service Survey was closing on July 22nd. Finally, Mr. Fraser announced that there is now WIFI at the Montpelier pool.

Hearing no objection, the Mayor declared the meeting adjourned by unanimous consent at 10:17PM.

Minutes of the Montpelier City Council Meeting
July 20, 2016, 4:30 PM
City Council Chambers

In attendance: Councilors Dona Bate and Anne Watson. Present via telephone were Mayor John Hollar (Chair), Councilors Tom Golonka, Jean Olson. Not present was Councilor Justin Turcotte. City Manager William Fraser served as Secretary of the meeting.

The meeting was called to order by the Mayor at 4:42 PM.

Also present was Asst. City Manager Jessie Baker.

The agenda was approved by unanimous consent.

At 4:43 PM, Councilor Bate moved to go into executive session pursuant to 1 VSA 313 (a) (2) to discuss acquisition of easements related to the One Taylor Street Project. Watson seconded and vote was 4-0 in favor.

At 5:00 PM, Councilor Watson moved to come out of executive session. Councilor Bate seconded. Vote was 4-0 in favor.

The Mayor adjourned the meeting by unanimous consent at 5:01 PM.

Minutes of the Montpelier City Council Meeting
July 27, 2016, 5:30 PM
City Council Chambers

In attendance: Councilor Dona Bate and Jessica Edgerly Walsh. Present via telephone: Mayor John Hollar (Chair), Councilors Tom Golonka, Jean Olson, and Anne Watson. Councilor Turcotte was not present. City Manager William Fraser served as Secretary of the meeting.

Meeting was called to order at 5:32 PM.

Also present were Asst City Manager Baker, Public Works Director McArdle, Senior Center Director Clar and Camera Operator John Jose.

The agenda was approved by unanimous consent, including addendum relating to easements.

A discussion about sidewalk repair plans was held. DPW will send out a revised map.

DPW Director McArdle distributed a bid tab sheet for retaining wall work with recommendation to award to low bidder.

There was a brief discussion about status of other One Taylor project real estate issues.

Councilor Golonka got disconnected from phone call and left the meeting at 5:51

Councilor Edgerly Walsh moved, and was seconded by Councilor Bate, to approve the consent agenda including the contract recommendation. Vote was 4-0 in favor

Councilor Edgerly Walsh raised question about Syrian refugees.

Meeting was adjourned by acclaim at 5:58 PM.

Minutes of the Montpelier City Council Meeting
August 10, 2016, 6:30 PM
City Council Chambers

In attendance: Mayor John Hollar (Chair), Councilors Justin Turcotte, Dona Bate, Tom Golonka, Jean Olson, Jessica Edgerly Walsh (skype) and Anne Watson. City Manager William Fraser was in attendance. City Clerk John Odum served as Secretary of the meeting.

The Mayor called the meeting to order at 6:32PM.

- 16-227. Without objection, the proposed agenda (amended with the previous minutes removed at the Clerk's request) was approved by unanimous consent.
- 16-229. Councilor Watson moved approval of the Consent Agenda, and Councilor Bate seconded. Motion carried unanimously. Public Works Director Tom McArdle offered comments on the approval of the contract for Hydro tech.
- 16-228. Councilor Turcotte offered comments on the "steady state" plan.
- 16-230. As part of a Goal Review (Goal: Maintain a Safe Community), the Council received updates (and discussed) several projects, including community justice, regional public safety authority, control over the water source, cybersecurity.
- 16-231. The Council heard from the following citizens seeking appointments to the Planning Commission; Kim Cheney (seeking reappointment), Leslie Welts (seeking reappointment), and Don Hartman and Kirby Keeton both seeking appointment. Planning Director Mike Miller thanked Eileen Simpson for her service. Councilor Watson moved the Council enter executive session to discuss appointments and Councilor Bate seconded. The motion carried unanimously at 6:58. The Council returned to open session by unanimous consent at 7:03.
- Councilor Watson moved that Kim Cheney, Leslie Welts, John Adams and Kirby Keeton be appointed to the open positions on the Planning commission, with encouragement to Don Hartman to re-apply in the future, or apply for another committee position with city. Councilor Turcotte seconded. Some comments were offered. The motion carried unanimously at 7:04.
- 16-237. Brief comments on the Street Closure & Event Policy and Related Permit were offered by the Mayor. No formal action was taken.
- 16-232. Michael Sherman addressed the council on his candidacy for the Community Fund Board. After a brief question period, Councilor Turcotte moved that Michael Sherman be appointed to the Community Fund Board. Councilor Olson seconded; motion passed unanimously at 7:13.
- 16-233. There was a detailed discussion of the Economic Development Strategic Plan/Implementation Plan. Ashley Witzenberger of Montpelier Alive, and MA Board

member Gregg Gossens participated in the discussion of forming a Local Development Corporation (LDC).

Councilor Bate made the following motion: "The City shall move forward to develop the LDC with its own bylaws, and that there will be contractual efforts to require intense coordination between the LDC and Montpelier Alive." Councilor Golonka seconded. Discussion followed.

Councilor Olson offered to amend the underlying motion by appending the following language: "and to expand the board to be nine members with four members from Montpelier alive (including the Montpelier Alive board member), five from the City, with two members to be non-downtown business owners." Councilor Turcotte seconded. More discussion followed. Motion to amend passed on a 5-1 roll call vote, with Councilor Edgerly Walsh voting nay.

Councilor Bate moved the underlying motion be amended to include the following: "After the initial appointment by the council, the LDC will be governed by its bylaws and will appoint its own board members." Councilor Olson seconded. After discussion, the motion was withdrawn.

Councilor Edgerly Walsh moved the underlying motion be amended to include the following: "Board members will have 1 year terms." Councilor Olson seconded. After discussion, the roll call vote was 3-3, with Councilors Bate, Olson and Golonka voting no. The Mayor voted no, and the motion to amend failed 3-4.

Councilor Turcotte moved to amend the underlying motion by including the following: "Board members shall serve 2 year terms with no more than 3 terms in a row." Motion failed for lack of a second.

Councilor Golonka moved that the underlying motion be amended to include the following: "Initial board appointments will be for 1 year, 2 years and 3 years." Councilor Watson seconded. The motion carried unanimously.

The Chair called for a recess at 9:01. The Council reconvened at 9:10.

After some brief discussion, the underlying motion as amended was approved unanimously at 9:12. Some further discussion followed.

16-239.

The Mayor opened the Second Reading & Public Hearing of proposed amendments to the Dog Ordinance at 9:17. Marilyn Mode, Danis Regal, Geoff Beyer participated in discussion.

Councilor Turcotte moved to strike the phrase "or disease" from the ordinance as proposed. Councilor Olson seconded, and the motion carried unanimously at 9:26.

Brian Pfieffer participated in discussion. The Council expressed its desire that Sec. 8-201 include specific language specifying that the owner be carrying a leash.

Councilor Watson moved the Council approve the ordinance with the discussed changes, including the ones sent out by the City Manager (attached to the proposed agenda). Councilor Olson seconded. Motion carried unanimously at 9:32. Hearing closed.

- 16-234. Juli Beth Hinds and Mike Miller offered a presentation on the Master Plan Outreach. Discussion followed. No formal action was taken.
- 16-235. Councilor Bate opened a discussion of progress on the organization of Montpelier Transportation Advisory Committee (MTAC). More comprehensive discussion was postponed to a later date.
- 16-236. The Council discussed the possible approval of a Memorandum of Understanding with Downstreet, Inc. for Development of Housing in the French Block. Councilor Edgerly Walsh left the meeting at 9:59. Further discussion followed. No formal action was taken.
- 16-238. The Council discussed a proposed policy for Council appointments to Non-Profit Boards. John Odum participated in the discussion. No action was taken.
- 16-240. Councilor Turcotte expressed concerns relating to OSHA regarding recent work done by the City.
- Councilor Golonka noted the construction the on bridge and roundabout, sharing concerns with school coming back into session.
- 16-242. The City Clerk reported on the coming State Senate recount, and noted that tax payments were due next Monday.
- 16-243. The City Manager noted the upcoming personnel hearing scheduled for August 31. He also reported that the Central Vermont Solid Waste District wants to create an advisory committee that includes a representative from Montpelier (Councilor Bate agreed to participate). He noted that the City applied for funding from the State for water quality improvement which will require an interview ideally suited for a councilor's presence. Finally, he reported on meeting with the Capital Complex Commission about the potential ice rink.

Councilor Bate moved the Council enter executive session under statute to discuss a real estate (Heney Easement) matter related to the 1 Taylor Redevelopment Project. Councilor Watson seconded, and the motion passed unanimously.

Hearing no objection, the Mayor declared the Council returned to open session, and subsequently adjourned, by unanimous consent.

Minutes of the Montpelier City Council Meeting
August 31, 2016, 5:30 PM
City Council Chambers

In attendance: Mayor John Hollar (Chair), Councilor Dona Bate, Present via telephone were Councilors Justin Turcotte, Tom Golonka, Jean Olson, Jessica Edgerly Walsh and Anne Watson. City Manager William Fraser served as Secretary of the meeting.

Meeting was called to order by the Mayor at 5:31 PM. Also present were Assistant City Manager Jessie Baker, Down Home restaurant owner Mary Alice Proffitt and camera operator John Jose.

The agenda was approved as presented by unanimous consent.

Ms. Proffitt provided a brief explanation of her proposed event requiring closure of Langdon St. on September 17th. She requested to amend the request to shorten the amount of time of the closure. Ms. Proffitt responded to questions from council members.

Council Member Bate moved to approve the request with the amended times of 3:00 PM to 9:30 PM. Council Member Turcotte seconded. Vote was 6-0 in favor.

The meeting was adjourned by unanimous consent at 5:40 PM.



CITY COUNCIL Agenda Item #16-249(e)

Date: September 14, 2016

Consent x Discussion

SUBJECT: Request for Waiver of City Hall Auditorium Rental Fee

SUBMITTING DEPARTMENT: City Manager's Office

RECOMMENDED ACTION: Approve

RELATED COUNCIL GOAL/PRIOR ACTION: N/A

EXPENDITURE REQUIRED: None

SOURCE OF FUNDS: N/A

LEGAL REQUIREMENTS: City Council approval is required for rental fee waivers.

BACKGROUND INFORMATION: None

SUPPORTING DOCUMENTS: Letter from Hanna Satterlee

INTERESTED PARTIES: "Vermont Dance Alliance" Group; City staff; and Lost National Theater

CITY MANAGER'S APPROVAL: 

Hanna Satterlee
56 Clarendon Avenue
Montpelier Vermont
410-458-3672
hannasatt.wordpress.com
hannasatt@gmail.com

August 12, 2016

Dear City Council,

My name is Hanna Satterlee, and I am a Montpelier based dancer, choreographer, director, teacher and curator. I was born in East Montpelier, and have been back in my home state for the last 6 years, with the intention of building a platform for professional dance and performance opportunities.

This year I am spearheading the "Vermont Dance Alliance:" a matrix, a network, a spider web effort to connect all of us dancers in the state of Vermont, and push our work out into various communities. This past spring I hosted several planning meetings, and throughout the year I will be hosting events for both the group as well as for the public.

On February 3rd and 4th, 2017, I will be co-producing a Gala Dance Performance in collaboration with Lost Nation Theater at City Hall Auditorium to showcase new works by choreographers from all around the state. To help raise money for this event, I would like to do a December 16th (2016) silent-auction fundraising party in the City Hall Auditorium space.

I am writing to the City Council to propose a waiver of the rental fee of the City Hall space for this December 16th, 2016, fundraiser. By waiving the fees, the Council will be making it possible for that much more money to be raised in support of Vermont's dance community, which will not only support our local dance artists, but dance artists statewide.

I am excited about this opportunity to bring together Vermont's dance artists from all corners of Vermont to not only enrich Montpelier's community with their art, but to also introduce the dance artists to our very unique town and wonderful people.

Please do not hesitate to contact me for further information, or to meet in person.

Thank you for all that you do for our community, and for considering this request.

My best,
Hanna Satterlee



CITY COUNCIL Agenda Item #16-253

Date: September 14, 2016

Consent x Discussion

SUBJECT: Community Fund Board Presentation

SUBMITTING DEPARTMENT: City Manager's Office

RECOMMENDED ACTION: Receive update from the Board and possible provide further direction as they begin the review of applications again this fall.

RELATED COUNCIL GOAL/PRIOR ACTION: N/A

EXPENDITURE REQUIRED: None

SOURCE OF FUNDS: N/A

LEGAL REQUIREMENTS: City Council appoints and guides City boards and commissions

BACKGROUND INFORMATION: This board was appointed by Council on August 22, 2012, and is made up of Montpelier residents who make recommendations to the City Council for approval of grant funding to community agencies (including the City's Arts Grant recipients). Board members would like to update Council.

SUPPORTING DOCUMENTS: Letter from Board Chair Ron Wild and Board Policy

INTERESTED PARTIES: Community Fund Board Members; grant recipients; and City staff

CITY MANAGER'S APPROVAL:

A handwritten signature in black ink, appearing to read "W. J. [unclear]", written over the City Manager's Approval line.

July 29, 2012

Dear Mayor Hollar,

I'm writing on behalf Of Montpelier's Community Fund Board to update the Council on recent Board activities, and to request Council action on one matter.

Following the meeting on June 14 with you and Council member Olson, the Board met again on July 12 to consider the ideas that were discussed at the June meeting as they pertain to the upcoming grant cycle.

Board members acknowledged the importance of not departing radically from the existing grant making process and that it would not be desirable to establish new funding priorities based on issue areas or demographics.

However the Board is unanimous in its opinion that the funding criteria established by council five years ago should be amended in order to aid the Board's ability to review and respond to the growth in number and variety of funding requests.

The Community fund Board respectfully recommends that the current Grant Award Criteria be amended to read as follows:

Grant Award Criteria

The Board shall consider the following criteria in awarding funds:

1. The Board considers the extent to which the grant will benefit Montpelier, its residents, and the public good –

(a) By effectively addressing basic human needs; or

(b) By enhancing the quality, vitality, and sustainability of life in Montpelier.

2. The Board considers the extent to which the applicant has raised and can raise funds from other funding sources.

The current language from October 2012 is attached, and can be found on page two under the heading **Grant Award Criteria.**

Members of the Board would be pleased to address any questions Council may have regarding this proposed change.

Many thanks for your ongoing support of the Board's work.

Regards,
Ron Wild
Chair

MONTPELIER COMMUNITY FUND

Proposed by Mayor John Hollar
Adopted by City Council on July 18, 2012

Montpelier Community Fund Board Revisions: October 1, 2012
Adopted by City Council on October 10, 2012

Statement of Purpose and Scope

The Montpelier City Council establishes the Montpelier Community Fund ("MCF"). As an alternative to funding organizations and projects using the annual city meeting ballot and other fund sources, the City Council shall include within its annual budget the MCF, which shall be dedicated to awarding grants to eligible organizations and projects as set forth in this policy.

Except as listed below, all private non-profit organizations that benefit the residents of Montpelier are eligible to apply for grants from the MCF.

Kellogg-Hubbard Library, Green Mountain Transit Agency, Montpelier Alive, and Central Vermont Economic Development Corporation, which may receive grants from other funds within the city budget, are not eligible.

Also eligible to apply to the MCF are arts organizations and individual artists who have been eligible in the past for grants from the Montpelier Arts Grant Program. That program is discontinued.

A person or organization that elects to place an article on the city ballot by petition in any year shall be disqualified from applying to the MCF for that year. Similarly, a person or organization that applies to the MCF waives its right to place an article on the ballot by petition.

For FY 2014, the city shall allocate to the MCF the amount of \$118,000, which is the combined approximate amount of grants awarded in FY 2013 to organizations and projects which are now eligible to apply to the MCF. This amount shall not be reduced by grants awarded through the ballot petition process.

Montpelier Community Fund Board

- a) **Board Membership** The City Council shall appoint five members to serve as the board of directors ("Board") of the MCF. Members shall be Montpelier residents. The Board shall adopt rules, review applications for grant awards, and make recommendations to the City Council for approval.
- b) **Board terms.** Initially, two members shall be appointed to three-year terms, two members shall be appointed to two-year terms, and one member shall be appointed to a one-year term. Thereafter, members shall serve three-year terms. A member shall serve no more than two consecutive terms.

MONTPELIER COMMUNITY FUND POLICY

Page 2

- c) Conflict of interest. No member shall participate in the consideration of an application from an organization on which the member or his or her family member serves as a board member or for whom the member or his or her family member is employed. Members may also decide to recuse themselves if there is a reasonable basis to conclude their consideration of an application may be biased.

Grant Award Criteria

The Board shall consider the following criteria in awarding funds:

- a) The extent to which the applicant will receive funds from the city in the next fiscal year through in-kind contributions and direct appropriations.
- b) Prior sums the applicant has received through ballot initiatives or other city funding sources.
- c) The extent to which the amount received will complement services provided by Montpelier city government.
- d) The extent to which the grant will benefit Montpelier, its residents and the public good.
- e) The extent to which the applicant can raise funds from other sources.

Application

The Board shall prepare an application form for grant requests and shall adopt rules relating to the application process. Applications must be completed and filed with the Board by December 1st.

Grant Awards

The Board shall adopt rules governing its review of grant applications. After review, the Board shall endeavor to reach consensus regarding proposed allocations from the MCF. The Board shall submit its funding recommendations to the City Council in January. The City Council shall consider the Board's recommendations in January or early February, and shall approve or deny the Board's recommendations, which shall not be subject to amendment by the City Council. The Montpelier Annual Report shall list all grant recipients and amounts.

Recipient Reporting

One year after receiving an MCF grant, the recipient shall report to the Board the results of the funding. A recipient seeking subsequent funding from the MCF shall submit a progress report with its application.



CITY COUNCIL Agenda Item #16-249(h)

Date: 9/14/16

Consent ☒ Discussion ☐

SUBJECT: Outside Consumption Permit - Ongoing

SUBMITTING DEPARTMENT: City Clerk

RECOMMENDED ACTION: Approve

RELATED COUNCIL GOAL/PRIOR ACTION: N/A

EXPENDITURE REQUIRED: N/A

SOURCE OF FUNDS: N/A

LEGAL REQUIREMENTS: N/A

BACKGROUND INFORMATION: Approval of an ongoing/year-round Outside Consumption Permit for Philamena's restaurant at 41 Elm Street so that alcohol may be served to patrons seated at a table for four in a small space in front of the restaurant that is raised from the sidewalk.

SUPPORTING DOCUMENTS: None

INTERESTED PARTIES: City Clerk, Philamena's

CITY MANAGER'S APPROVAL:

A handwritten signature in black ink, appearing to read "W. Hoffman", written over the City Manager's Approval line.



CITY COUNCIL Agenda Item #16-255.

Date: September 14, 2016

Consent ☐ Discussion ☒ **Time Sensitive ☐**
(outlined below)

SUBJECT: Update on CSO Issues

SUBMITTING DEPARTMENT: City Manager and Public Works

RECOMMENDED ACTION: Receive outline, schedule full discussion for September 21 in conjunction with Stormwater Master Plan

RELATED COUNCIL GOAL/PRIOR ACTION: C: Maintain a Safe Community, H: Maintain a clean and healthy natural environment

EXPENDITURE REQUIRED: None for report

SOURCE OF FUNDS: N/A

LEGAL REQUIREMENTS: The City is required to comply with EPA and ANR rules and policies concerning correction and notification of combined sewer overflows.

BACKGROUND INFORMATION: During recent storm events, the city had two reportable combined sewer overflow events which generated publicity and questions. This presentation will be a brief outline of history and requirements relating to CSO regulation, the city's efforts to date and future needs. All of these issues will be addressed in greater detail at our meeting next week.

SUPPORTING DOCUMENTS: Memo from Public Works Director Tom McArdle

INTERESTED PARTIES: City Council Members, general public, ANR, river and lake advocates

CITY MANAGER'S APPROVAL:

A handwritten signature in black ink, appearing to read "W. Hoffman", written over a horizontal line.

City of Montpelier
Department of Public Works
Memorandum

To: Hon John Hollar, Mayor & Members of the City Council
William J. Fraser, City Manager

From: Thomas McArdle, Director

Date: September 9, 2016

Subject: Combined Sewer Overflows (CSO)
City Council Briefing

This memorandum is provided as a preliminary report to the City Council and interested members of the public concerning the recent discharges of a combination of untreated storm and waste water to the rivers in Montpelier. Staff is in the process of developing a presentation which will be delivered at the City Council's regularly scheduled meeting on September 21st. Considering the heightened awareness generated by our recent reporting of these overflow discharges and public concern expressed about the release of pollutants to our rivers, I recognize the importance of providing timely and accurate information.

The September 21st presentation will include an overview of how our wastewater collection system operates today, where we started with wastewater disposal, and why Montpelier and many other cities across the country, including 16 in Vermont, rely on overflow devices to protect the health and wellbeing of our citizens. We will explain the evolving regulatory landscape and where it stands today from the time when our rivers were our sewers, the development of our treatment facility in 1962, the regularity of permitted overflow events through the early 1990s to today's zero tolerance standard of untreated discharges that we are committed to achieve in the shortest amount of time possible.

The Public Works Department is very proud of the work that has been accomplished over the last 25 years to reduce the number of overflow events, from a time when they occurred when it rained hard enough to turn on the windshield wipers and we had 23 overflow devices in place, to where we are today when we can withstand storms up to the more extreme events (1" or more of rain in about 4 hours) before surcharging the combined storm sewers (CSS) and overflowing from one or more of our 6 remaining overflow devices. Like many other very old urban communities, there is work to be done to finish the work we started and accomplish the directives in the updated state CSO policy and do our part in achieving the objectives of the Clean Water Act. The updated state CSO policy has been changed to rule status and is in the final stages of review which we expect to be adopted soon. We intend to continue our efforts to comply with the short term 9 minimum controls as recommended by the EPA, and will be submitting a plan to achieve the long term control plan (LTCP) objectives when the next CSO abatement analysis is completed.

In 1990, the Vermont DEC issued a CSO policy which was a goal-driven policy and continues to be in effect until the new rule is implemented. In a phone discussion with a VT DEC environmental analyst on September 9th, 2016, DPW staff confirmed that prior to the legislation passed in 2016, online CSO reporting was requested and not required. Additionally, the City's wastewater discharge permit was appealed which added to the uncertainty of CSO reporting requirements. Without a good mechanism for measuring flow volumes, the decision was made to focus on CSO reduction. DPW also plans to meet with Watershed Management Division staff to seek further guidance on Montpelier's compliance status for all issues related to CSO's and hopes to have more information available by the September 21st meeting.

We will explain how our overflows are indicated which are routinely checked twice a week and following rain storms of 1" or more and our inability to determine actual volumes of overflows and how we intend to alter this system with new technology. We will also talk

about the strategies commonly used to address the CSO problem and Montpelier's accomplishment. Typically, storm water is the greatest contributing cause of CSO events. In Montpelier, the 1992 estimate was that 60% of the system surcharge and resulting overflows came from storm water, including spring snow melt entering the combined sewer system (CSS). A report issued in 2007 states that the number of catch basins connected to the sewer was reduced from 525 to 42. Since then, a handful of catch basins have been separated from the CSS, including 3 more this year. Other improvements have been and continue to be made but since overflows persist, it's time to look at the other causes and develop solutions to eliminate them. Those remaining contributing sources are roof drains, sump pumps and groundwater infiltration. This will also be explained in greater detail with some early ideas about how to address the problem and the voluntary steps that have been taken by property owners.

With roof drains in the downtown amounting to about 8 acres of impervious surfaces and contributing to 30% of the original cause of overflows, we believe it's time to take the next step and remove this clean water from the sewers. There are options available for consideration to achieve the removal of this remaining primary cause of overflows which will need to be explored and a strategy developed. The other cause for lost capacity to transmit all of the flow to the treatment facility without overflowing is caused by Montpelier's very old sewer mains, which are incapable of preventing ground water infiltration. The recently adopted sewer system master plan charts a course for replacing these mains with new water tight pipes.

A comment from the Senior Enforcement Council of the EPA about the State's draft CSO rule from November, 2015 does a nice job of summarizing the changes we can expect to see in the immediate future. "Overall, we believe the revised policy will be a significant step toward reducing the impacts in the state over the next 20 years and will go far in ensuring that communities take the action necessary to address and ultimately eliminate CSOs as well as reducing loadings associated with storm water – another significant problem that EPA and other NE states are just starting to deal with". Our presentation will provide an overview of the requirements to continue implementing the minimum controls and develop and then follow a long term control plan to ultimately correct the problem.

It is noteworthy that the discharge of untreated storm water is partly a consequence of CSS separation work to reduce the rate of CSO incidences. As the EPA and the State's new Clean Water Act recognize, storm water is an issue that we are now going to have to address. Separation to abate the CSO problem was a good approach but removing all of the storm-water from the treatment process has left us with a new problem. This issue will be presented at the September 21st meeting with the introduction of the Storm Water Master Plan. Storm water from our streets and parking lots contain contaminants, and since we no longer pipe the majority of it to the Water Resource Recovery Facility, we now have to consider how to manage and remove those contaminants. At this time, we believe further separation efforts should be put on hold and this will be explained further.

See also the recently adopted water and sewer master plan and the discussion about CSO in our memorandum to the city manager dated November 13, 2015, which was presented to the City Council. Some helpful web site links for more information about CSOs from the VT DEC & the EPA.

<http://dec.vermont.gov/facilities-engineering/rules> (see policies - 1990 CSO Policy)

<https://www.epa.gov/npdes/combined-sewer-overflows-csos>

Reprinted below is the press release that was issued on August 24th:

On May 4, 2016 Governor Shumlin signed H.674 requiring municipalities to start reporting combined sewer overflow (CSO) incidents. Prior to this, in February 2016, the City of Montpelier voluntarily started reporting such events in advance of this legal requirement. Before this legislation was in place, the reporting requirements were ambiguous.

This reporting demonstrates our continued commitment to invest in clean water. To date we have eliminated 17 of the original 23 combined sewer overflow structures in the City. This year we have experienced 3 storm events that resulted in overflows from one or more locations. This is down from 11 such storm events in 2013.

A great deal of work is still needed and we are committed to making these investments until we no longer experience combined sewer overflow incidents. Currently, we estimate that it will cost at least \$8 million in City investment to eliminate combined sewer overflow incidents. To fully eliminate incidents we will also need the cooperation of the private sector to remove privately owned building roof drains and sump pumps.

We appreciate the clear direction and removed ambiguity on overflow reporting provided by H.674 and will continue our commitment both to reporting event and improving our infrastructure. We are hopeful that more focused attention on this important issue will help develop funding strategies and lead to private sector cooperation to address this important clean water issue in Montpelier and the State of Vermont.



CITY COUNCIL Agenda Item #16-250

Date: September 14, 2016

Consent ☐ Discussion ☒

SUBJECT: Appointments to the City's Development Review Board

SUBMITTING DEPARTMENT: City Manager's Office

RECOMMENDED ACTION: Reappoint William Schebaum and appoint Ryan Kane; both are one-year Alternate seats.

RELATED COUNCIL GOAL/PRIOR ACTION: N/A

EXPENDITURE REQUIRED: None

SOURCE OF FUNDS: N/A

LEGAL REQUIREMENTS: City Council appoints and guides City boards and commissions

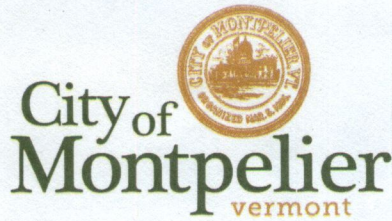
BACKGROUND INFORMATION: Mr. Schebaum's term expired on September 11th; the other seat has been vacant for a while, even though staff has advertised numerous times.

SUPPORTING DOCUMENTS: Copy of the ad and letters from both applicants

INTERESTED PARTIES: Development Review Board Members; City staff

CITY MANAGER'S APPROVAL:

A handwritten signature in black ink, appearing to read "W. J. [unclear]", written over the City Manager's Approval line.



America's Small Town Capital

Mayor John Hollar

City Council Members:

Dona Bate
Jessica Edgerly Walsh
Manager
Tom Golonka
Thierry Guerlain
Justin Turcotte
Anne Watson

William Fraser
City Manager

Jessie Baker
Assistant City

August 19, 2016

The Times-Argus
Att: Mandy

Please insert the following with City of Montpelier notices on: Thursday,
August 25th. Thank you!

CITY OF MONTPELIER
Development Review Board Vacancies

The Montpelier City Council is seeking individuals interested in filling two vacancies on the City's Development Review Board; both are one-year Alternate positions. Letters of interest with a brief resume should be submitted to the Office of the City Manager, City Hall - 39 Main Street, Montpelier, on or by noon on Wednesday, September 7th. They can also be sent electronically to spitonyak@montpelier-vt.org. The City Council will make these appointments at their September 14th meeting; applicants will be notified and are encouraged to attend. All municipal meetings are accessible to people with disabilities and are held in accordance with the public meeting and public records laws. Questions: 223-9506

William J. Fraser
City Manager

William L. Schebaum 28 Sibley Ave. Montpelier VT 05602

802-999-6792 will@steepchasedesign.com

August 19, 2016

Dear Montpelier City Council Members,

I am writing this letter to you today to express my interest in renewing my seat as an alternate on the Development Review Board. As a resident of Montpelier who participates in the myriad of cultural activities that our wonderful city has to offer, it is only natural I would want to be engaged in how the future of Montpelier is developed on a larger scale.

Montpelier is a tapestry of past development in many forms; architectural, industrial, residential, commercial, and cultural; all immersed within a larger ecological framework that sustains us all. As we enter into the 21st century with many new opportunities and challenges ahead of us, it is only imperative that we foster an attitude of smart development for the sake of the greater community and not just those in control of the bulldozers and bank accounts.

Having a professional background in whole systems sustainability thinking and architectural design and construction, I feel that I would be able to continue to offer my fresh perspective to the Development Review Board that would help steer development in the city towards a more holistic and sustainably oriented model. I would hope that we can retain the core values that make Montpelier uniquely what it is while at the same time reimagine some of the details that make up the infrastructure necessary to transition us into the next chapter of Montpelier's history.

I hope you consider renewing my seat on Development Review Board. I thank you for your time and energy.

Sincerely,

William L. Schebaum

William L. Schebaum 28 Sibley Ave. Montpelier VT 05602

802-999-6792 will@steeplechasedesign.com

William L. Schebaum

I am a rational big picture thinker looking at the world through an artists lens while trying to understand the forces at work that have influenced us in the past and will continue to affect us into the future. I realize that by becoming aware of our true place in the greater ecological world will help shape our presence as we move forward as a community.

Steeplechase Design.Build L3C- Owner/Designer/Builder - 2009-Present

Steeplechase is an integrative design/build firm based in Montpelier that focuses primarily on the residential built environment, both new and existing. Long term company goals are to focus on the synthesis of the essential economies of food, shelter, energy and community.

Yestermorrow Design Build School - Intern - 2009

Yestermorrow's mission to create a better more sustainable world through design and craft as an integrative process helped grow my appreciation for the built environment on a larger more community oriented scale.

VanDusen and Co. / Red House Inc. - Project Carpenter - 2005- 2009

I worked for two distinguished home building companies in the greater Burlington area that led to an appreciation for fine craftsmanship and quality architecture.

Onion River Coop - Facilities Manager - 2003-2005

I managed 25,000 sqft. of high performance building in a cooperative work place environment reinforcing my ethic of being a team player.

Liszt Historical Restoration - Restoration Technician - 2001-2003

I most notably discovered the time capsule atop the VT Statehouse in the restoration of the hand carved wooden statue of the Goddess Ceres.

Education

University of Vermont- 2001- Philosophy

Notable

- Presented to City of Montpelier Planning Commission on Infill Development- May 2013
- Proven track record of understanding and working within Planning and Zoning regulations as well as successfully completing a number of projects within certain municipalities.

1220 North Street
Montpelier, VT 05602
(207)266-3780
ryan.kane13@gmail.com

August 19, 2016

William J. Fraser, City Manager
Office of the City Manager
39 Main Street
Montpelier, VT 05602

Dear Mr. Fraser,

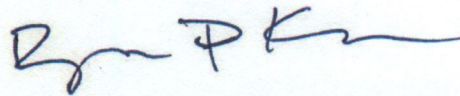
I am an associate attorney at the law firm of Tarrant, Gillies & Richardson and practice in the area of land use, zoning, and environmental law. I am writing to express interest in the vacancy as an alternate for the Montpelier Development Review Board.

My wife, Kristina, and I moved to Montpelier in November of 2015 after spending two years living in Plainfield. We recently built a house here in Montpelier, Kristina just finished her fifth year as art teacher at Union Elementary School, and I am excited to be working at a small law firm that serves this community. I would like to become a member of the Development Review Board in order to put my knowledge of zoning law to use in a way that benefits this community where my wife and I are putting down roots. Decisions of local development review boards are very important in ensuring that development proceeds in a manner that will not negatively impact neighbors or the community.

My education and experiences make me a well-qualified candidate to be an alternate member of the Montpelier Development Review Board. I am a 2013 graduate of Vermont Law School and clerked for two years with the Vermont Superior Court, Environmental Division where I assisted two judges in legal research and writing, primarily on issues related to municipal land use decision appeals. Through clerking I have experience in applying Title 24, Chapter 117 and local zoning regulations to specific development proposals. The Environmental Division reviews decisions from most towns and cities anew and so I assisted both judges in deciding on dozens of conditional use applications, subdivision permit applications, site plan reviews, and other municipal permits. As an associate attorney at Tarrant, Gillies & Richardson I have assisted both applicants and interested persons with the process of obtaining or providing input on permit applications. I feel very comfortable with the relevant standards and governing law. I would greatly value the opportunity to assist the Montpelier Development Review Board in deciding these applications for development within the Montpelier community.

I appreciate your consideration of the enclosed résumé. Please let me know if there is any other information I can provide.

Sincerely,

A handwritten signature in blue ink, appearing to read "Ryan Kane", with a stylized flourish at the end.

Ryan Kane

Ryan P. Kane, Esq.

1220 North Street, Montpelier VT 05602 / (207) 266-3780 / ryan.kane13@gmail.com

BAR ADMISSIONS

Vermont Bar, Admitted November 2013

EDUCATION

Vermont Law School, South Royalton, VT

Juris Doctor, *summa cum laude*

May 2013

- National Environmental Law Moot Court Competition Team – Winner of Overall Competition; Winner of David Sive Award for Best Overall Brief (both out of 72 teams)
- Academic Excellence Award recipient for highest grade in class: Contracts; Torts; Property; Criminal Law; Wills, Trusts, and Estates; and Land Use Regulation
- Vermont Law Review, Articles Editor; Production Coordinator
- Dean's Fellow (Co-Teacher of Legal Writing I)
- Full Merit Scholarship Recipient

Wheaton College, Norton, MA

Bachelor of Arts, *cum laude*, in Philosophy

January 2007

- Dean's List (6/7 semesters), Wheaton College Community Scholar
- Tutor for Ethics, Intro to Philosophy, and Logic
- Actor, Wheaton College Drama Department

Sept. 2005 – Dec. 2006

Sept. 2003 – May 2006

RELEVANT WORK EXPERIENCE

Tarrant, Gillies & Richardson, Montpelier, VT

Sept. 2015 – Present

ASSOCIATE

- Represent clients in general civil practice, including land use and environmental law, energy and regulatory law, business and corporate law, and civil litigation.

Vermont Superior Court, Environmental Division, Berlin & Burlington, VT Sept. 2013 – Sept. 2015
LAW CLERK

- Wrote bench memoranda, and assist two judges (Hon. Thomas Durkin and Hon. Thomas Walsh) with research, writing, and editing decisions in land use and environmental matters
- Attended conferences, site visits, and hearings and assist judges with related legal research

Langrock, Sperry & Wool, Middlebury & Burlington, VT

May – August 2012

SUMMER ASSOCIATE

- Wrote research memoranda and legal argument for federal and state courts on various topics including: construction of trusts, wills and intestate succession, workers' compensation, corporations and business law, tort claims, and easements
- Attended and observed mediations, depositions, hearings, and client meetings

Vermont Natural Resources Council, Montpelier, VT

June – August 2011

SUMMER LEGAL INTERN

- Researched and wrote memoranda of law on Vermont Act 250 and related legal issues
- Collected data regarding land use permits for study on subdivision patterns in Vermont

Vermont Law School, South Royalton, VT

June 2011 – Mar. 2012

RESEARCH ASSISTANT, TEACHING ASSISTANT

- Assisted in editing *Storytelling for Lawyers* by Professor Phillip Meyer, published March 2014, by Oxford University Press
- Teaching assistant for Criminal Law and Torts courses for two professors

INTERESTS

- Interests include ultimate frisbee, hiking, cross-country skiing, snowboarding, pond hockey, travel, theater, and camping, all with my wife Kristina and our dog Oso.



CITY COUNCIL Agenda Item #16-252

Date: September 14, 2016

Consent ☐ Discussion ☒

SUBJECT: Goal Review: Maintain a Healthy Environment for Housing and Economic Development

SUBMITTING DEPARTMENT: City Manager

RECOMMENDED ACTION: Receive Report

RELATED COUNCIL GOAL/PRIOR ACTION: Adoption of 2016-17 Goals

EXPENDITURE REQUIRED: None

SOURCE OF FUNDS: N/A

LEGAL REQUIREMENTS: None

BACKGROUND INFORMATION: The City Council adopted Goals, Strategies and Actions on April 27th. Staff has scheduled regular updates throughout the year.

SUPPORTING DOCUMENTS: Summary memo from City Manager

INTERESTED PARTIES: City Council, City Staff

CITY MANAGER'S APPROVAL:

A handwritten signature in black ink, appearing to read "W. Hoffman", written over the City Manager's Approval line.

Mayor John Hollar

William Fraser,
City Manager

City Council Members:

Dona Bate
Jessica Edgerly Walsh
Tom Golonka
Jean Olson
Justin Turcotte
Anne Watson

Jessie Baker
Assistant City Manager

MEMORANDUM

To: Mayor Hollar & City Council Members
From: William Fraser, City Manager
Re: Goal Update: Maintain a Healthy Environment for Economic and Housing Growth
Date: September 9, 2016

This is the fifth of regular updates on goals.

The topic for this agenda is Maintain a Healthy Environment for Housing and Economic Growth. An excerpt from the Overall Goals document is included. Color Code – White = completed. Green = proceeding as planned Yellow = proceeding but slower than planned. Red = Started but not proceeding well. Purple = Not started yet.

Reference Letter	Policy Goal	Strategies	FY17 Actions
D	Create and maintain a healthy environment for housing and economic growth	Enact responsible growth policies	Adopt and implement zoning
			Adopt and implement EDSP
			Begin Master Plan revision
			Prepare housing strategies plan
		Explore opportunities for public and private cooperation	Continue working with potential development partners regarding infrastructure needs.
		Facilitate Housing projects	One Taylor Street
			Support development of Dickey (French) Block
			Actively work with landowner to create a Sabins Pasture development plan
		Facilitate Economic Development opportunities	Explore potential of Rec Building
			Support Mowatt Project

Economic Development has been a major focus this year with the completion and adoption of the EDSP. Creation of an LDC is in active motion and should be completed very soon.

One Taylor continues moving forward albeit slowly. Easement acquisitions are nearly final and prospects for new development with the Mowatt Trust remain good.

We have worked diligently with a potential developer for a Barre Street site. We will brief you on this status at the meeting.

The French Block development is proceeding with Downstreet. City is scheduled to consider the MOU at next weeks meeting.

The Housing Strategies Plan is being folded in with Housing Chapter of the new Master Plan rather than create two documents.

The zoning ordinance is taking longer than originally thought but should result in a better product. We expect this to be back before the Council in October.

Sale of the rec building was pursued but we chose not to proceed. The future of that facility is still being considered in the community services plan.



CITY COUNCIL Agenda Item #16-254

Date: September 14, 2016

Consent __ Discussion x **Time Sensitive __**
(outlined below)

SUBJECT: Discussion of possible Board of Health action regarding Berlin Pond

SUBMITTING DEPARTMENT: City Manager, on behalf of citizen Jed Guertin

RECOMMENDED ACTION: Receive information from Mr. Guertin; schedule further discussion on the topic for October 12th in conjunction with the Berlin Pond Source Protection Plan.

RELATED COUNCIL GOAL/PRIOR ACTION: H: Maintain a clean and healthy environment

EXPENDITURE REQUIRED: None for presentation. Board of Health hearing process would require legal funds, amount TBD.

SOURCE OF FUNDS: General Fund Budget

LEGAL REQUIREMENTS: None for presentation. If Board of Health process commences, will provide full outline of legal requirements.

BACKGROUND INFORMATION: The City has continually tried to protect its drinking water source. This proposal from Mr. Guertin is a new strategy to consider.

SUPPORTING DOCUMENTS: Memo from Jed Guertin

INTERESTED PARTIES: Montpelier Water Customers, Berlin Pond residents, ANR

CITY MANAGER'S APPROVAL:

A handwritten signature in black ink, appearing to read "W. Guertin", written over the City Manager's Approval line.

We would like to propose that the City Council convene the Montpelier Board of Health (MBOH) for the purpose of ascertaining whether recreation on our water supply source constitutes a public health risk. This request arises from a footnote in the Use of Public Waters Rules which applies to all the primary drinking water ponds in Vermont: "Restrictions adopted by authorities other than the Natural Resources Board may also apply -- for example, restrictions on recreational uses established by the state or a local board of health to protect public water supplies." Under 18 V.S.A. § 613, a local board of health may make and enforce rules relating to the mitigation of public health risks. Because Berlin Pond is not within the City's jurisdiction, the MBOH cannot restrict recreation on the pond, according to Michael O'Grady of Legislative Council. But if the MBOH could determine, based on expert testimony, that recreation constitutes a public health risk, the City could begin to build a case for taking further action: a legal case, a new petition, reintroduction of the charter change, or asking the state to pay for any plant upgrades and additional maintenance costs that may be required under the Long Term 2 Enhanced Surface Water Treatment Rule (LT2ESWTR.) It would also put the state on notice that the City continues to oppose the boat launch and the state's lack of management of the pond.

The request was further catalyzed by Deb Markowitz's claim that she wanted to present a "balanced position" between the two sides of her agency that represent recreation and environmental conservation. Notably, this concept of balance did not surface until Tom McArdle sent his superb letter to DEC (shortly after which, two ANR people who were scheduled to testify on H.871 dropped off the list.) Until Tom's letter, no balance was present or even claimed.

The only public information presented by the state, from the original 2012 opening of Berlin Pond until the most recent hearings on the City's charter change, has been heavily biased toward recreation, and it has always been prefaced by "when the Vermont Supreme Court (SCOVt) opened the pond," giving the false impression that recreation there was mandated by the SCOVt. DEC has clearly overstated the capacity of our treatment plant to remove all pathogens, and we are convinced they did not give adequate - if any - consideration to scientific evidence, including the possible threat of *Cryptosporidium* and *Giardia*, in their decision. No scientific evidence has been presented by DEC at any time to support their decision to allow recreation on a drinking water source. DEC's best water chemist was barred from testifying before Gov Ops, despite a request from the Committee Chair. BOH hearings would allow the City to press for answers, which has not happened in DEC's or Legislative Committee hearings, none of which allows for adequate give-and-take.

While it's very clear that state law favors multiple uses in public waters, ANR took a unique and unprecedented step when they opened a previously protected pond which is a public water supply. We believe it is crucially important to understand how DEC made their 2012 decision. Who participated? What criteria were considered and how were those criteria weighted? What scientific evidence was utilized to determine that recreation and drinking water supply could coexist on a 250-acre pond? What analysis was done of risks versus benefits? Was adequate consideration given to drinking water safety? None of this information has come out at any hearing held since DEC's decision.

Furthermore, in its decision on the Citizens to Protect Berlin Pond's petition in 2014, DEC declared that the petitioners had not presented ample evidence that there was a conflict between recreation and public water supply. We submit that this issue is the state's responsibility, under DEC's mandate to "protect human health," given that their action was unprecedented and not addressed in law, and the state abdicated that responsibility in allowing unrestricted and unmanaged access on the pond.

You are undoubtedly aware that St. Johnsbury has been advised, by Red Dufresne and a state engineer, to install a membrane system to replace their rusting filters, rather than just repairing the filters themselves. This is because St. J opened their water source, Stiles Pond, to recreation after the 2012 SCOVt decision, so the risk of *Cryptosporidium* and *Giardia* contamination is increased. In an excruciating twist of irony, DEC's engineer actually suggested that St J consider limiting recreation on Stiles. (*"The Town needs to evaluate implementing source water protection measures such as prohibiting certain activities (swimming, fishing including ice fishing, boats with gas engines, etc.). If ice*

fishing occurs, then the Division highly recommends collecting fecal coliform samples especially on weekends, holiday, or the day after.") It's possible that Red will advise the City to add a membrane system or UV light to our existing treatment plant to meet the standards required under the LT2ESWTR of the Safe Drinking Water Act. Estimates taken from an EPA cost analysis document suggest that this could cost millions - money that Montpelier would probably not have to spend if the pond were not open.

In addition to ANR staff and management, the MBOH could also invite experts from outside Vermont, to explain how and why other public water supply sources are managed. Jed has spoken with several experts who are willing to give testimony on preventive, proactive measures used elsewhere. The idea would be to bring all this information to light in a public forum, to give the City some leverage for further action to mitigate possible risk to the water consumers.

Original 7/10/16

Revised 9/4/16



CITY COUNCIL Agenda Item #16-251

Date: September 14, 2016

Consent Discussion x

SUBJECT: Appointments to Housing Trust Fund Advisory Committee

SUBMITTING DEPARTMENT: Department of Planning and Community Development

RECOMMENDED ACTION: Appoint 2 Committee Members and Assign 1 Council Member to Housing Trust Fund Committee

RELATED COUNCIL GOAL/PRIOR ACTION: N/A

EXPENDITURE REQUIRED: None

LEGAL REQUIREMENTS:

October 27, 2010, Amended Guidelines, Montpelier Housing Trust Fund, City Council

Section 101:

Advisory Committee: A committee of up to five (5) persons appointed by the City Council consisting of one (1) member of the City Council and up to four (4) persons who live or work in Montpelier who do not have a conflict of interest as staff or member of an applicant's governing body. The City Council shall make every reasonable effort to appoint at least two (2) persons who have expertise and experience in the preservation, construction, rehabilitation and financing of dwelling units that are affordable for ownership by eligible households.

BACKGROUND INFORMATION:

In 2015, longtime member of the Housing Trust Fund Committee, Jim Libby, resigned his position on the Housing Trust Fund Committee. The vacancy was posted; there were no public respondents and City Council appointed Jessica Edgerly Walsh (and subsequently Jean Olson) to the vacant seat. Currently there are two community members and two Council Members.

In August of 2016, Russ Hahn resigned, creating another vacancy. The vacancy was posted and publically noticed in the Times-Argus; the City Manager's Office received two qualified residents of Montpelier who are interested in serving on the Committee.

In order to fulfill the requirements of the Housing Trust Fund Committee Guidelines, which require that the Advisory Committee is composed of “(1) member of the City Council and up to four (4) persons who live or work in Montpelier who do not have a conflict of interest as staff or member of an applicant’s governing body... The City Council shall make every reasonable effort to appoint at least two (2) persons who have expertise and experience in the preservation, construction, rehabilitation and financing of dwelling units that are affordable for ownership by eligible households.”

The appointment of two community members, and the assignment of 1 Council Member, will fulfill the requirements of the Housing Trust Fund Guidelines.

SUPPORTING DOCUMENTS:

Letter of Interest from Jack McCullough, Esq.
Letter of Interest from Richard Amore, AICP
Housing Trust Fund Guidelines (PDF)

CITY MANAGER’S APPROVAL:

A handwritten signature in black ink, appearing to read 'W. Hoffman', is written over the 'CITY MANAGER’S APPROVAL:' text.



America's Small Town Capital

The Times-Argus

Please include this ad with City of Montpelier notices on Monday, August 29th, 2016. Thank you!

**MONTPELIER HOUSING TRUST FUND COMMITTEE
VACANCY**

The City of Montpelier is seeking individuals interested in filling a vacancy on the City's Housing Trust Fund Committee. Please submit a letter of interest with a brief resume by noon on Wednesday, September 7th, to the City Manager's Office, City Hall - 39 Main Street, Montpelier, Vermont 05602, or via e-mail to spitonyak@montpelier-vt.org. City Council will make this appointment at their September 14th meeting; applicants will be notified and encouraged to attend. All municipal meetings are accessible to people with disabilities and are held in accordance with the public meeting and public records laws. Questions: Call Kevin Casey, Community Development Specialist, at 223-9506.

William J. Fraser
City Manager

WJF:sg

JOHN J. MCCULLOUGH III
ATTORNEY AT LAW
20 TOWNE ST.
MONTPELIER, VT. 05602-4231
(802)734-3851

September 2, 2016

Sandy Pitonyak
Administrative Assistant to the City Manager
City Hall - 39 Main Street
Montpelier, Vt. 05602

Re: Montpelier Housing Trust Fund

Dear Sandy:

I am writing to submit my application to serve on the Advisory Committee of the Montpelier Housing Trust Fund.

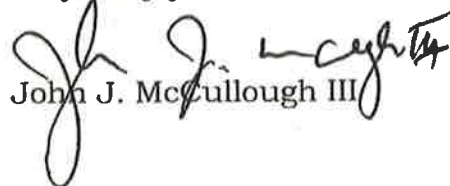
I consider the Montpelier Housing Trust Fund an important activity of city government. Throughout its existence the Trust Fund has been able to create or rehabilitate housing units all over the city, and these investments have increased the Grand List by over four million dollars.

My work in Montpelier housing issues, including my service on the Board of the Montpelier Housing Authority and my membership and chairmanship of the Montpelier Housing Task Force demonstrate my commitment to the important issues of housing in the city. In addition, my knowledge of these issues prepares me for the decisions and judgments required of the Trust Fund Advisory Committee. Therefore, I request the opportunity to serve the city in this position.

I enclose a brief biography I prepared for another purpose. In addition to the professional activities noted I have served the City of Montpelier for many years as a member and chair of the Board of the Montpelier Housing Authority, as a member and chair of the Housing Task Force, and as a member of the Board of Civil Authority. My work on the Housing Task Force included service on the committee appointed by the Council to investigate barriers to housing development in Montpelier and advocacy for the last several years on revisions to the Master Plan and zoning ordinance.

Thank you.

Very truly yours,


John J. McCullough III

John J. McCullough III is a lifelong Legal Services attorney. After graduating from the University of Michigan Law School in 1979 he worked as a staff attorney at Legal Aid of Western Michigan in Grand Rapids, Mich., where he specialized in housing law and litigated in both state and federal courts.

He became a staff attorney in the Montpelier office of Vermont Legal Aid in 1983, representing low-income Vermonters in state and federal courts and administrative and legislative fora. Since 1995 he has been the Project Director of the Mental Health Law Project where he directs the representation of Vermonters in involuntary mental health proceedings throughout the state.

He has appeared in court every county in Vermont, and has tried cases in Vermont's Superior, District, Family, Probate, and Environmental Courts, the Public Service Board, and the Human Services Board, as well as arguing before the Vermont Supreme Court, the U.S. District Court, and the U.S. Court of Appeals for the Second Circuit.

PUBLICATIONS:

Law and Mental Health Professionals: Vermont. McCullough, Engel, and Wright. Lead author of this volume published by the American Psychological Association addressing the interaction between the law and the activities and responsibilities of mental health professionals.

RICHARD ANTHONY AMORE, AICP

senior community planner

William J. Fraser, City Manager
39 Main Street City Hall
Montpelier VT 05602

Dear Bill,

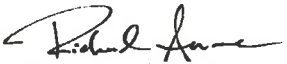
Please accept this letter as my interest in being appointed to the Montpelier Housing Trust Fund Committee. My interest in being appointed to this committee is two-fold, as a relatively recent resident of Montpelier I am keenly aware of the challenges of finding suitable and affordable housing in Montpelier's tight housing market for individuals and families of all income levels.

Additionally, as a Planning and Project Manager for the Agency of Commerce and Community Development, I am acutely aware of the significant value that a diversity of housing options, and locally and state supported housing programs can add to the vitality and health of a community.

I am enthusiastic at serving the City of Montpelier, lending my expertise in evaluating the proposals that come before the committee to insure that they meet the goals of the Housing Trust Fund, increase housing options in the city, and represent the greatest value to the taxpayers of Montpelier.

Please accept this letter requesting appointment to the Housing Trust Fund Committee at the September 14 City Council Meeting. Thank you for your time and consideration. Please don't hesitate to contact me for any questions.

Sincerely,



Richard Anthony Amore

RICHARD ANTHONY AMORE, AICP

senior community planner

Richard is an accomplished community planner and program manager experienced with the administration and analysis of land use planning, village and downtown revitalization, regional planning, and economic development. Richard also has significant expertise in project and program management, community-driven public involvement and stakeholder engagement, integrating land use planning with community design and economic development.

> Education

Auburn University, Auburn, AL

Master of Community Planning, 2004

Concentration: Community Planning and Urban Design
Thesis Year in Havana, Cuba

Auburn University, Auburn, AL

Master of Landscape Architecture, 2003

Concentration: Environmental Planning and Landscape Architecture
American Society of Landscape Architects National Honor Award

Auburn University, Auburn, AL

Bachelor of Environmental Design, 2001

Concentration: Architecture
European Study Abroad, Rural Studio, Coastal Ecology Studio

> Skills

- > Community Planning
- > Urban Design
- > Public Outreach
- > Project Management
- > ArcView GIS
- > Adobe CS 6.0
- > AutoCad 2016
- > Microsoft Office Suite

> Certifications & Affiliations

American Institute of Certified Planners, Certified Planner

NCI Charrette System™ Certificate, Certified Charrette Planner

Vermont Chapter of ASLA, Executive Board Member, 2011-2016

Vermont Planning Association, State Chapter Member

Vermont Urban Forestry Council, Executive Committee

> Professional Development

Visiting Lecturer and Design Critic, University of Vermont, Auburn University, Yestermorrow, and Norwich University

Technology of Participation Facilitation Methods, Institute of Cultural Affairs

Certificate in the Fundamentals of Local Planning, University of North Alabama

Public Involvement in Transportation Decision Making, National Transit Institute

> Experience

State of Vermont, Department of Housing and Community Development Montpelier, Vermont

{2012 – present}

Planning and Project Manager, Community Planning and Revitalization

- Manage the Village Center Designation Program and coordinate training, capacity building and outreach to local communities
- Develop and implement statewide land use planning programs and projects that support the traditional settlement pattern of Vermont
- Lead the department's communication and outreach efforts including the development of newsletters, reports and marketing collateral

Resource Systems Group, Inc. Burlington, Vermont

{2011-2012}

Senior Associate, Land Use and Transportation Planning

- Led and project managed land use and transportation planning projects, including brownfield revitalization plans, land use and transportation studies, comprehensive plans and landscape architecture projects

Regional Planning Commission of Greater Birmingham (MPO) Birmingham, Alabama

{2008-2011}

Senior Planner, Community Planning Group

- Led and project managed comprehensive land use and transportation planning efforts for cities, corridors and regions
- Conducted community-driven public involvement meetings that included visioning workshops, charrettes, open houses, and presentations

Design Workshop Inc. Santa Fe, New Mexico

{2005-2008}

Project Manager, Community Planning and Landscape Architecture

- Led and project managed community planning projects in the Southwest, including developing master plans for mixed-use communities, preparing land use and housing studies, open space plans, streetscape plans, creating public parks and community design guidelines

Goodwyn, Mills and Cawood, Inc. Montgomery, Alabama

{2005-2006}

Intern Architect/Landscape Architect

- Planned and designed architectural plans, site plans, construction documents and provided graphic design assistance to project team

contact me: 850.232.7756 / richardaamore@gmail.com / 232 Main Street / Montpelier / Vermont / 05602

Guidelines for Montpelier Housing Trust Fund

Sec. 100 Goals and Objectives

(a) Goals

1. Increase the number of homes in Montpelier affordable to eligible households;
2. When the affordability goal can be met, require repayment or reinvestment of some or all of the Housing Trust Fund award;
3. Leverage additional public, private and charitable funds for affordable housing and assure the health and viability of the Housing Trust Fund.

(b) Objectives

1. Establish and implement a Montpelier Housing Trust Fund in accordance with Article 15, approved by Montpelier voters on March 1, 2005, for the preservation, construction and rehabilitation of affordable dwelling units in Montpelier for ownership and occupancy by eligible households;
2. Provide information and guidance to prospective applicants about how they may apply for assistance;
3. Make grants or loans to eligible applicants to assist prospective buyers, owners and tenants occupy dwelling units, which shall be affordable for a period of at least 15 years;
4. Leverage, deposit and use private and public funds to increase affordable housing opportunities in Montpelier;
5. Help 5 to 10 eligible households annually secure an affordable home in Montpelier.

Sec. 101 Definitions

The following definitions shall apply in the administration and interpretation of these Guidelines

Advisory Committee: A committee of up to five (5) persons appointed by the City Council consisting of one (1) member of the City Council and up to four (4) persons who live or work in Montpelier who do not have a conflict of interest as staff or member of an applicant's governing body. The City Council shall make every reasonable effort to appoint at least two (2) persons who have expertise and experience in the preservation, construction, rehabilitation and financing of dwelling units that are affordable for ownership by eligible households.

Affordable housing (owner-occupied): Housing (a) owned by its occupants whose gross annual household income at the date of purchase does not exceed the county median income, as defined by the United States Department of Housing and Urban Development; (b) where the total annual cost of the housing, including principal, interest, taxes, insurance, and condominium association fees is not more than i. 30 percent of the household's gross annual income; or ii. the percentage used for residential mortgage underwriting by the Vermont Housing Finance Agency; and (c) remains affordable for a minimum period of fifteen (15) years.

Affordable housing (rental): Housing (a) rented by its occupants whose gross annual household income at the date of purchase does not exceed the county median income, as defined by the United States Department of Housing and Urban Development; (b) where the total annual cost of the housing, including rent plus utilities is not more than 30 percent of the household's gross annual income; and (b) remains affordable for a minimum period of fifteen (15) years.

Eligible Applicant: A public housing authority, non-profit housing development organization with tax exempt status under the Internal Revenue Code, a private developer, an owner of multifamily residential property or a homeowner proposing to add an accessory apartment. The applicant shall have experience preserving, constructing or rehabilitating dwelling units that are affordable for ownership, working with homebuyers on education and mortgage pre-qualification and using housing subsidy covenants to preserve the home's affordability for at least 15 years.

Eligible household: A household having a gross annual income (on the date of the award from the Housing Trust Fund) that does not exceed the county median income, as set forth in regulations or instructions issued by the United States Department of Housing and Urban Development or any agency or instrumentality of the State of Vermont.

Housing subsidy covenant: An agreement between the property owner and applicant that complies with 27 VSA 610 and is recorded in the City of Montpelier Land Records

Sec.102 Establishment of Housing Trust Fund

The City Council hereby establishes a special revenue account under the name of the "Montpelier Housing Trust Fund" (hereinafter "Housing Trust Fund" or "Fund"). Into this account shall be deposited all Housing Trust Fund revenue, loan repayments, bequests, donations, grants, gifts from public and private sources and any other revenues dedicated to the Housing Trust Fund by the City Council or voters.

Sec.103 Management of the Housing Trust Fund

The City Council shall make awards from the Housing Trust Fund. The advisory committee shall work with City staff to prioritize applications to the Fund, make funding recommendations to the City Council and monitor the operation and activity of the Fund. The City Manager or his/her designee shall serve as the manager of the Housing Trust Fund and shall assign a staff person to complete the tasks listed below. Subject to

further guidance from the City Council, the responsibilities of Housing Trust Fund staff shall be to:

- a. Develop and maintain application materials and financial and other records;
- b. Assist prospective applicants in completing application materials;
- c. Collect Housing Trust Fund monies;
- d. Monitor the use of monies distributed to recipients to assure compliance with the purposes of the Fund and the conditions under which funds are granted or loaned;
- e. Report at least annually to the City Council on operation and activity of the Fund;
- f. Work with the advisory committee on recommendations to the City Council on awards from the Fund; and
- g. Provide information to the public on the operation and activity of the Fund.

Sec. 104 Procedures, awards and use of the Housing Trust Fund's assets

- a. As long as there are sufficient monies in the Fund, competitive grant rounds shall be held at least once a year with application deadlines set by the City staff provided that a Request for Proposals ("RFP") is published on or before October 31st of each year;
- b. All awards from the Fund shall further the public purposes set forth herein;
- c. All awards shall be secured by a mortgage or other legal interest held by the City which benefits the Fund and shall be restricted by a housing subsidy covenant of at least fifteen (15) years duration;
- d. Awards shall be made to applicants but applicants may assign the obligation to repay the award, if any, to the owner of a dwelling unit assisted by the Fund
- e. Financial information supplied by a potential occupant of a dwelling unit assisted by the Fund shall be confidential and shall not be subject to public disclosure (except to the extent that information can be aggregated without disclosing personally identifiable information);
- f. Given the goals and objectives of the Fund, the City Council is authorized to make awards up to fifteen thousand dollars (\$15,000) per residential unit. This maximum award may be adjusted annually to take into account real estate, construction cost or consumer price index inflation and adjusted amounts shall be automatically included or referenced in this section 104.

- g. Priority in all awards intended for use in acquiring, constructing, rehabilitating or financing affordable housing shall be given, in the following order of preference, to projects where there is a strong likelihood that:
1. Newly constructed or converted/rehabilitated housing will result in a net gain in the number of affordable homes in the city;
 2. Housing will be affordable to persons with incomes below 80% of county median as determined by HUD.
 3. The award leverages at least 1:1 in cash or in kind per residential unit.
 4. The award from the fund will be repaid and the home will continue to be affordable;
 5. If the award is not to be repaid, Fund monies will make the home affordable to eligible households for a period longer than 15 years;
 6. The housing will be purchased or rented by a household that is living or working in Montpelier at the time the application is filed, provided that this residency preference shall not apply to resale of units assisted by the Fund;
 7. The housing units contain two (2) or more bedrooms and can be occupied by households with children;
 8. The housing consists of new accessory apartments;
 9. The award will enable refinancing or restructuring mortgage financing for an existing homeowner who agrees to affordability restrictions with a duration of at least fifteen (15) years and whose home meets (i) all applicable habitability requirements (or will meet them after rehabilitation); and (ii) one of the other priorities listed in this section.

Sec. 105 Waiver by City Council

In order to take advantage of special opportunities or unpredictable circumstances, the City Council may waive some or all of these Guidelines make awards that exceed \$15,000 per dwelling unit , provided that the waiver furthers the purposes of these Guidelines.

Sec. 106 Priority for Homeownership

In each competitive round, homeownership units shall have a higher priority for funding than rental units. However, after funding homeownership units, if there are sufficient monies in the Fund to make an award for rental units, the Advisory Committee and City staff shall recommend awards for rental units which comply with these Guidelines.



CITY COUNCIL Agenda Item #16-256

Date: September 14, 2016

Consent ☐ **Discussion** ☒ **Time Sensitive** ☐
(outlined below)

SUBJECT: First Reading for Proposed Junkyard Ordinance

SUBMITTING DEPARTMENT: City Manager

RECOMMENDED ACTION: Approve First Reading, set Second Reading for September 21, 2016.

RELATED COUNCIL GOAL/PRIOR ACTION: C: Maintain a safe community, E: Maintain a healthy community for people. H: Maintain a clean and healthy natural environment

EXPENDITURE REQUIRED: None

SOURCE OF FUNDS: N/A

LEGAL REQUIREMENTS: Ordinance adoption requires two public hearings (readings). Authority for this action comes from general statute and City Charter.

BACKGROUND INFORMATION: The Mayor raised concern about the need for junk yard regulations. This draft ordinance is based upon the Vermont League of Cities and Towns model junkyard ordinance and processes used by the City of Barre.

SUPPORTING DOCUMENTS: *Draft ordinance will be sent out on Monday.*

INTERESTED PARTIES: Property owners who store junk on their property; abutters to said property owners

CITY MANAGER'S APPROVAL:

A handwritten signature in black ink, appearing to read "W. Hoffman".

REGULATING OUTDOOR STORAGE OF JUNK AND JUNK VEHICLES

WHEREAS, the City of Montpelier _____ has, by authority granted in 24 V.S.A. §§ 1971 et seq., 2246 and 2291, and §702 of the City Charter, the powers to adopt, amend, repeal, and enforce ordinances, and to manage and regulate outdoor storage of junk and junk motor vehicles within its boundaries;

NOW, THEREFORE, to protect the public health, safety and well being, and to promote the responsible use of resources and protection of the environment, the City Council of the City of Montpelier _____ hereby adopts this ordinance to regulate outdoor storage of junk and junk motor vehicles.

ARTICLE I. Definitions.

- a. “Abandon” means to leave without claimed ownership for 30 days or more.
- b. “Abutting property owner” means any person or persons, corporation or other entity that owns, leases, or in any other way uses or controls the real property abutting any portion of the property of another.
- c. “Enforcement Officer” means any health officer, police officer or firefighter appointed by the City Manager to enforce the provisions of this ordinance.
- d. “Highway” means any highway, road, street or other public way, regardless of classification.
- e. “Household appliance” means any range, stove, refrigerator, washing machine, clothes dryer, water pump, power tool and the like.
- f. “Junk” means old or discarded scrap copper, brass, iron, steel or other metals, or materials including but not limited to tires, household appliances, furniture, rope, rags, batteries, glass, rubber debris, waste, trash, construction debris, plumbing fixtures, or any discarded, dismantled, wrecked, scrapped, or ruined motor vehicle or parts thereof. Any of the above items used in a bona fide agricultural operation are excluded from this definition.
- g. “Junkyard” means any place of outdoor storage or deposit that is maintained, operated or used in connection with a business for storing, keeping, processing, buying or selling junk or as a scrap metal processing facility. “Junkyard” also means any place of outdoor storage or deposit, not in connection with a business, which is maintained or used for the storing or keeping of one or more junk motor vehicles which are visible from any portion of a public highway. However, the term does not include a private garbage dump or a sanitary landfill that is in compliance with 24 V.S.A. §§ 2201 et seq. and any applicable state regulations. It does not mean a garage where wrecked or disabled motor vehicles are stored for less than 90 days for inspection or repairs.
- h. “Junk motor vehicle” means a discarded, dismantled, wrecked, scrapped or ruined motor vehicle or parts thereof, an unregistered motor home not connected to water and/or sewer, or

a vehicle other than an on-premise utility vehicle which is allowed to remain unregistered for a period of 90 days from the date of discovery.

- i. “Motor vehicle” means any vehicle propelled or drawn by power other than muscular power, including trailers. Functional vehicles and equipment used for agricultural and construction operations are excluded from this definition.
- j. “Traveled way” means that portion of a public highway designed for the movement of a motor vehicle, shoulders, and roadside parking, rest, observation areas, and other areas immediately adjacent and contiguous to the traveled portion of the roadway.

ARTICLE 2. Requirements.

- a. It shall be unlawful to place, discard or abandon junk or junk motor vehicles in a place where any such item is visible from the traveled way of a highway or town road, or visible to an abutting landowner from that portion of the abutter’s land used on a regular basis. Any such item so placed, discarded or abandoned is hereby declared to be a public nuisance.
- b. It shall be unlawful to place, discard or abandon junk or junk motor vehicles upon the land of another with or without the consent of the owner, when any such item is visible from the traveled way of a highway or town road, or visible to an abutting landowner from that portion of the abutter’s land used on a regular basis. Any such item so placed, discarded or abandoned is hereby declared to be a public nuisance.
- c. A person who wishes to operate a junkyard within the City of Montpelier _____ is required to:
 - obtain a certificate of approval for the location of the junkyard, and
 - obtain a license to operate, establish or maintain a junkyard from the State of Vermont.
- 1. **Certificate of Approved Location.** Application for a certificate of approved location shall be made in writing to the City Council of the City of Montpelier _____. The application shall contain a description of the land to be included within the junkyard, which description shall be by reference to so-called permanent boundary markers. The procedures to be followed after an application has been made are those specified in 24 V.S.A. §§ 2252-2256, as from time to time amended. The application shall be accompanied by a certificate from the Development Review Board that the proposed location is not within an established district restricted against such uses or otherwise contrary to such zoning ordinance
- 2. **State Junkyard License.** The procedures for obtaining a junkyard license from the State of Vermont are those specified in 24 V.S.A. §§ 2261-2264, as from time to time amended.

- d. All junkyards, scrap yards, and places of outdoor storage of junk shall be effectively screened from public view by a fence or vegetation at least eight feet in height. Any fence shall be of sound construction and of solid vertical board or 'stockade' type construction, and shall be maintained neatly and in good repair. Such a fence shall not be used for advertising signs or other displays which are visible from the traveled way of a highway. Any vegetation used for screening shall be of sufficient density so that it effectively screens the area from view. Failure to provide screening as required herein shall be considered a violation of this ordinance.

ARTICLE 3. Enforcement and Penalties.

- a. Upon receiving written notice from the City Council to do so, the owner of any junk or junk motor vehicle discovered in violation of Article 2 of this ordinance shall remove or screen the item(s) or vehicle(s) from the view of the traveled way of the highway or town road. Such items shall also be screened from the view of an abutting landowner as seen from that portion of the abutter's land used on a regular basis. If the owner of the junk or junk motor vehicle(s) does not remove or screen the items from view within 30 days from the date of mailing of the written notice by the City Council, the Council may notify the appropriate state agency.
- b. Additional Provisions for Junk Motor Vehicles.
 1. If the owner of the land on which a junk motor vehicle is discovered in violation of Article 2 of this ordinance does not hold title or disclaims title to the vehicle, and the true owner of the vehicle is known or can be ascertained, the true owner shall move, screen or dispose of the vehicle upon receiving written notice from the City Council.
 2. If the last known registered owner fails or refuses to reclaim the vehicle upon receiving said written notice, or if after an investigation the owner of the vehicle cannot be ascertained, the City Council may notify the appropriate state agency.
 3. Further procedures by the state agency are specified in 24 V.S.A. § 2272.
- c. A violation of this ordinance shall be a civil matter which may be enforced in the Vermont Judicial Bureau or in the _____ Washington County Superior Court, at the election of the legislative body.
 1. Violations enforced in the Judicial Bureau shall be in accordance with the provisions of 24 V.S.A. §§ 1974a and 1977 et seq. A civil penalty of not more than \$500 _____ per violation may be imposed for violation of this ordinance.
 - A. A municipal ticket will be issued 30 days after written notification of violation is mailed by the City Council if the violation has not been corrected in accordance with this ordinance. Each day that the violation continues shall constitute a separate violation of this ordinance.

B. For purposes of enforcement in the Judicial Bureau, the City health officer shall be the designated enforcement officer(s). Said designee(s) shall issue tickets and may be the appearing officer at any hearing.

2. Violations enforced in the Superior Court shall be in accordance with the Vermont Rules of Civil Procedure. The legislative body may pursue all appropriate injunctive relief. In addition, a civil penalty of not more than _ _____ \$500 per violation may be imposed for violation of this ordinance. A civil action may be initiated within [30 days] after written notification of violation is mailed by the City Council if the violation has not been corrected in accordance with this ordinance. Each day that the violation continues shall constitute a separate violation of this ordinance.

ARTICLE 4. Severability. If any section of this ordinance is held by a court of competent jurisdiction to be invalid, such finding shall not invalidate any other part of this ordinance.

ARTICLE 5. Effective Date. This ordinance shall become effective 15 days after its adoption by the City Council as per § 702 (c) of the City Charter. A petition may be filed under § 702 (c), which shall govern the taking effect of this ordinance.



CITY COUNCIL Agenda Item #16-259

Date: September 14, 2016

Consent ☐ Discussion ☒ **Time Sensitive ☐**
(outlined below)

SUBJECT: Montpelier Development Corporation – Articles of Incorporation

SUBMITTING DEPARTMENT: City Manager's Office for the LDC Work Group

RECOMMENDED ACTION: Receive Articles of Incorporation and recommendations from the Work Group, provide comment, and approve.

Proposed motion: "Approve the Articles of Incorporation to establish the Montpelier Development Corporation and approve the draft By-Laws for consideration by the future Board of Directors."

RELATED COUNCIL GOAL/PRIOR ACTION: City Council Goal A: "Keep Montpelier affordable for residents" and Goal D: "Create and maintain a healthy environment for housing and economic growth." On June 8th the City Council adopted the Montpelier Economic Development Strategic Plan and on August 10th the City Council voted to create a Local Development Corporation.

EXPENDITURE REQUIRED: On July 13th, the City Council appropriated \$75,000 to Economic Development in FY17.

SOURCE OF FUNDS: Local Options Tax Revenues

LEGAL REQUIREMENTS: Attorneys at Gravel & Shea have worked with the Working Group to draft these Articles of Incorporation and By-Laws. They will also serve as the incorporating agents.

BACKGROUND INFORMATION: See attached memo.

SUPPORTING DOCUMENTS: See attached Articles of Incorporation and draft By-Laws

INTERESTED PARTIES: Montpelier Alive and all interested in economic development in Montpelier

CITY MANAGER'S APPROVAL:

A handwritten signature in black ink, appearing to read "W. J. [unclear]", is written over a white rectangular background.

Mayor John Hollar

William Fraser
City Manager

City Council Members:

Dona Bate
Jessica Edgerly Walsh
Tom Golonka
Jean Olson
Justin Turcotte
Anne Watson

Jessie Baker
Assistant City Manager

MEMORANDUM

To: Mayor Hollar & City Council Members
From: Local Development Work Group
Re: Creation of the Montpelier Development Corporation
Date: September 9, 2016

On June 8, 2016 you adopted the Montpelier Economic Development Strategic Plan (EDSP) and on August 10th you voted to create a Local Development Corporation to implement the EDSP. For the last month a Work Group, made up of representatives from the City Council, Montpelier Alive, and staff, has met to discuss the creation of the Montpelier Development Corporation. We ask that you approve the Articles of Incorporation as drafted and approve the draft By-Laws for consideration but the future Board of Directors.

Below we outline the recommendation of the Work Group. Additionally, attached are the Articles of Incorporation and draft By-Laws for your consideration.

The Work Group recommends the following:

- **Articles of Incorporation**: The City's attorney, Gravel & Shea serve as the incorporator of the Montpelier Development Corporation.
- **Independent Non-Profit**: The Montpelier Development Corporation be an independent non-member 501(c)(3).
- **Board of Directors**: Per the previous Council vote the initial Board of Directors will be appointed by the City Council (5 directors) and Montpelier Alive (4 directors). The Board of Directors will then be self-perpetuating and will appoint the directors moving forward. We anticipate that the Council will appoint Board of Directors at the first meeting in October.

- **By-Laws:** We have drafted the attached By-Laws for your consideration. However, the final By-Laws will be adopted by the Board of Directors and amended by the Board of Directors moving forward.

As outlined in the draft By-Laws, the Work Group recommends the following. These recommendations will be taken up by the future Board of Directors.

- The Board of Directors is not compensated for their service.
- Future Directors are appointed by the Board of Directors through a nominating committee. There is aspirational guidance about the Board composition but not specific roles that must be filled.
- The Board of Directors will establish a Conflicts of Interest policy.
- A quorum is defined as a majority of the Board present. The Board can act with a majority vote of those present at a meeting.
- The By-Laws can be amended by a two-thirds vote of the total membership of the Board.

Next Steps

- If and when the Articles of Incorporation are approved, our attorneys will file these with the Secretary of State.
- At the first meeting in October the Council will take up the appointment of the initial Board members.
- The Board of Directors will take up the By-Laws and will look to staff the organization appropriately.
- The City and the Board of Directors will draft a contract for the Council's consideration outlining the expectations to implement the EDSP and the funding provided.

ARTICLES OF INCORPORATION
OF
MONTPELIER DEVELOPMENT CORPORATION

The undersigned, a natural person of the age of majority and a resident of the State of Vermont, acting as the incorporator of a nonprofit corporation under the Vermont Nonprofit Corporation Act, hereby adopts the following Articles of Incorporation:

ARTICLE 1

Name

The name of the corporation is Montpelier Development Corporation (the “Corporation”).

ARTICLE 2

Public Benefit Corporation

The Corporation is a public benefit corporation.

ARTICLE 3

Purpose

The Corporation is organized exclusively for charitable purposes including, but not limited to, the making of distributions to organizations that qualify as exempt organizations under Section 501(c)(3) and to organizations that are described in Section 170(c) of the Internal Revenue Code of 1986, as amended (the “Code”), and any activities for which a non-stock, non-profit corporation may be organized under the Vermont Nonprofit Corporation Act.

Without limiting the generality of the foregoing paragraph, the Corporation is organized as a “local development corporation” under 10 V.S.A. § 212(10) for the purpose of fostering, encouraging, and assisting the physical location of business enterprises within the State.

ARTICLE 4

Registered Office; Registered Agent

The address of the initial registered office of the Corporation is 76 St. Paul Street, 7th Floor, Burlington, VT 05402-0369 and the name of its initial registered agent at such address is Peter S. Erly.

ARTICLE 5

Incorporator

The name and address of the incorporator is: Peter S. Erly, a resident of the State of Vermont, having a business address of 76 St. Paul Street, 7th Floor, Burlington, VT 05402-0369.

ARTICLE 6
Membership

The Corporation shall not have members.

ARTICLE 7
No Private Inurement

No part of the net earnings of the Corporation shall inure to the benefit of or be distributable to its directors, officers, or other private persons, except that the Corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of its corporate purposes.

ARTICLE 8
No Substantial Lobbying

No substantial part of the activities of the Corporation shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the Corporation shall not participate or intervene in any political campaign on behalf of any candidate for public office (including the publishing or distribution of statements). Notwithstanding any other provision of these Articles, the Corporation shall not carry on any other activities not permitted to be carried on: (a) by a corporation exempt from Federal income tax under Section 501(c)(3) of the Code (or any successor provision thereto); or (b) by a corporation to which contributions are deductible under Section 170(c)(2) of the Code (or any successor provision thereto).

ARTICLE 9
Distribution of Assets Upon Dissolution

Upon the dissolution of the Corporation, the Board of Directors, after paying or making provision for the payment of all liabilities of the Corporation, shall dispose of all of the assets of the Corporation exclusively to such organization or organizations organized and operated exclusively for charitable, educational or scientific purposes as shall at the time qualify as an exempt organization or organizations under Section 501(c)(3) of the Code of 1986 (or the corresponding provision of any future United States law) or to a state or local government for a public purpose, as the Board of Directors shall determine. In making such determination, the Board of Directors will take into consideration prior funding received from 501(c)(3) tax-exempt organizations and from public sources as it deems reasonable and will endeavor to distribute remaining assets to the funding entities in accordance with the proportion of the revenues they have previously contributed as the Board of Directors shall determine. Any such assets not so disposed of shall be disposed of by the State of Vermont Washington County Superior Court, exclusively for such purposes or to an organization or organizations organized and operating exclusively for such purposes, all as such Court shall determine.

Dated as of this ____ day of _____, 2016.

Peter S. Erly, Incorporator



CITY COUNCIL Agenda Item #16-249(c)

Date: September 14, 2016

Consent x **Discussion** **Time Sensitive** x
(outlined below)

SUBJECT: #29 Backhoe

SUBMITTING DEPARTMENT: Department of Public Works, Equipment Division

RECOMMENDED ACTION: Approval of Purchase Order to Beauregard Equipment,
for Case 590 Super N Backhoe and Optional Bucket

RELATED COUNCIL GOAL/PRIOR ACTION: Steady State – Equipment (Goal G)

EXPENDITURE REQUIRED: \$85,930.00

SOURCE OF FUNDS: FY2017 Budget (\$100,000 in Capital Equipment Plan for
complete replacement of this equipment)

LEGAL REQUIREMENTS: N/A

BACKGROUND INFORMATION: On Tuesday, August 23, 2016 three bids were
received for the purchase of a replacement backhoe for DPW. The low bid was submitted
by Beauregard Equipment of Colchester.

SUPPORTING DOCUMENTS: Bid tabulation attached

INTERESTED PARTIES: Department of Public Works

CITY MANAGER'S APPROVAL:

A handwritten signature in black ink, appearing to read "W. J. Fran", written over the City Manager's Approval line.

CITY OF MONTPELIER, Vermont						
Department of Public Works						
#29 Backhoe						
Purchase #109400.83.01 (FY2017)						
Date of Opening: August 23, 2016 @10:00 am.						
			Milton Cat	Nortrax	Beauregard	
			430 F2	410L	590 Super N	
			Total	Total	Total	
			Price	Price	Price	
Item	Description					
1	New Unit, FOB, Montpelier		\$ 125,000.00	\$ 108,900.00	\$ 107,108.00	
2	Less Allowance for 2009 590 Case		\$ (11,000.00)	\$ (16,500.00)	\$ (23,250.00)	
3	Net cost of Backhoe (Bid Price)		\$ 114,000.00	\$ 92,400.00	\$ 83,930.00	
4	Optional Bucket		\$ 8,000.00	\$ 2,000.00	\$ 2,050.00	
	Total Price Bid with Trade		\$ 122,000.00	\$ 94,400.00	\$ 85,980.00	
	Total Price Bid with NO Trade		\$ 133,000.00	\$ 110,900.00	\$ 109,230.00	



CITY COUNCIL Agenda Item #16-257

Date: September 14, 2016

Consent ☐ **Discussion** ☒ **Time Sensitive** ☐
(outlined below)

SUBJECT: Montpelier Energy Advisory Committee – Proposal for a Net Zero Revolving Loan Fund

SUBMITTING DEPARTMENT: City Manager's Office for MEAC

RECOMMENDED ACTION: Receive the proposal for a Net Zero Revolving Loan Fund from the Montpelier Energy Advisory Committee and provide feedback.

RELATED COUNCIL GOAL/PRIOR ACTION: Goal H: "Maintain a clean and healthy natural environment"

EXPENDITURE REQUIRED: \$20,000 from Fund Balance to seed this revolving loan fund.

SOURCE OF FUNDS: Fund Balance

LEGAL REQUIREMENTS: N/A

BACKGROUND INFORMATION: See attached memo

SUPPORTING DOCUMENTS: N/A

INTERESTED PARTIES: City Finance, Planning, and Public Works staff.

CITY MANAGER'S APPROVAL:

A handwritten signature in black ink, appearing to read "W. Hoffman", written over a white rectangular background.



Proposal: A Net Zero Revolving Loan Fund for Montpelier

Overview

City Council's stated goal is for Montpelier to become the first state capital to produce or offset all of its energy needs from renewable energy sources by 2030. Currently, funding for municipal renewable energy and energy efficiency projects can only come from within existing departmental budgets. A dedicated funding source is needed to ensure that capital is available for worthwhile projects that help meet the City's Net Zero goal. The Montpelier Energy Advisory Committee proposes to establish a Net Zero Revolving Loan Fund for the purpose of financing energy efficiency and renewable energy investments in the City.

Budget Impact

The Energy Advisory Committee is requesting that City Council pledge \$20,000 in seed money from the City's Reserve Fund to start the Revolving Loan Fund.

In addition to funding stand-alone energy efficiency and renewable energy projects, the City can also use the fund to pay the marginal costs of efficiency improvements within larger capital projects. As the city realizes savings on each project, it will return a portion of the savings to the fund to be used in future projects.

Project Benefits

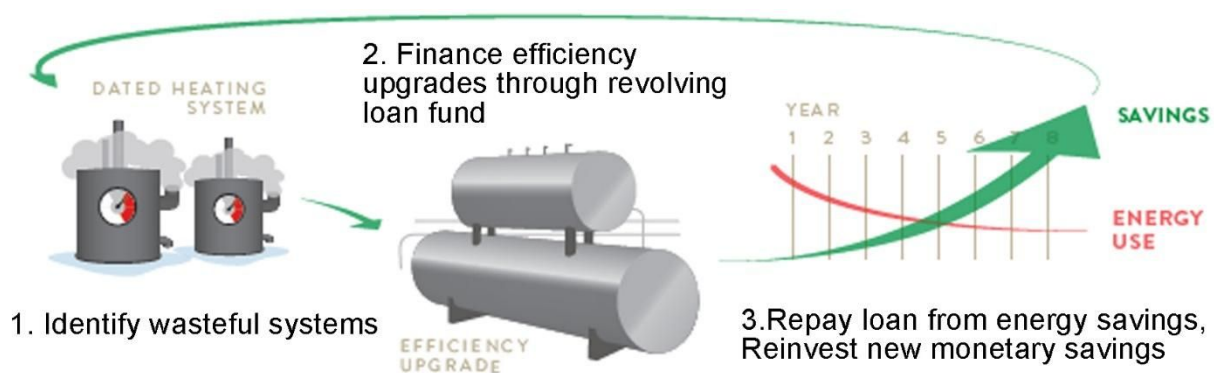
- Creates flexibility and allows the City to develop and implement projects quickly;
- Reduces the need to incur debt and maintains positive cash flow for each energy efficiency project;
- Works through and reduces deferred maintenance projects, lowering overall operating costs;
- Leverages capital improvement project funds to significantly improve the efficiency of equipment;
- Leverages Efficiency Vermont incentives to invest in future energy savings retrofits;
- Improves the energy performance ratings of the municipal building portfolio; and
- Decreases the city's energy usage to reach the Net Zero by 2030 goal.

Summary

Revolving loan funds have been used through the years in many areas, such as economic development, resource conservation, affordable housing and energy efficiency. A revolving fund is established for a specific purpose, and is replenished by requiring a return on the loan, such as through a defined percentage of the loan, or a portion of funds saved through use of the funds for specific projects. This maintains the fund over time after the initial “seed” investment.

The City Council has made Net Zero Montpelier a priority, and city staff and the Montpelier Energy Advisory Committee have identified numerous projects that will move the City toward the goals identified in MEAC’s *Roadmap to 2030*. It is anticipated that some projects will be implemented within existing departmental budgets, while others may require additional funding resources.

The purpose of the Net Zero Revolving Loan Fund is to capture and track savings from sustainability projects and to utilize part of those savings for subsequent projects. The Fund is a key tool that will enable implementation of energy efficiency projects of varying size and scope. It will provide a vehicle for municipal energy projects, and it will provide a structure for use, replenishment and management of those funds.



Fund Uses

Funds may be used for:

- Projects that directly address one or more of the City’s Net Zero goals through energy efficiency or renewable energy production.
- Funds should primarily cover equipment, materials and other ‘hard’ costs that have a high impact; non-personnel costs (internal staff) may be covered but should be the exception and justified in the proposal.

Fund Management

MEAC proposes that the City of Montpelier join the Billion Dollar Green Challenge, a program of the Sustainable Endowment Institute. Joining the Challenge (with an annual fee of \$200/year) will give us access to 16 hours of free consultation as we set up our fund, as well the ability to use their cloud-based tracking software which will make it easy for us to track the loans, both financially and in terms of their environmental impact. The BDGC was originally developed for higher education institutions but more recently has been expanding to work with a variety of municipalities, including Andover, MA, San Antonio, TX and Atlanta, GA. This is also the system used by the State of Vermont BGS to manage their energy-focused revolving loan funds, and they recommend it highly.

The Green Revolving Investment Tracking System (GRITS) web tool (www.GreenBillion.org/GRITS) is a customizable web-based project management tool for planning, tracking, and organizing GRF projects. With it we can:

- Research potential project ideas using the Project Library which lists the projects of other institutions using GRITS.
- Explore proposed projects by calculating expected financial and energy performance.
- Manage and track our projects' energy and financial savings and data throughout the life of the project.
- Benchmark and contrast projects against ones at other institutions using the Project Library.
- Allow staff and committee members to collaboratively manage the fund through multiple user accounts and communicate on projects through the Notes feature.
- Create and print customizable graphs based on aggregate and project specific financial, energy, and carbon savings data.

Next Steps

Participation in the Billion Dollar Green Challenge includes support in setting up the details of the Revolving Loan Fund over the next year. These milestones include:

Within Three Months: Form a multi-stakeholder working group, or assign an existing group, to lead the process of establishing the fund guidelines and operating procedures.

Within Six Months: Complete an energy audit for approximately 10 percent or more of the building square footage on campus and complete a "GRF Plan of Action" detailing how the fund will operate. Audits may be conducted by consultants, municipal staff, or outside contractors. The GRF Plan of Action few short questions that will help SEI assess your progress in the GRF creation process and offer targeted support.

Within Nine Months: Formalize a guiding document to outline the operational procedures for the fund including the process for reviewing project proposals, making investments, and tracking savings.

Within Twelve Months: Approve fund investment in at least one project and begin to add data to the Green Revolving Investment Tracking System (GRITS).

Our goal is to have the Fund up and running at the start of FY18 (July 2017). Between now and then we would work with SEI to develop the fund guidelines and get everything set up. MEAC would come back to City Council in 3 months with a draft set of guidelines for approval.

In order for the City to move forward with developing the Fund, we ask that the City Council approve the following resolution:

Billion Dollar Green Challenge Resolution

Whereas Greening the Bottom Line documents the proven track record of green revolving funds at more than 90 institutions in the United States and Canada,

Whereas this research and other case studies show the environmental, educational and financial benefits of investing in these efficiency improvements,

Whereas our positions as municipal leaders support our contributing to educational and community leadership,

Whereas green revolving funds have proven to be safe investments with relatively high rates of return,

Whereas over the course of 10 years, a cumulative one billion dollars initially invested in green revolving funds may be repaid and invested 2-3 more times, thereby generating total investments of between two and three billion dollars,

Now therefore, be it resolved that our municipality will commit to finance and implement a Green Revolving Fund and join The Billion Dollar Green Challenge.

To advance this initiative, we will:

Initiate the process of creating a green revolving fund that will meet the requirements listed above. Our progress will be tracked according to four quarterly benchmarks within the indicated time periods—starting from the first three months after our municipality joins The Challenge:

- Within Three Months: Form a multi-stakeholder working group, or assign an existing group, to lead the process of establishing the fund guidelines and operating procedures.

- Within Six Months: Complete an energy audit for approximately 10 percent or more of the building square footage and complete a “GRF Plan of Action” detailing how the fund will operate. Audits may be conducted by consultants, staff, or subcontractors.
- Within Nine Months: Formalize a guiding document to outline the operational procedures for the fund including the process for reviewing project proposals, making investments, and tracking savings.
- Within Twelve Months: Approve fund investment in at least one project and begin to add data to the Green Revolving Investment Tracking System (GRITS).

As participants in The Billion Dollar Green Challenge, we commit to invest in energy efficiency, water conservation or renewable energy improvements at our institutions, with the goal of saving energy, reducing carbon emissions, lowering energy expenses, and creating regenerating funds for future sustainability upgrades.

Signature

Date

Name, Title

Size of Fund

Institution Name of Fund

New Fund? (Y/N)

We would like to propose that the City Council convene the Montpelier Board of Health (MBOH) for the purpose of ascertaining whether recreation on our water supply source constitutes a public health risk. This request arises from a footnote in the Use of Public Waters Rules which applies to all the primary drinking water ponds in Vermont: "Restrictions adopted by authorities other than the Natural Resources Board may also apply -- for example, restrictions on recreational uses established by the state or a local board of health to protect public water supplies." Under 18 V.S.A. § 613, a local board of health may make and enforce rules relating to the mitigation of public health risks. Because Berlin Pond is not within the City's jurisdiction, the MBOH cannot restrict recreation on the pond, according to Michael O'Grady of Legislative Council. But if the MBOH could determine, based on expert testimony, that recreation constitutes a public health risk, the City could begin to build a case for taking further action: a legal case, a new petition, reintroduction of the charter change, or asking the state to pay for any plant upgrades and additional maintenance costs that may be required under the Long Term 2 Enhanced Surface Water Treatment Rule (LT2ESWTR.) It would also put the state on notice that the City continues to oppose the boat launch and the state's lack of management of the pond.

The request was further catalyzed by Deb Markowitz's claim that she wanted to present a "balanced position" between the two sides of her agency that represent recreation and environmental conservation. Notably, this concept of balance did not surface until Tom McArdle sent his superb letter to DEC (shortly after which, two ANR people who were scheduled to testify on H.871 dropped off the list.) Until Tom's letter, no balance was present or even claimed.

The only public information presented by the state, from the original 2012 opening of Berlin Pond until the most recent hearings on the City's charter change, has been heavily biased toward recreation, and it has always been prefaced by "when the Vermont Supreme Court (SCOVt) opened the pond," giving the false impression that recreation there was mandated by the SCOVt. DEC has clearly overstated the capacity of our treatment plant to remove all pathogens, and we are convinced they did not give adequate - if any - consideration to scientific evidence, including the possible threat of *Cryptosporidium* and *Giardia*, in their decision. No scientific evidence has been presented by DEC at any time to support their decision to allow recreation on a drinking water source. DEC's best water chemist was barred from testifying before Gov Ops, despite a request from the Committee Chair. BOH hearings would allow the City to press for answers, which has not happened in DEC's or Legislative Committee hearings, none of which allows for adequate give-and-take.

While it's very clear that state law favors multiple uses in public waters, ANR took a unique and unprecedented step when they opened a previously protected pond which is a public water supply. We believe it is crucially important to understand how DEC made their 2012 decision. Who participated? What criteria were considered and how were those criteria weighted? What scientific evidence was utilized to determine that recreation and drinking water supply could coexist on a 250-acre pond? What analysis was done of risks versus benefits? Was adequate consideration given to drinking water safety? None of this information has come out at any hearing held since DEC's decision.

Furthermore, in its decision on the Citizens to Protect Berlin Pond's petition in 2014, DEC declared that the petitioners had not presented ample evidence that there was a conflict between recreation and public water supply. We submit that this issue is the state's responsibility, under DEC's mandate to "protect human health," given that their action was unprecedented and not addressed in law, and the state abdicated that responsibility in allowing unrestricted and unmanaged access on the pond.

You are undoubtedly aware that St. Johnsbury has been advised, by Red Dufresne and a state engineer, to install a membrane system to replace their rusting filters, rather than just repairing the filters themselves. This is because St. J opened their water source, Stiles Pond, to recreation after the 2012 SCOVt decision, so the risk of *Cryptosporidium* and *Giardia* contamination is increased. In an excruciating twist of irony, DEC's engineer actually suggested that St J consider limiting recreation on Stiles. (*"The Town needs to evaluate implementing source water protection measures such as prohibiting certain activities (swimming, fishing including ice fishing, boats with gas engines, etc.). If ice*

fishing occurs, then the Division highly recommends collecting fecal coliform samples especially on weekends, holiday, or the day after.") It's possible that Red will advise the City to add a membrane system or UV light to our existing treatment plant to meet the standards required under the LT2ESWTR of the Safe Drinking Water Act. Estimates taken from an EPA cost analysis document suggest that this could cost millions - money that Montpelier would probably not have to spend if the pond were not open.

In addition to ANR staff and management, the MBOH could also invite experts from outside Vermont, to explain how and why other public water supply sources are managed. Jed has spoken with several experts who are willing to give testimony on preventive, proactive measures used elsewhere. The idea would be to bring all this information to light in a public forum, to give the City some leverage for further action to mitigate possible risk to the water consumers.

Original 7/10/16

Revised 9/4/16



RESOLUTION 2016 International Day of Peace

- WHEREAS, “to save succeeding generations from the scourge of war” is the first phrase in the Preamble of the in the United Nations Charter; and,
- WHEREAS, September 21st, 2016 has been designated the International Day of Peace since 2002; and,
- WHEREAS, the citizens of the City of Montpelier have celebrated and honored the International Day of Peace on September 21st for most of its existence; and,
- WHEREAS, the former Mayor of the City of Montpelier, Mary Hooper, signed an agreement to belong to the International Mayors for Peace along with the Mayor of Montpellier, France; and,
- WHEREAS, current Montpelier Mayor John Hollar is a member of the International Mayors for Peace and on August 3, 2016, signed a Proclamation which formally resolved to support the Mayors for Peace 2020 Vision; and,
- WHEREAS the United States is legally and unequivocally obligated by the Non-Nuclear Proliferation Treaty to pursue nuclear disarmament; and,
- WHEREAS, our federal government plans to spend \$348 billion over the next decade to maintain and modernize its nuclear force; and,
- WHEREAS, the City of Montpelier has pressing needs to build affordable housing, provide effective school education, reduce pollution and many other needs which could be partially met by funds redirected from the United State nuclear arsenal.
- NOW, THEREFORE, BE IT RESOLVED that the City Council of Montpelier encourage Montpelier citizens to participate in the 2016 International Day of Peace and support efforts to bring about nuclear disarmament.

Signed this 14th day of September, 2016.

CITY SEAL:

John Hollar, Mayor
for
Montpelier City Council Members



CITY COUNCIL Agenda Item #16-249(g)

Date: September 14, 2016

Consent x Discussion

SUBJECT: Request for the Closure of a Section of Terrace Street Extension

SUBMITTING DEPARTMENT: City Manager's Office

RECOMMENDED ACTION: Approve a request from Jesse Moorman (15 Terrace Street) for the closure of Terrace Street Extension between Bailey Avenue and Chapman Road on Saturday, September 24th from 3:00 to 9:00 P.M. for a "Neighborhood Potluck".

RELATED COUNCIL GOAL/PRIOR ACTION: N/A

EXPENDITURE REQUIRED: N/A

SOURCE OF FUNDS: N/A

LEGAL REQUIREMENTS: Requests for street closures require Council approval.

BACKGROUND INFORMATION: This request has been approved for the past two years. Such closure would directly impact driveway access to the five residences at 13-16 Terrace Street and 13 Bailey Avenue (accessed via Terrace Street). The applicant is not seeking to restrict travel along Bailey Avenue nor access to residences further along Terrace Street Extension including Chapman Road, Richardson Street, and Mather Terrace; these streets would remain accessible at all times via Hopkins Street. As always, the Fire Chief requires emergency vehicle access; anything in the street should be able to be moved quickly. (See attached highlighted map.)

SUPPORTING DOCUMENTS: E-mail from Mr. Moorman with Map

INTERESTED PARTIES: Terrace Street Extension, Bailey Avenue, Chapman Road, Richardson Street and Mather Terrace residents; Fire; Police and Public Works

CITY MANAGER'S APPROVAL:

A handwritten signature in black ink, appearing to read "W. Moorman", written over the "CITY MANAGER'S APPROVAL:" text.

Sandy Pitonyak

From: Jesse L Moorman <moorman.jl@gmail.com>
Sent: Thursday, August 18, 2016 10:31 PM
To: Sandy Pitonyak
Cc: Lars Hasselblad Torres; Cathleen Maine; Alyssa Nathanson; Dave Pelletier; pje_ellis@yahoo.com; Leigh Seddon; mozilla@myfairpoint.net; Ben Doyle; Daniel Desch
Subject: street closure request for neighborhood block party 9/24
Attachments: Terrace Street Closure Map.pdf

Hi Sandy: Continuing an annual event started two years ago, my neighbors and I would like to close the stretch of Terrace Street Extension in front of our houses for a neighborhood potluck the last Saturday in September, and we would, once again, appreciate your assistance in placing our request on the City Council's agenda at an upcoming meeting.

The details of our proposal are as follows:

Saturday Sept. 24

3pm to 9pm

Closure of Terrace Street Extension between Bailey Ave. and Chapman Road, as shown in highlighting on the attached map. This closure will impede driveway access to the five residences at 13-16 Terrace St and 13 Bailey Ave (accessed via Terrace St). These households are all on board with this request and are copied on this message.

Closure would not restrict travel along Bailey Ave. nor access to residences further along Terrace St. Extension, including Chapman Rd, Richardson St, and Mather Terr., which would remain accessible at all times via Hopkins St.

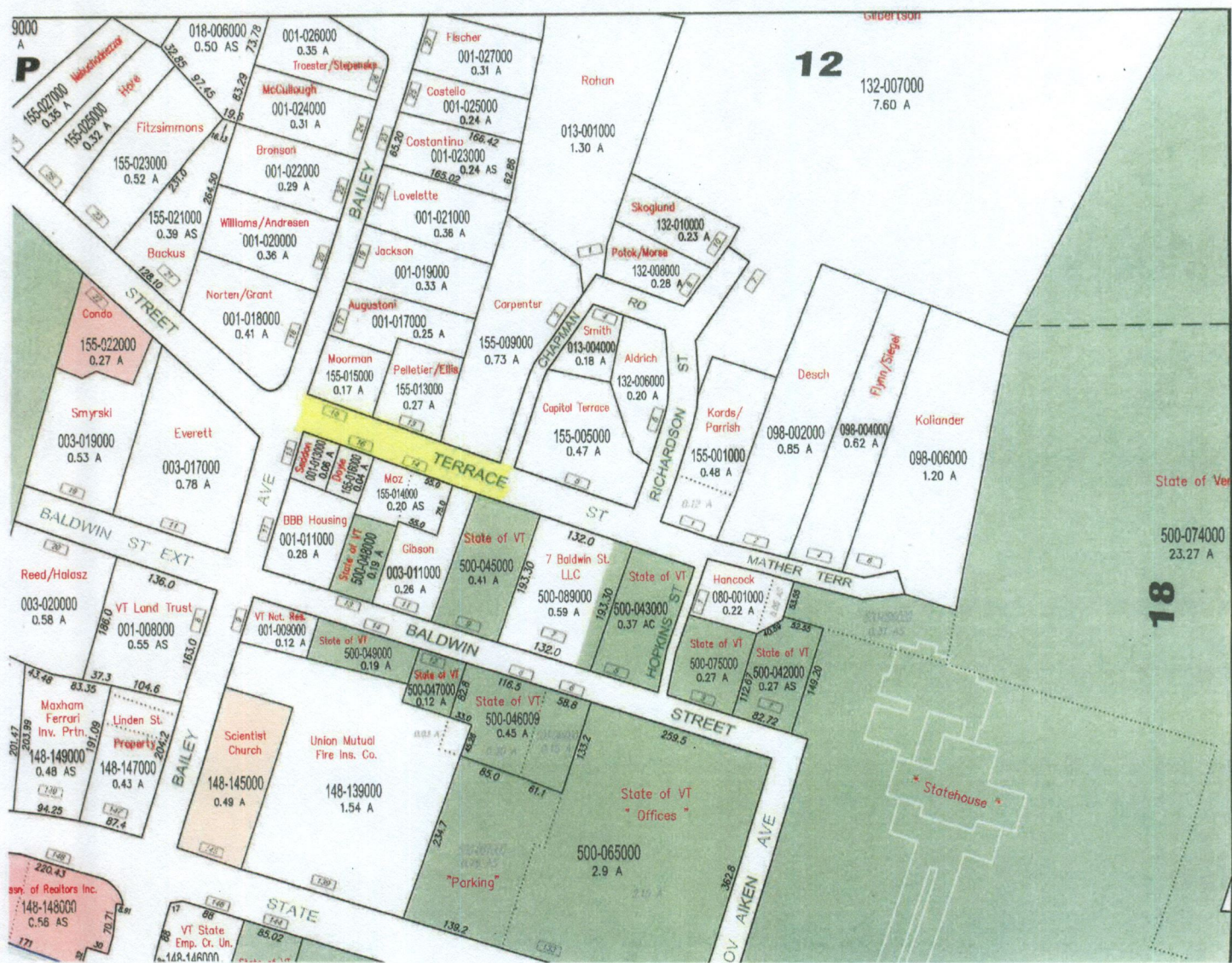
Nothing will be placed in the road that cannot be quickly moved to permit emergency vehicle access.

To the extent it may be helpful, below is the language used for last year's agenda item, updated to reflect the date of this year's event.

Approve a request from Jesse Moorman (15 Terrace Street) for the closure of Terrace Street Extension between Bailey Avenue and Chapman Road on Saturday, September 24th from 3:00 to 9:00 P.M. for a "Neighborhood Potluck". Such closure would directly impact driveway access to the five residences at 13-16 Terrace Street and 13 Bailey Avenue (accessed via Terrace Street). The applicant is not seeking to restrict travel along Bailey Avenue nor access to residences further along Terrace Street Extension including Chapman Road, Richardson Street, and Mather Terrace; these streets would remain accessible at all times via Hopkins Street. As always, the Fire Chief requires emergency vehicle access; anything in the street should be able to be moved quickly. (See attached map for clarification.)

We appreciate your assistance, Sandy. Please let me know if there are any questions. Best regards. Jesse Moorman

371.8740





CITY COUNCIL Agenda Item #16-260

Date: September 14, 2016

Consent ☐ Discussion ☒ **Time Sensitive ☐**
(outlined below)

SUBJECT: Appointment of Voting Representative for VLCT Town Fair

SUBMITTING DEPARTMENT: City Manager

RECOMMENDED ACTION: Appoint a Council or Staff member as the official city voting representative for the Vermont League of Cities & Towns Annual Town Fair on October 6th at the Essex Fairgrounds.

RELATED COUNCIL GOAL/PRIOR ACTION: Policy advocacy for all Council goals and city operations

EXPENDITURE REQUIRED: \$60 registration fee

SOURCE OF FUNDS: General Fund budget

LEGAL REQUIREMENTS: VLCT By Laws allow one voting representative per municipality. That representative must be designated in advance by the community's governing body.

BACKGROUND INFORMATION: VLCT is the policy advocacy arm of local governments throughout the state. Each year the League adopts a Municipal Policy which guides its advocacy efforts throughout the legislative session. The policy, the current draft of which was provided to you, is divided into taxation, transportation, public safety and quality of life segments.

SUPPORTING DOCUMENTS: VLCT Proposed Municipal Policy

INTERESTED PARTIES: City Council Members, Legislative Delegation

CITY MANAGER'S APPROVAL:

A handwritten signature in black ink, appearing to read "W. Hoffman", written over a horizontal line.

DELEGATE DESIGNATION FORM

VLCT Annual Business Meeting

2:00-4:00 p.m.

Wednesday, October 5, 2016

Champlain Valley Exposition Center

Expo North, Room A

Essex Junction, Vermont

We, the Selectboard/City Council of _____, designate the following individual as the voting delegate for our city/town at the 2016 Annual Business Meeting:

Name (please print)

Position

We understand that the above individual will represent the city/town as a voting member of the VLCT membership.

Signed,

Chairperson

Date

Please complete and return by **Friday, September 23, 2016**, to:

VLCT

89 Main Street, Suite 4

Montpelier, VT 05602.

If you prefer, you may fax it to us at 802-229-2211 or bring it with you to Town Fair.

Note that this is **not** a Town Fair registration form. Visit www.vlct.org/eventscalendar/ to download a copy of the attendee registration form or to register online.

If you plan to attend *only* the VLCT Annual Meeting (and Wednesday evening reception in the Exhibit Hall), please check the box below. There is no charge to attend either activity.

☐ I will *only* be attending the Annual Meeting.



CITY COUNCIL Agenda Item #16-249(f)

Date: September 14, 2016

Consent x **Discussion** **Time Sensitive**
(outlined below)

SUBJECT: Water Resource Recovery Facility (WRRF) - Energy Efficiency Improvements

SUBMITTING DEPARTMENT: Public Works

RECOMMENDED ACTION: Approval of two proposals for energy efficiency improvement projects at the Water Resource Recovery Facility (Wastewater Treatment Plant)

RELATED COUNCIL GOAL/PRIOR ACTION: Goal G – Make Steady progress toward maintaining and improving infrastructure and establish a clear timeline for achieving steady state. Goal H – Maintain a clean and healthy natural environment

EXPENDITURE REQUIRED: \$65,216.00

SOURCE OF FUNDS: Reallocation of Sewer Enterprise Fund CIP money and septage and leachate revenue.

LEGAL REQUIREMENTS: N/A

BACKGROUND INFORMATION: WRRF staff has identified two projects that will result in significant electrical savings. The first is an air blower replacement project with a high efficiency blower. Efficiency VT assisted in selecting the equipment and has agreed to cover \$15,000 of the \$63,919 estimate, resulting in a cost to the City of \$48,919 with a payback period of 7.7 years. The second project is adding VFD's and controls to the screw pumps to allow for pump speed adjustment. Efficiency VT has agreed to cover \$12,000 of the \$28,297 estimate, resulting in a cost to the City of \$16,297 with a payback period of 3 years. These projects do not affect the pending upgrades to the plant and we have confirmed with our design engineer that this work can be done separately. Funding for Ultraviolet Disinfection gate refurbishment planned for FY 17 will be reallocated to fund these efficiency improvements and will be replaced under the 2018 facility upgrade project. Remaining funding will come from septage and leachate revenue.

SUPPORTING DOCUMENTS (2):

- 8/15/16 Efficiency VT agreement for blower replacement
- 8/29/16 Efficiency VT High Lift Pump VFD agreement

INTERESTED PARTIES: Sewer Rate Payers, Energy Committee, DPW, Town of Berlin

CITY MANAGER'S APPROVAL:

A handwritten signature in black ink, appearing to read "W. Hoffman", is written over a light gray rectangular background.



August 29, 2016

Chris Cox
Montpelier Wastewater Treatment Plant
949 Dog River Rd
Montpelier, VT 05601

Re: Montpelier WWTF - High Lift Pump VFDs, Efficiency Vermont Project # 6012-AW89

Dear Mr. Cox:

It is a pleasure working with you to make energy efficiency improvements at your business. Based on your inputs, we estimate that the proposed efficiency improvements at Montpelier Wastewater Treatment Plant will save you approximately \$5,439 per year at current energy rates. In addition, this project will reduce statewide energy consumption and improve our environment by saving an estimated 49,038 kWh of electricity and 57042 pounds of carbon emissions per year.

Based on estimated project costs and energy savings, Efficiency Vermont is pleased to offer a cash incentive of \$12,000 toward the items identified in the attached "Scope of Efficiency Improvements."

Project Economics

Estimated Cost of Efficiency Improvements	\$28,297
Efficiency Vermont Incentive	\$12,000
Your Net Cost After Incentives	\$16,297
Estimated First-Year Energy Savings	\$5,439
Estimated Simple Payback Period	3.0 years
Estimated Average Lifetime of Efficiency Improvements	10 years
Estimated Rate of Return on Your Investment (pretax)	33%

Please review and sign the Incentive Agreement and Scope of Efficiency Improvements. Return a signed copy of the signature page to Efficiency Vermont via fax, pdf or mail. You will need to communicate your efficiency criteria and specifications with your contractors and design professionals to ensure the scope of the efficiency improvements is met.

I look forward to working in partnership with you and your business. If you have any questions about the Incentive Agreement, or want to discuss any aspect of this project, please contact me at 888-921-5990 ext. 7642.

Sincerely,



Josh Kelman
Energy Consultant

EFFICIENCY VERMONT INCENTIVE AGREEMENT PROJECT # 6012-AW89

This agreement is between the Vermont Energy Investment Corporation doing business as (dba) Efficiency Vermont and **Montpelier Wastewater Treatment Plant** located at **949 Dog River Rd** , in **Montpelier, Vermont** with a principal place of business in the State of **Vermont** (hereafter called "Customer").

The Customer agrees to purchase, install, and operate certain efficiency improvements at **Montpelier Wastewater Treatment Plant**, located at **949 Dog River Road** in **Montpelier**, Vermont, which are described in the attached "Scope of Efficiency Improvements." To assist the Customer with the installation of these efficiency improvements, Efficiency Vermont agrees to provide 12,000 in incentives, which will be paid in cash to the Customer in accordance with the provisions specified in the attached "Terms and Conditions of the Incentive Agreement."

Efficiency Vermont's incentive offer is good for thirty (30) days from the Efficiency Vermont representative's signature date below. Upon receiving the signed incentive agreement, Efficiency Vermont will reserve the incentive amount to be paid upon project completion for up to 6 months after the date of this agreement unless otherwise agreed in writing.

In addition to this page, this Incentive Agreement includes the attached "Scope of Efficiency Improvements" and "Terms and Conditions of the Incentive Agreement."

WE THE UNDERSIGNED AGREE TO THIS INCENTIVE AGREEMENT.

EFFICIENCY VERMONT

Signature 

Printed Name Josh Kelman

Date 8/24/16

Title: Energy Consultant

MONTPELIER WASTEWATER TREATMENT PLANT

Signature _____

Printed Name _____

Date _____

Title: _____

Electric Company_____

Account # _____

Federal Tax Payer Identification Number (TIN):

Please select one:

- ☐ Corporation (Provide TIN)
☐ Tax-Exempt Organization (Provide TIN)
☐ City, County or State Dept., Govt. or

Agency

(Provide TIN)

- ☐ All Others (Provide SSN or EIN/TIN):

Social security number								
			+		+			

or

Employer identification number								
		+						

and the
otherwise

Ensure that one of the boxes above is checked

Taxpayer Identification Number is provided,

your incentive payment may be delayed.

Please review, sign and return one copy of this agreement to Efficiency Vermont.

SCOPE OF EFFICIENCY IMPROVEMENTS:

The Customer agrees to complete the following efficiency improvements as specified at Montpelier Wastewater Treatment Plant, located at 949 Dog River Road, in Montpelier, Vermont:

	Equipment Description	Quantity
1	Motor Controls	
	Hi Lift Pump vfd's	3

The listing of a specific manufacturer does not represent an endorsement of a specific product by Efficiency Vermont. With prior approval by Efficiency Vermont, Customer may substitute an equivalent product. This attachment provides only an estimate of the quantity of improvements made or equipment to be installed. The total incentives paid will be based on the actual type of equipment and quantities installed, provided that the actual equipment meets or exceeds the minimum efficiency requirements.

TERMS AND CONDITIONS OF THE INCENTIVE AGREEMENT

This Incentive Agreement sets out the terms and conditions under which Efficiency Vermont will provide incentives on this project.

If you are not the owner of this facility, you promise that you are entitled to make the efficiency improvements covered by this agreement through a lease agreement with the owner of the facility or you have obtained written permission from the owner of the building allowing you to make the efficiency improvements. .

Installation

1. You agree to purchase, properly install, operate, and maintain the efficiency improvements specified herein and to comply with all terms and conditions described in this agreement and in Scope of Efficiency Improvements within the timeframe specified on the signature page of this document.
2. You agree to include in your agreement(s) with your contractor(s) a requirement that contractor(s) give you, on request, documents that establish the purchase price(s) (including all discounts) of any efficiency improvements purchased for installation under this Agreement; and the installation cost(s) for the equipment or improvements. In order to help us verify the installation of the efficiency improvements, you agree to supply us with copies of these documents, upon our request.

Inspection

1. Efficiency Vermont reserves the right to inspect projects to verify that the efficiency improvements are installed and in use.
2. You agree to notify us when the efficiency improvements in this agreement are installed and operating. Within thirty (30) days of notification, we will need reasonable access to your facility and to documents pertaining to the acquisition and installation of the efficiency improvements.
3. No payment will be made until the improvements have been installed and inspected by an Efficiency Vermont representative or Efficiency Vermont determines that an inspection is not necessary. If the efficiency improvements have not been installed as specified in Scope of Efficiency Improvements, or they do not operate properly, then Efficiency Vermont may reduce or eliminate the incentives associated with that project.

Incentives

1. Upon satisfactory verification of the improvements, we will send a check to you within forty five (45) days of the inspection date. You may designate in writing that a third party should receive this payment.
2. You understand and agree that the incentives provided by Efficiency Vermont may be considered taxable income by the Internal Revenue Service and other governmental authorities.

3. The parties agree that the actual cost of purchasing, installing, operating, or maintaining the efficiency improvements under this agreement may differ from the estimates provided to you by Efficiency Vermont. Efficiency Vermont will not be required to provide additional incentives for the efficiency improvements covered by this agreement when installation costs are higher than estimated.

Dispute Resolution

Efficiency Vermont and you will attempt in good faith to resolve any disputes that may arise in carrying out this agreement. In the event that we are unable to resolve a dispute, the matter will be immediately referred to an executive of Efficiency Vermont who has authority to resolve the dispute. If you and this individual are unable to agree upon a solution within thirty (30) days you can file a written complaint with the Vermont Department of Public Service or the Vermont Public Service Board. If after review by the Department of Public Service or the Public Service Board there is still no resolution then the parties agree to finally settle the dispute via

arbitration. The arbitration will be conducted in accordance with the commercial arbitration rules of the American Arbitration Association and will take place in Burlington, Vermont. The decision reached in any proceeding to resolve a dispute will be final and binding.

The parties understand that this agreement contains an agreement to arbitrate. After signing this document, the parties understand that they will not be able to bring a lawsuit concerning any dispute that is covered by the arbitration agreement unless the dispute involves a question of constitutional or civil rights. Instead the parties agree to submit any such dispute to an impartial arbitrator.

Other Terms & Conditions

POTENTIAL FUTURE MONITORING: For no longer than five (5) years following the completion date, you agree to allow VEIC staff and/or contractors acting on behalf of VEIC/Efficiency Vermont and/or the Vermont Department of Public Service, to install equipment at your building to monitor any efficiency improvements installed under this agreement.

You agree to cooperate with us in any proceedings before the Vermont Public Service Board or other authorities concerning the matters in this agreement.

SAVINGS ARE ESTIMATES: The operation and effect of energy efficiency improvements differ due to hours of operation and many other factors, including but not limited to weather and changes in business operations. As such, we do not guarantee the specific energy savings or benefits that will result from any efficiency improvements that are installed. Efficiency Vermont does not warrant that you will receive energy savings or benefits of any kind as a result of your participation in Efficiency Vermont's services. If the energy efficiency project is financed, there is no guarantee that the monthly energy savings will be greater than the monthly loan payment.

LIMITATION OF LIABILITY: Efficiency Vermont does not guarantee the performance of installed equipment expressly or implicitly. Efficiency Vermont does not endorse any particular manufacturers, products, or systems designs.

INDEMNIFICATION: You agree to indemnify Efficiency Vermont and its directors, officers, employees, agents, and invitees from all liabilities (including reasonable attorney's fees) arising in connection with this agreement, excluding liability resulting from acts of willful misconduct or gross negligence on the part of Efficiency Vermont. These include liabilities that may rise from changes in your operations, including both direct and indirect losses.

You also agree that if you make a claim against Efficiency Vermont for any damage arising from our action or inaction under this agreement, your remedy will be limited to the total amount of our payments to you for the efficiency improvements installed in your building.

CAPACITY CREDITS/ENVIRONMENTAL CREDITS: As part of this agreement, the customer acknowledges that Efficiency Vermont holds the sole rights to any electric system capacity credits and / or environmental credits associated with this energy efficiency project. These credits will be used for the benefit of Vermont ratepayers.

This agreement will be governed by and interpreted in accordance with the laws of the State of Vermont.

This agreement sets forth the entire agreement between the parties and replaces all oral or written agreements. No part of this agreement may be waived or changed except by the written agreement of both parties.

Nothing in this agreement will create any contractual relationship between Efficiency Vermont and any of your employees, contractors, or agents. Nor will this agreement create any obligation on the part of Efficiency Vermont to pay, or to see to the payment of, any monies due from you to subcontractors, employees, agents, or other persons or organizations.



www.efficiencyvermont.com

128 Lakeside Avenue, Suite 401 • Burlington, VT 05401-4939 • phone: 802-860-4095 • toll-free: 888-921-5990 • fax: 802-658-1643

August 15, 2016

Christopher Cox
Montpelier Wastewater Treatment Plant
949 Dog River Rd
Montpelier, VT 05601

Re: Montpelier, City of - WWTF - Low Pressure Blower, Efficiency Vermont Project # 6013-BI81

Dear Mr. Cox

It is a pleasure working with you to make energy efficiency improvements at your business. Based on your inputs, we estimate that the proposed efficiency improvements at Montpelier Wastewater Treatment Plant will save you approximately \$6,366 per year at current energy rates. In addition, this project will reduce statewide energy consumption and improve our environment by saving an estimated 61,801 kWh of electricity and 71888 pounds of carbon emissions per year.

Based on estimated project costs and energy savings, Efficiency Vermont is pleased to offer a cash incentive of \$15,000 toward the items identified in the attached "Scope of Efficiency Improvements."

Project Economics

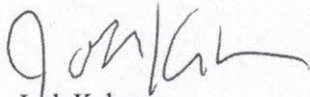
Estimated Cost of Efficiency Improvements	\$63,919
Efficiency Vermont Incentive	\$15,000
Your Net Cost After Incentives	\$48,919
Estimated First-Year Energy Savings	\$6,366
Estimated Simple Payback Period	7.7 years
Estimated Average Lifetime of Efficiency Improvements	15 years
Estimated Rate of Return on Your Investment (pretax)	15%

Please review and sign the Incentive Agreement and Scope of Efficiency Improvements. Return a signed copy of the signature page to Efficiency Vermont via fax, pdf or mail. You will need to communicate your efficiency criteria and specifications with your contractors and design professionals to ensure the scope of the efficiency improvements is met.

I look forward to working in partnership with you and your business. If you have any questions about the Incentive Agreement, or want to discuss any aspect of this project, please contact me at 888-921-5990 ext. 7642.



Sincerely,



Josh Kelman
Energy Consultant

EFFICIENCY VERMONT INCENTIVE AGREEMENT
PROJECT # 6013-BI81

This agreement is between the Vermont Energy Investment Corporation doing business as Efficiency Vermont and **Montpelier Wastewater Treatment Plant** located at **949 Dog River Rd**, in **Montpelier, Vermont** with a principal place of business in the State of **Vermont** (hereafter called "Customer").

The Customer agrees to purchase, install, and operate certain efficiency improvements at **Montpelier Wastewater Treatment Plant**, located at **949 Dog River Road** in **Montpelier**, Vermont, which are described in the attached "Scope of Efficiency Improvements." To assist the Customer with the installation of these efficiency improvements, Efficiency Vermont agrees to provide \$10,000 in incentives, which will be paid in cash to the Customer in accordance with the provisions specified in the attached "Terms and Conditions of the Incentive Agreement."

Efficiency Vermont's incentive offer is good for thirty (30) days from the Efficiency Vermont representative's signature date below. Upon receiving the signed incentive agreement, Efficiency Vermont will reserve the incentive amount to be paid upon project completion for up to 6 months after the date of this agreement unless otherwise agreed in writing.

In addition to this page, this Incentive Agreement includes the attached "Scope of Efficiency Improvements" and "Terms and Conditions of the Incentive Agreement."

WE THE UNDERSIGNED AGREE TO THIS INCENTIVE AGREEMENT.

EFFICIENCY VERMONT

Signature

Printed Name

Date

Title:

MONTPELIER WASTEWATER TREATMENT PLANT

Signature

Printed Name

Date

Title:

Electric Company

Account #

Federal Tax Payer Identification Number (TIN):

Please select one:

- ☐ Corporation (Provide TIN)
- ☐ Tax-Exempt Organization (Provide TIN)
- ☐ City, County or State Dept., Govt. or Agency (Provide TIN)
- ☐ All Others (Provide SSN or EIN/TIN):

Social security number								
			+		+			

or

Employer identification number								
			+					

Ensure that one of the boxes above is checked and the Taxpayer Identification Number is provided, otherwise your incentive payment may be delayed.

Please review, sign and return one copy of this agreement to Efficiency Vermont.

SCOPE OF EFFICIENCY IMPROVEMENTS:

The Customer agrees to complete the following efficiency improvements as specified at Montpelier Wastewater Treatment Plant, located at 949 Dog River Road, in Montpelier, Vermont:

	Equipment Description	Quantity
1	Industrial Process Efficiency	
	Installation of 75 HP hybrid blower	1

The listing of a specific manufacturer does not represent an endorsement of a specific product by Efficiency Vermont. With prior approval by Efficiency Vermont, Customer may substitute an equivalent product. This attachment provides only an estimate of the quantity of improvements made or equipment to be installed. The total incentives paid will be based on the actual type of equipment and quantities installed, provided that the actual equipment meets or exceeds the minimum efficiency requirements.

1 6
1 2 3 4 5 6

TERMS AND CONDITIONS OF THE INCENTIVE AGREEMENT

This Incentive Agreement sets out the terms and conditions under which Efficiency Vermont will provide incentives on this project.

If you are not the owner of this facility, you promise that you are entitled to make the efficiency improvements covered by this agreement through a lease agreement with the owner of the facility or you have obtained written permission from the owner of the building allowing you to make the efficiency improvements. .

Installation

1. You agree to purchase, properly install, operate, and maintain the efficiency improvements specified herein and to comply with all terms and conditions described in this agreement and in Scope of Efficiency Improvements within the timeframe specified on the signature page of this document.
2. You agree to include in your agreement(s) with your contractor(s) a requirement that contractor(s) give you, on request, documents that establish the purchase price(s) (including all discounts) of any efficiency improvements purchased for installation under this Agreement; and the installation cost(s) for the equipment or improvements. In order to help us verify the installation of the efficiency improvements, you agree to supply us with copies of these documents, upon our request.

Inspection

1. Efficiency Vermont reserves the right to inspect projects to verify that the efficiency improvements are installed and in use.
2. You agree to notify us when the efficiency improvements in this agreement are installed and operating. Within thirty (30) days of notification, we will need reasonable access to your facility and to documents pertaining to the acquisition and installation of the efficiency improvements.
3. No payment will be made until the improvements have been installed and inspected by an Efficiency Vermont representative or Efficiency Vermont determines that an inspection is not necessary. If the efficiency improvements have not been installed as specified in Scope of Efficiency Improvements, or they do not operate properly, then Efficiency Vermont may reduce or eliminate the incentives associated with that project.

Incentives

1. Upon satisfactory verification of the improvements, we will send a check to you within forty five (45) days of the inspection date. You may designate in writing that a third party should receive this payment.
2. You understand and agree that the incentives provided by Efficiency Vermont may be considered taxable income by the Internal Revenue Service and other governmental authorities.
3. The parties agree that the actual cost of purchasing, installing, operating, or maintaining the efficiency improvements under this agreement may differ from the estimates provided to you by Efficiency Vermont. Efficiency Vermont will not be required to provide additional incentives for the efficiency improvements covered by this agreement when installation costs are higher than estimated.

Dispute Resolution

Efficiency Vermont and you will attempt in good faith to resolve any disputes that may arise in carrying out this agreement. In the event that we are unable to resolve a dispute, the matter will be immediately referred to an executive of Efficiency Vermont who has authority to resolve the dispute. If you and this individual are unable to agree upon a solution within thirty (30) days you can file a written complaint with the Vermont Department of Public Service or the Vermont Public Service Board. If after review by the Department of Public Service or the Public Service Board there is still no resolution then the parties agree to finally settle the dispute via

arbitration. The arbitration will be conducted in accordance with the commercial arbitration rules of the American Arbitration Association and will take place in Burlington, Vermont. The decision reached in any proceeding to resolve a dispute will be final and binding.

The parties understand that this agreement contains an agreement to arbitrate. After signing this document, the parties understand that they will not be able to bring a lawsuit concerning any dispute that is covered by the arbitration agreement unless the dispute involves a question of constitutional or civil rights. Instead the parties agree to submit any such dispute to an impartial arbitrator.

Other Terms & Conditions

POTENTIAL FUTURE MONITORING: For no longer than five (5) years following the completion date, you agree to allow VEIC staff and/or contractors acting on behalf of VEIC/Efficiency Vermont and/or the Vermont Department of Public Service, to install equipment at your building to monitor any efficiency improvements installed under this agreement.

You agree to cooperate with us in any proceedings before the Vermont Public Service Board or other authorities concerning the matters in this agreement.

SAVINGS ARE ESTIMATES: The operation and effect of energy efficiency improvements differ due to hours of operation and many other factors, including but not limited to weather and changes in business operations. As such, we do not guarantee the specific energy savings or benefits that will result from any efficiency improvements that are installed. Efficiency Vermont does not warrant that you will receive energy savings or benefits of any kind as a result of your participation in Efficiency Vermont's services. If the energy efficiency project is financed, there is no guarantee that the monthly energy savings will be greater than the monthly loan payment.

LIMITATION OF LIABILITY: Efficiency Vermont does not guarantee the performance of installed equipment expressly or implicitly. Efficiency Vermont does not endorse any particular manufacturers, products, or systems designs.

INDEMNIFICATION: You agree to indemnify Efficiency Vermont and its directors, officers, employees, agents, and invitees from all liabilities (including reasonable attorney's fees) arising in connection with this agreement, excluding liability resulting from acts of willful misconduct or gross negligence on the part of Efficiency Vermont. These include liabilities that may rise from changes in your operations, including both direct and indirect losses.

You also agree that if you make a claim against Efficiency Vermont for any damage arising from our action or inaction under this agreement, your remedy will be limited to the total amount of our payments to you for the efficiency improvements installed in your building.

CAPACITY CREDITS/ENVIRONMENTAL CREDITS: As part of this agreement, the customer acknowledges that Efficiency Vermont holds the sole rights to any electric system capacity credits and / or environmental credits associated with this energy efficiency project. These credits will be used for the benefit of Vermont ratepayers.

This agreement will be governed by and interpreted in accordance with the laws of the State of Vermont.

This agreement sets forth the entire agreement between the parties and replaces all oral or written agreements. No part of this agreement may be waived or changed except by the written agreement of both parties.

Nothing in this agreement will create any contractual relationship between Efficiency Vermont and any of your employees, contractors, or agents. Nor will this agreement create any obligation on the part of Efficiency Vermont to pay, or to see to the payment of, any monies due from you to subcontractors, employees, agents, or other persons or organizations.

LCS Controls Inc.

Providing New England With the Best In Control and Automation

LCS Controls Inc.
1678 Route 100
Rochester, VT 05767
Phone (802) 767-3128 Fax (802) 767-9888

Quotation

DATE	August 11, 2016
Quotation #	20160508
Customer ID	Montpelier WW

Bill To:
City Of Montpelier
39 Main Street
Montpelier, VT 05602
ATTN: Chris Cox
RE: Aerzen Install
(802) 223-9511

Quotation valid until: February 7, 2017
Prepared by: TM

Comments or special instructions:

Description		AMOUNT
Electrical material		\$ 607.38
Installation labor and Software		3,200.00
TOTAL		\$ 3,807.38

If you have any questions, please feel free to contact us at (802) 767-3128

THANK YOU FOR YOUR BUSINESS!

A. Cooper Mechanical
MECHANICAL CONTRACTORS

171 LEROY RD WILLISTON, VT 05495
Phone (802)-655-9191 Fax: (802)-655-9441

8-12-16

PROJECT: Montpelier Wastewater (6" Blower)

Scope: Install Schedule 10 Welded Stainless Steel piping to Aerzen blower.

Price: \$4,874.00

Thank you.

If you have any questions or concerns please contact us at 802-655-9191 ex: 235 or 802-238-4671

Sincerely,
Raymond Myers

Christopher Cox

From: Michael Loncoski <mloncoski@aquasolutionsinc.net>
Sent: Thursday, July 21, 2016 7:25 AM
To: Christopher Cox
Subject: RE: Aerzen D36S Hybrid Quote
Attachments: E02-24229.D36S Montpelier, VT.PDF; E02-24229.D36S Performance Curve. Montpelier, VT.PDF; D36S_DN150_GB-006020-210 rev A_(P_A_D_SE).dwg; Simplified Delta HYBRID Specification with AERtronic 03.13.2015.EB.doc

Christopher,

I spoke with Aerzen. We will honor the 2015 pricing of \$55,238.00 for the D 36S blower. I have re-attached the data sheet, please review to make sure this is correct. I have attached a CAD drawing as well in case your engineer/etc. needs it. I have also attached a base spec. Aerzen can modify the spec and enter your duty requirements as needed. Please let me know if you need us to do that.

Please review and let me know if you need anything else.

As discussed Merrimack, NH has both hybrid blowers and FKC screw press if you wanted me to set up a site visit.

Regards

Mike

Michael Loncoski
mloncoski@aquasolutionsinc.net
Office: 207-828-5559
Cell: 207-831-4935
AQUA Solutions, Inc.
320 Foreside Road
Falmouth, ME 04105
www.aquasolutionsinc.net

From: Christopher Cox [mailto:CCox@montpelier-vt.org]
Sent: Thursday, July 21, 2016 7:00 AM
To: Michael Loncoski <mloncoski@aquasolutionsinc.net>
Subject: RE: Aerzen D36S Hybrid Quote

Thanks Mike.

From: Michael Loncoski [mailto:mloncoski@aquasolutionsinc.net]
Sent: Thursday, July 21, 2016 6:59 AM
To: Christopher Cox
Cc: Mathew Lamson
Subject: RE: Aerzen D36S Hybrid Quote

Christopher,

Attached is the PDF drawing of the blower package. More to follow today.