



Agenda for Regular City Council Meeting

City Council Chambers, City Hall
Wednesday, November 30, 2016
6:30 P.M.

- 1) Call to Order by the Mayor
- 2) 16-332. Review and Approve Agenda
- 3) 16-333. General Business and Appearances
- 4) 16-334. Consideration of the Consent Agenda:
 - a) Consideration of the Minutes from the November 9, 2016 Regular Meeting and the November 21, 2016 Special City Council Meeting.
 - b) Approve request from Montpelier Alive, on behalf of the downtown business community, for free holiday parking at all downtown meters Monday, December 12th – Friday, December 23rd. This again would be with the understanding that vehicles parked for more than two hours may be ticketed.
 - c) Detailed Budget Status Reports for General Fund, Water Fund, Sewer Fund, Cemetery Fund, Parks Fund, Parking Fund, Recreation Fund, Senior Center Fund and District Heat Fund for a Four Month Period Beginning July 1, 2016 and Ending October 31, 2016.
 - d) Nominate Judy Walke as the City's Second Rep to the Kellogg-Hubbard Library Board.
 - e) Payroll and Bills
- 5) 16-335. Housing Task Force Funding Recommendation for Housing Trust Fund - FY18
- 6) 16-336. Leash Law Discussion (Rick Lee)
- 7) 16-337. Review of Goal G: Achieve a Steady State for Infrastructure Maintenance and Improvements, Facilities and Equipment

- 8) 16-338. Discuss FEAST Partnership Options
- 9) 16-339. Department Update – Planning & Development
- 10) 16-340. Department Update – Department of Public Works (Includes 2016 Construction Summary and 2017 Construction Work Plan)
- 11) 16-341. Central Vermont Public Service Authority Discussion
- 12) 16-342. Receive the Final Report from the Community Services Facilitator and Workgroup
- 13) 16-343. Proposal to Make Montpelier a Sanctuary City
- 14) 16-344. Other Business
- 15) 16-345. Council Reports
- 16) 16-346. Mayor's Report
- 17) 16-347. City Clerk's Report
- 18) 16-348. City Manager's Report
- 19) *Adjournment*



Dan Dickerson
Carolyn Grodinsky
Bill Johnson
Bryan Pfeiffer, Chairman
Sarah Swenson

Geoff Beyer, Parks Director
Alec Ellsworth, Parks Caretaker

November 25, 2016

William Fraser and Jessie Baker
City of Montpelier
39 Main Street
Montpelier, VT 05602

Dear Bill and Jessie,

With our shared aspirations for better city services in mind, the Montpelier Parks Commission offers you and the City Council qualified support in the efforts to establish a "Community Services Department."

At our November 15 meeting, the Commission informally endorsed the working group's progress on this change to how Montpelier delivers services. As you well know, change has its challenges. So while we applaud the efforts so far, we also support a cautious transition.

First, we like the idea of "adaptive change" — measured steps forward and a means by which to evaluate progress, improvement or failings. We suggest that the city develop clear metrics to determine whether the change is indeed beneficial to taxpayers and parks visitors.

Second, while we recognize the potential benefits of shared functions (budgeting, grant-writing, publicity, and administration, for example), the Commission feels strongly that the Parks Department must retain identity and ability to set priorities. Parks policy comes not only from the Commission (answering to voters), but also from the leadership of our staff, whose expertise should be encouraged to adapt and grow.

Finally, Parks Commissioners like the idea of a transitional collaboration among Geoff, Jana, Arne and Dan. We're open to the idea of a separate Community Services Department overseeing parks, recreation and senior activities, but we're skeptical at this point about establishing an additional bureaucratic tier within city government. We cannot endorse the creation of a new administrative position overseeing the consolidated departments until we see how the transition is working and how it benefits the functioning of Montpelier's parks.

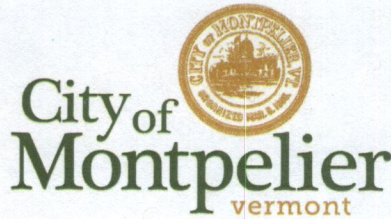
We're grateful that Jessie has attended the last two Parks Commission meetings to help us understand this transition. Please share this letter with the City Council. We're happy to send a member of the Parks Commission to a City Council meeting to discuss our perspective on this.

We wish you and the City Council the best as we move forward together on this.

Sincerely,

A handwritten signature in black ink that reads "Bryan M. Pfeiffer". The signature is written in a cursive, slightly slanted style.

Bryan Pfeiffer
Parks Commission Chairman (on behalf of the full Commission)



CITY COUNCIL Agenda Item #16-342.

Date: November 30, 2016

Consent __ **Discussion** x__

SUBJECT: Integrated Community Services Report

SUBMITTING DEPARTMENT: City Manager's Office, the Community Services Facilitators, and the Workgroup

RECOMMENDED ACTION: Receive the Final Report from the Community Services Facilitator and Workgroup.

Recommended Motion: "Adopt the Montpelier Integrated Community Services Study Final Report and direct staff to move forward with incremental implementation."

RELATED COUNCIL GOAL/PRIOR ACTION: "B: Maintain Excellent Services – Seek opportunities for efficiencies – Complete Community Services Plan." On May 11, 2016 the Council approved the contract with Confluence Associates to support a community conversation, study, and recommendation about the integration of community services, including the Montpelier Senior Activity Center, the Recreation Department, the Parks and Trees Department and Cemetery Department. On May 25, 2016 the Council participated in a "Visioning Session." On October 12, 2016 the Council provided feedback on the draft final report.

EXPENDITURE REQUIRED: None at this time.

SOURCE OF FUNDS: N/A

LEGAL REQUIREMENTS: N/A

BACKGROUND INFORMATION:

The Montpelier Integrated Community Services Project was initiated early in 2016 by the Montpelier City Council and City Manager's office to explore ways to improve the quality, efficiency and delivery of community programs for all ages in Montpelier now and into the future. The study focused on four departments: the Montpelier Senior Activity Center, the Recreation Department, the Parks and Trees Department, and the Green Mount Cemetery.

A project Steering Committee, convened by the City Manager's office, included staff, representatives from the city council, and volunteer members of department advisory groups, commissions and boards. Working with a professional facilitator, this group

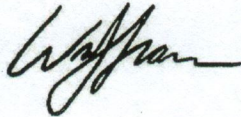
explored approaches to reaching the goal of building a high quality organizational system that could strengthen customer service, build community involvement, and best meet the long--term vision and needs of residents of all ages and abilities in the city.

As a result of their work, the Steering Committee recommends that the city transition to a Community Services Department comprised of the current four separate and distinct departments. The future goal would be for this Community Services Department to take advantage of functional collaboration under a single department head, while maintaining publicly recognizable institutions. Restructuring separate departments into a single integrated community services department can improve programs and facilities for residents while maintaining fiscal health. The Committee recommends that the transition process be adaptive, flexible, and based on regular evaluation of what's working well, and that the transition plan to a fully integrated department take into consideration the current strengths of the departments and staff, the high value Montpelier residents put on these programs today, and the vital role volunteers will play in a community services department.

SUPPORTING DOCUMENTS: The Final Report of the Montpelier Integrated Community Services Study

INTERESTED PARTIES: The Montpelier Senior Activity Center Advisory Council, the Recreation Advisory Board, the Parks Commission, the Cemetery Commission, and all who participate in community services in Montpelier.

CITY MANAGER'S APPROVAL:

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CITY COUNCIL Agenda Item #16-341.

Date: November 30, 2016

Consent __ Discussion x

SUBJECT: Presentation from the Central Vermont Public Safety Authority

SUBMITTING DEPARTMENT: City Manager, on behalf of Council Members Bate and Golonka (Council representatives to CVPSA)

RECOMMENDED ACTION: Receive presentation. Provide direction to staff. Schedule a joint meeting with Barre City Council, CVPSA Board and related staff members to fully discuss the proposal.

RELATED COUNCIL GOAL/PRIOR ACTION: B: Maintain Excellent Services, C: Maintain a Safe Community

EXPENDITURE REQUIRED: None for discussion. Proposal to shift dispatch services will have budget implications.

SOURCE OF FUNDS: General Fund Legal Budget

LEGAL REQUIREMENTS: Approve a resolution to cede control of dispatch services to CVPSA.

BACKGROUND INFORMATION: CVPSA has been working on development of regional public safety services. Barre City recently gave preliminary approval for CVPSA to operate dispatch services beginning July 1, 2017.

SUPPORTING DOCUMENTS: Proposal from CVPSA, memo from City Manager to CVPSA, and Request to Members of the Authority to Cede Operation of Dispatch Services to the Authority.

INTERESTED PARTIES: City Council, CVPSA, Barre City Council

CITY MANAGER'S APPROVAL:

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CITY COUNCIL Agenda Item #16-340.

Date: November 30, 2016

Consent ☐ Discussion ☒ Time Sensitive ☐ No ☐

SUBJECT: Department Update – Public Works

SUBMITTING DEPARTMENT: Public Works

RECOMMENDED ACTION: Receive presentation from DPW Director McArdle concerning operations, FY16 budget outcome, emerging issues, 2018 project plans, and budget implications and applicable Council Goals.

RELATED COUNCIL GOAL/PRIOR ACTION:

Goal A: Keep Montpelier Affordable for Residents – Funding Levels and Priorities

Goal B: Maintain Excellent Services – Efficiencies and Asset Management

Goal C: Maintain a Safe Community – CSO Control & Safe Reliable Drinking Water

Goal D: Create and Maintain a Healthy Environment for Housing and Economic Growth – infrastructure needs

Goal E: Maintain a Healthy Community for People – Montpelier in Motion

Goal F: Maintain a Vibrant Downtown – Downtown Amenities, Sidewalks, etc.

Goal G: Achieve a Steady State for Infrastructure – CIP, Bike & Ped, Utility Master Plans

Goal H: Maintain a Clean and Healthy Natural Environment – Storm Water Quality, WRRF Effluent

EXPENDITURE REQUIRED: Approved and Proposed Budgets

SOURCE OF FUNDS: General Fund, CIP, Grants, Water Fund, Sewer Fund

LEGAL REQUIREMENTS: Multiple Applicable Regulations

BACKGROUND INFORMATION: Director Tom McArdle will use a Power Point presentation to describe the department's organization arrangement of three individual divisions operating two treatment facilities and one central maintenance garage to care for the infrastructure works of the city, to deliver potable water and fire protection and to collect and treat the City's waste water. The presentation will include an overview of the management of five budgets dedicated to operations, maintenance and improvement projects and will discuss planned vs actual spending in FY16 for each account. The Director will describe what Public Works means to the community (who we are and what we do), the responsibilities of the department, how the Council Goals have been incorporated within all aspects of the department functions and how we measure performance in meeting targeted levels of service. There will also be a discussion of the challenges confronting the Department and progress being made to

meet those challenges, as well as emerging issues that the City Council and citizens should be aware of together with upcoming needs to meet these challenges and emerging issues. There will be a brief summary of 2016 construction season projects completed and the preliminary list of projects planned for 2017. Last, there will be a short review of the 2015 / 2016 winter maintenance season.

SUPPORTING DOCUMENTS: Power Point Presentation

INTERESTED PARTIES: All residents and citizens, business owners, tax payers, and visitors.

CITY MANAGER'S APPROVAL:

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CITY COUNCIL Agenda Item #16-335.

Date: Tuesday, November 30, 2016

Consent Discussion x

SUBJECT: FY18 Housing Trust Fund

SUBMITTING DEPARTMENT: Department of Planning and Community Development

RECOMMENDED ACTION: Motion to Approve Housing Task Force Recommendation to Increase to \$140,000 in FY18 Budget

RELATED COUNCIL GOAL/PRIOR ACTION:

GOAL A Keep Montpelier Affordable for Residents

Strategy: Approve and Implement EDSP

GOAL D Create and Maintain a healthy Environment for Housing and Economic Growth

Strategy: Facilitate Housing Projects

GOAL F Maintain a Vibrant Downtown

Strategy: increase downtown housing

EXPENDITURE REQUIRED: \$140,000

SOURCE OF FUNDS: Housing Trust Fund

LEGAL REQUIREMENTS: --

BACKGROUND INFORMATION:

Housing continues to be a priority in the City's Master Plan, a goal of the City Council and a key recommendation in the Economic Development Plan. When the Trust Fund was a ballot item, beginning in 2007, it was presented to the voters and adopted as 1 cent for housing or \$52,000 annually. It received broad community support when it was a ballot item, passing each time with a substantial majority. When it became part of the city budget because of budget pressures it was cut to \$26,000, then \$41,000 and then \$21,000 for the past two years. During that time the need for housing in the city has only grown. Level funding would have generated an additional \$154,000. If the 1cent for housing had been maintained this year's contribution to the Trust Fund would be \$85,751 based on the current grand list. The attached funding request will allow the Housing Trust Fund to fund current programs such as First Time Homebuyers Program while building a capital fund for future projects such as the Christ Church Housing project which is in pre-development, and if feasible, will require a City contribution of at least \$150,000 by 2020.

SUPPORTING DOCUMENTS: Housing Task Force Request

INTERESTED PARTIES: City Council, Housing Task Force, Housing Trust Fund

CITY MANAGER'S APPROVAL:

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CITY COUNCIL Agenda Item #16-336.

Date: November 30, 2016

Consent ☐ Discussion ☒

SUBJECT: Proposal to enact a city-wide leash law for dogs.

SUBMITTING DEPARTMENT: City Manager, on behalf of citizens Richard and Lisa Lee

RECOMMENDED ACTION: Receive comments from Mr. and Mrs. Lee; provide direction to staff.

RELATED COUNCIL GOAL/PRIOR ACTION: C: Maintain a Safe Community

EXPENDITURE REQUIRED: None for discussion. Possible legal expenses for developing and implementing an ordinance if desired.

SOURCE OF FUNDS: General Fund Legal Budget

LEGAL REQUIREMENTS: Draft ordinance; two public readings for approval.

BACKGROUND INFORMATION: Mr. and Mrs. Lee appeared under general business and appearances on October 26, 2016. The issue with their cat has been addressed through the current Animal Control Ordinance and Committee. They are seeking a city-wide leash law for all dogs at all times.

SUPPORTING DOCUMENTS: None

INTERESTED PARTIES: City Council, City Staff, Dog Owners

CITY MANAGER'S APPROVAL:

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Mayor John Hollar

William Fraser
City Manager

City Council Members:

Dona Bate
Jessica Edgerly Walsh
Tom Golonka
Jean Olson
Justin Turcotte
Anne Watson

Jessie Baker
Assistant City Manager

MEMORANDUM

To: CVPSA Board of Directors
From: City Manager Bill Fraser, Assistant City Manager Jessie Baker
CC: Mayor Hollar & City Council Members
Re: Central Vermont Public Safety Authority – FY18 Planning
Date: November 16, 2016

We understand that the Central Vermont Public Safety Authority will be addressing the City Council on November 30, 2016 to present a plan to move Dispatch services from the Montpelier Police Department to CVPSA authority in FY18. This is a significant step toward regionalization of public safety service delivery, a long-standing City Council goal, and we appreciate your efforts to date. As we think about this transition, our team has raised the operational questions outlined below. We wanted to give you an opportunity to respond to these questions in advance of the November 30, 2016 Council meeting. We are proud of the excellent Dispatch services to our residents and visitors currently receive, not to mention the 17 other communities for whom we provide these contracted services. Our concern is to ensure this transition happens effectively and to ensure that Montpelier residents continue to receive high quality services.

Quality Services

- What are the measures of success? How will we know if the community continues to receive the same high quality services we currently receive?
- What are the training standards of CVPSA? What is the training commitment? Will dispatch staff under CVPSA have access to the same or greater professional development opportunities?
- What are the customer service standards? How will this be measured?

Cost

- Under CVPSA authority in FY18 will the cost to taxpayers be lower, the same, or higher?

Administration

- How will payroll, benefits administration, accounts payable, accounts receivable, and contract management be handled?
- How will assets (technology equipment, desktop equipment, etc.) be transition to the CVPSA?
- How will technology be supported?
- We understand that part of the new CVPSA Dispatch will remain housed in the Montpelier Police Department. Currently Dispatch takes up about 10% of the Montpelier Police Station. How will Montpelier taxpayers be reimbursed for operations and maintenance costs of the building?
- Who will provide the insurance coverage for this service delivery?
- What is the collective bargaining plan and timeline to move the employees from being City of Montpelier employees to CVPSA employees?
- Montpelier currently has an exceptional full time Police Chief. What are CVPSA's intentions around Chief Facos' FY18 and future role with the CVPSA?

Connection to Law Enforcement

- Currently the Montpelier Police receive significant support from Dispatch as they are co-located. This includes administrative support at the 24/7 staffed public building, information on active cases, and parking enforcement support, and cell monitoring. How will this be handled under the CVPSA?

Longer-term Vision

- What are CVPSA's intentions around future possible expansion and revenue diversification? Is CVPSA committing to providing service to Capital West? What other contracts does the CVPSA anticipate exploring?

Central Vermont Public Safety Authority

Francis (Paco) X. Aumand III
Executive Director

963 N. Paine Tpk., Suite H
Berlin, VT 05602
802 747-8611
Paumand@cvpsa.org

William Fraser, City Manager
City of Montpelier
39 Main ST
Montpelier, VT 05602

Letter transmitted electronically

November 30, 2016

Dear Bill,

I am forwarding to you the answers the Board of Directors for the Central Vermont Public Safety Authority have prepared in response to your questions of concern regarding the dispatching services. The Board reviewed your questions and thought they all were very good questions that needed to be addressed before any discussion of ceding authority was to continue. They are attached to this letter.

Please let me know if you have any further questions.

Sincerely,

Francis (Paco) X. Aumand III

CC: CVPSA Board of Directors
Mayor John Hollar
Mayor Thomas Lauzon
Steve Mackenzie

Quality Services

- What are the measures of success? How will we know if the community continues to receive the same high quality services we currently receive?

CVPSA acknowledges that Montpelier dispatch currently provides “high quality services.” Presently, however, there is no rigorous objective quality measurement. Rather quality is measured by word of mouth reports from current users in comfortable relationships. The quality of the people doing the work will not change since CVSA intends to retain the same personnel and the same supervisor. What will change is the scope of work which will include coordinating all Montpelier and Barre public safety functions as well as contracted partners enabling regional direction of resources. CVPSA is confident that a regional system will deliver better services to more people more efficiently. Part of that process will involve development of quality measurement criteria. A summary follows:

A principal means of ongoing quality assurance will be;

- 1) Soliciting periodic written evaluations from the entities the Authority serves: City Fire, Police, and EMS services, Capital West Partners, new partners and individuals involved, and
- 2) Calls will be monitored periodically to establish a quality assurance program. No measurement tools have been agreed upon. Experience and suitability for a changing enterprise will dictate such tools.

There are national standards for measurement of the quality and improvement (QA/QI) of Public Safety Communications Centers. APCO (Association of Public Safety Communications Officials) has developed such standards which are now approved as an ANSI (American National Standard Institute) standard. They are lengthy. Attached to this response are copies of the APCO measurement standards. Over time the Authority intends to implement both the standards and a method to record results in a form that can be reported quarterly. To implement some or these standards, the Authority will first have to train all dispatchers, and second implement a means of recording measurement criteria electronically.

A sample of measurement tools is attached for reference, but not necessarily for implementation.

Acknowledged necessary first steps include:

- 1) Providing for ongoing communication between dispatcher’s police and fire Chiefs and management to maintain a high functioning work environment, and
- 2) Maintaining a work environment that retains productive employees.

3) Policies and procedures will be implemented that recognize the uniqueness of fire, police and EMS dispatching needs. With the two dispatching centers connected the service will be able to operate seamlessly during disasters.

4) Some of the specific measures the CVPSA will attempt to capture (based on available information) will include the following;

Operational Quality

- Call volume (911 and non-emergency)
- Number of calls for service
- Speed to answer (mean, min, max)
- Speed to dispatch / length of call hold

Financial

- Performance to budget
- Total OT hours
- OT percentage (# OT hrs./ #Tot. hrs.)
- Cost per call (Emergency/nonemergency) (mean, min, max)

Service Quality

- Officer satisfaction
- Management satisfaction
- Citizen satisfaction
- Call scoring (behavior-based) based on quality assurance audit
- Number of complaints by center

People and Development

- Hours of training per employee
- Number of certifications per employee
- Use of sick leave (mean, min, max)

- What are the training standards of CVPSA? What is the training commitment? Will dispatch staff under CVPSA have access to the same or greater professional development opportunities?

Dispatchers critical skills include calmness in emergencies, careful listening, precise directions, knowledge of, capability of, and possible deployment of resources, accurate record keeping, knowledge of the functions performed by users, The CVPSA received \$25,000 in funds to train the dispatching staff in FY 17. This training will include, customer service training, critical incident training and communications center liability training. The CVPSA is committed to working towards implementing a standardized service which must include all personnel. Professional development is the cornerstone of improving the service provided by both dispatchers and supervisors/managers.

- What are the customer service standards? How will this be measured?

The customer service standards are based on the quality assurance standards that will be considered. As sample is contained on the last page of this response. Also, please refer to the first answer regarding measurements of success.

Cost

- Under CVPSA authority in FY18 will the cost to taxpayers be lower, the same, or higher?

The CVPSA intends to implement the dispatching budgets prepared by the Cities for FY 18. The cost formula will not be applied to the dispatch operating budget for FY 18. The CVPSA administrative budget will not increase for FY 18. While the CVPSA had planned to include a supervisory position in the administrative budget it is not anticipated that this will happen in FY 18, unless a new revenue source is found or the position can be incorporated within the existing planned budgets. The administrative budget will be based on the previously approved formula. Accordingly, the Authority Budget will not increase local costs beyond what is budgeted locally.

GROWTH. Successful implementation of regional dispatching services will attract other participants since better, more efficient services obtainable by consolidation and training will attract them. The Vermont State Police are seeking to withdraw from local dispatching which will result in other communities in Central Vermont requiring dispatch services. The CVPSA expects the attraction of other partners will lower the costs to both Montpelier and Barre in the future.

Administration

- How will payroll, benefits administration, accounts payable, accounts receivable, and contract management be handled?

Management of fiscal matters has not been determined yet. The CVPSA will be looking to contract with existing City services or contract with an accounting and/or payroll firm

- How will assets (technology equipment, desktop equipment, etc.) be transition to the CVPSA?
- How will technology be supported?
- We understand that part of the new CVPSA Dispatch will remain housed in the Montpelier Police Department. Currently Dispatch takes up about 10% of the Montpelier Police Station. How will Montpelier taxpayers be reimbursed for operations and maintenance costs of the building?

The CVPSA expects that the Cities will maintain the current work space and equipment that is currently being used for dispatching. Current equipment will not be transitioned. We will try and

identify as much of the costs associated with repair and maintenance of equipment ahead of time. However, as this is a partnership we expect that equipment would be repaired as needed and costs identified and paid as funds are available. As equipment needs replacement then this expense will be transitioned to the CVPSA.

- Who will provide the insurance coverage for this service delivery?

CVPSA, however we expect that funding for existing insurance will be transitioned to CVPSA.

- What is the collective bargaining plan and timeline to move the employees from being City of Montpelier employees to CVPSA employees?

The transition model the CVPSA will look to emulate is the one contained in Act 46. As soon as both cities have made the decision to cede authority the CVPSA Board would appoint a negotiations council for the purpose of negotiating with the future representative of the employees;

F. O. P. has agreed to establish a new bargaining unit and represent its members. F.O.P would gather signatures or do whatever else it deemed necessary to establish that the employees desired to be represented by it upon transition to the new entity; F.O.P. would petition CVPSA to voluntarily recognize it as their representative.

The CVPSA Board would recognize F.O.P. as representative of a new bargaining unit composed of dispatchers from Barre and Montpelier.

CVPSA and F.O.P would begin negotiating a new contract for the dispatch unit per 21 VSA Chapter 22. Hopefully negotiations could start soon after the first of the year with the objective of having a new contract in place by July 1, 2017.

If a new contract is not negotiated/ratified before the transition date to employment with CVPSA (July 1, 2017) the Board and Union would have an agreement in place (possibly in the ground rules for negotiations of the new contract?) whereby the Board and Union could agree to comply with the provisions of the existing Barre and Montpelier contracts until a new agreement was reached between F.O.P. and CVPSA. Act 46 deals with this issue by saying that the new employing entity, on the first day of its existence (July 1, 2017 in this case) 'shall assume the obligations of existing individual employment contracts, including accrued leaves and associated benefits, with employees of the realigning districts'.

- Montpelier currently has an exceptional full time Police Chief. What are CVPSA's intentions around Chief Facos' FY18 and future role with the CVPSA?

Montpelier's police chief will remain a critical component of CVPSA management. While not having direct line responsibility for dispatching services, that person is a principal user of those services whose skills and training will be sought in implementing and operating the service.

Connection to Law Enforcement

- Currently the Montpelier Police receive significant support from Dispatch as they are co-located. This includes administrative support at the 24/7 staffed public building, information on active cases, and parking enforcement support, and cell monitoring. How will this be handled under the CVPSA?

The Central Vermont Dispatch Center(s) under the management and direction of the CVPSA will assume all the administrative and other operational support the Cities currently enjoy with their current dispatching staff. CVPSA has no intention in changing the scope of work currently being provided by the dispatching staff to the Cities.

Longer-term Vision

- What are CVPSA's intentions around future possible expansion and revenue diversification? Is CVPSA committing to providing service to Capital West? What other contracts does the CVPSA anticipate exploring?

The CVPSA is committed to managing the dispatching service in the same administrative manner that exists today. Specifically, the CVPSA is committed to providing service to Capital West and the other agencies that have contracts with the Cities. We encourage growth and have embraced a vision of becoming a service that can be used by all Central Vermont public safety agencies. The CVPSA acknowledges that the Vermont Department of Public Safety currently is planning to get out of the dispatching business for local agencies. If this happens the CVPSA will welcome all new partners. Growth is one of our success indicators. A goal would be to bring into the dispatch system one or two new public safety services within two years.

Quality Assurance Standards

The following are examples of quality assurance review standards that will be considered. These are standards that may have labor/management implications. Therefore, they are submitted as a sample of the thinking within the CVPSA.

(a) *Call-taking (telephone performance)*. The following performance standards will be checked on an annual basis:

- (1) Answers the telephone quickly and correctly (within 10 seconds of the call, 90% of the time).
- (2) Asks and verifies the location of the incident or emergency.
- (3) Obtains the callback phone number from the person making the call.
- (4) Determines the nature of the incident or emergency and selects and assigns the appropriate response to the incident.
- (5) Accomplishes the tasks listed in paragraphs (1)—(4) quickly and effectively (within 60 seconds of the receipt of the phone call, 90% of the time).
- (6) Obtains all pertinent information and makes updates accordingly and keeps the caller on the line until all required information is obtained.
- (7) Controls the conversation with the caller, explains all possible emergency actions and employs calming techniques when required.
- (8) Exhibits a calm and professional demeanor always and acts in a courteous and tactful manner.
- (9) Demonstrates proper documentation of the information received on call-taker screens or cards.

(b) *Dispatching (radio performance)*. The following dispatcher radio performance standards will be checked by the quality assurance reviewer during each quality assurance review:

- (1) Dispatches the appropriate police, fire or EMS units within the prescribed time frame established by the operational/advisory committee, approved by the CVPSA and incorporated into the Central Vermont Public Safety Communication Center operating procedures.
- (2) Provides all pertinent information to the responding police, fire or EMS units and relays updated information about the incident or emergency to the responding units.

- (3) Answers all radio transmissions promptly.
- (4) Speaks clearly and concisely to the responding units.
- (5) Listens attentively and understands each message that is received from the responding units.
- (6) Exhibits a timely response to requests from field units.
- (7) Maintains a calm and professional demeanor always.



CITY COUNCIL Agenda Item #16-341.

Date: November 30, 2016

Consent __ Discussion x

SUBJECT: Presentation from the Central Vermont Public Safety Authority

SUBMITTING DEPARTMENT: City Manager, on behalf of Council Members Bate and Golonka (Council representatives to CVPSA)

RECOMMENDED ACTION: Receive presentation. Provide direction to staff. Schedule a joint meeting with Barre City Council, CVPSA Board and related staff members to fully discuss the proposal.

RELATED COUNCIL GOAL/PRIOR ACTION: B: Maintain Excellent Services, C: Maintain a Safe Community

EXPENDITURE REQUIRED: None for discussion. Proposal to shift dispatch services will have budget implications.

SOURCE OF FUNDS: General Fund Legal Budget

LEGAL REQUIREMENTS: Approve a resolution to cede control of dispatch services to CVPSA.

BACKGROUND INFORMATION: CVPSA has been working on development of regional public safety services. Barre City recently gave preliminary approval for CVPSA to operate dispatch services beginning July 1, 2017.

SUPPORTING DOCUMENTS: Proposal from CVPSA, memo from City Manager to CVPSA, and Request to Members of the Authority to Cede Operation of Dispatch Services to the Authority.

INTERESTED PARTIES: City Council, CVPSA, Barre City Council

CITY MANAGER'S APPROVAL:

A handwritten signature in black ink, appearing to read "W. Hoffman", written over the City Manager's Approval line.

Mayor John Hollar

William Fraser
City Manager

City Council Members:

Dona Bate
Jessica Edgerly Walsh
Tom Golonka
Jean Olson
Justin Turcotte
Anne Watson

Jessie Baker
Assistant City Manager

MEMORANDUM

To: CVPSA Board of Directors
From: City Manager Bill Fraser, Assistant City Manager Jessie Baker
CC: Mayor Hollar & City Council Members
Re: Central Vermont Public Safety Authority – FY18 Planning
Date: November 16, 2016

We understand that the Central Vermont Public Safety Authority will be addressing the City Council on November 30, 2016 to present a plan to move Dispatch services from the Montpelier Police Department to CVPSA authority in FY18. This is a significant step toward regionalization of public safety service delivery, a long-standing City Council goal, and we appreciate your efforts to date. As we think about this transition, our team has raised the operational questions outlined below. We wanted to give you an opportunity to respond to these questions in advance of the November 30, 2016 Council meeting. We are proud of the excellent Dispatch services to our residents and visitors currently receive, not to mention the 17 other communities for whom we provide these contracted services. Our concern is to ensure this transition happens effectively and to ensure that Montpelier residents continue to receive high quality services.

Quality Services

- What are the measures of success? How will we know if the community continues to receive the same high quality services we currently receive?
- What are the training standards of CVPSA? What is the training commitment? Will dispatch staff under CVPSA have access to the same or greater professional development opportunities?
- What are the customer service standards? How will this be measured?

Cost

- Under CVPSA authority in FY18 will the cost to taxpayers be lower, the same, or higher?

Administration

- How will payroll, benefits administration, accounts payable, accounts receivable, and contract management be handled?
- How will assets (technology equipment, desktop equipment, etc.) be transition to the CVPSA?
- How will technology be supported?
- We understand that part of the new CVPSA Dispatch will remain housed in the Montpelier Police Department. Currently Dispatch takes up about 10% of the Montpelier Police Station. How will Montpelier taxpayers be reimbursed for operations and maintenance costs of the building?
- Who will provide the insurance coverage for this service delivery?
- What is the collective bargaining plan and timeline to move the employees from being City of Montpelier employees to CVPSA employees?
- Montpelier currently has an exceptional full time Police Chief. What are CVPSA's intentions around Chief Facos' FY18 and future role with the CVPSA?

Connection to Law Enforcement

- Currently the Montpelier Police receive significant support from Dispatch as they are co-located. This includes administrative support at the 24/7 staffed public building, information on active cases, and parking enforcement support, and cell monitoring. How will this be handled under the CVPSA?

Longer-term Vision

- What are CVPSA's intentions around future possible expansion and revenue diversification? Is CVPSA committing to providing service to Capital West? What other contracts does the CVPSA anticipate exploring?

CENTRAL VERMONT PUBLIC SAFETY COMMUNICATION DISPATCH CENTER STRATEGIC OPERATIONS AND BUDGET PLAN FOR FISCAL YEAR 2018

Objective

The objective of the Authority's request to cede control of dispatching services to it, is to combine public safety dispatching currently being performed in Barre City and Montpelier into one communications system operating within both locations. The two centers will operate sharing the telephone, radio dispatching and administrative functions in both communities.

The specific objectives of this plan are:

1. To enhance dispatcher's situational awareness, improve professional development and, improve working conditions to deliver an improved level of service with increased safety to the first responders and the public.
2. To create a communication system that is efficient and will deliver a uniform level of service to all public safety agencies receiving service from the centers.
3. To improve the radio system for both Cities for maximum efficiency.
4. To incorporate technological improvements to improve services effectiveness.
5. To create a service level that is based on national best practices for dispatching services and with input from appropriate public safety entities.
6. To create radio and telephone interoperability between the two centers so that all employees can communicate with all the agencies that are serviced by both centers.
7. To create sufficient redundancy within the dispatch system so that continuity of operations can always be achieved.
8. To combine the human resources of the current Barre City and City of Montpelier dispatch centers into a single bargaining unit which will be recognized by the CVPSA, and to negotiate a single successor collective bargaining agreement ("CBA") to the current CBA's existent between the Barre City and its dispatchers and the City of Montpelier and its dispatchers.

Concept of Operation

The current dispatch centers will be combined into a consolidated communications system under the authority of the Central Vermont Public Safety Authority. The new Central Vermont Public Safety Communication System (CV Dispatch Center) will operate between each center by replicating the technology in both locations. The CV Dispatch Center will be managed by a communications manager and supervisors in each location.

The current dispatching centers will initially operate in a similar manner as they do now. The centers will evolve into a combined system as the technology is developed and supervisory staff are identified

The operation of the centers will entail the training of personnel, the identification of supervisory staff, and the implementation of policies and procedures along with the installation of new technology (radio, record keeping, and telephones). The staff will be cross trained to receive and dispatch calls for service between both Cities. Center managers will strive to work cooperatively with partners of the Central Vermont Dispatch Center.

Staffing levels and workloads will be evaluated to determine the number of dispatch positions that are needed to provide the best service.

Implementation Issues

Governance

The Authority Board will establish the budget for the new system and work with the City Councils as necessary to ensure the two dispatch centers operate efficiently and in a cost - effective manner. The CVPSA will provide, to the City Councils and taxpayers, yearly budget estimates based on the requirements contained in the CVPSA charter.

To ensure that the Central Vermont Dispatch Center maintains its ability to receive, use and disseminate criminal justice information the necessary management and control agreement will be entered with the Vermont Crime Information Center. This scope of this agreement will include the use of all computers, electronic switches and routers, mobile data computers, and manual terminals which interface directly with VLETS / NCIC will be under the oversight of criminal justice agencies.

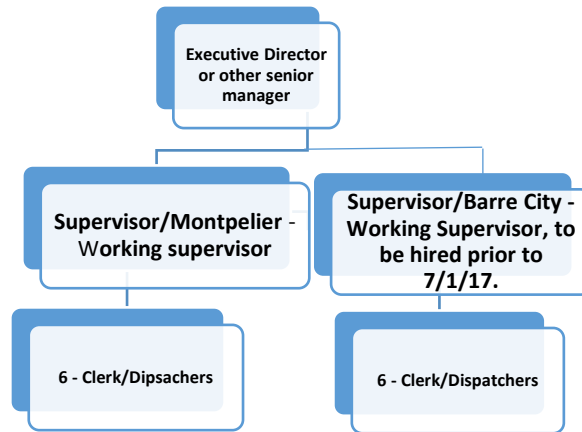
Leadership and Supervisory Needs

The Central Vermont Public Safety Communication Centers will be lead on a day to day basis by a Communications Manager. One supervisor shall be appointed to help oversee the operations at the Barre City Communication Center. The Communications Manager shall be an employee of the CVPSA and answer to either the Executive Director of the CVPSA or another yet to be named senior manager. The future will envision a communications manager and two supervisors' one overseeing the Montpelier Communications Center and one overseeing the Barre Communications Center.

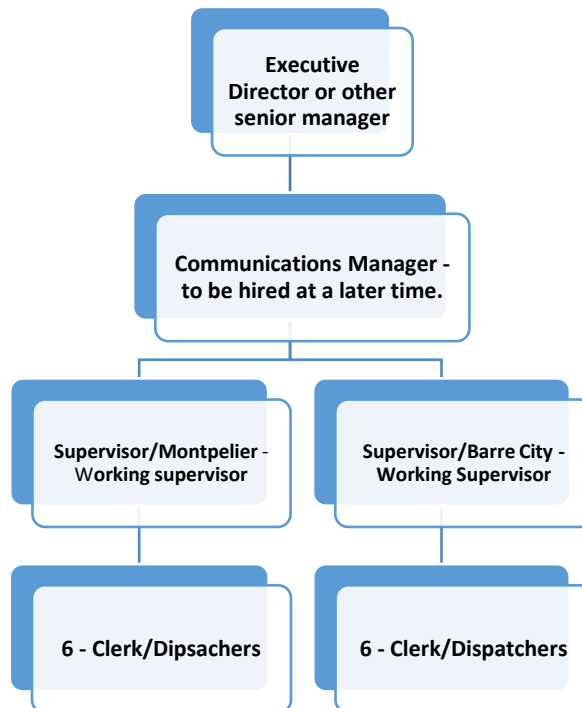
Staffing and Human Resources

The following is an organizational chart that conceptualizes the startup staff levels of the new system.

Central Vermont Public Safety Dispatch Center(s)
Proposed Structure for FY 18, effective July 1, 2017



Desired Organizational Chart - Future



The CVPSA plans to encourage, and work with, the public safety dispatch staff to voluntarily recognize the representative of their choice for the purposes of collective bargaining, and to negotiate a single successor collective bargaining agreement (“CBA”) to the current CBA’s existent between the Barre City and its dispatchers and the City of Montpelier and its dispatchers either prior to July 1, 2017 or as soon thereafter as possible.

The CVPSA acknowledges that an ideal staffing situation is one where there is one manager overseeing supervisors, one working within each center. This desired staffing level is to be implemented over time when the dispatching workload increases, additional partners are added or other budget solutions to add a staff position are found.

Facility, Space Needs and Equipment

The current facilities will be used. Montpelier and Barre shall provide the facilities located within their cities necessary to operate the Central Vermont Public Safety Communication Center(s).

Montpelier will be equipped with three (3) console positions and Barre City will be equipped with three as well. A new radio console will be purchased for Montpelier to bring it to 3 positions. A bridge will be installed allowing for radio communication between the two centers making interoperability possible.

Operating Standards and Training

The CV Comm Center shall work towards delivering a professional dispatching and communication service that meets, to the extent possible, the training and operating standards of the Association of Public Communication Officials (APCO) or equivalent agency.

Policies and procedures shall strive to meet national best practices regarding public safety dispatch standards. The CV Comm Center shall operate, to the extent possible, delivering a service that meets the service expectations of the contracted partners (customer driven approach to service delivery).

Administrative Issues

All current administrative issues including jail monitoring and security monitoring will be incorporated into the work functions of the Central Vermont Public Safety Communication Center(s).

Apportionment of Costs

The Members, City of Barre and the City of Montpelier, shall share all costs of the CV Comm Center.

Initial costs shall be apportioned among the parties based on their current dispatch operating budget minus any revenue generated by their contracting partners.

In subsequent years, the CVPSA Board of Directors shall apportion annual operating costs, including any ongoing debt obligations, in the “Annual Operations and Budget Plan”, which is submitted in accordance with the CVPSA Charter 901§ 28, Budget Appropriation and Assessment. Annual operating cost apportionment shall strive to be based on the anticipated cost of dispatching that each City would have paid had they not ceded operational authority to CVPSA.

Beginning July 1, 2020, fiscal year 2021, the CVPSA shall negotiate new contracts with the dispatching partners whose contracts end prior to or on July 1, 2020. Thus, the FY 2021 budget shall be presented to the member legislative bodies with a revised assessment formula.

Prior to FY 21 any new revenue generated by the CV Comm Center shall be distributed based on the current percentage allocation used for CVPSA operations budget.

A summary of actual FY 16 costs, budgeted FY 17 costs and estimated FY 18 costs are included with this document as *Appendix A*.

Withdrawal

Withdrawal shall be in keeping with CVPSA Charter 901§ 48, withdrawal of a municipality.

General Provisions

The CVPSA charter is the governing document for all issues relating to the transfer, cost assessment, membership, withdrawal and operations of public safety services.

Appendix A - Operational Budgets

Dispatch Budgets FY 16						
Personnel	Montpelier	Actual	Barre	Actual	Combined	FY 16 Actual
Police Comm Salary and Wages	\$ 327,103	\$ 345,262	\$ 487,929	\$ 298,426	\$ 1,160,294	\$ 1,131,617
Overtime	\$ 45,000	\$ 67,301	\$ 84,257	\$ 84,461	\$ 196,558	\$ 236,019
Training P/R				\$ 977		
Part Time Dispatchers				\$ 9,562		
Dental	\$ 2,873	\$ 2,414			\$ 5,287	\$ 2,414
FICA/Medicare	\$ 27,155	\$ 29,546		\$ 28,619	\$ 56,701	\$ 58,164
Health Ins	\$ 75,009	\$ 77,531			\$ 152,540	\$ 77,531
Flex Spending Account	\$ 1,437	\$ 881			\$ 2,318	\$ 881
LT Care Ins./Disability	\$ 150	\$ 7			\$ 157	\$ 7
Life Ins	\$ 4,310	\$ 4,264			\$ 8,574	\$ 4,264
Retirement	\$ 24,365	\$ 28,853			\$ 53,218	\$ 28,853
Unemployment	\$ 697	\$ 768			\$ 1,465	\$ 768
Worker's Comp	\$ 12,495	\$ 13,251			\$ 25,746	\$ 13,251
Tuition Reimbursement	\$ 1,000	\$ 121			\$ 1,121	\$ 121
Sub Total Personnel Expenses	\$ 521,594	\$ 570,199	\$ 572,186	\$ 422,045	\$ 1,663,979	\$ 1,553,891
Equipment/Operating						
Parking Fee	\$ 1,200	\$ 1,200			\$ 2,400	\$ 1,200
Uniforms	\$ 2,100	\$ 1,098			\$ 3,198	\$ 1,098
Office Supplies	\$ 2,500	\$ 1,764	\$ 5,500		\$ 9,764	\$ 7,264
Postage	\$ 50	\$ -			\$ 50	\$ -
Operating Supplies	\$ 300	\$ 302			\$ 602	\$ 302
advertising	\$ 800	\$ -			\$ 800	\$ -
Tele Cell & Pager	\$ 7,465	\$ 4,617	\$ 5,500	\$ 618	\$ 17,582	\$ 10,735
Tele VLETS	\$ 4,328	\$ 1,249			\$ 5,577	\$ 1,249
VIBRS Charge/computer access					\$ -	\$ -
Dues/Sub/Meetings	\$ 100	\$ 30			\$ 130	\$ 30
Training/Recruitment	\$ 2,800	\$ 1,611	\$ 500		\$ 4,911	\$ 2,111
Prop& Liabi ins	\$ 15,683	\$ 16,919			\$ 32,602	\$ 16,919
Equip Rep & Maint	\$ 17,956	\$ 14,888			\$ 32,844	\$ 14,888
Radio Maintenance				\$ 983		\$ 983
Clothing /Uniforms						
Equip Operation -Comm (computer)			\$ 1,750	\$ 183	\$ 1,750	\$ 1,933
Dispatch Console Maint.						\$ -
copier	\$ 1,120	\$ 1,083			\$ 2,203	\$ 1,083
travel/trans	\$ 500	\$ -			\$ 500	\$ -
Mach & Equip	\$ -	\$ -	\$ 2,000	\$ 1,012	\$ 2,000	\$ 3,012
Vision						
Pension Exp	\$ 11,691	\$ 11,691			\$ 23,382	\$ 11,691
Sub Total Equipment Expense	\$ 68,593	\$ 56,452	\$ 15,250	\$ 2,796	\$ 140,295	\$ 74,498
GROSS TOTALS	\$ 590,187	\$ 626,651	\$ 587,436	\$ 424,841	\$ 1,804,274	\$ 1,628,389
Revenue	\$ 334,019	\$ 334,019	\$ 71,964	\$ 71,964	\$ 740,002	\$ 740,002
NET TOTAL	\$ 256,168	\$ 292,632	\$ 515,472	\$ 352,877	\$ 1,064,272	\$ 888,387
Note: Benefits for Barre need to be added.						

Dispatch Budgets FY 17			
Personnel	Montpelier	Barre	Combined
Police Comm Salary and Wages	\$ 372,080	\$ 328,683	\$ 700,763
Overtime	\$ 46,890	\$ 96,000	\$ 142,890
Training P/R			
Part Time Dispatchers			
Dental	\$ 2,750	\$ 2,368	\$ 5,118
FICA/Medicare	\$ 30,585	\$ 31,532	\$ 62,117
Health Ins	\$ 78,658	\$ 92,452	\$ 171,110
Flex Spending Account	\$ 1,275		\$ 1,275
LT Care Ins./Disability	\$ 287		\$ 287
Life Ins	\$ 4,298	\$ 2,889	\$ 7,187
Retirement	\$ 29,537	\$ 36,056	\$ 65,593
Unemployment	\$ 802		\$ 802
Worker's Comp	\$ 14,117		\$ 14,117
Tuition Reimbursement	\$ 1,000		\$ 1,000
Sub Total Personnel Expenses	\$ 582,279	\$ 589,980	\$ 1,172,259
Equipment/Operating			
Parking Fee	\$ 1,200		\$ 1,200
Uniforms	\$ 2,100		\$ 2,100
Office Supplies	\$ 2,800		\$ 2,800
Postage	\$ 50		\$ 50
Operating Supplies	\$ 300	\$ 2,400	\$ 2,700
advertising	\$ 800		\$ 800
Tele Cell & Pager	\$ 8,650	\$ 3,300	\$ 11,950
Tele VLETS	\$ 3,362		\$ 3,362
VIBRS Charge/computer access		\$ 8,400	\$ 8,400
Dues/Sub/Meetings	\$ 300		\$ 300
Training/Recruitment	\$ 3,800	\$ 6,500	\$ 10,300
Prop& Liabi ins	\$ 7,200		\$ 7,200
Equip Rep & Maint	\$ 26,078	\$ 5,500	\$ 31,578
Radio Maintenance		\$ 750	\$ 750
Clothing /Uniforms			
Equip Operation -Comm (computer)		\$ 2,500	\$ 2,500
Dispatch Console Maint.		\$ 1,750	\$ 1,750
copier	\$ 1,130		\$ 1,130
travel/trans	\$ 800	\$ 1,000	\$ 1,800
Mach & Equip	\$ -	\$ 2,000	\$ 2,000
Vision (Glasses)		\$ 1,110	\$ 1,110
Pension Exp	\$ 11,691		\$ 11,691
Sub Total Equipment Expense	\$ 70,261	\$ 35,210	\$ 105,471
GROSS TOTALS	\$ 652,540	\$ 625,190	\$ 1,277,730
Revenue	\$ 360,402	\$ 71,964	\$ 432,366
NET TOTAL	\$ 292,138	\$ 553,226	\$ 845,364

Dispatch Budgets FY 18			
Personnel	Montpelier	Barre	Combined
Police Comm Salary and Wages		\$ 338,896	
Overtime		\$ 105,076	
Training P/R		\$ 4,000	
Part Time Dispatchers		\$ 6,000	
Dental		\$ 2,370	
FICA/Medicare		\$ 34,729	
Health Ins		\$ 95,890	
Flex Spending Account			
LT Care Ins./Disability			
Life Ins		\$ 3,042	
Retirement		\$ 35,214	
Unemployment			
Worker's Comp			
Tuition Reimbursement			
Sub Total Personnel Expenses	\$ -	\$ 625,217	\$ 625,217
Equipment/Operating			
Parking Fee			
Uniforms			
Office Supplies		\$ 2,250	
Postage			
Operating Supplies			
advertising			
Tele Cell & Pager		\$ 3,900	
Tele VLETS			
VIBRS Charge/computer access		\$ 8,400	
Dues/Sub/Meetings			
Training/Recruitment		\$ 2,500	
Prop& Liabi ins			
Equip Rep & Maint/office EQ		\$ 3,000	
Radio Maintenance		\$ 1,000	
Clothing /Uniforms		\$ 2,500	
Equip Operation -Comm (computer)		\$ 3,500	
Dispatch Console Maint.		\$ 1,750	
copier			
travel/trans		\$ 1,000	
Mach & Equip		\$ 2,000	
Vision (Glasses)		\$ 1,200	
Pension Exp			
Sub Total Equipment Expense	\$ -	\$ 33,000	\$ 33,000
GROSS TOTALS	\$ -	\$ 658,217	\$ 658,217
Revenue	\$ 383,623	\$ 71,964	\$ 455,587
NET TOTAL	\$ (383,623)	\$ 586,253	\$ 202,630



City of Montpelier
GENERAL FUND FY 2017 Budget Report
As Of and For The
4 Months Ending 10/31/2016
33% of Fiscal Year Completed

<u>Account Number and Description</u>	<u>Budget FY 2017</u>	<u>Actual to Date Through</u>	<u>Variance</u>	<u>Percent of Budget</u>
REVENUES				
10.20 PROPERTY TAX REVENUE				
10.2000.00.00.4 PROPERTY TAX GF	\$8,434,702.00	\$8,436,647.55	\$1,945.55	100.02 %
10.2005.00.00.4 PROPERTY TAX LIBRARY	\$316,698.00	\$316,698.00	\$0.00	100.00 %
10.2006.00.00.4 PROPERTY TAX AGENCIES OUT	\$122,000.00	\$122,000.00	\$0.00	100.00 %
10.2007.00.00.4 PROPERTY TAX DOWNTOWN IMP DISTRICT	\$41,000.00	\$41,500.17	\$500.17	101.22 %
10.2011.00.00.4 LOCAL OPTIONS TAX	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL PROPERTY TAX REVENUE	\$8,914,400.00	\$8,916,845.72	\$2,445.72	100.03%
10.21 STATE/LOCAL PILOT				
10.2100.00.00.4 STATE PILOT	\$683,000.00	\$0.00	(\$683,000.00)	0.00 %
10.2100.00.01.4 LOCAL PILOT	\$20,000.00	\$12,622.23	(\$7,377.77)	63.11 %
10.2100.00.02.4 CURRENT USE	\$38,000.00	\$28,344.00	(\$9,656.00)	74.59 %
10.2100.00.03.4 STATE PILOT DOWNTOWN	\$16,000.00	\$0.00	(\$16,000.00)	0.00 %
10.2101.00.00.4 PENALTY DELINQUENT TAXES	\$55,000.00	\$13,468.83	(\$41,531.17)	24.49 %
10.2102.00.00.4 INTEREST DELINQUENT TAXES	\$17,500.00	\$3,044.41	(\$14,455.59)	17.40 %
10.2103.00.00.4 STATE ADMIN ALLOWANCE	\$26,000.00	\$0.00	(\$26,000.00)	0.00 %
TOTAL STATE/LOCAL PILOT	\$855,500.00	\$57,479.47	(\$798,020.53)	6.72%
10.22 PERMITS AND LICENSE REV				
10.2201.00.00.4 BUSINESS PERMITS/LICENSES	\$9,000.00	\$820.00	(\$8,180.00)	9.11 %
10.2202.00.00.4 DOG LICENSES	\$4,500.00	\$306.25	(\$4,193.75)	6.81 %
10.2203.00.00.4 BUILDING PERMITS/CODE SVC	\$70,000.00	\$9,109.03	(\$60,890.97)	13.01 %
10.2205.00.00.4 IMPACT FEES - PARK	\$0.00	\$1,500.00	\$1,500.00	0.00 %
TOTAL PERMITS AND LICENSE REV	\$83,500.00	\$11,735.28	(\$71,764.72)	14.05%
10.23 INTERGOVERNMENTAL REV				
10.2301.00.00.4 GRANTS-POLICE FEDERAL EQUIP	\$0.00	\$17,900.74	\$17,900.74	0.00 %
10.2301.00.01.4 GRANTS-POLICE FEDERAL	\$0.00	\$1,268.02	\$1,268.02	0.00 %
10.2301.00.02.4 FEDERAL COPS GRANT	\$0.00	\$0.00	\$0.00	0.00 %



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10.2301.00.03.4 GRANTS-POLICE STATE	\$0.00	\$0.00	\$0.00	0.00 %
10.2302.00.00.4 FEDERAL EMERGENCY MGT	\$0.00	\$0.00	\$0.00	0.00 %
10.2302.00.03.4 GRANTS- PLANNING -FED STREET DESIGN	\$0.00	\$0.00	\$0.00	0.00 %
10.2302.00.04.4 GRANTS-PLANNING-FED HISTORIC PRES	\$0.00	\$7,978.00	\$7,978.00	0.00 %
10.2303.00.00.4 STATE HIGHWAY AID	\$217,850.00	\$116,663.15	(\$101,186.85)	53.55 %
10.2304.00.00.4 STATE STATUTORY PAYMENT	\$184,000.00	\$0.00	(\$184,000.00)	0.00 %
10.2305.00.00.4 CAPITAL FIRE MUTUAL AID	\$295,148.00	\$73,789.50	(\$221,358.50)	25.00 %
10.2310.00.00.4 ACT 60 REAPPRAISAL-STATE	\$29,000.00	\$0.00	(\$29,000.00)	0.00 %
10.2311.00.00.4 DPW GRANTS	\$0.00	\$0.00	\$0.00	0.00 %
10.2311.00.01.4 DPW GRANT-RADIOS (PS)	\$0.00	\$0.00	\$0.00	0.00 %
10.2313.00.00.4 SCHOOLS-RESOURCE OFFICER	\$49,093.00	\$0.00	(\$49,093.00)	0.00 %
10.2314.00.00.4 STATE GRANTS COM JUSTICE CTR	\$97,000.00	\$81,000.00	(\$16,000.00)	83.51 %
10.2314.00.01.4 State Grants-CJC Misc	\$15,000.00	\$7,500.00	(\$7,500.00)	50.00 %
10.2314.00.03.4 FED GRANTS COM JUSTICE CTR	\$0.00	\$0.00	\$0.00	0.00 %
10.2315.00.00.4 FED/ST GRANTS- FIRE/EMERG	\$0.00	\$0.00	\$0.00	0.00 %
10.2316.00.00.4 PLANNING GRANT REVENUE	\$0.00	\$0.00	\$0.00	0.00 %
10.2316.00.03.4 ST AHS GRANT CJC COSA	\$42,107.00	\$0.00	(\$42,107.00)	0.00 %
10.2316.00.04.4 ST GRANT CJC RE-ENTRY PRG	\$106,099.00	\$53,049.50	(\$53,049.50)	50.00 %
10.2318.00.00.4 STATE GRANTS - PLANNING	\$0.00	\$3,700.00	\$3,700.00	0.00 %
10.2318.00.01.4 STATE GRANT-MP-2016-00029	\$0.00	\$4,800.00	\$4,800.00	0.00 %
10.2320.00.00.4 STATE/FED GRANT - DPW EQUIP	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL INTERGOVERNMENTAL REV	\$1,035,297.00	\$367,648.91	(\$667,648.09)	35.51%
10.24 FEES & CHARGES FOR SERVICES				
10.2401.00.00.4 RECORDING DOCUMENTS	\$55,000.00	\$22,380.00	(\$32,620.00)	40.69 %
10.2402.00.00.4 CLERK/TREASURER DEPT FEES	\$14,000.00	\$4,942.67	(\$9,057.33)	35.30 %
10.2404.00.00.4 RECORDS RESTORATION FEE	\$0.00	\$2,404.00	\$2,404.00	0.00 %
10.2406.00.00.4 PLANNING DEPARTMENT FEES	\$20,000.00	\$7,386.35	(\$12,613.65)	36.93 %
10.2409.00.00.4 SALE OF GIS MATERIALS	\$0.00	\$0.00	\$0.00	0.00 %
10.2411.00.00.4 PHOTOCOPIER MACHINE	\$250.00	\$25.10	(\$224.90)	10.04 %
10.2413.00.00.4 AMBULANCE CALL CHARGES	\$410,000.00	\$124,782.08	(\$285,217.92)	30.43 %
10.2415.00.00.4 AMBULANCE CONTRACTS	\$110,000.00	\$55,137.00	(\$54,863.00)	50.12 %



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10.2416.00.00.4 POLICE - STATE	\$9,500.00	\$2,149.98	(\$7,350.02)	22.63 %
10.2417.00.00.4 OUTSIDE PAY POLICE & FIRE	\$2,500.00	\$0.00	(\$2,500.00)	0.00 %
10.2417.00.01.4 "START" REIMB MONTP POLICE	\$0.00	\$0.00	\$0.00	0.00 %
10.2417.00.02.4 OUTSIDE PAY POL-HOMELAND	\$0.00	\$0.00	\$0.00	0.00 %
10.2417.00.03.4 OUTSIDE PAY FIRE-HOMELAND	\$0.00	\$0.00	\$0.00	0.00 %
10.2418.00.00.4 FIRE DEPT - MISC FEES	\$0.00	\$0.00	\$0.00	0.00 %
10.2419.00.00.4 POLICE DEPT - MISC FEES	\$3,000.00	\$1,042.00	(\$1,958.00)	34.73 %
10.2420.00.00.4 STUMP DUMP	\$4,000.00	\$1,652.00	(\$2,348.00)	41.30 %
10.2420.10.00.4 TREE STUMPAGE REVENUE	\$2,200.00	\$67.00	(\$2,133.00)	3.05 %
10.2421.00.00.4 PUBLIC WORKS DEPT FEES	\$10,000.00	\$3,478.14	(\$6,521.86)	34.78 %
10.2422.00.00.4 CPR COURSE FEES	\$2,000.00	\$1,295.00	(\$705.00)	64.75 %
10.2423.00.00.4 CONSERVATION COMMISSION REVENUE	\$0.00	\$0.00	\$0.00	0.00 %
10.2423.00.01.4 TREE MGMT WOOD SALES	\$0.00	\$0.00	\$0.00	0.00 %
10.2424.00.00.4 SUPPORT SERVICES-MDCA	\$2,600.00	\$0.00	(\$2,600.00)	0.00 %
10.2425.00.00.4 COM JUSTICE CTR FEES	\$8,252.00	\$475.00	(\$7,777.00)	5.76 %
10.2425.00.01.4 CJC CONTRACT SVC RE-ENTRY	\$2,000.00	\$0.00	(\$2,000.00)	0.00 %
10.2425.00.02.4 COM JUSTICE REIMB OF EXP	\$0.00	\$0.00	\$0.00	0.00 %
10.2425.00.03.4 CJC DONATIONS	\$0.00	\$0.00	\$0.00	0.00 %
10.2425.00.04.4 RE-ENTRY PROGRAM REIMB	\$0.00	\$0.00	\$0.00	0.00 %
10.2426.00.00.4 PARADE PERMIT FEES	\$5,000.00	\$0.00	(\$5,000.00)	0.00 %
TOTAL FEES & CHARGES FOR SERVICES	\$660,302.00	\$227,216.32	(\$433,085.68)	34.41%
10.25 RENTS & COMMISSIONS/UTILITY FEES				
10.2502.00.00.4 MEMORIAL ROOM RENTAL	\$500.00	\$200.00	(\$300.00)	40.00 %
TOTAL RENTS & COMMISSIONS/UTILITY FEES	\$500.00	\$200.00	(\$300.00)	40.00%
10.260 FINES & FORFEITURES				
10.2601.00.00.4 POLICE FINES & FORFEITURE	\$25,000.00	\$9,150.61	(\$15,849.39)	36.60 %
10.2602.00.00.4 DRUG SEIZURE-FOR RESERVE	\$0.00	\$415.44	\$415.44	0.00 %
10.2605.00.00.4 BUILDING/ZONING FINES	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL FINES & FORFEITURES	\$25,000.00	\$9,566.05	(\$15,433.95)	38.26%



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10.261 EQUIPMENT/LAND REVENUE				
10.2610.00.00.4 WATER FUND EQUIPMENT XFER	\$129,881.00	\$129,881.00	\$0.00	100.00 %
10.2610.00.02.4 SALE OF DPW RAP	\$0.00	\$0.00	\$0.00	0.00 %
10.2611.00.00.4 SEWER FUND EQUIPMENT XFER	\$165,058.00	\$165,058.00	\$0.00	100.00 %
10.2612.00.00.4 PARKING FUND EQUIP XFER	\$12,603.00	\$12,603.00	\$0.00	100.00 %
10.2613.00.00.4 FUEL SALES	\$47,000.00	\$15,319.68	(\$31,680.32)	32.60 %
10.2614.00.00.4 SALE OF EQUIPMENT	\$0.00	\$0.00	\$0.00	0.00 %
10.2614.00.01.4 SALE OF POLICE EQUIPMENT	\$0.00	\$0.00	\$0.00	0.00 %
10.2614.00.10.4 PROCEEDS LEASE/NOTES	\$0.00	\$0.00	\$0.00	0.00 %
10.2614.00.11.4 SALE OF LAND	\$0.00	\$0.00	\$0.00	0.00 %
10.2615.00.00.4 RENTAL OF EQUIPMENT	\$0.00	\$840.18	\$840.18	0.00 %
10.2616.00.00.4 MISC. REVENUE	\$0.00	\$0.00	\$0.00	0.00 %
10.2617.00.00.4 MISC REIMB (FLEET REPAIR)	\$18,000.00	\$14,890.09	(\$3,109.91)	82.72 %
10.2619.00.00.4 USE OF EQUIPMENT FUND RES	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL EQUIPMENT/LAND REVENUE	\$372,542.00	\$338,591.95	(\$33,950.05)	90.89%
10.27 INTEREST/INVESTMENT REVENUE				
10.2700.00.00.4 INTEREST INCOME	\$40,000.00	\$6,996.74	(\$33,003.26)	17.49 %
TOTAL INTEREST/INVESTMENT REVENUE	\$40,000.00	\$6,996.74	(\$33,003.26)	17.49%
10.28 MISC REVENUE				
10.2801.00.00.4 MISCELLANEOUS REVENUE	\$5,000.00	\$206.02	(\$4,793.98)	4.12 %
10.2802.00.00.4 MISCELLANEOUS REIMB	\$2,000.00	\$392.00	(\$1,608.00)	19.60 %
10.2802.00.01.4 INS. REIMB - OTHER DEPTS	\$0.00	\$0.00	\$0.00	0.00 %
10.2802.00.02.4 INS. REIMB - DPW	\$0.00	\$0.00	\$0.00	0.00 %
10.2802.00.03.4 INS. REIMB - POLICE	\$0.00	\$0.00	\$0.00	0.00 %
10.2802.00.04.4 MISC. REIMB. - FIRE	\$0.00	\$0.00	\$0.00	0.00 %
10.2802.00.05.4 INS.REIM - FLOOD MAY 2011	\$0.00	\$0.00	\$0.00	0.00 %
10.2802.00.06.4 CVPSA DIRECTOR REIMB	\$0.00	\$0.00	\$0.00	0.00 %
10.2803.00.00.4 POLICE CANINE -OTHER REVENUES	\$0.00	\$0.00	\$0.00	0.00 %
10.2804.00.00.4 DONATIONS - FIRE/AMBULANCE RSV	\$0.00	\$0.00	\$0.00	0.00 %



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10.2804.00.01.4 DONATIONS- POLICE K-9	\$0.00	\$500.00	\$500.00	0.00 %
10.2804.00.02.4 DONATIONS - POLICE	\$0.00	\$0.00	\$0.00	0.00 %
10.2806.00.00.4 GRNT DRAWDWNS -TREE BOARD	\$0.00	\$0.00	\$0.00	0.00 %
10.2807.00.00.4 W.C./S.T.D. WAGE REIMBURS	\$5,000.00	\$5,783.57	\$783.57	115.67 %
10.2807.00.01.4 WC /STD REIMB - DPW	\$5,000.00	\$0.00	(\$5,000.00)	0.00 %
10.2807.00.02.4 WC /STD REIMB - POLICE	\$0.00	\$3,002.09	\$3,002.09	0.00 %
10.2807.00.03.4 WC / STD REIMB FIRE	\$0.00	\$0.00	\$0.00	0.00 %
10.2809.00.00.4 TREE BOARD DONATIONS/GRANTS	\$0.00	\$0.00	\$0.00	0.00 %
10.2810.00.00.4 PET WASTE DONATIONS	\$0.00	\$0.00	\$0.00	0.00 %
10.2811.00.00.4 ENERGY SAVINGS INCENTIVE	\$0.00	\$0.00	\$0.00	0.00 %
10.2813.00.00.4 RESERVE FIRE REVENUE	\$0.00	\$0.00	\$0.00	0.00 %
10.2814.00.00.4 PROCEEDS FROM L.T. DEBT	\$0.00	\$0.00	\$0.00	0.00 %
10.2816.00.00.4 CONNOR-INTEREST ON NOTE	\$0.00	\$0.00	\$0.00	0.00 %
10.2817.00.00.4 USE OF CONNOR RESERVE	\$0.00	\$0.00	\$0.00	0.00 %
10.2820.00.00.4 EMPLOYEE WELLNESS REVENUE	\$0.00	\$1,244.87	\$1,244.87	0.00 %
TOTAL MISC REVENUE	\$17,000.00	\$11,128.55	(\$5,871.45)	65.46%
10.29 OPERATING TRANSFERS				
10.2901.00.00.4 ADMIN TRANSFER - WATER	\$302,404.00	\$302,404.00	\$0.00	100.00 %
10.2902.00.00.4 ADMIN TRANSFER SEWER	\$447,008.00	\$447,008.00	\$0.00	100.00 %
10.2903.00.00.4 ADMIN TRANSFER - PARKING	\$60,437.00	\$60,437.00	\$0.00	100.00 %
10.2904.00.00.4 XFER FROM PARKS-TREE WARD	\$0.00	\$0.00	\$0.00	0.00 %
10.2905.00.00.4 XFER FROM SENIOR CENTER	\$0.00	\$0.00	\$0.00	0.00 %
10.2907.00.00.4 XFER FROM FIRE RESERVE	\$0.00	\$0.00	\$0.00	0.00 %
10.2909.00.00.4 TRANSFER FROM CDA	\$4,000.00	\$0.00	(\$4,000.00)	0.00 %
10.2909.00.01.4 XFER FROM PARKING-PLANNING COM DEV	\$12,214.00	\$12,214.00	\$0.00	100.00 %
10.2909.00.03.4 XFER FROM DISTRICT ENERGY	\$0.00	\$0.00	\$0.00	0.00 %
10.2909.00.04.4 XFER FROM CIP FOR PROJ MGMT	\$50,000.00	\$50,000.00	\$0.00	100.00 %
10.2909.00.05.4 XFER FROM CIP CARR LOT RENT	\$43,200.00	\$43,200.00	\$0.00	100.00 %
10.2909.00.06.4 XFER FROM CIP REIMB DPW STREETS	\$0.00	\$0.00	\$0.00	0.00 %
10.2914.00.00.4 USE OF RECORDS RESERVE	\$0.00	\$0.00	\$0.00	0.00 %
10.2916.00.00.4 USE OF GEN FUND BALANCE	\$0.00	\$0.00	\$0.00	0.00 %



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TOTAL OPERATING TRANSFERS	\$919,263.00	\$915,263.00	(\$4,000.00)	99.56%
TOTAL GENERAL FUND REVENUES	\$12,923,304.00	\$10,862,671.99	(\$2,060,632.01)	84.05%



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EXPENDITURES				
10.3000 CITY COUNCIL				
10.3000.10.00.5 CITY COUNCIL SALARY & WAGES	\$10,200.00	\$3,400.00	\$6,800.00	33.33 %
10.3000.15.02.5 CITY COUNCIL FICA/MEDICARE	\$780.00	\$260.12	\$519.88	33.35 %
10.3000.20.00.5 CITY COUNCIL OFFICE SUPPLIES	\$902.00	\$0.00	\$902.00	0.00 %
10.3000.20.01.5 CITY COUNCIL POSTAGE	\$1,170.00	\$0.00	\$1,170.00	0.00 %
10.3000.30.00.5 CITY COUNCIL ADVERTISING	\$5,000.00	\$1,187.44	\$3,812.56	23.75 %
10.3000.34.00.5 CITY COUNCIL COMMUNICATIONS	\$3,100.00	\$894.07	\$2,205.93	28.84 %
10.3000.40.00.5 CITY COUNCIL DUES/SUBS/MTGS	\$2,950.00	\$40.09	\$2,909.91	1.36 %
10.3000.56.00.5 CITY COUNCIL OTR PUR SRVC	\$1,635.00	\$0.00	\$1,635.00	0.00 %
10.3000.56.01.5 CITY COUNCIL DONATIONS IN LIEU OF WAGES	\$0.00	\$0.00	\$0.00	0.00 %
10.3000.62.00.5 CITY COUNCIL PRINT & BINDING	\$3,340.00	(\$600.00)	\$3,940.00	(17.96)%
10.3000.74.00.5 CITY COUNCIL TRAVEL/TRANS	\$375.00	\$778.55	(\$403.55)	207.61 %
10.3000.79.00.5 CITY COUNCIL MISC	\$2,050.00	\$92.17	\$1,957.83	4.50 %
10.3000.83.00.5 CITY COUNCIL MACH & EQUIP	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL CITY COUNCIL	\$31,502.00	\$6,052.44	\$25,449.56	19.21%
10.3210 CITY MANAGER				
10.3210.10.00.5 CITY MGR SALARY & WAGES	\$244,029.00	\$71,079.43	\$172,949.57	29.13 %
10.3210.11.00.5 CITY MGR OVERTIME	\$0.00	\$0.00	\$0.00	0.00 %
10.3210.15.01.5 CITY MGR DENTAL INS	\$1,287.00	\$379.68	\$907.32	29.50 %
10.3210.15.02.5 CITY MGR FICA/MEDICARE	\$17,814.00	\$5,104.15	\$12,709.85	28.65 %
10.3210.15.03.5 CITY MGR HEALTH INS	\$37,555.00	\$9,407.74	\$28,147.26	25.05 %
10.3210.15.04.5 CITY MGR FLEX SPENDING ACCOUNT	\$597.00	\$0.00	\$597.00	0.00 %
10.3210.15.05.5 CITY MGR LT CARE INS	\$134.00	\$27.28	\$106.72	20.36 %
10.3210.15.07.5 CITY MGR CITY RETIREMENT	\$28,144.00	\$8,319.95	\$19,824.05	29.56 %
10.3210.15.08.5 CITY MGR LIFE, STD, LTD INS	\$2,011.00	\$847.02	\$1,163.98	42.12 %
10.3210.15.09.5 CITY MGR UNEMPLOYMENT INS	\$375.00	\$184.38	\$190.62	49.17 %
10.3210.15.10.5 CITY MGR WORKERS' COMP	\$764.00	\$381.76	\$382.24	49.97 %
10.3210.15.12.5 CITY MGR PARKING FEE	\$1,800.00	\$1,800.00	\$0.00	100.00 %



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10.3210.15.13.5 CITY MGR DEF COMP 401(A)	\$9,847.00	\$2,951.44	\$6,895.56	29.97 %
10.3210.20.00.5 CITY MGR OFFICE SUPPLIES	\$1,357.00	\$302.69	\$1,054.31	22.31 %
10.3210.20.01.5 CITY MGR POSTAGE	\$300.00	\$2.29	\$297.71	0.76 %
10.3210.30.00.5 CITY MGR ADVERTISING	\$13,500.00	\$15,591.35	(\$2,091.35)	115.49 %
10.3210.34.00.5 CITY MGR COMMUNICATIONS	\$0.00	\$23.74	(\$23.74)	0.00 %
10.3210.34.03.5 CITY MGR TELE CELL & PAGER	\$0.00	\$140.58	(\$140.58)	0.00 %
10.3210.40.00.5 CITY MGR DUES/SUBS/MTGS	\$10,445.00	\$3,164.60	\$7,280.40	30.30 %
10.3210.48.00.5 CITY MGR PROPERTY & LIAB INS	\$3,370.00	\$1,687.56	\$1,682.44	50.08 %
10.3210.56.00.5 CITY MGR OTR PUR SRVC	\$0.00	\$0.00	\$0.00	0.00 %
10.3210.58.00.5 CITY MGR VIDEO ARCHIVE SYS	\$10,450.00	\$3,722.76	\$6,727.24	35.62 %
10.3210.61.00.5 CITY MGR LEGAL SERVICES	\$40,000.00	\$18,492.46	\$21,507.54	46.23 %
10.3210.62.00.5 CITY MGR PRINT & BINDING	\$0.00	\$0.00	\$0.00	0.00 %
10.3210.66.00.5 CITY MGR OTHER RENTALS	\$0.00	\$0.00	\$0.00	0.00 %
10.3210.68.00.5 CITY MGR EQUIP REPAIR & MNT	\$200.00	\$0.00	\$200.00	0.00 %
10.3210.70.00.5 CITY MGR COPIER	\$529.00	\$131.18	\$397.82	24.80 %
10.3210.74.00.5 CITY MGR TRAVEL/TRANS	\$3,500.00	\$5,151.60	(\$1,651.60)	147.19 %
10.3210.74.01.5 CITY MGR TRANS-FUEL	\$328.00	\$0.00	\$328.00	0.00 %
10.3210.79.00.5 CITY MGR MISC	\$490.00	\$371.64	\$118.36	75.84 %
10.3210.83.00.5 CITY MGR MACH & EQUIP	\$0.00	\$0.00	\$0.00	0.00 %
10.3210.94.01.5 CITY MGR PENSION PRINCIPAL	\$0.00	\$0.00	\$0.00	0.00 %
10.3210.95.01.5 CITY MGR PENSION INT EXP	\$5,363.00	\$2,681.47	\$2,681.53	50.00 %
TOTAL CITY MANAGER	\$434,189.00	\$151,946.75	\$282,242.25	35.00%
10.3400 CITY CLERK				
10.3400.10.00.5 CLERK SALARY & WAGES	\$87,647.00	\$29,352.80	\$58,294.20	33.49 %
10.3400.11.00.5 CLERK OVERTIME	\$400.00	\$0.00	\$400.00	0.00 %
10.3400.15.01.5 CLERK DENTAL INS	\$687.00	\$229.12	\$457.88	33.35 %
10.3400.15.02.5 CLERK FICA/MEDICARE	\$6,427.00	\$2,047.06	\$4,379.94	31.85 %
10.3400.15.03.5 CLERK HEALTH INS	\$20,383.00	\$4,440.57	\$15,942.43	21.79 %
10.3400.15.04.5 CLERK IRS FLEX SPENDING ACCOUNT	\$318.00	\$0.00	\$318.00	0.00 %
10.3400.15.05.5 CLERK LT CARE INS	\$72.00	\$0.00	\$72.00	0.00 %
10.3400.15.07.5 CLERK CITY RETIREMENT	\$6,207.00	\$1,839.24	\$4,367.76	29.63 %



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10.3400.15.08.5 CLERK LIFE, STD, LTD INS	\$1,073.00	\$451.75	\$621.25	42.10 %
10.3400.15.09.5 CLERK UNEMPLOYMENT INS	\$200.00	\$98.34	\$101.66	49.17 %
10.3400.15.10.5 CLERK WORKERS' COMP	\$264.00	\$165.68	\$98.32	62.76 %
10.3400.15.12.5 CLERK PARKING FEE	\$600.00	\$1,200.00	(\$600.00)	200.00 %
10.3400.20.00.5 CLERK OFFICE SUPPLIES	\$3,000.00	\$135.32	\$2,864.68	4.51 %
10.3400.20.01.5 CLERK POSTAGE	\$3,000.00	\$1.14	\$2,998.86	0.04 %
10.3400.23.00.5 CLERK SMALL TOOLS&EQP	\$0.00	\$0.00	\$0.00	0.00 %
10.3400.30.00.5 CLERK ADVERTISING	\$1,000.00	\$1,264.64	(\$264.64)	126.46 %
10.3400.40.00.5 CLERK DUES/SUBS/MTGS	\$1,500.00	\$0.00	\$1,500.00	0.00 %
10.3400.48.00.5 CLERK PROP & LIAB INS	\$1,797.00	\$900.04	\$896.96	50.09 %
10.3400.51.00.5 CLERK REC RESTORATION	\$0.00	\$312.00	(\$312.00)	0.00 %
10.3400.60.00.5 CLERK PROF SVCS	\$9,700.00	\$1,738.58	\$7,961.42	17.92 %
10.3400.68.00.5 CLERK EQUIP REP&MAINT	\$0.00	\$0.00	\$0.00	0.00 %
10.3400.70.00.5 CLERK COPIER	\$352.00	\$70.70	\$281.30	20.09 %
10.3400.74.00.5 CLERK TRAVEL/TRANSP	\$800.00	\$0.00	\$800.00	0.00 %
10.3400.83.00.5 CLERK MACH AND EQUIP	\$0.00	\$0.00	\$0.00	0.00 %
10.3400.94.01.5 CLERK PENSION PRINCIPAL	\$0.00	\$0.00	\$0.00	0.00 %
10.3400.95.01.5 CLERK PENSION INT EXP	\$5,577.00	\$2,788.71	\$2,788.29	50.00 %
TOTAL CITY CLERK	\$151,004.00	\$47,035.69	\$103,968.31	31.15%
10.3420 FINANCE				
10.3420.10.00.5 FINANCE SALARIES & WAGES	\$272,366.00	\$95,952.95	\$176,413.05	35.23 %
10.3420.11.00.5 FINANCE OVERTIME	\$0.00	\$0.00	\$0.00	0.00 %
10.3420.15.01.5 FINANCE DENTAL INSURANCE	\$1,789.00	\$606.62	\$1,182.38	33.91 %
10.3420.15.02.5 FINANCE FICA/MEDICARE	\$19,883.00	\$6,912.03	\$12,970.97	34.76 %
10.3420.15.03.5 FINANCE HEALTH INSURANCE	\$48,507.00	\$8,499.30	\$40,007.70	17.52 %
10.3420.15.04.5 FINANCE FLEX SPENDING ACCOUNT	\$829.00	\$0.00	\$829.00	0.00 %
10.3420.15.05.5 FINANCE LONG TERM CARE INS	\$186.00	\$36.34	\$149.66	19.54 %
10.3420.15.07.5 FINANCE CITY RETIREMENT	\$16,502.00	\$5,822.18	\$10,679.82	35.28 %
10.3420.15.08.5 FINANCE LIFE, STD, LTD INS	\$2,796.00	\$1,177.38	\$1,618.62	42.11 %
10.3420.15.09.5 FINANCE UNEMPLOYMENT INS	\$521.00	\$256.32	\$264.68	49.20 %
10.3420.15.10.5 FINANCE WORKERS' COMP	\$817.00	\$450.08	\$366.92	55.09 %



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10.3420.15.12.5 FINANCE PARKING FEE	\$2,742.00	\$2,742.00	\$0.00	100.00 %
10.3420.20.00.5 FINANCE OFFICE SUPPLIES	\$5,500.00	\$762.81	\$4,737.19	13.87 %
10.3420.20.01.5 FINANCE POSTAGE	\$7,000.00	\$14.25	\$6,985.75	0.20 %
10.3420.30.00.5 FINANCE ADVERTISING	\$300.00	\$0.00	\$300.00	0.00 %
10.3420.40.00.5 FINANCE DUES/SUBS/MTGS	\$1,000.00	\$120.00	\$880.00	12.00 %
10.3420.41.00.5 FINANCE PROF DEV/TRAINING	\$3,000.00	\$110.00	\$2,890.00	3.67 %
10.3420.48.00.5 FINANCE PROPERTY & LIAB INS	\$4,684.00	\$2,345.72	\$2,338.28	50.08 %
10.3420.56.00.5 FINANCE OTH PUR SRVS	\$0.00	\$0.00	\$0.00	0.00 %
10.3420.60.00.5 FINANCE PROF SVCS AUDIT/FS	\$32,000.00	\$0.00	\$32,000.00	0.00 %
10.3420.60.01.5 FINANCE ACCNTING SFTWRE	\$15,809.00	\$13,200.90	\$2,608.10	83.50 %
10.3420.60.02.5 FINANCE PROF SVCS ACCOUNT	\$1,000.00	\$584.44	\$415.56	58.44 %
10.3420.68.00.5 FINANCE EQUIP REPAIR & MAINT	\$500.00	\$130.83	\$369.17	26.17 %
10.3420.70.00.5 FINANCE COPIER	\$805.00	\$183.10	\$621.90	22.75 %
10.3420.74.00.5 FINANCE TRAVEL/TRANSP	\$500.00	\$141.90	\$358.10	28.38 %
10.3420.79.00.5 FINANCE MISC	\$0.00	\$0.00	\$0.00	0.00 %
10.3420.83.00.5 FINANCE MACH & EQUIP	\$0.00	\$0.00	\$0.00	0.00 %
10.3420.94.01.5 FINANCE PENSION PRINCIPAL	\$0.00	\$0.00	\$0.00	0.00 %
10.3420.95.01.5 FINANCE PENSION INT EXP	\$5,577.00	\$2,788.71	\$2,788.29	50.00 %
TOTAL FINANCE	\$444,613.00	\$142,837.86	\$301,775.14	32.13%
10.3423 TECHNOLOGY SERVICES				
10.3423.10.00.5 TECHNOLOGY SALARIES & WAGES	\$112,321.00	\$33,289.36	\$79,031.64	29.64 %
10.3423.11.00.5 TECHNOLOGY OVERTIME	\$519.00	\$1,111.89	(\$592.89)	214.24 %
10.3423.15.01.5 TECHNOLOGY DENTAL INS	\$858.00	\$253.12	\$604.88	29.50 %
10.3423.15.02.5 TECHNOLOGY FICA/MEDICARE	\$8,237.00	\$2,513.45	\$5,723.55	30.51 %
10.3423.15.03.5 TECHNOLOGY HEALTH INS	\$25,478.00	\$4,989.13	\$20,488.87	19.58 %
10.3423.15.04.5 TECHNOLOGY FLEX SPENDING ACCOUNT	\$398.00	\$0.00	\$398.00	0.00 %
10.3423.15.05.5 TECHNOLOGY LT CARE INS	\$89.00	\$67.44	\$21.56	75.78 %
10.3423.15.07.5 TECHNOLOGY CITY RETIREMENT	\$7,955.00	\$2,494.06	\$5,460.94	31.35 %
10.3423.15.08.5 TECHNOLOGY LIFE,STD,LTD INS	\$1,341.00	\$564.71	\$776.29	42.11 %
10.3423.15.09.5 TECHNOLOGY UNEMPLOYMENT INS	\$250.00	\$122.94	\$127.06	49.18 %
10.3423.15.10.5 TECHNOLOGY WORKERS' COMP	\$338.00	\$170.64	\$167.36	50.49 %



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10.3423.15.12.5 TECHNOLOGY PARKING FEE	\$1,200.00	\$1,200.00	\$0.00	100.00 %
10.3423.20.00.5 TECHNOLOGY OFFICE SUPPLIES	\$500.00	\$51.83	\$448.17	10.37 %
10.3423.20.01.5 TECHNOLOGY POSTAGE	\$0.00	\$0.00	\$0.00	0.00 %
10.3423.23.00.5 TECHNOLOGY SMALL TOOLS&EQUIP	\$3,300.00	\$627.88	\$2,672.12	19.03 %
10.3423.30.00.5 TECHNOLOGY ADVERTISING	\$0.00	\$0.00	\$0.00	0.00 %
10.3423.34.00.5 TECHNOLOGY TELE BASIC SERVICE	\$6,450.00	\$1,690.72	\$4,759.28	26.21 %
10.3423.34.01.5 TECHNOLOGY TELE LONG DIST	\$5,000.00	\$664.90	\$4,335.10	13.30 %
10.3423.34.02.5 TECHNOLOGY INTERNET WAN SVC	\$31,000.00	\$11,813.31	\$19,186.69	38.11 %
10.3423.34.03.5 TECHNOLOGY TELE CELL & PAGER	\$1,600.00	\$250.01	\$1,349.99	15.63 %
10.3423.34.05.5 CITY-WIDE WIRELESS SERVICE	\$0.00	\$0.00	\$0.00	0.00 %
10.3423.40.00.5 TECHNOLOGY DUES/SUBS/MTGS	\$0.00	\$0.00	\$0.00	0.00 %
10.3423.48.00.5 TECHNOLOGY PROPERTY&LIAB INS	\$2,246.00	\$1,125.04	\$1,120.96	50.09 %
10.3423.56.00.5 TECHNOLOGY OTR PUR SRVC	\$15,000.00	\$2,721.96	\$12,278.04	18.15 %
10.3423.60.00.5 TECHNOLOGY PROFESSIONAL SVC	\$15,000.00	\$7,140.74	\$7,859.26	47.60 %
10.3423.63.00.5 CITY WEB SITE EXP	\$6,275.00	\$46.91	\$6,228.09	0.75 %
10.3423.65.00.5 TECHNOLOGY RENTAL OF EQUIP	\$0.00	\$0.00	\$0.00	0.00 %
10.3423.68.00.5 TECHNOLOGY EQUIP REP & MAINT	\$7,800.00	\$523.51	\$7,276.49	6.71 %
10.3423.70.00.5 TECHNOLOGY COPIER	\$352.00	\$87.47	\$264.53	24.85 %
10.3423.74.00.5 TECHNOLOGY TRAVEL/TRANS	\$200.00	\$0.00	\$200.00	0.00 %
10.3423.94.01.5 TECHNOLOGY PENSION PRINCIPAL	\$0.00	\$0.00	\$0.00	0.00 %
10.3423.95.01.5 TECHNOLOGY PENSION INTEXP	\$4,290.00	\$2,145.16	\$2,144.84	50.00 %
TOTAL TECHNOLOGY SERVICES	\$257,997.00	\$75,666.18	\$182,330.82	29.33%
10.3430 PROPERTY ASSESSOR				
10.3430.10.00.5 ASSESSOR SALARIES & WAGES	\$54,277.00	\$16,819.68	\$37,457.32	30.99 %
10.3430.11.00.5 ASSESSOR OVERTIME	\$0.00	\$0.00	\$0.00	0.00 %
10.3430.15.01.5 ASSESSOR DENTAL INS	\$429.00	\$126.56	\$302.44	29.50 %
10.3430.15.02.5 ASSESSOR FICA/MEDICARE	\$3,962.00	\$1,264.09	\$2,697.91	31.91 %
10.3430.15.03.5 ASSESSOR HEALTH INS	\$12,739.00	\$36.61	\$12,702.39	0.29 %
10.3430.15.04.5 ASSESSOR FLEX SPENDING ACCOUNT	\$199.00	\$0.00	\$199.00	0.00 %
10.3430.15.05.5 ASSESSOR LT CARE INS	\$45.00	\$25.76	\$19.24	57.24 %
10.3430.15.07.5 ASSESSOR CITY RETIREMENT	\$3,827.00	\$925.07	\$2,901.93	24.17 %



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10.3430.15.08.5 ASSESSOR LIFE, STD, LTD INS	\$670.00	\$282.34	\$387.66	42.14 %
10.3430.15.09.5 ASSESSOR UNEMPLOYMENT INS	\$125.00	\$61.46	\$63.54	49.17 %
10.3430.15.10.5 ASSESSOR WORKERS' COMP	\$163.00	\$82.20	\$80.80	50.43 %
10.3430.15.12.5 ASSESSOR PARKING FEE	\$960.00	\$960.00	\$0.00	100.00 %
10.3430.20.00.5 ASSESSOR OFFICE SUPPLIES	\$1,485.00	\$58.43	\$1,426.57	3.93 %
10.3430.20.01.5 ASSESSOR POSTAGE	\$750.00	\$0.00	\$750.00	0.00 %
10.3430.30.00.5 ASSESSOR ADVERTISING	\$200.00	\$0.00	\$200.00	0.00 %
10.3430.40.00.5 ASSESSOR DUES/SUBS/MTGS	\$2,115.00	\$56.13	\$2,058.87	2.65 %
10.3430.48.00.5 ASSESSOR PROPERTY & LIAB INS	\$1,123.00	\$562.52	\$560.48	50.09 %
10.3430.56.00.5 ASSESSOR OTR PUR SRVC	\$5,025.00	\$4,565.00	\$460.00	90.85 %
10.3430.56.01.5 ASSESSOR LICENSING/SOFTWARE FEES	\$11,064.00	\$8,369.00	\$2,695.00	75.64 %
10.3430.60.00.5 ASSESSOR PROFESSIONAL SVC	\$85,250.00	\$24,808.00	\$60,442.00	29.10 %
10.3430.60.01.5 ASSESSOR REAPPRAISAL SVCS	\$0.00	\$0.00	\$0.00	0.00 %
10.3430.60.02.5 ASSESSOR REAPPRAISAL RESVE EXP	\$0.00	\$0.00	\$0.00	0.00 %
10.3430.62.00.5 ASSESSOR PRINTING & BINDING	\$0.00	\$0.00	\$0.00	0.00 %
10.3430.68.00.5 ASSESSOR EQUIP REPAIR & MAINT	\$50.00	\$0.00	\$50.00	0.00 %
10.3430.70.00.5 ASSESSOR COPIER	\$176.00	\$43.74	\$132.26	24.85 %
10.3430.74.00.5 ASSESSOR TRAVEL/TRANS	\$0.00	\$0.00	\$0.00	0.00 %
10.3430.83.00.5 ASSESSOR MACHINERY & EQUIP	\$0.00	\$0.00	\$0.00	0.00 %
10.3430.94.01.5 ASSESSOR PENSION PRINCIPAL	\$0.00	\$0.00	\$0.00	0.00 %
10.3430.95.01.5 ASSESSOR PENSION INT EXP	\$2,145.00	\$1,072.58	\$1,072.42	50.00 %
TOTAL PROPERTY ASSESSOR	\$186,779.00	\$60,119.17	\$126,659.83	32.19%
10.3600 PLANNING & DEVELOPMENT				
10.3600.10.00.5 PLANNING SALARIES & WAGES	\$226,345.00	\$67,570.78	\$158,774.22	29.85 %
10.3600.11.00.5 PLANNING OVERTIME	\$0.00	\$120.51	(\$120.51)	0.00 %
10.3600.15.01.5 PLANNING DENTAL INS	\$1,544.00	\$506.24	\$1,037.76	32.79 %
10.3600.15.02.5 PLANNING FICA/MEDICARE	\$16,554.00	\$4,863.23	\$11,690.77	29.38 %
10.3600.15.03.5 PLANNING HEALTH INS	\$45,860.00	\$9,040.18	\$36,819.82	19.71 %
10.3600.15.04.5 PLANNING FLEX SPENDING ACCOUNT	\$716.00	\$0.00	\$716.00	0.00 %
10.3600.15.05.5 PLANNING LT CARE INS	\$154.00	\$0.00	\$154.00	0.00 %
10.3600.15.07.5 PLANNING CITY RETIREMENT	\$15,974.00	\$4,836.01	\$11,137.99	30.27 %



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10.3600.15.08.5 PLANNING LIFE, STD, LTD INS	\$2,413.00	\$1,016.45	\$1,396.55	42.12 %
10.3600.15.09.5 PLANNING UNEMPLOYMENT INS	\$432.00	\$221.28	\$210.72	51.22 %
10.3600.15.10.5 PLANNING WORKERS' COMP	\$677.00	\$344.10	\$332.90	50.83 %
10.3600.15.12.5 PLANNING PARKING FEE	\$2,400.00	\$2,400.00	\$0.00	100.00 %
10.3600.20.00.5 PLANNING OFFICE SUPPLIES	\$2,500.00	\$364.63	\$2,135.37	14.59 %
10.3600.20.01.5 PLANNING POSTAGE	\$2,000.00	\$0.00	\$2,000.00	0.00 %
10.3600.21.00.5 PLANNING OPERATING SUPPLIES	\$0.00	\$0.00	\$0.00	0.00 %
10.3600.23.00.5 PLANNING SMALL TOOLS/EQUIP	\$0.00	\$0.00	\$0.00	0.00 %
10.3600.30.00.5 PLANNING ADVERTISING	\$2,000.00	\$547.48	\$1,452.52	27.37 %
10.3600.34.03.5 PLANNING TELEPHONE CELL	\$0.00	\$0.00	\$0.00	0.00 %
10.3600.40.00.5 PLANNING DUES/SUBS/MTGS	\$1,500.00	\$100.00	\$1,400.00	6.67 %
10.3600.41.00.5 PLANNING PROFESSIONAL DEV	\$2,500.00	\$1,695.44	\$804.56	67.82 %
10.3600.48.00.5 PLANNING PROPERTY & LIAB INS	\$3,875.00	\$1,940.70	\$1,934.30	50.08 %
10.3600.56.00.5 PLANNING OTR PUR SRVC	\$14,750.00	\$750.00	\$14,000.00	5.08 %
10.3600.58.00.5 PLANNING WEB SITE MAINT	\$0.00	\$0.00	\$0.00	0.00 %
10.3600.60.00.5 PLANNING PROFESSIONAL SVCS	\$5,000.00	\$0.00	\$5,000.00	0.00 %
10.3600.60.02.5 PLANNING RE-ZONING CONTRACT SVS	\$0.00	\$0.00	\$0.00	0.00 %
10.3600.61.00.5 PLANNING OTHER LEGAL SVCS	\$0.00	\$0.00	\$0.00	0.00 %
10.3600.62.00.5 PLANNING PRINTING & BINDING	\$300.00	\$30.00	\$270.00	10.00 %
10.3600.63.00.5 PLANNING MASTER PLAN UPDATE	\$12,100.00	\$11,040.00	\$1,060.00	91.24 %
10.3600.68.00.5 PLANNING EQUIP REPAIR&MAINT	\$0.00	\$0.00	\$0.00	0.00 %
10.3600.70.00.5 PLANNING COPIER	\$634.00	\$157.25	\$476.75	24.80 %
10.3600.74.00.5 PLANNING TRAVEL & TRANS	\$500.00	\$80.34	\$419.66	16.07 %
10.3600.75.00.5 PLANNING CENTRAL VT ECONOMIC DEV	\$3,000.00	\$3,000.00	\$0.00	100.00 %
10.3600.79.00.5 PLANNING MISC	\$300.00	\$0.00	\$300.00	0.00 %
10.3600.83.00.5 PLANNING MACHINERY & EQUIP	\$0.00	\$0.00	\$0.00	0.00 %
10.3600.85.00.5 PLANNING RE-ZONING GRANT EXP	\$0.00	\$0.00	\$0.00	0.00 %
10.3600.85.01.5 PLANNING FED STREET DESIGN GRANT	\$0.00	\$3,382.10	(\$3,382.10)	0.00 %
10.3600.85.02.5 PLANNING FED HISTORIC PRES GRANT	\$0.00	\$300.00	(\$300.00)	0.00 %
10.3600.86.00.5 PLANNING STATE GRANT EXP	\$0.00	\$7,663.00	(\$7,663.00)	0.00 %
10.3600.94.01.5 PLANNING PENSION PRINCIPAL	\$0.00	\$0.00	\$0.00	0.00 %
10.3600.95.01.5 PLANNING PENSION INT EXP	\$10,082.00	\$5,041.13	\$5,040.87	50.00 %



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TOTAL PLANNING & DEVELOPMENT	\$374,110.00	\$127,010.85	\$247,099.15	33.95%
10.3710 CITY HALL MAINT				
10.3710.10.00.5 CITY HALL SALARIES & WAGES	\$61,903.00	\$17,787.42	\$44,115.58	28.73 %
10.3710.11.00.5 CITY HALL OVERTIME	\$3,049.00	\$99.46	\$2,949.54	3.26 %
10.3710.15.01.5 CITY HALL DENTAL INS	\$536.00	\$151.84	\$384.16	28.33 %
10.3710.15.02.5 CITY HALL FICA/MEDICARE	\$4,741.00	\$1,160.97	\$3,580.03	24.49 %
10.3710.15.03.5 CITY HALL HEALTH INS	\$15,924.00	\$5,075.12	\$10,848.88	31.87 %
10.3710.15.04.5 CITY HALL FLEX SPENDING ACCOUNT	\$249.00	\$0.00	\$249.00	0.00 %
10.3710.15.05.5 CITY HALL LT CARE INS	\$56.00	\$7.60	\$48.40	13.57 %
10.3710.15.07.5 CITY HALL CITY RETIREMENT	\$4,579.00	\$1,203.49	\$3,375.51	26.28 %
10.3710.15.08.5 CITY HALL LIFE, STD, LTD INS	\$838.00	\$352.93	\$485.07	42.12 %
10.3710.15.09.5 CITY HALL UNEMPLOYMENT INS	\$156.00	\$76.84	\$79.16	49.26 %
10.3710.15.10.5 CITY HALL WORKERS' COMP	\$4,303.00	\$2,150.88	\$2,152.12	49.99 %
10.3710.15.12.5 CITY HALL PARKING FEE	\$750.00	\$750.00	\$0.00	100.00 %
10.3710.18.00.5 CITY HALL UNIFORMS/PROTECT CLOTHING	\$400.00	\$142.00	\$258.00	35.50 %
10.3710.20.00.5 CITY HALL OFFICE SUPPLIES	\$300.00	\$52.20	\$247.80	17.40 %
10.3710.21.00.5 CITY HALL OPERATING SUPPLY	\$8,000.00	\$651.43	\$7,348.57	8.14 %
10.3710.21.01.5 CITY HALL SPRING/FALL PLANT	\$200.00	\$0.00	\$200.00	0.00 %
10.3710.23.00.5 CITY HALL SMALL TOOLS&EQUIP	\$500.00	\$0.00	\$500.00	0.00 %
10.3710.34.03.5 CITY HALL TELE CELL & PAGER	\$1,000.00	\$480.00	\$520.00	48.00 %
10.3710.40.00.5 CITY HALL DUES/SUBS/MTGS	\$0.00	\$0.00	\$0.00	0.00 %
10.3710.48.00.5 CITY HALL PROP & LIAB INS	\$20,637.00	\$10,319.66	\$10,317.34	50.01 %
10.3710.48.01.5 CITY HALL XFER FRM POLICE ST	(\$13,000.00)	(\$13,000.00)	\$0.00	100.00 %
10.3710.56.00.5 CITY HALL OTR PUR SRVC	\$5,500.00	\$1,230.00	\$4,270.00	22.36 %
10.3710.60.00.5 CITY HALL PROFESSIONAL SVC	\$500.00	\$0.00	\$500.00	0.00 %
10.3710.68.00.5 CITY HALL EQUIP REPAIR&MAINT	\$1,200.00	\$499.98	\$700.02	41.67 %
10.3710.69.00.5 CITY HALL BLDG REPAIR/MAINT	\$14,000.00	\$3,164.53	\$10,835.47	22.60 %
10.3710.70.00.5 CITY HALL COPIER	\$220.00	\$54.67	\$165.33	24.85 %
10.3710.70.01.5 CITY HALL COPIER PAPER	\$0.00	\$0.00	\$0.00	0.00 %
10.3710.74.00.5 CITY HALL TRAVEL/TRANS	\$100.00	\$0.00	\$100.00	0.00 %
10.3710.76.01.5 CITY HALL ELECTRIC	\$27,353.00	\$7,624.11	\$19,728.89	27.87 %



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10.3710.76.02.5 CITY HALL HEATING COST	\$59,000.00	\$1,805.19	\$57,194.81	3.06 %
10.3710.76.03.5 CITY HALL TRASH REMOVAL	\$4,500.00	\$1,122.42	\$3,377.58	24.94 %
10.3710.76.04.5 CITY HALL IN HOUSE UTILITIES	\$3,500.00	\$834.80	\$2,665.20	23.85 %
10.3710.82.00.5 CITY HALL CAPITAL IMPROV	\$0.00	\$0.00	\$0.00	0.00 %
10.3710.83.00.5 CITY HALL MACH & EQUIP	\$0.00	\$0.00	\$0.00	0.00 %
10.3710.94.01.5 CITY HALL PENSION PRINCIPAL	\$0.00	\$0.00	\$0.00	0.00 %
10.3710.95.01.5 CITY HALL PENSION INT EXP	\$2,360.00	\$1,179.84	\$1,180.16	49.99 %
TOTAL CITY HALL MAINT	\$233,354.00	\$44,977.38	\$188,376.62	19.27%
10.4100 POLICE OPERATIONS				
10.4100.10.00.5 POLICE SALARY & WAGES	\$1,007,717.00	\$321,870.50	\$685,846.50	31.94 %
10.4100.11.00.5 POLICE OVERTIME	\$120,040.00	\$34,848.07	\$85,191.93	29.03 %
10.4100.15.01.5 POLICE DENTAL INS	\$6,162.00	\$1,938.43	\$4,223.57	31.46 %
10.4100.15.02.5 POLICE FICA/MEDICARE	\$82,326.00	\$25,774.77	\$56,551.23	31.31 %
10.4100.15.03.5 POLICE HEALTH INS	\$182,935.00	\$43,116.51	\$139,818.49	23.57 %
10.4100.15.04.5 POLICE FLEX SPENDING ACCOUNT	\$2,856.00	\$0.00	\$2,856.00	0.00 %
10.4100.15.05.5 POLICE LT CARE INS	\$642.00	\$14.48	\$627.52	2.26 %
10.4100.15.07.5 POLICE CITY RETIREMENT	\$79,507.00	\$23,986.98	\$55,520.02	30.17 %
10.4100.15.08.5 POLICE LIFE, STD, LTD INS	\$9,627.00	\$4,054.49	\$5,572.51	42.12 %
10.4100.15.09.5 POLICE UNEMPLOYMENT INS	\$1,797.00	\$882.64	\$914.36	49.12 %
10.4100.15.10.5 POLICE WORKERS' COMP	\$35,558.00	\$19,633.82	\$15,924.18	55.22 %
10.4100.15.12.5 POLICE PARKING FEE	\$3,558.00	\$3,558.00	\$0.00	100.00 %
10.4100.18.00.5 POLICE UNIFRMS/PROTECT CLOTH	\$12,300.00	\$7,773.18	\$4,526.82	63.20 %
10.4100.19.00.5 POLICE TUITION REIMB/FIT TEST	\$3,000.00	\$0.00	\$3,000.00	0.00 %
10.4100.20.00.5 POLICE OFFICE SUPPLIES	\$3,250.00	\$764.82	\$2,485.18	23.53 %
10.4100.20.01.5 POLICE POSTAGE	\$2,300.00	\$69.04	\$2,230.96	3.00 %
10.4100.21.00.5 POLICE OPERATING SUPPLIES	\$23,800.00	\$5,820.55	\$17,979.45	24.46 %
10.4100.21.01.5 POLICE INTERNAL FLEET FUEL	\$28,200.00	\$3,983.36	\$24,216.64	14.13 %
10.4100.30.00.5 POLICE ADVERTISING	\$1,000.00	\$0.00	\$1,000.00	0.00 %
10.4100.40.00.5 POLICE DUES/SUBS/MTGS	\$2,310.00	\$641.98	\$1,668.02	27.79 %
10.4100.41.00.5 POLICE TRAINING	\$14,700.00	\$2,893.82	\$11,806.18	19.69 %
10.4100.48.00.5 POLICE PROPERTY & LIABI INS	\$76,686.00	\$38,256.32	\$38,429.68	49.89 %



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10.4100.56.00.5 POLICE OTR PUR SRVC	\$7,300.00	\$6,414.20	\$885.80	87.87 %
10.4100.56.01.5 POLICE XFER TO CITY HALL CLEANING	\$13,000.00	\$13,000.00	\$0.00	100.00 %
10.4100.60.00.5 POLICE PROFESSIONAL SVCS	\$11,300.00	\$336.00	\$10,964.00	2.97 %
10.4100.62.00.5 POLICE PRINTING & BINDING	\$200.00	\$0.00	\$200.00	0.00 %
10.4100.68.00.5 POLICE EQUIP REPAIR & MAINT	\$33,656.00	\$11,932.74	\$21,723.26	35.46 %
10.4100.68.01.5 POLICE INTERNAL FLEET REP	\$19,000.00	\$4,191.07	\$14,808.93	22.06 %
10.4100.69.00.5 POLICE BLDGS/GROUNDS MAIN	\$200.00	\$0.00	\$200.00	0.00 %
10.4100.70.00.5 POLICE COPIER	\$2,530.00	\$628.22	\$1,901.78	24.83 %
10.4100.72.00.5 POLICE TAXES/LICENSE/REG	\$150.00	\$0.00	\$150.00	0.00 %
10.4100.74.00.5 POLICE TRAVEL/TRANS	\$7,500.00	\$725.03	\$6,774.97	9.67 %
10.4100.76.01.5 POLICE ELECTRIC	\$15,272.00	\$4,563.15	\$10,708.85	29.88 %
10.4100.76.02.5 POLICE HEATING COST	\$12,000.00	\$296.14	\$11,703.86	2.47 %
10.4100.76.04.5 POLICE IN HOUSE UTILITIES	\$1,105.00	\$214.26	\$890.74	19.39 %
10.4100.83.00.5 POLICE MACHINERY & EQUIP-FLOOD	\$0.00	\$0.00	\$0.00	0.00 %
10.4100.83.01.5 POLICE EQUIP -DRUG SEIZURE RES	\$0.00	\$0.00	\$0.00	0.00 %
10.4100.85.00.5 POLICE GRANT EXPENSE	\$0.00	\$0.00	\$0.00	0.00 %
10.4100.94.01.5 POLICE PENSION PRINCIPAL	\$0.00	\$0.00	\$0.00	0.00 %
10.4100.95.01.5 POLICE PENSION INTEREST EXP	\$34,022.00	\$17,011.13	\$17,010.87	50.00 %
TOTAL POLICE OPERATIONS	\$1,857,506.00	\$599,193.70	\$1,258,312.30	32.26%
10.4105 POLICE COMMUNICATIONS				
10.4105.10.00.5 POLICE COM SALARY & WAGES	\$372,080.00	\$109,188.97	\$262,891.03	29.35 %
10.4105.11.00.5 POLICE COM OVERTIME	\$46,890.00	\$15,975.03	\$30,914.97	34.07 %
10.4105.15.01.5 POLICE COM DENTAL INS	\$2,750.00	\$695.42	\$2,054.58	25.29 %
10.4105.15.02.5 POLICE COM FICA/MEDICARE	\$30,585.00	\$8,947.85	\$21,637.15	29.26 %
10.4105.15.03.5 POLICE COM HEALTH INS	\$78,658.00	\$18,136.24	\$60,521.76	23.06 %
10.4105.15.04.5 POLICE COM FLEX SPENDING ACCOUNT	\$1,275.00	\$0.00	\$1,275.00	0.00 %
10.4105.15.05.5 POLICE COM LT CARE INS	\$287.00	\$2.08	\$284.92	0.72 %
10.4105.15.07.5 POLICE COM CITY RETIREMENT	\$29,537.00	\$8,893.77	\$20,643.23	30.11 %
10.4105.15.08.5 POLICE COM LIFE, STD, LTD INS	\$4,298.00	\$1,809.83	\$2,488.17	42.11 %
10.4105.15.09.5 POLICE COM UNEMPLOYMENT INS	\$802.00	\$435.49	\$366.51	54.30 %
10.4105.15.10.5 POLICE COM WORKERS' COMP	\$14,117.00	\$7,579.20	\$6,537.80	53.69 %



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10.4105.15.11.5 POLICE COM TUITION REIMB	\$1,000.00	\$0.00	\$1,000.00	0.00 %
10.4105.15.12.5 POLICE COM PARKING FEE	\$1,200.00	\$1,200.00	\$0.00	100.00 %
10.4105.18.00.5 POLICE COM UNIFORMS/PROT CLOTH	\$2,100.00	\$145.80	\$1,954.20	6.94 %
10.4105.19.00.5 POLICE COM TUITION REIMB/FIT TEST	\$0.00	\$0.00	\$0.00	0.00 %
10.4105.20.00.5 POLICE COM OFFICE SUPPLIES	\$2,800.00	\$691.32	\$2,108.68	24.69 %
10.4105.20.01.5 POLICE COM POSTAGE	\$50.00	\$0.00	\$50.00	0.00 %
10.4105.21.00.5 POLICE COM OPERATING SUPPLY	\$300.00	\$0.00	\$300.00	0.00 %
10.4105.30.00.5 POLICE COM ADVERTISING	\$800.00	\$0.00	\$800.00	0.00 %
10.4105.34.03.5 POLICE COM TELE CELL &PAGER	\$8,650.00	\$2,568.91	\$6,081.09	29.70 %
10.4105.34.04.5 POLICE COMM TELE VLETS	\$3,362.00	\$0.00	\$3,362.00	0.00 %
10.4105.40.00.5 POLICE COM DUES/SUB/MTGS	\$300.00	\$92.00	\$208.00	30.67 %
10.4105.41.00.5 POLICE COM TRAINING	\$3,800.00	\$3,671.23	\$128.77	96.61 %
10.4105.48.00.5 POLICE COM PROP & LIAB INS	\$7,200.00	\$3,605.76	\$3,594.24	50.08 %
10.4105.56.00.5 POLICE COM OTR PUR SRVC	\$0.00	\$0.00	\$0.00	0.00 %
10.4105.62.00.5 POLICE COM PRINT & BINDING	\$0.00	\$0.00	\$0.00	0.00 %
10.4105.68.00.5 POLICE COM EQUIP REP &MAINT	\$26,078.00	\$5,292.00	\$20,786.00	20.29 %
10.4105.70.00.5 POLICE COM COPIER	\$1,130.00	\$280.35	\$849.65	24.81 %
10.4105.74.00.5 POLICE COM TRAVEL/TRANS	\$800.00	\$452.09	\$347.91	56.51 %
10.4105.83.00.5 POLICE COM MACH & EQUIP	\$0.00	\$0.00	\$0.00	0.00 %
10.4105.85.00.5 POLICE COM FED/ST GRANT EXP	\$0.00	\$0.00	\$0.00	0.00 %
10.4105.94.01.5 POLICE COM PENSION PRINCIPAL	\$0.00	\$0.00	\$0.00	0.00 %
10.4105.95.01.5 POLICE COM PENSION INT EXP	\$11,691.00	\$5,845.56	\$5,845.44	50.00 %
TOTAL POLICE COMMUNICATIONS	\$652,540.00	\$195,508.90	\$457,031.10	29.96%
10.4150 OUTSIDE PAY PUBLIC SAFETY				
10.4150.10.00.5 OUTSIDE PAY SALARY & WAGES	\$0.00	\$24,841.96	(\$24,841.96)	0.00 %
10.4150.11.00.5 OUTSIDE PAY OVERTIME	\$0.00	\$5,461.28	(\$5,461.28)	0.00 %
10.4150.15.01.5 OUTSIDE PAY DENTAL INS	\$0.00	\$122.32	(\$122.32)	0.00 %
10.4150.15.02.5 OUTSIDE PAY FICA/MEDICARE	\$0.00	\$3,295.24	(\$3,295.24)	0.00 %
10.4150.15.03.5 OUTSIDE PAY POLICE HEALTH INS	\$0.00	\$4,382.00	(\$4,382.00)	0.00 %
10.4150.15.07.5 OUTSIDE PAY CITY RETIREMENT	\$0.00	\$1,989.33	(\$1,989.33)	0.00 %



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TOTAL OUTSIDE PAY PUBLIC SAFETY	\$0.00	\$40,092.13	(\$40,092.13)	0.00%
10.4190 POLICE SCHOOL RESOURCE OFFICER				
10.4190.10.00.5 SCHOOL RES SALARY & WAGES	\$70,969.00	\$21,662.85	\$49,306.15	30.52 %
10.4190.11.00.5 SCHOOL RES OVERTIME	\$1,080.00	\$404.78	\$675.22	37.48 %
10.4190.15.01.5 SCHOOL RES DENTAL INS	\$429.00	\$125.95	\$303.05	29.36 %
10.4190.15.02.5 SCHOOL RES FICA/MEDICARE	\$5,260.00	\$1,680.88	\$3,579.12	31.96 %
10.4190.15.03.5 SCHOOL RES HEALTH INS	\$12,739.00	\$0.00	\$12,739.00	0.00 %
10.4190.15.04.5 SCHOOL RES FLEX SPENDING ACCOUNT	\$199.00	\$0.00	\$199.00	0.00 %
10.4190.15.05.5 SCHOOL RES LT CARE INS	\$45.00	\$0.00	\$45.00	0.00 %
10.4190.15.07.5 SCHOOL RES CITY RETIREMENT	\$5,079.00	\$1,599.91	\$3,479.09	31.50 %
10.4190.15.08.5 SCHOOL RES LIFE,STD,LTD INS	\$670.00	\$282.34	\$387.66	42.14 %
10.4190.15.09.5 SCHOOL RES UNEMPLOY INS	\$125.00	\$61.46	\$63.54	49.17 %
10.4190.15.10.5 SCHOOL RES WORKERS' COMP	\$2,588.00	\$1,326.24	\$1,261.76	51.25 %
10.4190.15.11.5 SCHOOL RES TUITION REIMB	\$0.00	\$0.00	\$0.00	0.00 %
10.4190.18.00.5 SCHOOL RES UNIF/PROTECT CLOTH	\$500.00	\$0.00	\$500.00	0.00 %
10.4190.20.01.5 SCHOOL RES POSTAGE	\$0.00	\$0.00	\$0.00	0.00 %
10.4190.40.00.5 SCHOOL RES DUES/SUB/MTGS	\$0.00	\$0.00	\$0.00	0.00 %
10.4190.48.00.5 SCHOOL RES PROP & LIAB INS	\$1,123.00	\$562.52	\$560.48	50.09 %
10.4190.62.00.5 SCHOOL RES PRINT & BINDING	\$0.00	\$0.00	\$0.00	0.00 %
10.4190.70.00.5 SCHOOL RES COPIER	\$176.00	\$43.74	\$132.26	24.85 %
10.4190.74.00.5 SCHOOL RES TRAVEL/TRANS	\$0.00	\$0.00	\$0.00	0.00 %
10.4190.79.00.5 SCHOOL RES MISC	\$0.00	\$0.00	\$0.00	0.00 %
10.4190.94.01.5 SCHOOL RES PENSION PRINCIPAL	\$0.00	\$0.00	\$0.00	0.00 %
10.4190.95.01.5 SCHOOL RES PENSION INT EXP	\$2,145.00	\$1,072.58	\$1,072.42	50.00 %
TOTAL POLICE SCHOOL RESOURCE OFFICER	\$103,127.00	\$28,823.25	\$74,303.75	27.95%
10.4200 COMMUNITY JUSTICE CENTER				
10.4200.10.00.5 JUSTICE CTR SALARY & WAGES	\$90,990.00	\$22,883.49	\$68,106.51	25.15 %
10.4200.11.00.5 JUSTICE CTR OVERTIME	\$0.00	\$0.00	\$0.00	0.00 %
10.4200.15.01.5 JUSTICE CTR DENTAL INS	\$579.00	\$144.16	\$434.84	24.90 %
10.4200.15.02.5 JUSTICE CTR FICA/MEDICARE	\$6,642.00	\$1,743.94	\$4,898.06	26.26 %



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10.4200.15.03.5 JUSTICE CTR HEALTH INS	\$17,198.00	\$911.66	\$16,286.34	5.30 %
10.4200.15.04.5 JUSTICE CTR FLEX SPENDING ACCOUNT	\$269.00	\$0.00	\$269.00	0.00 %
10.4200.15.05.5 JUSTICE CTR LT CARE INS	\$60.00	\$0.00	\$60.00	0.00 %
10.4200.15.07.5 JUSTICE CTR CITY RETIREMENT	\$6,415.00	\$1,381.03	\$5,033.97	21.53 %
10.4200.15.08.5 JUSTICE CTR LIFE, STD, LTD INS	\$905.00	\$381.16	\$523.84	42.12 %
10.4200.15.09.5 JUSTICE CTR UNEMPLOYMENT INS	\$169.00	\$41.49	\$127.51	24.55 %
10.4200.15.10.5 JUSTICE CTR WORKERS' COMP	\$273.00	\$137.82	\$135.18	50.48 %
10.4200.15.12.5 JUSTICE CTR PARKING FEE	\$810.00	\$810.00	\$0.00	100.00 %
10.4200.20.00.5 JUSTICE CTR OFFICE SUPPLY	\$800.00	\$50.92	\$749.08	6.37 %
10.4200.20.01.5 JUSTICE CTR POSTAGE	\$400.00	\$0.00	\$400.00	0.00 %
10.4200.21.00.5 JUSTICE CTR PROGRAM OPERATIONS	\$0.00	\$0.00	\$0.00	0.00 %
10.4200.30.00.5 JUSTICE CTR ADVERTISING	\$0.00	\$0.00	\$0.00	0.00 %
10.4200.40.00.5 JUSTICE CTR DUES/SUB/MTGS	\$2,000.00	\$332.29	\$1,667.71	16.61 %
10.4200.41.00.5 JUSTICE CTR PROFESSIONAL DEV	\$1,500.00	\$0.00	\$1,500.00	0.00 %
10.4200.48.00.5 JUSTICE CTR PROP & LIAB INS	\$1,516.00	\$759.40	\$756.60	50.09 %
10.4200.56.00.5 JUSTICE CTR OTR PUR SRVC	\$0.00	\$0.00	\$0.00	0.00 %
10.4200.56.02.5 JUSTICE CTR MEDIATION SVC	\$0.00	\$300.00	(\$300.00)	0.00 %
10.4200.60.00.5 JUSTICE CTR PROFESSIONAL SVC	\$500.00	\$0.00	\$500.00	0.00 %
10.4200.62.00.5 JUSTICE CTR PRINT & BINDING	\$0.00	\$0.00	\$0.00	0.00 %
10.4200.68.00.5 JUSTICE CTR EQUIP REP & MAINT	\$0.00	\$0.00	\$0.00	0.00 %
10.4200.70.00.5 JUSTICE CTR COPIER	\$238.00	\$59.04	\$178.96	24.81 %
10.4200.74.00.5 JUSTICE CTR TRAVEL & TRANS	\$1,200.00	\$362.26	\$837.74	30.19 %
10.4200.94.01.5 JUSTICE CTR PENSION PRINCIPAL	\$0.00	\$0.00	\$0.00	0.00 %
10.4200.95.01.5 JUSTICE CTR PENSION INT EXP	\$1,775.00	\$1,025.45	\$749.55	57.77 %
TOTAL COMMUNITY JUSTICE CENTER	\$134,239.00	\$31,324.11	\$102,914.89	23.33%
10.4205 RE-ENTRY PROGRAM				
10.4205.10.00.5 RE-ENTRY PROG SALARY & WAGES	\$65,860.00	\$30,215.81	\$35,644.19	45.88 %
10.4205.11.00.5 RE-ENTRY PROG OVERTIME	\$0.00	\$0.00	\$0.00	0.00 %
10.4205.15.01.5 RE-ENTRY PROG DENTAL INS	\$571.00	\$235.52	\$335.48	41.25 %
10.4205.15.02.5 RE-ENTRY PROG FICA/MEDICARE	\$4,808.00	\$2,196.32	\$2,611.68	45.68 %
10.4205.15.03.5 RE-ENTRY PROG HEALTH INS	\$16,943.00	\$4,373.62	\$12,569.38	25.81 %



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10.4205.15.04.5 RE-ENTRY PROG FLEX SPENDING ACCOUNT	\$265.00	\$0.00	\$265.00	0.00 %
10.4205.15.05.5 RE-ENTRY PROG LT CARE INS	\$59.00	\$0.00	\$59.00	0.00 %
10.4205.15.07.5 RE-ENTRY PROG CITY RETIREMENT	\$4,643.00	\$1,951.49	\$2,691.51	42.03 %
10.4205.15.08.5 RE-ENTRY PROG LIFE, STD, LTD INS	\$892.00	\$375.52	\$516.48	42.10 %
10.4205.15.09.5 RE-ENTRY PROG UNEMPLOYMENT INS	\$166.00	\$81.74	\$84.26	49.24 %
10.4205.15.10.5 RE-ENTRY PROG WORKERS' COMP	\$198.00	\$99.76	\$98.24	50.38 %
10.4205.15.12.5 RE-ENTRY PROG PARKING FEE	\$798.00	\$798.00	\$0.00	100.00 %
10.4205.20.00.5 RE-ENTRY PROG OFFICE SUPPLY	\$500.00	\$35.40	\$464.60	7.08 %
10.4205.20.01.5 RE-ENTRY PROG POSTAGE	\$30.00	\$0.00	\$30.00	0.00 %
10.4205.34.03.5 RE-ENTRY PROG TELE,CELL &PAGER	\$1,500.00	\$309.27	\$1,190.73	20.62 %
10.4205.40.00.5 RE-ENTRY PROG DUES, SUB/MGT	\$3,000.00	\$753.63	\$2,246.37	25.12 %
10.4205.41.00.5 RE-ENTRY PROG PROFESSIONAL DEV	\$1,500.00	\$70.00	\$1,430.00	4.67 %
10.4205.48.00.5 RE-ENTRY PROG PROP & LIAB INS	\$1,494.00	\$748.16	\$745.84	50.08 %
10.4205.56.00.5 RE-ENTRY PROG VOLUNTEER SUPPORT	\$0.00	\$0.00	\$0.00	0.00 %
10.4205.57.00.5 RE-ENTRY PROG OTHER CLIENT NEEDS	\$2,500.00	\$638.59	\$1,861.41	25.54 %
10.4205.60.00.5 RE-ENTRY PROG PROF SVC	\$500.00	\$160.00	\$340.00	32.00 %
10.4205.66.00.5 RE-ENTRY PROG CLIENT HOUSING	\$25,000.00	\$6,645.00	\$18,355.00	26.58 %
10.4205.70.00.5 RE-ENTRY PROG COPIER	\$234.00	\$58.17	\$175.83	24.86 %
10.4205.74.00.5 RE-ENTRY PROG TRAVEL & TRANS	\$2,500.00	\$320.44	\$2,179.56	12.82 %
10.4205.94.01.5 RE-ENTRY-PROG PENSION PRINCIPAL	\$0.00	\$0.00	\$0.00	0.00 %
10.4205.95.01.5 RE-ENTRY PROG PENSION INT EXP	\$2,258.00	\$991.00	\$1,267.00	43.89 %
TOTAL RE-ENTRY PROGRAM	\$136,219.00	\$51,057.44	\$85,161.56	37.48%
10.4500 FIRE AND E.M.S				
10.4500.10.00.5 FIRE EMS SALARY & WAGES	\$969,414.00	\$274,513.13	\$694,900.87	28.32 %
10.4500.10.01.5 FIRE EMS CALL FORCE	\$5,000.00	\$0.00	\$5,000.00	0.00 %
10.4500.11.00.5 FIRE EMS OVERTIME	\$196,177.00	\$60,478.55	\$135,698.45	30.83 %
10.4500.15.01.5 FIRE EMS DENTAL INS	\$7,402.00	\$2,072.30	\$5,329.70	28.00 %
10.4500.15.02.5 FIRE EMS FICA/MEDICARE	\$85,453.00	\$24,297.33	\$61,155.67	28.43 %
10.4500.15.03.5 FIRE EMS HEALTH INS	\$209,751.00	\$42,134.98	\$167,616.02	20.09 %
10.4500.15.04.5 FIRE EMS FLEX SPENDING ACCOUNT	\$3,431.00	\$0.00	\$3,431.00	0.00 %
10.4500.15.05.5 FIRE EMS LT CARE INS	\$771.00	\$16.96	\$754.04	2.20 %



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10.4500.15.07.5 FIRE EMS CITY RETIREMENT	\$82,174.00	\$24,291.37	\$57,882.63	29.56 %
10.4500.15.08.5 FIRE EMS LIFE, STD, LTD INS	\$11,565.00	\$4,870.49	\$6,694.51	42.11 %
10.4500.15.09.5 FIRE EMS UNEMPLOYMENT INS	\$2,159.00	\$1,060.28	\$1,098.72	49.11 %
10.4500.15.10.5 FIRE EMS WORKERS' COMP	\$129,243.00	\$65,414.55	\$63,828.45	50.61 %
10.4500.15.12.5 FIRE EMS PARKING FEE	\$2,400.00	\$2,400.00	\$0.00	100.00 %
10.4500.18.00.5 FIRE EMS UNIFORMS/PROT CLOTH	\$24,000.00	\$3,090.79	\$20,909.21	12.88 %
10.4500.20.00.5 FIRE EMS OFFICE SUPPLY	\$2,400.00	\$501.68	\$1,898.32	20.90 %
10.4500.20.01.5 FIRE EMS POSTAGE	\$900.00	\$0.00	\$900.00	0.00 %
10.4500.21.00.5 FIRE EMS OPERATING SUPPLY	\$20,500.00	\$7,013.11	\$13,486.89	34.21 %
10.4500.21.01.5 FIRE EMS INTERNAL FUEL FLEET	\$13,000.00	\$1,476.67	\$11,523.33	11.36 %
10.4500.23.00.5 FIRE EMS SMALL TOOLS & EQUIP	\$12,000.00	\$3,779.47	\$8,220.53	31.50 %
10.4500.30.00.5 FIRE EMS ADVERTISING	\$0.00	\$217.61	(\$217.61)	0.00 %
10.4500.34.00.5 FIRE EMS TELE BASIC SVC	\$0.00	\$56.05	(\$56.05)	0.00 %
10.4500.34.03.5 FIRE EMS TELE CELL & PAGER	\$2,500.00	\$348.09	\$2,151.91	13.92 %
10.4500.34.04.5 FIRE EMS COM OTHER	\$1,500.00	\$112.10	\$1,387.90	7.47 %
10.4500.40.00.5 FIRE EMS DUES/SUB/MTGS	\$3,500.00	\$314.00	\$3,186.00	8.97 %
10.4500.41.00.5 FIRE EMS TRAINING	\$3,000.00	\$3,373.15	(\$373.15)	112.44 %
10.4500.48.00.5 FIRE EMS PROP & LIAB INS	\$31,251.00	\$16,641.50	\$14,609.50	53.25 %
10.4500.50.00.5 FIRE EMS FIRE EQUIP RSV EXP	\$0.00	\$0.00	\$0.00	0.00 %
10.4500.56.00.5 FIRE EMS OTR PUR SRVC	\$5,000.00	\$1,025.23	\$3,974.77	20.50 %
10.4500.60.00.5 FIRE EMS PROFESSIONAL SVCS	\$0.00	\$1,116.39	(\$1,116.39)	0.00 %
10.4500.61.00.5 FIRE EMS LEGAL	\$0.00	\$0.00	\$0.00	0.00 %
10.4500.62.00.5 FIRE EMS PRINTING & BINDING	\$0.00	\$0.00	\$0.00	0.00 %
10.4500.66.00.5 FIRE EMS OTHER RENTALS	\$500.00	\$0.00	\$500.00	0.00 %
10.4500.68.00.5 FIRE EMS EQUIP REPAIR & MAINT	\$12,000.00	\$1,428.77	\$10,571.23	11.91 %
10.4500.68.01.5 FIRE EMS INTERNAL FLEET REPAIR	\$15,000.00	\$8,845.08	\$6,154.92	58.97 %
10.4500.68.05.5 FIRE EMS EQUIP SERVICE CONTRACTS	\$14,000.00	\$9,684.99	\$4,315.01	69.18 %
10.4500.69.00.5 FIRE EMS BLDG/GROUNDS REPAIR/MAINT	\$3,500.00	\$981.62	\$2,518.38	28.05 %
10.4500.70.00.5 FIRE EMS COPIER	\$3,040.00	\$753.89	\$2,286.11	24.80 %
10.4500.74.00.5 FIRE EMS TRAVEL/TRANSPORTATION	\$750.00	\$0.00	\$750.00	0.00 %
10.4500.75.00.5 FIRE EMS LEASE PURCHASE	\$0.00	\$0.00	\$0.00	0.00 %
10.4500.75.01.5 FIRE EMS AMBULANCE LEASE PAYMENT	\$0.00	\$0.00	\$0.00	0.00 %



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<u>Account Number and Description</u>	<u>Budget FY 2017</u>	<u>Actual to Date Through</u>	<u>Variance</u>	<u>Percent of Budget</u>
10.4500.76.01.5 FIRE EMS ELECTRIC	\$8,000.00	\$1,734.89	\$6,265.11	21.69 %
10.4500.76.03.5 FIRE EMS TRASH REMOVAL	\$0.00	\$0.00	\$0.00	0.00 %
10.4500.76.04.5 FIRE EMS IN HOUSE UTILITIES	\$2,500.00	\$836.76	\$1,663.24	33.47 %
10.4500.76.05.5 FIRE EMS PROPANE	\$0.00	\$109.69	(\$109.69)	0.00 %
10.4500.83.00.5 FIRE EMS MACHINERY & EQUIPMENT	\$0.00	\$0.00	\$0.00	0.00 %
10.4500.85.00.5 FIRE EMS FED/STATE GRANT EXPENSE	\$0.00	\$0.00	\$0.00	0.00 %
10.4500.90.00.5 FIRE EMS PRINCIPAL PAYMENTS	\$0.00	\$0.00	\$0.00	0.00 %
10.4500.91.00.5 FIRE EMS INTEREST PAYMENTS	\$0.00	\$0.00	\$0.00	0.00 %
10.4500.94.01.5 FIRE PENSION PRINCIPAL	\$0.00	\$0.00	\$0.00	0.00 %
10.4500.95.01.5 FIRE EMS PENSION INTEREST EXP	\$42,260.00	\$21,129.84	\$21,130.16	50.00 %
TOTAL FIRE AND E.M.S	\$1,926,041.00	\$586,121.31	\$1,339,919.69	30.43%
10.4600 BLDG CODE & HEALTH ENFORCEMENT				
10.4600.10.00.5 BLDG HLTH ENF SALARY & WAGES	\$56,614.00	\$16,478.00	\$40,136.00	29.11 %
10.4600.11.00.5 BLDG HLTH ENF OVERTIME	\$0.00	\$0.00	\$0.00	0.00 %
10.4600.15.01.5 BLDG HLTH ENF DENTAL INS	\$429.00	\$169.44	\$259.56	39.50 %
10.4600.15.02.5 BLDG HLTH ENF FICA/MCARE	\$4,133.00	\$1,135.59	\$2,997.41	27.48 %
10.4600.15.03.5 BLDG HLTH ENF HLTH INS	\$12,739.00	\$4,418.61	\$8,320.39	34.69 %
10.4600.15.04.5 BLDG HLTH ENF FLEX SPENDING ACCOUNT	\$199.00	\$0.00	\$199.00	0.00 %
10.4600.15.05.5 BLDG HLTH ENF LT CARE INS	\$45.00	\$0.00	\$45.00	0.00 %
10.4600.15.07.5 BLDG HLTH ENF CITY RETIREMENT	\$3,991.00	\$1,194.65	\$2,796.35	29.93 %
10.4600.15.08.5 BLDG HLTH ENF LIFE,STD,LTD INS	\$670.00	\$282.34	\$387.66	42.14 %
10.4600.15.09.5 BLDG HLTH ENF UNEMPLOYMENT INS	\$125.00	\$61.46	\$63.54	49.17 %
10.4600.15.10.5 BLDG HLTH ENF WORKERS' COMP	\$170.00	\$42.88	\$127.12	25.22 %
10.4600.15.12.5 BLDG HLTH ENF PARKING FEE	\$600.00	\$600.00	\$0.00	100.00 %
10.4600.20.00.5 BLDG HLTH ENF OFFICE SUPPLY	\$600.00	\$0.00	\$600.00	0.00 %
10.4600.20.01.5 BLDG HLTH ENF POSTAGE	\$400.00	\$0.00	\$400.00	0.00 %
10.4600.21.00.5 BLDG HLTH ENF SUPPLY	\$0.00	\$0.00	\$0.00	0.00 %
10.4600.30.00.5 BLDG HLTH ENF ADVERTISING	\$100.00	\$0.00	\$100.00	0.00 %
10.4600.34.03.5 BLDG HLTH ENF TELE CELL & PAGER	\$800.00	\$153.24	\$646.76	19.16 %
10.4600.40.00.5 BLDG HLTH ENF DUES/SUBS/MTGS	\$2,100.00	\$0.00	\$2,100.00	0.00 %
10.4600.48.00.5 BLDG HLTH ENF PROP & LIAB INS	\$1,123.00	\$562.52	\$560.48	50.09 %



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10.4600.56.00.5 BLDG HLTH ENF PURCH SRVS	\$500.00	\$0.00	\$500.00	0.00 %
10.4600.60.00.5 BLDG HLTH ENF SVC	\$0.00	\$0.00	\$0.00	0.00 %
10.4600.70.00.5 BLDG HLTH ENF COPIER	\$176.00	\$43.74	\$132.26	24.85 %
10.4600.74.00.5 BLDG HLTH ENF TRAVEL/TRANS	\$750.00	\$148.59	\$601.41	19.81 %
10.4600.83.00.5 BLDG HLTH ENF EQUIP	\$200.00	\$0.00	\$200.00	0.00 %
10.4600.94.01.5 BLDG HLTH ENF PENSION PRINCIPAL	\$0.00	\$0.00	\$0.00	0.00 %
10.4600.95.01.5 BLDG HLTH ENF PENSION INT EXP	\$2,145.00	\$1,072.58	\$1,072.42	50.00 %
TOTAL BLDG CODE & HEALTH ENFORCEMENT	\$88,609.00	\$26,363.64	\$62,245.36	29.75%
10.4700 EMERGENCY MANAGEMENT				
10.4700.20.00.5 EMERG MGT OFFICE SUPPLY	\$0.00	\$0.00	\$0.00	0.00 %
10.4700.21.00.5 EMERG MGT OPERATING SUPPLY	\$500.00	\$0.00	\$500.00	0.00 %
10.4700.22.00.5 EMERG MGT FLOOD SUPPLY	\$0.00	\$0.00	\$0.00	0.00 %
10.4700.34.00.5 EMERG MGT FLOOD COM	\$0.00	\$0.00	\$0.00	0.00 %
10.4700.34.03.5 EMERG MGT TELE CELL &PAGER	\$0.00	\$0.00	\$0.00	0.00 %
10.4700.40.00.5 EMERG MGT DUES/SUB/MTGS	\$0.00	\$0.00	\$0.00	0.00 %
10.4700.41.00.5 EMERG MGT TRAINING EXERCISE	\$0.00	\$0.00	\$0.00	0.00 %
10.4700.48.00.5 EMERG MGT PROP & LIAB INS	\$0.00	\$0.00	\$0.00	0.00 %
10.4700.56.00.5 EMERG MGT FLOOD OTR PUR SRVC	\$0.00	\$0.00	\$0.00	0.00 %
10.4700.66.00.5 EMERG MGT EQUIP REP & MAINT	\$0.00	\$0.00	\$0.00	0.00 %
10.4700.68.00.5 EMERG MGT FLOOD EQUIP RENTAL	\$6,000.00	\$1,500.00	\$4,500.00	25.00 %
10.4700.74.00.5 EMERG MGT TRAVEL/TRANS	\$0.00	\$0.00	\$0.00	0.00 %
10.4700.83.00.5 EMERG MGT EQUIPMENT	\$0.00	\$0.00	\$0.00	0.00 %
10.4700.95.01.5 EMERG MGT PENSION INT EXP	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL EMERGENCY MANAGEMENT	\$6,500.00	\$1,500.00	\$5,000.00	23.08%
10.5100 DPW STREETS				
10.5100.10.00.5 DPW ST SALARY & WAGES	\$506,296.00	\$151,530.91	\$354,765.09	29.93 %
10.5100.11.00.5 DPW ST OVERTIME	\$64,278.00	\$3,279.11	\$60,998.89	5.10 %
10.5100.15.01.5 DPW ST DENTAL INS	\$4,565.00	\$1,705.93	\$2,859.07	37.37 %
10.5100.15.02.5 DPW ST FICA/MEDICARE	\$41,652.00	\$10,926.24	\$30,725.76	26.23 %
10.5100.15.03.5 DPW ST HEALTH INS	\$135,545.00	\$30,491.08	\$105,053.92	22.50 %



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10.5100.15.04.5 DPW ST FLEX SPENDING ACCOUNT	\$2,116.00	\$0.00	\$2,116.00	0.00 %
10.5100.15.05.5 DPW ST- LT CARE INS	\$476.00	\$45.44	\$430.56	9.55 %
10.5100.15.07.5 DPW ST CITY RETIREMENT	\$40,225.00	\$10,533.23	\$29,691.77	26.19 %
10.5100.15.08.5 DPW ST LIFE, STD, LTD INS	\$7,133.00	\$3,004.17	\$4,128.83	42.12 %
10.5100.15.09.5 DPW ST UNEMPLOYMENT INS	\$1,332.00	\$654.00	\$678.00	49.10 %
10.5100.15.10.5 DPW ST WORKERS' COMP	\$36,958.00	\$18,346.80	\$18,611.20	49.64 %
10.5100.15.12.5 DPW ST PARKING FEE	\$1,728.00	\$1,728.00	\$0.00	100.00 %
10.5100.18.00.5 DPW ST UNIFORMS/PROT CLOTHING	\$6,700.00	\$2,749.04	\$3,950.96	41.03 %
10.5100.20.00.5 DPW ST OFFICE SUPPLY	\$300.00	\$777.07	(\$477.07)	259.02 %
10.5100.20.01.5 DPW ST POSTAGE	\$300.00	\$0.00	\$300.00	0.00 %
10.5100.21.00.5 DPW ST OPERATING SUPPLY	\$40,300.00	\$19,315.24	\$20,984.76	47.93 %
10.5100.21.01.5 DPW ST SALT-OPER SUPPLY	\$165,000.00	(\$1,892.00)	\$166,892.00	(1.15)%
10.5100.21.02.5 DPW ST SAND-OPER SUPPLY	\$5,000.00	\$0.00	\$5,000.00	0.00 %
10.5100.21.03.5 DPW ST BITUMINOUS MAT-SUMMER	\$38,500.00	\$9,712.71	\$28,787.29	25.23 %
10.5100.21.04.5 DPW ST BITUMINOUS MAT-WINTER	\$7,000.00	\$0.00	\$7,000.00	0.00 %
10.5100.21.05.5 DPW ST CONCRETE	\$5,000.00	\$0.00	\$5,000.00	0.00 %
10.5100.23.00.5 DPW ST SMALL TOOLS & EQUIP	\$0.00	\$1,436.80	(\$1,436.80)	0.00 %
10.5100.30.00.5 DPW ST ADVERTISING	\$1,600.00	\$756.98	\$843.02	47.31 %
10.5100.34.03.5 DPW ST CELL PHONE & PAGER	\$2,560.00	\$1,195.36	\$1,364.64	46.69 %
10.5100.34.04.5 DPW ST COMMUNICATIONS	\$0.00	\$0.00	\$0.00	0.00 %
10.5100.40.00.5 DPW ST DUES/SUB/MTGS	\$2,600.00	\$362.00	\$2,238.00	13.92 %
10.5100.48.00.5 DPW ST PROP & LIAB INS	\$26,226.00	\$13,298.74	\$12,927.26	50.71 %
10.5100.56.00.5 DPW ST OTR PUR SRVC	\$28,000.00	\$15,465.70	\$12,534.30	55.23 %
10.5100.56.01.5 DPW ST BRIDGE MAINTENANCE	\$5,000.00	\$0.00	\$5,000.00	0.00 %
10.5100.56.02.5 DPW ST CRACK SEAL MAINT	\$0.00	\$0.00	\$0.00	0.00 %
10.5100.56.03.5 DPW ST ROADSIDE MOWING	\$6,000.00	\$0.00	\$6,000.00	0.00 %
10.5100.56.04.5 DPW ST- ST LIGHT LEASES/SVC CHG	\$81,000.00	\$20,322.14	\$60,677.86	25.09 %
10.5100.56.05.5 DPW ST PAVEMT MARKING	\$17,000.00	\$0.00	\$17,000.00	0.00 %
10.5100.56.08.5 DPW STREETS PUR SRV WATER FD	\$0.00	\$0.00	\$0.00	0.00 %
10.5100.56.09.5 DPW STREETS PUR SRV SEWER FD	\$0.00	\$0.00	\$0.00	0.00 %
10.5100.60.00.5 DPW ST PROFESSIONAL SVC	\$4,160.00	\$770.00	\$3,390.00	18.51 %
10.5100.60.01.5 DPW ST PROF SVC ELM ST SLIDE	\$0.00	\$0.00	\$0.00	0.00 %



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10.5100.62.00.5 DPW ST PRINT & BINDING	\$600.00	\$0.00	\$600.00	0.00 %
10.5100.66.00.5 DPW ST OTHER RENTALS	\$12,000.00	\$3,158.30	\$8,841.70	26.32 %
10.5100.67.00.5 DPW ST STREET MAINT	\$5,000.00	\$1,066.80	\$3,933.20	21.34 %
10.5100.68.00.5 DPW ST EQUIP MAINT-INACTIVE FY17	\$0.00	\$0.00	\$0.00	0.00 %
10.5100.68.02.5 DPW ST STREET LIGHTS REPAIRS	\$6,000.00	\$53.18	\$5,946.82	0.89 %
10.5100.68.03.5 DPW ST TRAFFIC SIGNAL REPAIRS	\$3,000.00	\$0.00	\$3,000.00	0.00 %
10.5100.70.00.5 DPW ST COPIER	\$1,903.00	\$465.22	\$1,437.78	24.45 %
10.5100.70.01.5 DPW ST COPIER PAPER	\$0.00	\$0.00	\$0.00	0.00 %
10.5100.72.00.5 DPW ST TAXES/LICENSE/REG	\$2,500.00	\$344.00	\$2,156.00	13.76 %
10.5100.74.00.5 DPW ST TRAVEL/TRANSP	\$1,500.00	\$0.00	\$1,500.00	0.00 %
10.5100.76.01.5 DPW ST ELECTRIC	\$19,441.00	\$7,989.30	\$11,451.70	41.10 %
10.5100.76.03.5 DPW ST TRASH REMOVAL	\$3,500.00	\$1,208.70	\$2,291.30	34.53 %
10.5100.79.00.5 DPW ST MISC	\$0.00	\$0.00	\$0.00	0.00 %
10.5100.83.00.5 DPW ST MACH & EQUIP	\$0.00	\$0.00	\$0.00	0.00 %
10.5100.94.01.5 DPW ST PENSION PRINCIPAL	\$0.00	\$0.00	\$0.00	0.00 %
10.5100.95.01.5 DPW ST PENSION INT EXP	\$28,146.00	\$14,073.00	\$14,073.00	50.00 %
TOTAL DPW STREETS	\$1,368,140.00	\$344,873.19	\$1,023,266.81	25.21%
10.5300 DPW FLEET OPERATIONS				
10.5300.10.00.5 DPW FLEET OPS SALARY & WAGES	\$146,580.00	\$43,252.39	\$103,327.61	29.51 %
10.5300.11.00.5 DPW FLEET OPS OVERTIME	\$10,215.00	\$1,428.39	\$8,786.61	13.98 %
10.5300.15.01.5 DPW FLEET OPS DENTAL INS	\$1,171.00	\$345.48	\$825.52	29.50 %
10.5300.15.02.5 DPW FLEET OPS FICA/MEDICARE	\$11,446.00	\$3,245.30	\$8,200.70	28.35 %
10.5300.15.03.5 DPW FLEET OPS HEALTH INS	\$34,778.00	\$6,153.89	\$28,624.11	17.69 %
10.5300.15.04.5 DPW FLEET OPS FLEX SPENDING ACCOUNT	\$543.00	\$0.00	\$543.00	0.00 %
10.5300.15.05.5 DPW FLEET OPS LT CARE INS	\$122.00	\$17.56	\$104.44	14.39 %
10.5300.15.07.5 DPW FLEET OPS CITY RETIREMENT	\$11,054.00	\$2,958.83	\$8,095.17	26.77 %
10.5300.15.08.5 DPW FLEET OPS LIFE, STD, LTD INS	\$1,830.00	\$770.81	\$1,059.19	42.12 %
10.5300.15.09.5 DPW FLEET OPS UNEMPLOYMENT INS	\$342.00	\$167.80	\$174.20	49.06 %
10.5300.15.10.5 DPW FLEET OPS WORKERS' COMP	\$10,323.00	\$5,054.62	\$5,268.38	48.96 %
10.5300.15.12.5 DPW FLEET OPS PARKING FEE	\$144.00	\$144.00	\$0.00	100.00 %
10.5300.18.00.5 DPW FLEET OPS PROT CLOTHING	\$5,000.00	\$1,108.74	\$3,891.26	22.17 %



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10.5300.20.00.5 DPW FLEET OPS OFFICE SUPPLY	\$250.00	\$70.08	\$179.92	28.03 %
10.5300.20.01.5 DPW FLEET OPS POSTAGE	\$0.00	\$0.00	\$0.00	0.00 %
10.5300.21.00.5 DPW FLEET OPS OPERATING SUPPLY	\$185,000.00	\$38,611.28	\$146,388.72	20.87 %
10.5300.21.01.5 DPW FLEET OPS INT FUEL REIMB	(\$42,000.00)	(\$5,460.03)	(\$36,539.97)	13.00 %
10.5300.21.02.5 DPW FLEET OPS OIL &ANTI-FREEZE	\$3,750.00	\$0.00	\$3,750.00	0.00 %
10.5300.23.00.5 DPW FLEET OPS SMALL TOOLS & EQUIP	\$0.00	\$165.20	(\$165.20)	0.00 %
10.5300.23.01.5 DPW FLEET OPS STOCKROOM EQUIP	\$3,000.00	\$648.31	\$2,351.69	21.61 %
10.5300.23.02.5 DPW FLEET OPS SMALL TOOLS	\$3,500.00	\$88.90	\$3,411.10	2.54 %
10.5300.23.03.5 DPW FLEET OPS SMALL EQUIPMENT	\$2,500.00	\$0.00	\$2,500.00	0.00 %
10.5300.30.00.5 DPW FLEET OPS ADVERTISING	\$500.00	\$0.00	\$500.00	0.00 %
10.5300.34.04.5 DPW FLEET OPS COMMUNICATIONS	\$3,750.00	\$1,120.23	\$2,629.77	29.87 %
10.5300.38.00.5 DPW FLEET OPS DEPRECIATION	\$0.00	\$0.00	\$0.00	0.00 %
10.5300.40.00.5 DPW FLEET OPS DUES/SUB/MTGS	\$250.00	\$1,250.00	(\$1,000.00)	500.00 %
10.5300.48.00.5 DPW FLEET OPS PROP & LIAB INS	\$25,551.00	\$12,778.19	\$12,772.81	50.01 %
10.5300.60.00.5 DPW FLEET OPS PROFESSIONAL SVC	\$500.00	\$210.00	\$290.00	42.00 %
10.5300.68.00.5 DPW FLEET OPS VEH/EQUIP MAINT	\$149,000.00	\$33,217.86	\$115,782.14	22.29 %
10.5300.68.01.5 DPW FLEET OPS INTNL REP REIMB	(\$25,000.00)	(\$5,678.30)	(\$19,321.70)	22.71 %
10.5300.70.00.5 DPW FLEET OPS COPIER	\$481.00	\$119.38	\$361.62	24.82 %
10.5300.70.01.5 DPW FLEET OPS COPIER PAPER	\$0.00	\$0.00	\$0.00	0.00 %
10.5300.72.00.5 DPW FLEET OPS TAXES/LIC/REG	\$300.00	\$184.00	\$116.00	61.33 %
10.5300.74.00.5 DPW FLEET OPS TRAVEL/TRANS	\$50.00	\$0.00	\$50.00	0.00 %
10.5300.83.00.5 DPW FLEET OPS MACH & EQUIP	\$0.00	\$0.00	\$0.00	0.00 %
10.5300.85.00.5 DPW FLEET OPS FED/ST GRANT EXP	\$0.00	\$0.00	\$0.00	0.00 %
10.5300.94.01.5 DPW FLEET PENSION PRINCIPAL	\$0.00	\$0.00	\$0.00	0.00 %
10.5300.95.01.5 DPW FLEET OPS PENSION INT EXP	\$6,328.00	\$3,164.11	\$3,163.89	50.00 %
TOTAL DPW FLEET OPERATIONS	\$551,258.00	\$145,137.02	\$406,120.98	26.33%
10.5310 DPW BUILDING OPERATIONS				
10.5310.21.00.5 DPW BLDG OPS OPERATING SUPPLY	\$2,500.00	\$199.70	\$2,300.30	7.99 %
10.5310.23.00.5 DPW BLDG OPS SMALL TOOLS &EQUIP	\$250.00	\$0.00	\$250.00	0.00 %
10.5310.34.00.5 DPW BLDG OPS COM	\$250.00	\$0.00	\$250.00	0.00 %
10.5310.56.00.5 DPW BLDG OPS OTR PUR SRVC	\$9,500.00	\$2,070.00	\$7,430.00	21.79 %



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10.5310.69.00.5 DPW BLDG OPS BLDG/GRNDS MAINT	\$11,000.00	\$3,263.07	\$7,736.93	29.66 %
10.5310.72.00.5 DPW BLDG OPS TAXES/LIC/REG	\$400.00	\$0.00	\$400.00	0.00 %
10.5310.76.01.5 DPW BLDG OPS ELECTRIC	\$9,174.00	\$2,635.42	\$6,538.58	28.73 %
10.5310.76.02.5 DPW BLDG OPS HEATING FUEL	\$19,000.00	\$8,138.24	\$10,861.76	42.83 %
10.5310.76.03.5 DPW BLDG OPS TRASH REMOVAL	\$1,200.00	\$402.90	\$797.10	33.58 %
10.5310.76.04.5 DPW BLDG OPS IN HOUSE UTILITIES	\$2,500.00	\$520.16	\$1,979.84	20.81 %
10.5310.76.05.5 DPW BLDG OPS PROPANE	\$5,000.00	\$0.00	\$5,000.00	0.00 %
TOTAL DPW BUILDING OPERATIONS	\$60,774.00	\$17,229.49	\$43,544.51	28.35%
10.7270 WRIGHTSVILLE BEACH FUNDS				
10.7270.44.00.5 WRIGHTSVILLE BEACH CONTRIB	\$7,207.00	\$0.00	\$7,207.00	0.00 %
TOTAL WRIGHTSVILLE BEACH FUNDS	\$7,207.00	\$0.00	\$7,207.00	0.00%
10.7800 AGENCY CONTRIBUTION				
10.7800.44.00.5 DOWNTOWN IMPROV DISTRICT EXP	\$57,000.00	\$0.00	\$57,000.00	0.00 %
10.7800.45.00.5 OUTSIDE AGENCY CONTRIB	\$194,550.00	\$135,800.00	\$58,750.00	69.80 %
TOTAL AGENCY CONTRIBUTION	\$251,550.00	\$135,800.00	\$115,750.00	53.99%
10.7900 LIBRARY CONTRIBUTION				
10.7900.00.00.5 KELLOGG HUBBARD LIBRARY CONTRIB	\$316,698.00	\$158,349.00	\$158,349.00	50.00 %
TOTAL LIBRARY CONTRIBUTION	\$316,698.00	\$158,349.00	\$158,349.00	50.00%
10.8000 COMMUNITY ENHANCEMENT				
10.8000.00.02.5 COM ENH MDCA	\$22,600.00	\$11,300.00	\$11,300.00	50.00 %
10.8000.00.04.5 COM ENH JULY 4 CELEBRATION	\$2,000.00	\$1,000.00	\$1,000.00	50.00 %
10.8000.00.12.5 COM ENH FALL-WINTER CELEBR	\$3,000.00	\$1,500.00	\$1,500.00	50.00 %
10.8000.00.18.5 COM ENH WELCOME LEGISLATORS	\$1,500.00	\$0.00	\$1,500.00	0.00 %
10.8000.00.19.5 COM ENH HOLIDAY LIGHTS	\$2,000.00	\$1,000.00	\$1,000.00	50.00 %
10.8000.00.21.5 COMMUNITY ENHANCEMENT USS MONTPELIER	\$1,000.00	\$1,000.00	\$0.00	100.00 %
10.8000.20.00.5 CEMETERY FLAGS	\$1,500.00	\$1,500.00	\$0.00	100.00 %



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<u>Account Number and Description</u>	<u>Budget FY 2017</u>	<u>Actual to Date Through</u>	<u>Variance</u>	<u>Percent of Budget</u>
TOTAL COMMUNITY ENHANCEMENT	\$33,600.00	\$17,300.00	\$16,300.00	51.49%
10.8130 TREE MANAGEMENT				
10.8130.10.00.5 TREE MANAGEMENT SALARIES & WAGES-WARDEN	\$22,745.00	\$3,706.16	\$19,038.84	16.29 %
10.8130.11.00.5 TREE MANAGEMENT OVERTIME	\$0.00	\$0.00	\$0.00	0.00 %
10.8130.15.01.5 TREE MANAGEMENT DENTAL INSURANCE	\$172.00	\$44.32	\$127.68	25.77 %
10.8130.15.02.5 TREE MANAGEMENT FICA/MEDICARE	\$1,660.00	\$278.81	\$1,381.19	16.80 %
10.8130.15.03.5 TREE MANAGEMENT HEALTH INSURANCE	\$5,096.00	\$746.80	\$4,349.20	14.65 %
10.8130.15.04.5 TREE MANAGEMENT FLEX SPENDING ACCOUNT	\$80.00	\$0.00	\$80.00	0.00 %
10.8130.15.05.5 TREE MANAGEMENT LONG TERM CARE INSURANCE	\$18.00	\$0.00	\$18.00	0.00 %
10.8130.15.07.5 TREE MANAGEMENT CITY RETIREMENT	\$1,604.00	\$268.65	\$1,335.35	16.75 %
10.8130.15.08.5 TREE MANAGEMENT LIFE, STD, LTD INSURANCE	\$268.00	\$112.94	\$155.06	42.14 %
10.8130.15.09.5 TREE MANAGEMENT UNEMPLOYMENT INSURANCE	\$50.00	\$24.58	\$25.42	49.16 %
10.8130.15.10.5 TREE MANAGEMENT WORKERS' COMPENSATION	\$1,531.00	\$511.82	\$1,019.18	33.43 %
10.8130.23.00.5 TREE MANAGEMENT SMALL TOOLS	\$1,400.00	\$540.79	\$859.21	38.63 %
10.8130.30.00.5 TREE MANAGEMENT ADVERTISING	\$0.00	\$0.00	\$0.00	0.00 %
10.8130.48.00.5 TREE MANAGEMENT PROPERTY & LIABILITY INS	\$449.00	\$225.00	\$224.00	50.11 %
10.8130.56.00.5 TREE MANAGEMENT OTR PUR SRVC	\$3,000.00	\$0.00	\$3,000.00	0.00 %
10.8130.70.00.5 TREE MANAGEMENT COPIER	\$62.00	\$17.63	\$44.37	28.44 %
10.8130.82.00.5 TREE MANAGEMENT CAP IMP- WARDEN & BOARD	\$0.00	\$0.00	\$0.00	0.00 %
10.8130.94.01.5 PENSION PRINCIPAL-WARDEN	\$0.00	\$0.00	\$0.00	0.00 %
10.8130.95.01.5 PENSION INTEREST EXP-WARDEN	\$1,073.00	\$536.29	\$536.71	49.98 %
TOTAL TREE MANAGEMENT	\$39,208.00	\$7,013.79	\$32,194.21	17.89%
10.8135 TREE BOARD				
10.8135.21.00.5 TREE BOARD TREE NURSERY	\$2,000.00	\$770.99	\$1,229.01	38.55 %
10.8135.79.00.5 TREE BOARD MISC GRANT EXPENSE	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL TREE BOARD	\$2,000.00	\$770.99	\$1,229.01	38.55%
10.8300 CONSERVATION COMMISSION				
10.8300.56.00.5 CONSERVATION OTR PUR SRVC	\$0.00	\$0.00	\$0.00	0.00 %



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10.8300.79.00.5 CONSERVATION MISCELLANEOUS PROJECTS	\$3,500.00	\$3,250.00	\$250.00	92.86 %
10.8300.93.00.5 CONSERVATION BUDGET XFER TO RESERVE	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL CONSERVATION COMMISSION	\$3,500.00	\$3,250.00	\$250.00	92.86%
10.9100 DEBT SERVICE				
10.9100.90.00.5 DEBT SERVICE CIP PRINCIPAL PAYMENTS	\$492,979.00	\$476,491.36	\$16,487.64	96.66 %
10.9100.90.01.5 DEBT SERVICE EQUIP PRINCIPAL	\$55,277.00	\$10,540.00	\$44,737.00	19.07 %
10.9100.91.00.5 DEBT SERVICE CIP INTEREST PAYMENTS	\$174,373.00	\$50,812.84	\$123,560.16	29.14 %
10.9100.91.01.5 DEBT SERVICE EQUIP INTEREST	\$2,651.00	\$2,737.00	(\$86.00)	103.24 %
10.9100.92.00.5 DEBT SERVICE ENERGY IMPROV LEASE PYMT	\$37,128.00	\$18,563.04	\$18,564.96	50.00 %
10.9100.92.02.5 DEBT SERVICE BOND ISSUANCE EXPENSES	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL DEBT SERVICE	\$762,408.00	\$559,144.24	\$203,263.76	73.34%
10.9200 ADMIN COPIER & POSTAGE				
10.9200.20.01.5 ADMIN POSTAGE	\$0.00	\$9,566.18	(\$9,566.18)	0.00 %
10.9200.20.02.5 ADMIN OTHER SUPPLIES	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL ADMIN COPIER & POSTAGE	\$0.00	\$9,566.18	(\$9,566.18)	0.00%
10.9300 OTHER GOVERNMENTAL				
10.9300.72.00.5 OTHR GOVT- WASH COUNTY TAX	\$68,000.00	\$35,124.00	\$32,876.00	51.65 %
10.9300.72.01.5 OTHR GOVT - SOLID WASTE DIST FEE	\$15,510.00	\$7,671.00	\$7,839.00	49.46 %
10.9300.72.02.5 OTHR GOVT - GRN MTN TRANSIT	\$70,000.00	\$69,371.00	\$629.00	99.10 %
10.9300.72.03.5 OTHR GOVT - CENTRAL VT REG PLANNING	\$8,641.00	\$8,640.50	\$0.50	99.99 %
10.9300.72.04.5 OTHR GOVT - VT LEAGUE OF CITIES AND TOWNS	\$9,591.00	\$9,591.00	\$0.00	100.00 %
10.9300.72.05.5 OTHR GOVT-CNTRL VT PUBLIC SAFETY AUTH	\$47,000.00	\$47,000.00	\$0.00	100.00 %
10.9300.72.06.5 OTHR GOVT LOCAL DEVELOPMENT CORP	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL OTHER GOVERNMENTAL	\$218,742.00	\$177,397.50	\$41,344.50	81.10%
10.9390 TRANSFERS TO OTHER FUNDS				
10.9390.93.00.5 XFER TO WATER FUND	\$0.00	\$0.00	\$0.00	0.00 %
10.9390.94.00.5 XFER TO SEWER FUND	\$0.00	\$0.00	\$0.00	0.00 %



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10.9390.95.00.5 XFER TO REC DEPT OPERATIONS	\$534,777.00	\$534,777.00	\$0.00	100.00 %
10.9390.96.00.5 XFER CEMETERY PROP TAX	\$0.00	\$0.00	\$0.00	0.00 %
10.9390.96.01.5 XFER TO CEMETERY CIP	\$18,875.00	\$18,875.00	\$0.00	100.00 %
10.9390.96.02.5 XFER CEMETERY SMALL PARKS	\$27,900.00	\$27,900.00	\$0.00	100.00 %
10.9390.96.04.5 XFER CEMETERY OPERATIONS	\$61,403.00	\$61,403.00	\$0.00	100.00 %
10.9390.96.05.5 XFER TO CEMETERY EQUIP	\$1,700.00	\$1,700.00	\$0.00	100.00 %
10.9390.97.00.5 XFER TO PARKING FUND	\$0.00	\$0.00	\$0.00	0.00 %
10.9390.98.00.5 XFER TO CAPITAL PROJECTS	\$867,642.00	\$867,642.00	\$0.00	100.00 %
10.9390.98.01.5 TRANSFER TO DISTRICT ENERGY	\$0.00	\$0.00	\$0.00	0.00 %
10.9390.98.05.5 XFER PARK IMPACT FEE TO PARKS	\$0.00	\$0.00	\$0.00	0.00 %
10.9390.99.00.5 XFER PARK OPERATIONS	\$152,915.00	\$152,915.00	\$0.00	100.00 %
10.9390.99.01.5 XFER PARKS CIP	\$4,800.00	\$4,800.00	\$0.00	100.00 %
10.9390.99.02.5 XFER PARKS EQUIPMENT	\$13,900.00	\$13,900.00	\$0.00	100.00 %
10.9390.99.03.5 XFER TO HOUSING TRUST	\$21,000.00	\$21,000.00	\$0.00	100.00 %
10.9390.99.04.5 XFER TO SENIOR CENTER	\$128,107.00	\$128,107.00	\$0.00	100.00 %
TOTAL TRANSFERS TO OTHER FUNDS	\$1,833,019.00	\$1,833,019.00	\$0.00	100.00%
10.9400 EQUIPMENT PLAN				
10.9400.83.01.5 EQUIP PLAN - DPW	\$282,665.00	\$282,665.00	\$0.00	100.00 %
10.9400.83.02.5 EQUIP PLAN - POLICE	\$45,440.00	\$45,440.00	\$0.00	100.00 %
10.9400.83.03.5 EQUIP PLAN - FIRE	\$12,300.00	\$12,300.00	\$0.00	100.00 %
10.9400.83.04.5 EQUIP PLAN - CLERK	\$0.00	\$0.00	\$0.00	0.00 %
10.9400.83.05.5 EQUIP PLAN - TECHNOLOGY	\$50,466.00	\$50,466.00	\$0.00	100.00 %
10.9400.83.06.5 EQUIP PLAN- PLANNING	\$0.00	\$0.00	\$0.00	0.00 %
10.9400.83.07.5 EQUIP PLAN - FINANCE SOFTWARE	\$0.00	\$0.00	\$0.00	0.00 %
10.9400.83.08.5 EQUIP PLAN - CITY HALL	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL EQUIPMENT PLAN	\$390,871.00	\$390,871.00	\$0.00	100.00%
10.9900 EMPLOYEE BENEFITS				
10.9900.15.03.5 EMPLOYEE BENEFITS HLTH REIMB ARRANGEMENT DRAW DOWI	\$0.00	\$29,962.06	(\$29,962.06)	0.00 %
10.9900.15.04.5 EMPLOYEE BENEFITS FLEX SPENDING ACCOUNT FUNDING	\$0.00	\$9,613.62	(\$9,613.62)	0.00 %
10.9900.15.05.5 EMPLOYEE BENEFITS HRA/FSA ADMINISTRATION EXP	\$0.00	\$131.10	(\$131.10)	0.00 %



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10.9900.48.00.5 EMPLOYEE BENEFITS P&C INSURANCE CLAIM EXP	\$0.00	\$0.00	\$0.00	0.00 %
10.9900.48.01.5 EMPLOYEE BENEFITS PC - DEDUCTIBLE EXPENSE	\$0.00	\$0.00	\$0.00	0.00 %
10.9900.79.00.5 EMPLOYEE BENEFITS MISCELLANEOUS - BENEFITS	\$0.00	\$167.00	(\$167.00)	0.00 %
10.9900.80.00.5 EMPLOYEE BENEFITS WELLNESS PROGRAM	\$0.00	\$581.00	(\$581.00)	0.00 %
TOTAL EMPLOYEE BENEFITS	\$0.00	\$40,454.78	(\$40,454.78)	0.00%
10.9951 GF MISC EXP				
10.9951.57.00.5 MISC XFER TO DOWNTWN IMPROV DISTRICT	\$0.00	\$0.00	\$0.00	0.00 %
10.9951.60.00.5 MISC USE OF GF FUND BALANCE	\$0.00	\$8,465.00	(\$8,465.00)	0.00 %
10.9951.79.00.5 MISC MISCELLANEOUS EXP	\$0.00	\$0.00	\$0.00	0.00 %
10.9951.80.00.5 MISC PURCHASE OF LAND	\$0.00	\$0.00	\$0.00	0.00 %
10.9951.93.00.5 MISC USE OF RECORDS RESERVE	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL GF MISC EXP	\$0.00	\$8,465.00	(\$8,465.00)	0.00%
10.9961 TAX ABATEMENTS/CREDITS				
10.9961.00.00.5 TAX ABATEMENTS/SPRINKLER	\$66,000.00	\$67,418.68	(\$1,418.68)	102.15 %
TOTAL TAX ABATEMENTS/CREDITS	\$66,000.00	\$67,418.68	(\$1,418.68)	102.15%
10.9962 GF MISC EXP				
10.9962.00.00.5 MISC A/R BAD DEBT WO	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL GF MISC EXP	\$0.00	\$0.00	\$0.00	0.00%
TOTAL GENERAL FUND EXPENDITURES	\$12,923,304.00	\$6,131,690.66	\$6,791,613.34	47.45%
GENERAL FUND NET EXCESS / (DEFICIT)	\$0.00	\$4,730,981.33		



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REVENUES				
11.2 INTERGOVERNMENTAL REV				
11.2300.00.00.4 WATER REV GRANTS-STATE	\$0.00	\$0.00	\$0.00	0.00 %
11.2301.00.00.4 GF REIMB OT HRS	\$0.00	\$0.00	\$0.00	0.00 %
11.2310.00.00.4 WATER REV GRANTS-FEDERAL	\$0.00	\$0.00	\$0.00	0.00 %
11.2502.00.00.4 WATER REV WATER USE REVENUE	\$2,510,000.00	\$1,299,954.01	(\$1,210,045.99)	51.79 %
11.2503.00.00.4 WATER REV PENALTIES - WATER USE	\$11,000.00	(\$1,553.88)	(\$12,553.88)	(14.13)%
11.2505.00.00.4 WATER REV DELINQUENT INTEREST	\$10,000.00	\$1,790.26	(\$8,209.74)	17.90 %
11.2522.00.00.4 WATER BENEFIT CHARGE	\$96,000.00	\$97,820.00	\$1,820.00	101.90 %
11.2570.00.00.4 WATER REV METER SALES	\$0.00	\$150.00	\$150.00	0.00 %
11.2595.00.00.4 WATER REV ON/OFF FEES	\$4,000.00	\$1,750.00	(\$2,250.00)	43.75 %
11.2599.00.00.4 WATER REV CONNECTION FEES	\$12,000.00	\$900.00	(\$11,100.00)	7.50 %
11.2605.00.00.4 WATER REV SPRINKLER SERV REIMB	\$0.00	\$0.00	\$0.00	0.00 %
11.2614.00.00.4 WATER REV SALE OF EQUIP	\$0.00	\$0.00	\$0.00	0.00 %
11.2614.00.11.4 WATER REV SALE OF LAND	\$0.00	\$0.00	\$0.00	0.00 %
11.2804.00.00.4 WATER REV DONATIONS	\$0.00	\$0.00	\$0.00	0.00 %
11.2820.00.00.4 WATER REV STD W/C REIMB	\$0.00	\$0.00	\$0.00	0.00 %
11.2901.00.00.4 XFER FROM SEWER FD WATER METER DEPREC	\$15,000.00	\$15,000.00	\$0.00	100.00 %
11.2990.00.00.4 WATER REV MISC REVENUE	\$2,000.00	\$27,295.97	\$25,295.97	1,364.80 %
11.2992.00.00.4 WATER REV XFER PARKS PEACE PARK	\$0.00	\$0.00	\$0.00	0.00 %
11.2993.00.00.4 WATER REV XFER FROM GENERAL FUND	\$0.00	\$0.00	\$0.00	0.00 %
11.2997.00.00.4 WATER REV USE OF FUND BALANCE	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL INTERGOVERNMENTAL REV	\$2,660,000.00	\$1,443,106.36	(\$1,216,893.64)	54.25%
TOTAL WATER FUND REVENUES	\$2,660,000.00	\$1,443,106.36	(\$1,216,893.64)	54.25%



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EXPENDITURES				
11.6200 WATER ADMINISTRATION				
11.6200.10.00.5 ADMIN SALARIES & WAGES	\$82,538.00	\$21,008.70	\$61,529.30	25.45 %
11.6200.11.00.5 ADMIN OVERTIME	\$2,749.00	\$722.60	\$2,026.40	26.29 %
11.6200.15.01.5 ADMIN DENTAL INSURANCE	\$654.00	\$188.39	\$465.61	28.81 %
11.6200.15.02.5 ADMIN FICA/MEDICARE	\$6,226.00	\$1,593.44	\$4,632.56	25.59 %
11.6200.15.03.5 ADMIN HEALTH INSURANCE	\$19,427.00	\$2,934.52	\$16,492.48	15.11 %
11.6200.15.04.5 ADMIN FLEX SPENDING ACCOUNT	\$303.00	\$0.00	\$303.00	0.00 %
11.6200.15.05.5 ADMIN LONG TERM CARE INSURANCE	\$68.00	\$7.76	\$60.24	11.41 %
11.6200.15.07.5 ADMIN CITY RETIREMENT	\$6,013.00	\$1,217.91	\$4,795.09	20.25 %
11.6200.15.08.5 ADMIN LIFE, STD, LTD INSURANCE	\$1,022.00	\$430.58	\$591.42	42.13 %
11.6200.15.09.5 ADMIN UNEMPLOYMENT INSURANCE	\$191.00	\$93.74	\$97.26	49.08 %
11.6200.15.10.5 ADMIN WORK COMP	\$253.00	\$101.10	\$151.90	39.96 %
11.6200.15.12.5 ADMIN PARKING FEE	\$264.00	\$264.00	\$0.00	100.00 %
11.6200.16.00.5 ADMIN GASB#68 PENSION	\$0.00	\$0.00	\$0.00	0.00 %
11.6200.18.00.5 ADMIN UNIFORMS/PROTECT CLOTHING	\$3,000.00	\$752.47	\$2,247.53	25.08 %
11.6200.20.00.5 ADMIN OFFICE SUPPLIES	\$2,000.00	\$946.57	\$1,053.43	47.33 %
11.6200.20.01.5 ADMIN POSTAGE	\$3,700.00	\$0.57	\$3,699.43	0.02 %
11.6200.30.00.5 ADMIN ADVERTISING	\$1,000.00	\$0.00	\$1,000.00	0.00 %
11.6200.34.00.5 ADMIN TELEPH BASIC SERVICE	\$2,134.00	\$508.58	\$1,625.42	23.83 %
11.6200.34.01.5 ADMIN TELEPH LONG DISTANCE	\$1,680.00	\$200.01	\$1,479.99	11.91 %
11.6200.34.02.5 ADMIN INTERNET WAN SERVICE	\$8,786.00	\$3,319.68	\$5,466.32	37.78 %
11.6200.38.00.5 ADMIN DEPRECIATION	\$0.00	\$0.00	\$0.00	0.00 %
11.6200.40.00.5 ADMIN DUES/SUBSCRIPTS/MTGS	\$1,750.00	\$251.02	\$1,498.98	14.34 %
11.6200.48.00.5 ADMIN PROP & LIAB INS	\$1,718.00	\$860.66	\$857.34	50.10 %
11.6200.48.01.5 ADMIN PC - DEDUCTIBLE EXPENSE	\$0.00	\$0.00	\$0.00	0.00 %
11.6200.60.00.5 ADMIN PROF SVCS	\$4,500.00	\$691.50	\$3,808.50	15.37 %
11.6200.61.00.5 ADMIN LEGAL SERVICES	\$8,000.00	\$1,242.15	\$6,757.85	15.53 %
11.6200.62.00.5 ADMIN PRINTING & BINDING	\$1,000.00	\$442.35	\$557.65	44.24 %
11.6200.66.00.5 ADMIN TOWN HILL LEASE	\$40,310.00	\$0.00	\$40,310.00	0.00 %
11.6200.70.00.5 ADMIN COPIER	\$204.00	\$66.02	\$137.98	32.36 %



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11.6200.72.00.5 ADMIN TAXES/LICENSE/REGIST	\$20,000.00	\$3,842.61	\$16,157.39	19.21 %
11.6200.74.00.5 ADMIN TRAVEL/TRANSPORTATION	\$100.00	\$126.36	(\$26.36)	126.36 %
11.6200.79.00.5 ADMIN MISC	\$10,000.00	\$0.00	\$10,000.00	0.00 %
11.6200.83.00.5 ADMIN MACH & EQUIP	\$0.00	\$2,973.50	(\$2,973.50)	0.00 %
11.6200.83.01.5 ADMIN COMPUTER EQUIP ALLOC	\$15,821.00	\$3,058.06	\$12,762.94	19.33 %
11.6200.83.02.5 ADMIN FINANCIAL SOFTWARE	\$0.00	\$0.00	\$0.00	0.00 %
11.6200.90.00.5 ADMIN PRINCIPAL	\$525,519.00	\$525,519.48	(\$0.48)	100.00 %
11.6200.91.00.5 ADMIN INTEREST EXPENSE	\$231,244.00	\$99,386.82	\$131,857.18	42.98 %
11.6200.92.00.5 ADMIN ENERGY IMPROV LEASE PYMT	\$6,086.00	\$3,043.12	\$3,042.88	50.00 %
11.6200.94.01.5 ADMIN PENSION PRINCIPAL	\$0.00	\$0.00	\$0.00	0.00 %
11.6200.95.01.5 ADMIN PENSION INTEREST EXP	\$3,059.00	\$1,529.58	\$1,529.42	50.00 %
11.6200.97.00.5 ADMIN ADMIN/MGMT SVCS	\$302,404.00	\$302,404.00	\$0.00	100.00 %
TOTAL WATER ADMINISTRATION	\$1,313,723.00	\$979,727.85	\$333,995.15	74.58%
11.6210 WATER SUPPLY & TREATMENT				
11.6210.10.00.5 WATER TREAT SALARIES & WAGES	\$204,961.00	\$58,756.51	\$146,204.49	28.67 %
11.6210.11.00.5 WATER TREAT OVERTIME	\$12,578.00	\$2,572.59	\$10,005.41	20.45 %
11.6210.15.01.5 WATER TREAT DENTAL INSURANCE	\$1,433.00	\$422.64	\$1,010.36	29.49 %
11.6210.15.02.5 WATER TREAT FICA/MEDICARE	\$15,880.00	\$4,405.47	\$11,474.53	27.74 %
11.6210.15.03.5 WATER TREAT HEALTH INSURANCE	\$42,549.00	\$8,347.14	\$34,201.86	19.62 %
11.6210.15.04.5 WATER TREAT FLEX SPENDING ACCOUNT	\$664.00	\$0.00	\$664.00	0.00 %
11.6210.15.05.5 WATER TREAT LONG TERM CARE INSURANCE	\$149.00	\$26.48	\$122.52	17.77 %
11.6210.15.07.5 WATER TREAT CITY RETIREMENT	\$15,336.00	\$4,000.98	\$11,335.02	26.09 %
11.6210.15.08.5 WATER TREAT LIFE STD, LTD INSURANCE	\$2,239.00	\$943.04	\$1,295.96	42.12 %
11.6210.15.09.5 WATER TREAT UNEMP INSURANCE	\$418.00	\$205.30	\$212.70	49.11 %
11.6210.15.10.5 WATER TREAT WORK COMP	\$9,515.00	\$4,080.30	\$5,434.70	42.88 %
11.6210.15.12.5 WATER TREAT PARKING FEE	\$150.00	\$150.00	\$0.00	100.00 %
11.6210.18.00.5 WATER TREAT UNIFORMS/PROTECTIVE CLOTH	\$1,500.00	\$549.00	\$951.00	36.60 %
11.6210.20.00.5 WATER TREAT OFFICE SUPPLIES	\$150.00	\$27.02	\$122.98	18.01 %
11.6210.21.00.5 WATER TREAT OPER SUPPLIES	\$94,485.00	\$7,232.92	\$87,252.08	7.66 %
11.6210.23.00.5 WATER TREAT SMALL TOOLS & EQUIP	\$1,000.00	\$317.95	\$682.05	31.80 %
11.6210.34.00.5 WATER TREAT COMMUNICATIONS	\$2,120.00	\$241.51	\$1,878.49	11.39 %



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11.6210.38.00.5 WATER TREAT DEPRECIATION	\$0.00	\$0.00	\$0.00	0.00 %
11.6210.40.00.5 WATER TREAT DUES, SUBSCRIP, MTGS	\$1,350.00	\$367.60	\$982.40	27.23 %
11.6210.48.00.5 WATER TREAT PROP & LIAB INS	\$21,876.00	\$10,941.32	\$10,934.68	50.02 %
11.6210.60.00.5 WATER TREAT PROF SERVICES	\$5,000.00	\$6,212.50	(\$1,212.50)	124.25 %
11.6210.65.00.5 WATER TREAT EQUIPMENT FLAT FEE	\$0.00	\$0.00	\$0.00	0.00 %
11.6210.66.00.5 WATER TREAT OTHER RENTALS	\$0.00	\$0.00	\$0.00	0.00 %
11.6210.68.00.5 WATER TREAT VEH/EQ REPAIR & MAIN	\$30,000.00	\$3,203.46	\$26,796.54	10.68 %
11.6210.69.00.5 WATER TREAT BLDGS/GRNDS REPAIR/MAINT	\$10,000.00	\$3,850.00	\$6,150.00	38.50 %
11.6210.70.00.5 WATER TREAT COPIER	\$589.00	\$146.08	\$442.92	24.80 %
11.6210.72.00.5 WATER TREAT TAXES/LICENSE/REGIST	\$12,550.00	\$6,320.19	\$6,229.81	50.36 %
11.6210.74.00.5 WATER TREAT TRAVEL & TRANSP	\$50.00	\$0.00	\$50.00	0.00 %
11.6210.76.01.5 WATER TREAT ELECTRIC	\$62,669.00	\$13,210.68	\$49,458.32	21.08 %
11.6210.76.05.5 WATER TREAT PROPANE	\$22,000.00	\$0.00	\$22,000.00	0.00 %
11.6210.79.00.5 WATER TREAT MISCELLANEOUS	\$0.00	\$0.00	\$0.00	0.00 %
11.6210.83.00.5 WATER TREAT MACHINERY & EQUIPMENT	\$70,000.00	\$0.00	\$70,000.00	0.00 %
11.6210.85.00.5 WATER TREAT WTP GRANT EXP	\$0.00	\$0.00	\$0.00	0.00 %
11.6210.94.01.5 WATER TREAT PENSION PRINCIPAL	\$0.00	\$0.00	\$0.00	0.00 %
11.6210.95.01.5 WATER TREAT PENSION INTEREST EXP	\$6,837.00	\$3,418.46	\$3,418.54	50.00 %
TOTAL WATER SUPPLY & TREATMENT	\$648,048.00	\$139,949.14	\$508,098.86	21.60%
11.6220 WATER DISTRIBUTION SYSTEM				
11.6220.10.00.5 WATER DISTRIB SALARIES & WAGES	\$162,948.00	\$49,531.83	\$113,416.17	30.40 %
11.6220.11.00.5 WATER DISTRIB OVERTIME	\$18,996.00	\$4,068.47	\$14,927.53	21.42 %
11.6220.15.01.5 WATER DISTRIB DENTAL INSURANCE	\$1,539.00	\$422.98	\$1,116.02	27.48 %
11.6220.15.02.5 WATER DISTRIB FICA/MEDICARE	\$13,282.00	\$3,826.05	\$9,455.95	28.81 %
11.6220.15.03.5 WATER DISTRIB HEALTH INSURANCE	\$45,702.00	\$10,475.33	\$35,226.67	22.92 %
11.6220.15.04.5 WATER DISTRIB FLEX SPENDING ACCOUNT	\$714.00	\$0.00	\$714.00	0.00 %
11.6220.15.05.5 WATER DISTRIB LONG TERM CARE INS	\$160.00	\$6.98	\$153.02	4.36 %
11.6220.15.07.5 WATER DISTRIB CITY RETIREMENT	\$12,827.00	\$3,479.87	\$9,347.13	27.13 %
11.6220.15.08.5 WATER DISTRIB LIFE STD, LTD INSURANCE	\$2,405.00	\$1,012.93	\$1,392.07	42.12 %
11.6220.15.09.5 WATER DISTRIB UNEMP INSURANCE	\$449.00	\$220.50	\$228.50	49.11 %
11.6220.15.10.5 WATER DISTRIB WORK COMP	\$7,832.00	\$3,249.42	\$4,582.58	41.49 %



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11.6220.15.12.5 WATER DISTRIB PARKING FEE	\$84.00	\$84.00	\$0.00	100.00 %
11.6220.18.00.5 WATER DISTRIB UNIFORMS/PROTECTIVE EQUIP	\$1,200.00	\$296.73	\$903.27	24.73 %
11.6220.20.00.5 WATER DISTRIB OFFICE SUPPLIES	\$100.00	\$104.40	(\$4.40)	104.40 %
11.6220.21.00.5 WATER DISTRIB OPERATING SUPPLIES	\$30,000.00	\$7,002.25	\$22,997.75	23.34 %
11.6220.23.00.5 WATER DISTRIB SMALL TOOLS & EQUIP	\$2,500.00	\$1,000.49	\$1,499.51	40.02 %
11.6220.34.00.5 WATER DISTRIB COMMUNICATIONS	\$1,200.00	\$0.00	\$1,200.00	0.00 %
11.6220.38.00.5 WATER DISTRIB DEPRECIATION	\$0.00	\$0.00	\$0.00	0.00 %
11.6220.48.00.5 WATER DISTRIB PROP & LIAB INS	\$4,032.00	\$2,019.46	\$2,012.54	50.09 %
11.6220.48.01.5 WATER DISTRIB PC-DEDUCTIBLE EXP	\$0.00	\$0.00	\$0.00	0.00 %
11.6220.56.00.5 WATER DISTRIB OTR PUR SRVC	\$10,000.00	\$3,870.81	\$6,129.19	38.71 %
11.6220.56.01.5 WATER DISTRIB STORAGE TK INSPECTION EXP	\$5,000.00	\$0.00	\$5,000.00	0.00 %
11.6220.65.00.5 WATER DISTRIB EQUIP USE	\$129,881.00	\$129,881.00	\$0.00	100.00 %
11.6220.66.00.5 WATER DISTRIB OTHER RENTALS	\$0.00	\$0.00	\$0.00	0.00 %
11.6220.67.00.5 WATER DISTRIB STREET REPAIRS & MAINT	\$30,000.00	\$8,659.76	\$21,340.24	28.87 %
11.6220.68.00.5 WATER DISTRIB VEH/EQUIP REPAIR & MAINT	\$8,000.00	(\$141.59)	\$8,141.59	(1.77)%
11.6220.70.00.5 WATER DISTRIB COPIER	\$619.00	\$156.34	\$462.66	25.26 %
11.6220.72.00.5 WATER DISTRIB TAXES/LICENSE/REGIST	\$150.00	\$0.00	\$150.00	0.00 %
11.6220.76.01.5 WATER DISTRIB ELECTRIC	\$7,072.00	\$1,316.85	\$5,755.15	18.62 %
11.6220.76.05.5 WATER DISTRIB PROPANE	\$1,300.00	\$255.65	\$1,044.35	19.67 %
11.6220.82.00.5 WATER DISTRIB CAPITAL IMPROVEMENTS	\$0.00	\$11.20	(\$11.20)	0.00 %
11.6220.83.00.5 WATER DISTRIB MACH & EQUIP	\$42,500.00	\$12,284.00	\$30,216.00	28.90 %
11.6220.86.00.5 WATER DISTRIB HYDRANTS	\$0.00	\$0.00	\$0.00	0.00 %
11.6220.94.01.5 WATER DISTRIB PENSION PRINCIPAL	\$0.00	\$0.00	\$0.00	0.00 %
11.6220.95.01.5 WATER DISTRIB PENSION INTEREST EXP	\$7,473.00	\$3,736.70	\$3,736.30	50.00 %
TOTAL WATER DISTRIBUTION SYSTEM	\$547,965.00	\$246,832.41	\$301,132.59	45.05%
11.6230 DELQ WATER FEES COLLECTION				
11.6230.10.00.5 DEL WATER COLL SALARIES & WAGES	\$10,712.00	\$1,682.91	\$9,029.09	15.71 %
11.6230.11.00.5 DEL WATER COLL OVERTIME	\$0.00	\$0.00	\$0.00	0.00 %
11.6230.15.01.5 DEL WATER COLL DENTAL INSURANCE	\$86.00	\$12.00	\$74.00	13.95 %
11.6230.15.02.5 DEL WATER COLL FICA/MEDICARE	\$782.00	\$123.81	\$658.19	15.83 %
11.6230.15.03.5 DEL WATER COLL HEALTH INSURANCE	\$2,548.00	\$7.32	\$2,540.68	0.29 %



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11.6230.15.04.5 DEL WATER COLL FLEX SPENDING ACCOUNT	\$40.00	\$0.00	\$40.00	0.00 %
11.6230.15.05.5 DEL WATER COLL LONG TERM CARE INS	\$9.00	\$0.00	\$9.00	0.00 %
11.6230.15.07.5 DEL WATER COLL CITY RETIREMENT	\$755.00	\$122.04	\$632.96	16.16 %
11.6230.15.08.5 DEL WATER COLL LIFE, STD, LTD INSURANCE	\$134.00	\$56.47	\$77.53	42.14 %
11.6230.15.09.5 DEL WATER COLL UNEMP INSURANCE	\$25.00	\$12.30	\$12.70	49.20 %
11.6230.15.10.5 DEL WATER COLL WORK COMP	\$32.00	\$15.44	\$16.56	48.25 %
11.6230.15.12.5 DEL WATER COLL PARKING FEE	\$99.00	\$99.00	\$0.00	100.00 %
11.6230.20.00.5 DEL WATER COLL OFFICE SUPPLIES	\$0.00	\$0.00	\$0.00	0.00 %
11.6230.20.01.5 DEL WATER COLL POSTAGE	\$1,000.00	\$0.00	\$1,000.00	0.00 %
11.6230.34.00.5 DEL WATER COLL COMMUNICATIONS	\$0.00	\$0.00	\$0.00	0.00 %
11.6230.40.00.5 DEL WATER COLL DUES/SUBSCRIPTS/MTGS	\$0.00	\$0.00	\$0.00	0.00 %
11.6230.48.00.5 DEL WATER COLL PROPERTY & LIABILITY INS	\$225.00	\$112.50	\$112.50	50.00 %
11.6230.70.00.5 DEL WATER COLL COPIER	\$29.00	\$8.68	\$20.32	29.93 %
11.6230.94.01.5 DEL WATER COLL PENSION PRINCIPAL	\$0.00	\$0.00	\$0.00	0.00 %
11.6230.95.01.5 DEL WATER COLL PENSION INTEREST EXP	\$411.00	\$205.31	\$205.69	49.95 %
TOTAL DELQ WATER FEES COLLECTION	\$16,887.00	\$2,457.78	\$14,429.22	14.55%
11.6250 WATER METER OPERATIONS				
11.6250.10.00.5 WATER METER SALARIES & WAGES	\$10,782.00	\$3,761.49	\$7,020.51	34.89 %
11.6250.11.00.5 WATER METER OVERTIME	\$1,141.00	\$304.96	\$836.04	26.73 %
11.6250.15.01.5 WATER METER DENTAL INSURANCE	\$120.00	\$35.45	\$84.55	29.54 %
11.6250.15.02.5 WATER METER FICA/MEDICARE	\$870.00	\$290.09	\$579.91	33.34 %
11.6250.15.03.5 WATER METER HEALTH INSURANCE	\$3,567.00	\$802.10	\$2,764.90	22.49 %
11.6250.15.04.5 WATER METER FLEX SPENDING ACCOUNT	\$56.00	\$0.00	\$56.00	0.00 %
11.6250.15.05.5 WATER METER LONG TERM CARE INSURANCE	\$13.00	\$0.00	\$13.00	0.00 %
11.6250.15.07.5 WATER METER CITY RETIREMENT	\$841.00	\$288.02	\$552.98	34.25 %
11.6250.15.08.5 WATER METER LIFE STD, LTD INSURANCE	\$188.00	\$79.06	\$108.94	42.05 %
11.6250.15.09.5 WATER METER UNEMP INSURANCE	\$35.00	\$17.22	\$17.78	49.20 %
11.6250.15.10.5 WATER METER WORK COMP	\$515.00	\$692.12	(\$177.12)	134.39 %
11.6250.15.12.5 WATER METER PARKING FEE	\$300.00	\$300.00	\$0.00	100.00 %
11.6250.21.00.5 WATER METER OPERATING SUPPLIES	\$5,000.00	\$732.25	\$4,267.75	14.65 %
11.6250.23.00.5 WATER METER SMALL TOOLS & EQUIP	\$200.00	\$1,025.15	(\$825.15)	512.58 %



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11.6250.48.00.5 WATER METER PROP & LIAB INS	\$315.00	\$157.50	\$157.50	50.00 %
11.6250.65.00.5 WATER METER EQUIPMENT FLAT FEE	\$0.00	\$0.00	\$0.00	0.00 %
11.6250.70.00.5 WATER METER COPIER	\$137.00	\$13.15	\$123.85	9.60 %
11.6250.82.00.5 WATER METER CAPITAL IMPROVEMENT	\$0.00	\$0.00	\$0.00	0.00 %
11.6250.84.00.5 WATER METER WATER METERS	\$5,000.00	\$0.00	\$5,000.00	0.00 %
11.6250.94.01.5 WATER METER PENSION PRINCIPAL	\$0.00	\$0.00	\$0.00	0.00 %
11.6250.95.01.5 WATER METER PENSION INTEREST EXP	\$1,560.00	\$780.19	\$779.81	50.01 %
TOTAL WATER METER OPERATIONS	\$30,640.00	\$9,278.75	\$21,361.25	30.28%
11.9961 TAX ABATEMENTS/CREDITS				
11.9961.00.00.5 UTILITY BILL ABATEMENT	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL TAX ABATEMENTS/CREDITS	\$0.00	\$0.00	\$0.00	0.00%
11.9962 GF MISC EXP				
11.9962.00.00.5 A/R WATER BAD DEBT WRITE-OFF	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL GF MISC EXP	\$0.00	\$0.00	\$0.00	0.00%
TOTAL WATER FUND EXPENDITURES	\$2,557,263.00	\$1,378,245.93	\$1,179,017.07	53.90%
WATER FUND NET EXCESS / (DEFICIT)	\$102,737.00	\$64,860.43		



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REVENUES				
12.2 INTERGOVERNMENTAL REV				
12.2300.00.00.4 SEWER REV CAPITAL GRANTS-VT	\$0.00	\$0.00	\$0.00	0.00 %
12.2300.00.10.4 SEWER REV FEDERAL GRANTS	\$0.00	\$0.00	\$0.00	0.00 %
12.2300.00.20.4 SEWER REV ARRA GRANT	\$0.00	\$0.00	\$0.00	0.00 %
12.2301.00.00.4 GF REIMB OT HRS	\$0.00	\$0.00	\$0.00	0.00 %
12.2501.00.00.4 SEWER USE REV-METERED	\$1,880,000.00	\$988,744.61	(\$891,255.39)	52.59 %
12.2501.00.01.4 SEWER USE REV-FLAT RATE	\$27,550.00	\$0.00	(\$27,550.00)	0.00 %
12.2502.00.00.4 SEWER USE REV-BERLIN	\$350,000.00	\$103,318.24	(\$246,681.76)	29.52 %
12.2503.00.00.4 SEWER REV PENALTIES - SEWER USE	\$10,000.00	\$3,803.72	(\$6,196.28)	38.04 %
12.2504.00.00.4 SEWER REV CONNECTION FEES	\$2,000.00	\$1,000.00	(\$1,000.00)	50.00 %
12.2505.00.00.4 SEWER REV DELINQ INTEREST	\$10,000.00	\$1,618.66	(\$8,381.34)	16.19 %
12.2522.00.00.4 SEWER BENEFIT CHARGE	\$96,000.00	\$97,820.17	\$1,820.17	101.90 %
12.2525.00.00.4 SEWER CSO/STORMWATER BENEFIT CHARGE	\$673,000.00	\$684,740.60	\$11,740.60	101.74 %
12.2614.00.00.4 SEWER REV SALE OF EQUIPMENT	\$0.00	\$0.00	\$0.00	0.00 %
12.2615.00.00.4 SEWER REV VACTOR RENTAL FEES	\$1,000.00	\$0.00	(\$1,000.00)	0.00 %
12.2700.00.00.4 SEWER REV INTEREST	\$0.00	\$0.00	\$0.00	0.00 %
12.2820.00.00.4 SEWER REV STD W/C REIMB	\$0.00	\$0.00	\$0.00	0.00 %
12.2920.00.00.4 SEWER REV BOND PROCEEDS	\$0.00	\$0.00	\$0.00	0.00 %
12.2986.00.00.4 SEWER SEPTAGE & LEACHATE FEES	\$750,000.00	\$166,037.87	(\$583,962.13)	22.14 %
12.2990.00.00.4 SEWER MISC REVENUE	\$0.00	\$0.00	\$0.00	0.00 %
12.2992.00.00.4 SEWER MISC REIMBURSEMENTS	\$0.00	\$0.00	\$0.00	0.00 %
12.2993.00.00.4 SEWER XFER FROM GENERAL FUND	\$0.00	\$0.00	\$0.00	0.00 %
12.2997.00.00.4 SEWER REV USE OF FUND BALANCE	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL INTERGOVERNMENTAL REV	\$3,799,550.00	\$2,047,083.87	(\$1,752,466.13)	53.88%
TOTAL SEWER FUND REVENUES	\$3,799,550.00	\$2,047,083.87	(\$1,752,466.13)	53.88%



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EXPENDITURES				
12.5470 WASTEWATER TREATMENT				
12.5470.10.00.5 WW TREAT SALARIES & WAGES	\$226,982.00	\$67,667.12	\$159,314.88	29.81 %
12.5470.11.00.5 WW TREAT OVERTIME	\$16,486.00	\$5,054.27	\$11,431.73	30.66 %
12.5470.15.01.5 WW TREAT DENTAL INSURANCE	\$1,862.00	\$549.34	\$1,312.66	29.50 %
12.5470.15.02.5 WW TREAT FICA/MEDICARE	\$17,773.00	\$5,371.38	\$12,401.62	30.22 %
12.5470.15.03.5 WW TREAT HEALTH INSURANCE	\$55,288.00	\$9,934.09	\$45,353.91	17.97 %
12.5470.15.04.5 WW TREATFLEX SPENDING ACCOUNT	\$863.00	\$0.00	\$863.00	0.00 %
12.5470.15.05.5 WW TREAT LONG TERM CARE INSURANCE	\$193.00	\$3.12	\$189.88	1.62 %
12.5470.15.07.5 WW TREAT CITY RETIREMENT	\$17,164.00	\$5,236.83	\$11,927.17	30.51 %
12.5470.15.08.5 WW TREAT LIFE, STD, LTD INSURANCE	\$2,910.00	\$1,225.39	\$1,684.61	42.11 %
12.5470.15.09.5 WW TREAT UNEMPLOYMENT INSURANCE	\$543.00	\$266.76	\$276.24	49.13 %
12.5470.15.10.5 WW TREAT WORKERS' COMPENSATION	\$10,614.00	\$4,510.52	\$6,103.48	42.50 %
12.5470.15.12.5 WW TREAT PARKING FEE	\$90.00	\$90.00	\$0.00	100.00 %
12.5470.18.00.5 WW TREAT UNIFORMS/PROTECT CLOTHING	\$3,000.00	\$1,065.72	\$1,934.28	35.52 %
12.5470.20.00.5 WW TREAT OFFICE SUPPLIES	\$2,500.00	\$374.13	\$2,125.87	14.97 %
12.5470.20.01.5 WW TREAT POSTAGE	\$100.00	\$0.57	\$99.43	0.57 %
12.5470.21.00.5 WW TREAT OPERATING SUPPLIES	\$150,000.00	\$56,376.83	\$93,623.17	37.58 %
12.5470.23.00.5 WW TREAT SMALL TOOLS & EQUIP	\$2,500.00	\$748.89	\$1,751.11	29.96 %
12.5470.34.00.5 WW TREAT COMMUNICATIONS	\$2,440.00	\$156.51	\$2,283.49	6.41 %
12.5470.38.00.5 WW TREAT DEPRECIATION	\$0.00	\$0.00	\$0.00	0.00 %
12.5470.40.00.5 WW TREAT DUES/SUBSCRIPTS/MTGS	\$3,000.00	\$369.00	\$2,631.00	12.30 %
12.5470.48.00.5 WW TREAT PROP & LIAB INS	\$42,706.00	\$21,356.84	\$21,349.16	50.01 %
12.5470.56.00.5 WW TREAT OTR PUR SRVC	\$250,000.00	\$63,710.97	\$186,289.03	25.48 %
12.5470.60.00.5 WW TREAT PROF SVCS	\$25,000.00	\$359.00	\$24,641.00	1.44 %
12.5470.65.00.5 WW TREAT EQUIPMENT FLAT FEE	\$0.00	\$5,000.00	(\$5,000.00)	0.00 %
12.5470.66.00.5 WW TREAT OTHER RENTALS	\$1,000.00	\$0.00	\$1,000.00	0.00 %
12.5470.68.00.5 WW TREAT VEH/EQUIP REPAIR & MAINT	\$100,000.00	\$12,592.36	\$87,407.64	12.59 %
12.5470.69.00.5 WW TREAT BLDGS/GRNDS REPAIR/MAINT	\$30,000.00	\$3,698.47	\$26,301.53	12.33 %
12.5470.70.00.5 WW TREAT COPIER	\$765.00	\$189.87	\$575.13	24.82 %
12.5470.72.00.5 WW TREAT TAXES/LICENSE/REGIST.	\$8,000.00	\$281.60	\$7,718.40	3.52 %



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12.5470.73.00.5 WW TREAT OPERATING FEE	\$6,600.00	\$0.00	\$6,600.00	0.00 %
12.5470.74.00.5 WW TREAT TRAVEL/TRANSPORTATION	\$1,000.00	\$0.00	\$1,000.00	0.00 %
12.5470.76.01.5 WW TREAT ELECTRIC	\$150,405.00	\$47,398.81	\$103,006.19	31.51 %
12.5470.76.02.5 WW TREAT FUEL OIL	\$30,000.00	\$5,324.25	\$24,675.75	17.75 %
12.5470.76.03.5 WW TREAT TRASH REMOVAL	\$0.00	\$0.00	\$0.00	0.00 %
12.5470.76.04.5 WW TREAT IN HOUSE UTILITIES	\$400,000.00	\$124,212.48	\$275,787.52	31.05 %
12.5470.79.00.5 WW TREAT MISC	\$0.00	\$0.00	\$0.00	0.00 %
12.5470.82.00.5 WW TREAT CAP IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0.00 %
12.5470.83.00.5 WW TREAT MACH & EQUIP	\$110,000.00	\$587.62	\$109,412.38	0.53 %
12.5470.88.00.5 WW TREAT CAPITAL RESERVE	\$0.00	\$0.00	\$0.00	0.00 %
12.5470.90.00.5 WW TREAT DEBT PRINCIPAL	\$174,171.00	\$0.00	\$174,171.00	0.00 %
12.5470.91.00.5 WW TREAT DEBT INTEREST	\$0.00	\$0.00	\$0.00	0.00 %
12.5470.94.01.5 WW TREAT PENISON PRINCIPAL	\$0.00	\$0.00	\$0.00	0.00 %
12.5470.95.01.5 WW TREAT PENSION INTEREST EXP	\$12,037.00	\$6,018.93	\$6,018.07	50.00 %
12.5470.97.00.5 WW TREAT ADMIN/MGMT SVCS	\$164,499.00	\$164,499.00	\$0.00	100.00 %
TOTAL WASTEWATER TREATMENT	\$2,020,491.00	\$614,230.67	\$1,406,260.33	30.40%
12.5471 STORMWATER MANAGEMENT				
12.5471.10.00.5 STRM WTR MGMT SALARIES & WAGES	\$135,184.00	\$40,849.17	\$94,334.83	30.22 %
12.5471.11.00.5 STRM WTR MGMT OVERTIME	\$15,295.00	\$1,600.64	\$13,694.36	10.47 %
12.5471.15.01.5 STRM WTR MGMT DENTAL INSURANCE	\$1,111.00	\$320.39	\$790.61	28.84 %
12.5471.15.02.5 STRM WTR MGMT FICA/MEDICARE	\$10,985.00	\$3,015.22	\$7,969.78	27.45 %
12.5471.15.03.5 STRM WTR MGMT HEALTH INSURANCE	\$32,995.00	\$7,549.70	\$25,445.30	22.88 %
12.5471.15.04.5 STRM WTR MGMT FLEX SPENDING ACCOUNT	\$515.00	\$0.00	\$515.00	0.00 %
12.5471.15.05.5 STRM WTR MGMT LONG TERM CARE INSURANCE	\$116.00	\$15.50	\$100.50	13.36 %
12.5471.15.07.5 STRM WTR MGMT CITY RETIREMENT	\$10,609.00	\$2,763.38	\$7,845.62	26.05 %
12.5471.15.08.5 STRM WTR MGMT LIFE, STD, LTD INSURANCE	\$1,736.00	\$731.28	\$1,004.72	42.12 %
12.5471.15.09.5 STRM WTR MGMT UNEMPLOYMENT INS	\$324.00	\$159.20	\$164.80	49.14 %
12.5471.15.10.5 STRM WTR MGMT WORKERS COMP INS	\$6,484.00	\$2,758.62	\$3,725.38	42.55 %
12.5471.15.12.5 STRM WTR MGMT PARKING FEE	\$360.00	\$360.00	\$0.00	100.00 %
12.5471.18.00.5 STRM WTR MGMT UNIFRMS/PROTECT CLOTHING	\$0.00	\$0.00	\$0.00	0.00 %
12.5471.20.00.5 STRM WTR MGMT OFFICE SUPPLIES	\$0.00	\$0.00	\$0.00	0.00 %



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12.5471.21.00.5 STRM WTR MGMT OPERATING SUPPLIES	\$2,500.00	\$0.00	\$2,500.00	0.00 %
12.5471.23.00.5 STRM WTR MGMT SMALL TOOLS AND EQUIP	\$0.00	\$0.00	\$0.00	0.00 %
12.5471.34.00.5 STRM WTR MGMT COMMUNICATIONS	\$0.00	\$0.00	\$0.00	0.00 %
12.5471.40.00.5 STRM WTR MGMT DUES/SUBSCRIPTS/MTGS	\$0.00	\$0.00	\$0.00	0.00 %
12.5471.48.00.5 STRM WTR MGMT PROPERTY & CASUALTY INS	\$2,909.00	\$1,456.94	\$1,452.06	50.08 %
12.5471.60.00.5 STRM WTR MGMT PROFESSIONAL SVCS	\$2,500.00	\$0.00	\$2,500.00	0.00 %
12.5471.65.00.5 STRM WTR MGMT RENTAL OF CITY EQUIP	\$0.00	\$0.00	\$0.00	0.00 %
12.5471.66.00.5 STRM WTR MGMT OTHER RENTALS	\$0.00	\$0.00	\$0.00	0.00 %
12.5471.67.00.5 STRM WTR MGMT STREET REPAIR/MAINT	\$0.00	\$0.00	\$0.00	0.00 %
12.5471.68.00.5 STRM WTR MGMT VEH/EQUIP REPAIR/MAINT	\$0.00	\$0.00	\$0.00	0.00 %
12.5471.69.00.5 STRM WTR MGMT BLDG/GRNDS REPAIR/MAINT	\$0.00	\$0.00	\$0.00	0.00 %
12.5471.70.00.5 STRM WTR MGMT COPIER	\$456.00	\$113.16	\$342.84	24.82 %
12.5471.72.00.5 STRM WTR MGMT TAXES/LICENSES/REGISTS	\$1,500.00	\$145.60	\$1,354.40	9.71 %
12.5471.74.00.5 STRM WTR MGMT TRAVEL/TRANSPORTATION	\$0.00	\$0.00	\$0.00	0.00 %
12.5471.79.00.5 STRM WTR MGMT MISC	\$0.00	\$0.00	\$0.00	0.00 %
12.5471.83.00.5 STRM WTR MGMT EQUIP/MACH	\$7,500.00	\$0.00	\$7,500.00	0.00 %
12.5471.94.01.5 STRM WTR MGMT PENISON PRINCIPAL	\$0.00	\$0.00	\$0.00	0.00 %
12.5471.95.01.5 STRM WTR MGMT PENSION INTEREST EXP	\$2,610.00	\$1,304.80	\$1,305.20	49.99 %
TOTAL STORMWATER MANAGEMENT	\$235,689.00	\$63,143.60	\$172,545.40	26.79%
12.5480 SEWER COLLECTION SYSTEM				
12.5480.10.00.5 COLLECTION SALARIES & WAGES	\$173,183.00	\$52,852.29	\$120,330.71	30.52 %
12.5480.11.00.5 COLLECTION OVERTIME	\$18,006.00	\$3,849.70	\$14,156.30	21.38 %
12.5480.15.01.5 COLLECTION DENTAL INSURANCE	\$1,625.00	\$448.26	\$1,176.74	27.59 %
12.5480.15.02.5 COLLECTION FICA/MEDICARE	\$13,957.00	\$4,031.41	\$9,925.59	28.88 %
12.5480.15.03.5 COLLECTION HEALTH INSURANCE	\$48,250.00	\$11,331.95	\$36,918.05	23.49 %
12.5480.15.04.5 COLLECTION FLEX SPENDING ACCOUNT	\$753.00	\$0.00	\$753.00	0.00 %
12.5480.15.05.5 COLLECTION LONG TERM CARE INSURANCE	\$170.00	\$4.16	\$165.84	2.45 %
12.5480.15.07.5 COLLECTION CITY RETIREMENT	\$13,479.00	\$3,721.37	\$9,757.63	27.61 %
12.5480.15.08.5 COLLECTION LIFE, STD, LTD INSURANCE	\$2,539.00	\$1,069.39	\$1,469.61	42.12 %
12.5480.15.09.5 COLLECTION UNEMPLOYMENT INSURANCE	\$474.00	\$232.80	\$241.20	49.11 %
12.5480.15.10.5 COLLECTION WORKERS' COMPENSATION	\$8,259.00	\$3,425.90	\$4,833.10	41.48 %



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12.5480.15.12.5 COLLECTION PARKING FEE	\$306.00	\$306.00	\$0.00	100.00 %
12.5480.18.00.5 COLLECTION UNIFORMS/PROTECTIVE CLOTH	\$0.00	\$296.74	(\$296.74)	0.00 %
12.5480.20.00.5 COLLECTION OFFICE SUPPLIES	\$0.00	\$52.20	(\$52.20)	0.00 %
12.5480.21.00.5 COLLECTION OPERATING SUPPLIES	\$40,000.00	\$5,346.29	\$34,653.71	13.37 %
12.5480.23.00.5 COLLECTION SMALL TOOLS & EQUIP	\$1,000.00	\$0.00	\$1,000.00	0.00 %
12.5480.34.00.5 COLLECTION COMMUNICATIONS	\$2,960.00	\$0.00	\$2,960.00	0.00 %
12.5480.38.00.5 COLLECTION DEPRECIATION	\$0.00	\$0.00	\$0.00	0.00 %
12.5480.48.00.5 COLLECTION PROP & LIAB INS	\$4,257.00	\$2,131.96	\$2,125.04	50.08 %
12.5480.48.01.5 COLLECTION PC - DEDUCTIBLE EXPENSE	\$0.00	\$0.00	\$0.00	0.00 %
12.5480.56.00.5 COLLECTION OTR PUR SRVC	\$20,000.00	\$7,370.20	\$12,629.80	36.85 %
12.5480.65.00.5 COLLECTION EQUIP USE ASSESSMENT	\$110,058.00	\$110,058.00	\$0.00	100.00 %
12.5480.65.01.5 COLLECTION EQUIP FLAT FEE	\$50,000.00	\$50,000.00	\$0.00	100.00 %
12.5480.66.00.5 COLLECTION OTHER RENTALS	\$1,500.00	\$0.00	\$1,500.00	0.00 %
12.5480.67.00.5 COLLECTION STREET REPAIR/MAINT	\$2,500.00	\$3,779.88	(\$1,279.88)	151.20 %
12.5480.68.00.5 COLLECTION VEH/EQUIP REPAIR & MAINT	\$8,000.00	\$0.00	\$8,000.00	0.00 %
12.5480.69.00.5 COLLECTION BLDGS/GRNDS REPAIR/MAINT	\$500.00	\$150.63	\$349.37	30.13 %
12.5480.70.00.5 COLLECTION COPIER	\$653.00	\$165.28	\$487.72	25.31 %
12.5480.76.01.5 COLLECTION ELECTRIC	\$7,281.00	\$2,885.31	\$4,395.69	39.63 %
12.5480.79.00.5 COLLECTION MISC	\$0.00	\$0.00	\$0.00	0.00 %
12.5480.82.00.5 COLLECTION CAP IMPROVEMENTS	\$0.00	\$643.43	(\$643.43)	0.00 %
12.5480.82.01.5 COLLECTION CSO CAPITAL IMPROVEMNENT	\$0.00	\$0.00	\$0.00	0.00 %
12.5480.83.00.5 COLLECTION MACH/EQUIPMENT	\$62,500.00	\$16,735.55	\$45,764.45	26.78 %
12.5480.88.00.5 COLLECTION CAPITAL RSRV	\$0.00	\$0.00	\$0.00	0.00 %
12.5480.90.00.5 COLLECTION CSO PRINCIPAL DEBT PAYMNT	\$348,915.00	\$100,853.16	\$248,061.84	28.90 %
12.5480.91.00.5 COLLECTION CSO INTEREST DEBT PAYMENT	\$33,502.00	(\$1,435.19)	\$34,937.19	(4.28)%
12.5480.94.01.5 COLLECTION PENSON PRINCIPAL	\$0.00	\$0.00	\$0.00	0.00 %
12.5480.95.01.5 COLLECTION PENSION INTEREST EXP	\$7,147.00	\$3,573.50	\$3,573.50	50.00 %
TOTAL SEWER COLLECTION SYSTEM	\$981,774.00	\$383,880.17	\$597,893.83	39.10%
12.5481 WASTEWATER ADMINISTRATION				
12.5481.10.00.5 WW ADMIN SALARIES & WAGES	\$70,518.00	\$17,582.89	\$52,935.11	24.93 %
12.5481.11.00.5 WW ADMIN OVERTIME	\$2,122.00	\$528.91	\$1,593.09	24.93 %



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12.5481.15.01.5 WW ADMIN DENTAL INSURANCE	\$569.00	\$163.22	\$405.78	28.69 %
12.5481.15.02.5 WW ADMIN FICA/MEDICARE	\$5,303.00	\$1,340.40	\$3,962.60	25.28 %
12.5481.15.03.5 WW ADMIN HEALTH INSURANCE	\$16,879.00	\$2,119.29	\$14,759.71	12.56 %
12.5481.15.04.5 WW ADMIN FLEX SPENDING ACCOUNT	\$264.00	\$0.00	\$264.00	0.00 %
12.5481.15.05.5 WW ADMIN LONG TERM CARE INSURANCE	\$59.00	\$9.43	\$49.57	15.98 %
12.5481.15.07.5 WW ADMIN CITY RETIREMENT	\$5,121.00	\$928.17	\$4,192.83	18.12 %
12.5481.15.08.5 WW ADMIN LIFE, STD, LTD INSURANCE	\$888.00	\$374.12	\$513.88	42.13 %
12.5481.15.09.5 WW ADMIN UNEMPLOYMENT INSURANCE	\$166.00	\$81.44	\$84.56	49.06 %
12.5481.15.10.5 WW ADMIN WORKERS' COMPENSATION	\$216.00	\$119.94	\$96.06	55.53 %
12.5481.15.12.5 WW ADMIN PARKING FEE	\$522.00	\$522.00	\$0.00	100.00 %
12.5481.16.00.5 WW ADMIN GASB#68 PENSION	\$0.00	\$0.00	\$0.00	0.00 %
12.5481.18.00.5 WW ADMIN UNIFORMS/PROTECT CLOTHING	\$0.00	\$0.00	\$0.00	0.00 %
12.5481.20.00.5 WW ADMIN OFFICE SUPPLIES	\$2,500.00	\$1,359.25	\$1,140.75	54.37 %
12.5481.20.01.5 WW ADMIN POSTAGE	\$2,000.00	\$0.00	\$2,000.00	0.00 %
12.5481.30.00.5 WW ADMIN ADVERTISING	\$500.00	\$0.00	\$500.00	0.00 %
12.5481.34.00.5 WW ADMIN TELEPHONE BASIC SERVICE	\$2,416.00	\$575.78	\$1,840.22	23.83 %
12.5481.34.01.5 WW ADMIN TELEPHONE LONG DISTANCE	\$1,902.00	\$226.44	\$1,675.56	11.91 %
12.5481.34.02.5 WW ADMIN INTERNET WAN SERVICE	\$7,332.00	\$3,646.86	\$3,685.14	49.74 %
12.5481.38.00.5 WW ADMIN DEPRECIATION	\$0.00	\$0.00	\$0.00	0.00 %
12.5481.40.00.5 WW ADMIN DUES/SUBSCRIPTS/MTGS	\$1,250.00	\$0.00	\$1,250.00	0.00 %
12.5481.48.00.5 WW ADMIN PROPERTY & LIABILITY INS	\$1,494.00	\$748.16	\$745.84	50.08 %
12.5481.48.01.5 WW ADMIN PC - DEDUCTIBLE EXPENSE	\$0.00	\$0.00	\$0.00	0.00 %
12.5481.56.00.5 WW ADMIN - OTR PUR SRVC	\$500.00	\$0.00	\$500.00	0.00 %
12.5481.60.00.5 WW ADMIN PROFESSIONAL SVCS	\$5,000.00	\$0.00	\$5,000.00	0.00 %
12.5481.61.00.5 WW ADMIN LEGAL SERVICES	\$0.00	\$0.00	\$0.00	0.00 %
12.5481.65.00.5 WW ADMIN EQUIPMENT VACTOR RESERVE	\$0.00	\$0.00	\$0.00	0.00 %
12.5481.70.00.5 WW ADMIN COPIER	\$257.00	\$58.28	\$198.72	22.68 %
12.5481.79.00.5 WW ADMIN MISCELLANEOUS	\$0.00	\$0.00	\$0.00	0.00 %
12.5481.83.00.5 WW ADMIN MACHINERY & EQUIPMENT	\$0.00	\$0.00	\$0.00	0.00 %
12.5481.83.01.5 WW ADMIN COMPUTER EQUIPMENT ALLOC	\$14,487.00	\$3,487.62	\$10,999.38	24.07 %
12.5481.83.02.5 WW ADMIN FINANCIAL SOFTWARE	\$0.00	\$0.00	\$0.00	0.00 %
12.5481.85.00.5 WW ADMIN FED/STATE GRANT EXPENSE	\$0.00	\$0.00	\$0.00	0.00 %



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12.5481.90.00.5 WW ADMIN WWTP DEBT PRINCIPAL	\$147,946.00	\$182,655.23	(\$34,709.23)	123.46 %
12.5481.91.00.5 WW ADMIN WWTP DEBT INTEREST	\$73,499.00	\$34,878.75	\$38,620.25	47.45 %
12.5481.92.00.5 WW ADMIN ENERGY IMPROV LEASE PYMT	\$17,650.00	\$8,825.05	\$8,824.95	50.00 %
12.5481.92.01.5 WW ADMIN ENERGY AUDIT	\$0.00	\$0.00	\$0.00	0.00 %
12.5481.94.01.5 WW ADMIN PENSON PRINCIPAL	\$0.00	\$0.00	\$0.00	0.00 %
12.5481.95.01.5 WW ADMIN PENSION INTEREST EXP	\$3,856.00	\$1,928.00	\$1,928.00	50.00 %
12.5481.96.00.5 WW ADMIN WATER METER DEPREC SHARE	\$15,000.00	\$15,000.00	\$0.00	100.00 %
12.5481.97.00.5 WW ADMIN ADMINISTRATIVE/MGMT SVCS	\$282,509.00	\$282,509.00	\$0.00	100.00 %
TOTAL WASTEWATER ADMINISTRATION	\$682,725.00	\$559,668.23	\$123,056.77	81.98%
12.5482 PRIVATE SEWER SYS MAINT				
12.5482.10.00.5 PRIV SWR MAINT SALARIES & WAGES	\$3,812.00	\$1,132.46	\$2,679.54	29.71 %
12.5482.11.00.5 PRIV SWR MAINT OVERTIME	\$40.00	\$20.26	\$19.74	50.65 %
12.5482.15.01.5 PRIV SWR MAINT DENTAL INSURANCE	\$21.00	\$6.43	\$14.57	30.62 %
12.5482.15.02.5 PRIV SWR MAINT FICA/MEDICARE	\$281.00	\$82.80	\$198.20	29.47 %
12.5482.15.03.5 PRIV SWR MAINT HEALTH INSURANCE	\$637.00	\$197.83	\$439.17	31.06 %
12.5482.15.04.5 PRIV SWR MAINT FLEX SPENDING ACCOUNT	\$10.00	\$0.00	\$10.00	0.00 %
12.5482.15.05.5 PRIV SWR MAINT LONG TERM CARE INS	\$2.00	\$0.64	\$1.36	32.00 %
12.5482.15.07.5 PRIV SWR MAINT CITY RETIREMENT	\$272.00	\$66.56	\$205.44	24.47 %
12.5482.15.08.5 PRIV SWR MAINT LIFE, STD, LTD INS	\$34.00	\$25.43	\$8.57	74.79 %
12.5482.15.09.5 PRIV SWR MAINT UNEMPLOY INSURANCE	\$6.00	\$3.08	\$2.92	51.33 %
12.5482.15.10.5 PRIV SWR MAINT WORKERS' COMPENSATION	\$171.00	\$73.46	\$97.54	42.96 %
12.5482.48.00.5 PRIV SWR MAINT PROP/LIAB INS	\$56.00	\$28.12	\$27.88	50.21 %
12.5482.56.00.5 PRIV SWR MAINT OTR PUR SRVC	\$5,000.00	\$1,932.74	\$3,067.26	38.65 %
12.5482.70.00.5 PRIV SWR MAINT COPIER	\$9.00	\$2.17	\$6.83	24.11 %
12.5482.94.01.5 PRIV SWR MAINT PENSON PRINCIPAL	\$0.00	\$0.00	\$0.00	0.00 %
12.5482.95.01.5 PRIV SWR MAINT PENSION INTEREST EXP	\$47.00	\$23.11	\$23.89	49.17 %
TOTAL PRIVATE SEWER SYS MAINT	\$10,398.00	\$3,595.09	\$6,802.91	34.57%
12.5491 DELQ SEWER FEES COLLECTION				
12.5491.10.00.5 DELQ SEWER TAX COLL SALARIES & WAGES	\$10,712.00	\$1,682.91	\$9,029.09	15.71 %
12.5491.15.01.5 DELQ SEWER TAX COLL DENTAL INSURANCE	\$86.00	\$12.00	\$74.00	13.95 %



City of Montpelier
SEWER FUND FY 2017 Budget Report
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<u>Account Number and Description</u>	<u>Budget FY 2017</u>	<u>Actual to Date Through</u>	<u>Variance</u>	<u>Percent of Budget</u>
12.5491.15.02.5 DELQ SEWER TAX COLL FICA/MEDICARE	\$782.00	\$123.89	\$658.11	15.84 %
12.5491.15.03.5 DELQ SEWER TAX COLL HEALTH INSURANCE	\$2,548.00	\$7.32	\$2,540.68	0.29 %
12.5491.15.04.5 DELQ SEWER TAX COLL FLEX SPENDING ACCOUNT	\$40.00	\$0.00	\$40.00	0.00 %
12.5491.15.05.5 DELQ SEWER TAX COLL LONG TERM CARE INSURANCE	\$7.00	\$0.00	\$7.00	0.00 %
12.5491.15.07.5 DELQ SEWER TAX COLL CITY RETIREMENT	\$755.00	\$121.97	\$633.03	16.15 %
12.5491.15.08.5 DELQ SEWER TAX COLL LIFE, STD, LTD INSURANCE	\$134.00	\$45.17	\$88.83	33.71 %
12.5491.15.09.5 DELQ SEWER TAX COLL UNEMPLOYMENT INSURANCE	\$25.00	\$12.30	\$12.70	49.20 %
12.5491.15.10.5 DELQ SEWER TAX COLL WORKERS' COMPENSATION	\$32.00	\$15.44	\$16.56	48.25 %
12.5491.15.12.5 DELQ SEWER TAX COLL PARKING FEE	\$99.00	\$99.00	\$0.00	100.00 %
12.5491.20.00.5 DELQ SEWER TAX COLL OFFICE SUPPLIES	\$0.00	\$0.00	\$0.00	0.00 %
12.5491.20.01.5 DELQ SEWER TAX COLL POSTAGE	\$1,000.00	\$0.00	\$1,000.00	0.00 %
12.5491.34.00.5 DELQ SEWER TAX COLL COMMUNICATIONS	\$0.00	\$0.00	\$0.00	0.00 %
12.5491.40.00.5 DELQ SEWER TAX COLL DUES/SUBSCRIPTS/MTGS	\$0.00	\$0.00	\$0.00	0.00 %
12.5491.48.00.5 DELQ SEWER TAX COLL PROPERTY & LIABILITY INS	\$225.00	\$112.50	\$112.50	50.00 %
12.5491.70.00.5 DELQ SEWER TAX COLL COPIER	\$29.00	\$8.68	\$20.32	29.93 %
12.5491.94.01.5 DELQ SEWER COLL PENSON PRINCIPAL	\$0.00	\$0.00	\$0.00	0.00 %
12.5491.95.01.5 DELQ SEWER TAX COLL PENSION INTEREST EXP	\$470.00	\$235.10	\$234.90	50.02 %
TOTAL DELQ SEWER FEES COLLECTION	\$16,944.00	\$2,476.28	\$14,467.72	14.61%
12.9961 TAX ABATEMENTS/CREDITS				
12.9961.00.00.5 UTILITY BILL ABATEMENT	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL TAX ABATEMENTS/CREDITS	\$0.00	\$0.00	\$0.00	0.00%
12.9962 GF MISC EXP				
12.9962.00.00.5 A/R SEWER BAD DEBT WRITE-OFF	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL GF MISC EXP	\$0.00	\$0.00	\$0.00	0.00%
TOTAL SEWER FUND EXPENDITURES	\$3,948,021.00	\$1,626,994.04	\$2,321,026.96	41.21%
SEWER FUND NET EXCESS / (DEFICIT)	(\$148,471.00)	\$420,089.83		



City of Montpelier
CEMETERY FUND FY 2017 Budget Report
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33% of Fiscal Year Completed

<u>Account Number and Description</u>	<u>Budget FY 2017</u>	<u>Actual to Date Through</u>	<u>Variance</u>	<u>Percent of Budget</u>
REVENUES				
17.2 INTERGOVERNMENTAL REV				
17.2301.00.00.4 FEMA STORM DAMAGE GRANT REV	\$0.00	\$0.00	\$0.00	0.00 %
17.2550.00.00.4 CEMETERY XFER CMTRY TRST-EXP	\$30,000.00	\$0.00	(\$30,000.00)	0.00 %
17.2660.00.00.4 CEMETERY OUTSIDE BURIALS	\$3,000.00	\$0.00	(\$3,000.00)	0.00 %
17.2700.00.00.4 CEMETERY INTEREST	\$0.00	\$0.00	\$0.00	0.00 %
17.2701.00.00.4 CEMETERY CHANGE IN MARKET VALUE	\$0.00	\$0.00	\$0.00	0.00 %
17.2770.00.00.4 CEMETERY ENDOWMENT CARE	\$9,000.00	\$8,380.00	(\$620.00)	93.11 %
17.2771.00.00.4 CEMETERY GRAVE OPENINGS	\$2,000.00	\$895.00	(\$1,105.00)	44.75 %
17.2771.00.01.4 CEMETERY GRAVE OPEN FULL BURIAL	\$12,000.00	\$1,985.00	(\$10,015.00)	16.54 %
17.2771.00.02.4 CEMETERY GRAVE OPEN CREMATION	\$12,000.00	\$3,180.00	(\$8,820.00)	26.50 %
17.2772.00.00.4 CEMETERY FOUNDATIONS	\$3,000.00	\$0.00	(\$3,000.00)	0.00 %
17.2773.00.00.4 CEMETERY VAULT CHARGES	\$2,500.00	\$0.00	(\$2,500.00)	0.00 %
17.2814.00.00.4 PROCEEDS FROM LTD	\$0.00	\$0.00	\$0.00	0.00 %
17.2816.00.00.4 SALE OF EQUIP PROCEEDS	\$0.00	\$0.00	\$0.00	0.00 %
17.2960.00.00.4 CEMETERY LOT SALES	\$6,400.00	\$5,120.00	(\$1,280.00)	80.00 %
17.2990.00.00.4 CEMETERY FOUNDATIONS	\$6,000.00	\$0.00	(\$6,000.00)	0.00 %
17.2990.00.01.4 CEMETERY MONUMENT SALES/REPAIR	\$500.00	\$135.00	(\$365.00)	27.00 %
17.2990.00.02.4 CEMETERY MONUMENT INSTALLATIONS	\$2,000.00	\$3,071.05	\$1,071.05	153.55 %
17.2990.00.03.4 CEMETERY MONUMENT REPAIR	\$1,500.00	\$190.00	(\$1,310.00)	12.67 %
17.2990.00.04.4 CEMETERY MONUMENT SALES/SANDBLAST	\$0.00	\$0.00	\$0.00	0.00 %
17.2992.00.00.4 CEMETERY MISC REIMBS	\$0.00	\$400.00	\$400.00	0.00 %
17.2993.00.00.4 CEMETERY NON-RESIDENT REVENUE	\$1,000.00	(\$275.00)	(\$1,275.00)	(27.50)%
17.2994.00.00.4 CEMETERY XFER GENERAL FUND	\$61,403.00	\$61,403.00	\$0.00	100.00 %
17.2995.00.00.4 CEMETERY XFER PARKING FUND	\$12,000.00	\$12,000.00	\$0.00	100.00 %
17.2996.00.00.4 CEMETERY XFER DPW SMALL PARKS	\$27,900.00	\$27,900.00	\$0.00	100.00 %
17.2997.00.00.4 CEMETERY XFER GF CIP/EQUIPMENT	\$20,575.00	\$20,575.00	\$0.00	100.00 %
TOTAL INTERGOVERNMENTAL REV	\$212,778.00	\$144,959.05	(\$67,818.95)	68.13%
TOTAL CEMETERY FUND REVENUES	\$212,778.00	\$144,959.05	(\$67,818.95)	68.13%



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EXPENDITURES				
17.7000 GREEN MOUNT CEMETERY				
17.7000.10.00.5 CEMETERY SALARIES & WAGES	\$93,615.00	\$25,028.00	\$68,587.00	26.74 %
17.7000.11.00.5 CEMETERY OVERTIME	\$500.00	\$1,352.64	(\$852.64)	270.53 %
17.7000.15.01.5 CEMETERY DENTAL INSURANCE	\$716.00	\$185.80	\$530.20	25.95 %
17.7000.15.02.5 CEMETERY FICA/MEDICARE	\$6,870.00	\$2,007.86	\$4,862.14	29.23 %
17.7000.15.03.5 CEMETERY HEALTH INSURANCE	\$12,357.00	\$1,068.34	\$11,288.66	8.65 %
17.7000.15.04.5 CEMETERY FLEX SPENDING ACCOUNT	\$332.00	\$0.00	\$332.00	0.00 %
17.7000.15.05.5 CEMETERY LONG TERM CARE INSURANCE	\$75.00	\$24.00	\$51.00	32.00 %
17.7000.15.07.5 CEMETERY CITY RETIREMENT	\$6,635.00	\$1,907.79	\$4,727.21	28.75 %
17.7000.15.08.5 CEMETERY LIFE, STD, LTD INSURANCE	\$1,120.00	\$471.52	\$648.48	42.10 %
17.7000.15.09.5 CEMETERY UNEMPLOYMENT INSURANCE	\$209.00	\$102.64	\$106.36	49.11 %
17.7000.15.10.5 CEMETERY WORKERS' COMPENSATION	\$3,589.00	\$1,812.00	\$1,777.00	50.49 %
17.7000.18.00.5 CEMETERY UNIFORMS/PROTECT CLOTHING	\$1,000.00	\$129.00	\$871.00	12.90 %
17.7000.20.00.5 CEMETERY OFFICE SUPPLIES	\$1,000.00	\$716.83	\$283.17	71.68 %
17.7000.20.01.5 CEMETERY POSTAGE	\$50.00	\$0.00	\$50.00	0.00 %
17.7000.21.00.5 CEMETERY OPERATING SUPPLIES	\$2,000.00	\$698.21	\$1,301.79	34.91 %
17.7000.21.01.5 CEMETERY FUEL	\$4,250.00	\$1,084.28	\$3,165.72	25.51 %
17.7000.23.00.5 CEMETERY SMALL TOOLS & EQUIP	\$350.00	\$141.26	\$208.74	40.36 %
17.7000.30.00.5 CEMETERY ADVERTISING	\$1,000.00	\$315.72	\$684.28	31.57 %
17.7000.34.00.5 CEMETERY TELEPHONE BASIC SERVICE	\$350.00	\$70.22	\$279.78	20.06 %
17.7000.34.01.5 CEMETERY TELEPHONE LONG DISTANCE	\$232.00	\$27.61	\$204.39	11.90 %
17.7000.34.02.5 CEMETERY INTERNET WAN SERVICE	\$1,000.00	\$444.82	\$555.18	44.48 %
17.7000.40.00.5 CEMETERY DUES/SUBSCRIPTS/MTGS	\$2,200.00	\$50.00	\$2,150.00	2.27 %
17.7000.48.00.5 CEMETERY PROPERTY & LIABILITY INS	\$7,644.00	\$3,823.42	\$3,820.58	50.02 %
17.7000.48.01.5 CEMETERY PC - DEDUCTIBLE EXPENSE	\$0.00	\$0.00	\$0.00	0.00 %
17.7000.56.00.5 CEMETERY CORRECTIONS - LABOR COST	\$24,000.00	\$7,408.84	\$16,591.16	30.87 %
17.7000.57.00.5 CEMETERY MONUMENT INSTALLATION	\$1,600.00	\$996.20	\$603.80	62.26 %
17.7000.57.01.5 CEMETERY MONUMENT REPAIR	\$1,000.00	\$2,115.78	(\$1,115.78)	211.58 %
17.7000.57.02.5 CEMETERY MONUMENT SALES/SANDBLAST	\$500.00	\$218.00	\$282.00	43.60 %
17.7000.58.00.5 CEMETERY FLOWER FUND	\$500.00	\$0.00	\$500.00	0.00 %



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17.7000.58.01.5 CEMETERY ENDOWMENT CARE	\$9,000.00	\$0.00	\$9,000.00	0.00 %
17.7000.60.00.5 CEMETERY PROFESSIONAL SVCS	\$1,000.00	\$0.00	\$1,000.00	0.00 %
17.7000.66.00.5 CEMETERY OTHER RENTALS	\$100.00	\$0.00	\$100.00	0.00 %
17.7000.67.00.5 CEMETERY STREET REPAIR & MAINT	\$100.00	\$0.00	\$100.00	0.00 %
17.7000.68.00.5 CEMETERY VEH/EQUIP REPAIR & MAINT	\$1,250.00	\$2,092.98	(\$842.98)	167.44 %
17.7000.68.01.5 CEMETERY TRUCK REPAIR & MAINT	\$500.00	\$0.00	\$500.00	0.00 %
17.7000.68.02.5 CEMETERY MOWING REPAIR & MAINT	\$750.00	\$1,295.18	(\$545.18)	172.69 %
17.7000.68.03.5 CEMETERY EXCAVATOR REPAIR & MAINT	\$400.00	\$191.74	\$208.26	47.94 %
17.7000.68.04.5 CEMETERY TRACTOR REPAIR & MAINT	\$250.00	\$0.00	\$250.00	0.00 %
17.7000.69.00.5 CEMETERY BLDGS/GRNDS REPAIR/MAINT	\$1,000.00	\$299.01	\$700.99	29.90 %
17.7000.69.01.5 CEMETERY SMALL PARKS MAINTENANCE	\$1,500.00	\$109.98	\$1,390.02	7.33 %
17.7000.70.00.5 CEMETERY COPIER	\$294.00	\$71.20	\$222.80	24.22 %
17.7000.72.00.5 CEMETERY TAXES/LICENSE/REGIST	\$0.00	\$0.00	\$0.00	0.00 %
17.7000.74.00.5 CEMETERY TRAVEL/TRANSPORTATION	\$100.00	\$0.00	\$100.00	0.00 %
17.7000.76.01.5 CEMETERY ELECTRIC	\$2,000.00	\$328.72	\$1,671.28	16.44 %
17.7000.76.02.5 CEMETERY HEATING FUEL	\$1,800.00	\$0.00	\$1,800.00	0.00 %
17.7000.76.03.5 CEMETERY TRASH REMOVAL	\$50.00	\$0.00	\$50.00	0.00 %
17.7000.76.04.5 CEMETERY IN HOUSE UTILITIES/WATER	\$800.00	\$371.01	\$428.99	46.38 %
17.7000.76.05.5 CEMETERY PORTOLET	\$2,000.00	\$566.40	\$1,433.60	28.32 %
17.7000.79.00.5 CEMETERY MISC	\$0.00	\$0.00	\$0.00	0.00 %
17.7000.80.00.5 CEMETERY ELM STREET CEMETERY	\$100.00	\$0.00	\$100.00	0.00 %
17.7000.80.01.5 CEMETERY TREES, BULBS, SHRUBS	\$2,500.00	\$612.47	\$1,887.53	24.50 %
17.7000.82.00.5 CEMETERY CIP PLAN CEMETERY	\$18,875.00	\$220.62	\$18,654.38	1.17 %
17.7000.83.00.5 CEMETERY EQUIPMENT PLAN CEMETERY	\$1,700.00	\$1,359.86	\$340.14	79.99 %
17.7000.91.00.5 CEMETERY INTEREST EXPENSE	\$0.00	\$0.00	\$0.00	0.00 %
17.7000.95.01.5 CEMETERY PENSION INTEREST EXP	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL GREEN MOUNT CEMETERY	\$220,763.00	\$59,719.95	\$161,043.05	27.05%
17.9962 GF MISC EXP				
17.9962.00.00.5 AR BAD DEBT EXPENSE	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL GF MISC EXP	\$0.00	\$0.00	\$0.00	0.00%



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<u>Account Number and Description</u>	<u>Budget FY 2017</u>	<u>Actual to Date Through</u>	<u>Variance</u>	<u>Percent of Budget</u>
TOTAL CEMETERY FUND EXPENDITURES	\$220,763.00	\$59,719.95	\$161,043.05	27.05%
CEMETERY FUND NET EXCESS / (DEFICIT)	(\$7,985.00)	\$85,239.10		



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PARKS FUND FY 2017 Budget Report
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33% of Fiscal Year Completed

<u>Account Number and Description</u>	<u>Budget FY 2017</u>	<u>Actual to Date Through</u>	<u>Variance</u>	<u>Percent of Budget</u>
REVENUES				
18.22 PERMITS AND LICENSE REV				
18.2280.00.00.4 PARKS MISC GRANT REVENUE	\$6,000.00	\$5,400.00	(\$600.00)	90.00 %
TOTAL PERMITS AND LICENSE REV	\$6,000.00	\$5,400.00	(\$600.00)	90.00%
18.23 INTERGOVERNMENTAL REV				
18.2300.00.00.4 PARKS TOWER GRANT REVENUE	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL INTERGOVERNMENTAL REV	\$0.00	\$0.00	\$0.00	0.00%
18.261 EQUIPMENT/LAND REVENUE				
18.2614.00.00.4 PARKS SALE OF EQUIPMENT	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL EQUIPMENT/LAND REVENUE	\$0.00	\$0.00	\$0.00	0.00%
18.264 OTHER REVENUE				
18.2648.00.00.4 PARKS VISTA	\$0.00	\$0.00	\$0.00	0.00 %
18.2649.00.00.4 PARKS MISC CONTRIBS	\$0.00	\$500.00	\$500.00	0.00 %
18.2649.00.01.4 PARKS PET WASTE CONTRIBS	\$0.00	\$5.00	\$5.00	0.00 %
TOTAL OTHER REVENUE	\$0.00	\$505.00	\$505.00	0.00%
18.268 OTHER REVENUE				
18.2680.00.00.4 PARK ENCHANTED FOREST RECEIPTS	\$3,000.00	\$3,110.00	\$110.00	103.67 %
18.2682.00.00.4 PARKS T-SHIRT SALES	\$0.00	\$444.00	\$444.00	0.00 %
18.2685.00.00.4 PARKS SHELTER RESERVATION	\$1,000.00	\$895.00	(\$105.00)	89.50 %
TOTAL OTHER REVENUE	\$4,000.00	\$4,449.00	\$449.00	111.23%
18.29 OPERATING TRANSFERS				
18.2900.00.00.4 PARKS INTEREST REV	\$0.00	\$7.39	\$7.39	0.00 %
18.2907.00.00.4 PARKS W/C REIMB	\$0.00	\$0.00	\$0.00	0.00 %
18.2910.00.00.4 PARKS XFER GF OPERATIONS	\$152,915.00	\$152,915.00	\$0.00	100.00 %



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18.2910.01.00.4 PARKS XFER GF PARK IMPACT FEES	\$0.00	\$0.00	\$0.00	0.00 %
18.2915.00.00.4 PARKS XFER FROM GF PET WASTE FEES	\$2,160.00	\$0.00	(\$2,160.00)	0.00 %
18.2983.00.00.4 PARKS RANGER HOUSE RENTAL	\$13,200.00	\$4,400.00	(\$8,800.00)	33.33 %
18.2984.00.00.4 PARKS XFER FROM OTHER FUNDS	\$0.00	\$0.00	\$0.00	0.00 %
18.2985.00.00.4 PARKS XFER GF EQUIPMENT	\$13,900.00	\$13,900.00	\$0.00	100.00 %
18.2986.00.00.4 PARKS XFER MONTPR FOUNDTN	\$0.00	\$0.00	\$0.00	0.00 %
18.2987.00.00.4 PARKS XFER GF CIP	\$4,800.00	\$4,800.00	\$0.00	100.00 %
18.2990.00.00.4 PARKS MISC. REVENUE	\$0.00	\$2,175.00	\$2,175.00	0.00 %
18.2992.00.00.4 PARKS MISC REIMB	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL OPERATING TRANSFERS	\$186,975.00	\$178,197.39	(\$8,777.61)	95.31%
TOTAL PARKS FUND REVENUES	\$196,975.00	\$188,551.39	(\$8,423.61)	95.72%



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EXPENDITURES				
18.76 PARKS GRANT EXP				
18.7612.00.00.5 PARKS VISIONING GRANT	\$0.00	\$0.00	\$0.00	0.00 %
18.7615.00.00.5 PARKS STATE HOUSE TRAIL	\$900.00	\$0.00	\$900.00	0.00 %
18.7621.00.00.5 PARKS GRANT EXP-COMMUNITY GARDEN	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL PARKS GRANT EXP	\$900.00	\$0.00	\$900.00	0.00%
18.7600 PARKS OPERATIONS				
18.7600.10.00.5 PARKS SALARIES & WAGES	\$82,475.00	\$26,627.60	\$55,847.40	32.29 %
18.7600.10.01.5 PARKS AMERICORP & SUMMER WAGES	\$13,500.00	\$7,947.00	\$5,553.00	58.87 %
18.7600.11.00.5 PARKS OVERTIME	\$0.00	\$0.00	\$0.00	0.00 %
18.7600.15.01.5 PARKS DENTAL INSURANCE	\$687.00	\$208.80	\$478.20	30.39 %
18.7600.15.02.5 PARKS FICA/MEDICARE	\$7,007.00	\$2,469.14	\$4,537.86	35.24 %
18.7600.15.03.5 PARKS HEALTH INSURANCE	\$20,383.00	\$5,800.41	\$14,582.59	28.46 %
18.7600.15.04.5 PARKS FLEX SPENDING ACCOUNT	\$318.00	\$0.00	\$318.00	0.00 %
18.7600.15.05.5 PARKS LONG TERM CARE INSURANCE	\$72.00	\$31.76	\$40.24	44.11 %
18.7600.15.07.5 PARKS CITY RETIREMENT	\$5,814.00	\$1,930.54	\$3,883.46	33.21 %
18.7600.15.08.5 PARKS LIFE, STD, LTD INSURANCE	\$1,073.00	\$451.75	\$621.25	42.10 %
18.7600.15.09.5 PARKS UNEMPLOYMENT INSURANCE	\$200.00	\$98.34	\$101.66	49.17 %
18.7600.15.10.5 PARKS WORKERS' COMPENSATION	\$3,192.00	\$1,752.90	\$1,439.10	54.92 %
18.7600.20.00.5 PARKS OFFICE SUPPLIES	\$200.00	\$0.00	\$200.00	0.00 %
18.7600.20.01.5 PARKS POSTAGE	\$70.00	\$0.00	\$70.00	0.00 %
18.7600.21.00.5 PARKS OPERATING SUPPLIES	\$2,000.00	\$1,652.59	\$347.41	82.63 %
18.7600.23.00.5 PARKS SMALL TOOLS & EQUIP	\$1,500.00	\$2,291.24	(\$791.24)	152.75 %
18.7600.30.00.5 PARKS ADVERTISING	\$200.00	\$0.00	\$200.00	0.00 %
18.7600.34.00.5 PARKS TELEPHONE BASIC SERVICE	\$128.00	\$30.58	\$97.42	23.89 %
18.7600.34.01.5 PARKS TELEPHONE LONG DISTANCE	\$101.00	\$12.03	\$88.97	11.91 %
18.7600.34.02.5 PARKS INTERNET WAN SERVICE	\$232.00	\$193.67	\$38.33	83.48 %
18.7600.34.03.5 PARKS CELL PHONE & PAGER	\$1,200.00	\$290.54	\$909.46	24.21 %
18.7600.40.00.5 PARKS DUES/SUBSCRIPTS/MTGS	\$1,500.00	\$340.00	\$1,160.00	22.67 %



City of Montpelier
PARKS FUND FY 2017 Budget Report
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<u>Account Number and Description</u>	<u>Budget FY 2017</u>	<u>Actual to Date Through</u>	<u>Variance</u>	<u>Percent of Budget</u>
18.7600.48.00.5 PARKS PROPERTY & LIABILITY INS	\$8,265.00	\$4,134.04	\$4,130.96	50.02 %
18.7600.48.01.5 PARKS PC - DEDUCTIBLE EXPENSE	\$0.00	\$0.00	\$0.00	0.00 %
18.7600.56.00.5 PARKS OTR PUR SRVC	\$2,000.00	\$200.00	\$1,800.00	10.00 %
18.7600.62.00.5 PARKS PRINTING & BINDING	\$200.00	\$0.00	\$200.00	0.00 %
18.7600.67.00.5 PARKS ROADS/REPAIR/MAINT	\$1,000.00	\$0.00	\$1,000.00	0.00 %
18.7600.68.00.5 PARKS VEHS/EQUIP REPAIR/MAINT	\$8,000.00	\$5,976.20	\$2,023.80	74.70 %
18.7600.69.00.5 PARKS BLDG/GRNDS REPAIR/MAINT	\$5,000.00	\$2,141.72	\$2,858.28	42.83 %
18.7600.69.01.5 PARKS NON RE-OCCURRING MAINT	\$8,000.00	\$0.00	\$8,000.00	0.00 %
18.7600.69.02.5 PARKS TOWER REPAIRS/MAINT	\$0.00	\$0.00	\$0.00	0.00 %
18.7600.70.00.5 PARKS COPIER	\$291.00	\$69.15	\$221.85	23.76 %
18.7600.74.00.5 PARKS TRAVEL/TRANSPORTATION	\$300.00	\$0.00	\$300.00	0.00 %
18.7600.76.01.5 PARKS ELECTRIC	\$882.00	\$130.13	\$751.87	14.75 %
18.7600.76.02.5 PARKS HEAT	\$0.00	(\$260.69)	\$260.69	0.00 %
18.7600.76.03.5 PARKS TRASH REMOVAL	\$200.00	\$0.00	\$200.00	0.00 %
18.7600.76.04.5 PARKS IN HOUSE UTILITIES/WATER	\$400.00	\$96.00	\$304.00	24.00 %
18.7600.79.00.5 PARKS MISC	\$250.00	\$3,707.47	(\$3,457.47)	1,482.99 %
18.7600.79.01.5 PARKS PET WASTE EXP	\$2,160.00	\$0.00	\$2,160.00	0.00 %
18.7600.82.00.5 PARKS CIP PLAN PARKS	\$0.00	\$0.00	\$0.00	0.00 %
18.7600.83.00.5 PARKS EQUIPMENT PLAN PARKS	\$14,500.00	\$6,461.00	\$8,039.00	44.56 %
18.7600.83.01.5 PARKS TOWER RESTORATION	\$0.00	\$0.00	\$0.00	0.00 %
18.7600.94.01.5 PARKS PENSON PRINCIPAL	\$0.00	\$0.00	\$0.00	0.00 %
18.7600.95.01.5 PARKS PENSION INTEREST EXP	\$2,275.00	\$1,137.68	\$1,137.32	50.01 %
18.7600.99.01.5 PARKS XFER TO GF-TREE WARDEN ASST	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL PARKS OPERATIONS	\$195,575.00	\$75,921.59	\$119,653.41	38.82%
18.764 PARKS MISC EXP				
18.7643.00.00.5 PARKS PEACE PARK	\$500.00	\$0.00	\$500.00	0.00 %
18.7644.00.00.5 PARKS IMPACT EXP	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL PARKS MISC EXP	\$500.00	\$0.00	\$500.00	0.00%
TOTAL PARKS FUND EXPENDITURES	\$196,975.00	\$75,921.59	\$121,053.41	38.54%



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Account Number and Description

Budget FY
2017

Actual to Date
Through

Variance

Percent of
Budget

PARKS FUND NET EXCESS / (DEFICIT)

\$0.00

\$112,629.80



City of Montpelier
FUND 36 FY 2017 Budget Report
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4 Months Ending 10/31/2016
33% of Fiscal Year Completed

<u>Account Number and Description</u>	<u>Budget FY 2017</u>	<u>Actual to Date Through</u>	<u>Variance</u>	<u>Percent of Budget</u>
REVENUES				
36.23 INTERGOVERNMENTAL REV				
36.2301.00.00.4 DEFERRED INFLOWS-PENSION RELATED	\$0.00	\$0.00	\$0.00	0.00 %
36.2305.00.00.4 REC GRANTS-PRIVATE	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL INTERGOVERNMENTAL REV	\$0.00	\$0.00	\$0.00	0.00%
36.24 FEES & CHARGES FOR SERVICES				
36.2400.00.00.4 REC SEASON PASSES-SWIM POOL	\$22,000.00	\$2,358.00	(\$19,642.00)	10.72 %
36.2401.00.00.4 REC SEASON PASSES-REC CTR	\$700.00	\$60.00	(\$640.00)	8.57 %
36.2402.00.00.4 REC SEASON PASSES-OUTDOOR	\$0.00	\$0.00	\$0.00	0.00 %
36.2420.00.00.4 REC DAILY ADMISSION-POOL	\$10,000.00	\$10,227.50	\$227.50	102.28 %
36.2421.00.00.4 REC DAILY ADMISSION-REC CTR	\$2,800.00	\$0.00	(\$2,800.00)	0.00 %
36.2422.00.00.4 REC DAILY ADM-OUTDR FACILITY	\$0.00	\$0.00	\$0.00	0.00 %
36.2430.00.00.4 REC PROGRAM FEES-POOL	\$9,000.00	\$4,852.00	(\$4,148.00)	53.91 %
36.2431.00.00.4 REC PROGRAM FEES-REC CTR	\$40,600.00	\$11,531.00	(\$29,069.00)	28.40 %
36.2432.00.00.4 REC PROGRAM FEES-OUTDR FACILITY	\$125,000.00	\$87,331.59	(\$37,668.41)	69.87 %
36.2440.00.00.4 REC CONCESSIONS-POOL	\$7,800.00	\$10,268.00	\$2,468.00	131.64 %
36.2441.00.00.4 REC CONCESSIONS-REC CTR	\$0.00	\$0.00	\$0.00	0.00 %
36.2442.00.00.4 REC CONCESSIONS-OUTDR FACILITY	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL FEES & CHARGES FOR SERVICES	\$217,900.00	\$126,628.09	(\$91,271.91)	58.11%
36.25 RENTS & COMMISSIONS/UTILITY FEES				
36.2502.00.00.4 REC RENTALS-REC CENTER	\$8,500.00	\$3,500.00	(\$5,000.00)	41.18 %
36.2503.00.00.4 REC RENTALS-OUTDR FACILITY	\$10,000.00	\$1,850.00	(\$8,150.00)	18.50 %
TOTAL RENTS & COMMISSIONS/UTILITY FEES	\$18,500.00	\$5,350.00	(\$13,150.00)	28.92%
36.28 MISC REVENUE				
36.2800.00.00.4 REC SKI & SKATE SALE	\$8,500.00	\$48,526.97	\$40,026.97	570.91 %
36.2801.00.00.4 REC MISC REVENUE	\$2,000.00	\$0.00	(\$2,000.00)	0.00 %
36.2802.00.00.4 FEE FOR SERVICES - SCHOOL	\$20,000.00	\$0.00	(\$20,000.00)	0.00 %



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36.2804.00.00.4 REC CONTRIBS/DONATIONS	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL MISC REVENUE	\$30,500.00	\$48,526.97	\$18,026.97	159.10%
36.29 OPERATING TRANSFERS				
36.2910.00.00.4 REC XFER FROM GF-OPERATIONS	\$534,777.00	\$534,777.00	\$0.00	100.00 %
TOTAL OPERATING TRANSFERS	\$534,777.00	\$534,777.00	\$0.00	100.00%
TOTAL FUND 36 REVENUES	\$801,677.00	\$715,282.06	(\$86,394.94)	89.22%



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EXPENDITURES				
36.7570 REC ADMIN				
36.7570.10.00.5 REC ADMIN SALARIES & WAGES	\$145,396.00	\$40,082.80	\$105,313.20	27.57 %
36.7570.11.00.5 REC ADMIN OVERTIME	\$0.00	\$0.00	\$0.00	0.00 %
36.7570.15.01.5 REC ADMIN DETAL INSURANCE	\$1,287.00	\$253.12	\$1,033.88	19.67 %
36.7570.15.02.5 REC ADMIN FICA/MEDICARE	\$10,614.00	\$2,911.08	\$7,702.92	27.43 %
36.7570.15.03.5 REC ADMIN HEATH INSURANCE	\$38,218.00	\$4,491.82	\$33,726.18	11.75 %
36.7570.15.04.5 REC ADMIN FLEX SPENDING ACCOUNT	\$597.00	\$0.00	\$597.00	0.00 %
36.7570.15.07.5 REC ADMIN CITY RETIREMENT	\$8,589.00	\$1,974.32	\$6,614.68	22.99 %
36.7570.15.08.5 REC ADMIN LIFE,STD,LTD INSURANCE	\$2,011.00	\$847.03	\$1,163.97	42.12 %
36.7570.15.09.5 REC ADMIN UNEMPLOYMENT INSURANCE	\$375.00	\$184.40	\$190.60	49.17 %
36.7570.15.10.5 REC ADMIN WORKERS' COMPENSATION	\$436.00	\$245.68	\$190.32	56.35 %
36.7570.20.00.5 REC ADMIN SUPPLIES	\$2,600.00	\$973.88	\$1,626.12	37.46 %
36.7570.20.01.5 REC ADMIN POSTAGE	\$900.00	\$249.61	\$650.39	27.73 %
36.7570.30.00.5 REC ADMIN ADVERTISING	\$4,150.00	\$49.00	\$4,101.00	1.18 %
36.7570.34.00.5 REC ADMIN TELEPHONE	\$760.00	\$75.96	\$684.04	9.99 %
36.7570.34.02.5 REC ADMIN INTERNET WAN SERVICE	\$0.00	\$0.00	\$0.00	0.00 %
36.7570.40.00.5 REC ADMIN DUES/SUBSCRIPTIONS/MTGS	\$385.00	\$0.00	\$385.00	0.00 %
36.7570.41.00.5 REC ADMIN TRAINING	\$2,000.00	\$780.00	\$1,220.00	39.00 %
36.7570.48.00.5 REC ADMIN PROP & LIAB INS	\$25,894.00	\$9,835.00	\$16,059.00	37.98 %
36.7570.56.00.5 REC ADMIN OTHER PURCHASED SRVCS	\$6,473.00	\$6,010.22	\$462.78	92.85 %
36.7570.62.00.5 REC ADMIN PRINTING/COPIER	\$1,890.00	\$228.60	\$1,661.40	12.10 %
36.7570.68.00.5 REC ADMIN EQUIP MAINT/RENTAL	\$400.00	\$0.00	\$400.00	0.00 %
36.7570.70.00.5 REC ADMIN COPIER-CITY ALLOCATION	\$617.00	\$125.64	\$491.36	20.36 %
36.7570.74.00.5 REC ADMIN TRAVEL/TRANSPORTATION	\$3,630.00	\$0.00	\$3,630.00	0.00 %
36.7570.79.00.5 REC ADMIN MISC EXP	\$4,000.00	\$1,017.74	\$2,982.26	25.44 %
36.7570.83.00.5 REC ADMIN EQUIPMENT	\$500.00	\$340.00	\$160.00	68.00 %
36.7570.94.01.5 REC ADMIN PENSON PRINCIPAL	\$0.00	\$0.00	\$0.00	0.00 %
36.7570.95.01.5 REC ADMIN PENSION INTEREST EXP	\$10,890.00	\$5,494.97	\$5,395.03	50.46 %
TOTAL REC ADMIN	\$272,612.00	\$76,170.87	\$196,441.13	27.94%



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<u>Account Number and Description</u>	<u>Budget FY 2017</u>	<u>Actual to Date Through</u>	<u>Variance</u>	<u>Percent of Budget</u>
36.7571 REC CTR				
36.7571.10.00.5 REC CTR SALARIES & WAGES	\$7,997.00	\$0.00	\$7,997.00	0.00 %
36.7571.11.00.5 REC CTR OVERTIME	\$0.00	\$0.00	\$0.00	0.00 %
36.7571.15.01.5 REC CTR DENTAL INSURANCE	\$0.00	\$0.00	\$0.00	0.00 %
36.7571.15.02.5 REC CTR FICA/MEDICARE	\$584.00	\$2.94	\$581.06	0.50 %
36.7571.15.03.5 REC CTR HEALTH INSURANCE	\$0.00	\$0.00	\$0.00	0.00 %
36.7571.15.04.5 REC CTR FLEX SPENDING ACCOUNT	\$0.00	\$0.00	\$0.00	0.00 %
36.7571.15.07.5 REC CTR CITY RETIREMENT	\$0.00	\$2.32	(\$2.32)	0.00 %
36.7571.15.08.5 REC CTR LIFE,STD, LTD INSURANCE	\$0.00	\$0.00	\$0.00	0.00 %
36.7571.15.09.5 REC CTR UNEMPLOYMENT INSURANCE	\$0.00	\$0.00	\$0.00	0.00 %
36.7571.15.10.5 REC CTR WORKERS' COMPENSATION	\$256.00	\$127.96	\$128.04	49.98 %
36.7571.20.00.5 REC CTR SUPPLIES	\$15,715.00	\$4,453.29	\$11,261.71	28.34 %
36.7571.34.00.5 REC CTR TELEPHONE	\$1,580.00	\$0.00	\$1,580.00	0.00 %
36.7571.48.00.5 REC CTR PROP & LIAB INS	\$0.00	\$0.00	\$0.00	0.00 %
36.7571.56.00.5 REC CTR OTHER PUR SRVCS	\$15,725.00	\$1,051.68	\$14,673.32	6.69 %
36.7571.68.00.5 REC CTR EQUIP MAINT/RENTAL	\$0.00	\$0.00	\$0.00	0.00 %
36.7571.70.00.5 REC CTR COPIER-CITY ALLOCATION	\$0.00	\$0.00	\$0.00	0.00 %
36.7571.76.01.5 REC CTR ELECTRIC	\$3,500.00	\$589.83	\$2,910.17	16.85 %
36.7571.76.02.5 REC CTR HEATING FUEL	\$24,500.00	\$0.00	\$24,500.00	0.00 %
36.7571.76.03.5 REC CTR TRASH REMOVAL	\$1,625.00	\$435.96	\$1,189.04	26.83 %
36.7571.76.04.5 REC CTR WATER/SEWER USE	\$900.00	\$201.34	\$698.66	22.37 %
36.7571.83.00.5 REC CTR EQUIPMENT	\$0.00	\$0.00	\$0.00	0.00 %
36.7571.95.01.5 REC CTR PENSION INTEREST EXP	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL REC CTR	\$72,382.00	\$6,865.32	\$65,516.68	9.48%
36.7572 REC FIELDS				
36.7572.10.00.5 REC FIELDS SALARIES & WAGES	\$178,309.00	\$70,258.41	\$108,050.59	39.40 %
36.7572.11.00.5 REC FIELDS OVERTIME	\$7,416.00	\$438.80	\$6,977.20	5.92 %
36.7572.15.01.5 REC FIELDS DENTAL INSURANCE	\$858.00	\$253.12	\$604.88	29.50 %
36.7572.15.02.5 REC FIELDS FICA/MEDICARE	\$13,534.00	\$5,144.58	\$8,389.42	38.01 %
36.7572.15.03.5 REC FIELDS HEALTH INSURANCE	\$25,478.00	\$7,279.13	\$18,198.87	28.57 %



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36.7572.15.04.5 REC FIELDS FLEX SPENDING ACCOUNT	\$398.00	\$0.00	\$398.00	0.00 %
36.7572.15.07.5 REC FIELDS CITY RETIREMENT	\$4,948.00	\$1,540.12	\$3,407.88	31.13 %
36.7572.15.08.5 REC FIELDS LIFE,STD,LTD INSURANCE	\$1,341.00	\$564.70	\$776.30	42.11 %
36.7572.15.09.5 REC FIELDS UNEMPLOYMENT INSURANCE	\$250.00	\$122.94	\$127.06	49.18 %
36.7572.15.10.5 REC FIELDS WORKERS' COMPENSATION	\$6,084.00	\$3,057.24	\$3,026.76	50.25 %
36.7572.18.00.5 REC FIELDS UNIFORMS	\$880.00	\$231.95	\$648.05	26.36 %
36.7572.20.00.5 REC FIELDS SUPPLIES	\$40,000.00	\$13,430.08	\$26,569.92	33.58 %
36.7572.34.00.5 REC FIELDS TELEPHONE	\$1,550.00	\$0.00	\$1,550.00	0.00 %
36.7572.48.00.5 REC FIELDS PROP & LIAB INSURANCE	\$0.00	\$0.00	\$0.00	0.00 %
36.7572.56.00.5 REC FIELDS OTHER PURCH SRVS	\$28,990.00	\$20,230.20	\$8,759.80	69.78 %
36.7572.68.00.5 REC FIELDS EQUIP MAINT/RENTAL	\$6,300.00	\$4,555.71	\$1,744.29	72.31 %
36.7572.70.00.5 REC FIELDS COPIER-CITY ALLOCATION	\$352.00	\$83.78	\$268.22	23.80 %
36.7572.76.01.5 REC FIELDS ELECTRIC	\$8,187.00	\$2,791.20	\$5,395.80	34.09 %
36.7572.76.02.5 REC FIELDS HEATING FUEL	\$3,675.00	\$0.00	\$3,675.00	0.00 %
36.7572.76.03.5 REC FIELDS TRASH REMOVAL	\$1,300.00	\$1,291.50	\$8.50	99.35 %
36.7572.76.04.5 REC FIELDS WATER/SEWER	\$2,941.00	\$775.68	\$2,165.32	26.37 %
36.7572.83.00.5 REC FIELDS EQUIPMENT	\$2,075.00	\$1,754.32	\$320.68	84.55 %
36.7572.95.01.5 REC FIELDS PENSION INTEREST EXP	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL REC FIELDS	\$334,866.00	\$133,803.46	\$201,062.54	39.96%
36.7573 REC POOL				
36.7573.10.00.5 REC POOL SALARIES & WAGES	\$53,600.00	\$31,310.49	\$22,289.51	58.42 %
36.7573.11.00.5 REC POOL OVERTIME	\$0.00	\$689.63	(\$689.63)	0.00 %
36.7573.15.01.5 REC POOL DENTAL INSURANCE	\$0.00	\$0.00	\$0.00	0.00 %
36.7573.15.02.5 REC POOL FICA/MEDICARE	\$3,913.00	\$2,448.11	\$1,464.89	62.56 %
36.7573.15.03.5 REC POOL HEALTH INSURANCE	\$0.00	\$0.00	\$0.00	0.00 %
36.7573.15.04.5 REC POOL FLEX SPENDING ACCOUNT	\$0.00	\$0.00	\$0.00	0.00 %
36.7573.15.07.5 REC POOL CITY RETIREMENT	\$0.00	\$0.00	\$0.00	0.00 %
36.7573.15.08.5 REC POOL LIFE,STD,LTD INSURANCE	\$0.00	\$0.00	\$0.00	0.00 %
36.7573.15.10.5 REC POOL WORKERS' COMPENSATION	\$1,715.00	\$921.60	\$793.40	53.74 %
36.7573.18.00.5 REC POOL UNIFORMS/PROT CLOTHING	\$1,200.00	\$100.82	\$1,099.18	8.40 %
36.7573.20.00.5 REC POOL SUPPLIES	\$19,035.00	\$12,252.38	\$6,782.62	64.37 %



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36.7573.21.00.5 REC POOL CONCESSIONS FOOD	\$6,000.00	\$2,522.19	\$3,477.81	42.04 %
36.7573.30.00.5 REC POOL ADVERTISING	\$100.00	\$0.00	\$100.00	0.00 %
36.7573.34.00.5 REC POOL TELEPHONE	\$300.00	\$51.58	\$248.42	17.19 %
36.7573.48.00.5 REC POOL PROP & LIAB INS	\$0.00	\$0.00	\$0.00	0.00 %
36.7573.56.00.5 REC POOL OTHER PURCH SRVS	\$7,969.00	\$280.00	\$7,689.00	3.51 %
36.7573.62.00.5 REC POOL PRINTING	\$150.00	\$0.00	\$150.00	0.00 %
36.7573.68.00.5 REC POOL EQUIP MAINT/RENTAL	\$4,000.00	\$490.79	\$3,509.21	12.27 %
36.7573.70.00.5 REC POOL COPIER-CITY ALLOCATION	\$0.00	\$0.00	\$0.00	0.00 %
36.7573.72.00.5 REC POOL RMS & MEALS TAX	\$700.00	\$698.62	\$1.38	99.80 %
36.7573.76.01.5 REC POOL ELECTRIC	\$6,500.00	\$3,111.27	\$3,388.73	47.87 %
36.7573.76.02.5 REC POOL HEATING FUEL	\$0.00	\$0.00	\$0.00	0.00 %
36.7573.76.03.5 REC POOL TRASH REMOVAL	\$0.00	\$0.00	\$0.00	0.00 %
36.7573.76.04.5 REC POOL WATER/SEWER USE	\$13,540.00	\$14,162.34	(\$622.34)	104.60 %
36.7573.76.05.5 REC POOL PROPANE	\$400.00	\$0.00	\$400.00	0.00 %
36.7573.79.00.5 REC POOL MISC. EXP	\$1,700.00	\$1,020.94	\$679.06	60.06 %
36.7573.83.00.5 REC POOL EQUIPMENT	\$995.00	\$0.00	\$995.00	0.00 %
36.7573.95.01.5 REC POOL PENSION INTEREST EXP	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL REC POOL	\$121,817.00	\$70,060.76	\$51,756.24	57.51%
36.7574 REC SKATING				
36.7574.56.00.5 REC SKATING OTHR PURCH SRVS	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL REC SKATING	\$0.00	\$0.00	\$0.00	0.00%
36.7580 REC CAPITAL IMPROVEMENTS				
36.7580.82.00.5 REC CAPITAL IMPROVEMENTS	\$0.00	\$4,094.00	(\$4,094.00)	0.00 %
TOTAL REC CAPITAL IMPROVEMENTS	\$0.00	\$4,094.00	(\$4,094.00)	0.00%
TOTAL FUND 36 EXPENDITURES	\$801,677.00	\$290,994.41	\$510,682.59	36.30%
FUND 36 NET EXCESS / (DEFICIT)	\$0.00	\$424,287.65		



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<u>Account Number and Description</u>	<u>Budget FY 2017</u>	<u>Actual to Date Through</u>	<u>Variance</u>	<u>Percent of Budget</u>
REVENUES				
38.23 INTERGOVERNMENTAL REV				
38.2301.00.00.4 SR CTR GRANT REV -FED/STATE	\$0.00	\$0.00	\$0.00	0.00 %
38.2305.00.00.4 GRANTS-PRIVATE	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL INTERGOVERNMENTAL REV	\$0.00	\$0.00	\$0.00	0.00%
38.24 FEES & CHARGES FOR SERVICES				
38.2401.00.00.4 SR CTR MEMBERSHIP DUES	\$19,500.00	\$5,765.00	(\$13,735.00)	29.56 %
38.2403.00.00.4 SR CTR CLASS FEES	\$73,400.00	\$28,886.50	(\$44,513.50)	39.35 %
38.2405.00.00.4 SR CTR MEAL CONTRIBUTIONS	\$0.00	\$0.00	\$0.00	0.00 %
38.2407.00.00.4 SR CTR TRIP INCOME	\$8,000.00	\$5,289.00	(\$2,711.00)	66.11 %
38.2409.00.00.4 SR CTR SPECIAL DINNERS	\$14,250.00	\$60.00	(\$14,190.00)	0.42 %
38.2425.00.00.4 SR CTR SPECIAL PROJECTS	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL FEES & CHARGES FOR SERVICES	\$115,150.00	\$40,000.50	(\$75,149.50)	34.74%
38.25 RENTS & COMMISSIONS/UTILITY FEES				
38.2502.00.00.4 SR CTR FACILITY RENTAL REV	\$5,000.00	\$1,848.00	(\$3,152.00)	36.96 %
38.2505.00.00.4 SR CTR AD & SPONSORSHIP REV	\$3,750.00	\$100.00	(\$3,650.00)	2.67 %
TOTAL RENTS & COMMISSIONS/UTILITY FEES	\$8,750.00	\$1,948.00	(\$6,802.00)	22.26%
38.27 INTEREST/INVESTMENT REVENUE				
38.2700.00.00.4 SR CTR CORY FUND-OPERATIONS	\$52,041.00	\$24,449.04	(\$27,591.96)	46.98 %
38.2705.00.00.4 SR CTR INTEREST INCOME	\$0.00	\$20.29	\$20.29	0.00 %
38.2705.00.01.4 SR CTR REALIZED GAIN	\$0.00	\$0.00	\$0.00	0.00 %
38.2705.00.02.4 SR CTR UNREALIZED GAIN	\$0.00	\$0.00	\$0.00	0.00 %
38.2706.00.00.4 SR CTR INVESTMENT INCOME	\$16,000.00	\$274.36	(\$15,725.64)	1.71 %
TOTAL INTEREST/INVESTMENT REVENUE	\$68,041.00	\$24,743.69	(\$43,297.31)	36.37%
38.28 MISC REVENUE				



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38.2801.00.00.4 SR CTR CONTRIBUTIONS	\$3,000.00	\$1,403.50	(\$1,596.50)	46.78 %
38.2801.01.00.4 SR CTR APPEAL REVENUE	\$15,000.00	\$3,021.00	(\$11,979.00)	20.14 %
38.2801.02.00.4 SR CTR BOARD MEMBER GIFTS	\$0.00	\$0.00	\$0.00	0.00 %
38.2802.00.00.4 SR CTR MEMORIAL GIFTS	\$0.00	\$1,130.00	\$1,130.00	0.00 %
38.2803.00.00.4 SR CTR FUND RAISING-BAZAAR/WINDOW	\$0.00	\$0.00	\$0.00	0.00 %
38.2804.00.00.4 SR CTR FUND RAISING-MERCHANDISE SALE	\$100.00	\$30.00	(\$70.00)	30.00 %
38.2805.00.00.4 SR CTR FUND RAISING-RUMMAGE SALE	\$4,000.00	\$0.00	(\$4,000.00)	0.00 %
38.2808.00.00.4 CONTRIBUTIONS-CLASS SCHOLARSHIPS	\$500.00	\$125.00	(\$375.00)	25.00 %
38.2808.00.01.4 CONTRIBUTIONS-TRIP SCHOLARSHIPS	\$50.00	\$0.00	(\$50.00)	0.00 %
38.2809.00.00.4 SR CTR GRANT REV - PRIVATE	\$35,000.00	\$251.98	(\$34,748.02)	0.72 %
38.2810.00.00.4 SR CTR OTHER TOWNS CONTRIBUTION	\$19,700.00	\$9,900.00	(\$9,800.00)	50.25 %
38.2816.00.00.4 SR CTR TRANSFER FROM ENDOWMENT ACCOUNT	\$0.00	\$0.00	\$0.00	0.00 %
38.2817.00.00.4 TRANSFER FROM MONTPELIER FOUNDATION	\$0.00	\$0.00	\$0.00	0.00 %
38.2820.00.00.4 SR CTR MISC INCOME	\$400.00	\$700.00	\$300.00	175.00 %
TOTAL MISC REVENUE	\$77,750.00	\$16,561.48	(\$61,188.52)	21.30%
38.29 OPERATING TRANSFERS				
38.2909.00.01.4 XFER FROM REC DEPT	\$0.00	\$0.00	\$0.00	0.00 %
38.2910.00.00.4 SR CTR XFER GF OPERATIONS	\$128,107.00	\$128,107.00	\$0.00	100.00 %
38.2997.00.00.4 SR CTR XFER GF CIP/EQUIPMENT	\$0.00	\$0.00	\$0.00	0.00 %
38.2998.00.00.4 SR CTR ENDOWMENT REVENUE	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL OPERATING TRANSFERS	\$128,107.00	\$128,107.00	\$0.00	100.00%
TOTAL SENIOR CENTER REVENUES	\$397,798.00	\$211,360.67	(\$186,437.33)	53.13%



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<u>Account Number and Description</u>	<u>Budget FY 2017</u>	<u>Actual to Date Through</u>	<u>Variance</u>	<u>Percent of Budget</u>
EXPENDITURES				
38.3800 SENIOR CTR OPERATIONS				
38.3800.10.00.5 SR CTR SALARIES & WAGES	\$121,720.00	\$35,753.62	\$85,966.38	29.37 %
38.3800.11.00.5 SR CTR OVERTIME	\$0.00	\$0.00	\$0.00	0.00 %
38.3800.15.01.5 SR CTR DENTAL INSURANCE	\$1,089.00	\$379.68	\$709.32	34.87 %
38.3800.15.02.5 SR CTR FICA/MEDICARE	\$8,886.00	\$2,396.26	\$6,489.74	26.97 %
38.3800.15.03.5 SR CTR HEALTH INSURANCE	\$34,364.00	\$8,728.49	\$25,635.51	25.40 %
38.3800.15.04.5 SR CTR FLEX SPENDING ACCOUNT	\$505.00	\$0.00	\$505.00	0.00 %
38.3800.15.05.5 SR CTR LONG TERM CARE INSURANCE	\$113.00	\$0.00	\$113.00	0.00 %
38.3800.15.07.5 SR CTR CITY RETIREMENT	\$8,581.00	\$2,527.88	\$6,053.12	29.46 %
38.3800.15.08.5 SR CTR LIFE, STD, LTD INSURANCE	\$1,701.00	\$716.45	\$984.55	42.12 %
38.3800.15.09.5 SR CTR UNEMPLOYMENT INSURANCE	\$318.00	\$155.96	\$162.04	49.04 %
38.3800.15.10.5 SR CTR WORKERS' COMPENSATION	\$2,385.00	\$179.86	\$2,205.14	7.54 %
38.3800.20.00.5 SR CTR OFFICE SUPPLIES	\$1,250.00	\$127.68	\$1,122.32	10.21 %
38.3800.20.01.5 SR CTR POSTAGE	\$2,200.00	\$1,547.00	\$653.00	70.32 %
38.3800.20.02.5 SR CTR PROGRAM SUPPLIES	\$750.00	\$0.00	\$750.00	0.00 %
38.3800.21.00.5 SR CTR OPERATING SUPPLIES	\$2,000.00	\$166.53	\$1,833.47	8.33 %
38.3800.21.01.5 SR CTR FUEL-VAN	\$600.00	\$272.60	\$327.40	45.43 %
38.3800.23.00.5 SR CTR SMALL TOOLS & EQUIP	\$600.00	\$37.97	\$562.03	6.33 %
38.3800.30.00.5 SR CTR ADVERTISING	\$1,500.00	\$947.11	\$552.89	63.14 %
38.3800.40.00.5 SR CTR DUES/SUBSCRIPTIONS/MTGS	\$2,400.00	\$230.00	\$2,170.00	9.58 %
38.3800.41.00.5 SR CTR TRAINING	\$2,000.00	\$1,234.60	\$765.40	61.73 %
38.3800.48.00.5 SR CTR PROP & LIAB INS	\$7,716.00	\$3,860.31	\$3,855.69	50.03 %
38.3800.56.00.5 SR CTR CONTRACT SVCS-INSTRUCTION	\$47,400.00	\$16,023.45	\$31,376.55	33.80 %
38.3800.56.01.5 SR CTR SWIMMING PROGRAM	\$18,480.00	\$0.00	\$18,480.00	0.00 %
38.3800.56.02.5 SR CTR BOWLING PROGRAM	\$0.00	\$0.00	\$0.00	0.00 %
38.3800.56.03.5 SR CTR OTHER PROGRAMS	\$6,600.00	\$2,555.00	\$4,045.00	38.71 %
38.3800.56.04.5 SR CENTER CLEANING SERVICES	\$12,500.00	\$3,292.49	\$9,207.51	26.34 %
38.3800.56.05.5 SR CTR TENNIS PROGRAM	\$1,280.00	\$360.00	\$920.00	28.13 %
38.3800.56.06.5 SR CTR GYM USE	\$0.00	\$0.00	\$0.00	0.00 %
38.3800.60.00.5 SR CTR PROF SERVICES	\$3,500.00	\$2,995.15	\$504.85	85.58 %



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38.3800.62.00.5 SR CTR PRINTING/COPIER	\$4,000.00	\$1,223.83	\$2,776.17	30.60 %
38.3800.63.00.5 SR CTR AMERICORPS SERVICES	\$0.00	\$0.00	\$0.00	0.00 %
38.3800.66.00.5 SR CTR CONDO FEES	\$23,346.00	\$11,673.00	\$11,673.00	50.00 %
38.3800.68.00.5 SR CTR EQUIPMENT MAINT/RENTAL	\$900.00	\$286.65	\$613.35	31.85 %
38.3800.68.01.5 SR CTR VAN REPAIRS/MAINT	\$2,400.00	\$0.00	\$2,400.00	0.00 %
38.3800.70.00.5 SR CTR COPIER-CITY ALLOCATION	\$430.00	\$111.08	\$318.92	25.83 %
38.3800.74.00.5 SR CTR TRAVEL/TRANSPORTATION	\$0.00	\$0.00	\$0.00	0.00 %
38.3800.76.01.5 SR CTR ELECTRIC	\$11,900.00	\$695.84	\$11,204.16	5.85 %
38.3800.76.04.5 SR CTR WATER & SEWER	\$3,500.00	\$1,119.94	\$2,380.06	32.00 %
38.3800.79.00.5 SR CTR MISC	\$500.00	\$504.92	(\$4.92)	100.98 %
38.3800.79.01.5 SR CTR CREDIT CARD FEES	\$500.00	\$368.90	\$131.10	73.78 %
38.3800.83.00.5 SR CTR EQUIP/COMPUTERS/WEBSITE	\$450.00	\$139.99	\$310.01	31.11 %
38.3800.90.00.5 SR CTR DEBT SERVICE PRINCIPAL PAYMENT	\$8,217.00	\$0.00	\$8,217.00	0.00 %
38.3800.91.00.5 SR CTR DEBT SERVICE INTEREST PAYMENT	\$4,926.00	\$0.00	\$4,926.00	0.00 %
38.3800.94.01.5 SR CTR PENSON PRINCIPAL	\$0.00	\$0.00	\$0.00	0.00 %
38.3800.95.01.5 SR CTR PENSION INTEREST EXP	\$4,241.00	\$2,112.63	\$2,128.37	49.81 %
38.3800.97.00.5 SR CTR ADMIN/MGMT SVCS	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL SENIOR CTR OPERATIONS	\$355,748.00	\$102,724.87	\$253,023.13	28.88%
38.3801 SENIOR CTR FOOD SERVICE				
38.3801.00.00.4 SENIOR CTR FOOD SERVICE	\$0.00	\$0.00	\$0.00	0.00 %
38.3801.21.00.5 SR CTR FOOD SVC FOOD & WATER	\$1,200.00	\$157.04	\$1,042.96	13.09 %
38.3801.21.01.5 SR CTR FOOD SVC KITCHEN SUPPLIES	\$2,750.00	\$1,640.59	\$1,109.41	59.66 %
38.3801.48.00.5 SR CTR FOOD SVC PROPERTY & LIABILITY INS	\$0.00	\$0.00	\$0.00	0.00 %
38.3801.56.00.5 SR CTR MEAL PROGRAM PURCH SRVC	\$21,000.00	\$5,250.00	\$15,750.00	25.00 %
38.3801.57.00.5 SR CTR FOOD SVC SPECIAL DINNERS	\$8,300.00	\$0.00	\$8,300.00	0.00 %
38.3801.68.00.5 SR CTR FOOD SVC EQUIPMENT MAINTENANCE	\$2,000.00	\$0.00	\$2,000.00	0.00 %
38.3801.76.05.5 SR CTR FOOD SVC PROPANE	\$1,800.00	\$233.56	\$1,566.44	12.98 %
38.3801.79.00.5 SR CTR FOOD SVC COMPOSTING	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL SENIOR CTR FOOD SERVICE	\$37,050.00	\$7,281.19	\$29,768.81	19.65%
38.3802 SENIOR CTR FIELD TRIP/TOURS				



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38.3802.74.00.5 SR CTR FIELD TRIP/TOURS EXP	\$5,000.00	\$3,978.44	\$1,021.56	79.57 %
TOTAL SENIOR CTR FIELD TRIP/TOURS	\$5,000.00	\$3,978.44	\$1,021.56	79.57%
38.3803 SENIOR CTR CAPITAL IMP.				
38.3803.82.00.5 SR CTR CAPITAL IMPROVEMENTS	\$0.00	\$66,531.68	(\$66,531.68)	0.00 %
38.3803.83.00.5 SR CTR-USE OF ENDOW-RENOVATION	\$0.00	\$2,594.56	(\$2,594.56)	0.00 %
TOTAL SENIOR CTR CAPITAL IMP.	\$0.00	\$69,126.24	(\$69,126.24)	0.00%
38.3804 SENIOR CTR SCHOLARSHIPS				
38.3804.44.00.5 CLASS SCHOLARSHIP EXPENSE	\$0.00	\$0.00	\$0.00	0.00 %
38.3804.44.01.5 TRIP SCHOLARSHIP EXPENSE	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL SENIOR CTR SCHOLARSHIPS	\$0.00	\$0.00	\$0.00	0.00%
38.9390 TRANSFERS TO OTHER FUNDS				
38.9390.00.00.5 XFER TO CAPITAL PROJECTS #31	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL TRANSFERS TO OTHER FUNDS	\$0.00	\$0.00	\$0.00	0.00%
TOTAL SENIOR CENTER EXPENDITURES	\$397,798.00	\$183,110.74	\$214,687.26	46.03%
SENIOR CENTER NET EXCESS / (DEFICIT)	\$0.00	\$28,249.93		



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<u>Account Number and Description</u>	<u>Budget FY 2017</u>	<u>Actual to Date Through</u>	<u>Variance</u>	<u>Percent of Budget</u>
REVENUES				
40.25 RENTS & COMMISSIONS/UTILITY FEES				
40.2560.00.00.4 PARKING METER REV	\$410,000.00	\$140,588.29	(\$269,411.71)	34.29 %
40.2560.00.01.4 PARKING METERS REV-JACOBS LOT	\$21,000.00	\$7,773.76	(\$13,226.24)	37.02 %
40.2560.01.00.4 PARKING VENDING-BLANCHARD	\$42,000.00	\$8,038.40	(\$33,961.60)	19.14 %
40.2560.02.00.4 PARKING VENDING-CAP PLAZA	\$40,000.00	\$7,021.85	(\$32,978.15)	17.55 %
40.2560.03.00.4 PARKING VENDING-60 STATE ST	\$45,000.00	\$6,773.35	(\$38,226.65)	15.05 %
40.2560.05.00.4 PARKING VENDING-STONECUTTER	\$2,000.00	\$1,604.40	(\$395.60)	80.22 %
40.2560.06.00.4 PARKING KEY REVENUE	\$10,500.00	\$2,999.45	(\$7,500.55)	28.57 %
40.2561.00.00.4 PARKING TICKETS REV	\$170,000.00	\$47,429.51	(\$122,570.49)	27.90 %
40.2563.00.00.4 PARKING PERMITS-BLANCHARD	\$9,000.00	\$4,175.00	(\$4,825.00)	46.39 %
40.2563.01.00.4 PARKING PERMITS-CAP PLAZA	\$0.00	\$0.00	\$0.00	0.00 %
40.2563.02.00.4 PARKING PERMITS-JACOBS	\$32,000.00	\$15,000.00	(\$17,000.00)	46.88 %
40.2563.03.00.4 PARKING PERMITS-60 STATE	\$20,000.00	\$11,000.00	(\$9,000.00)	55.00 %
40.2563.05.00.4 PARKING PERMITS-STONECUTTER'S WAY	\$40,000.00	\$8,640.00	(\$31,360.00)	21.60 %
40.2563.06.00.4 PARKING PERMITS-PITKIN COURT CIRC	\$0.00	\$0.00	\$0.00	0.00 %
40.2563.07.00.4 PARKING PERMITS-VLCT LOT	\$5,500.00	\$2,940.00	(\$2,560.00)	53.45 %
TOTAL RENTS & COMMISSIONS/UTILITY FEES	\$847,000.00	\$263,984.01	(\$583,015.99)	31.17%
40.27 INTEREST/INVESTMENT REVENUE				
40.2700.00.00.4 PARKING INTEREST	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL INTEREST/INVESTMENT REVENUE	\$0.00	\$0.00	\$0.00	0.00%
40.29 OPERATING TRANSFERS				
40.2910.00.00.4 EMPLOYEE PARKING REVENUE	\$26,000.00	\$27,072.00	\$1,072.00	104.12 %
40.2915.00.01.4 XFER FROM PARKING FUND ATR-BIKE/PED PLAN	\$0.00	\$0.00	\$0.00	0.00 %
40.2990.00.00.4 PARKING MISC REV	\$3,000.00	\$0.00	(\$3,000.00)	0.00 %
40.2992.00.00.4 PARKING MISC REIMBS	\$0.00	\$0.00	\$0.00	0.00 %
40.2995.00.00.4 PARKING REPLACEMENT FEES	\$0.00	\$0.00	\$0.00	0.00 %



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TOTAL OPERATING TRANSFERS	\$29,000.00	\$27,072.00	(\$1,928.00)	93.35%
TOTAL PARKING FUND REVENUES	\$876,000.00	\$291,056.01	(\$584,943.99)	33.23%



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EXPENDITURES				
40.4400 PARKING ENFORCEMENT				
40.4400.10.00.5 PARKING ENF SALARIES & WAGES	\$250,033.00	\$68,764.12	\$181,268.88	27.50 %
40.4400.11.00.5 PARKING ENF OVERTIME	\$20,000.00	\$3,030.60	\$16,969.40	15.15 %
40.4400.15.01.5 PARKING ENF DENTAL INSURANCE	\$1,997.00	\$512.76	\$1,484.24	25.68 %
40.4400.15.02.5 PARKING ENF FICA/MEDICARE	\$19,681.00	\$5,162.91	\$14,518.09	26.23 %
40.4400.15.03.5 PARKING ENF HEALTH INSURANCE	\$58,395.00	\$9,425.64	\$48,969.36	16.14 %
40.4400.15.04.5 PARKING ENF FLEX SPENDING ACCOUNT	\$926.00	\$0.00	\$926.00	0.00 %
40.4400.15.05.5 PARKING ENF LONG TERM CARE INSURANCE	\$215.00	\$32.16	\$182.84	14.96 %
40.4400.15.07.5 PARKING ENF CITY RETIREMENT	\$19,020.00	\$4,361.79	\$14,658.21	22.93 %
40.4400.15.08.5 PARKING ENF LIFE, STD, LTD INSURANCE	\$3,121.00	\$1,314.33	\$1,806.67	42.11 %
40.4400.15.09.5 PARKING ENF UNEMPLOY INSURANCE	\$601.00	\$286.12	\$314.88	47.61 %
40.4400.15.10.5 PARKING ENF WORKERS' COMPENSATION	\$9,800.00	\$4,956.86	\$4,843.14	50.58 %
40.4400.15.12.5 PARKING ENF PARKING FEE	\$2,376.00	\$2,376.00	\$0.00	100.00 %
40.4400.16.00.5 PARKING ENF GASB#68 PENSION	\$0.00	\$0.00	\$0.00	0.00 %
40.4400.18.00.5 PARKING ENF UNIFORMS/PROTECT CLOTHING	\$1,700.00	\$769.67	\$930.33	45.27 %
40.4400.20.00.5 PARKING ENF OFFICE SUPPLIES	\$2,200.00	\$0.00	\$2,200.00	0.00 %
40.4400.20.01.5 PARKING ENF POSTAGE	\$4,000.00	\$36.24	\$3,963.76	0.91 %
40.4400.21.00.5 PARKING ENF OPERATING SUPPLIES	\$9,100.00	\$799.51	\$8,300.49	8.79 %
40.4400.23.00.5 PARKING ENF SMALL TOOLS & EQUIP	\$150.00	\$0.00	\$150.00	0.00 %
40.4400.30.00.5 PARKING ENF ADVERTISING	\$0.00	\$0.00	\$0.00	0.00 %
40.4400.34.00.5 PARKING ENF TELEPHONE BASIC SERVICE	\$635.00	\$151.37	\$483.63	23.84 %
40.4400.34.01.5 PARKING ENF TELEPHONE LONG DISTANCE	\$500.00	\$59.52	\$440.48	11.90 %
40.4400.34.02.5 PARKING ENF INTERNET WAN SERVICE	\$2,615.00	\$958.73	\$1,656.27	36.66 %
40.4400.34.04.5 PARKING ENF TELEPHONE OTHER DPS LINE	\$3,362.00	\$0.00	\$3,362.00	0.00 %
40.4400.38.00.5 PARKING ENF DEPRECIATION	\$0.00	\$0.00	\$0.00	0.00 %
40.4400.40.00.5 PARKING ENF DUES/SUBSCRIPTS/MTGS	\$0.00	\$0.00	\$0.00	0.00 %
40.4400.48.00.5 PARKING ENF PROPERTY & LIABILITY INS	\$9,245.00	\$4,626.75	\$4,618.25	50.05 %
40.4400.48.01.5 PARKING ENF PC DEDUCTIBLE EXPENSE	\$0.00	\$0.00	\$0.00	0.00 %
40.4400.56.00.5 PARKING ENF OTP PUR SRVC	\$5,738.00	\$0.00	\$5,738.00	0.00 %
40.4400.60.00.5 PARKING ENF PROFESSIONAL SVCS	\$0.00	\$0.00	\$0.00	0.00 %



City of Montpelier
PARKING FUND FY 2017 Budget Report
As Of and For The
4 Months Ending 10/31/2016
33% of Fiscal Year Completed

<u>Account Number and Description</u>	<u>Budget FY 2017</u>	<u>Actual to Date Through</u>	<u>Variance</u>	<u>Percent of Budget</u>
40.4400.65.00.5 PARKING ENF EQUIPMENT FLAT FEE	\$5,603.00	\$5,603.00	\$0.00	100.00 %
40.4400.66.00.5 PARKING ENF LOT LEASES	\$103,503.00	\$0.00	\$103,503.00	0.00 %
40.4400.68.00.5 PARKING ENF VEH/EQUIP REPAIR & MAINT	\$15,627.00	\$1,830.24	\$13,796.76	11.71 %
40.4400.70.00.5 PARKING ENF COPIER	\$860.00	\$203.13	\$656.87	23.62 %
40.4400.72.00.5 PARKING ENF LOT TAXES	\$11,500.00	\$10,961.76	\$538.24	95.32 %
40.4400.74.00.5 PARKING ENF TRAVEL/TRANSPORTATION	\$0.00	\$0.00	\$0.00	0.00 %
40.4400.76.01.5 PARKING ENF ELECTRIC	\$5,000.00	\$3,087.23	\$1,912.77	61.74 %
40.4400.76.02.5 PARKING ENF HEATING FUEL	\$4,500.00	\$55.09	\$4,444.91	1.22 %
40.4400.76.04.5 PARKING ENF IN HOUSE UTILITIES	\$300.00	\$53.56	\$246.44	17.85 %
40.4400.77.00.5 PARKING ENF PARKING BAD DEBT	\$0.00	\$0.00	\$0.00	0.00 %
40.4400.79.01.5 PARKING ENF CC FEES PARKING LOT	\$0.00	\$3,923.68	(\$3,923.68)	0.00 %
40.4400.82.00.5 PARKING ENF CAPITAL IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0.00 %
40.4400.83.00.5 PARKING ENF MACHINERY & EQUIP	\$33,000.00	\$0.00	\$33,000.00	0.00 %
40.4400.83.01.5 PARKING ENF COMPUTER EQUIPMENT ALLOC	\$3,512.00	\$774.13	\$2,737.87	22.04 %
40.4400.88.01.5 PARKING ENF COMPUTER SOFTWARE	\$0.00	\$0.00	\$0.00	0.00 %
40.4400.94.01.5 PARKING ENF PENSON PRINCIPAL	\$0.00	\$0.00	\$0.00	0.00 %
40.4400.95.01.5 PARKING ENF PENSION INTEREST EXP	\$9,654.00	\$4,826.99	\$4,827.01	50.00 %
40.4400.97.00.5 PARKING ENF ADMINISTRATIVE/MGMT SVCS	\$60,437.00	\$60,437.00	\$0.00	100.00 %
TOTAL PARKING ENFORCEMENT	\$678,906.00	\$199,380.89	\$479,525.11	29.37%
40.4401 DPW-PARKING MAINT				
40.4401.10.00.5 PARKING MAINT SALARIES & WAGES	\$69,521.00	\$17,961.28	\$51,559.72	25.84 %
40.4401.11.00.5 PARKING MAINT OVERTIME	\$9,031.00	\$715.76	\$8,315.24	7.93 %
40.4401.15.01.5 PARKING MAINT DENTAL INSURANCE	\$601.00	\$144.56	\$456.44	24.05 %
40.4401.15.02.5 PARKING MAINT FICA/MEDICARE	\$5,734.00	\$1,327.06	\$4,406.94	23.14 %
40.4401.15.03.5 PARKING MAINT HEALTH INSURANCE	\$17,835.00	\$3,520.85	\$14,314.15	19.74 %
40.4401.15.04.5 PARKING MAINT FLEX SPENDING ACCOUNT	\$278.00	\$0.00	\$278.00	0.00 %
40.4401.15.05.5 PARKING MAINT LONG TERM CARE INSURANCE	\$63.00	\$6.71	\$56.29	10.65 %
40.4401.15.07.5 PARKING MAINT CITY RETIREMENT	\$5,538.00	\$1,289.25	\$4,248.75	23.28 %
40.4401.15.08.5 PARKING MAINT LIFE, STD, LTD INSURANCE	\$939.00	\$395.29	\$543.71	42.10 %
40.4401.15.09.5 PARKING MAINT UNEMPLOYMENT INSURANCE	\$175.00	\$86.06	\$88.94	49.18 %
40.4401.15.10.5 PARKING MAINT WORKERS' COMPENSATION	\$5,084.00	\$2,484.20	\$2,599.80	48.86 %



City of Montpelier
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40.4401.15.12.5 PARKING MAINT PARKING FEE	\$102.00	\$102.00	\$0.00	100.00 %
40.4401.20.00.5 PARKING MAINT OFFICE SUPPLIES	\$0.00	\$0.00	\$0.00	0.00 %
40.4401.21.00.5 PARKING MAINT OPERATING SUPPLIES	\$4,500.00	\$0.00	\$4,500.00	0.00 %
40.4401.48.00.5 PARKING MAINT PROPERTY & LIABILITY INS	\$1,572.00	\$787.54	\$784.46	50.10 %
40.4401.56.00.5 PARKING MAINT OTP PUR SRVC	\$16,000.00	\$0.00	\$16,000.00	0.00 %
40.4401.60.00.5 PARKING MAINT PROFESSIONAL SVCS	\$0.00	\$0.00	\$0.00	0.00 %
40.4401.65.00.5 PARKING MAINT EQUIPMENT FLAT FEE	\$7,000.00	\$7,000.00	\$0.00	100.00 %
40.4401.66.00.5 PARKING MAINT OTHER RENTALS	\$5,000.00	\$0.00	\$5,000.00	0.00 %
40.4401.70.00.5 PARKING MAINT COPIER	\$247.00	\$61.18	\$185.82	24.77 %
40.4401.82.00.5 PARKING MAINT CIP PARKING LOT RESURFACE/MAINT	\$10,000.00	\$30,598.58	(\$20,598.58)	305.99 %
40.4401.82.10.5 PARKING MAINT XFER TO RESERVES/REPAY GF	\$0.00	\$0.00	\$0.00	0.00 %
40.4401.91.00.5 PARKING MAINT INTEREST EXPENSE	\$0.00	\$0.00	\$0.00	0.00 %
40.4401.93.00.5 PARKING MAINT TRANSFER TO CEMETERY FUND	\$12,000.00	\$12,000.00	\$0.00	100.00 %
40.4401.94.01.5 PARKING MAINT PENSON PRINCIPAL	\$0.00	\$0.00	\$0.00	0.00 %
40.4401.95.01.5 PARKING MAINT PENSION INTEREST EXP	\$2,860.00	\$1,430.22	\$1,429.78	50.01 %
TOTAL DPW-PARKING MAINT	\$174,080.00	\$79,910.54	\$94,169.46	45.90%
40.9393 MISC EXPENDITURE				
40.9393.93.00.5 PARKING XFER TO GF-PLANNING COM DEV	\$12,214.00	\$12,214.00	\$0.00	100.00 %
40.9393.98.00.5 ALTERNATIVE TRANSP RESERVE	\$43,800.00	\$1,491.55	\$42,308.45	3.41 %
TOTAL MISC EXPENDITURE	\$56,014.00	\$13,705.55	\$42,308.45	24.47%
TOTAL PARKING FUND EXPENDITURES	\$909,000.00	\$292,996.98	\$616,003.02	32.23%
PARKING FUND NET EXCESS / (DEFICIT)	(\$33,000.00)	(\$1,940.97)		



City of Montpelier
DISTRICT HEAT FY 2017 Budget Report
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REVENUES				
50.25 RENTS & COMMISSIONS/UTILITY FEES				
50.2501.00.00.4 DIST HEAT CAPACITY CHARGES	\$392,153.00	\$5,580.39	(\$386,572.61)	1.42 %
50.2502.00.00.4 DIST HEAT ENERGY CHARGES	\$147,680.00	\$6,802.59	(\$140,877.41)	4.61 %
TOTAL RENTS & COMMISSIONS/UTILITY FEES	\$539,833.00	\$12,382.98	(\$527,450.02)	2.29%
50.265 OTHER REVENUE				
50.2651.00.00.4 DISTRICT HEAT GRANT REVENUE	\$0.00	\$0.00	\$0.00	0.00 %
50.2651.00.02.4 DISTRICT HEAT-USDA FOREST SVC GRANT	\$0.00	\$0.00	\$0.00	0.00 %
50.2651.00.03.4 DISTRICT HEAT VILLAGE GREEN GRANT REVENUE	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL OTHER REVENUE	\$0.00	\$0.00	\$0.00	0.00%
50.29 OPERATING TRANSFERS				
50.2910.00.00.4 XFER FROM GENERAL FUND	\$0.00	\$0.00	\$0.00	0.00 %
50.2990.00.00.4 DIST HEAT REV MISC	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL OPERATING TRANSFERS	\$0.00	\$0.00	\$0.00	0.00%
TOTAL DISTRICT HEAT REVENUES	\$539,833.00	\$12,382.98	(\$527,450.02)	2.29%



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EXPENDITURES				
50.5200 DIST HEAT STATE CONTRACT				
50.5200.56.00.5 DIST HEAT STATE CONTRACT	\$86,796.00	\$0.00	\$86,796.00	0.00 %
TOTAL DIST HEAT STATE CONTRACT	\$86,796.00	\$0.00	\$86,796.00	0.00%
50.5210 DIST HEAT ENERGY				
50.5210.76.02.5 DIST HEAT HEATING FUEL	\$172,786.00	\$0.00	\$172,786.00	0.00 %
TOTAL DIST HEAT ENERGY	\$172,786.00	\$0.00	\$172,786.00	0.00%
50.5220 DIST HEAT ADMINISTRATION				
50.5220.10.00.5 DIST HEAT ADMIN SALARIES & WAGES	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.11.00.5 DIST HEAT ADMIN OVERTIME	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.15.01.5 DIST HEAT ADMIN DENTAL INSURANCE	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.15.02.5 DIST HEAT ADMIN FICA/MEDICARE	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.15.03.5 DIST HEAT ADMIN HEALTH INSURANCE	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.15.04.5 DIST HEAT ADMIN FLEX SPENDING ACCOUNT	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.15.05.5 DIST HEAT ADMIN LONG TERM CARE INS	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.15.07.5 DIST HEAT ADMIN CITY RETIREMENT	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.15.08.5 DIST HEAT ADMIN LIFE STD LTD INS	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.15.09.5 DIST HEAT ADMIN UNEMP INSURANCE	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.15.10.5 DIST HEAT ADMIN WORK COMP	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.18.00.5 DIST HEAT ADMIN UNIFORMS/PROTECT CLOTHING	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.20.00.5 DIST HEAT ADMIN OFFICE SUPPLIES	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.34.03.5 DIST HEAT ADMIN COM TELE CELL & PAGER	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.38.00.5 DIST HEAT ADMIN DEPRECIATION	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.40.00.5 DIST HEAT ADMIN DUES/SUBSCRIPTS/MEETINGS	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.41.00.5 DIST HEAT PROF DEV/TRAINING	\$2,000.00	\$0.00	\$2,000.00	0.00 %
50.5220.48.00.5 DIST HEAT ADMIN PROP & LIAB INSURANCE	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.56.00.5 DIST HEAT ADMIN OUTSIDE CONSULTING	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.60.00.5 DIST HEAT ADMIN PROF SVCS	\$5,000.00	\$0.00	\$5,000.00	0.00 %



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50.5220.61.00.5 DIST HEAT ADMIN LEGAL SERVICES	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.70.00.5 DIST HEAT ADMIN COPIER & PAPER	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.74.00.5 DIST HEAT ADMIN TRAVEL/TRANSPORTATION	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.79.00.5 DIST HEAT ADMIN STARTUP	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.83.00.5 DIST HEAT ADMIN MACH & EQUIP	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.90.00.5 DIST HEAT ADMIN PRINCIPAL REPAYMENT	\$12,955.00	\$12,955.00	\$0.00	100.00 %
50.5220.91.00.5 DIST HEAT ADMIN INTEREST EXPENSE	\$102,852.00	\$40,517.07	\$62,334.93	39.39 %
50.5220.92.00.5 DIST HEAT STATE OVERRUN EXP	\$5,867.00	\$0.00	\$5,867.00	0.00 %
50.5220.96.00.5 DIST HEAT XFER TO GENERAL FUND	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.97.00.5 DIST HEAT ADMIN ADMIN/MGMT SVCS	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL DIST HEAT ADMINISTRATION	\$128,674.00	\$53,472.07	\$75,201.93	41.56%
50.5230 DIST HEAT OPERATIONS				
50.5230.10.00.5 DIST HEAT OPER SALARIES & WAGES	\$40,910.00	\$12,935.79	\$27,974.21	31.62 %
50.5230.11.00.5 DIST HEAT OPER OVERTIME	\$4,168.00	\$748.85	\$3,419.15	17.97 %
50.5230.15.01.5 DIST HEAT OPER DENTAL INS	\$296.00	\$93.32	\$202.68	31.53 %
50.5230.15.02.5 DIST HEAT OPER FICA/MEDI	\$3,291.00	\$979.27	\$2,311.73	29.76 %
50.5230.15.03.5 DIST HEAT OPER HEALTH INS	\$8,782.00	\$2,425.12	\$6,356.88	27.61 %
50.5230.15.04.5 DIST HEAT OPER FLEX SPENDING ACCOUNT	\$137.00	\$0.00	\$137.00	0.00 %
50.5230.15.05.5 DIST HEAT OPER LONG TERM CARE	\$31.00	\$9.58	\$21.42	30.90 %
50.5230.15.07.5 DIST HEAT OPER CITY RETIREMENT	\$3,178.00	\$824.43	\$2,353.57	25.94 %
50.5230.15.08.5 DIST HEAT OPER LIFE STD LTD INS	\$463.00	\$194.84	\$268.16	42.08 %
50.5230.15.09.5 DIST HEAT OPER UNEMPLOYMENT INS	\$86.00	\$42.40	\$43.60	49.30 %
50.5230.15.10.5 DIST HEAT OPER WORK COMP	\$1,949.00	\$833.45	\$1,115.55	42.76 %
50.5230.15.12.5 DIST HEAT OPER PARKING FEE	\$30.00	\$30.00	\$0.00	100.00 %
50.5230.16.00.5 DIST HEAT OPER GASB#68 PENSION	\$0.00	\$0.00	\$0.00	0.00 %
50.5230.18.00.5 DIST HEAT OPER UNIFORMS/PROTECT CLOTHING	\$0.00	\$0.00	\$0.00	0.00 %
50.5230.21.00.5 DIST HEAT OPER SUPPLIES	\$2,000.00	\$2.84	\$1,997.16	0.14 %
50.5230.23.00.5 DIST HEAT OPER SMALL TOOLS	\$0.00	\$0.00	\$0.00	0.00 %
50.5230.34.00.5 DIST HEAT TELEP BASIC SERVICE	\$0.00	\$0.00	\$0.00	0.00 %
50.5230.34.01.5 DIST HEAT TELEP LONG DISTANCE	\$500.00	\$0.00	\$500.00	0.00 %
50.5230.34.02.5 DIST HEAT INTERNET WAN SERV	\$0.00	\$0.00	\$0.00	0.00 %



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50.5230.34.03.5 DIST HEAT OPER CELL PHONE	\$635.00	\$0.00	\$635.00	0.00 %
50.5230.48.00.5 DIST HEAT OPER PROP & LIAB INS	\$775.00	\$388.14	\$386.86	50.08 %
50.5230.56.00.5 DIST HEAT OPER OTHER PUR SRVC	\$0.00	\$0.00	\$0.00	0.00 %
50.5230.68.00.5 DIST HEAT OPER EQUIP REPAIR/MAINT	\$6,000.00	\$6,429.21	(\$429.21)	107.15 %
50.5230.70.00.5 DIST HEAT OPER COPIER & PAPER	\$122.00	\$30.19	\$91.81	24.75 %
50.5230.76.01.5 DIST HEAT OPER ELECTRIC	\$5,060.00	\$0.00	\$5,060.00	0.00 %
50.5230.76.02.5 DIST HEAT OPER FUEL OIL	\$30,000.00	\$24,527.28	\$5,472.72	81.76 %
50.5230.83.00.5 DIST HEAT OPER MACH & EQUIP	\$3,000.00	\$0.00	\$3,000.00	0.00 %
50.5230.83.01.5 DIST HEAT COMPUTER EQUIP ALLOC	\$3,460.00	\$0.00	\$3,460.00	0.00 %
TOTAL DIST HEAT OPERATIONS	\$114,873.00	\$50,494.71	\$64,378.29	43.96%
50.6500 CIP MISC PROJECTS				
50.6500.85.25.5 DISTRICT HEAT -SUBRECIPIENT PYMT	\$0.00	\$0.00	\$0.00	0.00 %
50.6500.86.30.5 DISTRICT HEAT VILLAGE GREEN GRANT EXPENSE	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL CIP MISC PROJECTS	\$0.00	\$0.00	\$0.00	0.00%
50.9390 TRANSFERS TO OTHER FUNDS				
50.9390.82.00.5 DIST HEAT CONSTRUCTION REPAYMENT	\$21,874.00	\$0.00	\$21,874.00	0.00 %
50.9390.93.00.5 DIST HEAT OPER RESERVE	\$14,830.00	\$0.00	\$14,830.00	0.00 %
50.9390.98.00.5 REVISE BUDGET ADJ FY15	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL TRANSFERS TO OTHER FUNDS	\$36,704.00	\$0.00	\$36,704.00	0.00%
TOTAL DISTRICT HEAT EXPENDITURES	\$539,833.00	\$103,966.78	\$435,866.22	19.26%
DISTRICT HEAT NET EXCESS / (DEFICIT)	\$0.00	(\$91,583.80)		



CITY COUNCIL Agenda Item #16-338.

Date: November 30, 2016

Consent ☐ Discussion ☒

SUBJECT: FEAST Program Management Partnership

SUBMITTING DEPARTMENT: Montpelier Senior Activity Center

RECOMMENDED ACTION: Receive memo, discuss FEAST partnership options, vote in support of City undertaking major role in FEAST program management.

RELATED COUNCIL GOAL/PRIOR ACTION: E: Maintain a healthy community for people

EXPENDITURE REQUIRED: TBD, \$88,000-\$119,000, depending on variables, to cover contract for meal production (labor and food) as well as addition of part-time employee. A new RFP would certainly go out in the Spring, which has not happened in four years.

SOURCE OF FUNDS: \$73-75,000 currently funded through combination of Meal donations and Federal funds contracted through Central Vermont Council on Aging. The remaining \$15,000-\$46,000 would not need to be funded through an increase in city tax appropriation to MSAC. Instead, MSAC/Community Services staff would pursue a greater Berlin tax appropriation increase since the program serves Berlin residents, private and/or government grants, community appeals, business sponsorships, private meal sales, and strategies to increase the very low average donation for FEAST meals served onsite and in home delivery.

LEGAL REQUIREMENTS: 1) Federal senior nutrition reimbursements have clear nutritional guidelines and reporting requirements; 2) State of Vermont Department of Health Kitchen Licensure must be maintained; and 3. City Attorney recently provided a Conflict of Interest Analysis.

BACKGROUND INFORMATION: Within the City Council's goal of "maintain a healthy community for people" is a strategy to "maintain the senior nutrition program to improve health and socialization for aging populations." One of the FY17 planned actions has been "Meet meal demand and explore potential changes to FEAST partnership" and deliverables were outlined as "*FY16 actual data and FY17 projections" and "Discussions among current FEAST partners and stakeholders about options by September." This summer and fall, the City and Just Basics, Inc. (JBI) have had numerous talks about the long-term vision for FEAST, and JBI's Board of Directors recently voted to ask City to explore assuming responsibility for the FEAST program, and related issues.

Since the Council discussion on October 26, the JBI staff have made it more clear how unsustainable the program is under JBI management due to lack of capacity and need to focus efforts and resources on Food Pantry. The MSAC Advisory Council and Finance sub-Committee have also both voted in support of MSAC/City taking over management of the program despite their clear understanding of the implication to need to do more fundraising.

SUPPORTING DOCUMENTS: Memo from Janna Clar, Director, MSAC

INTERESTED PARTIES: MSAC staff, Just Basics, Inc. and Meal Recipients

CITY MANAGER'S APPROVAL:

A handwritten signature in black ink, appearing to read "W. Hoffman", is written over a horizontal line. The signature is enclosed within a thin black rectangular border.



America's Small Town Capital

Mayor John Hollar

William Fraser
City Manager

City Council Members:

Dona Bate

Jessica Edgerly Walsh

Tom Golonka

Jean Olson

Justin Turcotte

Anne Watson

Jessie Baker

Assistant City Manager

MEMORANDUM

To: Mayor Hollar & City Council Members

From: Janna Clar, Director, Montpelier Senior Activity Center

Re: FEAST

Date: November 22, 2016

Please also refer to the Memo of October 21, 2016, which was distributed in advance of and discussed at the October 26, 2016 City Council meeting. It gave a rather extensive background about the request. The first several paragraphs of that memo (only) are repeated below.

Within the City Council's goal of "maintain a healthy community for people" is a strategy to "maintain the senior nutrition program to improve health and socialization for aging populations." This summer and fall, the City and Just Basics, Inc. (JBI) have been in talks about the long-term vision for FEAST.

At their October 6, 2016 board meeting, the JBI Board approved the following:

Just Basics recommends exploring:

- *The City of Montpelier assuming responsibility for the FEAST program, including the employment of the FEAST Manager;*
- *The bidding of the contract or exploring other avenues to provide FEAST meals;*
- *The appropriate transition from Just Basics responsibility for the FEAST program to City responsibility; and*
- *The extent and nature of continued involvement by Just Basics in the FEAST program.*

In the event the City does assume responsibility for the FEAST program, the City providing appropriate notice to Just Basics if the City decides to no longer provide home-delivered meals and granting Just Basics the opportunity to assume responsibility for the FEAST program, including use of the MSAC kitchen.

At the October 26th City Council meeting, Councilors asked us to come back with additional information and answers to some questions before proceeding with a decision. Those questions are addressed below.

1. Are there other municipalities providing a senior meal programs?

Though it is less common for municipalities to provide senior meal programs in Vermont, in many other states it is the norm, along with many examples of state and county government-run senior services. Vermont only has several towns and cities providing these services, but then again, most of towns/cities in Vermont do not have a municipal senior center the way Montpelier does. In Burlington, the municipal Parks & Recreation Department has recently initiated a process of taking over management of the senior center and senior nutrition program, and they are looking to Montpelier as a model.

2. Do you have a fundraising plan to cover additionally estimated \$15-\$45,000 in needed funds to cover gaps for personnel and meal contracts above and beyond what funding is already available?

One example of a fundraising plan is as follows. An actual expense budget would not be finalized until a new contract was awarded for meal production, and meal count targets/limits established. Therefore, the total needed could be considerably less.

a. Increases to Private Grants	\$15,000
b. Increases to Member Appeal	\$5,000
c. Increases to Local Business Sponsors	\$5,000
d. Private meal sales to area large employers (pilot already under consideration with one)	\$3,000
e. Increases to FEAST meal donation Revenue:	\$15,000 (\$1.00/meal)
f. Increase to Berlin Town Funding	\$4,000
Total: \$47,000	

3. What other partnerships should be considered?

The following organizations are examples of potential partners for meal production and management, any of which might happen even under City FEAST management. However, it is worth noting that none of these organizations stepped forward or were able to play a

significant role during the last two transitions in the Montpelier senior meal program prior to 2008 and in 2012. New England Culinary Institute was a partner in the past, but they decided to discontinue a contract with JBI in 2012.

- Montpelier Housing Authority
- Central Vermont Medical Center
- Area Senior Centers with existing meal programs, such as Twin Valley, Northfield, Waterbury.
- Private catering businesses besides Good Taste Catering
- Hunger Mountain Cooperative
- Montpelier Public Schools

It should be emphasized that the in-depth study of senior services and capacity undertaken by stakeholders in 2011 made a clear recommendation that the City of Montpelier and MSAC resume a major role in administering a senior meal program.

4. Do we know if existing grant and business funders of MSAC and JBI would be able to increase their support of MSAC if we take over FEAST management?

There are no guarantees. Funders make decisions about requests, sometimes at scheduled times, and usually depending on current circumstances of their budgets, priorities, and competing applicant fields. That said, MSAC has a very successful record of having a diverse range of funders from the private foundations to local businesses to health industry corporations. With the development of Community Services, we anticipate that new opportunities will also be available.

5. If the program is running successfully, why make a change now?

JB I has made it ever more clear that they cannot sustain the program well due to limited staff and Board capacity. JB I, a tiny non-profit organization struggling to also maintain the Montpelier Food Pantry and Summer Youth Meals with insufficient staff resources and a recent facility devastation, took on the Montpelier Senior Meal program many years ago as a stop-gap solution. Our recommendation is to relieve them of the role. We have a demonstrated track record of successful fundraising in recent years, and the JB I Staff and Board of Directors, MSAC Director, MSAC Advisory Council, FEAST Program Manager and many volunteers are strongly committed to making this a successful transition.

Thank you for your consideration of this vital community service that serves many of our most vulnerable citizens, supports community health, provides socialization and volunteer opportunities, job training, and more. FEAST is a model around the state, one of which the City can be proud.



CITY COUNCIL Agenda Item #16-339.

Date: November 30, 2016

Consent ☐ Discussion ☒

SUBJECT: Department Update - Planning & Community Development and Building & Health

SUBMITTING DEPARTMENT: Planning & Community Development; Building & Health

RECOMMENDED ACTION: Opportunity for Council to ask questions and provide input to the operations of the Planning and Building Departments.

RELATED COUNCIL GOAL/PRIOR ACTION: A. Keep Montpelier Affordable; D. Create and Maintain a Healthy Environment for Housing and Economic Growth; F. Maintain a Vibrant Downtown; H. Maintain a Clean and Healthy Natural Environment

EXPENDITURE REQUIRED: Input for budget considerations

SOURCE OF FUNDS: General Fund

LEGAL REQUIREMENTS: None

BACKGROUND INFORMATION: Director Miller will present a PowerPoint on current operations and emerging issues in advance of the budget process.

SUPPORTING DOCUMENTS: PowerPoint Presentation.

INTERESTED PARTIES: All

CITY MANAGER'S APPROVAL:

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Planning & Community Development

Building & Health:

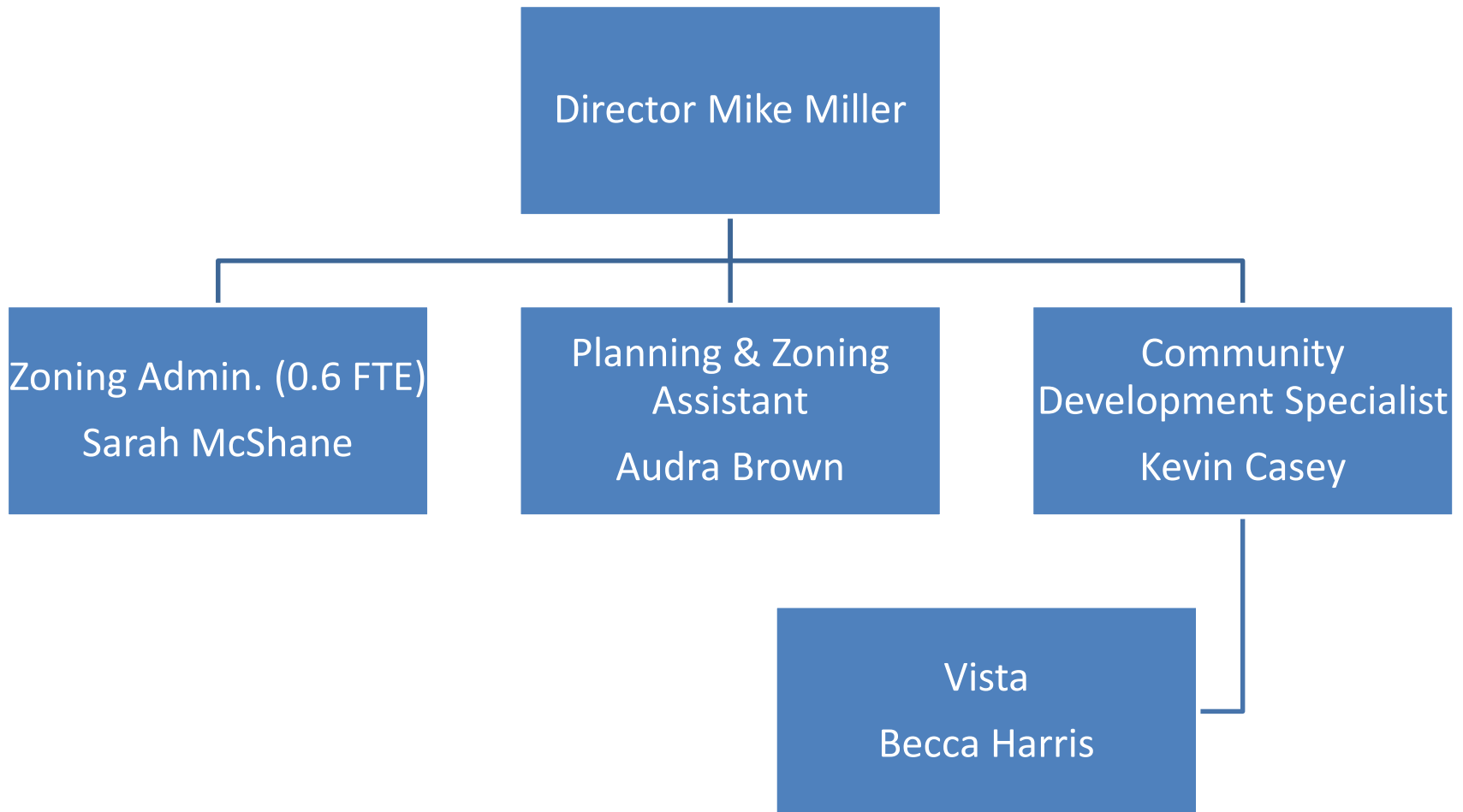
Department Update for FY18

Director Mike Miller

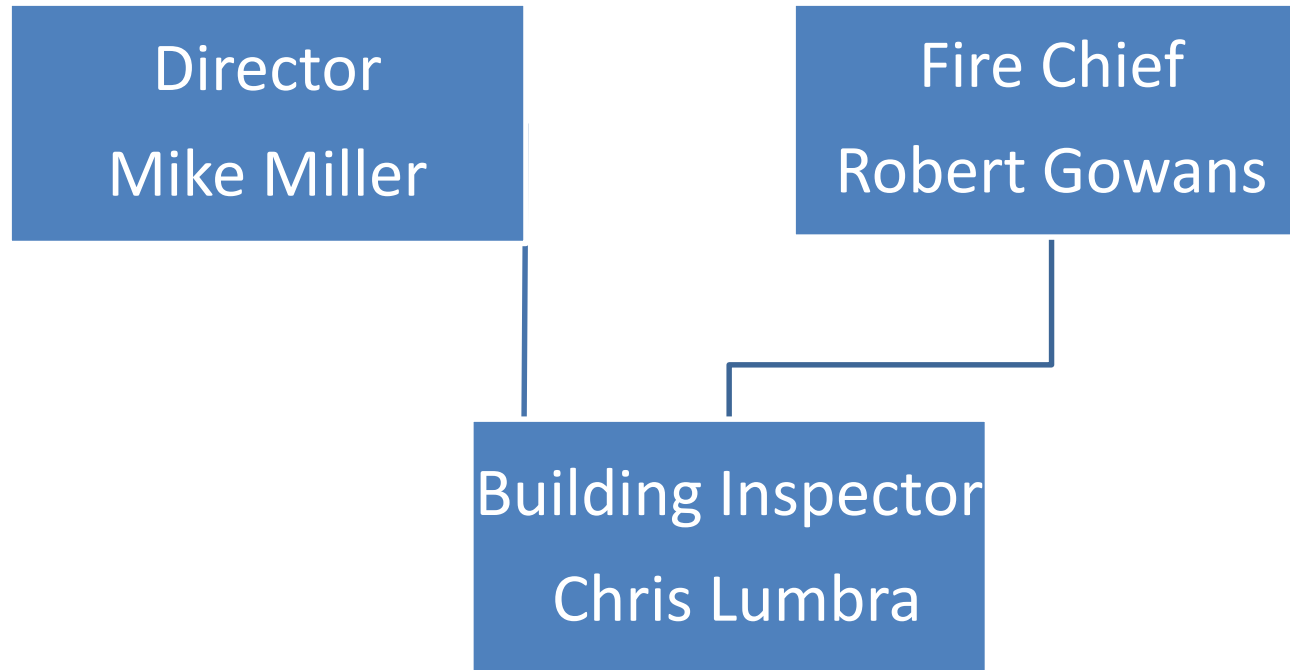
November 30, 2016

Organizational Chart

Planning & Community Development

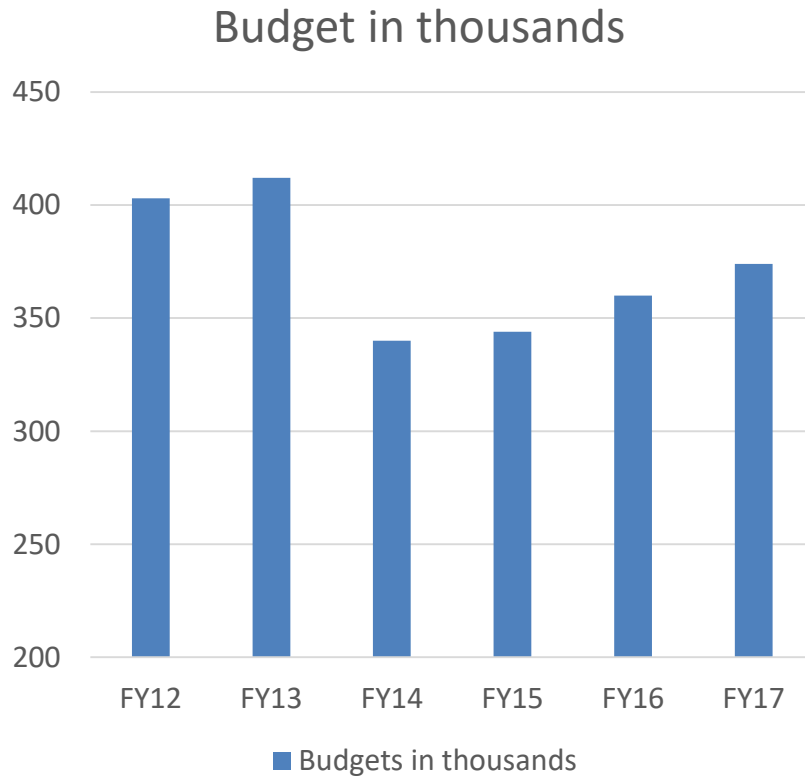


Organizational Chart Building & Health

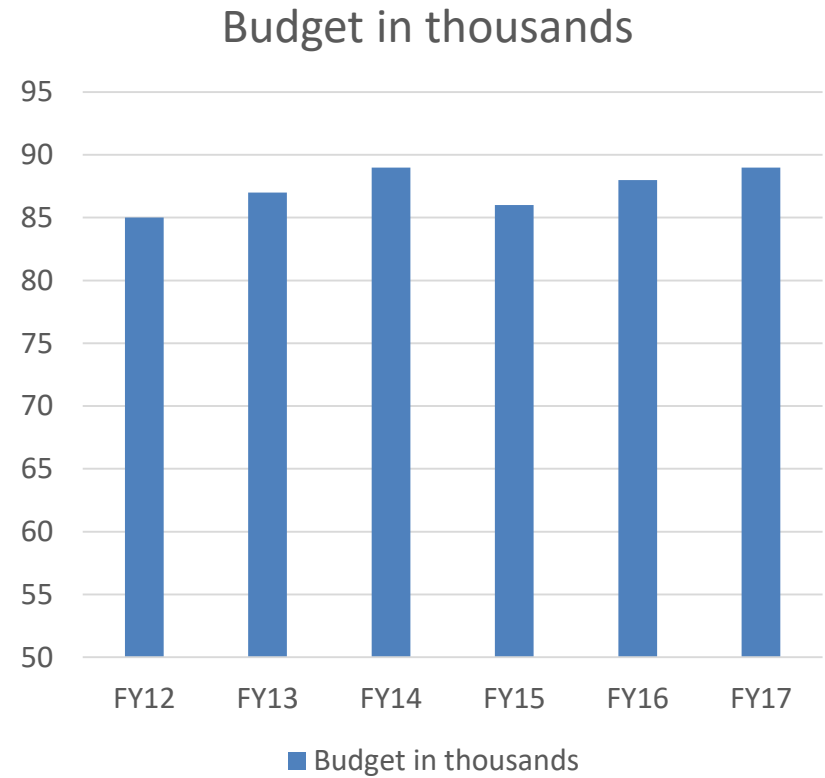


Budget Summary

Planning Expenses



Building Expenses



What are we doing?

- Planning (what does the city want to do) and 'Permitting, Programs and Projects' (how we implement the plans)
- Planning- Zoning and Master Plan update, complete streets, parking strategy, housing strategy, stormwater master plan
- Permitting- Building, Zoning and Flood hazard permits
- Programs- CRS, E911 numbering, community development (CDBG grants), other housing programs including first time home buyers, housing preservation grant and RLFs, CLG, health inspections
- Projects- grant writing, grant administration, project management
 - One Taylor Street (DR-2 grant, ERP); Taylor Street (ERP, DTF); French Block (CDBG-IG); Christ Church Housing (CDBG-PG); Sharon and Log Road Solar; Smart meter project; National Register of Historic Places update
- Staff for committees (Housing Task Force, Housing Trust Fund, MEAC, Historic Preservation, DRC, DRB, Planning Commission, Complete Streets)

Staff assigned to Council Priorities

- Director- Master Plan (includes time for housing strategy) 30%; Zoning updates 20%; Stormwater master plan 5%
 - Other 45%- Staff reviews, budgets, meeting public, provide guidance to staff other departments, Council, department head and committee meetings etc
- CD Specialist- Support French Block and Christ Church 5%; parking strategy 10%; grant admin for One Taylor riverwall (DR-2) and stormwater (ERP) and Taylor Street reconstruction (ERP and DTF) 15%; Update policy on infrastructure extensions to support housing 15%; grant admin for SCBC-complete streets 10%
 - Other 45%- Grant writing and administration; administer HTF and RLFs; staff housing and transportation committees; smart meters; supervise Vista; housing outreach
- Part time Zoning Administrator- Implement new zoning 10%
 - Other 90%- Administer zoning (DRB/DRC meetings); staff Historic Preservation Comm.
- Planning and Zoning Assistant- Implement new zoning 10%
 - Other 90%- Handles office admin (answer phones, order supplies, submit AP, etc.); runs CRS, E911; Issues administrative permits and floodplain permits
- Building inspector
 - 100% effort on Building and health inspections
- Generally no capacity exists for additional projects although additional work can be added to work plan as projects are completed. Increased ZA time is requested to provide better permitting coverage during vacations and to provide additional assistance to planning projects.

How well are we doing?

- Planning:
 - Complete: EDSP (90% grant funded); stormwater master plan (100% grant funded);
 - Almost complete: public hearing warned on zoning (January 9th); housing and parking strategies need presentation to council
 - Underway: City Master Plan; complete streets (90% grant funded); NEA Public arts master plan;
- Permits:
 - 120 zoning and 209 building permits issued in FY16.
 - Issued administrative permits on average in less than 1 day!
 - Average DRC permit issued in 28 days;
 - Average DRB permits in 36 days (down from 188 days in FY14 and 143 days in FY15)!
 - Two staff have CFM to facilitate flood hazard compliance

How well are we doing?

- Programs:
 - CRS saved property owners \$30,500 on flood insurance premiums (goal to increase that to \$61k in FY18);
 - Processed 6 first time home buyers;
 - Worked with partners to implement \$560k in CDBG grants for 39 & 40 Barre Street
 - Worked with partners to apply for and receive \$500k for French Block redevelopment
 - Three blighted properties (2 on Barre; 1 on River) in resolution due to direct intervention from the building inspector
 - Applied for, received, and completed historic district update \$8k
- Projects:
 - Applied for and received \$1.45M in grants direct to the city (DR-2; ERP Taylor Street; ERP One Taylor Street; DTF)
 - Taylor street grant management; One Taylor Street river wall grant management;

Budget Successes/Challenges

- Successes
 - Heaton Woods recapture
 - Closed One Taylor Street funding gap (\$1.1M)
 - Funded 50% of Taylor Street upgrade (\$350k)
 - Continued building bridges to other departments. Now working with DPW, Police (parking), fire (inspections)
 - Completed EDSP and worked with Assistant Manager to transition economic development to future LDC
 - Increased zoning fees
 - Net over past two years Building & Health paid for itself through permit fees
 - Negotiated \$200k in free parking meters to transition to smart technology
 - Nearing completion of Sharon and Log Road Solar which will save 15% on electricity.
- Challenges
 - Short staffing leaves no one available for coverage on permits on some days and in particular when vacations are scheduled
 - Staffing level limits the number of initiatives that can be tackled at any one time.

Emerging Issues

- In addition to current challenges, coming down the pike are.....
 - New zoning changes everything.
 - Looking to continue to build more bridges to other departments including Parks. Parks and conservation commission would like an Official Map to fill in a hole in the current draft zoning.
 - Historic preservation and historic design review.
 - NIMBY continues to be barrier to development
 - Coordination with new LDC on economic development
- What we want them to be thinking about and what we need from them (resources, policies, etc.)?
 - Pass zoning
 - Increase hours of zoning administrator

Emerging Issues

- Council Goals document future priorities – what is carrying forward from this year's Council goals?
 - If all goes well, housing strategy, zoning and river hazard regulations will be complete as will the One Taylor Street river wall project.
 - Taylor Street reconstruction is on schedule and will carry forward as well as Complete Streets plan
 - Keeping doors open to any project on Sabin's pasture
- FY18 priorities
 - Complete Master Plan by December 2017
 - Apply for funding for a downtown master plan targeting streetscape improvements
 - Continue to advance housing projects including French Block and Christ Church
 - Implement a new utility and infrastructure extension program to facilitate new economic development opportunities
 - With additional staff time- explore adoption of MAPA to improve permit efficiency.

Yay Montpelier!

- Doing projects right-
 - Plan...prepare...then implement
 - Don't chase money - Identify your project and then find the money to build it.
- Taylor Street reconstruction
 - Identified in 2014 as needing improvements due to Transit Center project.
 - Greening Americas Capitals grant secured for doing conceptual planning
 - ERP grant (\$250k) secured for developing the engineering and to make stormwater improvements
 - DTF grant (\$100k) secured to facilitate burying utilities and streetscape improvements.
 - Moving to construction in 2017 with 50% of project funded by grants.



CITY COUNCIL Agenda Item #16-337.

Date: November 30, 2016

Consent ☐ Discussion ☒

SUBJECT: Goal Review: G: Achieve a Steady State for Infrastructure Maintenance and Improvements, Facilities and Equipment

SUBMITTING DEPARTMENT: City Manager

RECOMMENDED ACTION: Receive Report

RELATED COUNCIL GOAL/PRIOR ACTION: Adoption of 2016-17 Goals

EXPENDITURE REQUIRED: None

SOURCE OF FUNDS: N/A

LEGAL REQUIREMENTS: None

BACKGROUND INFORMATION: The City Council adopted Goals, Strategies and Actions on April 27th. Staff has scheduled regular updates throughout the year.

SUPPORTING DOCUMENTS: Summary memo from City Manager

INTERESTED PARTIES: City Council, City Staff

CITY MANAGER'S APPROVAL:

A handwritten signature in black ink, appearing to read "W. Hoffman", written over the "CITY MANAGER'S APPROVAL:" text.

Mayor John Hollar

William Fraser,
City Manager

City Council Members:

Dona Bate
Jessica Edgerly Walsh
Tom Golonka
Jean Olson
Justin Turcotte
Anne Watson

Jessie Baker
Assistant City Manager

MEMORANDUM

To: Mayor Hollar & City Council Members
From: William Fraser, City Manager
Re: Goal Update: Achieve a Steady State for Infrastructure maintenance and improvements, facilities and equipment
Date: November 23, 2016

This is the ninth of regular updates on goals.

The topic for this agenda is Maintain a Vibrant Downtown. An excerpt from the Overall Goals document is included. Color Code – White = completed. Green = proceeding as planned Yellow = proceeding but slower than planned. Red = Started but not proceeding well. Purple = Not started yet.

Reference Letter	Policy Goal	Strategies	FY17 Actions
G	Achieve a steady state for infrastructure maintenance and improvements, facilities and equipment.	Complete Current Major Projects	One Taylor St
			Taylor St Reconstruction - complete design, permit, ROW, utility relocation
			Shared Use Path (Winooski East extension)
		Fund/Implement CIP Maintenance	Complete projects
			Full funding in budget
			Identify new initiatives and projects
			Implement Montpelier in Motion
		Address Facility needs in a coordinated manner	Develop a plan for facilities and grounds maintenance to be implemented in FY18 budget
		Address Equipment needs	Fund Equip Plan
		Address Water/Sewer Infrastructure needs	*Complete long term funding plan *Asset Management Grant

			Application
		Ensure that District Heat Montpelier is financially sound	Renegotiate capacity rates

One Taylor: Bike path easements have been purchased. Finalizing negotiations for Mowatt property purchase and sale agreement. Expect a proposal from them to Council soon. Retaining wall reconstruction and soils remediation underway. Long term parking lease awaiting final approval from owner and council approval.

Taylor Street: Plans and right of way being finalized. Construction to begin in spring.

Winooski East bike path: Right of way easements resolved and finalizing. Construction to begin in 2017.

Capital Plan: Work completed in 2016 as planned with major work scheduled for 2017. Plan expected to be fully funded in FY18 budget proposal.

Montpelier in Motion: Plan being implemented with 2017 construction projects and in complete streets typology plan.

Facilities: Plan still under consideration. Proposal will vary depending on budget resources.

Equipment Plan: Equipment purchased as planned. Were able to purchase an item originally cut from FY17 budget to eliminate pressure on FY18. Plan expected to be fully funded in FY18.

Water/Sewer Infrastructure: Plan completed and approved by Council. Asset management grant received.

District Heat: Rate analysis underway.

To: Montpelier City Council
From: Housing Task Force
Re: Montpelier Housing Trust Fund FY 18
Date: Tuesday, November 22, 2016

This memo will outline the funding history, benefits, and outcomes of the City's investment in the Housing Trust fund and its recommendation for future funding of this program.

Housing continues to be a priority in the city's Master Plan, a goal of the City Council and a key recommendation in the Economic Development Plan (pg18). ***From Montpelier's Economic Development Strategic Plan adopted June 2016***

"Putting the Strategy in Motion: Implementing the Economic Development Strategic Plan

Housing Trust Fund as an important Aid for Tactics 2* & 3* : The City's Housing Trust Fund is an important tool for addressing housing, which plays a central role in Tactic 2 (investments) and 3 (transformational projects) for virtually every key sector in this Economic Development Strategic Plan. The Trust Fund was created by the City to address the problem of housing affordability. Funded by the City (but also eligible to receive grants from third parties). Its primary purpose is to encourage affordable housing for lower income residents, but the City's regulations for the Fund allow it to waive some or all of the Trust's funding guidelines to "take advantage of special opportunities or unpredictable circumstances" that can further the purpose of the Trust Fund. An adequately funded Trust Fund will be an important tool in financing the variety of housing types called for in this Economic Development Strategic Plan.

Funding History

Beginning in 2007, the Trust Fund was a ballot item; it was presented to the voters and adopted as 1 cent for housing or \$52,000 annually. It received broad community support when it was a ballot item, passing each time with a substantial majority. When it became part of the city budget because of budget pressures it was cut to \$26,000, then \$41,000 and then \$21,000 for the past two years. During that time the need for housing in the city has only grown. Level funding would have generated an additional \$154,000. If the 1cent for housing had been maintained this year's contribution to the Trust Fund would be \$85,751 based on the current grand list.

Housing Trust Fund: Funding History		
Year	Funding Level	Line Item vs. Ballot Item
2006	\$52,000	Ballot Approval
2007	\$52,000	Ballot Approval
2008	\$52,000	Ballot Approval
2009	\$52,000	Ballot Approval
2010	\$26,000	*Line Item
2011	\$26,000	*Line Item
2012	\$41,000	*Line Item
2013	\$41,000	*Line Item
2014	\$41,000	*Line Item
2015	\$41,000	*Line Item
2016	\$21,000	*Line Item
2017	\$21,000	*Line Item

Investment History

Trust Fund investments have totaled \$379,000 to date. In most cases these investments have been in new or renovated properties resulting in substantial additions to the Grand List. Investments have included River Station Apartments and Condominiums (direct MHTF investment only in 6 condos), the Bianchi/Hebert development (direct MHTF investment in Bianchi only), and 58 Barre St. More recently, the Trust Fund invested \$125,000 in 9 homes through the first time homebuyers program. Units directly subsidized by the Trust Fund on Barre St. alone have leveraged more than \$4 million in additional funding for those same units. Historically, leverage has ranged from 10-1 for an inexpensive single family home to 30-1 for the 58 Barre St. Apartments.

Additions to the Grand List

MHTF investments have added \$4.321 million to Montpelier's grand list to date. That's an additional **\$118,659 in taxes in FY'17 alone.** The City has been making Trust Fund investments since 2007.

First Time Homebuyers Program

In 2013, City Council approved the use of Trust Fund dollars to help first time homebuyers purchase existing homes in Montpelier. \$125,000 has been invested to date. Assistance is in the form of a deferred loan of up to \$15,000, which is leveraged with the buyers \$5000 down payment. One third of the loan is forgivable if the homeowner remains in the home for 5 years, 2/3 if s(he) remains for 10 years and all if the homeowner doesn't move for 15 years. Because Montpelier is an aging community that has seen a decrease in population the major goal of the program is to enable young families to purchase homes in the city. To date 9 deferred loans

have been made under this program. The participating families have a total of 9 children.

The Economic Development Strategic Plan identified the First Time Homebuyers program as a critical component of successful Transformational project (*pg12 Table 5*) by assisting and attracting young professional with families .

Housing Projects: This would provide a variety of housing types to ensure adequate housing for workers in Montpelier businesses. The projects could include: • Executive housing in downtown and other locations • Housing for young professionals with families (e.g., 1st-time homebuyers) • Senior housing for retirees and to free up existing housing stock • Affordable housing for young singles and others.	Finance/Insurance; Services (inc. Green Businesses)
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One of the major financial benefits of this program is that each new child in the Montpelier schools increases the amount of aid for education that the city gets from the state. Given the current value of the grand list each new school child generates approximately \$9,701 annually in fy17.

Multi Family Capital Projects

The Housing Trust Fund has been integral in leveraging additional state and federal monies and it is critical that the City replenishes the fund ahead of the next major request. The City has sponsored Downstreet Housing and Community Development a CDBG Planning Grant Application to study the feasibility of developing up to 48 units of housing Downtown. Downstreet Executive Director Eileen Peltier testified before City Council that a project of that scope would be ready for development in 3-4 years, and that given adequate funding Downstreet would look forward to doing a similar multi-family project in Montpelier every four to five years. Current funding levels are inadequate and without additional funding the City will not be able to make a financial investment to the project, which in turn makes the project less competitive for State and Federal funding opportunities.

Recommendation

The Housing Task Force recommends that the City Council approve funding the Housing Trust Fund at \$140,000 (FY'18) Fund. These funds will support the First Time Homebuyers Programs as well as an annual capital fund reserve to be dedicated to future multi-family housing projects that are in currently in predevelopment

Fiscal Year	Purpose	Amount Needed	Amount Available
FY'18	1 st Time Homebuyer	\$90,000	
	Christ Church *	\$50,000	

FY'19	1 st Time Homebuyer	\$90,000
	Christ Church *	\$50,000

FY'20	1 st Time Homebuyer	\$90,000
	Christ Church *	\$50,000

Total FY'18-FY'20 need	\$420,000*
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*Housing Capital Fund is reserved for New Multi-family housing development (ie French Block, Christ Church , Bailey Baldwin Barre Street)



CITY COUNCIL Agenda Item #16-334(d)

Date: September 14, 2016

Consent x **Discussion**

SUBJECT: City Rep to the Kellogg-Hubbard Library Board

SUBMITTING DEPARTMENT: City Manager's Office

RECOMMENDED ACTION: Nominate Judy Walke as the City's second rep to the Board

RELATED COUNCIL GOAL/PRIOR ACTION: N/A

EXPENDITURE REQUIRED: None

SOURCE OF FUNDS: N/A

LEGAL REQUIREMENTS: In accordance with the By-laws of the Kellogg-Hubbard Library, Article II, Board of Trustees, Section 2. Election and Composition: "Two trustees shall be public Trustees, nominated by the Montpelier City Council. All Trustees shall be elected at the annual meeting of the Trustees by a majority of the Board of Trustees, to succeed those whose terms expire."

BACKGROUND INFORMATION: Since Thierry Guerlain stepped down, the Kellogg-Hubbard Board Development Committee has had a series of conversations with various Montpelier residents, seeking someone to fill the open position on its Board of Trustees. There are two "public" members of this Board; Rachel Muse is currently serving in the other position. Steve Gold, President of the Board of Trustees, wrote to let City staff know that "Judy Walke is enthusiastic about joining the Board. And, the committee is equally enthusiastic and supportive of her interest, and highly recommends that City Council nominate her for this position."

SUPPORTING DOCUMENTS: An excerpt from the Library's By-laws and Judy Warriner Walke's Biographical Profile

INTERESTED PARTIES: Kellogg-Hubbard Library Board of Trustees and staff, City staff, and Montpelier citizens

CITY MANAGER'S APPROVAL:

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**BY-LAWS
OF
KELLOGG-HUBBARD LIBRARY
Amended June 18, 2008**

ARTICLE I

Purposes

Section 1. The purposes of the Corporation shall be:

To own, operate and support the advancement of a public library or libraries for the inhabitants of Montpelier and its environs and other literary, educational and charitable purposes in connection therewith and to promote services and programs which are charitable, literary, scientific or educational;

The receipt in trust or otherwise from whatever source, and the administration of, gifts, legacies, and devises, grants and grants-in-aid, whether unrestricted or for specific purposes; the cooperation with, contribution to, and support of other organizations in promoting the purposes of this corporation; and the doing of all things incidental to the foregoing.

ARTICLE II

Board of Trustees

Section 1. Number and Terms. The Board of Trustees shall consist of not more than fifteen members, a majority from the City of Montpelier and at least one from each of the towns in the Corporation's service area as determined by the Trustees from time to time. Trustees shall serve three year staggered terms, be divided into three groups of equal size or as near as may be, and shall serve not more than three consecutive terms. A Trustee who has completed three consecutive terms shall be eligible for re-election two years after leaving the Board.

Section 2 Election and Composition. Two trustees shall be public Trustees, nominated by the Montpelier City Council. All Trustees shall be elected at the annual meeting of the Trustees by majority of the Board of Trustees, to succeed those whose terms expire.

Section 3. Annual Meeting. The annual meeting shall be held during the month of January in each year on the date and at the time and place within Washington County set by the Board of Trustees.

Failure to hold the annual meeting at the designated time shall not result in a forfeiture or dissolution of the corporation. If such annual meeting is omitted during that month, a

Judy Warriner Walke, Collaboration & Planning Consultant Biographical Profile

Judy Warriner Walke, an organization development consultant based in Montpelier, Vermont, has been energizing inspired teams and reflective leaders since 1993. She brings over thirty years' experience in working with groups, as manager and facilitator. Her work centers around organizational planning and decision-making, team strengthening, and encouraging leadership development. Her mission is to provide the tools and guidance that allow organizations to create shared vision, nurture effective teams, and develop individual leadership and commitment.

Judy Walke's clients have included progressively-managed businesses, school districts, public agencies, municipalities, professional organizations, and a wide range of nonprofits. In facilitating planning and visioning processes, workshops, and retreats, she provides interactive, inclusive methods that harness the ideas and commitment of people from all parts of the organization or community. She is certified to facilitate the Myers-Briggs Type Indicator for individuals and groups. She is a cofounder and former director of The Vermont Leadership Institute, a program of The Richard A. and Barbara W. Snelling Center for Government, for mid-career professionals interested in serving Vermont. She has facilitated planning work for well over a hundred different groups in Vermont and New England.

In addition to consulting with all types of businesses and organizations, Ms. Walke has held planning and managerial positions in manufacturing and in local and state government in VA and VT. In her ten years as production manager at Digital Equipment Corporation, she led the transition of her 60-person manufacturing group from a traditional hierarchy into successful self-managing teams, with substantial increases in business results and employee morale.

Judy Walke earned her M.B.A. from the Amos Tuck School of Business at Dartmouth College and an undergraduate degree from Smith College. She is an active member of the Vermont Women's Fund Council and of the board of Cathedral Square Corporation, as well as a long-time member and conference presenter of Vermont Businesses for Social Responsibility. A resident of Montpelier for over forty years, she has been active in many local organizations.

A sample of her planning/facilitation work includes:

- Lake Sunapee Protective Association: numerous board/staff retreats over a twelve-year period
- Long-term planning with public and private school boards, staff, improvement teams, and school and district leadership teams, across Vermont and New Hampshire
- City of Montpelier: council retreats, downtown business/government/organization summits
- Hallam-ICS, Danforth Pewter, HowellMartin: all-company retreats, 12-70 people
- Vermont Family Network: merger exploration for 2 independent parent-support organizations
- VT Agency of Natural Resources: central office all-staff strategic planning retreat
- Vermont Program for Quality in Health Care: board/staff retreats and planning over six years
- Basin Harbor Club, Heritage Automotive Group: retreats for owners and key managers
- UVM /City of Burlington retreat: President, key staff; Mayor, Council, dept. heads
- Howard Dean Education Center: facilitation of a succession of cross-sector partnerships to create, oversee, and expand a new model for lifelong technical and career education.
- Aloha Foundation: pre-season teambuilding for over 200 staff at three summer camps
- Environmental "summit" for 12 organizations looking to improve synergy and collaboration
- Gardener's Supply Company: three-year program to develop skilled in-house facilitators
- World Café conversations at dozens of conferences, retreats, and reunions for groups 12-200



**Addendum to Consent Agenda
for
Regular Council Meeting**

**Wednesday, November 30, 2016
6:30 PM**

- 4) 16-334. Additional Item for Consent Agenda:
 - f) Approve Rainbow Umbrella of Central Vermont's request for liaison to city government.

Draft Job Description of LGBTQ Liaison to Montpelier Mayor's Office

The goal of the liaison position between the Rainbow Umbrella of Central Vermont and the office of the Mayor of Montpelier is to:

1. Serve as a communication conduit for concerns brought out within the Central Vermont LGBTQ community related to public policy, community relations or the local business community.
2. Bring prospective issues from the Mayor to the LGBTQ community.
3. Bring to the attention of the Mayor or City Staff any incidents involving harassment or discrimination, as well as identifying ways in which the city can be a more open and affirming community.
4. Encourage and create outreach to promote positive modeling of inclusiveness of and respect for the LGBTQ community within Montpelier by our public officials
5. Monitor and help maintain institutional support within City Hall for issues related to the LGBTQ community and to provide training or promote understanding among city and municipal workers or the Montpelier business community.
6. Continue to maintain excellent relationships with City Government despite possible changes in National tone relative to diversity, inclusiveness and support for LGBTQ protections.
7. Help implement, as needed, plans for outreach, training or education in response to perceived or reported needs within the community
8. Work with the Mayor to foster trust and respect as well as appropriate public policy related to LGBTQ integration into the Montpelier community.

Minutes of the Montpelier City Council Meeting
November 9, 2016, 6:30 PM
City Council Chambers

In attendance: Mayor John Hollar (Chair), Councilors Anne Watson, Justin Turcotte, Dona Bate, Tom Golonka, Jean Olson and Jessica Edgerly Walsh. City Manager William Fraser was in attendance. City Clerk John Odum served as Secretary of the meeting.

The Mayor called the meeting to order at 6:30 PM.

- 16-315. The Mayor asked that an executive session to discuss the City Manager, and the proposed addendum to the consent agenda (items f and g: "Amend funding Authorization granted on July 27, 2016 to \$150,750. 'Authorize the City Manager to finalize and sign all easements and related documents with the Capitol Plaza Corporation, Mary M. Heney Trust/Lawrence P. Heney Trust, and Overlake Park LLC for the purpose of constructing a bike path as part of the One Taylor Street project and approve expense of \$126,750 for this purpose.'" and "Authorize City Manager to finalize and sign a lease agreement with the Mary H. Heney Trust/Lawrence P. Heney Trust for a 49 year lease on 60 State Street as per financial terms outlined in attached memo.) be added to the proposed agenda." respectively) be added to the proposed agenda for approval.

Councilor Olson moved approval of the agenda as amended and Councilor Turcotte seconded. Motion carried unanimously at 6:32.

- 16-317. After discussion, Councilor Turcotte moved approval of the consent agenda, with items f and g tabled for separate consideration. Councilor Watson seconded and the motion carried unanimously.

Councilor Watson moved approval of item f ("Amend funding Authorization granted on July 27, 2016 to \$150,750. 'Authorize the City Manager to finalize and sign all easements and related documents with the Capitol Plaza Corporation, Mary M. Heney Trust/Lawrence P. Heney Trust, and Overlake Park LLC for the purpose of constructing a bike path as part of the One Taylor Street project and approve expense of \$126,750 for this purpose.'"). Councilor Olson seconded. The motion carried 4-0 (Councilor Golonka recused himself for conflict of interest).

- 16-318. The opportunity for the public to address the Council regarding City Manager Bill Fraser's contract opened with the Mayor and Councilors Watson, Golonka, Bate, Edgerly Walsh, Olson, and Turcotte making statements.

Comments were offered from Stephen Walke, Vicki Lane, Ken Jones, June Bascom, Ethan Parke, Michael Sherman, Wayne Fawbush, Robbie Harold, Irene Facciolo, Liz Sykas-Ringgenberg, Jed Guertin, Nancy Sherman, Bob King, Peter Farrell, Jean Stetter, Doug Hoyt, Jamie Granfield, Vivian Ladd-Tomasi, Lori Cohen, Sue Aldrich, and Soren Pfeffer.

Mr. Fraser offered comments. No formal action was taken.

16-319. The Council opened a discussion of Goal B: Maintain Excellent Services. Councilor Watson stepped out at 7:41 and returned at 7:45.

16-320. The Junkyard Ordinance 2nd Public Hearing/Reading was continued from the previous meeting at 7:42. Councilor Turcotte reviewed his proposed edits. Discussion included Health Officer Bob Gowans and Planning Director Mike Miller. Vicki Lane offered comments. The public hearing was closed at 7:53. Councilor Edgerly Walsh moved passage of the proposed ordinance with the discussed edits presented by Councilor Turcotte. Councilor Turcotte seconded. After further discussion, the motion carried unanimously at 7:55.

16-321. The Council discussed the Approval and Signing of a resolution authorizing city staff to prepare and submit an application for CDBG Planning Grant Funds on behalf of Downstreet Housing and Community Development. Planning Director Mike Miller was joined by Eileen Peltier of Downstreet for a presentation. Discussion followed.

The public hearing was formally opened by the Mayor at 8:05PM. With no comments offered, the public hearing was formally closed at 8:06PM.

Councilor Edgerly Walsh moved the Council authorize Mr. Miller to proceed with preparing and submitting an application for CDBG planning grant funds on behalf of Downstreet Housing and Community Development. Councilor Turcotte seconded. Motion carried unanimously at 8:07PM.

16-322. Mr. Fraser introduced a discussion of Budget Targets. Following a discussion including all Councilors, no formal action was taken.

16-324. Fire Chief Bob Gowans offered a Fire Department update. Discussion followed. No formal action was taken.

16-325. Police Chief Tony Facos offered a Police Department update. Discussion followed, and no formal action was taken.

16-326. Councilor Bate reported on her accident (she was struck by a car), warned everyone to be careful, thanked the Fire Department for their response to the incident and praised city services and staff.

Councilor Olson noted the coming downsizers meeting on December 10th, discussing the group's history and purpose.

Councilor Turcotte noted that a resident was concerned about low-hanging branches on Forest Drive. He also reminded everyone about the coming Veterans Day parade, before thanking voters and the City Clerk for their election participation.

Councilor Watson formally announced her intent to run for re-election.

16-328. The City Clerk offered an election update. A brief discussion followed.

16-329. The City Manager reported that Rick Lee will be on the next agenda regarding a possible leash law. He noted the Animal Control Committee's response and recommendation regarding the incident with Mr. Lee's cat.

Councilor Watson moved the Council enter executive session to discuss the letter from City Manager Fraser's attorney. Councilor Bate seconded. Discussion followed, before the motion carried 5-1 with Councilor Turcotte opposed.

At 10:52PM, the Council returned to open session by unanimous consent, without objection.

Councilor Edgerly Walsh moved the Council retain an attorney to review the letter to the Council from Bill Fraser's attorney. Councilor Turcotte seconded. The motion carried 5-1 (Councilor Bate voting nay).

Hearing no objection, the Mayor adjourned the Council by unanimous consent at 10:53.

**Minutes of the Montpelier City Council Meeting
November 21, 2016, 4:30 PM
City Manager's Meeting Room**

In attendance: Mayor John Hollar (Chair), Councilors Justin Turcotte, Tom Golonka, Anne Watson, Dona Bate and Jean Olson. Councilors Jessica Edgerly Walsh and Anne Watson participated via telephone. City Clerk John Odum served as Secretary of the meeting.

The meeting was called to order by the Mayor 4:35PM.

Without objection, the proposed agenda was approved by unanimous consent.

Councilor Olson moved the Council enter executive session to discuss the letter received from City Manager Bill Fraser's attorney with Council attorney Amy McLoughlin. Councilor Bate seconded and the motion carried unanimously at 4:36.

Councilor Golonka left the meeting at 6:10 PM.

Councilor Turcotte moved the Council return to open session. Councilor Olson seconded. Motion carried unanimously at 6:15.

The Mayor read a brief statement, indicating that the body has "expressed our position, the City Manager has responded, and the City Council will move forward towards a speedy resolution."

Hearing no objection, the Mayor declared the meeting adjourned at 6:16PM by unanimous consent.



America's Small Town Capital

DATE: November 18, 2016

TO: William Fraser, City Manager & Department Heads
Mayor and City Council Members

FROM: Todd Provencher, Finance Director

SUBJECT: DETAILED BUDGET STATUS REPORTS FOR GENERAL FUND, WATER FUND, SEWER FUND, CEMETERY FUND, PARKS FUND, PARKING FUND, RECREATION FUND, SENIOR CENTER FUND AND DISTRICT HEAT FUND FOR A FOUR MONTH PERIOD BEGINNING JULY 1, 2016 AND ENDING OCTOBER 31, 2016.

Enclosed please find budget reports for the above reference funds. For the General Fund, please note that 84% of revenues budgeted have been received (compared to 82% last fiscal year) and 47.5% of expenditures budgeted have been expensed for this time period (compared to 45% last year). This represents 33% of the budget year completed.

GENERAL FUND NOTES:

Revenue:

General Fund revenue is coming in as projected during the first four months of the fiscal year. We received State PILOT funds in the first week of November.

Expenditures:

Overall, expenditures are following our budget projections. There are a few areas to watch which include legal fees (continue to be high but are lower than last year at this time). Salaries in the Police and Finance Department are being impacted by staff turnover in the first four months. As always, the cost related to winter weather will be important to this year's general fund expenditures.

WATER FUND:

54% of revenues budgeted have been received (compared to 55% last fiscal year) and 56% of expenditures budgeted have been expensed for this time period (compared to 56% last year).

SEWER FUND:

54% of revenues budgeted have been received (compared to 55.5% last fiscal year) and 41% of expenditures budgeted have been expensed for this time period (compared to 44% last year).

Septage and leachate fee revenue is lower than last year which looks to be a trend for the future.



RESOLUTION

Authorizing Policy Development to make Montpelier a Sanctuary City

- WHEREAS,** the City of Montpelier, Vermont is proud to be a city that values diversity; and
- WHEREAS,** nearly 60 million people worldwide are displaced by violence, political strife, or natural disaster and forced to become formal refugees; and
- WHEREAS,** millions of additional people worldwide are driven to seek out immigration opportunities for better lives and opportunities for their well-being; and
- WHEREAS,** immigration has been the cornerstone of our city, region, state, and nation's development throughout our history; and
- WHEREAS,** Montpelier, Vermont has a long and proud tradition of being a community that welcomes immigrants and refugees as "New Americans" and valued members of our community; and
- WHEREAS,** the City of Montpelier, Vermont recognizes that the federal government and federal agencies have no legal authority to require local enforcement of immigration policy; and
- WHEREAS,** Montpelier has no formal existing agreements to enforce immigration policy; and
- WHEREAS,** the City of Montpelier, Vermont does not inquire about a resident's immigration status in providing municipal services or in the course of law enforcement; and
- WHEREAS,** the City of Montpelier, Vermont is resolved that federal funding may not be withheld based on a city's willingness to enter into agreements regarding the enforcement of immigration policy.

NOW, THEREFORE, BE IT RESOLVED by the Mayor, and on behalf of the City Council of the City of Montpelier, Vermont the following:

The City of Montpelier formally announces its intention to be a designated Sanctuary City, and;

As a Sanctuary City, the City of Montpelier will have policies that direct employees to refuse the application of any request from a state or federal agency that requires the identification of a resident's immigration status; and

The City of Montpelier shall refuse any requests to be an extension of any federal immigration policy enforcement actions and shall not enter into any agreements to carry out such enforcement; and

The City of Montpelier requires all City departments and divisions to develop and/or codify policies that reflect Montpelier's status as a Sanctuary City, and we will further resolve our status as a Sanctuary City upon codification of those policies.

Signed this 30th day of November, 2016

CITY SEAL:

John Hollar Mayor

ATTEST:

John Odum, City Clerk

CENTRAL VERMONT PUBLIC SAFETY AUTHORITY

REQUEST TO MEMBERS OF THE AUTHORITY TO CEDE OPERATION OF DISPATCH SERVICES TO THE AUTHORITY

In satisfaction of the Charter of the Authority (901 V.S.A. Appendix, Chapter 901 § 29 and 54(b)) the Central Vermont Public Safety Authority (CVPSA) proposes that the member municipalities of Barre City and the City of Montpelier cede to it the authority to operate and manage dispatching services for each member's fire, police and emergency medical services under the title "Central Vermont Dispatch Center" in accord with the following principles:

1. Agreeably to section 54b of the Charter, the cities of Barre and Montpelier hereby cede to the Authority the communications/dispatch functions currently operated by the Cities.
2. Employees of each city currently employed as dispatchers will cease to be so employed as of July 1, 2017, or as soon as feasible after July 1, 2017 at a time which will allow the Authority to ensure that such employees continue to be paid their current salaries while the management transition is being accomplished. Any collective bargaining agreements, or other employment agreements relating to them shall be terminated as of July 1, 2017 or as soon thereafter as successor agreements are negotiated and become effective.
3. All persons whose employment is terminated in accordance with Paragraph 2 shall be offered employment by the authority consistent with any collective bargaining agreement or personnel rules governing the authority applicable to dispatchers as of July 1, 2017, or as soon as feasible after July 1, 2017, as may be necessary to provide for employee welfare and managerial authority. If employees are transferred after July 1, 2017 funds allocated in the CVPSA budget will be transferred back to the cities to cover transitional expenses until the transfer is complete.
4. The Authority shall not borrow in anticipation of taxes until a budget for operation of the Central Vermont Dispatch Center and the Authority have been approved by the voters of the member municipalities in accordance with the Charter.
5. Net operating costs for the Authority and the operating costs of the CV Comm Center shall be assessed separately.
 - a. The operating costs of the Authority shall be allocated 53 % to Barre City and 47% to the City of Montpelier.
 - b. The CV Comm Center operating costs shall be based on the costs that are currently paid by the Cities minus the revenue currently being generated by the individual Cities. Any capital costs that are needed for the operations of the CV Comm Center(s) shall be placed in the operating budget of the CVPSA and the allocation in section a above shall prevail.

c. All revenues generated by the member municipalities through current dispatch contracts will be transferred to the CVPSA and credited to the member allocation requirement. Future revenues generated by the CVPSA will be split evenly between the two members as credits to their allocation requirement.

6. The CV Comm Center shall be managed and operated consistently with the protocol attached to this request.

Dated this 3 day of November 2016.

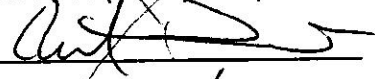
CENTRAL VERMONT PUBLIC SAFETY AUTHORITY

BY 

Thomas Golonka, Chair (Montpelier)



Dona Bate (Montpelier)



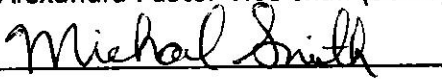
Martin Prevost (Barre)



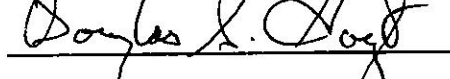
Kimberly B. Cheney (At large)

 11/8/16

Alexandra Pastor Vice chair (Barre)



Michael Smith (Barre)



Douglas Hoyt (At Large)