



Agenda for Regular City Council Meeting

City Council Chambers, City Hall
Wednesday, February 8, 2017
6:30 P.M.

- 1) Call to Order by the Mayor
- 2) 17-047. Review and Approve Agenda
- 3) 17-048. General Business and Appearances
- 4) 17-049. Consideration of the Consent Agenda:
- 5) 17-050. Consideration of the Consent Agenda:
 - a) Consideration of the Minutes of the Council's January 18th, January 25th, January 26th, and February 2nd, 2017 Meetings.
 - b) Consideration of a Street Closure Permit Application for the ***Muddy Onion***, which starts and ends on Langdon Street, scheduled for Saturday, April 29th, from 7:00 A.M. to 4:00 P.M.
 - c) Consideration of a Street Closure Permit Application for the ***Bike Swap*** on Langdon Street scheduled for Saturday, May 6th, from 7:00 A.M. to 4:00 P.M.
 - d) Consideration of a Street Closure Permit Application for the Union Elementary School students to conduct their ***Montpelier Community Lantern Parade*** on Thursday, February 23rd, from 5:00 to 7:15 P.M.
 - e) Approval of Annual Certificate of Highway Mileage – FY2017
 - f) Approve and Sign a Bond Commitment Letter
 - g) Detailed Budget vs. Actual FY17 (YTD) for All Funds for the Period Ending December 31, 2016. Funds Include: General, Water, Sewer, Cemetery, Parks, Recreation, Senior Center, Parking and District Heat.

- h) Approve the Applications for Funding through the CWSRLF for Northfield Street Sewer System Improvements and the DWSRLF for the Northfield Street Water System Improvements. (Signatures from a majority of the Council are required.)
- i) Authorize Purchase of a Ford Police Interceptor All-wheel Drive Marked Cruiser
- j) Authorize City Manager to sign Grant Agreement for 2016 VTrans Bike and Pedestrian Program Grant.
- k) Acting as the Liquor Control Commission, approve those Applications for Liquor Licenses that the City Clerk has received to date.
- l) Payroll and Bills

- 6) 17-051. Appointment to the City's Tree Board
- 7) 17-052. Berlin Pond – Update from Attorney Stitzel
- 8) 17-053. 2017 Construction Project Communication Plan
- 9) 17-054. 2017 Paving Project Related Waiver of Noise Ordinance for Night Time Construction
- 10) 17-055. Paving Project Related Parking Ordinance Changes (Bike Lanes, Crosswalks, etc.)
- 11) 17-056. Zoning Related Presentation from Cliffside Homeowners
- 12) 17-057. DID Marketing Update
- 13) 17-058. Discussion re: Parklets
- 14) 17-059. Council Reports
- 15) 17-060. Mayor's Report
- 16) 17-061. City Clerk's Report
- 17) 17-062. City Manager's Report

18) 17-063. City Manager Evaluation and Contract Discussion

- a) It is anticipated that this entire discussion will be held in Executive Session in accordance with Title I, VSA §313, Executive Sessions, (a) (3), *The appointment or employment or evaluation of a public officer or employee.*

19) *Adjournment*



CITY COUNCIL Agenda Item #17-050(j)

Date: February 8, 2017

Consent x Discussion Time Sensitive

SUBJECT: 2016 VTrans Bike and Pedestrian Program Grant Agreement

SUBMITTING DEPARTMENT: Public Works

RECOMMENDED ACTION: Authorize City Manager to sign Grant Agreement for 2016 VTrans Bike and Pedestrian Program Grant.

RELATED COUNCIL GOAL/PRIOR ACTION: Goal E. Maintain a Healthy Community for People

Goal G: Achieve a Steady State for Infrastructure Maintenance and Improvements, Facilities and Equipment

EXPENDITURE REQUIRED: \$20,000

SOURCE OF FUNDS: CIP, Alternative Transportation Funds

LEGAL REQUIREMENTS: N/A

BACKGROUND INFORMATION: The City has secured a grant through the VTrans Bike and Pedestrian Program to help fund a scoping study on Main Street from Memorial Drive to Spring Street and Barre Street from Main Street to the Recreation Center. The study is consistent with the recommendations of "Montpelier in Motion" and the priorities of the Montpelier Transportation Advisory Committee.

The study will focus on improving north/south connectivity for pedestrians and bicycles through the downtown, as well as extending the shared use path from the Recreation Center to Main Street by way of an on-street facility on Barre Street. Aspects such as public concerns/input, surrounding land use, right-of-way, natural and cultural resource constraints, permitting requirements, and utilities will be considered for each alternative.

The VTrans Bike and Pedestrian Program Grant is a \$40,000 award and is a 50/50 grant program with a required 50% local match. The \$20,000 in match funds has been accounted for in the CIP and Alternative Transportation Funds.

SUPPORTING DOCUMENTS: State of Vermont Standard Grant Agreement

INTERESTED PARTIES: DPW/Montpelier Transportation Advisory Committee

CITY MANAGER'S APPROVAL:

A handwritten signature in black ink, appearing to read "W. Hoffman", is written over the City Manager's Approval line.

**STATE OF VERMONT
STANDARD GRANT AGREEMENT**

Agreement# CA0448

Part 2 – Grant Agreement

1. Parties: This is a Grant Agreement for the advancement of a transportation project between the State of Vermont, Agency of Transportation (hereinafter called “State”), and City of Montpelier, a local government, with its principal place of business at 39 Main Street, Montpelier, VT 05602, (hereinafter called “Subrecipient”). It is the Subrecipient’s responsibility to contact the Vermont Department of Taxes to determine if, by law, the Subrecipient is required to have a Vermont Department of Taxes Business Account Number.
2. Subject Matter: The subject matter of this Grant is the advancement of a transportation project known as Montpelier STP BP16(13). A detailed description of the project and the services to be provided by the Subrecipient are described in Attachment A.
3. Award Details: Amounts, dates and other award details are as shown in the attached Grant Agreement Part 1 – Grant Award Detail. A detailed scope of work covered by this award is described in Attachment A.
4. Prior Approvals: If approval by the Attorney General’s Office is required by the granting agency, neither this Grant nor any amendment to it is binding until it has been approved by the Attorney General’s Office.
 - Approval by the Attorney General’s Office is required.
 - Approval by the Secretary of Administration is not required.
 - Approval by the CIO/Commissioner DII is not required.
5. Amendment: No changes, modifications, or amendments in the terms and conditions of this Grant shall be effective unless reduced to writing, numbered, and signed by the duly authorized representative of the State and Subrecipient.
6. Cancellation: This Grant may be cancelled by either party by giving written notice at least 30 days in advance.
7. Attachments: This Grant Agreement consists of 23 pages including the following attachments which are incorporated herein:

Attachment A –	Description of Project and Scope of Work to be Performed by Subrecipient
Attachment B –	Payment Provisions
Attachment C –	Standard State Provisions for Contracts and Grants (07/01/16)
Attachment D –	Other Grant Agreement Provisions
Attachment E –	Special Conditions
Attachment F –	Applicable Standards and Design Criteria
Attachment G –	Personnel Requirements and Conditions

Attachment H - Required Submittals, State Liaison, Waiver of Standards and
Modifications of Design Steps, Plans, Documents and Estimates

WE, THE UNDERSIGNED PARTIES, AGREE TO BE BOUND BY THIS GRANT AGREEMENT.

STATE OF VERMONT
AGENCY OF TRANSPORTATION

Signature: _____

Name: _____

Title: Secretary of Transportation

Date: _____, 20__

SUBRECIPIENT:
CITY OF MONTPELIER

Signature: _____

Name: _____

Title: _____

Date: _____, 20__

APPROVED AS TO FORM:

DATE: 12/9/2016



ASSISTANT ATTORNEY GENERAL

STATE OF VERMONT GRANT AGREEMENT				Part 1-Grant Award Detail			
SECTION I - GENERAL GRANT INFORMATION							
1 Grant #: CA0488				2 Original ☒ Amendment #			
3 Grant Title: Montpelier STP BP16(13)							
4 Amount Previously Awarded: \$ 0.00			5 Amount Awarded This Action: \$ 20,000		6 Total Award Amount: \$ 20,000		
7 Award Start Date: Execution			8 Award End Date: 12/31/2018		9 Subrecipient Award: YES ☒ NO ☐		
10 Vendor #: 0000040571			11 Grantee Name: City of Montpelier				
12 Grantee Address: 39 Main Street							
13 City: Montpelier				14 State: VT		15 Zip Code: 05602	
16 State Granting Agency: Vermont Agency of Transportation						17 Business Unit: 08126	
18 Performance Measures: YES ☒ NO ☐		19 Match/In-Kind: \$ 20,000		Description: Local Match			
20 If this action is an amendment, the following is amended: Amount: Funding Allocation: Performance Period: Scope of Work: Other:							
SECTION II - SUBRECIPIENT AWARD INFORMATION							
21 Grantee DUNS #: 024104655				22 Indirect Rate: 0 % (Approved rate or de minimis 10%)		23 FFATA: YES ☒ NO ☐	
24 Grantee Fiscal Year End Month (MM format): 06				25 R&D:			
26 DUNS Registered Name (if different than VISION Vendor Name in Box 11):							
SECTION III - FUNDING ALLOCATION							
STATE FUNDS							
Fund Type		27 Awarded Previously	28 Award This Action	29 Cumulative Award	30 Special & Other Fund Descriptions		
General Fund		\$ 0.00	\$ 0.00	\$ 0.00			
Special Fund		\$ 0.00	\$ 0.00	\$ 0.00			
Global Commitment (non-subrecipient funds)		\$ 0.00	\$ 0.00	\$ 0.00			
Other State Funds		\$ 0.00	\$ 0.00	\$ 0.00			
FEDERAL FUNDS (Includes subrecipient Global Commitment funds)					Required Federal Award Information		
31 CFDA #	32 Program Title	33 Awarded Previously	34 Award This Action	35 Cumulative Award	36 FAIN	37 Federal Award Date	38 Total Federal Award
20.205	Highway Planning and Construction	\$ 0.00	\$ 20,000	\$ 20,000	AFFE		
39 Federal Awarding Agency:		40 Federal Award Project Descr:					
		\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00		
Federal Awarding Agency:		Federal Award Project Descr:					
		\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00		
Federal Awarding Agency:		Federal Award Project Descr:					
		\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00		
Federal Awarding Agency:		Federal Award Project Descr:					
		\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00		
Federal Awarding Agency:		Federal Award Project Descr:					
		\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00		
Total Awarded - All Funds		\$ 0.00	\$ 20,000	\$ 20,000			
SECTION IV - CONTACT INFORMATION							
STATE GRANTING AGENCY				GRANTEE			
NAME: Jon Kaplan				NAME: Corey Line			
TITLE: Project Manager				TITLE: Public Works Project Manager			
PHONE: 828-0059				PHONE: 262-6272			
EMAIL: jon.kaplan@vermont.gov				EMAIL: cline@montpelier-vt.org			

Effective 12/26/2014

ATTACHMENT A
DESCRIPTION OF PROJECT AND
SCOPE OF WORK TO BE PERFORMED BY SUBRECIPIENT

1. Project Location and Description. The Project is described as follows:

City	Montpelier
Location	Barre Street and Main Street
Description	Bicycle and Pedestrian Scoping Study

2. Subrecipient Assumption of Full Responsibility for the Project. The Subrecipient assumes full and complete responsibility for any and all aspects relative to the development of the Project except for those items defined in this Grant Agreement for which the State retains responsibility.

3. Commencement of Work. Subrecipient shall not commence work on or incur expenses for the Project until receiving authorization to proceed from the State or upon execution of the Agreement, whichever occurs later.

4. Municipal Project Manager (MPM). All work for the Project will be performed by the Subrecipient or its duly authorized consultant in conformance with the latest update of the Municipal Assistance Bureau Guide document(s). The Subrecipient will designate a full time employee, member of its legislative body, or other representative, as approved by the State to be the Municipal Project Manager (MPM) for the Project. The MPM will act on the authority granted by the Subrecipient.

5. Federal Environmental Documentation: Duties of MPM. ~~As appropriate, the MPM will review the National Environmental Policy Act (NEPA) environmental document (Categorical Exclusion [CE], Environmental Assessment [EA], or Environmental Impact Statement [EIS]) prepared for/by the Subrecipient, and after ensuring that it is in order, will forward the environmental document to the State for processing through the Federal Highway Administration (FHWA).~~

6. Pre-Construction: Duties of MPM. Prior to advertising the Project for construction, the MPM will:

~~(a) The MPM will notify the State in writing 30 days prior to beginning the Right of Way phase in order to allow for the funding to be programmed. Review the right of way issues for the Project and, after ensuring compliance with all applicable federal and state laws and regulations, will forward the right-of-way documents to the State. The State will issue the Right of Way Clearance Certificate.~~

~~(b) Review the utility and/or railroad issues for the Project and, after ensuring compliance with all applicable federal and state laws and regulations, provide compliance certification to the State.~~

~~(c) Review the Project for compliance with all federal, state, and local laws, ordinances, regulations, and permit requirements and, upon completion of that review and finding that all requirements have been satisfied, send a compliance certification to the State.~~

~~(d) Secure documentation that the design meets all applicable standards, codes, and requirements for design and public safety standards.~~

~~(e) Secure documentation attesting to the attainment of required structural capacity requirements for all structures and adherence of all traffic control devices to the FHWA's *Manual on Uniform Traffic Control Devices* (MUTCD). This documentation shall be signed by an engineer registered under the laws of the State of Vermont to practice "structural or civil" engineering, and shall be attached to the certification required in Section 6(d), above.~~

~~(f) Provide certification to the State both as to those permits, agreements and clearances that have been secured for the Project and as to those which have been determined NOT to apply to the Project.~~

~~(g) Review and sign all project related invoices and ensure invoices are in the proper format before submittal to the State for approval.~~

~~(h) The MPM will notify the State in writing 30 days prior to beginning the Construction phase in order to allow for the funding to be programmed. No work shall commence unless authorized in writing.~~

7. Public Meeting. The Subrecipient will warn a public meeting on the Project if required by the State to do so, conduct the meeting in accordance with state and federal requirements, and coordinate the Project with the State and property owners in the Project area.

8. Project Design. ~~Subrecipient agrees that the project development work for this Project shall include preparation of a purpose and need statement, conceptual design plans and estimate, environmental documentation, right-of-way plans, and contract plans, including all specifications, contract documents, and cost estimates. The Project design shall include plans, notes, references to specifications or standards, typical sections, cross sections and all project design computations. Project designs may be prepared in accordance with the standards and formats of the local community, provided those standards and formats meet or exceed State standards or are approved by the State. *Required submittals to the State are all of the above, unless otherwise noted in the Special Conditions.*~~

~~Submittals required for justification of payments (monthly for design, biweekly for construction) to the Subrecipient, or for review to assure conformance with the requirements of this Agreement, shall be in a format prescribed by the State's Project Manager.~~

9. Project Construction. ~~Unless otherwise approved by the State, the Subrecipient will advertise the Project for receipt of bids in conformance with federal and state laws and regulations. The Subrecipient will award the construction contract to the lowest responsive, responsible bidder and will be fully responsible for administration of the contract through completion and acceptance of the Project.~~

10. Construction Engineering. ~~Construction inspection and materials sampling/testing work for the Project shall include inspection of the construction in progress for conformance with the contract requirements.~~

11. Project Accounting. Subrecipient will establish and maintain a separate accounting for Project funds, payments, and receipts for the duration of this Grant Agreement.

12. Compliance with FHWA/USDOT Regulations. Subrecipient agrees that it will manage the Project to comply with all applicable provisions of Titles 23 (Highways) and 49 (Transportation) of the Code of Federal Regulations (C.F.R.).

13. Compliance with Federal, State and Local Requirements. Subrecipient will comply with the requirements of all federal, state, and local laws, ordinances and regulations applicable to the Project.

~~**14. Compliance with Permits, Agreements and Clearances.** Subrecipient will secure and honor all applicable and necessary local, state, and federal permits, agreements and clearances prior to completion of final construction plans, and will adhere to or make provision for attainment of all conditions set forth in those documents.~~

15. Utility and Railroad Relocation and Adjustments. Subrecipient agrees that any utility or railroad relocation costs deemed participating Project costs shall meet all applicable eligibility and financial requirements as stated in federal and state laws, regulations, and policies.

16. Acquisition of Lands or Rights for Construction. Should construction of the project require the acquisition of lands or rights outside of the existing State or municipal rights-of-way, the Subrecipient shall acquire such lands or rights either by agreement or through exercise of its eminent domain powers, when applicable, in conformance with the Uniform Relocation Assistance and Real Property Acquisitions Policies Act of 1970, as amended, 42 U.S.C. § 4601 et seq. (the Uniform Act) and its implementing regulations, 49 C.F.R. Part 24.

17. Expeditious Pursuit of Project. Subrecipient will pursue the Project in an expeditious manner in conformance with the Project schedule agreed upon by the Subrecipient and the State. Changes found necessary by either party to this Grant Agreement or to the schedule for the Project will be brought to the attention of the other party as soon as possible so that mutual agreement can be achieved.

~~**18. Submission of "As-Built" Plans to the STATE.** For any Project affecting State highway rights-of-way, and for all structure-related projects, the Subrecipient will develop the plans in a format acceptable to the State and provide the State with four sets of "as-built" plans and one copy of any electronically developed plan files.~~

19. Hazardous Material Contamination. Responsibility for any contaminated materials within the Project area shall remain unaffected by this Grant Agreement as they are generally non-participating. The Subrecipient shall notify the State of the presence of and design alternatives for potential contaminated and/or hazardous waste sites located during the development or construction stage. Once the Subrecipient determines that contamination exists, whether obvious or established through testing, the Subrecipient shall notify the appropriate regulatory agency.

20. Maintenance of the Completed Project. If the Project is constructed, the Subrecipient will maintain the completed Project in a manner satisfactory to the State or its authorized representative(s) at no cost to the State, and will make ample provisions each year for such maintenance.

21. Personnel Requirements. The Subrecipient will comply with the personnel requirements contained in Attachment G (Personnel Requirements and Conditions).

22. Assignment of State Representative. The State will assign a representative to act as its Project liaison with the Subrecipient.

23. Conformance with Standards. The parties agree that all work performed by the Subrecipient, or its duly authorized representative, shall conform to the applicable standards/design criteria set forth in Attachment F (Applicable Standards & Design Criteria), unless waived in whole or in part in writing by the State.

24. Reviews by the State. The parties agree that, at the discretion of the State's Program Director, the State may inspect or review any work or aspect of the Project for any reason during the development of the Project.

ATTACHMENT B
PAYMENT PROVISIONS

1. Funding Ratio. Up to the maximum limiting amount (MLA) shown below, the State agrees to pay 50% of the total Project costs eligible for federal participation, including, but not limited to, administration, engineering, right-of-way, utility, railroad relocation and construction costs, except for State's review costs, which will be borne 100% by the State. The State shall not be responsible for expenses incurred by the Subrecipient except as specified in this Agreement.

2. Non-Participating Costs. Work accomplished by the Subrecipient, and/or its consultant or contractor, which has been designated by the State as non-participating for purpose of financial reimbursement, shall be the sole responsibility of the Subrecipient. Examples of non-participating costs include elements outside the scope of work, utility work not related to the project scope, any work outside of the Project limits and approaches and that portion of right-of-way settlements which exceed "Fair Market Value", as determined by reviewing appraiser in accordance with 49 C.F.R. § 24.104 (Review of appraisals). Due to federal regulations that require all project costs to be reported within the federal financial system, the Subrecipient shall document and supply a summary of all non-participating costs. This shall include costs incurred by the Subrecipient above the maximum limiting amount of this Agreement.

3. Compliance with Vermont Prompt Payment Act. To the extent it is applicable, Subrecipient, with respect to work performed pursuant to this Grant Agreement, agrees to comply with the provisions of the Vermont Prompt Payment Act (9 V.S.A. Chapter 102).

4. Reimbursement if Project Not Constructed due to Subrecipient. If at any time the Subrecipient no longer desires the improvements as specified for the Project, or if the Subrecipient fails to meet its obligation to construct the Project, then the Subrecipient shall promptly notify the State. As provided by 19 V.S.A. § 309c(a), the State shall consult with the Subrecipient about the Subrecipient's obligation to repay project costs. The Secretary of Transportation shall then make the final determination of the amount and schedule for the repayment that shall be made to the State by the Subrecipient, considering applicable laws and regulations. Pursuant to 19 V.S.A. §§ 5(d)(13) and 309c(b), within 15 days of the Secretary's determination, the Subrecipient may petition the Vermont Transportation Board for a hearing to determine whether the amount of the Subrecipient's repayment obligation as determined by the Secretary may be reduced.

5. Project Costs and Phases. The parties agree that the Subrecipient will perform all tasks and duties incidental to accomplishing the following Project development phases, where an amount of funding is indicated, in conformance with the schedule or amended schedule agreed upon by the parties; and that the State will pay the state and federal share of all properly documented invoices from the Subrecipient for work incidental to the development of the Project up to the maximum limiting amount (MLA) State/federal amount indicated in total:

Phase	Federal \$	State \$	Local \$	Total \$
Total Available Funds to Subrecipient*	\$40,000	\$0	\$20,000	\$40,000

*The amounts noted may not reflect expenditures that were covered under prior agreements or contracts.

6. Excess Costs. The parties agree that costs incurred by, at the direction of, or for the Subrecipient, when such costs exceed the totals indicated in Section 5, above, will not be eligible for federal or state participation unless those costs have been incorporated into this Grant Agreement through a written amendment.

7. Allocation of Funds by STATE. On the basis of the Subrecipient's request for authorization to develop the Project, and subject to the availability of state and federal funds, the State agrees to make available to the Subrecipient a sum not to exceed **\$0** in State funds and **\$20,000** in federal-aid funds for engineering, right-of-way, utility and railroad relocation where applicable, construction, and construction engineering costs (as described in Section 5 above).

8. Payment of Invoices by the STATE. The State agrees to pay the Subrecipient the federal and state shares of properly documented bills invoiced by the Subrecipient.

Invoices, which shall clearly reference the Project name and number, shall be sent to:

Name: **Jon Kaplan – Project Manager**
Division: Municipal Assistance Bureau
Address: Vermont Agency of Transportation
One National Life Drive
Montpelier, VT 05633-5001

9. Payment of Amounts Found Due by Audit. In the event an audit or inspection by a certified or registered public accountant or an authorized agent of the State reveals that monies are due and owing to the State from the Subrecipient, for whatever reasons, then the Subrecipient shall pay such sums to the State within thirty (30) days of written notification of the findings of such audit or inspection.

**ATTACHMENT C: STANDARD STATE PROVISIONS
FOR CONTRACTS AND GRANTS**

REVISED JULY 1, 2016

1. Definitions: For purposes of this Attachment, "Party" shall mean the Contractor, Grantee or Subrecipient, with whom the State of Vermont is executing this Agreement and consistent with the form of the Agreement. "Agreement" shall mean the specific contract or grant to which this form is attached.

2. Entire Agreement: This Agreement, whether in the form of a Contract, State Funded Grant, or Federally Funded Grant, represents the entire agreement between the parties on the subject matter. All prior agreements, representations, statements, negotiations, and understandings shall have no effect.

3. Governing Law, Jurisdiction and Venue; No Waiver of Jury Trial: This Agreement will be governed by the laws of the State of Vermont. Any action or proceeding brought by either the State or the Party in connection with this Agreement shall be brought and enforced in the Superior Court of the State of Vermont, Civil Division, Washington Unit. The Party irrevocably submits to the jurisdiction of this court for any action or proceeding regarding this Agreement. The Party agrees that it must first exhaust any applicable administrative remedies with respect to any cause of action that it may have against the State with regard to its performance under the Agreement.

Party agrees that the State shall not be required to submit to binding arbitration or waive its right to a jury trial.

4. Sovereign Immunity: The State reserves all immunities, defenses, rights or actions arising out of the State's sovereign status or under the Eleventh Amendment to the United States Constitution. No waiver of the State's immunities, defenses, rights or actions shall be implied or otherwise deemed to exist by reason of the State's entry into this Agreement.

5. No Employee Benefits For Party: The Party understands that the State will not provide any individual retirement benefits, group life insurance, group health and dental insurance, vacation or sick leave, workers compensation or other benefits or services available to State employees, nor will the state withhold any state or federal taxes except as required under applicable tax laws, which shall be determined in advance of execution of the Agreement. The Party understands that all tax returns required by the Internal Revenue Code and the State of Vermont, including but not limited to income, withholding, sales and use, and rooms and meals, must be filed by the Party, and information as to Agreement income will be provided by the State of Vermont to the Internal Revenue Service and the Vermont Department of Taxes.

6. Independence: The Party will act in an independent capacity and not as officers or employees of the State.

7. Defense and Indemnity: The Party shall defend the State and its officers and employees against all third party claims or suits arising in whole or in part from any act or omission of the Party or of any agent of the Party in connection with the performance of this Agreement. The State shall notify the Party in the event of any such claim or suit, and the Party shall immediately retain counsel and otherwise provide a complete defense against the entire claim or suit. The State retains the right to participate at its own expense in the defense of any claim. The State shall have the right to approve all proposed settlements of such claims or suits. In the event the State withholds approval to settle any such claim, then the Party shall proceed with the defense of the claim but under those circumstances, the Party's indemnification obligations shall be limited to the amount of the proposed settlement initially rejected by the State.

After a final judgment or settlement the Party may request recoupment of specific defense costs and may file suit in Washington Superior Court requesting recoupment. The Party shall be entitled to recoup costs only upon a showing that such costs were entirely unrelated to the defense of any claim arising from an act or omission of the Party in connection with the performance of this Agreement.

The Party shall indemnify the State and its officers and employees in the event that the State, its officers or employees become legally obligated to pay any damages or losses arising from any act or omission of the Party or an agent of the Party in connection with the performance of this Agreement.

The Party agrees that in no event shall the terms of this Agreement nor any document required by the Party in connection with its performance under this Agreement obligate the State to defend or indemnify the Party or otherwise be liable for the expenses or reimbursement, including attorneys' fees, collection costs or other costs of the Party except to the extent awarded by a court of competent jurisdiction.

8. Insurance: Before commencing work on this Agreement the Party must provide certificates of insurance to show that the following minimum coverages are in effect. It is the responsibility of the Party to maintain current certificates of insurance on file with the State through the term of the Agreement. No warranty is made that the coverages and limits listed herein are adequate to cover and protect the interests of the Party for the Party's operations. These are solely minimums that have been established to protect the interests of the State.

Workers Compensation: With respect to all operations performed, the Party shall carry workers' compensation insurance in accordance with the laws of the State of Vermont. Vermont will accept an out-of-state employer's workers' compensation coverage while operating in Vermont provided that the insurance carrier is licensed to write insurance in Vermont and an amendatory endorsement is added to the policy adding Vermont for coverage purposes. Otherwise, the party shall secure a Vermont workers' compensation policy, if necessary to comply with Vermont law.

General Liability and Property Damage: With respect to all operations performed under this Agreement, the Party shall carry general liability insurance having all major divisions of coverage including, but not limited to:

Premises - Operations

Products and Completed Operations

Personal Injury Liability

Contractual Liability

The policy shall be on an occurrence form and limits shall not be less than:

\$1,000,000 Each Occurrence

\$2,000,000 General Aggregate

\$1,000,000 Products/Completed Operations Aggregate

\$1,000,000 Personal & Advertising Injury

Automotive Liability: The Party shall carry automotive liability insurance covering all motor vehicles, including hired and non-owned coverage, used in connection with the Agreement. Limits of coverage shall not be less than \$500,000 combined single limit. If performance of this Agreement involves construction, or the transport of persons or hazardous materials, limits of coverage shall not be less than \$1,000,000 combined single limit.

Additional Insured. The General Liability and Property Damage coverages required for performance of this Agreement shall include the State of Vermont and its agencies, departments, officers and employees as Additional Insureds. If performance of this Agreement involves construction, or the transport of persons or hazardous materials, then the required Automotive Liability coverage shall include the State of Vermont and its agencies, departments, officers and employees as Additional Insureds. Coverage shall be primary and non-contributory with any other insurance and self-insurance.

Notice of Cancellation or Change. There shall be no cancellation, change, potential exhaustion of aggregate limits or non-renewal of insurance coverage(s) without thirty (30) days written prior written notice to the State.

9. Reliance by the State on Representations: All payments by the State under this Agreement will be made in reliance upon the accuracy of all representations made by the Party in accordance with the Contract, including but not limited to bills, invoices, progress reports and other proofs of work.

10. False Claims Act: The Party acknowledges that it is subject to the Vermont False Claims Act as set forth in 32 V.S.A. § 630 *et seq.* If the Party violates the Vermont False Claims Act it shall be liable to the State for civil penalties, treble damages and the costs of the investigation and prosecution of such violation, including attorney's fees, except as the same may be reduced by a court of competent jurisdiction. The Party's liability to the State under the False Claims Act shall not be limited notwithstanding any agreement of the State to otherwise limit Party's liability.

11. Whistleblower Protections: The Party shall not discriminate or retaliate against one of its employees or agents for disclosing information concerning a violation of law, fraud, waste, abuse of authority or acts threatening health or safety, including but not limited to allegations concerning the False Claims Act. Further, the Party shall not require such employees or agents to forego monetary awards as a result of such disclosures, nor should they be required to report misconduct to the Party or its agents prior to reporting to any governmental entity and/or the public.

12. Federal Requirements Pertaining to Grants and Subrecipient Agreements:

A. Requirement to Have a Single Audit: In the case that this Agreement is a Grant that is funded in whole or in part by federal funds, the Subrecipient will complete the Subrecipient Annual Report annually within 45 days after its fiscal year end, informing the State of Vermont whether or not a Single Audit is required for the prior fiscal year. If a Single Audit is required, the Subrecipient will submit a copy of the audit report to the granting Party within 9 months. If a single audit is not required, only the Subrecipient Annual Report is required.

For fiscal years ending before December 25, 2015, a Single Audit is required if the subrecipient expends \$500,000 or more in federal assistance during its fiscal year and must be conducted in accordance with OMB Circular A-133. For fiscal years ending on or after December 25, 2015, a Single Audit is required if the subrecipient expends \$750,000 or more in federal assistance during its fiscal year and must be conducted in accordance with 2 CFR Chapter I, Chapter II, Part 200, Subpart F. The Subrecipient Annual Report is required to be submitted within 45 days, whether or not a Single Audit is required.

B. Internal Controls: In the case that this Agreement is a Grant that is funded in whole or in part by Federal funds, in accordance with 2 CFR Part II, §200.303, the Party must establish and maintain effective internal control over the Federal award to provide reasonable assurance that the Party is managing the Federal award in compliance with Federal statutes, regulations, and the terms and conditions of the award. These internal controls should be in compliance with guidance in "Standards for Internal Control in the Federal Government" issued by the Comptroller General of the United States and the "Internal Control Integrated Framework", issued by the Committee of Sponsoring Organizations of the Treadway Commission (COSO).

C. Mandatory Disclosures: In the case that this Agreement is a Grant funded in whole or in part by Federal funds, in accordance with 2CFR Part II, §200.113, Party must disclose, in a timely manner, in writing to the State, all violations of Federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the Federal award. Failure to make required disclosures may result in the imposition of sanctions which may include disallowance of costs incurred, withholding of payments, termination of the Agreement, suspension/debarment, etc.

13. Records Available for Audit: The Party shall maintain all records pertaining to performance under this agreement. "Records" means any written or recorded information, regardless of physical form or characteristics, which is produced or acquired by the Party in the performance of this agreement. Records produced or acquired

in a machine readable electronic format shall be maintained in that format. The records described shall be made available at reasonable times during the period of the Agreement and for three years thereafter or for any period required by law for inspection by any authorized representatives of the State or Federal Government. If any litigation, claim, or audit is started before the expiration of the three-year period, the records shall be retained until all litigation, claims or audit findings involving the records have been resolved.

14. Fair Employment Practices and Americans with Disabilities Act: Party agrees to comply with the requirement of 21 V.S.A. Chapter 5, Subchapter 6, relating to fair employment practices, to the full extent applicable. Party shall also ensure, to the full extent required by the Americans with Disabilities Act of 1990, as amended, that qualified individuals with disabilities receive equitable access to the services, programs, and activities provided by the Party under this Agreement.

15. Set Off: The State may set off any sums which the Party owes the State against any sums due the Party under this Agreement; provided, however, that any set off of amounts due the State of Vermont as taxes shall be in accordance with the procedures more specifically provided hereinafter.

16. Taxes Due to the State:

- A. Party understands and acknowledges responsibility, if applicable, for compliance with State tax laws, including income tax withholding for employees performing services within the State, payment of use tax on property used within the State, corporate and/or personal income tax on income earned within the State.
- B. Party certifies under the pains and penalties of perjury that, as of the date the Agreement is signed, the Party is in good standing with respect to, or in full compliance with, a plan to pay any and all taxes due the State of Vermont.
- C. Party understands that final payment under this Agreement may be withheld if the Commissioner of Taxes determines that the Party is not in good standing with respect to or in full compliance with a plan to pay any and all taxes due to the State of Vermont.
- D. Party also understands the State may set off taxes (and related penalties, interest and fees) due to the State of Vermont, but only if the Party has failed to make an appeal within the time allowed by law, or an appeal has been taken and finally determined and the Party has no further legal recourse to contest the amounts due.

17. Taxation of Purchases: All State purchases must be invoiced tax free. An exemption certificate will be furnished upon request with respect to otherwise taxable items.

18. Child Support: (Only applicable if the Party is a natural person, not a corporation or partnership.) Party states that, as of the date the Agreement is signed, he/she:

- A. is not under any obligation to pay child support; or
- B. is under such an obligation and is in good standing with respect to that obligation; or
- C. has agreed to a payment plan with the Vermont Office of Child Support Services and is in full compliance with that plan.

Party makes this statement with regard to support owed to any and all children residing in Vermont. In addition, if the Party is a resident of Vermont, Party makes this statement with regard to support owed to any and all children residing in any other state or territory of the United States.

19. Sub-Agreements: Party shall not assign, subcontract or subgrant the performance of this Agreement or any portion thereof to any other Party without the prior written approval of the State. Party shall be responsible and

liable to the State for all acts or omissions of subcontractors and any other person performing work under this Agreement pursuant to an agreement with Party or any subcontractor.

In the case this Agreement is a contract with a total cost in excess of \$250,000, the Party shall provide to the State a list of all proposed subcontractors and subcontractors' subcontractors, together with the identity of those subcontractors' workers compensation insurance providers, and additional required or requested information, as applicable, in accordance with Section 32 of The Vermont Recovery and Reinvestment Act of 2009 (Act No. 54).

Party shall include the following provisions of this Attachment C in all subcontracts for work performed solely for the State of Vermont and subcontracts for work performed in the State of Vermont: Section 10 ("False Claims Act"); Section 11 ("Whistleblower Protections"); Section 14 ("Fair Employment Practices and Americans with Disabilities Act"); Section 16 ("Taxes Due the State"); Section 18 ("Child Support"); Section 20 ("No Gifts or Gratuities"); Section 22 ("Certification Regarding Debarment"); Section 23 ("Certification Regarding Use of State Funds"); Section 31 ("State Facilities"); and Section 32 ("Location of State Data").

20. No Gifts or Gratuities: Party shall not give title or possession of anything of substantial value (including property, currency, travel and/or education programs) to any officer or employee of the State during the term of this Agreement.

21. Copies: Party shall use reasonable best efforts to ensure that all written reports prepared under this Agreement are printed using both sides of the paper.

22. Certification Regarding Debarment: Party certifies under pains and penalties of perjury that, as of the date that this Agreement is signed, neither Party nor Party's principals (officers, directors, owners, or partners) are presently debarred, suspended, proposed for debarment, declared ineligible or excluded from participation in federal programs, or programs supported in whole or in part by federal funds.

Party further certifies under pains and penalties of perjury that, as of the date that this Agreement is signed, Party is not presently debarred, suspended, nor named on the State's debarment list at: <http://bgs.vermont.gov/purchasing/debarment>

23. Certification Regarding Use of State Funds: In the case that Party is an employer and this Agreement is a State Funded Grant in excess of \$1,001, Party certifies that none of these State funds will be used to interfere with or restrain the exercise of Party's employee's rights with respect to unionization.

24. Conflict of Interest: Party shall fully disclose, in writing, any conflicts of interest or potential conflicts of interest.

25. Confidentiality: Party acknowledges and agrees that this Agreement and any and all information obtained by the State from the Party in connection with this Agreement are subject to the State of Vermont Access to Public Records Act, 1 V.S.A. § 315 et seq.

26. Force Majeure: Neither the State nor the Party shall be liable to the other for any failure or delay of performance of any obligations under this Agreement to the extent such failure or delay shall have been wholly or principally caused by acts or events beyond its reasonable control rendering performance illegal or impossible (excluding strikes or lock-outs) ("Force Majeure"). Where Force Majeure is asserted, the nonperforming party must prove that it made all reasonable efforts to remove, eliminate or minimize such cause of delay or damages, diligently pursued performance of its obligations under this Agreement, substantially fulfilled all non-excused obligations, and timely notified the other party of the likelihood or actual occurrence of an event described in this paragraph.

27. Marketing: Party shall not refer to the State in any publicity materials, information pamphlets, press releases, research reports, advertising, sales promotions, trade shows, or marketing materials or similar communications to third parties except with the prior written consent of the State.

28. Termination: In addition to any right of the State to terminate for convenience, the State may terminate this Agreement as follows:

- A. Non-Appropriation:** If this Agreement extends into more than one fiscal year of the State (July 1 to June 30), and if appropriations are insufficient to support this Agreement, the State may cancel at the end of the fiscal year, or otherwise upon the expiration of existing appropriation authority. In the case that this Agreement is a Grant that is funded in whole or in part by federal funds, and in the event federal funds become unavailable or reduced, the State may suspend or cancel this Grant immediately, and the State shall have no obligation to pay Subrecipient from State revenues.
- B. Termination for Cause:** Either party may terminate this Agreement if a party materially breaches its obligations under this Agreement, and such breach is not cured within thirty (30) days after delivery of the non-breaching party's notice or such longer time as the non-breaching party may specify in the notice.
- C. No Implied Waiver of Remedies:** A party's delay or failure to exercise any right, power or remedy under this Agreement shall not impair any such right, power or remedy, or be construed as a waiver of any such right, power or remedy. All waivers must be in writing.

29. Continuity of Performance: In the event of a dispute between the Party and the State, each party will continue to perform its obligations under this Agreement during the resolution of the dispute until this Agreement is terminated in accordance with its terms.

30. Termination Assistance: Upon nearing the end of the final term or termination of this Agreement, without respect to cause, the Party shall take all reasonable and prudent measures to facilitate any transition required by the State. All State property, tangible and intangible, shall be returned to the State upon demand at no additional cost to the State in a format acceptable to the State.

31. State Facilities: If the State makes space available to the Party in any State facility during the term of this Agreement for purposes of the Party's performance under this Agreement, the Party shall only use the space in accordance with all policies and procedures governing access to and use of State facilities which shall be made available upon request. State facilities will be made available to Party on an "AS IS, WHERE IS" basis, with no warranties whatsoever.

32. Location of State Data: No State data received, obtained, or generated by the Party in connection with performance under this Agreement shall be processed, transmitted, stored, or transferred by any means outside continental United States, except with the express written permission of the State.

(End of Standard Provisions)

ATTACHMENT D
OTHER GRANT AGREEMENT PROVISIONS

1. **Cost of Materials:** Subrecipient will not buy materials and resell to the State at a profit.
2. **Availability of Federal Funds:** This contract is funded in whole or in part by federal funds. In the event the federal funds supporting this contract become unavailable or are reduced, the State may cancel this contract immediately, and the State shall have no obligation to pay Subrecipient from State revenues.
3. **Identity of workers:** ~~The Subrecipient will assign the following individuals to the services to be performed under the provisions of this agreement, and these individuals shall be considered essential to performance. Should any of the individuals become unavailable during the period of performance, the State shall have the right to approve any proposed successors, or, at its option, to cancel the remainder of the agreement.~~
4. **Work Product Ownership:** ~~Upon full payment by the State, all products of the Subrecipient's work, including outlines, reports, charts, sketches, drawings, art work, plans, photographs, specifications, estimates, computer programs, or similar documents, becomes the sole property of the State of Vermont and may not be copyrighted or resold by Subrecipient.~~
5. **Prior Approval/Review of Releases:** Any notices, information pamphlets, press releases, research reports, or similar other publications prepared and released in written or oral form by the Subrecipient under this grant agreement shall be approved/reviewed by the State prior to release.
6. **Ownership of Equipment:** ~~Any equipment purchased by or furnished to the Subrecipient by the State under this grant agreement is provided on a loan basis only and remains the property of the State.~~
7. **Subrecipient's Liens:** Subrecipient will discharge any and all contractors' or mechanics' liens imposed on property of the State through the actions of subcontractors.
8. **Performance Bond:** ~~The Subrecipient shall, prior to commencing work under this grant agreement, furnish to the State a payment and performance bond from a reputable insurance company licensed to do business in the State of Vermont, guaranteeing the satisfactory completion of the grant agreement by the Subrecipient and payment of all subcontractors, suppliers and employees.~~
9. **Professional Liability Insurance:** ~~Before commencing work on this grant agreement and throughout the term of this grant agreement, Subrecipient shall procure and maintain professional liability insurance for any and all services performed under this grant agreement, with minimum coverage of \$100,000.00 per occurrence.~~
10. **Federal Aid Construction Work:** ~~The subrecipient will comply with the provisions of the Davis-Bacon Act (40 U.S.C. §§ 276a to 276a 7), the Copeland Act (40 U.S.C. § 276c and 18 U.S.C. § 874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§ 327-333), regarding labor standards for federally assisted construction sub-agreements.~~

11. Health Insurance Privacy & Portability Act: ~~The confidentiality of any health care information acquired by or provided to the independent subrecipient shall be maintained in compliance with any applicable State or federal laws or regulations.~~

12. Audit of Federal Subrecipient: Under current interpretations of federal law, the subrecipient will be subject to the federal Single Audit Act. Subrecipient will comply with audit requirements contained in Circular A-133/Circular A110 and/or other applicable circulars of the U.S. Office of Management and Budget. ~~The cost of such an audit will be borne by the Subrecipient is included in the payment provisions of this Grant.~~

13. Requirement to Have a Single Audit: If this subrecipient expends \$500,000 or more in federal assistance during its fiscal year, it is required to have a single audit conducted in accordance with the Single Audit Act, except when it elects to have a program-specific audit.

The subrecipient may elect to have a program-specific audit if it expends funds under only one federal program and the federal program's laws, regulating or grant agreements do not require a financial statement audit of the entity.

If the subrecipient should spend less than \$500,000 in aggregate federal funds in any single fiscal year, organization-wide financial statements and a schedule of federal financial assistance for VTrans funds only shall be submitted within nine (9) months of the end of the fiscal year. The federal financial assistance schedule will list the funds by title, Code of Federal Domestic Assistance (CFDA) number, pass-through Municipal's number, award amount, receipts, and expenditures. At the Program Director's discretion, agreed upon procedures, related to the VTrans schedule of federal financial assistance, may be required to be performed by a certified independent audit firm.

The State reserves the right to withhold reimbursement of project costs if the subrecipient does not comply with the requirements of this section or with Attachment C section 9.

14. Equal Opportunity Plan: If they are required by the Federal Office of Civil Rights to have a plan, the subrecipient must provide a copy of the approval of their Equal Opportunity Plan.

15. Supplanting: If required, the subrecipient will submit a Certification that funds will not be used to supplant local or other funding.

16. Grant Term: The Grant term is the period during which grant funds may be expended. Expiration of the Grant Term does not relieve the subrecipient from the duty to fulfill long term grant requirements, some of which may extend indefinitely. Such long-term requirements may include but are not limited to, maintenance of the completed project, applicable reporting requirements, and obtaining the State's approval before selling or transferring equipment or property acquired with grant proceeds.

17. Responsibility for Project Costs determined Ineligible for Reimbursement by FHWA: In the event that Project costs incurred are not reimbursed by the Federal Highway Administration due to the Subrecipient's failure to follow proper federal guidelines and/or the expenditures are found by the State or FHWA to be federally non-participating items, the Subrecipient shall be responsible for 100% of such Project costs.

- 18. Limits on Reimbursement:** The State will not reimburse the Subrecipient for premium rate overtime unless the State has given its prior written approval for such overtime. The State will reimburse the Subrecipient for reasonable and necessary expenses actually incurred in the performance of this Grant subject, however, to the reimbursement limitations for state employees. The State will not reimburse the Subrecipient for meals taken during travel not requiring an overnight stay away from home.
- 19. Compliance with Cost Principles:** Grantee shall comply with the requirements set forth in 2 CFR, Part 225 (superseding OMB Circular A-87 for State and Local Governments Including Schools), 2 CFR, Part 230 (superseding OMB Circular A-122 for Non Profit Organizations), or 2 CFR, Part 220 (formerly A-21 for Higher Education Institutions) as appropriate for the Grantee's type of organization.
- 20. Compliance with Administrative Regulations:** Grantee shall comply with the requirements of OMB Circular A-102 (State & Local Governments and Schools) or 2 CFR Part 215 (superseding OMB Circular A-110 for Institutions of Higher Education, Hospitals, and Non Profit organizations) as appropriate for the grantee's type of organization.
- 21. Resolution of Grant Disputes.** The parties shall attempt to resolve any disputes that may arise under this Grant by negotiation. Any dispute not resolved by negotiation shall be referred to the State's appropriate Director for determination. If the Grantee is aggrieved by the decision of the Director, the Grantee may appeal in writing to the Transportation Board, through the Director, within 30 calendar days of the Director's decision, but not thereafter. The notice of appeal shall completely outline the nature and extent of the issue(s) appealed and shall include copies of any and all supporting documentation. The decision of the Transportation Board may be appealed to Vermont Superior Court by either party as provided in 19 V.S.A. 5(d)(4).
- 22. Interpretation of Grant.** If an ambiguity or question of intent arises with respect to any provision of this Grant, the Grant will be construed as if drafted jointly between the parties and no presumption or burden of proof will arise favoring or disfavoring either party by virtue of authorship of any of the provisions of this Grant.
- 23. Cargo preference act compliance (if applicable).** The contractor/recipient/subrecipient is hereby notified that the Contractor and Subcontractor(s)/recipients and subrecipients are required to follow the requirements of 46 CFR 381.7 (a)-(b), if applicable. For guidance on requirements of Part 381 – Cargo Preference – U.S. Flag Vessels please go to the following web link: <https://www.fhwa.dot.gov/construction/cqit/cargo.cfm>.

ATTACHMENT E
SPECIAL CONDITIONS

1. This project is for scoping only and the scope of the allowable work is limited to the following:

- Development of Purpose & Need Statement
- Collection of existing data which may include survey
- Local Concerns Meeting
- Resource Identification
- Preparation of Alternatives with Footprint
- Preliminary Cost Estimate, to include PE, ROW and Construction costs
- Development of an Evaluation Matrix
- Alternatives Presentation Meeting
- Alternative Selection

Any activities conducted by the Subrecipient beyond what is included above will be non-participating and not subject to reimbursement.

2. The following paragraphs in Attachment A are deleted: 5, 6a, 6b, 6c, 6d, 6e, 6f, 6h, 8, 9, 10, 14, and 18

ATTACHMENT F
APPLICABLE STANDARDS & DESIGN CRITERIA

- A. Vermont State Standards for Design
- B. Latest Edition of the Manual for Uniform Traffic Control Devices (MUTCD)
- C. The most recent appropriate version of the VTrans Standard Specifications for Construction, as amended with its most recent General Special Provisions and Supplemental Specifications, but only to the extent not inconsistent with this Grant Agreement.
- D. VTrans Utilities Manual
- E. Vermont Pedestrian and Bicycle Facility Planning and Design Manual
- F. American Association of State Highway and Transportation Officials (AASHTO) Roadside Design Guide
- G. AASHTO Guide for Design of Pavement Structures
- H. The most recent version of the Highway Capacity Manual
- I. VTrans Hydraulics Manual
- J. The Approved Project Environmental Document
- K. VTrans Structures Manual
- L. Code of Federal Regulations (CFR), Titles 23 (Highways), 48 (Federal Acquisition Regulations System) (FARS), and 49 (Transportation)
- M. VTrans Procedures for Selecting Contractors and Specifications for Contractor Services, Including Customary State Contract Provisions, but only to the extent not inconsistent with this Grant Agreement.
- N. AASHTO Specifications for Highway Bridges
- O. VTrans Design Exception Procedure
- P. VTrans Right-of-Way Manual
- Q. VTrans Policy for CADD standards
- R. U.S. Department of Justice rules implementing the Americans with Disabilities Act (ADA), 28 CFR Part 36)
- S. Municipal Assistance Bureau Guidebook
- T. Transportation Enhancement Operations Program Manual

If the Grantee believes that there is a discrepancy in the information contained herein or in the above-listed requirements, the Grantee shall notify the State. The State, after consultation with the Grantee, will, in its sole discretion, determine which requirement takes precedence.

ATTACHMENT G
PERSONNEL REQUIREMENTS AND CONDITIONS

A. Standards of Conduct

1) No employee, officer or agent of the Subrecipient shall participate in the selection, award or administration of a contract support by state or federal funds if a conflict of interest, real or apparent, would be involved. Such a conflict would arise when:

- the employee, officer or agent, or
- any member of his or her immediate family, or
- his or her partner, or
- an organization which employs, or is about to employ, any of the above,

has a financial or other interest in the consultant or contractor selected for award. Subrecipient's officers, employees or agents will neither solicit nor accept gratuities, favors or any gift of any kind or value from consultants, potential consultants, contractors, potential contractors, or parties to sub-agreements. Violation of this standard will result in penalties, sanctions, or other disciplinary actions to the extent permitted by State, Federal or local law.

2) Except where it conflicts with fairness toward competitors, Subrecipient shall avoid any appearance of a conflict of interest in the award of a contract. If there is such an appearance of a conflict of interest wherein a reasonable person might conclude that the contractor was selected for improper reasons, the Subrecipient shall disclose that fact and, regardless, should document its reasons for selection all contractors.

B. The Subrecipient shall employ only qualified personnel in responsible charge of the supervision of work.

C. Except with the approval of the State, during the life of this Agreement, the Subrecipient will not employ:

1) Personnel on the payroll of the State who are directly involved with the awarding, administration, monitoring, or performance of the contract or the Project(s) which are the subject(s) of this Grant Agreement, or

2) Any person so involved within one (1) year of termination of employment with the State.

ATTACHMENT G
PERSONNEL REQUIREMENTS AND CONDITIONS (CONTINUED)

D. The Subrecipient warrants that no company or person has been employed or retained other than a bona fide employee working solely for the Subrecipient to solicit or secure this Agreement and that no company or person has been paid or has an agreement with the Subrecipient to be paid other than a bona fide employee working solely for the Subrecipient any fee, commission, percentage, brokerage fee, gift or any other consideration, contingent upon or resulting from the award or making of this Agreement. For breach or violation of the warranty, the State shall have the right to annul this Agreement without liability to the State and to regain all costs incurred by the State in the performance of the Agreement.

E. The State reserves the right to require the removal from the Project any person employed by the Subrecipient for misconduct, incompetence or negligence, as determined by the Secretary of the Vermont Agency of Transportation, in the due and proper performance of his/her duties or who neglects or refuses to comply with the requirements of this Agreement.

ATTACHMENT H
REQUIRED SUBMITTALS, STATE LIAISON, WAIVER OF STANDARDS AND
MODIFICATIONS OF DESIGN STEPS, PLANS, DOCUMENTS AND ESTIMATES

Required Submittals: ~~Conceptual Plans, Final Plans and Contract Plans, Specifications and Estimates~~ Draft Scoping Report and Final Scoping Report

State Liaison: **Jon Kaplan – Project Manager**

Waivers of Standards: **None**

Modifications of Project Design Steps, Plans, Documents and Estimates: **Project is for scoping only – See Attachment E**



CITY COUNCIL Agenda Item #17-053

Date: February 8, 2017

Consent ☐ **Discussion** ☒ **Time Sensitive** ☐
(outlined below)

SUBJECT: 2017 Construction Communications Plan

SUBMITTING DEPARTMENT: City Manager's Office, Public Works, and Montpelier Alive

RECOMMENDED ACTION: Receive plan, provide feedback, adopt plan.

RELATED COUNCIL GOAL/PRIOR ACTION:

B: "Maintain Excellent Services."

F: "Maintain a Vibrant Downtown."

G: "Achieve a Steady State for Infrastructure Maintenance and Improvements."

EXPENDITURE REQUIRED: Staff time, \$10,500 of unbudgeted expense in FY17 for the Montpelier Alive Promotional Campaign, and \$3,000 for city communications support for the non-State projects.

SOURCE OF FUNDS: We believe we can fund the \$10,500 for the promotional campaign through FY17 budget line item adjustments. As FY17 comes to a close, if this is not possible, we will return to the Council to request a Fund Balance transfer to accommodate this unbudgeted need. The \$3,000 for city communications support will come from the related CIP project accounts.

LEGAL REQUIREMENTS: N/A

BACKGROUND INFORMATION: The Department of Public Works, the State of Vermont, the Manager's Office, and Montpelier Alive/Montpelier Business Association are partnering to ensure that the planned 2017 construction is communicated as well as possible to residents of, and visitors to, Montpelier. Each entity will play an important role. See attached memo for an outline of this plan.

SUPPORTING DOCUMENTS: Attached Memo

INTERESTED PARTIES: All Montpelier residents and visitors

CITY MANAGER'S APPROVAL:

A handwritten signature in black ink, appearing to read "W. Hoffman", is written over a white rectangular background.



America's Small Town Capital

Mayor John Hollar

William Fraser
City Manager

City Council Members:

Dona Bate
Jessica Edgerly Walsh
Tom Golonka
Jean Olson
Justin Turcotte
Anne Watson

Jessie Baker
Assistant City Manager

To: Mayor Hollar & City Council
From: Tom McArdle, DPW Director
Jessie Baker, Assistant City Manager
Ashley Witzemberger, Executive Director of Montpelier Alive
Date: February 8, 2017
Re: 2017 Downtown Construction – Communications Plan

The Department of Public Works, the State of Vermont, the Manager's Office, and Montpelier Alive/Montpelier Business Association are partnering to ensure that the planned 2017 construction is communicated as well as possible to residents of and visitors to Montpelier. Each entity will play an important role. Below we outline the plans and ask that the City Council provide feedback and adopt this communications plan.

State of Vermont

The State of Vermont will hire FRP Enterprises (Francine Perkins) to provide communications support to the State managed paving projects. Ms. Perkins has successfully managed communications around large scale State constructions projects in the past including the Charlotte Route 7 reconstruction, the Berlin/Barre area construction in 2016, and the Roxbury Northfield VT 12A reclaim project. This contract will be funded out of existing State project funds. Ms. Perkins will be the liaison between the contractor and the public, city, and Montpelier Alive. Weekly she will prepare construction updates that will be published to the website, to her media lists, and to those who sign up for notifications. The City and Montpelier Alive will publish these updates through existing channels as well.

City of Montpelier

With the updates provided by Ms. Perkins, staff from the City Manager's Office and Public Works will publish this information to a dedicated page on the City's website, Front Porch Forum, Facebook, regular Bridget articles, and through the Manager's Weekly Report. It is also our intention to send out a city-wide mailing with the April water bills.

Additionally, the city will incorporate communications around the non-State projects also underway this summer including the underground utility work on Northfield Street, the streetscape improvement work along Taylor Street, and other projects listed here: <http://www.montpelier-vt.org/906/2017-Projects>. DPW will negotiate the fee for these additional services with FRP Enterprises. We estimate that this will cost approximately \$3,000 and will be funded through existing CIP project budgets.

Finally, as this work will begin in May and continue into the summer, the city will coordinate with the Montpelier Public Schools, the Mountaineers, Green Mountain Transit, and other key partners who may be affected by detours and downtown work.

Montpelier Alive and the Montpelier Business Association

Since the fall of 2016 the City Manager's Office and Public Works have worked with Montpelier Alive and the Montpelier Business Association to plan for the 2017 construction. It is our shared goal to have a positive and successful campaign to ensure that people feel informed and continue to support our vibrant downtown during construction.

To this end, Montpelier Alive has developed the attached promotional plan. This will include targeted outreach, incentives, and celebrations. This promotional plan will cost \$10,500. The City believes we can fund this through FY17 budget line item adjustments. As FY17 comes to a close, if this is not possible, we will return to the Council to request a Fund Balance transfer to accommodate this unbudgeted need.

Montpelier Alive will be responsible for implementing this promotional plan. However, they will receive support from Public Works and the City Manager's Office to carry out this plan.



Montpelier Business Association (MBA)
Promotional Plan – Downtown Construction 2017
#MakeoverMontpelier

The City of Montpelier:

Now that the dates and time of downtown construction have been confirmed, the MBA and Montpelier Alive created a promotional plan designed to keep consumers spending dollars in downtown during the construction, and to give visitors and the community easy access to project updates.

We are requesting \$10,500 from the City of Montpelier to support these efforts. Below is an outline of the promotional plan that will be implemented by the MBA and Montpelier Alive. It is important to note that we will also use resources through our grant match with the Vermont Department of Tourism and Marketing to expand our outreach to include visitors as needed.

Goals:

1. Keep consumers spending dollars in downtown during the construction
2. Give visitors and the community easy access to project updates
3. Keep people positive and upbeat for the duration of the project

Target Audience:

1. Diners and shoppers
2. Community/locals from Montpelier and surrounding areas
3. Visitors & Tourists

Partners:

Montpelier Business Association
Montpelier Alive
City of Montpelier
Vermont Department of Tourism and Marketing

Timeline:

April-June 2017

PROMOTIONAL OUTLINE

Outreach -- \$3,000

- Social media campaign including sponsored posts on Facebook & Instagram
- Digital advertising
- Local print (newspaper insert)
- Local radio
- Montpelier School System
- Front Porch Forum(s)
- Eblasts
- Regular press releases from Montpelier Alive and updates to television, digital and print media outlets

Incentives -- \$3,500

- Raffles/Contests
- Packages & gift certificates
- Parking money (not free parking)
- Post construction community party

Printing -- \$ 4,000

- Large banners with construction logo & Information Links
- T-shirts for merchants
- Large format poster printing
- Business cards with parking incentive
- Newspaper inserts
- Information for Welcome Center & State House Tours
- Graphic design

Additional Efforts

- Montpelier Alive website page dedicated to updates, contests, party information, etc.
- Relaunch of Capital City Cash (tentative—working on logistics)
- New banners for light poles in time for party (Montpelier Alive)

We hope to have a very successful and positive campaign to keep a vibrant downtown during construction. We are also very excited to have smooth roads and improved sidewalks this year!

If you have any questions, concerns or ideas, please contact me by email at director@montpelieralive.org.

Most cordially,

Ashley Witzenberger on behalf of MBA & Montpelier Alive



CITY COUNCIL Agenda Item #17-050(f)

Date: February 8, 2017

Consent x Discussion

SUBJECT: Bond Commitment Letter

SUBMITTING DEPARTMENT: Finance Office

RECOMMENDED ACTION: Review the draft Loan Commitment Letter from the Vermont Municipal Bond Bank. This is to issue the \$710,000 bond approved by voters in March of 2016. This bond is being issued in a special “mid-winter” bond pool to reduce interest rate risk. Council Member signatures will be required on the final version of the letter after approval by the Bond Bank on February 7, 2017.

RELATED COUNCIL GOAL/PRIOR ACTION:

- A: Keep Montpelier Affordable for Residents
- B: Maintain Excellent Services
- G: Achieve a Steady State for Infrastructure Maintenance and Improvements, Facilities and Equipment

EXPENDITURE REQUIRED: None

SOURCE OF FUNDS: N/A

LEGAL REQUIREMENTS: This bond was approved by Council and by voters at last year’s Annual City Meeting.

BACKGROUND INFORMATION: N/A

SUPPORTING DOCUMENTS: Draft Commitment Letter

INTERESTED PARTIES: City Council, Voters, City Staff

CITY MANAGER’S APPROVAL: 



MEMORANDUM

To: Todd Provencher, Finance Director
Montpelier City

From: Robert W. Giroux, Executive Director

Date: February 8, 2017

Re: 2017 Series 1 Loan –Loan Commitment Memo

The Vermont Municipal Bond Bank Board ("Bond Bank") met on February 7, 2017 and considered Montpelier City's request for a \$710,000 loan. Montpelier City's loan request was approved with the following terms:

- **Financed Project** Infrastructure Improvements To The Transit Center; Street Reconstruction; Retaining Wall Repairs and New Bike Path in Montpelier City
- **Loan Amount** \$710,000;
- **Estimated Date of Closing** March 15, 2017;
- **Interest Rates** Tax-exempt interest rates for the loan will be set at pricing, scheduled for February 23, 2017;
- **Repayment** \$35,500 annual principal payments;
- **Principal Payments** Every November 1, beginning on November 1, 2018, until loan is paid in full;
- **Interest Payments** Semi-annual payments on May 1 and November 1, beginning on November 1, 2017;
- **Loan Term Length** 20 Years;
- **Loan Pledge** General Obligation Pledge;
- **Loan Covenants** None;

Todd Provencher, Finance Director
Montpelier City
February 8, 2017

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- Loan Security None;
- Bond Proceeds Proceeds deposited with the trustee and available through requisition filed with the same; and
- Documentation Documentation provided by local bond counsel – Bond, Legal Opinion, Resolution and Certificate, Loan Agreement, Tax Certificate, IRC Section 148 Certification and IRS Form 8038.

I am pleased that the VMBB will be able to assist the Montpelier City with the financing of its Transit Center; Taylor Street; Retaining Wall & Bike Path Projects. Please do not hesitate to contact me if you have any questions or need additional information. Thank you.

If there are changes to the loan amount, loan term length or principal repayment start date that the Montpelier City would like to make, please mark up this memo for the changes. While acceptance of these changes will not be unreasonably withheld, the Bond Bank reserves the right to reject any and all changes.

Commitment Acceptance: To accept this commitment memo, please sign and return a copy of the memo including changes, if any, by **February 13, 2017**; otherwise, this commitment will be null and void.

VERMONT MUNICIPAL BOND BANK

By: _____
Robert W. Giroux
Executive Director

EXAMINED, APPROVED AND ACCEPTED:

Montpelier City

By: _____

Title: _____

Date: _____



CITY COUNCIL Agenda Item #17-050(g)

Date: February 8, 2017

Consent ☒ Discussion ☐

SUBJECT: Financial Summary by Fund - Period End 12/31/2016

SUBMITTING DEPARTMENT: Finance Office

RECOMMENDED ACTION: Acknowledgment of receipt of financial report from the Finance Department.

RELATED COUNCIL GOAL/PRIOR ACTION:

- A: Keep Montpelier Affordable for Residents
- B: Maintain Excellent Services
- G: Achieve a Steady State for Infrastructure Maintenance and Improvements, Facilities and Equipment

EXPENDITURE REQUIRED: None

SOURCE OF FUNDS: N/A

LEGAL REQUIREMENTS: The City Charter requires a record of expenditures and receipts be kept. This is also an internal control as evidence that Council receives routine financial reports.

BACKGROUND INFORMATION: N/A

SUPPORTING DOCUMENTS: FY17 Period End 12/31/2016, Finance Memo

INTERESTED PARTIES: City Council, Voters, City Staff

CITY MANAGER'S APPROVAL:

A handwritten signature in black ink, appearing to read "W. J. [unclear]", written over a horizontal line.



America's Small Town Capital

DATE: February 2, 2017

TO: William Fraser, City Manager & Department Heads
Mayor and City Council Members

FROM: Todd Provencher, Finance Director

SUBJECT: Detailed budget vs. actual FY17 year-to-date for all funds for the period ending December 31, 2016. Funds include: General, Water, Sewer, Cemetery, Parks, Recreation, Senior Center, Parking and District Heat.

Attached please find the budget vs. actual reports for the above reference funds. For the General Fund, please note that 95% of revenues budgeted have been received (compared to 92% last fiscal year) and 62% of expenditures budgeted have been expensed for this time period (compared to 62% last year). This represents 50% of the budget year completed.

GENERAL FUND NOTES:

Revenue:

- Most General Fund revenue is coming in as projected during the first six months of the fiscal year. Ambulance revenue is trending below expectations. Permit and license fees are at 24% but are expected to recover as the construction season begins and business license renewals become due.

Expenditures:

- Overall, expenditures are following our budget projections. There are a few areas to monitor including include legal fees, Police and DPW operations. Legal fees are trending higher than budgeted for the percentage of the year completed. Police are being impacted by events at the Statehouse and DPW operations are susceptible to inclement weather. Both departments were below 50% as of December 31.

WATER FUND:

57% of revenues budgeted have been received (compared to 55% last fiscal year) and 62% of expenditures budgeted have been expensed for this time period (compared to 64% last year).

SEWER FUND:

58% of revenues budgeted have been received (compared to 61% last fiscal year) and 56% of expenditures budgeted have been expensed for this time period (compared to 60% last year). Septage and leachate fee revenue continues to trend lower than last year. A very dry summer impacted leachate revenue in the first half of FY2017.

PARKING FUND:

51% of revenues budgeted have been received (compared to 54% last fiscal year) and 53% of expenditures budgeted have been expensed for this time period (compared to 47% last year).



City of Montpelier
GENERAL FUND FY 2017 Budget Report
As Of and For The
6 Months Ending 12/31/2016
50% of Fiscal Year Completed

<u>Account Number and Description</u>	<u>Budget FY 2017</u>	<u>Actual to Date Through</u>	<u>Variance</u>	<u>Percent of Budget</u>
REVENUES				
10.20 PROPERTY TAX REVENUE				
10.2000.00.00.4 PROPERTY TAX GF	\$8,434,702.00	\$8,438,398.89	\$3,696.89	100.04 %
10.2005.00.00.4 PROPERTY TAX LIBRARY	\$316,698.00	\$316,698.00	\$0.00	100.00 %
10.2006.00.00.4 PROPERTY TAX AGENCIES OUT	\$122,000.00	\$122,000.00	\$0.00	100.00 %
10.2007.00.00.4 PROPERTY TAX DOWNTOWN IMP DISTRICT	\$41,000.00	\$41,500.17	\$500.17	101.22 %
TOTAL PROPERTY TAX REVENUE	\$8,914,400.00	\$8,918,597.06	\$4,197.06	100.05%
10.21 STATE/LOCAL PILOT				
10.2100.00.00.4 STATE PILOT	\$683,000.00	\$823,232.93	\$140,232.93	120.53 %
10.2100.00.01.4 LOCAL PILOT	\$20,000.00	\$12,622.23	(\$7,377.77)	63.11 %
10.2100.00.02.4 CURRENT USE	\$38,000.00	\$28,344.00	(\$9,656.00)	74.59 %
10.2100.00.03.4 STATE PILOT DOWNTOWN	\$16,000.00	\$18,203.00	\$2,203.00	113.77 %
10.2100.00.04.4 LOCAL OPTIONS TAX	\$0.00	\$0.00	\$0.00	0.00 %
10.2101.00.00.4 PENALTY DELINQUENT TAXES	\$55,000.00	\$25,893.31	(\$29,106.69)	47.08 %
10.2102.00.00.4 INTEREST DELINQUENT TAXES	\$17,500.00	\$9,449.81	(\$8,050.19)	54.00 %
10.2103.00.00.4 STATE ADMIN ALLOWANCE	\$26,000.00	\$0.00	(\$26,000.00)	0.00 %
TOTAL STATE/LOCAL PILOT	\$855,500.00	\$917,745.28	\$62,245.28	107.28%
10.22 PERMITS AND LICENSE REV				
10.2201.00.00.4 BUSINESS PERMITS/LICENSES	\$9,000.00	\$820.00	(\$8,180.00)	9.11 %
10.2202.00.00.4 DOG LICENSES	\$4,500.00	\$361.25	(\$4,138.75)	8.03 %
10.2203.00.00.4 BUILDING PERMITS/CODE SVC	\$70,000.00	\$17,939.36	(\$52,060.64)	25.63 %
10.2205.00.00.4 IMPACT FEES - PARK	\$0.00	\$1,500.00	\$1,500.00	0.00 %
TOTAL PERMITS AND LICENSE REV	\$83,500.00	\$20,620.61	(\$62,879.39)	24.70%
10.23 INTERGOVERNMENTAL REV				
10.2301.00.00.4 GRANTS-POLICE FEDERAL EQUIP	\$0.00	\$4,000.00	\$4,000.00	0.00 %
10.2301.00.01.4 GRANTS-POLICE FEDERAL	\$0.00	\$3,823.44	\$3,823.44	0.00 %
10.2301.00.02.4 FEDERAL COPS GRANT	\$0.00	\$0.00	\$0.00	0.00 %



City of Montpelier
GENERAL FUND FY 2017 Budget Report
As Of and For The
6 Months Ending 12/31/2016
50% of Fiscal Year Completed

<u>Account Number and Description</u>	<u>Budget FY 2017</u>	<u>Actual to Date Through</u>	<u>Variance</u>	<u>Percent of Budget</u>
10.2301.00.03.4 GRANTS-POLICE STATE	\$0.00	\$48,083.83	\$48,083.83	0.00 %
10.2302.00.00.4 FEDERAL EMERGENCY MGT	\$0.00	\$0.00	\$0.00	0.00 %
10.2302.00.03.4 GRANTS- PLANNING -FED STREET DESIGN	\$0.00	\$5,139.96	\$5,139.96	0.00 %
10.2302.00.04.4 GRANTS-PLANNING-FED HISTORIC PRES	\$0.00	\$7,978.00	\$7,978.00	0.00 %
10.2303.00.00.4 STATE HIGHWAY AID	\$217,850.00	\$116,663.15	(\$101,186.85)	53.55 %
10.2304.00.00.4 STATE STATUTORY PAYMENT	\$184,000.00	\$184,000.00	\$0.00	100.00 %
10.2305.00.00.4 CAPITAL FIRE MUTUAL AID	\$295,148.00	\$147,579.00	(\$147,569.00)	50.00 %
10.2310.00.00.4 ACT 60 REAPPRAISAL-STATE	\$29,000.00	\$0.00	(\$29,000.00)	0.00 %
10.2311.00.00.4 DPW GRANTS	\$0.00	\$0.00	\$0.00	0.00 %
10.2311.00.01.4 DPW GRANT-RADIOS (PS)	\$0.00	\$0.00	\$0.00	0.00 %
10.2313.00.00.4 SCHOOLS-RESOURCE OFFICER	\$49,093.00	\$25,237.75	(\$23,855.25)	51.41 %
10.2314.00.00.4 STATE GRANTS COM JUSTICE CTR	\$97,000.00	\$113,379.25	\$16,379.25	116.89 %
10.2314.00.01.4 State Grants-CJC Misc	\$15,000.00	\$7,500.00	(\$7,500.00)	50.00 %
10.2314.00.03.4 FED GRANTS COM JUSTICE CTR	\$0.00	\$0.00	\$0.00	0.00 %
10.2315.00.00.4 FED/ST GRANTS- FIRE/EMERG	\$0.00	\$0.00	\$0.00	0.00 %
10.2316.00.00.4 PLANNING GRANT REVENUE	\$0.00	\$0.00	\$0.00	0.00 %
10.2316.00.03.4 ST AHS GRANT CJC COSA	\$42,107.00	\$0.00	(\$42,107.00)	0.00 %
10.2316.00.04.4 ST GRANT CJC RE-ENTRY PRG	\$106,099.00	\$58,353.42	(\$47,745.58)	55.00 %
10.2318.00.00.4 STATE GRANTS - PLANNING	\$0.00	\$3,700.00	\$3,700.00	0.00 %
10.2318.00.01.4 STATE GRANT-MP-2016-00029	\$0.00	\$8,762.21	\$8,762.21	0.00 %
10.2320.00.00.4 STATE/FED GRANT - DPW EQUIP	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL INTERGOVERNMENTAL REV	\$1,035,297.00	\$734,200.01	(\$301,096.99)	70.92%
10.24 FEES & CHARGES FOR SERVICES				
10.2401.00.00.4 RECORDING DOCUMENTS	\$55,000.00	\$31,658.00	(\$23,342.00)	57.56 %
10.2402.00.00.4 CLERK/TREASURER DEPT FEES	\$14,000.00	\$6,752.67	(\$7,247.33)	48.23 %
10.2404.00.00.4 RECORDS RESTORATION FEE	\$0.00	\$3,336.00	\$3,336.00	0.00 %
10.2406.00.00.4 PLANNING DEPARTMENT FEES	\$20,000.00	\$11,507.27	(\$8,492.73)	57.54 %
10.2409.00.00.4 SALE OF GIS MATERIALS	\$0.00	\$0.00	\$0.00	0.00 %
10.2411.00.00.4 PHOTOCOPIER MACHINE	\$250.00	\$29.78	(\$220.22)	11.91 %
10.2413.00.00.4 AMBULANCE CALL CHARGES	\$410,000.00	\$188,981.99	(\$221,018.01)	46.09 %
10.2415.00.00.4 AMBULANCE CONTRACTS	\$110,000.00	\$110,274.00	\$274.00	100.25 %



City of Montpelier
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 As Of and For The
6 Months Ending 12/31/2016
 50% of Fiscal Year Completed

<u>Account Number and Description</u>	<u>Budget FY 2017</u>	<u>Actual to Date Through</u>	<u>Variance</u>	<u>Percent of Budget</u>
10.2416.00.00.4 POLICE - STATE	\$9,500.00	\$2,149.98	(\$7,350.02)	22.63 %
10.2417.00.00.4 OUTSIDE PAY POLICE & FIRE	\$2,500.00	\$0.00	(\$2,500.00)	0.00 %
10.2417.00.01.4 "START" REIMB MONTP POLICE	\$0.00	\$0.00	\$0.00	0.00 %
10.2417.00.02.4 OUTSIDE PAY POL-HOMELAND	\$0.00	\$0.00	\$0.00	0.00 %
10.2417.00.03.4 OUTSIDE PAY FIRE-HOMELAND	\$0.00	\$0.00	\$0.00	0.00 %
10.2418.00.00.4 FIRE DEPT - MISC FEES	\$0.00	\$0.00	\$0.00	0.00 %
10.2419.00.00.4 POLICE DEPT - MISC FEES	\$3,000.00	\$1,527.00	(\$1,473.00)	50.90 %
10.2420.00.00.4 STUMP DUMP	\$4,000.00	\$1,594.00	(\$2,406.00)	39.85 %
10.2420.10.00.4 TREE STUMPAGE REVENUE	\$2,200.00	\$67.00	(\$2,133.00)	3.05 %
10.2421.00.00.4 PUBLIC WORKS DEPT FEES	\$10,000.00	\$3,984.80	(\$6,015.20)	39.85 %
10.2422.00.00.4 CPR COURSE FEES	\$2,000.00	\$1,335.00	(\$665.00)	66.75 %
10.2423.00.00.4 CONSERVATION COMMISSION REVENUE	\$0.00	\$0.00	\$0.00	0.00 %
10.2423.00.01.4 TREE MGMT WOOD SALES	\$0.00	\$0.00	\$0.00	0.00 %
10.2424.00.00.4 MONTPELIER ALIVE	\$2,600.00	\$0.00	(\$2,600.00)	0.00 %
10.2425.00.00.4 COM JUSTICE CTR FEES	\$8,252.00	\$7,492.54	(\$759.46)	90.80 %
10.2425.00.01.4 CJC CONTRACT SVC RE-ENTRY	\$2,000.00	\$0.00	(\$2,000.00)	0.00 %
10.2425.00.02.4 COM JUSTICE REIMB OF EXP	\$0.00	\$0.00	\$0.00	0.00 %
10.2425.00.03.4 CJC DONATIONS	\$0.00	\$2,500.00	\$2,500.00	0.00 %
10.2425.00.04.4 RE-ENTRY PROGRAM REIMB	\$0.00	\$0.00	\$0.00	0.00 %
10.2426.00.00.4 PARADE PERMIT FEES	\$5,000.00	\$0.00	(\$5,000.00)	0.00 %
TOTAL FEES & CHARGES FOR SERVICES	\$660,302.00	\$373,190.03	(\$287,111.97)	56.52%
10.25 RENTS & COMMISSIONS/UTILITY FEES				
10.2502.00.00.4 MEMORIAL ROOM RENTAL	\$500.00	\$250.00	(\$250.00)	50.00 %
TOTAL RENTS & COMMISSIONS/UTILITY FEES	\$500.00	\$250.00	(\$250.00)	50.00%
10.260 FINES & FORFEITURES				
10.2601.00.00.4 POLICE FINES & FORFEITURE	\$25,000.00	\$10,361.11	(\$14,638.89)	41.44 %
10.2602.00.00.4 DRUG SEIZURE-FOR RESERVE	\$0.00	\$415.44	\$415.44	0.00 %
10.2605.00.00.4 BUILDING/ZONING FINES	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL FINES & FORFEITURES	\$25,000.00	\$10,776.55	(\$14,223.45)	43.11%



City of Montpelier
GENERAL FUND FY 2017 Budget Report
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6 Months Ending 12/31/2016
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<u>Account Number and Description</u>	<u>Budget FY 2017</u>	<u>Actual to Date Through</u>	<u>Variance</u>	<u>Percent of Budget</u>
10.261 EQUIPMENT/LAND REVENUE				
10.2610.00.00.4 WATER FUND EQUIPMENT XFER	\$129,881.00	\$129,881.00	\$0.00	100.00 %
10.2610.00.02.4 SALE OF DPW RAP	\$0.00	\$0.00	\$0.00	0.00 %
10.2611.00.00.4 SEWER FUND EQUIPMENT XFER	\$165,058.00	\$165,058.00	\$0.00	100.00 %
10.2612.00.00.4 PARKING FUND EQUIP XFER	\$12,603.00	\$12,603.00	\$0.00	100.00 %
10.2613.00.00.4 FUEL SALES	\$47,000.00	\$19,184.45	(\$27,815.55)	40.82 %
10.2614.00.00.4 SALE OF EQUIPMENT	\$0.00	\$0.00	\$0.00	0.00 %
10.2614.00.01.4 SALE OF POLICE EQUIPMENT	\$0.00	\$0.00	\$0.00	0.00 %
10.2614.00.10.4 PROCEEDS LEASE/NOTES	\$0.00	\$0.00	\$0.00	0.00 %
10.2614.00.11.4 SALE OF LAND	\$0.00	\$0.00	\$0.00	0.00 %
10.2615.00.00.4 RENTAL OF EQUIPMENT	\$0.00	\$840.18	\$840.18	0.00 %
10.2616.00.00.4 MISC. REVENUE	\$0.00	\$0.00	\$0.00	0.00 %
10.2617.00.00.4 MISC REIMB (FLEET REPAIR)	\$18,000.00	\$21,806.28	\$3,806.28	121.15 %
10.2619.00.00.4 USE OF EQUIPMENT FUND RES	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL EQUIPMENT/LAND REVENUE	\$372,542.00	\$349,372.91	(\$23,169.09)	93.78%
10.27 INTEREST/INVESTMENT REVENUE				
10.2700.00.00.4 INTEREST INCOME	\$40,000.00	\$31,640.41	(\$8,359.59)	79.10 %
TOTAL INTEREST/INVESTMENT REVENUE	\$40,000.00	\$31,640.41	(\$8,359.59)	79.10%
10.28 MISC REVENUE				
10.2801.00.00.4 MISCELLANEOUS REVENUE	\$5,000.00	\$505.78	(\$4,494.22)	10.12 %
10.2802.00.00.4 MISCELLANEOUS REIMB	\$2,000.00	\$392.00	(\$1,608.00)	19.60 %
10.2802.00.01.4 INS. REIMB - OTHER DEPTS	\$0.00	\$0.00	\$0.00	0.00 %
10.2802.00.02.4 INS. REIMB - DPW	\$0.00	\$0.00	\$0.00	0.00 %
10.2802.00.03.4 INS. REIMB - POLICE	\$0.00	\$0.00	\$0.00	0.00 %
10.2802.00.04.4 MISC. REIMB. - FIRE	\$0.00	\$0.00	\$0.00	0.00 %
10.2802.00.05.4 INS.REIM - FLOOD MAY 2011	\$0.00	\$0.00	\$0.00	0.00 %
10.2802.00.06.4 CVPSA DIRECTOR REIMB	\$0.00	\$0.00	\$0.00	0.00 %
10.2803.00.00.4 POLICE CANINE -OTHER REVENUES	\$0.00	\$0.00	\$0.00	0.00 %
10.2804.00.00.4 DONATIONS - FIRE/AMBULANCE RSV	\$0.00	\$0.00	\$0.00	0.00 %



City of Montpelier
GENERAL FUND FY 2017 Budget Report
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<u>Account Number and Description</u>	<u>Budget FY 2017</u>	<u>Actual to Date Through</u>	<u>Variance</u>	<u>Percent of Budget</u>
10.2804.00.01.4 DONATIONS- POLICE K-9	\$0.00	\$500.00	\$500.00	0.00 %
10.2804.00.02.4 DONATIONS - POLICE	\$0.00	\$0.00	\$0.00	0.00 %
10.2806.00.00.4 GRNT DRAWDWNS -TREE BOARD	\$0.00	\$0.00	\$0.00	0.00 %
10.2807.00.00.4 W.C./S.T.D. WAGE REIMBURS	\$5,000.00	\$5,783.57	\$783.57	115.67 %
10.2807.00.01.4 WC /STD REIMB - DPW	\$5,000.00	\$0.00	(\$5,000.00)	0.00 %
10.2807.00.02.4 WC /STD REIMB - POLICE	\$0.00	\$3,002.09	\$3,002.09	0.00 %
10.2807.00.03.4 WC / STD REIMB FIRE	\$0.00	(\$1,332.52)	(\$1,332.52)	0.00 %
10.2809.00.00.4 TREE BOARD DONATIONS/GRANTS	\$0.00	\$0.00	\$0.00	0.00 %
10.2810.00.00.4 PET WASTE DONATIONS	\$0.00	\$0.00	\$0.00	0.00 %
10.2811.00.00.4 ENERGY SAVINGS INCENTIVE	\$0.00	\$0.00	\$0.00	0.00 %
10.2813.00.00.4 RESERVE FIRE REVENUE	\$0.00	\$0.00	\$0.00	0.00 %
10.2814.00.00.4 PROCEEDS FROM L.T. DEBT	\$0.00	\$0.00	\$0.00	0.00 %
10.2816.00.00.4 CONNOR-INTEREST ON NOTE	\$0.00	\$0.00	\$0.00	0.00 %
10.2817.00.00.4 USE OF CONNOR RESERVE	\$0.00	\$0.00	\$0.00	0.00 %
10.2820.00.00.4 EMPLOYEE WELLNESS REVENUE	\$0.00	\$932.00	\$932.00	0.00 %
TOTAL MISC REVENUE	\$17,000.00	\$9,782.92	(\$7,217.08)	57.55%
10.29 OPERATING TRANSFERS				
10.2901.00.00.4 ADMIN TRANSFER - WATER	\$302,404.00	\$302,404.00	\$0.00	100.00 %
10.2902.00.00.4 ADMIN TRANSFER SEWER	\$447,008.00	\$447,008.00	\$0.00	100.00 %
10.2903.00.00.4 ADMIN TRANSFER - PARKING	\$60,437.00	\$60,437.00	\$0.00	100.00 %
10.2904.00.00.4 XFER FROM PARKS-TREE WARD	\$0.00	\$0.00	\$0.00	0.00 %
10.2905.00.00.4 XFER FROM SENIOR CENTER	\$0.00	\$0.00	\$0.00	0.00 %
10.2906.00.00.4 XFER FROM CJC PROF. SVCS ADMIN FEE	\$0.00	\$0.00	\$0.00	0.00 %
10.2907.00.00.4 XFER FROM FIRE RESERVE	\$0.00	\$0.00	\$0.00	0.00 %
10.2909.00.00.4 TRANSFER FROM CDA	\$4,000.00	\$0.00	(\$4,000.00)	0.00 %
10.2909.00.01.4 XFER FROM PARKING-PLANNING COM DEV	\$12,214.00	\$12,214.00	\$0.00	100.00 %
10.2909.00.03.4 XFER FROM DISTRICT ENERGY	\$0.00	\$0.00	\$0.00	0.00 %
10.2909.00.04.4 XFER FROM CIP FOR PROJ MGMT	\$50,000.00	\$50,000.00	\$0.00	100.00 %
10.2909.00.05.4 XFER FROM CIP CARR LOT RENT	\$43,200.00	\$43,200.00	\$0.00	100.00 %
10.2909.00.06.4 XFER FROM CIP REIMB DPW STREETS	\$0.00	\$0.00	\$0.00	0.00 %
10.2914.00.00.4 USE OF RECORDS RESERVE	\$0.00	\$0.00	\$0.00	0.00 %



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10.2916.00.00.4 USE OF GEN FUND BALANCE	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL OPERATING TRANSFERS	\$919,263.00	\$915,263.00	(\$4,000.00)	99.56%
TOTAL GENERAL FUND REVENUES	\$12,923,304.00	\$12,281,438.78	(\$641,865.22)	95.03%



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EXPENDITURES				
10.3000 CITY COUNCIL				
10.3000.10.00.5 CITY COUNCIL SALARY & WAGES	\$10,200.00	\$5,100.00	\$5,100.00	50.00 %
10.3000.15.02.5 CITY COUNCIL FICA/MEDICARE	\$780.00	\$390.18	\$389.82	50.02 %
10.3000.20.00.5 CITY COUNCIL OFFICE SUPPLIES	\$902.00	\$87.28	\$814.72	9.68 %
10.3000.20.01.5 CITY COUNCIL POSTAGE	\$1,170.00	\$382.80	\$787.20	32.72 %
10.3000.30.00.5 CITY COUNCIL ADVERTISING	\$5,000.00	\$1,528.56	\$3,471.44	30.57 %
10.3000.34.00.5 CITY COUNCIL COMMUNICATIONS	\$3,100.00	\$1,063.30	\$2,036.70	34.30 %
10.3000.40.00.5 CITY COUNCIL DUES/SUBS/MTGS	\$2,950.00	\$40.09	\$2,909.91	1.36 %
10.3000.56.00.5 CITY COUNCIL OTR PUR SRVC	\$1,635.00	\$0.00	\$1,635.00	0.00 %
10.3000.56.01.5 CITY COUNCIL DONATIONS IN LIEU OF WAGES	\$0.00	\$0.00	\$0.00	0.00 %
10.3000.62.00.5 CITY COUNCIL PRINT & BINDING	\$3,340.00	\$0.00	\$3,340.00	0.00 %
10.3000.74.00.5 CITY COUNCIL TRAVEL/TRANS	\$375.00	\$778.55	(\$403.55)	207.61 %
10.3000.79.00.5 CITY COUNCIL MISC	\$2,050.00	\$92.17	\$1,957.83	4.50 %
10.3000.83.00.5 CITY COUNCIL MACH & EQUIP	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL CITY COUNCIL	\$31,502.00	\$9,462.93	\$22,039.07	30.04%
10.3210 CITY MANAGER				
10.3210.10.00.5 CITY MGR SALARY & WAGES	\$244,029.00	\$117,107.43	\$126,921.57	47.99 %
10.3210.11.00.5 CITY MGR OVERTIME	\$0.00	\$0.00	\$0.00	0.00 %
10.3210.15.01.5 CITY MGR DENTAL INS	\$1,287.00	\$616.98	\$670.02	47.94 %
10.3210.15.02.5 CITY MGR FICA/MEDICARE	\$17,814.00	\$8,408.60	\$9,405.40	47.20 %
10.3210.15.03.5 CITY MGR HEALTH INS	\$37,555.00	\$15,218.94	\$22,336.06	40.52 %
10.3210.15.04.5 CITY MGR FLEX SPENDING ACCOUNT	\$597.00	\$0.00	\$597.00	0.00 %
10.3210.15.05.5 CITY MGR LT CARE INS	\$134.00	\$44.33	\$89.67	33.08 %
10.3210.15.07.5 CITY MGR CITY RETIREMENT	\$28,144.00	\$13,706.60	\$14,437.40	48.70 %
10.3210.15.08.5 CITY MGR LIFE, STD, LTD INS	\$2,011.00	\$1,177.15	\$833.85	58.54 %
10.3210.15.09.5 CITY MGR UNEMPLOYMENT INS	\$375.00	\$184.38	\$190.62	49.17 %
10.3210.15.10.5 CITY MGR WORKERS' COMP	\$764.00	\$381.76	\$382.24	49.97 %
10.3210.15.12.5 CITY MGR PARKING FEE	\$1,800.00	\$1,800.00	\$0.00	100.00 %



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10.3210.15.13.5 CITY MGR DEF COMP 401(A)	\$9,847.00	\$4,796.09	\$5,050.91	48.71 %
10.3210.20.00.5 CITY MGR OFFICE SUPPLIES	\$1,357.00	\$418.07	\$938.93	30.81 %
10.3210.20.01.5 CITY MGR POSTAGE	\$300.00	\$20.77	\$279.23	6.92 %
10.3210.30.00.5 CITY MGR ADVERTISING	\$13,500.00	\$15,710.67	(\$2,210.67)	116.38 %
10.3210.34.00.5 CITY MGR COMMUNICATIONS	\$0.00	\$28.64	(\$28.64)	0.00 %
10.3210.34.03.5 CITY MGR TELE CELL & PAGER	\$0.00	\$234.30	(\$234.30)	0.00 %
10.3210.40.00.5 CITY MGR DUES/SUBS/MTGS	\$10,445.00	\$3,189.60	\$7,255.40	30.54 %
10.3210.48.00.5 CITY MGR PROPERTY & LIAB INS	\$3,370.00	\$1,687.56	\$1,682.44	50.08 %
10.3210.56.00.5 CITY MGR OTR PUR SRVC	\$0.00	\$1,475.00	(\$1,475.00)	0.00 %
10.3210.58.00.5 CITY MGR VIDEO ARCHIVE SYS	\$10,450.00	\$3,722.76	\$6,727.24	35.62 %
10.3210.61.00.5 CITY MGR LEGAL SERVICES	\$40,000.00	\$26,696.92	\$13,303.08	66.74 %
10.3210.62.00.5 CITY MGR PRINT & BINDING	\$0.00	\$262.35	(\$262.35)	0.00 %
10.3210.66.00.5 CITY MGR OTHER RENTALS	\$0.00	\$0.00	\$0.00	0.00 %
10.3210.68.00.5 CITY MGR EQUIP REPAIR & MNT	\$200.00	\$0.00	\$200.00	0.00 %
10.3210.70.00.5 CITY MGR COPIER	\$529.00	\$257.77	\$271.23	48.73 %
10.3210.74.00.5 CITY MGR TRAVEL/TRANS	\$3,500.00	\$5,151.60	(\$1,651.60)	147.19 %
10.3210.74.01.5 CITY MGR TRANS-FUEL	\$328.00	\$0.00	\$328.00	0.00 %
10.3210.79.00.5 CITY MGR MISC	\$490.00	\$450.00	\$40.00	91.84 %
10.3210.83.00.5 CITY MGR MACH & EQUIP	\$0.00	\$0.00	\$0.00	0.00 %
10.3210.94.01.5 CITY MGR PENSION PRINCIPAL	\$0.00	\$0.00	\$0.00	0.00 %
10.3210.95.01.5 CITY MGR PENSION INT EXP	\$5,363.00	\$2,681.47	\$2,681.53	50.00 %
TOTAL CITY MANAGER	\$434,189.00	\$225,429.74	\$208,759.26	51.92%
10.3400 CITY CLERK				
10.3400.10.00.5 CLERK SALARY & WAGES	\$87,647.00	\$43,701.19	\$43,945.81	49.86 %
10.3400.11.00.5 CLERK OVERTIME	\$400.00	\$158.96	\$241.04	39.74 %
10.3400.15.01.5 CLERK DENTAL INS	\$687.00	\$331.20	\$355.80	48.21 %
10.3400.15.02.5 CLERK FICA/MEDICARE	\$6,427.00	\$3,080.61	\$3,346.39	47.93 %
10.3400.15.03.5 CLERK HEALTH INS	\$20,383.00	\$5,755.17	\$14,627.83	28.24 %
10.3400.15.04.5 CLERK IRS FLEX SPENDING ACCOUNT	\$318.00	\$0.00	\$318.00	0.00 %
10.3400.15.05.5 CLERK LT CARE INS	\$72.00	\$0.00	\$72.00	0.00 %
10.3400.15.07.5 CLERK CITY RETIREMENT	\$6,207.00	\$2,773.29	\$3,433.71	44.68 %



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10.3400.15.08.5 CLERK LIFE, STD, LTD INS	\$1,073.00	\$627.81	\$445.19	58.51 %
10.3400.15.09.5 CLERK UNEMPLOYMENT INS	\$200.00	\$98.34	\$101.66	49.17 %
10.3400.15.10.5 CLERK WORKERS' COMP	\$264.00	\$165.68	\$98.32	62.76 %
10.3400.15.12.5 CLERK PARKING FEE	\$600.00	\$1,200.00	(\$600.00)	200.00 %
10.3400.20.00.5 CLERK OFFICE SUPPLIES	\$3,000.00	\$326.26	\$2,673.74	10.88 %
10.3400.20.01.5 CLERK POSTAGE	\$3,000.00	\$1,905.93	\$1,094.07	63.53 %
10.3400.23.00.5 CLERK SMALL TOOLS&EQP	\$0.00	\$0.00	\$0.00	0.00 %
10.3400.30.00.5 CLERK ADVERTISING	\$1,000.00	\$1,647.36	(\$647.36)	164.74 %
10.3400.40.00.5 CLERK DUES/SUBS/MTGS	\$1,500.00	\$0.00	\$1,500.00	0.00 %
10.3400.48.00.5 CLERK PROP & LIAB INS	\$1,797.00	\$900.04	\$896.96	50.09 %
10.3400.51.00.5 CLERK REC RESTORATION	\$0.00	\$312.00	(\$312.00)	0.00 %
10.3400.60.00.5 CLERK PROF SVCS	\$9,700.00	\$1,763.58	\$7,936.42	18.18 %
10.3400.68.00.5 CLERK EQUIP REP&MAINT	\$0.00	\$0.00	\$0.00	0.00 %
10.3400.70.00.5 CLERK COPIER	\$352.00	\$138.22	\$213.78	39.27 %
10.3400.70.01.5 CLERK COPIER PAPER	\$0.00	\$0.00	\$0.00	0.00 %
10.3400.74.00.5 CLERK TRAVEL/TRANSP	\$800.00	\$0.00	\$800.00	0.00 %
10.3400.83.00.5 CLERK MACH AND EQUIP	\$0.00	\$0.00	\$0.00	0.00 %
10.3400.94.01.5 CLERK PENSION PRINCIPAL	\$0.00	\$0.00	\$0.00	0.00 %
10.3400.95.01.5 CLERK PENSION INT EXP	\$5,577.00	\$2,788.71	\$2,788.29	50.00 %
TOTAL CITY CLERK	\$151,004.00	\$67,674.35	\$83,329.65	44.82%
10.3420 FINANCE				
10.3420.10.00.5 FINANCE SALARIES & WAGES	\$272,366.00	\$136,857.89	\$135,508.11	50.25 %
10.3420.11.00.5 FINANCE OVERTIME	\$0.00	\$51.11	(\$51.11)	0.00 %
10.3420.15.01.5 FINANCE DENTAL INSURANCE	\$1,789.00	\$965.72	\$823.28	53.98 %
10.3420.15.02.5 FINANCE FICA/MEDICARE	\$19,883.00	\$10,744.65	\$9,138.35	54.04 %
10.3420.15.03.5 FINANCE HEALTH INSURANCE	\$48,507.00	\$13,407.09	\$35,099.91	27.64 %
10.3420.15.04.5 FINANCE FLEX SPENDING ACCOUNT	\$829.00	\$0.00	\$829.00	0.00 %
10.3420.15.05.5 FINANCE LONG TERM CARE INS	\$186.00	\$40.74	\$145.26	21.90 %
10.3420.15.07.5 FINANCE CITY RETIREMENT	\$16,502.00	\$8,631.39	\$7,870.61	52.31 %
10.3420.15.08.5 FINANCE LIFE, STD, LTD INS	\$2,796.00	\$1,636.27	\$1,159.73	58.52 %
10.3420.15.09.5 FINANCE UNEMPLOYMENT INS	\$521.00	\$256.32	\$264.68	49.20 %



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10.3420.15.10.5 FINANCE WORKERS' COMP	\$817.00	\$450.08	\$366.92	55.09 %
10.3420.15.12.5 FINANCE PARKING FEE	\$2,742.00	\$2,742.00	\$0.00	100.00 %
10.3420.20.00.5 FINANCE OFFICE SUPPLIES	\$5,500.00	\$1,053.43	\$4,446.57	19.15 %
10.3420.20.01.5 FINANCE POSTAGE	\$7,000.00	\$3,419.98	\$3,580.02	48.86 %
10.3420.30.00.5 FINANCE ADVERTISING	\$300.00	\$0.00	\$300.00	0.00 %
10.3420.40.00.5 FINANCE DUES/SUBS/MTGS	\$1,000.00	\$235.00	\$765.00	23.50 %
10.3420.41.00.5 FINANCE PROF DEV/TRAINING	\$3,000.00	\$300.00	\$2,700.00	10.00 %
10.3420.48.00.5 FINANCE PROPERTY & LIAB INS	\$4,684.00	\$2,345.72	\$2,338.28	50.08 %
10.3420.56.00.5 FINANCE OTH PUR SRVS	\$0.00	\$0.00	\$0.00	0.00 %
10.3420.60.00.5 FINANCE PROF SVCS AUDIT/FS	\$32,000.00	\$22,750.00	\$9,250.00	71.09 %
10.3420.60.01.5 FINANCE ACCNTING SFTWRE	\$15,809.00	\$13,200.90	\$2,608.10	83.50 %
10.3420.60.02.5 FINANCE PROF SVCS ACCOUNT	\$1,000.00	\$842.18	\$157.82	84.22 %
10.3420.68.00.5 FINANCE EQUIP REPAIR & MAINT	\$500.00	\$130.83	\$369.17	26.17 %
10.3420.70.00.5 FINANCE COPIER	\$805.00	\$359.06	\$445.94	44.60 %
10.3420.74.00.5 FINANCE TRAVEL/TRANSP	\$500.00	\$141.90	\$358.10	28.38 %
10.3420.79.00.5 FINANCE MISC	\$0.00	\$0.00	\$0.00	0.00 %
10.3420.83.00.5 FINANCE MACH & EQUIP	\$0.00	\$0.00	\$0.00	0.00 %
10.3420.94.01.5 FINANCE PENSION PRINCIPAL	\$0.00	\$0.00	\$0.00	0.00 %
10.3420.95.01.5 FINANCE PENSION INT EXP	\$5,577.00	\$2,788.71	\$2,788.29	50.00 %
TOTAL FINANCE	\$444,613.00	\$223,350.97	\$221,262.03	50.23%
10.3423 TECHNOLOGY SERVICES				
10.3423.10.00.5 TECHNOLOGY SALARIES & WAGES	\$112,321.00	\$54,445.36	\$57,875.64	48.47 %
10.3423.11.00.5 TECHNOLOGY OVERTIME	\$519.00	\$1,650.27	(\$1,131.27)	317.97 %
10.3423.15.01.5 TECHNOLOGY DENTAL INS	\$858.00	\$411.32	\$446.68	47.94 %
10.3423.15.02.5 TECHNOLOGY FICA/MEDICARE	\$8,237.00	\$4,096.31	\$4,140.69	49.73 %
10.3423.15.03.5 TECHNOLOGY HEALTH INS	\$25,478.00	\$8,061.58	\$17,416.42	31.64 %
10.3423.15.04.5 TECHNOLOGY FLEX SPENDING ACCOUNT	\$398.00	\$0.00	\$398.00	0.00 %
10.3423.15.05.5 TECHNOLOGY LT CARE INS	\$89.00	\$109.59	(\$20.59)	123.13 %
10.3423.15.07.5 TECHNOLOGY CITY RETIREMENT	\$7,955.00	\$4,066.88	\$3,888.12	51.12 %
10.3423.15.08.5 TECHNOLOGY LIFE,STD,LTD INS	\$1,341.00	\$784.80	\$556.20	58.52 %
10.3423.15.09.5 TECHNOLOGY UNEMPLOYMENT INS	\$250.00	\$122.94	\$127.06	49.18 %



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10.3423.15.10.5 TECHNOLOGY WORKERS' COMP	\$338.00	\$170.64	\$167.36	50.49 %
10.3423.15.12.5 TECHNOLOGY PARKING FEE	\$1,200.00	\$1,200.00	\$0.00	100.00 %
10.3423.20.00.5 TECHNOLOGY OFFICE SUPPLIES	\$500.00	\$51.83	\$448.17	10.37 %
10.3423.20.01.5 TECHNOLOGY POSTAGE	\$0.00	\$0.00	\$0.00	0.00 %
10.3423.23.00.5 TECHNOLOGY SMALL TOOLS&EQUIP	\$3,300.00	\$1,120.64	\$2,179.36	33.96 %
10.3423.30.00.5 TECHNOLOGY ADVERTISING	\$0.00	\$0.00	\$0.00	0.00 %
10.3423.34.00.5 TECHNOLOGY TELE BASIC SERVICE	\$6,450.00	\$1,806.13	\$4,643.87	28.00 %
10.3423.34.01.5 TECHNOLOGY TELE LONG DIST	\$5,000.00	\$801.67	\$4,198.33	16.03 %
10.3423.34.02.5 TECHNOLOGY INTERNET WAN SVC	\$31,000.00	\$14,924.19	\$16,075.81	48.14 %
10.3423.34.03.5 TECHNOLOGY TELE CELL & PAGER	\$1,600.00	\$461.44	\$1,138.56	28.84 %
10.3423.34.05.5 CITY-WIDE WIRELESS SERVICE	\$0.00	\$0.00	\$0.00	0.00 %
10.3423.40.00.5 TECHNOLOGY DUES/SUBS/MTGS	\$0.00	\$0.00	\$0.00	0.00 %
10.3423.48.00.5 TECHNOLOGY PROPERTY&LIAB INS	\$2,246.00	\$1,125.04	\$1,120.96	50.09 %
10.3423.56.00.5 TECHNOLOGY OTR PUR SRVC	\$15,000.00	\$4,205.14	\$10,794.86	28.03 %
10.3423.60.00.5 TECHNOLOGY PROFESSIONAL SVC	\$15,000.00	\$12,605.71	\$2,394.29	84.04 %
10.3423.63.00.5 CITY WEB SITE EXP	\$6,275.00	\$46.91	\$6,228.09	0.75 %
10.3423.65.00.5 TECHNOLOGY RENTAL OF EQUIP	\$0.00	\$0.00	\$0.00	0.00 %
10.3423.68.00.5 TECHNOLOGY EQUIP REP & MAINT	\$7,800.00	\$793.31	\$7,006.69	10.17 %
10.3423.70.00.5 TECHNOLOGY COPIER	\$352.00	\$171.87	\$180.13	48.83 %
10.3423.74.00.5 TECHNOLOGY TRAVEL/TRANS	\$200.00	\$0.00	\$200.00	0.00 %
10.3423.94.01.5 TECHNOLOGY PENSION PRINCIPAL	\$0.00	\$0.00	\$0.00	0.00 %
10.3423.95.01.5 TECHNOLOGY PENSION INEXP	\$4,290.00	\$2,145.16	\$2,144.84	50.00 %
TOTAL TECHNOLOGY SERVICES	\$257,997.00	\$115,378.73	\$142,618.27	44.72%
10.3430 PROPERTY ASSESSOR				
10.3430.10.00.5 ASSESSOR SALARIES & WAGES	\$54,277.00	\$27,611.68	\$26,665.32	50.87 %
10.3430.11.00.5 ASSESSOR OVERTIME	\$0.00	\$0.00	\$0.00	0.00 %
10.3430.15.01.5 ASSESSOR DENTAL INS	\$429.00	\$205.66	\$223.34	47.94 %
10.3430.15.02.5 ASSESSOR FICA/MEDICARE	\$3,962.00	\$2,074.99	\$1,887.01	52.37 %
10.3430.15.03.5 ASSESSOR HEALTH INS	\$12,739.00	\$36.61	\$12,702.39	0.29 %
10.3430.15.04.5 ASSESSOR FLEX SPENDING ACCOUNT	\$199.00	\$0.00	\$199.00	0.00 %
10.3430.15.05.5 ASSESSOR LT CARE INS	\$45.00	\$41.86	\$3.14	93.02 %



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10.3430.15.07.5 ASSESSOR CITY RETIREMENT	\$3,827.00	\$1,518.62	\$2,308.38	39.68 %
10.3430.15.08.5 ASSESSOR LIFE, STD, LTD INS	\$670.00	\$392.39	\$277.61	58.57 %
10.3430.15.09.5 ASSESSOR UNEMPLOYMENT INS	\$125.00	\$61.46	\$63.54	49.17 %
10.3430.15.10.5 ASSESSOR WORKERS' COMP	\$163.00	\$82.20	\$80.80	50.43 %
10.3430.15.12.5 ASSESSOR PARKING FEE	\$960.00	\$960.00	\$0.00	100.00 %
10.3430.20.00.5 ASSESSOR OFFICE SUPPLIES	\$1,485.00	\$100.05	\$1,384.95	6.74 %
10.3430.20.01.5 ASSESSOR POSTAGE	\$750.00	\$134.40	\$615.60	17.92 %
10.3430.30.00.5 ASSESSOR ADVERTISING	\$200.00	\$0.00	\$200.00	0.00 %
10.3430.40.00.5 ASSESSOR DUES/SUBS/MTGS	\$2,115.00	\$56.13	\$2,058.87	2.65 %
10.3430.48.00.5 ASSESSOR PROPERTY & LIAB INS	\$1,123.00	\$562.52	\$560.48	50.09 %
10.3430.56.00.5 ASSESSOR OTR PUR SRVC	\$5,025.00	\$4,565.00	\$460.00	90.85 %
10.3430.56.01.5 ASSESSOR LICENSING/SOFTWARE FEES	\$11,064.00	\$8,369.00	\$2,695.00	75.64 %
10.3430.60.00.5 ASSESSOR PROFESSIONAL SVC	\$85,250.00	\$37,862.00	\$47,388.00	44.41 %
10.3430.60.01.5 ASSESSOR REAPPRAISAL SVCS	\$0.00	\$0.00	\$0.00	0.00 %
10.3430.60.02.5 ASSESSOR REAPPRAISAL RESVE EXP	\$0.00	\$0.00	\$0.00	0.00 %
10.3430.62.00.5 ASSESSOR PRINTING & BINDING	\$0.00	\$0.00	\$0.00	0.00 %
10.3430.68.00.5 ASSESSOR EQUIP REPAIR & MAINT	\$50.00	\$0.00	\$50.00	0.00 %
10.3430.70.00.5 ASSESSOR COPIER	\$176.00	\$85.93	\$90.07	48.82 %
10.3430.74.00.5 ASSESSOR TRAVEL/TRANS	\$0.00	\$0.00	\$0.00	0.00 %
10.3430.83.00.5 ASSESSOR MACHINERY & EQUIP	\$0.00	\$0.00	\$0.00	0.00 %
10.3430.94.01.5 ASSESSOR PENSION PRINCIPAL	\$0.00	\$0.00	\$0.00	0.00 %
10.3430.95.01.5 ASSESSOR PENSION INT EXP	\$2,145.00	\$1,072.58	\$1,072.42	50.00 %
TOTAL PROPERTY ASSESSOR	\$186,779.00	\$85,793.08	\$100,985.92	45.93%
10.3600 PLANNING & DEVELOPMENT				
10.3600.10.00.5 PLANNING SALARIES & WAGES	\$226,345.00	\$111,572.78	\$114,772.22	49.29 %
10.3600.11.00.5 PLANNING OVERTIME	\$0.00	\$120.51	(\$120.51)	0.00 %
10.3600.15.01.5 PLANNING DENTAL INS	\$1,544.00	\$822.64	\$721.36	53.28 %
10.3600.15.02.5 PLANNING FICA/MEDICARE	\$16,554.00	\$8,020.66	\$8,533.34	48.45 %
10.3600.15.03.5 PLANNING HEALTH INS	\$45,860.00	\$14,851.38	\$31,008.62	32.38 %
10.3600.15.04.5 PLANNING FLEX SPENDING ACCOUNT	\$716.00	\$0.00	\$716.00	0.00 %
10.3600.15.05.5 PLANNING LT CARE INS	\$154.00	\$0.00	\$154.00	0.00 %



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10.3600.15.07.5 PLANNING CITY RETIREMENT	\$15,974.00	\$8,026.84	\$7,947.16	50.25 %
10.3600.15.08.5 PLANNING LIFE, STD, LTD INS	\$2,413.00	\$1,412.62	\$1,000.38	58.54 %
10.3600.15.09.5 PLANNING UNEMPLOYMENT INS	\$432.00	\$221.28	\$210.72	51.22 %
10.3600.15.10.5 PLANNING WORKERS' COMP	\$677.00	\$344.10	\$332.90	50.83 %
10.3600.15.12.5 PLANNING PARKING FEE	\$2,400.00	\$2,400.00	\$0.00	100.00 %
10.3600.20.00.5 PLANNING OFFICE SUPPLIES	\$2,500.00	\$378.26	\$2,121.74	15.13 %
10.3600.20.01.5 PLANNING POSTAGE	\$2,000.00	\$218.32	\$1,781.68	10.92 %
10.3600.21.00.5 PLANNING OPERATING SUPPLIES	\$0.00	\$0.00	\$0.00	0.00 %
10.3600.23.00.5 PLANNING SMALL TOOLS/EQUIP	\$0.00	\$0.00	\$0.00	0.00 %
10.3600.30.00.5 PLANNING ADVERTISING	\$2,000.00	\$912.20	\$1,087.80	45.61 %
10.3600.34.03.5 PLANNING TELEPHONE CELL	\$0.00	\$0.00	\$0.00	0.00 %
10.3600.40.00.5 PLANNING DUES/SUBS/MTGS	\$1,500.00	\$125.00	\$1,375.00	8.33 %
10.3600.41.00.5 PLANNING PROFESSIONAL DEV	\$2,500.00	\$1,915.44	\$584.56	76.62 %
10.3600.48.00.5 PLANNING PROPERTY & LIAB INS	\$3,875.00	\$1,940.70	\$1,934.30	50.08 %
10.3600.56.00.5 PLANNING OTR PUR SRVC	\$14,750.00	\$1,250.00	\$13,500.00	8.47 %
10.3600.58.00.5 PLANNING WEB SITE MAINT	\$0.00	\$0.00	\$0.00	0.00 %
10.3600.60.00.5 PLANNING PROFESSIONAL SVCS	\$5,000.00	\$0.00	\$5,000.00	0.00 %
10.3600.60.02.5 PLANNING RE-ZONING CONTRACT SVS	\$0.00	\$0.00	\$0.00	0.00 %
10.3600.61.00.5 PLANNING OTHER LEGAL SVCS	\$0.00	\$0.00	\$0.00	0.00 %
10.3600.62.00.5 PLANNING PRINTING & BINDING	\$300.00	\$30.00	\$270.00	10.00 %
10.3600.63.00.5 PLANNING MASTER PLAN UPDATE	\$12,100.00	\$11,640.00	\$460.00	96.20 %
10.3600.68.00.5 PLANNING EQUIP REPAIR&MAINT	\$0.00	\$0.00	\$0.00	0.00 %
10.3600.70.00.5 PLANNING COPIER	\$634.00	\$309.15	\$324.85	48.76 %
10.3600.74.00.5 PLANNING TRAVEL & TRANS	\$500.00	\$80.34	\$419.66	16.07 %
10.3600.75.00.5 PLANNING CENTRAL VT ECONOMIC DEV	\$3,000.00	\$3,000.00	\$0.00	100.00 %
10.3600.79.00.5 PLANNING MISC	\$300.00	\$0.00	\$300.00	0.00 %
10.3600.83.00.5 PLANNING MACHINERY & EQUIP	\$0.00	\$0.00	\$0.00	0.00 %
10.3600.85.00.5 PLANNING RE-ZONING GRANT EXP	\$0.00	\$0.00	\$0.00	0.00 %
10.3600.85.01.5 PLANNING FED STREET DESIGN GRANT	\$0.00	\$5,711.06	(\$5,711.06)	0.00 %
10.3600.85.02.5 PLANNING FED HISTORIC PRES GRANT	\$0.00	\$300.00	(\$300.00)	0.00 %
10.3600.86.00.5 PLANNING STATE GRANT EXP	\$0.00	\$7,663.00	(\$7,663.00)	0.00 %
10.3600.94.01.5 PLANNING PENSION PRINCIPAL	\$0.00	\$0.00	\$0.00	0.00 %



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10.3600.95.01.5 PLANNING PENSION INT EXP	\$10,082.00	\$5,041.13	\$5,040.87	50.00 %
TOTAL PLANNING & DEVELOPMENT	\$374,110.00	\$188,307.41	\$185,802.59	50.33%
10.3710 CITY HALL MAINT				
10.3710.10.00.5 CITY HALL SALARIES & WAGES	\$61,903.00	\$29,440.34	\$32,462.66	47.56 %
10.3710.11.00.5 CITY HALL OVERTIME	\$3,049.00	\$172.24	\$2,876.76	5.65 %
10.3710.15.01.5 CITY HALL DENTAL INS	\$536.00	\$246.74	\$289.26	46.03 %
10.3710.15.02.5 CITY HALL FICA/MEDICARE	\$4,741.00	\$1,923.31	\$2,817.69	40.57 %
10.3710.15.03.5 CITY HALL HEALTH INS	\$15,924.00	\$8,218.47	\$7,705.53	51.61 %
10.3710.15.04.5 CITY HALL FLEX SPENDING ACCOUNT	\$249.00	\$0.00	\$249.00	0.00 %
10.3710.15.05.5 CITY HALL LT CARE INS	\$56.00	\$12.35	\$43.65	22.05 %
10.3710.15.07.5 CITY HALL CITY RETIREMENT	\$4,579.00	\$1,994.16	\$2,584.84	43.55 %
10.3710.15.08.5 CITY HALL LIFE, STD, LTD INS	\$838.00	\$490.49	\$347.51	58.53 %
10.3710.15.09.5 CITY HALL UNEMPLOYMENT INS	\$156.00	\$76.84	\$79.16	49.26 %
10.3710.15.10.5 CITY HALL WORKERS' COMP	\$4,303.00	\$2,150.88	\$2,152.12	49.99 %
10.3710.15.12.5 CITY HALL PARKING FEE	\$750.00	\$750.00	\$0.00	100.00 %
10.3710.18.00.5 CITY HALL UNIFORMS/PROTECT CLOTHING	\$400.00	\$142.00	\$258.00	35.50 %
10.3710.20.00.5 CITY HALL OFFICE SUPPLIES	\$300.00	\$122.19	\$177.81	40.73 %
10.3710.21.00.5 CITY HALL OPERATING SUPPLY	\$8,000.00	\$1,021.97	\$6,978.03	12.77 %
10.3710.21.01.5 CITY HALL SPRING/FALL PLANT	\$200.00	\$0.00	\$200.00	0.00 %
10.3710.23.00.5 CITY HALL SMALL TOOLS&EQUIP	\$500.00	\$0.00	\$500.00	0.00 %
10.3710.34.03.5 CITY HALL TELE CELL & PAGER	\$1,000.00	\$720.00	\$280.00	72.00 %
10.3710.40.00.5 CITY HALL DUES/SUBS/MTGS	\$0.00	\$0.00	\$0.00	0.00 %
10.3710.48.00.5 CITY HALL PROP & LIAB INS	\$20,637.00	\$10,319.66	\$10,317.34	50.01 %
10.3710.48.01.5 CITY HALL XFER FRM POLICE ST	(\$13,000.00)	(\$13,000.00)	\$0.00	100.00 %
10.3710.56.00.5 CITY HALL OTR PUR SRVC	\$5,500.00	\$1,230.00	\$4,270.00	22.36 %
10.3710.60.00.5 CITY HALL PROFESSIONAL SVC	\$500.00	\$0.00	\$500.00	0.00 %
10.3710.68.00.5 CITY HALL EQUIP REPAIR&MAINT	\$1,200.00	\$539.29	\$660.71	44.94 %
10.3710.69.00.5 CITY HALL BLDG REPAIR/MAINT	\$14,000.00	\$3,499.15	\$10,500.85	24.99 %
10.3710.70.00.5 CITY HALL COPIER	\$220.00	\$107.40	\$112.60	48.82 %
10.3710.70.01.5 CITY HALL COPIER PAPER	\$0.00	\$0.00	\$0.00	0.00 %
10.3710.74.00.5 CITY HALL TRAVEL/TRANS	\$100.00	\$0.00	\$100.00	0.00 %



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10.3710.76.01.5 CITY HALL ELECTRIC	\$27,353.00	\$9,924.12	\$17,428.88	36.28 %
10.3710.76.02.5 CITY HALL HEATING COST	\$59,000.00	\$15,688.25	\$43,311.75	26.59 %
10.3710.76.03.5 CITY HALL TRASH REMOVAL	\$4,500.00	\$1,870.70	\$2,629.30	41.57 %
10.3710.76.04.5 CITY HALL IN HOUSE UTILITIES	\$3,500.00	\$1,547.94	\$1,952.06	44.23 %
10.3710.82.00.5 CITY HALL CAPITAL IMPROV	\$0.00	\$0.00	\$0.00	0.00 %
10.3710.83.00.5 CITY HALL MACH & EQUIP	\$0.00	\$2,570.00	(\$2,570.00)	0.00 %
10.3710.94.01.5 CITY HALL PENSION PRINCIPAL	\$0.00	\$0.00	\$0.00	0.00 %
10.3710.95.01.5 CITY HALL PENSION INT EXP	\$2,360.00	\$1,179.84	\$1,180.16	49.99 %
TOTAL CITY HALL MAINT	\$233,354.00	\$82,958.33	\$150,395.67	35.55%
10.4100 POLICE OPERATIONS				
10.4100.10.00.5 POLICE SALARY & WAGES	\$1,007,717.00	\$502,874.36	\$504,842.64	49.90 %
10.4100.11.00.5 POLICE OVERTIME	\$120,040.00	\$63,809.14	\$56,230.86	53.16 %
10.4100.15.01.5 POLICE DENTAL INS	\$6,162.00	\$3,057.96	\$3,104.04	49.63 %
10.4100.15.02.5 POLICE FICA/MEDICARE	\$82,326.00	\$41,267.32	\$41,058.68	50.13 %
10.4100.15.03.5 POLICE HEALTH INS	\$182,935.00	\$67,582.06	\$115,352.94	36.94 %
10.4100.15.04.5 POLICE FLEX SPENDING ACCOUNT	\$2,856.00	\$0.00	\$2,856.00	0.00 %
10.4100.15.05.5 POLICE LT CARE INS	\$642.00	\$23.53	\$618.47	3.67 %
10.4100.15.07.5 POLICE CITY RETIREMENT	\$79,507.00	\$39,323.49	\$40,183.51	49.46 %
10.4100.15.08.5 POLICE LIFE, STD, LTD INS	\$9,627.00	\$5,634.74	\$3,992.26	58.53 %
10.4100.15.09.5 POLICE UNEMPLOYMENT INS	\$1,797.00	\$882.64	\$914.36	49.12 %
10.4100.15.10.5 POLICE WORKERS' COMP	\$35,558.00	\$19,633.82	\$15,924.18	55.22 %
10.4100.15.12.5 POLICE PARKING FEE	\$3,558.00	\$3,558.00	\$0.00	100.00 %
10.4100.18.00.5 POLICE UNIFORMS/PROTECT CLOTH	\$12,300.00	\$11,681.10	\$618.90	94.97 %
10.4100.19.00.5 POLICE TUITION REIMB/FIT TEST	\$3,000.00	\$1,073.00	\$1,927.00	35.77 %
10.4100.20.00.5 POLICE OFFICE SUPPLIES	\$3,250.00	\$1,649.81	\$1,600.19	50.76 %
10.4100.20.01.5 POLICE POSTAGE	\$2,300.00	\$517.90	\$1,782.10	22.52 %
10.4100.21.00.5 POLICE OPERATING SUPPLIES	\$23,800.00	\$6,874.60	\$16,925.40	28.88 %
10.4100.21.01.5 POLICE INTERNAL FLEET FUEL	\$28,200.00	\$7,737.33	\$20,462.67	27.44 %
10.4100.30.00.5 POLICE ADVERTISING	\$1,000.00	\$0.00	\$1,000.00	0.00 %
10.4100.40.00.5 POLICE DUES/SUBS/MTGS	\$2,310.00	\$1,355.61	\$954.39	58.68 %
10.4100.41.00.5 POLICE TRAINING	\$14,700.00	\$4,552.33	\$10,147.67	30.97 %



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10.4100.48.00.5 POLICE PROPERTY & LIABI INS	\$76,686.00	\$38,256.32	\$38,429.68	49.89 %
10.4100.56.00.5 POLICE OTR PUR SRVC	\$7,300.00	\$6,414.20	\$885.80	87.87 %
10.4100.56.01.5 POLICE XFER TO CITY HALL CLEANING	\$13,000.00	\$13,000.00	\$0.00	100.00 %
10.4100.60.00.5 POLICE PROFESSIONAL SVCS	\$11,300.00	\$460.00	\$10,840.00	4.07 %
10.4100.62.00.5 POLICE PRINTING & BINDING	\$200.00	\$0.00	\$200.00	0.00 %
10.4100.68.00.5 POLICE EQUIP REPAIR & MAINT	\$33,656.00	\$15,506.32	\$18,149.68	46.07 %
10.4100.68.01.5 POLICE INTERNAL FLEET REP	\$19,000.00	\$7,822.38	\$11,177.62	41.17 %
10.4100.69.00.5 POLICE BLDGS/GROUNDS MAIN	\$200.00	\$0.00	\$200.00	0.00 %
10.4100.70.00.5 POLICE COPIER	\$2,530.00	\$1,234.11	\$1,295.89	48.78 %
10.4100.72.00.5 POLICE TAXES/LICENSE/REG	\$150.00	\$0.00	\$150.00	0.00 %
10.4100.74.00.5 POLICE TRAVEL/TRANS	\$7,500.00	\$763.59	\$6,736.41	10.18 %
10.4100.76.01.5 POLICE ELECTRIC	\$15,272.00	\$6,658.64	\$8,613.36	43.60 %
10.4100.76.02.5 POLICE HEATING COST	\$12,000.00	\$3,557.25	\$8,442.75	29.64 %
10.4100.76.04.5 POLICE IN HOUSE UTILITIES	\$1,105.00	\$438.53	\$666.47	39.69 %
10.4100.83.00.5 POLICE MACHINERY & EQUIP-FLOOD	\$0.00	\$0.00	\$0.00	0.00 %
10.4100.83.01.5 POLICE EQUIP -DRUG SEIZURE RES	\$0.00	\$0.00	\$0.00	0.00 %
10.4100.85.00.5 POLICE GRANT EXPENSE	\$0.00	\$0.00	\$0.00	0.00 %
10.4100.94.01.5 POLICE PENSION PRINCIPAL	\$0.00	\$0.00	\$0.00	0.00 %
10.4100.95.01.5 POLICE PENSION INTEREST EXP	\$34,022.00	\$17,011.13	\$17,010.87	50.00 %
TOTAL POLICE OPERATIONS	\$1,857,506.00	\$894,211.21	\$963,294.79	48.14%
10.4105 POLICE COMMUNICATIONS				
10.4105.10.00.5 POLICE COM SALARY & WAGES	\$372,080.00	\$184,813.75	\$187,266.25	49.67 %
10.4105.11.00.5 POLICE COM OVERTIME	\$46,890.00	\$24,964.01	\$21,925.99	53.24 %
10.4105.15.01.5 POLICE COM DENTAL INS	\$2,750.00	\$1,142.18	\$1,607.82	41.53 %
10.4105.15.02.5 POLICE COM FICA/MEDICARE	\$30,585.00	\$14,896.10	\$15,688.90	48.70 %
10.4105.15.03.5 POLICE COM HEALTH INS	\$78,658.00	\$29,868.53	\$48,789.47	37.97 %
10.4105.15.04.5 POLICE COM FLEX SPENDING ACCOUNT	\$1,275.00	\$0.00	\$1,275.00	0.00 %
10.4105.15.05.5 POLICE COM LT CARE INS	\$287.00	\$3.38	\$283.62	1.18 %
10.4105.15.07.5 POLICE COM CITY RETIREMENT	\$29,537.00	\$14,793.68	\$14,743.32	50.09 %
10.4105.15.08.5 POLICE COM LIFE, STD, LTD INS	\$4,298.00	\$2,515.23	\$1,782.77	58.52 %
10.4105.15.09.5 POLICE COM UNEMPLOYMENT INS	\$802.00	\$435.49	\$366.51	54.30 %



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10.4105.15.10.5 POLICE COM WORKERS' COMP	\$14,117.00	\$7,579.20	\$6,537.80	53.69 %
10.4105.15.11.5 POLICE COM TUITION REIMB	\$1,000.00	\$0.00	\$1,000.00	0.00 %
10.4105.15.12.5 POLICE COM PARKING FEE	\$1,200.00	\$1,200.00	\$0.00	100.00 %
10.4105.18.00.5 POLICE COM UNIFORMS/PROT CLOTH	\$2,100.00	\$299.76	\$1,800.24	14.27 %
10.4105.19.00.5 POLICE COM TUITION REIMB/FIT TEST	\$0.00	\$0.00	\$0.00	0.00 %
10.4105.20.00.5 POLICE COM OFFICE SUPPLIES	\$2,800.00	\$794.14	\$2,005.86	28.36 %
10.4105.20.01.5 POLICE COM POSTAGE	\$50.00	\$0.00	\$50.00	0.00 %
10.4105.21.00.5 POLICE COM OPERATING SUPPLY	\$300.00	\$0.00	\$300.00	0.00 %
10.4105.30.00.5 POLICE COM ADVERTISING	\$800.00	\$0.00	\$800.00	0.00 %
10.4105.34.03.5 POLICE COM TELE CELL &PAGER	\$8,650.00	\$3,522.17	\$5,127.83	40.72 %
10.4105.34.04.5 POLICE COMM TELE VLETS	\$3,362.00	\$192.00	\$3,170.00	5.71 %
10.4105.40.00.5 POLICE COM DUES/SUB/MTGS	\$300.00	\$92.00	\$208.00	30.67 %
10.4105.41.00.5 POLICE COM TRAINING	\$3,800.00	\$4,304.71	(\$504.71)	113.28 %
10.4105.48.00.5 POLICE COM PROP & LIAB INS	\$7,200.00	\$3,605.76	\$3,594.24	50.08 %
10.4105.56.00.5 POLICE COM OTR PUR SRVC	\$0.00	\$0.00	\$0.00	0.00 %
10.4105.62.00.5 POLICE COM PRINT & BINDING	\$0.00	\$0.00	\$0.00	0.00 %
10.4105.68.00.5 POLICE COM EQUIP REP &MAINT	\$26,078.00	\$5,938.79	\$20,139.21	22.77 %
10.4105.70.00.5 POLICE COM COPIER	\$1,130.00	\$550.80	\$579.20	48.74 %
10.4105.74.00.5 POLICE COM TRAVEL/TRANS	\$800.00	\$530.93	\$269.07	66.37 %
10.4105.83.00.5 POLICE COM MACH & EQUIP	\$0.00	\$0.00	\$0.00	0.00 %
10.4105.85.00.5 POLICE COM FED/ST GRANT EXP	\$0.00	\$0.00	\$0.00	0.00 %
10.4105.94.01.5 POLICE COM PENSION PRINCIPAL	\$0.00	\$0.00	\$0.00	0.00 %
10.4105.95.01.5 POLICE COM PENSION INT EXP	\$11,691.00	\$5,845.56	\$5,845.44	50.00 %
TOTAL POLICE COMMUNICATIONS	\$652,540.00	\$307,888.17	\$344,651.83	47.18%
10.4150 OUTSIDE PAY PUBLIC SAFETY				
10.4150.10.00.5 OUTSIDE PAY SALARY & WAGES	\$0.00	\$50,493.13	(\$50,493.13)	0.00 %
10.4150.11.00.5 OUTSIDE PAY OVERTIME	\$0.00	\$8,259.84	(\$8,259.84)	0.00 %
10.4150.15.01.5 OUTSIDE PAY DENTAL INS	\$0.00	\$197.04	(\$197.04)	0.00 %
10.4150.15.02.5 OUTSIDE PAY FICA/MEDICARE	\$0.00	\$5,368.28	(\$5,368.28)	0.00 %
10.4150.15.03.5 OUTSIDE PAY POLICE HEALTH INS	\$0.00	\$7,120.75	(\$7,120.75)	0.00 %
10.4150.15.07.5 OUTSIDE PAY CITY RETIREMENT	\$0.00	\$3,215.40	(\$3,215.40)	0.00 %



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TOTAL OUTSIDE PAY PUBLIC SAFETY	\$0.00	\$74,654.44	(\$74,654.44)	0.00%
10.4190 POLICE SCHOOL RESOURCE OFFICER				
10.4190.10.00.5 SCHOOL RES SALARY & WAGES	\$70,969.00	\$35,495.43	\$35,473.57	50.02 %
10.4190.11.00.5 SCHOOL RES OVERTIME	\$1,080.00	\$439.48	\$640.52	40.69 %
10.4190.15.01.5 SCHOOL RES DENTAL INS	\$429.00	\$204.95	\$224.05	47.77 %
10.4190.15.02.5 SCHOOL RES FICA/MEDICARE	\$5,260.00	\$2,736.92	\$2,523.08	52.03 %
10.4190.15.03.5 SCHOOL RES HEALTH INS	\$12,739.00	\$0.00	\$12,739.00	0.00 %
10.4190.15.04.5 SCHOOL RES FLEX SPENDING ACCOUNT	\$199.00	\$0.00	\$199.00	0.00 %
10.4190.15.05.5 SCHOOL RES LT CARE INS	\$45.00	\$0.00	\$45.00	0.00 %
10.4190.15.07.5 SCHOOL RES CITY RETIREMENT	\$5,079.00	\$2,605.30	\$2,473.70	51.30 %
10.4190.15.08.5 SCHOOL RES LIFE,STD,LTD INS	\$670.00	\$392.39	\$277.61	58.57 %
10.4190.15.09.5 SCHOOL RES UNEMPLOY INS	\$125.00	\$61.46	\$63.54	49.17 %
10.4190.15.10.5 SCHOOL RES WORKERS' COMP	\$2,588.00	\$1,326.24	\$1,261.76	51.25 %
10.4190.15.11.5 SCHOOL RES TUITION REIMB	\$0.00	\$0.00	\$0.00	0.00 %
10.4190.18.00.5 SCHOOL RES UNIF/PROTECT CLOTH	\$500.00	\$0.00	\$500.00	0.00 %
10.4190.20.01.5 SCHOOL RES POSTAGE	\$0.00	\$0.00	\$0.00	0.00 %
10.4190.40.00.5 SCHOOL RES DUES/SUB/MTGS	\$0.00	\$0.00	\$0.00	0.00 %
10.4190.48.00.5 SCHOOL RES PROP & LIAB INS	\$1,123.00	\$562.52	\$560.48	50.09 %
10.4190.62.00.5 SCHOOL RES PRINT & BINDING	\$0.00	\$0.00	\$0.00	0.00 %
10.4190.70.00.5 SCHOOL RES COPIER	\$176.00	\$85.93	\$90.07	48.82 %
10.4190.74.00.5 SCHOOL RES TRAVEL/TRANS	\$0.00	\$0.00	\$0.00	0.00 %
10.4190.79.00.5 SCHOOL RES MISC	\$0.00	\$0.00	\$0.00	0.00 %
10.4190.94.01.5 SCHOOL RES PENSION PRINCIPAL	\$0.00	\$0.00	\$0.00	0.00 %
10.4190.95.01.5 SCHOOL RES PENSION INT EXP	\$2,145.00	\$1,072.58	\$1,072.42	50.00 %
TOTAL POLICE SCHOOL RESOURCE OFFICER	\$103,127.00	\$44,983.20	\$58,143.80	43.62%
10.4200 COMMUNITY JUSTICE CENTER				
10.4200.10.00.5 JUSTICE CTR SALARY & WAGES	\$90,990.00	\$38,437.45	\$52,552.55	42.24 %
10.4200.11.00.5 JUSTICE CTR OVERTIME	\$0.00	\$0.00	\$0.00	0.00 %
10.4200.15.01.5 JUSTICE CTR DENTAL INS	\$579.00	\$234.26	\$344.74	40.46 %
10.4200.15.02.5 JUSTICE CTR FICA/MEDICARE	\$6,642.00	\$2,929.42	\$3,712.58	44.10 %

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<u>Account Number and Description</u>	<u>Budget FY 2017</u>	<u>Actual to Date Through</u>	<u>Variance</u>	<u>Percent of Budget</u>
10.4200.15.03.5 JUSTICE CTR HEALTH INS	\$17,198.00	\$1,303.91	\$15,894.09	7.58 %
10.4200.15.04.5 JUSTICE CTR FLEX SPENDING ACCOUNT	\$269.00	\$0.00	\$269.00	0.00 %
10.4200.15.05.5 JUSTICE CTR LT CARE INS	\$60.00	\$0.00	\$60.00	0.00 %
10.4200.15.07.5 JUSTICE CTR CITY RETIREMENT	\$6,415.00	\$2,321.79	\$4,093.21	36.19 %
10.4200.15.08.5 JUSTICE CTR LIFE, STD, LTD INS	\$905.00	\$529.72	\$375.28	58.53 %
10.4200.15.09.5 JUSTICE CTR UNEMPLOYMENT INS	\$169.00	\$41.49	\$127.51	24.55 %
10.4200.15.10.5 JUSTICE CTR WORKERS' COMP	\$273.00	\$137.82	\$135.18	50.48 %
10.4200.15.12.5 JUSTICE CTR PARKING FEE	\$810.00	\$810.00	\$0.00	100.00 %
10.4200.20.00.5 JUSTICE CTR OFFICE SUPPLY	\$800.00	\$168.56	\$631.44	21.07 %
10.4200.20.01.5 JUSTICE CTR POSTAGE	\$400.00	\$259.86	\$140.14	64.97 %
10.4200.21.00.5 JUSTICE CTR PROGRAM OPERATIONS	\$0.00	\$0.00	\$0.00	0.00 %
10.4200.30.00.5 JUSTICE CTR ADVERTISING	\$0.00	\$0.00	\$0.00	0.00 %
10.4200.40.00.5 JUSTICE CTR DUES/SUB/MTGS	\$2,000.00	\$452.86	\$1,547.14	22.64 %
10.4200.41.00.5 JUSTICE CTR PROFESSIONAL DEV	\$1,500.00	\$0.00	\$1,500.00	0.00 %
10.4200.48.00.5 JUSTICE CTR PROP & LIAB INS	\$1,516.00	\$759.40	\$756.60	50.09 %
10.4200.56.00.5 JUSTICE CTR OTR PUR SRVC	\$0.00	\$0.00	\$0.00	0.00 %
10.4200.56.01.5 JUSTICE CTR VOLUNTEER SUPPORT	\$0.00	\$0.00	\$0.00	0.00 %
10.4200.56.02.5 JUSTICE CTR MEDIATION SVC	\$0.00	\$300.00	(\$300.00)	0.00 %
10.4200.60.00.5 JUSTICE CTR PROFESSIONAL SVC	\$500.00	\$0.00	\$500.00	0.00 %
10.4200.62.00.5 JUSTICE CTR PRINT & BINDING	\$0.00	\$0.00	\$0.00	0.00 %
10.4200.68.00.5 JUSTICE CTR EQUIP REP & MAINT	\$0.00	\$0.00	\$0.00	0.00 %
10.4200.70.00.5 JUSTICE CTR COPIER	\$238.00	\$116.00	\$122.00	48.74 %
10.4200.74.00.5 JUSTICE CTR TRAVEL & TRANS	\$1,200.00	\$1,242.78	(\$42.78)	103.57 %
10.4200.94.01.5 JUSTICE CTR PENSION PRINCIPAL	\$0.00	\$0.00	\$0.00	0.00 %
10.4200.95.01.5 JUSTICE CTR PENSION INT EXP	\$1,775.00	\$1,025.45	\$749.55	57.77 %
TOTAL COMMUNITY JUSTICE CENTER	\$134,239.00	\$51,070.77	\$83,168.23	38.04%
10.4205 RE-ENTRY PROGRAM				
10.4205.10.00.5 RE-ENTRY PROG SALARY & WAGES	\$65,860.00	\$50,594.56	\$15,265.44	76.82 %
10.4205.11.00.5 RE-ENTRY PROG OVERTIME	\$0.00	\$0.00	\$0.00	0.00 %
10.4205.15.01.5 RE-ENTRY PROG DENTAL INS	\$571.00	\$382.72	\$188.28	67.03 %
10.4205.15.02.5 RE-ENTRY PROG FICA/MEDICARE	\$4,808.00	\$3,680.50	\$1,127.50	76.55 %



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10.4205.15.03.5 RE-ENTRY PROG HEALTH INS	\$16,943.00	\$7,053.82	\$9,889.18	41.63 %
10.4205.15.04.5 RE-ENTRY PROG FLEX SPENDING ACCOUNT	\$265.00	\$0.00	\$265.00	0.00 %
10.4205.15.05.5 RE-ENTRY PROG LT CARE INS	\$59.00	\$0.00	\$59.00	0.00 %
10.4205.15.07.5 RE-ENTRY PROG CITY RETIREMENT	\$4,643.00	\$3,274.43	\$1,368.57	70.52 %
10.4205.15.08.5 RE-ENTRY PROG LIFE, STD, LTD INS	\$892.00	\$521.88	\$370.12	58.51 %
10.4205.15.09.5 RE-ENTRY PROG UNEMPLOYMENT INS	\$166.00	\$81.74	\$84.26	49.24 %
10.4205.15.10.5 RE-ENTRY PROG WORKERS' COMP	\$198.00	\$99.76	\$98.24	50.38 %
10.4205.15.12.5 RE-ENTRY PROG PARKING FEE	\$798.00	\$798.00	\$0.00	100.00 %
10.4205.20.00.5 RE-ENTRY PROG OFFICE SUPPLY	\$500.00	\$78.02	\$421.98	15.60 %
10.4205.20.01.5 RE-ENTRY PROG POSTAGE	\$30.00	\$0.00	\$30.00	0.00 %
10.4205.34.03.5 RE-ENTRY PROG TELE,CELL &PAGER	\$1,500.00	\$544.15	\$955.85	36.28 %
10.4205.40.00.5 RE-ENTRY PROG DUES, SUB/MGT	\$3,000.00	\$810.63	\$2,189.37	27.02 %
10.4205.41.00.5 RE-ENTRY PROG PROFESSIONAL DEV	\$1,500.00	\$70.00	\$1,430.00	4.67 %
10.4205.48.00.5 RE-ENTRY PROG PROP & LIAB INS	\$1,494.00	\$748.16	\$745.84	50.08 %
10.4205.56.00.5 RE-ENTRY PROG VOLUNTEER SUPPORT	\$0.00	\$0.00	\$0.00	0.00 %
10.4205.57.00.5 RE-ENTRY PROG OTHER CLIENT NEEDS	\$2,500.00	\$638.59	\$1,861.41	25.54 %
10.4205.60.00.5 RE-ENTRY PROG PROF SVC	\$500.00	\$160.00	\$340.00	32.00 %
10.4205.66.00.5 RE-ENTRY PROG CLIENT HOUSING	\$25,000.00	\$9,488.50	\$15,511.50	37.95 %
10.4205.70.00.5 RE-ENTRY PROG COPIER	\$234.00	\$114.29	\$119.71	48.84 %
10.4205.74.00.5 RE-ENTRY PROG TRAVEL & TRANS	\$2,500.00	\$320.44	\$2,179.56	12.82 %
10.4205.94.01.5 RE-ENTRY-PROG PENSION PRINCIPAL	\$0.00	\$0.00	\$0.00	0.00 %
10.4205.95.01.5 RE-ENTRY PROG PENSION INT EXP	\$2,258.00	\$991.00	\$1,267.00	43.89 %
TOTAL RE-ENTRY PROGRAM	\$136,219.00	\$80,451.19	\$55,767.81	59.06%
10.4500 FIRE AND E.M.S				
10.4500.10.00.5 FIRE EMS SALARY & WAGES	\$969,414.00	\$456,814.40	\$512,599.60	47.12 %
10.4500.10.01.5 FIRE EMS CALL FORCE	\$5,000.00	\$0.00	\$5,000.00	0.00 %
10.4500.11.00.5 FIRE EMS OVERTIME	\$196,177.00	\$92,594.53	\$103,582.47	47.20 %
10.4500.15.01.5 FIRE EMS DENTAL INS	\$7,402.00	\$3,430.52	\$3,971.48	46.35 %
10.4500.15.02.5 FIRE EMS FICA/MEDICARE	\$85,453.00	\$39,701.80	\$45,751.20	46.46 %
10.4500.15.03.5 FIRE EMS HEALTH INS	\$209,751.00	\$71,815.78	\$137,935.22	34.24 %
10.4500.15.04.5 FIRE EMS FLEX SPENDING ACCOUNT	\$3,431.00	\$0.00	\$3,431.00	0.00 %



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10.4500.15.05.5 FIRE EMS LT CARE INS	\$771.00	\$27.56	\$743.44	3.57 %
10.4500.15.07.5 FIRE EMS CITY RETIREMENT	\$82,174.00	\$39,839.37	\$42,334.63	48.48 %
10.4500.15.08.5 FIRE EMS LIFE, STD, LTD INS	\$11,565.00	\$6,768.78	\$4,796.22	58.53 %
10.4500.15.09.5 FIRE EMS UNEMPLOYMENT INS	\$2,159.00	\$1,060.28	\$1,098.72	49.11 %
10.4500.15.10.5 FIRE EMS WORKERS' COMP	\$129,243.00	\$65,414.55	\$63,828.45	50.61 %
10.4500.15.12.5 FIRE EMS PARKING FEE	\$2,400.00	\$2,400.00	\$0.00	100.00 %
10.4500.18.00.5 FIRE EMS UNIFRMS/PROT CLOTH	\$24,000.00	\$5,095.64	\$18,904.36	21.23 %
10.4500.20.00.5 FIRE EMS OFFICE SUPPLY	\$2,400.00	\$1,347.75	\$1,052.25	56.16 %
10.4500.20.01.5 FIRE EMS POSTAGE	\$900.00	\$574.92	\$325.08	63.88 %
10.4500.21.00.5 FIRE EMS OPERATING SUPPLY	\$20,500.00	\$11,804.90	\$8,695.10	57.58 %
10.4500.21.01.5 FIRE EMS INTERNAL FUEL FLEET	\$13,000.00	\$3,095.59	\$9,904.41	23.81 %
10.4500.23.00.5 FIRE EMS SMALL TOOLS & EQUIP	\$12,000.00	\$3,943.86	\$8,056.14	32.87 %
10.4500.30.00.5 FIRE EMS ADVERTISING	\$0.00	\$217.61	(\$217.61)	0.00 %
10.4500.34.00.5 FIRE EMS TELE BASIC SVC	\$0.00	\$112.10	(\$112.10)	0.00 %
10.4500.34.03.5 FIRE EMS TELE CELL & PAGER	\$2,500.00	\$897.81	\$1,602.19	35.91 %
10.4500.34.04.5 FIRE EMS COM OTHER	\$1,500.00	\$251.64	\$1,248.36	16.78 %
10.4500.40.00.5 FIRE EMS DUES/SUB/MTGS	\$3,500.00	\$1,394.93	\$2,105.07	39.86 %
10.4500.41.00.5 FIRE EMS TRAINING	\$3,000.00	\$3,698.15	(\$698.15)	123.27 %
10.4500.48.00.5 FIRE EMS PROP & LIAB INS	\$31,251.00	\$16,641.50	\$14,609.50	53.25 %
10.4500.50.00.5 FIRE EMS FIRE EQUIP RSV EXP	\$0.00	\$0.00	\$0.00	0.00 %
10.4500.56.00.5 FIRE EMS OTR PUR SRVC	\$5,000.00	\$1,471.80	\$3,528.20	29.44 %
10.4500.60.00.5 FIRE EMS PROFESSIONAL SVCS	\$0.00	\$1,916.39	(\$1,916.39)	0.00 %
10.4500.61.00.5 FIRE EMS LEGAL	\$0.00	\$0.00	\$0.00	0.00 %
10.4500.62.00.5 FIRE EMS PRINTING & BINDING	\$0.00	\$0.00	\$0.00	0.00 %
10.4500.66.00.5 FIRE EMS OTHER RENTALS	\$500.00	\$0.00	\$500.00	0.00 %
10.4500.68.00.5 FIRE EMS EQUIP REPAIR & MAINT	\$12,000.00	\$1,505.23	\$10,494.77	12.54 %
10.4500.68.01.5 FIRE EMS INTERNAL FLEET REPAIR	\$15,000.00	\$11,627.57	\$3,372.43	77.52 %
10.4500.68.05.5 FIRE EMS EQUIP SERVICE CONTRACTS	\$14,000.00	\$12,117.80	\$1,882.20	86.56 %
10.4500.69.00.5 FIRE EMS BLDG/GROUNDS REPAIR/MAINT	\$3,500.00	\$5,099.12	(\$1,599.12)	145.69 %
10.4500.70.00.5 FIRE EMS COPIER	\$3,040.00	\$1,481.74	\$1,558.26	48.74 %
10.4500.74.00.5 FIRE EMS TRAVEL/TRANSPORTATION	\$750.00	\$0.00	\$750.00	0.00 %
10.4500.75.00.5 FIRE EMS LEASE PURCHASE	\$0.00	\$0.00	\$0.00	0.00 %



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10.4500.75.01.5 FIRE EMS AMBULANCE LEASE PAYMENT	\$0.00	\$0.00	\$0.00	0.00 %
10.4500.76.01.5 FIRE EMS ELECTRIC	\$8,000.00	\$3,483.40	\$4,516.60	43.54 %
10.4500.76.03.5 FIRE EMS TRASH REMOVAL	\$0.00	\$0.00	\$0.00	0.00 %
10.4500.76.04.5 FIRE EMS IN HOUSE UTILITIES	\$2,500.00	\$1,426.85	\$1,073.15	57.07 %
10.4500.76.05.5 FIRE EMS PROPANE	\$0.00	\$173.45	(\$173.45)	0.00 %
10.4500.83.00.5 FIRE EMS MACHINERY & EQUIPMENT	\$0.00	\$0.00	\$0.00	0.00 %
10.4500.85.00.5 FIRE EMS FED/STATE GRANT EXPENSE	\$0.00	\$0.00	\$0.00	0.00 %
10.4500.90.00.5 FIRE EMS PRINCIPAL PAYMENTS	\$0.00	\$0.00	\$0.00	0.00 %
10.4500.91.00.5 FIRE EMS INTEREST PAYMENTS	\$0.00	\$0.00	\$0.00	0.00 %
10.4500.94.01.5 FIRE PENSION PRINCIPAL	\$0.00	\$0.00	\$0.00	0.00 %
10.4500.95.01.5 FIRE EMS PENSION INTEREST EXP	\$42,260.00	\$21,129.84	\$21,130.16	50.00 %
TOTAL FIRE AND E.M.S	\$1,926,041.00	\$890,377.16	\$1,035,663.84	46.23%
10.4600 BLDG CODE & HEALTH ENFORCEMENT				
10.4600.10.00.5 BLDG HLTH ENF SALARY & WAGES	\$56,614.00	\$27,928.00	\$28,686.00	49.33 %
10.4600.11.00.5 BLDG HLTH ENF OVERTIME	\$0.00	\$0.00	\$0.00	0.00 %
10.4600.15.01.5 BLDG HLTH ENF DENTAL INS	\$429.00	\$248.54	\$180.46	57.93 %
10.4600.15.02.5 BLDG HLTH ENF FICA/MCARE	\$4,133.00	\$1,930.37	\$2,202.63	46.71 %
10.4600.15.03.5 BLDG HLTH ENF HLTH INS	\$12,739.00	\$7,157.36	\$5,581.64	56.18 %
10.4600.15.04.5 BLDG HLTH ENF FLEX SPENDING ACCOUNT	\$199.00	\$0.00	\$199.00	0.00 %
10.4600.15.05.5 BLDG HLTH ENF LT CARE INS	\$45.00	\$0.00	\$45.00	0.00 %
10.4600.15.07.5 BLDG HLTH ENF CITY RETIREMENT	\$3,991.00	\$2,024.78	\$1,966.22	50.73 %
10.4600.15.08.5 BLDG HLTH ENF LIFE,STD,LTD INS	\$670.00	\$392.39	\$277.61	58.57 %
10.4600.15.09.5 BLDG HLTH ENF UNEMPLOYMENT INS	\$125.00	\$61.46	\$63.54	49.17 %
10.4600.15.10.5 BLDG HLTH ENF WORKERS' COMP	\$170.00	\$42.88	\$127.12	25.22 %
10.4600.15.12.5 BLDG HLTH ENF PARKING FEE	\$600.00	\$600.00	\$0.00	100.00 %
10.4600.20.00.5 BLDG HLTH ENF OFFICE SUPPLY	\$600.00	\$0.00	\$600.00	0.00 %
10.4600.20.01.5 BLDG HLTH ENF POSTAGE	\$400.00	\$94.59	\$305.41	23.65 %
10.4600.21.00.5 BLDG HLTH ENF SUPPLY	\$0.00	\$0.00	\$0.00	0.00 %
10.4600.30.00.5 BLDG HLTH ENF ADVERTISING	\$100.00	\$0.00	\$100.00	0.00 %
10.4600.34.03.5 BLDG HLTH ENF TELE CELL & PAGER	\$800.00	\$255.28	\$544.72	31.91 %
10.4600.40.00.5 BLDG HLTH ENF DUES/SUBS/MTGS	\$2,100.00	\$0.00	\$2,100.00	0.00 %



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10.4600.48.00.5 BLDG HLTH ENF PROP & LIAB INS	\$1,123.00	\$562.52	\$560.48	50.09 %
10.4600.56.00.5 BLDG HLTH ENF PURCH SRVS	\$500.00	\$0.00	\$500.00	0.00 %
10.4600.60.00.5 BLDG HLTH ENF SVC	\$0.00	\$0.00	\$0.00	0.00 %
10.4600.70.00.5 BLDG HLTH ENF COPIER	\$176.00	\$85.93	\$90.07	48.82 %
10.4600.74.00.5 BLDG HLTH ENF TRAVEL/TRANS	\$750.00	\$148.59	\$601.41	19.81 %
10.4600.83.00.5 BLDG HLTH ENF EQUIP	\$200.00	\$0.00	\$200.00	0.00 %
10.4600.94.01.5 BLDG HLTH ENF PENSION PRINCIPAL	\$0.00	\$0.00	\$0.00	0.00 %
10.4600.95.01.5 BLDG HLTH ENF PENSION INT EXP	\$2,145.00	\$1,072.58	\$1,072.42	50.00 %
TOTAL BLDG CODE & HEALTH ENFORCEMENT	\$88,609.00	\$42,605.27	\$46,003.73	48.08%
10.4700 EMERGENCY MANAGEMENT				
10.4700.20.00.5 EMERG MGT OFFICE SUPPLY	\$0.00	\$0.00	\$0.00	0.00 %
10.4700.21.00.5 EMERG MGT OPERATING SUPPLY	\$500.00	\$0.00	\$500.00	0.00 %
10.4700.22.00.5 EMERG MGT FLOOD SUPPLY	\$0.00	\$0.00	\$0.00	0.00 %
10.4700.34.00.5 EMERG MGT FLOOD COM	\$0.00	\$0.00	\$0.00	0.00 %
10.4700.34.03.5 EMERG MGT TELE CELL &PAGER	\$0.00	\$0.00	\$0.00	0.00 %
10.4700.40.00.5 EMERG MGT DUES/SUB/MTGS	\$0.00	\$0.00	\$0.00	0.00 %
10.4700.41.00.5 EMERG MGT TRAINING EXERCISE	\$0.00	\$0.00	\$0.00	0.00 %
10.4700.48.00.5 EMERG MGT PROP & LIAB INS	\$0.00	\$0.00	\$0.00	0.00 %
10.4700.56.00.5 EMERG MGT FLOOD OTR PUR SRVC	\$0.00	\$0.00	\$0.00	0.00 %
10.4700.66.00.5 EMERG MGT EQUIP REP & MAINT	\$0.00	\$0.00	\$0.00	0.00 %
10.4700.68.00.5 EMERG MGT FLOOD EQUIP RENTAL	\$6,000.00	\$1,500.00	\$4,500.00	25.00 %
10.4700.74.00.5 EMERG MGT TRAVEL/TRANS	\$0.00	\$0.00	\$0.00	0.00 %
10.4700.83.00.5 EMERG MGT EQUIPMENT	\$0.00	\$0.00	\$0.00	0.00 %
10.4700.95.01.5 EMERG MGT PENSION INT EXP	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL EMERGENCY MANAGEMENT	\$6,500.00	\$1,500.00	\$5,000.00	23.08%
10.5100 DPW STREETS				
10.5100.10.00.5 DPW ST SALARY & WAGES	\$506,296.00	\$248,694.95	\$257,601.05	49.12 %
10.5100.11.00.5 DPW ST OVERTIME	\$64,278.00	\$16,288.14	\$47,989.86	25.34 %
10.5100.15.01.5 DPW ST DENTAL INS	\$4,565.00	\$2,569.19	\$1,995.81	56.28 %
10.5100.15.02.5 DPW ST FICA/MEDICARE	\$41,652.00	\$18,753.71	\$22,898.29	45.02 %



City of Montpelier
GENERAL FUND FY 2017 Budget Report
As Of and For The
6 Months Ending 12/31/2016
50% of Fiscal Year Completed

<u>Account Number and Description</u>	<u>Budget FY 2017</u>	<u>Actual to Date Through</u>	<u>Variance</u>	<u>Percent of Budget</u>
10.5100.15.03.5 DPW ST HEALTH INS	\$135,545.00	\$50,723.71	\$84,821.29	37.42 %
10.5100.15.04.5 DPW ST FLEX SPENDING ACCOUNT	\$2,116.00	\$0.00	\$2,116.00	0.00 %
10.5100.15.05.5 DPW ST- LT CARE INS	\$476.00	\$61.56	\$414.44	12.93 %
10.5100.15.07.5 DPW ST CITY RETIREMENT	\$40,225.00	\$18,235.42	\$21,989.58	45.33 %
10.5100.15.08.5 DPW ST LIFE, STD, LTD INS	\$7,133.00	\$4,175.05	\$2,957.95	58.53 %
10.5100.15.09.5 DPW ST UNEMPLOYMENT INS	\$1,332.00	\$654.00	\$678.00	49.10 %
10.5100.15.10.5 DPW ST WORKERS' COMP	\$36,958.00	\$18,346.80	\$18,611.20	49.64 %
10.5100.15.12.5 DPW ST PARKING FEE	\$1,728.00	\$1,728.00	\$0.00	100.00 %
10.5100.18.00.5 DPW ST UNIFORMS/PROT CLOTHING	\$6,700.00	\$3,367.00	\$3,333.00	50.25 %
10.5100.20.00.5 DPW ST OFFICE SUPPLY	\$300.00	\$1,160.40	(\$860.40)	386.80 %
10.5100.20.01.5 DPW ST POSTAGE	\$300.00	\$199.38	\$100.62	66.46 %
10.5100.21.00.5 DPW ST OPERATING SUPPLY	\$40,300.00	\$25,252.57	\$15,047.43	62.66 %
10.5100.21.01.5 DPW ST SALT-OPER SUPPLY	\$165,000.00	\$28,286.70	\$136,713.30	17.14 %
10.5100.21.02.5 DPW ST SAND-OPER SUPPLY	\$5,000.00	\$1,450.00	\$3,550.00	29.00 %
10.5100.21.03.5 DPW ST BITUMINOUS MAT-SUMMER	\$38,500.00	\$16,486.32	\$22,013.68	42.82 %
10.5100.21.04.5 DPW ST BITUMINOUS MAT-WINTER	\$7,000.00	\$0.00	\$7,000.00	0.00 %
10.5100.21.05.5 DPW ST CONCRETE	\$5,000.00	\$0.00	\$5,000.00	0.00 %
10.5100.23.00.5 DPW ST SMALL TOOLS & EQUIP	\$0.00	\$1,436.80	(\$1,436.80)	0.00 %
10.5100.30.00.5 DPW ST ADVERTISING	\$1,600.00	\$1,006.58	\$593.42	62.91 %
10.5100.34.03.5 DPW ST CELL PHONE & PAGER	\$2,560.00	\$2,127.39	\$432.61	83.10 %
10.5100.34.04.5 DPW ST COMMUNICATIONS	\$0.00	\$0.00	\$0.00	0.00 %
10.5100.40.00.5 DPW ST DUES/SUB/MTGS	\$2,600.00	\$387.00	\$2,213.00	14.88 %
10.5100.48.00.5 DPW ST PROP & LIAB INS	\$26,226.00	\$13,298.74	\$12,927.26	50.71 %
10.5100.56.00.5 DPW ST OTR PUR SRVC	\$28,000.00	\$26,402.04	\$1,597.96	94.29 %
10.5100.56.01.5 DPW ST BRIDGE MAINTENANCE	\$5,000.00	\$0.00	\$5,000.00	0.00 %
10.5100.56.02.5 DPW ST CRACK SEAL MAINT	\$0.00	\$0.00	\$0.00	0.00 %
10.5100.56.03.5 DPW ST ROADSIDE MOWING	\$6,000.00	\$0.00	\$6,000.00	0.00 %
10.5100.56.04.5 DPW ST- ST LIGHT LEASES/SVC CHG	\$81,000.00	\$33,673.10	\$47,326.90	41.57 %
10.5100.56.05.5 DPW ST PAVEMT MARKING	\$17,000.00	\$0.00	\$17,000.00	0.00 %
10.5100.56.08.5 DPW STREETS PUR SRV WATER FD	\$0.00	\$0.00	\$0.00	0.00 %
10.5100.56.09.5 DPW STREETS PUR SRV SEWER FD	\$0.00	\$0.00	\$0.00	0.00 %
10.5100.60.00.5 DPW ST PROFESSIONAL SVC	\$4,160.00	\$923.00	\$3,237.00	22.19 %



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10.5100.60.01.5 DPW ST PROF SVC ELM ST SLIDE	\$0.00	\$0.00	\$0.00	0.00 %
10.5100.62.00.5 DPW ST PRINT & BINDING	\$600.00	\$0.00	\$600.00	0.00 %
10.5100.66.00.5 DPW ST OTHER RENTALS	\$12,000.00	\$4,158.30	\$7,841.70	34.65 %
10.5100.67.00.5 DPW ST STREET MAINT	\$5,000.00	\$1,066.80	\$3,933.20	21.34 %
10.5100.68.00.5 DPW ST EQUIP MAINT-INACTIVE FY17	\$0.00	\$0.00	\$0.00	0.00 %
10.5100.68.02.5 DPW ST STREET LIGHTS REPAIRS	\$6,000.00	\$168.31	\$5,831.69	2.81 %
10.5100.68.03.5 DPW ST TRAFFIC SIGNAL REPAIRS	\$3,000.00	\$345.47	\$2,654.53	11.52 %
10.5100.70.00.5 DPW ST COPIER	\$1,903.00	\$914.16	\$988.84	48.04 %
10.5100.70.01.5 DPW ST COPIER PAPER	\$0.00	\$0.00	\$0.00	0.00 %
10.5100.72.00.5 DPW ST TAXES/LICENSE/REG	\$2,500.00	\$403.00	\$2,097.00	16.12 %
10.5100.74.00.5 DPW ST TRAVEL/TRANSP	\$1,500.00	\$0.00	\$1,500.00	0.00 %
10.5100.76.01.5 DPW ST ELECTRIC	\$19,441.00	\$12,810.99	\$6,630.01	65.90 %
10.5100.76.03.5 DPW ST TRASH REMOVAL	\$3,500.00	\$1,719.52	\$1,780.48	49.13 %
10.5100.79.00.5 DPW ST MISC	\$0.00	\$0.00	\$0.00	0.00 %
10.5100.83.00.5 DPW ST MACH & EQUIP	\$0.00	\$0.00	\$0.00	0.00 %
10.5100.94.01.5 DPW ST PENSION PRINCIPAL	\$0.00	\$0.00	\$0.00	0.00 %
10.5100.95.01.5 DPW ST PENSION INT EXP	\$28,146.00	\$14,073.00	\$14,073.00	50.00 %
TOTAL DPW STREETS	\$1,368,140.00	\$571,347.10	\$796,792.90	41.76%
10.5300 DPW FLEET OPERATIONS				
10.5300.10.00.5 DPW FLEET OPS SALARY & WAGES	\$146,580.00	\$70,525.88	\$76,054.12	48.11 %
10.5300.11.00.5 DPW FLEET OPS OVERTIME	\$10,215.00	\$2,873.99	\$7,341.01	28.13 %
10.5300.15.01.5 DPW FLEET OPS DENTAL INS	\$1,171.00	\$561.40	\$609.60	47.94 %
10.5300.15.02.5 DPW FLEET OPS FICA/MEDICARE	\$11,446.00	\$5,330.18	\$6,115.82	46.57 %
10.5300.15.03.5 DPW FLEET OPS HEALTH INS	\$34,778.00	\$9,937.64	\$24,840.36	28.57 %
10.5300.15.04.5 DPW FLEET OPS FLEX SPENDING ACCOUNT	\$543.00	\$0.00	\$543.00	0.00 %
10.5300.15.05.5 DPW FLEET OPS LT CARE INS	\$122.00	\$28.55	\$93.45	23.40 %
10.5300.15.07.5 DPW FLEET OPS CITY RETIREMENT	\$11,054.00	\$4,871.33	\$6,182.67	44.07 %
10.5300.15.08.5 DPW FLEET OPS LIFE, STD, LTD INS	\$1,830.00	\$1,071.24	\$758.76	58.54 %
10.5300.15.09.5 DPW FLEET OPS UNEMPLOYMENT INS	\$342.00	\$167.80	\$174.20	49.06 %
10.5300.15.10.5 DPW FLEET OPS WORKERS' COMP	\$10,323.00	\$5,054.62	\$5,268.38	48.96 %
10.5300.15.12.5 DPW FLEET OPS PARKING FEE	\$144.00	\$144.00	\$0.00	100.00 %



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10.5300.18.00.5 DPW FLEET OPS PROT CLOTHING	\$5,000.00	\$1,448.84	\$3,551.16	28.98 %
10.5300.20.00.5 DPW FLEET OPS OFFICE SUPPLY	\$250.00	\$70.08	\$179.92	28.03 %
10.5300.20.01.5 DPW FLEET OPS POSTAGE	\$0.00	\$17.25	(\$17.25)	0.00 %
10.5300.21.00.5 DPW FLEET OPS OPERATING SUPPLY	\$185,000.00	\$52,392.45	\$132,607.55	28.32 %
10.5300.21.01.5 DPW FLEET OPS INT FUEL REIMB	(\$42,000.00)	(\$10,832.92)	(\$31,167.08)	25.79 %
10.5300.21.02.5 DPW FLEET OPS OIL &ANTI-FREEZE	\$3,750.00	\$93.60	\$3,656.40	2.50 %
10.5300.23.00.5 DPW FLEET OPS SMALL TOOLS & EQUIP	\$0.00	\$165.20	(\$165.20)	0.00 %
10.5300.23.01.5 DPW FLEET OPS STOCKROOM EQUIP	\$3,000.00	\$648.31	\$2,351.69	21.61 %
10.5300.23.02.5 DPW FLEET OPS SMALL TOOLS	\$3,500.00	\$162.90	\$3,337.10	4.65 %
10.5300.23.03.5 DPW FLEET OPS SMALL EQUIPMENT	\$2,500.00	\$0.00	\$2,500.00	0.00 %
10.5300.30.00.5 DPW FLEET OPS ADVERTISING	\$500.00	\$0.00	\$500.00	0.00 %
10.5300.34.04.5 DPW FLEET OPS COMMUNICATIONS	\$3,750.00	\$1,634.04	\$2,115.96	43.57 %
10.5300.38.00.5 DPW FLEET OPS DEPRECIATION	\$0.00	\$0.00	\$0.00	0.00 %
10.5300.40.00.5 DPW FLEET OPS DUES/SUB/MTGS	\$250.00	\$1,250.00	(\$1,000.00)	500.00 %
10.5300.48.00.5 DPW FLEET OPS PROP & LIAB INS	\$25,551.00	\$12,778.19	\$12,772.81	50.01 %
10.5300.60.00.5 DPW FLEET OPS PROFESSIONAL SVC	\$500.00	\$210.00	\$290.00	42.00 %
10.5300.68.00.5 DPW FLEET OPS VEH/EQUIP MAINT	\$149,000.00	\$56,827.35	\$92,172.65	38.14 %
10.5300.68.01.5 DPW FLEET OPS INTNL REP REIMB	(\$25,000.00)	(\$11,630.74)	(\$13,369.26)	46.52 %
10.5300.70.00.5 DPW FLEET OPS COPIER	\$481.00	\$234.56	\$246.44	48.77 %
10.5300.70.01.5 DPW FLEET OPS COPIER PAPER	\$0.00	\$0.00	\$0.00	0.00 %
10.5300.72.00.5 DPW FLEET OPS TAXES/LIC/REG	\$300.00	\$184.00	\$116.00	61.33 %
10.5300.74.00.5 DPW FLEET OPS TRAVEL/TRANS	\$50.00	\$0.00	\$50.00	0.00 %
10.5300.83.00.5 DPW FLEET OPS MACH & EQUIP	\$0.00	\$0.00	\$0.00	0.00 %
10.5300.85.00.5 DPW FLEET OPS FED/ST GRANT EXP	\$0.00	\$0.00	\$0.00	0.00 %
10.5300.94.01.5 DPW FLEET PENSION PRINCIPAL	\$0.00	\$0.00	\$0.00	0.00 %
10.5300.95.01.5 DPW FLEET OPS PENSION INT EXP	\$6,328.00	\$3,164.11	\$3,163.89	50.00 %
TOTAL DPW FLEET OPERATIONS	\$551,258.00	\$209,383.85	\$341,874.15	37.98%
10.5310 DPW BUILDING OPERATIONS				
10.5310.21.00.5 DPW BLDG OPS OPERATING SUPPLY	\$2,500.00	\$295.52	\$2,204.48	11.82 %
10.5310.23.00.5 DPW BLDG OPS SMALL TOOLS &EQUIP	\$250.00	\$0.00	\$250.00	0.00 %
10.5310.34.00.5 DPW BLDG OPS COM	\$250.00	\$0.00	\$250.00	0.00 %



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10.5310.56.00.5 DPW BLDG OPS OTR PUR SRVC	\$9,500.00	\$3,450.00	\$6,050.00	36.32 %
10.5310.69.00.5 DPW BLDG OPS BLDG/GRNDS MAINT	\$11,000.00	\$4,119.55	\$6,880.45	37.45 %
10.5310.72.00.5 DPW BLDG OPS TAXES/LIC/REG	\$400.00	\$0.00	\$400.00	0.00 %
10.5310.76.01.5 DPW BLDG OPS ELECTRIC	\$9,174.00	\$4,751.91	\$4,422.09	51.80 %
10.5310.76.02.5 DPW BLDG OPS HEATING FUEL	\$19,000.00	\$8,138.24	\$10,861.76	42.83 %
10.5310.76.03.5 DPW BLDG OPS TRASH REMOVAL	\$1,200.00	\$573.17	\$626.83	47.76 %
10.5310.76.04.5 DPW BLDG OPS IN HOUSE UTILITIES	\$2,500.00	\$1,799.88	\$700.12	72.00 %
10.5310.76.05.5 DPW BLDG OPS PROPANE	\$5,000.00	\$824.63	\$4,175.37	16.49 %
TOTAL DPW BUILDING OPERATIONS	\$60,774.00	\$23,952.90	\$36,821.10	39.41%
10.7270 WRIGHTSVILLE BEACH FUNDS				
10.7270.44.00.5 WRIGHTSVILLE BEACH CONTRIB	\$7,207.00	\$0.00	\$7,207.00	0.00 %
TOTAL WRIGHTSVILLE BEACH FUNDS	\$7,207.00	\$0.00	\$7,207.00	0.00%
10.7800 AGENCY CONTRIBUTION				
10.7800.44.00.5 DOWNTOWN IMPROV DISTRICT EXP	\$57,000.00	\$38,953.08	\$18,046.92	68.34 %
10.7800.45.00.5 OUTSIDE AGENCY CONTRIB	\$194,550.00	\$191,300.00	\$3,250.00	98.33 %
TOTAL AGENCY CONTRIBUTION	\$251,550.00	\$230,253.08	\$21,296.92	91.53%
10.7900 LIBRARY CONTRIBUTION				
10.7900.00.00.5 KELLOGG HUBBARD LIBRARY CONTRIB	\$316,698.00	\$316,698.00	\$0.00	100.00 %
TOTAL LIBRARY CONTRIBUTION	\$316,698.00	\$316,698.00	\$0.00	100.00%
10.8000 COMMUNITY ENHANCEMENT				
10.8000.00.02.5 COM ENH MDCA	\$22,600.00	\$22,600.00	\$0.00	100.00 %
10.8000.00.04.5 COM ENH JULY 4 CELEBRATION	\$2,000.00	\$2,000.00	\$0.00	100.00 %
10.8000.00.12.5 COM ENH FALL-WINTER CELEBR	\$3,000.00	\$3,000.00	\$0.00	100.00 %
10.8000.00.18.5 COM ENH WELCOME LEGISLATORS	\$1,500.00	\$1,654.18	(\$154.18)	110.28 %
10.8000.00.19.5 COM ENH HOLIDAY LIGHTS	\$2,000.00	\$2,000.00	\$0.00	100.00 %
10.8000.00.21.5 COMMUNITY ENHANCEMENT USS MONTPELIER	\$1,000.00	\$1,000.00	\$0.00	100.00 %
10.8000.20.00.5 CEMETERY FLAGS	\$1,500.00	\$1,500.00	\$0.00	100.00 %



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TOTAL COMMUNITY ENHANCEMENT	\$33,600.00	\$33,754.18	(\$154.18)	100.46%
10.8130 TREE MANAGEMENT				
10.8130.10.00.5 TREE MANAGEMENT SALARIES & WAGES-WARDEN	\$22,745.00	\$12,577.40	\$10,167.60	55.30 %
10.8130.11.00.5 TREE MANAGEMENT OVERTIME	\$0.00	\$0.00	\$0.00	0.00 %
10.8130.15.01.5 TREE MANAGEMENT DENTAL INSURANCE	\$172.00	\$111.90	\$60.10	65.06 %
10.8130.15.02.5 TREE MANAGEMENT FICA/MEDICARE	\$1,660.00	\$899.70	\$760.30	54.20 %
10.8130.15.03.5 TREE MANAGEMENT HEALTH INSURANCE	\$5,096.00	\$2,628.55	\$2,467.45	51.58 %
10.8130.15.04.5 TREE MANAGEMENT FLEX SPENDING ACCOUNT	\$80.00	\$0.00	\$80.00	0.00 %
10.8130.15.05.5 TREE MANAGEMENT LONG TERM CARE INSURANCE	\$18.00	\$10.32	\$7.68	57.33 %
10.8130.15.07.5 TREE MANAGEMENT CITY RETIREMENT	\$1,604.00	\$911.80	\$692.20	56.85 %
10.8130.15.08.5 TREE MANAGEMENT LIFE, STD, LTD INSURANCE	\$268.00	\$156.96	\$111.04	58.57 %
10.8130.15.09.5 TREE MANAGEMENT UNEMPLOYMENT INSURANCE	\$50.00	\$24.58	\$25.42	49.16 %
10.8130.15.10.5 TREE MANAGEMENT WORKERS' COMPENSATION	\$1,531.00	\$511.82	\$1,019.18	33.43 %
10.8130.23.00.5 TREE MANAGEMENT SMALL TOOLS	\$1,400.00	\$737.03	\$662.97	52.65 %
10.8130.30.00.5 TREE MANAGEMENT ADVERTISING	\$0.00	\$0.00	\$0.00	0.00 %
10.8130.48.00.5 TREE MANAGEMENT PROPERTY & LIABILITY INS	\$449.00	\$225.00	\$224.00	50.11 %
10.8130.56.00.5 TREE MANAGEMENT OTR PUR SRVC	\$3,000.00	\$403.59	\$2,596.41	13.45 %
10.8130.70.00.5 TREE MANAGEMENT COPIER	\$62.00	\$34.52	\$27.48	55.68 %
10.8130.82.00.5 TREE MANAGEMENT CAP IMP- WARDEN & BOARD	\$0.00	\$0.00	\$0.00	0.00 %
10.8130.94.01.5 PENSION PRINCIPAL-WARDEN	\$0.00	\$0.00	\$0.00	0.00 %
10.8130.95.01.5 PENSION INTEREST EXP-WARDEN	\$1,073.00	\$536.29	\$536.71	49.98 %
10.8130.99.00.5 ASH BORER RESERVE	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL TREE MANAGEMENT	\$39,208.00	\$19,769.46	\$19,438.54	50.42%
10.8135 TREE BOARD				
10.8135.21.00.5 TREE BOARD TREE NURSERY	\$2,000.00	\$770.99	\$1,229.01	38.55 %
10.8135.79.00.5 TREE BOARD MISC GRANT EXPENSE	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL TREE BOARD	\$2,000.00	\$770.99	\$1,229.01	38.55%
10.8300 CONSERVATION COMMISSION				



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10.8300.56.00.5 CONSERVATION OTR PUR SRVC	\$0.00	\$0.00	\$0.00	0.00 %
10.8300.79.00.5 CONSERVATION MISCELLANEOUS PROJECTS	\$3,500.00	\$3,606.39	(\$106.39)	103.04 %
10.8300.93.00.5 CONSERVATION BUDGET XFER TO RESERVE	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL CONSERVATION COMMISSION	\$3,500.00	\$3,606.39	(\$106.39)	103.04%
10.9100 DEBT SERVICE				
10.9100.90.00.5 DEBT SERVICE CIP PRINCIPAL PAYMENTS	\$492,979.00	\$481,270.38	\$11,708.62	97.62 %
10.9100.90.01.5 DEBT SERVICE EQUIP PRINCIPAL	\$55,277.00	\$10,540.00	\$44,737.00	19.07 %
10.9100.91.00.5 DEBT SERVICE CIP INTEREST PAYMENTS	\$174,373.00	\$53,233.88	\$121,139.12	30.53 %
10.9100.91.01.5 DEBT SERVICE EQUIP INTEREST	\$2,651.00	\$2,737.00	(\$86.00)	103.24 %
10.9100.92.00.5 DEBT SERVICE ENERGY IMPROV LEASE PYMT	\$37,128.00	\$18,563.04	\$18,564.96	50.00 %
10.9100.92.02.5 DEBT SERVICE BOND ISSUANCE EXPENSES	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL DEBT SERVICE	\$762,408.00	\$566,344.30	\$196,063.70	74.28%
10.9200 ADMIN COPIER & POSTAGE				
10.9200.20.01.5 ADMIN POSTAGE	\$0.00	\$0.00	\$0.00	0.00 %
10.9200.20.02.5 ADMIN OTHER SUPPLIES	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL ADMIN COPIER & POSTAGE	\$0.00	\$0.00	\$0.00	0.00%
10.9300 OTHER GOVERNMENTAL				
10.9300.72.00.5 OTHR GOVT- WASH COUNTY TAX	\$68,000.00	\$70,248.00	(\$2,248.00)	103.31 %
10.9300.72.01.5 OTHR GOVT - SOLID WASTE DIST FEE	\$15,510.00	\$7,671.00	\$7,839.00	49.46 %
10.9300.72.02.5 OTHR GOVT - GRN MTN TRANSIT	\$70,000.00	\$69,371.00	\$629.00	99.10 %
10.9300.72.03.5 OTHR GOVT - CENTRAL VT REG PLANNING	\$8,641.00	\$8,640.50	\$0.50	99.99 %
10.9300.72.04.5 OTHR GOVT - VT LEAGUE OF CITIES AND TOWNS	\$9,591.00	\$9,591.00	\$0.00	100.00 %
10.9300.72.05.5 OTHR GOVT-CNTRL VT PUBLIC SAFETY AUTH	\$47,000.00	\$47,000.00	\$0.00	100.00 %
10.9300.72.06.5 OTHR GOVT LOCAL DEVELOPMENT CORP	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL OTHER GOVERNMENTAL	\$218,742.00	\$212,521.50	\$6,220.50	97.16%
10.9390 TRANSFERS TO OTHER FUNDS				
10.9390.93.00.5 XFER TO WATER FUND	\$0.00	\$0.00	\$0.00	0.00 %



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<u>Account Number and Description</u>	<u>Budget FY 2017</u>	<u>Actual to Date Through</u>	<u>Variance</u>	<u>Percent of Budget</u>
10.9390.94.00.5 XFER TO SEWER FUND	\$0.00	\$0.00	\$0.00	0.00 %
10.9390.95.00.5 XFER TO REC DEPT OPERATIONS	\$534,777.00	\$534,777.00	\$0.00	100.00 %
10.9390.95.01.5 XFER TO REC EQUIPMENT	\$0.00	\$0.00	\$0.00	0.00 %
10.9390.95.02.5 XFER TO REC CIP	\$0.00	\$0.00	\$0.00	0.00 %
10.9390.96.00.5 XFER CEMETERY PROP TAX	\$0.00	\$0.00	\$0.00	0.00 %
10.9390.96.01.5 XFER TO CEMETERY CIP	\$18,875.00	\$18,875.00	\$0.00	100.00 %
10.9390.96.02.5 XFER CEMETERY SMALL PARKS	\$27,900.00	\$27,900.00	\$0.00	100.00 %
10.9390.96.04.5 XFER CEMETERY OPERATIONS	\$61,403.00	\$61,403.00	\$0.00	100.00 %
10.9390.96.05.5 XFER TO CEMETERY EQUIP	\$1,700.00	\$1,700.00	\$0.00	100.00 %
10.9390.97.00.5 XFER TO PARKING FUND	\$0.00	\$0.00	\$0.00	0.00 %
10.9390.98.00.5 XFER TO CAPITAL PROJECTS	\$867,642.00	\$867,642.00	\$0.00	100.00 %
10.9390.98.01.5 TRANSFER TO DISTRICT ENERGY	\$0.00	\$0.00	\$0.00	0.00 %
10.9390.98.05.5 XFER PARK IMPACT FEE TO PARKS	\$0.00	\$0.00	\$0.00	0.00 %
10.9390.99.00.5 XFER PARK OPERATIONS	\$152,915.00	\$152,915.00	\$0.00	100.00 %
10.9390.99.01.5 XFER PARKS CIP	\$4,800.00	\$4,800.00	\$0.00	100.00 %
10.9390.99.02.5 XFER PARKS EQUIPMENT	\$13,900.00	\$13,900.00	\$0.00	100.00 %
10.9390.99.03.5 XFER TO HOUSING TRUST	\$21,000.00	\$21,000.00	\$0.00	100.00 %
10.9390.99.04.5 XFER TO SENIOR CENTER	\$128,107.00	\$128,107.00	\$0.00	100.00 %
TOTAL TRANSFERS TO OTHER FUNDS	\$1,833,019.00	\$1,833,019.00	\$0.00	100.00%
10.9400 EQUIPMENT PLAN				
10.9400.83.01.5 EQUIP PLAN - DPW	\$282,665.00	\$282,665.00	\$0.00	100.00 %
10.9400.83.02.5 EQUIP PLAN - POLICE	\$45,440.00	\$45,440.00	\$0.00	100.00 %
10.9400.83.03.5 EQUIP PLAN - FIRE	\$12,300.00	\$12,300.00	\$0.00	100.00 %
10.9400.83.04.5 EQUIP PLAN - CLERK	\$0.00	\$0.00	\$0.00	0.00 %
10.9400.83.05.5 EQUIP PLAN - TECHNOLOGY	\$50,466.00	\$50,466.00	\$0.00	100.00 %
10.9400.83.06.5 EQUIP PLAN- PLANNING	\$0.00	\$0.00	\$0.00	0.00 %
10.9400.83.07.5 EQUIP PLAN - FINANCE SOFTWARE	\$0.00	\$0.00	\$0.00	0.00 %
10.9400.83.08.5 EQUIP PLAN - CITY HALL	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL EQUIPMENT PLAN	\$390,871.00	\$390,871.00	\$0.00	100.00%
10.9900 EMPLOYEE BENEFITS				



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10.9900.15.03.5 EMPLOYEE BENEFITS HLTH REIMB ARRANGEMENT DRAW DOWN	\$0.00	\$120,825.00	(\$120,825.00)	0.00 %
10.9900.15.04.5 EMPLOYEE BENEFITS FLEX SPENDING ACCOUNT FUNDING	\$0.00	\$31,793.30	(\$31,793.30)	0.00 %
10.9900.15.05.5 EMPLOYEE BENEFITS HRA/FSA ADMINISTRATION EXP	\$0.00	\$293.25	(\$293.25)	0.00 %
10.9900.48.00.5 EMPLOYEE BENEFITS P&C INSURANCE CLAIM EXP	\$0.00	\$0.00	\$0.00	0.00 %
10.9900.48.01.5 EMPLOYEE BENEFITS PC - DEDUCTIBLE EXPENSE	\$0.00	\$0.00	\$0.00	0.00 %
10.9900.79.00.5 EMPLOYEE BENEFITS MISCELLANEOUS - BENEFITS	\$0.00	\$167.00	(\$167.00)	0.00 %
10.9900.80.00.5 EMPLOYEE BENEFITS WELLNESS PROGRAM	\$0.00	\$1,528.00	(\$1,528.00)	0.00 %
TOTAL EMPLOYEE BENEFITS	\$0.00	\$154,606.55	(\$154,606.55)	0.00%
10.9951 GF MISC EXP				
10.9951.57.00.5 MISC XFER TO DOWNTOWN IMPROV DISTRICT	\$0.00	\$0.00	\$0.00	0.00 %
10.9951.60.00.5 MISC USE OF GF FUND BALANCE	\$0.00	\$18,037.00	(\$18,037.00)	0.00 %
10.9951.79.00.5 MISC MISCELLANEOUS EXP	\$0.00	\$2,528.90	(\$2,528.90)	0.00 %
10.9951.80.00.5 MISC PURCHASE OF LAND	\$0.00	\$0.00	\$0.00	0.00 %
10.9951.93.00.5 MISC USE OF RECORDS RESERVE	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL GF MISC EXP	\$0.00	\$20,565.90	(\$20,565.90)	0.00%
10.9961 TAX ABATEMENTS/CREDITS				
10.9961.00.00.5 TAX ABATEMENTS/SPRINKLER	\$66,000.00	\$67,545.37	(\$1,545.37)	102.34 %
TOTAL TAX ABATEMENTS/CREDITS	\$66,000.00	\$67,545.37	(\$1,545.37)	102.34%
10.9962 GF MISC EXP				
10.9962.00.00.5 MISC A/R BAD DEBT WO	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL GF MISC EXP	\$0.00	\$0.00	\$0.00	0.00%
TOTAL GENERAL FUND EXPENDITURES	\$12,923,304.00	\$8,041,106.52	\$4,882,197.48	62.22%
GENERAL FUND NET EXCESS / (DEFICIT)	\$0.00	\$4,240,332.26		



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REVENUES				
11.2 INTERGOVERNMENTAL REV				
11.2300.00.00.4 WATER REV GRANTS-STATE	\$0.00	\$0.00	\$0.00	0.00 %
11.2300.00.01.4 WATER REV GRANTS-FED ASSET MGMT	\$0.00	\$0.00	\$0.00	0.00 %
11.2301.00.00.4 GF REIMB OT HRS	\$0.00	\$0.00	\$0.00	0.00 %
11.2310.00.00.4 WATER REV GRANTS-FEDERAL	\$0.00	\$0.00	\$0.00	0.00 %
11.2502.00.00.4 WATER REV WATER USE REVENUE	\$2,510,000.00	\$1,352,238.90	(\$1,157,761.10)	53.87 %
11.2503.00.00.4 WATER REV PENALTIES - WATER USE	\$11,000.00	\$6,207.19	(\$4,792.81)	56.43 %
11.2505.00.00.4 WATER REV DELINQUENT INTEREST	\$10,000.00	\$3,504.69	(\$6,495.31)	35.05 %
11.2522.00.00.4 WATER BENEFIT CHARGE	\$96,000.00	\$97,820.00	\$1,820.00	101.90 %
11.2570.00.00.4 WATER REV METER SALES	\$0.00	\$150.00	\$150.00	0.00 %
11.2595.00.00.4 WATER REV ON/OFF FEES	\$4,000.00	\$2,450.00	(\$1,550.00)	61.25 %
11.2599.00.00.4 WATER REV CONNECTION FEES	\$12,000.00	\$4,092.00	(\$7,908.00)	34.10 %
11.2605.00.00.4 WATER REV SPRINKLER SERV REIMB	\$0.00	\$0.00	\$0.00	0.00 %
11.2614.00.00.4 WATER REV SALE OF EQUIP	\$0.00	\$0.00	\$0.00	0.00 %
11.2614.00.11.4 WATER REV SALE OF LAND	\$0.00	\$0.00	\$0.00	0.00 %
11.2804.00.00.4 WATER REV DONATIONS	\$0.00	\$0.00	\$0.00	0.00 %
11.2820.00.00.4 WATER REV STD W/C REIMB	\$0.00	\$0.00	\$0.00	0.00 %
11.2901.00.00.4 XFER FROM SEWER FD WATER METER DEPREC	\$15,000.00	\$15,000.00	\$0.00	100.00 %
11.2990.00.00.4 WATER REV MISC REVENUE	\$2,000.00	\$34,604.61	\$32,604.61	1,730.23 %
11.2992.00.00.4 WATER REV XFER PARKS PEACE PARK	\$0.00	\$0.00	\$0.00	0.00 %
11.2993.00.00.4 WATER REV XFER FROM GENERAL FUND	\$0.00	\$0.00	\$0.00	0.00 %
11.2997.00.00.4 WATER REV USE OF FUND BALANCE	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL INTERGOVERNMENTAL REV	\$2,660,000.00	\$1,516,067.39	(\$1,143,932.61)	57.00%
TOTAL WATER FUND REVENUES	\$2,660,000.00	\$1,516,067.39	(\$1,143,932.61)	57.00%



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EXPENDITURES				
11.6200 WATER ADMINISTRATION				
11.6200.10.00.5 ADMIN SALARIES & WAGES	\$82,538.00	\$35,039.04	\$47,498.96	42.45 %
11.6200.11.00.5 ADMIN OVERTIME	\$2,749.00	\$1,402.18	\$1,346.82	51.01 %
11.6200.15.01.5 ADMIN DENTAL INSURANCE	\$654.00	\$306.13	\$347.87	46.81 %
11.6200.15.02.5 ADMIN FICA/MEDICARE	\$6,226.00	\$2,674.02	\$3,551.98	42.95 %
11.6200.15.03.5 ADMIN HEALTH INSURANCE	\$19,427.00	\$4,733.67	\$14,693.33	24.37 %
11.6200.15.04.5 ADMIN FLEX SPENDING ACCOUNT	\$303.00	\$0.00	\$303.00	0.00 %
11.6200.15.05.5 ADMIN LONG TERM CARE INSURANCE	\$68.00	\$12.61	\$55.39	18.54 %
11.6200.15.07.5 ADMIN CITY RETIREMENT	\$6,013.00	\$2,017.07	\$3,995.93	33.55 %
11.6200.15.08.5 ADMIN LIFE, STD, LTD INSURANCE	\$1,022.00	\$598.40	\$423.60	58.55 %
11.6200.15.09.5 ADMIN UNEMPLOYMENT INSURANCE	\$191.00	\$93.74	\$97.26	49.08 %
11.6200.15.10.5 ADMIN WORK COMP	\$253.00	\$101.10	\$151.90	39.96 %
11.6200.15.12.5 ADMIN PARKING FEE	\$264.00	\$264.00	\$0.00	100.00 %
11.6200.16.00.5 ADMIN GASB#68 PENSION	\$0.00	\$0.00	\$0.00	0.00 %
11.6200.18.00.5 ADMIN UNIFORMS/PROTECT CLOTHING	\$3,000.00	\$1,054.45	\$1,945.55	35.15 %
11.6200.20.00.5 ADMIN OFFICE SUPPLIES	\$2,000.00	\$1,135.32	\$864.68	56.77 %
11.6200.20.01.5 ADMIN POSTAGE	\$3,700.00	\$1,573.39	\$2,126.61	42.52 %
11.6200.30.00.5 ADMIN ADVERTISING	\$1,000.00	\$0.00	\$1,000.00	0.00 %
11.6200.34.00.5 ADMIN TELEPH BASIC SERVICE	\$2,134.00	\$592.03	\$1,541.97	27.74 %
11.6200.34.01.5 ADMIN TELEPH LONG DISTANCE	\$1,680.00	\$241.15	\$1,438.85	14.35 %
11.6200.34.02.5 ADMIN INTERNET WAN SERVICE	\$8,786.00	\$4,156.94	\$4,629.06	47.31 %
11.6200.38.00.5 ADMIN DEPRECIATION	\$0.00	\$0.00	\$0.00	0.00 %
11.6200.40.00.5 ADMIN DUES/SUBSCRIPTS/MTGS	\$1,750.00	\$488.52	\$1,261.48	27.92 %
11.6200.48.00.5 ADMIN PROP & LIAB INS	\$1,718.00	\$860.66	\$857.34	50.10 %
11.6200.48.01.5 ADMIN PC - DEDUCTIBLE EXPENSE	\$0.00	\$0.00	\$0.00	0.00 %
11.6200.60.00.5 ADMIN PROF SVCS	\$4,500.00	\$3,669.00	\$831.00	81.53 %
11.6200.61.00.5 ADMIN LEGAL SERVICES	\$8,000.00	\$5,661.40	\$2,338.60	70.77 %
11.6200.62.00.5 ADMIN PRINTING & BINDING	\$1,000.00	\$442.35	\$557.65	44.24 %
11.6200.66.00.5 ADMIN TOWN HILL LEASE	\$40,310.00	\$0.00	\$40,310.00	0.00 %
11.6200.70.00.5 ADMIN COPIER	\$204.00	\$130.36	\$73.64	63.90 %



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11.6200.72.00.5 ADMIN TAXES/LICENSE/REGIST	\$20,000.00	\$7,735.36	\$12,264.64	38.68 %
11.6200.74.00.5 ADMIN TRAVEL/TRANSPORTATION	\$100.00	\$126.36	(\$26.36)	126.36 %
11.6200.79.00.5 ADMIN MISC	\$10,000.00	\$0.00	\$10,000.00	0.00 %
11.6200.83.00.5 ADMIN MACH & EQUIP	\$0.00	\$2,973.50	(\$2,973.50)	0.00 %
11.6200.83.01.5 ADMIN COMPUTER EQUIP ALLOC	\$15,821.00	\$4,028.98	\$11,792.02	25.47 %
11.6200.83.02.5 ADMIN FINANCIAL SOFTWARE	\$0.00	\$0.00	\$0.00	0.00 %
11.6200.85.01.5 ADMIN GRANT-FED ASSET MGMT	\$0.00	\$0.00	\$0.00	0.00 %
11.6200.90.00.5 ADMIN PRINCIPAL	\$525,519.00	\$525,519.48	(\$0.48)	100.00 %
11.6200.91.00.5 ADMIN INTEREST EXPENSE	\$231,244.00	\$99,386.82	\$131,857.18	42.98 %
11.6200.92.00.5 ADMIN ENERGY IMPROV LEASE PYMT	\$6,086.00	\$3,043.12	\$3,042.88	50.00 %
11.6200.94.01.5 ADMIN PENSION PRINCIPAL	\$0.00	\$0.00	\$0.00	0.00 %
11.6200.95.01.5 ADMIN PENSION INTEREST EXP	\$3,059.00	\$1,529.58	\$1,529.42	50.00 %
11.6200.97.00.5 ADMIN ADMIN/MGMT SVCS	\$302,404.00	\$302,404.00	\$0.00	100.00 %
TOTAL WATER ADMINISTRATION	\$1,313,723.00	\$1,013,994.73	\$299,728.27	77.18%
11.6210 WATER SUPPLY & TREATMENT				
11.6210.10.00.5 WATER TREAT SALARIES & WAGES	\$204,961.00	\$96,468.15	\$108,492.85	47.07 %
11.6210.11.00.5 WATER TREAT OVERTIME	\$12,578.00	\$5,708.74	\$6,869.26	45.39 %
11.6210.15.01.5 WATER TREAT DENTAL INSURANCE	\$1,433.00	\$686.79	\$746.21	47.93 %
11.6210.15.02.5 WATER TREAT FICA/MEDICARE	\$15,880.00	\$7,344.52	\$8,535.48	46.25 %
11.6210.15.03.5 WATER TREAT HEALTH INSURANCE	\$42,549.00	\$13,487.69	\$29,061.31	31.70 %
11.6210.15.04.5 WATER TREAT FLEX SPENDING ACCOUNT	\$664.00	\$0.00	\$664.00	0.00 %
11.6210.15.05.5 WATER TREAT LONG TERM CARE INSURANCE	\$149.00	\$43.03	\$105.97	28.88 %
11.6210.15.07.5 WATER TREAT CITY RETIREMENT	\$15,336.00	\$6,652.74	\$8,683.26	43.38 %
11.6210.15.08.5 WATER TREAT LIFE STD, LTD INSURANCE	\$2,239.00	\$1,310.59	\$928.41	58.53 %
11.6210.15.09.5 WATER TREAT UNEMP INSURANCE	\$418.00	\$205.30	\$212.70	49.11 %
11.6210.15.10.5 WATER TREAT WORK COMP	\$9,515.00	\$4,080.30	\$5,434.70	42.88 %
11.6210.15.12.5 WATER TREAT PARKING FEE	\$150.00	\$150.00	\$0.00	100.00 %
11.6210.18.00.5 WATER TREAT UNIFORMS/PROTECTIVE CLOTH	\$1,500.00	\$549.00	\$951.00	36.60 %
11.6210.20.00.5 WATER TREAT OFFICE SUPPLIES	\$150.00	\$67.33	\$82.67	44.89 %
11.6210.21.00.5 WATER TREAT OPER SUPPLIES	\$94,485.00	\$21,445.57	\$73,039.43	22.70 %
11.6210.23.00.5 WATER TREAT SMALL TOOLS & EQUIP	\$1,000.00	\$317.95	\$682.05	31.80 %



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11.6210.34.00.5 WATER TREAT COMMUNICATIONS	\$2,120.00	\$345.85	\$1,774.15	16.31 %
11.6210.38.00.5 WATER TREAT DEPRECIATION	\$0.00	\$0.00	\$0.00	0.00 %
11.6210.40.00.5 WATER TREAT DUES, SUBSCRIP, MTGS	\$1,350.00	\$399.50	\$950.50	29.59 %
11.6210.48.00.5 WATER TREAT PROP & LIAB INS	\$21,876.00	\$10,941.32	\$10,934.68	50.02 %
11.6210.60.00.5 WATER TREAT PROF SERVICES	\$5,000.00	\$6,212.50	(\$1,212.50)	124.25 %
11.6210.65.00.5 WATER TREAT EQUIPMENT FLAT FEE	\$0.00	\$0.00	\$0.00	0.00 %
11.6210.66.00.5 WATER TREAT OTHER RENTALS	\$0.00	\$0.00	\$0.00	0.00 %
11.6210.68.00.5 WATER TREAT VEH/EQ REPAIR & MAIN	\$30,000.00	\$14,724.28	\$15,275.72	49.08 %
11.6210.69.00.5 WATER TREAT BLDGS/GRNDS REPAIR/MAINT	\$10,000.00	\$6,024.80	\$3,975.20	60.25 %
11.6210.70.00.5 WATER TREAT COPIER	\$589.00	\$287.01	\$301.99	48.73 %
11.6210.72.00.5 WATER TREAT TAXES/LICENSE/REGIST	\$12,550.00	\$6,920.19	\$5,629.81	55.14 %
11.6210.74.00.5 WATER TREAT TRAVEL & TRANSP	\$50.00	\$0.00	\$50.00	0.00 %
11.6210.76.01.5 WATER TREAT ELECTRIC	\$62,669.00	\$20,790.32	\$41,878.68	33.17 %
11.6210.76.05.5 WATER TREAT PROPANE	\$22,000.00	\$5,136.71	\$16,863.29	23.35 %
11.6210.79.00.5 WATER TREAT MISCELLANEOUS	\$0.00	\$0.00	\$0.00	0.00 %
11.6210.83.00.5 WATER TREAT MACHINERY & EQUIPMENT	\$70,000.00	\$0.00	\$70,000.00	0.00 %
11.6210.85.00.5 WATER TREAT WTP GRANT EXP	\$0.00	\$0.00	\$0.00	0.00 %
11.6210.94.01.5 WATER TREAT PENSION PRINCIPAL	\$0.00	\$0.00	\$0.00	0.00 %
11.6210.95.01.5 WATER TREAT PENSION INTEREST EXP	\$6,837.00	\$3,418.46	\$3,418.54	50.00 %
TOTAL WATER SUPPLY & TREATMENT	\$648,048.00	\$233,718.64	\$414,329.36	36.07%
11.6220 WATER DISTRIBUTION SYSTEM				
11.6220.10.00.5 WATER DISTRIB SALARIES & WAGES	\$162,948.00	\$79,623.03	\$83,324.97	48.86 %
11.6220.11.00.5 WATER DISTRIB OVERTIME	\$18,996.00	\$8,433.47	\$10,562.53	44.40 %
11.6220.15.01.5 WATER DISTRIB DENTAL INSURANCE	\$1,539.00	\$687.47	\$851.53	44.67 %
11.6220.15.02.5 WATER DISTRIB FICA/MEDICARE	\$13,282.00	\$6,285.30	\$6,996.70	47.32 %
11.6220.15.03.5 WATER DISTRIB HEALTH INSURANCE	\$45,702.00	\$16,940.36	\$28,761.64	37.07 %
11.6220.15.04.5 WATER DISTRIB FLEX SPENDING ACCOUNT	\$714.00	\$0.00	\$714.00	0.00 %
11.6220.15.05.5 WATER DISTRIB LONG TERM CARE INS	\$160.00	\$11.37	\$148.63	7.11 %
11.6220.15.07.5 WATER DISTRIB CITY RETIREMENT	\$12,827.00	\$5,845.18	\$6,981.82	45.57 %
11.6220.15.08.5 WATER DISTRIB LIFE STD, LTD INSURANCE	\$2,405.00	\$1,407.72	\$997.28	58.53 %
11.6220.15.09.5 WATER DISTRIB UNEMP INSURANCE	\$449.00	\$220.50	\$228.50	49.11 %



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11.6220.15.10.5 WATER DISTRIB WORK COMP	\$7,832.00	\$3,249.42	\$4,582.58	41.49 %
11.6220.15.12.5 WATER DISTRIB PARKING FEE	\$84.00	\$84.00	\$0.00	100.00 %
11.6220.18.00.5 WATER DISTRIB UNIFORMS/PROTECTIVE EQUIP	\$1,200.00	\$296.73	\$903.27	24.73 %
11.6220.20.00.5 WATER DISTRIB OFFICE SUPPLIES	\$100.00	\$104.40	(\$4.40)	104.40 %
11.6220.21.00.5 WATER DISTRIB OPERATING SUPPLIES	\$30,000.00	\$15,044.01	\$14,955.99	50.15 %
11.6220.23.00.5 WATER DISTRIB SMALL TOOLS & EQUIP	\$2,500.00	\$1,000.49	\$1,499.51	40.02 %
11.6220.34.00.5 WATER DISTRIB COMMUNICATIONS	\$1,200.00	\$0.00	\$1,200.00	0.00 %
11.6220.38.00.5 WATER DISTRIB DEPRECIATION	\$0.00	\$0.00	\$0.00	0.00 %
11.6220.48.00.5 WATER DISTRIB PROP & LIAB INS	\$4,032.00	\$2,019.46	\$2,012.54	50.09 %
11.6220.48.01.5 WATER DISTRIB PC-DEDUCTIBLE EXP	\$0.00	\$0.00	\$0.00	0.00 %
11.6220.56.00.5 WATER DISTRIB OTR PUR SRVC	\$10,000.00	\$7,317.11	\$2,682.89	73.17 %
11.6220.56.01.5 WATER DISTRIB STORAGE TK INSPECTION EXP	\$5,000.00	\$0.00	\$5,000.00	0.00 %
11.6220.65.00.5 WATER DISTRIB EQUIP USE	\$129,881.00	\$129,881.00	\$0.00	100.00 %
11.6220.66.00.5 WATER DISTRIB OTHER RENTALS	\$0.00	\$0.00	\$0.00	0.00 %
11.6220.67.00.5 WATER DISTRIB STREET REPAIRS & MAINT	\$30,000.00	\$13,765.53	\$16,234.47	45.89 %
11.6220.68.00.5 WATER DISTRIB VEH/EQUIP REPAIR & MAINT	\$8,000.00	\$990.06	\$7,009.94	12.38 %
11.6220.70.00.5 WATER DISTRIB COPIER	\$619.00	\$307.70	\$311.30	49.71 %
11.6220.72.00.5 WATER DISTRIB TAXES/LICENSE/REGIST	\$150.00	\$0.00	\$150.00	0.00 %
11.6220.76.01.5 WATER DISTRIB ELECTRIC	\$7,072.00	\$2,288.87	\$4,783.13	32.37 %
11.6220.76.05.5 WATER DISTRIB PROPANE	\$1,300.00	\$255.65	\$1,044.35	19.67 %
11.6220.82.00.5 WATER DISTRIB CAPITAL IMPROVEMENTS	\$0.00	\$11.20	(\$11.20)	0.00 %
11.6220.83.00.5 WATER DISTRIB MACH & EQUIP	\$42,500.00	\$12,284.00	\$30,216.00	28.90 %
11.6220.86.00.5 WATER DISTRIB HYDRANTS	\$0.00	\$0.00	\$0.00	0.00 %
11.6220.94.01.5 WATER DISTRIB PENSION PRINCIPAL	\$0.00	\$0.00	\$0.00	0.00 %
11.6220.95.01.5 WATER DISTRIB PENSION INTEREST EXP	\$7,473.00	\$3,736.70	\$3,736.30	50.00 %
TOTAL WATER DISTRIBUTION SYSTEM	\$547,965.00	\$312,090.73	\$235,874.27	56.95%
11.6230 DELQ WATER FEES COLLECTION				
11.6230.10.00.5 DEL WATER COLL SALARIES & WAGES	\$10,712.00	\$5,231.69	\$5,480.31	48.84 %
11.6230.11.00.5 DEL WATER COLL OVERTIME	\$0.00	\$0.00	\$0.00	0.00 %
11.6230.15.01.5 DEL WATER COLL DENTAL INSURANCE	\$86.00	\$40.06	\$45.94	46.58 %
11.6230.15.02.5 DEL WATER COLL FICA/MEDICARE	\$782.00	\$365.80	\$416.20	46.78 %



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<u>Account Number and Description</u>	<u>Budget FY 2017</u>	<u>Actual to Date Through</u>	<u>Variance</u>	<u>Percent of Budget</u>
11.6230.15.03.5 DEL WATER COLL HEALTH INSURANCE	\$2,548.00	\$719.38	\$1,828.62	28.23 %
11.6230.15.04.5 DEL WATER COLL FLEX SPENDING ACCOUNT	\$40.00	\$0.00	\$40.00	0.00 %
11.6230.15.05.5 DEL WATER COLL LONG TERM CARE INS	\$9.00	\$0.00	\$9.00	0.00 %
11.6230.15.07.5 DEL WATER COLL CITY RETIREMENT	\$755.00	\$336.36	\$418.64	44.55 %
11.6230.15.08.5 DEL WATER COLL LIFE, STD, LTD INSURANCE	\$134.00	\$78.48	\$55.52	58.57 %
11.6230.15.09.5 DEL WATER COLL UNEMP INSURANCE	\$25.00	\$12.30	\$12.70	49.20 %
11.6230.15.10.5 DEL WATER COLL WORK COMP	\$32.00	\$15.44	\$16.56	48.25 %
11.6230.15.12.5 DEL WATER COLL PARKING FEE	\$99.00	\$99.00	\$0.00	100.00 %
11.6230.20.00.5 DEL WATER COLL OFFICE SUPPLIES	\$0.00	\$0.00	\$0.00	0.00 %
11.6230.20.01.5 DEL WATER COLL POSTAGE	\$1,000.00	\$7.10	\$992.90	0.71 %
11.6230.34.00.5 DEL WATER COLL COMMUNICATIONS	\$0.00	\$0.00	\$0.00	0.00 %
11.6230.40.00.5 DEL WATER COLL DUES/SUBSCRIPTS/MTGS	\$0.00	\$0.00	\$0.00	0.00 %
11.6230.48.00.5 DEL WATER COLL PROPERTY & LIABILITY INS	\$225.00	\$112.50	\$112.50	50.00 %
11.6230.70.00.5 DEL WATER COLL COPIER	\$29.00	\$17.11	\$11.89	59.00 %
11.6230.94.01.5 DEL WATER COLL PENSION PRINCIPAL	\$0.00	\$0.00	\$0.00	0.00 %
11.6230.95.01.5 DEL WATER COLL PENSION INTEREST EXP	\$411.00	\$205.31	\$205.69	49.95 %
TOTAL DELQ WATER FEES COLLECTION	\$16,887.00	\$7,240.53	\$9,646.47	42.88%
11.6250 WATER METER OPERATIONS				
11.6250.10.00.5 WATER METER SALARIES & WAGES	\$10,782.00	\$6,202.29	\$4,579.71	57.52 %
11.6250.11.00.5 WATER METER OVERTIME	\$1,141.00	\$604.78	\$536.22	53.00 %
11.6250.15.01.5 WATER METER DENTAL INSURANCE	\$120.00	\$57.60	\$62.40	48.00 %
11.6250.15.02.5 WATER METER FICA/MEDICARE	\$870.00	\$486.46	\$383.54	55.91 %
11.6250.15.03.5 WATER METER HEALTH INSURANCE	\$3,567.00	\$1,297.03	\$2,269.97	36.36 %
11.6250.15.04.5 WATER METER FLEX SPENDING ACCOUNT	\$56.00	\$0.00	\$56.00	0.00 %
11.6250.15.05.5 WATER METER LONG TERM CARE INSURANCE	\$13.00	\$0.00	\$13.00	0.00 %
11.6250.15.07.5 WATER METER CITY RETIREMENT	\$841.00	\$482.29	\$358.71	57.35 %
11.6250.15.08.5 WATER METER LIFE STD, LTD INSURANCE	\$188.00	\$109.87	\$78.13	58.44 %
11.6250.15.09.5 WATER METER UNEMP INSURANCE	\$35.00	\$17.22	\$17.78	49.20 %
11.6250.15.10.5 WATER METER WORK COMP	\$515.00	\$692.12	(\$177.12)	134.39 %
11.6250.15.12.5 WATER METER PARKING FEE	\$300.00	\$300.00	\$0.00	100.00 %
11.6250.21.00.5 WATER METER OPERATING SUPPLIES	\$5,000.00	\$732.25	\$4,267.75	14.65 %



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11.6250.23.00.5 WATER METER SMALL TOOLS & EQUIP	\$200.00	\$2,550.75	(\$2,350.75)	1,275.38 %
11.6250.48.00.5 WATER METER PROP & LIAB INS	\$315.00	\$157.50	\$157.50	50.00 %
11.6250.65.00.5 WATER METER EQUIPMENT FLAT FEE	\$0.00	\$0.00	\$0.00	0.00 %
11.6250.70.00.5 WATER METER COPIER	\$137.00	\$25.95	\$111.05	18.94 %
11.6250.82.00.5 WATER METER CAPITAL IMPROVEMENT	\$0.00	\$0.00	\$0.00	0.00 %
11.6250.84.00.5 WATER METER WATER METERS	\$5,000.00	\$0.00	\$5,000.00	0.00 %
11.6250.94.01.5 WATER METER PENSION PRINCIPAL	\$0.00	\$0.00	\$0.00	0.00 %
11.6250.95.01.5 WATER METER PENSION INTEREST EXP	\$1,560.00	\$780.19	\$779.81	50.01 %
TOTAL WATER METER OPERATIONS	\$30,640.00	\$14,496.30	\$16,143.70	47.31%
11.9961 TAX ABATEMENTS/CREDITS				
11.9961.00.00.5 UTILITY BILL ABATEMENT	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL TAX ABATEMENTS/CREDITS	\$0.00	\$0.00	\$0.00	0.00%
11.9962 GF MISC EXP				
11.9962.00.00.5 A/R WATER BAD DEBT WRITE-OFF	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL GF MISC EXP	\$0.00	\$0.00	\$0.00	0.00%
TOTAL WATER FUND EXPENDITURES	\$2,557,263.00	\$1,581,540.93	\$975,722.07	61.85%
WATER FUND NET EXCESS / (DEFICIT)	\$102,737.00	(\$65,473.54)		



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REVENUES				
12.2 INTERGOVERNMENTAL REV				
12.2300.00.00.4 SEWER REV CAPITAL GRANTS-VT	\$0.00	\$0.00	\$0.00	0.00 %
12.2300.00.10.4 SEWER REV FEDERAL GRANTS	\$0.00	\$0.00	\$0.00	0.00 %
12.2300.00.20.4 SEWER REV ARRA GRANT	\$0.00	\$0.00	\$0.00	0.00 %
12.2301.00.00.4 GF REIMB OT HRS	\$0.00	\$0.00	\$0.00	0.00 %
12.2501.00.00.4 SEWER USE REV-METERED	\$1,880,000.00	\$990,343.09	(\$889,656.91)	52.68 %
12.2501.00.01.4 SEWER USE REV-FLAT RATE	\$27,550.00	\$0.00	(\$27,550.00)	0.00 %
12.2502.00.00.4 SEWER USE REV-BERLIN	\$350,000.00	\$154,977.36	(\$195,022.64)	44.28 %
12.2503.00.00.4 SEWER REV PENALTIES - SEWER USE	\$10,000.00	\$7,456.11	(\$2,543.89)	74.56 %
12.2504.00.00.4 SEWER REV CONNECTION FEES	\$2,000.00	\$1,600.00	(\$400.00)	80.00 %
12.2505.00.00.4 SEWER REV DELINQ INTEREST	\$10,000.00	\$2,733.84	(\$7,266.16)	27.34 %
12.2522.00.00.4 SEWER BENEFIT CHARGE	\$96,000.00	\$97,820.17	\$1,820.17	101.90 %
12.2525.00.00.4 SEWER CSO/STORMWATER BENEFIT CHARGE	\$673,000.00	\$684,740.60	\$11,740.60	101.74 %
12.2614.00.00.4 SEWER REV SALE OF EQUIPMENT	\$0.00	\$0.00	\$0.00	0.00 %
12.2615.00.00.4 SEWER REV VACTOR RENTAL FEES	\$1,000.00	\$0.00	(\$1,000.00)	0.00 %
12.2700.00.00.4 SEWER REV INTEREST	\$0.00	\$0.00	\$0.00	0.00 %
12.2820.00.00.4 SEWER REV STD W/C REIMB	\$0.00	\$0.00	\$0.00	0.00 %
12.2920.00.00.4 SEWER REV BOND PROCEEDS	\$0.00	\$0.00	\$0.00	0.00 %
12.2986.00.00.4 SEWER SEPTAGE & LEACHATE FEES	\$750,000.00	\$277,494.49	(\$472,505.51)	37.00 %
12.2990.00.00.4 SEWER MISC REVENUE	\$0.00	\$1,131.65	\$1,131.65	0.00 %
12.2992.00.00.4 SEWER MISC REIMBURSEMENTS	\$0.00	\$0.00	\$0.00	0.00 %
12.2993.00.00.4 SEWER XFER FROM GENERAL FUND	\$0.00	\$0.00	\$0.00	0.00 %
12.2997.00.00.4 SEWER REV USE OF FUND BALANCE	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL INTERGOVERNMENTAL REV	\$3,799,550.00	\$2,218,297.31	(\$1,581,252.69)	58.38%
TOTAL SEWER FUND REVENUES	\$3,799,550.00	\$2,218,297.31	(\$1,581,252.69)	58.38%



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EXPENDITURES				
12.5470 WASTEWATER TREATMENT				
12.5470.10.00.5 WW TREAT SALARIES & WAGES	\$226,982.00	\$112,030.77	\$114,951.23	49.36 %
12.5470.11.00.5 WW TREAT OVERTIME	\$16,486.00	\$8,428.84	\$8,057.16	51.13 %
12.5470.15.01.5 WW TREAT DENTAL INSURANCE	\$1,862.00	\$892.66	\$969.34	47.94 %
12.5470.15.02.5 WW TREAT FICA/MEDICARE	\$17,773.00	\$8,897.33	\$8,875.67	50.06 %
12.5470.15.03.5 WW TREAT HEALTH INSURANCE	\$55,288.00	\$16,118.07	\$39,169.93	29.15 %
12.5470.15.04.5 WW TREATFLEX SPENDING ACCOUNT	\$863.00	\$0.00	\$863.00	0.00 %
12.5470.15.05.5 WW TREAT LONG TERM CARE INSURANCE	\$193.00	\$5.07	\$187.93	2.63 %
12.5470.15.07.5 WW TREAT CITY RETIREMENT	\$17,164.00	\$8,675.26	\$8,488.74	50.54 %
12.5470.15.08.5 WW TREAT LIFE, STD, LTD INSURANCE	\$2,910.00	\$1,702.99	\$1,207.01	58.52 %
12.5470.15.09.5 WW TREAT UNEMPLOYMENT INSURANCE	\$543.00	\$266.76	\$276.24	49.13 %
12.5470.15.10.5 WW TREAT WORKERS' COMPENSATION	\$10,614.00	\$4,510.52	\$6,103.48	42.50 %
12.5470.15.12.5 WW TREAT PARKING FEE	\$90.00	\$90.00	\$0.00	100.00 %
12.5470.18.00.5 WW TREAT UNIFORMS/PROTECT CLOTHING	\$3,000.00	\$1,327.61	\$1,672.39	44.25 %
12.5470.20.00.5 WW TREAT OFFICE SUPPLIES	\$2,500.00	\$550.01	\$1,949.99	22.00 %
12.5470.20.01.5 WW TREAT POSTAGE	\$100.00	\$37.33	\$62.67	37.33 %
12.5470.21.00.5 WW TREAT OPERATING SUPPLIES	\$150,000.00	\$67,104.48	\$82,895.52	44.74 %
12.5470.23.00.5 WW TREAT SMALL TOOLS & EQUIP	\$2,500.00	\$1,056.96	\$1,443.04	42.28 %
12.5470.34.00.5 WW TREAT COMMUNICATIONS	\$2,440.00	\$380.85	\$2,059.15	15.61 %
12.5470.38.00.5 WW TREAT DEPRECIATION	\$0.00	\$0.00	\$0.00	0.00 %
12.5470.40.00.5 WW TREAT DUES/SUBSCRIPTS/MTGS	\$3,000.00	\$960.50	\$2,039.50	32.02 %
12.5470.48.00.5 WW TREAT PROP & LIAB INS	\$42,706.00	\$21,356.84	\$21,349.16	50.01 %
12.5470.56.00.5 WW TREAT OTR PUR SRVC	\$250,000.00	\$89,765.29	\$160,234.71	35.91 %
12.5470.60.00.5 WW TREAT PROF SVCS	\$25,000.00	\$359.00	\$24,641.00	1.44 %
12.5470.65.00.5 WW TREAT EQUIPMENT FLAT FEE	\$0.00	\$5,000.00	(\$5,000.00)	0.00 %
12.5470.66.00.5 WW TREAT OTHER RENTALS	\$1,000.00	\$0.00	\$1,000.00	0.00 %
12.5470.68.00.5 WW TREAT VEH/EQUIP REPAIR & MAINT	\$100,000.00	\$28,477.64	\$71,522.36	28.48 %
12.5470.69.00.5 WW TREAT BLDGS/GRNDS REPAIR/MAINT	\$30,000.00	\$9,455.84	\$20,544.16	31.52 %
12.5470.70.00.5 WW TREAT COPIER	\$765.00	\$372.99	\$392.01	48.76 %
12.5470.72.00.5 WW TREAT TAXES/LICENSE/REGIST.	\$8,000.00	\$12,500.00	(\$4,500.00)	156.25 %



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12.5470.73.00.5 WW TREAT OPERATING FEE	\$6,600.00	\$0.00	\$6,600.00	0.00 %
12.5470.74.00.5 WW TREAT TRAVEL/TRANSPORTATION	\$1,000.00	\$0.00	\$1,000.00	0.00 %
12.5470.76.01.5 WW TREAT ELECTRIC	\$150,405.00	\$61,413.11	\$88,991.89	40.83 %
12.5470.76.02.5 WW TREAT FUEL OIL	\$30,000.00	\$8,344.83	\$21,655.17	27.82 %
12.5470.76.03.5 WW TREAT TRASH REMOVAL	\$0.00	\$0.00	\$0.00	0.00 %
12.5470.76.04.5 WW TREAT IN HOUSE UTILITIES	\$400,000.00	\$231,025.14	\$168,974.86	57.76 %
12.5470.79.00.5 WW TREAT MISC	\$0.00	\$0.00	\$0.00	0.00 %
12.5470.82.00.5 WW TREAT CAP IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0.00 %
12.5470.83.00.5 WW TREAT MACH & EQUIP	\$110,000.00	\$88,337.29	\$21,662.71	80.31 %
12.5470.88.00.5 WW TREAT CAPITAL RESERVE	\$0.00	\$0.00	\$0.00	0.00 %
12.5470.90.00.5 WW TREAT DEBT PRINCIPAL	\$174,171.00	\$0.00	\$174,171.00	0.00 %
12.5470.91.00.5 WW TREAT DEBT INTEREST	\$0.00	\$0.00	\$0.00	0.00 %
12.5470.94.01.5 WW TREAT PENISON PRINCIPAL	\$0.00	\$0.00	\$0.00	0.00 %
12.5470.95.01.5 WW TREAT PENSION INTEREST EXP	\$12,037.00	\$6,018.93	\$6,018.07	50.00 %
12.5470.97.00.5 WW TREAT ADMIN/MGMT SVCS	\$164,499.00	\$164,499.00	\$0.00	100.00 %
TOTAL WASTEWATER TREATMENT	\$2,020,491.00	\$959,961.91	\$1,060,529.09	47.51%
12.5471 STORMWATER MANAGEMENT				
12.5471.10.00.5 STRM WTR MGMT SALARIES & WAGES	\$135,184.00	\$66,124.06	\$69,059.94	48.91 %
12.5471.11.00.5 STRM WTR MGMT OVERTIME	\$15,295.00	\$5,623.59	\$9,671.41	36.77 %
12.5471.15.01.5 STRM WTR MGMT DENTAL INSURANCE	\$1,111.00	\$517.61	\$593.39	46.59 %
12.5471.15.02.5 STRM WTR MGMT FICA/MEDICARE	\$10,985.00	\$5,105.67	\$5,879.33	46.48 %
12.5471.15.03.5 STRM WTR MGMT HEALTH INSURANCE	\$32,995.00	\$12,188.86	\$20,806.14	36.94 %
12.5471.15.04.5 STRM WTR MGMT FLEX SPENDING ACCOUNT	\$515.00	\$0.00	\$515.00	0.00 %
12.5471.15.05.5 STRM WTR MGMT LONG TERM CARE INSURANCE	\$116.00	\$25.18	\$90.82	21.71 %
12.5471.15.07.5 STRM WTR MGMT CITY RETIREMENT	\$10,609.00	\$4,706.26	\$5,902.74	44.36 %
12.5471.15.08.5 STRM WTR MGMT LIFE, STD, LTD INSURANCE	\$1,736.00	\$1,016.30	\$719.70	58.54 %
12.5471.15.09.5 STRM WTR MGMT UNEMPLOYMENT INS	\$324.00	\$159.20	\$164.80	49.14 %
12.5471.15.10.5 STRM WTR MGMT WORKERS COMP INS	\$6,484.00	\$2,758.62	\$3,725.38	42.55 %
12.5471.15.12.5 STRM WTR MGMT PARKING FEE	\$360.00	\$360.00	\$0.00	100.00 %
12.5471.18.00.5 STRM WTR MGMT UNIFRMS/PROTECT CLOTHING	\$0.00	\$0.00	\$0.00	0.00 %
12.5471.20.00.5 STRM WTR MGMT OFFICE SUPPLIES	\$0.00	\$0.00	\$0.00	0.00 %



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12.5471.21.00.5 STRM WTR MGMT OPERATING SUPPLIES	\$2,500.00	\$0.00	\$2,500.00	0.00 %
12.5471.23.00.5 STRM WTR MGMT SMALL TOOLS AND EQUIP	\$0.00	\$0.00	\$0.00	0.00 %
12.5471.34.00.5 STRM WTR MGMT COMMUNICATIONS	\$0.00	\$0.00	\$0.00	0.00 %
12.5471.40.00.5 STRM WTR MGMT DUES/SUBSCRIPTS/MTGS	\$0.00	\$0.00	\$0.00	0.00 %
12.5471.48.00.5 STRM WTR MGMT PROPERTY & CASUALTY INS	\$2,909.00	\$1,456.94	\$1,452.06	50.08 %
12.5471.60.00.5 STRM WTR MGMT PROFESSIONAL SVCS	\$2,500.00	\$0.00	\$2,500.00	0.00 %
12.5471.65.00.5 STRM WTR MGMT RENTAL OF CITY EQUIP	\$0.00	\$0.00	\$0.00	0.00 %
12.5471.66.00.5 STRM WTR MGMT OTHER RENTALS	\$0.00	\$0.00	\$0.00	0.00 %
12.5471.67.00.5 STRM WTR MGMT STREET REPAIR/MAINT	\$0.00	\$0.00	\$0.00	0.00 %
12.5471.68.00.5 STRM WTR MGMT VEH/EQUIP REPAIR/MAINT	\$0.00	\$0.00	\$0.00	0.00 %
12.5471.69.00.5 STRM WTR MGMT BLDG/GRNDS REPAIR/MAINT	\$0.00	\$0.00	\$0.00	0.00 %
12.5471.70.00.5 STRM WTR MGMT COPIER	\$456.00	\$222.44	\$233.56	48.78 %
12.5471.72.00.5 STRM WTR MGMT TAXES/LICENSES/REGISTS	\$1,500.00	\$145.60	\$1,354.40	9.71 %
12.5471.74.00.5 STRM WTR MGMT TRAVEL/TRANSPORTATION	\$0.00	\$0.00	\$0.00	0.00 %
12.5471.79.00.5 STRM WTR MGMT MISC	\$0.00	\$0.00	\$0.00	0.00 %
12.5471.83.00.5 STRM WTR MGMT EQUIP/MACH	\$7,500.00	\$0.00	\$7,500.00	0.00 %
12.5471.94.01.5 STRM WTR MGMT PENISON PRINCIPAL	\$0.00	\$0.00	\$0.00	0.00 %
12.5471.95.01.5 STRM WTR MGMT PENSION INTEREST EXP	\$2,610.00	\$1,304.80	\$1,305.20	49.99 %
TOTAL STORMWATER MANAGEMENT	\$235,689.00	\$101,715.13	\$133,973.87	43.16%
12.5480 SEWER COLLECTION SYSTEM				
12.5480.10.00.5 COLLECTION SALARIES & WAGES	\$173,183.00	\$85,063.53	\$88,119.47	49.12 %
12.5480.11.00.5 COLLECTION OVERTIME	\$18,006.00	\$8,141.39	\$9,864.61	45.21 %
12.5480.15.01.5 COLLECTION DENTAL INSURANCE	\$1,625.00	\$728.53	\$896.47	44.83 %
12.5480.15.02.5 COLLECTION FICA/MEDICARE	\$13,957.00	\$6,626.79	\$7,330.21	47.48 %
12.5480.15.03.5 COLLECTION HEALTH INSURANCE	\$48,250.00	\$18,327.76	\$29,922.24	37.98 %
12.5480.15.04.5 COLLECTION FLEX SPENDING ACCOUNT	\$753.00	\$0.00	\$753.00	0.00 %
12.5480.15.05.5 COLLECTION LONG TERM CARE INSURANCE	\$170.00	\$6.75	\$163.25	3.97 %
12.5480.15.07.5 COLLECTION CITY RETIREMENT	\$13,479.00	\$6,241.72	\$7,237.28	46.31 %
12.5480.15.08.5 COLLECTION LIFE, STD, LTD INSURANCE	\$2,539.00	\$1,486.19	\$1,052.81	58.53 %
12.5480.15.09.5 COLLECTION UNEMPLOYMENT INSURANCE	\$474.00	\$232.80	\$241.20	49.11 %
12.5480.15.10.5 COLLECTION WORKERS' COMPENSATION	\$8,259.00	\$3,425.90	\$4,833.10	41.48 %



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12.5480.15.12.5 COLLECTION PARKING FEE	\$306.00	\$306.00	\$0.00	100.00 %
12.5480.18.00.5 COLLECTION UNIFORMS/PROTECTIVE CLOTH	\$0.00	\$296.74	(\$296.74)	0.00 %
12.5480.20.00.5 COLLECTION OFFICE SUPPLIES	\$0.00	\$52.20	(\$52.20)	0.00 %
12.5480.21.00.5 COLLECTION OPERATING SUPPLIES	\$40,000.00	\$8,831.89	\$31,168.11	22.08 %
12.5480.23.00.5 COLLECTION SMALL TOOLS & EQUIP	\$1,000.00	\$4,392.00	(\$3,392.00)	439.20 %
12.5480.34.00.5 COLLECTION COMMUNICATIONS	\$2,960.00	\$0.00	\$2,960.00	0.00 %
12.5480.38.00.5 COLLECTION DEPRECIATION	\$0.00	\$0.00	\$0.00	0.00 %
12.5480.48.00.5 COLLECTION PROP & LIAB INS	\$4,257.00	\$3,131.96	\$1,125.04	73.57 %
12.5480.48.01.5 COLLECTION PC - DEDUCTIBLE EXPENSE	\$0.00	\$0.00	\$0.00	0.00 %
12.5480.56.00.5 COLLECTION OTR PUR SRVC	\$20,000.00	\$8,506.50	\$11,493.50	42.53 %
12.5480.65.00.5 COLLECTION EQUIP USE ASSESSMENT	\$110,058.00	\$110,058.00	\$0.00	100.00 %
12.5480.65.01.5 COLLECTION EQUIP FLAT FEE	\$50,000.00	\$50,000.00	\$0.00	100.00 %
12.5480.66.00.5 COLLECTION OTHER RENTALS	\$1,500.00	\$0.00	\$1,500.00	0.00 %
12.5480.67.00.5 COLLECTION STREET REPAIR/MAINT	\$2,500.00	\$5,046.81	(\$2,546.81)	201.87 %
12.5480.68.00.5 COLLECTION VEH/EQUIP REPAIR & MAINT	\$8,000.00	\$5,682.59	\$2,317.41	71.03 %
12.5480.69.00.5 COLLECTION BLDGS/GRNDS REPAIR/MAINT	\$500.00	\$150.63	\$349.37	30.13 %
12.5480.70.00.5 COLLECTION COPIER	\$653.00	\$325.09	\$327.91	49.78 %
12.5480.76.01.5 COLLECTION ELECTRIC	\$7,281.00	\$4,232.31	\$3,048.69	58.13 %
12.5480.79.00.5 COLLECTION MISC	\$0.00	\$0.00	\$0.00	0.00 %
12.5480.82.00.5 COLLECTION CAP IMPROVEMENTS	\$0.00	\$643.43	(\$643.43)	0.00 %
12.5480.82.01.5 COLLECTION CSO CAPITAL IMPROVEMNENT	\$0.00	\$0.00	\$0.00	0.00 %
12.5480.83.00.5 COLLECTION MACH/EQUIPMENT	\$62,500.00	\$16,735.55	\$45,764.45	26.78 %
12.5480.88.00.5 COLLECTION CAPITAL RSRV	\$0.00	\$0.00	\$0.00	0.00 %
12.5480.90.00.5 COLLECTION CSO PRINCIPAL DEBT PAYMNT	\$348,915.00	\$189,721.01	\$159,193.99	54.37 %
12.5480.91.00.5 COLLECTION CSO INTEREST DEBT PAYMENT	\$33,502.00	(\$1,435.19)	\$34,937.19	(4.28)%
12.5480.94.01.5 COLLECTION PENSON PRINCIPAL	\$0.00	\$0.00	\$0.00	0.00 %
12.5480.95.01.5 COLLECTION PENSION INTEREST EXP	\$7,147.00	\$3,573.50	\$3,573.50	50.00 %
TOTAL SEWER COLLECTION SYSTEM	\$981,774.00	\$540,532.38	\$441,241.62	55.06%
12.5481 WASTEWATER ADMINISTRATION				
12.5481.10.00.5 WW ADMIN SALARIES & WAGES	\$70,518.00	\$29,434.16	\$41,083.84	41.74 %
12.5481.11.00.5 WW ADMIN OVERTIME	\$2,122.00	\$1,009.91	\$1,112.09	47.59 %



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12.5481.15.01.5 WW ADMIN DENTAL INSURANCE	\$569.00	\$265.24	\$303.76	46.62 %
12.5481.15.02.5 WW ADMIN FICA/MEDICARE	\$5,303.00	\$2,254.33	\$3,048.67	42.51 %
12.5481.15.03.5 WW ADMIN HEALTH INSURANCE	\$16,879.00	\$3,413.54	\$13,465.46	20.22 %
12.5481.15.04.5 WW ADMIN FLEX SPENDING ACCOUNT	\$264.00	\$0.00	\$264.00	0.00 %
12.5481.15.05.5 WW ADMIN LONG TERM CARE INSURANCE	\$59.00	\$15.30	\$43.70	25.93 %
12.5481.15.07.5 WW ADMIN CITY RETIREMENT	\$5,121.00	\$1,538.29	\$3,582.71	30.04 %
12.5481.15.08.5 WW ADMIN LIFE, STD, LTD INSURANCE	\$888.00	\$519.93	\$368.07	58.55 %
12.5481.15.09.5 WW ADMIN UNEMPLOYMENT INSURANCE	\$166.00	\$81.44	\$84.56	49.06 %
12.5481.15.10.5 WW ADMIN WORKERS' COMPENSATION	\$216.00	\$119.94	\$96.06	55.53 %
12.5481.15.12.5 WW ADMIN PARKING FEE	\$522.00	\$522.00	\$0.00	100.00 %
12.5481.16.00.5 WW ADMIN GASB#68 PENSION	\$0.00	\$0.00	\$0.00	0.00 %
12.5481.18.00.5 WW ADMIN UNIFORMS/PROTECT CLOTHING	\$0.00	\$0.00	\$0.00	0.00 %
12.5481.20.00.5 WW ADMIN OFFICE SUPPLIES	\$2,500.00	\$1,548.00	\$952.00	61.92 %
12.5481.20.01.5 WW ADMIN POSTAGE	\$2,000.00	\$1,573.84	\$426.16	78.69 %
12.5481.30.00.5 WW ADMIN ADVERTISING	\$500.00	\$0.00	\$500.00	0.00 %
12.5481.34.00.5 WW ADMIN TELEPHONE BASIC SERVICE	\$2,416.00	\$670.25	\$1,745.75	27.74 %
12.5481.34.01.5 WW ADMIN TELEPHONE LONG DISTANCE	\$1,902.00	\$273.02	\$1,628.98	14.35 %
12.5481.34.02.5 WW ADMIN INTERNET WAN SERVICE	\$7,332.00	\$4,594.76	\$2,737.24	62.67 %
12.5481.38.00.5 WW ADMIN DEPRECIATION	\$0.00	\$0.00	\$0.00	0.00 %
12.5481.40.00.5 WW ADMIN DUES/SUBSCRIPTS/MTGS	\$1,250.00	\$0.00	\$1,250.00	0.00 %
12.5481.48.00.5 WW ADMIN PROPERTY & LIABILITY INS	\$1,494.00	\$748.16	\$745.84	50.08 %
12.5481.48.01.5 WW ADMIN PC - DEDUCTIBLE EXPENSE	\$0.00	\$0.00	\$0.00	0.00 %
12.5481.56.00.5 WW ADMIN - OTR PUR SRVC	\$500.00	\$0.00	\$500.00	0.00 %
12.5481.60.00.5 WW ADMIN PROFESSIONAL SVCS	\$5,000.00	\$0.00	\$5,000.00	0.00 %
12.5481.61.00.5 WW ADMIN LEGAL SERVICES	\$0.00	\$0.00	\$0.00	0.00 %
12.5481.65.00.5 WW ADMIN EQUIPMENT VACTOR RESERVE	\$0.00	\$0.00	\$0.00	0.00 %
12.5481.70.00.5 WW ADMIN COPIER	\$257.00	\$114.18	\$142.82	44.43 %
12.5481.79.00.5 WW ADMIN MISCELLANEOUS	\$0.00	\$0.00	\$0.00	0.00 %
12.5481.83.00.5 WW ADMIN MACHINERY & EQUIPMENT	\$0.00	\$0.00	\$0.00	0.00 %
12.5481.83.01.5 WW ADMIN COMPUTER EQUIPMENT ALLOC	\$14,487.00	\$4,594.97	\$9,892.03	31.72 %
12.5481.83.02.5 WW ADMIN FINANCIAL SOFTWARE	\$0.00	\$0.00	\$0.00	0.00 %
12.5481.85.00.5 WW ADMIN FED/STATE GRANT EXPENSE	\$0.00	\$0.00	\$0.00	0.00 %



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12.5481.90.00.5 WW ADMIN WWTP DEBT PRINCIPAL	\$147,946.00	\$182,655.23	(\$34,709.23)	123.46 %
12.5481.91.00.5 WW ADMIN WWTP DEBT INTEREST	\$73,499.00	\$34,878.75	\$38,620.25	47.45 %
12.5481.92.00.5 WW ADMIN ENERGY IMPROV LEASE PYMT	\$17,650.00	\$8,825.05	\$8,824.95	50.00 %
12.5481.92.01.5 WW ADMIN ENERGY AUDIT	\$0.00	\$0.00	\$0.00	0.00 %
12.5481.94.01.5 WW ADMIN PENSON PRINCIPAL	\$0.00	\$0.00	\$0.00	0.00 %
12.5481.95.01.5 WW ADMIN PENSION INTEREST EXP	\$3,856.00	\$1,928.00	\$1,928.00	50.00 %
12.5481.96.00.5 WW ADMIN WATER METER DEPREC SHARE	\$15,000.00	\$15,000.00	\$0.00	100.00 %
12.5481.97.00.5 WW ADMIN ADMINISTRATIVE/MGMT SVCS	\$282,509.00	\$282,509.00	\$0.00	100.00 %
TOTAL WASTEWATER ADMINISTRATION	\$682,725.00	\$579,087.29	\$103,637.71	84.82%
12.5482 PRIVATE SEWER SYS MAINT				
12.5482.10.00.5 PRIV SWR MAINT SALARIES & WAGES	\$3,812.00	\$1,861.56	\$1,950.44	48.83 %
12.5482.11.00.5 PRIV SWR MAINT OVERTIME	\$40.00	\$33.39	\$6.61	83.48 %
12.5482.15.01.5 PRIV SWR MAINT DENTAL INSURANCE	\$21.00	\$10.45	\$10.55	49.76 %
12.5482.15.02.5 PRIV SWR MAINT FICA/MEDICARE	\$281.00	\$136.07	\$144.93	48.42 %
12.5482.15.03.5 PRIV SWR MAINT HEALTH INSURANCE	\$637.00	\$320.35	\$316.65	50.29 %
12.5482.15.04.5 PRIV SWR MAINT FLEX SPENDING ACCOUNT	\$10.00	\$0.00	\$10.00	0.00 %
12.5482.15.05.5 PRIV SWR MAINT LONG TERM CARE INS	\$2.00	\$1.04	\$0.96	52.00 %
12.5482.15.07.5 PRIV SWR MAINT CITY RETIREMENT	\$272.00	\$109.49	\$162.51	40.25 %
12.5482.15.08.5 PRIV SWR MAINT LIFE, STD, LTD INS	\$34.00	\$30.93	\$3.07	90.97 %
12.5482.15.09.5 PRIV SWR MAINT UNEMPLOY INSURANCE	\$6.00	\$3.08	\$2.92	51.33 %
12.5482.15.10.5 PRIV SWR MAINT WORKERS' COMPENSATION	\$171.00	\$73.46	\$97.54	42.96 %
12.5482.48.00.5 PRIV SWR MAINT PROP/LIAB INS	\$56.00	\$28.12	\$27.88	50.21 %
12.5482.56.00.5 PRIV SWR MAINT OTR PUR SRVC	\$5,000.00	\$2,998.48	\$2,001.52	59.97 %
12.5482.70.00.5 PRIV SWR MAINT COPIER	\$9.00	\$4.28	\$4.72	47.56 %
12.5482.94.01.5 PRIV SWR MAINT PENSON PRINCIPAL	\$0.00	\$0.00	\$0.00	0.00 %
12.5482.95.01.5 PRIV SWR MAINT PENSION INTEREST EXP	\$47.00	\$23.11	\$23.89	49.17 %
TOTAL PRIVATE SEWER SYS MAINT	\$10,398.00	\$5,633.81	\$4,764.19	54.18%
12.5491 DELQ SEWER FEES COLLECTION				
12.5491.10.00.5 DELQ SEWER TAX COLL SALARIES & WAGES	\$10,712.00	\$5,231.68	\$5,480.32	48.84 %
12.5491.15.01.5 DELQ SEWER TAX COLL DENTAL INSURANCE	\$86.00	\$40.06	\$45.94	46.58 %



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12.5491.15.02.5 DELQ SEWER TAX COLL FICA/MEDICARE	\$782.00	\$365.92	\$416.08	46.79 %
12.5491.15.03.5 DELQ SEWER TAX COLL HEALTH INSURANCE	\$2,548.00	\$719.41	\$1,828.59	28.23 %
12.5491.15.04.5 DELQ SEWER TAX COLL FLEX SPENDING ACCOUNT	\$40.00	\$0.00	\$40.00	0.00 %
12.5491.15.05.5 DELQ SEWER TAX COLL LONG TERM CARE INSURANCE	\$7.00	\$0.00	\$7.00	0.00 %
12.5491.15.07.5 DELQ SEWER TAX COLL CITY RETIREMENT	\$755.00	\$336.24	\$418.76	44.54 %
12.5491.15.08.5 DELQ SEWER TAX COLL LIFE, STD, LTD INSURANCE	\$134.00	\$67.18	\$66.82	50.13 %
12.5491.15.09.5 DELQ SEWER TAX COLL UNEMPLOYMENT INSURANCE	\$25.00	\$12.30	\$12.70	49.20 %
12.5491.15.10.5 DELQ SEWER TAX COLL WORKERS' COMPENSATION	\$32.00	\$15.44	\$16.56	48.25 %
12.5491.15.12.5 DELQ SEWER TAX COLL PARKING FEE	\$99.00	\$99.00	\$0.00	100.00 %
12.5491.20.00.5 DELQ SEWER TAX COLL OFFICE SUPPLIES	\$0.00	\$0.00	\$0.00	0.00 %
12.5491.20.01.5 DELQ SEWER TAX COLL POSTAGE	\$1,000.00	\$5.00	\$995.00	0.50 %
12.5491.34.00.5 DELQ SEWER TAX COLL COMMUNICATIONS	\$0.00	\$0.00	\$0.00	0.00 %
12.5491.40.00.5 DELQ SEWER TAX COLL DUES/SUBSCRIPTS/MTGS	\$0.00	\$0.00	\$0.00	0.00 %
12.5491.48.00.5 DELQ SEWER TAX COLL PROPERTY & LIABILITY INS	\$225.00	\$112.50	\$112.50	50.00 %
12.5491.70.00.5 DELQ SEWER TAX COLL COPIER	\$29.00	\$16.12	\$12.88	55.59 %
12.5491.94.01.5 DELQ SEWER COLL PENSON PRINCIPAL	\$0.00	\$0.00	\$0.00	0.00 %
12.5491.95.01.5 DELQ SEWER TAX COLL PENSION INTEREST EXP	\$470.00	\$235.10	\$234.90	50.02 %
TOTAL DELQ SEWER FEES COLLECTION	\$16,944.00	\$7,255.95	\$9,688.05	42.82%
12.9961 TAX ABATEMENTS/CREDITS				
12.9961.00.00.5 UTILITY BILL ABATEMENT	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL TAX ABATEMENTS/CREDITS	\$0.00	\$0.00	\$0.00	0.00%
12.9962 GF MISC EXP				
12.9962.00.00.5 A/R SEWER BAD DEBT WRITE-OFF	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL GF MISC EXP	\$0.00	\$0.00	\$0.00	0.00%
TOTAL SEWER FUND EXPENDITURES	\$3,948,021.00	\$2,194,186.47	\$1,753,834.53	55.58%
SEWER FUND NET EXCESS / (DEFICIT)	(\$148,471.00)	\$24,110.84		



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REVENUES				
17.2 INTERGOVERNMENTAL REV				
17.2301.00.00.4 FEMA STORM DAMAGE GRANT REV	\$0.00	\$0.00	\$0.00	0.00 %
17.2550.00.00.4 CEMETERY XFER CMTRY TRST-EXP	\$30,000.00	\$0.00	(\$30,000.00)	0.00 %
17.2660.00.00.4 CEMETERY OUTSIDE BURIALS	\$3,000.00	\$0.00	(\$3,000.00)	0.00 %
17.2700.00.00.4 CEMETERY INTEREST	\$0.00	\$0.00	\$0.00	0.00 %
17.2701.00.00.4 CEMETERY CHANGE IN MARKET VALUE	\$0.00	\$0.00	\$0.00	0.00 %
17.2770.00.00.4 CEMETERY ENDOWMENT CARE	\$9,000.00	\$7,200.00	(\$1,800.00)	80.00 %
17.2771.00.00.4 CEMETERY GRAVE OPENINGS	\$2,000.00	\$1,790.00	(\$210.00)	89.50 %
17.2771.00.01.4 CEMETERY GRAVE OPEN FULL BURIAL	\$12,000.00	\$1,090.00	(\$10,910.00)	9.08 %
17.2771.00.02.4 CEMETERY GRAVE OPEN CREMATION	\$12,000.00	\$2,959.25	(\$9,040.75)	24.66 %
17.2772.00.00.4 CEMETERY FOUNDATIONS	\$3,000.00	\$0.00	(\$3,000.00)	0.00 %
17.2773.00.00.4 CEMETERY VAULT CHARGES	\$2,500.00	\$0.00	(\$2,500.00)	0.00 %
17.2814.00.00.4 PROCEEDS FROM LTD	\$0.00	\$0.00	\$0.00	0.00 %
17.2816.00.00.4 SALE OF EQUIP PROCEEDS	\$0.00	\$0.00	\$0.00	0.00 %
17.2960.00.00.4 CEMETERY LOT SALES	\$6,400.00	\$6,750.00	\$350.00	105.47 %
17.2990.00.00.4 CEMETERY FOUNDATIONS	\$6,000.00	\$0.00	(\$6,000.00)	0.00 %
17.2990.00.01.4 CEMETERY MONUMENT SALES/REPAIR	\$500.00	\$135.00	(\$365.00)	27.00 %
17.2990.00.02.4 CEMETERY MONUMENT INSTALLATIONS	\$2,000.00	\$3,071.05	\$1,071.05	153.55 %
17.2990.00.03.4 CEMETERY MONUMENT REPAIR	\$1,500.00	\$190.00	(\$1,310.00)	12.67 %
17.2990.00.04.4 CEMETERY MONUMENT SALES/SANDBLAST	\$0.00	\$0.00	\$0.00	0.00 %
17.2992.00.00.4 CEMETERY MISC REIMBS	\$0.00	\$0.00	\$0.00	0.00 %
17.2993.00.00.4 CEMETERY NON-RESIDENT REVENUE	\$1,000.00	(\$275.00)	(\$1,275.00)	(27.50)%
17.2994.00.00.4 CEMETERY XFER GENERAL FUND	\$61,403.00	\$61,403.00	\$0.00	100.00 %
17.2995.00.00.4 CEMETERY XFER PARKING FUND	\$12,000.00	\$12,000.00	\$0.00	100.00 %
17.2996.00.00.4 CEMETERY XFER DPW SMALL PARKS	\$27,900.00	\$27,900.00	\$0.00	100.00 %
17.2997.00.00.4 CEMETERY XFER GF CIP/EQUIPMENT	\$20,575.00	\$20,575.00	\$0.00	100.00 %
TOTAL INTERGOVERNMENTAL REV	\$212,778.00	\$144,788.30	(\$67,989.70)	68.05%
TOTAL CEMETERY FUND REVENUES	\$212,778.00	\$144,788.30	(\$67,989.70)	68.05%



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EXPENDITURES				
17.7000 GREEN MOUNT CEMETERY				
17.7000.10.00.5 CEMETERY SALARIES & WAGES	\$93,615.00	\$42,122.56	\$51,492.44	45.00 %
17.7000.11.00.5 CEMETERY OVERTIME	\$500.00	\$2,454.54	(\$1,954.54)	490.91 %
17.7000.15.01.5 CEMETERY DENTAL INSURANCE	\$716.00	\$307.51	\$408.49	42.95 %
17.7000.15.02.5 CEMETERY FICA/MEDICARE	\$6,870.00	\$3,366.27	\$3,503.73	49.00 %
17.7000.15.03.5 CEMETERY HEALTH INSURANCE	\$12,357.00	\$2,019.31	\$10,337.69	16.34 %
17.7000.15.04.5 CEMETERY FLEX SPENDING ACCOUNT	\$332.00	\$0.00	\$332.00	0.00 %
17.7000.15.05.5 CEMETERY LONG TERM CARE INSURANCE	\$75.00	\$39.00	\$36.00	52.00 %
17.7000.15.07.5 CEMETERY CITY RETIREMENT	\$6,635.00	\$3,227.05	\$3,407.95	48.64 %
17.7000.15.08.5 CEMETERY LIFE, STD, LTD INSURANCE	\$1,120.00	\$655.30	\$464.70	58.51 %
17.7000.15.09.5 CEMETERY UNEMPLOYMENT INSURANCE	\$209.00	\$102.64	\$106.36	49.11 %
17.7000.15.10.5 CEMETERY WORKERS' COMPENSATION	\$3,589.00	\$1,812.00	\$1,777.00	50.49 %
17.7000.18.00.5 CEMETERY UNIFORMS/PROTECT CLOTHING	\$1,000.00	\$528.46	\$471.54	52.85 %
17.7000.20.00.5 CEMETERY OFFICE SUPPLIES	\$1,000.00	\$796.31	\$203.69	79.63 %
17.7000.20.01.5 CEMETERY POSTAGE	\$50.00	\$18.11	\$31.89	36.22 %
17.7000.21.00.5 CEMETERY OPERATING SUPPLIES	\$2,000.00	\$1,498.74	\$501.26	74.94 %
17.7000.21.01.5 CEMETERY FUEL	\$4,250.00	\$1,829.31	\$2,420.69	43.04 %
17.7000.23.00.5 CEMETERY SMALL TOOLS & EQUIP	\$350.00	\$141.26	\$208.74	40.36 %
17.7000.30.00.5 CEMETERY ADVERTISING	\$1,000.00	\$315.72	\$684.28	31.57 %
17.7000.34.00.5 CEMETERY TELEPHONE BASIC SERVICE	\$350.00	\$81.74	\$268.26	23.35 %
17.7000.34.01.5 CEMETERY TELEPHONE LONG DISTANCE	\$232.00	\$33.29	\$198.71	14.35 %
17.7000.34.02.5 CEMETERY INTERNET WAN SERVICE	\$1,000.00	\$560.44	\$439.56	56.04 %
17.7000.40.00.5 CEMETERY DUES/SUBSCRIPTS/MTGS	\$2,200.00	\$785.00	\$1,415.00	35.68 %
17.7000.48.00.5 CEMETERY PROPERTY & LIABILITY INS	\$7,644.00	\$3,823.42	\$3,820.58	50.02 %
17.7000.48.01.5 CEMETERY PC - DEDUCTIBLE EXPENSE	\$0.00	\$0.00	\$0.00	0.00 %
17.7000.56.00.5 CEMETERY CORRECTIONS - LABOR COST	\$24,000.00	\$17,328.53	\$6,671.47	72.20 %
17.7000.57.00.5 CEMETERY MONUMENT INSTALLATION	\$1,600.00	\$996.20	\$603.80	62.26 %
17.7000.57.01.5 CEMETERY MONUMENT REPAIR	\$1,000.00	\$2,115.78	(\$1,115.78)	211.58 %
17.7000.57.02.5 CEMETERY MONUMENT SALES/SANDBLAST	\$500.00	\$218.00	\$282.00	43.60 %
17.7000.58.00.5 CEMETERY FLOWER FUND	\$500.00	\$245.50	\$254.50	49.10 %



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17.7000.58.01.5 CEMETERY ENDOWMENT CARE	\$9,000.00	\$2,620.00	\$6,380.00	29.11 %
17.7000.60.00.5 CEMETERY PROFESSIONAL SVCS	\$1,000.00	\$0.00	\$1,000.00	0.00 %
17.7000.66.00.5 CEMETERY OTHER RENTALS	\$100.00	\$0.00	\$100.00	0.00 %
17.7000.67.00.5 CEMETERY STREET REPAIR & MAINT	\$100.00	\$0.00	\$100.00	0.00 %
17.7000.68.00.5 CEMETERY VEH/EQUIP REPAIR & MAINT	\$1,250.00	\$4,827.20	(\$3,577.20)	386.18 %
17.7000.68.01.5 CEMETERY TRUCK REPAIR & MAINT	\$500.00	\$0.00	\$500.00	0.00 %
17.7000.68.02.5 CEMETERY MOWING REPAIR & MAINT	\$750.00	\$1,564.65	(\$814.65)	208.62 %
17.7000.68.03.5 CEMETERY EXCAVATOR REPAIR & MAINT	\$400.00	\$213.55	\$186.45	53.39 %
17.7000.68.04.5 CEMETERY TRACTOR REPAIR & MAINT	\$250.00	\$30.77	\$219.23	12.31 %
17.7000.69.00.5 CEMETERY BLDGS/GRNDS REPAIR/MAINT	\$1,000.00	\$396.02	\$603.98	39.60 %
17.7000.69.01.5 CEMETERY SMALL PARKS MAINTENANCE	\$1,500.00	\$109.98	\$1,390.02	7.33 %
17.7000.70.00.5 CEMETERY COPIER	\$294.00	\$141.67	\$152.33	48.19 %
17.7000.72.00.5 CEMETERY TAXES/LICENSE/REGIST	\$0.00	\$0.00	\$0.00	0.00 %
17.7000.74.00.5 CEMETERY TRAVEL/TRANSPORTATION	\$100.00	\$0.00	\$100.00	0.00 %
17.7000.76.01.5 CEMETERY ELECTRIC	\$2,000.00	\$550.52	\$1,449.48	27.53 %
17.7000.76.02.5 CEMETERY HEATING FUEL	\$1,800.00	\$389.97	\$1,410.03	21.67 %
17.7000.76.03.5 CEMETERY TRASH REMOVAL	\$50.00	\$0.00	\$50.00	0.00 %
17.7000.76.04.5 CEMETERY IN HOUSE UTILITIES/WATER	\$800.00	\$1,568.01	(\$768.01)	196.00 %
17.7000.76.05.5 CEMETERY PORTOLET	\$2,000.00	\$755.20	\$1,244.80	37.76 %
17.7000.79.00.5 CEMETERY MISC	\$0.00	\$0.00	\$0.00	0.00 %
17.7000.80.00.5 CEMETERY ELM STREET CEMETERY	\$100.00	\$0.00	\$100.00	0.00 %
17.7000.80.01.5 CEMETERY TREES, BULBS, SHRUBS	\$2,500.00	\$612.47	\$1,887.53	24.50 %
17.7000.82.00.5 CEMETERY CIP PLAN CEMETERY	\$18,875.00	\$456.62	\$18,418.38	2.42 %
17.7000.83.00.5 CEMETERY EQUIPMENT PLAN CEMETERY	\$1,700.00	\$1,909.86	(\$209.86)	112.34 %
17.7000.91.00.5 CEMETERY INTEREST EXPENSE	\$0.00	\$0.00	\$0.00	0.00 %
17.7000.95.01.5 CEMETERY PENSION INTEREST EXP	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL GREEN MOUNT CEMETERY	\$220,763.00	\$103,568.48	\$117,194.52	46.91%
17.9962 GF MISC EXP				
17.9962.00.00.5 AR BAD DEBT EXPENSE	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL GF MISC EXP	\$0.00	\$0.00	\$0.00	0.00%



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TOTAL CEMETERY FUND EXPENDITURES	\$220,763.00	\$103,568.48	\$117,194.52	46.91%
CEMETERY FUND NET EXCESS / (DEFICIT)	(\$7,985.00)	\$41,219.82		



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<u>Account Number and Description</u>	<u>Budget FY 2017</u>	<u>Actual to Date Through</u>	<u>Variance</u>	<u>Percent of Budget</u>
REVENUES				
18.22 PERMITS AND LICENSE REV				
18.2280.00.00.4 PARKS MISC GRANT REVENUE	\$6,000.00	\$15,624.00	\$9,624.00	260.40 %
TOTAL PERMITS AND LICENSE REV	\$6,000.00	\$15,624.00	\$9,624.00	260.40%
18.23 INTERGOVERNMENTAL REV				
18.2300.00.00.4 PARKS TOWER GRANT REVENUE	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL INTERGOVERNMENTAL REV	\$0.00	\$0.00	\$0.00	0.00%
18.261 EQUIPMENT/LAND REVENUE				
18.2614.00.00.4 PARKS SALE OF EQUIPMENT	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL EQUIPMENT/LAND REVENUE	\$0.00	\$0.00	\$0.00	0.00%
18.264 OTHER REVENUE				
18.2648.00.00.4 PARKS VISTA	\$0.00	\$0.00	\$0.00	0.00 %
18.2649.00.00.4 PARKS MISC CONTRIBS	\$0.00	\$500.00	\$500.00	0.00 %
18.2649.00.01.4 PARKS PET WASTE CONTRIBS	\$0.00	\$5.00	\$5.00	0.00 %
TOTAL OTHER REVENUE	\$0.00	\$505.00	\$505.00	0.00%
18.268 OTHER REVENUE				
18.2680.00.00.4 PARK ENCHANTED FOREST RECEIPTS	\$3,000.00	\$3,110.00	\$110.00	103.67 %
18.2682.00.00.4 PARKS T-SHIRT SALES	\$0.00	\$620.00	\$620.00	0.00 %
18.2685.00.00.4 PARKS SHELTER RESERVATION	\$1,000.00	\$925.00	(\$75.00)	92.50 %
TOTAL OTHER REVENUE	\$4,000.00	\$4,655.00	\$655.00	116.38%
18.28 MISC REVENUE				
18.2804.00.00.4 CONTRIBS/DONATIONS/FUNDRAISING	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL MISC REVENUE	\$0.00	\$0.00	\$0.00	0.00%



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18.29 OPERATING TRANSFERS				
18.2900.00.00.4 PARKS INTEREST REV	\$0.00	\$7.39	\$7.39	0.00 %
18.2907.00.00.4 PARKS W/C REIMB	\$0.00	\$0.00	\$0.00	0.00 %
18.2910.00.00.4 PARKS XFER GF OPERATIONS	\$152,915.00	\$152,915.00	\$0.00	100.00 %
18.2910.01.00.4 PARKS XFER GF PARK IMPACT FEES	\$0.00	\$0.00	\$0.00	0.00 %
18.2915.00.00.4 PARKS XFER FROM GF PET WASTE FEES	\$2,160.00	\$0.00	(\$2,160.00)	0.00 %
18.2983.00.00.4 PARKS RANGER HOUSE RENTAL	\$13,200.00	\$6,600.00	(\$6,600.00)	50.00 %
18.2984.00.00.4 PARKS XFER FROM OTHER FUNDS	\$0.00	\$0.00	\$0.00	0.00 %
18.2985.00.00.4 PARKS XFER GF EQUIPMENT	\$13,900.00	\$13,900.00	\$0.00	100.00 %
18.2986.00.00.4 PARKS XFER MONTPR FOUNDTN	\$0.00	\$0.00	\$0.00	0.00 %
18.2987.00.00.4 PARKS XFER GF CIP	\$4,800.00	\$4,800.00	\$0.00	100.00 %
18.2990.00.00.4 PARKS MISC. REVENUE	\$0.00	\$175.00	\$175.00	0.00 %
18.2992.00.00.4 PARKS MISC REIMB	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL OPERATING TRANSFERS	\$186,975.00	\$178,397.39	(\$8,577.61)	95.41%
TOTAL PARKS FUND REVENUES	\$196,975.00	\$199,181.39	\$2,206.39	101.12%



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EXPENDITURES				
18.76 PARKS GRANT EXP				
18.7612.00.00.5 PARKS VISIONING GRANT	\$0.00	\$235.19	(\$235.19)	0.00 %
18.7615.00.00.5 PARKS STATE HOUSE TRAIL	\$900.00	\$0.00	\$900.00	0.00 %
18.7621.00.00.5 PARKS GRANT EXP-COMMUNITY GARDEN	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL PARKS GRANT EXP	\$900.00	\$235.19	\$664.81	26.13%
18.7600 PARKS OPERATIONS				
18.7600.10.00.5 PARKS SALARIES & WAGES	\$82,475.00	\$37,453.61	\$45,021.39	45.41 %
18.7600.10.01.5 PARKS AMERICORP & SUMMER WAGES	\$13,500.00	\$8,757.00	\$4,743.00	64.87 %
18.7600.11.00.5 PARKS OVERTIME	\$0.00	\$0.00	\$0.00	0.00 %
18.7600.15.01.5 PARKS DENTAL INSURANCE	\$687.00	\$299.42	\$387.58	43.58 %
18.7600.15.02.5 PARKS FICA/MEDICARE	\$7,007.00	\$3,299.81	\$3,707.19	47.09 %
18.7600.15.03.5 PARKS HEALTH INSURANCE	\$20,383.00	\$7,964.91	\$12,418.09	39.08 %
18.7600.15.04.5 PARKS FLEX SPENDING ACCOUNT	\$318.00	\$0.00	\$318.00	0.00 %
18.7600.15.05.5 PARKS LONG TERM CARE INSURANCE	\$72.00	\$41.29	\$30.71	57.35 %
18.7600.15.07.5 PARKS CITY RETIREMENT	\$5,814.00	\$2,715.44	\$3,098.56	46.71 %
18.7600.15.08.5 PARKS LIFE, STD, LTD INSURANCE	\$1,073.00	\$627.82	\$445.18	58.51 %
18.7600.15.09.5 PARKS UNEMPLOYMENT INSURANCE	\$200.00	\$98.34	\$101.66	49.17 %
18.7600.15.10.5 PARKS WORKERS' COMPENSATION	\$3,192.00	\$1,752.90	\$1,439.10	54.92 %
18.7600.20.00.5 PARKS OFFICE SUPPLIES	\$200.00	\$0.00	\$200.00	0.00 %
18.7600.20.01.5 PARKS POSTAGE	\$70.00	\$51.43	\$18.57	73.47 %
18.7600.21.00.5 PARKS OPERATING SUPPLIES	\$2,000.00	\$2,108.04	(\$108.04)	105.40 %
18.7600.23.00.5 PARKS SMALL TOOLS & EQUIP	\$1,500.00	\$2,466.37	(\$966.37)	164.42 %
18.7600.30.00.5 PARKS ADVERTISING	\$200.00	\$0.00	\$200.00	0.00 %
18.7600.34.00.5 PARKS TELEPHONE BASIC SERVICE	\$128.00	\$35.60	\$92.40	27.81 %
18.7600.34.01.5 PARKS TELEPHONE LONG DISTANCE	\$101.00	\$14.50	\$86.50	14.36 %
18.7600.34.02.5 PARKS INTERNET WAN SERVICE	\$232.00	\$244.01	(\$12.01)	105.18 %
18.7600.34.03.5 PARKS CELL PHONE & PAGER	\$1,200.00	\$806.28	\$393.72	67.19 %
18.7600.40.00.5 PARKS DUES/SUBSCRIPTS/MTGS	\$1,500.00	\$340.00	\$1,160.00	22.67 %



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18.7600.48.00.5 PARKS PROPERTY & LIABILITY INS	\$8,265.00	\$4,134.04	\$4,130.96	50.02 %
18.7600.48.01.5 PARKS PC - DEDUCTIBLE EXPENSE	\$0.00	\$0.00	\$0.00	0.00 %
18.7600.56.00.5 PARKS OTR PUR SRVC	\$2,000.00	\$1,700.00	\$300.00	85.00 %
18.7600.62.00.5 PARKS PRINTING & BINDING	\$200.00	(\$15.84)	\$215.84	(7.92)%
18.7600.67.00.5 PARKS ROADS/REPAIR/MAINT	\$1,000.00	\$0.00	\$1,000.00	0.00 %
18.7600.68.00.5 PARKS VEHS/EQUIP REPAIR/MAINT	\$8,000.00	\$6,533.21	\$1,466.79	81.67 %
18.7600.69.00.5 PARKS BLDG/GRNDS REPAIR/MAINT	\$5,000.00	\$3,386.37	\$1,613.63	67.73 %
18.7600.69.01.5 PARKS NON RE-OCCURRING MAINT	\$8,000.00	\$432.38	\$7,567.62	5.40 %
18.7600.69.02.5 PARKS TOWER REPAIRS/MAINT	\$0.00	\$0.00	\$0.00	0.00 %
18.7600.70.00.5 PARKS COPIER	\$291.00	\$136.66	\$154.34	46.96 %
18.7600.74.00.5 PARKS TRAVEL/TRANSPORTATION	\$300.00	\$0.00	\$300.00	0.00 %
18.7600.76.01.5 PARKS ELECTRIC	\$882.00	\$510.92	\$371.08	57.93 %
18.7600.76.02.5 PARKS HEAT	\$0.00	\$103.43	(\$103.43)	0.00 %
18.7600.76.03.5 PARKS TRASH REMOVAL	\$200.00	\$0.00	\$200.00	0.00 %
18.7600.76.04.5 PARKS IN HOUSE UTILITIES/WATER	\$400.00	\$143.00	\$257.00	35.75 %
18.7600.79.00.5 PARKS MISC	\$250.00	\$3,728.48	(\$3,478.48)	1,491.39 %
18.7600.79.01.5 PARKS PET WASTE EXP	\$2,160.00	\$0.00	\$2,160.00	0.00 %
18.7600.82.00.5 PARKS CIP PLAN PARKS	\$0.00	\$0.00	\$0.00	0.00 %
18.7600.83.00.5 PARKS EQUIPMENT PLAN PARKS	\$14,500.00	\$6,461.00	\$8,039.00	44.56 %
18.7600.83.01.5 PARKS TOWER RESTORATION	\$0.00	\$0.00	\$0.00	0.00 %
18.7600.94.01.5 PARKS PENSON PRINCIPAL	\$0.00	\$0.00	\$0.00	0.00 %
18.7600.95.01.5 PARKS PENSION INTEREST EXP	\$2,275.00	\$1,137.68	\$1,137.32	50.01 %
18.7600.99.01.5 PARKS XFER TO GF-TREE WARDEN ASST	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL PARKS OPERATIONS	\$195,575.00	\$97,468.10	\$98,106.90	49.84%
18.764 PARKS MISC EXP				
18.7643.00.00.5 PARKS PEACE PARK	\$500.00	\$0.00	\$500.00	0.00 %
18.7644.00.00.5 PARKS IMPACT EXP	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL PARKS MISC EXP	\$500.00	\$0.00	\$500.00	0.00%
TOTAL PARKS FUND EXPENDITURES	\$196,975.00	\$97,703.29	\$99,271.71	49.60%



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PARKS FUND NET EXCESS / (DEFICIT)	\$0.00	\$101,478.10		



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<u>Account Number and Description</u>	<u>Budget FY 2017</u>	<u>Actual to Date Through</u>	<u>Variance</u>	<u>Percent of Budget</u>
REVENUES				
36.23 INTERGOVERNMENTAL REV				
36.2301.00.00.4 DEFERRED INFLOWS-PENSION RELATED	\$0.00	\$0.00	\$0.00	0.00 %
36.2305.00.00.4 REC GRANTS-PRIVATE	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL INTERGOVERNMENTAL REV	\$0.00	\$0.00	\$0.00	0.00%
36.24 FEES & CHARGES FOR SERVICES				
36.2400.00.00.4 REC SEASON PASSES-SWIM POOL	\$22,000.00	\$2,358.00	(\$19,642.00)	10.72 %
36.2401.00.00.4 REC SEASON PASSES-REC CTR	\$700.00	\$750.00	\$50.00	107.14 %
36.2402.00.00.4 REC SEASON PASSES-OUTDOOR	\$0.00	\$0.00	\$0.00	0.00 %
36.2420.00.00.4 REC DAILY ADMISSION-POOL	\$10,000.00	\$10,227.50	\$227.50	102.28 %
36.2421.00.00.4 REC DAILY ADMISSION-REC CTR	\$2,800.00	\$539.50	(\$2,260.50)	19.27 %
36.2422.00.00.4 REC DAILY ADM-OUTDR FACILITY	\$0.00	\$0.00	\$0.00	0.00 %
36.2430.00.00.4 REC PROGRAM FEES-POOL	\$9,000.00	\$4,762.00	(\$4,238.00)	52.91 %
36.2431.00.00.4 REC PROGRAM FEES-REC CTR	\$40,600.00	\$20,991.50	(\$19,608.50)	51.70 %
36.2432.00.00.4 REC PROGRAM FEES-OUTDR FACILITY	\$125,000.00	\$93,849.44	(\$31,150.56)	75.08 %
36.2440.00.00.4 REC CONCESSIONS-POOL	\$7,800.00	\$10,268.00	\$2,468.00	131.64 %
36.2441.00.00.4 REC CONCESSIONS-REC CTR	\$0.00	\$0.00	\$0.00	0.00 %
36.2442.00.00.4 REC CONCESSIONS-OUTDR FACILITY	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL FEES & CHARGES FOR SERVICES	\$217,900.00	\$143,745.94	(\$74,154.06)	65.97%
36.25 RENTS & COMMISSIONS/UTILITY FEES				
36.2502.00.00.4 REC RENTALS-REC CENTER	\$8,500.00	\$4,650.00	(\$3,850.00)	54.71 %
36.2503.00.00.4 REC RENTALS-OUTDR FACILITY	\$10,000.00	\$4,400.00	(\$5,600.00)	44.00 %
TOTAL RENTS & COMMISSIONS/UTILITY FEES	\$18,500.00	\$9,050.00	(\$9,450.00)	48.92%
36.27 INTEREST/INVESTMENT REVENUE				
36.2700.00.00.4 REC INTEREST INCOME	\$0.00	\$4.04	\$4.04	0.00 %
TOTAL INTEREST/INVESTMENT REVENUE	\$0.00	\$4.04	\$4.04	0.00%



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FUND 36 FY 2017 Budget Report
As Of and For The
6 Months Ending 12/31/2016
50% of Fiscal Year Completed

<u>Account Number and Description</u>	<u>Budget FY 2017</u>	<u>Actual to Date Through</u>	<u>Variance</u>	<u>Percent of Budget</u>
36.28 MISC REVENUE				
36.2800.00.00.4 REC SKI & SKATE SALE	\$8,500.00	\$8,318.18	(\$181.82)	97.86 %
36.2801.00.00.4 REC MISC REVENUE	\$2,000.00	\$180.00	(\$1,820.00)	9.00 %
36.2802.00.00.4 FEE FOR SERVICES - SCHOOL	\$20,000.00	\$0.00	(\$20,000.00)	0.00 %
36.2803.00.00.4 XFER FROM MSAC PLOWING	\$0.00	\$0.00	\$0.00	0.00 %
36.2804.00.00.4 REC CONTRIBS/DONATIONS/FUNDRAISING	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL MISC REVENUE	\$30,500.00	\$8,498.18	(\$22,001.82)	27.86%
36.29 OPERATING TRANSFERS				
36.2910.00.00.4 REC XFER FROM GF-OPERATIONS	\$534,777.00	\$534,777.00	\$0.00	100.00 %
36.2997.00.00.4 REC XFER CIP & EQUIP	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL OPERATING TRANSFERS	\$534,777.00	\$534,777.00	\$0.00	100.00%
TOTAL FUND 36 REVENUES	\$801,677.00	\$696,075.16	(\$105,601.84)	86.83%



City of Montpelier
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50% of Fiscal Year Completed

<u>Account Number and Description</u>	<u>Budget FY 2017</u>	<u>Actual to Date Through</u>	<u>Variance</u>	<u>Percent of Budget</u>
EXPENDITURES				
36.7570 REC ADMIN				
36.7570.10.00.5 REC ADMIN SALARIES & WAGES	\$145,396.00	\$68,278.17	\$77,117.83	46.96 %
36.7570.11.00.5 REC ADMIN OVERTIME	\$0.00	\$0.00	\$0.00	0.00 %
36.7570.15.01.5 REC ADMIN DETAL INSURANCE	\$1,287.00	\$411.32	\$875.68	31.96 %
36.7570.15.02.5 REC ADMIN FICA/MEDICARE	\$10,614.00	\$4,969.35	\$5,644.65	46.82 %
36.7570.15.03.5 REC ADMIN HEATH INSURANCE	\$38,218.00	\$7,230.57	\$30,987.43	18.92 %
36.7570.15.04.5 REC ADMIN FLEX SPENDING ACCOUNT	\$597.00	\$0.00	\$597.00	0.00 %
36.7570.15.07.5 REC ADMIN CITY RETIREMENT	\$8,589.00	\$3,681.47	\$4,907.53	42.86 %
36.7570.15.08.5 REC ADMIN LIFE,STD,LTD INSURANCE	\$2,011.00	\$1,177.17	\$833.83	58.54 %
36.7570.15.09.5 REC ADMIN UNEMPLOYMENT INSURANCE	\$375.00	\$184.40	\$190.60	49.17 %
36.7570.15.10.5 REC ADMIN WORKERS' COMPENSATION	\$436.00	\$458.08	(\$22.08)	105.06 %
36.7570.20.00.5 REC ADMIN SUPPLIES	\$2,600.00	\$1,114.32	\$1,485.68	42.86 %
36.7570.20.01.5 REC ADMIN POSTAGE	\$900.00	\$249.61	\$650.39	27.73 %
36.7570.30.00.5 REC ADMIN ADVERTISING	\$4,150.00	\$443.20	\$3,706.80	10.68 %
36.7570.34.00.5 REC ADMIN TELEPHONE	\$760.00	\$143.44	\$616.56	18.87 %
36.7570.34.02.5 REC ADMIN INTERNET WAN SERVICE	\$0.00	\$0.00	\$0.00	0.00 %
36.7570.40.00.5 REC ADMIN DUES/SUBSCRIPTIONS/MTGS	\$385.00	\$212.00	\$173.00	55.06 %
36.7570.41.00.5 REC ADMIN TRAINING	\$2,000.00	\$1,876.00	\$124.00	93.80 %
36.7570.48.00.5 REC ADMIN PROP & LIAB INS	\$25,894.00	\$9,835.00	\$16,059.00	37.98 %
36.7570.56.00.5 REC ADMIN OTHER PURCHASED SRVCS	\$6,473.00	\$6,380.22	\$92.78	98.57 %
36.7570.62.00.5 REC ADMIN PRINTING/COPIER	\$1,890.00	\$381.00	\$1,509.00	20.16 %
36.7570.68.00.5 REC ADMIN EQUIP MAINT/RENTAL	\$400.00	\$0.00	\$400.00	0.00 %
36.7570.70.00.5 REC ADMIN COPIER-CITY ALLOCATION	\$617.00	\$252.22	\$364.78	40.88 %
36.7570.74.00.5 REC ADMIN TRAVEL/TRANSPORTATION	\$3,630.00	\$0.00	\$3,630.00	0.00 %
36.7570.79.00.5 REC ADMIN MISC EXP	\$4,000.00	\$992.74	\$3,007.26	24.82 %
36.7570.83.00.5 REC ADMIN EQUIPMENT	\$500.00	\$340.00	\$160.00	68.00 %
36.7570.94.01.5 REC ADMIN PENSON PRINCIPAL	\$0.00	\$0.00	\$0.00	0.00 %
36.7570.95.01.5 REC ADMIN PENSION INTEREST EXP	\$10,890.00	\$5,494.97	\$5,395.03	50.46 %
TOTAL REC ADMIN	\$272,612.00	\$114,105.25	\$158,506.75	41.86%



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<u>Account Number and Description</u>	<u>Budget FY 2017</u>	<u>Actual to Date Through</u>	<u>Variance</u>	<u>Percent of Budget</u>
36.7571 REC CTR				
36.7571.10.00.5 REC CTR SALARIES & WAGES	\$7,997.00	\$2,059.44	\$5,937.56	25.75 %
36.7571.11.00.5 REC CTR OVERTIME	\$0.00	\$0.00	\$0.00	0.00 %
36.7571.15.01.5 REC CTR DENTAL INSURANCE	\$0.00	\$0.00	\$0.00	0.00 %
36.7571.15.02.5 REC CTR FICA/MEDICARE	\$584.00	\$162.34	\$421.66	27.80 %
36.7571.15.03.5 REC CTR HEALTH INSURANCE	\$0.00	\$0.00	\$0.00	0.00 %
36.7571.15.04.5 REC CTR FLEX SPENDING ACCOUNT	\$0.00	\$0.00	\$0.00	0.00 %
36.7571.15.07.5 REC CTR CITY RETIREMENT	\$0.00	\$3.77	(\$3.77)	0.00 %
36.7571.15.08.5 REC CTR LIFE,STD, LTD INSURANCE	\$0.00	\$0.00	\$0.00	0.00 %
36.7571.15.09.5 REC CTR UNEMPLOYMENT INSURANCE	\$0.00	\$0.00	\$0.00	0.00 %
36.7571.15.10.5 REC CTR WORKERS' COMPENSATION	\$256.00	\$238.68	\$17.32	93.23 %
36.7571.20.00.5 REC CTR SUPPLIES	\$15,715.00	\$8,475.33	\$7,239.67	53.93 %
36.7571.34.00.5 REC CTR TELEPHONE	\$1,580.00	\$0.00	\$1,580.00	0.00 %
36.7571.48.00.5 REC CTR PROP & LIAB INS	\$0.00	\$0.00	\$0.00	0.00 %
36.7571.56.00.5 REC CTR OTHER PUR SRVCS	\$15,725.00	\$9,635.46	\$6,089.54	61.27 %
36.7571.68.00.5 REC CTR EQUIP MAINT/RENTAL	\$0.00	\$0.00	\$0.00	0.00 %
36.7571.70.00.5 REC CTR COPIER-CITY ALLOCATION	\$0.00	\$0.00	\$0.00	0.00 %
36.7571.76.01.5 REC CTR ELECTRIC	\$3,500.00	\$1,422.74	\$2,077.26	40.65 %
36.7571.76.02.5 REC CTR HEATING FUEL	\$24,500.00	\$1,396.56	\$23,103.44	5.70 %
36.7571.76.03.5 REC CTR TRASH REMOVAL	\$1,625.00	\$741.12	\$883.88	45.61 %
36.7571.76.04.5 REC CTR WATER/SEWER USE	\$900.00	\$396.98	\$503.02	44.11 %
36.7571.83.00.5 REC CTR EQUIPMENT	\$0.00	\$0.00	\$0.00	0.00 %
36.7571.95.01.5 REC CTR PENSION INTEREST EXP	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL REC CTR	\$72,382.00	\$24,532.42	\$47,849.58	33.89%
36.7572 REC FIELDS				
36.7572.10.00.5 REC FIELDS SALARIES & WAGES	\$178,309.00	\$90,471.41	\$87,837.59	50.74 %
36.7572.11.00.5 REC FIELDS OVERTIME	\$7,416.00	\$2,467.16	\$4,948.84	33.27 %
36.7572.15.01.5 REC FIELDS DENTAL INSURANCE	\$858.00	\$411.32	\$446.68	47.94 %
36.7572.15.02.5 REC FIELDS FICA/MEDICARE	\$13,534.00	\$6,681.17	\$6,852.83	49.37 %
36.7572.15.03.5 REC FIELDS HEALTH INSURANCE	\$25,478.00	\$11,782.83	\$13,695.17	46.25 %



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36.7572.15.04.5 REC FIELDS FLEX SPENDING ACCOUNT	\$398.00	\$0.00	\$398.00	0.00 %
36.7572.15.07.5 REC FIELDS CITY RETIREMENT	\$4,948.00	\$2,631.59	\$2,316.41	53.18 %
36.7572.15.08.5 REC FIELDS LIFE,STD,LTD INSURANCE	\$1,341.00	\$784.79	\$556.21	58.52 %
36.7572.15.09.5 REC FIELDS UNEMPLOYMENT INSURANCE	\$250.00	\$122.94	\$127.06	49.18 %
36.7572.15.10.5 REC FIELDS WORKERS' COMPENSATION	\$6,084.00	\$5,702.86	\$381.14	93.74 %
36.7572.18.00.5 REC FIELDS UNIFORMS	\$880.00	\$311.15	\$568.85	35.36 %
36.7572.20.00.5 REC FIELDS SUPPLIES	\$40,000.00	\$16,301.24	\$23,698.76	40.75 %
36.7572.34.00.5 REC FIELDS TELEPHONE	\$1,550.00	\$0.00	\$1,550.00	0.00 %
36.7572.48.00.5 REC FIELDS PROP & LIAB INSURANCE	\$0.00	\$0.00	\$0.00	0.00 %
36.7572.56.00.5 REC FIELDS OTHER PURCH SRVS	\$28,990.00	\$27,132.45	\$1,857.55	93.59 %
36.7572.68.00.5 REC FIELDS EQUIP MAINT/RENTAL	\$6,300.00	\$4,934.31	\$1,365.69	78.32 %
36.7572.70.00.5 REC FIELDS COPIER-CITY ALLOCATION	\$352.00	\$168.18	\$183.82	47.78 %
36.7572.76.01.5 REC FIELDS ELECTRIC	\$8,187.00	\$3,593.06	\$4,593.94	43.89 %
36.7572.76.02.5 REC FIELDS HEATING FUEL	\$3,675.00	\$194.80	\$3,480.20	5.30 %
36.7572.76.03.5 REC FIELDS TRASH REMOVAL	\$1,300.00	\$1,291.50	\$8.50	99.35 %
36.7572.76.04.5 REC FIELDS WATER/SEWER	\$2,941.00	\$1,645.10	\$1,295.90	55.94 %
36.7572.83.00.5 REC FIELDS EQUIPMENT	\$2,075.00	\$4,854.32	(\$2,779.32)	233.94 %
36.7572.95.01.5 REC FIELDS PENSION INTEREST EXP	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL REC FIELDS	\$334,866.00	\$181,482.18	\$153,383.82	54.20%
36.7573 REC POOL				
36.7573.10.00.5 REC POOL SALARIES & WAGES	\$53,600.00	\$31,310.49	\$22,289.51	58.42 %
36.7573.11.00.5 REC POOL OVERTIME	\$0.00	\$689.63	(\$689.63)	0.00 %
36.7573.15.01.5 REC POOL DENTAL INSURANCE	\$0.00	\$0.00	\$0.00	0.00 %
36.7573.15.02.5 REC POOL FICA/MEDICARE	\$3,913.00	\$2,448.11	\$1,464.89	62.56 %
36.7573.15.03.5 REC POOL HEALTH INSURANCE	\$0.00	\$0.00	\$0.00	0.00 %
36.7573.15.04.5 REC POOL FLEX SPENDING ACCOUNT	\$0.00	\$0.00	\$0.00	0.00 %
36.7573.15.07.5 REC POOL CITY RETIREMENT	\$0.00	\$0.00	\$0.00	0.00 %
36.7573.15.08.5 REC POOL LIFE,STD,LTD INSURANCE	\$0.00	\$0.00	\$0.00	0.00 %
36.7573.15.10.5 REC POOL WORKERS' COMPENSATION	\$1,715.00	\$1,718.86	(\$3.86)	100.23 %
36.7573.18.00.5 REC POOL UNIFORMS/PROT CLOTHING	\$1,200.00	\$100.82	\$1,099.18	8.40 %
36.7573.20.00.5 REC POOL SUPPLIES	\$19,035.00	\$12,323.40	\$6,711.60	64.74 %



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36.7573.21.00.5 REC POOL CONCESSIONS FOOD	\$6,000.00	\$2,522.19	\$3,477.81	42.04 %
36.7573.30.00.5 REC POOL ADVERTISING	\$100.00	\$0.00	\$100.00	0.00 %
36.7573.34.00.5 REC POOL TELEPHONE	\$300.00	\$51.58	\$248.42	17.19 %
36.7573.48.00.5 REC POOL PROP & LIAB INS	\$0.00	\$0.00	\$0.00	0.00 %
36.7573.56.00.5 REC POOL OTHER PURCH SRVS	\$7,969.00	\$2,680.00	\$5,289.00	33.63 %
36.7573.62.00.5 REC POOL PRINTING	\$150.00	\$0.00	\$150.00	0.00 %
36.7573.68.00.5 REC POOL EQUIP MAINT/RENTAL	\$4,000.00	\$996.08	\$3,003.92	24.90 %
36.7573.70.00.5 REC POOL COPIER-CITY ALLOCATION	\$0.00	\$0.00	\$0.00	0.00 %
36.7573.72.00.5 REC POOL RMS & MEALS TAX	\$700.00	\$698.62	\$1.38	99.80 %
36.7573.76.01.5 REC POOL ELECTRIC	\$6,500.00	\$3,193.16	\$3,306.84	49.13 %
36.7573.76.02.5 REC POOL HEATING FUEL	\$0.00	\$207.74	(\$207.74)	0.00 %
36.7573.76.03.5 REC POOL TRASH REMOVAL	\$0.00	\$0.00	\$0.00	0.00 %
36.7573.76.04.5 REC POOL WATER/SEWER USE	\$13,540.00	\$16,709.66	(\$3,169.66)	123.41 %
36.7573.76.05.5 REC POOL PROPANE	\$400.00	\$0.00	\$400.00	0.00 %
36.7573.79.00.5 REC POOL MISC. EXP	\$1,700.00	\$1,020.94	\$679.06	60.06 %
36.7573.83.00.5 REC POOL EQUIPMENT	\$995.00	\$0.00	\$995.00	0.00 %
36.7573.95.01.5 REC POOL PENSION INTEREST EXP	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL REC POOL	\$121,817.00	\$76,671.28	\$45,145.72	62.94%
36.7574 REC SKATING				
36.7574.56.00.5 REC SKATING OTHR PURCH SRVS	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL REC SKATING	\$0.00	\$0.00	\$0.00	0.00%
36.7580 REC CAPITAL IMPROVEMENTS				
36.7580.82.00.5 REC CAPITAL IMPROVEMENTS	\$0.00	\$4,094.00	(\$4,094.00)	0.00 %
36.7580.83.00.5 REC EQUIPMENT	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL REC CAPITAL IMPROVEMENTS	\$0.00	\$4,094.00	(\$4,094.00)	0.00%
TOTAL FUND 36 EXPENDITURES	\$801,677.00	\$400,885.13	\$400,791.87	50.01%
FUND 36 NET EXCESS / (DEFICIT)	\$0.00	\$295,190.03		



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<u>Account Number and Description</u>	<u>Budget FY 2017</u>	<u>Actual to Date Through</u>	<u>Variance</u>	<u>Percent of Budget</u>
REVENUES				
38.23 INTERGOVERNMENTAL REV				
38.2301.00.00.4 SR CTR GRANT REV -FED/STATE	\$0.00	\$0.00	\$0.00	0.00 %
38.2305.00.00.4 GRANTS-PRIVATE	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL INTERGOVERNMENTAL REV	\$0.00	\$0.00	\$0.00	0.00%
38.24 FEES & CHARGES FOR SERVICES				
38.2401.00.00.4 SR CTR MEMBERSHIP DUES	\$19,500.00	\$20,305.00	\$805.00	104.13 %
38.2403.00.00.4 SR CTR CLASS FEES	\$73,400.00	\$53,096.20	(\$20,303.80)	72.34 %
38.2405.00.00.4 SR CTR MEAL CONTRIBUTIONS	\$0.00	\$0.00	\$0.00	0.00 %
38.2407.00.00.4 SR CTR TRIP INCOME	\$8,000.00	\$5,289.00	(\$2,711.00)	66.11 %
38.2409.00.00.4 SR CTR SPECIAL DINNERS	\$14,250.00	\$1,060.00	(\$13,190.00)	7.44 %
38.2411.00.00.4 SR CTR SPECIAL FOODS	\$0.00	\$0.00	\$0.00	0.00 %
38.2425.00.00.4 SR CTR SPECIAL PROJECTS	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL FEES & CHARGES FOR SERVICES	\$115,150.00	\$79,750.20	(\$35,399.80)	69.26%
38.25 RENTS & COMMISSIONS/UTILITY FEES				
38.2502.00.00.4 SR CTR FACILITY RENTAL REV	\$5,000.00	\$2,078.00	(\$2,922.00)	41.56 %
38.2505.00.00.4 SR CTR AD & SPONSORSHIP REV	\$3,750.00	\$2,190.00	(\$1,560.00)	58.40 %
TOTAL RENTS & COMMISSIONS/UTILITY FEES	\$8,750.00	\$4,268.00	(\$4,482.00)	48.78%
38.27 INTEREST/INVESTMENT REVENUE				
38.2700.00.00.4 SR CTR CORRY FUND-OPERATIONS	\$52,041.00	\$24,449.04	(\$27,591.96)	46.98 %
38.2701.00.00.4 SR CTR CORRY FUND-INVESTMENT REVENUE	\$0.00	\$0.00	\$0.00	0.00 %
38.2705.00.00.4 SR CTR INTEREST INCOME	\$0.00	\$43.38	\$43.38	0.00 %
38.2705.00.01.4 SR CTR REALIZED GAIN	\$0.00	\$0.00	\$0.00	0.00 %
38.2705.00.02.4 SR CTR UNREALIZED GAIN	\$0.00	\$0.00	\$0.00	0.00 %
38.2706.00.00.4 SR CTR INVESTMENT INCOME	\$16,000.00	\$18,367.76	\$2,367.76	114.80 %
TOTAL INTEREST/INVESTMENT REVENUE	\$68,041.00	\$42,860.18	(\$25,180.82)	62.99%



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38.28 MISC REVENUE				
38.2801.00.00.4 SR CTR CONTRIBUTIONS	\$3,000.00	\$5,435.20	\$2,435.20	181.17 %
38.2801.01.00.4 SR CTR APPEAL REVENUE	\$15,000.00	\$11,281.00	(\$3,719.00)	75.21 %
38.2801.02.00.4 SR CTR BOARD MEMBER GIFTS	\$0.00	\$0.00	\$0.00	0.00 %
38.2802.00.00.4 SR CTR MEMORIAL GIFTS	\$0.00	\$1,180.00	\$1,180.00	0.00 %
38.2803.00.00.4 SR CTR FUND RAISING-BAZAAR/WINDOW	\$0.00	\$0.00	\$0.00	0.00 %
38.2804.00.00.4 SR CTR FUND RAISING-MERCHANDISE SALE	\$100.00	\$30.00	(\$70.00)	30.00 %
38.2805.00.00.4 SR CTR FUND RAISING-RUMMAGE SALE	\$4,000.00	\$0.00	(\$4,000.00)	0.00 %
38.2808.00.00.4 CONTRIBUTIONS-CLASS SCHOLARSHIPS	\$500.00	\$170.00	(\$330.00)	34.00 %
38.2808.00.01.4 CONTRIBUTIONS-TRIP SCHOLARSHIPS	\$50.00	\$0.00	(\$50.00)	0.00 %
38.2809.00.00.4 SR CTR GRANT REV - PRIVATE	\$35,000.00	\$28,805.95	(\$6,194.05)	82.30 %
38.2810.00.00.4 SR CTR OTHER TOWNS CONTRIBUTION	\$19,700.00	\$14,900.00	(\$4,800.00)	75.63 %
38.2816.00.00.4 SR CTR TRANSFER FROM ENDOWMENT ACCOUNT	\$0.00	\$0.00	\$0.00	0.00 %
38.2817.00.00.4 TRANSFER FROM MONTPELIER FOUNDATION	\$0.00	\$0.00	\$0.00	0.00 %
38.2820.00.00.4 SR CTR MISC INCOME	\$400.00	\$730.00	\$330.00	182.50 %
TOTAL MISC REVENUE	\$77,750.00	\$62,532.15	(\$15,217.85)	80.43%
38.29 OPERATING TRANSFERS				
38.2909.00.01.4 XFER FROM REC DEPT	\$0.00	\$0.00	\$0.00	0.00 %
38.2910.00.00.4 SR CTR XFER GF OPERATIONS	\$128,107.00	\$128,107.00	\$0.00	100.00 %
38.2997.00.00.4 SR CTR XFER GF CIP/EQUIPMENT	\$0.00	\$0.00	\$0.00	0.00 %
38.2998.00.00.4 SR CTR ENDOWMENT REVENUE	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL OPERATING TRANSFERS	\$128,107.00	\$128,107.00	\$0.00	100.00%
TOTAL SENIOR CENTER REVENUES	\$397,798.00	\$317,517.53	(\$80,280.47)	79.82%



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EXPENDITURES				
38.3800 SENIOR CTR OPERATIONS				
38.3800.10.00.5 SR CTR SALARIES & WAGES	\$121,720.00	\$58,592.08	\$63,127.92	48.14 %
38.3800.11.00.5 SR CTR OVERTIME	\$0.00	\$0.00	\$0.00	0.00 %
38.3800.15.01.5 SR CTR DENTAL INSURANCE	\$1,089.00	\$616.98	\$472.02	56.66 %
38.3800.15.02.5 SR CTR FICA/MEDICARE	\$8,886.00	\$3,872.76	\$5,013.24	43.58 %
38.3800.15.03.5 SR CTR HEALTH INSURANCE	\$34,364.00	\$14,939.91	\$19,424.09	43.48 %
38.3800.15.04.5 SR CTR FLEX SPENDING ACCOUNT	\$505.00	\$0.00	\$505.00	0.00 %
38.3800.15.05.5 SR CTR LONG TERM CARE INSURANCE	\$113.00	\$0.00	\$113.00	0.00 %
38.3800.15.07.5 SR CTR CITY RETIREMENT	\$8,581.00	\$4,158.03	\$4,422.97	48.46 %
38.3800.15.08.5 SR CTR LIFE, STD, LTD INSURANCE	\$1,701.00	\$995.69	\$705.31	58.54 %
38.3800.15.09.5 SR CTR UNEMPLOYMENT INSURANCE	\$318.00	\$155.96	\$162.04	49.04 %
38.3800.15.10.5 SR CTR WORKERS' COMPENSATION	\$2,385.00	\$179.86	\$2,205.14	7.54 %
38.3800.20.00.5 SR CTR OFFICE SUPPLIES	\$1,250.00	\$239.23	\$1,010.77	19.14 %
38.3800.20.01.5 SR CTR POSTAGE	\$2,200.00	\$1,641.00	\$559.00	74.59 %
38.3800.20.02.5 SR CTR PROGRAM SUPPLIES	\$750.00	\$114.81	\$635.19	15.31 %
38.3800.21.00.5 SR CTR OPERATING SUPPLIES	\$2,000.00	\$396.20	\$1,603.80	19.81 %
38.3800.21.01.5 SR CTR FUEL-VAN	\$600.00	\$542.47	\$57.53	90.41 %
38.3800.23.00.5 SR CTR SMALL TOOLS & EQUIP	\$600.00	\$65.21	\$534.79	10.87 %
38.3800.30.00.5 SR CTR ADVERTISING	\$1,500.00	\$1,119.11	\$380.89	74.61 %
38.3800.34.00.5 SR CTR TELEPHONE	\$0.00	\$0.00	\$0.00	0.00 %
38.3800.34.02.5 SR CTR INTERNET WAN SERVICE	\$0.00	\$0.00	\$0.00	0.00 %
38.3800.34.03.5 SR CTR CABLE TV	\$0.00	\$0.00	\$0.00	0.00 %
38.3800.40.00.5 SR CTR DUES/SUBSCRIPTIONS/MTGS	\$2,400.00	\$320.00	\$2,080.00	13.33 %
38.3800.41.00.5 SR CTR TRAINING	\$2,000.00	\$1,234.60	\$765.40	61.73 %
38.3800.48.00.5 SR CTR PROP & LIAB INS	\$7,716.00	\$3,860.31	\$3,855.69	50.03 %
38.3800.56.00.5 SR CTR CONTRACT SVCS-INSTRUCTION	\$47,400.00	\$28,877.95	\$18,522.05	60.92 %
38.3800.56.01.5 SR CTR SWIMMING PROGRAM	\$18,480.00	\$6,156.00	\$12,324.00	33.31 %
38.3800.56.02.5 SR CTR BOWLING PROGRAM	\$0.00	\$0.00	\$0.00	0.00 %
38.3800.56.03.5 SR CTR OTHER PROGRAMS	\$6,600.00	\$2,555.00	\$4,045.00	38.71 %
38.3800.56.04.5 SR CENTER CLEANING SERVICES	\$12,500.00	\$4,916.60	\$7,583.40	39.33 %



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<u>Account Number and Description</u>	<u>Budget FY 2017</u>	<u>Actual to Date Through</u>	<u>Variance</u>	<u>Percent of Budget</u>
38.3800.56.05.5 SR CTR TENNIS PROGRAM	\$1,280.00	\$720.00	\$560.00	56.25 %
38.3800.56.06.5 SR CTR GYM USE	\$0.00	\$0.00	\$0.00	0.00 %
38.3800.56.07.5 SR CTR OTHER PUR SVCS	\$0.00	\$0.00	\$0.00	0.00 %
38.3800.60.00.5 SR CTR PROF SERVICES	\$3,500.00	\$3,085.15	\$414.85	88.15 %
38.3800.62.00.5 SR CTR PRINTING/COPIER	\$4,000.00	\$1,562.29	\$2,437.71	39.06 %
38.3800.63.00.5 SR CTR AMERICORPS SERVICES	\$0.00	\$0.00	\$0.00	0.00 %
38.3800.66.00.5 SR CTR CONDO FEES	\$23,346.00	\$11,673.00	\$11,673.00	50.00 %
38.3800.68.00.5 SR CTR EQUIPMENT MAINT/RENTAL	\$900.00	\$286.65	\$613.35	31.85 %
38.3800.68.01.5 SR CTR VAN REPAIRS/MAINT	\$2,400.00	\$0.00	\$2,400.00	0.00 %
38.3800.70.00.5 SR CTR COPIER-CITY ALLOCATION	\$430.00	\$218.14	\$211.86	50.73 %
38.3800.70.01.5 SR CTR COY PAPER-CITY ALLOCAT	\$0.00	\$0.00	\$0.00	0.00 %
38.3800.74.00.5 SR CTR TRAVEL/TRANSPORTATION	\$0.00	\$20.00	(\$20.00)	0.00 %
38.3800.76.00.5 SR CTR UTILITIES	\$0.00	\$0.00	\$0.00	0.00 %
38.3800.76.01.5 SR CTR ELECTRIC	\$11,900.00	\$2,668.26	\$9,231.74	22.42 %
38.3800.76.02.5 SR CTR HEATING OIL	\$0.00	\$0.00	\$0.00	0.00 %
38.3800.76.04.5 SR CTR WATER & SEWER	\$3,500.00	\$2,427.60	\$1,072.40	69.36 %
38.3800.76.05.5 SR CTR PROPANE	\$0.00	\$0.00	\$0.00	0.00 %
38.3800.76.07.5 SR CTR WOOD PELLETS	\$0.00	\$0.00	\$0.00	0.00 %
38.3800.79.00.5 SR CTR MISC	\$500.00	\$562.10	(\$62.10)	112.42 %
38.3800.79.01.5 SR CTR CREDIT CARD FEES	\$500.00	\$456.10	\$43.90	91.22 %
38.3800.83.00.5 SR CTR EQUIP/COMPUTERS/WEBSITE	\$450.00	\$139.99	\$310.01	31.11 %
38.3800.83.01.5 SR CTR COMPUTER EQUIP ALLOCATION	\$0.00	\$0.00	\$0.00	0.00 %
38.3800.88.01.5 SR CTR COMPUTER NETWORK	\$0.00	\$0.00	\$0.00	0.00 %
38.3800.90.00.5 SR CTR DEBT SERVICE PRINCIPAL PAYMENT	\$8,217.00	\$0.00	\$8,217.00	0.00 %
38.3800.91.00.5 SR CTR DEBT SERVICE INTEREST PAYMENT	\$4,926.00	\$0.00	\$4,926.00	0.00 %
38.3800.94.01.5 SR CTR PENSON PRINCIPAL	\$0.00	\$0.00	\$0.00	0.00 %
38.3800.95.01.5 SR CTR PENSION INTEREST EXP	\$4,241.00	\$2,112.63	\$2,128.37	49.81 %
38.3800.97.00.5 SR CTR ADMIN/MGMT SVCS	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL SENIOR CTR OPERATIONS	\$355,748.00	\$161,481.67	\$194,266.33	45.39%
38.3801 SENIOR CTR FOOD SERVICE				
38.3801.00.00.4 SENIOR CTR FOOD SERVICE	\$0.00	\$0.00	\$0.00	0.00 %



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38.3801.10.00.5 SR CTR FOOD SVC SALARIES & WAGES	\$0.00	\$0.00	\$0.00	0.00 %
38.3801.11.00.5 SR CTR FOOD SVC OVERTIME	\$0.00	\$0.00	\$0.00	0.00 %
38.3801.15.01.5 SR CTR FOOD SVC DENTAL INSURANCE	\$0.00	\$0.00	\$0.00	0.00 %
38.3801.15.02.5 SR CTR FOOD SVC FICA/MEDICARE	\$0.00	\$0.00	\$0.00	0.00 %
38.3801.15.03.5 SR CTR FOOD SVC HEALTH INSURANCE	\$0.00	\$0.00	\$0.00	0.00 %
38.3801.15.04.5 SR CTR FOOD SVC IRS SECTION 125	\$0.00	\$0.00	\$0.00	0.00 %
38.3801.15.05.5 SR CTR FOOD SVC LONG TERM CARE INSURANCE	\$0.00	\$0.00	\$0.00	0.00 %
38.3801.15.07.5 SR CTR FOOD SVC CITY RETIREMENT	\$0.00	\$0.00	\$0.00	0.00 %
38.3801.15.08.5 SR CTR FOOD SVC LIFE, STD, LTD INSURANCE	\$0.00	\$0.00	\$0.00	0.00 %
38.3801.15.09.5 SR CTR FOOD SVC UNEMPLOYMENT INSURANCE	\$0.00	\$0.00	\$0.00	0.00 %
38.3801.15.10.5 SR CTR FOOD SVC WORKERS' COMPENSATION	\$0.00	\$0.00	\$0.00	0.00 %
38.3801.21.00.5 SR CTR FOOD SVC FOOD & WATER	\$1,200.00	\$2,651.39	(\$1,451.39)	220.95 %
38.3801.21.01.5 SR CTR FOOD SVC KITCHEN SUPPLIES	\$2,750.00	\$2,075.63	\$674.37	75.48 %
38.3801.48.00.5 SR CTR FOOD SVC PROPERTY & LIABILITY INS	\$0.00	\$0.00	\$0.00	0.00 %
38.3801.56.00.5 SR CTR MEAL PROGRAM PURCH SRVC	\$21,000.00	\$5,250.00	\$15,750.00	25.00 %
38.3801.57.00.5 SR CTR FOOD SVC SPECIAL DINNERS	\$8,300.00	\$0.00	\$8,300.00	0.00 %
38.3801.66.00.5 SR CTR FOOD SVC OTHER RENTALS	\$0.00	\$0.00	\$0.00	0.00 %
38.3801.68.00.5 SR CTR FOOD SVC EQUIPMENT MAINTENANCE	\$2,000.00	\$947.48	\$1,052.52	47.37 %
38.3801.70.00.5 SR CTR FOOD SVC COPIER	\$0.00	\$0.00	\$0.00	0.00 %
38.3801.70.01.5 SR CTR FOOD SVC COPIER PAPER	\$0.00	\$0.00	\$0.00	0.00 %
38.3801.76.05.5 SR CTR FOOD SVC PROPANE	\$1,800.00	\$372.96	\$1,427.04	20.72 %
38.3801.79.00.5 SR CTR FOOD SVC COMPOSTING	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL SENIOR CTR FOOD SERVICE	\$37,050.00	\$11,297.46	\$25,752.54	30.49%
38.3802 SENIOR CTR FIELD TRIP/TOURS				
38.3802.74.00.5 SR CTR FIELD TRIP/TOURS EXP	\$5,000.00	\$4,613.44	\$386.56	92.27 %
TOTAL SENIOR CTR FIELD TRIP/TOURS	\$5,000.00	\$4,613.44	\$386.56	92.27%
38.3803 SENIOR CTR CAPITAL IMP.				
38.3803.82.00.5 SR CTR CAPITAL IMPROVEMENTS	\$0.00	\$98,533.51	(\$98,533.51)	0.00 %
38.3803.83.00.5 SR CTR-USE OF ENDOW-RENOVATION	\$0.00	\$2,594.56	(\$2,594.56)	0.00 %



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TOTAL SENIOR CTR CAPITAL IMP.	\$0.00	\$101,128.07	(\$101,128.07)	0.00%
38.3804 SENIOR CTR SCHOLARSHIPS				
38.3804.44.00.5 CLASS SCHOLARSHIP EXPENSE	\$0.00	\$0.00	\$0.00	0.00 %
38.3804.44.01.5 TRIP SCHOLARSHIP EXPENSE	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL SENIOR CTR SCHOLARSHIPS	\$0.00	\$0.00	\$0.00	0.00%
38.9390 TRANSFERS TO OTHER FUNDS				
38.9390.00.00.5 XFER TO CAPITAL PROJECTS #31	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL TRANSFERS TO OTHER FUNDS	\$0.00	\$0.00	\$0.00	0.00%
TOTAL SENIOR CENTER EXPENDITURES	\$397,798.00	\$278,520.64	\$119,277.36	70.02%
SENIOR CENTER NET EXCESS / (DEFICIT)	\$0.00	\$38,996.89		



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<u>Account Number and Description</u>	<u>Budget FY 2017</u>	<u>Actual to Date Through</u>	<u>Variance</u>	<u>Percent of Budget</u>
REVENUES				
40.25 RENTS & COMMISSIONS/UTILITY FEES				
40.2560.00.00.4 PARKING METER REV	\$410,000.00	\$174,965.75	(\$235,034.25)	42.67 %
40.2560.00.01.4 PARKING METERS REV-JACOBS LOT	\$21,000.00	\$9,847.43	(\$11,152.57)	46.89 %
40.2560.01.00.4 PARKING VENDING-BLANCHARD	\$42,000.00	\$20,223.20	(\$21,776.80)	48.15 %
40.2560.02.00.4 PARKING VENDING-CAP PLAZA	\$40,000.00	\$16,897.20	(\$23,102.80)	42.24 %
40.2560.03.00.4 PARKING VENDING-60 STATE ST	\$45,000.00	\$19,020.60	(\$25,979.40)	42.27 %
40.2560.05.00.4 PARKING VENDING-STONECUTTER	\$2,000.00	\$2,752.55	\$752.55	137.63 %
40.2560.06.00.4 PARKING KEY REVENUE	\$10,500.00	\$4,069.40	(\$6,430.60)	38.76 %
40.2561.00.00.4 PARKING TICKETS REV	\$170,000.00	\$74,840.23	(\$95,159.77)	44.02 %
40.2563.00.00.4 PARKING PERMITS-BLANCHARD	\$9,000.00	\$9,095.00	\$95.00	101.06 %
40.2563.01.00.4 PARKING PERMITS-CAP PLAZA	\$0.00	\$0.00	\$0.00	0.00 %
40.2563.02.00.4 PARKING PERMITS-JACOBS	\$32,000.00	\$19,800.00	(\$12,200.00)	61.88 %
40.2563.03.00.4 PARKING PERMITS-60 STATE	\$20,000.00	\$21,800.00	\$1,800.00	109.00 %
40.2563.05.00.4 PARKING PERMITS-STONECUTTER'S WAY	\$40,000.00	\$36,000.00	(\$4,000.00)	90.00 %
40.2563.06.00.4 PARKING PERMITS-PITKIN COURT CIRC	\$0.00	\$2,545.05	\$2,545.05	0.00 %
40.2563.07.00.4 PARKING PERMITS-VLCT LOT	\$5,500.00	\$5,880.00	\$380.00	106.91 %
TOTAL RENTS & COMMISSIONS/UTILITY FEES	\$847,000.00	\$417,736.41	(\$429,263.59)	49.32%
40.27 INTEREST/INVESTMENT REVENUE				
40.2700.00.00.4 PARKING INTEREST	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL INTEREST/INVESTMENT REVENUE	\$0.00	\$0.00	\$0.00	0.00%
40.29 OPERATING TRANSFERS				
40.2910.00.00.4 EMPLOYEE PARKING REVENUE	\$26,000.00	\$27,072.00	\$1,072.00	104.12 %
40.2915.00.01.4 XFER FROM PARKING FUND ATR-BIKE/PED PLAN	\$0.00	\$0.00	\$0.00	0.00 %
40.2990.00.00.4 PARKING MISC REV	\$3,000.00	\$2,685.00	(\$315.00)	89.50 %
40.2992.00.00.4 PARKING MISC REIMBS	\$0.00	\$0.00	\$0.00	0.00 %
40.2995.00.00.4 PARKING REPLACEMENT FEES	\$0.00	\$0.00	\$0.00	0.00 %



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TOTAL OPERATING TRANSFERS	\$29,000.00	\$29,757.00	\$757.00	102.61%
TOTAL PARKING FUND REVENUES	\$876,000.00	\$447,493.41	(\$428,506.59)	51.08%



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EXPENDITURES				
40.4400 PARKING ENFORCEMENT				
40.4400.10.00.5 PARKING ENF SALARIES & WAGES	\$250,033.00	\$124,928.27	\$125,104.73	49.96 %
40.4400.11.00.5 PARKING ENF OVERTIME	\$20,000.00	\$5,526.19	\$14,473.81	27.63 %
40.4400.15.01.5 PARKING ENF DENTAL INSURANCE	\$1,997.00	\$910.80	\$1,086.20	45.61 %
40.4400.15.02.5 PARKING ENF FICA/MEDICARE	\$19,681.00	\$9,183.01	\$10,497.99	46.66 %
40.4400.15.03.5 PARKING ENF HEALTH INSURANCE	\$58,395.00	\$16,566.45	\$41,828.55	28.37 %
40.4400.15.04.5 PARKING ENF FLEX SPENDING ACCOUNT	\$926.00	\$0.00	\$926.00	0.00 %
40.4400.15.05.5 PARKING ENF LONG TERM CARE INSURANCE	\$215.00	\$52.26	\$162.74	24.31 %
40.4400.15.07.5 PARKING ENF CITY RETIREMENT	\$19,020.00	\$7,788.15	\$11,231.85	40.95 %
40.4400.15.08.5 PARKING ENF LIFE, STD, LTD INSURANCE	\$3,121.00	\$1,826.60	\$1,294.40	58.53 %
40.4400.15.09.5 PARKING ENF UNEMPLOY INSURANCE	\$601.00	\$286.12	\$314.88	47.61 %
40.4400.15.10.5 PARKING ENF WORKERS' COMPENSATION	\$9,800.00	\$4,956.86	\$4,843.14	50.58 %
40.4400.15.12.5 PARKING ENF PARKING FEE	\$2,376.00	\$2,376.00	\$0.00	100.00 %
40.4400.16.00.5 PARKING ENF GASB#68 PENSION	\$0.00	\$0.00	\$0.00	0.00 %
40.4400.18.00.5 PARKING ENF UNIFORMS/PROTECT CLOTHING	\$1,700.00	\$964.85	\$735.15	56.76 %
40.4400.20.00.5 PARKING ENF OFFICE SUPPLIES	\$2,200.00	\$263.89	\$1,936.11	12.00 %
40.4400.20.01.5 PARKING ENF POSTAGE	\$4,000.00	\$1,083.96	\$2,916.04	27.10 %
40.4400.21.00.5 PARKING ENF OPERATING SUPPLIES	\$9,100.00	\$2,614.36	\$6,485.64	28.73 %
40.4400.23.00.5 PARKING ENF SMALL TOOLS & EQUIP	\$150.00	\$22.98	\$127.02	15.32 %
40.4400.30.00.5 PARKING ENF ADVERTISING	\$0.00	\$0.00	\$0.00	0.00 %
40.4400.34.00.5 PARKING ENF TELEPHONE BASIC SERVICE	\$635.00	\$176.21	\$458.79	27.75 %
40.4400.34.01.5 PARKING ENF TELEPHONE LONG DISTANCE	\$500.00	\$71.76	\$428.24	14.35 %
40.4400.34.02.5 PARKING ENF INTERNET WAN SERVICE	\$2,615.00	\$1,207.92	\$1,407.08	46.19 %
40.4400.34.04.5 PARKING ENF TELEPHONE OTHER DPS LINE	\$3,362.00	\$192.00	\$3,170.00	5.71 %
40.4400.38.00.5 PARKING ENF DEPRECIATION	\$0.00	\$0.00	\$0.00	0.00 %
40.4400.40.00.5 PARKING ENF DUES/SUBSCRIPTS/MTGS	\$0.00	\$0.00	\$0.00	0.00 %
40.4400.48.00.5 PARKING ENF PROPERTY & LIABILITY INS	\$9,245.00	\$4,626.75	\$4,618.25	50.05 %
40.4400.48.01.5 PARKING ENF PC DEDUCTIBLE EXPENSE	\$0.00	\$0.00	\$0.00	0.00 %
40.4400.56.00.5 PARKING ENF OTP PUR SRVC	\$5,738.00	\$0.00	\$5,738.00	0.00 %
40.4400.60.00.5 PARKING ENF PROFESSIONAL SVCS	\$0.00	\$0.00	\$0.00	0.00 %



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40.4400.65.00.5 PARKING ENF EQUIPMENT FLAT FEE	\$5,603.00	\$5,603.00	\$0.00	100.00 %
40.4400.66.00.5 PARKING ENF LOT LEASES	\$103,503.00	\$52,369.05	\$51,133.95	50.60 %
40.4400.68.00.5 PARKING ENF VEH/EQUIP REPAIR & MAINT	\$15,627.00	\$7,843.82	\$7,783.18	50.19 %
40.4400.70.00.5 PARKING ENF COPIER	\$860.00	\$399.55	\$460.45	46.46 %
40.4400.72.00.5 PARKING ENF LOT TAXES	\$11,500.00	\$10,961.76	\$538.24	95.32 %
40.4400.74.00.5 PARKING ENF TRAVEL/TRANSPORTATION	\$0.00	\$0.00	\$0.00	0.00 %
40.4400.76.01.5 PARKING ENF ELECTRIC	\$5,000.00	\$5,247.47	(\$247.47)	104.95 %
40.4400.76.02.5 PARKING ENF HEATING FUEL	\$4,500.00	\$543.71	\$3,956.29	12.08 %
40.4400.76.04.5 PARKING ENF IN HOUSE UTILITIES	\$300.00	\$109.63	\$190.37	36.54 %
40.4400.77.00.5 PARKING ENF PARKING BAD DEBT	\$0.00	\$0.00	\$0.00	0.00 %
40.4400.79.01.5 PARKING ENF CC FEES PARKING LOT	\$0.00	\$6,901.68	(\$6,901.68)	0.00 %
40.4400.82.00.5 PARKING ENF CAPITAL IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0.00 %
40.4400.83.00.5 PARKING ENF MACHINERY & EQUIP	\$33,000.00	\$16,077.50	\$16,922.50	48.72 %
40.4400.83.01.5 PARKING ENF COMPUTER EQUIPMENT ALLOC	\$3,512.00	\$1,019.91	\$2,492.09	29.04 %
40.4400.88.01.5 PARKING ENF COMPUTER SOFTWARE	\$0.00	\$0.00	\$0.00	0.00 %
40.4400.94.01.5 PARKING ENF PENSON PRINCIPAL	\$0.00	\$0.00	\$0.00	0.00 %
40.4400.95.01.5 PARKING ENF PENSION INTEREST EXP	\$9,654.00	\$4,826.99	\$4,827.01	50.00 %
40.4400.97.00.5 PARKING ENF ADMINISTRATIVE/MGMT SVCS	\$60,437.00	\$60,437.00	\$0.00	100.00 %
TOTAL PARKING ENFORCEMENT	\$678,906.00	\$357,966.46	\$320,939.54	52.73%
40.4401 DPW-PARKING MAINT				
40.4401.10.00.5 PARKING MAINT SALARIES & WAGES	\$69,521.00	\$29,882.79	\$39,638.21	42.98 %
40.4401.11.00.5 PARKING MAINT OVERTIME	\$9,031.00	\$2,407.39	\$6,623.61	26.66 %
40.4401.15.01.5 PARKING MAINT DENTAL INSURANCE	\$601.00	\$241.37	\$359.63	40.16 %
40.4401.15.02.5 PARKING MAINT FICA/MEDICARE	\$5,734.00	\$2,301.76	\$3,432.24	40.14 %
40.4401.15.03.5 PARKING MAINT HEALTH INSURANCE	\$17,835.00	\$5,850.17	\$11,984.83	32.80 %
40.4401.15.04.5 PARKING MAINT FLEX SPENDING ACCOUNT	\$278.00	\$0.00	\$278.00	0.00 %
40.4401.15.05.5 PARKING MAINT LONG TERM CARE INSURANCE	\$63.00	\$9.52	\$53.48	15.11 %
40.4401.15.07.5 PARKING MAINT CITY RETIREMENT	\$5,538.00	\$2,234.98	\$3,303.02	40.36 %
40.4401.15.08.5 PARKING MAINT LIFE, STD, LTD INSURANCE	\$939.00	\$549.35	\$389.65	58.50 %
40.4401.15.09.5 PARKING MAINT UNEMPLOYMENT INSURANCE	\$175.00	\$86.06	\$88.94	49.18 %
40.4401.15.10.5 PARKING MAINT WORKERS' COMPENSATION	\$5,084.00	\$2,484.20	\$2,599.80	48.86 %



City of Montpelier
PARKING FUND FY 2017 Budget Report
 As Of and For The
6 Months Ending 12/31/2016
 50% of Fiscal Year Completed

<u>Account Number and Description</u>	<u>Budget FY 2017</u>	<u>Actual to Date Through</u>	<u>Variance</u>	<u>Percent of Budget</u>
40.4401.15.12.5 PARKING MAINT PARKING FEE	\$102.00	\$102.00	\$0.00	100.00 %
40.4401.20.00.5 PARKING MAINT OFFICE SUPPLIES	\$0.00	\$0.00	\$0.00	0.00 %
40.4401.21.00.5 PARKING MAINT OPERATING SUPPLIES	\$4,500.00	\$0.00	\$4,500.00	0.00 %
40.4401.48.00.5 PARKING MAINT PROPERTY & LIABILITY INS	\$1,572.00	\$787.54	\$784.46	50.10 %
40.4401.56.00.5 PARKING MAINT OTP PUR SRVC	\$16,000.00	\$0.00	\$16,000.00	0.00 %
40.4401.60.00.5 PARKING MAINT PROFESSIONAL SVCS	\$0.00	\$0.00	\$0.00	0.00 %
40.4401.65.00.5 PARKING MAINT EQUIPMENT FLAT FEE	\$7,000.00	\$7,000.00	\$0.00	100.00 %
40.4401.66.00.5 PARKING MAINT OTHER RENTALS	\$5,000.00	\$0.00	\$5,000.00	0.00 %
40.4401.70.00.5 PARKING MAINT COPIER	\$247.00	\$120.25	\$126.75	48.68 %
40.4401.82.00.5 PARKING MAINT CIP PARKING LOT RESURFACE/MAINT	\$10,000.00	\$30,598.58	(\$20,598.58)	305.99 %
40.4401.82.10.5 PARKING MAINT XFER TO RESERVES/REPAY GF	\$0.00	\$0.00	\$0.00	0.00 %
40.4401.91.00.5 PARKING MAINT INTEREST EXPENSE	\$0.00	\$0.00	\$0.00	0.00 %
40.4401.93.00.5 PARKING MAINT TRANSFER TO CEMETERY FUND	\$12,000.00	\$12,000.00	\$0.00	100.00 %
40.4401.94.01.5 PARKING MAINT PENSON PRINCIPAL	\$0.00	\$0.00	\$0.00	0.00 %
40.4401.95.01.5 PARKING MAINT PENSION INTEREST EXP	\$2,860.00	\$1,430.22	\$1,429.78	50.01 %
TOTAL DPW-PARKING MAINT	\$174,080.00	\$98,086.18	\$75,993.82	56.35%
40.9393 MISC EXPENDITURE				
40.9393.93.00.5 PARKING XFER TO GF-PLANNING COM DEV	\$12,214.00	\$12,214.00	\$0.00	100.00 %
40.9393.98.00.5 ALTERNATIVE TRANSP RESERVE	\$43,800.00	\$11,160.36	\$32,639.64	25.48 %
TOTAL MISC EXPENDITURE	\$56,014.00	\$23,374.36	\$32,639.64	41.73%
TOTAL PARKING FUND EXPENDITURES	\$909,000.00	\$479,427.00	\$429,573.00	52.74%
PARKING FUND NET EXCESS / (DEFICIT)	(\$33,000.00)	(\$31,933.59)		



City of Montpelier
DISTRICT HEAT FY 2017 Budget Report
As Of and For The
6 Months Ending 12/31/2016
50% of Fiscal Year Completed

<u>Account Number and Description</u>	<u>Budget FY 2017</u>	<u>Actual to Date Through</u>	<u>Variance</u>	<u>Percent of Budget</u>
REVENUES				
50.25 RENTS & COMMISSIONS/UTILITY FEES				
50.2501.00.00.4 DIST HEAT CAPACITY CHARGES	\$392,153.00	\$83,789.00	(\$308,364.00)	21.37 %
50.2502.00.00.4 DIST HEAT ENERGY CHARGES	\$147,680.00	\$47,076.99	(\$100,603.01)	31.88 %
TOTAL RENTS & COMMISSIONS/UTILITY FEES	\$539,833.00	\$130,865.99	(\$408,967.01)	24.24%
50.265 OTHER REVENUE				
50.2651.00.00.4 DISTRICT HEAT GRANT REVENUE	\$0.00	\$0.00	\$0.00	0.00 %
50.2651.00.02.4 DISTRICT HEAT-USDA FOREST SVC GRANT	\$0.00	\$0.00	\$0.00	0.00 %
50.2651.00.03.4 DISTRICT HEAT VILLAGE GREEN GRANT REVENUE	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL OTHER REVENUE	\$0.00	\$0.00	\$0.00	0.00%
50.29 OPERATING TRANSFERS				
50.2910.00.00.4 XFER FROM GENERAL FUND	\$0.00	\$0.00	\$0.00	0.00 %
50.2990.00.00.4 DIST HEAT REV MISC	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL OPERATING TRANSFERS	\$0.00	\$0.00	\$0.00	0.00%
TOTAL DISTRICT HEAT REVENUES	\$539,833.00	\$130,865.99	(\$408,967.01)	24.24%



City of Montpelier
DISTRICT HEAT FY 2017 Budget Report
As Of and For The
6 Months Ending 12/31/2016
50% of Fiscal Year Completed

<u>Account Number and Description</u>	<u>Budget FY 2017</u>	<u>Actual to Date Through</u>	<u>Variance</u>	<u>Percent of Budget</u>
EXPENDITURES				
50.5200 DIST HEAT STATE CONTRACT				
50.5200.56.00.5 DIST HEAT STATE CONTRACT	\$86,796.00	\$14,951.00	\$71,845.00	17.23 %
TOTAL DIST HEAT STATE CONTRACT	\$86,796.00	\$14,951.00	\$71,845.00	17.23%
50.5210 DIST HEAT ENERGY				
50.5210.76.02.5 DIST HEAT HEATING FUEL	\$172,786.00	\$7,969.40	\$164,816.60	4.61 %
TOTAL DIST HEAT ENERGY	\$172,786.00	\$7,969.40	\$164,816.60	4.61%
50.5220 DIST HEAT ADMINISTRATION				
50.5220.10.00.5 DIST HEAT ADMIN SALARIES & WAGES	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.11.00.5 DIST HEAT ADMIN OVERTIME	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.15.01.5 DIST HEAT ADMIN DENTAL INSURANCE	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.15.02.5 DIST HEAT ADMIN FICA/MEDICARE	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.15.03.5 DIST HEAT ADMIN HEALTH INSURANCE	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.15.04.5 DIST HEAT ADMIN FLEX SPENDING ACCOUNT	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.15.05.5 DIST HEAT ADMIN LONG TERM CARE INS	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.15.07.5 DIST HEAT ADMIN CITY RETIREMENT	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.15.08.5 DIST HEAT ADMIN LIFE STD LTD INS	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.15.09.5 DIST HEAT ADMIN UNEMP INSURANCE	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.15.10.5 DIST HEAT ADMIN WORK COMP	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.18.00.5 DIST HEAT ADMIN UNIFORMS/PROTECT CLOTHING	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.20.00.5 DIST HEAT ADMIN OFFICE SUPPLIES	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.34.03.5 DIST HEAT ADMIN COM TELE CELL & PAGER	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.38.00.5 DIST HEAT ADMIN DEPRECIATION	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.40.00.5 DIST HEAT ADMIN DUES/SUBSCRIPTS/MEETINGS	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.41.00.5 DIST HEAT PROF DEV/TRAINING	\$2,000.00	\$0.00	\$2,000.00	0.00 %
50.5220.48.00.5 DIST HEAT ADMIN PROP & LIAB INSURANCE	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.56.00.5 DIST HEAT ADMIN OUTSIDE CONSULTING	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.60.00.5 DIST HEAT ADMIN PROF SVCS	\$5,000.00	\$0.00	\$5,000.00	0.00 %



City of Montpelier
DISTRICT HEAT FY 2017 Budget Report
As Of and For The
6 Months Ending 12/31/2016
50% of Fiscal Year Completed

<u>Account Number and Description</u>	<u>Budget FY 2017</u>	<u>Actual to Date Through</u>	<u>Variance</u>	<u>Percent of Budget</u>
50.5220.61.00.5 DIST HEAT ADMIN LEGAL SERVICES	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.70.00.5 DIST HEAT ADMIN COPIER & PAPER	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.74.00.5 DIST HEAT ADMIN TRAVEL/TRANSPORTATION	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.79.00.5 DIST HEAT ADMIN STARTUP	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.83.00.5 DIST HEAT ADMIN MACH & EQUIP	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.90.00.5 DIST HEAT ADMIN PRINCIPAL REPAYMENT	\$12,955.00	\$12,955.00	\$0.00	100.00 %
50.5220.91.00.5 DIST HEAT ADMIN INTEREST EXPENSE	\$102,852.00	\$42,381.82	\$60,470.18	41.21 %
50.5220.92.00.5 DIST HEAT STATE OVERRUN EXP	\$5,867.00	\$0.00	\$5,867.00	0.00 %
50.5220.96.00.5 DIST HEAT XFER TO GENERAL FUND	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.97.00.5 DIST HEAT ADMIN ADMIN/MGMT SVCS	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL DIST HEAT ADMINISTRATION	\$128,674.00	\$55,336.82	\$73,337.18	43.01%
50.5230 DIST HEAT OPERATIONS				
50.5230.10.00.5 DIST HEAT OPER SALARIES & WAGES	\$40,910.00	\$21,164.99	\$19,745.01	51.74 %
50.5230.11.00.5 DIST HEAT OPER OVERTIME	\$4,168.00	\$1,582.99	\$2,585.01	37.98 %
50.5230.15.01.5 DIST HEAT OPER DENTAL INS	\$296.00	\$151.67	\$144.33	51.24 %
50.5230.15.02.5 DIST HEAT OPER FICA/MEDI	\$3,291.00	\$1,628.61	\$1,662.39	49.49 %
50.5230.15.03.5 DIST HEAT OPER HEALTH INS	\$8,782.00	\$3,925.02	\$4,856.98	44.69 %
50.5230.15.04.5 DIST HEAT OPER FLEX SPENDING ACCOUNT	\$137.00	\$0.00	\$137.00	0.00 %
50.5230.15.05.5 DIST HEAT OPER LONG TERM CARE	\$31.00	\$15.59	\$15.41	50.29 %
50.5230.15.07.5 DIST HEAT OPER CITY RETIREMENT	\$3,178.00	\$1,371.57	\$1,806.43	43.16 %
50.5230.15.08.5 DIST HEAT OPER LIFE STD LTD INS	\$463.00	\$270.77	\$192.23	58.48 %
50.5230.15.09.5 DIST HEAT OPER UNEMPLOYMENT INS	\$86.00	\$42.40	\$43.60	49.30 %
50.5230.15.10.5 DIST HEAT OPER WORK COMP	\$1,949.00	\$833.45	\$1,115.55	42.76 %
50.5230.15.12.5 DIST HEAT OPER PARKING FEE	\$30.00	\$30.00	\$0.00	100.00 %
50.5230.16.00.5 DIST HEAT OPER GASB#68 PENSION	\$0.00	\$0.00	\$0.00	0.00 %
50.5230.18.00.5 DIST HEAT OPER UNIFORMS/PROTECT CLOTHING	\$0.00	\$0.00	\$0.00	0.00 %
50.5230.21.00.5 DIST HEAT OPER SUPPLIES	\$2,000.00	\$34.28	\$1,965.72	1.71 %
50.5230.23.00.5 DIST HEAT OPER SMALL TOOLS	\$0.00	\$0.00	\$0.00	0.00 %
50.5230.34.00.5 DIST HEAT TELEP BASIC SERVICE	\$0.00	\$0.00	\$0.00	0.00 %
50.5230.34.01.5 DIST HEAT TELEP LONG DISTANCE	\$500.00	\$0.00	\$500.00	0.00 %
50.5230.34.02.5 DIST HEAT INTERNET WAN SERV	\$0.00	\$0.00	\$0.00	0.00 %



City of Montpelier
DISTRICT HEAT FY 2017 Budget Report
As Of and For The
6 Months Ending 12/31/2016
50% of Fiscal Year Completed

<u>Account Number and Description</u>	<u>Budget FY 2017</u>	<u>Actual to Date Through</u>	<u>Variance</u>	<u>Percent of Budget</u>
50.5230.34.03.5 DIST HEAT OPER CELL PHONE	\$635.00	\$0.00	\$635.00	0.00 %
50.5230.48.00.5 DIST HEAT OPER PROP & LIAB INS	\$775.00	\$388.14	\$386.86	50.08 %
50.5230.56.00.5 DIST HEAT OPER OTHER PUR SRVC	\$0.00	\$0.00	\$0.00	0.00 %
50.5230.68.00.5 DIST HEAT OPER EQUIP REPAIR/MAINT	\$6,000.00	\$10,557.87	(\$4,557.87)	175.96 %
50.5230.70.00.5 DIST HEAT OPER COPIER & PAPER	\$122.00	\$59.34	\$62.66	48.64 %
50.5230.76.01.5 DIST HEAT OPER ELECTRIC	\$5,060.00	\$696.84	\$4,363.16	13.77 %
50.5230.76.02.5 DIST HEAT OPER FUEL OIL	\$30,000.00	\$24,527.28	\$5,472.72	81.76 %
50.5230.83.00.5 DIST HEAT OPER MACH & EQUIP	\$3,000.00	\$0.00	\$3,000.00	0.00 %
50.5230.83.01.5 DIST HEAT COMPUTER EQUIP ALLOC	\$3,460.00	\$0.00	\$3,460.00	0.00 %
TOTAL DIST HEAT OPERATIONS	\$114,873.00	\$67,280.81	\$47,592.19	58.57%
50.6500 CIP MISC PROJECTS				
50.6500.85.25.5 DISTRICT HEAT -SUBRECIPIENT PYMT	\$0.00	\$0.00	\$0.00	0.00 %
50.6500.86.30.5 DISTRICT HEAT VILLAGE GREEN GRANT EXPENSE	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL CIP MISC PROJECTS	\$0.00	\$0.00	\$0.00	0.00%
50.9390 TRANSFERS TO OTHER FUNDS				
50.9390.82.00.5 DIST HEAT CONSTRUCTION REPAYMENT	\$21,874.00	\$5,838.20	\$16,035.80	26.69 %
50.9390.93.00.5 DIST HEAT OPER RESERVE	\$14,830.00	\$0.00	\$14,830.00	0.00 %
50.9390.98.00.5 REVISE BUDGET ADJ FY15	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL TRANSFERS TO OTHER FUNDS	\$36,704.00	\$5,838.20	\$30,865.80	15.91%
TOTAL DISTRICT HEAT EXPENDITURES	\$539,833.00	\$151,376.23	\$388,456.77	28.04%
DISTRICT HEAT NET EXCESS / (DEFICIT)	\$0.00	(\$20,510.24)		



CITY COUNCIL Agenda Item #17-052

Date: February 8, 2017

Consent ___ Discussion x **Time Sensitive ___**
(outlined below)

SUBJECT: Update on Berlin Pond Source Protection Plan and Boat Launch

SUBMITTING DEPARTMENT: City Manager

RECOMMENDED ACTION: Receive report from Attorney Steven Stitzel; provide direction as requested during the meeting.

RELATED COUNCIL GOAL/PRIOR ACTION: H: Maintain a Clean and Healthy Natural Environment

EXPENDITURE REQUIRED: None immediately; could incur costs if further legal action is directed

SOURCE OF FUNDS: Water Fund Budget

LEGAL REQUIREMENTS: None for this meeting

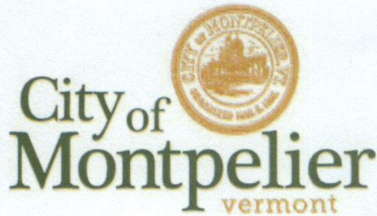
BACKGROUND INFORMATION: The City is required to submit a source protection plan for its water supply. The plan has been updated to reflect current public use conditions and recent engineering reports. The State of Vermont Fish & Wildlife Department is working in conjunction with the Town of Berlin to develop a boat launch access point on the pond. The City remains concerned about the impact of public use on the drinking water supply.

SUPPORTING DOCUMENTS: Revised Source Protection Plan

INTERESTED PARTIES: Berlin Select Board, Vermont Fish & Wildlife Division, Vermont Water Supply Division

CITY MANAGER'S APPROVAL:

A handwritten signature in black ink, appearing to read "W. Hoffman".



CITY COUNCIL Agenda Item #17-056

Date: February 8, 2017

Consent ___ Discussion x

SUBJECT: Cliffside Neighborhood and Historic Design Control Zoning

SUBMITTING DEPARTMENT: City Manager's Office

RECOMMENDED ACTION: Consider Removing Cliffside from Historic Design Control Zoning Regulation

RELATED COUNCIL GOAL/PRIOR ACTION: N/A

EXPENDITURE REQUIRED: None

SOURCE OF FUNDS: N/A

LEGAL REQUIREMENTS: City Council will approve the final version of the Zoning Regulations.

BACKGROUND INFORMATION: Eight months ago, on June 8, 2016, Cliffside homeowners presented Council with their request to be removed from City Historic Design Control Zoning. The homeowners are following up on their first request and will be present to discuss with Council; attachments, to assist with their further consideration, are listed below.

SUPPORTING DOCUMENTS: Summary of Neighborhood Request; Copy of Cliffside Homeowner's June 8, 2016 Testimony and Petition to Council

INTERESTED PARTIES: Cliffside Homeowners; Planning Commission; Planning Staff

CITY MANAGER'S APPROVAL:

A handwritten signature in black ink, appearing to read "W. Hoffman", written over the "CITY MANAGER'S APPROVAL:" text.



CITY COUNCIL Agenda Item #17-050(h)

Date: February 8, 2017

Consent ☒ Discussion ☐

SUBJECT: Clean Water State Revolving Loan Fund (CWSRLF) and Drinking Water State Revolving Loan Fund (DWSRLF) Application Approvals

SUBMITTING DEPARTMENT: Public Works

RECOMMENDED ACTION: Approve the applications for funding through the CWSRLF for Northfield Street Sewer System Improvements and the DWSRLF for the Northfield Street Water System Improvements and sign the funding applications by a majority of the City Council. One signature page will be accepted for both applications with the approval of both of the identified by the City Council.

RELATED COUNCIL GOAL/PRIOR ACTION: Goal G – Make Steady Progress Toward Maintaining and Improving Infrastructure and Establish a Clear Timeline for Achieving Steady State

EXPENDITURE REQUIRED: N/A

SOURCE OF FUNDS: Water Fund, Sewer Fund

LEGAL REQUIREMENTS: N/A

BACKGROUND INFORMATION: The Public Works Department is recommending that the City apply for funding through the State Revolving Loan Funds for final design of the Northfield Street utility improvement contract. This will allow for low interest loans to complete the final design engineering work and will provide for a subsidy of up to 50% on engineering fees for sewer related work.

SUPPORTING DOCUMENTS: Funding Applications

INTERESTED PARTIES: DPW / Sewer Rate Payers / Water Rate Payers

CITY MANAGER'S APPROVAL:

A handwritten signature in black ink, appearing to read "W. Hoffman", is written over a light gray rectangular background.



CITY COUNCIL Agenda Item #17-057

Date: February 8, 2017

Consent ☐ Discussion ☒ Time Sensitive ☐

SUBJECT: DID 2017 Marketing Plan

SUBMITTING DEPARTMENT: Montpelier Alive

RECOMMENDED ACTION: None

RELATED COUNCIL GOAL/PRIOR ACTION: Vibrant Downtown related to DID Funds

EXPENDITURE REQUIRED: None

SOURCE OF FUNDS: Downtown Improvement District Tax

LEGAL REQUIREMENTS: None

BACKGROUND INFORMATION: DID Budget

SUPPORTING DOCUMENTS: None; Ashley Witzemberger and Steve Cook will be giving an oral presentation.

INTERESTED PARTIES: Montpelier Alive and the Vermont Department of Tourism & Marketing, Montpelier Business Association

CITY MANAGER'S APPROVAL:

A handwritten signature in black ink, appearing to read "W. Hoffman", written over a horizontal line.



CITY COUNCIL Agenda Item #17-055

Date: February 8, 2017

Consent ☐ Discussion ☒ **Time Sensitive ☒**
(outlined below)

SUBJECT: 2017 Paving Project Related Parking Ordinance Changes (bike lanes, crosswalk, etc.)

SUBMITTING DEPARTMENT: Public Works

RECOMMENDED ACTION: Receive presentation from staff about recommended amendments to the Code of Ordinances, Chapter 10 – Motor Vehicles & Traffic, Article VII – Parking & Parking Meter Zones. Open public hearing to conduct first reading of multiple parking ordinance amendments; consider public testimony. Approve first reading with changes, if applicable, and set the date for the second public hearing.

RELATED COUNCIL GOAL/PRIOR ACTION:

E: Maintain a Healthy Community for People

G: Maintain a Steady State for Infrastructure (Implement Montpelier in Motion)

EXPENDITURE REQUIRED: Incidental to local share of construction costs

SOURCE OF FUNDS: CIP

LEGAL REQUIREMENTS: City Council authority to amend ordinances

BACKGROUND INFORMATION: In 2017, VTrans will be resurfacing all of Route 12 and State Street. As a way to advance the implementation of the City's Bike/Pedestrian Master Plan ("Montpelier in Motion"), DPW makes an effort to apply recommendations found within MIM when a substantial maintenance project such as resurfacing occurs. Below is a list of bike/pedestrian improvements associated with the Route 12/State Street resurfacing project and the ordinance changes that are necessary in order to implement them:

Recommended Improvements

- Establish dedicated bike lanes on Bailey Avenue from High School Drive to Terrace Street and on Terrace Street from Bailey Avenue to Jordan Street

Associated Ordinance Changes

- Amend ordinances to prohibit parking on the east side of Bailey Avenue from State Street to Baldwin Street and on both sides of Terrace Street from Redstone Avenue to Jordan Street

- Increase sight distance for pedestrians crossing Elm Street at Vine Street
- Establish dedicated bike lanes on Elm Street from Pearl Street to Baseball Drive
- Amend ordinance to prohibit parking on the west side of Elm Street for 50' north of and 30' south of Vine Street, as well as on the east side for 30' north of and 30' south of Vine Street
- Amend ordinance to prohibit parking on the east side of Elm Street from Pearl Street to Cummings Street

VTrans and DPW have also identified an existing parking ordinance within the project limits that doesn't reflect what is currently in place on the street. This specific ordinance is associated with the parking alignment on the Spring Street Bridge (see attached).

SUPPORTING DOCUMENTS: Attached staff memorandums, maps, and letters of notice sent to all known abutting property owners within the affected area.

INTERESTED PARTIES: DPW, Transportation Committee

CITY MANAGER'S APPROVAL:



First Church of Christ, Scientist

145 State Street • Montpelier, Vermont 05602

(802) 223-2477



February 6, 2017

Mr. Corey Line, DPW Project Manager
City of Montpelier
Department of Public Works
City Hall 39 Main Street
Montpelier, VT 05602

Dear Mr. Line,

The parking spaces on Bailey Avenue which are under consideration for removal are the only on-street parking in any reasonable distance to the entrances of First Church of Christ, Scientist. The addition of parking on State Street would not be a good solution for us.

There are times when Church members park on Bailey during week days if spaces are available. When spaces are not available, we sometimes park on the Church lawn via the curb cut on Bailey Avenue. This curb cut is the only access vehicles have to our property.

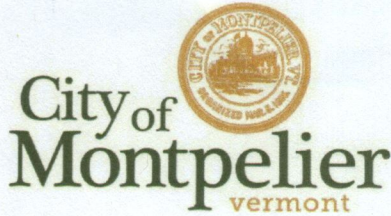
We would prefer that the parking spaces remain on Bailey Avenue. Since we do not know the extent of work being planned for Bailey Avenue, we would like assurance that we will not lose our curb cut as we would then have no vehicular access to our property.

Thank you for considering our input.

Sincerely,

A handwritten signature in blue ink that reads "Kathleen E. Abbott". The signature is fluid and cursive.

Kathleen E. Abbott, Clerk



CITY COUNCIL Agenda Item #17-050(e)

Date: February 8, 2017

Consent x Discussion **Time Sensitive**
(outlined below)

SUBJECT: FY2017 Certificate of Highway Mileage

SUBMITTING DEPARTMENT: Department of Public Works, Administration

RECOMMENDED ACTION: Approve "Certificate of Highway Mileage for Year Ending February 10, 2017. A majority of the City Council must sign the certificate.

RELATED COUNCIL GOAL/PRIOR ACTION: Steady State – Equipment (Goal G)

EXPENDITURE REQUIRED: None

SOURCE OF FUNDS: N/A

LEGAL REQUIREMENTS: V.S.A. Title 19, Section 305

BACKGROUND INFORMATION: Approval of the Certificate of Highway Mileage is a formality required by VT State Statutes for the determination of the proper amount of State Aid the City will receive for highway maintenance operations and materials. There is one change this year to reflect the reclassification of Finch Road, Town Highway #116 (formerly City Dump Road) from a Class 4 to a Class 3 town highway with corresponding length adjustments based on a re-survey.

SUPPORTING DOCUMENTS: Certificate of Highway Mileage for Council approval and signature (Deadline for receipt of signed Certificate is February 20, 2017.)

INTERESTED PARTIES: Department of Public Works

CITY MANAGER'S APPROVAL:

A handwritten signature in black ink, appearing to read "W. Hoffman", is written over a horizontal line.



State of Vermont

Division of Policy, Planning and Intermodal Development - Mapping Section

1 National Life Drive

Montpelier, VT 05633-5001

<http://vtrans.vermont.gov>

Agency of Transportation

Telephone: 802-828-3666

Fax: 802-828-2334

Email: Kerry.Alley@vermont.gov

Chair, City Council
Montpelier, c/o City Clerk
39 Main St - City Hall
Montpelier, VT 05602

JAN 5 RECD

January 2017

TO: TOWN / CITY / VILLAGE CLERK AND SELECTBOARD / ALDERMEN / TRUSTEES

Enclosed is your 2017 **Certificate of Highway Mileage**. This Certificate must be completed in order to determine your town's share of state aid for town highways for Fiscal Year 2018, and to ensure that your Town Highway Map remains current. Please note there will be no additional opportunities to submit town highway changes before the 2017 statutory deadline for mapping all Class 1, 2, 3 and 4 Town Highways and Legal Trails, as specified in 19 V.S.A. § 305(c).

Changes in mileage or highway classification, including any additions, alterations, or discontinuances made by your selectboard this past year, should be entered on this certificate. If there are changes that occurred before this past year that we have not shown on the Town Highway Map, please let us know so we can update our maps.

In filling out the Mileage Certificate, it is important to:

- >> Enter mileage and classification changes on PART I and PART II of the Certificate.
- >> Provide supporting documentation sufficient for the Mapping Section to:
 - Map the change
 - Verify the mileage
 - Demonstrate the change was made according to State statute
- >> If you have no changes, you may simply check the box in PART II of the Certificate.
- >> Always sign Part III - Town Clerk, Selectmen, etc.

Please refer to the enclosed instructions, checklist, and guidelines as needed. We have also included a reduced size copy of your current Town Highway Map and a Certificate of Completion and Opening should you need it to document new town roads. Additional information and copies of these enclosures can be found online: <http://vtrans.vermont.gov/planning/maps/mileage-certificates>.

To effectively process all the mileage certificates in a timely manner and to assure the completion of the mileage summaries, it is important that towns submit the certificates on time. **Certificates must be postmarked on or before February 20, 2017. Certificates that are postmarked after February 20, 2017 may not be processed.**

After the Agency has approved and signed the certificate, we will send you a copy. Please contact me if you have any questions.

Sincerely,

Kerry Alley

Kerry Alley
Mileage Certificate Specialist

Enclosures



**CERTIFICATE OF HIGHWAY MILEAGE
YEAR ENDING FEBRUARY 10, 2017**

Fill out form, make and file copy with the Town Clerk, and mail **ORIGINAL**, before February 20, 2017 to:
Vermont Agency of Transportation, Division of Policy, Planning and Intermodal Development, Mapping Section
One National Life Drive, Montpelier, VT 05633.

We, the members of the legislative body of **MONTPELIER CITY** in **WASHINGTON** County
on an oath state that the mileage of highways, according to Vermont Statutes Annotated, Title 19, Section 305,
added 1985, is as follows:

PART I - CHANGES TOTALS - Please fill in and calculate totals.

Town Highways	Previous Mileage	Added Mileage	Subtracted Mileage	Total	Scenic Highways
Class 1	10.531				0.000
Class 2	8.311				0.000
Class 3	32.87				0.000
State Highway	4.132				0.000
Total	55.844				0.000
* Class 1 Lane	2.900				
* Class 4	0.82				0.000
* Legal Trail	0.00				

* Mileage for Class 1 Lane, Class 4, and Legal Trail classifications are NOT included in total.

PART II - INFORMATION AND DESCRIPTION OF CHANGES SHOWN ABOVE.

- 1. NEW HIGHWAYS:** Please attach Selectmen's "Certificate of Completion and Opening".
- 2. DISCONTINUED:** Please attach SIGNED copy of proceedings (minutes of meeting).
- 3. RECLASSIFIED/REMEASURED:** Please attach SIGNED copy of proceedings (minutes of meeting).
0.30 mi CL4 TH-116 remeasured and reclassified to 0.17 mi CL3 TH-116
- 4. SCENIC HIGHWAYS:** Please attach a copy of order designating/discontinuing Scenic Highways.

IF THERE ARE NO CHANGES IN MILEAGE: Check box and sign below. ☐ ☐

PART III - SIGNATURES - PLEASE SIGN.

Selectmen/ Aldermen/ Trustees Signatures: _____

T/C/V Clerk Signature: _____

Date Filed: _____

Please sign **ORIGINAL** and return it for Transportation signature.

AGENCY OF TRANSPORTATION APPROVAL: Signed copy will be returned to T/C/V Clerk.

APPROVED: _____

Representative, Agency of Transportation

DATE: _____

Minutes of the Montpelier City Council Special Meeting
February 2, 2017, 5:00 PM
City Council Chambers, City Hall

In attendance by phone: Mayor John Hollar (Chair), Councilors Jean Olson, Justin Turcotte & Tom Golonka. Present in person: Councilors Anne Watson & Dona Bate. City Manager William Fraser served as secretary of the meeting.

Meeting was called to order at 5:03 PM. Participating by phone was Attorney David Rugh.

17-046. The agenda was approved by unanimous consent.

17-047. City Manager and Attorney Rugh provided an update on the issue and a summary of the proposed zoning settlement for Harris Hall.

Council Member Turcotte asked for an update on the zoning and master planning process.

Bate moved, seconded by Watson, to approve the settlement and authorize Attorney Rugh to sign the stipulation. Roll call vote was 5-0 in favor.

Meeting was adjourned by unanimous consent at 5:13 PM

Minutes of the Montpelier City Council Meeting
January 18, 2017, 6:30 PM
City Council Chambers, City Hall

In attendance: Mayor John Hollar (Chair), Councilors Justin Turcotte, Tom Golonka, Anne Watson, Dona Bate, Jean Olson, and Jessica Edgerly Walsh. City Clerk John Odum served as secretary of the meeting.

The Mayor called the meeting to order at 6:30 PM

- 17-016. Without objection, the proposed agenda was approved by acclaim.
- 17-018. Councilor Edgerly Walsh moved approval of the consent agenda, and was seconded by Councilor Bate. The motion carried unanimously.
- 17-019. After a discussion of potential conflict of interest, Councilor Turcotte opted to recuse himself from the discussion of the Community Fund Board report. Coming forward to participate in the discussion were board members Bernie Lambek, Ron Wild (Chair), Michael Sherman, Judith Stermer and Christine Zachai.
- Councilor Bate moved the council allocate \$120,000 to the Community Fund Board and approve their recommendations. Councilor Watson seconded, and the motion carried 5-0 at 7:10PM.
- 17-020. At 7:11PM, the Mayor opened the first public hearing on the proposed FY18 municipal budget. City manager Bill Fraser offered a power point presentation. Comments and questions were received from Page Guertin and Mary Hooper on housing funding. Police Chief Tony Facos addressed the Council on crime levels and budget impacts, and Parks Director Geoff Beyer discussed potential Emerald Ash Borer costs. Discussion followed, focusing on staff levels.
- Councilor Watson moved the council add \$4000 to the budget for emerald ash borer costs. Councilor Bate seconded. Discussion followed.
- Hearing no objection, the motion was amended to note that the funds will be held "in a reserve fund" (at Councilor Turcotte's request). Finance Director Todd Provencher participated in the discussion. The motion, as amended, carried unanimously at 7:46.
- Some discussion followed, before the public hearing was closed at 7:51.
- 17-021. The Chair opened the bond public hearing at 7:51. Public Works Director Tom McArdle participated in the discussion which followed. The public hearing was closed at 8:03.
- 17-022. The Chair opened the first public hearing on the warning for the March 7, 2017 Annual City Meeting at 8:03. There was brief discussion, including comments and questions from Jane Kast concerning the petitioned article relating to the City Manager's contract. Councilor Bate moved initial approval, Councilor Edgerly Walsh seconded. Motion carried unanimously at 8:14. Public hearing was closed.

- 17-023. Assistant City Manager Jessie Baker and Developer Jeff Tucker came forward for a One Taylor Street Review/Update. Brief discussion followed and no formal action was taken
- 17-024. Councilor Watson moved the Council set the date and time for the Annual City Meeting at Tuesday, March 7, 2017, from 7:00 A.M. to 7:00 PM in the City Hall Auditorium. Councilor Edgerly Walsh seconded. The motion carried unanimously at 8:28PM.
- 17-025. Councilor Turcotte noted a problematic LED light behind the Senior Center (Dan Groberg of the Senior Center noted it is a privately owned light and inquiries with the owner have already been made).
- Councilor Golonka noted that the Public Safety Authority had an at-large board member opening on the upcoming ballot.
- Councilor Watson noted an upcoming offering from Efficiency Vermont. She also passed on concerns about the light parade that Union Elementary School is putting on. Police Chief Tony Facos addressed the concerns.
- Councilor Edgerly Walsh thanked Councilor Turcotte for taking time to raise the previous recusals issue. She also had questions regarding the updated goals document and the housing strategies plan. Brief discussion followed.
- 17-027. The City Clerk noted that dog license renewals would be moved online as possible, as would city business license renewals and vital record requests.
- Councilor Bate praised the winner of the net zero design competition and expressed her hope that the event could generate interest in the issues.
- There was a brief discussion of the new credit card smart (parking) meters.
- 17-028. The City Manager touched briefly on his evaluation process.
- 17-024(a). Councilor Edgerly Walsh moved the Council enter into executive session as per statute for the purpose of discussing the acquisition of Mowatt Trust parcel as part of One Taylor Street Project, and that the City Manager and Jeff Tucker be included. Councilor Bate seconded, and the motion carried unanimously.

Without objection, the Chair declared the Council returned to open session and adjourned.

Minutes of the Montpelier City Council Special Meeting
January 25, 2017, 6:30 PM
City Manager's Conference Room, City Hall

In attendance: Mayor John Hollar (Chair), Councilors Justin Turcotte, Tom Golonka, Anne Watson, Dona Bate, Jean Olson, and Jessica Edgerly Walsh. City Manager William Fraser served as secretary of the meeting.

Meeting was called to order by Mayor at 6:30PM.

The proposed agenda, with the addition of a Sanctuary City update, was approved by unanimous consent.

In regards to the Sanctuary City matter: the Mayor updated Council on press activity, Attorney General's initiative and other Mayors' perspectives. Item was added to council agenda for the following night 1/26.

At 6:32, the Public Hearing for CDBG grant application was opened. Community Development Specialist Kevin Casey explained the grants. The Public Hearing was closed at 6:33

Councilor Bate moved approval of the proposed grant application, and was seconded by Councilor Edgerly Walsh. Vote was 6-0 in favor.

At 6:34, Councilor Turcotte moved to go into executive session with the City Manager to discuss the Manager's performance review and contract. Councilor Bate seconded. Motion carried 6-0.

The City Manager left the meeting at 8:15 PM

Meeting was returned to open session, and subsequently adjourned by unanimous consent at 8:50 PM.

City of Montpelier
Department of Public Works
Memorandum

To: William Fraser, City Manager

From: Thomas McArdle, Director of Public Works
Corey Line, Public Works Project Manager

Copy: Robert Gowans, Fire Chief
Anthony Facos, Chief of Police

Date: January 24, 2017

Subject: Bailey Avenue Parking Ordinance

In 2015 the City Council adopted “Montpelier in Motion” as the City’s bike/ped mater plan and considers the implementation of the plan a necessary action for achieving the City’s goal of maintaining a healthy community for people. As a way to make the community more bicycle friendly Public Works makes an effort to install bicycle amenities when streets are being resurfaced. In the summer of 2017 the Vermont Agency of Transportation will be resurfacing State Street from Bailey Avenue to Main Street. This project will also include the paving of Bailey Avenue for a short distance out from the State Street intersection.

Currently there are 6 parking spaces located on the east side of Bailey Avenue, north of State Street. If these 6 spaces were removed it would allow for the installation of 2 – 5’ bike lanes from State Street to Terrace Street. Public Works staff members have observed the 6 spaces on Bailey Avenue and found them to be heavily utilized both outside of and during the Legislative session. This is most likely due to the fact that they are unmetered and in close proximity to State Street. As part of the State Street paving project VTrans has identified areas for 8 additional parking spaces on the north side of State Street, east of Bailey Avenue.

The addition of the 8 spaces on State Street and the removal of the 6 spaces around the corner on Bailey Avenue would result in the ability to establish bike lanes on Bailey Avenue from State Street to Terrace Street while still resulting in a net gain of 2 parking spaces in the State Street/Bailey Avenue area. The bike lanes that could be installed on Bailey Avenue would be a piece in a larger connection between the High School and the Clarendon Avenue/Hubbard Park Drive neighborhood. This connection would also include Bailey Avenue from the High School to State Street, where existing road widths allow for the installation of 2 – 5’ bike lanes and Terrace Street from Bailey Avenue to Jordan Street (see “Terrace Street Parking Ordinance” agenda item).

In order have enough width to establish bike lanes on Bailey Avenue parking would need to be prohibited on both sides from State Street to Terrace Street and the following amendments to the City’s Code of Ordinances should be recommended:

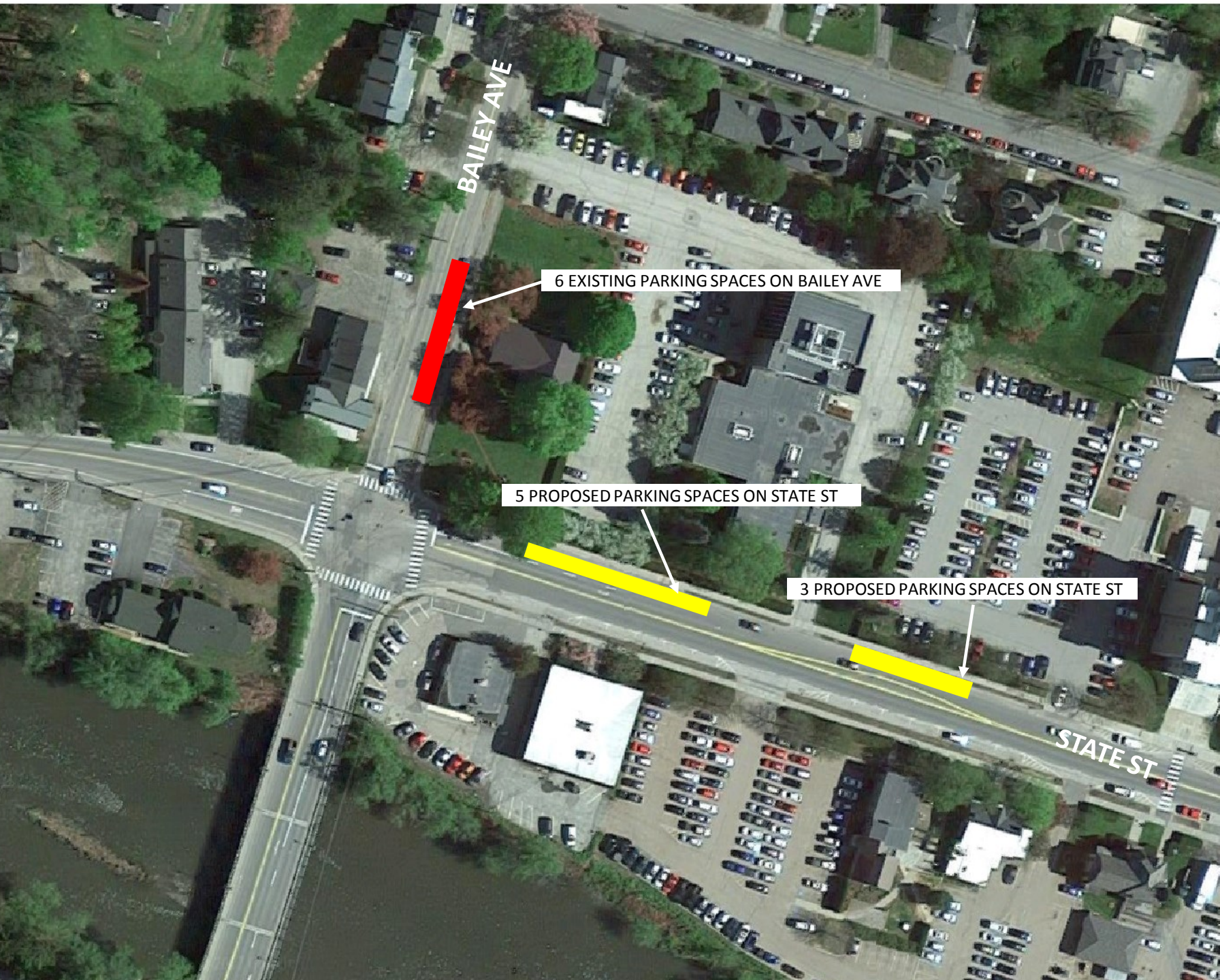
CHAPTER 10, ARTICLE VII. PARKING and PARKING METER ZONES

Section 10-716. PARKING PROHIBITED

Revise Existing Section:

(b) Bailey Avenue. Parking of vehicles is prohibited on Bailey Avenue from ~~Baldwin Street~~ **State Street** to Terrace Street on both sides of Bailey Avenue, and on the east side of Bailey Avenue from the intersection of Terrace Street northerly to a point eighty (80) feet northerly of the driveway which services No. 37 Bailey Avenue; and also on the west side for a distance of sixty (60) feet southerly of the intersection of Sunnyside Terrace and on the westerly side from Clarendon Avenue southerly for a distance of forty (40') feet as measured from the southerly curb line of Clarendon Avenue.

C: Adjoining Property Owners



BAILEY AVE (EXISTING)



BAILEY AVE (PROPOSED)





America's Small Town Capital

DEPARTMENT OF PUBLIC WORKS, City Hall, 39 Main Street, Montpelier, VT 05602
Thomas J. McArdle, Director tmcardle@montpelier-vt.org
Kurt S. Motyka, PE, City Engineer kmotyka@montpelier-vt.org

January 24, 2017

Residents of the Bailey Avenue Neighborhood:

Enclosed please find a memo addressed to the City Manager concerning parking in your neighborhood. The memo includes a recommendation for a parking ordinance amendment for Bailey Avenue between Main Street and Terrace Street to be considered by the Montpelier City Council. Your input is welcome.

To enact an ordinance, the City Council must hold two warned public hearings. The first public hearing will be scheduled for their regular meeting of February 8th. If you have questions or comments you'd like to offer in advance, please direct them to this office.

Respectfully,

Corey Line
DPW Project Manager

C: Anthony Facos, Chief of Police
Robert Gowans, Fire Chief
Thomas McArdle, Director of DPW



America's Small Town Capital

DEPARTMENT OF PUBLIC WORKS, City Hall, 39 Main Street, Montpelier, VT 05602
Thomas J. McArdle, Director tmcardle@montpelier-vt.org
Kurt S. Motyka, PE, City Engineer kmotyka@montpelier-vt.org

January 24, 2017

Residents of the Elm Street Neighborhood:

Enclosed please find a memo addressed to the City Manager concerning parking in your neighborhood. The memo includes a recommendation for a parking ordinance amendment for Elm Street between Pearl Street and Cummings Street to be considered by the Montpelier City Council. Your input is welcome.

To enact an ordinance, the City Council must hold two warned public hearings. The first public hearing will be scheduled for their regular meeting of February 8th. If you have questions or comments you'd like to offer in advance, please direct them to this office.

Respectfully,

Corey Line
DPW Project Manager

C: Anthony Facos, Chief of Police
Robert Gowans, Fire Chief
Thomas McArdle, Director of DPW

City of Montpelier
Department of Public Works
Memorandum

To: William Fraser, City Manager

From: Thomas McArdle, Director of Public Works
Corey Line, Public Works Project Manager

Copy: Robert Gowans, Fire Chief
Anthony Facos, Chief of Police

Date: January 24, 2017

Subject: Elm Street Parking Ordinance

In 2015 the City Council adopted “Montpelier in Motion” as the City’s bike/ped mater plan and considers the implementation of the plan a necessary action for achieving the City’s goal of maintaining a healthy community for people. As a way to further implement “Montpelier in Motion”, Public Works makes an effort to carry out the plan’s recommendations for certain streets when that particular street is resurfaced. In the summer of 2017 the Vermont Agency of Transportation will be resurfacing all of Route 12 including the section of Elm Street from Pearl Street to Baseball Drive and “Montpelier in Motion” recommends that dedicated bike lanes be established on this section of Elm Street.

Currently by ordinance the parking of motor vehicles is prohibited on both sides of Elm Street from Cummings Street to Baseball Drive and VTrans will be widening this section with the paving project in order to acquire the roadway width necessary to establish bike lanes. There is also an existing parking ordinance that prohibits parking on the west side of Elm Street from Pearl Street to Cummings Street but such an ordinance does not exist for the east side of that section.

Public Works staff members have observed the parking usage on the east side of Elm Street between Pearl Street and Cummings Street where parking is currently allowed. These observations were conducted at various times during the day and we found that the areas where parking is currently allowed is not utilized.

The width of this section of Elm Street varies from 33’6” to 32’ and currently has a centerline striped down the middle with a shoulder lane marked approximately 5’ from each curb. In order to have enough width to establish bike lanes parking would need to be prohibited on both sides of the street and the following amendments to the City’s Code of Ordinances should be recommended:

CHAPTER 10, ARTICLE VII. PARKING and PARKING METER ZONES

Section 10-716. PARKING PROHIBITED

Revise Existing Section:

(d) Elm Street. Parking is prohibited on the west side of Elm Street from State Street to Spring Street, and from the northerly boundary of 284 Elm Street (Meadow Mart Store) northerly to the City Line, and on the east side from State Street northerly for a distance of one hundred forty-five (145) feet, and from a point one hundred eighty-five (185) feet northerly of State Street to Langdon Street. Also on the east side from a point ninety (90) feet southerly of the Spring Street intersection northerly to the first driveway north of the Spring Street intersection, and from a point located three hundred fifty (350) feet north of the Vine Street intersection **to the City Line, and extending to a point located thirty (30) feet north of the crosswalk located at the Pearl Street intersection; and from a point located one hundred (100) feet southerly of the Cummings Street intersection and extending northerly to the City Line,** except as allowed by restriction as described under Sec. 10-717, LIMITED PARKING, Subsection (w) Elm Street, part 4.

C: Adjoining Property Owners

City of Montpelier
Department of Public Works
Memorandum

To: William Fraser, City Manager

From: Thomas McArdle, Director of Public Works
Corey Line, Public Works Project Manager

Copy: Robert Gowans, Fire Chief
Anthony Facos, Chief of Police

Date: January 24, 2017

Subject: Elm Street Parking Ordinance

A traffic safety concern was brought to our attention regarding the Elm Street/Vine Street intersection and a request has been made to consider parking restrictions on Elm Street at the intersection. The concern regards the lack of sight distance for pedestrians crossing Elm Street caused by vehicles parking in close proximity to the crosswalk.

The Traffic Committee discussed the situation and Public Works staff observed the intersection with members of the VTrans Bicycle and Pedestrian Program. The following conditions currently exist at the intersection:

- The current speed limit on this section of Elm Street is 25 mph
- The striped crossing on Elm Street at Vine Street is located on the north side of the intersection
- There are currently no City ordinances that prohibit parking on either side of Elm Street at Vine Street however signage and/or pavement markings do exist that indicate parking is not allowed on the west side of Elm Street for 30' north of Vine Street. A 'No Parking' sign also exists on the east side of Elm Street which indicates parking is not allowed for a distance of 30' south of Vine Street.

Public Works and VTrans noted that the existing parking configuration results in a short amount of time for pedestrians and southbound traffic, when traveling the posted speed limit, to view each other and for the vehicle to come to a complete stop before reaching the crosswalk. Sight distance lines for viewing northbound traffic seemed adequate. Both parties felt that the following measures would increase the sight distance to an adequate level for southbound traffic while retaining an already adequate level of sight distance for northbound traffic:

- Relocate the crosswalk from the north side of the intersection to the south side of the intersection
- Prohibit parking on the west side of Elm Street for 50' north of the intersection (existing striping indicates that parking is already prohibited for 30')
- Prohibit parking on the west side of Elm Street for 30' south of the intersection
- Prohibit parking on the east side of Elm Street for 30' north of the intersection

-
- Prohibit parking on the east side of Elm Street for 30' south of the intersection where a 'No Parking' sign currently exists.

The following amendments to the City's Code of Ordinances should be recommended in order to accomplish this:

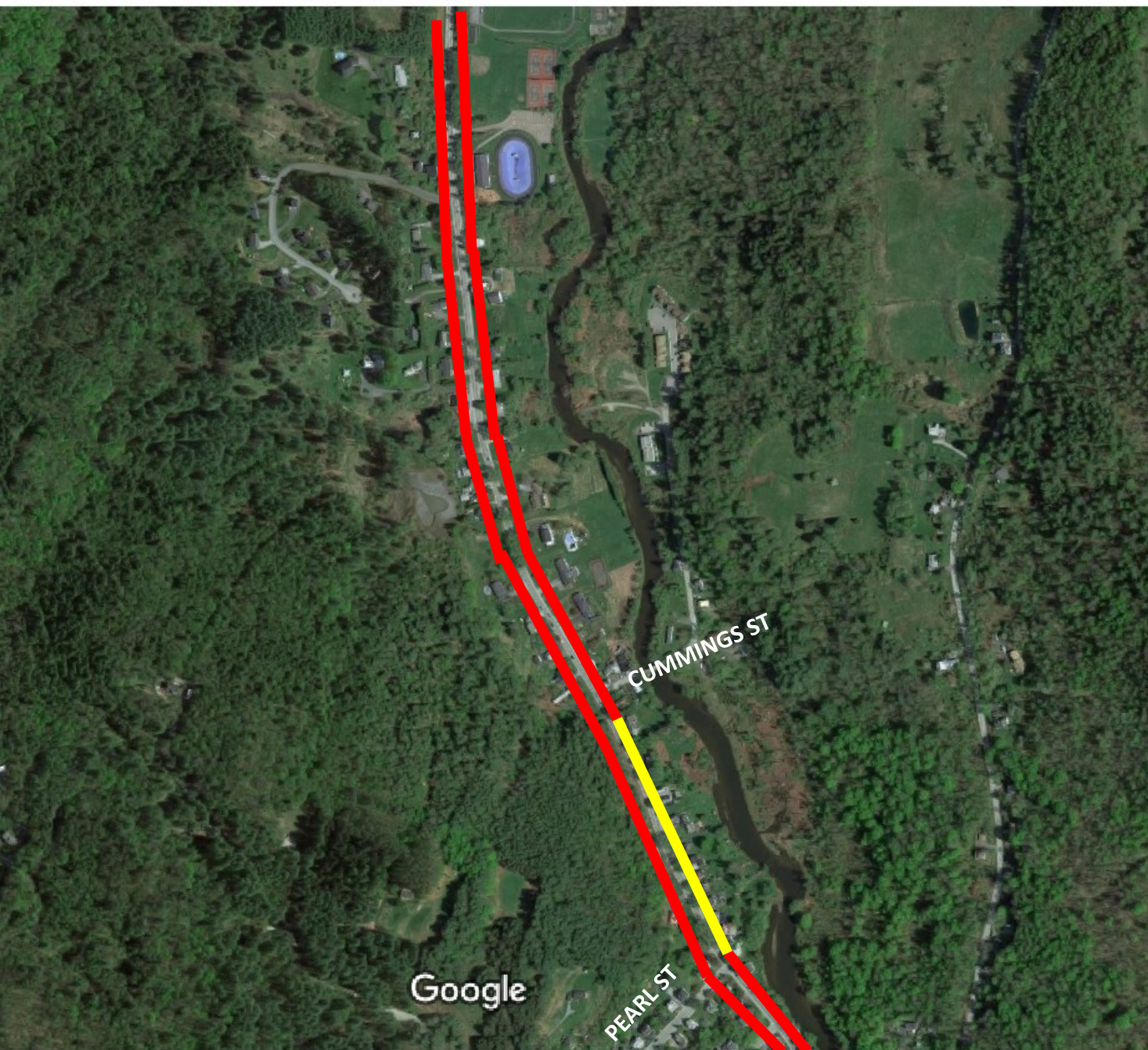
CHAPTER 10, ARTICLE VII. PARKING and PARKING METER ZONES

Section 10-716. PARKING PROHIBITED

Revise Existing Section:

(d) Elm Street. Parking is prohibited on the west side of Elm Street from State Street to Spring Street, **and from a point located thirty (30) feet south of the Vine Street intersection and extending to a point located fifty (50) feet north of the Vine Street intersection**, and from the northerly boundary of 284 Elm Street (Meadow Mart Store) northerly to the City Line, and on the east side from State Street northerly for a distance of one hundred forty-five (145) feet, and from a point one hundred eighty-five (185) feet northerly of State Street to Langdon Street. Also on the east side from a point ninety (90) feet southerly of the Spring Street intersection northerly to the first driveway north of the Spring Street intersection, **and from a point located thirty (30) feet south of the Vine Street intersection and extending to a point located (30) feet north of the Vine Street intersection**, and from a point located three hundred fifty (350) feet north of the Vine Street intersection and extending to a point located thirty (30) feet north of the crosswalk located at the Pearl Street intersection; and from a point located one hundred (100) feet southerly of the Cummings Street intersection and extending northerly to the City Line, except as allowed by restriction as described under Sec. 10-717, LIMITED PARKING, Subsection (w) Elm Street, part 4.

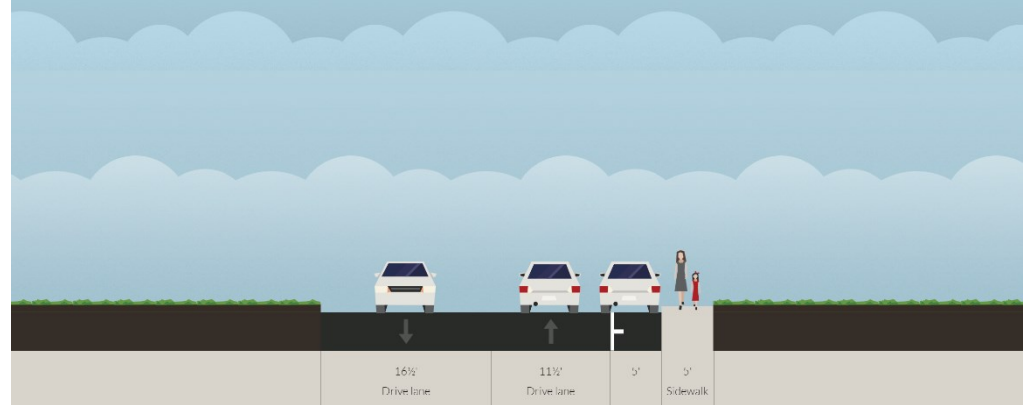
C: Adjoining Property Owners



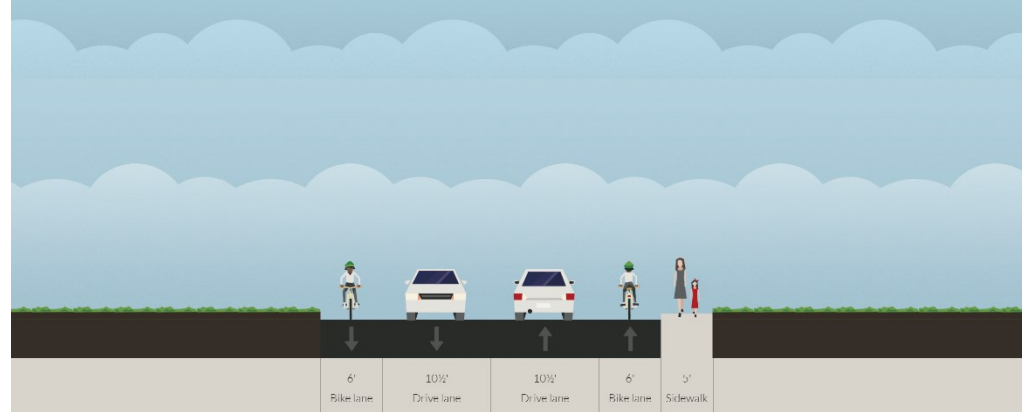
Imagery ©2017 Google, Map data ©2017 Google 500 ft

.....EXISTING PARKING PROHIBITION PROPOSED EXTENDED PARKING PROHIBITION

ELM ST. (EXISTING)



ELM ST. (PROPOSED)





America's Small Town Capital

DEPARTMENT OF PUBLIC WORKS, City Hall, 39 Main Street, Montpelier, VT 05602
Thomas J. McArdle, Director tmcardle@montpelier-vt.org
Kurt S. Motyka, PE, City Engineer kmotyka@montpelier-vt.org

January 24, 2017

Residents of the Elm Street Neighborhood:

Enclosed please find a memo addressed to the City Manager concerning parking in your neighborhood. The memo includes a recommendation for a parking ordinance amendment for Elm Street at the Vine Street intersection to be considered by the Montpelier City Council. Your input is welcome.

To enact an ordinance, the City Council must hold two warned public hearings. The first public hearing will be scheduled for their regular meeting of February 8th. If you have questions or comments you'd like to offer in advance, please direct them to this office.

Respectfully,

Corey Line
DPW Project Manager

C: Anthony Facos, Chief of Police
Robert Gowans, Fire Chief
Thomas McArdle, Director of DPW



America's Small Town Capital

DEPARTMENT OF PUBLIC WORKS, City Hall, 39 Main Street, Montpelier, VT 05602
Thomas J. McArdle, Director tmcardle@montpelier-vt.org
Kurt S. Motyka, PE, City Engineer kmotyka@montpelier-vt.org

January 24, 2017

Residents of the Elm Street Neighborhood:

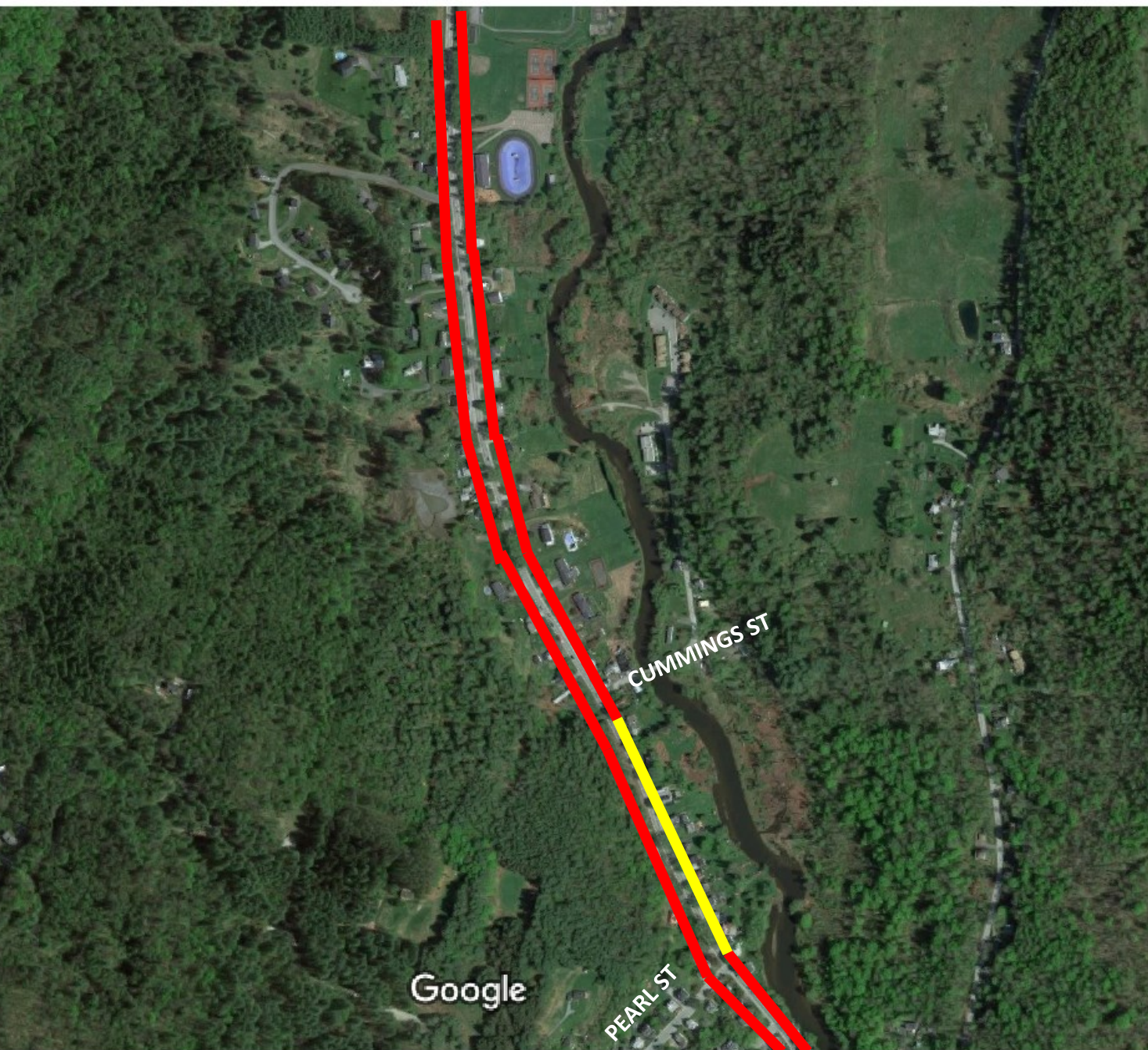
Enclosed please find a memo addressed to the City Manager concerning parking in your neighborhood. The memo includes a recommendation for a parking ordinance amendment for Elm Street between Pearl Street and Cummings Street to be considered by the Montpelier City Council. Your input is welcome.

To enact an ordinance, the City Council must hold two warned public hearings. The first public hearing will be scheduled for their regular meeting of February 8th. If you have questions or comments you'd like to offer in advance, please direct them to this office.

Respectfully,

Corey Line
DPW Project Manager

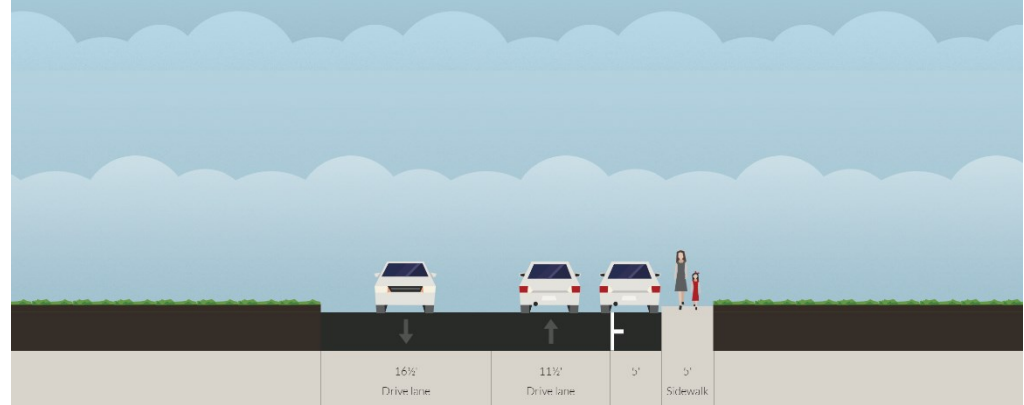
C: Anthony Facos, Chief of Police
Robert Gowans, Fire Chief
Thomas McArdle, Director of DPW



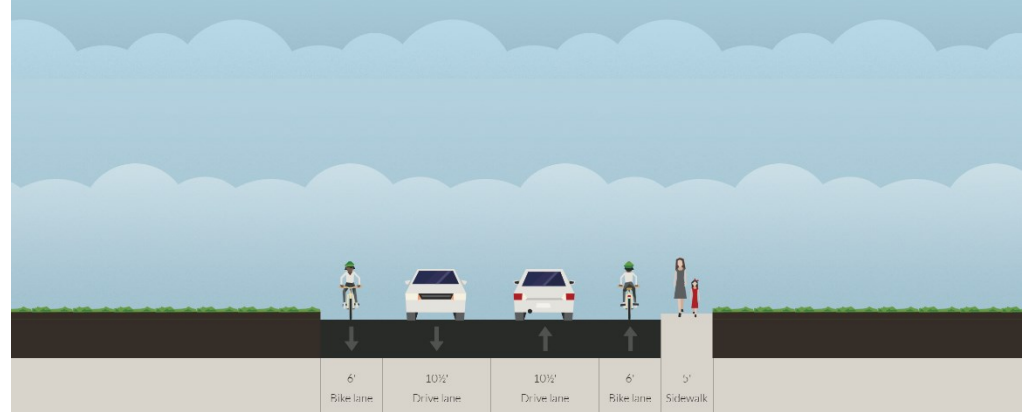
Imagery ©2017 Google, Map data ©2017 Google 500 ft

.....EXISTING PARKING PROHIBITION PROPOSED EXTENDED PARKING PROHIBITION

ELM ST. (EXISTING)



ELM ST. (PROPOSED)



City of Montpelier
Department of Public Works
Memorandum

To: William Fraser, City Manager

From: Thomas McArdle, Director of Public Works
Corey Line, Public Works Project Manager

Copy: Robert Gowans, Fire Chief
Anthony Facos, Chief of Police

Date: February 1, 2017

Subject: Spring Street Bridge Parking Ordinance

In 2017 VTrans will be resurfacing Route 12. As part of the planning for the project VTrans reviews all local ordinances, state statutes, and federal guidelines regarding parking and traffic in order to identify proposed pavement markings and sign placement. During the review VTrans identified a parking ordinance pertaining to the Spring Street Bridge that does not describe the existing conditions on the street.

The existing alignment prohibits parking on the east side of Spring Street for a distance of one hundred seventy-three (173) feet south of Elm Street and for a distance of forty (40) feet north of the Main Street traffic circle. Parking is also currently prohibited on the west side of Spring Street for a distance of sixty (60) feet south of Elm Street and for a distance of sixty (60) feet north of the Main Street traffic circle. Currently the ordinance indicates parking is prohibited on the east side of Spring Street for a distance of one hundred seventy-three (173) feet south of Elm Street and for a distance of one hundred twenty (120) feet north of the Main Street traffic circle. The ordinance also indicates that parking is prohibited on the west side for a distance of one hundred fifteen (115) feet north of the Main Street traffic circle.

The City ordinance will have to be amended to match what is currently on the street for VTrans to incorporate the existing alignment into the paving project plans. VTrans has assured the City that the current alignment follows all other state statutes and federal guidelines. The following amendments to the City's Code of Ordinances should be recommended:

CHAPTER 10, ARTICLE VII. PARKING and PARKING METER ZONES

Section 10-716. PARKING PROHIBITED

Revise Existing Section:

(eee) Spring Street - Parking is prohibited on the east side of Spring Street from Elm Street to a point

one hundred seventy-three (173) feet southerly and from a point **three hundred ten (310) feet** ~~two hundred thirty-six (236) feet~~ from Elm Street and extending southerly to and including Keck Circle and from Elm Street extending northerly for a distance of sixty (60) feet, and on the west side **from Elm Street to a point sixty (60) feet southerly and from a point two hundred ninety (290) feet from Elm Street and extending southerly to and including Keck Circle** ~~commencing at a point two hundred thirty-five (235) feet from Elm Street and extending southerly to and including Keck Circle~~ and from Elm Street extending northerly for a distance of eighty five (85) feet to the driveway serving 162 Elm Street.

City of Montpelier
Department of Public Works
Memorandum

To: William Fraser, City Manager

From: Thomas McArdle, Director of Public Works
Corey Line, Public Works Project Manager

Copy: Robert Gowans, Fire Chief
Anthony Facos, Chief of Police

Date: January 24, 2017

Subject: Terrace Street Parking Ordinance

In 2015 the City Council adopted “Montpelier in Motion” as the City’s bike/ped mater plan and considers the implementation of the plan a necessary action for achieving the City’s goal of maintaining a healthy community for people. As a way to further implement “Montpelier in Motion”, Public Works makes an effort to carry out the plan’s recommendations for certain streets when that particular street is resurfaced. In the summer of 2016 Terrace Street from Bailey Avenue to Jordan Street was resurfaced and “Montpelier in Motion” recommends that dedicated bike lanes be established on this section of Terrace Street.

Currently by ordinance the parking of motor vehicles is prohibited on the west side of Terrace Street from Bailey Avenue to the driveway to #26 Terrace Street and on the east side from Bailey Avenue to Redstone Avenue. No additional parking ordinances relate to this section of Terrace Street.

Public Works staff members have observed the parking usage in the areas that currently do not have parking prohibitions associated with them. These observations were conducted during the Legislative session when overflow parking is a common occurrence along neighborhood streets adjoining the state Capitol complex and we found that the areas where parking is currently allowed is not utilized.

This section of Terrace Street measures 30’ in width with a striped centerline that divides the roadway into two 15’ halves. If vehicles were parked in the areas where parking is currently allowed the existing configuration would force traveling vehicles to cross the centerline in order to avoid them. To establish two 5’ bike lanes and two 10’ travel lanes on this section of Terrace Street parking would need to be prohibited on both sides of the street and the following amendments to the City’s Code of Ordinances should be recommended:

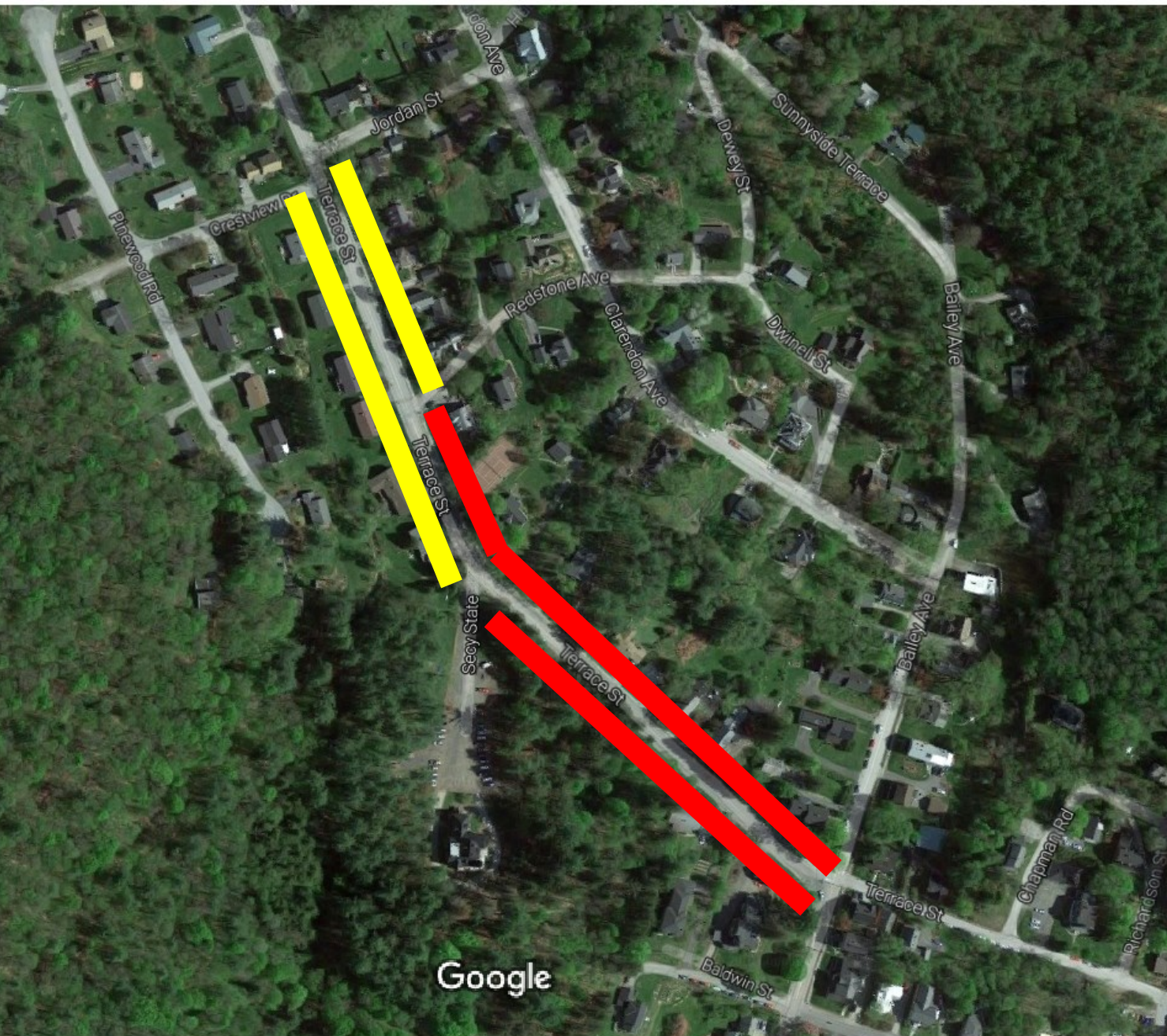
CHAPTER 10, ARTICLE VII. PARKING and PARKING METER ZONES

Section 10-716. PARKING PROHIBITED

Revise Existing Section:

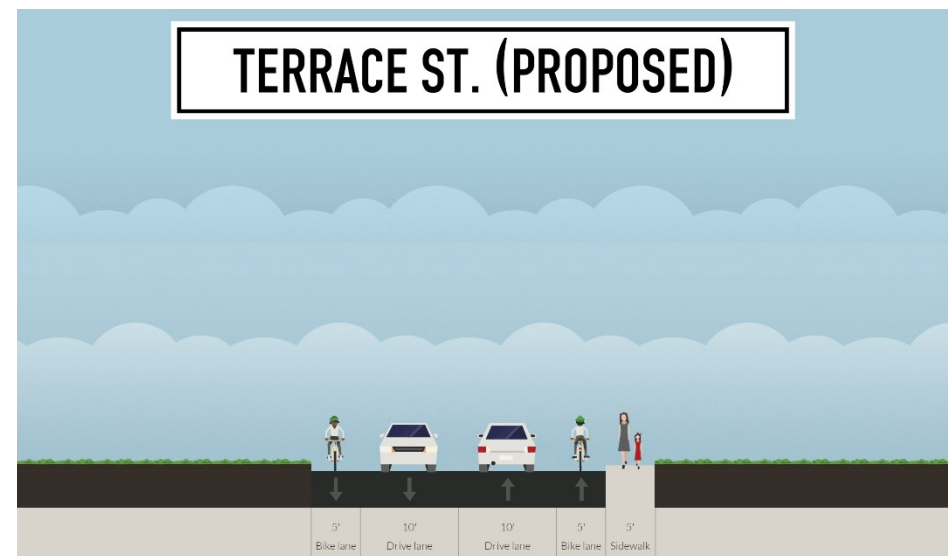
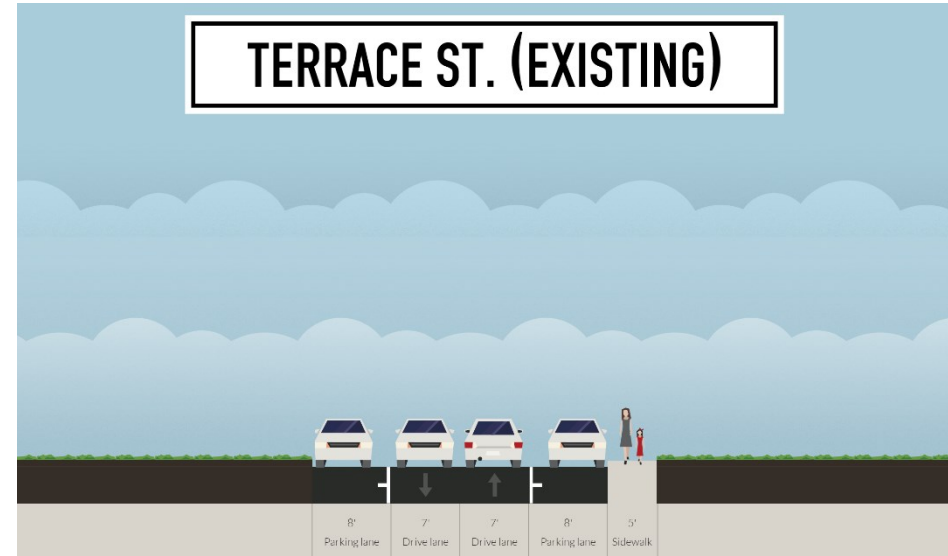
(ccc) Terrace Street: Parking is prohibited on the westerly **and easterly** side of Terrace Street from its intersection with Bailey Avenue northerly **to Jordan Street** ~~for a distance of seven hundred sixty (760') feet to the driveway serving #26 Terrace Street ("Redstone" property) and on the easterly side northerly to Redstone Avenue.~~ Parking is also prohibited on the southerly side of Terrace Street from Bailey Avenue easterly for a distance of fifty five (55') feet and beginning at a point located one hundred seventy (170') feet easterly of Bailey Avenue and extending easterly for a distance of one hundred fifty (150') feet. Parking is also prohibited on the northerly side of Terrace Street beginning at Bailey Avenue easterly to Hopkins Street.

C: Adjoining Property Owners



Imagery ©2017 Google, Map data ©2017 Google 200 ft

.....EXISTING PARKING PROHIBITIONPROPOSED EXTENDED PARKING PROHIBITION





America's Small Town Capital

DEPARTMENT OF PUBLIC WORKS, City Hall, 39 Main Street, Montpelier, VT 05602
Thomas J. McArdle, Director tmcardle@montpelier-vt.org
Kurt S. Motyka, PE, City Engineer kmotyka@montpelier-vt.org

January 24, 2017

Residents of the Terrace Street Neighborhood:

Enclosed please find a memo addressed to the City Manager concerning parking in your neighborhood. The memo includes a recommendation for a parking ordinance amendment for Terrace Street between #26 Terrace Street and Jordan Street to be considered by the Montpelier City Council. Your input is welcome.

To enact an ordinance, the City Council must hold two warned public hearings. The first public hearing will be scheduled for their regular meeting of February 8th. If you have questions or comments you'd like to offer in advance, please direct them to this office.

Respectfully,

Corey Line
DPW Project Manager

C: Anthony Facos, Chief of Police
Robert Gowans, Fire Chief
Thomas McArdle, Director of DPW



CITY COUNCIL Agenda Item #17-058

Date: February 8, 2017

Consent ___ Discussion x **Time Sensitive ___**
(outlined below)

SUBJECT: Parklet Pilot Discussion

SUBMITTING DEPARTMENT: City Manager's Office and Montpelier Alive

RECOMMENDED ACTION: Receive memo and provide guidance.

RELATED COUNCIL GOAL/PRIOR ACTION:

D: "Create and Maintain a Healthy Environment for Housing and Economic Growth"

F: "Maintain a Vibrant Downtown"

EXPENDITURE REQUIRED: N/A

SOURCE OF FUNDS: N/A

LEGAL REQUIREMENTS: N/A

BACKGROUND INFORMATION: In 2014 the City Council authorized the use of up to six parking spaces for a two-year Parklet Pilot Program. At the end of 2016, three spaces have been used for parklets. With pilot agreements now expired, the City must make a decision about the path forward. Seen as markers of innovation, opportunities for community building, and creators of vibrancy, parklets are not without their detractors in our community. The main complaint is that they take up parking spaces. In the attached memo we outline the history, the reason for parklets, what we can tell from data, options, and if we are to move forward, our recommendations for improvements.

SUPPORTING DOCUMENTS: Attached Memo

INTERESTED PARTIES: All Montpelier Residents and Visitors

CITY MANAGER'S APPROVAL:

A handwritten signature in black ink, appearing to read "W. Hoffman", written over a light blue horizontal line.



America's Small Town Capital

Mayor John Hollar

William Fraser
City Manager

City Council Members:

Dona Bate
Jessica Edgerly Walsh
Tom Golonka
Jean Olson
Justin Turcotte
Anne Watson

Jessie Baker
Assistant City Manager

To: Mayor Hollar & City Council
From: Jessie Baker, Assistant City Manager
Ashley Witzemberger, Executive Director of Montpelier Alive
Date: February 8, 2017
Re: Parklet Pilot

In 2014 the City Council authorized the use of up to six parking spaces for a two-year Parklet pilot program. At the end of 2016, three spaces have been used for Parklets. With pilot agreements now expired, the city must make a decision about the path forward. Seen as markers of innovation, opportunities for community building, and creators of vibrancy, parklets are not without their detractors in our community. The main complaint is that they take up parking spaces. Below we outline the history, the reason for parklets, what we can tell from data, options, and if we are to move forward, our recommendations for improvements.

History

In 2014 Montpelier Alive established the pilot "Montpelier Downtown Parklets" program. At this time applications were to be submitted and approved by Montpelier Alive. The pilot was to run for two years and use up to six parking spaces.

Since 2014, three parklets were installed:

- Rialto Bridge Parklet (public) – Summer of 2014
- Bike Parklet at the Pocket Park (public) – Summer of 2015 and 2016
- Positive Pie Parklet (private) – Summer of 2015 and 2016

During this pilot, the City and Montpelier Alive learned that much more detailed guidance was needed to administer this program. Currently all leases have expired and we have an opportunity to discuss the program, plan for the future, or discontinue the use of parklets in Montpelier.

Why Parklets?

As outlined by Montpelier Alive in 2014, the goal of these spaces was “to enhance the pedestrian experience downtown by providing places for activities on the commercial streets of the city.” More recently, and across the country, parklets have been seen as drivers of vibrancy, a method to make cities more livable, and an emerging type of community space. Parklets are associated with innovative neighborhoods and cities. They create a sense of “what’s going on over there” that pulls people into a community. They provide a space to visit with neighbors, have conversations, and create community. And, in cold-climate communities like Montpelier, they provide an outdoor experience during the warmer months that don’t required taking down or taking over developable parcels.

While still a public innovation, there is limited data on parklet’s effectiveness. A 2011 Parklet Impact Study conducted in San Francisco (http://nacto.org/docs/usdg/parklet_impact_study_sf_planning_dept.pdf) and cited by the National Association of City Transportation Officials found that parklets have been shown to increase foot traffic and increase revenues for adjacent businesses. Publications such as the *New York Times* and the *Boston Globe* (articles attached) have commented on parklet’s abilities to make communities interesting.

Montpelier needs to continue to evolve as the innovative capital and to stay competitive among competing downtown markets. Cities that do cool things bring more visitors, attract new businesses, and appeal to young people looking to relocate.

Are They Working in Montpelier?

This is impossible, at this point, to measure. Proving causality between the use of 3 parking spaces in Montpelier as parklets and the number of people on the street or the revenue returns for local businesses is not currently possible.

What we do know is that there are strong naysayers and strong advocates in the community:

- In the fall of 2014, Paul Carnahan and the Montpelier Alive Design Committee conducted an on-line survey at the end of the summer when the Rialto bridge parklet was in place. This study showed that while over 90% of respondents said

that outdoor sitting areas were important, only 55% said that Montpelier benefits from parklets.

- The City and the Montpelier Business Association have discussed parklets a number of times. While a few merchants have concerns about taking up parking spaces for parklets, many business owners also state that they love the parklets and that they draw people into town.
- Anecdotally City staff, Montpelier Alive, and business owners have heard tourists and visitors say, “these are so cute,” “I’m so glad we stopped in this little town,” and “there is always something new and fun to find downtown!” when referring to parklets.
- Anecdotally, City staff, Montpelier Alive, and the business owners also continue to get lots of complaints about the lack of parking in Montpelier. Perception or reality, this is a concern among some residents and visitors.
- The parklet pilot also initiated more community driven projects such as the Main Street Pocket Park, Langdon Street Alive and The Rink on State Street. Community leaders who worked on these efforts shared that they would never have happened without parklets. These projects have resulted in a stronger community – both as a result of the processes to bring the projects to fruition and the use of the final results.
- The parklet pilot spurred other interesting community discussions about art, the use of our streets and sidewalks, and future event planning.
- The parklet pilot was recognized by the State’s Downtown Program.

Options for Moving Forward

We see three options for moving forward:

1. **Institutionalize Parklet Program.** Create a parklet ordinance, update guidelines and procedures, and institute a new application process.
2. **Do nothing.** Let the pilot project expire. Do not have parklets in Montpelier in the future.
3. **Continue pilot to do more research.** Continue the pilot for another two years, update the guidelines, and commission an economic impact study to measure the results.

Recommended Improved Process

If the decision is made to move forward with a permanent or extended pilot program we recommend the following next steps to improve the process:

- Establish a Parklet Ordinance. This should include:
 - Rate for parklets. This is currently calculated and approved by VTTrans to be \$100 x X spaces x X months.
 - 4 to 6 spaces to be used for Parklets.

- o Contracts may last for up-to 4 years but must be reapplied for after that.
All parklets discontinued revert to the City for reapplication.
- o Clarify the application and review process as follows:

Task	Responsible Party
Complete Parklet Application	Applicant
Review application and select party to move forward	City and Montpelier Alive
Public Works Review	City
DRC Review	City and DRC
Public Safety Review	City
Waiver Valuation obtained from the VT Agency of Transportation	City
Floodplain Permit through Planning	Applicant and City
If a restaurant, obtain a Wastewater Permit from the State	Applicant
If serving alcohol, receive a Liquor License	Applicant
Secure insurance	Applicant
Execute Parklet Agreement (model currently available)	Applicant & City
Install and Maintain Parklet	Applicant

Challenge of Summer 2017

Given the downtown construction planned for May to July 2017, any parklets put in place in 2017 should not be installed until after downtown construction is completed.



Montpelier Alive

• ENRICHING A VIBRANT DOWNTOWN •

Montpelier Downtown Parklets

Pilot Project, 2013

Summary

This document sets forth standards and processes through which interested parties can create parklets in downtown Montpelier during the next two years.

What Are Parklets?

A parklet is the temporary use of space in the dedicated public right-of-way (primarily in parking spaces) for public and private use, primarily as additional seating areas for retail patrons, citizens and visitors. Parklets are privately constructed and maintained for customers or the general public. Parklets will be located in the Designated Downtown during the pilot project.

Parklets have been used in major North American cities such as Montreal, San Francisco and Philadelphia with great success. Montpelier Alive proposes to assist downtown businesses and non-profits in creating parklets that are appropriate to our downtown and that enhance the pedestrian experience of being downtown.

What can be put on a Parklet?

Parklets may feature:

- Tables and chairs
- Benches
- Planters and landscaping features
- Art Work
- Bike Racks

While other features may be acceptable, the goal of these spaces is to enhance the pedestrian experience downtown by providing places for activities on the commercial streets of the city. Parklets may be restricted to use by patrons of a particular establishment or group of cooperating businesses, or may be open to the general public for their enjoyment. Parklets may be used as an accessory space for a nearby business but they may not be used as a stand-alone place of business.¹

For more information about parklets and photographs of parklets in different cities, see *Reclaiming the Right of Way: A Toolkit for Creating and Implementing Parklets* from the

¹ Businesses that wish to initiate a retail operation on the street must follow the city's vendor license ordinance.

Luskin School of Public Affairs at UCLA:
<http://www.its.ucla.edu/research/parklettoolkit.pdf>.

Who Can Install a Parklet?

Storefront business owners, upper floor business owners, non-profits and community-based organizations may apply for permission to install a parklet. Other applicants may be considered on a case-by-case basis.

Why a Pilot Program?

While new to Montpelier, parklets have been successful in other cities around the world for many years. A pilot program will allow us to establish future regulations and procedures that work best for Montpelier. Parklets that use up to six parking places will be selected during the two-year pilot project. They will be approved for two years unless Montpelier Alive deems that they should be removed for failure to comply with the guidelines below or if safety issues have arisen.

What is the Application Process?

Applicants must submit a completed application form and plans to Montpelier Alive by a date determined by the organization. Montpelier Alive, with input from city officials, will select projects that consume up to a total of six parking places to be constructed during the summer of 2013. The Public Works Department and Police Department must approve the construction and location of the parklets.

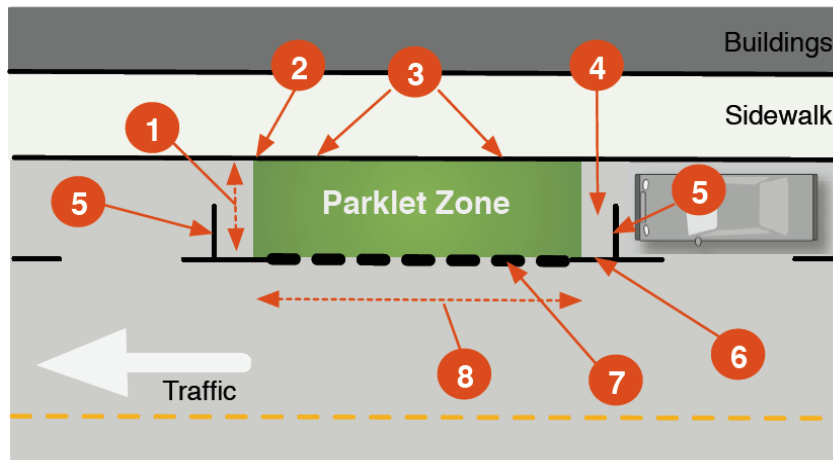
Are there Fees?

The application fee is \$50.00. The seasonal meter fee is \$810.00 per parking space (\$30/week for 27 weeks). This fee is based on lost parking revenue for the city.

Design and Placement Guidelines (as shown on diagram below)

1. Maximum of 7-foot width.
2. Maintain paths of water drainage from center line of road to curb, and along the curb.
3. Finished surface of parklet floor to be flush with curb, 1/2" gap max.
4. 4' distance from parklet to wheel stop.
5. 3' Wheel stop installed 1' from curb.
6. Reflective soft hit posts at each corner of the parklet-occupied parking space.
7. Protected outside edge with MUTCD-compliant object markers.

8. Generally 1 or 2 parking spots per parklet. The length of the parklet will depend on the length of the space being occupied, less 4' at each end adjacent to a parking space.



Additional Guidelines

1. Parklet must have barrier to entrance and egress along three sides. Side toward sidewalk can be open for the entire length or have an entryway. Railings should be constructed of safe, durable materials.
2. Floor of the parklet should be at the same level for its entire area.
3. Each parklet must include planters. Ideally, they should be incorporated into the design of the railings
4. Furniture should be sturdy, durable, and designed for the outdoors. Unsecured furniture is not permitted after business hours.
5. No sound amplification system.
6. No advertising on the terrace is allowed.
7. Umbrellas must not extend past the parklet, must not affect visibility of signage, and must be secured to withstand wind stresses.
8. Structural elements and decorations must not extend beyond the footprint of the parklet.
9. Parklet may not be installed before April 15 and must be removed by October 20.
10. Smoking on parklets is prohibited.
11. Parklets adjacent to corners or alleyways must be set back enough to maintain sight lines for cars entering the main flow of traffic using practices commonly used by the Department of Public Works.
12. Parklet must be ADA compliant.
13. If the applicant desires to install lights, or has other power needs, plans must be presented at the time of application. An additional fee may be incurred to pay for city electricity.

How Will Montpelier Alive Evaluate Your Proposal?

1. Suitable Location
 - The proposed location is in the central business district (Designated Downtown).
2. Community Support
 - We ask that you inform your immediate adjacent neighbors of your plans.
 - You may seek advice from the Montpelier Alive Design Committee before submitting your application.

3. Clear and Well-Thought Out Design

- Parklet meets the goals of this project to increase the vibrancy and pedestrian friendliness of downtown.
- Materials can easily be maintained, installed, and removed if necessary.
- Design is attractive and durable.

4. Technical Compliance

- Compliance with “Design and Placement Guidelines” above.
- Compliance with “Additional guidelines” above.
- Review by Department of Public Works and Police Department.

Maintenance

If your project is selected, you will be required to provide daily maintenance of the parklet. You will be required to sign a maintenance agreement, to keep all plants in good health, and to keep the parklet free of debris and grime. The surface must be maintained adequately. Unsecured furniture is not permitted after business hours.

Liability

Applicants must provide evidence of liability insurance for a minimum coverage of \$1,000,000, naming the City of Montpelier as additional insured. The insurance coverage must be in force for the duration of the permit. Most businesses already carry this insurance. Please check with your provider.

*This document adapted from one originally prepared by
Community and Economic Development Agency, City of Oakland, California,
and from guidelines established by the City of Montreal, Quebec.*

BUSINESS DAY | PROTOTYPE

When the Parking Space Becomes a Park

By CLAIRE MARTIN JAN. 10, 2015

The three parking spots on the street directly in front of Tony's Pizza Napoletana, in the North Beach neighborhood of San Francisco, have been the site of a rap-music video, poetry readings, a fashion photo shoot and jazz mini-concerts.

People sit down to drink coffee in these parking spots. And they eat pizza — a lot of it, according to Tony Gemignani, the chef and president of the pizza restaurant and its sister takeout business, Slice House.

In 2011, Mr. Gemignani had bamboo flooring, tables, brightly colored cafe chairs and dwarf fig and olive trees installed on a platform that extends from the curb over the pavement. In this way, the parking spots are transformed into a micro park, or parklet. Since then, the Slice House's business has quadrupled, he says.

"It's a go-to for people," he says of the parklet. "I mean, it just grabs you."

About 51 such parklets, each occupying one to three street parking spaces, have sprung up across San Francisco since 2010, and at least a dozen more are being designed or built, or are in the process of receiving city permits, says Robin Abad Ocubillo, the parklet program manager for the city's Pavement to Parks program.

In the last couple of years, at least 72 more parklets have materialized worldwide in places like Philadelphia, New Orleans, Seattle, Chicago, Mexico City and Auckland, New Zealand. (In cities with cold weather, sponsors of parklets are typically required to remove them in winter.) This year, the Los Angeles metro area will welcome four of them, sponsored by local business improvement districts and chambers of

commerce. In San Francisco, parklets are open to the public, but they're typically commissioned by small businesses hoping to attract customers, brighten streetscapes and create gathering spaces.

It usually takes 12 to 18 months for a business to get a permit and build a parklet; the cost can range from roughly \$8,000 to \$14,000 a parking spot, according to Mr. Ocubillo. A majority of parklets are privately financed and maintained. But in San Francisco, some have received partial funding from the city.

The idea for parklets began to germinate in 2005, when members of a San Francisco arts collective called **Rebar** wanted to apply their artistic flair to small fragments of real estate. They were also interested in challenging "the boundaries of the short-term lease offered by a metered parking space," says John Bela, one of Rebar's co-founders. And they questioned what they saw as an automobile-centered approach to urban planning and design.

They started an experiment. In a stretch of downtown San Francisco that lacked greenery, they found an empty parking space, rolled out a patch of grass turf and set up a park bench and a potted tree. They put up a sign that read, "If you'd like to enjoy this little park, please put some coins in the meter." Then they went across the street to watch.

The land next to a parking spot, Mr. Bela says, probably rented for a couple of hundred dollars a square foot per year, "but you could rent this little piece of land, 200 square feet, in downtown San Francisco for a couple dollars an hour."

Mr. Bela and the others saw a pedestrian wander into the spot, put money in the meter and sit on a bench. Soon another sauntered in, and the two struck up a conversation. Just like that, the exercise was a success. Without much effort or expense, the parking spot had been transformed into a mini-park.

The experiment expanded into a daylong, international event, Park(ing) Day, in which people in cities worldwide created their own microparks in parking spaces. Then, in 2010, Rebar was commissioned to create a semipermanent version of one of the parks, and the parklet was born.

Since then, Rebar has designed 10 parklets, and other firms have contributed their own designs. Last spring, two Rebar co-founders branched off to join Gehl Architects, based in Copenhagen; they now head Gehl's San Francisco branch, Gehl Studios, doing urban design projects, including parklets, around the world.

Many parklets are sponsored by cafes and restaurants, but the form also attracts galleries. The parklet at the Luna Rienne in San Francisco is host for a revolving collection of installations by local artists.

"We thought it would be fun to have an extension of our art gallery out in the street," says Olivia Ongpin, curator of the gallery, which started its parklet in 2011.

"Having the extra exposure has been helpful," she says. "We'd been here for several years, and once we put it in, neighbors were like, 'Oh, we didn't even know you were here.' It's sort of a billboard."

Not all neighborhoods have been enthusiastic about parklets. The main complaint is that they usurp parking spaces that residents or business customers need.

Neighbors initially objected to a parklet designed by Rebar for the Rapha Cycle Club San Francisco. The parklet was built out of a 1973 Citroën H van once used to pick up cyclist stragglers on twisty mountain roads during the Tour de France. The front and back of the van were cut off to serve as bookends to a parklet filled with wooden benches and plants.

Complaints rolled in after the parklet was installed in late 2012. Residents and business owners "felt it was going to take away a few spaces in an already challenging parking landscape," the cycle club's manager, Charlie Cunningham, said in an email.

Unfortunately for the club — which is a retail store, cycle club, gallery and cafe rolled into one — the parklet was installed before a permit was issued. For more than a year, its fate was in legal limbo, but that didn't stop Rapha patrons, local residents and area cyclists from using the parklet and its built-in benches. In Mr.

Cunningham's opinion, the parklet helped usher in more business and tourists to the area.

Last summer, he received letters of support from neighborhood associations and local residents, and he says he was able to prove to the local city supervisor that the original objections had been resolved.

It's hard to quantify economic impact of parklets beyond the benefit to the sponsoring business. But Pavement to Parks in San Francisco and the People St parklet and plazas program in Los Angeles are both trying to measure the effects.

A pilot program by People St, which is overseen by the Los Angeles Department of Transportation, includes a handful of converted spaces. "The existing businesses are seeing increased foot traffic and other factors that may be contributing to an increase in sales tax receipts," says Valerie Watson, the assistant pedestrian coordinator for the department's Active Transportation Division.

For Mr. Gemignani in San Francisco, the investment in a parklet has been well worth it. When he went to an informational meeting before he commissioned his version, he says, other local business owners were skeptical about developing their own. Everyone complained about the price, he says, adding that he spent nearly \$30,000 on his parklet. "But it was one of those investments that was a no-brainer for me," he says. "Now everyone wants one."

A version of this article appears in print on January 11, 2015, on Page BU3 of the New York edition with the headline: When the Parking Space Becomes a Park.

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PAUL MCMORROW

Parklets a lively lure to downtowns

By **Paul McMorrow** | GLOBE COLUMNIST APRIL 22, 2014

A GENERATION AGO, convenience drove retailers to trade city and town centers for shopping malls. Technology has now rendered that trade obsolete. Consumers with smartphones carry limitless shopping around in their pockets. And because an online purchase will always be easier than driving, parking, and walking to a store, the calculus around healthy retail districts in cities and town centers has shifted.



Lexington's new parklet took two downtown parking spaces.

In Lexington, this new calculus has the town jettisoning a pair of in-demand parking spots. The town gladly made the trade, because in city and neighborhood centers today, it's more important to be interesting than it is to be convenient.

Clusters of brick and mortar retailers can't top the Internet, so they need to change the game and give shoppers reasons to come downtown. This means rethinking public spaces that haven't been touched in decades, like streets and lifeless sidewalks, and reprogramming them with parklets and food trucks. It means creating unique experiences on a pedestrian scale, because when pedestrians come downtown, they spend money.

Comments
Lexington turned two parking spaces on Massachusetts Avenue into a miniature park last year. The parklet offered plants, flowers, seating for a dozen pedestrians, and parking for 20 bicycles. The parklet made on-street parking slightly tighter, but it also helped to draw scores of visitors — drivers, pedestrians, and bicyclists alike — to the town center. The town was willing to sacrifice a couple of parking spots because its streets are an economic asset, and when they're the exclusive domain of cars, they're choking off potential business.

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A group of San Francisco activists and designers built the country's first parklet nearly a decade ago, when they fed the meter at a single downtown parking space, and filled the parking spot they'd just rented with sod, a bench, and a tree. When



That 2005 incident was part protest, part art project. It was citizens hacking the public street. They hit on something, though, and municipal governments soon ran with the idea. San Francisco began permitting the conversion of on-street parking spaces to parks in 2010, and the city now boasts more than 40 of them. Former New York mayor Michael Bloomberg did San Francisco one better: He and his former transportation commissioner, Janette Sadik-Khan, built scores of pedestrian plazas on top of formerly active roadways and parking areas.

New York paired its pedestrian plaza construction effort with an ambitious expansion of the city's bike lane network. Sadik-Khan, speaking recently in Cambridge, described New York's efforts to better accommodate cyclists and pedestrians as a "battle for world-class streets." Wherever Sadik-Khan waged this battle, conditions improved. Streets looked more inviting, and more non-motorists used them. Traffic accidents declined. And, most importantly, business boomed. Retailers along the city's first protected, signalized bike lanes — lanes that cost some on-street parking spaces, and moved the remaining spaces off the curb — saw a 49 percent bump in sales. Retail vacancies fell. Local shops around one Brooklyn pedestrian plaza, built atop a former parking triangle, saw sales soar by 170 percent.

Boston's tentative foray into parklets — a pair of poorly designed, poorly located structures — flopped last year. But the data from New York show just how effective the structures can be when they're done right. Whatever business retailers lost to tighter parking, they more than made up, because the amenities that replaced the parking became magnets for new customers. That's the same lesson Lexington learned when it planted flowers, chairs, and bike racks on a 50-foot-long stretch of Massachusetts Avenue asphalt. It showed the importance of connecting streets, even leafy suburban ones, to the buildings that surround them.

Paul McMorrow is an associate editor at Commonwealth Magazine. His column appears regularly in the Globe.



CITY COUNCIL Agenda Item #17-050(i)

Date: February 8, 2017

Consent ☒ Discussion ☐ Time Sensitive ☐

SUBJECT: Purchase of a Ford Police Interceptor All-wheel Drive Marked Cruiser

SUBMITTING DEPARTMENT: Police

RECOMMENDED ACTION: Authorize equipment purchase request

RELATED COUNCIL GOAL/PRIOR ACTION: N/A

EXPENDITURE REQUIRED: Approximately \$35,000.00 (fully outfitted)

SOURCE OF FUNDS: Equipment (\$29,000 from FY 17 DPW Equipment Savings); \$2,000 Corporate Donation; and \$4,000 from Police Fleet Maintenance

LEGAL REQUIREMENTS: N/A

BACKGROUND INFORMATION: Due to a savings in the DPW equipment line of \$29,000, this created an opportunity to maintain the Police Department's current Fleet Management Plan. This makes up for a FY 17 budget cut of \$35,000 for the police cruiser.

SUPPORTING DOCUMENTS: None

INTERESTED PARTIES: Police Department and Taxpayers

CITY MANAGER'S APPROVAL:

A handwritten signature in black ink, appearing to read "W. J. [unclear]", written over a light gray rectangular background.

Prepared For:
MONTPELIER POLICE DEPT

Prepared By:
Chuck Williams
FLEET SALES MGR
FORMULA FORD
MONTPELIER, VT 05602
Phone: (802) 651-0238
Fax: (802) 651-0225
Email: CHUCK@SHEARERV.T.COM

2017 Fleet/Non-Retail Ford Police Interceptor Utility AWD 4dr K8A

PRICING SUMMARY

PRICING SUMMARY - 2017 Fleet/Non-Retail K8A AWD 4dr

	<u>MSRP</u>
Base Price	\$31,510.00
Total Options:	\$3,835.00
Vehicle Subtotal	\$35,345.00
Advert/Adjustments	\$0.00
Destination Charge	\$945.00
GRAND TOTAL	\$36,290.00

FLEET PRICE - \$29,870⁰⁰
W/O CROWN ADDS

DELIVERY APPROX 8 WEEKS FROM
DATE OF ORDER

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

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Customer File:

Prepared For:
MONTPELIER POLICE DEPT

Prepared By:
Chuck Williams
FLEET SALES MGR
FORMULA FORD
MONTPELIER, VT 05602
Phone: (802) 651-0238
Fax: (802) 651-0225
Email: CHUCK@SHEARERV.T.COM

2017 Fleet/Non-Retail Ford Police Interceptor Utility AWD 4dr K8A

SELECTED MODEL & OPTIONS

SELECTED MODEL - 2017 Fleet/Non-Retail K8A AWD 4dr

<u>Code</u>	<u>Description</u>	<u>MSRP</u>
K8A	2017 Ford Police Interceptor Utility AWD 4dr	\$31,510.00

SELECTED VEHICLE COLORS - 2017 Fleet/Non-Retail K8A AWD 4dr

<u>Code</u>	<u>Description</u>
-	Interior: No color has been selected.
-	Exterior 1: No color has been selected.
-	Exterior 2: No color has been selected.

SELECTED OPTIONS - 2017 Fleet/Non-Retail K8A AWD 4dr

CATEGORY

<u>Code</u>	<u>Description</u>	<u>MSRP</u>
ENGINE		INC
99R	ENGINE: 3.7L V6 TI-VCT FFV (STD)	
TRANSMISSION		\$0.00
44C	TRANSMISSION: 6-SPEED AUTOMATIC (STD)	
OPTION PACKAGE		\$0.00
500A	ORDER CODE 500A	
AXLE RATIO		\$0.00
—	3.65 AXLE RATIO (STD)	
PRIMARY PAINT		\$0.00
YZ	OXFORD WHITE	
PAINT SCHEME		\$0.00
—	STANDARD PAINT	
SEAT TYPE		

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2017 Fleet/Non-Retail Ford Police Interceptor Utility AWD 4dr K8A

SELECTED MODEL & OPTIONS

SELECTED OPTIONS - 2017 Fleet/Non-Retail K8A AWD 4dr

CATEGORY		MSRP
Code	Description	
SEAT TYPE 9W	CHARCOAL BLACK, UNIQUE HD CLOTH FRONT BUCKET SEATS W/VINYL REAR -inc: driver 6-way power track (fore/aft.up/down, tilt w/manual recline, 2-way manual lumbar, passenger 2-way manual track (fore/aft, w/manual recline) and built-in steel intrusion plates in both front seatbacks	\$0.00
ADDITIONAL EQUIPMENT 67H	READY FOR THE ROAD PACKAGE -inc: Whelen Cencom light controller head w/dimmable back light, Whelen Cencom relay center/siren/amp w/Traffic Advisor (mounted behind 2nd row seat), light controller/relay Cencom wiring (wiring harness) w/additional input/output pigtailed, high current pigtail, Whelen specific WECAN cable (console to cargo area) connects Cencom to control head, contours through 2nd row; channel for wiring and grille linear LED lights (red/blue), Hidden Door-Lock Plunger/Rr- Door Handles Inoperable, Tail Lamp Lighting Solution, base LED lights plus (2) rear integrated hemispheric lighthouse white LED side warning lights in taillamps, LED lights only, Wiring and controller not included, Rear Lighting Solution, (2) backlit flashing linear high-intensity LED lights (driver's side red/passenger side blue) mounted to inside liftgate glass and (2) backlit flashing linear high-intensity LED lights (driver's side red/passenger side blue) installed on inside lip of liftgate (lights activate when liftgate is open), LED lights only, Wiring and controller not included, 100 Watt Siren/Speaker w/Bracket & Pigtail, Rear Console Plate, Front Headlamp Lighting Solution, base LED low beam/incandescent (halogen) high beam headlamp w/high beam wig-wag function and (2) white rectangular LED side warning lights, Wiring and LED lights included, Controller not included, Grille LED Lights, Siren & Speaker Pre-Wiring	\$3,415.00
66B	TAIL LAMP LIGHTING SOLUTION -inc: base LED lights plus (2) rear integrated hemispheric lighthouse white LED side warning lights in taillamps, LED lights only, Wiring and controller not included Recommend using Cargo Wiring Uplift Package (67G) or Ultimate Wiring Package (67U).	INC

ALL BLUE
LIGHTS

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2017 Fleet/Non-Retail Ford Police Interceptor Utility AWD 4dr K8A

SELECTED MODEL & OPTIONS

SELECTED OPTIONS - 2017 Fleet/Non-Retail K8A AWD 4dr

CATEGORY		MSRP
Code	Description	
ADDITIONAL EQUIPMENT		
66C	REAR LIGHTING SOLUTION -inc: (2) backlit flashing linear high-intensity LED lights (driver's side red/passenger side blue) mounted to inside liftgate glass and (2) backlit flashing linear high-intensity LED lights (driver's side red/passenger side blue) installed on inside lip of liftgate (lights activate when liftgate is open), LED lights only, Wiring and controller not included Recommend using Cargo Wiring Uplift Package (67G) or Ultimate Wiring Package (67U).	INC
66A	FRONT HEADLAMP LIGHTING SOLUTION -inc: base LED low beam/incandescent (halogen) high beam headlamp w/high beam wig-wag function and (2) white rectangular LED side warning lights, Wiring and LED lights included, Controller not included, Grille LED Lights, Siren & Speaker Pre-Wiring Recommend using Cargo Wiring Uplift Package (67G) or Ultimate Wiring Package (67U).	INC
51T	DRIVER ONLY LED SPOT LAMP (WHELEN)	\$420.00
18X	100 WATT SIREN/SPEAKER W/BRACKET & PIGTAIL	INC
52P	HIDDEN DOOR-LOCK PLUNGER/RR-DOOR HANDLES INOPERABLE	INC
60A	GRILLE LED LIGHTS, SIREN & SPEAKER PRE-WIRING	INC
85R	REAR CONSOLE PLATE	INC
OPTIONS TOTAL		\$3,835.00

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2017 Fleet/Non-Retail Ford Police Interceptor Utility AWD 4dr K8A

STANDARD EQUIPMENT

STANDARD EQUIPMENT - 2017 Fleet/Non-Retail K8A AWD 4dr

ENTERTAINMENT

- Radio: MyFord AM/FM/CD/MP3 Capable -inc: clock, 6 speakers and 4.2" color LCD screen center-stack Smart Display
- Radio w/Speed Compensated Volume Control and Steering Wheel Controls
- Integrated Roof Antenna

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2017 Fleet/Non-Retail Ford Police Interceptor Utility AWD 4dr K8A

STANDARD EQUIPMENT

STANDARD EQUIPMENT - 2017 Fleet/Non-Retail K8A AWD 4dr

EXTERIOR

- Wheels: 18" x 8" 5-Spoke Painted Black Steel -inc: center caps and full size spare
- Tires: P245/55R18 AS BSW
- Steel Spare Wheel
- Spare Tire Mounted Inside Under Cargo
- Clearcoat Paint
- Body-Colored Front Bumper w/Black Rub Strip/Fascia Accent
- Body-Colored Rear Bumper w/Black Rub Strip/Fascia Accent
- Black Bodyside Cladding and Black Wheel Well Trim
- Black Side Windows Trim and Black Front Windshield Trim
- Black Door Handles
- Black Power Side Mirrors w/Convex Spotter and Manual Folding
- Fixed Rear Window w/Fixed Interval Wiper, Heated Wiper Park and Defroster
- Deep Tinted Glass
- Speed Sensitive Variable Intermittent Wipers
- Front Windshield -inc: Sun Visor Strip
- Galvanized Steel/Aluminum Panels
- Lip Spoiler
- Black Grille
- Liftgate Rear Cargo Access
- Tailgate/Rear Door Lock Included w/Power Door Locks
- Aero-Composite Led Low Beam Headlamps
- LED Brakelights

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2017 Fleet/Non-Retail Ford Police Interceptor Utility AWD 4dr K8A

STANDARD EQUIPMENT

STANDARD EQUIPMENT - 2017 Fleet/Non-Retail K8A AWD 4dr

INTERIOR

- 60-40 Folding Split-Bench Front Facing Fold Forward Seatback Rear Seat
- Manual Tilt Steering Column
- Gauges -inc: Speedometer, Odometer, Engine Coolant Temp, Tachometer, Engine Hour Meter, Trip Odometer and Trip Computer
- Power Rear Windows and Fixed 3rd Row Windows
- Remote Releases -Inc: Power Cargo Access
- Cruise Control w/Steering Wheel Controls
- Manual Air Conditioning
- HVAC -inc: Underseat Ducts
- Locking Glove Box
- Driver Foot Rest
- Unique HD Cloth Front Bucket Seats w/Vinyl Rear -inc: driver 6-way power track (fore/aft.up/down, tilt w/manual recline, 2-way manual lumbar, passenger 2-way manual track (fore/aft, w/manual recline) and built-in steel intrusion plates in both front seatbacks
- Interior Trim -inc: Metal-Look Instrument Panel Insert, Metal-Look Door Panel Insert and Metal-Look Interior Accents
- Full Cloth Headliner
- Urethane Gear Shift Knob
- Day-Night Rearview Mirror
- Driver And Passenger Visor Vanity Mirrors
- Mini Overhead Console w/Storage and 2 12V DC Power Outlets
- Front And Rear Map Lights
- Fade-To-Off Interior Lighting
- Full Vinyl/Rubber Floor Covering
- Carpet Floor Trim
- Cargo Features -inc: Cargo Tray/Organizer

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2017 Fleet/Non-Retail Ford Police Interceptor Utility AWD 4dr K8A

STANDARD EQUIPMENT

STANDARD EQUIPMENT - 2017 Fleet/Non-Retail K8A AWD 4dr

- Cargo Space Lights
- Dashboard Storage, Driver And Passenger Door Bins
- Power Adjustable Pedals
- Power 1st Row Windows w/Driver And Passenger 1-Touch Up/Down
- Delayed Accessory Power
- Power Door Locks
- Systems Monitor
- Redundant Digital Speedometer
- Trip Computer
- Analog Display
- Seats w/Vinyl Back Material
- Manual Adjustable Front Head Restraints
- 2 12V DC Power Outlets
- Air Filtration

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2017 Fleet/Non-Retail Ford Police Interceptor Utility AWD 4dr K8A

STANDARD EQUIPMENT

STANDARD EQUIPMENT - 2017 Fleet/Non-Retail K8A AWD 4dr

MECHANICAL

- Engine: 3.7L V6 Ti-VCT FFV
- Transmission: 6-Speed Automatic
- 3.65 Axle Ratio
- GVWR: 6,300 lbs
- Transmission w/Oil Cooler
- Automatic Full-Time All-Wheel Drive
- Engine Oil Cooler
- 78-Amp/Hr 750CCA Maintenance-Free Battery
- HD 220 Amp Alternator
- Police/Fire
- Gas-Pressurized Shock Absorbers
- Front And Rear Anti-Roll Bars
- Electric Power-Assist Steering
- 18.6 Gal. Fuel Tank
- Dual Stainless Steel Exhaust
- Permanent Locking Hubs
- Strut Front Suspension w/Coil Springs
- Multi-Link Rear Suspension w/Coil Springs
- 4-Wheel Disc Brakes w/4-Wheel ABS, Front Vented Discs, Brake Assist and Hill Hold Control

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2017 Fleet/Non-Retail Ford Police Interceptor Utility AWD 4dr K8A

STANDARD EQUIPMENT

STANDARD EQUIPMENT - 2017 Fleet/Non-Retail K8A AWD 4dr

SAFETY

- Advancetrac w/Roll Stability Control Electronic Stability Control (ESC) And Roll Stability Control (RSC)
- ABS And Driveline Traction Control
- Side Impact Beams
- Dual Stage Driver And Passenger Seat-Mounted Side Airbags
- Tire Specific Low Tire Pressure Warning
- Dual Stage Driver And Passenger Front Airbags
- Safety Canopy System Curtain 1st And 2nd Row Airbags
- Airbag Occupancy Sensor
- Rear Child Safety Locks
- Outboard Front Lap And Shoulder Safety Belts -inc: Rear Center 3 Point, Height Adjusters and Pretensioners
- Back-Up Camera w/Washer

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Customer File:



CITY COUNCIL Agenda Item #17-050(c)

Date: February 8, 2017

Consent x Discussion

SUBJECT: Request for the Closure of Langdon Street for the “Bike Swap” Event

SUBMITTING DEPARTMENT: City Manager’s Office

RECOMMENDED ACTION: Approve a request from Tristan Von Duniz from Onion River Sports for the closure of Langdon Street on Saturday, May 6th, from 8:00 A.M. to 2:00 P.M. for their “Bike Swap” event.

RELATED COUNCIL GOAL/PRIOR ACTION: N/A

EXPENDITURE REQUIRED: N/A

SOURCE OF FUNDS: N/A

LEGAL REQUIREMENTS: Requests for street closures require Council approval.

BACKGROUND INFORMATION: This request has been approved in past years. The City’s new Street Special Event - Street Closure Policy has a section which confirms that Police, Public Works, Fire and Montpelier Alive staff have reviewed and signed off on these applications. Another step in the new Street Closure Policy is that “if the request is for State, Main, Langdon or Elm Streets or adjacent parking lots, the City will provide public notification of both the proposed closure and the date the Council will consider this request.” An e-mail notice was sent out to all businesses using Montpelier’s database. Direct mail is also being mailed to residential addresses.

SUPPORTING DOCUMENTS: Street Closure Application Form

INTERESTED PARTIES: Langdon Street and nearby businesses and residents; Fire; Police, Public Works and Montpelier Alive; Montpelier citizens

CITY MANAGER’S APPROVAL:

A handwritten signature in black ink, appearing to read "W. Hoffman", written over a horizontal line.

Street Closure Permit Application

1. Event Sponsor

Name: <u>ONTON RIVER SPORTS</u>	Email: <u>TRISTAN@ONTONRIVER.COM</u>
Address: <u>20 LANTON ST, MONTPELIER VT, 05602</u>	
Cell Phone: <u>802-229-9409</u>	Other Phone: <u>11</u>

2. Event Details

Name of Event: <u>BIKE SWAP</u>	
General description of the event (1 to 3 sentences): <u>A GREAT FAMILY FRIENDLY EVENT THAT ALLOWS PEOPLE TO SELL & BUY A USED BICYCLE.</u>	
Date of Event: <u>5-6-2017</u>	Start and End Time of Event: <u>8AM - 1PM - 2PM?</u>
Street(s) to be Closed - Please provide a sketch of the event layout. <u>LANTON ST.</u>	
Time Street will close (recommend up to an hour before event): <u>6AM</u>	Time Street will reopen (recommend 30 minutes after the event ends): <u>1 PM</u>
Number of Staff/Volunteers on site for Event: <u>20</u>	
Number of people expected at event: <u>500</u>	Number of vendors and/or entertainers who will participate:

3. Community Support

Is this a reoccurring event in Montpelier? <u>YES.</u>	If no, do you have experience elsewhere with such events? Please explain.
How does this event benefit the public (as outlined in the Street Closure Policy)? <u>IT ALLOWS FAMILIES AND LOCALS TO SEE THEIR USED BIKES!</u>	

Street Closure Permit Application

4. Public Safety and Public Health

Please describe any discussions or arrangements that the Event Sponsor has made with public safety or public works professionals in Montpelier.

WE WORK WITH MONTPELIER POLICE AND FIRE DEPARTMENT TO MAKE SURE THE EVENT IS HELD AND ON CALL FOR AN EMERGENCY.

What arrangements have been made for food, water, and toilet facilities (if applicable)? WE PROVIDE PORTOJETS + FOOD + WATER.

What arrangements have been made to assure that litter will be cleaned up and disposed of and that trash and recycling containers will be provided?

ONTON RIVER SPORTS HAS DUMPSTERS ON STREET.

If additional law enforcement officials will be hired for your event, please list:

NO ADDITIONAL LAW ENFORCEMENT.

Please note any other unique aspects of this event:

Will noise levels or hours exceed the city's noise ordinance? If so, will this event require a request for variance from the noise ordinance? NO

5. Accessibility

As this event will take place on public property, I, as the Event Sponsor, attest that this event and all related programming and facilities meet the Americans with

Street Closure Permit Application

Disabilities Act accessibility requirements. These requirements are available at the City's website.



TRISTAN VON DUNTZ

Signature

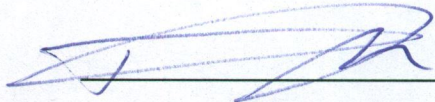
Printed Name

Date

1-4-2017

6. Signature

I, the undersigned, certify that the information provided above is valid and I will abide by any additional provisions note by Officials below. I acknowledge that I have read and understand the Montpelier Street Closure policy and that I am responsible for compliance with all requirements contained in that policy. I also agree to be onsite for the duration of the above mentioned street closure.



TRISTAN VON DUNTZ

Signature

Printed Name

Date

1-4-2017

For Official Use Only

The following parties have reviewed and approved:

Approved	Department	Signature	Conditions/Comments
☒	Police Department	<i>Nick Martin</i> 1/5/17	• Need Map of Route IN/OUT OF TOWN - what Police Requirements? for Traffic Safety?
☒	Public Works	<i>Tom McArdle</i> 1/10/17	• coordination/communication required to prevent conflict with other project
☒	Fire Department	<i>Robert Agnew</i> 1-17-17	maintain Emergency Vehicle Access
☒	Montpelier Alive	<i>[Signature]</i> 1/24/17	
☐	Other as needed:		

Street Closure Permit Application

This permit request was reviewed at the (month, day, year) _____
City Council meeting. This permit request was:

APPROVE

DENIED

Notice Documentation

Name of Event:	
Date of Event:	Start and End Time of Event:
Street(s) to be Closed:	
Time Street will close (recommend up to an hour before event):	Time Street will reopen (recommend 30 minutes after the event ends):
Date of City Council Meeting to consider permit request:	
Describe Efforts made to notify residents and businesses along the street to be closed. Notification must include both the date/time of the proposed event and the date/time of the City Council meeting where the street closure will be considered.	

Street Closure Permit Application



CITY COUNCIL Agenda Item #17-050(b)

Date: February 8, 2017

Consent x Discussion

SUBJECT: Request for the Closure of Langdon Street for the “Muddy Onion” Event

SUBMITTING DEPARTMENT: City Manager’s Office

RECOMMENDED ACTION: Approve a request from Tristan Von Duniz from Onion River Sports for the closure of Langdon Street on Saturday, April 29th, from 7:00 A.M. to 4:00 P.M. for their “Muddy Onion” event.

RELATED COUNCIL GOAL/PRIOR ACTION: N/A

EXPENDITURE REQUIRED: N/A

SOURCE OF FUNDS: N/A

LEGAL REQUIREMENTS: Requests for street closures require Council approval.

BACKGROUND INFORMATION: This request has been approved in past years. The City’s new Street Special Event - Street Closure Policy has a section which confirms that Police, Public Works, Fire and Montpelier Alive staff have reviewed and signed off on these applications. Another step in the new Street Closure Policy is that “if the request is for State, Main, Langdon or Elm Streets or adjacent parking lots, the City will provide public notification of both the proposed closure and the date the Council will consider this request.” An e-mail notice was sent out to all businesses using Montpelier’s database. Direct mail is also being mailed to residential addresses.

SUPPORTING DOCUMENTS: Street Closure Application Form

INTERESTED PARTIES: Langdon Street and nearby businesses and residents; Fire; Police, Public Works and Montpelier Alive; Montpelier citizens

CITY MANAGER’S APPROVAL:

A handwritten signature in black ink, appearing to read "W. Hoffman", written over a horizontal line.

Street Closure Permit Application

1. Event Sponsor *ONTON RIVER SPORTS*

Name: <i>TRISTAN VON DUNIZ</i>	Email: <i>TRISTAN@ONTONRIVER.COM</i>
Address: <i>20 LANTON ST. MONTPELIER VT, 05602</i>	
Cell Phone: <i>802-229-9409</i>	Other Phone: <i>802-595-3457</i>

2. Event Details

Name of Event: <i>MUDDY ONION</i>	
General description of the event (1 to 3 sentences): <i>A 34 MILE GRAVEL ROAD (BIKE LANE) THAT STARTS AND ENDS AT 20 LANTON ST.</i>	
Date of Event: <i>4-29th 2017</i>	Start and End Time of Event: <i>7AM -> 4PM</i>
Street(s) to be Closed - Please provide a sketch of the event layout. <i>LANTON ST.</i>	
Time Street will close (recommend up to an hour before event): <i>6AM</i>	Time Street will reopen (recommend 30 minutes after the event ends): <i>5PM</i>
Number of Staff/Volunteers on site for Event: <i>20-</i>	
Number of people expected at event: <i>500</i>	Number of vendors and/or entertainers who will participate: <i>5-10</i>

3. Community Support

Is this a reoccurring event in Montpelier? <i>YES</i>	If no, do you have experience elsewhere with such events? Please explain.
How does this event benefit the public (as outlined in the Street Closure Policy)?	

Street Closure Permit Application

4. Public Safety and Public Health

Please describe any discussions or arrangements that the Event Sponsor has made with public safety or public works professionals in Montpelier.

POLICE ARE ALWAYS NOTIFIED OF EVENT

What arrangements have been made for food, water, and toilet facilities (if applicable)?

WE PROVIDE BATHROOMS + COFFEE.

What arrangements have been made to assure that litter will be cleaned up and disposed of and that trash and recycling containers will be provided?

WE HAVE DUMPSTERS ON SITE.

If additional law enforcement officials will be hired for your event, please list:

NONE.

Please note any other unique aspects of this event:

Will noise levels or hours exceed the city's noise ordinance? If so, will this event require a request for variance from the noise ordinance?

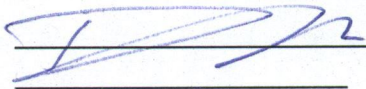
NO.

5. Accessibility

As this event will take place on public property, I, as the Event Sponsor, attest that this event and all related programming and facilities meet the Americans with

Street Closure Permit Application

Disabilities Act accessibility requirements. These requirements are available at the City's website.



Signature

TRISTAN VAN DUNTZ

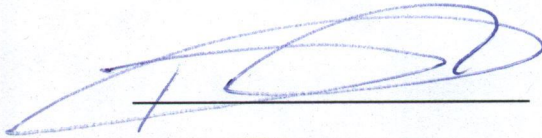
Printed Name

1-4-2017

Date

6. Signature

I, the undersigned, certify that the information provided above is valid and I will abide by any additional provisions note by Officials below. I acknowledge that I have read and understand the Montpelier Street Closure policy and that I am responsible for compliance with all requirements contained in that policy. I also agree to be onsite for the duration of the above mentioned street closure.



Signature

TRISTAN VAN DUNTZ

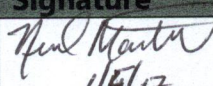
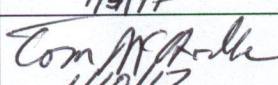
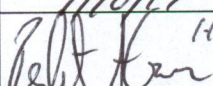
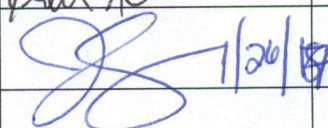
Printed Name

1-4-2017

Date

For Official Use Only

The following parties have reviewed and approved:

Approved	Department	Signature	Conditions/Comments
☒	Police Department	 1/5/17	no special provisions for Police
☒	Public Works	 1/10/17	coordination of communication plan discussed with Caroline Zetler via email 4/6/17
☒	Fire Department	 1/7/17	Maintain Emergency Vehicle Access
☒	Montpelier Alive	 1/26/17	
☐	Other as needed:		

Street Closure Permit Application

This permit request was reviewed at the (month, day, year) _____
City Council meeting. This permit request was:

APPROVE

DENIED

Notice Documentation

Name of Event:	
Date of Event:	Start and End Time of Event:
Street(s) to be Closed:	
Time Street will close (recommend up to an hour before event):	Time Street will reopen (recommend 30 minutes after the event ends):
Date of City Council Meeting to consider permit request:	
Describe Efforts made to notify residents and businesses along the street to be closed. Notification must include both the date/time of the proposed event and the date/time of the City Council meeting where the street closure will be considered.	



CITY COUNCIL Agenda Item #17-050(d)

Date: February 8, 2017

Consent x Discussion

SUBJECT: Request for the Closure of School, Main, East State and Hubbard Streets for the K-4 Students of the Montpelier Union Elementary School to Conduct their Montpelier Community Lantern Parade.

SUBMITTING DEPARTMENT: City Manager's Office

RECOMMENDED ACTION: Approve a request from Kristina Kane, Art Teacher at UES, for closure of the above-mentioned streets on Thursday, February 23rd, from 5:00 P.M. to 7:15 P.M.

RELATED COUNCIL GOAL/PRIOR ACTION: N/A

EXPENDITURE REQUIRED: N/A

SOURCE OF FUNDS: N/A

LEGAL REQUIREMENTS: Requests for street closures require Council approval.

BACKGROUND INFORMATION: Kristina Kane, the art teacher at Union Elementary School, met with UES Principal Chris Hennessey and Captain Neil Martel of the Montpelier Police Department to discuss their Street Closure Permit Application; they are requesting that School Street (from Park Avenue to Main); Main (from School to East State); East State to Hubbard; and Hubbard Street to Park Avenue be closed from 5:00 .M. to 7:15 P.M. on Thursday, February 23rd, for their First Annual Montpelier Community Lantern Parade. The theme this year, with their artist-in-resident, is "The Wonder of Winter". Students in Grades K-4 are making lanterns for this event. Captain Martel walked school staff through the new permit application process and proposed a new parade route from what they originally proposed. The Application had not been reviewed and approved by all of the appropriate City staff by the time this agenda was prepared and distributed, but no major issues are expected to prevent this event from happening. Staff will notify businesses and residents prior to Wednesday night's meeting as well.

SUPPORTING DOCUMENTS: Street Closure Application Form

INTERESTED PARTIES: UES Staff and Students; School Street, Main Street, East State Street and Hubbard Street Business and Residents; Fire; Police and Public Works

CITY MANAGER'S APPROVAL: 





Street Closure Permit Application

1. Event Sponsor

Name: Kristina Kane	Email: Kristina.k@mpsvt.org
Address: Union Elementary School, 1 Park Avenue, Montpelier	
Cell Phone: 603-866-1868	Other Phone: 802-881-8819 (Chris Hennessey, UES principal)

2. Event Details

Name of Event: Montpelier Community Lantern Parade	
General description of the event (1 to 3 sentences): Students in grades K-4 are making lanterns with artist-in-residence, Gowni Saroon. Our theme this year is "The Wonder of Winter." This free event will be open to the entire Montpelier community to celebrate our	
Date of Event: Thursday, 2/23/2017	Start and End Time of Event: 6:00 pm - 6:30 pm
Street(s) to be Closed - Please provide a sketch of the event layout. ← attached Park Avenue and those streets along the route. (starting place)	
Time Street will close (recommend up to an hour before event): 5:00 pm	Time Street will reopen (recommend 30 minutes after the event ends): 7:15 pm
Number of Staff/Volunteers on site for Event: 30+	
Number of people expected at event: 600	Number of vendors and/or entertainers who will participate: 1 - Samba tucada (Samba band)

city.
We will
carry our
lanterns
in the
parade!

3. Community Support

Is this a reoccurring event in Montpelier? yes!	If no, do you have experience elsewhere with such events? Please explain.
--	---

How does this event benefit the public (as outlined in the Street Closure Policy)?
This event will be open to the public. All are invited to join our lantern celebration and parade. The students of Union Elementary School will benefit from this opportunity to feel proud of their artwork and feel proud of the school community. we will host the parade finale at UES from 6:30-7:00

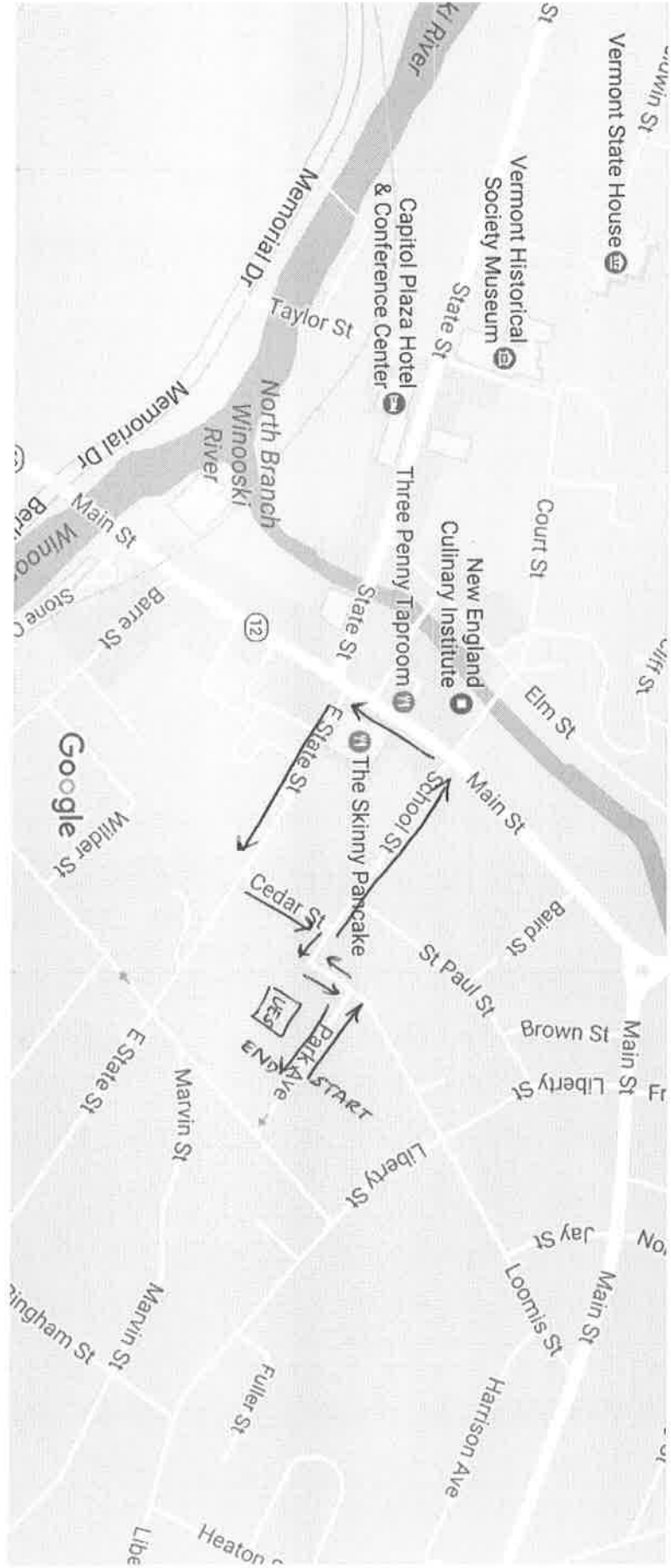
PROPOSED PARADE ROUTE

Union Elementary School Community Lantern Parade

1. Straight on Park Avenue
2. Left on Loomis Street
3. Right on School Street
4. Left on Main Street
5. Left on East State Street
6. Left on Cedar Street
7. Right on School Street
8. Left on Loomis Street
9. Right on Park Avenue to UES Upper Playground

Google Maps

MAP OF PROPOSED ROUTE FOR MONTPELIER COMMUNITY LANTERN PARADE



Map data ©2017 Google 500 ft

Street Closure Permit Application

4. Public Safety and Public Health

Please describe any discussions or arrangements that the Event Sponsor has made with public safety or public works professionals in Montpelier.

We have met with Captain Neil Martel. He proposed the route that would best work for public safety. We have a meeting planned with the Montpelier Alive director.

What arrangements have been made for food, water, and toilet facilities (if applicable)?

People will have access to our school building for these needs.

What arrangements have been made to assure that litter will be cleaned up and disposed of and that trash and recycling containers will be provided?

Trash and recycling containers will be provided at school (the starting and ending location for the parade.)

If additional law enforcement officials will be hired for your event, please list:

Please note any other unique aspects of this event:

The visiting artist, Gowri Savoor, has experience leading lantern parades. She has safely and successfully led parades in Waterbury, Burlington, Essex, Ferrisburgh & Stowe.

Will noise levels or hours exceed the city's noise ordinance? If so, will this event require a request for variance from the noise ordinance? No

5. Accessibility

As this event will take place on public property, I, as the Event Sponsor, attest that this event and all related programming and facilities meet the Americans with



Street Closure Permit Application

Disabilities Act accessibility requirements. These requirements are available at the City's website.

Kristina L Kane Kristina L. Kane 2/2/2017

Signature

Printed Name

Date

6. Signature

I, the undersigned, certify that the information provided above is valid and I will abide by any additional provisions note by Officials below. I acknowledge that I have read and understand the Montpelier Street Closure policy and that I am responsible for compliance with all requirements contained in that policy. I also agree to be onsite for the duration of the above mentioned street closure.

Kristina L Kane Kristina L. Kane 2/2/2017

Signature

Printed Name

Date

For Official Use Only

The following parties have reviewed and approved:

Approved	Department	Signature	Conditions/Comments
☐	Police Department		
☐	Public Works		
☐	Fire Department		
☐	Montpelier Alive		
☐	Other as needed: _____		



Street Closure Permit Application

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City Council meeting. This permit request was:

APPROVE

DENIED

Notice Documentation

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--



CERTIFICATE OF COVERAGE

DATE 1/3/2017

PROGRAM SPONSOR

VSBIT MULTI-LINE INTERMUNICIPAL SCHOOL PROGRAM
52 PIKE DRIVE
BERLIN, VT 05602
802.223.6132

COVERED MEMBER

MONTPELIER SCHOOL DISTRICT
its schools and its school districts
5 HIGH SCHOOL DRIVE, UNIT 1
MONTPELIER VT 05602

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE COVERAGE DOCUMENTS BELOW.

COVERAGES

THE COVERAGE DOCUMENTS LISTED BELOW HAVE BEEN ISSUED TO THE COVERED MEMBER NAMED ABOVE FOR THE COVERAGE PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE COVERAGE AFFORDED BY THE COVERAGE DOCUMENTS DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH COVERAGE DOCUMENTS. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

TYPE OF COVERAGE	COVERAGE DOCUMENT NUMBER	COVERAGE EFFECTIVE DATE (MM/DD/YYYY)	COVERAGE EXPIRATION DATE (MM/DD/YYYY)	LIMITS	
GENERAL LIABILITY ☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS MADE ☒ OCCUR ☒ GARAGE LIABILITY INCLUDED	VSBITCGL2016	07/01/2016	07/01/2017	EACH OCCURRENCE	\$ 5,000,000
				DAMAGE TO RENTED PREMISES (Each occurrence)	\$ 1,000,000
				MEDICAL EXPENSE (Any one person)	\$ 25,000
				PERSONAL & ADV INJURY	\$ 5,000,000
				GENERAL AGGREGATE	\$ 5,000,000
				PRODUCTS-COMP/OP AGG	\$ INCLUDED
AUTOMOBILE LIABILITY ☒ OWNED/LEASED AUTOS ☒ HIRED AUTOS ☒ NON-OWNED AUTOS	VSBITAL2016	07/01/2016	07/01/2017	COMBINED SINGLE LIMIT (each accident)	\$ 5,000,000
				BODILY INJURY (Per person)	
				BODILY INJURY (Per accident)	
				PROPERTY DMG (Per accident)	
AUTO PHYSICAL DAMAGE ☒ OWNED/LEASED AUTOS ☒ AUTOS IN YOUR CARE FOR WHICH YOU ARE LEGALLY LIABLE	VSBITPR2016	07/01/2016	07/01/2017	ACTUAL CASH VALUE LESS	
				☒ COMP DEDUCTIBLE \$ 500 ☒ COLL DEDUCTIBLE \$ 500	
SCHOOL LEADERS ERRORS & OMISSIONS ☒ CLAIMS MADE ☐ OCCUR	VSBITELL2016	07/01/2016	07/01/2017	EACH OCCURRENCE	\$ 5,000,000
				AGGREGATE	\$ 5,000,000
WORKERS' COMPENSATION AND EMPLOYERS' LIABILITY	VSBITWC2016	07/01/2016	07/01/2017	☒ WC STATUTORY LIMITS	
				E.L. Each Accident	\$ 1,000,000
				E.L. DISEASE-EA EMPLOYEE	\$ 1,000,000
PROPERTY	VSBITPR2016	07/01/2016	07/01/2017	E.L. DISEASE-POLICY LIMIT	\$ 1,000,000
				REPLACEMENT COST VALUATION. SPECIAL RISK CAUSES OF LOSS.	On File with VSBIT

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS
See Attached...

CERTIFICATE HOLDER

Montpelier Police Department
1 Pitkin Court
Montpelier VT 05602-2950

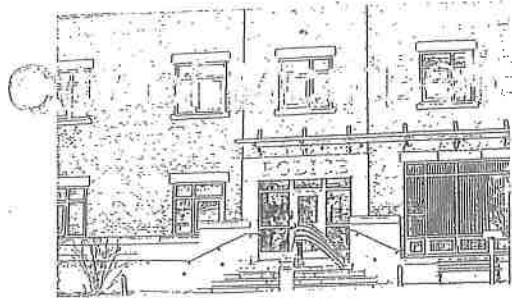
CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED COVERAGES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE PROGRAM SPONSOR WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE SERVICE PROVIDER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE

DESCRIPTIONS Continued.

As per above referenced VSBIT Coverage Documents 2016
Evidence of Coverage



Montpelier Police Department



Anthony J. Facos
Chief of Police

PARADE PERMIT APPLICATION

Application: Montpelier School District Address: 1 Park Avenue, Montpelier Tel # 225-8200

Parade Chairman: Kristina Kane Address: 1 Park Avenue, Montpelier Tel# 225-8200

Sponsoring Organization: Montpelier Public Schools

Parade Theme/Title: Union Elementary School Community Lantern Parade

Parade Date: Thursday, February 23, 2017 Time: From: 6:00 a.m. or (p.m.) To: 6:30 a.m. or (p.m.)

Assembly Time: 5:30 a.m. or (p.m.) Place: Park Avenue

Disassembly (Completed) Time: 7:00 a.m. or (p.m.) Place: Park Avenue

[☒] Proposed Parade Route/Map Attached: Describe also: Please see attached description

Will the entire street be used: [☒] YES [] NO. If "NO", how much will be used: _____

Number of Parade Entries: 1* [] rade entries list attached [] List of Sponsor's Parade Marshalls & their duties attached. *450 +/- students and their families

Does your Organization have Liability Insurance: [☒] YES [] NO Carrier & Tel# VSBIT Multiline Intermunicipal School Program
Copy of certificate attached

Fee Paid: \$5.00 [] YES [] NO [] (EXEMPT)

I, the undersigned certify that the information provided above is valid and I will abide by any additional provisions noted by Officials or Officers of the City of Montpelier.

Signature: Kristina J Kane

Date: 1/4/2017

Approved by: _____

Date: _____

OFFICE USE ONLY

Agencies Involved: [] City Council [] Police [] Fire [] City Manager [] Public Works

SPECIAL PROVISIONS: _____

Parade Request Denied: Reason _____

**Cliffside Homeowners
Montpelier, Vermont**

To: The Mayor and Members of the Montpelier City Council:

Mayor John Hollar,

Council Members Dona Bate, Tom Golonka, Jessica Edgerly Walsh, Jean Olson,
Justin Turcotte, and Anne Watson

From: Cliffside homeowners

Date: February 8, 2017

Subject: Cliffside homeowners meeting with City Council.

Eight months ago to the day, on June 8, 2016, we Cliffside homeowners presented you with our request to be removed from city historic design control zoning. To help with your resumed consideration of our request, attached is (1) a reminder of why we want to be removed; (2) our petition of the Planning Commission to be removed; (3) a map of Cliffside; and (4) a list of our engagements so far with city officials.

To the Montpelier City Council
Request by Cliffside homeowners to be removed from design control zoning
February 8, 2017

A. Montpelier is a city of historic buildings.*

1. An estimated two-thirds of city residents live in historic buildings.
2. Out of all historic buildings in the city (residential plus non-residential), 266 are deemed to be of "architectural significance." Thirteen are in the Capitol Complex and exempt from city zoning. Of the remainder, 70 percent are not subject to design control zoning.

B. Design control zoning has never applied to most historic buildings.*

1. The latest Planning Commission (PC) zoning draft characterizes seven residential neighborhoods as "historic," none of which have ever been subject to design control, nor would they be under this latest PC proposal. (The seven are in the College Hill, Liberty Street, and Meadow areas.)
2. City design control zoning has always focused on commercial downtown.
 - Original design control policy was to support downtown "economic revitalization," and focused on historic buildings used commercially, including former homes.
 - Instrumental to the policy's viability have been federal and state tax subsidies available only to owners of buildings used commercially.
 - The city's more recently adopted "designated downtown," a state subsidy program, reinforces the original design control policy.
3. The PC's latest zoning draft also reinforces, in effect, original design control policy.
 - In this latest draft, the PC has withdrawn its earlier proposal to add to the existing design control district some 200 primarily residential properties.

C. Cliffside is subject to design control zoning, but should not be.*

1. We are an entirely residential neighborhood, of 19 owner occupied homes plus one single-family home currently rented.
2. We were NOT in the original design control district, and 18 homes are NOT in the more recently adopted "designated downtown."
3. We are NOT characterized in the PC's latest zoning draft as one of the city's "historic" neighborhoods.
4. We contain NOT one building deemed to be of historic "architectural significance."

D. What Cliffside homeowners want.

We want city zoning to treat us the same as it does the majority of historic home owners in the city – many of whom have homes superior to ours in historic value.

* Documentation of factual statements is available on request.

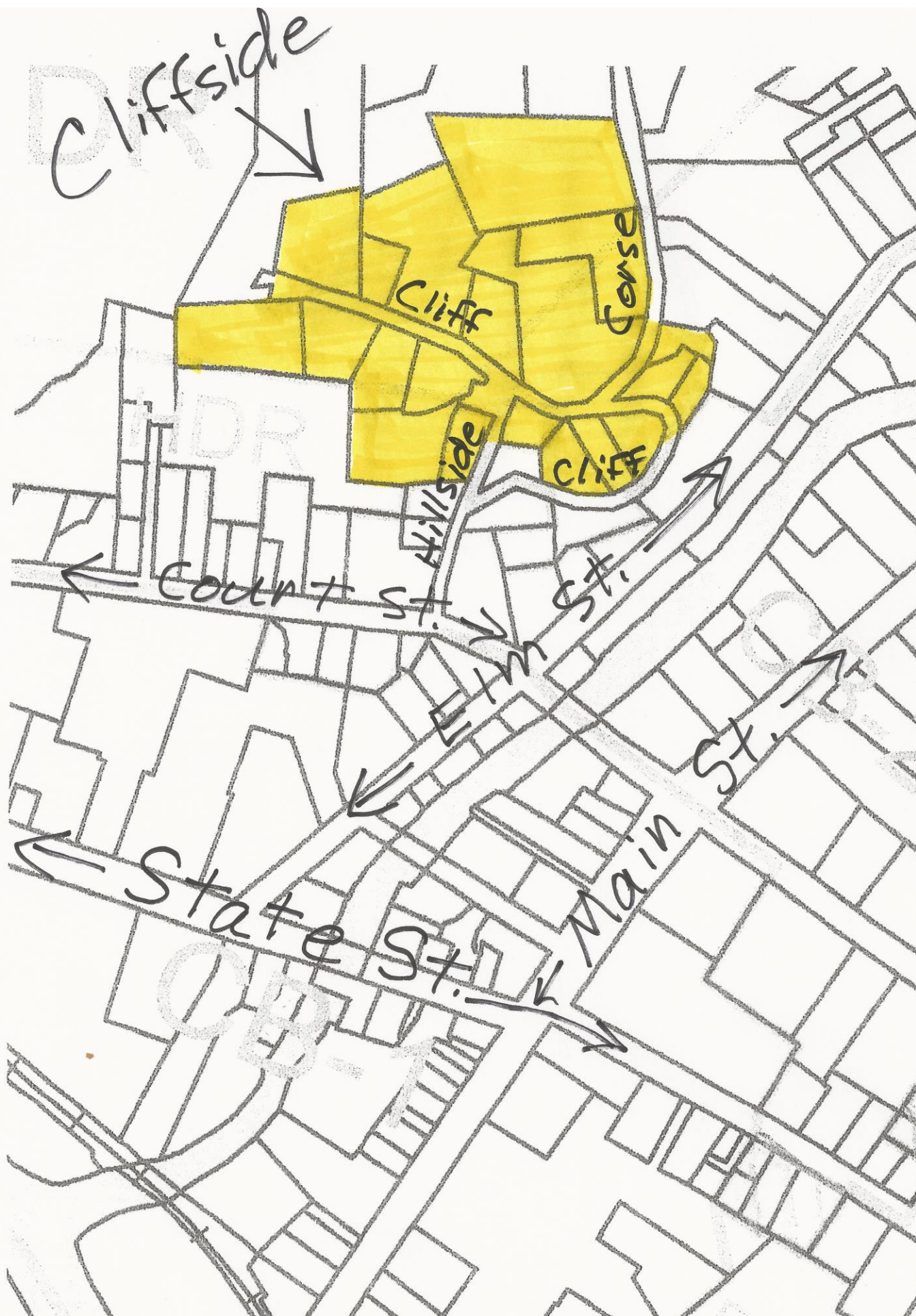
**Cliffside Neighborhood – Home Owner Petition
Montpelier Planning Commission
January 25, 2016**

We the home owners listed below request that certain residential properties in our neighborhood be removed from historic design review and control regulation under your proposed "Montpelier Unified Development Regulations," also known as Montpelier's zoning by-laws.

More specifically, we request removal from said historic design control of the following:

- all properties fronting on Cliff Street and Waverly Place, except #1, #2 and #5 Cliff Street (which are commercial rental units);
- all properties fronting on Corse Street, except #20 and #29 (neither of which are now subject to historic design control); and
- The properties at #7 and #12 Hillside Avenue, both owner occupied residences, at such time as they are also removed from the "Designated Downtown" delineated in City of Montpelier Planning and Development map dated October, 2012.

Home Owner Name	Street Address
Kevin O'Connel	4 Cliff Street
Robert Sheil	6 Cliff Street
James Marren	8 Cliff Street
Ella Thodal	8 Cliff Street
Ian Bartrum	11 Cliff Street
Maria Bartrum	11 Cliff Street
Michelle Acciatti	13 Cliff Street
Paul Acciatti	13 Cliff Street
John Armstrong	15 Cliff Street
Melania Armstrong	15 Cliff Street
Patrica Folkes	17 Cliff Street
Catherine Simpson	18 Cliff Street
Kristin Glaser	21 Cliff Street
Benjamin Huffman	21 Cliff Street
Jonathan Copans	22 Cliff Street
Rebecca Copans	22 Cliff Street
Jeanne Kern	23 Cliff Street
Edward Oravec	23 Cliff Street
Marry Mullaney	24 Cliff Street
Arthur Foelsche	25 Cliff Street
Nicolle Schaeffer	25 Cliff Street
Paul Donovan	3 Corse Street
Johanna Petersen	3 Corse Street
Victoria Cherney	10 Corse Street
Deborah Dwyer	16 Corse Street
David Miles	16 Corse Street
Victoria Kuskowski	12 Hillside Avenue
Thomas Taylor	12 Hillside Avenue
John Lewis	1 Waverly Place
Allison Mann	1 Waverly Place
(One petitioner wishes to remain publicly anonymous)	



Cliffside neighborhood
Homeowners' actions regarding design control zoning
February 8, 2017

Our engagements so far with city officials:

1. May 18, 2015
Planning Commission public hearing:
 - One neighborhood resident testified
 - Commission Chair requested memorandum
2. August 3, 2015
Delivered requested memorandum to Planning Commission
3. September 14, 2015
Planning Commission meeting:
 - Homeowners presentation regarding:
 - Arbitrary decisions of zoning officials
 - Unequal treatment of owners of historic homes
4. November 23, 2015
Planning Commission meeting:
 - Homeowners submitted petition:
 - To remove Cliffside from design control zoning
5. January 25, 2016
Planning Commission public hearing:
 - Homeowners testified and resubmitted petition:
 - To be removed from design control zoning
6. June 8, 2016
City Council public hearing:
 - Homeowners testified and submitted petition:
 - To be remove from design control zoning

Other actions:

1. Monitoring PC meetings and participating in same.
2. Communicating with Mayor and Council members; including a neighborhood meeting with our Council representatives, and a separate meeting with the Mayor.

To the Montpelier City Council
Request by Cliffside Homeowners to be Removal from Design Control Zoning
June 8, 2016

This statement is addressed to members of the City Council on behalf of Cliffside homeowners who request to be removed from city design control zoning.

Cliffside is an entirely residential neighborhood, made up of 19 owner occupied homes plus one single family home currently rented. Thirty-one of the total of 32 owners support this request.

We care about our homes, and appreciate the fact that our homes, together with the majority of buildings in the city, are a legacy of the past. But we also care about people, and how our city government treats them.

Many in our neighborhood have long been frustrated by city design control zoning, which subjects us to regulation of nearly all work on our "historic" homes. Several months ago we asked the Planning Commission, during its redrafting of city zoning, to consider our ideas for improving the design control ordinance. These ideas were ignored. As a result we asked the Commission to remove us from design control zoning. Which was rejected. Therefore we are asking you to remove us, for two basic reasons.

1. Equity. *First is equity.* City control of building design in Montpelier originated in the 1970's. A city-wide building inventory at that time designated a large number of homes and other buildings throughout the city as "historic." This is the source of historic designations used in design control zoning. Today two-thirds of all city residents are thought to live in historic buildings. However, owners of the great majority of historic homes have never been subjected to design control zoning.

And we simply want to be treated the same. The same as historic home owners are treated in the Meadow, on College Hill, on First Avenue, Liberty Street, Upper Main Street, River Street, and so on.

2. Misapplied city policy. *Secondly we believe city policy has been misapplied in our case.* Virtually all buildings in the city designated historic by the 1970's inventory have been listed in the state or national registers of historic places. But these listings are of no practical consequence for the owner of an historic building, with one exception. The exception is that an owner of an historic *commercial* building receives substantial tax credits if the building is listed on the national register and its rehabilitation adheres to federal government historic design standards. But neither the state nor national listing imposes any zoning obligation on any property owners – private or commercial. And under federal regulation, a listing in the national register is even intended to be voluntary.

In point of fact, it is the City Council, alone, that possesses authority, under state law, to subject property owners to zoning control of building design. Therefore, it is city zoning

policy, and not state or national listings on historic registers, that is the relevant consideration in deciding whether particular buildings should be subjected to design control.

The city's original design control policy, contained in "Montpelier Cityscape" of 1976, may seem irrelevant, having been formulated four decades ago. But it does remain the most clearly articulated and fully documented design control policy on record – which is to enhance and promote the city's downtown economy through rehabilitation and maintenance of downtown buildings according to historic design standards. Doing so is meant to attract more people downtown and to its business establishments. And importantly, the policy's practical linchpin has been that historic commercial building owners would be subsidized by both federal and state tax credits. Today the "Designated Downtown" program reinforces the original "Montpelier Cityscape" policy focus and its public subsidy underpinning. All of which is reiterated in the city Master Plan, adopted last fall (see pages 80 and 81). And, of course, no subsidies have ever been available for owner occupied buildings subject to design control zoning.

But significantly, the original design control district was limited to downtown (plus Vermont College). And equally significant, we believe, is that our Cliffside neighborhood *was NOT in the original design control district*. We were not then considered "downtown;" nor are we today within the official "Designated Downtown." In fact, the Planning Commission's current proposal places us in the "low density residential zone."

State law requires a municipality to report its justification for the boundaries of a district to be subjected to design control zoning. The 1976 "Montpelier Cityscape" does that. But no one has been able to say when, why, or by what process our neighborhood was added to the design control district.

And we see no reason to keep us in the district today.

When the Council convenes later this evening, we will give its members a copy of this statement plus our neighborhood's petition to the Planning Commission containing detail related to our request to be removed from design control zoning.

Ben Huffman, 21 Cliff Street, Montpelier

Benjamin L. Huffman
21 Cliff Street
Montpelier, Vermont 05602

Landline 802 223-2783
Mobile 802 249-9158
benjhuffman@comcast.net

Public Hearing Statement; Montpelier Planning Commission
January 25, 2016

I'm Ben Huffman. I live in the Cliffside neighborhood. For the record, I want to review my neighbors' recent initiatives with design control zoning policy. Anyone else interested can find this statement and its documentation at our neighborhood website: cliffside.info

Control of building design in Montpelier originated in the 1970's. At that time a city wide building inventory officially designated many as "historic," and design control zoning was instituted. As a result two classes of historic homeowners were created. One was subject to city government control of nearly all work on their historic homes. The other was free of any such control.

The 1970's inventory identified historic buildings throughout the city. The entire group was listed on the Vermont State Register of Historic Places.

A smaller area around the city's core was also listed on the National Register of Historic Places. It was named the "Montpelier Historic District," and included Cliffside.

An estimated two-thirds of Montpelier residents live today in historic buildings. For those privately owned and occupied the difference between a listing on only the state register, versus the national as well, is a difference in name only.

And importantly, neither the state nor national listing imposes any zoning obligation on property owners.

That was done by city government, which designated a still smaller area of the city as a "Design Control District." Historic buildings in this district were, and are, the *only* historic buildings in the city subject to design control zoning. Hence the two classes of homeowners.

My Cliffside neighborhood, an entirely residential area, was *not* included in the *original* Design Control District, as evidenced in a 1976 district map. That exclusion of Cliffside was consistent with the city's design control policy goal of "revitalizing" downtown Montpelier economically, as stated in the 1976 Montpelier Cityscape document. Cliffside was not considered "downtown" then; nor is it today in the city's 2012 "Designated Downtown" map.

To my knowledge, the Cityscape document remains the only recorded city policy on design control zoning. Accordingly, I would argue expansion of the original design control district to include Cliffsides was absent any official justification.

Furthermore, none of our houses are of particular note; especially not when compared to the historic homes in areas of the city not subject to design control, as evidenced in:

1. A city map which identifies significant historic buildings all over Montpelier, but *none* in Cliffsides.

2. And in this commission's proposed ordinance, which uses the word "historic" to characterizes buildings and neighborhoods throughout the city, but uses the word "historic" not once when referring to Cliffsides.

Last September, my neighbors and I asked that you thoroughly reconsider the city's 40 year old design control policy, with the objectives of:

1. Treating *all* owners of historic homes in the city *equally*; and
2. Formulating building design standards reflecting thoughts and aspirations of the people who own and live in Montpelier's older homes today.

We also urged you to refrain from using federal government historic building design standards for design control of non-commercial historic buildings (those are the standards issued by the U.S. Secretary of the Interior for federal government properties, and for federal aid purposes).

Our requests were denied. We therefore in November petitioned this Commission to remove our neighborhood from design control zoning, which you also denied.

So now, this evening, we are resubmitting that petition – an initiative supported by 31 of the total of 32 owners of the 20 homes in our neighborhood.

Cliffside Home Owner Petition of the Montpelier Planning Commission
January 25, 2016

We the home owners listed below request that certain residential properties in our neighborhood be removed from historic design review and control regulation under your proposed "Montpelier Unified Development Regulations," also known as Montpelier's zoning by-laws.

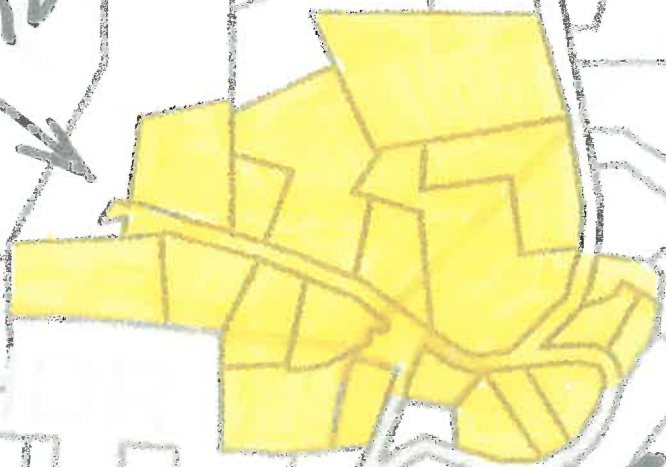
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Maria Bartrum	11 Cliff Street
Michelle Acciatti	13 Cliff Street
Paul Acciatti	13 Cliff Street
John Armstrong	15 Cliff Street
Melania Armstrong	15 Cliff Street
Patrica Folkes	17 Cliff Street
Catherine Simpson	18 Cliff Street
Kristin Glaser	21 Cliff Street
Benjamin Huffman	21 Cliff Street
Jonathan Copans	22 Cliff Street
Rebecca Copans	22 Cliff Street
Jeanne Kern	23 Cliff Street
Edward Oravec	23 Cliff Street
Marry Mullaney	24 Cliff Street
Arthur Foelsche	25 Cliff Street
Nicolle Schaeffer	25 Cliff Street
Paul Donovan	3 Corse Street
Johanna Petersen	3 Corse Street
Victoria Cherney	10 Corse Street
Deborah Dwyer	16 Corse Street
David Miles	16 Corse Street
Victoria Kuskowski	12 Hillside Avenue
Thomas Taylor	12 Hillside Avenue
John Lewis	1 Waverly Place
Allison Mann	1 Waverly Place

(One petitioner wishes to remain publically anonymous.)

CLIFFSIDE



Court St.

Elm St.

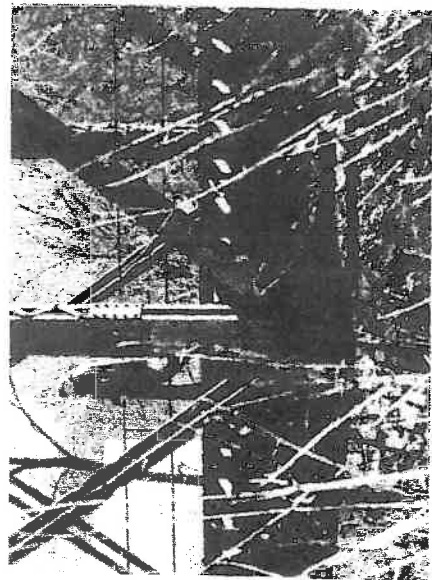
Main St.

State St.

INTRODUCTION

The Montpelier Cityscape Workbook was initiated by the Design Review Board of the Montpelier City Planning Commission, in conjunction with the State of Vermont Division for Historic Preservation, the Eva Gebhard-Gaugoud Foundation, the City of Montpelier, and the Montpelier Rotary Club, and was prepared by Robert Burley Associates of Waitsfield, Vermont. The book was realized through the diligent efforts of the Mayor's Cityscape Committee consisting of the following individuals:

Dr. Arthur R. Wright, Planning Commission
and Design Review Board Member
Mr. William H. Bigglestone, Planning Commission Member
Mr. Robert Cody, Property Owner



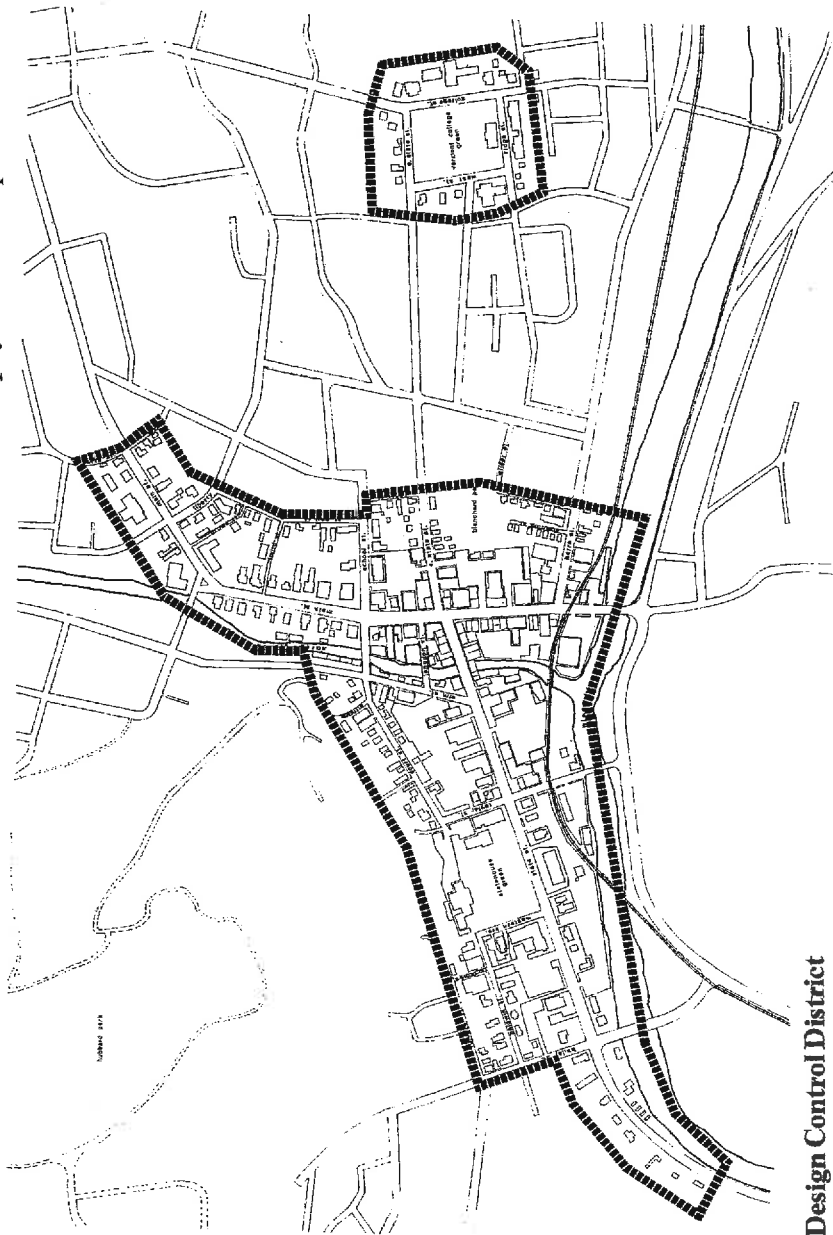
Purpose:

The prime purpose of the workbook is to serve as a guide for the Design Review Board of the Planning Commission in carrying out its responsibilities in the Design Control District, as established under Vermont Statutes Annotated, Title 24, Chapter 4407, Sub-Section 6. The intent is to preserve and enhance the architectural character of Montpelier while providing a framework for economic revitalization. The workbook will serve as a guide for individuals who are considering projects in the

District and will also serve as an information source on Montpelier, giving school children and interested citizens alike some insight into their City. A knowledgeable citizenry, that understands Montpelier's potential and takes pride in an attractive City, is the best means of achieving future improvements.

Process

The process of preparing the workbook was one of first collecting inventory data, analyzing the data and the physical factors present in the



Design Control District



From: The Montpelier Cityscape Workbook, January 30, 1976

Designated Downtown

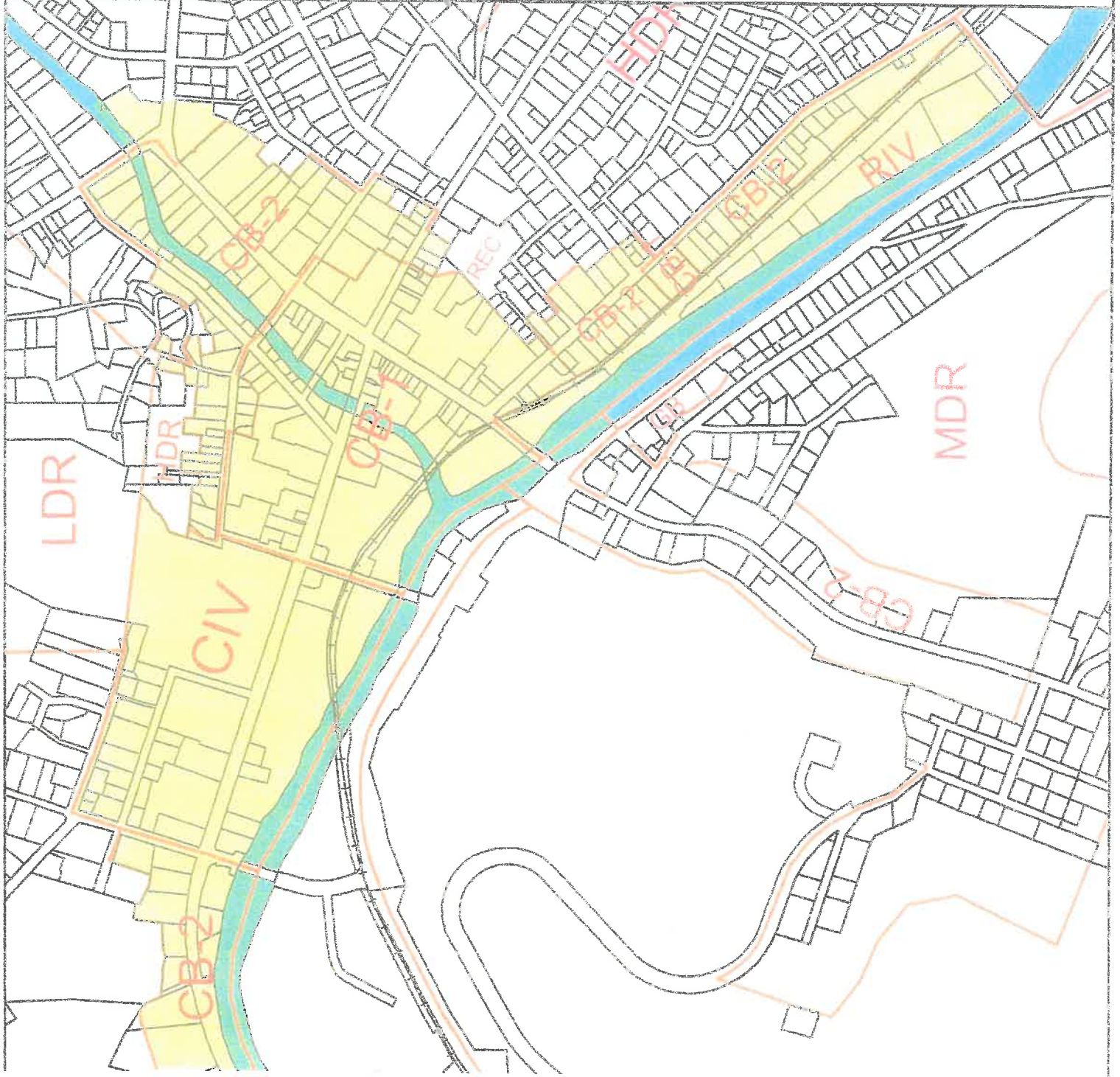
Montpelier, Vermont

-  Parcel Boundary
-  Zoning Boundary
-  Railroad
-  Water
-  Designated Downtown

- CB1 Central Business 1
- CB2 Central Business 2
- CIV Civic
- GB General Business
- LDR Low Density Residential
- MDR Medium Density Residential
- HDR High Density Residential
- OP Office Park
- RIV Riverfront
- REC Recreational



City of Montpelier GIS
Planning and Development
October 2012





Master Plan

Montpelier, Vermont

April, 1989

Buckhurst Fish Hutton Katz Inc.



12. Historic & Architectural Resources



Buildings of
Architectural
Significance *



Historic
District
Boundary

* Source: BPHK Survey



CITY COUNCIL Agenda Item #17-051

Date: February 8, 2017

Consent ☐ Discussion ☒

SUBJECT: Appointment to Montpelier's Tree Board

SUBMITTING DEPARTMENT: City Manager's Office

RECOMMENDED ACTION: Appointment to fill an unexpired 3-year term on the board; Jake Feldman, whose term expires in February, 2019, recently stepped down.

RELATED COUNCIL GOAL/PRIOR ACTION: N/A

EXPENDITURE REQUIRED: N/A

SOURCE OF FUNDS: N/A

LEGAL REQUIREMENTS: No legal requirements; Council makes appointments to fill vacancies on City Boards and Commissions

BACKGROUND INFORMATION: Staff advertised and received one application from Cassandra Hemenway, Main Street.

SUPPORTING DOCUMENTS: Copy of ad; e-mail response from applicant

INTERESTED PARTIES: Applicant; Tree Board; Parks Commission; Conservation Commission, Staff

CITY MANAGER'S APPROVAL:

A handwritten signature in black ink, appearing to read "W. J. Feldman", written over the "CITY MANAGER'S APPROVAL:" text.



America's Small Town Capital

Mayor John Hollar

City Council Members:

Dona Bate
Jessica Edgerly Walsh
Tom Golonka
Jean Olson
Justin Turcotte
Anne Watson

William Fraser
City Manager

Jessie Baker
Assistant City Manager

January 10, 2017

The Times-Argus
Att: Colleen

Please insert the following with City of Montpelier notices on: Thursday, January 12th, and the in The Weekender (January 21-22), 2017. Thank you!

CITY OF MONTPELIER
Tree Board Vacancy

The Montpelier City Council is seeking individuals interested in filling an unexpired 3-year term on the City's Tree Board; said term will expire in February, 2019. Letters of interest and a brief resume should be submitted to the Office of the City Manager, City Hall - 39 Main Street, Montpelier, on or by noon on Wednesday, February 1, 2017. They can also be sent electronically to spitonyak@montpelier-vt.org. The City Council will make this appointment at their Wednesday, February 8th City Council Meeting; applicants are encouraged to attend. All municipal meetings are accessible to people with disabilities and are held in accordance with the public meeting and public records laws. Questions: 223-9502

William J. Fraser
City Manager

From: Cassandra Hemenway [mailto:cassandra.hemenway@gmail.com]
Sent: Thursday, January 19, 2017 9:18 AM
To: Sandy Pitonyak
Subject: Interest in Tree Board

Hi Sandy, I am writing to express my interest in joining the Montpelier City Tree Board. I have long been interested in the tree stewardship in this town as someone who put a lot of energy into tree planting at my former homestead, and as a frequent user of Hubbard Park and North Branch Nature Center.

As a child, on visits with my father in my hometown of Northampton, Mass, we would walk through the Smith College campus, which is a massive Victorian garden filled with trees from all over the world, and we'd play the "tree game," identifying trees and checking our answers on the name plates that hung from each plant and tree in the place. I still do those walks through the Smith campus, wishing I had studied horticulture instead of English Literature! I would be honored to be a part of the care and stewardship of Montpelier's trees, and hope you'll consider my application to join the Tree Board.

My work life has been devoted to moving toward a more sustainable and clean environment, in the guise of communicating about recycling, composting and reducing waste as the Outreach Manager at the Central Vermont Solid Waste Management District.

I have been busy with raising my kids and working full time and finally have come to a time in my life where I have can devote time to some community service. I hope there is still a vacancy on the tree board, but if not, please keep me in mind for the next vacancy.

Best,

Cassandra.

--

Cassandra Hemenway
Check out my [Blog!](#)
802-461-3635



CITY COUNCIL Agenda Item #17-054

Date: February 8, 2017

Consent ☐ Discussion ☒ **Time Sensitive ☒**
(outlined below)

SUBJECT: 2017 Paving Project Related Waiver of Noise Ordinance for Night Time Construction.

SUBMITTING DEPARTMENT: Public Works

RECOMMENDED ACTION: Receive presentation from staff about recommended waiver of the Noise Control Ordinance, Chapter 11 – Police Regulations & Offenses, Article X – Noise Control. Open public hearing to accept comments about allowing night time construction within the downtown area which is restricted between the hours of 9:00 pm and 7:00 am and waiving Section 11-1001 “Prohibitions”, part (e) “Construction & Maintenance Sounds”. Approve as presented or set the date for a second public hearing if deemed appropriate due to public comment.

RELATED COUNCIL GOAL/PRIOR ACTION: G – Maintain a Steady State for Infrastructure (Implement Montpelier in Motion)

EXPENDITURE REQUIRED: Incidental to local share of construction costs

SOURCE OF FUNDS: CIP

LEGAL REQUIREMENTS: City Council authority to amend ordinances and waive prohibitions.

BACKGROUND INFORMATION: Waiver of Noise Ordinance: To permit the selected general contractor and sub-contractors to undertake the Route 12 and Business Route 2 paving and sidewalk project construction activity during the night time hours by waiving the above cited ordinance as described below. The Vermont Agency of Transportation (VTrans) has included “Noise Mitigation Considerations” as a notice to bidders in the contract special provisions (see attached). The mitigation standards include noise reduction measures by reference to a FHWA construction noise handbook with decibel level limits, and added other mitigation measures such as work sequencing, shielding, equipment idling limits, and specified the use of a “white noise” back-up alarm instead of the more common beeper.

Requested noise ordinance waiver locations and corresponding work times are as listed below. The waiver period shall be from the date the “notice to proceed” is issued by Vtrans to the date work is completed in the affected areas as determined by the resident project engineer (approximately mid-May to end of July, 2017):

- a) Main Street (Memorial Drive – northerly property line of Library): 9:00 pm – 7:00 am)
- b) Main Street (Library to and including roundabout): 9:00 pm – midnight
- c) Spring Street (roundabout to and including Elm Street intersection): 9:00 pm - midnight
- d) State Street (Main Street – 200' westerly of Bailey Ave): 9:00 pm – 7:00 am
- e) Bailey Avenue (200' either side of State Stttry intersection): 9:00 pm – 7:00 am
- f) Berlin Street/Memorial Drive/Main Street/ Northfield Street intersection to School Avenue on easterly side and to 100' on other approaches: 9:00 pm – 7:00 am
(note: this work may be deferred until spring 2018)

SUPPORTING DOCUMENTS: Map of project work time zones; notice (flyer) mailed to affected residents; excerpt from contract special provisions

INTERESTED PARTIES: Residents and property owners who may be impacted by construction noise, business owners in work zones, Montpelier Alive, Montpelier Business Association.

CITY MANAGER'S APPROVAL:



234+11.52. There will be a maximum work zone distance of 1 mile from Vt. Rte. 12 Sta. 69+00 through Sta. 234+11.52.

7:00 AM - 5:00 PM Work Zone - All of Taylor St. beginning at Sta. T0+00 and ending at T4+00.

18. NOTICE TO BIDDERS - REQUIREMENTS FOR NIGHTTIME WORK. Night work shall be performed in accordance with the National Cooperative Highway Research Program (NCHRP) Report 476 - "Guidelines for Design and Operation of Nighttime Traffic Control for Highway Maintenance and Construction". A copy of this guideline specification may be downloaded from the following website: http://onlinepubs.trb.org/onlinepubs/nchrp/nchrp_rpt_476.pdf.

Prior to beginning night work, the Contractor shall design a lighting system and present it to the Engineer for approval. The Contractor shall not perform any night work or activities within the project limits until the lighting system has been fully approved and is in place on the project.

The designed lighting system shall be mobile, shall be mounted separately from other construction equipment, shall illuminate the entire work area to daylight intensity with minimal glare, and shall be a surrounding design that minimizes shadows in the work area as much as possible.

The locations at which Flaggers and/or Uniformed Traffic Officers are stationed, whether within, on the edge of, or outside of the work area, shall be separately illuminated to the same intensity, minimal glare, and minimal shadow requirements as the work area.

All costs associated with the lighting system will be considered incidental to Contract item 641.10 Traffic Control.

19. NOTICE TO BIDDERS - NIGHTTIME WORK RESTRICTIONS. The Contractor is hereby notified that ~~not~~^{limited} work shall be performed between the hours of 11:00 PM and 7:00 AM on State St. (US Business Rte. 2) beginning at Sta. 15+00 and ending at 19+00. *Re: Capital Plaza*

20. NOTICE TO BIDDERS - NOISE MITIGATIONS CONSIDERATIONS. The Contractor should take measures to control the noise caused by its construction operations, including but not limited to noise generated by equipment used for drilling, concrete cutting, pneumatic tools, generating power for light, compaction, vibration, demolition, excavation, and hauling. Recommended measures for mitigation are outlined as follows:

Recommended Mitigation Measures:

Noise reduction mitigation measures as outlined in the FHWA Construction Noise Handbook (http://www.fhwa.dot.gov/environment/noise/construction_noise/handbook/handbook07.cfm) shall be utilized by the Contractor and include the following:

- (a) Sequencing for concurrent operations of noisy activities, when possible.
- (b) Shield or insulate stationary equipment such as air compressors and light towers.
- (c) Properly maintain equipment with attention to lubrication, air intake, exhaust, and other aspects that impact noise.
- (d) Employ systems to prevent slamming tailgates on dump trucks.

- (e) Minimize idling of equipment.

Required Mitigation Measures:

- (a) Utilize broadband sound (ie "white-noise, whooshing sound") type of backup alarms or adjustable backup alarms that can be adjusted down for the ambient noise level.

21. NOTICE TO BIDDERS - NOISE LEVELS.

Overview of Noise Measurement: The decibel (dB) is the universal unit of sound measurement and is measured with ammeter that registers sound pressure and displays these readings on a sound level scale. Decibels are a logarithmic unit, which means that a noise measuring 30 decibels is actually 10 times louder than a noise registering at 20 decibels. Because in certain areas and at certain times of the day, the existing ambient noise level can be significant, the goals for limiting construction noise are relative to the existing ambient conditions.

22. NOTICE TO BIDDERS. All retroreflective sheeting on permanent signs (signs to remain after the project is completed) shall be at a minimum ASTM D 4956 Type III sheeting, unless otherwise shown on the Plans.
23. NOTICE TO BIDDERS - CONCURRENT CONSTRUCTION. The Contractor is made aware of the following VTrans construction project expected to be in progress within the area of this project during its construction.

Project	Contractor	Anticipated Contract Completion Date
Montpelier BO 1446(36) Cummings Rd. Bridge	TBD	TBD
Montpelier STP MMTC(3) Multi-Modal Transit Center/bike path and pedestrian facility	TBD	TBD
Sewer project on Northfield St. beginning in Berlin at trailer park and running north along east side of Vt. Rte. 12 to Freedom Drive	E. Packard Construction	TBD

The Contractor shall coordinate construction schedules and traffic control with the work required for these projects.

There will be no extra compensation paid to the Contractor for any inconvenience caused by working around these or other projects.

24. ENVIRONMENTAL. This project shall be subject to Avoidance and Minimization Measures to protect the habitat and hibernacula of the northern long-eared bat. Measures applicable to this project include, Time-of-Year (TOY) restrictions for any potential impacts to suitable bat habitat, which include, but are not limited to trees greater than or equal to 3" and/or habitat features on bridge structures.

This project's design does not identify any tree cutting activities within the project limits as part of the work and therefore neither a



**MONTPELIER CITY COUNCIL
TO DISCUSS
2017 Construction
FEBRUARY 8, 2017 @ 6:30 PM**

***All members of the Montpelier community
are invited to the upcoming CITY COUNCIL MEETING
to hear discussion and latest updates
regarding the 2017 construction projects.***

WHERE: City Council Chambers and Memorial Room
City Hall (39 Main Street)

WHAT: Discussion will include updates on:

- * Final project plans.
- * Timing of construction (day work vs night work).
- * Detours planned to accommodate construction.
- * Communications plan.
- * Weekend Work

Impacted areas will include:

- Northfield Street (February 15th public meeting).
- Main Street and State Street.
- Route 12 from Spring Street out Elm Street to the City line.
- Taylor Street.
- Memorial Drive.

*City Council Action Items: Parking related ordinances,
night construction, communication plan.*

LANDLORDS, please inform your tenants about this upcoming meeting!

Questions?

Contact Public Works Director, Tom McArdle at tmcardle@montpelier-vt.org
or Assistant City Manager, Jessie Baker at jbaker@montpelier-vt.org.

Work Zone Identification Map

