



**CITY OF
MONTPELIER
MONTPELIER,
VERMONT**

Agenda for City
Council Meeting
Wednesday,
December 13, 2017
06:00 P.M.

- 1) Call to Order by the Mayor
- 2) 17-370. Review and Approve Agenda
- 3) 17-371. General Business and Appearances
- 4) 17-372. Consideration of the Consent Agenda
 - a) Approval of Minutes
 - i) November 1, 2017 Regular City Council Meeting
 - ii) November 8, 2017 Regular City Council Meeting
 - iii) November 15, 2017 Regular City Council Meeting
 - iv) November 29, 2017 Special City Council Meeting
 - b) Approve bid for Annual Report printing
 - c) Approve 2017 Grand List Errors & Omissions Corrections
 - d) Approve 1 Taylor Street Public Artists
 - e) Payroll and Bills

- 5) 17-372(a). 6:15 P.M.
- 6) 17-373. Master Plan Public Hearing
- 7) 17-374. Zoning Public Hearing
- 8) 17-375. Montpelier Transportation Infrastructure Committee Appointments
- 9) 17-376. Complete Streets Committee Appointments
- 10) 17-377. Wayfinding Signs
- 11) 17-378. Budget
- 12) 17-379. Bike Path update
- 13) 17-380. Taylor Street Project update
- 14) 17-381. Pedestrian Safety
- 15) 17-382. Other Business
- 16) 17-383. Council Reports
- 17) 17-384. Mayor's Report
- 18) 17-385. City Clerk's Report
- 19) 17-386. City Manager's Report
- 20) Adjournment

Minutes of the Montpelier City Council Meeting
November 1, 2017, 5:30 PM
City Council Chambers, City Hall

In attendance: Mayor John Hollar (Chair), Councilors Dona Bate, Justin Turcotte, Anne Watson, Ashley Hill, Jean Olson, Rosie Krueger. City Manager Bill Fraser was in attendance. City Clerk John Odum acted as secretary of the meeting.

The Mayor called the meeting to order at 5:30 PM.

- 17-319. Councilor Olson asked that the City Manager “check in” be postponed to a future meeting. The City manager asked that a review of a letter from the city attorney regarding Berlin Pond be added to the agenda. Without objection, the proposed agenda was approved as amended, by unanimous consent.
- 17-321. Councilor Turcotte moved approval of the consent agenda. Councilor Olson seconded. Motion carried unanimously at 5:35.
- 17-322. After discussion, Councilor Watson moved to authorize the city staff to assign the term periods for the Montpelier Housing authority (*for the recently appointed members*) based on lottery, unless one does express interest in a particular term. Councilor Bate seconded. Motion carried unanimously at 5:37.
- 17-323. Candidates for appointments to the Montpelier Transportation Infrastructure Committee Amber Collett, Anna Milkowski and Celia Riechel all addressed the Council. After discussion, Councilor Watson moved that Amber Collett and Celia Riechel be appointed to the Montpelier Transportation Infrastructure Committee. Councilor Hill seconded. The motion carried unanimously at 5:49.
- 17-324. The Council discussed the proposed Central Vermont Public Safety Authority Resolution and letter. After discussion Councilor Turcotte moved that the Council remove the words “for another year,” from the second paragraph of the resolution. Councilor Hill seconded. Further discussion followed.

Councilor Watson moved to amend the motion to include taking out the last sentence of the letter. Councilor Bate seconded. After discussion, the motion was withdrawn.

The underlying motion was then approved unanimously and without modification at 6:03.

Councilor Watson moved approval of the letter with the removal of the last sentence of the first paragraph. Councilor Turcotte seconded. After discussion, the motion carried 4-2 (Councilors Bate and Hill voting nay).

Councilor Turcotte moved the Council approve the proposed resolution as amended. Councilor Hill seconded. The motion carried unanimously at 6:06.

- 17-325. After discussion, Councilor Krueger moved that Councilors Bate and Hill, and Mayor Hollar be appointed to a new "Committee on Committees." Councilor Turcotte seconded. Motion carried unanimously at 6:08.
- 17-326. Planning Director Mike Miller came forward to discuss the proposed zoning ordinance. Alan Goldman offered comments. Jay Ancel & Tom Green (President of the Vermont College of Fine Arts) as well as Doug Zorzi came forward for discussion at the Mayor's request. Further comments were offered by Phil Dodd.
- The Mayor called for a recess at 6:59. The meeting reconvened at 7:15. Further discussion followed. At 8:56, the Mayor called for a recess. The meeting reconvened at 9:02.
- 17-327. The Council discussed River Hazard Area regulations.
- 17-326. The Council returned to the discussion of the zoning ordinance. After discussion, Councilor Bate moved the Council accept all the changes to draft that appear on the matrix and the final punch list as changed tonight, and to set a date for public hearings on the amended Unified Development Regulations for December 13th and 20th. Councilor Turcotte seconded, and the motion carried unanimously.
- 17-327. Councilor Krueger moved the Council accept all the changes to draft in the final punch list as discussed tonight and to set a date for public hearings on the amended River Hazard Area Regulations for December 13th and 20th. Councilor Turcotte seconded, and the motion carried unanimously.
- 17-329. Councilor Krueger recognized the work of the Planning Commission and the Planning Director, and thanked the Mayor for his service (in light of his recent announcement that he would not seek re-election). Councilors Watson and Hill also thanked the Mayor for his service. Councilor Bate offered praise for the downtown merchants as well as Lost Nation Theater. Councilor Olson thanked the Mayor for his service. Councilor Turcotte thanked the Mayor for his service before indicating that there may be a forthcoming update on the paving progress.
- 17-330. The Mayor recognized the councilors, adding that he will miss the group.
- 17-331. The City Clerk thanked the Mayor for his service.
- 17-332. The City Manager thanked the Mayor for his service before starting a brief discussion of the timing for a coming eminent domain hearing. He then offered a status update on the Mowatt transaction.

Councilor Bate moved the Council enter executive session for the purpose of reviewing the letter from the City Attorney concerning legal options in regards to Berlin Pond. Councilor Hill seconded. The motion carried unanimously at 9:54.

Without objection, the Mayor declared the meeting returned to open session and subsequently adjourned by unanimous consent.

Minutes of the Montpelier City Council Meeting
November 8, 2017, 6:00 PM
City Council Chambers, City Hall

In attendance: Mayor John Hollar (Chair), Councilors Dona Bate, Justin Turcotte, Anne Watson, Jean Olson, Rosie Krueger. City Clerk John Odum acted as secretary of the meeting. Councilor Ashley Hill was absent.

The Mayor called the meeting to order at 6:00 PM.

17-334. The proposed agenda, with the addition of a budget conversation and removal of the wayfinding signs presentation, was approved by unanimous consent, without objection.

17-336. Councilor Turcotte moved approval of the consent agenda and was seconded by Councilor Olson. After a discussion (Public Works Director Tom McArdle participated) the consent agenda was passed unanimously (5-0).

17-337. The Chair opened the Parklet Ordinance 1st Reading and public hearing at 6:10. Discussion. Hearing no public comments, the public hearing was closed. Planning Director Mike Miller participated in discussion. Councilor Krueger moved to direct city staff to change the draft to reflect that parklets must be open to the public at all times. Motion died for lack of a second.

Councilor Krueger moved to direct the city staff and the assessor to calculate what city costs would be and report back to the council to make an informed decision. Councilor Olson seconded. After a brief discussion, the motion was withdrawn.

Councilor Watson moved to pass the first reading of the Parklet Ordinance and set the second reading for December 13th. Councilor Bate seconded. Motion carried unanimously.

17-341. Public Works Director Tom McArdle was joined by Franklin Shiner and Marty Roberts for an ADA presentation. Dianne Richardson was acknowledged by Mr. McArdle. Arne McMullen and Kevin Casey participated in the discussion.

Councilor Watson moved to allocate CDBG funds up to \$43,000 for transition plan development and other appropriate related uses. Councilor Bate seconded. After further discussion, motion carried 4-2, with Councilors Turcotte and Olson voting nay, and the Mayor voting with the majority.

Councilor Watson moved to appoint an ADA committee that will include 3 municipal officials including the school, 4 citizens including Franklin Shiner, Marty Roberts and Dianne Richardson, and advertise for one more. Councilor Turcotte seconded. Motion carried unanimously.

The meeting went into recess at 7:32. The meeting reconvened at 7:40.

- 17-338. Mike Miller and Kevin Casey of the Planning Department were joined by Assistant City Manager Sue Allen for a Parking Subcommittee report and discussion. Councilor Watson moved the council approve the subcommittee's recommendation to pursue a demand management parking program. Councilor Krueger seconded. Motion carried unanimously at 7:58.

There was a brief discussion of the budget process, with no formal action taken.

- 17-340. Finance Director Todd Provencher participated in a discussion of a potential local options tax. No formal action taken.
- 17-342. Planning Director Mike Miller came forward for a discussion of the Master Plan public hearing process and schedule. Councilor Krueger moved to warn the master plan for adoption with hearings set for December 13th and 20th. Councilor Bate second. Motion carried unanimously at 8:24.

- 17-343. The Council discussed the Quality of Life council goal. No formal action was taken.

- 17-345. Councilor Bate noted that yesterday was the one year anniversary of her auto accident. She went on to offer thanks to council's patience at the time and lauded local medical services and accessibility.

Councilor Turcotte acknowledged the Planning Department and citizens' work on the master plan and zoning process.

Councilor Krueger shared a sprinkler committee update.

Councilor Watson announced her candidacy for mayor.

- 17-346. The Mayor reported on the Vermont Climate Pledge Coalition meeting and the promoted purchase of green power through GMP.

- 17-347. The City Clerk noted the upcoming quarterly tax deadline.

- 17-348. The City Manager reported on the signing of the Mowatt property agreement. Assistant City Manager Sue Allen reported on the status of the State House skating rink... Discussion followed. Mr. Fraser then reported on the status of the Berlin Pond boat launch, a coming eminent domain process, and a Senate Government Operations Committee meeting (which he attended with Police Chief Tony Facos) regarding policing.

- 17-349. Councilor Watson moved the Council enter Executive Session in accordance with Title I, VSA §313, Executive Sessions, (a) (3), the appointment or employment or evaluation of a public officer or employee to discuss the City Manager. Councilor Bate seconded. Motion carried unanimously at 8:36.

Without objection, the Mayor declared the meeting returned to open session and subsequently adjourned by unanimous consent.

Minutes of the Montpelier City Council Meeting
November 15, 2017 6:00 PM
City Council Chambers, City Hall

In attendance: Councilors Rosie Krueger, Ashley Hill, Justin Turcotte, Jean Olson and Dona Bate, and City Manager William Fraser. Council President Watson presided over the meeting. Mayor Hollar was absent. Deputy City Clerk Crystal Chase acted as secretary of the meeting.

The Chair called the meeting to order at 6:00 P.M.

- 17-350.** Council noted that some rearranging of agenda items may be necessary to comply with others schedules. Manager Fraser also noted that items 6 & 7 were pulled from agenda. With those changes the Agenda was approved by unanimous consent, without objection.
- 17-351.** Vicki Lane addressed the council giving her support and asking for City Council's support of the ice rink that was set up on the State House Lawn noting that the capital complex commission was not favorable. Councilor Bate made a motion to direct staff to create a supportive letter to be sent to the commission. Motion was seconded by Councilor Watson and was approved unanimously (5-0).
- 17-352.** Councilor Olson asked a brief clarifying question regarding Item b) (Award engineering contract for Main/Barre Street Scoping study) and moved to approve the consent agenda without item e) (Ratification of Police Union Contract for July 1, 2017 through June 30, 2020). Councilor Turcotte seconded her motion and the consent agenda was passed as amended, unopposed.
- 17-357.** Tom McArdle and Zach Blodgett were present to give an overview and presentation of the new asset management software, Beehive, and its components
- 17-359.** Councilor Watson opened the Downstreet/Vermont Community Development Program application public hearing at 6:47pm. With no comments offered from the public, the public hearing was closed at 6:48pm. Councilor Hill moved to pass the public hearing and approve submittal of the application to the Vermont Community Development Program. Motion was seconded by Councilor Turcotte, all were in favor
- 17-353.** Jana Clar, Ken Jones, Carrie Clement and Councilor Turcotte led a discussion on our aging population and the growing needs of our community. No formal action was taken.
- 17-356.** Jennifer Gordon, Gary Holloway and Corey line were in attendance for discussion with the council regarding the work that has been done on the Alternative Transportation Fund 5 Year Plan and the work that is planned and needed. Councilor Hill moved to extend the program for 3 years and approve the 5 year plan. Motion was seconded by Councilor Bate. Discussion followed. Motion carried 4-1 (Councilor Turcotte opposed).
- Councilor Krueger moved to change the funding from the 5% to a specific dollar amount defaulting to the \$42,000. Councilor Turcotte seconded and the motion passed

unanimously.

17-358. Mike Miller spoke about what it would take for the City to be in E911 compliance. Discussion followed. Councilor Bate moved to direct staff to go forward with the renumbering over the next 3-5 years for most streets in the city as needed. Councilor Hill seconded the motion and the motion carried unanimously.

17-360. Council received a budget preview (including staffing and 5-year plan) presentation by City Manager Fraser. Finance Director Todd Provencher was in attendance for the discussion and questions.

17-361. Assistant City Manager Sue Allen gave a brief TIF Update. No formal action taken.

17-362. Councilor Olson asked if the removed item e) from the consent agenda could be discussed at a future meeting. Brief discussion followed. Councilor Krueger made a motion to go into executive session tonight, rather than waiting. This motion was seconded by Councilor Hill and all were in favor.

17-363. Councilor Bate gave kudos to the Bashara Family and was sorry to miss the ribbon cutting. She also expressed her gratitude for the new stop signs and lights at the Elm and Spring Street intersection.

Council member Olson announced that she would not be seeking re-election in March.

Councilor Turcotte thanked the DPW staff for their current insert in the Water Bills titled "Don't Flush That." He also announced that he would not be seeking re-election.

Councilor Watson requested a time line on the One Taylor Street project. Brief discussion followed.

17-365. Deputy Clerk Chase reminded folks that property taxes were due today and that payments could still be made online or left in drop box until Midnight.

17-366. The City Manager suggested the council may want to consider starting some meetings early given the workload, particularly the meeting scheduled for December 13. No formal action taken.

Motion was made by Councilor Krueger at 10:20pm to move into executive session to discuss item e) from the consent agenda. Motion was seconded by Councilor Bate. Motion carried unanimously.

Councilor Hill moved to come out of exec session at 10:25, seconded by Councilor Krueger and approved unanimously. Councilor Hill then moved to approve the Police contract, and was seconded by Councilor Turcotte. Motion passed unanimously.

Councilor Watson then adjourned the meeting without objection at 10:26pm.

Minutes of the Montpelier City Council Meeting
November 29, 2017, 12:30 PM
City Council Chambers, City Hall

In attendance: Mayor John Hollar (Chair), Councilors Dona Bate, Justin Turcotte, Jean Olson, Rosie Krueger and Ashley Hill all via phone. Present in person was Councilor Dona Bate, along with City Manager William Fraser and Assistant City Manager Sue Allen. Councilor Watson was not present. Mr. Fraser acted as secretary of the meeting.

The Mayor called the meeting to order at 12:37 PM

The proposed agenda was approved without objection, by unanimous consent.

After discussion of details of the proposed purchase and sale agreement, Council Member Krueger moved to approve the item. Council Member Bate seconded and the vote was 5-0 in favor.

Without objection, the Mayor declared the meeting returned to open session and subsequently adjourned by unanimous consent at 12:45.



CITY COUNCIL Agenda Item #17-372(b)

Date: 12/13/17

Consent X **Discussion** ____ **Time Sensitive** ____
(outlined below)

SUBJECT: 2018 Annual Report production and printing bid

SUBMITTING DEPARTMENT: Assessor's Office

RECOMMENDED ACTION: Approve bid submitted by Jet Service Envelope/Accura Printing for producing/printing the 2018 Annual Report.

RELATED COUNCIL GOAL/PRIOR ACTION: B: Good Governance

EXPENDITURE REQUIRED: \$3,068.00

SOURCE OF FUNDS: General Fund

LEGAL REQUIREMENTS: City must prepare an Annual Report for voters to prepare for Annual City Meeting and to review the affairs of the City.

BACKGROUND INFORMATION: The City of Montpelier produces an annual report for the citizens every year which is available prior to annual meeting day in March.

SUPPORTING DOCUMENTS: Bid from Jet/Accura, memo from Jane Aldrighetti, Annual Report Coordinator

INTERESTED PARTIES: City Council, Annual Report Coordinator, Finance Director

CITY MANAGER'S APPROVAL:

A handwritten signature in black ink, appearing to read "W. Hoffman", written over a horizontal line.



TO: William Fraser, City Manager

FROM: Jane Aldrighetti, Annual Report Coordinator

DATE: December 4, 2017

SUBJECT: Printing Quotes – 2018 Annual Report

A request for bids to print the annual report was mailed on November 6, 2017, to six (6) companies. Deadline for submittals was Monday, November 27, 2017. We received bid proposals from two companies - Jet Service Envelope/Accura Printing and RC Brayshaw & Company Inc.

This year we asked that the bids be based on the following criteria:

1. A bid proposal to include the cost of producing a digital file only, with no printed copies.
2. A bid proposal to include the cost of producing a digital file and the cost to print 500 copies and 1,000 copies.

After reviewing the bid proposals received, we recommend the City Council approve the bid from Jet Service Envelope/Accura Printing in the amount of \$3,068.00. This cost will include producing a digital file and 500 print copies of the report. (See attached bids.)

The cost to print last year's annual report was \$5,552.00 (1,000 copies). The report was printed by Jet Service Envelope/Accura Printing.

att

**Jet Service Envelope / Accura Printing
80 East Road
Barre Vermont 05641**

Ph: 802-229-9335 email: info@accuraprinting.com

Quotation

Date: 11/22/17

**Price provided to: Jane Aldrighetti
Annual Report Coordinator**

Description:

Montpelier Town Report

8-1/2 x 11

168 pages plus cover

60lb opaque text & 100lb opaque cover

Text prints 1/1 black

Cover prints 4/1

Perfect bound

Producing a digital file and a searchable pdf

500 printed copies: \$3,068.00

1,000 printed copies: \$5,199.00

*****cost of a digital file only, no printed copies
would be \$3,888.00*****

Price Submitted By Jon Jesmonth

R.C. Brayshaw & Co., Inc.

11 Commerce Ave

West Lebanon, NH 03784

Phone 603-298-5057

Fax 603-276-7018

Prepared By Joshua Pincoske

Estimate No. 112717-a

PRELIMINARY ESTIMATE SUMMARY

Date: November 27, 2017

Customer: City of Montpelier, VT

Contact: Jane Aldrighetti

Phone: (802) 223-9504

Email:

Product: 2017 Annual Report

Quantity: 500 vs 1000

Specifications: Finished size: 8.5" x 11"
168 pages (84 sheets) printed double sided with black
Text on 60# white
Cover printed 4/1 color over black on 10 pt C1S cover
Perfect bound
Delivery via RCB

Cost: Qty: 500 Price: \$3,245.00*
1000 Price: \$5,895.00*

*price includes 10 hours of layout / typesetting via R.C. Brayshaw

R.C. Brayshaw & Company

Signature Date

Customer

Signature Date



CITY COUNCIL Agenda Item #17-372(c)

Date: 12/13/17

Consent X **Discussion** ____ **Time Sensitive** ____
(outlined below)

SUBJECT: 2017 Grand List Errors & Omissions

SUBMITTING DEPARTMENT: Assessor's Office

RECOMMENDED ACTION: Approve corrections to the 2017 Grand List as amended by the City Assessor.

RELATED COUNCIL GOAL/PRIOR ACTION: B: Good Governance

EXPENDITURE REQUIRED: N/A

SOURCE OF FUNDS: N/A

LEGAL REQUIREMENTS: 32 VSA 4261 requires that the Assessor receive approval from the City Council to correct errors and/or omissions.

BACKGROUND INFORMATION: Each year, the City Council has the opportunity to approve errors & omissions to the Grand List.

SUPPORTING DOCUMENTS: Assessor's memo and supporting documents.

INTERESTED PARTIES: City Council, City Assessor, Personal Property Owners

CITY MANAGER'S APPROVAL:

A handwritten signature in black ink, appearing to read "W. Hoffman", written over a horizontal line.



TO: Montpelier City Council

FROM: Stephen Twombly, City Assessor

DATE: December 4, 2017

RE: Corrections to the 2017 Grand List (Errors & Omissions)

Pursuant to 32 VSA § 4261, I hereby request approval from the City Council for Errors & Omission adjustments to the 2017 Grand List. The following Grand List corrections should be made for the reasons given:

Personal Property:

<u>Property Owner</u>	<u>Parcel ID#</u>	<u>Listed Value</u>	<u>Corrected Value</u>
1. Infantino, Vivian Organic Beauty Business closed 12/2016.	801.251000	\$1,418	\$0
2. Johnston Consulting Inc. Business closed 12/15/16.	801.158000	\$3,421	\$0
3. Absolute Office Equipment Equipment owned by Mailfinance Inc. & included with their report.	801.305000	\$31,104	\$0
4. Canon Financial Svcs Inc. Equipment value corrected.	801.584000	\$187,636	\$210,716

2017 Errors & Omissions

801.251000	Infantino, Vivian Organic Beauty	Business closed 12/2016.
801.158000	Johnston Consulting Inc.	Business closed 12/15/16.
801.305000	Absolute Office Equipment	Equipment owned by MailFinance Inc.
801.584000	Canon Financial Svcs. Inc.	Equipment value corrected.

801.251000
 VIVIAN INFANTINO
 { Organic Beauty }
 CLOSED DEC
 2016
 4 State ST
 BeautyT Wollum

RETURN STUB WITH PAYMENT

No

1ST INSTALLMENT DUE

08/15/2017

ACCOUNT NAME

JOHNSTON CONSULTING INC

ACCOUNT NUMBER

801.158000

AMOUNT DUE 9.05

PENALTY, PLUS INTEREST
 ADDED AFTER DUE DATE. (SEE ABOVE)

RETURN STUB WITH PAYMENT

Longer

2ND INSTALLMENT DUE

11/15/2017

ACCOUNT NAME

JOHNSTON CONSULTING INC

ACCOUNT NUMBER

801.158000

AMOUNT DUE 9.05

PENALTY, PLUS INTEREST
 ADDED AFTER DUE DATE. (SEE ABOVE)

RETURN STUB WITH PAYMENT

in Business as of 12/15/16

3RD INSTALLMENT DUE

02/15/2018

ACCOUNT NAME

JOHNSTON CONSULTING INC

ACCOUNT NUMBER

801.158000

AMOUNT DUE 9.05

PENALTY, PLUS INTEREST
 ADDED AFTER DUE DATE. (SEE ABOVE)

RETURN STUB WITH PAYMENT

4TH INSTALLMENT DUE

05/15/2018

ACCOUNT NAME

JOHNSTON CONSULTING INC

ACCOUNT NUMBER

801.158000

AMOUNT DUE 9.05

PENALTY, PLUS INTEREST
 ADDED AFTER DUE DATE. (SEE ABOVE)

Absolute Office Equipment
Acct. #801.305000

In 2016 & 2017, VT Ski Area Association reported leasing a mail machine from Absolute Office Equipment.

After much research, it was determined the equipment is actually owned by MailFinance Inc. and is included on their report to the city. Absolute Office Equipment is a dealer for MailFinance to arrange/sell leases.

This account will need to be deleted from the 2017 Grand List.

Jane Aldrighetti

From: Jane Aldrighetti
Sent: Monday, August 07, 2017 4:37 PM
To: jkelly@cfs.canon.com
Cc: Charlotte L. Hoyt
Subject: RE: FW: City of Montpelier Personal Property

Thank you Jackie.

Per our conversation, this corrected personal property total will go to the Montpelier City Council for approval in December through our Errors & Omissions process. You will then receive a revised bill. If you wish to pay the bill in full at the corrected amount now that is fine, but please note that the adjustments to the account will not be made until January, 2018. I am sending a copy of this email to Charlotte Hoyt, our City Treasurer.

Revised amount of \$210,716.00
Revised tax amount = \$2229.80 (2107.16 x \$1.0582)

Jane Aldrighetti
Administrative Assistant
Montpelier Assessor's Office
39 Main Street
Montpelier, VT 05602
(802) 223-9504

From: jkelly@cfs.canon.com [mailto:jkelly@cfs.canon.com]
Sent: Monday, August 07, 2017 4:16 PM
To: Jane Aldrighetti
Subject: Re: FW: City of Montpelier Personal Property

Hi Jane below is the correction.

Original Rpt Cost	Adjustment	Acq Year	Adjusted Reported Cost	Deprciation	Assessed Value
8,260.32		2012	8,260.00	0.10	826.00
68,367.40	(12,787.47)	2013	55,579.00	0.20	11,116.00
37,691.19		2014	37,691.00	0.40	15,076.00
142,589.85	(3,746.17)	2015	138,844.00	0.60	83,306.00
125,489.49		2016	125,490.00	0.80	100,392.00
382,398.25			365,864.00		210,716.00

Jacqueline V. Kelly
Specialist, Senior Tax Acct



CITY COUNCIL Agenda Item #17-372(d)

Date: December 13, 2017

Consent: X Discussion:

SUBJECT: Montpelier ArtSynergy: 1 Taylor Street Public Art -Artist Selection
Committee Recommendation

SUBMITTING DEPARTMENT: Department of Planning and Community Development

RECOMMENDED ACTION: Approve Committee Recommendation of Four Finalists

RELATED COUNCIL GOAL/PRIOR ACTION: Quality of Life: Enhance Sense of Place

EXPENDITURE REQUIRED: N/A

SOURCE OF FUNDS: 1 Taylor Street Public Art

LEGAL REQUIREMENTS: NA

BACKGROUND INFORMATION:

The committee had an in-depth, multi-day selection process that focused on artistic excellence and honored the strengths of each artist or team. We were pleased to learn that we could include a fourth finalist and that helped the committee make the final selections. The Committee is excited by the strong and diverse group of finalists and look forward to the presentations of their concepts on January 31st, 6-8:30pm in City Hall.

The finalists include: **1)** Miles Chapin **2)** Elizabeth Courtney and Michael Singer with Steve Libby, Sarah Hoffmeier, Meg Ostrum and Erica Heilman **3)** Rodrigo Nava **4)** Gregory Gomez; Michael Zebrowski

The selection committee was comprised of the following community members: Nathan Suter, Jill Pralle, Mayor John Hollar, Bob Hannum, Greg Gossens.

SUPPORTING DOCUMENTS:

INTERESTED PARTIES: City Council, Montpelier Alive, Montpelier Art Synergy,
General Public

CITY MANAGER'S APPROVAL:

A handwritten signature in black ink, appearing to read "W. Hoffman", written over a horizontal line.

The Landings at One Taylor

Qualifications for Elizabeth Courtney & Michael Singer

With Steve Libby, Sarah Hoffmeier, Meg Ostrum and Erica Heilman

October 31, 2017

The Landings at Confluence Park: A Proposal for Montpelier, Vermont

“What if there were a community supported plan for a park along the Winooski, from the Bailey Street Bridge to the Pioneer Street Bridge? And what if One Taylor Street were the first project in that plan to become a reality and what if that spurred on the next project and the next after that, until the whole of the Winooski as it passed through the Capital City of Vermont were a necklace of vibrant natural beauty.” Elizabeth Courtney, for Net Zero Design Competition in 2016.

Imagine a Montpelier-scaled version of the famous *New York City High Line*, a restoration of a neglected resource in a linear space that transforms old and young alike. We envision a riverside park that weaves together a choreographed landscape of riparian plants, artwork, programming, and interactive opportunities designed to inform and deepen the relationship between people and their environment. This idea is based on the notion that we can improve the health of our neglected rivers if we would simply turn to face them. In turn, this new relationship can enrich the life of the city. With this proposal, the Landings Team will work with the community to create a beautiful and informative place, connecting people to each other, to multi-modal travel opportunities and to the rivers. This idea is the start of what will hopefully become a larger city endeavor extending beyond One Taylor. We propose a phased implementation for this project with a stand-alone Phase One, designed to fit the City’s \$50,000 budget. Subsequent phases could be implemented as funding is secured through a variety of local and state groups. Elements of our Landings at ***Confluence Park*** proposal are:

A Riparian Installation of native grasses, reeds, shrubs and trees planted along the bike path serve as a gorgeous catalogue of plant material selected by horticulturist Sarah Hoffmeier, that can help communities restore health to their rivers. The plantings will serve as a model stream buffer garden running from the Transit Center to the confluence of the North Branch and Winooski rivers. This planting will be replicable in other locations around the state and demonstrate the value of native plants to provide for beautifully vegetated and stabilized streambanks all year long.

The Landings are Michael Singer sculptural elements—reminiscent of archeological granite ruins—that will hold the codes for a smart phone interactive dialogue through a dedicated weblog. The Landings will be placed at key locations along the bike path to the Confluence, where they will welcome visitors to relax, picnic, read and meet at the water’s edge. The great stones and timbers that have been transported along this riverbed for generations are brought to a new use to support a population eager to know the rivers’ stories.

Shared Stories—with the brilliance of Meg Ostrum and Erica Heilman—present an opportunity to deepen relationship with the rivers, beginning with the past and pointing us to future possibilities. Visitors may follow the prompts from the sculpted Landings throughout the site, dial in on their cell phones and listen to Vermont River Conservancy experts and citizens alike discuss ways they can impact water quality and quality of life. Visitors can then share thoughts, sketches or photographs through an interactive weblog, raising awareness of the importance of clean water and greater public access to Vermont’s urban and rural waterways.

Co-Leaders of the Design Team are **Elizabeth Courtney**, *Landscape Architect* and **Michael Singer** of *Michael Singer Studio*, *1996 Vermont Governor's Award for Excellence in the Arts*. **Team Members** include *Steve Libby, Director of Vermont River Conservancy; Sarah Hoffmeier, Horticulturist of Ecolibrium and interpretive specialists Meg Ostrum and Erica Heilman, creator of Rumblestrip.*

Elizabeth Courtney, team co-leader, is an environmental consultant, a licensed landscape architect and co-author of *Greening Vermont, The Search for a Sustainable State*. She has served at the pleasure of Governors Kunin, Snelling, Dean and Shumlin on various boards and councils of advisors. For the better part of a decade, from the mid 1980s to the mid 1990s, she served on and then chaired Act 250's quasi-judicial Environmental Board. In 1994, Elizabeth was awarded a Loeb Fellowship in Advanced Environmental Studies at Harvard University, after which, her landscape architectural practice took her to Prague and Bellagio with Michael Singer to work on a Master Plan for the City's Waste Water Infrastructure. She became the Executive Director of Vermont Natural Resources Council (VNRC) in 1997 where she served for 15 years. Now, she helps The Sustainable Montpelier Coalition and the Vermont River Conservancy fulfill their missions. She writes a monthly column on the environment and reflects on the decades of work to protect the beauty, durability and functionality of Vermont's natural resources and environment. Elizabeth lives in Montpelier.

Michael Singer, team co-leader, of **Michael Singer Studio** is a leader in reimagining the role and interface of critical infrastructure that sustains our everyday lives. Michael's work has opened new possibilities for water, energy and waste infrastructure to be present, transparent, and environmentally and socially transformational within the communities they serve. Environmental Defense Fund's Living Cities Program teamed with Michael Singer Studio to publish "Infrastructure and Community: How Can We Live with What Sustains Us?" which outlines many of the concepts and strategies that underpin this project. Michael lives in Willington, Vermont.

Steve Libby, Executive Director of the Vermont River Conservancy (VRC) leads an organization dedicated to connecting Vermonters with their rivers. VRC has a long track record of conserving land for public access – especially Vermont's treasured swimming holes. With the belief that Vermont's rivers should be available to all Vermonter's, regardless of physical ability or economic status, VRC is currently involved in development of river access projects in the urban settlements of Brattleboro and St. Johnsbury and in small rural hamlets of Hancock and Worcester. Steve has taught graduate level land conservation courses at the University of Vermont and the Vermont Law School. He lives in Hinesburg and will soon reside in Tunbridge, Vermont.

Sarah Hoffmeier of Ecolibrium, LLC—a landscape design, installation and maintenance company based in Montpelier—is a certified Vermont horticulturist, through the Vermont Nursery and Landscape Association (VNLA). After earning her Masters degree in Landscape Design from the Conway School of Landscape Design in Conway, MA, she moved to Vermont and began volunteering through UVM Extension designing and installing rain gardens. She also volunteered under the State of Vermont's Green Infrastructure Coordinator before starting her own landscape design company in 2010 (previously called Rising Arbor Designs). Sarah has served on the Montpelier Tree Board since 2009, co-chairing the board from 2014-2016. She edits a quarterly bulletin for plant enthusiasts for the Hardy Plant Club of Northern Vermont and occasionally has been asked to guest lecture at UVM for landscape design undergraduate classes. Sarah is continually pushing herself to learn more in many areas of ecology and encourages others do the same so that the decisions we make with our landscapes are healthy ones. Sarah is a Montpelier Resident

Meg Ostrum has worked in the arts and culture field as a museum professional and as a consultant specializing in historic interpretation and heritage preservation. Based in Vermont, her 40-year career encompasses work as an educator, exhibit developer, administrator, and editor. She has held staff positions at the Cleveland Museum of Art, the Minneapolis Institute of Arts, the Vermont Council on the Arts, and the Vermont Folklife Center. Since 1987, her consultancies have included arts, exhibit, publishing and cultural heritage tourism projects in the United States and Europe, and has worked with artists, non-profit cultural organizations and public agencies. She served as the project manager for development of the Ethan Allen Homestead as a historic site in Burlington (1984-88) and as the chief consultant to the Vermont Department of Travel & Tourism program for the Tours and Detours Vermont Highway information program (1990-95). Meg was also a team member with Michael Singer and Elizabeth Courtney for the 1993-96 Troja Island reclamation and open space preservation project in Prague.

Meg lives in Montpelier.

Erica Heilman is the producer of the podcast Rumble Strip. Her independent radio work has aired on NPR's Day to Day, Hearing Voices, SOUNDPRINT, KCRW's UnFictional, and on major public radio affiliates across the country. Prior to her work in audio, Erica worked in documentary television in New York City. She produced programming for WNET, HBO and ABC News. Erica lives in Calais, Vermont.

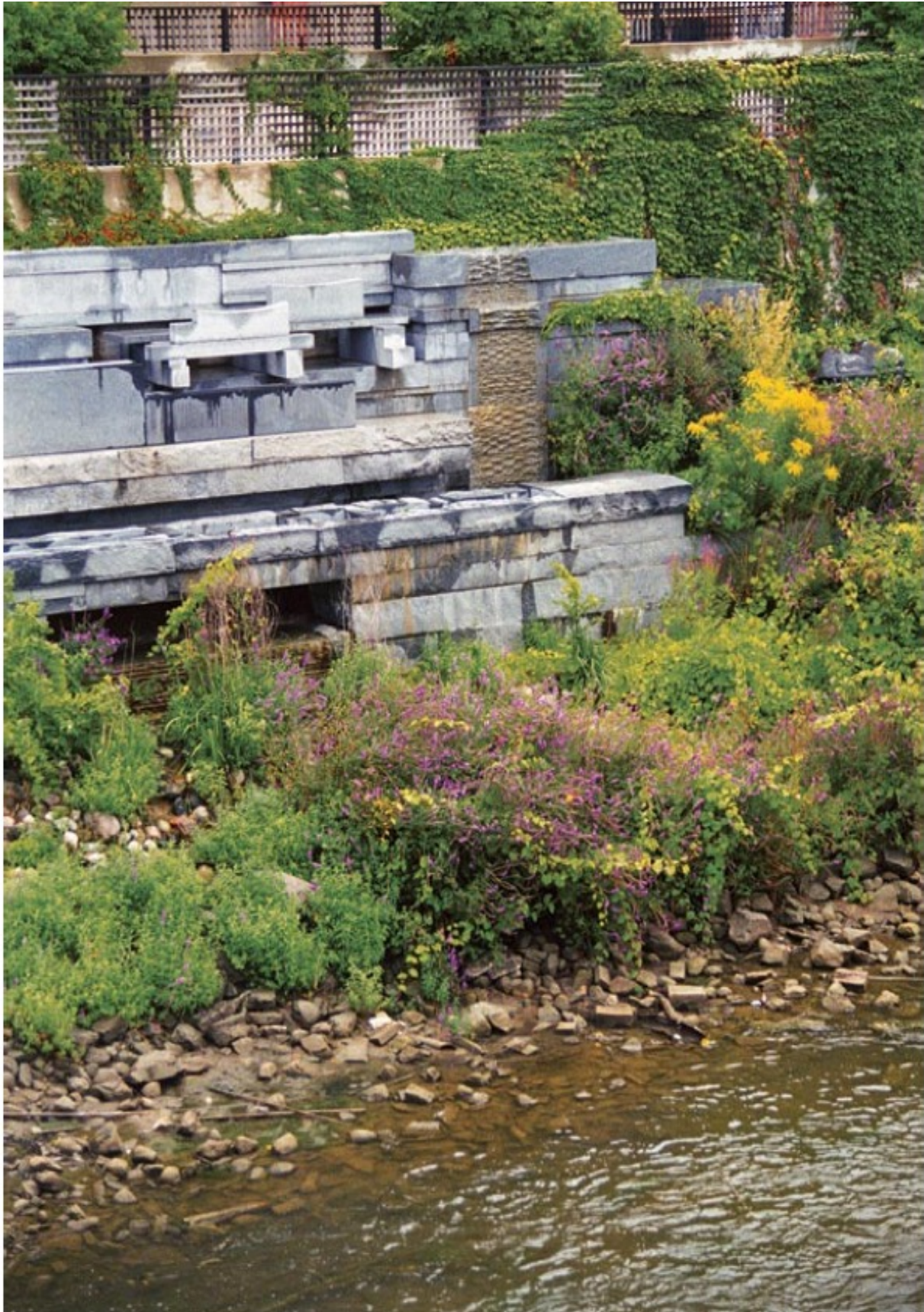


Rituals & Meditations

Michael Singer



Michael Singer



Grand Rapids Michigan Riparian Wall: Michael Singer



EcoTarium

Michael Singer



Becton Dickenson

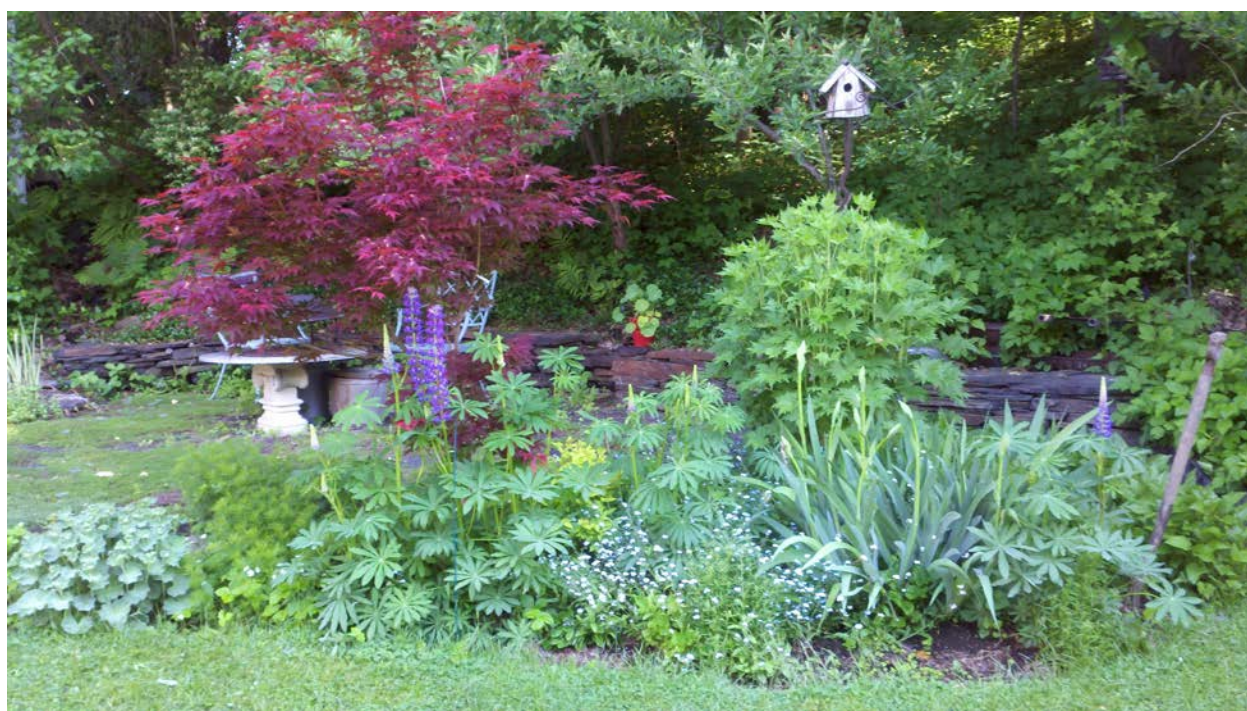
Michael Singer





Second Year Growth

Sarah Hoffmeier

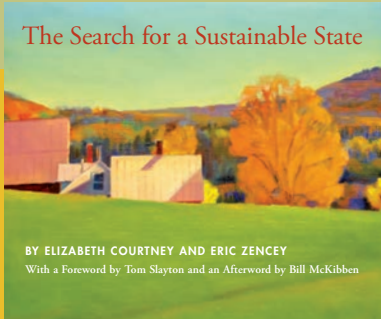


Residential Garden: Elizabeth Courtney

VNRC and Thistle Hill Publications Announce a Timely New Book

GREENING VERMONT

The Search for a Sustainable State



BY ELIZABETH COURTNEY AND ERIC ZENCEY
With a Foreword by Tom Slayton and an Afterword by Bill McKibben

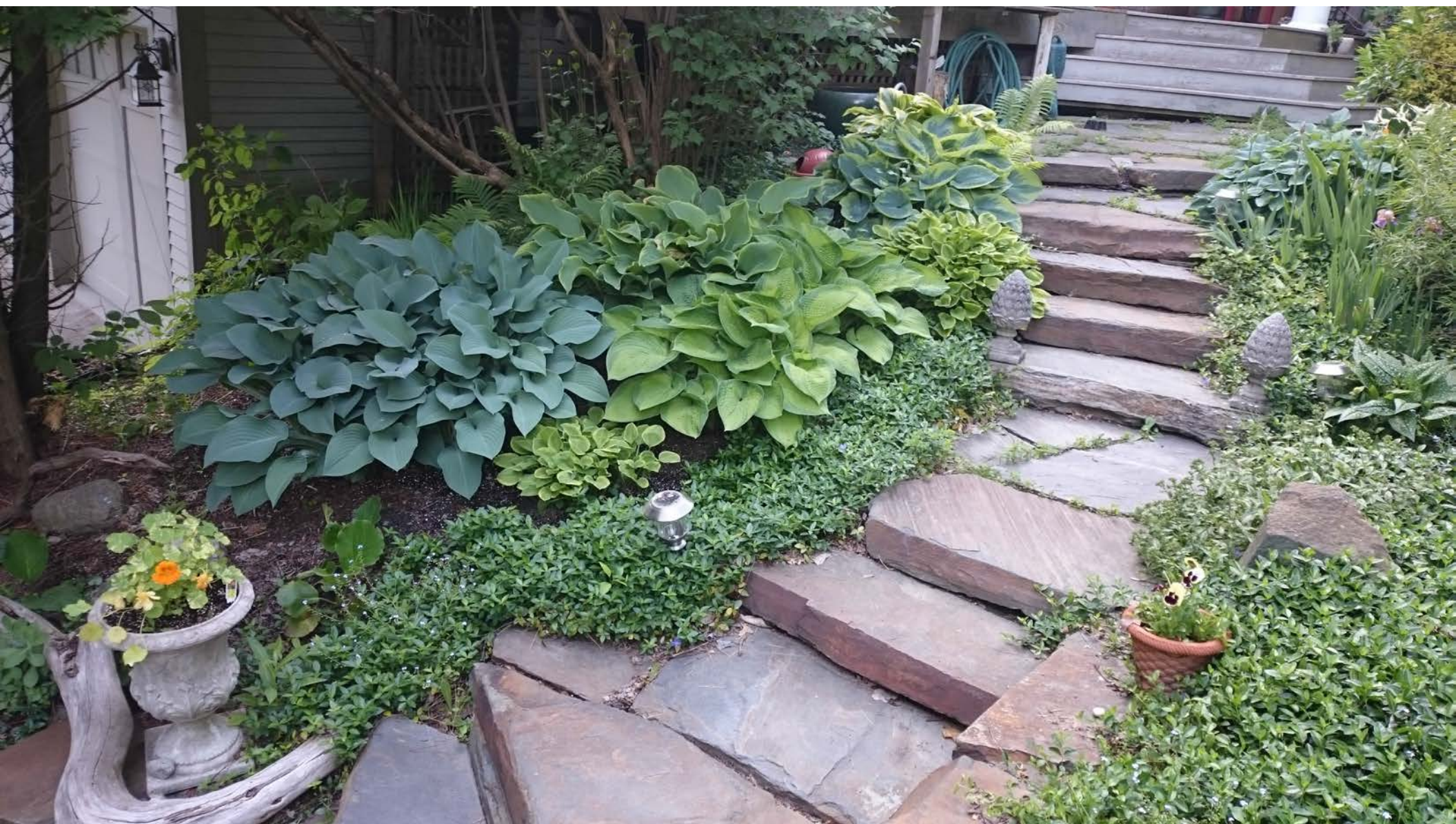
BY ELIZABETH COURTNEY AND ERIC ZENCEY

Foreword by Tom Slayton

Afterword by Bill McKibben

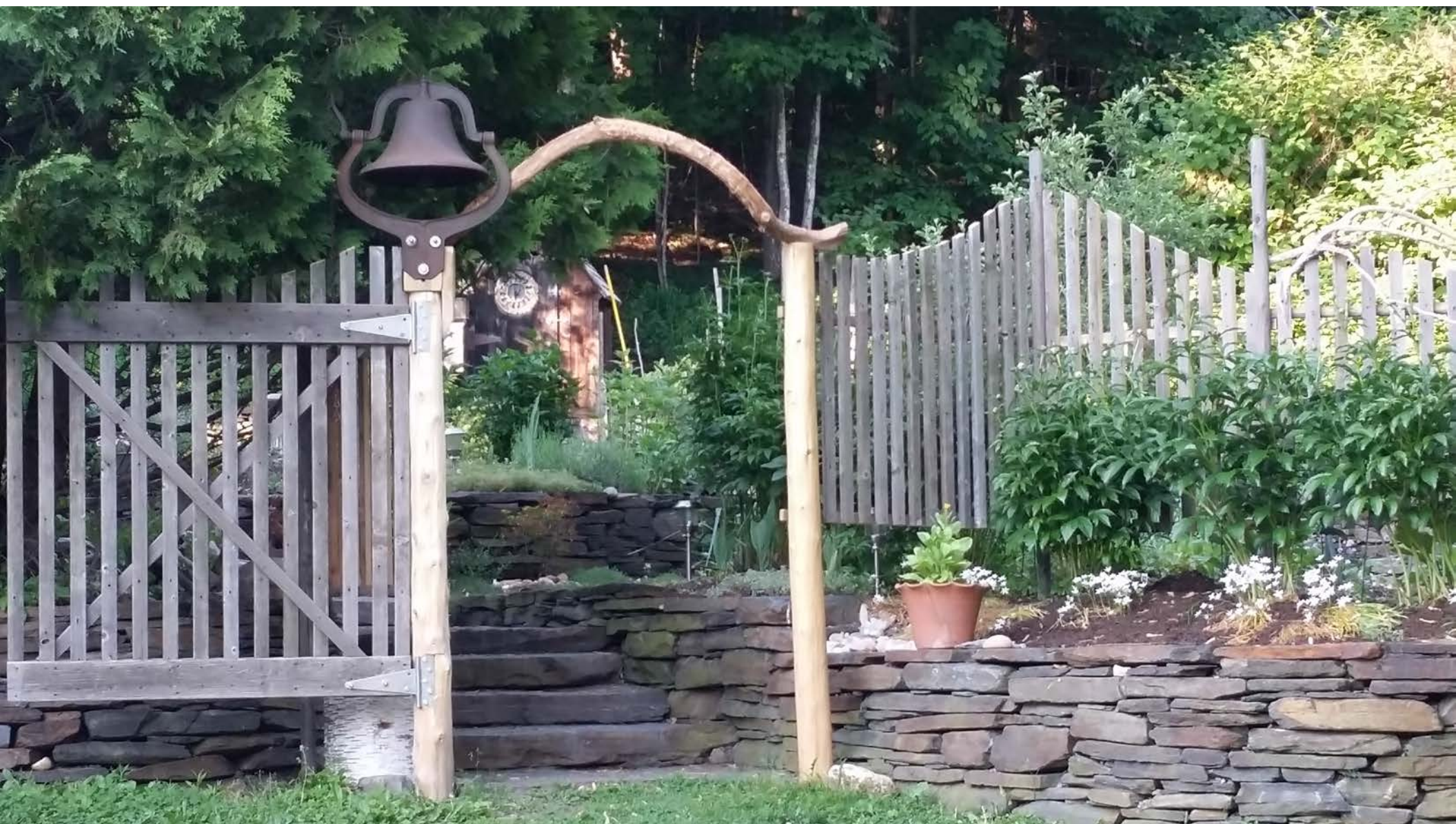
Vermont is a famously verdant state, a place where nature and culture are in better balance than elsewhere. How did Vermont get that way? And more importantly, can the Vermont experience point the way toward achieving a sustainable society, one that doesn't destroy its own root in nature? In this history of the Vermont environmental movement, authors Elizabeth Courtney and Eric Zencey show how the arrival of the petroleum economy in the 1950s transformed the state—and how the response of the environmental movement laid the groundwork for the kind of society that we all must build for the future.

This colorful account tracks the evolution of the environmental movement in Vermont and what it means for our future.



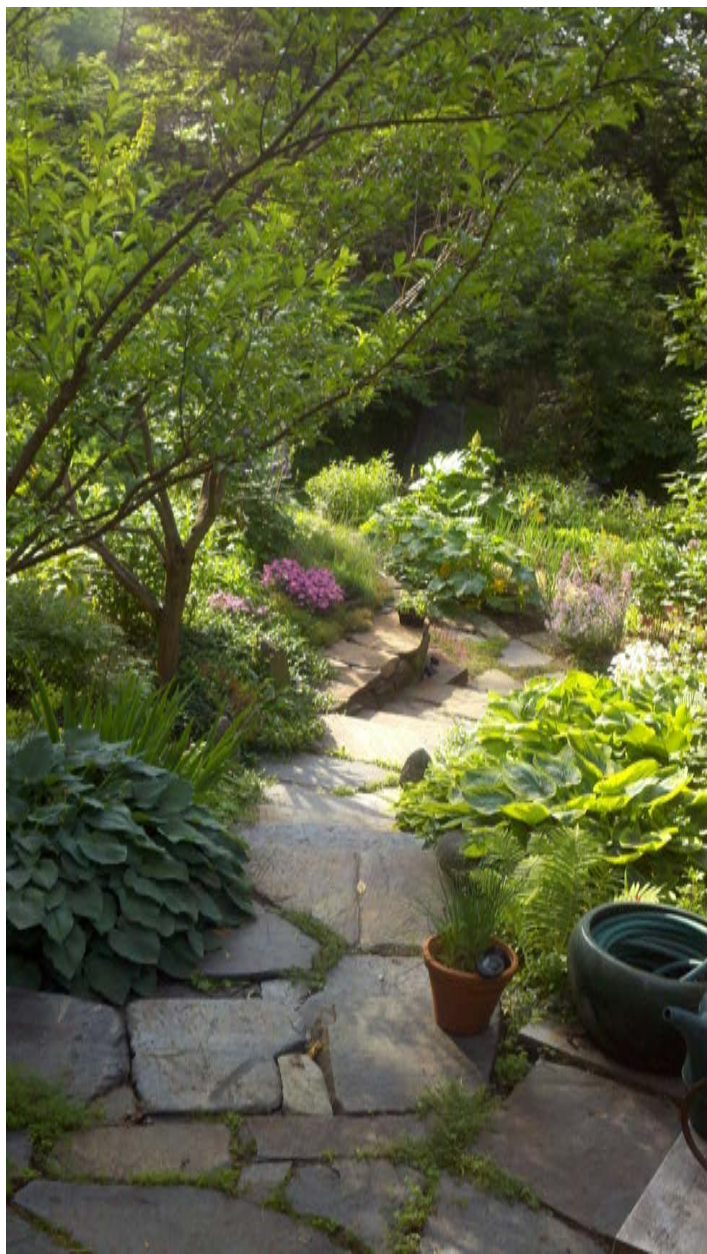
Staircase and plantings

Elizabeth Courtney



Gate at Residence Stratavarious

Elizabeth Courtney



Montpelier Staircase & Planting: Elizabeth Courtney

27 October 2017

RE: Selection Committee for a Work of Art at One Taylor Street

Dear Committee Members:

I am writing as a reference and in support of co-leaders, Michael Singer and Elizabeth Courtney, for the proposal for One Taylor Street. Both leaders have a long history of doing innovative and creative work. I am most familiar with Michael Singer through both professional and personal connections for over 20 years. Elizabeth Courtney's reputation is well known throughout Vermont as a leader on the Act 250's Environmental Board and VNRC.

Michael's art has long been part of public collections nationally and internationally and has had several one-person shows, most notably at the Guggenheim Museum, New York City. Many artists would have been satisfied to rest on their success as a solo practitioner. However, Michael for longer than I have known him, has used his artistic vision to collaboratively transform public art, architecture, landscape, and planning projects into successful models for urban and ecological regeneration

As the Associate Director at the Windham Regional Commission, I have been fortunate to hire Michael and his studio to provide creative solutions for two waterfront projects on brownfields in Brattleboro and Bellows Falls. I have also have had the fortune to be part of his interdisciplinary teams in Londonderry, Vermont and Great Barrington, Massachusetts. His interdisciplinary approach to all of these projects resulted in creative solutions that no-one would have dreamed of at the beginning of the project. As an added bonus it was tremendous fun working with him.

Michael Singer established the Center for Creative Solutions (CCS) to further his interdisciplinary approach to creative problem solving. I was asked to be a CCS Fellow and have been impressed by the breadth of professionals that he has brought together such as archeologist, choreographers, environmental scientist, engineers and historians.

Montpelier will be well served by the creative team that Michael and Elizabeth will lead. I can only imagine the possibilities when Michael asks "*What if?*".

Sincerely,



Susan L. McMahon

susan@windhamregional.org

802-257 -4547 x114

October 27, 2017

Selection Committee for a Work of Art at One Taylor Street

Dear Committee Members,

I am writing in support of Elizabeth Courtney's qualifications to envision, manage and execute a transformative art installation at One Taylor Street.

As a writer, editor and commentator I have followed Elizabeth's professional life over the past three decades and have been deeply impressed by her thoughtful monthly commentaries, her leadership and management capabilities as head of the Vermont Natural resources Council (VNRC), her creativity and artistic expression in co-authoring and producing the book *Greening Vermont*, and her deep commitment to environmental wholeness and sustainability.

As a neighbor, a sometime participant in a memoir class she helped organize, and as a VNRC Board member, I have noted Elizabeth's fine personal qualities: the sincerity and understanding she displays in every personal interaction, the respect and care she offers her friends and associates, and her persistence in carrying any project that she adopts through to completion. She is a trained, licensed landscape architect, and also a gifted watercolor artist, with a finely honed aesthetic sensibility.

Her training, accomplishments, and personal qualities make Elizabeth an ideal leader to envision and create an art installation at One Taylor Street that will transform what is now leftover industrial space into a lively, beautiful, and inspiring part of downtown Montpelier.

Thomas K. Slayton
43 Terrace Street
Montpelier, Vt. 05602
Phone: 229-0164
email: slayton.tom@gmail.com

October 24, 2017

To the Selection Committee for a Work of Art at One Taylor Street

Dear Committee Members,

I am writing in support of Elizabeth Courtney's proposal for an art installation at One Taylor as well as her qualifications to manage and execute—with strong public support—what I believe will be a transformative project. While I know there will be other, perhaps more traditional approaches to this project, the vision she has sketched is so far superior to anything I've seen or imagined that I'm swept along by it.

I have known her well and followed her professional life over the past two decades. I'm clear, from her thoughtful monthly commentary, her leadership and management capabilities as head of VNRC, her creativity and artistic expression in producing the book *Greening Vermont*, among many accomplishments, that this is someone who not only understands what is needed along that stretch of the river but also someone who will bring it to life. In the past year, I've worked closely with her and others collaborating on a project for the North Branch Cascades and her talents have been integral to our vision and progress.

Having worked closely on the One Taylor Street project committee for several years, I'm very familiar with it and, for that reason alone, am totally supportive of Elizabeth's proposal.

I ask that you support her and her vision for the public art installation at One Taylor and would be happy to discuss both further as needed.

Thank you,

John Snell
17 First Avenue
Montpelier, VT 05602
jrsnelljr@gmail.com
802-229-1751

STATEMENT OF INTEREST:

I am excited to apply for this public art opportunity at One Taylor Street in Montpelier. I have been working as a stone sculptor for over 10 years. My love of stone sculpture was nurtured at The Putney School in Putney. I now live in Westminster West with my wife and children, where I have built my home and studio. Much of the stone I use for my sculpture is local stone, pulled both from Vermont's granite quarries and also from farmers' fields. There are many things about this project that appeal to my process and goal as a Vermont stone sculptor. I work to have my outdoor sculptures be part of their environment, to relate to the landscape; to hone the viewer's attention and to develop a sense of place.

My past experience in public art will help prepare the concept process for One Taylor Street. There are specific projects which come to mind; in Calais, Maine I pulled a large block of stone from an old quarry in the town and used it to create a sculpture which speaks to the town's history and now acts as a centerpiece for their town green. In Brunswick, Maine I created a sculpture which now welcomes all who come through the town's transportation center. And in a public art piece I am currently working on, I am creating a sculpture that celebrates the river which flows through the town. These pieces are all about bringing the community together and providing a hub for the community. In all of my past public art experience, I have enjoyed working closely with the project committee and the people of the community to learn more about the place, its people and its culture; also their goals for the project.

Thinking about One Taylor Street, I am inspired by a few specific ideas. As mentioned above, rivers have been a point of interest in previous design concepts, especially in my most recent work. I envision a sculpture elegantly moving through the space, giving inherent movement. This could be either a single large piece or multiple pieces integrated into the space, working to illustrate the confluence of the North Branch River and the Winooski River. I use curves and negative space to capture the serene sense of a river's flow. I can see a more contemplative sculpture, using large rough hewn chunks of granite that then are delicately carved, smooth polished granite flowing in and out of the rough hewn blocks, providing the viewer a sense of discovery in the space and in the sculpture. Again, this could be a single large sculpture or multiple pieces. I can also envision multiple integrated sculptures, such as benches that transform the whole site and give it a sense of place. I would appreciate the opportunity to work with the One Taylor Street committee and the Montpelier community for this project to create a sculpture or multiple sculptures that would inspire people to come together, that illustrates the history of Montpelier and the values of its people.

RESUME:

Education

College of the Atlantic, Bar Harbor, Maine: B.A. in Human Ecology (2010)
Symposium Assistant, Schoodic International Sculpture Symposium (2009)
Sculptor's Assistant: under Jesse Salisbury, sculptor, Stueben, Maine (2008)
The Putney School (Private Secondary School), Putney, Vermont (2006)
Sculptor's Assistant: under Tom Chapin, sculptor, Phippsburg, Maine (2003)

Current Exhibitions

Artemis Gallery, Northeast Harbor, Maine
June Lacombe SCULPTURE, Pownal, Maine
Sculpture Park, Southern Vermont Art Center, Manchester, Vermont

Previous Exhibitions (2011 and forward)

AUTUMN June Lacombe SCULPTURE, Pownal, Maine (2017)

Where Mountains Meet the Sea - featured artist, June LaCombe Sculpture, Bar Harbor, Maine (2016)

Artemis Gallery, Northeast Harbor, Maine (2014, 2015, 2016, 2017 summer seasons)

"Poetics of Place", June Lacombe SCULPTURE, Pownal, Maine (2015)

The Turtle Gallery, Deer Isle, Maine (2014)

SCULPTURE at Maine Audubon - A Celebration of Art and Nature, Falmouth, Maine (2014)

June Lacombe SCULPTURE, Pownal, Maine (2014)

"SCULPTURE For the Home and Garden", June Lacombe SCULPTURE, Pownal, Maine (2013)

"Steel and Stone" June Lacombe SCULPTURE, Pownal, Maine (2012)

Southern Vermont Art Center, Manchester, Vermont (2012)

"Island Ponds", Turtle Gallery, Deer Isle, Maine (2011)

"BETWEEN EARTH AND SKY" Pownal, Maine (2011)

Art in Public Places

Public Art Project, Westbrook, Maine (In process)

Axiom, Rudolph Steiner Foundation, Presidio of San Francisco, California (2015)

Haven, Brunswick Transportation Center, Brunswick, Maine (2015)

Passage, Baldwin Brothers Inc., Marion, Massachusetts (2014)

Nexus, Village Green, Calais, Maine (2014)

Equipoise, The Putney School, Putney, Vermont (2006)

Twisted Mojo, The Putney School Admission's Office, Putney, Vermont (2005)

Selected Commissions

Lineage, Putney, Vermont

Intrinsic Boulder, Glen Rose, Texas

Ravel, Putney, Vermont

Wave in the Woods, Somers, New York

Symposia

Maine Coast Stone Symposium, Boothbay Harbor, Maine (2017)

Viles Arboretum Symposium, Augusta, Maine (2016)

Schoodic International Sculpture Symposium, Winter Harbor, Maine (2014)

J.C. Stone Sculpture Symposium, Jefferson, Maine (2011)

Press (2009 and forward)

Swinconeck, John. "A "Haven" in Brunswick" The Times Record [Brunswick] 15 December 2017: Print.

Harris, Alyson. "Public invited to celebrate gift of "Haven" sculpture to town of Brunswick" Bangor Daily News 16 June 2015: Print.

Williams, Gerry. "Schoodic International Sculpture Symposium" Ellsworth American 24 April 2014: Print.

JT Leonard. "Art project to adorn Brunswick Station" TheTimes Record [Brunswick] 26 April 2013: Print.

Kasnowski, Chester. "Two Sculptures Added to Southern Vermont Art Center Sculpture Park" Vermont News Guide 5 December 2012: 17. Print.

Koenig, Seth. "Arrowsic Man Hones Sculptor's Art." The Times Record [Brunswick] 24 Aug. 2009: Print

Miles Chapin
SCULPTURE, LLC

MEDIA:

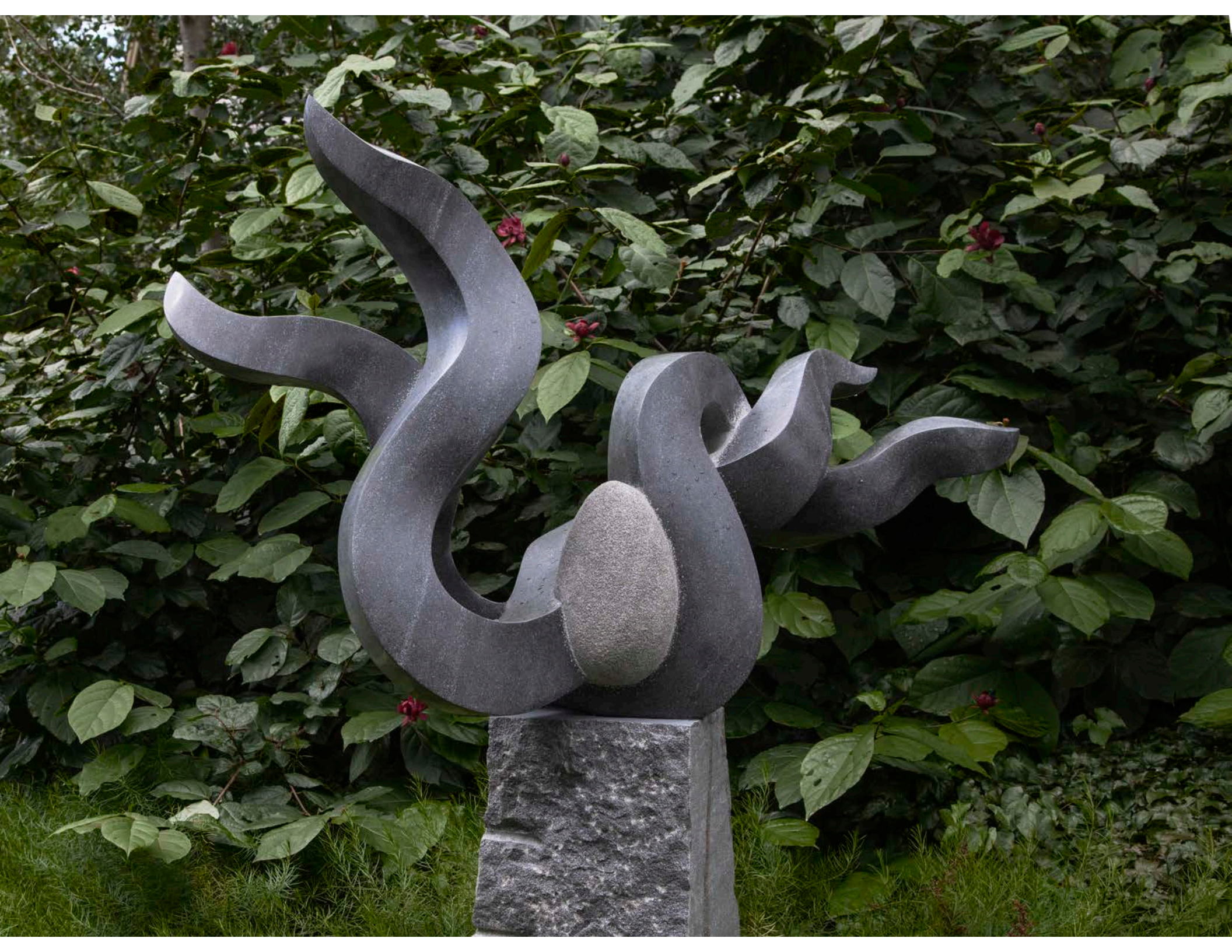
BRUNSWICK STATION
VISITOR CENTER



HAVEN
MOLES CHAPIN
2012

























Miles Chapin
SCULPTURE, LLC

REFERENCES:

Caren-Marie Michel
Westbrook Arts & Culture, public art committee member
westbrookartsculture@gmail.com
(207)-272-6891

Susan Weems
Brunswick Public Art, committee member
susanweems@gwi.net
(207)-729-7624

Jesse Salisbury
Director of Schoodic International Sculpture Symposium, Sculptor
jesse@schoodicsculpture.org
(207)-546-8992

June Lacombe
June Lacombe Sculpture, Gallery owner
june.lacombe@gmail.com
(207)-688-4468

Dear Selection Committee,

The collaborative team of Rodrigo Nava and Gregory Gomez has brought inventiveness, technical and formal knowledge, refined craftsmanship and durability to past public art and exterior and relief sculptural projects. We have designed pieces with a sense of wholeness, and relevance to their surroundings. For the One Taylor Street Public Art Project, we can well imagine creating a work, or series of works that would, for instance, highlight the confluence of pedestrian, transit paths, and the meeting of the North Branch and Winooski rivers, while serving as an iconic unifier for the community.

Past works by Nava and Gómez have addressed universal themes of Science, Mathematics, and the Physical nature of things to create works that are visually intriguing while serving as inspirational metaphors. We share interest in finding new ways to define primal forms to activate expanses of space. Such works draw the viewer in to discover and experience the sculpture visually, tactilely and conceptually.

Rodrigo Nava's works make use of a factor of "chance" in his expansion process, to lend a sense playfulness and curiosity. Works by Gregory Gómez integrate with their sites, with forms built of an open network of shapes. Nava/Gómez consider "nature" to be a substantial factor in experiencing their works, and in creating a sense of "place" for visitors or passersby.

- Meetings with project administrators, community members, and visits to Historical societies would provide powerful starting points, for a resonant work.
- We maintain close connections with engineers, architects and a broad range of fabrication options for final installations built to be immensely durable and safe, maintenance free, and suitable for all seasons and weather.
- We appreciate an open design process, where user and committee members' input bears the fruit of a refined and site-specific design.
- All past commissions have been completed on time and on budget.

Sincerely,

Rodrigo Nava (Team Leader)
Gregory Miguel Gómez

RODRIGO NAVA b. 1978
Lives and Works in Putney, VT
646.644.5724 mail@rodrigonava.com

Education

The American University of Paris, France

Solo Exhibitions

2016 FUERZAS VISIBLES, Peligro Amarillo Gallery/Santurce, San Juan, Puerto Rico
2015 COLLAGRAPHS FOR SCULPTURE, CX Silver Gallery, Brattleboro VT
2015 EXPANDED FORMS, Brattleboro Museum and Art Center, Brattleboro, VT
2013 VISIBLE FORCE, Yellow Peril Gallery, Providence, RI
2012 NEW PRINTS, Colo Colo Gallery, New Bedford, MA
EXPANDED FORMS Catherine Dianich Gallery, Brattleboro, Vt
2011 EXPANSIONS Partners & Spade, New York, NY

Selected Group Exhibitions

2017 Exposed, Helen Day Art Center, Stowe VT
2016 Michael S. Currier Gallery and Art Center, Putney, VT
2015 Vermont Arts Council, Montpelier, VT
2015 Exposed, Helen Day Art Center, Stowe VT
2015 Catherine Dianich Gallery, Brattleboro, VT
2014 Michael S. Currier Gallery and Art Center, Putney, VT.
2014 New Bedford Art Museum, New Bedford, MA
2013 LightSpace, Brooklyn, NY
2012 Yellow Peril Gallery, Providence, RI
2011 Catherine Dianich Gallery, Brattleboro, VT
2009 Sears Peyton Gallery, New York, NY
Catherine Dianich Gallery, Brattleboro, VT
2008 Michael S. Currier Gallery and Art Center, Putney, VT.
Catherine Dianich Gallery, Brattleboro, VT

Art Fairs

2016 Satellite Art Show, Miami, FL (forthcoming)
Governors Island Art Fair, Lower Manhattan Cultural Council, New York, NY
Portal Art Fair, Federal Hall, New York, NY
2015 Governors Island Art Fair, Lower Manhattan Cultural Council, New York, NY
2015 Art Hamptons, Long Island, NY
2014 Scope New York, NY

2013 Governors Island Art Fair, Lower Manhattan Cultural Council, New York, NY
Scope Miami, FL

Residencies

2009 The Putney School, Putney, VT
2006 The Carving Studio & Sculpture Center, Rutland, VT
2004 El Taller, Tepoztlán, Mexico

Awards

2014 Vermont Arts Council and National Endowment for the Arts
2013 Vermont Arts Council and National Endowment for the Arts

Selected Bibliography/Press

-B. Amore "Brattleboro Museum and Art Center" Sculpture Magazine May 2015
-Jonathan Wolfe "Sprawling Art Show in Brooklyn Bridge Park and on Governors Island",
New York Times, September 2015
-Mcvay, Marcel, "Marcel Mcvay Interviews Rodrigo Nava", Collect Magazine, June 2012
-Volmer, Suzanne, "Rodrigo Nava: Metal Mania at Yellow Peril" ArtScope Magazine, July 2012
-Authentic New York – "Partners & Spade" Pen with Attitude Magazine, JAPAN October 2011

GREGORY MIGUEL GOMEZ

61 Leon Wood Rd, Putney, 05346

617 -519-7373 gomezspencer@comcast.net

Education

1982 M.F.A. in Printmaking, Washington University, St. Louis, Missouri
1979 Summer Program, University of Minnesota, Minneapolis, Minnesota
1980 B.A. in Fine Arts, Grinnell College, Grinnell, Iowa

Commissions and One Person Exhibitions

2018 **Broken English**, exterior freestanding sculpture, Humanities Complex, Grinnell College, Grinnell, IA
2015 **Reclining Infinity**, exterior sculpture to accompany exhibition, Brattleboro Art Museum, Brattleboro, VT
2011 **Corpus Mirabile**, Suspended sculpture Williamson Business College, Youngstown State, Youngstown, OH
2010 **Tools of Command**, Sculpture honoring the science of fire fighting, Vermont Fire Academy, Pittsford, VT
2008. **The Weight of Light**, Relief sculpture exhibition, OHT Gallery, Boston, MA
2007 **Encrypted Inning**, Relief Bronze Sculpture, A commission for Addison Elevated Station, Chicago, IL
2006 **Circuitous Roots**, Relief Bronze Sculpture, Chicago Branch Library, Chicago, IL
Cajal Purkinje, Department of Neurology, The University of Chicago, Chicago, IL
2004 **The Challenge of Space**, Relief Bronze Sculpture, The Challenger Learning Center, Tallahassee, FL
The Music of Spheres, Sandblasted Paintings, OHT Gallery, Boston, MA
2003 **Homage to Ramon Y Cajal**, Relief Bronze Sculpture, Harvard Medical School, Neuroscience, Boston, MA
Social Organization, Sandblasted Paintings, OHT Gallery, Boston, MA
1995 **Prophage**, Sandblasted Paintings, Miller/Block Gallery, Boston, MA
1992 **Terra Incognita**, Painting and Sculpture, Cambridge Multi-Cultural Art Center, Cambridge, MA

Group Exhibitions and Competitions

2016 **Mathematics and Art: Searching for Pattern**, curated Fifield & Davidson, Suffolk University, Boston, MA
2010 **Alchemy: Art + Science**, Intersections Art & Science, Clark University, Schiltkamp Gallery, Worcester, MA
2009 **Drawing Itself**, A survey of Contemporary Practice, Brattleboro Museum and Art Center, Brattleboro, VT
2008 **First Traces**, Exhibit preparatory sketches and ideation, Center for Maine Contemporary Art, Rockland, ME
2006 **Bad Equilibrium**, Installation in Relief Bronze, DeCordova Museum Annual Exhibition, Lincoln, MA
Defined Space, Alumni Invitational Exhibition, Faulconer Gallery, Grinnell College, Grinnell, IA
2002 **Invitational Exhibition**, Painting Exhibition, Prince Street Gallery, New York, NY
2000 **Perspectiva Latina**, Sculptural Installation, Brush Art Museum, Lowell, MA
1998 **Material Force**, Sculptural Installation, Mills Gallery, The Boston Center for the Arts, Boston, MA
1997 **An Idea of Order**, The Painting Center, New York, NY
The Widening Gyre, Cavin-Morris Gallery, New York, NY
1996 **Conclusions Drawn**, Miller/Block Gallery, Boston, MA
New England/New Talent, Sculptural Installation, Fitchburg Art Museum, Fitchburg, MA
1994 **The Drawing Show**, The Mills Gallery, The Boston Center for the Arts, Boston, MA

Awards and Residencies

2017 Vermont Studio Center, Artist Residency, Johnson, VT, March
Sergio Sagnier Loft, Artist Residency, Cadaques, Catalonia, Spain
2006 The Artist Resource Trust Foundation Grant, Berkshire Taconic Community Foundation,
Inc, Great Barrington, MA
2005 Year in Review, selection by Americans For The Art, For The Challenge of Space,
Washington, D.C.
1999 Visual Arts Grant for Sculpture, Massachusetts Cultural Council, National Endowment for
the Arts
1992 Cintas Foundation Fellowship, People of Cuban lineage Institute of International
Education, New York, NY

Professional Experience

1994-present	Associate Professor , Arts Department, Wheelock College, Boston, MA
Summer 1997 & 95	Instructor , Art New England Summer Workshop, Bennington College, Bennington, VT
1995	Visiting Critic , Printmaking Department, Junior Studio, Rhode Island School of Design, RI
1988-94	Assistant Professor , Department of Art, Wellesley College, Wellesley, MA
1985-88	Assistant Professor , The Maryland Institute College of Art, Baltimore, MD

MICHAEL S. CURRIER CENTER























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THE
TRAINING
COORDINATOR

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Reference for Rodrigo Nava and Gregory Gómez:

Mara Williams, Chief Curator

Brattleboro Museum & Art Center
10 Vernon Street
Brattleboro, VT 05301
curator@brattleboromuseum.org
vtnyc56@gmail.com
802.257.0124

References for Rodrigo Nava:

Rachel Moore, Director

Helen Day Art Center
PO Box 411
Stowe, VT 05672
director@helenday.com
802.253.8358

Stephanie Walker, Curator

Walker Contemporary
4403 Main St, Waitsfield, VT 05673
mail@walkercontemporary.com
617.842.3332

References for Gregory Gomez:

Nick Capasso, Director

Fitchburg Art Museum
25 Merriam Parkway
Fitchburg, MA 01420
ncapasso@fitchburgartmuseum.org
978.345.4207 x301

Ken Emerick

Ohio Arts Council
Rhodes State Office Tower
30 East Broad Street, 33rd floor
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Ken.Emerick@oac.state.oh.us
614.728.4421

sculpture

April 2009
Vol. 28 No. 3

International Sculpture Center
www.sculpture.org

Richard Hunt
Carol Bove
Janet Zweig
Liza Lou

BOSTON **Gregory Gómez** **O·H+T Gallery**

Is wall sculpture sculpture? It fails the test of three-dimensionality—but then, the great David Smith at times flirted with two dimensions. He got away with it by mounting his pieces on legs, yet the fact remains that these works are only worth looking at from one angle, the front.

The work of Gregory Gómez is designed to hang on vertical surfaces, but it certainly is not painting. The closest genre in which we might insert it is drawing, but drawing with bronze. Gómez is inspired by mathematical formulas, hieroglyphics, maps, and plans. His works look like cast iron crossed with calligraphy in strange languages. On close inspection, we see that his surfaces are not flat but worked and wrinkled like prune skin, the kind of texture in which the imagination can find storm waves, foliage, and tiny Bosch-style figures.

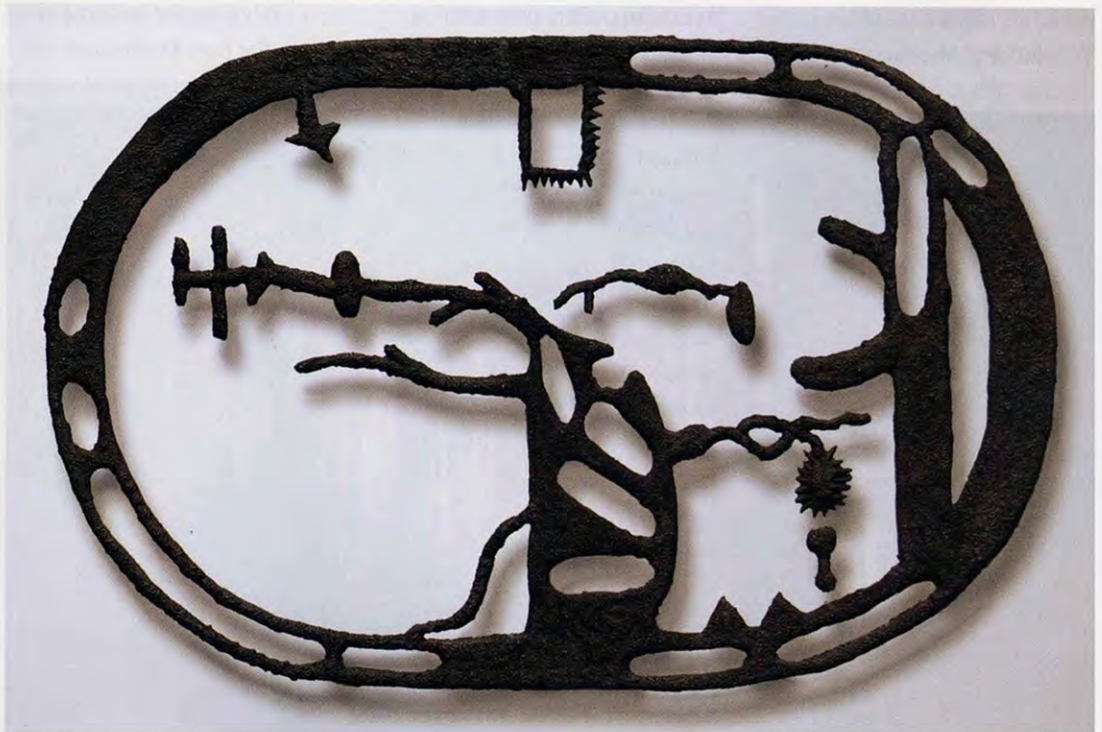
Gómez's recent exhibition was limited. Given how he works—extracting linear forms, casting them in bronze, and adding patina to make the material look like wrought iron—that's understandable. In fact, it's hard to see how he could make large-scale works, but he does. Last year, he produced *Bad Equilibrium*, an elegant, three-story structure resembling an out-of-whack thermometer, for the stairwell of the DeCordova Museum. The equally interesting and enigmatic *Encrypted Inning*, for Chicago's Addison Stadium, is interrupted by three horizontal openings that look like musical staves. When we get past that, it dawns on anyone who has ever kept score by hand that the angles and circled letters chronicle the hits and outs of a baseball inning.

Gómez takes elements of maps, plans, formulae, and various types of cryptograms, sees the aesthetics of their logic, and distills the most eye-catching parts. He's at his best when he isn't too specific. Of his recent map-plans, *Beatus Map* is the most satisfactory, possibly because it doesn't look much like a map. Crudely evocative, it could reference a medieval notion of the world. *Søborg* and *Penafel Keep* are clearly fortifications, with identifiable walls and watchtowers. *Houston International* is also instantly recognizable, but amusing in its familiarity. While the airport-map iconography is clear, it's incomplete, distilled to the point that you could never find your flight.

Despite the two-dimensionality of his work, Gómez uses the third dimension deliberately, setting his sculptures away from the wall to create shadows as interesting as the pieces themselves. *The Challenge of Space*, a huge work set around a massive cylindrical tower at the Challenger Learning Center in Tallahassee, Florida, is worth close scrutiny. A sketchily identifiable map of the Western Hemisphere tails off into linear blots, with a few astrophysical formulas and orbital paths thrown in. Because all of the elements stand four feet off the surface, everything is doubled, and doubly interesting.

—Marty Carlock

Right: Gregory Gómez, *Beatus Map*, 2007. Cast bronze, 35 x 53 x 4 in.





Art & Design

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Sprawling Art Shows in Brooklyn Bridge Park and on Governors Island



Sculpture May 2016

BRATTLEBORO, VERMONT
Gregory Miguel Gómez and
Rodrigo Nava

Brattleboro Museum and Art
Center

The steel sculptures of Gregory Miguel Gómez and Rodrigo Nava felt right at home juxtaposed against the hand-textured reddish stone of the Brattleboro Museum and Art Center, formerly the old Union Station. The vision of curator Mara Williams was flawless in pairing two sculptors whose work complements a post-industrial setting (the museum overlooks the intersection of the Connecticut and West Rivers, and Amtrak trains still pull up behind the building).

Gómez is a Boston sculptor who lives part-time in Vermont. *Reclining Infinity*, created for its location at the museum entrance, was a show-stopper. Its 44 linear feet of rounded coils resemble a giant snake swallowing its own tail, like an ouroboros. The stainless steel rods that form the skeleton become a nearly transparent web in sunlight, covered by an open "skin" of small, black, patella-like forms, each one cast in bronze and attached to one of the underlying rods. The play of foreground and background was mesmerizing and created a sense of airiness despite considerable mass. The sculpture references the patterns of the Fibonacci number sequence, a spiral pattern often found in nature. Although *Reclining Infinity* is highly engineered, it has an extraordinary sense of organic movement. What nature seems to produce effortlessly, Gómez has created with consummate skill.



Top: Gregory Miguel Gómez, *Reclining Infinity*, 2015. Stainless steel and patinated cast bronze, 16 x 6.66 x 4 ft. Above: Rodrigo Nava, *Infinity Form*, 2014. Welded steel, 5.83 x 3.5 x 3.5 ft.

The museum's sculpture park extends along the entire front of the building, and it was here that Nava created a fantasy world of large rusted steel forms that are

almost impossible to categorize. Ranging from two to six feet in height, they look like oddly shaped balloons or playful double cones joined like Siamese twins. Closer observation reveals that the taut forms are created from separate sheets of mild steel carefully pieced together using gas-welded seams. Each sculpture has a tiny nozzle, still attached, akin to the neck of a balloon, through which Nava injects

gas using an explosive accelerant, which serves to expand the form into shape. Each piece has a Brancusi-like purity gone awry. The careful perfection of the initial form becomes dimpled and distorted at the seam edges when it is inflated. *Infinity Form* dominated the series of sculptures that Nava showed here. It looks like a giant toy—upright from one side, lolling over from another—light to the touch, moving on its massive bottom as easily as a rocking chair.

The process of using an explosive to create a final form brings to mind Niki de Saint Phalle's experiments in creating pigment and plaster paintings by shooting at balloons buried in the materials. Although her work was reductive compared to Nava's expanded forms, in both, the emphasis is on the moment of action and the willingness to relinquish control over the end result.

Both Gómez and Nava work with nature as a collaborator—Gómez in his study of patterns that already exist in nature, Nava in the organic patterns of rust on his blown-up surfaces. For each of them, curves define the volumes of the sculptures. Both are master technicians—Gómez keeping his sculptures under tight control, Nava beginning with a precisely constructed piece and ultimately giving the last word to the explosive process. In drawings shown inside the museum, Gómez includes sandblasting as part of the process. Using heavy Arches oil painting paper, he layers sandblasted areas and paint to create the finished works. Nava uses gas and Gómez uses sandblasting as third forces that complement their original visions and the materials themselves. It is precisely this third element of chance that gives the work of both sculptors an endless fascination and a sense of question.

—R. Amore

October 24, 2017

Dear Selection Committee,

In my years as a public art maker, I have always been focused on presenting a unique, mindful and dynamic time and site specific object and experience to the public through my public art projects. This effort and focus will be observed by all involved in the City of Montpelier through all phases of the process of developing and realizing a work for the One Taylor Street Public Art Project. It is certainly a great honor and responsibility to contribute a permanent work to a community and I would work hard to ensure that my contribution to such an important space will positively impact the site and all people who transition through the new transit hub.

I have had great opportunities to explore my own art practice while collaborating with municipalities, non-profits, public institutions and the public. These collaborations and subsequent interactions have enriched my process and ultimately the work. I look forward to getting to know the place, people and collaborators surrounding this project and I would see my role as an artist to bring to the surface important fundamental values embedded in the site and community and presenting them in a clear and experiential manor. I have been working recently on projects involving water over the last year and have learned a good deal about the watersheds in Vermont. I would look forward to continuing this education while investigating this Winooski River site and learning more about One Taylor Street and how it will give back to the Montpelier community.

While my professional practice is rooted in the traditions of art, architecture and science, my education is as an architect. Life, health and safety is always a primary concern of mine as I develop a work. I always aim to economically develop a work that will stand the tests of weather and interaction over time, among many other factors. My education in architecture also taught me the importance of collaboration and working with clients, communities and consultants.

I seek to make work that reveals change in a built or natural environment and I am interested in exploring time and space in my public art installations. I aim to have a viewer experience not only the physical work I make, but encourage them to turn and look back out into the phenomenon surrounding the installation. All in hopes of revealing a simple yet profound experience. Attached you will find 12 images/video links of my recent work relevant to this RFQ along with descriptions and a resume. Thank you for your time and I look forward to hearing from you all.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael Zebrowski". The signature is fluid and stylized, with a large "M" and "Z" being the most prominent features.

Michael Zebrowski

Observatory
Shelburne Farms
Shelburne, Vermont
Artist in Residency
Of Land and Local: Watershed
Fall 2016



Observatory is a meant to be a structure that allows you to occupy the space of a slit from a typical dome observatory. Two walls placed 5' apart focus your view at Shelburne Farms on the land, water and sky. Time-lapse cameras recorded the view through Observatory during the course of the installation. Footage was projected in the Coach Barn during Of Land and Local: Watershed.

As you step up and into the space created by the two white walls and turn around, you can get a focused view of the land, water, mountains and sky. You also see a slot in the trees, this slot is on axis with the main axis of the Observatory.

This axis runs through the front lawn of the Coach Barn and into Lake Champlain. On this lawn and on axis is where *Benchmark* is installed and then *Bridge* is installed on axis and in Lake Champlain more than 3,400 feet from *Observatory*.

Observatory references a passionate scientific search focusing on the wonderment of our place in the universe. This place finds us on the only planet known with liquid water and this particular atmospheric make up. This is truly a unique view in the Universe.





Still from a time-lapse recording from Observatory.



Harvest
Shelburne Farms
Shelburne, Vermont
Artist in Residency
Of Land and Local: Watershed
Fall 2016

Harvest is a structure that collects rainwater. It is also meant to be a fountain for the Coach Barn. Its constructed language references the farm vernacular, wood trusses, metal roofing and the expression of form following function. It is a site specific work, built and situated particularly for the Coach Barn at Shelburne Farms. It is meant to highlight the axis of the courtyard entry and distant view to Lake Champlain. While it is essentially a roof it was designed to have a strong presence in the space without obstructing views internally of the courtyard. A camera mounted to the structure also provides an live stream access point so viewers can also remotely access a live view of Harvest, the Coach Barn and the farm, particularly when it is raining, on YouTube.

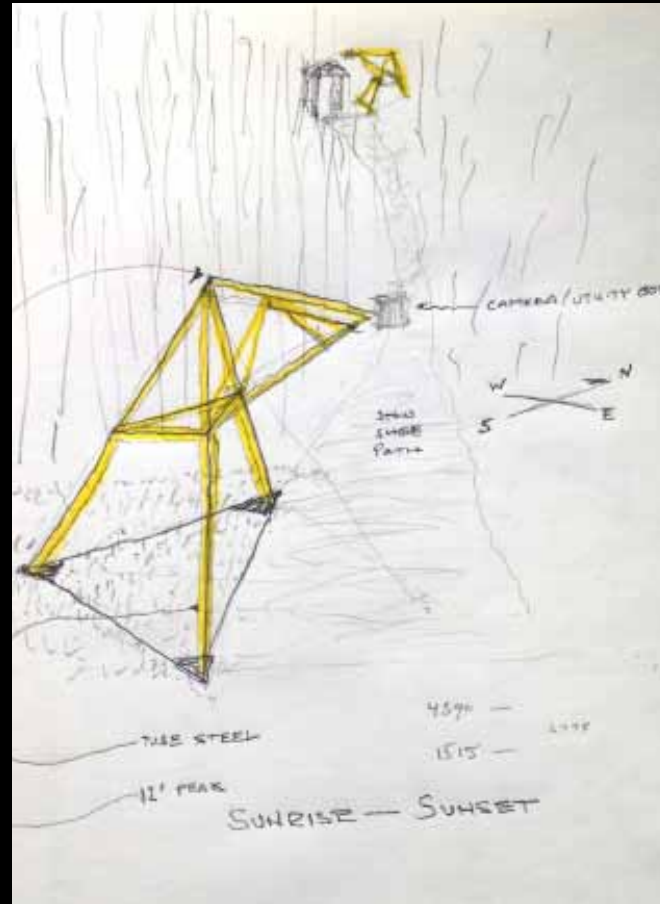
Photo by Sam Simon



Photo by Sam Simon

Sunrise Sunset
 Spruce Peak Mountain Lodge
 Stowe, Vermont
 Artist in Residency
 Curated by Rachel Moore, Helen Day Art Center
 S U R V E Y
 Winter 2016

Two large gateway pyramidal sculptural forms stand at the entry point at the east and west end of the portion of the snowshoe path behind the Spruce Peak Performance Center. A time lapse camera will be set at each form extending out looking inward and recording the Sunset in the east and the Sunrise in the west. The two forms to comprise this work will be different but the connection as a pair will be distinct. The footage captured is meant to be installed projected in a gallery space with the east and west projections on opposing walls so that a new experience of the time and space can be had. The following pages show how the footage was installed on site in monitors around Spruce Peak. The eight film stills are all taken from one day during the installation.



SUNRISE

SUNSET



TIME

SUNRISE

SUNSET



TIME

SUNRISE

SUNSET



TIME

SUNRISE

SUNSET



TIME

SUNRISE

SUNSET



TIME

SUNRISE

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TIME

SUNRISE

SUNSET



TIME

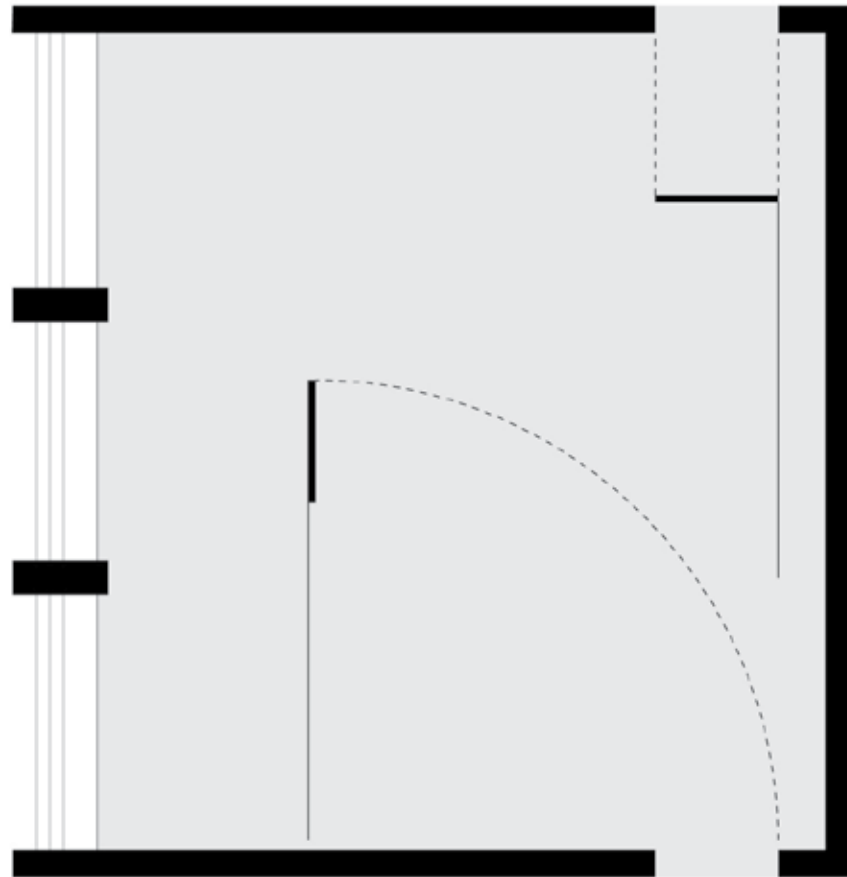
SUNRISE

SUNSET



TIME

Otwierać
Julian Scott Memorial Gallery
Johnson State College
Johnson, Vermont
Winter 2015



Otwierać is a Polish word that means to open/broach, to make something accessible. The exhibition is a site-specific installation that serves this definition by creating an 'open' community forum and 'broach' the matter of art as a spacial idea supporting social experience while examining the institutional construct of 'Gallery'. During the exhibition the gallery entry doors will be re-defined as both physical and conceptual thresholds. Two steel structures will exaggerate the function of the doors and change the space around them.



Sunrise, Midday and Sunset
Morrisville, Vermont
Public Art Proposal
Summer 2015

For my three proposed works in Morrisville I am interested in creating an enhanced experience of the sunrise, high noon and sunset each day and the seasonal and daily weather changes over time.

The Portland Street site proposal is titled Sunrise. The structure is a steel frame clad with translucent polycarbonite panels. The form of the structure responds to the existing oak tree like Fred Astaire dancing with Ginger Rogers as the world turns. The translucent panels capture the light from the rising sun and illuminate the tree as it is recorded by a time lapse camera that is mounted to the top of the structure.

[Click here for Video Link](#)





The Formal front lawn and facade of the Morristown Centennial Library, a Carnegie Library, is the site for the work titled Mid Day. After years of various landscape incarnations the Library is now adorned with two young and symmetrically planted Ivory Silk Japanese Tree Lilacs. Mid day is a sculpture consisting of three pairs. Two steel columns crowned with a time lapse cameras, Two existing trees and two steel and concrete monumental backdrops. The cameras will record the trees as they change season to season and grow year to year over a 25 year period. All footage will be made available to the public and archived yearly.

The Main Street Site proposal is titled Sunset Observatory. It is a wood and steel structure inspired by the turn of the century railroad structures found at the Noyes House Museum located across the street from the proposed structure. The structure is 40 feet tall and with it's stainless steel mirror polished plane it acts as a giant periscope, as you step inside and under you look up and see over the trees. You see precisely where the sunsets at 305 degrees northwest on the longest day of the year, the summer solstice.

These proposals are about enhancing an experience of time place and light in Morrisville Vermont.



Michael Zebrowski

42 Lincoln Street Morrisville Vermont 05661

716.515.8649

zebrowski@upendthis.com

www.upendthis.com

Education

2003 MArch, Architecture Department, Cranbrook Academy of Art, Bloomfield Hills MI

2001 BPS, Department of Architecture, University at Buffalo, Buffalo NY

Academic Positions

2014 & present Assistant Professor, Visual Arts Department, Johnson State College, Johnson VT

Current and Past Projects

- 2017 *Eclipse S U R V E Y*, the Gibbes museum of art Charleston SC, (\$8000 budget funded through multiple organizations and individuals)
- 2017 *River Works Project*, Oxbow Park, Morrisville VT (\$32,000 grant through the Canaday Family Trust)
- 2016 *S U R V E Y*, Spruce Peak at Stowe, Stowe VT (\$5000 budget)
- 2016 *Watershed*, Shelburne Farms and Burlington City Arts, Shelburne and Burlington VT (\$21,000 budget funded by Burlington City Arts, Vermont Arts Council and Johnson State College)
- 2015 *Observatory*, Exposed, Stowe VT (\$4000 budget funded through Johnson State College and Helen Day Art Center)
- 2012 *L A U N C H*, Artscape, Baltimore MD (\$3000 budget funded through BOPA)
- 2011 *Roadhouse*, Artscape, Baltimore MD (\$4000 budget funded through Morgan State University and BOPA)
- 2010 *Light Box*, Artscape, Baltimore MD (\$7000 budget funded through Morgan State University and BOPA)
- 2001 *Allen Square Windmill*, Buffalo NY (\$5000 budget funded through the University at Buffalo and Allen Association)

Proposals (not realized)

- 2017 *Air Filter*, Proposal, Northglenn CO
- 2016 *Water Level*, Proposal, Langdon Street Alive, Montpelier VT
- 2015 *Sunrise, Midday and Sunset*, Proposal, Animated Infrastructure: Sculptural Trees, Morrisville VT
- 2015 *North South East West*, Proposal, Artfill Public Art Installation, Bryan TX
- 2015 *Tide*, Proposal, Public Art Exhibition on Hilton Head Island, Hilton Head Island SC
- 2015 *Square Acre*, Proposal, Sculpture for All, Nacodogches TX
- 2014 *Observation Space*, Proposal, Free Lab (Dalhousie University), Halifax Nova Scotia CA
- 2013 *Cube*, Design/Build, Hobart and William Smith Colleges, Geneva NY
- 2013 *Brooks Light Lab*, Design, Physics Department, Hobart and William Smith Colleges, Geneva, NY

Solo Exhibitions

- 2016 *S U R V E Y*, Spruce Peak at Stowe, Helen Day Art Center, Stowe VT
- 2015 *Otwieraç*, Julian Scott Memorial Gallery, Johnson State College, Johnson VT
- 2013 *Otwieraç*, O P E N, Geneva NY
- 2005 *This End Up*, Gallery 164, Buffalo NY

Residencies

- 2017 *Eclipse S U R V E Y*, the Gibbes museum of art, Charleston SC
- 2016 *Of Land and Local: Watershed*, Shelburne Farms, BCA, Shelburne VT

Resume

2016 *Inaugural Artist in Residence*, Spruce Peak at Stowe, Helen Day Art Center, Stowe VT

Invited Group Exhibitions

2016 *Of Land and Local: Watershed*, Shelburne Farms and Burlington City Arts, Shelburne and Burlington VT

Select Group Exhibitions

2015 *Observatory, EXPOSED*, Helen Day Art Center, Stowe, VT

2012 *Sun Lamp*, Sondheim Semi Finalist Show, MICA, Baltimore, MD

2013 *Process*, 2013 Faculty Exhibition, Bevier Gallery, Rochester Institute of Technology, Rochester NY

2010 *Adaptive Reuse in Baltimore MD*, Re Show, Repurposing Materials in Architecture + Design, Dallas TX
Highlands Plantation "Glitch", 2009 International Architecture Biennale Rotterdam, Rotterdam NL

Grants and Awards

2017 Recipient of a grant through the Lowcountry Arts Fund through the Charleston Regional Arts Alliance for Eclipse S U R V E Y at the Gibbes museum of art in Charleston SC (\$1000)

2016 Nominated for the Barbara Smail Award, Burlington City Arts, Burlington VT (not awarded)

2016 Recipient of a Vermont Council of the Arts Creation Grant for Watershed proposal, Shelburne VT (\$3000)

2016 Recipient of a Canaday Foundation Grant in partnership with River Arts, Morrisville VT (\$31,000)

2016 Recipient of a Faculty Support Grant, Johnson State College, Johnson VT (\$1200)

2015 Recipient of a PFETL Grant, Johnson State College, Johnson VT (\$4000)

2015 Recipient of a Faculty Support Grant, Johnson State College, Johnson VT (\$1500)

2009 US Department of Energy, Mississippi State University, Contemporary Suburbia in Mississippi, co-PI with Cari Varner (\$175,000)

Artist Talks and Sculpture Tours

Of Land and Local: Watershed, Shelburne Farms and BCA, Shelburne VT

S U R V E Y, Spruce Peak at Stowe and Helen Day Art Center, Stowe VT

Exposed, Helen Day Art Center, Stowe VT

Otwieraç, Johnson State College, Johnson VT

Private and Public Collections

Sketchbook, Sarah Greiche, Montreal, Quebec, CA

Sunset Viewing Device, Caroline Burton, Jersey City NJ

Birmingham Floor Table, Gerri Craig, Detroit MI

Commuter Drawing, Jessica Ingolia, Detroit MI

Allen Square Windmill, Allentown Association, Buffalo NY (public)

References

Lasley Steever, Program Director, the Gibbes museum of art

lsteever@gibbesmuseum.org

843.722.2706

Ashley Jimenez, Assistant Curator, Burlington City Arts

ajimenez@burlingtoncityarts.org

802.865.7165

Tre McCarney, Director of Community Programs, Shelburne Farms

tmccarney@shelburnefarms.org

802.985.0381

Arts+Movies » Features

Michael Zebrowski embraces the power of the senses in this Gibbs installation

Art Side of the Moon

by [Heath Ellison](#)

August 16, 2017

[comment](#)



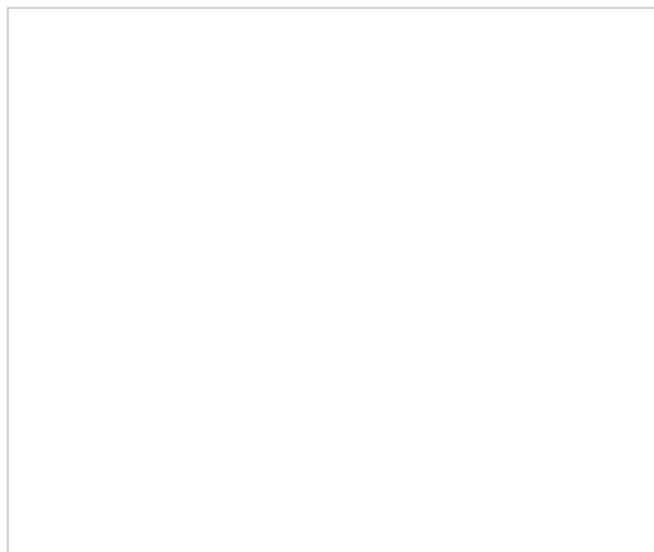
In this special eclipse-themed art installation, Vermont-based artist Michael Zebrowski uses different devices to highlight specific

Michael Zebrowski has spent much of his career finding an equilibrium between art and science. Using architecture as the backbone, he's created a body of work that explores nature, light, and astronomy. Needless to say, Zebrowski and the upcoming solar eclipse are a perfect coupling, as he'll prove in his *Eclipse SURVEY* installation at the Gibbs Museum's pun-believably titled event, Total Eclipse of the Art.

For this eclipse exhibition, Zebrowski will put "devices" on display in place of typical sculptures or art pieces. "These are essentially odd instruments that are recording and sharing what they record," says Zebrowski. Each device will highlight a specific aspect of the moon's journey past the sun. There will be the tried and true must-haves like a live video feed of the eclipse projected in the museum, so folks can stare at the sun without igniting their corneas, while another camera will be fixed on the Gibbs' signature second floor glass dome to emphasize the change in light. "They're all based on 'How can I, as an artist, try and present some of this phenomena in a heightened way?'" says Zebrowski.

Just like an actual eclipse, Zebrowski's installation will impact more senses than just sight, with one device accentuating the sudden lack of sound that comes along with this medieval sign of the end-times. Dubbed "Fountain," the artist has rigged a water pump with a solar panel that creates a trickling white noise while the sun is still shining. When the lunar shade hits the art piece, the flow of the water and the background sound of the pump will stop. "One of the things I've read about is that the day goes to night, so the birds all take it like it's the end of the day."

Registering solar sound waves has an essence of *Eclipse SURVEY*'s end goal in it. "For me, the whole point of this series that I've been working on as a 'Survey Series' is really about creating installations and work that aren't about themselves," says Zebrowski. "They're about trying to get us to look at the environment around us in a new way."



But, the best way to change how you see an eclipse is by actually seeing an eclipse in person, and Zebrowski's been hard at work one-upping classic eclipse glasses. "I've always thought of my work as this mediator between somebody and their experience of something. I really thought of the glasses as holding that gateway," he says.

Zebrowski's design studio UP END THIS has shipped out specially made eclipse glasses (called Observers and Surveyors) that, in addition to being much sturdier than the paper eclipse glasses everyone's moms ordered in bulk, come in a handful of different styles. Eclipse chasers take note because the glasses are reusable, and the installation at the Gibbs will provide Surveyors for attendees.

Originally, the exhibition was spread out across four installations in four states and had a planned live feed that would track the totality of the eclipse over the continental U.S., but the plan was dropped in favor of a wider cross-country campaign. Now, everyone who has ordered a pair of Surveyors is asked to take a selfie with the glasses at the time of the totality. The pictures will all be compiled across various social media at #eclipsesurvey and will be used in a later public exhibition. The glasses will come with a survey and, just like the glasses-selfie, are a chance for people to share their eclipse viewing experience. "There's something intrinsically human and social about that pursuit of knowledge and truth," says Zebrowski.

While Zebrowski lives in Vermont, where he works as a 3D art professor at Johnson State College, he's had his eyes set on the Gibbs Museum as the key installation spot for a while now, thanks to its East Coast real estate in the middle of the eclipse's totality. His prior projects have included *Light Box*, an architecture project that saw a shipping container and recyclable materials turned into an office space, and "Observatory," his sculpture for a 2015 exhibit.

Eclipse SURVEY will touch on many similar themes of the artist's past works. "I think the biggest [theme] for me, and this is always present in my work, is the idea of looking for some kind of truth. Truth in experience, truth in knowledge."

Related Locations



Gibbs Museum of Art



135 Meeting St. (Downtown)



CITY COUNCIL Agenda Item #17-373
Date: December 13, 2017 (@ 6:15PM)
Consent ☐ Discussion ☒

SUBJECT: Public hearing to take public comment on the readoption of the Master Plan

SUBMITTING DEPARTMENT: Planning & Community Development

RECOMMENDED ACTION: No action is needed at this hearing as this is the first of two hearings set for December 13th and 20th. The Council may vote to make any changes to the plan during or after the hearing.

RELATED COUNCIL GOAL/PRIOR ACTION: The City Plan supports all of the Council Goals.

EXPENDITURE REQUIRED: None

SOURCE OF FUNDS: N/A

LEGAL REQUIREMENTS: Title 24 Chapter 117 lays out the requirements for the development and adoption of municipal plans.

BACKGROUND INFORMATION: Following Council's directives from August, the Planning Director reviewed the 2010 and 2015 Master Plans to make updates to information. The Planning Commission held a public hearing on October 23rd, took comments from the public, and made changes to the plan. The Commission then voted to forward this to council for consideration. You received the draft Master Plan and required report from the Planning Commission and now need to hold two public hearings before readopting the plan.

SUPPORTING DOCUMENTS: The draft Master Plan has been sent to you in two forms- a redline strike out version and a clean version. The clean version is the official version if any differences are discovered. The required report has also been provided which outlines compliance with state law. These are all on the web link - <http://www.montpelier-vt.org/974/20172018-Master-Plan-Re-adoption> ; Written comments from the Central VT Solid Waste Management District.

INTERESTED PARTIES: Planning Commission.

CITY MANAGER'S APPROVAL:

A handwritten signature in black ink, appearing to read "W. Hoffman", written over a horizontal line.



Central Vermont Solid Waste Management District
Montpelier, VT 05602
(802) 229-9383
www.cvswwmd.org

December 5, 2017

Mike Miller, AICP CFM
Director of Planning & Community Development
City of Montpelier
39 Main Street
Montpelier, VT 05602

Dear Mike,

Per your communications with CVSWMD Planning Analyst Cathleen Gent, Central Vermont Solid Waste Management District (CVSWMD) is submitting suggested changes to the Waste Management section of the City of Montpelier draft Master Plan. CVSWMD is submitting these as comments in advance of the upcoming public hearings on December 13 and December 20, for consideration by the City Council.

CVSWMD understands that the purpose of this current Master Plan revision is to review and update information on which the plan is based. The suggested changes pertaining to the Waste Management section simply update information about the current climate for markets and CVSWMD's particular circumstances.

Attached please find a track changes set of changes pertaining to information about CVSWMD and the general climate for recycling, which has changed substantially since the Master Plan was last updated.

We also understand that the City will begin work on a new Master Plan in 2018. During that comprehensive review, CVSWMD expects to examine strategies and other longer-term aspects of the City Plan.

Please let Cathleen Gent know if you have any questions about CVSWMD's submitted comments.

Thank you very much.

Sincerely,

Bruce Westcott
General Manager

CC: Cathleen Gent – Planning Analyst
Ellen Cheney – City of Montpelier Representative to CVSWMD Board
Dona Bate – City Counselor and Alternate City of Montpelier Representative to CVSWMD Board

Waste Management

Montpelier generates approximately 4,320 tons of solid waste each year. Solid waste is privately hauled by Casella Waste Management to two privately owned landfills: Waste USA in Coventry, Vermont, and North Country in Bethlehem, New Hampshire. The effective life of these facilities is estimated to be at least thirty years. The Central Vermont Landfill, located in East Montpelier, was closed in 1992, and currently acts as a transfer station for waste haulers in the Central Vermont Solid Waste Management District. Montpelier residents can contract with haulers for curbside or dumpster pickup or haul their own to the transfer/recycling station on Route 2 in East Montpelier.

Earth Charter Principle II.7(a): *Reduce, reuse, and recycle the materials used in production and consumption systems, and ensure that residual waste can be assimilated by ecological systems.*

CVSWMD Suggested Changes Begin Here:

The Central Vermont Solid Waste Management District (CVSWMD) provides leadership, education, and services for residents and businesses in reducing and managing their solid waste in order to protect public health and the environment to the greatest extent feasible. Approved by the CVSWMD Board of Supervisors in 2003 and by the Vermont Agency of Natural Resources in 2006, the CVSWMD Solid Waste Implementation Plan, Working Toward Zero Waste, reflects the District's Zero Waste Plan which initiates new programs and processes that not only reduce waste but help to eliminate it. Since that time, CVSWMD has approved revised Solid Waste Implementation Plans, using the This-Zero Waste plan, approved by the CVSWMD Board of Supervisors in 2003 and by the Vermont Agency of Natural Resources in 2006, as a central guide for will guide the organization's work for the next 10 years.

One of the biggest changes in solid waste management recently has been the passage of the Universal Recycling Law or Act 148. This change in law was passed in 2012 and started going into effect in 2014. The new requirements change rules on recycling and create a timeline for diverting food scraps and other organics (like leaves and yard debris) from landfills. The current timeline is to have all new composting processes in place by July 2020.

In 1995, CVSWMD implemented a mandatory recycling program for all communities in the District, of which Montpelier is one. Today, CVSWMD follows the Universal Recycling Law requirements including mandated recyclables. Recyclable glass, ~~aluminum metal~~, paper, and plastic are transported to ~~District-operated the~~ Material Recycling Facilityies in ~~Montpelier, Hardwick, Williston—and Randolph,~~ Vermont, where ~~they materials~~ are subsequently shipped to a variety of out of state processing facilities.

The recent economic crisis has led to a reduced need for raw materials for manufacturing, which, in turn, has led to greatly reduced income from collecting used paper, plastic, and metal.

Historically, recycling commodity markets are more volatile than other markets and are often impacted by economic and political events. Since 2012, there has been an unprecedented change in recycling methods and the recycling commodity markets. Current recycling prices are significantly lower than a decade ago and global markets are unstable. Future markets are likely to see very modest growth or no growth at all – unless new US markets emerge.

~~Instead of making some money on these materials, the CVSWMD, like other municipalities across the country, must now pay to drop off recyclables at material recovery facilities where they are baled and then sold on the market.~~

~~In addition, With Act 148's emphasis on reducing and recycling, when trash generation rates are expected to drop, with the result that the CVSWMD may collect less revenue from the surcharge tax paid when trash is hauled to a landfill. The surcharge tax is a critical revenue source for the District and is used to fund programs and services, including the Additional Recycling Collection Center (ARCC), outreach, and school educational programs, the recycling depots. The combination of paying for recycling and a considerably lower trash revenue led to a significant loss for the District in FY 2009. Facing a similar situation in FY 2010, the CVSWMD had little choice but to raise the fees charged for trash collection and recyclables at its depots, and close some of their facilities.~~

~~One of the biggest changes in solid waste management recently has been the passage of the Universal Recycling Law or Act 148. This change in law was passed in 2012 and started going into effect in 2014. The new requirements change rules on recycling and create a timeline for diverting food scraps and other organics (like leaves and yard debris) from landfills. The current timeline is to have all new composting processes in place by July 2020.~~

Montpelier should consider the following actions related to solid waste management: reduction of waste generated, recycling, re-use of materials, waste processing to reduce volume, and lastly, land disposal options or energy generation. Despite local responsibilities, solid waste is most effectively managed on a regional basis. The City, together with the Solid Waste Management District, should work with local retailers, offices, and the State to encourage programs for waste reduction and should lead by example.



CITY COUNCIL Agenda Item #17-374

Date: December 13, 2017

Consent ☐ Discussion ☒

SUBJECT: Public hearing to take public comment on the adoption of the revised Unified Development Regulations (also known as the zoning bylaws) and River Hazard Area Regulations.

SUBMITTING DEPARTMENT: Planning & Community Development

RECOMMENDED ACTION: No action is needed at this hearing as this is the first of two hearings set for December 13th and 20th. The Council may vote to make any changes to the plan during or after the hearing.

RELATED COUNCIL GOAL/PRIOR ACTION: Support and promote a vibrant downtown; Alleviate parking pressures in Montpelier to maintain a vibrant downtown; Create a hospitable environment for housing development and grand list growth; Create a hospitable environment for housing development and grand list growth.

EXPENDITURE REQUIRED: None

SOURCE OF FUNDS: N/A

LEGAL REQUIREMENTS: Title 24 Chapter 117 lays out the requirements for the development and adoption of land use regulations.

BACKGROUND INFORMATION: This will be the first of two public hearings on the adoption of the draft Zoning and River Hazard Area Regulations. The drafts now incorporate all changes from the previous thirteen input meetings. If any changes are made (and I expect there will be a few) then we will need to have a final hearing on January 3rd where no changes will be allowed to be made in order to formally adopt the final bylaws.

SUPPORTING DOCUMENTS: The final versions of the Zoning and River Hazard Area regulations as well as all maps and required reports can be found at. <http://www.montpelier-vt.org/833/Proposed-Zoning-and-Subdivisions-Regulat>

INTERESTED PARTIES: Planning Commission, Housing Task Force, Conservation Commission, and MEAC.

CITY MANAGER'S APPROVAL:

A handwritten signature in black ink, appearing to read "W. Hoffman", written over a horizontal line.

MEMORANDUM

TO: Mayor Hollar and Montpelier City Councilors
FROM: Montpelier Planning Commission
RE: Comments Regarding Zoning Changes
DATE: December 12, 2017

We, the Montpelier Planning Commission, have reviewed the changes that the City Council has made to the zoning bylaws proposed for adoption and we offer the following comments regarding Item 25/181/205/206 Section 2102 (creation of the Urban Center 3 zoning district for the Main Street neighborhood), Item 69 Section 3005.B (addition of water setbacks within the Urban Center 1, Urban Center 2, Urban Center 3, and Riverfront zoning districts), and Items 111/135 Section 3303.A (the sections relating to Development Review Board review of traffic impacts on new development).

A. Item 25/181/205/206 Section 2102 – Creation of Urban Center 3 Zoning District

The Planning Commission proposes a change to Section 2102 regarding the Urban Center 3 zoning district. We understand that the Council created this district in response to comments regarding the unique character of the Main Street neighborhood.

The Planning Commission agrees with the City Council's decision to create a new Urban Center 3 zoning district for this neighborhood, but we propose that the Council remove the density cap in this district. The new zoning district has specific lot size, coverage, building height, setbacks, and design review requirements that will ensure that new developments match the scale and size of the current neighborhood. As a result, density limitations would serve no purpose other than limiting the number of people who can live in the neighborhood. Because the Master Plan calls for smart growth by increasing housing opportunities in the downtown districts, the Planning Commission believes that a density cap in the Urban Center 3 is counter to the Master Plan goals. Given that the new district includes specific requirements to ensure that new development will match what is on-the-ground in this neighborhood and the density caps will interfere with the City's ability to achieve the goals set forth in the Master Plan, the Planning Commission sees the density caps as not only unnecessary but potentially a hindrance on City planning goals. For these reasons, we recommend that the Council remove the density cap in the Urban Center 3 zoning district.

B. Item 69 Section 3005.B – Riparian Habitats

The Planning Commission proposes a change to Section 3005.B regarding the water setbacks in the Urban Center 1, Urban Center 2, Urban Center 3, and Riverfront zoning districts. We understand that the Council increased these setbacks in response to comments regarding the aesthetics and water quality impacts of riverside development.

The Planning Commission proposes eliminating the water setbacks in these districts. We offer this recommendation because we are concerned that the setbacks will have the unintended effects of preventing any infill development from occurring in these districts on the river adjacent lots.

We proposed no water setbacks in these districts after consulting with Sacha Pealer, CFM, Agency of Natural Resources Floodplain Manager. Ms. Pealer advised us against requiring a buffer on the channelized portions of the river in the downtown and encouraged us to focus our regulatory efforts on protecting the north branch of the Winooski River where the river is not channelized by requiring riparian buffers that would enable the river to follow its meander belt. We understood Ms. Pealer's recommendation to be based on the concept of smart growth, namely that because Montpelier's walkable downtown already has a channelized river and high density, we should encourage further concentration of development within this area. Development in Montpelier's downtown will have the effect of reducing new development along rivers in more rural parts of the region and reducing auto-dependent development patterns which require greater amounts of impervious surface.

Ms. Pealer also advised us that stormwater management in the downtown will better accomplish water quality protection for the river because it will offer a more comprehensive water quality protection plan. The Planning Commission agrees with Ms. Pealer and therefore recommends comprehensive non-regulatory approaches to stormwater management in the downtown area as a means to improve water quality and protect river health. In addition, we believe that a comprehensive stormwater master plan for the City will be less arbitrary than a riparian buffer requirement in zoning that would not require existing development to comply. For these reasons, the Planning Commission recommends removal of the water setback requirements in the Urban Center 1, Urban Center 2, Urban Center 3, and Riverfront zoning districts.

C. Items 111 and 135 Section 3303 – Standards for Evaluating Traffic Impacts

The Planning Commission proposes a change to the sections relating to Development Review Board (DRB) review of traffic impacts of new developments in Section 3303. We understand that the Department of Public Works requested some concrete standards for DRB review because the original draft proposed by the Planning Commission referenced "levels of service" without specific requirements. In 3303.A(2)(a), the Council added some specific level of service standards in response to this request.

The Commission felt that our reference to level of service caused this to happen and regret the confusion. Upon further reflection, we think using levels of service risks an unintended arbitrary outcome when a project goes to the DRB. We think it is better to focus on preventing an unreasonable and disproportionate degradation of capacity and stop delay rather than strictly adhering to the "levels of service." Accordingly, we suggest references to levels of service be removed from the regulations. To help define what is "unreasonable," we also suggest adding some language that clarifies that a stop delay increase of less than 20 seconds is not considered unreasonable. We decided to use 20 seconds because we believe that number reflects an appropriate acceptable delay for Montpelier because our long-term planning goals are to have

communities that have moved away from being automobile-centric. We never intended for development to be prevented because of a delay of less than 20 seconds.

The Planning Commission proposes the following language changes to Section 3303.A(2):

- Amend Section 3303.A(2) to read: “That the traffic generated by the proposed development shall not unreasonably and disproportionately contribute to a degradation of capacity and relative impact of ‘stop delay’.”
- Strike (a) and (b) from Section 3303.A(2) and replace with a new (a) that reads: “Any change in an intersection stop delay where the delay remains at less than 20 seconds will not be considered unreasonable.”

D. Conclusion

For the reasons offered above, the Planning Commission respectfully recommends the following changes to the Council’s proposed zoning bylaw amendments:

1. Removal of the density cap in the Urban Center 3 zoning district.
2. Eliminating water setback requirements in the Urban Center 1, Urban Center 2, Urban Center 3, and Riverfront zoning districts.
3. Removing references to “levels of service” and adding some language that clarifies that a stop delay increase of less than 20 seconds is not considered unreasonable.

Thank you for the opportunity to submit comments.

**CITY COUNCIL Agenda Item #17-375****Date: December 13, 2017****Consent** ____ **Discussion** **X****SUBJECT:** Appointments to the Montpelier Transportation Infrastructure Committee**SUBMITTING DEPARTMENT:** City Manager's office**RECOMMENDED ACTION:** Make appointments to fill up to 4 expired seats on the MTIC.**RELATED COUNCIL GOAL/PRIOR ACTION:** C: Public Safety - Maintain Safe Facilities
F: Quality of Life – Healthy & Welcoming Community**EXPENDITURE REQUIRED:** N/A**SOURCE OF FUNDS:** N/A**LEGAL REQUIREMENTS:** No legal requirements; Council makes appointments to fill vacancies on City Boards and Commissions**BACKGROUND INFORMATION:** The MTIC is tasked with advising City Council on policy and infrastructure improvements related to transportation, as per City Council's direction. Transportation is an interdisciplinary field and thus members include representatives from pedestrian, vehicle, bike, conservation and energy backgrounds. The MTIC aims to plan, maintain and help create Complete Streets that accommodate all users including pedestrians, bikers, motorists and transit riders of all ages and abilities.

Four seats on the MTIC have expired. Staff advertised for these seats as TWO YEAR terms and received responses from the following:

Constantinos Stivaros, Harrison Avenue

Jenn Gordon, Vine Street (Current Chair, seeking reappointment)

Stephen Falbel, First Avenue

Dan Jones, Northfield Street (seeking reappointment)

Anthony Mennona, Colonial Drive (Current Vice Chair, seeking reappointment)

Name	Term	Expiration Date	Initial Year of Appointment
Jenn Gordon, Chair	1	10/31/2017	2016
Anthony Mennona, Vice Chair	1	10/31/2017	2016
Erin Aguayo	1	10/31/2017	2016
Dan Jones	1	10/31/2017	2016
Dan Costin	2	10/31/2018	2016
Chris Loyer	2	10/31/2018	2016
Heather Voisin	2	10/31/2018	2016
Jon Harries	2	10/31/2018	2016
Mark Provost	2	10/31/2018	2016
Amber Collett	2	11/01/2019	2017
Celia Reichel	2	11/01/2019	2017

SUPPORTING DOCUMENTS: Letters of interest from applicants

INTERESTED PARTIES: City Council; Applicants; MTIC

CITY MANAGER'S APPROVAL:

A handwritten signature in black ink, appearing to read "W. Hoffman", is written over the City Manager's Approval line.

Jamie Granfield

From: Constantinos <constantinosyea@gmail.com>
Sent: Thursday, December 7, 2017 4:27 PM
To: Jamie Granfield
Subject: Re: Montpelier Transportation Infrastructure Committee questions
Attachments: cStivaros Resume.pdf

Good Afternoon,

I am writing to express interest in becoming a member of the Montpelier Transportation Infrastructure Committee. My professional life, previously as an auditor at the New York Metropolitan Transportation Authority and currently at the Vermont State Auditor's Office, has made me familiar with the nuances and details of infrastructure work from various perspectives. My previous work has included analysis of the cost effectiveness of transportation programs such as paratransit programs and analysis of high risk intersections. As a pedestrian, cyclist and motorist, public infrastructure is a personal interest of mine that I have been lucky enough to work on professionally. My passion and expertise on public transportation will be a great asset to the City of Montpelier.

Due to my current audit involving the Montpelier Public Works Department, I will be required to recuse myself until the conclusion of the audit which will be no later than April of 2018.

Thank you for your consideration,
Constantinos Stivaros

On Wed, Dec 6, 2017 at 4:05 PM, Jamie Granfield <JGranfield@montpelier-vt.org> wrote:

No problem. If you are interested, kindly forward your letter of interest and resume to me by tomorrow.

Jamie Granfield

City of Montpelier - City Manager's Office

City Hall - 39 Main Street

Montpelier, VT 05602

t. 802.223.9502

jgranfield@montpelier-vt.org

From: Constantinos [mailto:constantinosyea@gmail.com]
Sent: Wednesday, December 6, 2017 3:48 PM
To: Jamie Granfield <JGranfield@montpelier-vt.org>
Subject: Re: Montpelier Transportation Infrastructure Committee questions

WORK EXPERIENCE

Senior Auditor

October 2016 to Present

Vermont State Auditor's Office

Plan, develop and execute performance and compliance audits for agencies and programs within the State of Vermont according to Generally Accepted Government Auditing Standards (GAGAS). Typical duties include the following:

- Perform risk assessments to gather information and assess the feasibility of a potential audit by taking into account organizational resources and assessing possible impact.
- Design the audit plan and approach to ensure an objective and systematic examination of evidence to provide an independent assessment of the program.
- When assigned as lead auditor, supervise other auditors during the course of the audit.
- Collect information from various data sources, such as interviews, document reviews and electronic records.
- Prepare and review work papers to document audit process and findings.
- Use various software such as Excel, Access and CaseWare IDEA to test data integrity as well as organize and analyze evidence.
- Draw conclusions based upon analysis supported by work papers.
- Prepare draft of audit reports.

Senior Auditor

July 2014 to September 2016

Office of the Inspector General of the Metropolitan Transportation Authority

Applied accounting and auditing standards necessary to conduct wide-ranging audit assignments requiring an integrated analysis of numerous and varied operational and financial systems of the New York Metropolitan Transportation Authority (MTA) and all of its corporations, including New York City Transit, Long Island Railroad, Metro-North Railroad, and Capital Construction. Typical duties included the following:

- Conducted surveys of various operational and financial areas to determine the feasibility of a formal audit.
- Developed audit plans that assessed the compliance, efficiency, and effectiveness of MTA programs; determined areas of high risk to focus on during an audit.
- Supervised and trained other auditors when assigned as lead on a project.
- Collected information and data through interviews, observations, document reviews and electronic means.
- Prepared work papers and reports to document audit process; drafted official audit reports and surveys; communicated findings in person and in writing to management and auditees.
- Made recommendations to reduce risk and increase effectiveness, efficiency, and compliance of programs.
- Tested systems to ensure recommendations have been implemented and are working properly.
- Used applicable statistical and analytical methods to determine presence of waste, inefficiency, fraud or corruption.
 - Used statistical and non-statistical methods of sampling in an audit of a federally-funded program to identify grantees of federal funded projects to be analyzed.
 - Used pivot tables and VBA scripts during an audit of employee productivity to successfully identify departments not operating at desired standards.
- Mined large datasets (ex: payroll records) for relevant information. Wrote SQL queries and VBA applications to increase speed and accuracy of data analysis.
 - Conducted staffing analysis using payroll data and budget information that included not only salary but also fringe to determine optimal staffing levels of departments to balance cost and operational efficiency.
 - Created a database in MS Access inclusive of tables, data input forms, queries, and reports by using SQL and VBA to track contracts and bids for competitive procurements in order to identify any fraud or corruption in the procurement process.
 - Data-mined multiple years of payroll, some of which had over 10 million rows of data, to identify employees abusing time and leave policies inclusive of FMLA and Overtime. Analysis resulted in investigation of employees.
 - Created templates for data formatting to increase readability and understanding of data for presentation to management and outside parties.

Confidential Investigator

May 2012 to July 2014

Office of the New York City Comptroller – Office of the General Counsel

- Was sole investigator charged with investigating allegations of violations of federal, state, and local laws as well as city and agency rules and regulations perpetrated by the over 700 employees of the Comptroller's office.
 - Results of investigations resulted in annual fines greater than the value of my salary.
 - Of the 8 cases referred to the Conflicts of Interest Board since its inception in 1993, 7 cases were a result of my proactive investigations and monitoring.
- Interviewed subjects and witnesses; gathered and maintained case records and evidence; prepared reports and analyzed records and documents for cases involving criminal, corrupt, unlawful and unethical activities.
- Prepared for, participated in, and testified at hearings and in court proceedings.
- Conducted legal research in order to find case precedents, union regulations, and civil service law regulations.
- Made penalty or resolution recommendations based upon research.
- Created internal controls to detect conflicts of interest and prevent violations of laws and agency rules.
 - Worked with various internal departments including IT and Contract Management to create an automated electronic system that flags potential conflicts of interest.
- Performed and supervised background investigations of individuals and businesses, utilizing internal and external databases and public search services.
 - Created background investigation manual that I used to train additional staff in conducting investigations.
 - Supervised one analyst that conducted background investigations.

Investigator

July 2010 to May 2012

New York City Civilian Complaint Review Board

The Civilian Complaint Review Board (CCRB) is a New York City agency that receives, investigates, mediates, and recommends action on complaints against New York City police officers alleging use of excessive force, abuse of authority, discourtesy, and offensive language. As an Investigator, I completed the following tasks:

- Screened, processed, and assessed incoming complaints; made sure allegations fell within CCRB's jurisdiction.
- Interviewed alleged victims and witnesses from diverse socio-economic and ethnic backgrounds.
- Interviewed NYPD officers accused of misconduct who were represented by union attorneys.
- Gathered and maintained evidence for cases, including medical records and police reports.
- Conducted fieldwork to identify additional witnesses or victims and obtain additional evidence.
- Wrote comprehensive reports that described and analyzed all factual findings and relevant evidence including a disposition recommendation for supervisory review and approval.
- Was consistently in the top 10% of most productive investigators according to monthly productivity statistics.

EDUCATION

City University of New York – Baruch College Zicklin School of Business
Masters of Science, Accountancy – GPA: 3.5/4.0

September 2015

University of Massachusetts, Amherst – Amherst, Massachusetts
Bachelor of Arts, *Summa Cum Laude*, Major: Philosophy – GPA: 3.8/4.0

May 2009

PROFESSIONAL QUALIFICATIONS

- Certified Public Accountant – New York State – September 2016
- Certified Public Accountant – Vermont – December 2016
- Certified Fraud Examiner – January 2014

SKILLS

Languages: Fluent in Greek

Technology: Microsoft Office (inclusive of VBA and SQL used in Excel and Access), ACL Analytics and ACL Excel Add-on, CaseWare IDEA, PeopleSoft, Various public and private databases including LexisNexis and CLEAR

Montpelier City Council
c/o Jamie Granfield
39 Main St., Montpelier, VT 05602

December 2, 2017

City Council Members,

Please accept this letter of interest to continue on the Montpelier Transportation Infrastructure Committee (MTIC). I have served on the committee for two years and for the past year I've been in the role of Chairperson. I spearheaded the recommendation to City Council to integrate the bicycle and pedestrian committees into the current MTIC in an effort to streamline our processes and focus our effort to become a more productive committee. I actively recruited our two newest members to submit applications to join MTIC. During my tenure, additional MTIC accomplishments include:

1. Acquired VTrans grant for a scoping study on Main Street and Barre Street
2. Acquired VTrans grant for the installation of 4 rectangular rapid flashing beacons
3. Supported bike lane installation on the following streets:
 - National Life Drive
 - Bailey Avenue
 - Terrace Street
 - Elm Street
 - Northfield Street
4. Supported the establishment of shared lanes on the following streets:
 - Main Street
 - Elm Street
 - Barre Street
 - State Street
5. Acted as steering committee for complete streets plan
6. Development of bike parking policy (ongoing)
7. Development of traffic calming policy (ongoing)
8. Supported Net Zero initiatives
9. Development of data collection and analysis plan (ongoing)
10. Supported implementation of sustainable design completion winner

I hope to continue on the committee to inform City Council's decision-making related to improving bicycle and pedestrian infrastructure and to make recommendations for spending the Alternative Transportation Funding.

Thank you for your consideration.
Sincerely,
Jennifer Gordon
19 Vine St.
Montpelier

Jennifer Gordon, MSW
19Vine St
Montpelier, VT 05602
802-236-9630
Jenngordon70@gmail.com

PROFESSIONAL EXPERIENCE

Vermont Program for Quality in Health Care

Montpelier, VT July 2017 – Present

Practice Transformation Specialist

- Lead change management efforts for all providers engaged in statewide health care reform efforts designed to prepare and transition providers to value-based payments that ultimately may include risk-based reimbursement components.
- Direct and manage the NNE-PTN contract requirements.
- Implement Quality Improvement activities based on practice assessments and program needs.
- Provide change management and content area expertise on an as needed/requested basis to internal and external stakeholders.

Qualidigm

Barre, VT July 2015 – July 2017

Project Lead for the New England Quality Innovation Network- Quality Improvement Organization (QIN-QIO)

- Spread evidence-based initiatives to meet local, regional, and national priorities for improving the quality of care for Medicare beneficiaries
- Instruct healthcare teams in methods of collecting, aggregating, and interpreting data on clinical quality measures for internal quality improvement, compliance with public reporting, and reimbursement
- Provide technical assistance and guidance on facilitating and sustaining internal system redesign and process changes, particularly those related to optimizing information technology to promote care coordination and efficiency through an episode of care
- Convene and broker cooperation among stakeholders with varied interests

AdCare Educational Institute

Montpelier, VT March 2014 – July 2015

Training and Quality Improvement Coordinator, SBIRT Program

- Trained and supervised interdisciplinary healthcare teams, statewide, in delivering substance use prevention education, screening, brief motivational interventions, manualized cognitive-behavioral treatment, and effective referral to specialty care
- Conducted initial assessments of organizational needs for successful SBIRT implementation and spearheaded team facilitation to promote system-wide change, resulting in 7,000 individuals being screened statewide
- Analyzed available multiple source data for evaluating the impact of training and technical assistance
- Developed and managed the VT-SBIRT website using a Content Management System

- Utilized Health Information Technologies to improve patient care and extend real-time communications of health informatics among health care professionals

Central Vermont Medical Center, Montpelier Integrative Family Health

Montpelier, VT February 2010 – March 2014

Clinician and Facilitator

- Collaborated with an inter-disciplinary health care team to provide diagnostic evaluations and evidence-based treatment to a primary care patient population
- Documented protected health information according CFR-42 using an electronic medical record
- Coordinated and spearheaded implementation and evaluation of community-based behavioral health programs, including a weight loss program and a mindfulness based stress reduction program for cardiac rehab patients
- Developed and taught manualized treatment curriculum
- Used SPSS for data management and analysis to evaluate the effectiveness of programs and make adjustments, as needed

National Alliance on Mental Illness

Waterbury, VT January 2009 – February 2010

Interim Education Director

- Administered and developed educational programming for NAMI-VT while recruiting community volunteers to teach classes on mental health-related topics
- Ensured the education program's financial success and maintained reporting compliance for state grant funding
- Garnered key stakeholder support from leaders of mental health organizations, legislators, and service users and their families
- Collaborated with Board of Directors, staff, volunteers and other stakeholders regarding program accomplishments, challenges and needs
- Wrote and published the monthly newsletter disseminated to NAMI-VT members

The University of Vermont College of Medicine, Department of Psychiatry

Burlington, VT October 2003 – March 2014

Clinical Instructor

- Provided supervision and training in behavioral assessment and treatment to psychiatry residents and taught a seminar on the methods and practice of cognitive behavior therapy

The Vermont Center for Cognitive Behavior Therapy

Burlington, VT April 2002 – February 2010

Co-Founder and Psychotherapist

- Complied with managed behavioral health care organization requirements to provide evidence-based assessment and mental health treatment to patients across the life span
- Taught courses on Mindfulness Based Stress Reduction to community members
- Managed case load of approximately thirty patients at any given time
- Responsible for budgeting, marketing, and administering a private practice

Flagstaff Medical Center, Behavioral Health Services

Flagstaff, AZ April 1999 – May 2001

Intake Coordinator and Acute Care Social Worker

- Managed and coordinated admissions for a 26-bed acute-care psychiatric hospital
- Triage patients presenting with psychiatric symptoms and substance abuse in the emergency department and collaborated with patient care team
- Trained and supervised new employees in policies and procedures
- Created and managed a resource directory for disseminating information for a crisis line

Somerset Medical Center, Specialized Treatment for Addictions Recovery

Somerville, NJ May 1997 – February 1999

Intensive Outpatient Program Therapist

- Developed curriculum and administered all aspects of an intensive outpatient program using a Coping Skills Training model
- Facilitated a SMART (Self-Management and Recovery Training) group
- Supervised colleagues in leading therapy groups
- Administered, scored, and evaluated substance abuse instruments to improve clinical interventions (DTCQ, SOCRATES, AUDIT-C, Drinker's Checkup)

BOARD EXPERIENCE

Blue Cross Blue Shield of Vermont Collaborative Care Advisory Group

2013 – present

Committee Member

- Provide informed guidance regarding viable models for optimum and cost effective patient outcomes related to integrated care for 200,000 Vermonters
- Spearheaded the adoption of SBIRT, as a pilot project of the Council, to be implemented in high volume practices

Montpelier Bicycle Advisory Committee

2015 – present

Committee Chair

Advise the city council on bicycle and pedestrian infrastructure improvements

The Bellwether School Board of Directors

2008 – 2010

Vice President

- Reviewed, approved and monitored annual budget
- Provided guidance on strategic direction and long-term planning of resources
- Spearheaded development committee volunteers for annual school fundraiser, meeting our goal of nearly \$10,000

LICENSURE

Vermont (current), Arizona (previous), New Jersey (previous)

EDUCATION AND CERTIFICATIONS

Lean Six Sigma Green Belt designation

February 2017

NCQA PCMH Content Expert Coursework

April 2016

Completed foundational and advanced coursework.

University of Massachusetts Medical School, Center for Mindfulness in Medicine, Health Care, and Society

Worcester, MA 6/2003 – 8/2003

Practicum in Mindfulness Based Stress Reduction (MBSR)

Fordham University Graduate School of Social Service

New York, NY 9/1995 – 6/1997

Masters of Social Work

Specialization in Treatment of Addictions

Northeastern University

Boston, MA 9/1988 – 6/1993

Bachelor of Arts in Journalism

LECTURES AND RESEARCH

Best Practices for Addressing Substance Use in Primary Care. Panel discussion for attendees of the Bridging the Divide annual conference, Colchester, VT (2014).

Effects of a Mindfulness Based Weight Loss Program on Obese Adults in a Patient Centered Medical Home, Poster presented at the annual conference for the North American Primary Care Research Group, New Orleans, LA (2013).

Effects of a Mindfulness Based Weight Loss Program in a Primary Care Setting
Poster presented at Dartmouth Research Coop annual meeting, Lincoln, NH (2012).

Mindfulness in a Nutshell. Training for attendees at the Vermont Psychological Associates annual meeting. Burlington, VT (2007).

Anxiety in School-Aged Children. Training for elementary and middle school teachers through Children First Organization. South Burlington, VT (2008).

Stress Management. Workshop presented to Wyeth-Nutraceuticals employees through Magellan Behavioral Health Employee Assistance Program. Essex, VT (2002).

Coping With Work Transitions. Seminar presented at Drake, Beam, & Morin IBM Workplace Transition Center. Essex, VT (2002).

Managing the Combative Patient. Seminar presented to emergency department medical staff. Flagstaff, AZ (2000).

Peer Pressure: Possibilities and Pitfalls. Workshop presented at the Youth Summit challenge annual conference. Linkages School, Bridgewater, NJ (1998).

Coping Skills Training in the Group Treatment of Substance Abusers. Workshop presented at National Association of Social Workers annual conference. Long Branch, NJ (1998).

Coping Skills Training in the Group Treatment of Substance Abusers. Workshop presented for NASW Continuing Education Program. Somerville, NJ (1998).

The Basics of Substance Abuse. Seminar at the Women's Resource Center. Belle Meade, NJ (1998).

INFORMATION TECHNOLOGY PROFICIENCY

- Microsoft Office Suite (Word, PowerPoint, Excel)
- SPSS
- WordPress
- Familiarity with the following electronic health records: eClinicalWorks, Athenanet, eMDs, Medent, Epic

Jamie Granfield

From: Stephen Falbel <sfalbel@sover.net>
Sent: Thursday, November 30, 2017 5:18 PM
To: Jamie Granfield
Subject: MTIC
Attachments: SMF resume general 1-page.doc; MTIC LOI.docx

Dear Jamie,

Please find attached a resume and letter of interest for membership on the Transportaton and Infrastructure Committee. Please note that I am not available on December 13 to attend the City Council meeting, as I will be performing that night in Warren with Counterpoint and the VSO brass quintet.

Stephen Falbel
Steadman Hill Consulting, Inc.
802-223-0687
smf@steadmanhill.com

November 30, 2017

Via Email

Jamie Granfield
City of Montpelier
City Hall
Montpelier, VT 05602

Dear Ms. Granfield,

As a Montpelier resident for 12 years and a transportation planning professional for nearly 28 years, I am writing to express my interest in joining the Montpelier Transportation and Infrastructure Committee. I believe my background, as shown on the attached resume, would be valuable to the committee in its role of advising the City Council on future investments and priorities for the local transportation system.

I must note that the City has been a client of mine in 2016 when I helped prepare the Title VI and DBE programs that were associated with receiving FTA funding for the intermodal transportation center. I don't believe this poses any conflict of interest.

It is also important to note that Green Mountain Transit, Rural Community Transportation, and the Vermont Agency of Transportation are all active clients of mine. Again, I don't believe this will pose a conflict of interest, but should a situation arise where there is a direct conflict of interest, I would recuse myself from any decision-making process the committee would undertake.

If you would like any further information, please contact me.

Thank you very much.

Sincerely yours,

A handwritten signature in dark ink, appearing to read "Stephen Falbel". The signature is written in a cursive, flowing style.

Stephen Falbel
6 First Avenue
223-0687
smf@steadmanhill.com

STEPHEN M. FALBEL

EDUCATION

M.P.P., Concentration in Transportation and Environmental Studies, Harvard University, John F. Kennedy School of Government, 1993

A.B., Philosophy and German Studies, *magna cum laude*, Harvard University, 1988

RELEVANT EXPERIENCE

STEADMAN HILL CONSULTING, INC. – Founder and President, January 2009–present

TRANSYSTEMS/MULTISYSTEMS – Senior Consultant, May 2000–October 2008

Short-Range Transit Service Planning. Mr. Falbel is the manager of a wide-ranging task order contract for CCTA in Burlington, VT, including operations planning, management, data collection, grants management, maintenance, and service planning. This contract also covers GMTA in Washington and Franklin counties. He has a similar contract with Rural Community Transportation in the Northeast Kingdom of Vermont. In 2013, Mr. Falbel conducted a study of transit service between Concord and Manchester, NH, for the Southern New Hampshire Planning Commission, recommending a new express bus service connecting the two cities.

Service Evaluation and Policy. Mr. Falbel wrote the Section 35 study for the Vermont Agency of Transportation which discussed the potential for alternative governance structures for public transportation in Vermont. In 2008, he wrote the Section 45 study which examined Amtrak service in Vermont and considered ways to improve intermodal connectivity. Prior to that, Mr. Falbel managed the Public Transportation Policy Plan for the state of Vermont. This study developed an enhanced performance monitoring framework for the state's transit operators, and addressed numerous issues facing public transportation, including funding, demographics, coordination, regionalism, etc.

Paratransit and Coordination. Mr. Falbel is working with the Adirondack/Glens Falls Transportation Council on a Rural Mobility Study in Washington and Warren counties in New York. This study is considering innovative means of expanding mobility in rural areas for worktrips, medical trips and many other purposes for all segments of the population. Mr. Falbel worked with the Windham Regional Commission in Brattleboro, VT to improve mobility for youth and seniors through better coordination of resources. He conducted the NH12 Transit and Paratransit Study for SWRPC in Keene, NH in which he developed various service concepts to improve mobility in several towns in Cheshire and Sullivan counties. He managed a project for the Chittenden County MPO in which he helped the Town of Hinesburg to develop local services and a volunteer driver program.

CENTRAL TRANSPORTATION PLANNING STAFF OF THE BOSTON MPO

Manager of Transit Service Planning, 1993–2000; Assistant Planner, Senior Planner, 1989–1993

Mr. Falbel supervised and assisted in conducting bus service planning studies for the MBTA; analyzed MBTA fare structure and fare discount scenarios; managed a wide range of data collection efforts, including a systemwide passenger survey on MBTA rapid transit and bus services, and ridechecks and other ongoing monitoring on all MBTA bus routes. He also performed analysis for annual NTD passenger-trip and passenger-mile estimates for MBTA bus, trackless trolley, heavy rail, light rail, and commuter rail systems, certifying the statistical validity of those estimates.

Dan Jones
116 Northfield St
Montpelier VT 05602

Dec 5 2017

To the Montpelier City Council

I am responding to the request for volunteers to fill the openings in MTIC for the next year. Simply, If there is not the public response needed to fill in the needed membership, I will volunteer for another term to assist in the valuable work of the committee. To some degree my past term arose from my membership in the MEAC Transportation working group, so I will bring the same perspective from that participation for the next year.

I would also request as well that the council consider rapidly changing the mandate for the ATF funds to allow consideration and development of such transportation ideas as micro transit and other services. Such a change in priorities would allow for development of approaches that could serve the broader population, especially seniors, who do not have the capacity to either bike or walk for at least half the year.

Sincerely
Dan Jones.

Dear Mayor Hollar & City Councilors:

This letter is in relation to my expiring term on the Montpelier Transportation Infrastructure Committee & the request for a letter of interest to renew my term on the committee. I have been a resident of Montpelier for the past fourteen years and joined the Montpelier-Berlin Bike Path Committee over nine years ago. After that committee disbanded in 2013, I joined the Montpelier Bicycle Advisory Committee. In 2015, I became the bicycle liaison to the Transportation Advisory Committee. The Montpelier Bicycle Advisory Committee disbanded in 2016, at which point I became a member of the Montpelier Transportation Advisory Committee.

Looking back over the past nine years & the different bicycle/pedestrian committees that I've been a member of, I honestly have mixed emotions. On the one hand, I feel extremely fortunate to have served alongside many passionate advocates for creating a more people-centric Montpelier, with safer infrastructure for all. On the other hand, I am feeling more & more frustrated with the extremely slow progress in implementing significant changes.

Over the years I have been involved in the creation of and have reviewed many planning documents. Each time a new planning document is finalized it seems that very little of the plan is implemented & many areas are labeled as needing further study. Then another study is completed & again further study is necessary before implementation. Finally, over the past year we've seen small changes & there are several more changes planned for next year. These changes include the addition of bike lanes on Elm Street, Northfield Street & Bailey Ave. Also, rapid flashing beacons will be installed at several crosswalks next year. I'm excited that these changes are taking place, though it feels as though we are nibbling around the edges rather than making substantive changes to our bicycle, pedestrian & public transit related infrastructure.

I'm interested to know whether the City truly wants to become a more people-centric place. Does the City want to see significantly more residents, commuters & visitors bicycling, walking & taking public transit? Do we want to have a City where parents feel comfortable having their children walk & bike to school? Do we want Montpelier to be viewed as a prime & welcoming destination for visitors to walk & bike amongst thriving businesses? If so, then significant changes to our infrastructure must take place. Making these changes will involve many compromises & difficult decisions. If we're not having significant discourse, including praise & complaints, at City Council meetings, on Front Porch Forum, & elsewhere, regarding the recommendations being proposed & implemented by this committee, then it doesn't feel to me as though these recommendations are transformative enough.

In my opinion, making significant changes doesn't just involve adding non-buffered, non-protected bike lanes & crosswalk signals. It involves significant bicycle & pedestrian infrastructure improvements & a culture shift within the City. It may involve closing off some streets to traffic, reducing parking in the downtown, adding protected bike lanes, adding buffered bike lanes, slowing traffic down in some areas, making roads one-way, etc. It could also involve adding shared spaces in some areas, such as a section of State Street in the summer. A shared space could help to eliminate the priority which motorists feel they have in our downtown &

allow shared priority among all. These changes over time will help to shift attitudes in the City & the way that our streets are viewed.

As a taxpayer in Montpelier I understand the cost concerns regarding such projects. However, I feel that many of these projects could involve shifting of funds rather than additional expenditures. For example, a roadway which is in need of repair would normally be repaved as is, with no changes made to its form or function. Another option would be to repave the roadway & make it a shared space where only commercial vehicles are allowed to make deliveries in a cautious manner, amongst diners seated in the roadway, pedestrians walking & bicyclists riding. This would serve dual purposes of creating a safer space & would also preserve the pavement due to decreased traffic volume. Or we could narrow this same roadway, removing some on-street parking, adding a protected bike lane & then repaving. Or we could spend these same funds on adding public transit options throughout our downtown, thereby reducing the number of vehicles & preserving the pavement on City streets. It all depends on how the City prioritizes the spending of these limited funds on infrastructure projects & whether it truly values all road users equally.

In summary, I feel that there is much work left to do to make our City more people-centric & a destination for visitors & residents alike to enjoy. I am interested in continuing to serve on the Montpelier Infrastructure Committee in order to do my part to see that progress is made towards this goal. Please let me know if any further information regarding my background and qualifications is necessary to make your decision.

Regards,

Anthony Mennona

Finance Professional

Dedicated and motivated finance professional with skills in non-profit financial management, budgeting, grant management, account reconciliations, office management, human resources and cash management. Adept with QuickBooks, Microsoft Office, and NetSuite.

PROFESSIONAL EXPERIENCE**Vermont Sustainable Jobs Fund, Inc.**, Montpelier, Vermont

November 2012 - Present

Finance Manager

- Manage billing, accounts receivable, and accounts payable
- Create and maintain reporting documentation and financial tracking for project grants, as well as manage all federal grant reporting
- Maintain existing internal controls, record keeping systems, policies and procedures, make improvements as needed
- Work with the Executive Director to monitor annual organizational budgets and prepare quarterly financial reports
- Prepare monthly and quarterly financial reports for other entities closely affiliated with the VSJF (i.e., VSJF Flexible Capital Fund, L3C and Energy Action Network)
- Assist with annual audit preparation

Project Harmony International, Waitsfield, Vermont

April 2012 – November 2012

Senior Accountant

- Audit procedures & documentation to ensure that all financial records are in compliance with GAAP & OMB circulars
- Coordinate & oversee the annual financial audit process
- Ensure accuracy of all internal & external financial reporting

Biomass Energy Resource Center, Montpelier, Vermont

July 2009 – April 2012

Finance & Administration Director

- Responsible for fiscal planning & financial management of the organization
- Oversight of human resource operations
- Designed, implemented & continuously improved financial & organizational controls
- Supervised the organization's Operations Manager & Education Coordinator
- Engaged in organizational decision making as a member of the senior management team

Central Vermont Community Land Trust, Barre, Vermont

September 2005 – July 2009

Controller

- Oversight of accounts payable, accounts receivable, cash receipts and payroll
- Reconciled all asset, expense and revenue accounts
- Grant administration and reporting to ensure compliance
- Prepared and submitted financial reports to the Executive Director and Board of Trustees

Stowe Mountain Resort, Stowe, Vermont

May 2005 – August 2005

Internal Auditor

- Reviewed, verified and analyzed control systems and procedures
- Developed recommendations for improving effectiveness of systems and procedures

Bolton Valley Resort, Bolton Valley, Vermont
Assistant Controller / Revenue Accountant

November 2001 – May 2005

- Oversaw the collection and entry of all revenue sources throughout the resort
- Worked to ensure that all financial systems, including point of sale systems, were functioning properly
- Managed the invoicing and collections for six condominium associations

EDUCATION

Bachelor of Science, Business Management, The Richard Stockton College of New Jersey
3.2 Cumulative GPA; 3.7 Business Concentration GPA

May 1998

AFFILIATIONS & PERSONAL ACHIEVEMENTS

Committee Member, Montpelier Transportation Infrastructure Committee

November 2016 – Present

Committee Member, Montpelier Bicycle Advisory Committee

April 2013 – November 2016

Committee Member, Montpelier-Berlin Bike Path Committee

August 2008 – April 2013

Fiduciary Committee Member, Downstreet Housing & Community Development

September 2016 - Present

Board Treasurer, Downstreet Housing & Community Development

March 2011 – March 2017



CITY COUNCIL Agenda Item #17-376

Date: December 13, 2017

Consent ____ **Discussion** **X**

SUBJECT: Appointments to the Complete Streets Committee

SUBMITTING DEPARTMENT: City Manager's office

RECOMMENDED ACTION: Make appointments to fill up to 2 one-year seats and 4 two-year seats on the Complete Streets Committee.

RELATED COUNCIL GOAL/PRIOR ACTION: C: Public Safety - Maintain Safe Facilities
F: Quality of Life – Healthy & Welcoming Community

EXPENDITURE REQUIRED: N/A

SOURCE OF FUNDS: N/A

LEGAL REQUIREMENTS: No legal requirements; Council makes appointments to fill vacancies on City Boards and Commissions

BACKGROUND INFORMATION:

The Complete Streets Committee was formed in 2016 to advocate for and promote the safe use of streets for, pedestrians, bicyclists, and public transit riders of all ages and abilities. We advocate for Complete Streets because when residents feel comfortable engaging in the street, whether by walking, biking or taking public transportation, public health and quality of life are improved. The Complete Streets Committee will catalyze diverse uses of the street through events, outreach, education and partnerships with other organizations.

Six seats on the Complete Streets Committee are vacant. Staff advertised for 2 one-year seats and 4 two-year seats and received responses from the following:

Nancy Schultz, N. Franklin Street

Jeanne Kern, Cliff Street

Amber Collett, St. Paul Street (Newly appointed to the MTIC) – Seeks two year seat

Member Name	Term	Expiration Date	Initial Year of Appointment
Gary Holloway	2	09/21/2018	2016
John Snell	2	09/21/2018	2016
Harris Webster	2	09/21/2018	2016
VACANT	1		
VACANT	1		
VACANT	2		
VACANT	2		
VACANT	2		
VACANT	2		

SUPPORTING DOCUMENTS: Letters of interest from applicants

INTERESTED PARTIES: City Council; Applicants; MTIC

CITY MANAGER'S APPROVAL:

A handwritten signature in black ink, appearing to read "W. Hoffman", is written over the text "CITY MANAGER'S APPROVAL".

November 30, 2017

27 North Franklin St.
Montpelier, VT 05602

William Fraser
City Manager
City Hall
39 Main St.
Montpelier, VT 05602

Dear Bill Fraser:

I'm writing to request that I be considered for an appointment to Montpelier's Complete Streets Committee. My interest in bicycle and pedestrian issues stems from my professional background as well as from my personal passions. I was employed as an advocate for bike/ped interests in Vermont for over eight years. I also served on Montpelier's Bicycle Advisory Committee from the time of its inception until I retired at the end of 2104.

Attached is a copy of my most recent resume. It details my work history up until my retirement.

Sincerely,



Nancy Schulz

Experience

- 9/06 – **Executive Director, Vermont Bicycle & Pedestrian Coalition, Montpelier, VT**
Coordinate education and advocacy efforts of nonprofit membership organization devoted to promoting safe bicycling and walking throughout Vermont
- 9/03 – 9/06 **Community Service Programs Coordinator, Central Vermont Council on Aging, Barre, VT**
Supervise 19 individuals. Secure annual appropriations from 54 towns. Recruit, train, and manage annual team of AmeriCorps members and year-round group of Senior Companions in central VT. Write grants.
- Key accomplishments: Increased town funding 13% in past two years. Generated 150+ inquiries from potential applicants to AmeriCorps Program and recruited 12, exceeding quota. Rebuilt Senior Companion Program by recruiting 27 individuals who have served 250+ clients. Generated \$11,000 in grants in first quarter 2006.
- 9/01 – 8/03 **AmeriCorps Member, Neighbor to Neighbor Program**
Central Vermont Council on Aging, Barre, VT
Recruited and managed volunteers, provided direct services to seniors and disabled adults, secured media coverage and in-kind contributions, developed partnerships with community groups.
- 6/01 – 9/01 **Washington County Coordinator, Commodity Supplemental Food Program**
Vermont Department of Health, Barre, VT
Full-time, temporary position. Recruited eligible seniors to enroll in Federal food program.
- 5/96 – 10/00 **Bike Tour Leader**
Vermont Bicycle Touring, Bristol, VT
Led weeklong bicycle tours for groups as large as 20. Position required skills in organization, problem solving, bike repair, food preparation, budgeting, diplomacy, and task juggling.
- 9/93 – **Dance Instructor**
Teach ballroom and folk dancing via private and group lessons and at special events.
- 12/93 – 7/00 **Advertising Sales Representative / Writer**
The Montpelier Bridge, Montpelier, VT
Sold advertising and wrote for community newspaper.
- 8/92 – 5/96 **Office Manager**
National Wildlife Federation, Washington, DC and Montpelier, VT
Worked on Women in Conservation, Watchable Wildlife, and SWEEP (Statewide Environmental Education Program). Organized conferences. Managed bookkeeping, banking, purchasing, financial reporting, grants, contracts, and correspondence. Made presentations to school and business groups. Wrote articles and radio commentaries. Supervised interns.
- 6/92 – 8/92 **Fundraiser / Bicycling Participant on Bike-Aid Cross-Country Ride**
JustAct, San Francisco, CA
Raised over \$5,000 and pedaled 3,700 miles from Seattle to DC to support grassroots development projects. Arranged for local radio, TV, and newspaper coverage along the route.
- 11/88 – 2/92 **Marketing Manager**
Paper Sources International (Division of International Paper), Wayne, NJ
Managed \$1 million budget. Supervised 5 employees. Created ads and direct mail campaigns; wrote promotional material for premium, imported printing papers. Directed seminars, exhibits, meetings, and awards programs.
- 7/83 – 11/88 **Sales Promotion Manager**

Georgia-Pacific Corporation and Kimberly-Clark Corporation, New York, NY
Marketed premium printing papers to graphic designers. Traveled throughout US.

5/79 – 7/83

Production Manager

Springer Publishing Company, New York, NY

Purchased paper, type, printing, and binding for publisher of 40 titles per year. Hired and supervised suppliers and freelancers. Oversaw book production process.

Education

Montclair State University, Upper Montclair, NJ

Bachelor of Arts, English Literature, magna cum laude. Cumulative Average: 3.83

**Activities/
Awards**

Recipient, 2003 Governor's Award for Outstanding Community Service; 2003 Community Service Scholarship from the Vermont State Colleges; Leader (200+ trips) and Fundraiser (\$2,000+), Green Mountain Club; Certified Strong Living Program Leader; Caring Network Coordinator, Unitarian Church, Montpelier

December 4, 2017

Dear Mr. Fraser,

I am interested in joining the Complete Streets Committee here in Montpelier. I have been a resident of this community for 20 years, living with my husband in our home on Cliff Street. Our neighborhood reflects the challenges of sharing the streets safely with cars and trucks – especially after dark and in the winter; no sidewalks (but hats-off to whomever proposed and built the stairs – all 44 steps of them – connecting Hillside to Waverly), narrow street, uneven surface, and a steep incline. (But yes, the climb-up keeps us in good shape, and we have Hubbard Park as a backyard and downtown at our feet.) We've many active young neighbors, who've pushed strollers up the hill (and held on tightly to them on the way down) and ride their kids to school on their bicycles. And we have our share of us who are older, still hiking up the hill - stopping for the view, while catching a breath.

I try to run most of my errands in town on foot when possible, at times railing at drivers when I'm in a crosswalk, but drive when that's not feasible - often finding it difficult to see pedestrians at dusk. I applaud the steps Montpelier has taken to be bike and pedestrian friendly, and am appreciative of the goal to do more.

I am intrigued by the concept of complete streets for addressing the transportation needs and mobility of all generations, for keeping all of us connected as community. I am particularly interested in how complete streets impact older residents. As Director of Community & Volunteer services at Central Vermont Council on Aging (CVOCA), I am aware of the negative health impacts on elders who find selves socially isolated and not able to get out. My focus at CVOCA is on transportation, the need to get older people to necessary medical appointments and grocery shopping, but to social activities and connections as well. I am well aware of the challenges created by no longer being able to drive in the evening or at all, by the fear of falling when walking on ice or uneven walkways, or trying to cross the street safely. Public transportation may or may not meet their needs, as mobility is often a greater challenge.

Our pocket parks and benches are a pleasure all residents can share and enjoy together. So are safe and complete streets for those of us who walk, ride our bicycles, take the bus, or drive. We all benefit we can stay connected to and participate in the community.

Thank you for considering my application.

Sincerely,



Jeanne Kern
23 Cliff Street

JEANNE M. KERN
23 Cliff Street, Montpelier VT 05602
802-229-2417
kervec@myfairpoint.net

Employment:

- Director of Community & Volunteer Services, Central VT Council on Aging (2013-present)
Focus on transportation; supervise nutrition & wellness program, and Senior Companion, RSVP & general volunteer programs; member of Management and Leadership teams.
- Family Caregiver Support Coordinator, Central VT Council on Aging (2003-2013)
Supported the health and well-being of family caregivers through respite grants, programming and collaboration with community partners.
- Communications Coordinator, Central VT Council on Aging (2003-2013)
Promoted the agency mission and programs through various media.
- Community Developer, Central VT Council on Aging (2001 – 2003)
Revitalized the Barre Senior Center by working with members to provide new programming, improve the center, attract new members and increase funding.
- Neighbor to Neighbor AmeriCorps Member, Central VT on Aging (2000-2001)
Recruited volunteers to create intergenerational activities and to provide direct services (companionship, transportation, shopping, etc.) to community elders.
- Director, Newfane (NY) Free Library, Director (1996 – 1997)
- Director/ Law Librarian, Phillips Lytle (Buffalo, NY) (1985-1994)
- Reference Librarian, Palm Beach County (FL) Library System (1982-1984)
- Tour Guide at Ben & Jerry's Ice Cream; worked on 2000 US Census; worked in nursery & garden centers; substitute teacher.

Education:

- M.L.S., 1982 University at Buffalo (SUNY), School of Information and Library Studies
- B.A., 1979 University at Buffalo (SUNY), History/Political Science
- Cert., 1995 Niagara County Community College, Ornamental Horticulture

Community:

- Green Mountain Transit Advisory Committee member
- Montpelier Memory Café volunteer

Montpelier City Council & Bill Fraser
C/O: Jamie Granfield
39 Main St., Montpelier, VT 05602

November 1, 2017

To Whom It May Concern:

I was excited to learn about the opportunity to serve on the Montpelier Complete Streets Group from John Snell. I would be excited to help build the capacity of the Complete Streets Group and have also submitted my application to be appointed to the Montpelier Transportation Infrastructure Committee so I may serve as a liaison between the groups, as needed. Given my background in communications and transportation advocacy, I believe I am a strong candidate for the position.

Prior to moving to Montpelier this year, I worked with several bicycling, pedestrian, and transit advocacy organizations including Bike Walk Twin Cities (BWTC), a program of Transit for Livable Communities. BWTC was an all-out effort to increase bicycling and walking, and decrease driving, throughout the Twin Cities, MN area. While at BWTC, I organized community launch events around infrastructure project openings, coordinated Twin Cities Bike Walk Week, and managed the day-to-day communications of both TLC and BWTC. Additionally, I launched several of the organization's community education efforts and worked with coalition partners to host Winter Walk-a-Thons, Winter Bike/Walk Week, bicycle rodeos with local schools, and open streets or complete streets events throughout the city in all seasons.

While at Fourth Sector Consulting (now: Seiche), and my portfolio included our bike, walk and transit clients such as Minneapolis Bicycle Coalition (now: Open Streets MN) and the Midtown Greenway (a rail-trail through downtown Minneapolis), and I also served as a concept development specialist for Bike Twin Cities, an interactive cycling experience in Minneapolis. I was a founding board member and contributing writer to Streets.mn, a transportation and land use blog, and the Event Specialist for the inaugural Northeast Ride that brought together community residents and local businesses to celebrate new cycling infrastructure and increase awareness of proper use for all road users.

Finally, as an avid cyclist and joyful pedestrian, I am personally interested in helping Montpelier and surrounding communities celebrate and benefit from complete streets initiatives. I believe all members of our community, regardless of age, income, or ability, should be able to safely and comfortably access their preferred mode of transportation in and through Montpelier.

In short, I would be very excited to contribute to efforts in Montpelier to build and foster a more bikable, walkable, and livable community. I look forward to further discussing the opportunity to serve on Montpelier's Complete Streets Group.

Best,



Amber Collett



CITY COUNCIL Agenda Item #17-377

Date: December 13, 2017

Consent ☐ **Discussion** ☒ **Time Sensitive** ☐
(outlined below)

SUBJECT: Wayfinding Signage, postponed from 11/8/17 meeting

SUBMITTING DEPARTMENT: Montpelier Alive

RECOMMENDED ACTION: Review Plan & Give Feedback

RELATED COUNCIL GOAL/PRIOR ACTION: F: Enhance Sense of Place

EXPENDITURE REQUIRED: \$5,000

SOURCE OF FUNDS: Downtown Improvement District (DID) Budget

LEGAL REQUIREMENTS: N/A

BACKGROUND INFORMATION: For the past three years, we have been saving DID dollars to complete a wayfinding signage plan for the City of Montpelier. After an RFP process, Surface Matter Design was selected to complete the Wayfinding Signage Plan. Montpelier Alive formed a committee of members representing different interests and locations in Montpelier.

The plan has been reviewed and approved by the Montpelier Transportation Committee and has been reviewed by the State TIC and will need to go back to the committee for final approval by first quarter of 2018.

SUPPORTING DOCUMENTS: PowerPoint presentation

INTERESTED PARTIES: Downtown Businesses, Community Members, Council, DPW

CITY MANAGER'S APPROVAL:

A handwritten signature in black ink, appearing to read "W. Hoffman", written over a horizontal line.



MARCH 28, 2017

prepared by:

surfacematter design

111 Chestnut Street, 2nd Floor
Providence, RI 02903
T 617.513.4651
www.surfacematterdesign.com



CITY OF MONTPELIER WAYFINDING MASTER PLAN — CONTENTS

PROJECT GOALS AND OBJECTIVES 3

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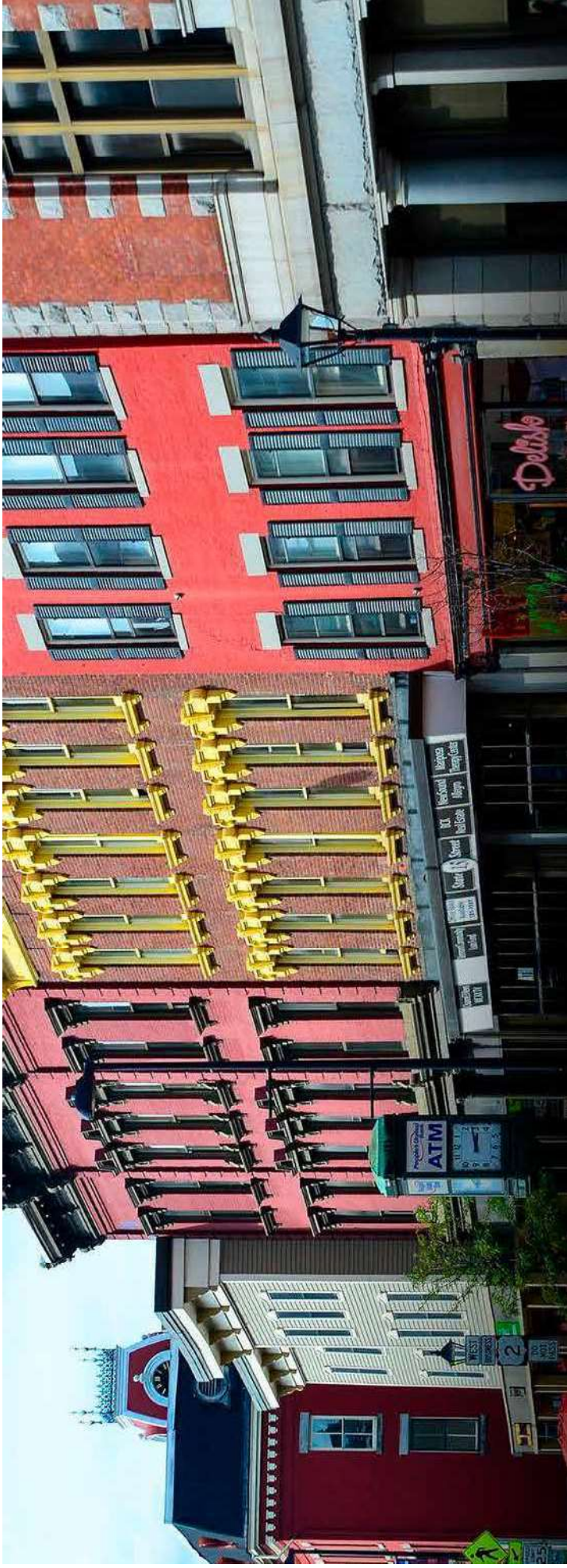
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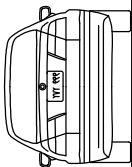
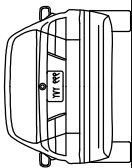
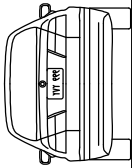
PROJECT GOALS AND OBJECTIVES



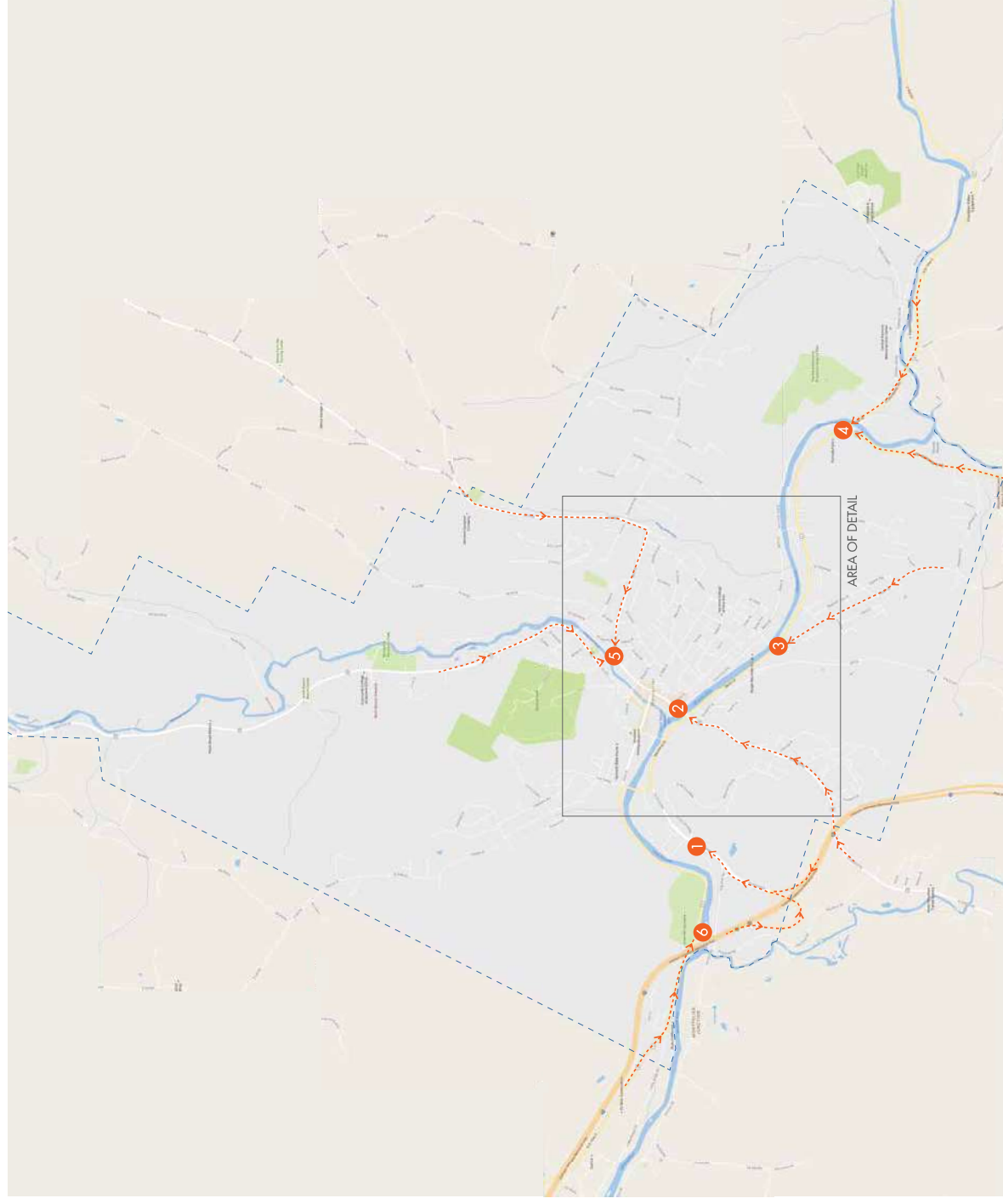
- **CREATE A COMPREHENSIVE WAYFINDING MASTER PLAN** — POSITIVE USER EXPERIENCE FOR ALL
- **ESTABLISH MONTEPELIER AS A LANDMARK DESTINATION IN NEW ENGLAND** — PROMOTE LOCAL CULTURAL DESTINATIONS & BUSINESSES
- **MAXIMIZE AWARENESS IN THE COMMUNITY** — REINFORCE SENSE OF PLACE AND VISUAL IDENTITY OF MONTEPELIER
- **DEVELOP A SYSTEM HIERARCHY FOR FUTURE EXPANSION** — FLEXIBLE, SCALABLE, AND MAINTAINABLE

I. WAYFINDING RECOMMENDATIONS

RECOMMENDATIONS — SIGN TYPES (DIAGRAMS ONLY)

IDENTIFICATION	DIRECTION
  1 - 6 GATEWAY ID/LANDMARK	   VEHICLE DIRECTION    TRAILBLAZERS   P PEDESTRIAN DIRECTION
INFORMATION	  B BICYCLE DIRECTION
INFORMATION	  i INFORMATION KIOSK/MAP

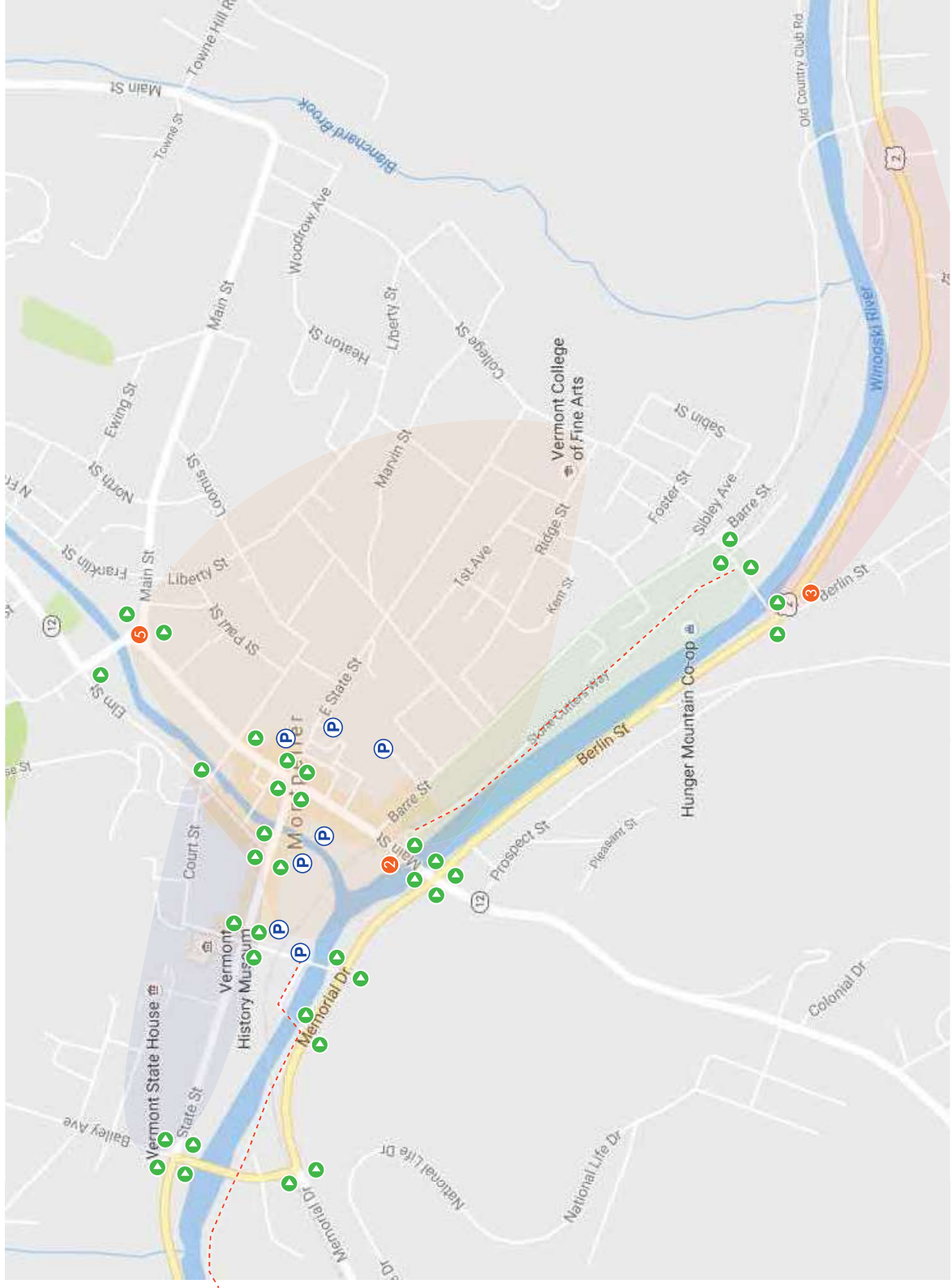
RECOMENDATIONS — SIGN LOCATION PLAN — GATEWAYS INTO MONTPELIER



GATEWAYS & ENTRY POINTS:

- 1 MEMORIAL DRIVE (EXIT 8)
- 2 MEMORIAL DR. / MAIN ST. (AT BRIDG
- 3 BERLIN / RIVER
- 4 ROTARY @ RT. 2 / RT. 302
- 5 ROTARY @ MAIN / SPRING RD.
- 6 RT. 2 (EAST OF OVERPASS, ACROSS
FROM GREEN MT. CEMETARY)

RECOMMENDATIONS — SIGN LOCATION PLAN — DOWNTOWN



VEHICULAR WAYFINDING

- GATEWAYS 1 - 6
- VEHICLE DIRECTIONAL
- BIKE PATH
- PARKING

VERMONT STATE REQUIREMENTS (PORTION RELATED TO SIGN MESSAGING ONLY)

VERMONT STATUTE TITLE 10 — CHAPTER 21: TOURIST INFORMATION SERVICES ARTICLE 494

"A municipality may provide alternative signs of a guidance or informational nature and creative design to assist persons in reaching destinations that are transportation centers, geographic districts, historic monuments and significant or unique educational, recreational or cultural landmarks, including farmers markets that are members of the Vermont farmers market association selling Vermont agricultural products, provided that such destinations are not private, for-profit enterprises."

SIGN MESSAGE HIERARCHY — DIRECTIONAL SIGNS

I. DISTRICTS

(CAPITAL COMPLEX, DOWNTOWN, STONE CUTTERS WAY, RIVER STREET)

II. PUBLIC SPACES & GOVERNMENT

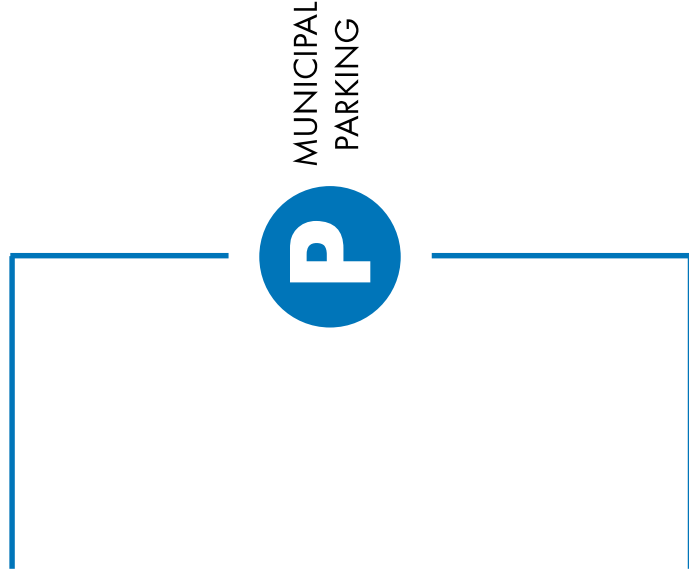
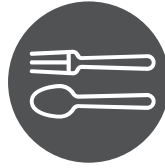
(PUBLIC PARKS, CITY AND STATE GOVERNMENT BUILDINGS, STATE HOUSE, ETC.)

III. NON PROFIT INSTITUTIONS & CULTURE

(EDUCATION, MUSEUMS, NON PROFIT GALLERIES AND THEATERS)

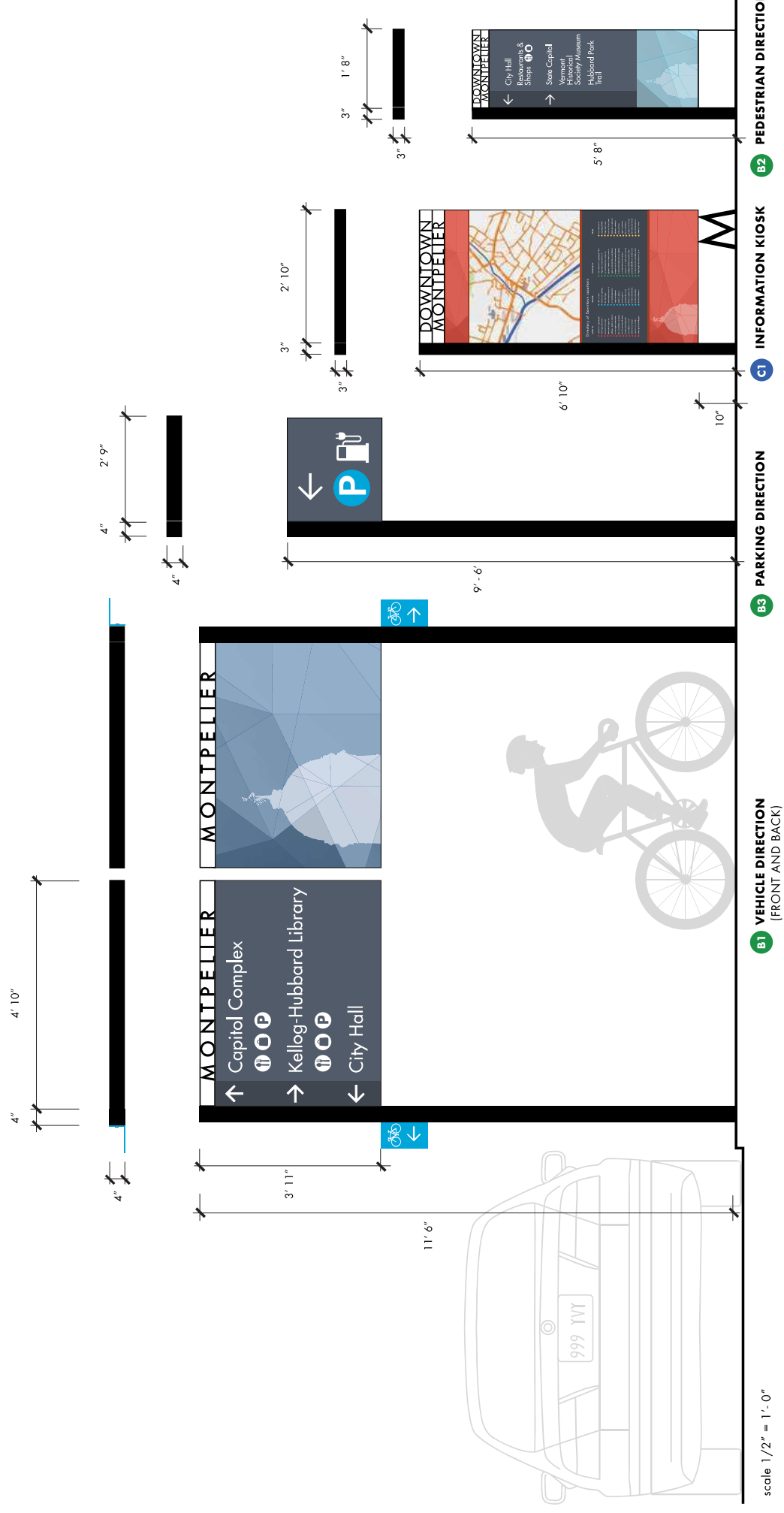
IV. SHOPS & RESTAURANTS

(GENERAL CATEGORY WITH GRAPHIC SYMBOLS)



II. SIGN TYPES & DESIGN SPECIFICATIONS

SIGN TYPE FAMILY



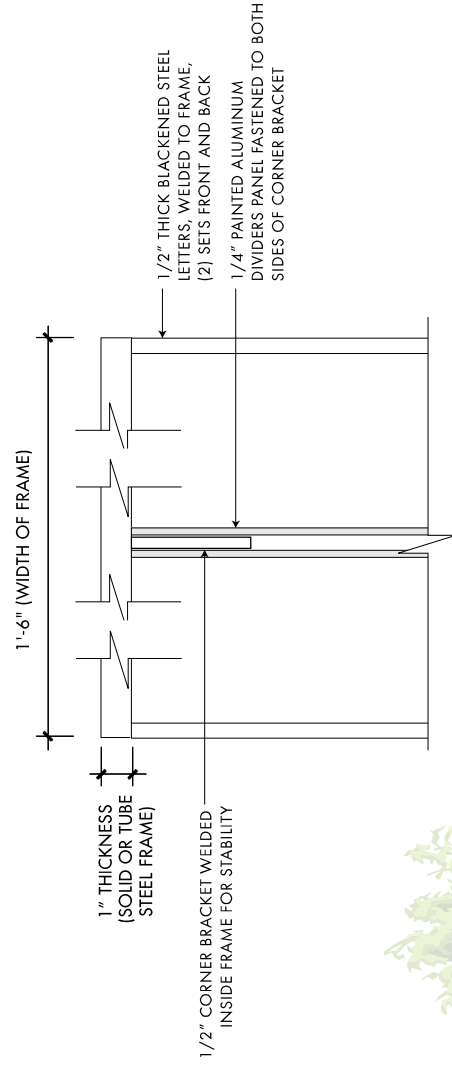
THE MONTPELIER ALIVE BRAND



SIGN FAMILY COLOR PALETTE

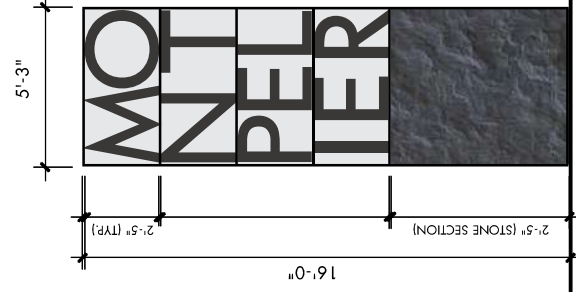
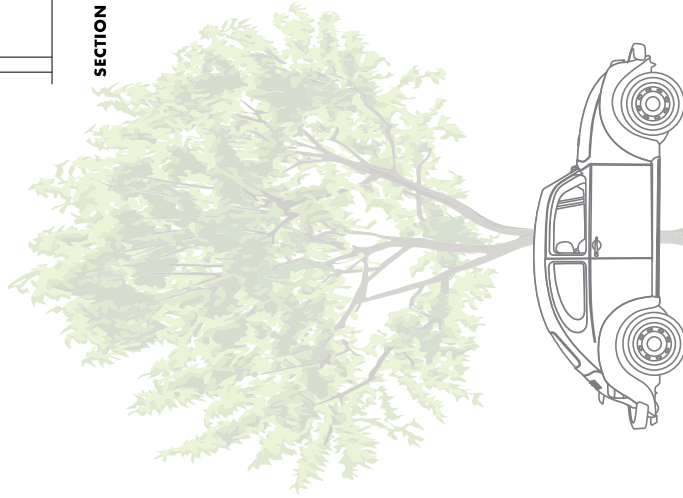


A1.1 _ A1.2 — MONTPELIER LANDMARK ID (MEMORIAL DRIVE, AND MAIN STREET LOCATIONS - QTY -2)

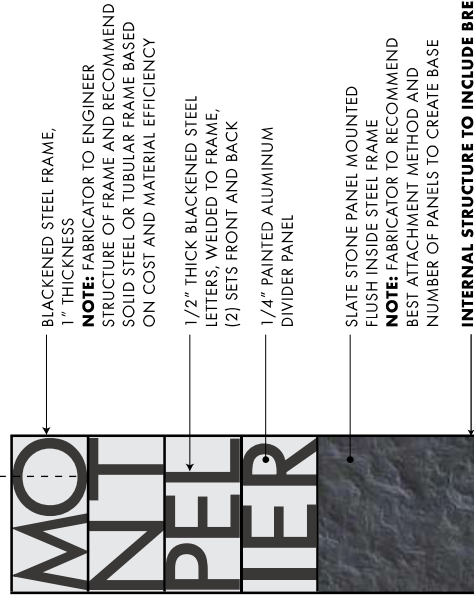


COLOR OPTIONS FOR DIVIDER PANEL

SECTION A



A



CONCRETE FOUNDATION AS REQUIRED

A1 — MONTPELIER LANDMARK ID — FOR REFERENCE



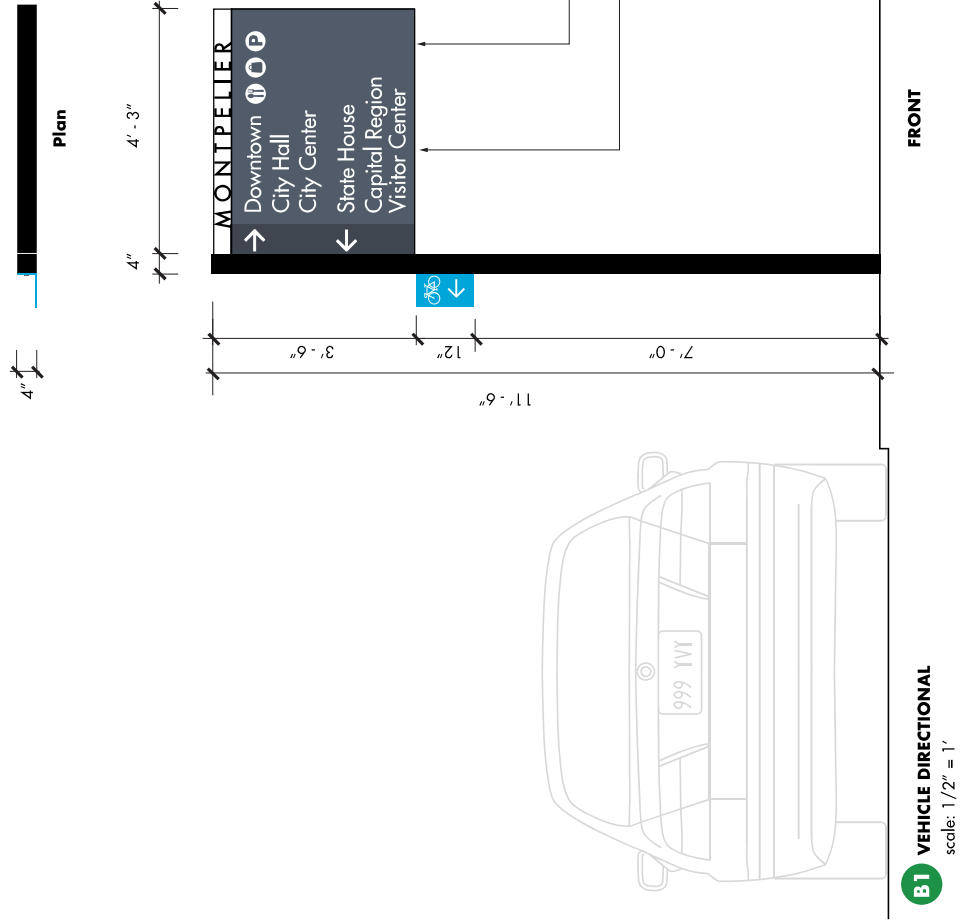
MEMORIAL DRIVE - WEST BOUND

NOTE: INTERNAL STRUCTURE TO INCLUDE
BREAKAWAY POSTS AS REQUIRED

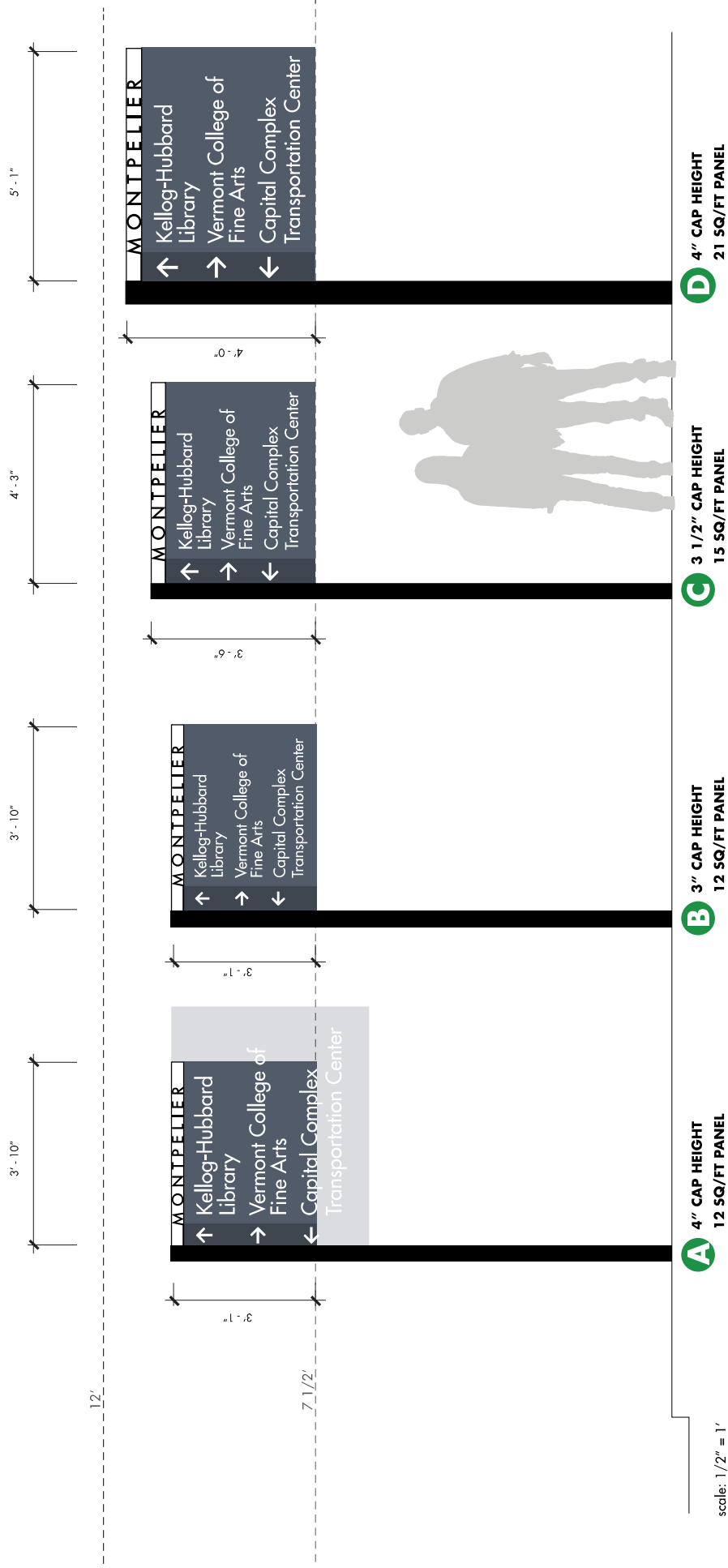


MAIN STREET / MEMORIAL DRIVE

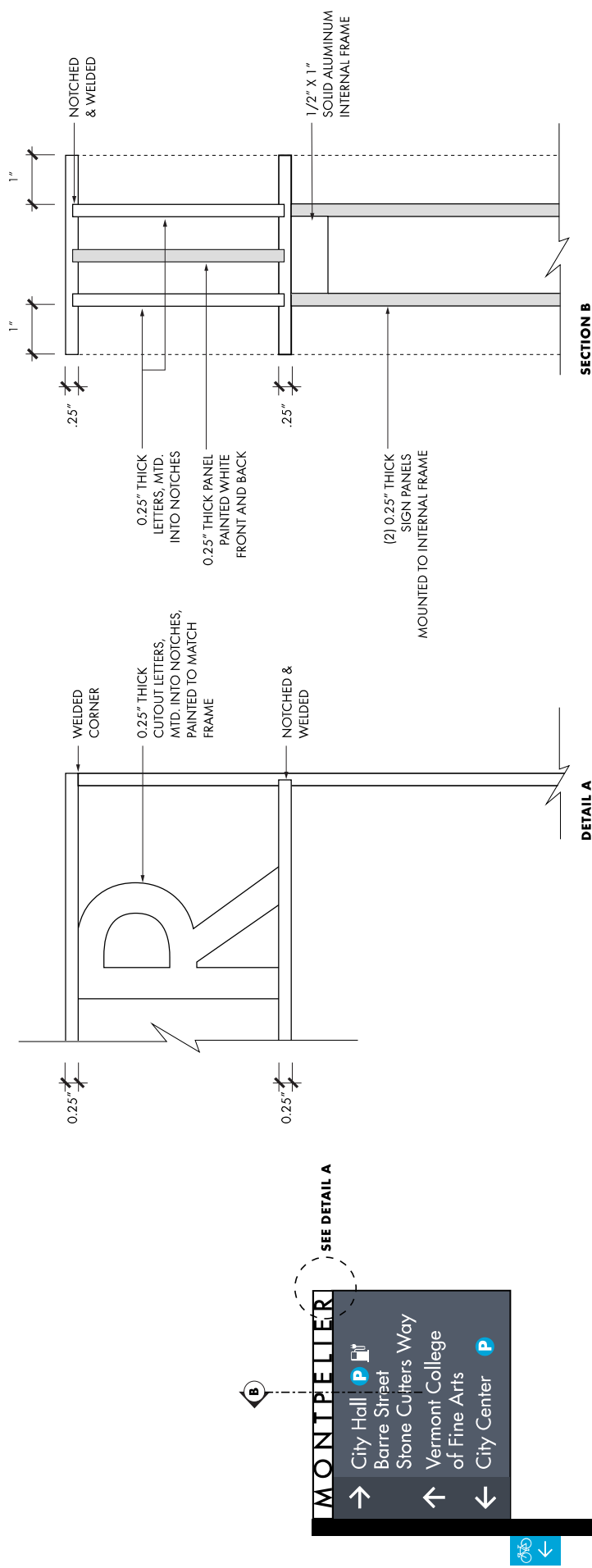
B1 — VEHICLE DIRECTION SIGN



B1 — VEHICLE DIRECTION SIGN — SIZE AND CAP HEIGHT STUDY



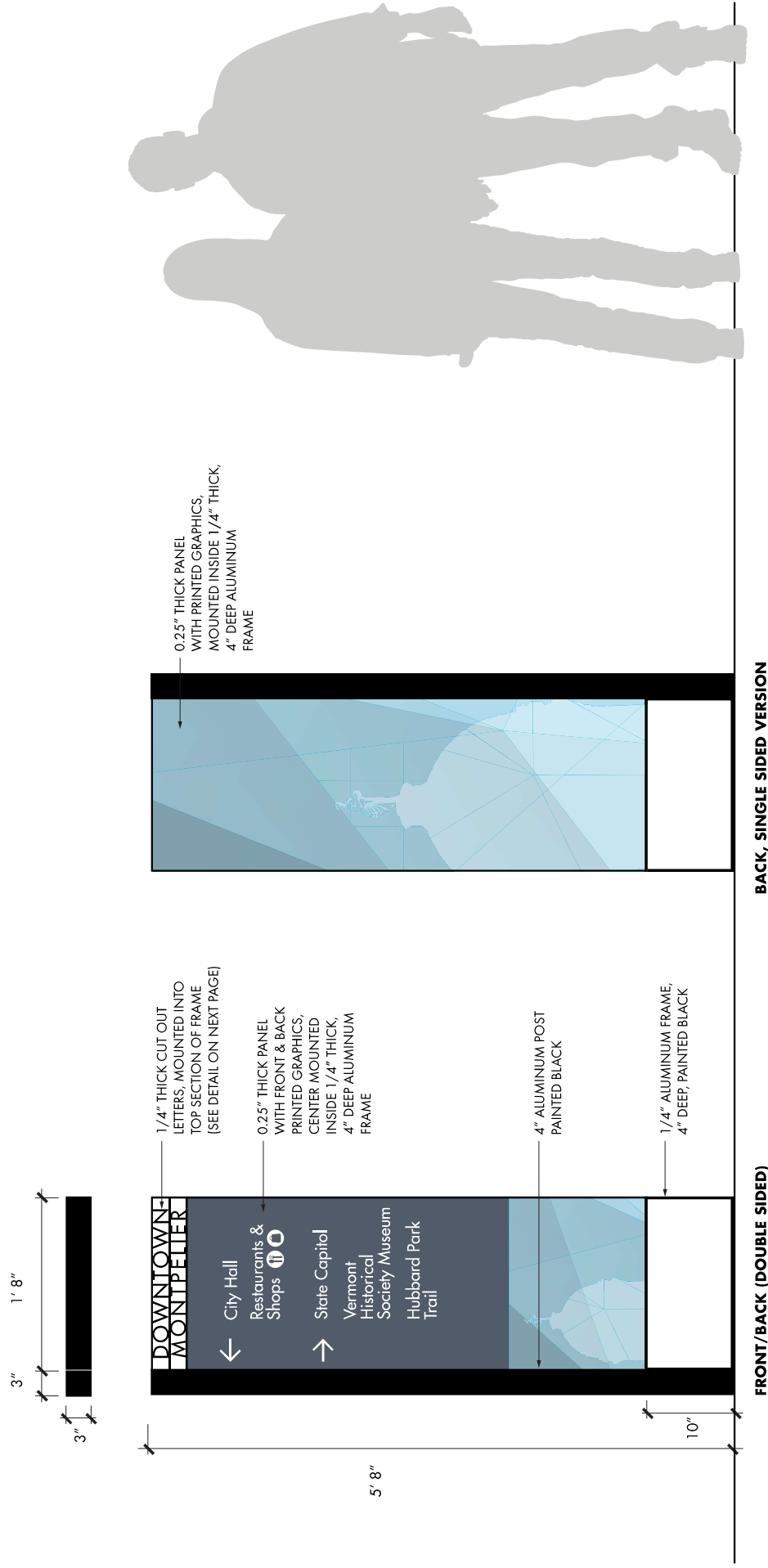
B1 — VEHICLE DIRECTION SIGN — DETAILS



A1 — MONTPELIER LANDMARK ID — FOR REFERENCE

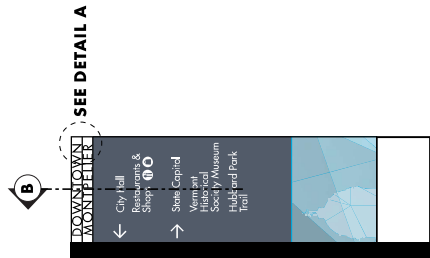
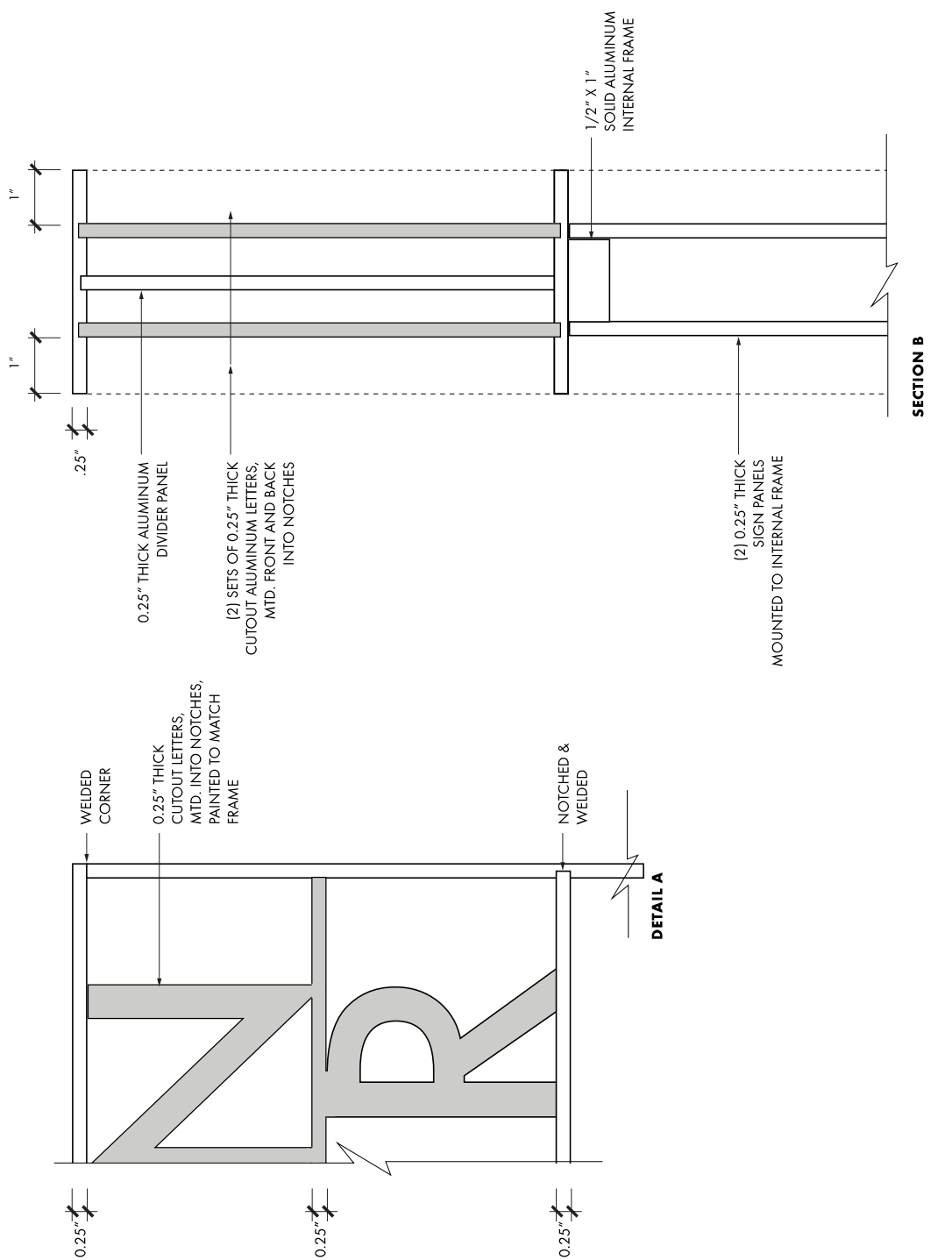


B2 — PEDESTRIAN DIRECTION SIGN



B2 PEDESTRIAN DIRECTIONAL
scale: 1" = 1'

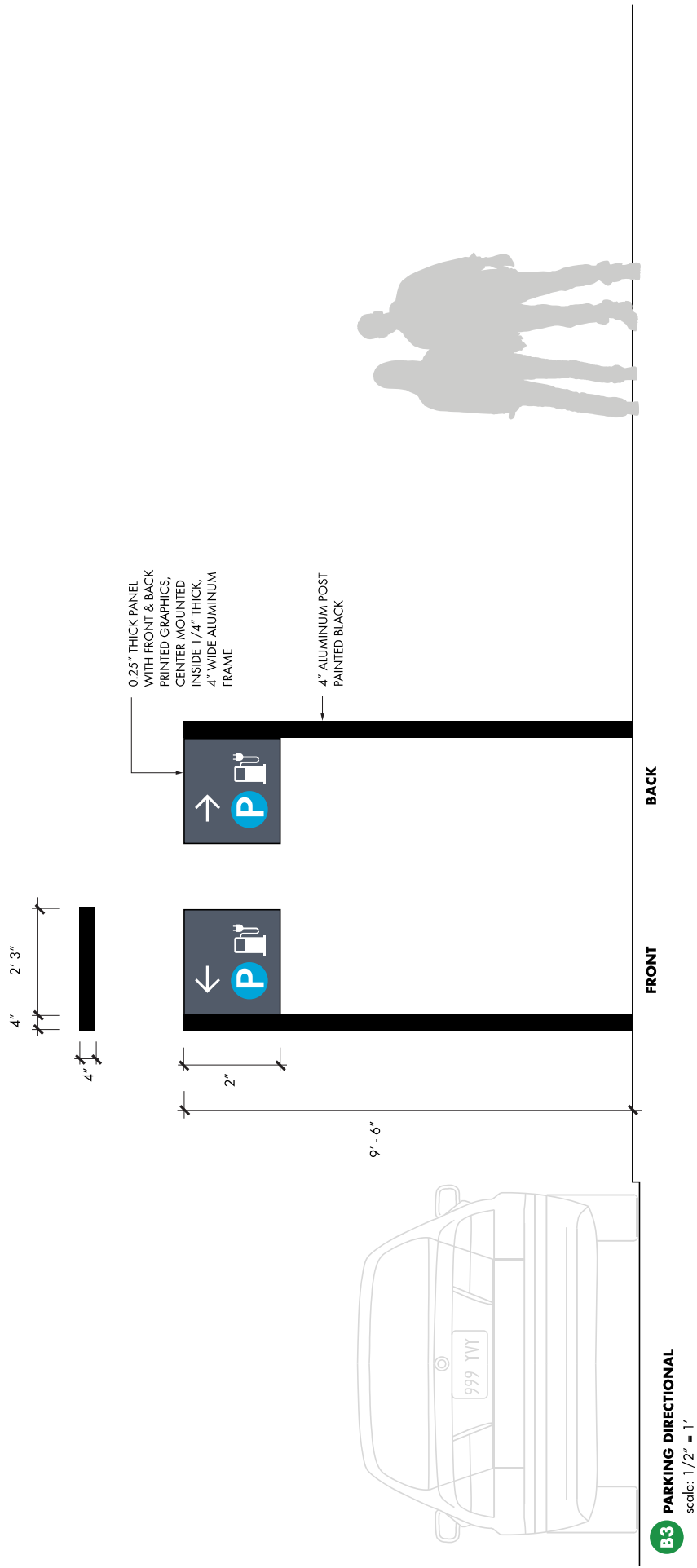
B2 — VEHICLE DIRECTION SIGN



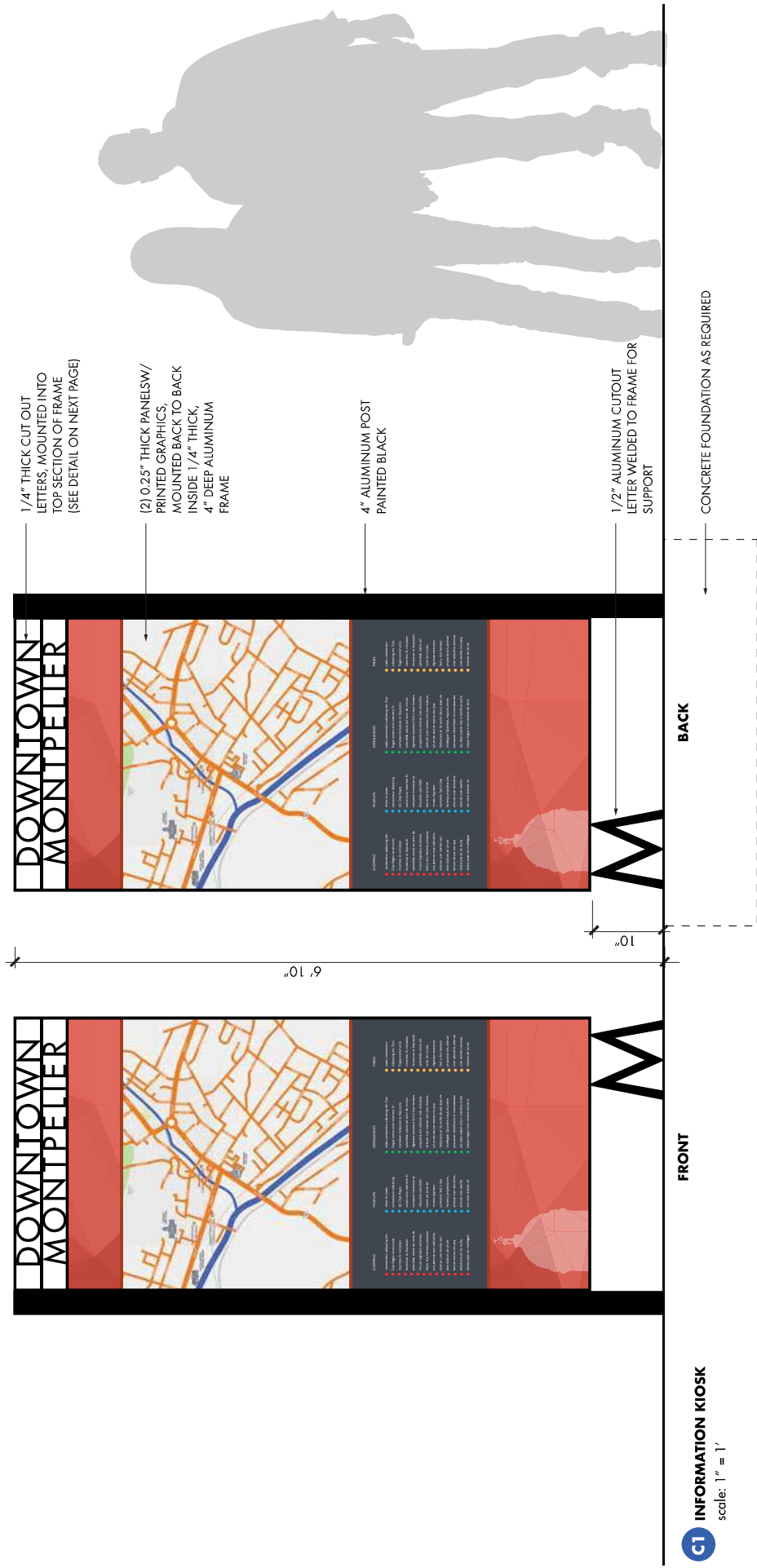
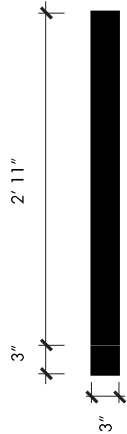
B2 — PEDESTRIAN DIRECTION SIGN — FOR REFERENCE



B3 — PARKING DIRECTION SIGN

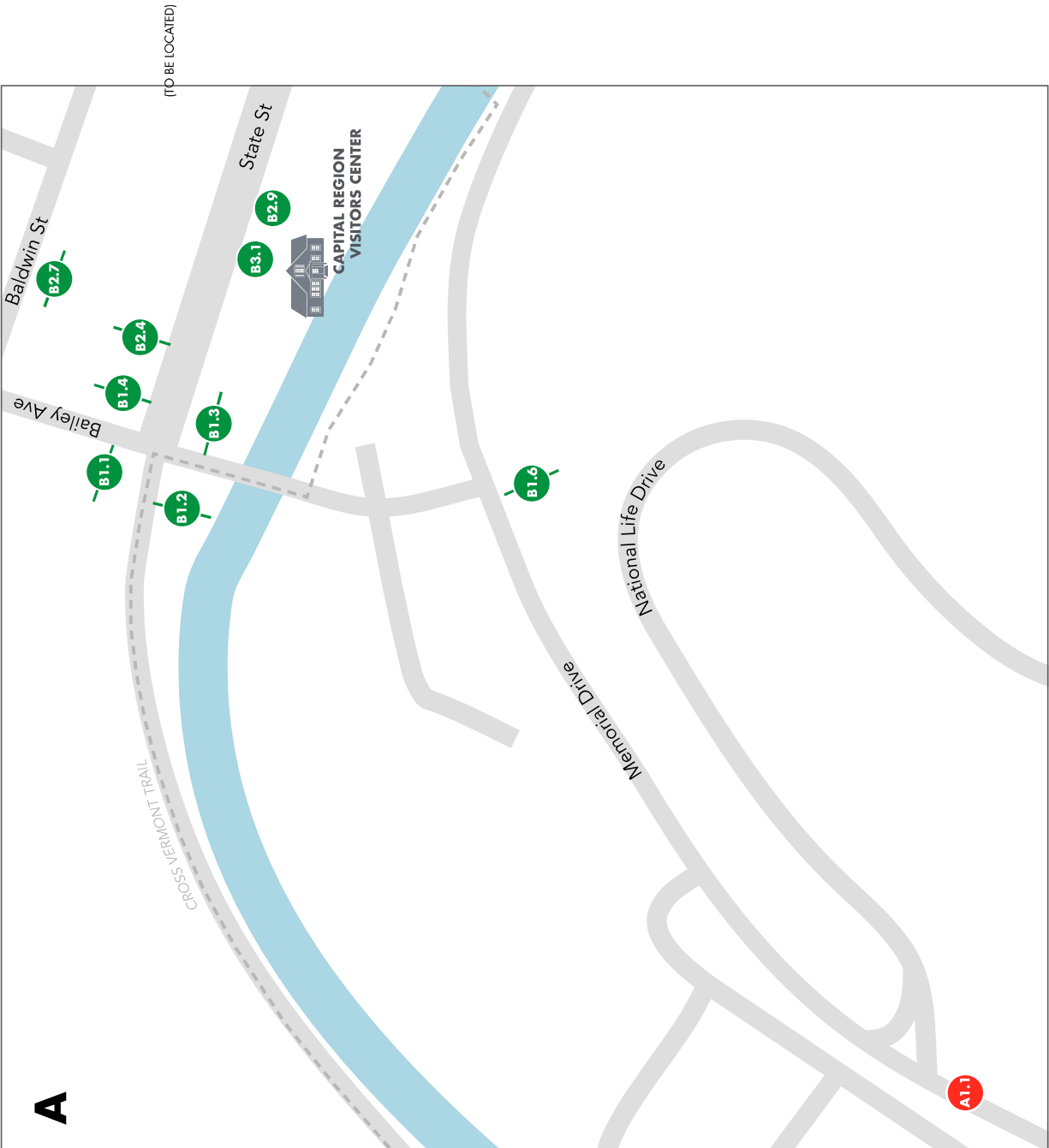


C1 — INFORMATION KIOSK

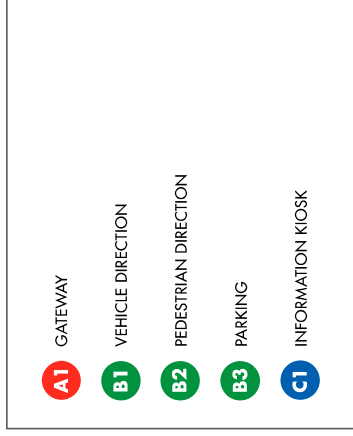
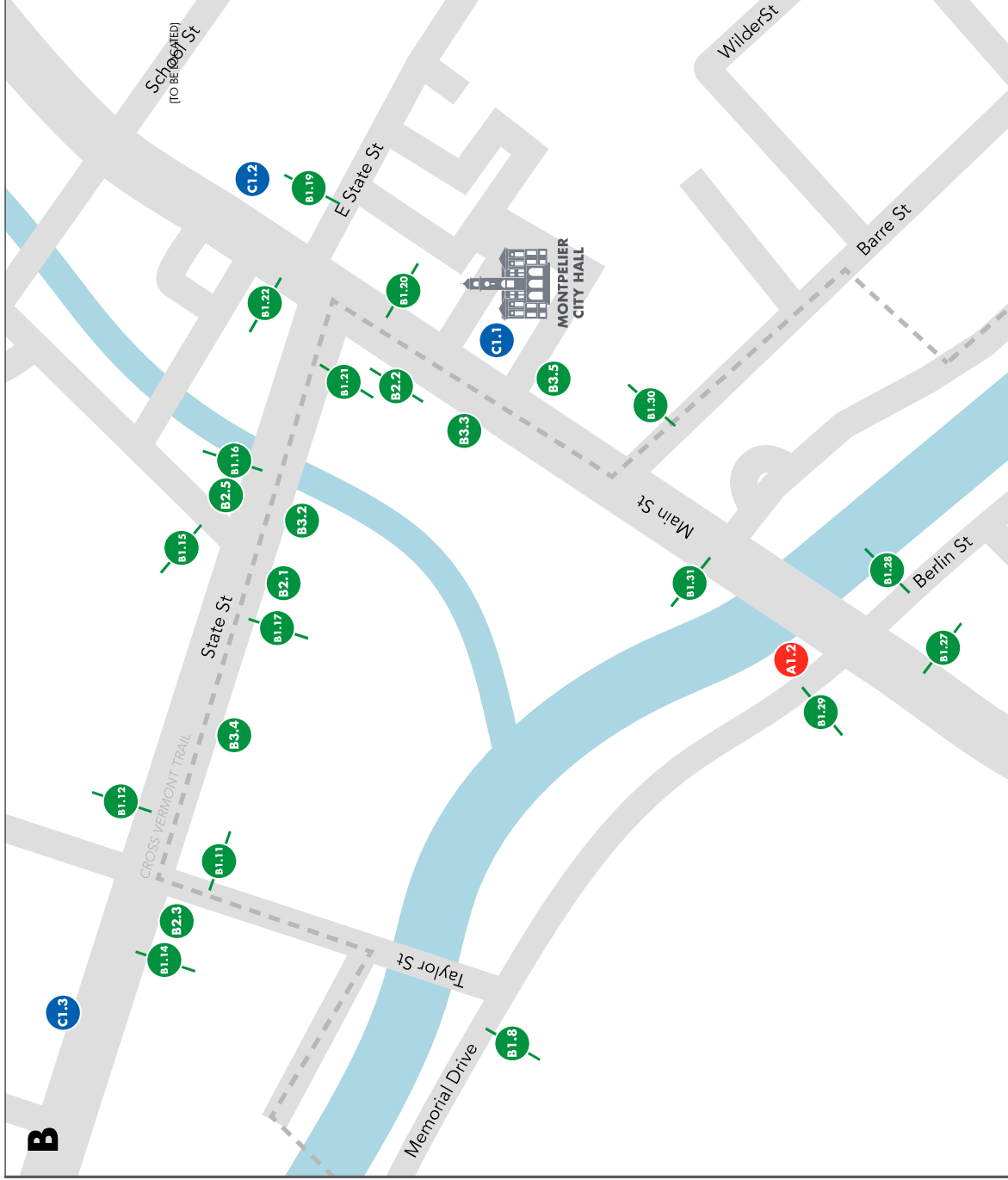


III. SIGN LOCATIONS & MESSAGING

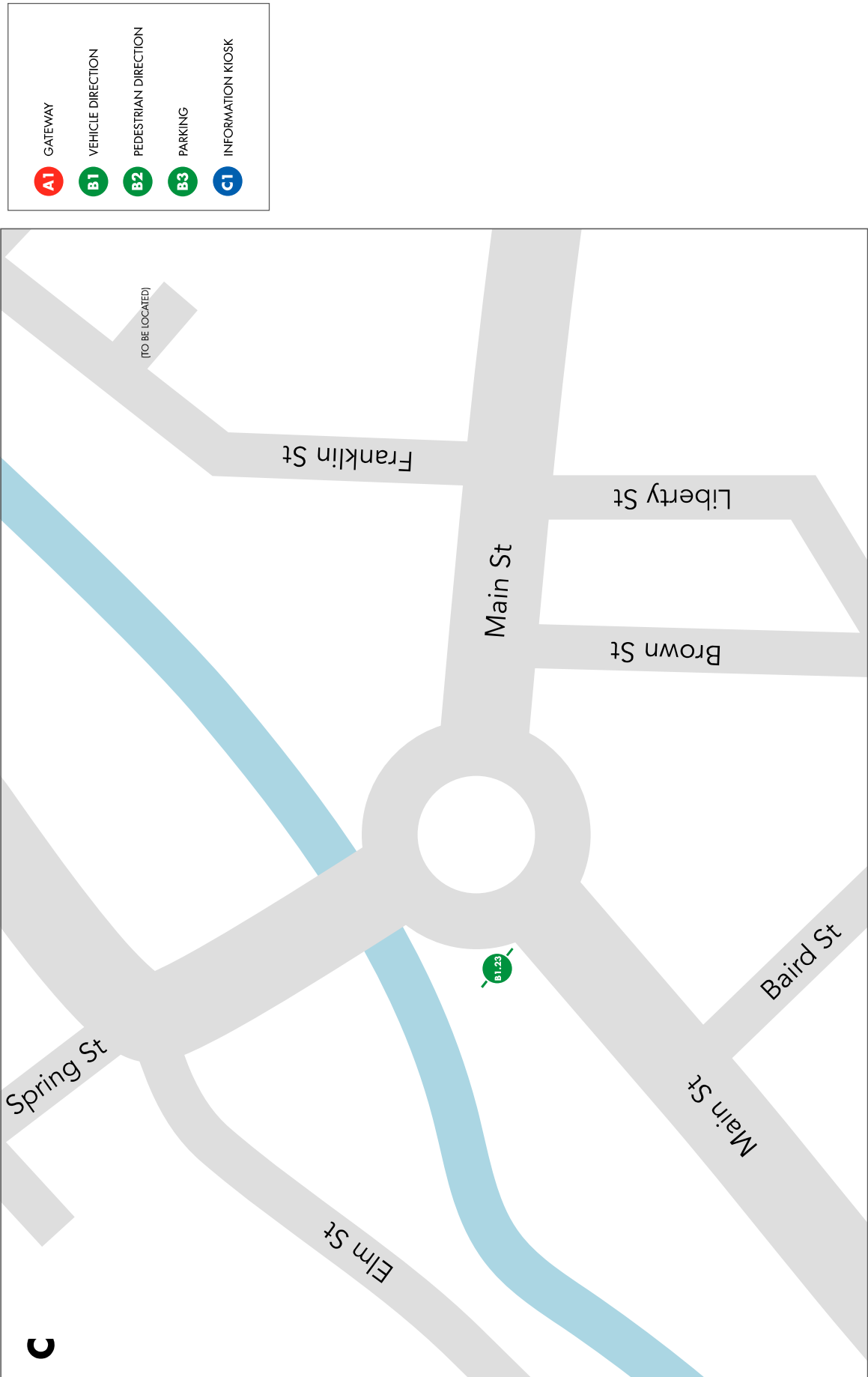
SIGN LOCATION PLAN – KEYMAP A



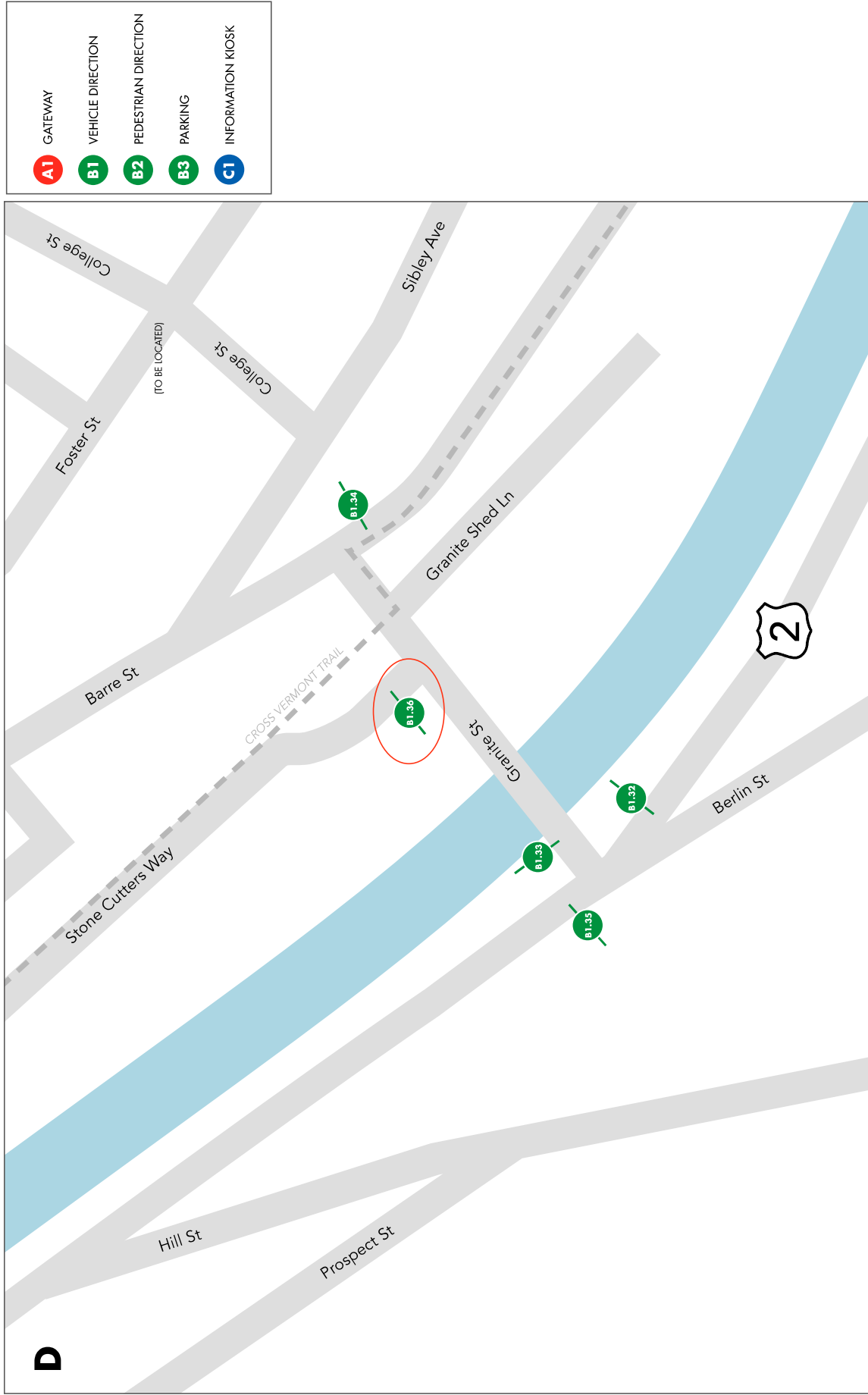
SIGN LOCATION PLAN – KEYMAP B



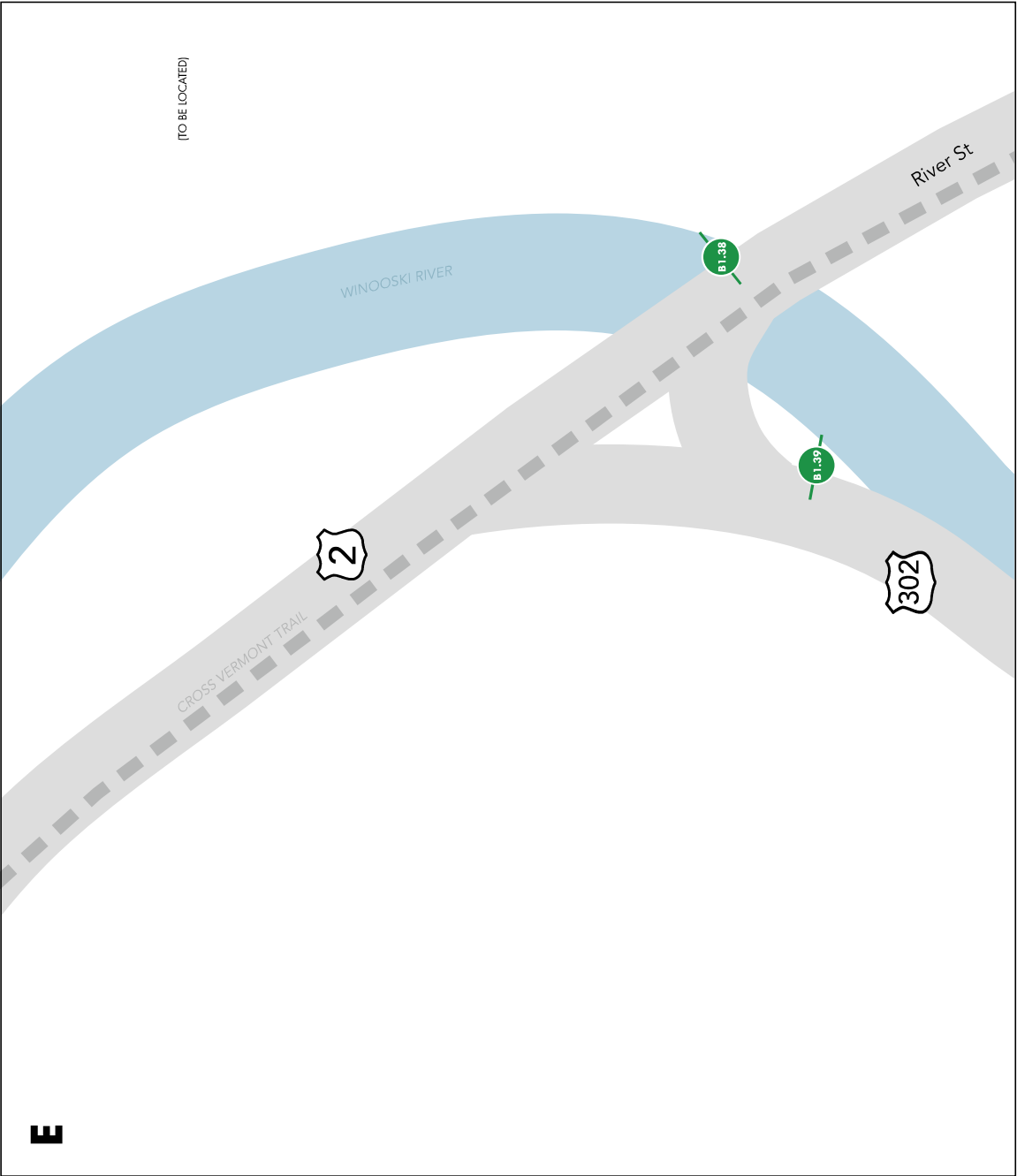
SIGN LOCATION PLAN – KEYMAP C



SIGN LOCATION PLAN – KEYMAP D



SIGN LOCATION PLAN – KEYMAP E



MESSAGE SCHEDULE — 01

KEY MAP A

SIGN TYPE B1 – VEHICLE DIRECTIONAL

B1.1	 CITY HALL  DOWNTOWN STATE HOUSE TRANSPORTATION CENTER 
B1.2	 DOWNTOWN STATE HOUSE VT HISTORICAL SOCIETY MUSEUM  TRANSPORTATION CENTER
B1.3	 DOWNTOWN STATE HOUSE VT HISTORICAL SOCIETY MUSEUM TRANSPORTATION CENTER 
B1.4	 TRANSPORTATION CENTER  HUBBARD PARK
B1.6	 DOWNTOWN MONTPELIER STONE CUTTERS WAY BARRE STREET TRANSPORTATION CENTER  CAPITOL COMPLEX  CAPITAL REGION VISITORS CENTER

SIGN TYPE B2 – PEDESTRIAN DIRECTIONAL

The map shows a grid of streets. The vertical streets from left to right are: 1st, 2nd, 3rd, 4th, 5th, 6th, 7th, 8th, 9th, 10th, 11th, 12th, 13th, 14th, 15th, 16th, 17th, 18th, 19th, 20th, 21st, 22nd, 23rd, 24th, 25th, 26th, 27th, 28th, 29th, 30th, 31st, 32nd, 33rd, 34th, 35th, 36th, 37th, 38th, 39th, 40th, 41st, 42nd, 43rd, 44th, 45th, 46th, 47th, 48th, 49th, 50th, 51st, 52nd, 53rd, 54th, 55th, 56th, 57th, 58th, 59th, 60th, 61st, 62nd, 63rd, 64th, 65th, 66th, 67th, 68th, 69th, 70th, 71st, 72nd, 73rd, 74th, 75th, 76th, 77th, 78th, 79th, 80th, 81st, 82nd, 83rd, 84th, 85th, 86th, 87th, 88th, 89th, 90th, 91st, 92nd, 93rd, 94th, 95th, 96th, 97th, 98th, 99th, 100th. The horizontal streets from top to bottom are: 1st, 2nd, 3rd, 4th, 5th, 6th, 7th, 8th, 9th, 10th, 11th, 12th, 13th, 14th, 15th, 16th, 17th, 18th, 19th, 20th, 21st, 22nd, 23rd, 24th, 25th, 26th, 27th, 28th, 29th, 30th, 31st, 32nd, 33rd, 34th, 35th, 36th, 37th, 38th, 39th, 40th, 41st, 42nd, 43rd, 44th, 45th, 46th, 47th, 48th, 49th, 50th, 51st, 52nd, 53rd, 54th, 55th, 56th, 57th, 58th, 59th, 60th, 61st, 62nd, 63rd, 64th, 65th, 66th, 67th, 68th, 69th, 70th, 71st, 72nd, 73rd, 74th, 75th, 76th, 77th, 78th, 79th, 80th, 81st, 82nd, 83rd, 84th, 85th, 86th, 87th, 88th, 89th, 90th, 91st, 92nd, 93rd, 94th, 95th, 96th, 97th, 98th, 99th, 100th.

Side A (East)

- Hubbard Park Trail
- Downtown
- VT Historical Society Museum
- Kellogg-Hubbard Library
- City Center

Side B (West)

- Hubbard Park
- Capital Complex
- Downtown
- Hubbard Park (Trail Across St)
- Downtown
- VT Historical Society Museum
- Kellogg-Hubbard Library
- City Hall
- City Center
- Transportation Center

KEY MAP B

SIGN TYPE B1 - VEHICLE DIRECTIONAL

B1.8

↑ DOWNTOWN MONTEPELIER
STONE CUTTERS WAY
BARRE STREET

↓ CAPITOL COMPLEX
VT HISTORICAL SOCIETY
MUSEUM
TRANSPORTATION CENTER

B1.11

↑ PARKING P
↓ DOWNTOWN
CITY HALL
H O P

↓ STATE HOUSE
CAPITAL REGION VISITORS
CENTER P

B1.12

↑ STATE HOUSE
CAPITAL COMPLEX P
CAPITAL REGION VISITORS
CENTER

↓ TRANSPORTATION CENTER

B1.14

↑ DOWNTOWN
CITY HALL
CITY CENTER
H O P

↑ TRANSPORTATION CENTER

MESSAGE SCHEDULE — 02

KEY MAP B - CONTINUED SIGN TYPE B1 – VEHICLE DIRECTIONAL

B1.15  STATE HOUSE
VT. HISTORICAL SOCIETY
MUSEUM 

TRANSPORTATION CENTER
 DOWNTOWN
CITY HALL
CITY CENTER


B1.16  CAPITOL COMPLEX
VT. HISTORICAL SOCIETY
MUSEUM
TRANSPORTATION CENTER 
 LANGDON ST 

B1.17  CITY HALL
KELLOG-HUBBARD LIBRARY

 LANGDON ST


B1.19  CAPITOL COMPLEX
VT HISTORICAL SOCIETY
MUSEUM

TRANSPORTATION CENTER
 KELLOG-HUBBARD LIBRARY
 CITY HALL
STONE CUTTERS WAY


B1.20  KELLOG-HUBBARD LIBRARY
 VT COLLEGE OF FINE ARTS
 CAPITOL COMPLEX

TRANSPORTATION CENTER

B1.21  VT COLLEGE OF FINE ARTS
 CITY HALL
STONE CUTTERS WAY

 CITY CENTER
KELLOG-HUBBARD LIBRARY

B1.22  CITY HALL
STONE CUTTERS WAY

 CAPITOL COMPLEX
TRANSPORTATION CENTER
 VT COLLEGE OF FINE ARTS

B1.27  DOWNTOWN MONTPELIER
 RIVER STREET 
 CAPITOL COMPLEX 
TRANSPORTATION CENTER

B1.28  TRANSPORTATION CENTER
 DOWNTOWN MONTPELIER
CAPITOL COMPLEX
CITY HALL

B1.29  RIVER STREET
 DOWNTOWN MONTPELIER
STONE CUTTERS WAY
BARRE STREET

B1.30  CITY HALL
CITY CENTER

 STONE CUTTERS WAY

B1.31  RIVER STREET
 STONE CUTTERS WAY

MESSAGE SCHEDULE — 03

KEY MAP B - CONTINUED SIGN TYPE B2- PEDESTRIAN DIRECTIONAL

- B2.1**

→ STATE HOUSE
HUBBARD PARK
TRANSPORTATION CENTER

← DOWNTOWN
CITY HALL
CITY CENTER
LANGDON ST
- B2.2**

← SIDE A
STATE HOUSE
CAPITOL COMPLEX
CAPITAL REGION VISITORS CENTER
VT HISTORICAL SOCIETY MUSEUM
KELLOG HUBBARD LIBRARY

→ BARRE ST
STONE CUTTERS WAY
- SIDE B**

→ STATE HOUSE
CAPITOL COMPLEX
CAPITAL REGION VISITORS CENTER
VT HISTORICAL SOCIETY MUSEUM
KELLOG HUBBARD LIBRARY

← BARRE ST
STONE CUTTERS WAY

- B2.3**
- STATE HOUSE
HUBBARD PARK
CAPITAL REGION VISITORS CENTER
- ← DOWNTOWN
CITY HALL
VT HISTORICAL SOCIETY MUSEUM
- B2.5**
- LANGDON ST
- DOWNTOWN
- ← STATE HOUSE
CAPITAL REGION VISITORS CENTER
VT HISTORICAL SOCIETY MUSEUM
HUBBARD PARK TRAIL
TRANSPORTATION CENTER

KEY MAP C

SIGN TYPE B1 - VEHICULAR DIRECTIONAL

- B1.23**
- DOWNTOWN
CAPITOL COMPLEX
CITY HALL
STONE CUTTERS WAY

KEY MAP D

SIGN TYPE B1 - VEHICULAR DIRECTIONAL

- B1.32**
- DOWNTOWN MONTPELIER
CAPITOL COMPLEX
- STONE CUTTERS WAY
BARRE STREET

- B1.33**
- DOWNTOWN MONTPELIER
CAPITOL COMPLEX
STONE CUTTERS WAY
BARRE STREET
- ← RIVER STREET
- B1.34**
- ← STONE CUTTERS WAY
- DOWNTOWN MONTPELIER
- B1.35**
- ← RIVER STREET
- ← STONE CUTTERS WAY
BARRE STREET

MAP E

- B1.38**
- DOWNTOWN MONTPELIER
CAPITOL COMPLEX
STONE CUTTERS WAY
BARRE ST
TRANSPORTATION CENTER
- B1.39**
- ← DOWNTOWN MONTPELIER
CAPITOL COMPLEX
STONE CUTTERS WAY
BARRE ST
TRANSPORTATION CENTER



CITY COUNCIL Agenda Item #17-378

Date: December 13, 2017

Consent ☐ Discussion ☒

SUBJECT: FY19 Budget Preview

SUBMITTING DEPARTMENT: City Manager

RECOMMENDED ACTION: Receive the preliminary FY19 Budget from City Manager. Provide comments and discussion as needed.

RELATED COUNCIL GOAL/PRIOR ACTION:

- A: Affordability
- B: Good Governance
- C: Public Safety
- D: Economic Development
- E: Housing
- F: Quality of Life
- G: Infrastructure
- H: Environment

EXPENDITURE REQUIRED: None

SOURCE OF FUNDS: N/A

LEGAL REQUIREMENTS: The City Manager presents a recommended budget to City Council in December of each year.

BACKGROUND INFORMATION: The City Manager will provide the budget detail for FY19 with a budget increase of 2% while maintaining funding for infrastructure.

SUPPORTING DOCUMENTS: Budget books for council members will be available on Monday.

INTERESTED PARTIES: City Council, Voters, City Staff

CITY MANAGER'S APPROVAL:

A handwritten signature in black ink, appearing to read "W. Hoffman", written over a horizontal line.



CITY COUNCIL Agenda Item #17-379

Date: 12/15/2017

Consent ___ **Discussion** **X** **Time Sensitive** ___
(outlined below)

SUBJECT: Alternative Transportation Project (Bike Path) Update: Cost & Schedule

SUBMITTING DEPARTMENT: DPW

RECOMMENDED ACTION:

Receive project update presentation, provide an opportunity for discussion. Consider funding shortfall and discuss options for covering the cost; direction to staff to include the amount in a proposed municipal bond or from other sources.

RELATED COUNCIL GOAL/PRIOR ACTION:

Goal "E": Maintain a healthy community for people (continue to implement Montpelier in Motion Plan) & Goal "G": Achieve a Steady State (complete current major projects – Shared Use Path)

Prior Action: Council & voter approval of prior bonds and CIP funding

EXPENDITURE REQUIRED: \$584,000

SOURCE OF FUNDS: 2002 & 2017 bond proceeds remaining of \$99,000 & \$50,000 available PLUS new bond = \$435,000 approximately

LEGAL REQUIREMENTS: N/A

BACKGROUND INFORMATION:

With Right-of-Way (ROW) acquisitions now complete and environmental documents & permits secured or nearing completion, the project is ready to be advanced to request VTrans approval of a ROW clearance certificate and the Plans, Specifications & Estimate (PSE) package.

Accordingly, the final cost estimate has revealed a significant cost increase and a corresponding shortfall for state & Federal grant as well as the local 10% match required. This information together with the projected construction schedule must be presented for review and consideration.

SUPPORTING DOCUMENTS:

- 1) DPW Memorandum dated 12/7/17

INTERESTED PARTIES:

Adjoining property owners, Montpelier Bike & Ped Committee, Conservation Commission, recreation & alternative transportation advocates, and residents at large.

CITY MANAGER'S APPROVAL:

A handwritten signature in black ink, appearing to read "W. Hoffman", written over a horizontal line.

City of Montpelier
Department of Public Works
Memorandum

To: Hon. John Hollar, Mayor and Montpelier City Council
 William Fraser, City Manager

From: Thomas McArdle, Director

Date: December 7, 2017

Subject: Montpelier-Berlin Bike Path - STP BIKE(33)S
 Project Status Update (Estimated Schedule & Costs)

The purpose of this memorandum is to provide a project update summary with regard to schedule for project development, construction and the cost estimate as of this date. According to our records, the last detailed update provided to City Council was in September, 2014 with schedule revisions passed along informally since that time. The project has now finally reached a critical and important milestone when a more reliable schedule can be presented. Those aspects of project development typically less able to be controlled are right-of-way and environmental permitting which have been largely resolved and staff is now able to discuss the schedule with a greater level of confidence. This is also the point when plans can be finalized, contract specifications prepared and cost estimates updated and presented for review with little chance additional unforeseen costs will be encountered.

Background:

After about 14 years working collaboratively with the Town of Berlin on a combined Montpelier – Berlin alternative transportation project, Berlin dropped out in 2013 when it was learned that the former rail bed would not be available for use as a bike path and protected wetlands precluded other alternative alignments. Although we were also notified the former Montpelier & Chelsea rail bed which crosses through “Sabins Pasture” would need to be preserved for possible reactivation, an agreement was reached with the rail operator to develop the path along the side of the old rail bed. Unfortunately, significant added costs resulted due to the steep terrain and to address storm water management requirements.

In 2013, the project was revived and a new proposed alignment was developed. The revised alignment extended to Gallison Hill Road and the Civic Center with a future connection to the Cross VT trail. The anticipated schedule prepared at that time projected construction taking place in two seasonal phases beginning in 2016. The design and alignment went through several revisions over the last 4 years due to numerous design challenges encountered which is not uncommon in developing a linear facility impacting 14 different properties with environmental & topographical constraints throughout. The project is also subject to Act 250 Land Use regulations necessitating various alterations to comply with ANR requirements. When the rail operator finally accepted the conceptual final alignment and the right-of-way plans were approved by VTTrans, authorization to begin right-of-way negotiations was granted by VTTrans in 2015.

The City Council was last provided a detailed status update in September, 2014 which included a preliminary cost estimate. That cost estimate was updated in 2016 but only reflected inflationary adjustments with no revisions for design changes because more revisions would likely to be needed during the right-of-way process. The cost estimate comparisons of 2014, 2016 vs the approximate final 2017 estimate for all aspects of the project are:

2014:	\$4,585,445	(construction \$3,341,000)
2016:	*\$4,620,574	(**construction \$3,320,574)
2017:	\$6,410,224	(construction \$5,210,624)

* 2016 project estimate did not include construction inspection engineering (\$334,100)

** 2016 construction estimate did not include rail relocation (\$300,000)

Significant Changes Impacting Construction Costs (reason):

A. 2 nd bio-retention pond (Trackside ROW)	\$50,000
B. Sewer pump station (Trackside – ROW)	\$75,000
C. Invasive plant eradication (ACT 250 – ANR)	\$30,000
D. Revegetation Plan (Act 250 – ANR)	\$85,000
E. Underground drainage system (ROW: Caledonia / Zorzi)	\$95,000
F. Unplanned retaining walls (Engineering QC - omission)	\$934,340
G. Planned retaining walls (design revised & supplier cost adjust)	\$402,000
H. Railroad track relocation (not in previous estimate)	\$300,000
I. Erosion control (for additional impacts & price adjustment)	\$71,838
J. Water main relocation	\$78,750

Construction Cost Increase (not including misc. & 5% contingency): \$2,120,928

Fiscal Impact:

For the State & Federal funding share, the original grant of \$4,000,000 was not capped. VTrans has approved a “placeholder” of \$5,000,000 as a preliminary grant revision. For our local share, the Finance Dept. reports that we have about \$149,000 remaining available from the previous bond appropriations (2002: \$415k, and 2017: \$50,000). There is an outstanding balance needed to complete the project of approximately \$435,000. Although concerning and more than anticipated, it is not uncommon on large projects of this scope and complexity (rail road crossings & impacts, right of way acquisitions, environmental, storm water management, etc.) to see cost increases at the final design phase. (In the budget to be presented for City Council consideration, there will be further opportunity for discussion of a proposal to cover this expense.)

Project Schedule (Estimated):

➤ State approval right-of-way clearance:	January 2, 2018
➤ State approve Plans, Specifications & Estimate (PS&E)	January 16, 2018
➤ Secure Construction Engineering Services	January, 2018
➤ Authorization of Construction Funds	February, 2018
➤ Voter approval of local project funding	March 6, 2018
➤ Release project for construction bids	March 7, 2018
➤ Open Bids	March 29, 2018
➤ Commence Construction	May 28, 2018
➤ Construction Completion	October 15, 2019



CITY COUNCIL Agenda Item #17-380

Date: December 13, 2017

Consent ☐ **Discussion** ☒ **Time Sensitive** ☐
(outlined below)

SUBJECT: One Taylor Street project update

SUBMITTING DEPARTMENT: City Manager's Office

RECOMMENDED ACTION: Presentation by staff, Council discussion if warranted

RELATED COUNCIL GOAL/PRIOR ACTION: Provide support for commercial projects, facilitate housing projects, develop a healthy and welcoming community.

EXPENDITURE REQUIRED: N/A

SOURCE OF FUNDS: N/A

LEGAL REQUIREMENTS: N/A

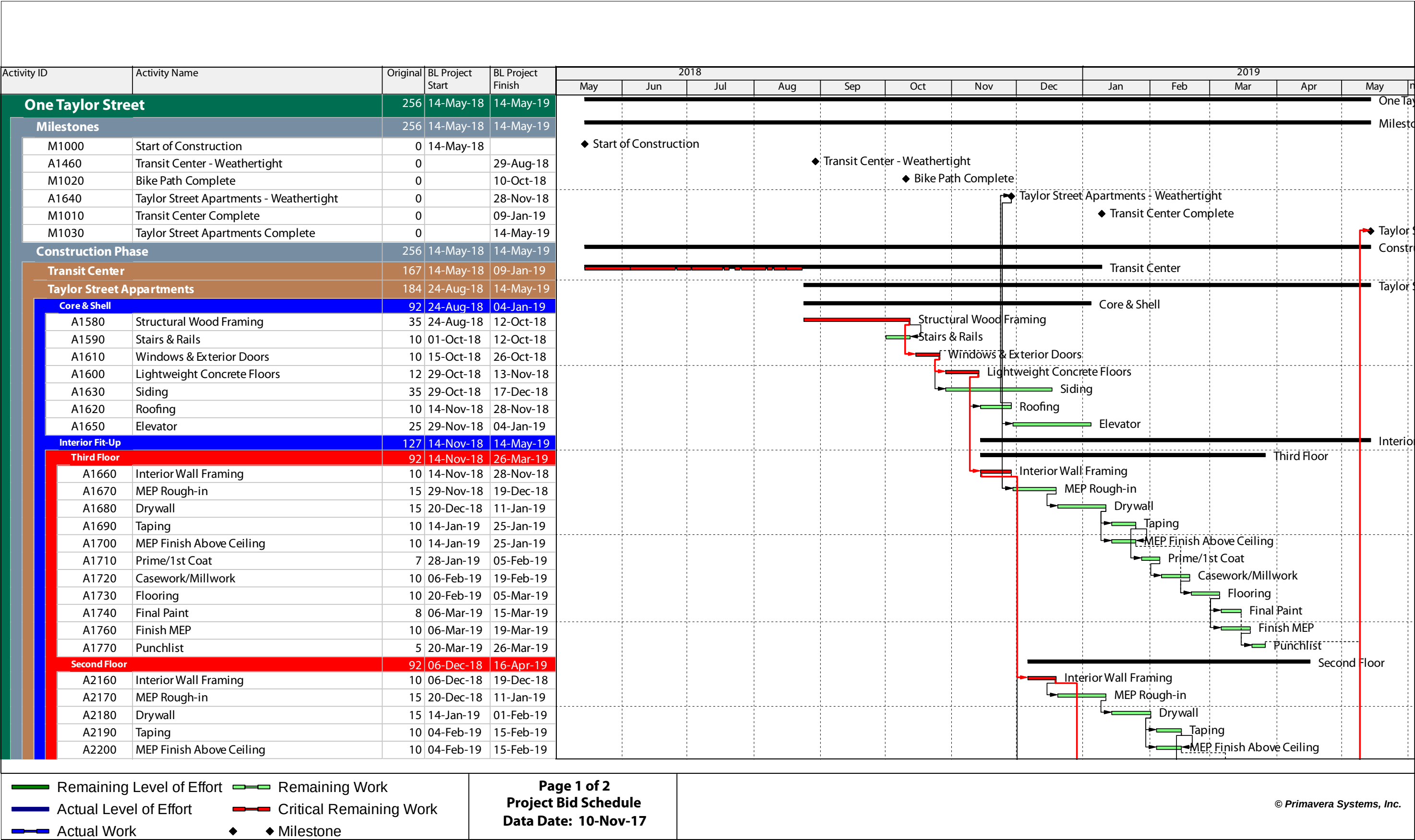
BACKGROUND INFORMATION: N/A

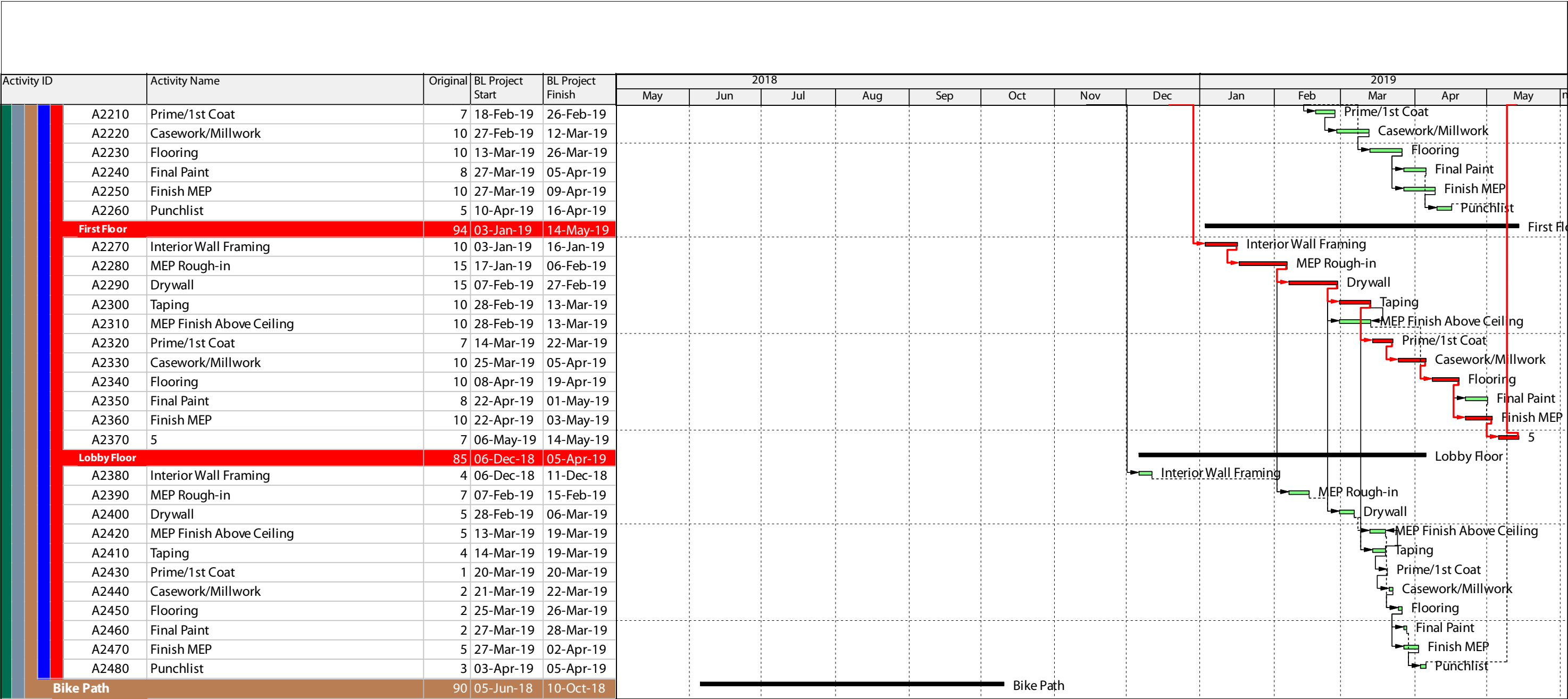
SUPPORTING DOCUMENTS: N/A

INTERESTED PARTIES: City, developer partners, federal and state transportation officials, GMT, Housing Vermont, Downstreet

CITY MANAGER'S APPROVAL:

A handwritten signature in black ink, appearing to read "W. Hoffman", written over a horizontal line.







1 Taylor Street Redevelopment Project FTA Monthly Report

Reporting Period: October 15, 2017 to December 15, 2017

Submitted: December 13, 2017

ROW Status

Relative to the overall project, from Taylor St to Main St, there are a total of eight (8) properties that have required full acquisition / purchase or permanent easements.

The remaining two include the Mowatt Trust property (parcel 12 on Main St) and a railroad property boundary adjustment. The City and the Mowatt Trust representatives signed a purchase and sales agreement on November 7, 2017. The City is working with the current landlord and the business owner to relocate the existing tenant to a suitable location.

Securing the signed purchase and sales agreement with Mowatt has enabled us to move forward with planning and design, bid prep, work with AOT, and other pieces of the project. All aspects of the project remain on schedule, with prep work and groundbreaking planned for the spring of 2018. (*see attached construction schedule)

Design Status

Transit Center Design

GMT and Gossens Bachman Architects are finalizing fixtures and finishes.

Overall Project:

The project is on schedule and as of November 2017 the following important dates are anticipated:

- May 14, 2018 Start of Construction
- August 29, 2018 Transit Center Weathertight
- October 10, 2018 Bike path complete
- November 28, 2018 Taylor Street Apartments Weathertight
- January 8, 2019 Transit Center Complete
- May 14, 2019 One Taylor Street Housing Complete

Upper Floor Development

Housing Vermont and Downstreet Housing and Community Development met with Gossens Bachman Architects to work on schematic designs for the housing portion of the project during the week of September 25th. Housing Vermont and GBA are finalizing contract documents, which are 90% complete. The City of Montpelier sponsored an application for Community Development Block Grant Funding (CDBG) through the State of Vermont Community Development Program. The \$510,000 in funding will be leveraged with Low Income Housing Tax Credits (LIHTC) and other state and federal funding sources to secure the total \$7million in development costs. All indications from the State of Vermont are that this project is highly competitive due to its priority status.

Bike Path Project (FHWA)

100% DD nearly complete, just awaiting final design to make sure that housing component and parking needs don't interfere with any elements of project.

Budget/Grants

Current Financials are attached as separate document.

Sales Tax Reallocation

City staff has been in conversation with the State Tax Credits coordinator regarding the transfer of sales tax reallocation credits from Downstreet (the original applicant) to Housing Vermont/ Downstreet. The State is looking into the administrative requirements of such a transfer, if it is possible. We expect an answer from the State shortly.

Operations and Maintenance Agreement

The City and Green Mountain Transit (GMT) are in the process of drafting the operations agreement. Kristin Wood of FTA provided an example of a template that was used for a transit center in Wisconsin. The City and GMT will be working from to complete the O&M agreement based on Montpelier's site specific conditions. 4

Permitting

June 20, 2017 7:00 PM: DRB Decision Issued the approval

Stormwater

The Stormwater Permit application was submitted on May 8, 2017 was approved July 2017

Act 250

BRELLA Application- Jeff Tucker met with ANR to update the BRELLA application and make sure that everything was in compliance. Specifically in relation to the TKS and Mowatt properties.

Water and Wastewater - Department of Public Works finalized wastewater permits as required by the State of Vermont and confirmed Domestic Flow, Site Plan, and Hydrant Flows. Dubois and King prepared flows for the housing component.

Construction Cost Estimate: The City is comfortable with the most recent cost estimates prepared by DEW in April of 2017 and are reflective of the 100% DD plans attached to the May Update. Further cost estimating will proceed following the completion of upper floor final design.

Mechanical, Electrical, Plumbing, and Fire RFP was distributed amongst the qualified bidders identified in the RFP process in October & November. We anticipate that a decision will be made after the New Year. This will provide a substantial basis for final cost estimates.

ATT: September 26 FTA/City of Montpelier Draft Meeting Minutes

Updated Project Construction Schedule



CITY COUNCIL Agenda Item #17-381

Date: December 13, 2017

Consent ___ **Discussion** **X** **Time Sensitive** ___
(outlined below)

SUBJECT: Pedestrian Safety

SUBMITTING DEPARTMENT: City Manager for Councilor Jean Olson

RECOMMENDED ACTION: Discuss pedestrian safety and visibility concerns.

RELATED COUNCIL GOAL/PRIOR ACTION: B: Good Governance
C: Public Safety

EXPENDITURE REQUIRED: N/A

SOURCE OF FUNDS: N/A

LEGAL REQUIREMENTS: N/A

BACKGROUND INFORMATION: Residents have been expressing concerns regarding pedestrian safety and visibility on our streets. Staff have suggested lamp replacement and ways to educate the public on personal safety.

SUPPORTING DOCUMENTS: None.

INTERESTED PARTIES: City Council, Residents, Public Works, Police

CITY MANAGER'S APPROVAL:

A handwritten signature in black ink, appearing to read "W. Hoffman", written over a horizontal line.