



**CITY OF
MONTPELIER
MONTPELIER,
VERMONT**

Agenda for City
Council Meeting
Wednesday, January
24, 2018
06:00 P.M.

- 1) Call to Order by the Mayor
- 2) 18-027. Review and Approve Agenda
- 3) 18-028. General Business and Appearances
- 4) 18-029. Consideration of the Consent Agenda
 - a) Approve 1/10/18 City Council Meeting Minutes
 - b) Approve Water/Sewer Bond Necessity Resolution
 - c) Approve General Fund Bond Necessity Resolution
 - d) Set Annual City Meeting for Tuesday, March 6, 2018, 7:00 A.M. to 7:00 P.M. in the City Hall Auditorium.
 - e) Become the Liquor Control Commission for the purpose of approving application for Class 1 Liquor License from Banchan LLC (41 Elm Street).
 - f) Approve award of contract storm water management contract to Watershed Consulting Associates, LLC.
 - g) Budget to Actual FY18 through November 30, 2017

h) Payroll & Bills

- 5) 18-030. Green Mountain Transit Budget Proposal
- 6) 18-031. Montpelier Community Fund Board Grant Recommendations
- 7) 18-032. Budget Public Hearing
- 8) 18-033. Charter Public Hearing
- 9) 18-034. Bond Public Hearing
- 10) 18-035. Consider Petitions
- 11) 18-036. Regional Internet Fiber through Central Vermont Internet (CVI)
- 12) 18-037. Warning Public Hearing
- 13) 18-038. Approve Warning
- 16) 18-041. Sprinkler Ordinance, 1st Reading
- 17) 18-042. Other Business
- 14) 18-039. Farmers Market
- 15) 18-040. Dog Ordinance, 2nd Reading
- 18) 18-043. Council Reports
- 19) 18-044. Mayor's Report
- 20) 18-045. City Clerk's Report
- 21) 18-046. City Manager's Report

22) Adjournment

18-047. Addendum to the Agenda - "Amanda Pelkey Day"

Minutes of the Montpelier City Council Meeting
January 10, 2018, 6:00 PM
City Council Chambers, City Hall

In attendance: Mayor John Hollar, City Manager Bill Fraser, Councilors Anne Watson, Ashley Hill, Rosie Krueger, Dona Bate, Justin Turcotte, and Jean Olson was not present. City Clerk John Odum acted as secretary.

18-014. Hearing no objection, the Mayor declared the proposed agenda approved by unanimous consent with the following amendments: Charter changes pulled from the consent agenda as a separate item for discussion, an appointment to the ADA Advisory Committee, a discussion of the GMTA transit, a discussion of a possible code of ordinances review, and an eminent domain action..

18-015. General Business and Appearances. Sara Duesterhoeft addressed the council on the upcoming AmeriCorps MLK Day event.

18-016. Councilor Turcotte moved approval of the consent agenda as amended. Councilor Hill seconded. The motion carried unanimously.

The Council discussed the proposed Charter Changes. Charter Change 1 is considered a technical correction to bring the City Charter into accordance with the preferred practice as regards committee membership. Charter Change 2 is considered a technical correction to reflect the establishment of the new Montpelier-Roxbury School District. Charter Change 3 is an amendment offered by the City Clerk to align the filing deadline for candidates for city office on the Annual City Meeting ballot to match the default state deadline (in order to avoid confusion and assist the Clerk's office administratively). The Council deferred to staff on the necessity of these changes.

Charter Change 4, which would exempt business reporting \$10,000 or less in property value from the business personal property tax, generated discussion as to whether that line should be drawn at a different number than \$10,000 as a business incentive. The City Clerk participated in discussion.

Councilor Bate moved that the Council file the four proposed Charter Changes as proposed with the City Clerk. Councilor Watson seconded. The motion carried unanimously.

18-017. Authorities from the Central Vermont Public Safety Authority offered a presentation to the Council and participated in discussion. Participants included Tom Golonka, Paco Aumund, Doug Hoyt, Kim Cheney, Martin Prevost and Robert Sager. Police Chief Tony Facos participated. After discussion Councilor Olson moved that the Council support the actions of the Central Vermont Public Safety Authority to move ahead to create a partnership and that we would agree to support their request for \$28,200 (as an Annual City Meeting ballot question). Councilor Bate seconded, and the motion carried 4-2 (Councilors Turcotte and Hill voting nay) at 7:38.

The Mayor called for a recess at 7:39. The meeting was reconvened at 7:45.

18.018 City Manager William Fraser opened a discussion on the proposed budget, which included a discussion of separate financial items appearing on the coming ballot. Councilor Bate moved that the Council authorize the ballot question regarding Council and mayor payment to request \$2000 per councilor and \$4000 for the Mayor. Councilor Watson seconded. Discussion followed. At 7:55, the motion carried unanimously.

The Council discussed the status and cost of GMTA bus service in the City. No formal action was taken.

The Council discussed a potential top-to-bottom ordinance review process. No formal action was taken.

18-025. Councilor Hill moved the Council appoint Tina Wood to the ADA Advisory Committee. Councilor Bate seconded. The motion carried unanimously.

18-026. Councilor Watson moved the Council approve the Findings of Fact, Conclusions of Law and Order regarding Eminent Domain of Cummings Street property. Councilor Bate seconded. Discussion followed. At 8:18, the motion carried on a 5-1 vote (Councilor Turcotte voting nay).

18-021. Councilor Turcotte thanked citizens for patience with winter challenges and praised the Department of Public Works. Councilor Watson reported on the opening of the skating on the Statehouse lawn.

18-023. The City Clerk reported on ballot petitions in circulation.

18-024. The City Manager opened a brief discussion on meeting process and scheduling.

18-019. Stephanie Hainley and Gail Henderson-King (of White and Burke Advisors) were joined by Assistant City Manager Sue Allen for a Council workshop on the TIF program. After discussion, Councilor Watson moved a finding that further discussion of the real estate related matter in open session would place the City at a substantial disadvantage. Councilor Bate seconded. The motion carried unanimously.

Councilor Hill moved that the Council enter executive session to continue the discussion and include Ms. Allen, Ms. Hainley, and Ms. Henderson-King. Councilor Bate seconded. The motion carried unanimously.

Without objection, the Council returned to open session by unanimous consent at 9:36PM.

Councilor Hill moved that the City approve a phase 2 contract for White & Burke for a potential TIF application. Councilor Bate seconded, and the motion carried unanimously.

Without objection, the Mayor adjourned the meeting by unanimous consent at 9:37.



CITY COUNCIL Agenda Item #18-029(b)

Date: January 24, 2018

Consent X **Discussion**

SUBJECT: Water/Sewer Bond Necessity Resolution and Declaration of Intent

SUBMITTING DEPARTMENT: Manager's and Finance Office

RECOMMENDED ACTION: Approve the necessity to issue a \$1,300,000 for various water and sewer infrastructure projects on Lague Drive, Quesnel Drive, Clarendon Ave, Main Street and/or other locations as deemed necessary.

RELATED COUNCIL GOAL/PRIOR ACTION:

- A: Affordability
- B: Good Governance
- D: Economic Development
- E: Housing
- F: Quality of Life
- G: Infrastructure
- H: Environment

EXPENDITURE REQUIRED: None

SOURCE OF FUNDS: N/A

LEGAL REQUIREMENTS: City Charter §1102 SUBMISSION TO VOTERS (a) When the City Council shall determine that the public necessity or interest demands improvements, other than improvements relating to schools or school property, and that the cost of the same will be too great to be paid out of the ordinary revenue of the City, the Council may by vote of two-thirds of its members order the submission of a proposition to make such improvements and incur debt to pay for the same to the voters of the City at an annual or special meeting warned and held for that purpose.

BACKGROUND INFORMATION: None

SUPPORTING DOCUMENTS: Necessity Resolution and Declaration of Intent

INTERESTED PARTIES: Council, residents, community members, outside agencies, staff

CITY MANAGER'S APPROVAL:

A handwritten signature in black ink, appearing to read "W. J. [unclear]", written over a horizontal line.



CITY OF MONTPELIER
MONTPELIER, VERMONT
NECESSITY RESOLUTION CERTIFICATE

RESOLVED, that the public interest and necessity demand that certain infrastructure improvements be made, viz: design, engineering, replacement or repair of various water distribution and/or sewer collection systems on Lague Drive, Quesnel Drive, Clarendon Avenue, Main Street or other locations as deemed necessary.

BE IT FURTHER RESOLVED that the cost of completing said public improvements, after application of funds available from the United States of American and/or the State of Vermont, will be too great to be paid out of the ordinary annual income and revenue of the City of Montpelier.

BE IT FUTHER RESOLVED, that a proposal for issuance of general obligation bonds or notes of the City of Montpelier, in an amount not to exceed One Million Three Hundred Thousand Dollars (\$1,300,000), to pay for cost of said improvements should be submitted to the legal voters of the city at the annual meeting thereof to be duly held on March 6, 2018; and

BE IT FURTHER RESOLVED, that all acts relating to the proposition of incurring indebtedness and the issuance of general obligation bonds or notes of the City Of Montpelier for the purpose of financing such improvements, as well as the construction, maintenance and operation of such improvements within the corporate limits of the City, be in accordance with the provisions of No. M-9 of the Acts of 1987, as amended, and Chapters 53, 89, 97, 101, and 120 of Title 24, Vermont Statutes Annotated, and the Charter of the City of Montpelier.

Dated: January 24, 2018

ATTEST: _____
City Clerk

Received for record and recorded this ____ day of January 2018 in the records of the City of Montpelier.

John Odum, City Clerk
City of Montpelier



DECLARATION OF OFFICIAL INTENT
OF THE CITY OF MONTPELIER
TO REIMBURSE CERTAIN EXPENDITURES
FROM PROCEEDS OF INDEBTEDNESS

WHEREAS, the City of Montpelier, Vermont (the “Issuer”) intends to repair or replace water distribution and sewer collection system projects to be considered by the Issuer at the annual meeting thereof to be held on March 6, 2018 (the “Project”);

WHEREAS, the Issuer expects to pay certain capital expenditures (the “Reimbursement Expenditures”) in connection with the Project prior to the issuance of indebtedness for the purpose of financing costs associated with the Project on a long-term basis;

WHEREAS, the Issuer reasonably expects that for that part of the Project consisting of permitting, financing, acquisition, engineering, design and construction costs, debt obligations in an amount not expected to exceed \$1,300,000 will be issued and that certain of the proceeds of such debt obligations will be used to reimburse the Reimbursement of Expenditures.; and

Whereas, the Issuer declares its reasonable official intent to reimburse prior expenditures for the above-described part of the Project with proceeds of a subsequent borrowing:

NOW THEREFORE, the Issuer, declares:

Section 1: The Issuer finds and determines that the foregoing recitals are true and correct, and that all of the capital expenditures covered by this Resolution were or will be made no earlier than 60 days prior to the date of this Resolution.

Section 2: This declaration is made solely for the purposes of establishing compliance with the requirements of Section 1.150-20 of the Treasury Regulations. This declaration does not bind the Issuer to make any expenditure, incur any indebtedness, or proceed with the Project.

Section 3: The Issuer hereby declares its official intent to use proceeds of indebtedness to reimburse itself for Reimbursement expenditures, within 18 months of either the date of the first expenditures of funds by the Issuer for such Project or the date that such Project is placed in service, whichever is later (but in no event more than three years after the date of the original expenditure of Issuer funds for such Project), and to allocate an amount not to exceed \$1,300,000 of the proceeds thereof to reimburse itself for its expenditures in connection with the Project.

Section 4: The Issuer’s debt obligations for the aforementioned purpose will not be “private activity bonds” within the meaning of section 141 of the Internal Revenue Code of 1986.

Section 5: All prior actions of the officials and agents of Issuer that are in conformity with the purpose and intent of the Resolution and in furtherance of the Project shall be and the same hereby are in all respects, ratified, approved and confirmed..

Section 6: All other resolutions of the legislative body of the Issuer, or parts of resolutions, inconsistent with this Resolution are hereby repealed to the extent of such inconsistency.

Section 7: It is hereby found that all discussions and deliberations of the legislative body of the Issuer leading to the adoption of the Resolution occurred at one or more meetings of the legislative body conducted pursuant to the public notice and open to public attendees.

Section 8: The declaration shall take effect from and after its adoption.

The undersigned, City Clerk of the Issuer, hereby certifies that the foregoing is a full, true and correct copy of the declaration of the legislative body of said Issuer duly made at a meeting thereof held on the date, specified below, and that said declaration has not been amended, modified or revoked.

City Clerk

January 24, 2018



CITY COUNCIL Agenda Item #18-029(c)

Date: January 24, 2018

Consent X **Discussion**

SUBJECT: General Fund Bond Necessity Resolution and Declaration of Intent

SUBMITTING DEPARTMENT: Manager's and Finance Office

RECOMMENDED ACTION: Approve the necessity to issue a \$1,300,000 to construct highway and infrastructure improvements including the Shared Use Path, sidewalks, Taylor Street and 1 Taylor Street construction.

RELATED COUNCIL GOAL/PRIOR ACTION:

- A: Affordability
- B: Good Governance
- D: Economic Development
- E: Housing
- F: Quality of Life
- G: Infrastructure
- H: Environment

EXPENDITURE REQUIRED: None

SOURCE OF FUNDS: N/A

LEGAL REQUIREMENTS: City Charter §1102 SUBMISSION TO VOTERS (a) When the City Council shall determine that the public necessity or interest demands improvements, other than improvements relating to schools or school property, and that the cost of the same will be too great to be paid out of the ordinary revenue of the City, the Council may by vote of two-thirds of its members order the submission of a proposition to make such improvements and incur debt to pay for the same to the voters of the City at an annual or special meeting warned and held for that purpose.

BACKGROUND INFORMATION: None

SUPPORTING DOCUMENTS: Necessity Resolution and Declaration of Intent

INTERESTED PARTIES: Council, residents, community members, outside agencies, staff

CITY MANAGER'S APPROVAL:

A handwritten signature in black ink, appearing to read "W. Hoffman", written over a horizontal line.



CITY OF MONTPELIER
MONTPELIER, VERMONT

NECESSITY RESOLUTION CERTIFICATE

RESOLVED, that the public interest and necessity demand that certain infrastructure improvements be made, viz: design, engineering and construction of a shared used path, multi-model transportation center and street infrastructure repairs.

BE IT FURTHER RESOLVED that the cost of completing said public improvements, after application of funds available from the United States of American and/or the State of Vermont, will be too great to be paid out of the ordinary annual income and revenue of the City of Montpelier.

BE IT FUTHER RESOLVED, that a proposal for issuance of general obligation bonds or notes of the City of Montpelier, in an amount not to exceed One Million Three Hundred Thousand Dollars (\$1,300,000), to pay for cost of said improvements should be submitted to the legal voters of the city at the annual meeting thereof to be duly held on March 6, 2018; and

BE IT FURTHER RESOLVED, that all acts relating to the proposition of incurring indebtedness and the issuance of general obligation bonds or notes of the City Of Montpelier for the purpose of financing such improvements, as well as the construction, maintenance and operation of such improvements within the corporate limits of the City, be in accordance with the provisions of No. M-9 of the Acts of 1987, as amended, and Chapter 53 of Title 24, Vermont Statutes Annotated, and the Charter of the City of Montpelier.

Dated: January 24, 2018

ATTEST: _____
City Clerk

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John Odum, City Clerk
City of Montpelier



DECLARATION OF OFFICIAL INTENT
OF THE CITY OF MONTPELIER
TO REIMBURSE CERTAIN EXPENDITURES
FROM PROCEEDS OF INDEBTEDNESS

WHEREAS, the City of Montpelier, Vermont (the “Issuer”) intends to construct highway and infrastructure improvements to be considered by the Issuer at the annual meeting thereof to be held on March 6, 2018 (the “Project”);

WHEREAS, the Issuer expects to pay certain capital expenditures (the “Reimbursement Expenditures”) in connection with the Project prior to the issuance of indebtedness for the purpose of financing costs associated with the Project on a long-term basis;

WHEREAS, the Issuer reasonably expects that for that part of the Project consisting of permitting, financing, acquisition, engineering, design and construction costs, debt obligations in an amount not expected to exceed \$1,300,000 will be issued and that certain of the proceeds of such debt obligations will be used to reimburse the Reimbursement of Expenditures.; and

Whereas, the Issuer declares its reasonable official intent to reimburse prior expenditures for the above-described part of the Project with proceeds of a subsequent borrowing;

NOW THEREFORE, the Issuer, declares:

Section 1: The Issuer finds and determines that the foregoing recitals are true and correct, and that all of the capital expenditures covered by this Resolution were or will be made no earlier than 60 days prior to the date of this Resolution.

Section 2: This declaration is made solely for the purposes of establishing compliance with the requirements of Section 1.150-20 of the Treasury Regulations. This declaration does not bind the Issuer to make any expenditure, incur any indebtedness, or proceed with the Project.

Section 3: The Issuer hereby declares its official intent to use proceeds of indebtedness to reimburse itself for Reimbursement expenditures, within 18 months of either the date of the first expenditures of funds by the Issuer for such Project or the date that such Project is placed in service, whichever is later (but in no event more than three years after the date of the original expenditure of Issuer funds for such Project), and to allocate an amount not to exceed \$1,300,000 of the proceeds thereof to reimburse itself for its expenditures in connection with the Project.

Section 4: The Issuer's debt obligations for the aforementioned purpose will not be "private activity bonds" within the meaning of section 141 of the Internal Revenue Code of 1986.

Section 5: All prior actions of the officials and agents of Issuer that are in conformity with the purpose and intent of the Resolution and in furtherance of the Project shall be and the same hereby are in all respects, ratified, approved and confirmed..

Section 6: All other resolutions of the legislative body of the Issuer, or parts of resolutions, inconsistent with this Resolution are hereby repealed to the extent of such inconsistency.

Section 7: It is hereby found that all discussions and deliberations of the legislative body of the Issuer leading to the adoption of the Resolution occurred at one or more meetings of the legislative body conducted pursuant to the public notice and open to public attendees.

Section 8: The declaration shall take effect from and after its adoption.

The undersigned, City Clerk of the Issuer, hereby certifies that the foregoing is a full, true and correct copy of the declaration of the legislative body of said Issuer duly made at a meeting thereof held on the date, specified below, and that said declaration has not been amended, modified or revoked.

City Clerk

January 24, 2018



CITY COUNCIL Agenda Item #18-029(d)

Date: January 24, 2018

Consent X Discussion

SUBJECT: Set date and time for Annual City Meeting

SUBMITTING DEPARTMENT: Manager's Office

RECOMMENDED ACTION: Set the date for the Annual City Meeting as Tuesday March 6, 2018 from 7:00 A.M. To 7:00 P.M. in the City Hall Auditorium

RELATED COUNCIL GOAL/PRIOR ACTION: B: Good Governance

EXPENDITURE REQUIRED: None

SOURCE OF FUNDS: N/A

LEGAL REQUIREMENTS: City Charter § 501. CITY MEETINGS (a)(I) On the first Tuesday of March in each year, a meeting of the voters of the City shall be held as designated on the warning for such meeting, at a place or places to be appointed by the City Council, and a warning shall be posted in accordance with State statute.

BACKGROUND INFORMATION: Council sets the time and place for the Annual City Meeting.

SUPPORTING DOCUMENTS: None

INTERESTED PARTIES: City Council, Voters, City Staff

CITY MANAGER'S APPROVAL:

A handwritten signature in black ink, appearing to read "W. Hoffman", written over a horizontal line.



CITY COUNCIL Agenda Item #18-029(f)

Date:

Consent X Discussion **Time Sensitive**

SUBJECT: Consideration of approval to award the Ecosystems Restoration Program Grant

SUBMITTING DEPARTMENT: Public Works

RECOMMENDED ACTION: Authorize the Director of Public Works to award the contract for "Managing Storm Water & Reducing Sediment Loads to the Stevens Branch River" to Watershed Consulting Associates, LLC & Aldrich and Elliott, PC and designation of the City Manager as the duly authorized agent to execute the contract documents.

RELATED COUNCIL GOAL/PRIOR ACTION: Goal "H": Maintain a Clean & Healthy Natural Environment (effective storm water management / clean rivers). Prior Action: Approval of Storm Water Master Plan (SWMP), Approval of ERP grant Agreement

EXPENDITURE REQUIRED: \$22,500 or equivalent of in-kind staff and cash expenditure

SOURCE OF FUNDS: \$22,500 City (CIP budget FY18, proposed FY19 & operating funds) + VT ERP Grant of \$42,000 = \$64,500 total budget

LEGAL REQUIREMENTS: Relative to Act 64 (Clean Water Act). This project supports the clean water initiative but is not specifically required.

BACKGROUND INFORMATION: An ERP grant was received from VT DEC. The grant goal is to "...restore and protect rivers, streams, lakes, ponds, and wetlands from storm water runoff and nonpoint source runoff and erosion sources that contain nutrient (phosphorus and nitrogen) and sediment pollution." The project is located on Route 302 across from Cody Chevrolet.

The Department of Public Works advertised a request for proposal (RFP) to select a consultant to perform an analysis of the drainage area and design engineered solutions to effectively manage storm water to the Stevens Branch River. The following consultants submitted proposals for the project and were ranked as follows:

- 1) Watershed Consulting Associates, LLC & Aldrich and Elliot, PC
- 2) Stone Environmental
- 3) Dubois and King
- 4) Wilson Consulting

The consultants were ranked by the Public Works Engineering Staff (See Supporting Documents) and since the top two proposals scored very closely, references were checked. Upon checking references, the public works department decided to select Watershed Consulting teamed with Aldrich and Elliot.

Upon completion, a follow-up grant application will be submitted under category C; Project Implementation.

SUPPORTING DOCUMENTS:

- RFP Review Sheet Tabulation

INTERESTED PARTIES: Adjoining land owners within the drainage area, Friends of the Winooski River, Montpelier Conservation Commission

CITY MANAGER'S APPROVAL:

A handwritten signature in black ink, appearing to read "W. J. [unclear]", is written over a horizontal line.

RFP Review: Managing Storm Water & Reducing Sediment Loads to the Stevens Banch River (2017 ERP Grant)

January 2018

Scoring Proposals: Zach Blodgett, Kurt Motyka, Tom McArdle

Please review & score each Proposal in each category. Ratings will be shared among the review committee. Please be prepared to share thoughts on strengths & weaknesses as you perceive them.

You may choose to assign all, some or none of the points in each category below.

The listed order of Proposaers does not indicate any preference. They are in alpha order.

A copy of the RFP is being provided as reference in determining scoring items 1., 2. and 3.

Items 3. and 4. present an opportunity to weigh credentials and the content of each proposal against the other submittals.

Item 5. is intended to incentivize inclusion of innovative stormwater and Green Infrastructure opportunities

	Consultant	1. Proposer's understanding of the work to be performed and proposed approach to the project			2. Completeness, clarity, creativity & thoughtfulness of proposal			3. Qualifications & Experience of Proposed Project Team			4. Knowledge of Proposed Area			5. Supplemental Items			Total		
		30 Pts			25 Pts			25 Pts			10 Pts			10 Pts			100 Pts		
		Zach	Kurt	Tom	Zach	Kurt	Tom	Zach	Kurt	Tom	Zach	Kurt	Tom	Zach	Kurt	Tom	Zach	Kurt	Tom
1)	Dubois and King	25	25	10	20	15	10	19	18	10	8	7	5	5	5	0	77	70	35
2)	Stone Environmental	29	29	27	20	24	24	22	22	22	10	9	10	9	9	10	90	93	93
3)	Watershed Consulting Associations, LLC	29	28	28	24	22	24	25	24	25	9	8	9	8	7	7	95	89	93
4)	Wilson Consulting	15	10	10	12	10	10	10	5	5	2	1	0	1	1	0	40	27	25

182

276

277

92



CITY COUNCIL Agenda Item #18-029(g)

Date: January 24, 2018

Consent X Discussion

SUBJECT: Financial summary November 30, 2017 budget vs. actual all funds

SUBMITTING DEPARTMENT: Finance

RECOMMENDED ACTION: None, acceptance of periodic financial statements through the consent agenda provides evidence to our external auditors that financial reports were provided by the Finance Department. There is no formal action required.

RELATED COUNCIL GOAL/PRIOR ACTION:

A: Affordability

B: Good Governance

EXPENDITURE REQUIRED: None

SOURCE OF FUNDS: N/A

LEGAL REQUIREMENTS: None but considered an important oversight function and internal control

BACKGROUND INFORMATION: N/A

SUPPORTING DOCUMENTS: FYTD budget vs. actual all funds, Finance Memo

INTERESTED PARTIES: City Council, City Voters and staff

CITY MANAGER'S APPROVAL:

A handwritten signature in black ink, appearing to read "W. Hoffman".



America's Small Town Capital

DATE: January 18, 2018

TO: William Fraser, City Manager & Management Team
Mayor and City Council Members

FROM: Todd Provencher, Finance Director

SUBJECT: Detailed budget vs. actual FY18 year-to-date for all funds for the period ending November 30, 2017. Funds include: General, Water, Sewer, Cemetery, Parks, Recreation, Senior Center, Parking and District Heat.

Attached, please find the budget vs. actual reports for the above reference funds. For the General Fund, please note that 91.33% of revenues budgeted have been received (compared to 91.50% last fiscal year) and 57.33% of expenditures budgeted have been expensed for this time period (compared to 54.67% last year). The period ending November 30, represents 42% of the budget year completed. Period ending December 31, 2017 should be available at the next meeting.

GENERAL FUND NOTES:

Revenue:

General Fund revenue is coming in as projected for the first 5 months of the fiscal year. State PILOT payments were higher than budgeted and local options tax revenue to date is trending higher. With only 1 year of collection history, it is unknown if the trend in options tax revenue is seasonal or indicative of an annualized revenue. Planning Department fees have exceeded budgeted revenue by 69% year-to-date indicating the increased development activity occurring in town. Miscellaneous revenue is twice the budgeted amount due to reimbursements under disability policies as a few longer-term injuries have occurred this year. This revenue is typically offset by increased overtime expenditures.

Expenditures:

(802)-223-9520

39 Main Street, Suite 6 Montpelier, VT 05602

www.montpelier-vt.org

Overall General Fund expenditures are following our budgeted projections as compared to the percentage of the year fiscal year completed. Despite the overall percentage of expenditures indicating 57% of the budget being expended, much of this is caused by debt principal payments occurring in November and fund transfers that occur early in the fiscal year. Overall department expenditures are trending at or near the percentage of the year complete.

WATER FUND:

52.34% of revenues budgeted have been received (compared to 54.70% last fiscal year) and 62.28% of expenditures budgeted have been expensed for this time period (compared to 57.44% last year).

SEWER FUND:

61.65% of revenues budgeted have been received (compared to 56.20% last fiscal year) and 48.59% of budgeted expenditures have been incurred for the time period (compared to 48.25% last year).

PARKING FUND:

43.32% of revenues budgeted have been received (compared to 41.20% last fiscal year) and 38.87% of expenditures budgeted have been expensed for this time period (compared to 41.24% last year).

If there are any specific questions that I can assist in answering, please do not hesitate to email me and I will provide additional details.

Sincerely,

Todd Provencher

tprovencher@montpelier-vt.org



City of Montpelier
GENERAL FUND FY 2018 Budget Report

42% of Fiscal Year Completed

Account Number and Description

Budget FY
2018

Actual to Date
Through 11/30/2017
(Unaudited)

Variance

Percent of
Budget

REVENUES

10.20 PROPERTY TAX REVENUE

10.2000.00.00.4 PROPERTY TAX GF	\$8,762,272.00	\$8,772,916.33	\$10,644.33	100.12 %
10.2005.00.00.4 PROPERTY TAX LIBRARY	\$330,633.00	\$330,633.00	\$0.00	100.00 %
10.2006.00.00.4 PROPERTY TAX AGENCIES OUT	\$67,000.00	\$67,000.00	\$0.00	100.00 %
10.2007.00.00.4 PROPERTY TAX DOWNTOWN IMP DISTRICT	\$41,500.00	\$41,701.57	\$201.57	100.49 %
TOTAL PROPERTY TAX REVENUE	\$9,201,405.00	\$9,212,250.90	\$10,845.90	100.12%

10.21 STATE/LOCAL PILOT

10.2100.00.00.4 STATE PILOT	\$813,296.00	\$858,900.00	\$45,604.00	105.61 %
10.2100.00.01.4 LOCAL PILOT	\$20,000.00	\$750.00	(\$19,250.00)	3.75 %
10.2100.00.02.4 CURRENT USE	\$38,000.00	\$31,991.00	(\$6,009.00)	84.19 %
10.2100.00.03.4 STATE PILOT DOWNTOWN	\$18,067.00	\$18,389.00	\$322.00	101.78 %
10.2100.00.04.4 LOCAL OPTIONS TAX	\$218,000.00	\$117,921.80	(\$100,078.20)	54.09 %
10.2101.00.00.4 PENALTY DELINQUENT TAXES	\$55,000.00	\$25,349.62	(\$29,650.38)	46.09 %
10.2102.00.00.4 INTEREST DELINQUENT TAXES	\$15,000.00	\$10,141.08	(\$4,858.92)	67.61 %
10.2103.00.00.4 STATE ADMIN ALLOWANCE	\$26,000.00	\$0.00	(\$26,000.00)	0.00 %
TOTAL STATE/LOCAL PILOT	\$1,203,363.00	\$1,063,442.50	(\$139,920.50)	88.37%

10.22 PERMITS AND LICENSE REV

10.2201.00.00.4 BUSINESS PERMITS/LICENSES	\$9,000.00	\$395.00	(\$8,605.00)	4.39 %
10.2202.00.00.4 DOG LICENSES	\$3,000.00	\$347.25	(\$2,652.75)	11.58 %
10.2203.00.00.4 BUILDING PERMITS/CODE SVC	\$85,000.00	\$24,218.35	(\$60,781.65)	28.49 %
10.2205.00.00.4 IMPACT FEES - PARK	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL PERMITS AND LICENSE REV	\$97,000.00	\$24,960.60	(\$72,039.40)	25.73%

10.23 INTERGOVERNMENTAL REV

10.2301.00.00.4 GRANTS-POLICE FEDERAL EQUIP	\$0.00	\$0.00	\$0.00	0.00 %
10.2301.00.01.4 GRANTS-POLICE FEDERAL	\$0.00	\$1,539.31	\$1,539.31	0.00 %
10.2301.00.02.4 FEDERAL COPS GRANT	\$0.00	\$0.00	\$0.00	0.00 %
10.2301.00.03.4 GRANTS-POLICE STATE	\$0.00	\$7,804.01	\$7,804.01	0.00 %
10.2302.00.00.4 FEDERAL EMERGENCY MGT	\$0.00	\$0.00	\$0.00	0.00 %
10.2302.00.03.4 GRANTS- PLANNING -FED STREET DESIGN	\$0.00	\$0.00	\$0.00	0.00 %
10.2302.00.04.4 GRANTS-PLANNING-FED HISTORIC PRES	\$0.00	\$0.00	\$0.00	0.00 %



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10.2303.00.00.4 STATE HIGHWAY AID	\$217,900.00	\$116,584.36	(\$101,315.64)	53.50 %
10.2304.00.00.4 STATE STATUTORY PAYMENT	\$184,000.00	\$184,000.00	\$0.00	100.00 %
10.2305.00.00.4 CAPITAL FIRE MUTUAL AID	\$316,793.00	\$79,198.25	(\$237,594.75)	25.00 %
10.2310.00.00.4 ACT 60 REAPPRAISAL-STATE	\$25,628.00	\$0.00	(\$25,628.00)	0.00 %
10.2311.00.00.4 DPW GRANTS	\$0.00	\$0.00	\$0.00	0.00 %
10.2311.00.01.4 DPW GRANT-RADIOS (PS)	\$0.00	\$0.00	\$0.00	0.00 %
10.2313.00.00.4 SCHOOLS-RESOURCE OFFICER	\$51,555.00	\$0.00	(\$51,555.00)	0.00 %
10.2314.00.00.4 STATE GRANTS COM JUSTICE CTR	\$176,991.00	\$81,000.00	(\$95,991.00)	45.77 %
10.2314.00.01.4 State Grants-CJC Misc	\$15,000.00	\$7,500.00	(\$7,500.00)	50.00 %
10.2314.00.03.4 FED GRANTS COM JUSTICE CTR	\$0.00	\$0.00	\$0.00	0.00 %
10.2315.00.00.4 FED/ST GRANTS- FIRE/EMERG	\$0.00	\$0.00	\$0.00	0.00 %
10.2316.00.00.4 PLANNING GRANT REVENUE	\$0.00	\$0.00	\$0.00	0.00 %
10.2316.00.03.4 ST AHS GRANT CJC COSA	\$0.00	\$0.00	\$0.00	0.00 %
10.2316.00.04.4 ST GRANT CJC RE-ENTRY PRG	\$106,099.00	\$53,049.50	(\$53,049.50)	50.00 %
10.2318.00.00.4 STATE GRANTS - PLANNING	\$0.00	\$0.00	\$0.00	0.00 %
10.2318.00.01.4 STATE GRANT-MP-2016-00029	\$0.00	\$0.00	\$0.00	0.00 %
10.2320.00.00.4 STATE/FED GRANT - DPW EQUIP	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL INTERGOVERNMENTAL REV	\$1,093,966.00	\$530,675.43	(\$563,290.57)	48.51%
10.24 FEES & CHARGES FOR SERVICES				
10.2401.00.00.4 RECORDING DOCUMENTS	\$55,000.00	\$23,087.00	(\$31,913.00)	41.98 %
10.2402.00.00.4 CLERK/TREASURER DEPT FEES	\$14,000.00	\$6,853.50	(\$7,146.50)	48.95 %
10.2404.00.00.4 RECORDS RESTORATION FEE	\$0.00	\$2,620.00	\$2,620.00	0.00 %
10.2406.00.00.4 PLANNING DEPARTMENT FEES	\$20,000.00	\$33,910.83	\$13,910.83	169.55 %
10.2409.00.00.4 SALE OF GIS MATERIALS	\$0.00	\$0.00	\$0.00	0.00 %
10.2411.00.00.4 PHOTOCOPIER MACHINE	\$100.00	\$70.35	(\$29.65)	70.35 %
10.2413.00.00.4 AMBULANCE CALL CHARGES	\$375,000.00	\$150,296.60	(\$224,703.40)	40.08 %
10.2415.00.00.4 AMBULANCE CONTRACTS	\$114,134.00	\$57,067.00	(\$57,067.00)	50.00 %
10.2416.00.00.4 POLICE - STATE	\$9,500.00	\$0.00	(\$9,500.00)	0.00 %
10.2417.00.00.4 OUTSIDE PAY POLICE & FIRE	\$0.00	\$0.00	\$0.00	0.00 %
10.2417.00.01.4 "START" REIMB MONTPELIER POLICE	\$0.00	\$0.00	\$0.00	0.00 %
10.2417.00.02.4 OUTSIDE PAY POL-HOMELAND	\$0.00	\$0.00	\$0.00	0.00 %
10.2417.00.03.4 OUTSIDE PAY FIRE-HOMELAND	\$0.00	\$0.00	\$0.00	0.00 %



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10.2418.00.00.4 FIRE DEPT - MISC FEES	\$0.00	\$685.00	\$685.00	0.00 %
10.2419.00.00.4 POLICE DEPT - MISC FEES	\$3,000.00	\$2,356.34	(\$643.66)	78.54 %
10.2420.00.00.4 STUMP DUMP	\$2,500.00	\$1,782.50	(\$717.50)	71.30 %
10.2420.10.00.4 TREE STUMPAGE REVENUE	\$1,000.00	\$435.00	(\$565.00)	43.50 %
10.2421.00.00.4 PUBLIC WORKS DEPT FEES	\$15,000.00	\$2,165.15	(\$12,834.85)	14.43 %
10.2422.00.00.4 CPR COURSE FEES	\$2,000.00	\$980.00	(\$1,020.00)	49.00 %
10.2423.00.00.4 CONSERVATION COMMISSION REVENUE	\$0.00	\$0.00	\$0.00	0.00 %
10.2423.00.01.4 TREE MGMT WOOD SALES	\$0.00	\$0.00	\$0.00	0.00 %
10.2424.00.00.4 MONTPELIER ALIVE	\$2,600.00	\$0.00	(\$2,600.00)	0.00 %
10.2425.00.00.4 COM JUSTICE CTR FEES	\$14,601.00	\$1,700.00	(\$12,901.00)	11.64 %
10.2425.00.01.4 CJC CONTRACT SVC RE-ENTRY	\$13,878.00	\$0.00	(\$13,878.00)	0.00 %
10.2425.00.02.4 COM JUSTICE REIMB OF EXP	\$0.00	\$0.00	\$0.00	0.00 %
10.2425.00.03.4 CJC DONATIONS	\$1,500.00	\$0.00	(\$1,500.00)	0.00 %
10.2425.00.04.4 RE-ENTRY PROGRAM REIMB	\$0.00	\$0.00	\$0.00	0.00 %
10.2426.00.00.4 PARADE PERMIT FEES	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL FEES & CHARGES FOR SERVICES	\$643,813.00	\$284,009.27	(\$359,803.73)	44.11%
10.25 RENTS & COMMISSIONS/UTILITY FEES				
10.2502.00.00.4 MEMORIAL ROOM RENTAL	\$500.00	\$225.00	(\$275.00)	45.00 %
TOTAL RENTS & COMMISSIONS/UTILITY FEES	\$500.00	\$225.00	(\$275.00)	45.00%
10.260 FINES & FORFEITURES				
10.2601.00.00.4 POLICE FINES & FORFEITURE	\$20,000.00	\$5,924.00	(\$14,076.00)	29.62 %
10.2602.00.00.4 DRUG SEIZURE-FOR RESERVE	\$0.00	\$0.00	\$0.00	0.00 %
10.2605.00.00.4 BUILDING/ZONING FINES	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL FINES & FORFEITURES	\$20,000.00	\$5,924.00	(\$14,076.00)	29.62%
10.261 EQUIPMENT/LAND REVENUE				
10.2610.00.00.4 WATER FUND EQUIPMENT XFER	\$125,379.00	\$125,379.00	\$0.00	100.00 %
10.2610.00.02.4 SALE OF DPW RAP	\$7,000.00	\$8,300.00	\$1,300.00	118.57 %
10.2611.00.00.4 SEWER FUND EQUIPMENT XFER	\$161,119.00	\$161,119.00	\$0.00	100.00 %
10.2612.00.00.4 PARKING FUND EQUIP XFER	\$12,603.00	\$12,603.00	\$0.00	100.00 %
10.2613.00.00.4 FUEL SALES	\$47,000.00	\$18,285.02	(\$28,714.98)	38.90 %
10.2614.00.00.4 SALE OF EQUIPMENT	\$2,000.00	\$2,690.00	\$690.00	134.50 %



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10.2614.00.01.4 SALE OF POLICE EQUIPMENT	\$0.00	\$0.00	\$0.00	0.00 %
10.2614.00.10.4 PROCEEDS LEASE/NOTES	\$0.00	\$0.00	\$0.00	0.00 %
10.2614.00.11.4 SALE OF LAND	\$0.00	\$0.00	\$0.00	0.00 %
10.2615.00.00.4 RENTAL OF EQUIPMENT	\$0.00	\$0.00	\$0.00	0.00 %
10.2616.00.00.4 MISC. REVENUE	\$0.00	\$0.00	\$0.00	0.00 %
10.2617.00.00.4 MISC REIMB (FLEET REPAIR)	\$25,000.00	\$10,180.78	(\$14,819.22)	40.72 %
10.2619.00.00.4 USE OF EQUIPMENT FUND RES	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL EQUIPMENT/LAND REVENUE	\$380,101.00	\$338,556.80	(\$41,544.20)	89.07%
10.27 INTEREST/INVESTMENT REVENUE				
10.2700.00.00.4 INTEREST INCOME	\$40,000.00	\$31,086.38	(\$8,913.62)	77.72 %
TOTAL INTEREST/INVESTMENT REVENUE	\$40,000.00	\$31,086.38	(\$8,913.62)	77.72%
10.28 MISC REVENUE				
10.2801.00.00.4 MISCELLANEOUS REVENUE	\$500.00	\$6.94	(\$493.06)	1.39 %
10.2802.00.00.4 MISCELLANEOUS REIMB	\$0.00	\$1,426.81	\$1,426.81	0.00 %
10.2802.00.01.4 INS. REIMB - OTHER DEPTS	\$0.00	\$0.00	\$0.00	0.00 %
10.2802.00.02.4 INS. REIMB - DPW	\$0.00	\$268.00	\$268.00	0.00 %
10.2802.00.03.4 INS. REIMB - POLICE	\$0.00	\$2,026.87	\$2,026.87	0.00 %
10.2802.00.04.4 MISC. REIMB. - FIRE	\$0.00	\$0.00	\$0.00	0.00 %
10.2802.00.05.4 INS.REIM - FLOOD MAY 2011	\$0.00	\$0.00	\$0.00	0.00 %
10.2802.00.06.4 CVPSA DIRECTOR REIMB	\$0.00	\$0.00	\$0.00	0.00 %
10.2803.00.00.4 POLICE CANINE -OTHER REVENUES	\$0.00	\$0.00	\$0.00	0.00 %
10.2804.00.00.4 DONATIONS - FIRE/AMBULANCE RSV	\$0.00	\$500.00	\$500.00	0.00 %
10.2804.00.01.4 DONATIONS- POLICE K-9	\$0.00	\$0.00	\$0.00	0.00 %
10.2804.00.02.4 DONATIONS - POLICE	\$0.00	\$500.00	\$500.00	0.00 %
10.2806.00.00.4 GRNT DRAWDWNS -TREE BOARD	\$0.00	\$0.00	\$0.00	0.00 %
10.2807.00.00.4 W.C./S.T.D. WAGE REIMBURS	\$5,000.00	\$26,080.37	\$21,080.37	521.61 %
10.2807.00.01.4 WC /STD REIMB - DPW	\$5,000.00	\$0.00	(\$5,000.00)	0.00 %
10.2807.00.02.4 WC /STD REIMB - POLICE	\$0.00	\$0.00	\$0.00	0.00 %
10.2807.00.03.4 WC / STD REIMB FIRE	\$0.00	\$7,975.91	\$7,975.91	0.00 %
10.2809.00.00.4 TREE BOARD DONATIONS/GRANTS	\$0.00	\$0.00	\$0.00	0.00 %
10.2810.00.00.4 PET WASTE DONATIONS	\$0.00	\$0.00	\$0.00	0.00 %



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10.2811.00.00.4 ENERGY SAVINGS INCENTIVE	\$0.00	\$0.00	\$0.00	0.00 %
10.2813.00.00.4 RESERVE FIRE REVENUE	\$0.00	\$0.00	\$0.00	0.00 %
10.2814.00.00.4 PROCEEDS FROM L.T. DEBT	\$0.00	\$0.00	\$0.00	0.00 %
10.2816.00.00.4 CONNOR-INTEREST ON NOTE	\$0.00	\$0.00	\$0.00	0.00 %
10.2817.00.00.4 USE OF CONNOR RESERVE	\$0.00	\$0.00	\$0.00	0.00 %
10.2820.00.00.4 EMPLOYEE WELLNESS REVENUE	\$6,000.00	\$0.00	(\$6,000.00)	0.00 %
TOTAL MISC REVENUE	\$16,500.00	\$38,784.90	\$22,284.90	235.06%
10.29 OPERATING TRANSFERS				
10.2901.00.00.4 ADMIN TRANSFER - WATER	\$298,161.00	\$298,161.00	\$0.00	100.00 %
10.2902.00.00.4 ADMIN TRANSFER SEWER	\$425,509.00	\$425,509.00	\$0.00	100.00 %
10.2903.00.00.4 ADMIN TRANSFER - PARKING	\$59,274.00	\$59,274.00	\$0.00	100.00 %
10.2904.00.00.4 XFER FROM PARKS-TREE WARD	\$0.00	\$0.00	\$0.00	0.00 %
10.2905.00.00.4 XFER FROM SENIOR CENTER	\$0.00	\$0.00	\$0.00	0.00 %
10.2906.00.00.4 XFER FROM CJC PROF. SVCS ADMIN FEE	\$7,500.00	\$0.00	(\$7,500.00)	0.00 %
10.2907.00.00.4 XFER FROM FIRE RESERVE	\$0.00	\$0.00	\$0.00	0.00 %
10.2909.00.00.4 TRANSFER FROM CDA	\$4,000.00	\$0.00	(\$4,000.00)	0.00 %
10.2909.00.01.4 XFER FROM PARKING-PLANNING COM DEV	\$0.00	\$0.00	\$0.00	0.00 %
10.2909.00.03.4 XFER FROM DISTRICT ENERGY	\$0.00	\$0.00	\$0.00	0.00 %
10.2909.00.04.4 XFER FROM CIP FOR PROJ MGMT	\$50,000.00	\$50,000.00	\$0.00	100.00 %
10.2909.00.05.4 XFER FROM CIP CARR LOT RENT	\$43,200.00	\$43,200.00	\$0.00	100.00 %
10.2909.00.06.4 XFER FROM CIP REIMB DPW STREETS	\$0.00	\$0.00	\$0.00	0.00 %
10.2914.00.00.4 USE OF RECORDS RESERVE	\$0.00	\$0.00	\$0.00	0.00 %
10.2916.00.00.4 USE OF GEN FUND BALANCE	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL OPERATING TRANSFERS	\$887,644.00	\$876,144.00	(\$11,500.00)	98.70%
TOTAL GENERAL FUND REVENUES	\$13,584,292.00	\$12,406,059.78	(\$1,178,232.22)	91.33%



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EXPENDITURES				
10.3000 CITY COUNCIL				
10.3000.10.00.5 CITY COUNCIL SALARY & WAGES	\$10,200.00	\$4,250.00	\$5,950.00	41.67 %
10.3000.15.02.5 CITY COUNCIL FICA/MEDICARE	\$780.00	\$325.15	\$454.85	41.69 %
10.3000.20.00.5 CITY COUNCIL OFFICE SUPPLIES	\$570.00	\$0.00	\$570.00	0.00 %
10.3000.20.01.5 CITY COUNCIL POSTAGE	\$275.00	\$0.00	\$275.00	0.00 %
10.3000.30.00.5 CITY COUNCIL ADVERTISING	\$4,000.00	\$2,689.16	\$1,310.84	67.23 %
10.3000.34.00.5 CITY COUNCIL COMMUNICATIONS	\$1,200.00	\$382.91	\$817.09	31.91 %
10.3000.40.00.5 CITY COUNCIL DUES/SUBS/MTGS	\$3,050.00	\$78.74	\$2,971.26	2.58 %
10.3000.56.00.5 CITY COUNCIL OTR PUR SRVC	\$4,675.00	\$0.00	\$4,675.00	0.00 %
10.3000.56.01.5 CITY COUNCIL DONATIONS IN LIEU OF WAGES	\$0.00	\$0.00	\$0.00	0.00 %
10.3000.62.00.5 CITY COUNCIL PRINT & BINDING	\$4,340.00	(\$900.45)	\$5,240.45	(20.75)%
10.3000.74.00.5 CITY COUNCIL TRAVEL/TRANS	\$1,075.00	\$536.63	\$538.37	49.92 %
10.3000.79.00.5 CITY COUNCIL MISC	\$1,400.00	\$0.00	\$1,400.00	0.00 %
10.3000.83.00.5 CITY COUNCIL MACH & EQUIP	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL CITY COUNCIL	\$31,565.00	\$7,362.14	\$24,202.86	23.32%
10.3210 CITY MANAGER				
10.3210.10.00.5 CITY MGR SALARY & WAGES	\$214,918.00	\$103,240.64	\$111,677.36	48.04 %
10.3210.11.00.5 CITY MGR OVERTIME	\$0.00	\$0.00	\$0.00	0.00 %
10.3210.15.01.5 CITY MGR DENTAL INS	\$1,260.00	\$500.34	\$759.66	39.71 %
10.3210.15.02.5 CITY MGR FICA/MEDICARE	\$15,558.00	\$7,616.65	\$7,941.35	48.96 %
10.3210.15.03.5 CITY MGR HEALTH INS	\$35,408.00	\$6,357.71	\$29,050.29	17.96 %
10.3210.15.04.5 CITY MGR FLEX SPENDING ACCOUNT	\$750.00	\$0.00	\$750.00	0.00 %
10.3210.15.05.5 CITY MGR LT CARE INS	\$90.00	\$37.51	\$52.49	41.68 %
10.3210.15.07.5 CITY MGR CITY RETIREMENT	\$26,701.00	\$11,998.16	\$14,702.84	44.94 %
10.3210.15.08.5 CITY MGR LIFE, STD, LTD INS	\$2,227.00	\$857.23	\$1,369.77	38.49 %
10.3210.15.09.5 CITY MGR UNEMPLOYMENT INS	\$375.00	\$183.55	\$191.45	48.95 %
10.3210.15.10.5 CITY MGR WORKERS' COMP	\$653.00	\$395.78	\$257.22	60.61 %
10.3210.15.12.5 CITY MGR PARKING FEE	\$1,800.00	\$0.00	\$1,800.00	0.00 %
10.3210.15.13.5 CITY MGR DEF COMP 401(A)	\$9,814.00	\$4,058.23	\$5,755.77	41.35 %
10.3210.20.00.5 CITY MGR OFFICE SUPPLIES	\$950.00	\$129.45	\$820.55	13.63 %
10.3210.20.01.5 CITY MGR POSTAGE	\$300.00	\$0.00	\$300.00	0.00 %



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10.3210.30.00.5 CITY MGR ADVERTISING	\$15,900.00	\$14,545.99	\$1,354.01	91.48 %
10.3210.34.00.5 CITY MGR COMMUNICATIONS	\$28.00	\$15.98	\$12.02	57.07 %
10.3210.34.03.5 CITY MGR TELE CELL & PAGER	\$600.00	\$187.44	\$412.56	31.24 %
10.3210.40.00.5 CITY MGR DUES/SUBS/MTGS	\$13,665.00	\$2,623.26	\$11,041.74	19.20 %
10.3210.48.00.5 CITY MGR PROPERTY & LIAB INS	\$3,527.00	\$1,701.96	\$1,825.04	48.26 %
10.3210.56.00.5 CITY MGR OTR PUR SRVC	\$1,500.00	\$0.00	\$1,500.00	0.00 %
10.3210.58.00.5 CITY MGR VIDEO ARCHIVE SYS	\$7,450.00	\$0.00	\$7,450.00	0.00 %
10.3210.61.00.5 CITY MGR LEGAL SERVICES	\$55,000.00	\$12,744.30	\$42,255.70	23.17 %
10.3210.62.00.5 CITY MGR PRINT & BINDING	\$50.00	\$0.00	\$50.00	0.00 %
10.3210.66.00.5 CITY MGR OTHER RENTALS	\$0.00	\$0.00	\$0.00	0.00 %
10.3210.68.00.5 CITY MGR EQUIP REPAIR & MNT	\$200.00	\$0.00	\$200.00	0.00 %
10.3210.70.00.5 CITY MGR COPIER	\$505.00	\$198.73	\$306.27	39.35 %
10.3210.74.00.5 CITY MGR TRAVEL/TRANS	\$6,000.00	\$7,084.84	(\$1,084.84)	118.08 %
10.3210.74.01.5 CITY MGR TRANS-FUEL	\$395.00	\$0.00	\$395.00	0.00 %
10.3210.79.00.5 CITY MGR MISC	\$880.00	\$27.92	\$852.08	3.17 %
10.3210.83.00.5 CITY MGR MACH & EQUIP	\$0.00	\$0.00	\$0.00	0.00 %
10.3210.94.01.5 CITY MGR PENSION PRINCIPAL	\$585.00	\$574.00	\$11.00	98.12 %
10.3210.95.01.5 CITY MGR PENSION INT EXP	\$5,302.00	\$2,662.21	\$2,639.79	50.21 %
TOTAL CITY MANAGER	\$422,391.00	\$177,741.88	\$244,649.12	42.08%
10.3400 CITY CLERK				
10.3400.10.00.5 CLERK SALARY & WAGES	\$90,931.00	\$38,559.48	\$52,371.52	42.41 %
10.3400.11.00.5 CLERK OVERTIME	\$0.00	\$0.00	\$0.00	0.00 %
10.3400.15.01.5 CLERK DENTAL INS	\$420.00	\$285.89	\$134.11	68.07 %
10.3400.15.02.5 CLERK FICA/MEDICARE	\$6,300.00	\$2,712.56	\$3,587.44	43.06 %
10.3400.15.03.5 CLERK HEALTH INS	\$22,661.00	\$5,059.11	\$17,601.89	22.33 %
10.3400.15.04.5 CLERK IRS FLEX SPENDING ACCOUNT	\$250.00	\$0.00	\$250.00	0.00 %
10.3400.15.05.5 CLERK LT CARE INS	\$72.00	\$0.00	\$72.00	0.00 %
10.3400.15.07.5 CLERK CITY RETIREMENT	\$6,683.00	\$2,467.59	\$4,215.41	36.92 %
10.3400.15.08.5 CLERK LIFE, STD, LTD INS	\$1,331.00	\$457.20	\$873.80	34.35 %
10.3400.15.09.5 CLERK UNEMPLOYMENT INS	\$229.00	\$97.89	\$131.11	42.75 %
10.3400.15.10.5 CLERK WORKERS' COMP	\$264.00	\$171.76	\$92.24	65.06 %
10.3400.15.12.5 CLERK PARKING FEE	\$1,080.00	\$0.00	\$1,080.00	0.00 %



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10.3400.20.00.5 CLERK OFFICE SUPPLIES	\$2,000.00	\$1,303.19	\$696.81	65.16 %
10.3400.20.01.5 CLERK POSTAGE	\$2,500.00	\$801.16	\$1,698.84	32.05 %
10.3400.23.00.5 CLERK SMALL TOOLS&EQP	\$0.00	\$588.50	(\$588.50)	0.00 %
10.3400.30.00.5 CLERK ADVERTISING	\$1,000.00	\$182.72	\$817.28	18.27 %
10.3400.40.00.5 CLERK DUES/SUBS/MTGS	\$2,500.00	\$627.00	\$1,873.00	25.08 %
10.3400.48.00.5 CLERK PROP & LIAB INS	\$1,881.00	\$907.70	\$973.30	48.26 %
10.3400.51.00.5 CLERK REC RESTORATION	\$0.00	\$8,714.38	(\$8,714.38)	0.00 %
10.3400.60.00.5 CLERK PROF SVCS	\$9,700.00	\$3,269.85	\$6,430.15	33.71 %
10.3400.68.00.5 CLERK EQUIP REP&MAINT	\$0.00	\$0.00	\$0.00	0.00 %
10.3400.70.00.5 CLERK COPIER	\$352.00	\$106.00	\$246.00	30.11 %
10.3400.70.01.5 CLERK COPIER PAPER	\$0.00	\$0.00	\$0.00	0.00 %
10.3400.74.00.5 CLERK TRAVEL/TRANSP	\$800.00	\$742.15	\$57.85	92.77 %
10.3400.83.00.5 CLERK MACH AND EQUIP	\$0.00	\$0.00	\$0.00	0.00 %
10.3400.94.01.5 CLERK PENSION PRINCIPAL	\$608.00	\$596.57	\$11.43	98.12 %
10.3400.95.01.5 CLERK PENSION INT EXP	\$5,514.00	\$2,768.66	\$2,745.34	50.21 %
TOTAL CITY CLERK	\$157,076.00	\$70,419.36	\$86,656.64	44.83%
10.3420 FINANCE				
10.3420.10.00.5 FINANCE SALARIES & WAGES	\$278,982.00	\$121,199.72	\$157,782.28	43.44 %
10.3420.11.00.5 FINANCE OVERTIME	\$0.00	\$0.00	\$0.00	0.00 %
10.3420.15.01.5 FINANCE DENTAL INSURANCE	\$2,520.00	\$863.15	\$1,656.85	34.25 %
10.3420.15.02.5 FINANCE FICA/MEDICARE	\$19,523.00	\$8,789.54	\$10,733.46	45.02 %
10.3420.15.03.5 FINANCE HEALTH INSURANCE	\$58,777.00	\$11,008.51	\$47,768.49	18.73 %
10.3420.15.04.5 FINANCE FLEX SPENDING ACCOUNT	\$1,085.00	\$0.00	\$1,085.00	0.00 %
10.3420.15.05.5 FINANCE LONG TERM CARE INS	\$0.00	\$9.68	(\$9.68)	0.00 %
10.3420.15.07.5 FINANCE CITY RETIREMENT	\$20,505.00	\$7,315.20	\$13,189.80	35.68 %
10.3420.15.08.5 FINANCE LIFE, STD, LTD INS	\$3,210.00	\$1,211.36	\$1,998.64	37.74 %
10.3420.15.09.5 FINANCE UNEMPLOYMENT INS	\$552.00	\$265.54	\$286.46	48.11 %
10.3420.15.10.5 FINANCE WORKERS' COMP	\$809.00	\$466.60	\$342.40	57.68 %
10.3420.15.12.5 FINANCE PARKING FEE	\$3,084.00	\$0.00	\$3,084.00	0.00 %
10.3420.20.00.5 FINANCE OFFICE SUPPLIES	\$5,500.00	\$2,811.81	\$2,688.19	51.12 %
10.3420.20.01.5 FINANCE POSTAGE	\$7,000.00	\$9.86	\$6,990.14	0.14 %
10.3420.30.00.5 FINANCE ADVERTISING	\$300.00	\$0.00	\$300.00	0.00 %



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10.3420.40.00.5 FINANCE DUES/SUBS/MTGS	\$1,000.00	\$0.00	\$1,000.00	0.00 %
10.3420.41.00.5 FINANCE PROF DEV/TRAINING	\$4,000.00	\$414.00	\$3,586.00	10.35 %
10.3420.48.00.5 FINANCE PROPERTY & LIAB INS	\$5,103.00	\$2,462.16	\$2,640.84	48.25 %
10.3420.56.00.5 FINANCE OTH PUR SRVS	\$0.00	\$0.00	\$0.00	0.00 %
10.3420.60.00.5 FINANCE PROF SVCS AUDIT/FS	\$35,000.00	\$22,725.00	\$12,275.00	64.93 %
10.3420.60.01.5 FINANCE ACCNTING SFTWRE	\$16,509.00	\$14,368.77	\$2,140.23	87.04 %
10.3420.60.02.5 FINANCE PROF SVCS ACCOUNT	\$1,000.00	\$618.68	\$381.32	61.87 %
10.3420.68.00.5 FINANCE EQUIP REPAIR & MAINT	\$500.00	\$249.99	\$250.01	50.00 %
10.3420.70.00.5 FINANCE COPIER	\$805.00	\$278.86	\$526.14	34.64 %
10.3420.74.00.5 FINANCE TRAVEL/TRANSP	\$500.00	\$0.00	\$500.00	0.00 %
10.3420.79.00.5 FINANCE MISC	\$0.00	\$0.00	\$0.00	0.00 %
10.3420.83.00.5 FINANCE MACH & EQUIP	\$0.00	\$0.00	\$0.00	0.00 %
10.3420.94.01.5 FINANCE PENSION PRINCIPAL	\$608.00	\$596.57	\$11.43	98.12 %
10.3420.95.01.5 FINANCE PENSION INT EXP	\$5,514.00	\$2,768.66	\$2,745.34	50.21 %
TOTAL FINANCE	\$472,386.00	\$198,433.66	\$273,952.34	42.01%
10.3423 TECHNOLOGY SERVICES				
10.3423.10.00.5 TECHNOLOGY SALARIES & WAGES	\$110,905.00	\$28,977.29	\$81,927.71	26.13 %
10.3423.11.00.5 TECHNOLOGY OVERTIME	\$3,744.00	\$71.70	\$3,672.30	1.92 %
10.3423.15.01.5 TECHNOLOGY DENTAL INS	\$840.00	\$177.54	\$662.46	21.14 %
10.3423.15.02.5 TECHNOLOGY FICA/MEDICARE	\$8,789.00	\$2,204.02	\$6,584.98	25.08 %
10.3423.15.03.5 TECHNOLOGY HEALTH INS	\$28,326.00	\$3,113.43	\$25,212.57	10.99 %
10.3423.15.04.5 TECHNOLOGY FLEX SPENDING ACCOUNT	\$500.00	\$0.00	\$500.00	0.00 %
10.3423.15.05.5 TECHNOLOGY LT CARE INS	\$0.00	\$0.00	\$0.00	0.00 %
10.3423.15.07.5 TECHNOLOGY CITY RETIREMENT	\$8,427.00	\$2,106.05	\$6,320.95	24.99 %
10.3423.15.08.5 TECHNOLOGY LIFE,STD,LTD INS	\$1,479.00	\$571.49	\$907.51	38.64 %
10.3423.15.09.5 TECHNOLOGY UNEMPLOYMENT INS	\$252.00	\$122.36	\$129.64	48.56 %
10.3423.15.10.5 TECHNOLOGY WORKERS' COMP	\$329.00	\$176.92	\$152.08	53.78 %
10.3423.15.12.5 TECHNOLOGY PARKING FEE	\$1,200.00	\$0.00	\$1,200.00	0.00 %
10.3423.20.00.5 TECHNOLOGY OFFICE SUPPLIES	\$500.00	\$32.39	\$467.61	6.48 %
10.3423.20.01.5 TECHNOLOGY POSTAGE	\$0.00	\$0.00	\$0.00	0.00 %
10.3423.23.00.5 TECHNOLOGY SMALL TOOLS&EQUIP	\$3,300.00	\$0.00	\$3,300.00	0.00 %
10.3423.30.00.5 TECHNOLOGY ADVERTISING	\$0.00	\$0.00	\$0.00	0.00 %



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10.3423.34.00.5 TECHNOLOGY TELE BASIC SERVICE	\$6,500.00	\$5,862.31	\$637.69	90.19 %
10.3423.34.01.5 TECHNOLOGY TELE LONG DIST	\$3,000.00	\$650.52	\$2,349.48	21.68 %
10.3423.34.02.5 TECHNOLOGY INTERNET WAN SVC	\$35,000.00	\$6,585.85	\$28,414.15	18.82 %
10.3423.34.03.5 TECHNOLOGY TELE CELL & PAGER	\$700.00	\$224.02	\$475.98	32.00 %
10.3423.34.05.5 CITY-WIDE WIRELESS SERVICE	\$0.00	\$0.00	\$0.00	0.00 %
10.3423.40.00.5 TECHNOLOGY DUES/SUBS/MTGS	\$0.00	\$0.00	\$0.00	0.00 %
10.3423.48.00.5 TECHNOLOGY PROPERTY&LIAB INS	\$2,352.00	\$1,134.64	\$1,217.36	48.24 %
10.3423.56.00.5 TECHNOLOGY OTR PUR SRVC	\$15,000.00	\$4,937.05	\$10,062.95	32.91 %
10.3423.60.00.5 TECHNOLOGY PROFESSIONAL SVC	\$15,000.00	\$38,461.50	(\$23,461.50)	256.41 %
10.3423.63.00.5 CITY WEB SITE EXP	\$5,400.00	\$0.00	\$5,400.00	0.00 %
10.3423.65.00.5 TECHNOLOGY RENTAL OF EQUIP	\$0.00	\$0.00	\$0.00	0.00 %
10.3423.68.00.5 TECHNOLOGY EQUIP REP & MAINT	\$6,500.00	\$976.73	\$5,523.27	15.03 %
10.3423.70.00.5 TECHNOLOGY COPIER	\$380.00	\$132.48	\$247.52	34.86 %
10.3423.74.00.5 TECHNOLOGY TRAVEL/TRANS	\$200.00	\$0.00	\$200.00	0.00 %
10.3423.94.01.5 TECHNOLOGY PENSION PRINCIPAL	\$468.00	\$459.20	\$8.80	98.12 %
10.3423.95.01.5 TECHNOLOGY PENSION INTEXP	\$4,242.00	\$2,129.97	\$2,112.03	50.21 %
TOTAL TECHNOLOGY SERVICES	\$263,333.00	\$99,107.46	\$164,225.54	37.64%
10.3430 PROPERTY ASSESSOR				
10.3430.10.00.5 ASSESSOR SALARIES & WAGES	\$54,540.00	\$24,176.80	\$30,363.20	44.33 %
10.3430.11.00.5 ASSESSOR OVERTIME	\$0.00	\$0.00	\$0.00	0.00 %
10.3430.15.01.5 ASSESSOR DENTAL INS	\$420.00	\$177.54	\$242.46	42.27 %
10.3430.15.02.5 ASSESSOR FICA/MEDICARE	\$4,152.00	\$1,820.45	\$2,331.55	43.85 %
10.3430.15.03.5 ASSESSOR HEALTH INS	\$14,163.00	\$33.82	\$14,129.18	0.24 %
10.3430.15.04.5 ASSESSOR FLEX SPENDING ACCOUNT	\$250.00	\$0.00	\$250.00	0.00 %
10.3430.15.05.5 ASSESSOR LT CARE INS	\$84.00	\$35.42	\$48.58	42.17 %
10.3430.15.07.5 ASSESSOR CITY RETIREMENT	\$4,009.00	\$1,329.68	\$2,679.32	33.17 %
10.3430.15.08.5 ASSESSOR LIFE, STD, LTD INS	\$736.00	\$285.76	\$450.24	38.83 %
10.3430.15.09.5 ASSESSOR UNEMPLOYMENT INS	\$126.00	\$61.18	\$64.82	48.56 %
10.3430.15.10.5 ASSESSOR WORKERS' COMP	\$159.00	\$85.22	\$73.78	53.60 %
10.3430.15.12.5 ASSESSOR PARKING FEE	\$1,200.00	\$0.00	\$1,200.00	0.00 %
10.3430.20.00.5 ASSESSOR OFFICE SUPPLIES	\$1,235.00	\$276.27	\$958.73	22.37 %
10.3430.20.01.5 ASSESSOR POSTAGE	\$750.00	\$0.00	\$750.00	0.00 %



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10.3430.30.00.5 ASSESSOR ADVERTISING	\$200.00	\$0.00	\$200.00	0.00 %
10.3430.40.00.5 ASSESSOR DUES/SUBS/MTGS	\$2,115.00	\$0.00	\$2,115.00	0.00 %
10.3430.48.00.5 ASSESSOR PROPERTY & LIAB INS	\$1,176.00	\$567.32	\$608.68	48.24 %
10.3430.56.00.5 ASSESSOR OTR PUR SRVC	\$5,050.00	\$0.00	\$5,050.00	0.00 %
10.3430.56.01.5 ASSESSOR LICENSING/SOFTWARE FEES	\$11,348.00	\$8,369.00	\$2,979.00	73.75 %
10.3430.60.00.5 ASSESSOR PROFESSIONAL SVC	\$84,750.00	\$35,432.00	\$49,318.00	41.81 %
10.3430.60.01.5 ASSESSOR REAPPRAISAL SVCS	\$0.00	\$0.00	\$0.00	0.00 %
10.3430.60.02.5 ASSESSOR REAPPRAISAL RESVE EXP	\$0.00	\$0.00	\$0.00	0.00 %
10.3430.62.00.5 ASSESSOR PRINTING & BINDING	\$0.00	\$0.00	\$0.00	0.00 %
10.3430.68.00.5 ASSESSOR EQUIP REPAIR & MAINT	\$50.00	\$0.00	\$50.00	0.00 %
10.3430.70.00.5 ASSESSOR COPIER	\$176.00	\$66.25	\$109.75	37.64 %
10.3430.74.00.5 ASSESSOR TRAVEL/TRANS	\$0.00	\$0.00	\$0.00	0.00 %
10.3430.83.00.5 ASSESSOR MACHINERY & EQUIP	\$0.00	\$0.00	\$0.00	0.00 %
10.3430.94.01.5 ASSESSOR PENSION PRINCIPAL	\$234.00	\$229.60	\$4.40	98.12 %
10.3430.95.01.5 ASSESSOR PENSION INT EXP	\$2,121.00	\$1,064.98	\$1,056.02	50.21 %
TOTAL PROPERTY ASSESSOR	\$189,044.00	\$74,011.29	\$115,032.71	39.15%
10.3600 PLANNING & DEVELOPMENT				
10.3600.10.00.5 PLANNING SALARIES & WAGES	\$241,268.00	\$98,904.88	\$142,363.12	40.99 %
10.3600.11.00.5 PLANNING OVERTIME	\$0.00	\$0.00	\$0.00	0.00 %
10.3600.15.01.5 PLANNING DENTAL INS	\$1,680.00	\$710.16	\$969.84	42.27 %
10.3600.15.02.5 PLANNING FICA/MEDICARE	\$17,541.00	\$7,039.00	\$10,502.00	40.13 %
10.3600.15.03.5 PLANNING HEALTH INS	\$50,987.00	\$12,017.59	\$38,969.41	23.57 %
10.3600.15.04.5 PLANNING FLEX SPENDING ACCOUNT	\$1,000.00	\$0.00	\$1,000.00	0.00 %
10.3600.15.05.5 PLANNING LT CARE INS	\$0.00	\$0.00	\$0.00	0.00 %
10.3600.15.07.5 PLANNING CITY RETIREMENT	\$17,733.00	\$7,172.23	\$10,560.77	40.45 %
10.3600.15.08.5 PLANNING LIFE, STD, LTD INS	\$2,663.00	\$1,028.69	\$1,634.31	38.63 %
10.3600.15.09.5 PLANNING UNEMPLOYMENT INS	\$453.00	\$220.26	\$232.74	48.62 %
10.3600.15.10.5 PLANNING WORKERS' COMP	\$700.00	\$356.74	\$343.26	50.96 %
10.3600.15.12.5 PLANNING PARKING FEE	\$2,400.00	\$0.00	\$2,400.00	0.00 %
10.3600.20.00.5 PLANNING OFFICE SUPPLIES	\$2,000.00	\$78.98	\$1,921.02	3.95 %
10.3600.20.01.5 PLANNING POSTAGE	\$2,000.00	\$0.00	\$2,000.00	0.00 %
10.3600.21.00.5 PLANNING OPERATING SUPPLIES	\$0.00	\$0.00	\$0.00	0.00 %



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10.3600.23.00.5 PLANNING SMALL TOOLS/EQUIP	\$0.00	\$0.00	\$0.00	0.00 %
10.3600.30.00.5 PLANNING ADVERTISING	\$2,000.00	\$932.18	\$1,067.82	46.61 %
10.3600.34.03.5 PLANNING TELEPHONE CELL	\$0.00	\$0.00	\$0.00	0.00 %
10.3600.40.00.5 PLANNING DUES/SUBS/MTGS	\$1,500.00	\$8,731.53	(\$7,231.53)	582.10 %
10.3600.41.00.5 PLANNING PROFESSIONAL DEV	\$3,500.00	\$1,338.87	\$2,161.13	38.25 %
10.3600.48.00.5 PLANNING PROPERTY & LIAB INS	\$4,233.00	\$2,042.34	\$2,190.66	48.25 %
10.3600.56.00.5 PLANNING OTR PUR SRVC	\$14,793.00	\$850.00	\$13,943.00	5.75 %
10.3600.58.00.5 PLANNING WEB SITE MAINT	\$0.00	\$0.00	\$0.00	0.00 %
10.3600.60.00.5 PLANNING PROFESSIONAL SVCS	\$5,000.00	\$0.00	\$5,000.00	0.00 %
10.3600.60.02.5 PLANNING RE-ZONING CONTRACT SVS	\$0.00	\$0.00	\$0.00	0.00 %
10.3600.61.00.5 PLANNING OTHER LEGAL SVCS	\$0.00	\$0.00	\$0.00	0.00 %
10.3600.62.00.5 PLANNING PRINTING & BINDING	\$300.00	\$0.00	\$300.00	0.00 %
10.3600.63.00.5 PLANNING MASTER PLAN UPDATE	\$0.00	\$300.00	(\$300.00)	0.00 %
10.3600.68.00.5 PLANNING EQUIP REPAIR&MAINT	\$0.00	\$0.00	\$0.00	0.00 %
10.3600.70.00.5 PLANNING COPIER	\$634.00	\$238.48	\$395.52	37.62 %
10.3600.74.00.5 PLANNING TRAVEL & TRANS	\$500.00	\$0.00	\$500.00	0.00 %
10.3600.75.00.5 PLANNING CENTRAL VT ECONOMIC DEV	\$3,000.00	\$3,000.00	\$0.00	100.00 %
10.3600.79.00.5 PLANNING MISC	\$300.00	\$0.00	\$300.00	0.00 %
10.3600.83.00.5 PLANNING MACHINERY & EQUIP	\$0.00	\$0.00	\$0.00	0.00 %
10.3600.85.00.5 PLANNING RE-ZONING GRANT EXP	\$0.00	\$0.00	\$0.00	0.00 %
10.3600.85.01.5 PLANNING FED STREET DESIGN GRANT	\$0.00	\$6,728.75	(\$6,728.75)	0.00 %
10.3600.85.02.5 PLANNING FED HISTORIC PRES GRANT	\$0.00	\$0.00	\$0.00	0.00 %
10.3600.86.00.5 PLANNING STATE GRANT EXP	\$0.00	\$0.00	\$0.00	0.00 %
10.3600.94.01.5 PLANNING PENSION PRINCIPAL	\$1,099.00	\$1,078.33	\$20.67	98.12 %
10.3600.95.01.5 PLANNING PENSION INT EXP	\$9,968.00	\$5,005.07	\$4,962.93	50.21 %
TOTAL PLANNING & DEVELOPMENT	\$387,252.00	\$157,774.08	\$229,477.92	40.74%
10.3710 CITY HALL MAINT				
10.3710.10.00.5 CITY HALL SALARIES & WAGES	\$91,898.00	\$26,328.83	\$65,569.17	28.65 %
10.3710.11.00.5 CITY HALL OVERTIME	\$3,014.00	\$75.74	\$2,938.26	2.51 %
10.3710.15.01.5 CITY HALL DENTAL INS	\$504.00	\$212.96	\$291.04	42.25 %
10.3710.15.02.5 CITY HALL FICA/MEDICARE	\$6,659.00	\$1,768.18	\$4,890.82	26.55 %
10.3710.15.03.5 CITY HALL HEALTH INS	\$16,996.00	\$7,226.99	\$9,769.01	42.52 %



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10.3710.15.04.5 CITY HALL FLEX SPENDING ACCOUNT	\$313.00	\$0.00	\$313.00	0.00 %
10.3710.15.05.5 CITY HALL LT CARE INS	\$205.00	\$10.45	\$194.55	5.10 %
10.3710.15.07.5 CITY HALL CITY RETIREMENT	\$4,771.00	\$1,781.23	\$2,989.77	37.33 %
10.3710.15.08.5 CITY HALL LIFE, STD, LTD INS	\$883.00	\$351.36	\$531.64	39.79 %
10.3710.15.09.5 CITY HALL UNEMPLOYMENT INS	\$183.00	\$73.42	\$109.58	40.12 %
10.3710.15.10.5 CITY HALL WORKERS' COMP	\$6,292.00	\$2,203.32	\$4,088.68	35.02 %
10.3710.15.12.5 CITY HALL PARKING FEE	\$720.00	\$0.00	\$720.00	0.00 %
10.3710.18.00.5 CITY HALL UNIFORMS/PROTECT CLOTHING	\$400.00	\$158.68	\$241.32	39.67 %
10.3710.20.00.5 CITY HALL OFFICE SUPPLIES	\$300.00	\$160.04	\$139.96	53.35 %
10.3710.21.00.5 CITY HALL OPERATING SUPPLY	\$8,000.00	\$1,884.57	\$6,115.43	23.56 %
10.3710.21.01.5 CITY HALL SPRING/FALL PLANT	\$200.00	\$0.00	\$200.00	0.00 %
10.3710.23.00.5 CITY HALL SMALL TOOLS&EQUIP	\$600.00	\$0.00	\$600.00	0.00 %
10.3710.34.03.5 CITY HALL TELE CELL & PAGER	\$800.00	\$360.00	\$440.00	45.00 %
10.3710.40.00.5 CITY HALL DUES/SUBS/MTGS	\$0.00	\$0.00	\$0.00	0.00 %
10.3710.48.00.5 CITY HALL PROP & LIAB INS	\$23,278.00	\$11,613.14	\$11,664.86	49.89 %
10.3710.48.01.5 CITY HALL XFER FRM POLICE ST	(\$13,000.00)	(\$13,600.00)	\$600.00	104.62 %
10.3710.56.00.5 CITY HALL OTR PUR SRVC	\$5,500.00	\$3,310.00	\$2,190.00	60.18 %
10.3710.60.00.5 CITY HALL PROFESSIONAL SVC	\$500.00	\$11,594.00	(\$11,094.00)	2,318.80 %
10.3710.68.00.5 CITY HALL EQUIP REPAIR&MAINT	\$1,200.00	\$1,140.83	\$59.17	95.07 %
10.3710.69.00.5 CITY HALL BLDG REPAIR/MAINT	\$14,000.00	\$5,739.16	\$8,260.84	40.99 %
10.3710.70.00.5 CITY HALL COPIER	\$220.00	\$82.03	\$137.97	37.29 %
10.3710.70.01.5 CITY HALL COPIER PAPER	\$0.00	\$0.00	\$0.00	0.00 %
10.3710.74.00.5 CITY HALL TRAVEL/TRANS	\$100.00	\$0.00	\$100.00	0.00 %
10.3710.76.01.5 CITY HALL ELECTRIC	\$27,000.00	\$10,391.04	\$16,608.96	38.49 %
10.3710.76.02.5 CITY HALL HEATING COST	\$53,000.00	\$16,354.65	\$36,645.35	30.86 %
10.3710.76.03.5 CITY HALL TRASH REMOVAL	\$4,500.00	\$1,556.40	\$2,943.60	34.59 %
10.3710.76.04.5 CITY HALL IN HOUSE UTILITIES	\$3,200.00	\$933.36	\$2,266.64	29.17 %
10.3710.82.00.5 CITY HALL CAPITAL IMPROV	\$0.00	\$0.00	\$0.00	0.00 %
10.3710.83.00.5 CITY HALL MACH & EQUIP	\$0.00	\$0.00	\$0.00	0.00 %
10.3710.94.01.5 CITY HALL PENSION PRINCIPAL	\$257.00	\$252.17	\$4.83	98.12 %
10.3710.95.01.5 CITY HALL PENSION INT EXP	\$2,333.00	\$1,171.43	\$1,161.57	50.21 %
TOTAL CITY HALL MAINT	\$264,826.00	\$93,133.98	\$171,692.02	35.17%



City of Montpelier
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42% of Fiscal Year Completed

<u>Account Number and Description</u>	<u>Budget FY 2018</u>	<u>Actual to Date Through 11/30/2017 (Unaudited)</u>	<u>Variance</u>	<u>Percent of Budget</u>
10.4100 POLICE OPERATIONS				
10.4100.10.00.5 POLICE SALARY & WAGES	\$1,038,544.00	\$396,588.66	\$641,955.34	38.19 %
10.4100.11.00.5 POLICE OVERTIME	\$120,040.00	\$43,025.74	\$77,014.26	35.84 %
10.4100.15.01.5 POLICE DENTAL INS	\$5,880.00	\$2,402.73	\$3,477.27	40.86 %
10.4100.15.02.5 POLICE FICA/MEDICARE	\$83,499.00	\$31,618.95	\$51,880.05	37.87 %
10.4100.15.03.5 POLICE HEALTH INS	\$206,924.00	\$56,646.17	\$150,277.83	27.38 %
10.4100.15.04.5 POLICE FLEX SPENDING ACCOUNT	\$3,500.00	\$0.00	\$3,500.00	0.00 %
10.4100.15.05.5 POLICE LT CARE INS	\$67.00	\$19.91	\$47.09	29.72 %
10.4100.15.07.5 POLICE CITY RETIREMENT	\$85,156.00	\$31,876.14	\$53,279.86	37.43 %
10.4100.15.08.5 POLICE LIFE, STD, LTD INS	\$10,094.00	\$4,132.42	\$5,961.58	40.94 %
10.4100.15.09.5 POLICE UNEMPLOYMENT INS	\$1,727.00	\$893.92	\$833.08	51.76 %
10.4100.15.10.5 POLICE WORKERS' COMP	\$47,851.00	\$20,381.28	\$27,469.72	42.59 %
10.4100.15.12.5 POLICE PARKING FEE	\$4,212.00	\$0.00	\$4,212.00	0.00 %
10.4100.18.00.5 POLICE UNIFORMS/PROTECT CLOTH	\$23,000.00	\$8,359.45	\$14,640.55	36.35 %
10.4100.19.00.5 POLICE TUITION REIMB/FIT TEST	\$4,000.00	\$0.00	\$4,000.00	0.00 %
10.4100.20.00.5 POLICE OFFICE SUPPLIES	\$3,750.00	\$1,350.53	\$2,399.47	36.01 %
10.4100.20.01.5 POLICE POSTAGE	\$2,300.00	\$7.28	\$2,292.72	0.32 %
10.4100.21.00.5 POLICE OPERATING SUPPLIES	\$18,800.00	\$2,392.26	\$16,407.74	12.72 %
10.4100.21.01.5 POLICE INTERNAL FLEET FUEL	\$16,000.00	\$6,457.96	\$9,542.04	40.36 %
10.4100.30.00.5 POLICE ADVERTISING	\$500.00	\$0.00	\$500.00	0.00 %
10.4100.40.00.5 POLICE DUES/SUBS/MTGS	\$1,440.00	\$949.81	\$490.19	65.96 %
10.4100.41.00.5 POLICE TRAINING	\$14,700.00	\$4,347.43	\$10,352.57	29.57 %
10.4100.48.00.5 POLICE PROPERTY & LIAB INS	\$81,014.00	\$40,567.50	\$40,446.50	50.07 %
10.4100.56.00.5 POLICE OTR PUR SRVC	\$10,500.00	\$3,745.80	\$6,754.20	35.67 %
10.4100.56.01.5 POLICE XFER TO CITY HALL CLEANING	\$13,600.00	\$13,600.00	\$0.00	100.00 %
10.4100.60.00.5 POLICE PROFESSIONAL SVCS	\$13,400.00	\$736.00	\$12,664.00	5.49 %
10.4100.62.00.5 POLICE PRINTING & BINDING	\$200.00	\$0.00	\$200.00	0.00 %
10.4100.68.00.5 POLICE EQUIP REPAIR & MAINT	\$34,156.00	\$13,275.29	\$20,880.71	38.87 %
10.4100.68.01.5 POLICE INTERNAL FLEET REP	\$19,000.00	\$6,166.32	\$12,833.68	32.45 %
10.4100.69.00.5 POLICE BLDGS/GROUNDS MAIN	\$200.00	\$0.00	\$200.00	0.00 %
10.4100.70.00.5 POLICE COPIER	\$2,530.00	\$955.12	\$1,574.88	37.75 %
10.4100.72.00.5 POLICE TAXES/LICENSE/REG	\$150.00	\$22.00	\$128.00	14.67 %



City of Montpelier
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42% of Fiscal Year Completed

<u>Account Number and Description</u>	<u>Budget FY 2018</u>	<u>Actual to Date Through 11/30/2017 (Unaudited)</u>	<u>Variance</u>	<u>Percent of Budget</u>
10.4100.74.00.5 POLICE TRAVEL/TRANS	\$6,200.00	\$574.96	\$5,625.04	9.27 %
10.4100.76.01.5 POLICE ELECTRIC	\$15,372.00	\$6,681.56	\$8,690.44	43.47 %
10.4100.76.02.5 POLICE HEATING COST	\$13,200.00	\$2,131.94	\$11,068.06	16.15 %
10.4100.76.04.5 POLICE IN HOUSE UTILITIES	\$1,105.00	\$278.48	\$826.52	25.20 %
10.4100.83.00.5 POLICE MACHINERY & EQUIP-FLOOD	\$0.00	\$0.00	\$0.00	0.00 %
10.4100.83.01.5 POLICE EQUIP -DRUG SEIZURE RES	\$0.00	\$0.00	\$0.00	0.00 %
10.4100.85.00.5 POLICE GRANT EXPENSE	\$0.00	\$0.00	\$0.00	0.00 %
10.4100.94.01.5 POLICE PENSION PRINCIPAL	\$3,709.00	\$3,639.25	\$69.75	98.12 %
10.4100.95.01.5 POLICE PENSION INTEREST EXP	\$33,638.00	\$16,890.10	\$16,747.90	50.21 %
TOTAL POLICE OPERATIONS	\$1,939,958.00	\$720,714.96	\$1,219,243.04	37.15%
10.4105 POLICE COMMUNICATIONS				
10.4105.10.00.5 POLICE COM SALARY & WAGES	\$377,890.00	\$155,596.27	\$222,293.73	41.18 %
10.4105.11.00.5 POLICE COM OVERTIME	\$51,878.00	\$35,184.73	\$16,693.27	67.82 %
10.4105.15.01.5 POLICE COM DENTAL INS	\$2,940.00	\$997.07	\$1,942.93	33.91 %
10.4105.15.02.5 POLICE COM FICA/MEDICARE	\$31,215.00	\$14,107.94	\$17,107.06	45.20 %
10.4105.15.03.5 POLICE COM HEALTH INS	\$90,078.00	\$17,334.98	\$72,743.02	19.24 %
10.4105.15.04.5 POLICE COM FLEX SPENDING ACCOUNT	\$1,750.00	\$0.00	\$1,750.00	0.00 %
10.4105.15.05.5 POLICE COM LT CARE INS	\$0.00	\$2.86	(\$2.86)	0.00 %
10.4105.15.07.5 POLICE COM CITY RETIREMENT	\$31,588.00	\$13,571.02	\$18,016.98	42.96 %
10.4105.15.08.5 POLICE COM LIFE, STD, LTD INS	\$5,454.00	\$1,825.80	\$3,628.20	33.48 %
10.4105.15.09.5 POLICE COM UNEMPLOYMENT INS	\$933.00	\$389.14	\$543.86	41.71 %
10.4105.15.10.5 POLICE COM WORKERS' COMP	\$17,613.00	\$7,857.50	\$9,755.50	44.61 %
10.4105.15.11.5 POLICE COM TUITION REIMB	\$1,000.00	\$0.00	\$1,000.00	0.00 %
10.4105.15.12.5 POLICE COM PARKING FEE	\$1,716.00	\$0.00	\$1,716.00	0.00 %
10.4105.18.00.5 POLICE COM UNIFORMS/PROT CLOTH	\$2,100.00	\$1,261.56	\$838.44	60.07 %
10.4105.19.00.5 POLICE COM TUITION REIMB/FIT TEST	\$0.00	\$0.00	\$0.00	0.00 %
10.4105.20.00.5 POLICE COM OFFICE SUPPLIES	\$2,800.00	\$238.18	\$2,561.82	8.51 %
10.4105.20.01.5 POLICE COM POSTAGE	\$50.00	\$0.00	\$50.00	0.00 %
10.4105.21.00.5 POLICE COM OPERATING SUPPLY	\$3,100.00	\$2,960.00	\$140.00	95.48 %
10.4105.30.00.5 POLICE COM ADVERTISING	\$800.00	\$0.00	\$800.00	0.00 %
10.4105.34.03.5 POLICE COM TELE CELL &PAGER	\$8,400.00	\$2,030.81	\$6,369.19	24.18 %
10.4105.34.04.5 POLICE COMM TELE VLETS	\$4,300.00	\$0.00	\$4,300.00	0.00 %



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10.4105.40.00.5 POLICE COM DUES/SUB/MTGS	\$500.00	\$92.00	\$408.00	18.40 %
10.4105.41.00.5 POLICE COM TRAINING	\$5,000.00	\$2,046.00	\$2,954.00	40.92 %
10.4105.48.00.5 POLICE COM PROP & LIAB INS	\$7,478.00	\$3,608.14	\$3,869.86	48.25 %
10.4105.56.00.5 POLICE COM OTR PUR SRVC	\$0.00	\$0.00	\$0.00	0.00 %
10.4105.62.00.5 POLICE COM PRINT & BINDING	\$0.00	\$0.00	\$0.00	0.00 %
10.4105.68.00.5 POLICE COM EQUIP REP & MAINT	\$26,150.00	\$5,608.00	\$20,542.00	21.45 %
10.4105.70.00.5 POLICE COM COPIER	\$1,130.00	\$423.83	\$706.17	37.51 %
10.4105.74.00.5 POLICE COM TRAVEL/TRANS	\$2,000.00	\$1,285.29	\$714.71	64.26 %
10.4105.83.00.5 POLICE COM MACH & EQUIP	\$0.00	\$0.00	\$0.00	0.00 %
10.4105.85.00.5 POLICE COM FED/ST GRANT EXP	\$0.00	\$0.00	\$0.00	0.00 %
10.4105.94.01.5 POLICE COM PENSION PRINCIPAL	\$1,275.00	\$1,251.02	\$23.98	98.12 %
10.4105.95.01.5 POLICE COM PENSION INT EXP	\$11,559.00	\$5,803.93	\$5,755.07	50.21 %
TOTAL POLICE COMMUNICATIONS	\$690,697.00	\$273,476.07	\$417,220.93	39.59%
10.4150 OUTSIDE PAY PUBLIC SAFETY				
10.4150.10.00.5 OUTSIDE PAY SALARY & WAGES	\$0.00	\$42,697.28	(\$42,697.28)	0.00 %
10.4150.11.00.5 OUTSIDE PAY OVERTIME	\$0.00	\$5,152.17	(\$5,152.17)	0.00 %
10.4150.15.01.5 OUTSIDE PAY DENTAL INS	\$0.00	\$170.19	(\$170.19)	0.00 %
10.4150.15.02.5 OUTSIDE PAY FICA/MEDICARE	\$0.00	\$4,579.92	(\$4,579.92)	0.00 %
10.4150.15.03.5 OUTSIDE PAY POLICE HEALTH INS	\$0.00	\$6,256.25	(\$6,256.25)	0.00 %
10.4150.15.07.5 OUTSIDE PAY CITY RETIREMENT	\$0.00	\$2,694.28	(\$2,694.28)	0.00 %
TOTAL OUTSIDE PAY PUBLIC SAFETY	\$0.00	\$61,550.09	(\$61,550.09)	0.00%
10.4190 POLICE SCHOOL RESOURCE OFFICER				
10.4190.10.00.5 SCHOOL RES SALARY & WAGES	\$72,821.00	\$31,197.39	\$41,623.61	42.84 %
10.4190.11.00.5 SCHOOL RES OVERTIME	\$1,400.00	\$69.39	\$1,330.61	4.96 %
10.4190.15.01.5 SCHOOL RES DENTAL INS	\$420.00	\$177.44	\$242.56	42.25 %
10.4190.15.02.5 SCHOOL RES FICA/MEDICARE	\$5,709.00	\$2,380.50	\$3,328.50	41.70 %
10.4190.15.03.5 SCHOOL RES HEALTH INS	\$14,163.00	\$33.82	\$14,129.18	0.24 %
10.4190.15.04.5 SCHOOL RES FLEX SPENDING ACCOUNT	\$250.00	\$0.00	\$250.00	0.00 %
10.4190.15.05.5 SCHOOL RES LT CARE INS	\$0.00	\$0.00	\$0.00	0.00 %
10.4190.15.07.5 SCHOOL RES CITY RETIREMENT	\$5,455.00	\$2,266.85	\$3,188.15	41.56 %
10.4190.15.08.5 SCHOOL RES LIFE,STD,LTD INS	\$736.00	\$285.76	\$450.24	38.83 %



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10.4190.15.09.5 SCHOOL RES UNEMPLOY INS	\$127.00	\$61.18	\$65.82	48.17 %
10.4190.15.10.5 SCHOOL RES WORKERS' COMP	\$3,149.00	\$1,374.94	\$1,774.06	43.66 %
10.4190.15.11.5 SCHOOL RES TUITION REIMB	\$0.00	\$0.00	\$0.00	0.00 %
10.4190.18.00.5 SCHOOL RES UNIF/PROTECT CLOTH	\$500.00	\$0.00	\$500.00	0.00 %
10.4190.20.01.5 SCHOOL RES POSTAGE	\$0.00	\$0.00	\$0.00	0.00 %
10.4190.40.00.5 SCHOOL RES DUES/SUB/MTGS	\$0.00	\$0.00	\$0.00	0.00 %
10.4190.48.00.5 SCHOOL RES PROP & LIAB INS	\$1,176.00	\$567.36	\$608.64	48.24 %
10.4190.62.00.5 SCHOOL RES PRINT & BINDING	\$0.00	\$0.00	\$0.00	0.00 %
10.4190.70.00.5 SCHOOL RES COPIER	\$176.00	\$66.25	\$109.75	37.64 %
10.4190.74.00.5 SCHOOL RES TRAVEL/TRANS	\$0.00	\$0.00	\$0.00	0.00 %
10.4190.79.00.5 SCHOOL RES MISC	\$0.00	\$0.00	\$0.00	0.00 %
10.4190.94.01.5 SCHOOL RES PENSION PRINCIPAL	\$234.00	\$229.60	\$4.40	98.12 %
10.4190.95.01.5 SCHOOL RES PENSION INT EXP	\$2,121.00	\$1,064.98	\$1,056.02	50.21 %
TOTAL POLICE SCHOOL RESOURCE OFFICER	\$108,437.00	\$39,775.46	\$68,661.54	36.68%
10.4200 COMMUNITY JUSTICE CENTER				
10.4200.10.00.5 JUSTICE CTR SALARY & WAGES	\$129,226.00	\$36,205.31	\$93,020.69	28.02 %
10.4200.11.00.5 JUSTICE CTR OVERTIME	\$0.00	\$0.00	\$0.00	0.00 %
10.4200.15.01.5 JUSTICE CTR DENTAL INS	\$785.00	\$202.18	\$582.82	25.76 %
10.4200.15.02.5 JUSTICE CTR FICA/MEDICARE	\$10,276.00	\$2,761.87	\$7,514.13	26.88 %
10.4200.15.03.5 JUSTICE CTR HEALTH INS	\$34,417.00	\$995.95	\$33,421.05	2.89 %
10.4200.15.04.5 JUSTICE CTR FLEX SPENDING ACCOUNT	\$750.00	\$0.00	\$750.00	0.00 %
10.4200.15.05.5 JUSTICE CTR LT CARE INS	\$0.00	\$0.00	\$0.00	0.00 %
10.4200.15.07.5 JUSTICE CTR CITY RETIREMENT	\$10,160.00	\$2,082.60	\$8,077.40	20.50 %
10.4200.15.08.5 JUSTICE CTR LIFE, STD, LTD INS	\$1,797.00	\$511.54	\$1,285.46	28.47 %
10.4200.15.09.5 JUSTICE CTR UNEMPLOYMENT INS	\$308.00	\$148.68	\$159.32	48.27 %
10.4200.15.10.5 JUSTICE CTR WORKERS' COMP	\$401.00	\$142.88	\$258.12	35.63 %
10.4200.15.12.5 JUSTICE CTR PARKING FEE	\$1,770.00	\$0.00	\$1,770.00	0.00 %
10.4200.20.00.5 JUSTICE CTR OFFICE SUPPLY	\$1,000.00	\$182.34	\$817.66	18.23 %
10.4200.20.01.5 JUSTICE CTR POSTAGE	\$500.00	\$0.00	\$500.00	0.00 %
10.4200.21.00.5 JUSTICE CTR PROGRAM OPERATIONS	\$500.00	\$0.00	\$500.00	0.00 %
10.4200.30.00.5 JUSTICE CTR ADVERTISING	\$0.00	\$0.00	\$0.00	0.00 %
10.4200.40.00.5 JUSTICE CTR DUES/SUB/MTGS	\$1,000.00	\$883.78	\$116.22	88.38 %



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10.4200.41.00.5 JUSTICE CTR PROFESSIONAL DEV	\$1,500.00	\$400.00	\$1,100.00	26.67 %
10.4200.48.00.5 JUSTICE CTR PROP & LIAB INS	\$2,857.00	\$1,378.58	\$1,478.42	48.25 %
10.4200.56.00.5 JUSTICE CTR OTR PUR SRVC	\$0.00	\$60.00	(\$60.00)	0.00 %
10.4200.56.01.5 JUSTICE CTR VOLUNTEER SUPPORT	\$500.00	\$0.00	\$500.00	0.00 %
10.4200.56.02.5 JUSTICE CTR MEDIATION SVC	\$1,000.00	\$0.00	\$1,000.00	0.00 %
10.4200.60.00.5 JUSTICE CTR PROFESSIONAL SVC	\$5,500.00	\$0.00	\$5,500.00	0.00 %
10.4200.62.00.5 JUSTICE CTR PRINT & BINDING	\$0.00	\$0.00	\$0.00	0.00 %
10.4200.68.00.5 JUSTICE CTR EQUIP REP & MAINT	\$0.00	\$0.00	\$0.00	0.00 %
10.4200.70.00.5 JUSTICE CTR COPIER	\$238.00	\$106.06	\$131.94	44.56 %
10.4200.74.00.5 JUSTICE CTR TRAVEL & TRANS	\$1,200.00	\$294.79	\$905.21	24.57 %
10.4200.94.01.5 JUSTICE CTR PENSION PRINCIPAL	\$220.00	\$215.86	\$4.14	98.12 %
10.4200.95.01.5 JUSTICE CTR PENSION INT EXP	\$1,993.00	\$1,000.71	\$992.29	50.21 %
TOTAL COMMUNITY JUSTICE CENTER	\$207,898.00	\$47,573.13	\$160,324.87	22.88%
10.4205 RE-ENTRY PROGRAM				
10.4205.10.00.5 RE-ENTRY PROG SALARY & WAGES	\$59,833.00	\$43,810.86	\$16,022.14	73.22 %
10.4205.11.00.5 RE-ENTRY PROG OVERTIME	\$0.00	\$0.00	\$0.00	0.00 %
10.4205.15.01.5 RE-ENTRY PROG DENTAL INS	\$475.00	\$330.44	\$144.56	69.57 %
10.4205.15.02.5 RE-ENTRY PROG FICA/MEDICARE	\$4,325.00	\$3,185.22	\$1,139.78	73.65 %
10.4205.15.03.5 RE-ENTRY PROG HEALTH INS	\$13,809.00	\$6,130.27	\$7,678.73	44.39 %
10.4205.15.04.5 RE-ENTRY PROG FLEX SPENDING ACCOUNT	\$250.00	\$0.00	\$250.00	0.00 %
10.4205.15.05.5 RE-ENTRY PROG LT CARE INS	\$0.00	\$0.00	\$0.00	0.00 %
10.4205.15.07.5 RE-ENTRY PROG CITY RETIREMENT	\$4,104.00	\$2,835.78	\$1,268.22	69.10 %
10.4205.15.08.5 RE-ENTRY PROG LIFE, STD, LTD INS	\$723.00	\$338.70	\$384.30	46.85 %
10.4205.15.09.5 RE-ENTRY PROG UNEMPLOYMENT INS	\$124.00	\$59.66	\$64.34	48.11 %
10.4205.15.10.5 RE-ENTRY PROG WORKERS' COMP	\$162.00	\$103.44	\$58.56	63.85 %
10.4205.15.12.5 RE-ENTRY PROG PARKING FEE	\$630.00	\$0.00	\$630.00	0.00 %
10.4205.20.00.5 RE-ENTRY PROG OFFICE SUPPLY	\$500.00	\$0.00	\$500.00	0.00 %
10.4205.20.01.5 RE-ENTRY PROG POSTAGE	\$30.00	\$0.00	\$30.00	0.00 %
10.4205.34.03.5 RE-ENTRY PROG TELE,CELL &PAGER	\$1,300.00	\$575.48	\$724.52	44.27 %
10.4205.40.00.5 RE-ENTRY PROG DUES, SUB/MGT	\$2,000.00	\$128.56	\$1,871.44	6.43 %
10.4205.41.00.5 RE-ENTRY PROG PROFESSIONAL DEV	\$1,000.00	\$100.00	\$900.00	10.00 %
10.4205.48.00.5 RE-ENTRY PROG PROP & LIAB INS	\$1,152.00	\$555.98	\$596.02	48.26 %



City of Montpelier
GENERAL FUND FY 2018 Budget Report

42% of Fiscal Year Completed

<u>Account Number and Description</u>	<u>Budget FY 2018</u>	<u>Actual to Date Through 11/30/2017 (Unaudited)</u>	<u>Variance</u>	<u>Percent of Budget</u>
10.4205.56.00.5 RE-ENTRY PROG VOLUNTEER SUPPORT	\$1,000.00	\$0.00	\$1,000.00	0.00 %
10.4205.57.00.5 RE-ENTRY PROG OTHER CLIENT NEEDS	\$2,000.00	\$1,994.28	\$5.72	99.71 %
10.4205.60.00.5 RE-ENTRY PROG PROF SVC	\$3,000.00	\$260.00	\$2,740.00	8.67 %
10.4205.66.00.5 RE-ENTRY PROG CLIENT HOUSING	\$17,500.00	\$11,528.24	\$5,971.76	65.88 %
10.4205.70.00.5 RE-ENTRY PROG COPIER	\$234.00	\$82.64	\$151.36	35.32 %
10.4205.74.00.5 RE-ENTRY PROG TRAVEL & TRANS	\$2,000.00	\$748.76	\$1,251.24	37.44 %
10.4205.94.01.5 RE-ENTRY-PROG PENSION PRINCIPAL	\$220.00	\$215.86	\$4.14	98.12 %
10.4205.95.01.5 RE-ENTRY PROG PENSION INT EXP	\$1,994.00	\$1,001.21	\$992.79	50.21 %
10.4205.96.01.5 RE-ENTRY PROG WRITE-OFF TO RESERVE	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL RE-ENTRY PROGRAM	\$118,365.00	\$73,985.38	\$44,379.62	62.51%
10.4500 FIRE AND E.M.S				
10.4500.10.00.5 FIRE EMS SALARY & WAGES	\$1,002,026.00	\$409,997.34	\$592,028.66	40.92 %
10.4500.10.01.5 FIRE EMS CALL FORCE	\$5,000.00	\$1,485.00	\$3,515.00	29.70 %
10.4500.11.00.5 FIRE EMS OVERTIME	\$183,000.00	\$93,045.63	\$89,954.37	50.84 %
10.4500.15.01.5 FIRE EMS DENTAL INS	\$7,140.00	\$3,276.19	\$3,863.81	45.89 %
10.4500.15.02.5 FIRE EMS FICA/MEDICARE	\$86,861.00	\$36,768.60	\$50,092.40	42.33 %
10.4500.15.03.5 FIRE EMS HEALTH INS	\$242,726.00	\$56,068.05	\$186,657.95	23.10 %
10.4500.15.04.5 FIRE EMS FLEX SPENDING ACCOUNT	\$4,250.00	\$0.00	\$4,250.00	0.00 %
10.4500.15.05.5 FIRE EMS LT CARE INS	\$55.00	\$0.00	\$55.00	0.00 %
10.4500.15.07.5 FIRE EMS CITY RETIREMENT	\$87,099.00	\$36,476.50	\$50,622.50	41.88 %
10.4500.15.08.5 FIRE EMS LIFE, STD, LTD INS	\$12,784.00	\$4,929.11	\$7,854.89	38.56 %
10.4500.15.09.5 FIRE EMS UNEMPLOYMENT INS	\$2,188.00	\$1,055.44	\$1,132.56	48.24 %
10.4500.15.10.5 FIRE EMS WORKERS' COMP	\$131,617.00	\$67,358.22	\$64,258.78	51.18 %
10.4500.15.12.5 FIRE EMS PARKING FEE	\$3,150.00	\$0.00	\$3,150.00	0.00 %
10.4500.18.00.5 FIRE EMS UNIFORMS/PROT CLOTH	\$24,000.00	\$48.33	\$23,951.67	0.20 %
10.4500.20.00.5 FIRE EMS OFFICE SUPPLY	\$2,400.00	\$850.33	\$1,549.67	35.43 %
10.4500.20.01.5 FIRE EMS POSTAGE	\$900.00	\$0.00	\$900.00	0.00 %
10.4500.21.00.5 FIRE EMS OPERATING SUPPLY	\$22,500.00	\$6,443.58	\$16,056.42	28.64 %
10.4500.21.01.5 FIRE EMS INTERNAL FUEL FLEET	\$7,628.00	\$3,218.47	\$4,409.53	42.19 %
10.4500.23.00.5 FIRE EMS SMALL TOOLS & EQUIP	\$12,000.00	\$1,415.19	\$10,584.81	11.79 %
10.4500.30.00.5 FIRE EMS ADVERTISING	\$0.00	\$0.00	\$0.00	0.00 %
10.4500.34.00.5 FIRE EMS TELE BASIC SVC	\$0.00	\$0.00	\$0.00	0.00 %



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42% of Fiscal Year Completed

<u>Account Number and Description</u>	<u>Budget FY 2018</u>	<u>Actual to Date Through 11/30/2017 (Unaudited)</u>	<u>Variance</u>	<u>Percent of Budget</u>
10.4500.34.03.5 FIRE EMS TELE CELL & PAGER	\$1,400.00	\$504.81	\$895.19	36.06 %
10.4500.34.04.5 FIRE EMS COM OTHER	\$1,500.00	\$0.00	\$1,500.00	0.00 %
10.4500.40.00.5 FIRE EMS DUES/SUB/MTGS	\$3,500.00	\$793.99	\$2,706.01	22.69 %
10.4500.41.00.5 FIRE EMS TRAINING	\$4,000.00	\$1,421.87	\$2,578.13	35.55 %
10.4500.48.00.5 FIRE EMS PROP & LIAB INS	\$32,903.00	\$16,096.74	\$16,806.26	48.92 %
10.4500.50.00.5 FIRE EMS FIRE EQUIP RSV EXP	\$0.00	\$0.00	\$0.00	0.00 %
10.4500.56.00.5 FIRE EMS OTR PUR SRVC	\$5,000.00	\$1,424.79	\$3,575.21	28.50 %
10.4500.60.00.5 FIRE EMS PROFESSIONAL SVCS	\$0.00	\$389.66	(\$389.66)	0.00 %
10.4500.61.00.5 FIRE EMS LEGAL	\$0.00	\$0.00	\$0.00	0.00 %
10.4500.62.00.5 FIRE EMS PRINTING & BINDING	\$0.00	\$0.00	\$0.00	0.00 %
10.4500.66.00.5 FIRE EMS OTHER RENTALS	\$500.00	\$0.00	\$500.00	0.00 %
10.4500.68.00.5 FIRE EMS EQUIP REPAIR & MAINT	\$12,000.00	\$4,117.96	\$7,882.04	34.32 %
10.4500.68.01.5 FIRE EMS INTERNAL FLEET REPAIR	\$15,000.00	\$7,522.48	\$7,477.52	50.15 %
10.4500.68.05.5 FIRE EMS EQUIP SERVICE CONTRACTS	\$15,000.00	\$8,083.04	\$6,916.96	53.89 %
10.4500.69.00.5 FIRE EMS BLDG/GROUNDS REPAIR/MAINT	\$3,500.00	\$3,764.08	(\$264.08)	107.55 %
10.4500.70.00.5 FIRE EMS COPIER	\$3,040.00	\$1,142.73	\$1,897.27	37.59 %
10.4500.74.00.5 FIRE EMS TRAVEL/TRANSPORTATION	\$750.00	\$0.00	\$750.00	0.00 %
10.4500.75.00.5 FIRE EMS LEASE PURCHASE	\$0.00	\$0.00	\$0.00	0.00 %
10.4500.75.01.5 FIRE EMS AMBULANCE LEASE PAYMENT	\$0.00	\$0.00	\$0.00	0.00 %
10.4500.76.01.5 FIRE EMS ELECTRIC	\$8,000.00	\$3,047.03	\$4,952.97	38.09 %
10.4500.76.03.5 FIRE EMS TRASH REMOVAL	\$0.00	\$0.00	\$0.00	0.00 %
10.4500.76.04.5 FIRE EMS IN HOUSE UTILITIES	\$2,500.00	\$1,066.87	\$1,433.13	42.67 %
10.4500.76.05.5 FIRE EMS PROPANE	\$0.00	\$124.71	(\$124.71)	0.00 %
10.4500.83.00.5 FIRE EMS MACHINERY & EQUIPMENT	\$0.00	\$224.20	(\$224.20)	0.00 %
10.4500.85.00.5 FIRE EMS FED/STATE GRANT EXPENSE	\$0.00	\$0.00	\$0.00	0.00 %
10.4500.90.00.5 FIRE EMS PRINCIPAL PAYMENTS	\$0.00	\$0.00	\$0.00	0.00 %
10.4500.91.00.5 FIRE EMS INTEREST PAYMENTS	\$0.00	\$0.00	\$0.00	0.00 %
10.4500.94.01.5 FIRE PENSION PRINCIPAL	\$4,607.00	\$4,520.36	\$86.64	98.12 %
10.4500.95.01.5 FIRE EMS PENSION INTEREST EXP	\$41,782.00	\$20,979.32	\$20,802.68	50.21 %
TOTAL FIRE AND E.M.S	\$1,992,306.00	\$797,660.62	\$1,194,645.38	40.04%
10.4600 BLDG CODE & HEALTH ENFORCEMENT				
10.4600.10.00.5 BLDG HLTH ENF SALARY & WAGES	\$57,442.00	\$23,892.00	\$33,550.00	41.59 %



City of Montpelier
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42% of Fiscal Year Completed

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10.4600.11.00.5 BLDG HLTH ENF OVERTIME	\$0.00	\$0.00	\$0.00	0.00 %
10.4600.15.01.5 BLDG HLTH ENF DENTAL INS	\$420.00	\$177.54	\$242.46	42.27 %
10.4600.15.02.5 BLDG HLTH ENF FICA/MCARE	\$4,062.00	\$1,644.83	\$2,417.17	40.49 %
10.4600.15.03.5 BLDG HLTH ENF HLTH INS	\$14,163.00	\$6,290.07	\$7,872.93	44.41 %
10.4600.15.04.5 BLDG HLTH ENF FLEX SPENDING ACCOUNT	\$250.00	\$0.00	\$250.00	0.00 %
10.4600.15.05.5 BLDG HLTH ENF LT CARE INS	\$0.00	\$0.00	\$0.00	0.00 %
10.4600.15.07.5 BLDG HLTH ENF CITY RETIREMENT	\$4,222.00	\$1,732.17	\$2,489.83	41.03 %
10.4600.15.08.5 BLDG HLTH ENF LIFE,STD,LTD INS	\$741.00	\$285.76	\$455.24	38.56 %
10.4600.15.09.5 BLDG HLTH ENF UNEMPLOYMENT INS	\$127.00	\$61.18	\$65.82	48.17 %
10.4600.15.10.5 BLDG HLTH ENF WORKERS' COMP	\$1,987.00	\$88.90	\$1,898.10	4.47 %
10.4600.15.12.5 BLDG HLTH ENF PARKING FEE	\$600.00	\$0.00	\$600.00	0.00 %
10.4600.20.00.5 BLDG HLTH ENF OFFICE SUPPLY	\$600.00	\$0.00	\$600.00	0.00 %
10.4600.20.01.5 BLDG HLTH ENF POSTAGE	\$400.00	\$0.00	\$400.00	0.00 %
10.4600.21.00.5 BLDG HLTH ENF SUPPLY	\$0.00	\$0.00	\$0.00	0.00 %
10.4600.30.00.5 BLDG HLTH ENF ADVERTISING	\$100.00	\$0.00	\$100.00	0.00 %
10.4600.34.03.5 BLDG HLTH ENF TELE CELL & PAGER	\$620.00	\$214.50	\$405.50	34.60 %
10.4600.40.00.5 BLDG HLTH ENF DUES/SUBS/MTGS	\$2,100.00	\$0.00	\$2,100.00	0.00 %
10.4600.48.00.5 BLDG HLTH ENF PROP & LIAB INS	\$1,176.00	\$567.32	\$608.68	48.24 %
10.4600.56.00.5 BLDG HLTH ENF PURCH SRVS	\$500.00	\$0.00	\$500.00	0.00 %
10.4600.60.00.5 BLDG HLTH ENF SVC	\$0.00	\$0.00	\$0.00	0.00 %
10.4600.70.00.5 BLDG HLTH ENF COPIER	\$176.00	\$66.25	\$109.75	37.64 %
10.4600.74.00.5 BLDG HLTH ENF TRAVEL/TRANS	\$750.00	\$0.00	\$750.00	0.00 %
10.4600.83.00.5 BLDG HLTH ENF EQUIP	\$200.00	\$0.00	\$200.00	0.00 %
10.4600.94.01.5 BLDG HLTH ENF PENSION PRINCIPAL	\$234.00	\$229.60	\$4.40	98.12 %
10.4600.95.01.5 BLDG HLTH ENF PENSION INT EXP	\$2,121.00	\$1,064.98	\$1,056.02	50.21 %
TOTAL BLDG CODE & HEALTH ENFORCEMENT	\$92,991.00	\$36,315.10	\$56,675.90	39.05%
10.4700 EMERGENCY MANAGEMENT				
10.4700.20.00.5 EMERG MGT OFFICE SUPPLY	\$0.00	\$0.00	\$0.00	0.00 %
10.4700.21.00.5 EMERG MGT OPERATING SUPPLY	\$0.00	\$0.00	\$0.00	0.00 %
10.4700.22.00.5 EMERG MGT FLOOD SUPPLY	\$0.00	\$0.00	\$0.00	0.00 %
10.4700.34.00.5 EMERG MGT FLOOD COM	\$0.00	\$0.00	\$0.00	0.00 %
10.4700.34.03.5 EMERG MGT TELE CELL &PAGER	\$0.00	\$0.00	\$0.00	0.00 %



City of Montpelier
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10.4700.40.00.5 EMERG MGT DUES/SUB/MTGS	\$0.00	\$0.00	\$0.00	0.00 %
10.4700.41.00.5 EMERG MGT TRAINING EXERCISE	\$0.00	\$0.00	\$0.00	0.00 %
10.4700.48.00.5 EMERG MGT PROP & LIAB INS	\$0.00	\$0.00	\$0.00	0.00 %
10.4700.56.00.5 EMERG MGT FLOOD OTR PUR SRVC	\$0.00	\$0.00	\$0.00	0.00 %
10.4700.66.00.5 EMERG MGT EQUIP REP & MAINT	\$0.00	\$0.00	\$0.00	0.00 %
10.4700.68.00.5 EMERG MGT FLOOD EQUIP RENTAL	\$6,000.00	\$1,500.00	\$4,500.00	25.00 %
10.4700.74.00.5 EMERG MGT TRAVEL/TRANS	\$0.00	\$0.00	\$0.00	0.00 %
10.4700.83.00.5 EMERG MGT EQUIPMENT	\$0.00	\$0.00	\$0.00	0.00 %
10.4700.95.01.5 EMERG MGT PENSION INT EXP	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL EMERGENCY MANAGEMENT	\$6,000.00	\$1,500.00	\$4,500.00	25.00%
10.5100 DPW STREETS				
10.5100.10.00.5 DPW ST SALARY & WAGES	\$539,863.00	\$213,171.44	\$326,691.56	39.49 %
10.5100.11.00.5 DPW ST OVERTIME	\$60,254.00	\$13,624.49	\$46,629.51	22.61 %
10.5100.15.01.5 DPW ST DENTAL INS	\$4,620.00	\$1,754.06	\$2,865.94	37.97 %
10.5100.15.02.5 DPW ST FICA/MEDICARE	\$42,541.00	\$16,208.38	\$26,332.62	38.10 %
10.5100.15.03.5 DPW ST HEALTH INS	\$157,329.00	\$39,542.13	\$117,786.87	25.13 %
10.5100.15.04.5 DPW ST FLEX SPENDING ACCOUNT	\$2,750.00	\$0.00	\$2,750.00	0.00 %
10.5100.15.05.5 DPW ST- LT CARE INS	\$386.00	\$20.90	\$365.10	5.41 %
10.5100.15.07.5 DPW ST CITY RETIREMENT	\$44,109.00	\$15,100.51	\$29,008.49	34.23 %
10.5100.15.08.5 DPW ST LIFE, STD, LTD INS	\$8,225.00	\$3,093.71	\$5,131.29	37.61 %
10.5100.15.09.5 DPW ST UNEMPLOYMENT INS	\$1,408.00	\$679.04	\$728.96	48.23 %
10.5100.15.10.5 DPW ST WORKERS' COMP	\$38,862.00	\$19,020.46	\$19,841.54	48.94 %
10.5100.15.12.5 DPW ST PARKING FEE	\$1,208.00	\$0.00	\$1,208.00	0.00 %
10.5100.18.00.5 DPW ST UNIFORMS/PROT CLOTHING	\$6,700.00	\$2,673.42	\$4,026.58	39.90 %
10.5100.20.00.5 DPW ST OFFICE SUPPLY	\$2,400.00	\$434.81	\$1,965.19	18.12 %
10.5100.20.01.5 DPW ST POSTAGE	\$200.00	\$0.00	\$200.00	0.00 %
10.5100.21.00.5 DPW ST OPERATING SUPPLY	\$42,800.00	\$20,406.14	\$22,393.86	47.68 %
10.5100.21.01.5 DPW ST SALT-OPER SUPPLY	\$155,000.00	\$5,583.72	\$149,416.28	3.60 %
10.5100.21.02.5 DPW ST SAND-OPER SUPPLY	\$4,800.00	\$0.00	\$4,800.00	0.00 %
10.5100.21.03.5 DPW ST BITUMINOUS MAT-SUMMER	\$38,320.00	\$23,069.20	\$15,250.80	60.20 %
10.5100.21.04.5 DPW ST BITUMINOUS MAT-WINTER	\$5,000.00	\$0.00	\$5,000.00	0.00 %
10.5100.21.05.5 DPW ST CONCRETE	\$5,000.00	\$0.00	\$5,000.00	0.00 %



**City of Montpelier
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10.5100.23.00.5 DPW ST SMALL TOOLS & EQUIP	\$0.00	\$0.00	\$0.00	0.00 %
10.5100.30.00.5 DPW ST ADVERTISING	\$1,300.00	\$856.24	\$443.76	65.86 %
10.5100.34.03.5 DPW ST CELL PHONE & PAGER	\$4,952.00	\$1,921.01	\$3,030.99	38.79 %
10.5100.34.04.5 DPW ST COMMUNICATIONS	\$0.00	\$0.00	\$0.00	0.00 %
10.5100.40.00.5 DPW ST DUES/SUB/MTGS	\$3,550.00	\$367.83	\$3,182.17	10.36 %
10.5100.48.00.5 DPW ST PROP & LIAB INS	\$28,136.00	\$13,839.74	\$14,296.26	49.19 %
10.5100.56.00.5 DPW ST OTR PUR SRVC	\$29,644.00	\$21,547.05	\$8,096.95	72.69 %
10.5100.56.01.5 DPW ST BRIDGE MAINTENANCE	\$5,000.00	\$10,000.00	(\$5,000.00)	200.00 %
10.5100.56.02.5 DPW ST CRACK SEAL MAINT	\$0.00	\$0.00	\$0.00	0.00 %
10.5100.56.03.5 DPW ST ROADSIDE MOWING	\$1,000.00	\$0.00	\$1,000.00	0.00 %
10.5100.56.04.5 DPW ST- ST LIGHT LEASES/SVC CHG	\$81,000.00	\$34,204.65	\$46,795.35	42.23 %
10.5100.56.05.5 DPW ST PAVEMT MARKING	\$17,000.00	\$13,055.76	\$3,944.24	76.80 %
10.5100.56.08.5 DPW STREETS PUR SRV WATER FD	\$0.00	\$0.00	\$0.00	0.00 %
10.5100.56.09.5 DPW STREETS PUR SRV SEWER FD	\$0.00	\$0.00	\$0.00	0.00 %
10.5100.60.00.5 DPW ST PROFESSIONAL SVC	\$4,160.00	\$624.11	\$3,535.89	15.00 %
10.5100.60.01.5 DPW ST PROF SVC ELM ST SLIDE	\$0.00	\$0.00	\$0.00	0.00 %
10.5100.62.00.5 DPW ST PRINT & BINDING	\$600.00	\$501.24	\$98.76	83.54 %
10.5100.66.00.5 DPW ST OTHER RENTALS	\$12,000.00	\$200.00	\$11,800.00	1.67 %
10.5100.67.00.5 DPW ST STREET MAINT	\$5,000.00	\$0.00	\$5,000.00	0.00 %
10.5100.68.00.5 DPW ST EQUIP MAINT-INACTIVE FY17	\$0.00	\$0.00	\$0.00	0.00 %
10.5100.68.02.5 DPW ST STREET LIGHTS REPAIRS	\$6,000.00	\$3,162.21	\$2,837.79	52.70 %
10.5100.68.03.5 DPW ST TRAFFIC SIGNAL REPAIRS	\$3,000.00	\$0.00	\$3,000.00	0.00 %
10.5100.70.00.5 DPW ST COPIER	\$1,903.00	\$711.91	\$1,191.09	37.41 %
10.5100.70.01.5 DPW ST COPIER PAPER	\$0.00	\$0.00	\$0.00	0.00 %
10.5100.72.00.5 DPW ST TAXES/LICENSE/REG	\$2,500.00	\$1.00	\$2,499.00	0.04 %
10.5100.74.00.5 DPW ST TRAVEL/TRANSP	\$1,500.00	\$299.61	\$1,200.39	19.97 %
10.5100.76.01.5 DPW ST ELECTRIC	\$20,441.00	\$16,413.90	\$4,027.10	80.30 %
10.5100.76.03.5 DPW ST TRASH REMOVAL	\$3,500.00	\$1,115.13	\$2,384.87	31.86 %
10.5100.79.00.5 DPW ST MISC	\$0.00	\$0.00	\$0.00	0.00 %
10.5100.83.00.5 DPW ST MACH & EQUIP	\$0.00	\$0.00	\$0.00	0.00 %
10.5100.94.01.5 DPW ST PENSION PRINCIPAL	\$3,207.00	\$3,146.69	\$60.31	98.12 %
10.5100.95.01.5 DPW ST PENSION INT EXP	\$29,111.00	\$14,617.03	\$14,493.97	50.21 %



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TOTAL DPW STREETS	\$1,426,279.00	\$510,967.52	\$915,311.48	35.83%
10.5300 DPW FLEET OPERATIONS				
10.5300.10.00.5 DPW FLEET OPS SALARY & WAGES	\$150,699.00	\$62,827.60	\$87,871.40	41.69 %
10.5300.11.00.5 DPW FLEET OPS OVERTIME	\$9,211.00	\$798.32	\$8,412.68	8.67 %
10.5300.15.01.5 DPW FLEET OPS DENTAL INS	\$1,260.00	\$484.72	\$775.28	38.47 %
10.5300.15.02.5 DPW FLEET OPS FICA/MEDICARE	\$11,688.00	\$4,680.11	\$7,007.89	40.04 %
10.5300.15.03.5 DPW FLEET OPS HEALTH INS	\$38,665.00	\$8,766.92	\$29,898.08	22.67 %
10.5300.15.04.5 DPW FLEET OPS FLEX SPENDING ACCOUNT	\$750.00	\$0.00	\$750.00	0.00 %
10.5300.15.05.5 DPW FLEET OPS LT CARE INS	\$64.00	\$24.20	\$39.80	37.81 %
10.5300.15.07.5 DPW FLEET OPS CITY RETIREMENT	\$11,753.00	\$4,234.00	\$7,519.00	36.02 %
10.5300.15.08.5 DPW FLEET OPS LIFE, STD, LTD INS	\$2,023.00	\$780.08	\$1,242.92	38.56 %
10.5300.15.09.5 DPW FLEET OPS UNEMPLOYMENT INS	\$346.00	\$167.04	\$178.96	48.28 %
10.5300.15.10.5 DPW FLEET OPS WORKERS' COMP	\$10,508.00	\$5,240.20	\$5,267.80	49.87 %
10.5300.15.12.5 DPW FLEET OPS PARKING FEE	\$144.00	\$0.00	\$144.00	0.00 %
10.5300.18.00.5 DPW FLEET OPS PROT CLOTHING	\$5,000.00	\$1,350.81	\$3,649.19	27.02 %
10.5300.20.00.5 DPW FLEET OPS OFFICE SUPPLY	\$250.00	\$24.95	\$225.05	9.98 %
10.5300.20.01.5 DPW FLEET OPS POSTAGE	\$0.00	\$0.00	\$0.00	0.00 %
10.5300.21.00.5 DPW FLEET OPS OPERATING SUPPLY	\$140,000.00	\$51,128.04	\$88,871.96	36.52 %
10.5300.21.01.5 DPW FLEET OPS INT FUEL REIMB	(\$24,000.00)	(\$9,676.43)	(\$14,323.57)	40.32 %
10.5300.21.02.5 DPW FLEET OPS OIL &ANTI-FREEZE	\$3,750.00	\$3,210.95	\$539.05	85.63 %
10.5300.23.00.5 DPW FLEET OPS SMALL TOOLS & EQUIP	\$0.00	\$0.00	\$0.00	0.00 %
10.5300.23.01.5 DPW FLEET OPS STOCKROOM EQUIP	\$3,000.00	\$0.00	\$3,000.00	0.00 %
10.5300.23.02.5 DPW FLEET OPS SMALL TOOLS	\$3,500.00	\$1,004.39	\$2,495.61	28.70 %
10.5300.23.03.5 DPW FLEET OPS SMALL EQUIPMENT	\$2,500.00	\$0.00	\$2,500.00	0.00 %
10.5300.30.00.5 DPW FLEET OPS ADVERTISING	\$250.00	\$0.00	\$250.00	0.00 %
10.5300.34.04.5 DPW FLEET OPS COMMUNICATIONS	\$3,750.00	\$1,309.47	\$2,440.53	34.92 %
10.5300.38.00.5 DPW FLEET OPS DEPRECIATION	\$0.00	\$0.00	\$0.00	0.00 %
10.5300.40.00.5 DPW FLEET OPS DUES/SUB/MTGS	\$250.00	\$0.00	\$250.00	0.00 %
10.5300.48.00.5 DPW FLEET OPS PROP & LIAB INS	\$28,328.00	\$14,107.78	\$14,220.22	49.80 %
10.5300.60.00.5 DPW FLEET OPS PROFESSIONAL SVC	\$500.00	\$0.00	\$500.00	0.00 %
10.5300.68.00.5 DPW FLEET OPS VEH/EQUIP MAINT	\$149,000.00	\$49,871.76	\$99,128.24	33.47 %
10.5300.68.01.5 DPW FLEET OPS INTNL REP REIMB	(\$25,000.00)	(\$8,987.19)	(\$16,012.81)	35.95 %



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42% of Fiscal Year Completed

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10.5300.70.00.5 DPW FLEET OPS COPIER	\$481.00	\$180.85	\$300.15	37.60 %
10.5300.70.01.5 DPW FLEET OPS COPIER PAPER	\$0.00	\$0.00	\$0.00	0.00 %
10.5300.72.00.5 DPW FLEET OPS TAXES/LIC/REG	\$300.00	\$197.00	\$103.00	65.67 %
10.5300.74.00.5 DPW FLEET OPS TRAVEL/TRANS	\$50.00	\$0.00	\$50.00	0.00 %
10.5300.83.00.5 DPW FLEET OPS MACH & EQUIP	\$0.00	\$0.00	\$0.00	0.00 %
10.5300.85.00.5 DPW FLEET OPS FED/ST GRANT EXP	\$0.00	\$0.00	\$0.00	0.00 %
10.5300.94.01.5 DPW FLEET PENSION PRINCIPAL	\$690.00	\$677.02	\$12.98	98.12 %
10.5300.95.01.5 DPW FLEET OPS PENSION INT EXP	\$6,257.00	\$3,141.73	\$3,115.27	50.21 %
TOTAL DPW FLEET OPERATIONS	\$535,967.00	\$195,544.32	\$340,422.68	36.48%
10.5310 DPW BUILDING OPERATIONS				
10.5310.21.00.5 DPW BLDG OPS OPERATING SUPPLY	\$2,000.00	\$1,244.31	\$755.69	62.22 %
10.5310.23.00.5 DPW BLDG OPS SMALL TOOLS & EQUIP	\$0.00	\$0.00	\$0.00	0.00 %
10.5310.34.00.5 DPW BLDG OPS COM	\$0.00	\$0.00	\$0.00	0.00 %
10.5310.56.00.5 DPW BLDG OPS OTR PUR SRVC	\$9,500.00	\$2,850.00	\$6,650.00	30.00 %
10.5310.69.00.5 DPW BLDG OPS BLDG/GRNDS MAINT	\$15,500.00	\$9,158.99	\$6,341.01	59.09 %
10.5310.72.00.5 DPW BLDG OPS TAXES/LIC/REG	\$200.00	\$0.00	\$200.00	0.00 %
10.5310.76.01.5 DPW BLDG OPS ELECTRIC	\$9,174.00	\$6,540.52	\$2,633.48	71.29 %
10.5310.76.02.5 DPW BLDG OPS HEATING FUEL	\$15,000.00	\$10,317.43	\$4,682.57	68.78 %
10.5310.76.03.5 DPW BLDG OPS TRASH REMOVAL	\$1,200.00	\$371.71	\$828.29	30.98 %
10.5310.76.04.5 DPW BLDG OPS IN HOUSE UTILITIES	\$2,200.00	\$467.44	\$1,732.56	21.25 %
10.5310.76.05.5 DPW BLDG OPS PROPANE	\$5,000.00	\$0.00	\$5,000.00	0.00 %
TOTAL DPW BUILDING OPERATIONS	\$59,774.00	\$30,950.40	\$28,823.60	51.78%
10.7270 WRIGHTSVILLE BEACH FUNDS				
10.7270.44.00.5 WRIGHTSVILLE BEACH CONTRIB	\$8,814.00	\$0.00	\$8,814.00	0.00 %
TOTAL WRIGHTSVILLE BEACH FUNDS	\$8,814.00	\$0.00	\$8,814.00	0.00%
10.7800 AGENCY CONTRIBUTION				
10.7800.44.00.5 DOWNTOWN IMPROV DISTRICT EXP	\$59,567.00	\$39,239.79	\$20,327.21	65.88 %
10.7800.45.00.5 OUTSIDE AGENCY CONTRIB	\$120,000.00	\$129,500.00	(\$9,500.00)	107.92 %
TOTAL AGENCY CONTRIBUTION	\$179,567.00	\$168,739.79	\$10,827.21	93.97%
10.7900 LIBRARY CONTRIBUTION				
10.7900.00.00.5 KELLOGG HUBBARD LIBRARY CONTRIB	\$330,633.00	\$330,633.00	\$0.00	100.00 %



City of Montpelier
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10.7900.01.00.5 CENTRAL VT HOME HEALTH & HOSPICE	\$20,000.00	\$10,000.00	\$10,000.00	50.00 %
TOTAL LIBRARY CONTRIBUTION	\$350,633.00	\$340,633.00	\$10,000.00	97.15%
10.8000 COMMUNITY ENHANCEMENT				
10.8000.00.02.5 COM ENH MONTPELIER ALIVE	\$22,600.00	\$22,600.00	\$0.00	100.00 %
10.8000.00.04.5 COM ENH JULY 4 CELEBRATION	\$2,000.00	\$4,270.05	(\$2,270.05)	213.50 %
10.8000.00.12.5 COM ENH FALL-WINTER CELEBR	\$3,000.00	\$3,000.00	\$0.00	100.00 %
10.8000.00.18.5 COM ENH WELCOME LEGISLATORS	\$1,500.00	\$0.00	\$1,500.00	0.00 %
10.8000.00.19.5 COM ENH HOLIDAY LIGHTS	\$2,000.00	\$2,000.00	\$0.00	100.00 %
10.8000.00.21.5 COMMUNITY ENHANCEMENT USS MONTPELIER	\$1,000.00	\$1,000.00	\$0.00	100.00 %
10.8000.20.00.5 CEMETERY FLAGS	\$1,500.00	\$1,500.00	\$0.00	100.00 %
TOTAL COMMUNITY ENHANCEMENT	\$33,600.00	\$34,370.05	(\$770.05)	102.29%
10.8130 TREE MANAGEMENT				
10.8130.10.00.5 TREE MANAGEMENT SALARIES & WAGES-WARDEN	\$23,259.00	\$8,696.16	\$14,562.84	37.39 %
10.8130.11.00.5 TREE MANAGEMENT OVERTIME	\$0.00	\$0.00	\$0.00	0.00 %
10.8130.15.01.5 TREE MANAGEMENT DENTAL INSURANCE	\$231.00	\$69.96	\$161.04	30.29 %
10.8130.15.02.5 TREE MANAGEMENT FICA/MEDICARE	\$1,810.00	\$606.79	\$1,203.21	33.52 %
10.8130.15.03.5 TREE MANAGEMENT HEALTH INSURANCE	\$5,663.00	\$1,754.08	\$3,908.92	30.97 %
10.8130.15.04.5 TREE MANAGEMENT FLEX SPENDING ACCOUNT	\$125.00	\$0.00	\$125.00	0.00 %
10.8130.15.05.5 TREE MANAGEMENT LONG TERM CARE INSURANCE	\$0.00	\$8.69	(\$8.69)	0.00 %
10.8130.15.07.5 TREE MANAGEMENT CITY RETIREMENT	\$1,710.00	\$630.52	\$1,079.48	36.87 %
10.8130.15.08.5 TREE MANAGEMENT LIFE, STD, LTD INSURANCE	\$408.00	\$131.78	\$276.22	32.30 %
10.8130.15.09.5 TREE MANAGEMENT UNEMPLOYMENT INSURANCE	\$70.00	\$33.66	\$36.34	48.09 %
10.8130.15.10.5 TREE MANAGEMENT WORKERS' COMPENSATION	\$884.00	\$530.62	\$353.38	60.02 %
10.8130.23.00.5 TREE MANAGEMENT SMALL TOOLS	\$1,400.00	\$2,457.69	(\$1,057.69)	175.55 %
10.8130.30.00.5 TREE MANAGEMENT ADVERTISING	\$0.00	\$0.00	\$0.00	0.00 %
10.8130.48.00.5 TREE MANAGEMENT PROPERTY & LIABILITY INS	\$647.00	\$312.02	\$334.98	48.23 %
10.8130.56.00.5 TREE MANAGEMENT OTR PUR SRVC	\$5,000.00	\$1,640.00	\$3,360.00	32.80 %
10.8130.70.00.5 TREE MANAGEMENT COPIER	\$62.00	\$28.82	\$33.18	46.48 %
10.8130.82.00.5 TREE MANAGEMENT CAP IMP- WARDEN & BOARD	\$0.00	\$0.00	\$0.00	0.00 %
10.8130.94.01.5 PENSION PRINCIPAL-WARDEN	\$117.00	\$114.80	\$2.20	98.12 %
10.8130.95.01.5 PENSION INTEREST EXP-WARDEN	\$1,060.00	\$532.24	\$527.76	50.21 %



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10.8130.99.00.5 ASH BORER RESERVE	\$4,000.00	\$0.00	\$4,000.00	0.00 %
TOTAL TREE MANAGEMENT	\$46,446.00	\$17,547.83	\$28,898.17	37.78%
10.8135 TREE BOARD				
10.8135.21.00.5 TREE BOARD TREE NURSERY	\$2,000.00	\$619.99	\$1,380.01	31.00 %
10.8135.79.00.5 TREE BOARD MISC GRANT EXPENSE	\$0.00	\$106.36	(\$106.36)	0.00 %
TOTAL TREE BOARD	\$2,000.00	\$726.35	\$1,273.65	36.32%
10.8300 CONSERVATION COMMISSION				
10.8300.56.00.5 CONSERVATION OTR PUR SRVC	\$0.00	\$0.00	\$0.00	0.00 %
10.8300.79.00.5 CONSERVATION MISCELLANEOUS PROJECTS	\$3,500.00	\$0.00	\$3,500.00	0.00 %
10.8300.93.00.5 CONSERVATION BUDGET XFER TO RESERVE	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL CONSERVATION COMMISSION	\$3,500.00	\$0.00	\$3,500.00	0.00%
10.9100 DEBT SERVICE				
10.9100.90.00.5 DEBT SERVICE CIP PRINCIPAL PAYMENTS	\$489,297.00	\$399,960.16	\$89,336.84	81.74 %
10.9100.90.01.5 DEBT SERVICE EQUIP PRINCIPAL	\$48,777.00	\$0.00	\$48,777.00	0.00 %
10.9100.91.00.5 DEBT SERVICE CIP INTEREST PAYMENTS	\$158,794.00	\$35,560.85	\$123,233.15	22.39 %
10.9100.91.01.5 DEBT SERVICE EQUIP INTEREST	\$2,158.00	\$0.00	\$2,158.00	0.00 %
10.9100.92.00.5 DEBT SERVICE ENERGY IMPROV LEASE PYMT	\$37,128.00	\$18,563.04	\$18,564.96	50.00 %
10.9100.92.02.5 DEBT SERVICE BOND ISSUANCE EXPENSES	\$3,500.00	\$0.00	\$3,500.00	0.00 %
TOTAL DEBT SERVICE	\$739,654.00	\$454,084.05	\$285,569.95	61.39%
10.9200 ADMIN COPIER & POSTAGE				
10.9200.20.01.5 ADMIN POSTAGE	\$0.00	\$9,839.78	(\$9,839.78)	0.00 %
10.9200.20.02.5 ADMIN OTHER SUPPLIES	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL ADMIN COPIER & POSTAGE	\$0.00	\$9,839.78	(\$9,839.78)	0.00%
10.9300 OTHER GOVERNMENTAL				
10.9300.72.00.5 OTHR GOVT- WASH COUNTY TAX	\$72,000.00	\$72,080.00	(\$80.00)	100.11 %
10.9300.72.01.5 OTHR GOVT - SOLID WASTE DIST FEE	\$7,900.00	\$7,671.00	\$229.00	97.10 %
10.9300.72.02.5 OTHR GOVT - GRN MTN TRANSIT	\$70,000.00	\$69,371.00	\$629.00	99.10 %
10.9300.72.03.5 OTHR GOVT - CENTRAL VT REG PLANNING	\$8,641.00	\$0.00	\$8,641.00	0.00 %
10.9300.72.04.5 OTHR GOVT - VT LEAGUE OF CITIES AND TOWNS	\$10,071.00	\$9,935.00	\$136.00	98.65 %
10.9300.72.05.5 OTHR GOVT-CNTRL VT PUBLIC SAFETY AUTH	\$47,000.00	\$0.00	\$47,000.00	0.00 %
10.9300.72.06.5 OTHR GOVT LOCAL DEVELOPMENT CORP	\$100,000.00	\$100,000.00	\$0.00	100.00 %



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TOTAL OTHER GOVERNMENTAL	\$315,612.00	\$259,057.00	\$56,555.00	82.08%
10.9390 TRANSFERS TO OTHER FUNDS				
10.9390.93.00.5 XFER TO WATER FUND	\$0.00	\$0.00	\$0.00	0.00 %
10.9390.94.00.5 XFER TO SEWER FUND	\$0.00	\$0.00	\$0.00	0.00 %
10.9390.95.00.5 XFER TO REC DEPT OPERATIONS	\$529,053.00	\$529,053.00	\$0.00	100.00 %
10.9390.95.01.5 XFER TO REC EQUIPMENT	\$22,500.00	\$22,500.00	\$0.00	100.00 %
10.9390.95.02.5 XFER TO REC CIP	\$66,000.00	\$66,000.00	\$0.00	100.00 %
10.9390.96.00.5 XFER CEMETERY PROP TAX	\$0.00	\$0.00	\$0.00	0.00 %
10.9390.96.01.5 XFER TO CEMETERY CIP	\$18,875.00	\$18,875.00	\$0.00	100.00 %
10.9390.96.02.5 XFER CEMETERY SMALL PARKS	\$27,900.00	\$27,900.00	\$0.00	100.00 %
10.9390.96.04.5 XFER CEMETERY OPERATIONS	\$87,492.00	\$87,492.00	\$0.00	100.00 %
10.9390.96.05.5 XFER TO CEMETERY EQUIP	\$16,700.00	\$16,700.00	\$0.00	100.00 %
10.9390.97.00.5 XFER TO PARKING FUND	\$0.00	\$0.00	\$0.00	0.00 %
10.9390.98.00.5 XFER TO CAPITAL PROJECTS	\$931,320.00	\$1,037,702.70	(\$106,382.70)	111.42 %
10.9390.98.01.5 TRANSFER TO DISTRICT ENERGY	\$0.00	\$0.00	\$0.00	0.00 %
10.9390.98.02.5 TRANSFER TO ENERGY R.L.F.	\$0.00	\$0.00	\$0.00	0.00 %
10.9390.98.03.5 XFER TO CIP (PILOT/LOT \$)	\$0.00	\$0.00	\$0.00	0.00 %
10.9390.98.05.5 XFER PARK IMPACT FEE TO PARKS	\$0.00	\$0.00	\$0.00	0.00 %
10.9390.98.06.5 XFER TO MEAC FUND 27	\$0.00	\$0.00	\$0.00	0.00 %
10.9390.99.00.5 XFER PARK OPERATIONS	\$159,219.00	\$151,819.00	\$7,400.00	95.35 %
10.9390.99.01.5 XFER PARKS CIP	\$6,075.00	\$6,075.00	\$0.00	100.00 %
10.9390.99.02.5 XFER PARKS EQUIPMENT	\$6,500.00	\$6,500.00	\$0.00	100.00 %
10.9390.99.03.5 XFER TO HOUSING TRUST	\$60,000.00	\$60,000.00	\$0.00	100.00 %
10.9390.99.04.5 XFER TO SENIOR CENTER	\$121,322.00	\$121,322.00	\$0.00	100.00 %
TOTAL TRANSFERS TO OTHER FUNDS	\$2,052,956.00	\$2,151,938.70	(\$98,982.70)	104.82%
10.9400 EQUIPMENT PLAN				
10.9400.83.01.5 EQUIP PLAN - DPW	\$314,000.00	\$314,000.00	\$0.00	100.00 %
10.9400.83.02.5 EQUIP PLAN - POLICE	\$37,700.00	\$37,700.00	\$0.00	100.00 %
10.9400.83.03.5 EQUIP PLAN - FIRE	\$15,000.00	\$15,000.00	\$0.00	100.00 %
10.9400.83.04.5 EQUIP PLAN - CLERK	\$0.00	\$0.00	\$0.00	0.00 %
10.9400.83.05.5 EQUIP PLAN - TECHNOLOGY	\$51,665.00	\$51,665.00	\$0.00	100.00 %



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10.9400.83.06.5 EQUIP PLAN- PLANNING	\$0.00	\$0.00	\$0.00	0.00 %
10.9400.83.07.5 EQUIP PLAN - FINANCE SOFTWARE	\$0.00	\$0.00	\$0.00	0.00 %
10.9400.83.08.5 EQUIP PLAN - CITY HALL	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL EQUIPMENT PLAN	\$418,365.00	\$418,365.00	\$0.00	100.00%
10.9900 EMPLOYEE BENEFITS				
10.9900.15.03.5 EMPLOYEE BENEFITS HLTH REIMB ARRANGEMENT DRAW DOWN	\$0.00	\$121,514.71	(\$121,514.71)	0.00 %
10.9900.15.04.5 EMPLOYEE BENEFITS FLEX SPENDING ACCOUNT FUNDING	\$0.00	\$13,331.99	(\$13,331.99)	0.00 %
10.9900.15.05.5 EMPLOYEE BENEFITS HRA/FSA ADMINISTRATION EXP	\$0.00	\$483.00	(\$483.00)	0.00 %
10.9900.48.00.5 EMPLOYEE BENEFITS P&C INSURANCE CLAIM EXP	\$0.00	\$0.00	\$0.00	0.00 %
10.9900.48.01.5 EMPLOYEE BENEFITS PC - DEDUCTIBLE EXPENSE	\$0.00	\$0.00	\$0.00	0.00 %
10.9900.79.00.5 EMPLOYEE BENEFITS MISCELLANEOUS - BENEFITS	\$0.00	\$0.00	\$0.00	0.00 %
10.9900.80.00.5 EMPLOYEE BENEFITS WELLNESS PROGRAM	\$8,000.00	\$2,670.00	\$5,330.00	33.38 %
TOTAL EMPLOYEE BENEFITS	\$8,000.00	\$137,999.70	(\$129,999.70)	1,725.00%
10.9951 GF MISC EXP				
10.9951.57.00.5 MISC XFER TO DOWNTOWN IMPROV DISTRICT	\$0.00	\$0.00	\$0.00	0.00 %
10.9951.60.00.5 MISC USE OF GF FUND BALANCE	\$0.00	\$6,972.33	(\$6,972.33)	0.00 %
10.9951.79.00.5 MISC MISCELLANEOUS EXP	\$0.00	\$196.50	(\$196.50)	0.00 %
10.9951.80.00.5 MISC PURCHASE OF LAND	\$0.00	\$0.00	\$0.00	0.00 %
10.9951.93.00.5 MISC USE OF RECORDS RESERVE	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL GF MISC EXP	\$0.00	\$7,168.83	(\$7,168.83)	0.00%
10.9961 TAX ABATEMENTS/CREDITS				
10.9961.00.00.5 TAX ABATEMENTS/SPRINKLER	\$66,000.00	\$71,395.85	(\$5,395.85)	108.18 %
TOTAL TAX ABATEMENTS/CREDITS	\$66,000.00	\$71,395.85	(\$5,395.85)	108.18%
10.9962 GF MISC EXP				
10.9962.00.00.5 MISC A/R BAD DEBT WO	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL GF MISC EXP	\$0.00	\$0.00	\$0.00	0.00%
TOTAL GENERAL FUND EXPENDITURES	\$13,591,692.00	\$7,739,862.83	\$5,851,829.17	56.95%
GENERAL FUND NET EXCESS / (DEFICIT)	(\$7,400.00)	\$4,666,196.95		



City of Montpelier
WATER FUND FY 2018 Budget Report

42% of Fiscal Year Completed

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REVENUES				
11.2 INTERGOVERNMENTAL REV				
11.2300.00.00.4 WATER REV GRANTS-STATE	\$0.00	\$0.00	\$0.00	0.00 %
11.2300.00.01.4 WATER REV GRANTS-FED ASSET MGMT	\$0.00	\$0.00	\$0.00	0.00 %
11.2301.00.00.4 GF REIMB OT HRS	\$0.00	\$0.00	\$0.00	0.00 %
11.2310.00.00.4 WATER REV GRANTS-FEDERAL	\$0.00	\$0.00	\$0.00	0.00 %
11.2502.00.00.4 WATER REV WATER USE REVENUE	\$2,668,000.00	\$1,340,938.05	(\$1,327,061.95)	50.26 %
11.2503.00.00.4 WATER REV PENALTIES - WATER USE	\$11,000.00	\$3,318.87	(\$7,681.13)	30.17 %
11.2505.00.00.4 WATER REV DELINQUENT INTEREST	\$9,000.00	\$3,890.68	(\$5,109.32)	43.23 %
11.2522.00.00.4 WATER BENEFIT CHARGE	\$97,800.00	\$98,232.52	\$432.52	100.44 %
11.2570.00.00.4 WATER REV METER SALES	\$0.00	\$0.00	\$0.00	0.00 %
11.2595.00.00.4 WATER REV ON/OFF FEES	\$3,500.00	\$2,325.00	(\$1,175.00)	66.43 %
11.2599.00.00.4 WATER REV CONNECTION FEES	\$8,000.00	\$1,800.00	(\$6,200.00)	22.50 %
11.2605.00.00.4 WATER REV SPRINKLER SERV REIMB	\$0.00	\$0.00	\$0.00	0.00 %
11.2614.00.00.4 WATER REV SALE OF EQUIP	\$0.00	\$0.00	\$0.00	0.00 %
11.2614.00.11.4 WATER REV SALE OF LAND	\$0.00	\$0.00	\$0.00	0.00 %
11.2804.00.00.4 WATER REV DONATIONS	\$0.00	\$0.00	\$0.00	0.00 %
11.2820.00.00.4 WATER REV STD W/C REIMB	\$0.00	\$0.00	\$0.00	0.00 %
11.2901.00.00.4 XFER FROM SEWER FD WATER METER DEPREC	\$15,000.00	\$15,000.00	\$0.00	100.00 %
11.2990.00.00.4 WATER REV MISC REVENUE	\$2,000.00	\$7,578.05	\$5,578.05	378.90 %
11.2992.00.00.4 WATER REV XFER PARKS PEACE PARK	\$0.00	\$0.00	\$0.00	0.00 %
11.2993.00.00.4 WATER REV XFER FROM GENERAL FUND	\$0.00	\$0.00	\$0.00	0.00 %
11.2997.00.00.4 WATER REV USE OF FUND BALANCE	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL INTERGOVERNMENTAL REV	\$2,814,300.00	\$1,473,083.17	(\$1,341,216.83)	52.34%
TOTAL WATER FUND REVENUES	\$2,814,300.00	\$1,473,083.17	(\$1,341,216.83)	52.34%



**City of Montpelier
WATER FUND FY 2018 Budget Report**

42% of Fiscal Year Completed

<u>Account Number and Description</u>	<u>Budget FY 2018</u>	<u>Actual to Date Through 11/30/2017 (Unaudited)</u>	<u>Variance</u>	<u>Percent of Budget</u>
EXPENDITURES				
11.6200 WATER ADMINISTRATION				
11.6200.10.00.5 ADMIN SALARIES & WAGES	\$83,835.00	\$32,183.93	\$51,651.07	38.39 %
11.6200.11.00.5 ADMIN OVERTIME	\$3,496.00	\$1,456.53	\$2,039.47	41.66 %
11.6200.15.01.5 ADMIN DENTAL INSURANCE	\$626.00	\$222.38	\$403.62	35.52 %
11.6200.15.02.5 ADMIN FICA/MEDICARE	\$6,764.00	\$2,465.79	\$4,298.21	36.45 %
11.6200.15.03.5 ADMIN HEALTH INSURANCE	\$21,032.00	\$4,314.46	\$16,717.54	20.51 %
11.6200.15.04.5 ADMIN FLEX SPENDING ACCOUNT	\$375.00	\$0.00	\$375.00	0.00 %
11.6200.15.05.5 ADMIN LONG TERM CARE INSURANCE	\$0.00	\$10.67	(\$10.67)	0.00 %
11.6200.15.07.5 ADMIN CITY RETIREMENT	\$6,419.00	\$1,957.88	\$4,461.12	30.50 %
11.6200.15.08.5 ADMIN LIFE, STD, LTD INSURANCE	\$1,252.00	\$454.98	\$797.02	36.34 %
11.6200.15.09.5 ADMIN UNEMPLOYMENT INSURANCE	\$214.00	\$103.40	\$110.60	48.32 %
11.6200.15.10.5 ADMIN WORK COMP	\$250.00	\$104.82	\$145.18	41.93 %
11.6200.15.12.5 ADMIN PARKING FEE	\$582.00	\$0.00	\$582.00	0.00 %
11.6200.16.00.5 ADMIN GASB#68 PENSION	\$0.00	\$0.00	\$0.00	0.00 %
11.6200.18.00.5 ADMIN UNIFORMS/PROTECT CLOTHING	\$3,000.00	\$0.00	\$3,000.00	0.00 %
11.6200.20.00.5 ADMIN OFFICE SUPPLIES	\$1,500.00	\$1,069.53	\$430.47	71.30 %
11.6200.20.01.5 ADMIN POSTAGE	\$4,000.00	\$27.84	\$3,972.16	0.70 %
11.6200.30.00.5 ADMIN ADVERTISING	\$1,000.00	\$0.00	\$1,000.00	0.00 %
11.6200.34.00.5 ADMIN TELEPH BASIC SERVICE	\$2,134.00	\$486.72	\$1,647.28	22.81 %
11.6200.34.01.5 ADMIN TELEPH LONG DISTANCE	\$1,008.00	\$15.35	\$992.65	1.52 %
11.6200.34.02.5 ADMIN INTERNET WAN SERVICE	\$10,013.00	\$1,906.49	\$8,106.51	19.04 %
11.6200.38.00.5 ADMIN DEPRECIATION	\$0.00	\$0.00	\$0.00	0.00 %
11.6200.40.00.5 ADMIN DUES/SUBSCRIPTS/MTGS	\$1,750.00	\$285.83	\$1,464.17	16.33 %
11.6200.48.00.5 ADMIN PROP & LIAB INS	\$1,987.00	\$958.76	\$1,028.24	48.25 %
11.6200.48.01.5 ADMIN PC - DEDUCTIBLE EXPENSE	\$0.00	\$0.00	\$0.00	0.00 %
11.6200.60.00.5 ADMIN PROF SVCS	\$5,000.00	\$251.75	\$4,748.25	5.04 %
11.6200.61.00.5 ADMIN LEGAL SERVICES	\$10,000.00	\$1,349.00	\$8,651.00	13.49 %
11.6200.62.00.5 ADMIN PRINTING & BINDING	\$1,000.00	\$662.33	\$337.67	66.23 %
11.6200.66.00.5 ADMIN TOWN HILL LEASE	\$40,306.00	\$0.00	\$40,306.00	0.00 %
11.6200.70.00.5 ADMIN COPIER	\$204.00	\$103.56	\$100.44	50.76 %
11.6200.72.00.5 ADMIN TAXES/LICENSE/REGIST	\$20,000.00	\$8,428.33	\$11,571.67	42.14 %



**City of Montpelier
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42% of Fiscal Year Completed

<u>Account Number and Description</u>	<u>Budget FY 2018</u>	<u>Actual to Date Through 11/30/2017 (Unaudited)</u>	<u>Variance</u>	<u>Percent of Budget</u>
11.6200.74.00.5 ADMIN TRAVEL/TRANSPORTATION	\$100.00	\$0.00	\$100.00	0.00 %
11.6200.79.00.5 ADMIN MISC	\$1,000.00	\$500.00	\$500.00	50.00 %
11.6200.83.00.5 ADMIN MACH & EQUIP	\$0.00	\$0.00	\$0.00	0.00 %
11.6200.83.01.5 ADMIN COMPUTER EQUIP ALLOC	\$13,423.00	\$0.00	\$13,423.00	0.00 %
11.6200.83.02.5 ADMIN FINANCIAL SOFTWARE	\$0.00	\$0.00	\$0.00	0.00 %
11.6200.85.01.5 ADMIN GRANT-FED ASSET MGMT	\$0.00	\$0.00	\$0.00	0.00 %
11.6200.90.00.5 ADMIN PRINCIPAL	\$550,519.00	\$550,519.48	(\$0.48)	100.00 %
11.6200.91.00.5 ADMIN INTEREST EXPENSE	\$206,265.00	\$62,466.53	\$143,798.47	30.28 %
11.6200.92.00.5 ADMIN ENERGY IMPROV LEASE PYMT	\$6,086.00	\$3,043.12	\$3,042.88	50.00 %
11.6200.94.01.5 ADMIN PENSION PRINCIPAL	\$336.00	\$329.68	\$6.32	98.12 %
11.6200.95.01.5 ADMIN PENSION INTEREST EXP	\$3,048.00	\$1,530.44	\$1,517.56	50.21 %
11.6200.97.00.5 ADMIN ADMIN/MGMT SVCS	\$298,161.00	\$298,161.00	\$0.00	100.00 %
TOTAL WATER ADMINISTRATION	\$1,306,685.00	\$975,370.58	\$331,314.42	74.64%
11.6210 WATER SUPPLY & TREATMENT				
11.6210.10.00.5 WATER TREAT SALARIES & WAGES	\$208,595.00	\$99,669.56	\$108,925.44	47.78 %
11.6210.11.00.5 WATER TREAT OVERTIME	\$12,928.00	\$6,545.77	\$6,382.23	50.63 %
11.6210.15.01.5 WATER TREAT DENTAL INSURANCE	\$1,260.00	\$752.84	\$507.16	59.75 %
11.6210.15.02.5 WATER TREAT FICA/MEDICARE	\$16,235.00	\$7,669.73	\$8,565.27	47.24 %
11.6210.15.03.5 WATER TREAT HEALTH INSURANCE	\$47,305.00	\$14,536.82	\$32,768.18	30.73 %
11.6210.15.04.5 WATER TREAT FLEX SPENDING ACCOUNT	\$750.00	\$0.00	\$750.00	0.00 %
11.6210.15.05.5 WATER TREAT LONG TERM CARE INSURANCE	\$74.00	\$36.41	\$37.59	49.20 %
11.6210.15.07.5 WATER TREAT CITY RETIREMENT	\$16,282.00	\$7,016.47	\$9,265.53	43.09 %
11.6210.15.08.5 WATER TREAT LIFE STD, LTD INSURANCE	\$2,475.00	\$954.39	\$1,520.61	38.56 %
11.6210.15.09.5 WATER TREAT UNEMP INSURANCE	\$424.00	\$204.36	\$219.64	48.20 %
11.6210.15.10.5 WATER TREAT WORK COMP	\$10,209.00	\$4,230.12	\$5,978.88	41.44 %
11.6210.15.12.5 WATER TREAT PARKING FEE	\$138.00	\$0.00	\$138.00	0.00 %
11.6210.18.00.5 WATER TREAT UNIFORMS/PROTECTIVE CLOTH	\$1,500.00	\$760.99	\$739.01	50.73 %
11.6210.20.00.5 WATER TREAT OFFICE SUPPLIES	\$500.00	\$81.98	\$418.02	16.40 %
11.6210.21.00.5 WATER TREAT OPER SUPPLIES	\$80,300.00	\$19,765.75	\$60,534.25	24.61 %
11.6210.23.00.5 WATER TREAT SMALL TOOLS & EQUIP	\$1,000.00	\$0.00	\$1,000.00	0.00 %
11.6210.34.00.5 WATER TREAT COMMUNICATIONS	\$2,120.00	\$208.68	\$1,911.32	9.84 %
11.6210.38.00.5 WATER TREAT DEPRECIATION	\$0.00	\$0.00	\$0.00	0.00 %



City of Montpelier
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42% of Fiscal Year Completed

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11.6210.40.00.5 WATER TREAT DUES, SUBSCRIP, MTGS	\$650.00	\$399.50	\$250.50	61.46 %
11.6210.48.00.5 WATER TREAT PROP & LIAB INS	\$19,355.00	\$9,608.84	\$9,746.16	49.65 %
11.6210.60.00.5 WATER TREAT PROF SERVICES	\$10,000.00	\$0.00	\$10,000.00	0.00 %
11.6210.65.00.5 WATER TREAT EQUIPMENT FLAT FEE	\$0.00	\$0.00	\$0.00	0.00 %
11.6210.66.00.5 WATER TREAT OTHER RENTALS	\$0.00	\$0.00	\$0.00	0.00 %
11.6210.68.00.5 WATER TREAT VEH/EQ REPAIR & MAIN	\$30,000.00	\$1,621.06	\$28,378.94	5.40 %
11.6210.69.00.5 WATER TREAT BLDGS/GRNDS REPAIR/MAINT	\$15,000.00	\$795.89	\$14,204.11	5.31 %
11.6210.70.00.5 WATER TREAT COPIER	\$589.00	\$221.26	\$367.74	37.57 %
11.6210.72.00.5 WATER TREAT TAXES/LICENSE/REGIST	\$14,000.00	\$6,007.32	\$7,992.68	42.91 %
11.6210.74.00.5 WATER TREAT TRAVEL & TRANSP	\$50.00	\$0.00	\$50.00	0.00 %
11.6210.76.01.5 WATER TREAT ELECTRIC	\$66,000.00	\$19,317.51	\$46,682.49	29.27 %
11.6210.76.05.5 WATER TREAT PROPANE	\$16,200.00	\$5,414.39	\$10,785.61	33.42 %
11.6210.79.00.5 WATER TREAT MISCELLANEOUS	\$0.00	\$0.00	\$0.00	0.00 %
11.6210.83.00.5 WATER TREAT MACHINERY & EQUIPMENT	\$42,000.00	\$36,119.36	\$5,880.64	86.00 %
11.6210.85.00.5 WATER TREAT WTP GRANT EXP	\$0.00	\$0.00	\$0.00	0.00 %
11.6210.94.01.5 WATER TREAT PENSION PRINCIPAL	\$751.00	\$736.88	\$14.12	98.12 %
11.6210.95.01.5 WATER TREAT PENSION INTEREST EXP	\$6,813.00	\$3,420.90	\$3,392.10	50.21 %
TOTAL WATER SUPPLY & TREATMENT	\$623,503.00	\$246,096.78	\$377,406.22	39.47%
11.6220 WATER DISTRIBUTION SYSTEM				
11.6220.10.00.5 WATER DISTRIB SALARIES & WAGES	\$165,954.00	\$69,667.23	\$96,286.77	41.98 %
11.6220.11.00.5 WATER DISTRIB OVERTIME	\$20,627.00	\$8,252.57	\$12,374.43	40.01 %
11.6220.15.01.5 WATER DISTRIB DENTAL INSURANCE	\$1,470.00	\$567.15	\$902.85	38.58 %
11.6220.15.02.5 WATER DISTRIB FICA/MEDICARE	\$12,726.00	\$5,585.15	\$7,140.85	43.89 %
11.6220.15.03.5 WATER DISTRIB HEALTH INSURANCE	\$50,397.00	\$14,349.08	\$36,047.92	28.47 %
11.6220.15.04.5 WATER DISTRIB FLEX SPENDING ACCOUNT	\$875.00	\$0.00	\$875.00	0.00 %
11.6220.15.05.5 WATER DISTRIB LONG TERM CARE INS	\$0.00	\$5.83	(\$5.83)	0.00 %
11.6220.15.07.5 WATER DISTRIB CITY RETIREMENT	\$13,714.00	\$4,917.98	\$8,796.02	35.86 %
11.6220.15.08.5 WATER DISTRIB LIFE STD, LTD INSURANCE	\$2,600.00	\$1,015.90	\$1,584.10	39.07 %
11.6220.15.09.5 WATER DISTRIB UNEMP INSURANCE	\$445.00	\$214.66	\$230.34	48.24 %
11.6220.15.10.5 WATER DISTRIB WORK COMP	\$8,446.00	\$3,368.72	\$5,077.28	39.89 %
11.6220.15.12.5 WATER DISTRIB PARKING FEE	\$314.00	\$0.00	\$314.00	0.00 %
11.6220.18.00.5 WATER DISTRIB UNIFORMS/PROTECTIVE EQUIP	\$2,000.00	\$1,143.00	\$857.00	57.15 %



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11.6220.20.00.5 WATER DISTRIB OFFICE SUPPLIES	\$200.00	\$48.49	\$151.51	24.25 %
11.6220.21.00.5 WATER DISTRIB OPERATING SUPPLIES	\$30,000.00	\$9,300.15	\$20,699.85	31.00 %
11.6220.23.00.5 WATER DISTRIB SMALL TOOLS & EQUIP	\$2,000.00	\$0.00	\$2,000.00	0.00 %
11.6220.34.00.5 WATER DISTRIB COMMUNICATIONS	\$1,550.00	\$0.00	\$1,550.00	0.00 %
11.6220.38.00.5 WATER DISTRIB DEPRECIATION	\$0.00	\$0.00	\$0.00	0.00 %
11.6220.48.00.5 WATER DISTRIB PROP & LIAB INS	\$4,127.00	\$1,991.28	\$2,135.72	48.25 %
11.6220.48.01.5 WATER DISTRIB PC-DEDUCTIBLE EXP	\$0.00	\$0.00	\$0.00	0.00 %
11.6220.56.00.5 WATER DISTRIB OTR PUR SRVC	\$10,000.00	\$1,357.50	\$8,642.50	13.58 %
11.6220.56.01.5 WATER DISTRIB STORAGE TK INSPECTION EXP	\$0.00	\$0.00	\$0.00	0.00 %
11.6220.65.00.5 WATER DISTRIB EQUIP USE	\$125,379.00	\$125,379.00	\$0.00	100.00 %
11.6220.66.00.5 WATER DISTRIB OTHER RENTALS	\$0.00	\$0.00	\$0.00	0.00 %
11.6220.67.00.5 WATER DISTRIB STREET REPAIRS & MAINT	\$34,000.00	\$5,420.30	\$28,579.70	15.94 %
11.6220.68.00.5 WATER DISTRIB VEH/EQUIP REPAIR & MAINT	\$8,000.00	\$5,517.50	\$2,482.50	68.97 %
11.6220.70.00.5 WATER DISTRIB COPIER	\$619.00	\$236.41	\$382.59	38.19 %
11.6220.72.00.5 WATER DISTRIB TAXES/LICENSE/REGIST	\$150.00	\$0.00	\$150.00	0.00 %
11.6220.76.01.5 WATER DISTRIB ELECTRIC	\$7,000.00	\$4,169.88	\$2,830.12	59.57 %
11.6220.76.05.5 WATER DISTRIB PROPANE	\$800.00	\$0.00	\$800.00	0.00 %
11.6220.82.00.5 WATER DISTRIB CAPITAL IMPROVEMENTS	\$0.00	\$56,527.98	(\$56,527.98)	0.00 %
11.6220.82.02.5 CALEDONIA SPIRITS WATER CIP	\$0.00	\$4,110.00	(\$4,110.00)	0.00 %
11.6220.83.00.5 WATER DISTRIB MACH & EQUIP	\$42,000.00	\$10,854.50	\$31,145.50	25.84 %
11.6220.86.00.5 WATER DISTRIB HYDRANTS	\$5,000.00	\$0.00	\$5,000.00	0.00 %
11.6220.94.01.5 WATER DISTRIB PENSION PRINCIPAL	\$821.00	\$805.56	\$15.44	98.12 %
11.6220.95.01.5 WATER DISTRIB PENSION INTEREST EXP	\$7,447.00	\$3,739.24	\$3,707.76	50.21 %
TOTAL WATER DISTRIBUTION SYSTEM	\$558,661.00	\$338,545.06	\$220,115.94	60.60%
11.6230 DELQ WATER FEES COLLECTION				
11.6230.10.00.5 DEL WATER COLL SALARIES & WAGES	\$11,213.00	\$4,625.56	\$6,587.44	41.25 %
11.6230.11.00.5 DEL WATER COLL OVERTIME	\$0.00	\$0.00	\$0.00	0.00 %
11.6230.15.01.5 DEL WATER COLL DENTAL INSURANCE	\$84.00	\$34.65	\$49.35	41.25 %
11.6230.15.02.5 DEL WATER COLL FICA/MEDICARE	\$862.00	\$324.71	\$537.29	37.67 %
11.6230.15.03.5 DEL WATER COLL HEALTH INSURANCE	\$2,833.00	\$632.33	\$2,200.67	22.32 %
11.6230.15.04.5 DEL WATER COLL FLEX SPENDING ACCOUNT	\$50.00	\$0.00	\$50.00	0.00 %
11.6230.15.05.5 DEL WATER COLL LONG TERM CARE INS	\$0.00	\$0.00	\$0.00	0.00 %



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11.6230.15.07.5 DEL WATER COLL CITY RETIREMENT	\$818.00	\$296.51	\$521.49	36.25 %
11.6230.15.08.5 DEL WATER COLL LIFE, STD, LTD INSURANCE	\$74.00	\$57.15	\$16.85	77.23 %
11.6230.15.09.5 DEL WATER COLL UNEMP INSURANCE	\$13.00	\$12.24	\$0.76	94.15 %
11.6230.15.10.5 DEL WATER COLL WORK COMP	\$32.00	\$16.00	\$16.00	50.00 %
11.6230.15.12.5 DEL WATER COLL PARKING FEE	\$120.00	\$0.00	\$120.00	0.00 %
11.6230.20.00.5 DEL WATER COLL OFFICE SUPPLIES	\$0.00	\$0.00	\$0.00	0.00 %
11.6230.20.01.5 DEL WATER COLL POSTAGE	\$1,000.00	\$0.00	\$1,000.00	0.00 %
11.6230.34.00.5 DEL WATER COLL COMMUNICATIONS	\$0.00	\$0.00	\$0.00	0.00 %
11.6230.40.00.5 DEL WATER COLL DUES/SUBSCRIPTS/MTGS	\$0.00	\$0.00	\$0.00	0.00 %
11.6230.48.00.5 DEL WATER COLL PROPERTY & LIABILITY INS	\$235.00	\$113.46	\$121.54	48.28 %
11.6230.70.00.5 DEL WATER COLL COPIER	\$29.00	\$13.25	\$15.75	45.69 %
11.6230.94.01.5 DEL WATER COLL PENSION PRINCIPAL	\$45.00	\$44.15	\$0.85	98.11 %
11.6230.95.01.5 DEL WATER COLL PENSION INTEREST EXP	\$409.00	\$205.36	\$203.64	50.21 %
TOTAL DELQ WATER FEES COLLECTION	\$17,817.00	\$6,375.37	\$11,441.63	35.78%
11.6250 WATER METER OPERATIONS				
11.6250.10.00.5 WATER METER SALARIES & WAGES	\$11,331.00	\$5,637.62	\$5,693.38	49.75 %
11.6250.11.00.5 WATER METER OVERTIME	\$1,239.00	\$419.46	\$819.54	33.85 %
11.6250.15.01.5 WATER METER DENTAL INSURANCE	\$118.00	\$50.58	\$67.42	42.86 %
11.6250.15.02.5 WATER METER FICA/MEDICARE	\$978.00	\$434.45	\$543.55	44.42 %
11.6250.15.03.5 WATER METER HEALTH INSURANCE	\$3,966.00	\$1,156.19	\$2,809.81	29.15 %
11.6250.15.04.5 WATER METER FLEX SPENDING ACCOUNT	\$70.00	\$0.00	\$70.00	0.00 %
11.6250.15.05.5 WATER METER LONG TERM CARE INSURANCE	\$0.00	\$0.00	\$0.00	0.00 %
11.6250.15.07.5 WATER METER CITY RETIREMENT	\$924.00	\$429.45	\$494.55	46.48 %
11.6250.15.08.5 WATER METER LIFE STD, LTD INSURANCE	\$208.00	\$80.01	\$127.99	38.47 %
11.6250.15.09.5 WATER METER UNEMP INSURANCE	\$36.00	\$17.14	\$18.86	47.61 %
11.6250.15.10.5 WATER METER WORK COMP	\$571.00	\$717.52	(\$146.52)	125.66 %
11.6250.15.12.5 WATER METER PARKING FEE	\$0.00	\$0.00	\$0.00	0.00 %
11.6250.21.00.5 WATER METER OPERATING SUPPLIES	\$1,500.00	\$0.00	\$1,500.00	0.00 %
11.6250.23.00.5 WATER METER SMALL TOOLS & EQUIP	\$500.00	\$2,437.42	(\$1,937.42)	487.48 %
11.6250.48.00.5 WATER METER PROP & LIAB INS	\$329.00	\$158.84	\$170.16	48.28 %
11.6250.65.00.5 WATER METER EQUIPMENT FLAT FEE	\$0.00	\$0.00	\$0.00	0.00 %
11.6250.70.00.5 WATER METER COPIER	\$137.00	\$18.54	\$118.46	13.53 %



City of Montpelier
WATER FUND FY 2018 Budget Report

42% of Fiscal Year Completed

<u>Account Number and Description</u>	<u>Budget FY 2018</u>	<u>Actual to Date Through 11/30/2017 (Unaudited)</u>	<u>Variance</u>	<u>Percent of Budget</u>
11.6250.82.00.5 WATER METER CAPITAL IMPROVEMENT	\$0.00	\$0.00	\$0.00	0.00 %
11.6250.84.00.5 WATER METER WATER METERS	\$5,000.00	\$0.00	\$5,000.00	0.00 %
11.6250.94.01.5 WATER METER PENSION PRINCIPAL	\$174.00	\$170.73	\$3.27	98.12 %
11.6250.95.01.5 WATER METER PENSION INTEREST EXP	\$1,555.00	\$780.79	\$774.21	50.21 %
TOTAL WATER METER OPERATIONS	\$28,636.00	\$12,508.74	\$16,127.26	43.68%
11.9961 TAX ABATEMENTS/CREDITS				
11.9961.00.00.5 UTILITY BILL ABATEMENT	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL TAX ABATEMENTS/CREDITS	\$0.00	\$0.00	\$0.00	0.00%
11.9962 GF MISC EXP				
11.9962.00.00.5 A/R WATER BAD DEBT WRITE-OFF	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL GF MISC EXP	\$0.00	\$0.00	\$0.00	0.00%
TOTAL WATER FUND EXPENDITURES	\$2,535,302.00	\$1,578,896.53	\$956,405.47	62.28%
WATER FUND NET EXCESS / (DEFICIT)	\$278,998.00	(\$105,813.36)		



City of Montpelier
SEWER FUND FY 2018 Budget Report

42% of Fiscal Year Completed

<u>Account Number and Description</u>	<u>Budget FY 2018</u>	<u>Actual to Date Through 11/30/2017 (Unaudited)</u>	<u>Variance</u>	<u>Percent of Budget</u>
REVENUES				
12.2 INTERGOVERNMENTAL REV				
12.2300.00.00.4 SEWER REV CAPITAL GRANTS-VT	\$0.00	\$0.00	\$0.00	0.00 %
12.2300.00.10.4 SEWER REV FEDERAL GRANTS	\$0.00	\$0.00	\$0.00	0.00 %
12.2300.00.20.4 SEWER REV ARRA GRANT	\$0.00	\$0.00	\$0.00	0.00 %
12.2301.00.00.4 GF REIMB OT HRS	\$0.00	\$0.00	\$0.00	0.00 %
12.2501.00.00.4 SEWER USE REV-METERED	\$2,017,369.00	\$1,016,850.53	(\$1,000,518.47)	50.40 %
12.2501.00.01.4 SEWER USE REV-FLAT RATE	\$28,880.00	\$0.00	(\$28,880.00)	0.00 %
12.2502.00.00.4 SEWER USE REV-BERLIN	\$350,000.00	\$114,802.41	(\$235,197.59)	32.80 %
12.2503.00.00.4 SEWER REV PENALTIES - SEWER USE	\$10,000.00	\$3,353.04	(\$6,646.96)	33.53 %
12.2504.00.00.4 SEWER REV CONNECTION FEES	\$2,500.00	\$0.00	(\$2,500.00)	0.00 %
12.2505.00.00.4 SEWER REV DELINQ INTEREST	\$6,000.00	\$3,717.34	(\$2,282.66)	61.96 %
12.2522.00.00.4 SEWER BENEFIT CHARGE	\$97,800.00	\$98,232.53	\$432.53	100.44 %
12.2525.00.00.4 SEWER CSO/STORMWATER BENEFIT CHARGE	\$684,600.00	\$687,627.68	\$3,027.68	100.44 %
12.2614.00.00.4 SEWER REV SALE OF EQUIPMENT	\$0.00	\$0.00	\$0.00	0.00 %
12.2615.00.00.4 SEWER REV VACTOR RENTAL FEES	\$500.00	\$0.00	(\$500.00)	0.00 %
12.2700.00.00.4 SEWER REV INTEREST	\$0.00	\$0.00	\$0.00	0.00 %
12.2809.00.00.4 CAPITAL CONTRIBUTION-EFFICIENCY VT	\$0.00	\$0.00	\$0.00	0.00 %
12.2820.00.00.4 SEWER REV STD W/C REIMB	\$0.00	\$0.00	\$0.00	0.00 %
12.2920.00.00.4 SEWER REV DEBT PROCEEDS	\$0.00	\$0.00	\$0.00	0.00 %
12.2986.00.00.4 SEWER SEPTAGE & LEACHATE FEES	\$650,000.00	\$445,504.53	(\$204,495.47)	68.54 %
12.2990.00.00.4 SEWER MISC REVENUE	\$0.00	\$1,000.00	\$1,000.00	0.00 %
12.2992.00.00.4 SEWER MISC REIMBURSEMENTS	\$0.00	\$1,020.05	\$1,020.05	0.00 %
12.2993.00.00.4 SEWER XFER FROM GENERAL FUND	\$0.00	\$0.00	\$0.00	0.00 %
12.2997.00.00.4 SEWER REV USE OF FUND BALANCE	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL INTERGOVERNMENTAL REV	\$3,847,649.00	\$2,372,108.11	(\$1,475,540.89)	61.65%
TOTAL SEWER FUND REVENUES	\$3,847,649.00	\$2,372,108.11	(\$1,475,540.89)	61.65%



City of Montpelier
SEWER FUND FY 2018 Budget Report

42% of Fiscal Year Completed

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EXPENDITURES				
12.5470 WASTEWATER TREATMENT				
12.5470.10.00.5 WW TREAT SALARIES & WAGES	\$234,457.00	\$91,671.71	\$142,785.29	39.10 %
12.5470.11.00.5 WW TREAT OVERTIME	\$17,752.00	\$13,115.50	\$4,636.50	73.88 %
12.5470.15.01.5 WW TREAT DENTAL INSURANCE	\$1,680.00	\$689.90	\$990.10	41.07 %
12.5470.15.02.5 WW TREAT FICA/MEDICARE	\$18,821.00	\$7,555.19	\$11,265.81	40.14 %
12.5470.15.03.5 WW TREAT HEALTH INSURANCE	\$61,468.00	\$14,583.34	\$46,884.66	23.73 %
12.5470.15.04.5 WW TREATFLEX SPENDING ACCOUNT	\$1,000.00	\$0.00	\$1,000.00	0.00 %
12.5470.15.05.5 WW TREAT LONG TERM CARE INSURANCE	\$0.00	\$4.29	(\$4.29)	0.00 %
12.5470.15.07.5 WW TREAT CITY RETIREMENT	\$18,537.00	\$7,527.34	\$11,009.66	40.61 %
12.5470.15.08.5 WW TREAT LIFE, STD, LTD INSURANCE	\$3,216.00	\$1,240.13	\$1,975.87	38.56 %
12.5470.15.09.5 WW TREAT UNEMPLOYMENT INSURANCE	\$550.00	\$265.54	\$284.46	48.28 %
12.5470.15.10.5 WW TREAT WORKERS' COMPENSATION	\$11,576.00	\$4,676.12	\$6,899.88	40.39 %
12.5470.15.12.5 WW TREAT PARKING FEE	\$60.00	\$0.00	\$60.00	0.00 %
12.5470.18.00.5 WW TREAT UNIFORMS/PROTECT CLOTHING	\$2,000.00	\$889.19	\$1,110.81	44.46 %
12.5470.20.00.5 WW TREAT OFFICE SUPPLIES	\$1,500.00	\$735.75	\$764.25	49.05 %
12.5470.20.01.5 WW TREAT POSTAGE	\$100.00	\$0.00	\$100.00	0.00 %
12.5470.21.00.5 WW TREAT OPERATING SUPPLIES	\$144,410.00	\$67,282.34	\$77,127.66	46.59 %
12.5470.23.00.5 WW TREAT SMALL TOOLS & EQUIP	\$1,500.00	\$999.77	\$500.23	66.65 %
12.5470.34.00.5 WW TREAT COMMUNICATIONS	\$1,940.00	\$559.71	\$1,380.29	28.85 %
12.5470.38.00.5 WW TREAT DEPRECIATION	\$0.00	\$0.00	\$0.00	0.00 %
12.5470.40.00.5 WW TREAT DUES/SUBSCRIPTS/MTGS	\$3,000.00	\$220.00	\$2,780.00	7.33 %
12.5470.48.00.5 WW TREAT PROP & LIAB INS	\$55,899.00	\$28,221.16	\$27,677.84	50.49 %
12.5470.56.00.5 WW TREAT OTR PUR SRVC	\$253,760.00	\$128,097.76	\$125,662.24	50.48 %
12.5470.60.00.5 WW TREAT PROF SVCS	\$5,000.00	\$3,946.82	\$1,053.18	78.94 %
12.5470.65.00.5 WW TREAT EQUIPMENT FLAT FEE	\$5,000.00	\$5,000.00	\$0.00	100.00 %
12.5470.66.00.5 WW TREAT OTHER RENTALS	\$0.00	\$0.00	\$0.00	0.00 %
12.5470.68.00.5 WW TREAT VEH/EQUIP REPAIR & MAINT	\$45,000.00	\$12,674.57	\$32,325.43	28.17 %
12.5470.69.00.5 WW TREAT BLDGS/GRNDS REPAIR/MAINT	\$33,000.00	\$6,333.44	\$26,666.56	19.19 %
12.5470.70.00.5 WW TREAT COPIER	\$765.00	\$287.48	\$477.52	37.58 %
12.5470.72.00.5 WW TREAT TAXES/LICENSE/REGIST.	\$8,000.00	\$100.00	\$7,900.00	1.25 %
12.5470.73.00.5 WW TREAT OPERATING FEE	\$6,600.00	\$10,107.99	(\$3,507.99)	153.15 %



**City of Montpelier
SEWER FUND FY 2018 Budget Report**

42% of Fiscal Year Completed

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12.5470.74.00.5 WW TREAT TRAVEL/TRANSPORTATION	\$1,000.00	\$0.00	\$1,000.00	0.00 %
12.5470.76.01.5 WW TREAT ELECTRIC	\$150,000.00	\$49,666.50	\$100,333.50	33.11 %
12.5470.76.02.5 WW TREAT FUEL OIL	\$30,000.00	\$6,472.42	\$23,527.58	21.57 %
12.5470.76.03.5 WW TREAT TRASH REMOVAL	\$0.00	\$0.00	\$0.00	0.00 %
12.5470.76.04.5 WW TREAT IN HOUSE UTILITIES	\$350,000.00	\$85,497.60	\$264,502.40	24.43 %
12.5470.79.00.5 WW TREAT MISC	\$0.00	\$0.00	\$0.00	0.00 %
12.5470.82.00.5 WW TREAT CAP IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0.00 %
12.5470.83.00.5 WW TREAT MACH & EQUIP	\$131,500.00	\$0.00	\$131,500.00	0.00 %
12.5470.88.00.5 WW TREAT CAPITAL RESERVE	\$0.00	\$0.00	\$0.00	0.00 %
12.5470.90.00.5 WW TREAT DEBT PRINCIPAL	\$174,171.00	\$0.00	\$174,171.00	0.00 %
12.5470.91.00.5 WW TREAT DEBT INTEREST	\$0.00	\$0.00	\$0.00	0.00 %
12.5470.94.01.5 WW TREAT PENSION PRINCIPAL	\$1,323.00	\$1,298.12	\$24.88	98.12 %
12.5470.95.01.5 WW TREAT PENSION INTEREST EXP	\$11,994.00	\$6,022.35	\$5,971.65	50.21 %
12.5470.97.00.5 WW TREAT ADMIN/MGMT SVCS	\$156,587.00	\$156,587.00	\$0.00	100.00 %
TOTAL WASTEWATER TREATMENT	\$1,943,166.00	\$712,329.03	\$1,230,836.97	36.66%
12.5471 STORMWATER MANAGEMENT				
12.5471.10.00.5 STRM WTR MGMT SALARIES & WAGES	\$133,691.00	\$60,053.39	\$73,637.61	44.92 %
12.5471.11.00.5 STRM WTR MGMT OVERTIME	\$16,383.00	\$4,062.97	\$12,320.03	24.80 %
12.5471.15.01.5 STRM WTR MGMT DENTAL INSURANCE	\$625.00	\$433.56	\$191.44	69.37 %
12.5471.15.02.5 STRM WTR MGMT FICA/MEDICARE	\$11,617.00	\$4,606.39	\$7,010.61	39.65 %
12.5471.15.03.5 STRM WTR MGMT HEALTH INSURANCE	\$34,558.00	\$10,040.05	\$24,517.95	29.05 %
12.5471.15.04.5 STRM WTR MGMT FLEX SPENDING ACCOUNT	\$625.00	\$0.00	\$625.00	0.00 %
12.5471.15.05.5 STRM WTR MGMT LONG TERM CARE INSURANCE	\$54.00	\$1.76	\$52.24	3.26 %
12.5471.15.07.5 STRM WTR MGMT CITY RETIREMENT	\$11,030.00	\$3,978.90	\$7,051.10	36.07 %
12.5471.15.08.5 STRM WTR MGMT LIFE, STD, LTD INSURANCE	\$1,808.00	\$722.61	\$1,085.39	39.97 %
12.5471.15.09.5 STRM WTR MGMT UNEMPLOYMENT INS	\$310.00	\$149.30	\$160.70	48.16 %
12.5471.15.10.5 STRM WTR MGMT WORKERS COMP INS	\$6,797.00	\$2,859.92	\$3,937.08	42.08 %
12.5471.15.12.5 STRM WTR MGMT PARKING FEE	\$366.00	\$0.00	\$366.00	0.00 %
12.5471.18.00.5 STRM WTR MGMT UNIFORMS/PROTECT CLOTHING	\$0.00	\$0.00	\$0.00	0.00 %
12.5471.20.00.5 STRM WTR MGMT OFFICE SUPPLIES	\$0.00	\$0.00	\$0.00	0.00 %
12.5471.21.00.5 STRM WTR MGMT OPERATING SUPPLIES	\$2,500.00	\$395.81	\$2,104.19	15.83 %
12.5471.23.00.5 STRM WTR MGMT SMALL TOOLS AND EQUIP	\$0.00	\$0.00	\$0.00	0.00 %



City of Montpelier
SEWER FUND FY 2018 Budget Report

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12.5471.34.00.5 STRM WTR MGMT COMMUNICATIONS	\$0.00	\$0.00	\$0.00	0.00 %
12.5471.40.00.5 STRM WTR MGMT DUES/SUBSCRIPTS/MTGS	\$0.00	\$0.00	\$0.00	0.00 %
12.5471.48.00.5 STRM WTR MGMT PROPERTY & CASUALTY INS	\$2,869.00	\$1,384.26	\$1,484.74	48.25 %
12.5471.60.00.5 STRM WTR MGMT PROFESSIONAL SVCS	\$5,000.00	\$0.00	\$5,000.00	0.00 %
12.5471.65.00.5 STRM WTR MGMT RENTAL OF CITY EQUIP	\$0.00	\$0.00	\$0.00	0.00 %
12.5471.66.00.5 STRM WTR MGMT OTHER RENTALS	\$0.00	\$0.00	\$0.00	0.00 %
12.5471.67.00.5 STRM WTR MGMT STREET REPAIR/MAINT	\$0.00	\$0.00	\$0.00	0.00 %
12.5471.68.00.5 STRM WTR MGMT VEH/EQUIP REPAIR/MAINT	\$0.00	\$0.00	\$0.00	0.00 %
12.5471.69.00.5 STRM WTR MGMT BLDG/GRNDS REPAIR/MAINT	\$0.00	\$0.00	\$0.00	0.00 %
12.5471.70.00.5 STRM WTR MGMT COPIER	\$456.00	\$169.26	\$286.74	37.12 %
12.5471.72.00.5 STRM WTR MGMT TAXES/LICENSES/REGISTS	\$3,500.00	\$145.60	\$3,354.40	4.16 %
12.5471.74.00.5 STRM WTR MGMT TRAVEL/TRANSPORTATION	\$0.00	\$0.00	\$0.00	0.00 %
12.5471.79.00.5 STRM WTR MGMT MISC	\$0.00	\$0.00	\$0.00	0.00 %
12.5471.83.00.5 STRM WTR MGMT EQUIP/MACH	\$7,500.00	\$0.00	\$7,500.00	0.00 %
12.5471.94.01.5 STRM WTR MGMT PENISON PRINCIPAL	\$287.00	\$281.60	\$5.40	98.12 %
12.5471.95.01.5 STRM WTR MGMT PENSION INTEREST EXP	\$2,600.00	\$1,305.50	\$1,294.50	50.21 %
TOTAL STORMWATER MANAGEMENT	\$242,576.00	\$90,590.88	\$151,985.12	37.35%
12.5480 SEWER COLLECTION SYSTEM				
12.5480.10.00.5 COLLECTION SALARIES & WAGES	\$175,160.00	\$75,262.70	\$99,897.30	42.97 %
12.5480.11.00.5 COLLECTION OVERTIME	\$19,393.00	\$8,955.06	\$10,437.94	46.18 %
12.5480.15.01.5 COLLECTION DENTAL INSURANCE	\$1,554.00	\$607.30	\$946.70	39.08 %
12.5480.15.02.5 COLLECTION FICA/MEDICARE	\$14,883.00	\$6,018.36	\$8,864.64	40.44 %
12.5480.15.03.5 COLLECTION HEALTH INSURANCE	\$52,522.00	\$15,641.51	\$36,880.49	29.78 %
12.5480.15.04.5 COLLECTION FLEX SPENDING ACCOUNT	\$925.00	\$0.00	\$925.00	0.00 %
12.5480.15.05.5 COLLECTION LONG TERM CARE INSURANCE	\$26.00	\$1.76	\$24.24	6.77 %
12.5480.15.07.5 COLLECTION CITY RETIREMENT	\$14,300.00	\$5,399.54	\$8,900.46	37.76 %
12.5480.15.08.5 COLLECTION LIFE, STD, LTD INSURANCE	\$2,748.00	\$1,073.04	\$1,674.96	39.05 %
12.5480.15.09.5 COLLECTION UNEMPLOYMENT INSURANCE	\$470.00	\$226.90	\$243.10	48.28 %
12.5480.15.10.5 COLLECTION WORKERS' COMPENSATION	\$8,840.00	\$3,551.70	\$5,288.30	40.18 %
12.5480.15.12.5 COLLECTION PARKING FEE	\$476.00	\$0.00	\$476.00	0.00 %
12.5480.18.00.5 COLLECTION UNIFORMS/PROTECTIVE CLOTH	\$0.00	\$0.00	\$0.00	0.00 %
12.5480.20.00.5 COLLECTION OFFICE SUPPLIES	\$0.00	\$48.49	(\$48.49)	0.00 %



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SEWER FUND FY 2018 Budget Report**

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12.5480.21.00.5 COLLECTION OPERATING SUPPLIES	\$30,000.00	\$8,093.71	\$21,906.29	26.98 %
12.5480.23.00.5 COLLECTION SMALL TOOLS & EQUIP	\$1,000.00	\$229.71	\$770.29	22.97 %
12.5480.34.00.5 COLLECTION COMMUNICATIONS	\$2,960.00	\$448.00	\$2,512.00	15.14 %
12.5480.38.00.5 COLLECTION DEPRECIATION	\$0.00	\$0.00	\$0.00	0.00 %
12.5480.48.00.5 COLLECTION PROP & LIAB INS	\$4,362.00	\$2,104.76	\$2,257.24	48.25 %
12.5480.48.01.5 COLLECTION PC - DEDUCTIBLE EXPENSE	\$0.00	\$0.00	\$0.00	0.00 %
12.5480.56.00.5 COLLECTION OTR PUR SRVC	\$20,000.00	\$1,081.50	\$18,918.50	5.41 %
12.5480.65.00.5 COLLECTION EQUIP USE ASSESSMENT	\$106,119.00	\$106,119.00	\$0.00	100.00 %
12.5480.65.01.5 COLLECTION EQUIP FLAT FEE	\$50,000.00	\$50,000.00	\$0.00	100.00 %
12.5480.66.00.5 COLLECTION OTHER RENTALS	\$1,500.00	\$0.00	\$1,500.00	0.00 %
12.5480.67.00.5 COLLECTION STREET REPAIR/MAINT	\$5,000.00	\$3,146.92	\$1,853.08	62.94 %
12.5480.68.00.5 COLLECTION VEH/EQUIP REPAIR & MAINT	\$7,000.00	\$901.14	\$6,098.86	12.87 %
12.5480.69.00.5 COLLECTION BLDGS/GRNDS REPAIR/MAINT	\$1,500.00	\$1,974.20	(\$474.20)	131.61 %
12.5480.70.00.5 COLLECTION COPIER	\$653.00	\$249.68	\$403.32	38.24 %
12.5480.76.01.5 COLLECTION ELECTRIC	\$8,000.00	\$7,704.85	\$295.15	96.31 %
12.5480.79.00.5 COLLECTION MISC	\$0.00	\$0.00	\$0.00	0.00 %
12.5480.82.00.5 COLLECTION CAP IMPROVEMENTS	\$20,000.00	\$39,513.63	(\$19,513.63)	197.57 %
12.5480.82.01.5 COLLECTION CSO CAPITAL IMPROVEMNENT	\$0.00	\$0.00	\$0.00	0.00 %
12.5480.82.02.5 Capital Improvements Caledonia	\$0.00	\$21,265.00	(\$21,265.00)	0.00 %
12.5480.83.00.5 COLLECTION MACH/EQUIPMENT	\$62,000.00	\$10,854.50	\$51,145.50	17.51 %
12.5480.88.00.5 COLLECTION CAPITAL RSRV	\$0.00	\$0.00	\$0.00	0.00 %
12.5480.90.00.5 COLLECTION CSO PRINCIPAL DEBT PAYMNT	\$297,483.20	\$124,482.01	\$173,001.19	41.85 %
12.5480.91.00.5 COLLECTION CSO INTEREST DEBT PAYMENT	\$10,635.53	(\$2,491.97)	\$13,127.50	(23.43)%
12.5480.94.01.5 COLLECTION PENSION PRINCIPAL	\$785.00	\$770.24	\$14.76	98.12 %
12.5480.95.01.5 COLLECTION PENSION INTEREST EXP	\$7,121.00	\$3,575.55	\$3,545.45	50.21 %
TOTAL SEWER COLLECTION SYSTEM	\$927,415.73	\$496,808.79	\$430,606.94	53.57%
12.5481 WASTEWATER ADMINISTRATION				
12.5481.10.00.5 WW ADMIN SALARIES & WAGES	\$71,383.00	\$29,436.15	\$41,946.85	41.24 %
12.5481.11.00.5 WW ADMIN OVERTIME	\$2,826.00	\$1,102.62	\$1,723.38	39.02 %
12.5481.15.01.5 WW ADMIN DENTAL INSURANCE	\$542.00	\$207.72	\$334.28	38.32 %
12.5481.15.02.5 WW ADMIN FICA/MEDICARE	\$5,748.00	\$2,258.86	\$3,489.14	39.30 %
12.5481.15.03.5 WW ADMIN HEALTH INSURANCE	\$18,200.00	\$3,600.23	\$14,599.77	19.78 %



City of Montpelier
SEWER FUND FY 2018 Budget Report

42% of Fiscal Year Completed

<u>Account Number and Description</u>	<u>Budget FY 2018</u>	<u>Actual to Date Through 11/30/2017 (Unaudited)</u>	<u>Variance</u>	<u>Percent of Budget</u>
12.5481.15.04.5 WW ADMIN FLEX SPENDING ACCOUNT	\$323.00	\$0.00	\$323.00	0.00 %
12.5481.15.05.5 WW ADMIN LONG TERM CARE INSURANCE	\$30.00	\$12.95	\$17.05	43.17 %
12.5481.15.07.5 WW ADMIN CITY RETIREMENT	\$5,454.00	\$1,692.72	\$3,761.28	31.04 %
12.5481.15.08.5 WW ADMIN LIFE, STD, LTD INSURANCE	\$1,104.00	\$397.82	\$706.18	36.03 %
12.5481.15.09.5 WW ADMIN UNEMPLOYMENT INSURANCE	\$189.00	\$91.16	\$97.84	48.23 %
12.5481.15.10.5 WW ADMIN WORKERS' COMPENSATION	\$212.00	\$124.34	\$87.66	58.65 %
12.5481.15.12.5 WW ADMIN PARKING FEE	\$516.00	\$0.00	\$516.00	0.00 %
12.5481.16.00.5 WW ADMIN GASB#68 PENSION	\$0.00	\$0.00	\$0.00	0.00 %
12.5481.18.00.5 WW ADMIN UNIFORMS/PROTECT CLOTHING	\$0.00	\$0.00	\$0.00	0.00 %
12.5481.20.00.5 WW ADMIN OFFICE SUPPLIES	\$2,500.00	\$1,731.86	\$768.14	69.27 %
12.5481.20.01.5 WW ADMIN POSTAGE	\$2,000.00	\$0.00	\$2,000.00	0.00 %
12.5481.30.00.5 WW ADMIN ADVERTISING	\$1,000.00	\$0.00	\$1,000.00	0.00 %
12.5481.34.00.5 WW ADMIN TELEPHONE BASIC SERVICE	\$2,416.00	\$545.21	\$1,870.79	22.57 %
12.5481.34.01.5 WW ADMIN TELEPHONE LONG DISTANCE	\$1,141.00	\$22.00	\$1,119.00	1.93 %
12.5481.34.02.5 WW ADMIN INTERNET WAN SERVICE	\$11,117.00	\$2,051.25	\$9,065.75	18.45 %
12.5481.38.00.5 WW ADMIN DEPRECIATION	\$0.00	\$0.00	\$0.00	0.00 %
12.5481.40.00.5 WW ADMIN DUES/SUBSCRIPTS/MTGS	\$1,200.00	\$285.84	\$914.16	23.82 %
12.5481.48.00.5 WW ADMIN PROPERTY & LIABILITY INS	\$1,752.00	\$845.30	\$906.70	48.25 %
12.5481.48.01.5 WW ADMIN PC - DEDUCTIBLE EXPENSE	\$0.00	\$0.00	\$0.00	0.00 %
12.5481.56.00.5 WW ADMIN - OTR PUR SRVC	\$500.00	\$0.00	\$500.00	0.00 %
12.5481.60.00.5 WW ADMIN PROFESSIONAL SVCS	\$2,500.00	\$0.00	\$2,500.00	0.00 %
12.5481.61.00.5 WW ADMIN LEGAL SERVICES	\$0.00	\$0.00	\$0.00	0.00 %
12.5481.65.00.5 WW ADMIN EQUIPMENT VACTOR RESERVE	\$0.00	\$0.00	\$0.00	0.00 %
12.5481.70.00.5 WW ADMIN COPIER	\$257.00	\$90.30	\$166.70	35.14 %
12.5481.79.00.5 WW ADMIN MISCELLANEOUS	\$0.00	\$0.00	\$0.00	0.00 %
12.5481.83.00.5 WW ADMIN MACHINERY & EQUIPMENT	\$0.00	\$0.00	\$0.00	0.00 %
12.5481.83.01.5 WW ADMIN COMPUTER EQUIPMENT ALLOC	\$14,660.00	\$0.00	\$14,660.00	0.00 %
12.5481.83.02.5 WW ADMIN FINANCIAL SOFTWARE	\$0.00	\$0.00	\$0.00	0.00 %
12.5481.85.00.5 WW ADMIN FED/STATE GRANT EXPENSE	\$0.00	\$0.00	\$0.00	0.00 %
12.5481.90.00.5 WW ADMIN WWTP DEBT PRINCIPAL	\$152,946.00	\$187,655.23	(\$34,709.23)	122.69 %
12.5481.91.00.5 WW ADMIN WWTP DEBT INTEREST	\$99,602.27	\$30,647.64	\$68,954.63	30.77 %
12.5481.92.00.5 WW ADMIN ENERGY IMPROV LEASE PYMT	\$17,650.00	\$8,825.05	\$8,824.95	50.00 %



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12.5481.92.01.5 WW ADMIN ENERGY AUDIT	\$0.00	\$0.00	\$0.00	0.00 %
12.5481.94.01.5 WW ADMIN PENSON PRINCIPAL	\$424.00	\$416.03	\$7.97	98.12 %
12.5481.95.01.5 WW ADMIN PENSION INTEREST EXP	\$3,852.00	\$1,934.14	\$1,917.86	50.21 %
12.5481.96.00.5 WW ADMIN WATER METER DEPREC SHARE	\$15,000.00	\$15,000.00	\$0.00	100.00 %
12.5481.97.00.5 WW ADMIN ADMINISTRATIVE/MGMT SVCS	\$268,922.00	\$268,922.00	\$0.00	100.00 %
TOTAL WASTEWATER ADMINISTRATION	\$705,966.27	\$557,896.42	\$148,069.85	79.03%
12.5482 PRIVATE SEWER SYS MAINT				
12.5482.10.00.5 PRIV SWR MAINT SALARIES & WAGES	\$3,996.00	\$1,653.62	\$2,342.38	41.38 %
12.5482.11.00.5 PRIV SWR MAINT OVERTIME	\$42.00	\$53.08	(\$11.08)	126.38 %
12.5482.15.01.5 PRIV SWR MAINT DENTAL INSURANCE	\$21.00	\$8.73	\$12.27	41.57 %
12.5482.15.02.5 PRIV SWR MAINT FICA/MEDICARE	\$309.00	\$121.38	\$187.62	39.28 %
12.5482.15.03.5 PRIV SWR MAINT HEALTH INSURANCE	\$708.00	\$286.24	\$421.76	40.43 %
12.5482.15.04.5 PRIV SWR MAINT FLEX SPENDING ACCOUNT	\$13.00	\$0.00	\$13.00	0.00 %
12.5482.15.05.5 PRIV SWR MAINT LONG TERM CARE INS	\$3.00	\$0.88	\$2.12	29.33 %
12.5482.15.07.5 PRIV SWR MAINT CITY RETIREMENT	\$297.00	\$98.96	\$198.04	33.32 %
12.5482.15.08.5 PRIV SWR MAINT LIFE, STD, LTD INS	\$37.00	\$14.28	\$22.72	38.59 %
12.5482.15.09.5 PRIV SWR MAINT UNEMPLOY INSURANCE	\$6.00	\$3.06	\$2.94	51.00 %
12.5482.15.10.5 PRIV SWR MAINT WORKERS' COMPENSATION	\$189.00	\$76.16	\$112.84	40.30 %
12.5482.48.00.5 PRIV SWR MAINT PROP/LIAB INS	\$59.00	\$28.36	\$30.64	48.07 %
12.5482.56.00.5 PRIV SWR MAINT OTR PUR SRVC	\$5,000.00	\$3,226.33	\$1,773.67	64.53 %
12.5482.70.00.5 PRIV SWR MAINT COPIER	\$9.00	\$3.30	\$5.70	36.67 %
12.5482.94.01.5 PRIV SWR MAINT PENSON PRINCIPAL	\$5.00	\$4.91	\$0.09	98.20 %
12.5482.95.01.5 PRIV SWR MAINT PENSION INTEREST EXP	\$47.00	\$23.60	\$23.40	50.21 %
TOTAL PRIVATE SEWER SYS MAINT	\$10,741.00	\$5,602.89	\$5,138.11	52.16%
12.5491 DELQ SEWER FEES COLLECTION				
12.5491.10.00.5 DELQ SEWER TAX COLL SALARIES & WAGES	\$11,123.00	\$4,625.56	\$6,497.44	41.59 %
12.5491.15.01.5 DELQ SEWER TAX COLL DENTAL INSURANCE	\$84.00	\$34.54	\$49.46	41.12 %
12.5491.15.02.5 DELQ SEWER TAX COLL FICA/MEDICARE	\$862.00	\$324.63	\$537.37	37.66 %
12.5491.15.03.5 DELQ SEWER TAX COLL HEALTH INSURANCE	\$2,833.00	\$632.44	\$2,200.56	22.32 %
12.5491.15.04.5 DELQ SEWER TAX COLL FLEX SPENDING ACCOUNT	\$40.00	\$0.00	\$40.00	0.00 %
12.5491.15.05.5 DELQ SEWER TAX COLL LONG TERM CARE INSURANCE	\$0.00	\$0.00	\$0.00	0.00 %



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12.5491.15.07.5 DELQ SEWER TAX COLL CITY RETIREMENT	\$818.00	\$296.43	\$521.57	36.24 %
12.5491.15.08.5 DELQ SEWER TAX COLL LIFE, STD, LTD INSURANCE	\$74.00	\$57.15	\$16.85	77.23 %
12.5491.15.09.5 DELQ SEWER TAX COLL UNEMPLOYMENT INSURANCE	\$13.00	\$12.24	\$0.76	94.15 %
12.5491.15.10.5 DELQ SEWER TAX COLL WORKERS' COMPENSATION	\$32.00	\$16.00	\$16.00	50.00 %
12.5491.15.12.5 DELQ SEWER TAX COLL PARKING FEE	\$120.00	\$0.00	\$120.00	0.00 %
12.5491.20.00.5 DELQ SEWER TAX COLL OFFICE SUPPLIES	\$0.00	\$0.00	\$0.00	0.00 %
12.5491.20.01.5 DELQ SEWER TAX COLL POSTAGE	\$1,000.00	\$0.00	\$1,000.00	0.00 %
12.5491.34.00.5 DELQ SEWER TAX COLL COMMUNICATIONS	\$0.00	\$0.00	\$0.00	0.00 %
12.5491.40.00.5 DELQ SEWER TAX COLL DUES/SUBSCRIPTS/MTGS	\$0.00	\$0.00	\$0.00	0.00 %
12.5491.48.00.5 DELQ SEWER TAX COLL PROPERTY & LIABILITY INS	\$235.00	\$113.46	\$121.54	48.28 %
12.5491.70.00.5 DELQ SEWER TAX COLL COPIER	\$29.00	\$13.25	\$15.75	45.69 %
12.5491.94.01.5 DELQ SEWER COLL PENSON PRINCIPAL	\$52.00	\$51.02	\$0.98	98.12 %
12.5491.95.01.5 DELQ SEWER TAX COLL PENSION INTEREST EXP	\$469.00	\$235.49	\$233.51	50.21 %
TOTAL DELQ SEWER FEES COLLECTION	\$17,784.00	\$6,412.21	\$11,371.79	36.06%
12.9961 TAX ABATEMENTS/CREDITS				
12.9961.00.00.5 UTILITY BILL ABATEMENT	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL TAX ABATEMENTS/CREDITS	\$0.00	\$0.00	\$0.00	0.00%
12.9962 GF MISC EXP				
12.9962.00.00.5 A/R SEWER BAD DEBT WRITE-OFF	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL GF MISC EXP	\$0.00	\$0.00	\$0.00	0.00%
TOTAL SEWER FUND EXPENDITURES	\$3,847,649.00	\$1,869,640.22	\$1,978,008.78	48.59%
SEWER FUND NET EXCESS / (DEFICIT)	\$0.00	\$502,467.89		



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CEMETERY FUND FY 2018 Budget Report

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REVENUES				
17.2 INTERGOVERNMENTAL REV				
17.2301.00.00.4 FEMA STORM DAMAGE GRANT REV	\$0.00	\$0.00	\$0.00	0.00 %
17.2550.00.00.4 CEMETERY XFER CMTRY TRST-EXP	\$30,000.00	\$0.00	(\$30,000.00)	0.00 %
17.2660.00.00.4 CEMETERY OUTSIDE BURIALS	\$0.00	\$0.00	\$0.00	0.00 %
17.2700.00.00.4 CEMETERY INTEREST	\$0.00	\$0.00	\$0.00	0.00 %
17.2701.00.00.4 CEMETERY CHANGE IN MARKET VALUE	\$0.00	\$0.00	\$0.00	0.00 %
17.2770.00.00.4 CEMETERY ENDOWMENT CARE	\$8,000.00	\$4,700.00	(\$3,300.00)	58.75 %
17.2771.00.00.4 CEMETERY GRAVE OPENINGS	\$0.00	\$0.00	\$0.00	0.00 %
17.2771.00.01.4 CEMETERY GRAVE OPEN FULL BURIAL	\$13,000.00	\$3,030.00	(\$9,970.00)	23.31 %
17.2771.00.02.4 CEMETERY GRAVE OPEN CREMATION	\$13,000.00	\$845.00	(\$12,155.00)	6.50 %
17.2772.00.00.4 CEMETERY FOUNDATIONS	\$0.00	\$0.00	\$0.00	0.00 %
17.2773.00.00.4 CEMETERY VAULT CHARGES	\$1,000.00	\$0.00	(\$1,000.00)	0.00 %
17.2814.00.00.4 PROCEEDS FROM LTD	\$0.00	\$35,000.00	\$35,000.00	0.00 %
17.2816.00.00.4 SALE OF EQUIP PROCEEDS	\$0.00	\$21,413.00	\$21,413.00	0.00 %
17.2960.00.00.4 CEMETERY LOT SALES	\$3,000.00	\$1,100.00	(\$1,900.00)	36.67 %
17.2990.00.00.4 CEMETERY FOUNDATIONS	\$6,000.00	\$849.50	(\$5,150.50)	14.16 %
17.2990.00.01.4 CEMETERY MONUMENT SALES/REPAIR	\$500.00	\$95.00	(\$405.00)	19.00 %
17.2990.00.02.4 CEMETERY MONUMENT INSTALLATIONS	\$3,000.00	\$0.00	(\$3,000.00)	0.00 %
17.2990.00.03.4 CEMETERY MONUMENT REPAIR	\$1,500.00	\$265.00	(\$1,235.00)	17.67 %
17.2990.00.04.4 CEMETERY MONUMENT SALES/SANDBLAST	\$500.00	\$0.00	(\$500.00)	0.00 %
17.2992.00.00.4 CEMETERY MISC REIMBS	\$0.00	\$70.00	\$70.00	0.00 %
17.2993.00.00.4 CEMETERY NON-RESIDENT REVENUE	\$1,000.00	\$0.00	(\$1,000.00)	0.00 %
17.2994.00.00.4 CEMETERY XFER GENERAL FUND	\$87,492.00	\$87,492.00	\$0.00	100.00 %
17.2995.00.00.4 CEMETERY XFER PARKING FUND	\$12,000.00	\$12,000.00	\$0.00	100.00 %
17.2996.00.00.4 CEMETERY XFER DPW SMALL PARKS	\$27,900.00	\$27,900.00	\$0.00	100.00 %
17.2997.00.00.4 CEMETERY XFER GF CIP/EQUIPMENT	\$35,575.00	\$35,575.00	\$0.00	100.00 %
TOTAL INTERGOVERNMENTAL REV	\$243,467.00	\$230,334.50	(\$13,132.50)	94.61%
TOTAL CEMETERY FUND REVENUES	\$243,467.00	\$230,334.50	(\$13,132.50)	94.61%



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EXPENDITURES				
17.7000 GREEN MOUNT CEMETERY				
17.7000.10.00.5 CEMETERY SALARIES & WAGES	\$92,514.00	\$36,747.76	\$55,766.24	39.72 %
17.7000.11.00.5 CEMETERY OVERTIME	\$5,000.00	\$4,503.87	\$496.13	90.08 %
17.7000.15.01.5 CEMETERY DENTAL INSURANCE	\$630.00	\$274.38	\$355.62	43.55 %
17.7000.15.02.5 CEMETERY FICA/MEDICARE	\$7,342.00	\$3,145.83	\$4,196.17	42.85 %
17.7000.15.03.5 CEMETERY HEALTH INSURANCE	\$13,738.00	\$1,712.07	\$12,025.93	12.46 %
17.7000.15.04.5 CEMETERY FLEX SPENDING ACCOUNT	\$375.00	\$0.00	\$375.00	0.00 %
17.7000.15.05.5 CEMETERY LONG TERM CARE INSURANCE	\$78.00	\$33.00	\$45.00	42.31 %
17.7000.15.07.5 CEMETERY CITY RETIREMENT	\$7,167.00	\$2,990.72	\$4,176.28	41.73 %
17.7000.15.08.5 CEMETERY LIFE, STD, LTD INSURANCE	\$1,112.00	\$457.36	\$654.64	41.13 %
17.7000.15.09.5 CEMETERY UNEMPLOYMENT INSURANCE	\$191.00	\$91.78	\$99.22	48.05 %
17.7000.15.10.5 CEMETERY WORKERS' COMPENSATION	\$3,642.00	\$1,878.54	\$1,763.46	51.58 %
17.7000.18.00.5 CEMETERY UNIFORMS/PROTECT CLOTHING	\$800.00	\$99.98	\$700.02	12.50 %
17.7000.20.00.5 CEMETERY OFFICE SUPPLIES	\$800.00	\$316.38	\$483.62	39.55 %
17.7000.20.01.5 CEMETERY POSTAGE	\$30.00	\$0.00	\$30.00	0.00 %
17.7000.21.00.5 CEMETERY OPERATING SUPPLIES	\$1,500.00	\$901.68	\$598.32	60.11 %
17.7000.21.01.5 CEMETERY FUEL	\$4,500.00	\$2,254.69	\$2,245.31	50.10 %
17.7000.23.00.5 CEMETERY SMALL TOOLS & EQUIP	\$350.00	\$3,184.28	(\$2,834.28)	909.79 %
17.7000.30.00.5 CEMETERY ADVERTISING	\$750.00	\$91.52	\$658.48	12.20 %
17.7000.34.00.5 CEMETERY TELEPHONE BASIC SERVICE	\$300.00	\$116.28	\$183.72	38.76 %
17.7000.34.01.5 CEMETERY TELEPHONE LONG DISTANCE	\$100.00	\$5.58	\$94.42	5.58 %
17.7000.34.02.5 CEMETERY INTERNET WAN SERVICE	\$1,100.00	\$94.31	\$1,005.69	8.57 %
17.7000.40.00.5 CEMETERY DUES/SUBSCRIPTS/MTGS	\$2,200.00	\$624.00	\$1,576.00	28.36 %
17.7000.48.00.5 CEMETERY PROPERTY & LIABILITY INS	\$7,723.00	\$3,830.48	\$3,892.52	49.60 %
17.7000.48.01.5 CEMETERY PC - DEDUCTIBLE EXPENSE	\$0.00	\$0.00	\$0.00	0.00 %
17.7000.56.00.5 CEMETERY CORRECTIONS - LABOR COST	\$26,500.00	\$15,090.00	\$11,410.00	56.94 %
17.7000.57.00.5 CEMETERY MONUMENT INSTALLATION	\$2,400.00	\$1,403.05	\$996.95	58.46 %
17.7000.57.01.5 CEMETERY MONUMENT REPAIR	\$1,000.00	\$7,247.35	(\$6,247.35)	724.74 %
17.7000.57.02.5 CEMETERY MONUMENT SALES/SANDBLAST	\$700.00	\$0.00	\$700.00	0.00 %
17.7000.58.00.5 CEMETERY FLOWER FUND	\$500.00	\$31.98	\$468.02	6.40 %
17.7000.58.01.5 CEMETERY ENDOWMENT CARE	\$8,000.00	\$300.00	\$7,700.00	3.75 %



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17.7000.60.00.5 CEMETERY PROFESSIONAL SVCS	\$1,000.00	\$102.13	\$897.87	10.21 %
17.7000.66.00.5 CEMETERY OTHER RENTALS	\$100.00	\$0.00	\$100.00	0.00 %
17.7000.67.00.5 CEMETERY STREET REPAIR & MAINT	\$100.00	\$0.00	\$100.00	0.00 %
17.7000.68.00.5 CEMETERY VEH/EQUIP REPAIR & MAINT	\$2,500.00	\$4,401.63	(\$1,901.63)	176.07 %
17.7000.68.01.5 CEMETERY TRUCK REPAIR & MAINT	\$500.00	\$0.00	\$500.00	0.00 %
17.7000.68.02.5 CEMETERY MOWING REPAIR & MAINT	\$1,500.00	\$192.55	\$1,307.45	12.84 %
17.7000.68.03.5 CEMETERY EXCAVATOR REPAIR & MAINT	\$400.00	\$30.97	\$369.03	7.74 %
17.7000.68.04.5 CEMETERY TRACTOR REPAIR & MAINT	\$200.00	\$37.86	\$162.14	18.93 %
17.7000.69.00.5 CEMETERY BLDGS/GRNDS REPAIR/MAINT	\$1,000.00	\$218.02	\$781.98	21.80 %
17.7000.69.01.5 CEMETERY SMALL PARKS MAINTENANCE	\$1,500.00	\$0.00	\$1,500.00	0.00 %
17.7000.70.00.5 CEMETERY COPIER	\$300.00	\$108.02	\$191.98	36.01 %
17.7000.72.00.5 CEMETERY TAXES/LICENSE/REGIST	\$0.00	\$0.00	\$0.00	0.00 %
17.7000.74.00.5 CEMETERY TRAVEL/TRANSPORTATION	\$100.00	\$2.35	\$97.65	2.35 %
17.7000.76.01.5 CEMETERY ELECTRIC	\$1,800.00	\$433.35	\$1,366.65	24.08 %
17.7000.76.02.5 CEMETERY HEATING FUEL	\$1,700.00	\$92.25	\$1,607.75	5.43 %
17.7000.76.03.5 CEMETERY TRASH REMOVAL	\$50.00	\$0.00	\$50.00	0.00 %
17.7000.76.04.5 CEMETERY IN HOUSE UTILITIES/WATER	\$1,000.00	\$110.04	\$889.96	11.00 %
17.7000.76.05.5 CEMETERY PORTOLET	\$2,000.00	\$660.80	\$1,339.20	33.04 %
17.7000.79.00.5 CEMETERY MISC	\$0.00	\$0.00	\$0.00	0.00 %
17.7000.80.00.5 CEMETERY ELM STREET CEMETERY	\$100.00	\$0.00	\$100.00	0.00 %
17.7000.80.01.5 CEMETERY TREES, BULBS, SHRUBS	\$1,000.00	\$0.00	\$1,000.00	0.00 %
17.7000.82.00.5 CEMETERY CIP PLAN CEMETERY	\$18,875.00	\$4,243.95	\$14,631.05	22.48 %
17.7000.83.00.5 CEMETERY EQUIPMENT PLAN CEMETERY	\$16,700.00	\$56,413.00	(\$39,713.00)	337.80 %
17.7000.91.00.5 CEMETERY INTEREST EXPENSE	\$0.00	\$0.00	\$0.00	0.00 %
17.7000.95.01.5 CEMETERY PENSION INTEREST EXP	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL GREEN MOUNT CEMETERY	\$243,467.00	\$154,473.79	\$88,993.21	63.45%
17.9962 GF MISC EXP				
17.9962.00.00.5 AR BAD DEBT EXPENSE	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL GF MISC EXP	\$0.00	\$0.00	\$0.00	0.00%
TOTAL CEMETERY FUND EXPENDITURES	\$243,467.00	\$154,473.79	\$88,993.21	63.45%
CEMETERY FUND NET EXCESS / (DEFICIT)	\$0.00	\$75,860.71		



City of Montpelier
PARKS FUND FY 2018 Budget Report

42% of Fiscal Year Completed

<u>Account Number and Description</u>	<u>Budget FY 2018</u>	<u>Actual to Date Through 11/30/2017 (Unaudited)</u>	<u>Variance</u>	<u>Percent of Budget</u>
REVENUES				
18.22 PERMITS AND LICENSE REV				
18.2280.00.00.4 PARKS MISC GRANT REVENUE	\$6,000.00	\$0.00	(\$6,000.00)	0.00 %
TOTAL PERMITS AND LICENSE REV	\$6,000.00	\$0.00	(\$6,000.00)	0.00%
18.23 INTERGOVERNMENTAL REV				
18.2300.00.00.4 PARKS TOWER GRANT REVENUE	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL INTERGOVERNMENTAL REV	\$0.00	\$0.00	\$0.00	0.00%
18.261 EQUIPMENT/LAND REVENUE				
18.2614.00.00.4 PARKS SALE OF EQUIPMENT	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL EQUIPMENT/LAND REVENUE	\$0.00	\$0.00	\$0.00	0.00%
18.264 OTHER REVENUE				
18.2642.00.00.5 PARKS ASH BORER GRANT EXPENSE	\$0.00	\$0.00	\$0.00	0.00 %
18.2648.00.00.4 PARKS VISTA	\$0.00	\$0.00	\$0.00	0.00 %
18.2649.00.00.4 PARKS MISC CONTRIBS	\$0.00	\$0.00	\$0.00	0.00 %
18.2649.00.01.4 PARKS PET WASTE CONTRIBS	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL OTHER REVENUE	\$0.00	\$0.00	\$0.00	0.00%
18.268 OTHER REVENUE				
18.2680.00.00.4 PARK ENCHANTED FOREST RECEIPTS	\$3,000.00	\$5,871.24	\$2,871.24	195.71 %
18.2682.00.00.4 PARKS T-SHIRT SALES	\$0.00	\$0.00	\$0.00	0.00 %
18.2685.00.00.4 PARKS SHELTER RESERVATION	\$1,000.00	\$630.00	(\$370.00)	63.00 %
TOTAL OTHER REVENUE	\$4,000.00	\$6,501.24	\$2,501.24	162.53%
18.28 MISC REVENUE				
18.2804.00.00.4 CONTRIBS/DONATIONS/FUNDRAISING	\$6,666.00	\$556.00	(\$6,110.00)	8.34 %
TOTAL MISC REVENUE	\$6,666.00	\$556.00	(\$6,110.00)	8.34%
18.29 OPERATING TRANSFERS				
18.2900.00.00.4 PARKS INTEREST REV	\$0.00	\$0.00	\$0.00	0.00 %
18.2907.00.00.4 PARKS W/C REIMB	\$0.00	\$0.00	\$0.00	0.00 %
18.2910.00.00.4 PARKS XFER GF OPERATIONS	\$159,219.00	\$151,819.00	(\$7,400.00)	95.35 %
18.2910.01.00.4 PARKS XFER GF PARK IMPACT FEES	\$0.00	\$0.00	\$0.00	0.00 %
18.2915.00.00.4 PARKS XFER FROM GF PET WASTE FEES	\$2,160.00	\$0.00	(\$2,160.00)	0.00 %



City of Montpelier
PARKS FUND FY 2018 Budget Report

42% of Fiscal Year Completed

<u>Account Number and Description</u>	<u>Budget FY</u> <u>2018</u>	<u>Actual to Date</u> <u>Through 11/30/2017</u> <u>(Unaudited)</u>	<u>Variance</u>	<u>Percent of</u> <u>Budget</u>
18.2983.00.00.4 PARKS RANGER HOUSE RENTAL	\$13,200.00	\$3,275.00	(\$9,925.00)	24.81 %
18.2984.00.00.4 PARKS XFER FROM OTHER FUNDS	\$0.00	\$0.00	\$0.00	0.00 %
18.2985.00.00.4 PARKS XFER GF EQUIPMENT	\$6,500.00	\$6,500.00	\$0.00	100.00 %
18.2986.00.00.4 PARKS XFER MONTPR FOUNDTN	\$0.00	\$0.00	\$0.00	0.00 %
18.2987.00.00.4 PARKS XFER GF CIP	\$6,075.00	\$6,075.00	\$0.00	100.00 %
18.2990.00.00.4 PARKS MISC. REVENUE	\$0.00	\$0.00	\$0.00	0.00 %
18.2992.00.00.4 PARKS MISC REIMB	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL OPERATING TRANSFERS	\$187,154.00	\$167,669.00	(\$19,485.00)	89.59%
TOTAL PARKS FUND REVENUES	\$203,820.00	\$174,726.24	(\$29,093.76)	85.73%



City of Montpelier
PARKS FUND FY 2018 Budget Report

42% of Fiscal Year Completed

<u>Account Number and Description</u>	<u>Budget FY 2018</u>	<u>Actual to Date Through 11/30/2017 (Unaudited)</u>	<u>Variance</u>	<u>Percent of Budget</u>
EXPENDITURES				
18.76 PARKS GRANT EXP				
18.7612.00.00.5 PARKS GRANT EXPENSES	\$0.00	\$0.00	\$0.00	0.00 %
18.7615.00.00.5 PARKS STATE HOUSE TRAIL	\$900.00	\$0.00	\$900.00	0.00 %
18.7621.00.00.5 PARKS GRANT EXP-COMMUNITY GARDEN	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL PARKS GRANT EXP	\$900.00	\$0.00	\$900.00	0.00%
18.7600 PARKS OPERATIONS				
18.7600.10.00.5 PARKS SALARIES & WAGES	\$84,529.00	\$35,690.99	\$48,838.01	42.22 %
18.7600.10.01.5 PARKS AMERICORP & SUMMER WAGES	\$14,000.00	\$6,397.50	\$7,602.50	45.70 %
18.7600.11.00.5 PARKS OVERTIME	\$0.00	\$753.75	(\$753.75)	0.00 %
18.7600.15.01.5 PARKS DENTAL INSURANCE	\$609.00	\$285.12	\$323.88	46.82 %
18.7600.15.02.5 PARKS FICA/MEDICARE	\$6,993.00	\$3,034.98	\$3,958.02	43.40 %
18.7600.15.03.5 PARKS HEALTH INSURANCE	\$24,788.00	\$6,995.86	\$17,792.14	28.22 %
18.7600.15.04.5 PARKS FLEX SPENDING ACCOUNT	\$363.00	\$0.00	\$363.00	0.00 %
18.7600.15.05.5 PARKS LONG TERM CARE INSURANCE	\$103.00	\$34.98	\$68.02	33.96 %
18.7600.15.07.5 PARKS CITY RETIREMENT	\$6,213.00	\$2,587.52	\$3,625.48	41.65 %
18.7600.15.08.5 PARKS LIFE, STD, LTD INSURANCE	\$1,075.00	\$457.18	\$617.82	42.53 %
18.7600.15.09.5 PARKS UNEMPLOYMENT INSURANCE	\$184.00	\$97.90	\$86.10	53.21 %
18.7600.15.10.5 PARKS WORKERS' COMPENSATION	\$3,744.00	\$1,817.26	\$1,926.74	48.54 %
18.7600.20.00.5 PARKS OFFICE SUPPLIES	\$200.00	\$0.00	\$200.00	0.00 %
18.7600.20.01.5 PARKS POSTAGE	\$70.00	\$0.00	\$70.00	0.00 %
18.7600.21.00.5 PARKS OPERATING SUPPLIES	\$2,000.00	\$1,746.63	\$253.37	87.33 %
18.7600.23.00.5 PARKS SMALL TOOLS & EQUIP	\$1,500.00	\$921.91	\$578.09	61.46 %
18.7600.30.00.5 PARKS ADVERTISING	\$200.00	\$0.00	\$200.00	0.00 %
18.7600.34.00.5 PARKS TELEPHONE BASIC SERVICE	\$128.00	\$113.34	\$14.66	88.55 %
18.7600.34.01.5 PARKS TELEPHONE LONG DISTANCE	\$101.00	\$3.29	\$97.71	3.26 %
18.7600.34.02.5 PARKS INTERNET WAN SERVICE	\$232.00	\$138.00	\$94.00	59.48 %
18.7600.34.03.5 PARKS CELL PHONE & PAGER	\$1,200.00	\$396.95	\$803.05	33.08 %
18.7600.40.00.5 PARKS DUES/SUBSCRIPTS/MTGS	\$1,500.00	\$20.14	\$1,479.86	1.34 %
18.7600.48.00.5 PARKS PROPERTY & LIABILITY INS	\$8,913.00	\$4,426.62	\$4,486.38	49.66 %
18.7600.48.01.5 PARKS PC - DEDUCTIBLE EXPENSE	\$0.00	\$0.00	\$0.00	0.00 %
18.7600.56.00.5 PARKS OTR PUR SRVC	\$2,000.00	\$1,294.48	\$705.52	64.72 %



City of Montpelier
PARKS FUND FY 2018 Budget Report

42% of Fiscal Year Completed

<u>Account Number and Description</u>	<u>Budget FY 2018</u>	<u>Actual to Date Through 11/30/2017 (Unaudited)</u>	<u>Variance</u>	<u>Percent of Budget</u>
18.7600.62.00.5 PARKS PRINTING & BINDING	\$200.00	\$0.00	\$200.00	0.00 %
18.7600.67.00.5 PARKS ROADS/REPAIR/MAINT	\$2,000.00	\$262.50	\$1,737.50	13.13 %
18.7600.68.00.5 PARKS VEHS/EQUIP REPAIR/MAINT	\$9,000.00	\$1,720.02	\$7,279.98	19.11 %
18.7600.69.00.5 PARKS BLDG/GRNDS REPAIR/MAINT	\$5,000.00	\$202.14	\$4,797.86	4.04 %
18.7600.69.01.5 PARKS NON RE-OCCURRING MAINT	\$6,000.00	\$227.56	\$5,772.44	3.79 %
18.7600.69.02.5 PARKS TOWER REPAIRS/MAINT	\$0.00	\$0.00	\$0.00	0.00 %
18.7600.70.00.5 PARKS COPIER	\$291.00	\$106.00	\$185.00	36.43 %
18.7600.74.00.5 PARKS TRAVEL/TRANSPORTATION	\$300.00	\$0.00	\$300.00	0.00 %
18.7600.76.01.5 PARKS ELECTRIC	\$882.00	\$213.05	\$668.95	24.16 %
18.7600.76.02.5 PARKS HEAT	\$0.00	\$46.39	(\$46.39)	0.00 %
18.7600.76.03.5 PARKS TRASH REMOVAL	\$200.00	\$0.00	\$200.00	0.00 %
18.7600.76.04.5 PARKS IN HOUSE UTILITIES/WATER	\$400.00	\$155.38	\$244.62	38.85 %
18.7600.79.00.5 PARKS MISC	\$250.00	\$6,822.99	(\$6,572.99)	2,729.20 %
18.7600.79.01.5 PARKS PET WASTE EXP	\$2,160.00	\$0.00	\$2,160.00	0.00 %
18.7600.82.00.5 PARKS CIP PLAN PARKS	\$6,075.00	\$2,841.45	\$3,233.55	46.77 %
18.7600.83.00.5 PARKS EQUIPMENT PLAN PARKS	\$6,500.00	\$0.00	\$6,500.00	0.00 %
18.7600.83.01.5 PARKS TOWER RESTORATION	\$0.00	\$0.00	\$0.00	0.00 %
18.7600.94.01.5 PARKS PENSON PRINCIPAL	\$250.00	\$245.30	\$4.70	98.12 %
18.7600.95.01.5 PARKS PENSION INTEREST EXP	\$2,267.00	\$1,138.29	\$1,128.71	50.21 %
18.7600.99.01.5 PARKS XFER TO GF-TREE WARDEN ASST	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL PARKS OPERATIONS	\$202,420.00	\$81,195.47	\$121,224.53	40.11%
18.764 PARKS MISC EXP				
18.7643.00.00.5 PARKS PEACE PARK	\$500.00	\$0.00	\$500.00	0.00 %
18.7644.00.00.5 PARKS IMPACT EXP	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL PARKS MISC EXP	\$500.00	\$0.00	\$500.00	0.00%
TOTAL PARKS FUND EXPENDITURES	\$203,820.00	\$81,195.47	\$122,624.53	39.84%
PARKS FUND NET EXCESS / (DEFICIT)	\$0.00	\$93,530.77		



City of Montpelier
FUND 36 FY 2018 Budget Report

42% of Fiscal Year Completed

Account Number and Description

Budget FY
2018

Actual to Date
Through 11/30/2017
(Unaudited)

Variance

Percent of
Budget

REVENUES

36.23 INTERGOVERNMENTAL REV

36.2301.00.00.4 DEFERRED INFLOWS-PENSION RELATED	\$0.00	\$0.00	\$0.00	0.00 %
36.2305.00.00.4 REC GRANTS-PRIVATE	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL INTERGOVERNMENTAL REV	\$0.00	\$0.00	\$0.00	0.00%

36.24 FEES & CHARGES FOR SERVICES

36.2400.00.00.4 REC SEASON PASSES-SWIM POOL	\$24,000.00	\$3,066.00	(\$20,934.00)	12.78 %
36.2401.00.00.4 REC SEASON PASSES-REC CTR	\$700.00	\$1,250.00	\$550.00	178.57 %
36.2402.00.00.4 REC SEASON PASSES-OUTDOOR	\$0.00	\$0.00	\$0.00	0.00 %
36.2420.00.00.4 REC DAILY ADMISSION-POOL	\$10,000.00	\$9,239.00	(\$761.00)	92.39 %
36.2421.00.00.4 REC DAILY ADMISSION-REC CTR	\$2,800.00	\$572.50	(\$2,227.50)	20.45 %
36.2422.00.00.4 REC DAILY ADM-OUTDR FACILITY	\$0.00	\$0.00	\$0.00	0.00 %
36.2430.00.00.4 REC PROGRAM FEES-POOL	\$9,500.00	\$2,613.04	(\$6,886.96)	27.51 %
36.2431.00.00.4 REC PROGRAM FEES-REC CTR	\$45,000.00	\$12,900.35	(\$32,099.65)	28.67 %
36.2432.00.00.4 REC PROGRAM FEES-OUTDR FACILITY	\$140,000.00	\$90,423.57	(\$49,576.43)	64.59 %
36.2440.00.00.4 REC CONCESSIONS-POOL	\$7,800.00	\$7,174.05	(\$625.95)	91.98 %
36.2441.00.00.4 REC CONCESSIONS-REC CTR	\$0.00	\$0.00	\$0.00	0.00 %
36.2442.00.00.4 REC CONCESSIONS-OUTDR FACILITY	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL FEES & CHARGES FOR SERVICES	\$239,800.00	\$127,238.51	(\$112,561.49)	53.06%

36.25 RENTS & COMMISSIONS/UTILITY FEES

36.2502.00.00.4 REC RENTALS-REC CENTER	\$9,500.00	\$2,688.00	(\$6,812.00)	28.29 %
36.2503.00.00.4 REC RENTALS-OUTDR FACILITY	\$12,000.00	\$1,435.00	(\$10,565.00)	11.96 %
TOTAL RENTS & COMMISSIONS/UTILITY FEES	\$21,500.00	\$4,123.00	(\$17,377.00)	19.18%

36.27 INTEREST/INVESTMENT REVENUE

36.2700.00.00.4 REC INTEREST INCOME	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL INTEREST/INVESTMENT REVENUE	\$0.00	\$0.00	\$0.00	0.00%

36.28 MISC REVENUE

36.2800.00.00.4 REC SKI & SKATE SALE	\$8,500.00	\$13,412.45	\$4,912.45	157.79 %
36.2801.00.00.4 REC MISC REVENUE	\$2,000.00	\$397.96	(\$1,602.04)	19.90 %
36.2802.00.00.4 FEE FOR SERVICES - SCHOOL	\$15,000.00	\$0.00	(\$15,000.00)	0.00 %
36.2803.00.00.4 XFER FROM MSAC PLOWING	\$7,500.00	\$0.00	(\$7,500.00)	0.00 %



City of Montpelier
FUND 36 FY 2018 Budget Report

42% of Fiscal Year Completed

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36.2804.00.00.4 REC CONTRIBS/DONATIONS/FUNDRAISING	\$6,666.00	\$5,000.00	(\$1,666.00)	75.01 %
TOTAL MISC REVENUE	\$39,666.00	\$18,810.41	(\$20,855.59)	47.42%
36.29 OPERATING TRANSFERS				
36.2910.00.00.4 REC XFER FROM GF-OPERATIONS	\$529,053.00	\$529,053.00	\$0.00	100.00 %
36.2997.00.00.4 REC XFER CIP & EQUIP	\$88,500.00	\$88,500.00	\$0.00	100.00 %
TOTAL OPERATING TRANSFERS	\$617,553.00	\$617,553.00	\$0.00	100.00%
TOTAL FUND 36 REVENUES	\$918,519.00	\$767,724.92	(\$150,794.08)	83.58%



City of Montpelier
FUND 36 FY 2018 Budget Report

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EXPENDITURES				
36.7570 REC ADMIN				
36.7570.10.00.5 REC ADMIN SALARIES & WAGES	\$146,106.00	\$63,918.80	\$82,187.20	43.75 %
36.7570.11.00.5 REC ADMIN OVERTIME	\$0.00	\$0.00	\$0.00	0.00 %
36.7570.15.01.5 REC ADMIN DETAL INSURANCE	\$1,260.00	\$355.08	\$904.92	28.18 %
36.7570.15.02.5 REC ADMIN FICA/MEDICARE	\$10,820.00	\$4,668.96	\$6,151.04	43.15 %
36.7570.15.03.5 REC ADMIN HEATH INSURANCE	\$42,490.00	\$6,357.71	\$36,132.29	14.96 %
36.7570.15.04.5 REC ADMIN FLEX SPENDING ACCOUNT	\$750.00	\$0.00	\$750.00	0.00 %
36.7570.15.07.5 REC ADMIN CITY RETIREMENT	\$10,048.00	\$4,352.59	\$5,695.41	43.32 %
36.7570.15.08.5 REC ADMIN LIFE,STD,LTD INSURANCE	\$2,011.00	\$857.22	\$1,153.78	42.63 %
36.7570.15.09.5 REC ADMIN UNEMPLOYMENT INSURANCE	\$375.00	\$183.56	\$191.44	48.95 %
36.7570.15.10.5 REC ADMIN WORKERS' COMPENSATION	\$424.00	\$254.70	\$169.30	60.07 %
36.7570.20.00.5 REC ADMIN SUPPLIES	\$2,600.00	\$921.91	\$1,678.09	35.46 %
36.7570.20.01.5 REC ADMIN POSTAGE	\$900.00	\$0.00	\$900.00	0.00 %
36.7570.30.00.5 REC ADMIN ADVERTISING	\$4,150.00	\$679.94	\$3,470.06	16.38 %
36.7570.34.00.5 REC ADMIN TELEPHONE	\$760.00	\$443.91	\$316.09	58.41 %
36.7570.34.02.5 REC ADMIN INTERNET WAN SERVICE	\$0.00	\$2,658.20	(\$2,658.20)	0.00 %
36.7570.40.00.5 REC ADMIN DUES/SUBSCRIPTIONS/MTGS	\$385.00	\$0.00	\$385.00	0.00 %
36.7570.41.00.5 REC ADMIN TRAINING	\$2,000.00	\$888.00	\$1,112.00	44.40 %
36.7570.48.00.5 REC ADMIN PROP & LIAB INS	\$18,389.00	\$9,091.61	\$9,297.39	49.44 %
36.7570.56.00.5 REC ADMIN OTHER PURCHASED SRVCS	\$6,109.00	\$4,358.65	\$1,750.35	71.35 %
36.7570.62.00.5 REC ADMIN PRINTING/COPIER	\$1,890.00	\$228.60	\$1,661.40	12.10 %
36.7570.68.00.5 REC ADMIN EQUIP MAINT/RENTAL	\$400.00	\$0.00	\$400.00	0.00 %
36.7570.70.00.5 REC ADMIN COPIER-CITY ALLOCATION	\$617.00	\$198.72	\$418.28	32.21 %
36.7570.74.00.5 REC ADMIN TRAVEL/TRANSPORTATION	\$3,630.00	\$251.44	\$3,378.56	6.93 %
36.7570.79.00.5 REC ADMIN MISC EXP	\$4,000.00	\$354.77	\$3,645.23	8.87 %
36.7570.83.00.5 REC ADMIN EQUIPMENT	\$0.00	\$35.23	(\$35.23)	0.00 %
36.7570.94.01.5 REC ADMIN PENSON PRINCIPAL	\$575.00	\$1,139.19	(\$564.19)	198.12 %
36.7570.95.01.5 REC ADMIN PENSION INTEREST EXP	\$11,546.00	\$5,494.97	\$6,051.03	47.59 %
TOTAL REC ADMIN	\$272,235.00	\$107,693.76	\$164,541.24	39.56%
36.7571 REC CTR				
36.7571.10.00.5 REC CTR SALARIES & WAGES	\$9,200.00	\$5,720.19	\$3,479.81	62.18 %



City of Montpelier
FUND 36 FY 2018 Budget Report

42% of Fiscal Year Completed

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36.7571.11.00.5 REC CTR OVERTIME	\$0.00	\$438.00	(\$438.00)	0.00 %
36.7571.15.01.5 REC CTR DENTAL INSURANCE	\$0.00	\$0.00	\$0.00	0.00 %
36.7571.15.02.5 REC CTR FICA/MEDICARE	\$704.00	\$471.10	\$232.90	66.92 %
36.7571.15.03.5 REC CTR HEALTH INSURANCE	\$0.00	\$0.00	\$0.00	0.00 %
36.7571.15.04.5 REC CTR FLEX SPENDING ACCOUNT	\$0.00	\$0.00	\$0.00	0.00 %
36.7571.15.07.5 REC CTR CITY RETIREMENT	\$0.00	\$0.00	\$0.00	0.00 %
36.7571.15.08.5 REC CTR LIFE,STD, LTD INSURANCE	\$0.00	\$0.00	\$0.00	0.00 %
36.7571.15.09.5 REC CTR UNEMPLOYMENT INSURANCE	\$0.00	\$0.00	\$0.00	0.00 %
36.7571.15.10.5 REC CTR WORKERS' COMPENSATION	\$350.00	\$132.66	\$217.34	37.90 %
36.7571.20.00.5 REC CTR SUPPLIES	\$15,715.00	\$7,567.51	\$8,147.49	48.15 %
36.7571.34.00.5 REC CTR TELEPHONE	\$0.00	\$0.00	\$0.00	0.00 %
36.7571.48.00.5 REC CTR PROP & LIAB INS	\$0.00	\$0.00	\$0.00	0.00 %
36.7571.56.00.5 REC CTR OTHER PUR SRVCS	\$15,725.00	\$1,034.00	\$14,691.00	6.58 %
36.7571.68.00.5 REC CTR EQUIP MAINT/RENTAL	\$0.00	\$0.00	\$0.00	0.00 %
36.7571.70.00.5 REC CTR COPIER-CITY ALLOCATION	\$0.00	\$0.00	\$0.00	0.00 %
36.7571.76.01.5 REC CTR ELECTRIC	\$3,500.00	\$1,048.53	\$2,451.47	29.96 %
36.7571.76.02.5 REC CTR HEATING FUEL	\$14,280.00	\$0.00	\$14,280.00	0.00 %
36.7571.76.03.5 REC CTR TRASH REMOVAL	\$1,625.00	\$614.88	\$1,010.12	37.84 %
36.7571.76.04.5 REC CTR WATER/SEWER USE	\$900.00	\$365.04	\$534.96	40.56 %
36.7571.83.00.5 REC CTR EQUIPMENT	\$0.00	\$0.00	\$0.00	0.00 %
36.7571.95.01.5 REC CTR PENSION INTEREST EXP	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL REC CTR	\$61,999.00	\$17,391.91	\$44,607.09	28.05%
36.7572 REC FIELDS				
36.7572.10.00.5 REC FIELDS SALARIES & WAGES	\$187,546.00	\$93,260.02	\$94,285.98	49.73 %
36.7572.11.00.5 REC FIELDS OVERTIME	\$7,855.00	\$1,579.76	\$6,275.24	20.11 %
36.7572.15.01.5 REC FIELDS DENTAL INSURANCE	\$840.00	\$355.08	\$484.92	42.27 %
36.7572.15.02.5 REC FIELDS FICA/MEDICARE	\$14,177.00	\$6,929.03	\$7,247.97	48.88 %
36.7572.15.03.5 REC FIELDS HEALTH INSURANCE	\$28,326.00	\$7,998.20	\$20,327.80	28.24 %
36.7572.15.04.5 REC FIELDS FLEX SPENDING ACCOUNT	\$500.00	\$0.00	\$500.00	0.00 %
36.7572.15.07.5 REC FIELDS CITY RETIREMENT	\$5,532.00	\$2,304.03	\$3,227.97	41.65 %
36.7572.15.08.5 REC FIELDS LIFE,STD,LTD INSURANCE	\$1,482.00	\$571.49	\$910.51	38.56 %
36.7572.15.09.5 REC FIELDS UNEMPLOYMENT INSURANCE	\$254.00	\$122.36	\$131.64	48.17 %



City of Montpelier
FUND 36 FY 2018 Budget Report

42% of Fiscal Year Completed

<u>Account Number and Description</u>	<u>Budget FY 2018</u>	<u>Actual to Date Through 11/30/2017 (Unaudited)</u>	<u>Variance</u>	<u>Percent of Budget</u>
36.7572.15.10.5 REC FIELDS WORKERS' COMPENSATION	\$7,326.00	\$3,169.50	\$4,156.50	43.26 %
36.7572.18.00.5 REC FIELDS UNIFORMS	\$880.00	\$0.00	\$880.00	0.00 %
36.7572.20.00.5 REC FIELDS SUPPLIES	\$38,500.00	\$14,243.23	\$24,256.77	37.00 %
36.7572.34.00.5 REC FIELDS TELEPHONE	\$0.00	\$0.00	\$0.00	0.00 %
36.7572.48.00.5 REC FIELDS PROP & LIAB INSURANCE	\$0.00	\$0.00	\$0.00	0.00 %
36.7572.56.00.5 REC FIELDS OTHER PURCH SRVS	\$28,990.00	\$23,040.92	\$5,949.08	79.48 %
36.7572.68.00.5 REC FIELDS EQUIP MAINT/RENTAL	\$6,300.00	\$2,365.31	\$3,934.69	37.54 %
36.7572.70.00.5 REC FIELDS COPIER-CITY ALLOCATION	\$352.00	\$132.47	\$219.53	37.63 %
36.7572.76.01.5 REC FIELDS ELECTRIC	\$8,187.00	\$3,305.80	\$4,881.20	40.38 %
36.7572.76.02.5 REC FIELDS HEATING FUEL	\$2,292.00	\$0.00	\$2,292.00	0.00 %
36.7572.76.03.5 REC FIELDS TRASH REMOVAL	\$1,300.00	\$0.00	\$1,300.00	0.00 %
36.7572.76.04.5 REC FIELDS WATER/SEWER	\$2,941.00	\$615.32	\$2,325.68	20.92 %
36.7572.83.00.5 REC FIELDS EQUIPMENT	\$22,500.00	\$0.00	\$22,500.00	0.00 %
36.7572.95.01.5 REC FIELDS PENSION INTEREST EXP	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL REC FIELDS	\$366,080.00	\$159,992.52	\$206,087.48	43.70%
36.7573 REC POOL				
36.7573.10.00.5 REC POOL SALARIES & WAGES	\$53,540.00	\$37,302.37	\$16,237.63	69.67 %
36.7573.11.00.5 REC POOL OVERTIME	\$800.00	\$2,214.33	(\$1,414.33)	276.79 %
36.7573.15.01.5 REC POOL DENTAL INSURANCE	\$0.00	\$0.00	\$0.00	0.00 %
36.7573.15.02.5 REC POOL FICA/MEDICARE	\$4,731.00	\$3,023.06	\$1,707.94	63.90 %
36.7573.15.03.5 REC POOL HEALTH INSURANCE	\$0.00	\$0.00	\$0.00	0.00 %
36.7573.15.04.5 REC POOL FLEX SPENDING ACCOUNT	\$0.00	\$0.00	\$0.00	0.00 %
36.7573.15.07.5 REC POOL CITY RETIREMENT	\$0.00	\$0.00	\$0.00	0.00 %
36.7573.15.08.5 REC POOL LIFE,STD,LTD INSURANCE	\$0.00	\$0.00	\$0.00	0.00 %
36.7573.15.10.5 REC POOL WORKERS' COMPENSATION	\$2,340.00	\$955.44	\$1,384.56	40.83 %
36.7573.18.00.5 REC POOL UNIFORMS/PROT CLOTHING	\$1,200.00	\$107.08	\$1,092.92	8.92 %
36.7573.20.00.5 REC POOL SUPPLIES	\$24,035.00	\$9,763.76	\$14,271.24	40.62 %
36.7573.21.00.5 REC POOL CONCESSIONS FOOD	\$6,000.00	\$1,789.35	\$4,210.65	29.82 %
36.7573.30.00.5 REC POOL ADVERTISING	\$100.00	\$0.00	\$100.00	0.00 %
36.7573.34.00.5 REC POOL TELEPHONE	\$300.00	\$81.32	\$218.68	27.11 %
36.7573.48.00.5 REC POOL PROP & LIAB INS	\$0.00	\$0.00	\$0.00	0.00 %
36.7573.56.00.5 REC POOL OTHER PURCH SRVS	\$7,969.00	\$0.00	\$7,969.00	0.00 %



City of Montpelier
FUND 36 FY 2018 Budget Report

42% of Fiscal Year Completed

<u>Account Number and Description</u>	<u>Budget FY 2018</u>	<u>Actual to Date Through 11/30/2017 (Unaudited)</u>	<u>Variance</u>	<u>Percent of Budget</u>
36.7573.62.00.5 REC POOL PRINTING	\$150.00	\$0.00	\$150.00	0.00 %
36.7573.68.00.5 REC POOL EQUIP MAINT/RENTAL	\$4,000.00	\$0.00	\$4,000.00	0.00 %
36.7573.70.00.5 REC POOL COPIER-CITY ALLOCATION	\$0.00	\$0.00	\$0.00	0.00 %
36.7573.72.00.5 REC POOL RMS & MEALS TAX	\$700.00	\$695.30	\$4.70	99.33 %
36.7573.76.01.5 REC POOL ELECTRIC	\$7,000.00	\$3,737.54	\$3,262.46	53.39 %
36.7573.76.02.5 REC POOL HEATING FUEL	\$0.00	\$0.00	\$0.00	0.00 %
36.7573.76.03.5 REC POOL TRASH REMOVAL	\$0.00	\$0.00	\$0.00	0.00 %
36.7573.76.04.5 REC POOL WATER/SEWER USE	\$14,540.00	\$9,814.68	\$4,725.32	67.50 %
36.7573.76.05.5 REC POOL PROPANE	\$600.00	\$366.15	\$233.85	61.03 %
36.7573.79.00.5 REC POOL MISC. EXP	\$1,700.00	\$1,000.00	\$700.00	58.82 %
36.7573.83.00.5 REC POOL EQUIPMENT	\$0.00	\$0.00	\$0.00	0.00 %
36.7573.95.01.5 REC POOL PENSION INTEREST EXP	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL REC POOL	\$129,705.00	\$70,850.38	\$58,854.62	54.62%
36.7574 REC SKATING				
36.7574.56.00.5 REC SKATING OTHR PURCH SRVS	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL REC SKATING	\$0.00	\$0.00	\$0.00	0.00%
36.7580 REC CAPITAL IMPROVEMENTS				
36.7580.82.00.5 REC CAPITAL IMPROVEMENTS	\$66,000.00	\$0.00	\$66,000.00	0.00 %
36.7580.83.00.5 REC EQUIPMENT PLAN	\$22,500.00	\$0.00	\$22,500.00	0.00 %
TOTAL REC CAPITAL IMPROVEMENTS	\$88,500.00	\$0.00	\$88,500.00	0.00%
TOTAL FUND 36 EXPENDITURES	\$918,519.00	\$355,928.57	\$562,590.43	38.75%
FUND 36 NET EXCESS / (DEFICIT)	\$0.00	\$411,796.35		



City of Montpelier
SENIOR CENTER FY 2018 Budget Report

42% of Fiscal Year Completed

Account Number and Description

Budget FY
2018

Actual to Date
Through 11/30/2017
(Unaudited)

Variance

Percent of
Budget

REVENUES

38.23 INTERGOVERNMENTAL REV

38.2301.00.00.4 SR CTR GRANT REV -FED/STATE	\$0.00	\$0.00	\$0.00	0.00 %
38.2305.00.00.4 GRANTS-PRIVATE	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL INTERGOVERNMENTAL REV	\$0.00	\$0.00	\$0.00	0.00%

38.24 FEES & CHARGES FOR SERVICES

38.2401.00.00.4 SR CTR MEMBERSHIP DUES	\$21,400.00	\$6,440.00	(\$14,960.00)	30.09 %
38.2402.00.00.4 FEES & CHARGES FOR SERVICES	\$0.00	\$0.00	\$0.00	0.00 %
38.2403.00.00.4 SR CTR CLASS FEES	\$100,000.00	\$40,433.50	(\$59,566.50)	40.43 %
38.2405.00.00.4 SR CTR MEAL CONTRIBUTIONS	\$22,921.00	\$16,665.03	(\$6,255.97)	72.71 %
38.2407.00.00.4 SR CTR TRIP INCOME	\$6,500.00	\$3,812.00	(\$2,688.00)	58.65 %
38.2409.00.00.4 SR CTR SPECIAL DINNERS	\$12,000.00	\$20.00	(\$11,980.00)	0.17 %
38.2411.00.00.4 SR CTR SPECIAL FOODS	\$65,476.00	\$20,869.34	(\$44,606.66)	31.87 %
38.2425.00.00.4 SR CTR SPECIAL PROJECTS	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL FEES & CHARGES FOR SERVICES	\$228,297.00	\$88,239.87	(\$140,057.13)	38.65%

38.25 RENTS & COMMISSIONS/UTILITY FEES

38.2502.00.00.4 SR CTR FACILITY RENTAL REV	\$5,500.00	\$3,041.00	(\$2,459.00)	55.29 %
38.2505.00.00.4 SR CTR AD & SPONSORSHIP REV	\$5,000.00	\$1,260.00	(\$3,740.00)	25.20 %
TOTAL RENTS & COMMISSIONS/UTILITY FEES	\$10,500.00	\$4,301.00	(\$6,199.00)	40.96%

38.27 INTEREST/INVESTMENT REVENUE

38.2700.00.00.4 SR CTR CORRY FUND-OPERATIONS	\$50,000.00	\$13,308.42	(\$36,691.58)	26.62 %
38.2701.00.00.4 SR CTR CORRY FUND-INVESTMENT REVENUE	\$0.00	\$0.00	\$0.00	0.00 %
38.2705.00.00.4 SR CTR INTEREST INCOME	\$0.00	\$86.12	\$86.12	0.00 %
38.2705.00.01.4 SR CTR REALIZED GAIN	\$0.00	\$0.00	\$0.00	0.00 %
38.2705.00.02.4 SR CTR UNREALIZED LOSS/(GAIN)	\$0.00	\$0.00	\$0.00	0.00 %
38.2706.00.00.4 SR CTR INVESTMENT INCOME	\$17,000.00	\$0.00	(\$17,000.00)	0.00 %
TOTAL INTEREST/INVESTMENT REVENUE	\$67,000.00	\$13,394.54	(\$53,605.46)	19.99%

38.28 MISC REVENUE

38.2801.00.00.4 SR CTR CONTRIBUTIONS	\$12,666.00	\$4,503.27	(\$8,162.73)	35.55 %
38.2801.01.00.4 SR CTR APPEAL REVENUE	\$17,500.00	\$7,911.79	(\$9,588.21)	45.21 %
38.2801.02.00.4 SR CTR BOARD MEMBER GIFTS	\$0.00	\$0.00	\$0.00	0.00 %



City of Montpelier
SENIOR CENTER FY 2018 Budget Report

42% of Fiscal Year Completed

<u>Account Number and Description</u>	<u>Budget FY 2018</u>	<u>Actual to Date Through 11/30/2017 (Unaudited)</u>	<u>Variance</u>	<u>Percent of Budget</u>
38.2802.00.00.4 SR CTR MEMORIAL GIFTS	\$0.00	\$100.00	\$100.00	0.00 %
38.2803.00.00.4 SR CTR FUND RAISING-BAZAAR/WINDOW	\$0.00	\$0.00	\$0.00	0.00 %
38.2804.00.00.4 SR CTR FUND RAISING-MERCHANDISE SALE	\$100.00	\$0.00	(\$100.00)	0.00 %
38.2805.00.00.4 SR CTR FUND RAISING-RUMMAGE SALE	\$4,000.00	\$0.00	(\$4,000.00)	0.00 %
38.2808.00.00.4 CONTRIBUTIONS-CLASS SCHOLARSHIPS	\$1,000.00	\$60.00	(\$940.00)	6.00 %
38.2808.00.01.4 CONTRIBUTIONS-TRIP SCHOLARSHIPS	\$50.00	\$0.00	(\$50.00)	0.00 %
38.2809.00.00.4 SR CTR GRANT REV - PRIVATE	\$50,000.00	\$21,000.00	(\$29,000.00)	42.00 %
38.2810.00.00.4 SR CTR OTHER TOWNS CONTRIBUTION	\$25,800.00	\$11,200.00	(\$14,600.00)	43.41 %
38.2816.00.00.4 SR CTR TRANSFER FROM ENDOWMENT ACCOUNT	\$0.00	\$0.00	\$0.00	0.00 %
38.2817.00.00.4 TRANSFER FROM MONTPELIER FOUNDATION	\$0.00	\$0.00	\$0.00	0.00 %
38.2820.00.00.4 SR CTR MISC INCOME	\$400.00	\$38.57	(\$361.43)	9.64 %
TOTAL MISC REVENUE	\$111,516.00	\$44,813.63	(\$66,702.37)	40.19%
38.29 OPERATING TRANSFERS				
38.2909.00.01.4 XFER FROM REC DEPT	\$0.00	\$0.00	\$0.00	0.00 %
38.2910.00.00.4 SR CTR XFER GF OPERATIONS	\$121,322.00	\$121,322.00	\$0.00	100.00 %
38.2997.00.00.4 SR CTR XFER GF CIP/EQUIPMENT	\$0.00	\$0.00	\$0.00	0.00 %
38.2998.00.00.4 SR CTR ENDOWMENT REVENUE	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL OPERATING TRANSFERS	\$121,322.00	\$121,322.00	\$0.00	100.00%
TOTAL SENIOR CENTER REVENUES	\$538,635.00	\$272,071.04	(\$266,563.96)	50.51%



**City of Montpelier
SENIOR CENTER FY 2018 Budget Report**

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EXPENDITURES				
38.3800 SENIOR CTR OPERATIONS				
38.3800.10.00.5 SR CTR SALARIES & WAGES	\$127,126.00	\$58,888.79	\$68,237.21	46.32 %
38.3800.11.00.5 SR CTR OVERTIME	\$0.00	\$0.00	\$0.00	0.00 %
38.3800.15.01.5 SR CTR DENTAL INSURANCE	\$1,260.00	\$532.62	\$727.38	42.27 %
38.3800.15.02.5 SR CTR FICA/MEDICARE	\$8,797.00	\$4,146.71	\$4,650.29	47.14 %
38.3800.15.03.5 SR CTR HEALTH INSURANCE	\$34,558.00	\$10,304.05	\$24,253.95	29.82 %
38.3800.15.04.5 SR CTR FLEX SPENDING ACCOUNT	\$750.00	\$0.00	\$750.00	0.00 %
38.3800.15.05.5 SR CTR LONG TERM CARE INSURANCE	\$119.00	\$0.00	\$119.00	0.00 %
38.3800.15.07.5 SR CTR CITY RETIREMENT	\$9,344.00	\$3,012.30	\$6,331.70	32.24 %
38.3800.15.08.5 SR CTR LIFE, STD, LTD INSURANCE	\$2,103.00	\$713.72	\$1,389.28	33.94 %
38.3800.15.09.5 SR CTR UNEMPLOYMENT INSURANCE	\$360.00	\$149.30	\$210.70	41.47 %
38.3800.15.10.5 SR CTR WORKERS' COMPENSATION	\$2,369.00	\$186.46	\$2,182.54	7.87 %
38.3800.20.00.5 SR CTR OFFICE SUPPLIES	\$1,250.00	\$278.48	\$971.52	22.28 %
38.3800.20.01.5 SR CTR POSTAGE	\$2,800.00	\$1,908.74	\$891.26	68.17 %
38.3800.20.02.5 SR CTR PROGRAM SUPPLIES	\$750.00	\$63.65	\$686.35	8.49 %
38.3800.21.00.5 SR CTR OPERATING SUPPLIES	\$2,000.00	\$46.62	\$1,953.38	2.33 %
38.3800.21.01.5 SR CTR FUEL-VAN	\$500.00	\$341.28	\$158.72	68.26 %
38.3800.23.00.5 SR CTR SMALL TOOLS & EQUIP	\$0.00	\$0.00	\$0.00	0.00 %
38.3800.30.00.5 SR CTR ADVERTISING	\$1,500.00	\$1,391.92	\$108.08	92.79 %
38.3800.34.00.5 SR CTR TELEPHONE	\$0.00	\$900.89	(\$900.89)	0.00 %
38.3800.34.02.5 SR CTR INTERNET WAN SERVICE	\$0.00	\$1,588.70	(\$1,588.70)	0.00 %
38.3800.34.03.5 SR CTR CABLE TV	\$0.00	\$0.00	\$0.00	0.00 %
38.3800.40.00.5 SR CTR DUES/SUBSCRIPTIONS/MTGS	\$4,900.00	\$416.00	\$4,484.00	8.49 %
38.3800.41.00.5 SR CTR TRAINING	\$2,000.00	\$6,580.00	(\$4,580.00)	329.00 %
38.3800.48.00.5 SR CTR PROP & LIAB INS	\$8,526.00	\$4,204.69	\$4,321.31	49.32 %
38.3800.56.00.5 SR CTR CONTRACT SVCS-INSTRUCTION	\$67,400.00	\$21,886.75	\$45,513.25	32.47 %
38.3800.56.01.5 SR CTR SWIMMING PROGRAM	\$19,034.00	\$10,346.00	\$8,688.00	54.36 %
38.3800.56.02.5 SR CTR BOWLING PROGRAM	\$0.00	\$0.00	\$0.00	0.00 %
38.3800.56.03.5 SR CTR OTHER PROGRAMS	\$7,000.00	\$6,384.95	\$615.05	91.21 %
38.3800.56.04.5 SR CENTER CLEANING SERVICES	\$2,000.00	\$3,576.23	(\$1,576.23)	178.81 %
38.3800.56.05.5 SR CTR TENNIS PROGRAM	\$1,800.00	\$720.00	\$1,080.00	40.00 %



**City of Montpelier
SENIOR CENTER FY 2018 Budget Report**

42% of Fiscal Year Completed

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38.3800.56.06.5 SR CTR GYM USE	\$0.00	\$0.00	\$0.00	0.00 %
38.3800.56.07.5 SR CTR OTHER PUR SVCS	\$10,000.00	\$7,430.00	\$2,570.00	74.30 %
38.3800.60.00.5 SR CTR PROF SERVICES	\$5,000.00	\$429.92	\$4,570.08	8.60 %
38.3800.62.00.5 SR CTR PRINTING/COPIER	\$4,500.00	\$1,359.59	\$3,140.41	30.21 %
38.3800.63.00.5 SR CTR AMERICORPS SERVICES	\$0.00	\$0.00	\$0.00	0.00 %
38.3800.66.00.5 SR CTR CONDO FEES	\$29,516.00	\$14,758.00	\$14,758.00	50.00 %
38.3800.68.00.5 SR CTR EQUIPMENT MAINT/RENTAL	\$1,000.00	\$243.53	\$756.47	24.35 %
38.3800.68.01.5 SR CTR VAN REPAIRS/MAINT	\$1,000.00	\$0.00	\$1,000.00	0.00 %
38.3800.70.00.5 SR CTR COPIER-CITY ALLOCATION	\$430.00	\$166.58	\$263.42	38.74 %
38.3800.70.01.5 SR CTR COY PAPER-CITY ALLOCAT	\$0.00	\$0.00	\$0.00	0.00 %
38.3800.74.00.5 SR CTR TRAVEL/TRANSPORTATION	\$250.00	\$110.21	\$139.79	44.08 %
38.3800.76.00.5 SR CTR UTILITIES	\$0.00	\$525.71	(\$525.71)	0.00 %
38.3800.76.01.5 SR CTR ELECTRIC	\$13,000.00	\$3,594.03	\$9,405.97	27.65 %
38.3800.76.02.5 SR CTR HEATING OIL	\$0.00	\$0.00	\$0.00	0.00 %
38.3800.76.04.5 SR CTR WATER & SEWER	\$3,000.00	\$754.66	\$2,245.34	25.16 %
38.3800.76.05.5 SR CTR PROPANE	\$0.00	\$0.00	\$0.00	0.00 %
38.3800.76.07.5 SR CTR WOOD PELLETS	\$0.00	\$0.00	\$0.00	0.00 %
38.3800.79.00.5 SR CTR MISC	\$750.00	\$1,008.00	(\$258.00)	134.40 %
38.3800.79.01.5 SR CTR CREDIT CARD FEES	\$1,000.00	\$604.29	\$395.71	60.43 %
38.3800.83.00.5 SR CTR EQUIP/COMPUTERS/WEBSITE	\$450.00	\$0.00	\$450.00	0.00 %
38.3800.83.01.5 SR CTR COMPUTER EQUIP ALLOCATION	\$0.00	\$0.00	\$0.00	0.00 %
38.3800.88.01.5 SR CTR COMPUTER NETWORK	\$0.00	\$0.00	\$0.00	0.00 %
38.3800.90.00.5 SR CTR DEBT SERVICE PRINCIPAL PAYMENT	\$8,515.00	\$0.00	\$8,515.00	0.00 %
38.3800.91.00.5 SR CTR DEBT SERVICE INTEREST PAYMENT	\$4,628.00	\$0.00	\$4,628.00	0.00 %
38.3800.94.01.5 SR CTR PENSON PRINCIPAL	\$5,000.00	\$4,905.97	\$94.03	98.12 %
38.3800.95.01.5 SR CTR PENSION INTEREST EXP	\$4,063.00	\$2,040.09	\$2,022.91	50.21 %
38.3800.97.00.5 SR CTR ADMIN/MGMT SVCS	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL SENIOR CTR OPERATIONS	\$400,348.00	\$176,499.43	\$223,848.57	44.09%
38.3801 SENIOR CTR FOOD SERVICE				
38.3801.00.00.4 SENIOR CTR FOOD SERVICE	\$0.00	\$0.00	\$0.00	0.00 %
38.3801.10.00.5 SR CTR FOOD SVC SALARIES & WAGES	\$21,096.00	\$0.00	\$21,096.00	0.00 %
38.3801.11.00.5 SR CTR FOOD SVC OVERTIME	\$0.00	\$0.00	\$0.00	0.00 %



City of Montpelier
SENIOR CENTER FY 2018 Budget Report

42% of Fiscal Year Completed

<u>Account Number and Description</u>	<u>Budget FY 2018</u>	<u>Actual to Date Through 11/30/2017 (Unaudited)</u>	<u>Variance</u>	<u>Percent of Budget</u>
38.3801.15.01.5 SR CTR FOOD SVC DENTAL INSURANCE	\$0.00	\$0.00	\$0.00	0.00 %
38.3801.15.02.5 SR CTR FOOD SVC FICA/MEDICARE	\$1,614.00	\$0.00	\$1,614.00	0.00 %
38.3801.15.03.5 SR CTR FOOD SVC HEALTH INSURANCE	\$0.00	\$0.00	\$0.00	0.00 %
38.3801.15.04.5 SR CTR FOOD SVC IRS SECTION 125	\$0.00	\$0.00	\$0.00	0.00 %
38.3801.15.05.5 SR CTR FOOD SVC LONG TERM CARE INSURANCE	\$0.00	\$0.00	\$0.00	0.00 %
38.3801.15.07.5 SR CTR FOOD SVC CITY RETIREMENT	\$0.00	\$0.00	\$0.00	0.00 %
38.3801.15.08.5 SR CTR FOOD SVC LIFE, STD, LTD INSURANCE	\$0.00	\$0.00	\$0.00	0.00 %
38.3801.15.09.5 SR CTR FOOD SVC UNEMPLOYMENT INSURANCE	\$0.00	\$0.00	\$0.00	0.00 %
38.3801.15.10.5 SR CTR FOOD SVC WORKERS' COMPENSATION	\$802.00	\$0.00	\$802.00	0.00 %
38.3801.21.00.5 SR CTR FOOD SVC FOOD & WATER	\$1,500.00	\$1,303.77	\$196.23	86.92 %
38.3801.21.01.5 SR CTR FOOD SVC KITCHEN SUPPLIES	\$4,700.00	\$2,771.62	\$1,928.38	58.97 %
38.3801.48.00.5 SR CTR FOOD SVC PROPERTY & LIABILITY INS	\$0.00	\$0.00	\$0.00	0.00 %
38.3801.56.00.5 SR CTR MEAL PROGRAM PURCH SRVC	\$92,575.00	\$31,740.80	\$60,834.20	34.29 %
38.3801.57.00.5 SR CTR FOOD SVC SPECIAL DINNERS	\$7,500.00	\$0.00	\$7,500.00	0.00 %
38.3801.66.00.5 SR CTR FOOD SVC OTHER RENTALS	\$0.00	\$0.00	\$0.00	0.00 %
38.3801.68.00.5 SR CTR FOOD SVC EQUIPMENT MAINTENANCE	\$2,000.00	\$443.82	\$1,556.18	22.19 %
38.3801.70.00.5 SR CTR FOOD SVC COPIER	\$0.00	\$0.00	\$0.00	0.00 %
38.3801.70.01.5 SR CTR FOOD SVC COPIER PAPER	\$0.00	\$0.00	\$0.00	0.00 %
38.3801.76.05.5 SR CTR FOOD SVC PROPANE	\$1,000.00	\$329.86	\$670.14	32.99 %
38.3801.79.00.5 SR CTR FOOD SVC COMPOSTING	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL SENIOR CTR FOOD SERVICE	\$132,787.00	\$36,589.87	\$96,197.13	27.56%
38.3802 SENIOR CTR FIELD TRIP/TOURS				
38.3802.74.00.5 SR CTR FIELD TRIP/TOURS EXP	\$5,500.00	\$2,917.00	\$2,583.00	53.04 %
TOTAL SENIOR CTR FIELD TRIP/TOURS	\$5,500.00	\$2,917.00	\$2,583.00	53.04%
38.3803 SENIOR CTR CAPITAL IMP.				
38.3803.82.00.5 SR CTR CAPITAL IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0.00 %
38.3803.83.00.5 SR CTR-USE OF ENDOW-RENOVATION	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL SENIOR CTR CAPITAL IMP.	\$0.00	\$0.00	\$0.00	0.00%
38.3804 SENIOR CTR SCHOLARSHIPS				
38.3804.44.00.5 CLASS SCHOLARSHIP EXPENSE	\$0.00	\$0.00	\$0.00	0.00 %
38.3804.44.01.5 TRIP SCHOLARSHIP EXPENSE	\$0.00	\$0.00	\$0.00	0.00 %



City of Montpelier
SENIOR CENTER FY 2018 Budget Report

42% of Fiscal Year Completed

<u>Account Number and Description</u>	<u>Budget FY</u> <u>2018</u>	<u>Actual to Date</u> <u>Through 11/30/2017</u> <u>(Unaudited)</u>	<u>Variance</u>	<u>Percent of</u> <u>Budget</u>
TOTAL SENIOR CTR SCHOLARSHIPS	\$0.00	\$0.00	\$0.00	0.00%
38.9390 TRANSFERS TO OTHER FUNDS				
38.9390.00.00.5 XFER TO CAPITAL PROJECTS #31	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL TRANSFERS TO OTHER FUNDS	\$0.00	\$0.00	\$0.00	0.00%
TOTAL SENIOR CENTER EXPENDITURES	\$538,635.00	\$216,006.30	\$322,628.70	40.10%
SENIOR CENTER NET EXCESS / (DEFICIT)	\$0.00	\$56,064.74		



City of Montpelier
PARKING FUND FY 2018 Budget Report

42% of Fiscal Year Completed

<u>Account Number and Description</u>	<u>Budget FY 2018</u>	<u>Actual to Date Through 11/30/2017 (Unaudited)</u>	<u>Variance</u>	<u>Percent of Budget</u>
REVENUES				
40.25 RENTS & COMMISSIONS/UTILITY FEES				
40.2560.00.00.4 PARKING METER REV	\$440,000.00	\$154,667.14	(\$285,332.86)	35.15 %
40.2560.00.01.4 PARKING METERS REV-JACOBS LOT	\$21,000.00	\$6,901.84	(\$14,098.16)	32.87 %
40.2560.01.00.4 PARKING VENDING-BLANCHARD	\$42,000.00	\$19,038.92	(\$22,961.08)	45.33 %
40.2560.02.00.4 PARKING VENDING-CAP PLAZA	\$40,000.00	\$16,302.61	(\$23,697.39)	40.76 %
40.2560.03.00.4 PARKING VENDING-60 STATE ST	\$45,000.00	\$16,937.96	(\$28,062.04)	37.64 %
40.2560.05.00.4 PARKING VENDING-STONECUTTER	\$2,000.00	\$2,252.87	\$252.87	112.64 %
40.2560.06.00.4 PARKING KEY REVENUE	\$0.00	(\$261.00)	(\$261.00)	0.00 %
40.2561.00.00.4 PARKING TICKETS REV	\$170,000.00	\$53,023.94	(\$116,976.06)	31.19 %
40.2563.00.00.4 PARKING PERMITS-BLANCHARD	\$9,000.00	\$13,500.00	\$4,500.00	150.00 %
40.2563.01.00.4 PARKING PERMITS-CAP PLAZA	\$0.00	\$0.00	\$0.00	0.00 %
40.2563.02.00.4 PARKING PERMITS-JACOBS	\$32,000.00	\$22,200.00	(\$9,800.00)	69.38 %
40.2563.03.00.4 PARKING PERMITS-60 STATE	\$20,000.00	\$28,475.00	\$8,475.00	142.38 %
40.2563.04.00.4 PARKING PERMITS-TAYLOR ST	\$0.00	\$1,980.00	\$1,980.00	0.00 %
40.2563.05.00.4 PARKING PERMITS-STONECUTTER'S WAY	\$40,000.00	\$48,300.00	\$8,300.00	120.75 %
40.2563.06.00.4 PARKING PERMITS-PITKIN COURT CIRC	\$0.00	\$0.00	\$0.00	0.00 %
40.2563.07.00.4 PARKING PERMITS-VLCT LOT	\$5,500.00	\$6,300.00	\$800.00	114.55 %
TOTAL RENTS & COMMISSIONS/UTILITY FEES	\$866,500.00	\$389,619.28	(\$476,880.72)	44.96%
40.27 INTEREST/INVESTMENT REVENUE				
40.2700.00.00.4 PARKING INTEREST	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL INTEREST/INVESTMENT REVENUE	\$0.00	\$0.00	\$0.00	0.00%
40.29 OPERATING TRANSFERS				
40.2910.00.00.4 EMPLOYEE PARKING REVENUE	\$30,000.00	\$0.00	(\$30,000.00)	0.00 %
40.2915.00.01.4 XFER FROM PARKING FUND ATR-BIKE/PED PLAN	\$0.00	\$0.00	\$0.00	0.00 %
40.2990.00.00.4 PARKING MISC REV	\$3,000.00	\$15.00	(\$2,985.00)	0.50 %
40.2992.00.00.4 PARKING MISC REIMBS	\$0.00	\$0.00	\$0.00	0.00 %
40.2995.00.00.4 PARKING REPLACEMENT FEES	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL OPERATING TRANSFERS	\$33,000.00	\$15.00	(\$32,985.00)	0.05%
TOTAL PARKING FUND REVENUES	\$899,500.00	\$389,634.28	(\$509,865.72)	43.32%



City of Montpelier
PARKING FUND FY 2018 Budget Report

42% of Fiscal Year Completed

<u>Account Number and Description</u>	<u>Budget FY 2018</u>	<u>Actual to Date Through 11/30/2017 (Unaudited)</u>	<u>Variance</u>	<u>Percent of Budget</u>
EXPENDITURES				
40.4400 PARKING ENFORCEMENT				
40.4400.10.00.5 PARKING ENF SALARIES & WAGES	\$238,989.00	\$106,028.68	\$132,960.32	44.37 %
40.4400.11.00.5 PARKING ENF OVERTIME	\$20,000.00	\$5,009.42	\$14,990.58	25.05 %
40.4400.15.01.5 PARKING ENF DENTAL INSURANCE	\$1,680.00	\$838.09	\$841.91	49.89 %
40.4400.15.02.5 PARKING ENF FICA/MEDICARE	\$19,918.00	\$8,078.79	\$11,839.21	40.56 %
40.4400.15.03.5 PARKING ENF HEALTH INSURANCE	\$63,568.00	\$12,304.13	\$51,263.87	19.36 %
40.4400.15.04.5 PARKING ENF FLEX SPENDING ACCOUNT	\$1,000.00	\$0.00	\$1,000.00	0.00 %
40.4400.15.05.5 PARKING ENF LONG TERM CARE INSURANCE	\$0.00	\$44.22	(\$44.22)	0.00 %
40.4400.15.07.5 PARKING ENF CITY RETIREMENT	\$19,036.00	\$6,606.41	\$12,429.59	34.70 %
40.4400.15.08.5 PARKING ENF LIFE, STD, LTD INSURANCE	\$3,302.00	\$1,307.44	\$1,994.56	39.60 %
40.4400.15.09.5 PARKING ENF UNEMPLOY INSURANCE	\$565.00	\$272.88	\$292.12	48.30 %
40.4400.15.10.5 PARKING ENF WORKERS' COMPENSATION	\$14,256.00	\$5,138.86	\$9,117.14	36.05 %
40.4400.15.12.5 PARKING ENF PARKING FEE	\$2,502.00	\$0.00	\$2,502.00	0.00 %
40.4400.16.00.5 PARKING ENF GASB#68 PENSION	\$0.00	\$0.00	\$0.00	0.00 %
40.4400.18.00.5 PARKING ENF UNIFORMS/PROTECT CLOTHING	\$3,300.00	\$95.06	\$3,204.94	2.88 %
40.4400.20.00.5 PARKING ENF OFFICE SUPPLIES	\$2,200.00	\$0.00	\$2,200.00	0.00 %
40.4400.20.01.5 PARKING ENF POSTAGE	\$1,000.00	\$21.46	\$978.54	2.15 %
40.4400.21.00.5 PARKING ENF OPERATING SUPPLIES	\$11,500.00	\$8,736.78	\$2,763.22	75.97 %
40.4400.23.00.5 PARKING ENF SMALL TOOLS & EQUIP	\$150.00	\$0.00	\$150.00	0.00 %
40.4400.30.00.5 PARKING ENF ADVERTISING	\$0.00	\$0.00	\$0.00	0.00 %
40.4400.34.00.5 PARKING ENF TELEPHONE BASIC SERVICE	\$635.00	\$0.00	\$635.00	0.00 %
40.4400.34.01.5 PARKING ENF TELEPHONE LONG DISTANCE	\$300.00	\$0.00	\$300.00	0.00 %
40.4400.34.02.5 PARKING ENF INTERNET WAN SERVICE	\$2,813.00	\$0.00	\$2,813.00	0.00 %
40.4400.34.04.5 PARKING ENF TELEPHONE OTHER DPS LINE	\$4,500.00	\$0.00	\$4,500.00	0.00 %
40.4400.38.00.5 PARKING ENF DEPRECIATION	\$0.00	\$0.00	\$0.00	0.00 %
40.4400.40.00.5 PARKING ENF DUES/SUBSCRIPTS/MTGS	\$0.00	\$0.00	\$0.00	0.00 %
40.4400.48.00.5 PARKING ENF PROPERTY & LIABILITY INS	\$9,181.00	\$4,498.74	\$4,682.26	49.00 %
40.4400.48.01.5 PARKING ENF PC DEDUCTIBLE EXPENSE	\$0.00	\$0.00	\$0.00	0.00 %
40.4400.56.00.5 PARKING ENF OTP PUR SRVC	\$5,738.00	\$191.15	\$5,546.85	3.33 %
40.4400.60.00.5 PARKING ENF PROFESSIONAL SVCS	\$0.00	\$0.00	\$0.00	0.00 %
40.4400.65.00.5 PARKING ENF EQUIPMENT FLAT FEE	\$5,603.00	\$5,603.00	\$0.00	100.00 %



City of Montpelier
PARKING FUND FY 2018 Budget Report

42% of Fiscal Year Completed

<u>Account Number and Description</u>	<u>Budget FY 2018</u>	<u>Actual to Date Through 11/30/2017 (Unaudited)</u>	<u>Variance</u>	<u>Percent of Budget</u>
40.4400.66.00.5 PARKING ENF LOT LEASES & RENTALS	\$105,876.00	\$16,683.00	\$89,193.00	15.76 %
40.4400.68.00.5 PARKING ENF VEH/EQUIP REPAIR & MAINT	\$45,357.00	\$1,824.34	\$43,532.66	4.02 %
40.4400.70.00.5 PARKING ENF COPIER	\$860.00	\$305.36	\$554.64	35.51 %
40.4400.72.00.5 PARKING ENF LOT TAXES	\$11,300.00	\$11,141.36	\$158.64	98.60 %
40.4400.74.00.5 PARKING ENF TRAVEL/TRANSPORTATION	\$1,000.00	\$0.00	\$1,000.00	0.00 %
40.4400.76.01.5 PARKING ENF ELECTRIC	\$10,000.00	\$508.84	\$9,491.16	5.09 %
40.4400.76.02.5 PARKING ENF HEATING FUEL	\$3,600.00	\$532.99	\$3,067.01	14.81 %
40.4400.76.04.5 PARKING ENF IN HOUSE UTILITIES	\$300.00	\$69.62	\$230.38	23.21 %
40.4400.77.00.5 PARKING ENF PARKING BAD DEBT	\$0.00	\$0.00	\$0.00	0.00 %
40.4400.79.01.5 PARKING ENF CC FEES PARKING LOT	\$0.00	\$3,188.93	(\$3,188.93)	0.00 %
40.4400.79.02.5 PARKING ENF SMART METER FEES	\$0.00	\$0.00	\$0.00	0.00 %
40.4400.79.03.5 PARKING ENF SMART METER CC FEES	\$0.00	\$1,260.80	(\$1,260.80)	0.00 %
40.4400.82.00.5 PARKING ENF CAPITAL IMPROVEMENTS	\$0.00	\$0.00	\$0.00	0.00 %
40.4400.83.00.5 PARKING ENF MACHINERY & EQUIP	\$0.00	\$11,969.43	(\$11,969.43)	0.00 %
40.4400.83.01.5 PARKING ENF COMPUTER EQUIPMENT ALLOC	\$3,254.00	\$0.00	\$3,254.00	0.00 %
40.4400.88.01.5 PARKING ENF COMPUTER SOFTWARE	\$0.00	\$0.00	\$0.00	0.00 %
40.4400.94.01.5 PARKING ENF PENSON PRINCIPAL	\$1,061.00	\$1,041.05	\$19.95	98.12 %
40.4400.95.01.5 PARKING ENF PENSION INTEREST EXP	\$9,620.00	\$4,830.33	\$4,789.67	50.21 %
40.4400.97.00.5 PARKING ENF ADMINISTRATIVE/MGMT SVCS	\$59,274.00	\$59,274.00	\$0.00	100.00 %
TOTAL PARKING ENFORCEMENT	\$683,238.00	\$277,405.16	\$405,832.84	40.60%
40.4401 DPW-PARKING MAINT				
40.4401.10.00.5 PARKING MAINT SALARIES & WAGES	\$71,964.00	\$24,029.64	\$47,934.36	33.39 %
40.4401.11.00.5 PARKING MAINT OVERTIME	\$9,411.00	\$953.52	\$8,457.48	10.13 %
40.4401.15.01.5 PARKING MAINT DENTAL INSURANCE	\$600.00	\$183.81	\$416.19	30.64 %
40.4401.15.02.5 PARKING MAINT FICA/MEDICARE	\$6,304.00	\$1,791.32	\$4,512.68	28.42 %
40.4401.15.03.5 PARKING MAINT HEALTH INSURANCE	\$20,239.00	\$4,238.59	\$16,000.41	20.94 %
40.4401.15.04.5 PARKING MAINT FLEX SPENDING ACCOUNT	\$350.00	\$0.00	\$350.00	0.00 %
40.4401.15.05.5 PARKING MAINT LONG TERM CARE INSURANCE	\$25.00	\$5.47	\$19.53	21.88 %
40.4401.15.07.5 PARKING MAINT CITY RETIREMENT	\$5,981.00	\$1,722.10	\$4,258.90	28.79 %
40.4401.15.08.5 PARKING MAINT LIFE, STD, LTD INSURANCE	\$1,052.00	\$402.37	\$649.63	38.25 %
40.4401.15.09.5 PARKING MAINT UNEMPLOYMENT INSURANCE	\$180.00	\$86.88	\$93.12	48.27 %
40.4401.15.10.5 PARKING MAINT WORKERS' COMPENSATION	\$4,420.00	\$2,575.40	\$1,844.60	58.27 %



City of Montpelier
PARKING FUND FY 2018 Budget Report

42% of Fiscal Year Completed

<u>Account Number and Description</u>	<u>Budget FY 2018</u>	<u>Actual to Date Through 11/30/2017 (Unaudited)</u>	<u>Variance</u>	<u>Percent of Budget</u>
40.4401.15.12.5 PARKING MAINT PARKING FEE	\$114.00	\$0.00	\$114.00	0.00 %
40.4401.20.00.5 PARKING MAINT OFFICE SUPPLIES	\$0.00	\$0.00	\$0.00	0.00 %
40.4401.21.00.5 PARKING MAINT OPERATING SUPPLIES	\$4,500.00	\$0.00	\$4,500.00	0.00 %
40.4401.48.00.5 PARKING MAINT PROPERTY & LIABILITY INS	\$1,670.00	\$805.60	\$864.40	48.24 %
40.4401.56.00.5 PARKING MAINT OTP PUR SRVC	\$16,000.00	\$3,334.00	\$12,666.00	20.84 %
40.4401.60.00.5 PARKING MAINT PROFESSIONAL SVCS	\$0.00	\$0.00	\$0.00	0.00 %
40.4401.65.00.5 PARKING MAINT EQUIPMENT FLAT FEE	\$7,000.00	\$7,000.00	\$0.00	100.00 %
40.4401.66.00.5 PARKING MAINT OTHER RENTALS	\$5,000.00	\$0.00	\$5,000.00	0.00 %
40.4401.70.00.5 PARKING MAINT COPIER	\$247.00	\$93.04	\$153.96	37.67 %
40.4401.82.00.5 PARKING MAINT CIP PARKING LOT RESURFACE/MAINT	\$0.00	\$0.00	\$0.00	0.00 %
40.4401.82.10.5 PARKING MAINT XFER TO RESERVES/REPAY GF	\$0.00	\$0.00	\$0.00	0.00 %
40.4401.91.00.5 PARKING MAINT INTEREST EXPENSE	\$0.00	\$0.00	\$0.00	0.00 %
40.4401.93.00.5 PARKING MAINT TRANSFER TO CEMETERY FUND	\$12,000.00	\$12,000.00	\$0.00	100.00 %
40.4401.94.01.5 PARKING MAINT PENSON PRINCIPAL	\$314.00	\$308.09	\$5.91	98.12 %
40.4401.95.01.5 PARKING MAINT PENSION INTEREST EXP	\$2,850.00	\$1,431.02	\$1,418.98	50.21 %
TOTAL DPW-PARKING MAINT	\$170,221.00	\$60,960.85	\$109,260.15	35.81%
40.9393 MISC EXPENDITURE				
40.9393.93.00.5 PARKING XFER TO GF-PLANNING COM DEV	\$0.00	\$0.00	\$0.00	0.00 %
40.9393.98.00.5 ALTERNATIVE TRANSP RESERVE	\$43,800.00	\$10,358.15	\$33,441.85	23.65 %
TOTAL MISC EXPENDITURE	\$43,800.00	\$10,358.15	\$33,441.85	23.65%
TOTAL PARKING FUND EXPENDITURES	\$897,259.00	\$348,724.16	\$548,534.84	38.87%
PARKING FUND NET EXCESS / (DEFICIT)	\$2,241.00	\$40,910.12		



City of Montpelier
DISTRICT HEAT FY 2018 Budget Report

42% of Fiscal Year Completed

<u>Account Number and Description</u>	<u>Budget FY</u> <u>2018</u>	<u>Actual to Date</u> <u>Through 11/30/2017</u> <u>(Unaudited)</u>	<u>Variance</u>	<u>Percent of</u> <u>Budget</u>
REVENUES				
50.25 RENTS & COMMISSIONS/UTILITY FEES				
50.2501.00.00.4 DIST HEAT CAPACITY CHARGES	\$361,319.00	\$42,583.95	(\$318,735.05)	11.79 %
50.2502.00.00.4 DIST HEAT ENERGY CHARGES	\$156,449.00	\$29,777.82	(\$126,671.18)	19.03 %
TOTAL RENTS & COMMISSIONS/UTILITY FEES	\$517,768.00	\$72,361.77	(\$445,406.23)	13.98%
50.265 OTHER REVENUE				
50.2651.00.00.4 DISTRICT HEAT GRANT REVENUE	\$0.00	\$0.00	\$0.00	0.00 %
50.2651.00.02.4 DISTRICT HEAT-USDA FOREST SVC GRANT	\$0.00	\$0.00	\$0.00	0.00 %
50.2651.00.03.4 DISTRICT HEAT VILLAGE GREEN GRANT REVENUE	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL OTHER REVENUE	\$0.00	\$0.00	\$0.00	0.00%
50.29 OPERATING TRANSFERS				
50.2910.00.00.4 XFER FROM GENERAL FUND	\$0.00	\$0.00	\$0.00	0.00 %
50.2990.00.00.4 DIST HEAT REV MISC	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL OPERATING TRANSFERS	\$0.00	\$0.00	\$0.00	0.00%
TOTAL DISTRICT HEAT REVENUES	\$517,768.00	\$72,361.77	(\$445,406.23)	13.98%



City of Montpelier
DISTRICT HEAT FY 2018 Budget Report

42% of Fiscal Year Completed

<u>Account Number and Description</u>	<u>Budget FY 2018</u>	<u>Actual to Date Through 11/30/2017 (Unaudited)</u>	<u>Variance</u>	<u>Percent of Budget</u>
EXPENDITURES				
50.5200 DIST HEAT STATE CONTRACT				
50.5200.56.00.5 DIST HEAT STATE CONTRACT	\$108,843.00	\$15,607.14	\$93,235.86	14.34 %
TOTAL DIST HEAT STATE CONTRACT	\$108,843.00	\$15,607.14	\$93,235.86	14.34%
50.5210 DIST HEAT ENERGY				
50.5210.76.02.5 DIST HEAT HEATING FUEL	\$123,585.00	\$4,183.05	\$119,401.95	3.38 %
TOTAL DIST HEAT ENERGY	\$123,585.00	\$4,183.05	\$119,401.95	3.38%
50.5220 DIST HEAT ADMINISTRATION				
50.5220.10.00.5 DIST HEAT ADMIN SALARIES & WAGES	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.11.00.5 DIST HEAT ADMIN OVERTIME	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.15.01.5 DIST HEAT ADMIN DENTAL INSURANCE	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.15.02.5 DIST HEAT ADMIN FICA/MEDICARE	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.15.03.5 DIST HEAT ADMIN HEALTH INSURANCE	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.15.04.5 DIST HEAT ADMIN FLEX SPENDING ACCOUNT	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.15.05.5 DIST HEAT ADMIN LONG TERM CARE INS	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.15.07.5 DIST HEAT ADMIN CITY RETIREMENT	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.15.08.5 DIST HEAT ADMIN LIFE STD LTD INS	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.15.09.5 DIST HEAT ADMIN UNEMP INSURANCE	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.15.10.5 DIST HEAT ADMIN WORK COMP	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.18.00.5 DIST HEAT ADMIN UNIFORMS/PROTECT CLOTHING	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.20.00.5 DIST HEAT ADMIN OFFICE SUPPLIES	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.34.03.5 DIST HEAT ADMIN COM TELE CELL & PAGER	\$80.00	\$0.00	\$80.00	0.00 %
50.5220.38.00.5 DIST HEAT ADMIN DEPRECIATION	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.40.00.5 DIST HEAT ADMIN DUES/SUBSCRIPTS/MEETINGS	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.41.00.5 DIST HEAT PROF DEV/TRAINING	\$3,000.00	\$0.00	\$3,000.00	0.00 %
50.5220.48.00.5 DIST HEAT ADMIN PROP & LIAB INSURANCE	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.56.00.5 DIST HEAT ADMIN OUTSIDE CONSULTING	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.60.00.5 DIST HEAT ADMIN PROF SVCS	\$5,000.00	\$2,545.00	\$2,455.00	50.90 %
50.5220.61.00.5 DIST HEAT ADMIN LEGAL SERVICES	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.70.00.5 DIST HEAT ADMIN COPIER & PAPER	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.74.00.5 DIST HEAT ADMIN TRAVEL/TRANSPORTATION	\$0.00	\$0.00	\$0.00	0.00 %



**City of Montpelier
DISTRICT HEAT FY 2018 Budget Report**

42% of Fiscal Year Completed

<u>Account Number and Description</u>	<u>Budget FY 2018</u>	<u>Actual to Date Through 11/30/2017 (Unaudited)</u>	<u>Variance</u>	<u>Percent of Budget</u>
50.5220.77.00.5 DIST HEAT ADMIN-A/R WRITE-OFFS	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.79.00.5 DIST HEAT ADMIN STARTUP	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.83.00.5 DIST HEAT ADMIN MACH & EQUIP	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.90.00.5 DIST HEAT ADMIN PRINCIPAL REPAYMENT	\$12,955.00	\$12,955.00	\$0.00	100.00 %
50.5220.91.00.5 DIST HEAT ADMIN INTEREST EXPENSE	\$102,141.00	\$40,324.69	\$61,816.31	39.48 %
50.5220.92.00.5 DIST HEAT STATE OVERRUN EXP	\$5,867.00	\$0.00	\$5,867.00	0.00 %
50.5220.96.00.5 DIST HEAT XFER TO GENERAL FUND	\$0.00	\$0.00	\$0.00	0.00 %
50.5220.97.00.5 DIST HEAT ADMIN ADMIN/MGMT SVCS	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL DIST HEAT ADMINISTRATION	\$129,043.00	\$55,824.69	\$73,218.31	43.26%
50.5230 DIST HEAT OPERATIONS				
50.5230.10.00.5 DIST HEAT OPER SALARIES & WAGES	\$36,293.00	\$18,691.14	\$17,601.86	51.50 %
50.5230.11.00.5 DIST HEAT OPER OVERTIME	\$4,568.00	\$760.12	\$3,807.88	16.64 %
50.5230.15.01.5 DIST HEAT OPER DENTAL INS	\$294.00	\$131.43	\$162.57	44.70 %
50.5230.15.02.5 DIST HEAT OPER FICA/MEDI	\$3,298.00	\$1,397.74	\$1,900.26	42.38 %
50.5230.15.03.5 DIST HEAT OPER HEALTH INS	\$9,835.00	\$3,404.91	\$6,430.09	34.62 %
50.5230.15.04.5 DIST HEAT OPER FLEX SPENDING ACCOUNT	\$175.00	\$0.00	\$175.00	0.00 %
50.5230.15.05.5 DIST HEAT OPER LONG TERM CARE	\$31.00	\$9.19	\$21.81	29.65 %
50.5230.15.07.5 DIST HEAT OPER CITY RETIREMENT	\$3,170.00	\$1,178.06	\$1,991.94	37.16 %
50.5230.15.08.5 DIST HEAT OPER LIFE STD LTD INS	\$511.00	\$197.16	\$313.84	38.58 %
50.5230.15.09.5 DIST HEAT OPER UNEMPLOYMENT INS	\$88.00	\$42.20	\$45.80	47.95 %
50.5230.15.10.5 DIST HEAT OPER WORK COMP	\$1,868.00	\$864.04	\$1,003.96	46.25 %
50.5230.15.12.5 DIST HEAT OPER PARKING FEE	\$0.00	\$0.00	\$0.00	0.00 %
50.5230.16.00.5 DIST HEAT OPER GASB#68 PENSION	\$0.00	\$0.00	\$0.00	0.00 %
50.5230.18.00.5 DIST HEAT OPER UNIFORMS/PROTECT CLOTHING	\$0.00	\$0.00	\$0.00	0.00 %
50.5230.21.00.5 DIST HEAT OPER SUPPLIES	\$2,500.00	\$149.33	\$2,350.67	5.97 %
50.5230.23.00.5 DIST HEAT OPER SMALL TOOLS	\$500.00	\$0.00	\$500.00	0.00 %
50.5230.34.00.5 DIST HEAT TELEP BASIC SERVICE	\$0.00	\$0.00	\$0.00	0.00 %
50.5230.34.01.5 DIST HEAT TELEP LONG DISTANCE	\$300.00	\$0.00	\$300.00	0.00 %
50.5230.34.02.5 DIST HEAT INTERNET WAN SERV	\$0.00	\$0.00	\$0.00	0.00 %
50.5230.34.03.5 DIST HEAT OPER CELL PHONE	\$635.00	\$0.00	\$635.00	0.00 %
50.5230.48.00.5 DIST HEAT OPER PROP & LIAB INS	\$5,717.00	\$2,844.48	\$2,872.52	49.75 %
50.5230.56.00.5 DIST HEAT OPER OTHER PUR SRVC	\$0.00	\$500.00	(\$500.00)	0.00 %



City of Montpelier
DISTRICT HEAT FY 2018 Budget Report

42% of Fiscal Year Completed

<u>Account Number and Description</u>	<u>Budget FY 2018</u>	<u>Actual to Date Through 11/30/2017 (Unaudited)</u>	<u>Variance</u>	<u>Percent of Budget</u>
50.5230.68.00.5 DIST HEAT OPER EQUIP REPAIR/MAINT	\$5,000.00	\$1,479.40	\$3,520.60	29.59 %
50.5230.70.00.5 DIST HEAT OPER COPIER & PAPER	\$122.00	\$45.80	\$76.20	37.54 %
50.5230.76.01.5 DIST HEAT OPER ELECTRIC	\$5,060.00	\$605.10	\$4,454.90	11.96 %
50.5230.76.02.5 DIST HEAT OPER FUEL OIL	\$37,800.00	\$15,855.49	\$21,944.51	41.95 %
50.5230.83.00.5 DIST HEAT OPER MACH & EQUIP	\$10,000.00	\$0.00	\$10,000.00	0.00 %
50.5230.83.01.5 DIST HEAT COMPUTER EQUIP ALLOC	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL DIST HEAT OPERATIONS	\$127,765.00	\$48,155.59	\$79,609.41	37.69%
50.6500 CIP MISC PROJECTS				
50.6500.85.25.5 DISTRICT HEAT -SUBRECIPIENT PYMT	\$0.00	\$0.00	\$0.00	0.00 %
50.6500.86.30.5 DISTRICT HEAT VILLAGE GREEN GRANT EXPENSE	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL CIP MISC PROJECTS	\$0.00	\$0.00	\$0.00	0.00%
50.9390 TRANSFERS TO OTHER FUNDS				
50.9390.82.00.5 DIST HEAT CONSTRUCTION REPAYMENT	\$21,874.00	\$838.20	\$21,035.80	3.83 %
50.9390.93.00.5 DIST HEAT OPER RESERVE	\$6,658.00	\$0.00	\$6,658.00	0.00 %
50.9390.98.00.5 REVISE BUDGET ADJ FY15	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL TRANSFERS TO OTHER FUNDS	\$28,532.00	\$838.20	\$27,693.80	2.94%
50.9393 MISC EXPENDITURE				
50.9393.00.01.5 DIST HEAT EASEMENT	\$0.00	\$0.00	\$0.00	0.00 %
TOTAL MISC EXPENDITURE	\$0.00	\$0.00	\$0.00	0.00%
TOTAL DISTRICT HEAT EXPENDITURES	\$517,768.00	\$124,608.67	\$393,159.33	24.07%
DISTRICT HEAT NET EXCESS / (DEFICIT)	\$0.00	(\$52,246.90)		



CITY COUNCIL Agenda Item #18-030

Date: January 24, 2018

Consent ☐ Discussion ☒

SUBJECT: Green Mountain Transit Montpelier Circulator

SUBMITTING DEPARTMENT: City Manager's Office

RECOMMENDED ACTION: Receive presentation from Green Mountain Transit regarding the Montpelier Circulator, discuss future funding contribution.

RELATED COUNCIL GOAL/PRIOR ACTION: F: Quality of Life

EXPENDITURE REQUIRED: N/A

SOURCE OF FUNDS: N/A

LEGAL REQUIREMENTS: N/A

BACKGROUND INFORMATION: For 8 years, the City of Montpelier has contributed \$40,000 toward Green Mountain Transit's Montpelier Circulator service which provides citizens with free public transportation to numerous locations throughout the downtown area.

SUPPORTING DOCUMENTS: N/A

INTERESTED PARTIES: City Council, Finance Department, Green Mountain Transit

CITY MANAGER'S APPROVAL:

A handwritten signature in black ink, appearing to read "W. Hoffman", written over the City Manager's Approval line.



CITY COUNCIL Agenda Item #18-031

Date: January 24, 2018

Consent ☐ Discussion ☒

SUBJECT: Montpelier Community Fund Board's Proposal for Distribution of the City's MCF Grant Money

SUBMITTING DEPARTMENT: City Manager's Office

RECOMMENDED ACTION: Receive report; possible direction to staff and/or MCF Board

RELATED COUNCIL GOAL/PRIOR ACTION: F – Quality of Life

EXPENDITURE REQUIRED: \$115,000

SOURCE OF FUNDS: Montpelier Community Fund Arts Grant Money in the General Fund Budget

LEGAL REQUIREMENTS: City Council appoints the Community Fund Board and guides City boards and commissions.

BACKGROUND INFORMATION: This board was appointed by Council on August 22, 2012, and is made up of Montpelier residents who make recommendations to the City Council for approval of grant funding to community agencies (including the City's Arts Grant recipients). Board Members met on December 13, 2017 and are prepared to submit their recommendations.

SUPPORTING DOCUMENTS: Copy of the December 13, 2017 Community Fund Board minutes; MCF Requests and Recommendations spreadsheet

INTERESTED PARTIES: City Council; Community Fund Board Members; Grant Recipients; and City Staff

CITY MANAGER'S APPROVAL:

A handwritten signature in black ink, appearing to read "W. Hoffman", written over a horizontal line.

Montpelier Community Fund Board

Minutes, December 13, 2017

City Hall, City Manager's Conference Room, Montpelier, Vt.

The Montpelier Community Fund Board convened at 4:30 p.m. in the City Manager's Conference Room, City Hall, Montpelier, Vermont.

Present: Amy Cunningham, Michael Sherman, Judy Stermer, Ron Wild (chair), Christine Zachai

Approval of agenda. Michael motion to approve; Amy, second. Approved unanimously.

Public Comment. No comments.

Discussion of notice to MCF Board concerning available funds. MCF board received a memo from Todd Provencher, dated November 30, 2017, that the city is taking over Just Basics FEAST; that "Since the Feast/Meals program has been absorbed by the Senior Center, it was logical to move the funding source with the program costs"; and, therefore, the City Manager is recommending in his budget presentation that the City Council reduce the amount allocated to the Montpelier Community Fund from \$120,000 to \$106,000 for FY19. The Board noted that the application from Just Basics acknowledges this change of funding for FEAST and has submitted an application for support of other programs. The board agreed to move forward to evaluate all applications on their merits, and despite the proposed reduction for MCF funds in the city's preliminary budget, will assume that the amount available to MCF is about the same as FY 18, will make its recommendations, and let council decide on the level of funds available for MCF grants.

Review and recommendations -- FY2019 grant applications.

Alana Phinney. Request: \$1,500. New applicant. The board recognizes that this is the sole dance project being proposed and the MCF welcomes projects in multiple art forms. But the scope of the proposed project is too narrow, the number of participants served is uncertain and small, and performance aspect is unclear. **Recommend: \$ 0 (new applicant; no funding).**

Capital City Band. Request: \$1,000. While we appreciate the value of the activity and its long tradition in Montpelier, there is an expectation in the grant guidelines that applicants will pursue additional funding from other sources. The board noted its concern that once again, the organization has not looked for other financial sources to help support this activity. The recommended decrease reflects this expectation. **Recommend: \$500 (partial; reduced).**

Capital City Concerts. Request: \$3,000. The board recognizes the additional expenses proposed for CCC's FY19 series, but noted that there are no budget details to support the proposal. Outreach to school noted in the application does not provide details of events and activities planned for FY19. The final report from FY18 mentioned outreach programs, but provided no information about programs or activities. **Recommend: \$2,000 (partial; increase)**

Capstone Community Action. Request: \$2,000. **Recommend: \$2,000 (full; level).**

Center for Arts and Learning. Request: \$2,000. The board is supportive of efforts by the organization to create capacity and space for arts in the city. However, the board has not received information about progress on its grant from last fiscal year. We recognize the importance of the proposed project for the community but request a more informative application and final report in the future **Recommend: \$1,000 (decrease; partial).**

Central Vermont Adult Basic Education. Request: \$6,000. Going forward, the board would like to have more information about outcomes of their services (e.g., number of participants receiving GED or completing secondary school programs). **Recommend: \$5,000 (partial; level)**

Central Vermont Council on Aging. Request: \$7,000. **Recommend: \$7,000 (full; level)**

Circle. Request: \$3,000. The board noted the thorough and informative response to the question about collaboration and the context of their services. **Recommend: \$3,000 (full; level)**

Community Connections. Request: \$5,000. **Recommend: \$5,000 (full; level).**

Community Harvest of Central Vermont. Request: \$5,000. The board recognizes the value to community education and engagement of the organization, and its growth in the past year. **Recommend: \$5,000 (full; increase).**

Everybody Wins Vermont. Request: \$2,000. Ron recused himself. **Recommend: \$2,000 (full; level).**

Family Center of Washington County. Request: \$3,500. The board would appreciate having more information about the decrease in the total number and the Montpelier number of people served. **Recommend: \$3,500 (full; level).**

Friends of the Winooski River. Request: \$750. **Recommend: \$750 (full; increase).**

Girls/Boyz First. Request: \$2,000. The board needs more clarity about number of children served, number of mentees and mentors. **Recommend: \$2,000 (full; level).**

Good Beginnings. Request: \$1,000. **Recommend: \$1,000 (full; level).**

Green Mountain Film Festival. Request: \$2,000. This is a well-established cultural and community tradition, combining paid ticketed with free films, high attendance, that also contributes to economic development for the city. **Recommend: \$2,000 (full; increase).**

Green Mountain Youth Symphony. Request: \$1,500. The board noted that 2/3 of participants are from other communities. We would like to see other funding sources and at least efforts to secure funding from participating towns **Recommend: \$1,000 (partial; level).**

Green Up Vermont. Request: \$300. **Recommend: \$300 (full; level).**

Home Share Now. Request: \$1,200. This is an appropriate model for meeting the increasing need for housing in our community. The applications demonstrated a pattern of increase in the numbers served. **Recommend: \$1,200 (full; increase).**

Just Basics. Request: \$13,032. Just Basics is responding to increased demand at the Montpelier Food Bank, beginning a home delivery program, and starting a program to provide morning food packs to the new homeless shelter at Bethany Church. Funding from this grant replaces the FEAST program that the MCF has supported in past years and that is now operating through the Montpelier Senior Activities Center. **Recommend: \$13,000. (full; decrease).**

Kids Fest. Request: \$1,000. **Recommend: \$1,000 (full; level).**

Lost Nation Theater. Request: \$7,500. The board noted the expanded list of education and training activities and special events for children and young adults that LNT proposes to offer. We had some difficulty interpreting the number of individuals served—e.g., participants in theater camps vs. audience numbers; numbers of Montpelier participants in camps vs. number of scholarships. **Recommend: \$6,000 (partial; level).**

Montpelier Chamber Orchestra. Request: \$2,500. The board suggests that the organization do more to track numbers and residence of its audiences, supporters, and participants. **Recommend: \$2,000. (partial; level).**

Montpelier Community Gospel Choir. Request: \$1,000. The board needs more specific information in the final report to evaluate the community participation in and response to the programs. **Recommend: \$750 (partial; level).**

North Branch Nature Center. Request: \$5,000. The board noted the many and varied uses of the North Branch Nature Center property for public use (hiking, swimming, community garden, Montpelier Tree Farm) as well as the Center's current and recently expanded programs for children and adults. **Recommend: \$5,000 (increase; full).**

American Red Cross. Request: \$1,000. **Recommend: \$1,000 (full; level)**

Sexual Assault Crisis Team. Request: \$2,500. **Recommend: \$2,500 (full; level)**

Sustainable Montpelier. Request: \$5,000. The application was incomplete and did not provide sufficient information to evaluate the proposed project. **Recommend: \$0 (no funding; new applicant).**

T. W. Wood Gallery. Request: \$10,000. Michael recused. The board recognized and applauded the organization's increase of year-round arts education activities for adults and kids. **Recommend: \$6,000 (partial; increase).**

Vermont College of Fine Arts. Request: \$3,500. The project integrates VCFA with the community by providing this high-quality and free event that recognizes community interest in film. **Recommend: \$2,500 (partial; new).**

Vermont Association of the Blind and Visually Impaired. Request: \$500. **Recommend: \$500. (full; level).**

Vermont Center for Independent Living. Request: \$5,000. **Recommend: \$4,000 (level; partial)**

Vermont Family Network. Request: \$1,000. The board needs more details about services provided. We urge the organization to look for more support from other participating communities. **Recommend: \$500 (partial; new applicant).**

Vermont Historical Society. Request: \$5,000. Michael recused. **Recommend: \$2,500 (increase; partial)**

Washington County Diversion. Request: \$2,000. **Recommend: \$2,000 (full, level).**

Washington County Mental Health. Request: \$10,000. **Recommend: \$4,000 (increase; partial)**

Washington County Youth Services. Request: \$18,000. **Recommend: \$18,000 (level; full)**

Total recommendation: \$115,500.

General statement regarding funding.

The Montpelier Community Fund (MCF) Board received 37 grant requests for FY 2019 (July 1, 2018-June 30, 2019) totaling \$143,282. Based on the MCF Board's understanding of how much money will be appropriated for MCF grant programs, the board is faced with difficult decisions, and it cannot recommend funding all applicants in full. While we acknowledge that the projects and programs submitting grant applications all make a contribution to the well-being of our community and its residents, our decisions not to fund some grant requests or to fund some at less than the amount requested must be understood in the light of the limits of city revenues allocated for the Montpelier Community Fund.

Adjourn.

Motion to adjourn: Christine, Judy, second. Passed. adjourned 8:50 p.m.

Submitted,
Michael Sherman, Secretary

MCF Requests FY 2019 with previous year history					
<i>Organization</i>	<i>FY18 Recommended</i>	<i>FY19 Requested</i>	<i>FY19 Recommended</i>	<i>Comparison to FY18</i>	<i>FULL/Partial/NONE</i>
GENERAL FUND					
American Red Cross	1,000.00	1,000.00	1,000.00	Level	FULL
Capstone Community Action	2,000.00	2,000.00	2,000.00	Level	FULL
Central Vermont Adult Basic Ed	5,000.00	6,000.00	5,000.00	Level	Partial
Central Vermont Council on Aging	7,000.00	7,000.00	7,000.00	Level	FULL
Central Vermont Home Health & Hospice	0.00				
Central Vermont Memorial Civic Center	500.00				
CIRCLE	3,000.00	3,000.00	3,000.00	Level	FULL
Community Connections	5,000.00	5,000.00	5,000.00	Level	FULL
Community Harvest of Central VT	3,500.00	5,000.00	5,000.00	Increase	FULL
Downstreet Housing	5,000.00				
Everybody Wins! Vermont	2,000.00	2,000.00	2,000.00	Level	FULL
Family Center of Washington County	3,500.00	3,500.00	3,500.00	Level	FULL
Friends of the Winooski	500.00	750.00	750.00	Increase	FULL
Girlz/Boyz First Mentoring	2,000.00	2,000.00	2,000.00	Level	FULL
Good Beginnings of Central Vermont	1,000.00	1,000.00	1,000.00	Level	FULL
Good Samaritan Haven	4,000.00				
Green Mountain Youth Symphony	1,000.00	1,500.00	1,000.00	Level	Partial
Green Up Vermont	300.00	300.00	300.00	Level	FULL
Home Share Now	1,000.00	1,200.00	1,200.00	Increase	FULL
Just Basics–Montpelier Home Delivery Program	14,000.00	13,032.00	13,000.00	Decrease	FULL
Justice For All Cooperative, Inc	1,000.00				
Lost Nation Theater	6,000.00	7,500.00	6,000.00	Level	Partial
Montpelier Veterans' Council					
North Branch Nature Center	4,000.00	5,000.00	5,000.00	Increase	FULL
Onion River Exchange	0.00				
Our House	500.00				
People's Health & Wellness Clinic	1,500.00				
Prevent Child Abuse	1,200.00				
Sexual Assault Crisis Team	2,500.00	2,500.00	2,500.00	Level	FULL
The Sustainable Montpelier Coalition		5,000.00	0.00	NEW	NONE
Turtle Island Children's Center	1,500.00				
Vermont Association for the Blind & Visually Impaired	0.00	500.00	500.00	Level	FULL
Vermont Center for Independent Living	4,000.00	5,000.00	4,000.00	Level	Partial
Vermont College of Fine Arts	0.00	3,500.00	2,500.00	NEW	Partial
Vermont Family Network		1,000.00	500.00	NEW	Partial

Vermont Humanities Council					
Vermont Historical Society	0.00	5,000.00	2,500.00	Increase	Partial
Washington County Diversion Program	2,000.00	2,000.00	2,000.00	Level	FULL
Washington County Mental Health Services	2,000.00	10,000.00	4,000.00	Increase	Partial
Washington County Youth Service Bureau	18,000.00	18,000.00	18,000.00	Level	FULL
Winooski Natrual Resources Conservation District	0.00				
Wood, T.W. Gallery	5,000.00	10,000.00	6,000.00	Increase	Partial
TOTAL:	110,500.00	129,282.00	106,250.00		
ARTS FUND					
Capital City Band	750.00	1,000.00	500.00	Decrease	Partial
Capital City Concerts	1,500.00	3,000.00	2,000.00	Increase	Partial
Cardboard Teck					
Center for Arts and Learning	1,500.00	2,000.00	1,000.00	Decrease	Partial
Coburn Hutcheson, Glen	0.00				
Green Mountain Film Festival	1,000.00	2,000.00	2,000.00	Increase	FULL
Harrison, John					
Hogan, Linda					
Joyce, Ward	1,000.00				
Kellogg Hubbard Library					
Kids Fest	1,000.00	1,000.00	1,000.00	Level	FULL
Konigbauer, Amy for /eTH'nagrefe (ethnography)					
Monteverdi Music School					
Montpelier Alive					
Montpelier Alive					
Montpelier Chamber Orchestra	2,000.00	2,500.00	2,000.00	Level	Partial
Montpelier Community Gospel	750.00	1,000.00	750.00	Level	Partial
Nielsen, Erik					
Pfeiffer, Bryan					
Phinney, Alana		1,500.00	0.00	New	NONE
Satterlee, Hanna					
Summit School of Traditional Music and Culture					
Vermont Opera Theater					
Waring, Abigail					
Willow Wonder- MMC					
TOTAL:	9,500.00	14,000.00	9,250.00		
GRAND TOTAL	120,000.00	143,282.00	115,500.00		



CITY COUNCIL Agenda Item #18-032

Date: January 24, 2018

Consent ☐ Discussion ☒

SUBJECT: FY19 Budget Public Hearing

SUBMITTING DEPARTMENT: City Manager

RECOMMENDED ACTION: Conduct a public hearing on the proposed FY19 budget. The City Manager presented the FY19 budget to Council on December 13, 2017. Council preliminarily approved the budget on January 10th. The proposed budget is posted on the City's website.

RELATED COUNCIL GOAL/PRIOR ACTION:

- A: Affordability
- B: Good Governance
- C: Public Safety
- D: Economic Development
- E: Housing
- F: Quality of Life
- G: Infrastructure
- H: Environment

LEGAL REQUIREMENTS: City Charter § 903. COUNCIL ACTION ON THE BUDGET The City Council shall review the annual City budget as submitted by the City Manager at budget meetings established by the Council. The meetings of the City Council upon the budget shall be open to the public. During its review of the proposed budget, the City Council may add or increase budget programs or amounts and may delete or decrease any programs or amounts, except expenditures required by law or for fixed debt service requirements.

BACKGROUND INFORMATION: The City Council received a preliminary budget in December. A Budget workshop was conducted on January 10 to finalize the proposed budget.

SUPPORTING DOCUMENTS: FY19 budget books provided to council, budget documents are available at <http://www.montpelier-vt.org/DocumentCenter/View/4762>

INTERESTED PARTIES: City Council, Voters, City Staff

CITY MANAGER'S APPROVAL:

A handwritten signature in black ink, appearing to read "W. Hoffman", written over a horizontal line.



CITY COUNCIL Agenda Item #18-033

Date: January 24, 2018

Consent ___ **Discussion** **X**

SUBJECT: First Public Hearing to consider proposed amendments to the City's Charter

SUBMITTING DEPARTMENT: City Clerk

RECOMMENDED ACTION: Conduct a public hearing on the proposed amendments to the City's Charter. Hold charter information meeting at the February 28th City Council Meeting

RELATED COUNCIL GOAL/PRIOR ACTION:

- A: Affordability
- B: Good Governance
- C: Public Safety
- D: Economic Development
- E: Housing
- F: Quality of Life
- G: Infrastructure
- H: Environment

LEGAL REQUIREMENTS: 17 V.S.A. § 2645 (a) A municipality may propose to the General Assembly to adopt, repeal, or amend its charter by majority vote of the legal voters of the municipality present and voting at any annual or special meeting warned for that purpose in accordance with the following procedure:

(1) A proposal to adopt, repeal, or amend a municipal charter (charter proposal) may be made by the legislative body of the municipality or by petition of five percent of the voters of the municipality.

(2) An official copy of the charter proposal shall be filed as a public record in the office of the clerk of the municipality at least 10 days before the first public hearing. The clerk shall certify the date on which he or she received the official copy, and the dated copies thereof shall be made available to members of the public upon request.

(3)(A) The legislative body of the municipality shall hold at least two public hearings prior to the meeting to vote on the charter proposal.

(B) The first public hearing shall be held in accordance with subdivision (a)(2) of this section and at least 30 days before the vote.

(4)(A) If the charter proposal is made by the legislative body, the legislative body may revise the proposal as a result of suggestions and recommendations made at a public hearing, but in no event shall such revisions be made less than 20 days before the date of the meeting to vote on the charter proposal.

BACKGROUND INFORMATION: Charter Changes are being proposed to 1) amend the size of the DRB and set terms for the DRB and Planning Commission; 2) reflect the creation of the new Montpelier-Roxbury School District; 3) eliminate collections of personal property taxes for items valued under \$10,000; and 4) amend election filing deadlines to coincide with general state statute.

SUPPORTING DOCUMENTS: Proposed Charter Amendments

INTERESTED PARTIES: City Council, Voters, City Staff

CITY MANAGER'S APPROVAL:

A handwritten signature in black ink, appearing to read "W. Hoffman", is written over a faint, illegible printed name.

ATTACHMENT 1

§ 805. PLANNING COMMISSION

The Planning Commission shall consist of seven members appointed by the City Council in accordance with 24 V.S.A. §§ 4322-4323, as may be amended from time to time. On October 1, 2018, the City Council shall appoint four members to 2 year terms and three members to 1 year terms. Thereafter all terms shall run for two years. Terms shall begin on October 1 and expire on September 30. Appointments to vacated positions shall run until the expiration of the existing term. The Planning Commission shall perform such planning functions and duties as may be required by the City Council, this chapter, ordinances, or applicable State laws.

§ 806. DEVELOPMENT REVIEW BOARD

(a) The Development Review Board shall consist of seven regular members and two alternate members, appointed by the City Council in accordance with 24 V.S.A. § 4460, as may be amended from time to time.

(b) On May 1, 2018, the City Council shall appoint three members to 3 year terms, three members to 2 year terms and one member and two alternates to 1 year terms. Thereafter all terms shall run for three years. Terms shall begin on May 1 and expire on April 30. Appointments to vacated positions shall run until the expiration of the existing term.

(c) The Development Review Board shall, upon the request of an interested person, hear the appeal of any decision or act taken by the Administrative Officer in accordance with the procedures outlined in 24 V.S.A. chapter 117, subchapter 11, as may be amended from time to time, and perform such other duties as may be required by the City Council, this chapter, ordinances, or applicable State laws.

(d) A quorum shall consist of a minimum of four regular or alternate members up to a maximum of seven regular or alternate members.

(e) Alternate members may serve on the Development Review Board when one or more regular members are unable to attend a meeting.

(f) The Development Review Board shall be further governed by rules and procedures as provided in the City ordinances.

ATTACHMENT 2

§ 102. GENERAL POWERS

The City shall have all the powers given to towns by the general law; and may purchase, hold, and convey any real estate and erect and keep in repair any buildings necessary or convenient for its purposes; and may acquire, construct, and maintain such infrastructure as it may deem necessary for the benefit of the City.

§ 105. INTERGOVERNMENTAL RELATIONS

The City, through its City Council, may enter into agreements with the United States of America or the State of Vermont to accept grants, loans, and assistance to make public improvements, and the City may make appropriations consistent with this chapter to accomplish such purposes.

§ 509. ELECTION OF CITY OFFICERS

(a) At the annual meeting, Montpelier voters shall elect from among the City voters a Mayor for a term of two years; a City Clerk for a term of three years; a City Council member from each district for a term of two years and other elective City officers. At the annual meeting there shall be elected from among the City voters members of the Board of School Directors of the Montpelier-Roxbury Unified Union School District as provided in the June 20, 2017 Articles of Agreement between the City of Montpelier and the Roxbury Town School District.

(b) Each elected city officer shall hold office until a successor has been duly elected and qualified.

§ 515. [Repealed]

§ 601. Effective July 1, 2018, the Montpelier School Department will cease to exist and will be supplanted by the Montpelier-Roxbury Unified Union School District. On July 1, 2018, all City assets and property under the control of the Montpelier School Department Board of Commissioners, together with all City liabilities attributable to the Montpelier School Department, shall pass to be assumed by the Montpelier-Roxbury Unified Union School District in accordance with the June 20, 2017 Articles of Agreement between the City of Montpelier and the Roxbury Town School District.

§ 909. ANNUAL CITY REPORT

A full record of expenditures shall be kept and a clear statement of all receipts and disbursements of City money and of the affairs of the City generally, together with the report of other City officials, shall be annually published under the direction of the City Manager. A reasonable number shall be made available for distribution among the voters of the City at least

10 days prior to the annual City meeting. The report shall include estimates of receipts and proposed expenditures of the City for the ensuing year.

§ 910. OFFICERS' BONDS

All officers from whom the City Manager may require bonds, or as required by State Statute, shall annually give bonds to the City, to the satisfaction of the City Manager, for the faithful discharge of their respective trusts. Such bond shall be given before the officer concerned enters upon the officer's duties. If the City Manager requires a bond with a fidelity company as surety, the City shall pay the expense thereof. The City Manager may contract for one blanket bond to cover all City officials and employees required to furnish bonds. Such blanket bond may, with the concurrence of other boards or agencies requiring bonds from officers and employees under their control, cover other officers or employees under control of such boards.

§1102. SUBMISSION TO VOTERS

(a) When the City Council shall determine that the public necessity or interest demands improvements, and that the cost of the same will be too great to be paid out of the ordinary revenue of the City, the Council may by vote of two-thirds of its members order the submission of a proposition to make such improvements and incur debt to pay for the same to the voters of the City at an annual or special meeting warned and held for that purpose.

§1103. [Repealed]

§1106. AUTHORIZATION

When a majority of all the voters voting on such proposition at an annual meeting or special City meeting shall vote to authorize such improvements and the incurring of debt to pay for the same, the City Council shall be authorized to make such improvements.

§1117. USE OF UNEXPENDED BOND PROCEEDS

The proceeds of all bonds or notes shall be used for the purpose for which they were authorized. However, any unexpended balance remaining after carrying out the purpose for which they were authorized may, by vote of any annual or special City meeting duly warned and held for that purpose, be authorized for any purpose for which bonds may be issued, in accordance with general law, or transferred to a sinking fund established by the Council.

§1125. BUDGET SURPLUS AND DEFICIT

Unless otherwise disposed of in the manner provided by law or set in reserve by the City

Council, any surplus existing at the end of the fiscal year shall be carried forward as revenue in the General Fund for the next ensuing fiscal year. Any deficit existing at the end of the fiscal year shall be liquidated in the manner provided by law.

§1201. ASSESSMENT OF TAXES AND ESTABLISHMENT OF TAX RATE

(a) The City Council shall assess such taxes upon the grand list of the City as the voters at any annual or special meeting warned for that purpose have approved for the payment of debts and current expenses of the City, for carrying out any of the purposes of this chapter, and for the payment of all State and county taxes and obligations imposed by law. The vote of the City shall be upon the specific sum of budgeted tax appropriation for the support of all City departments, grants, schools, recreation, and senior citizens. The City Council shall establish a tax rate based upon the true grand list as appraised by the City Assessor, and shall deliver the same to the City Treasurer for computation and collection.

ATTACHMENT 3 – Submitted by Montpelier City Clerk, John Odum

§1201. ASSESSMENT OF TAXES AND ESTABLISHMENT OF TAX RATE

(c) For the purpose of assessing taxes upon the grand list of the City as provided in subsection (a) of this Section, an owner whose personal property does not exceed the assessed value of \$10,000 shall not be set in the grand list of the City as taxable personal estate.

ATTACHMENT 4– Submitted by Montpelier City Clerk, John Odum

§ 510. CERTIFICATES OF NOMINATION

(a) Certificates of nomination for City offices to be filled at annual City meetings shall be filed in accordance with general laws of the State.

ATTACHMENT 1

§ 805. PLANNING COMMISSION

The Planning Commission shall consist of seven members appointed by the City Council ~~for two year terms~~ in accordance with 24 V.S.A. §§ 4322-4323, as may be amended from time to time. On October 1, 2018, the City Council shall appoint four members to two year terms and three members to 1 year terms. Thereafter all terms shall run for two years. Terms shall begin on October 1 and expire on September 30. Appointments to vacated positions shall run until the expiration of the existing term. The Planning Commission shall perform such planning functions and duties as may be required by the City Council, this chapter, ordinances, or applicable State laws.

§ 806. DEVELOPMENT REVIEW BOARD

~~(a)~~ ~~(a)~~ The Development Review Board shall consist of ~~five~~ seven regular members and two alternate members, appointed by the City Council ~~for three year terms~~ in accordance with 24 V.S.A. § 4460, as may be amended from time to time.

~~(a)~~ (b) On May 1, 2018, the City Council shall appoint three members to three year terms, three members to 2 year terms and one member and two alternates to 1 year terms. Thereafter all terms shall run for three years. Terms shall begin on May 1 and expire on April 30. Appointments to vacated positions shall run until the expiration of the existing term.

~~(bc)~~ The Development Review Board shall, upon the request of an interested person, hear the appeal of any decision or act taken by the Administrative Officer in accordance with the procedures outlined in 24 V.S.A. chapter 117, subchapter 11, as may be amended from time to time, and perform such other duties as may be required by the City Council, this chapter, ordinances, or applicable State laws.

~~(ed)~~ A quorum shall consist of a minimum of ~~three~~ four regular or alternate members up to a maximum of ~~five~~ seven regular or alternate members.

~~(ec)~~ Alternate members may serve on the Development Review Board when one or more regular members are unable to attend a meeting.

~~(ef)~~ The Development Review Board shall be further governed by rules and procedures as provided in the City ordinances.

ATTACHMENT 2

§ 102. GENERAL POWERS

The City shall have all the powers given to towns ~~and town school districts~~ by the general law; and may purchase, hold, and convey any real estate and erect and keep in repair any buildings necessary or convenient for its purposes; and may acquire, construct, and maintain such infrastructure as it may deem necessary for the benefit of the City.

§ 105. INTERGOVERNMENTAL RELATIONS

The City, through its City Council ~~or Board of School Commissioners, or both~~, may enter into agreements with the United States of America or the State of Vermont to accept grants, loans, and assistance to make public improvements, and the City may make appropriations consistent with this chapter to accomplish such purposes.

§ 509. ELECTION OF CITY OFFICERS

(a) At the annual meeting, Montpelier voters shall elect from among the City voters a Mayor for a term of two years; a City Clerk for a term of three years; a City Council member from each district for a term of two years; and other elective City officers; ~~and two school commissioners, each for a term of three years.~~ At the annual meeting there shall be elected from among the City voters members of the Board of School Directors of the Montpelier-Roxbury Unified Union School District as provided in the June 20, 2017 Articles of Agreement between the City of Montpelier and the Roxbury Town School District.

(b) Each elected city officer shall hold office until a successor has been duly elected and qualified.

§ 515. ~~[Repealed]~~ SCHOOL BUDGET VOTE

~~The school budget shall be voted as a separate ballot item at an annual meeting.~~

§ 601. Effective July 1, 2018, the Montpelier School Department will cease to exist and will be supplanted by the Montpelier-Roxbury Unified Union School District. On July 1, 2018, all City assets and property under the control of the Montpelier School Department Board of Commissioners, together with all City liabilities attributable to the Montpelier School Department, shall pass to be assumed by the Montpelier-Roxbury Unified Union School District in accordance with the June 20, 2017 Articles of Agreement between the City of Montpelier and the Roxbury Town School District.

Subchapter 6. Schools

~~§ 601. SCHOOL COMMISSIONERS~~

~~— The exclusive management and control of the public schools and of all school property of the City shall be vested in a board of seven school commissioners for terms of three years.~~

~~§ 602. ELECTION OF BOARD OFFICIALS~~

~~— (a) The Board of School Commissioners shall annually, not later than the second Wednesday after the first Tuesday in May, elect one of their number Chair of the Board, one of their number Vice Chair of the Board, one of their number Secretary of the Board, and one of their number Treasurer of the Board.~~

~~— (b)(1) The Board shall require its Treasurer and other commissioners it deems necessary to give bond to the City to the satisfaction of the Board for faithful discharge of their trust. If the Board shall require a bond with a fidelity company as surety, the expense thereof shall be paid from the School Fund.~~

~~— (2) The Board may, by agreement with the City Council, provide that its Treasurer be covered under a blanket bond to be contracted as authorized by section 910 of this chapter. In such event, an equitable proportion of the cost of such blanket bond shall be paid out of the School Fund.~~

~~§ 603. VACANCY IN THE OFFICE OF SCHOOL COMMISSIONERS~~

~~— A vacancy in the office of school commissioner with more than 90 days of unexpired term remaining shall be filled by the remaining members of the Board of School Commissioners until the next annual meeting of the City.~~

~~§ 604. SUPERINTENDENT OF SCHOOLS~~

~~— The Board of School Commissioners shall, at the meeting specified in section 602 of this subchapter or at any subsequent meeting, appoint a Superintendent of Schools who shall not be one of their number. The Board shall fix the compensation of the Superintendent of Schools; and the compensation shall be paid in the same manner as other expenses for the support of schools.~~

~~§ 605. DUTIES OF SUPERINTENDENT OF SCHOOLS~~

~~— The Superintendent of Schools shall perform such duties in connection with the public schools of the City as shall be assigned to the Superintendent by the Board of School Commissioners. The Superintendent shall annually report to the City Council such statistics as are required to be kept by law and such other information as the Board of School Commissioners shall direct.~~

~~§ 606. TERM OF OFFICE~~

~~—The Superintendent of Schools may be appointed for a term not to exceed three years. The Board of School Commissioners may remove the Superintendent of Schools for causes of incapacity, neglect of duty, or misconduct. Said Board shall by appointment fill all vacancies in such office.~~

~~§ 607. ANNUAL SCHOOL REPORT~~

~~—The Board of School Commissioners shall submit to the City Council, on or before February 15 of each year, its annual report on the status of the schools. Said report shall include an estimate of the necessary expenditures for the support of schools for the ensuing year, the amount of school income to be received from sources other than local taxation, and a recommendation of the amount of money to be raised by local taxation for the support of schools for the ensuing year. Said report shall be published with the report of City officials.~~

~~§ 608. REQUISITION OF SCHOOL FUND~~

~~—The Board of School Commissioners shall, from time to time as the same shall be required, make requisitions on the City Council for warrants on the City Treasury for such sum of money as they shall require for the payment of the expenses of the schools, which warrants in the aggregate in any year shall not exceed the amount of the School Fund established as provided by Section 613 of this subchapter.~~

~~§ 609. DEPOSIT OF SCHOOL REVENUES~~

~~—All moneys received by the School Board from tuition and other sources, except from the City Treasurer on requisition as provided in the preceding section, shall be turned over to the City Treasurer, unless specifically exempted by the City Council. The Board of School Commissioners shall have no authority to expend any money which may be received by them from any source, except such as may be received from the City Treasurer on requisition as above provided, or unless specifically exempted by the City Council.~~

~~§ 610. BORROWED FUNDS APPROPRIATED TO SCHOOL FUND~~

~~—All money received from notes or bonds issued by authority of the legal voters as provided in Subchapter 11 of this Charter for improvements relating to schools or school property shall be appropriated to the School Fund, and may be spent by the Board of School Commissioners for the purpose for which issue of said notes or bonds was authorized.~~

~~§ 611. PAYMENT OF SCHOOL NOTES AND BONDS~~

~~(a) —The Board of School Commissioners shall include in its estimate of necessary expenditures for the support of schools and its recommendation of the amount of money to be~~

~~raised by local taxation for the support of schools, which estimate and recommendation are provided for in Section 607 of this subchapter, the amount of money required for payment of principal or interest, or both on any bonds or notes heretofore or hereafter issued by the City of Montpelier for school purposes, and the amount shall be specifically designated in the estimate and recommendation by the Board of School Commissioners.~~

~~(b) The City in voting money for school purposes at any annual or special meeting shall include in the amount voted for the support of schools the amount of money needed for the payment of principal or interest, or both on bonds or notes heretofore or hereafter issued by the City for school purposes. The amount of money required for the payment of principal or interest, or both on bonds or notes as hereinbefore set forth shall be used by the Board of School Commissioners for the purpose of paying the principal or interest, or both.~~

~~(c) In case of conflict between this section and other provisions of this chapter, this section will prevail.~~

~~§ 612. FINANCIAL REPORT TO CITY TREASURER~~

~~The Board of School Commissioners shall each year, after its accounts have been audited, make available to the City Treasurer, on request, all vouchers showing money expended during the preceding year, which vouchers shall be kept by the school system.~~

~~§ 613. SCHOOL FUND~~

~~The City Council shall annually appropriate such dollar amount necessary for support of the school budget as may be voted at the annual City meeting or any special meeting duly warned and held for that purpose, all such moneys as shall be received from the State for the use of schools, all moneys and income from tuition and any other sources for the use of schools, and the income of any other property or money donated by any person to the City for the use of schools, all money as may be received from the federal government for the use of schools and money received from any source and specifically designated as money to be used for schools, the total amount of which shall be kept by the City Treasurer unless especially exempted by the City Council, and the City Council shall authorize warrants drawn on the City Treasury for the payment of the same to the Treasurer of the Board of School Commissioners, upon requisition made by such Board, at such times and for such amount, not exceeding in the total for the year the amount of the School Fund, as such requisition shall designate.~~

~~§ 614. COMPENSATION~~

~~The School Commissioners shall receive as compensation for their services such sum as may be voted to them at the annual meeting of each year.~~

§ 909. ANNUAL CITY REPORT

A full record of expenditures shall be kept and a clear statement of all receipts and disbursements of City money and of the affairs of the City generally, together with the report of ~~the Board of School Commissioners, auditors, and~~ other City officials, shall be annually published under the direction of the City Manager. A reasonable number shall be made available for distribution among the voters of the City at least 10 days prior to the annual City meeting. The report shall include estimates of receipts and proposed expenditures of the City for the ensuing year.

§ 910. OFFICERS' BONDS

All officers from whom the City Manager may require bonds, or as required by State Statute, shall annually give bonds to the City, to the satisfaction of the City Manager, for the faithful discharge of their respective trusts. Such bond shall be given before the officer concerned enters upon the officer's duties. If the City Manager requires a bond with a fidelity company as surety, the City shall pay the expense thereof. The City Manager may contract for one blanket bond to cover all City officials and employees required to furnish bonds. Such blanket bond may, with the concurrence of ~~the Board of School Commissioners and~~ other boards or agencies requiring bonds from officers and employees under their control, cover ~~the Treasurer of the Board of School Commissioners and~~ other officers or employees under control of such boards.

§1102. SUBMISSION TO VOTERS

(a) When the City Council shall determine that the public necessity or interest demands improvements, ~~other than improvements relating to schools or school property,~~ and that the cost of the same will be too great to be paid out of the ordinary revenue of the City, the Council may by vote of two-thirds of its members order the submission of a proposition to make such improvements and incur debt to pay for the same to the voters of the City at an annual or special meeting warned and held for that purpose.

§1103. ~~[Repealed]~~ SUBMISSION TO VOTERS; SCHOOL IMPROVEMENTS

~~When the School Board shall determine that the public necessity or interest demands improvements relating to schools or school property, or upon a petition signed by at least ten percent of the voters, and that the cost of the same will be too great to be paid out of ordinary revenue of the City, the School Board may by vote of two-thirds of its members request the City Council to order the submission of a proposition to make such improvements and incur debt to pay for the same to the voters of the City at an annual or special meeting warned and held for that purpose. The City Council shall, on receipt of such a request from the School Board or by petition, promptly order the submission of a proposition to make such improvements and incur debt to pay for the same to the voters of the City at an annual meeting or special meeting warned and held for that purpose.~~

§1106. AUTHORIZATION

When a majority of all the voters voting on such proposition at an annual meeting or special City meeting shall vote to authorize such improvements and the incurring of debt to pay for the same, the City Council ~~or, if the improvements relate to schools or school property, the School Board~~ shall be authorized to make such improvements.

§1117. USE OF UNEXPENDED BOND PROCEEDS

~~(a)~~ The proceeds of all bonds or notes shall be used for the purpose for which they were authorized. However, any unexpended balance remaining after carrying out the purpose for which they were authorized, ~~other than school purposes,~~ may, by vote of any annual or special City meeting duly warned and held for that purpose, be authorized for any purpose for which bonds may be issued, in accordance with general law, or transferred to a sinking fund established by the Council.

~~(b) Any unexpended balance remaining after carrying out a purpose relating to schools or school property for which bonds or notes were authorized may, in addition to other uses permitted by law, be transferred to a sinking fund.~~

§1125. BUDGET SURPLUS AND DEFICIT

Unless otherwise disposed of in the manner provided by law or set in reserve by the City Council ~~or School Board~~, any surplus existing at the end of the fiscal year shall be carried forward as revenue in the General Fund ~~or School Fund, as appropriate,~~ for the next ensuing fiscal year. Any deficit existing at the end of the fiscal year shall be liquidated in the manner provided by law.

§1201. ASSESSMENT OF TAXES AND ESTABLISHMENT OF TAX RATE

(a) The City Council shall assess such taxes upon the grand list of the City as the voters at any annual or special meeting warned for that purpose have approved for the payment of debts and current expenses of the City, for carrying out any of the purposes of this chapter, ~~for the support of schools~~ and for the payment of all State and county taxes and obligations imposed by law. The vote of the City shall be upon the specific sum of budgeted tax appropriation for the support of all City departments, grants, schools, recreation, and senior citizens. The City Council shall establish a tax rate based upon the true grand list as appraised by the City Assessor, and shall deliver the same to the City Treasurer for computation and collection.

ATTACHMENT 3 – Submitted by Montpelier City Clerk, John Odum

§1201. ASSESSMENT OF TAXES AND ESTABLISHMENT OF TAX RATE

(c) For the purpose of assessing taxes upon the grand list of the City as provided in subsection (a) of this Section, an owner whose personal property does not exceed the assessed value of \$10,000 shall not be set in the grand list of the City as taxable personal estate.

Attachment 4 – Submitted by Montpelier City Clerk, John Odum

§ 510. CERTIFICATES OF NOMINATION

(a) Certificates of nomination for City offices to be filled at annual City meetings shall be filed ~~by the candidate or with the candidate's written assent with the City Clerk not fewer than 30 nor more than 40 calendar days before such meeting.~~

~~(b)(1) All nominations for City offices shall be made by certificate signed by 25 or more voters~~
in accordance with general laws of the State.



CITY COUNCIL Agenda Item #18-034

Date: January 24, 2018

Consent ☐ **Discussion** ☒

SUBJECT: Bond Public Hearing

SUBMITTING DEPARTMENT: City Manager and Finance

RECOMMENDED ACTION: Conduct a public hearing on the issuance of a new bond for highway and infrastructure projects.

RELATED COUNCIL GOAL/PRIOR ACTION:

- A: Affordability
- B: Good Governance
- D: Economic Development
- E: Housing
- G: Infrastructure
- H: Environment

EXPENDITURE REQUIRED: None

SOURCE OF FUNDS: N/A

LEGAL REQUIREMENTS: To provide warning to voters of proposed new bonding to be voted on at the Annual City Meeting on March 6, 2018.

BACKGROUND INFORMATION: A new bond is proposed in the amount of \$1,300,000 for matching funds required for construction of the shared use path, sidewalk replacements, Taylor Street improvements and completion of the 1 Taylor Street Transit Center.

SUPPORTING DOCUMENTS: Draft of the bond article for the Annual City Meeting Warning

INTERESTED PARTIES: City Council, Voters, City Staff

CITY MANAGER'S APPROVAL:

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ARTICLE 11. Shall the voters authorize the City Council to borrow a sum of money not to exceed \$1,300,000 for highway and infrastructure improvements? Proceeds from bond funding will be used to finance the City's share of matching funds on the shared use path, for Taylor Street construction, 1 Taylor Street Transit Center construction, sidewalk replacements and other highway infrastructure projects. If approved, bonds for these capital items would be issued for a term of 20 years, approximately \$32,000 would be required for the first year interest payment and approximately \$104,000 for the second year principal and interest payment and future payments declining each year as the principal is repaid. (Requested by the City Council)

ARTICLE 12. Shall the voters authorize the City to levy a special assessment of \$0.0515 per \$100 of appraisal value on properties within Montpelier's Designated Downtown not used entirely for residential purposes? The assessment shall be apportioned according to the listed value of such properties except that the assessment for any property also used for residential purposes shall be reduced by the proportion that heated residential floor space bears to heated floor space for such property. Funds raised by the assessment shall be used to improve the downtown streetscape and to market the downtown. (Requested by the City Council)



CITY COUNCIL Agenda Item #18-035

Date: January 24, 2018

Consent ☐ Discussion ☒

SUBJECT: Receive, review and approve any Petitions filed for inclusion on the March 6, 2018 Annual City Meeting Warning

SUBMITTING DEPARTMENT: City Clerk

RECOMMENDED ACTION: Pass motion to approve any Petitions as part of the motion to approve March 6, 2018 Annual City Meeting Warning

RELATED COUNCIL GOAL/PRIOR ACTION: Annual pre-City Meeting action

EXPENDITURE REQUIRED: N/A

SOURCE OF FUNDS: N/A

LEGAL REQUIREMENTS: Statutory requirement that this document be finalized and approved 40 days prior to Town Meeting

BACKGROUND INFORMATION: First Public Hearing of the Warning was held on January 18, 2017.

SUPPORTING DOCUMENTS: List of proposed petitioned ballot items; Petitions will be presented at meeting by Clerk, if there are any further Petitions filed beyond what was included on the first draft of the warning

INTERESTED PARTIES: City Council, City staff and voters

CITY MANAGER'S APPROVAL:

A handwritten signature in black ink, appearing to read "W. Hoffman", written over the City Manager's Approval line.

ARTICLE 20. Shall the Voters appropriate the sum of \$20,000 to be used by Central Vermont Home Health and Hospice for the fiscal year July 1, 2018-June 30, 2019? (By Petition)

ARTICLE 21. Shall the Voters appropriate the sum of \$4,000 to be used by Good Samaritan Haven for the fiscal year July 1, 2018-June 30, 2019? (By Petition)

ARTICLE 22. Shall the Voters appropriate the sum of \$2,000 to be used by People's Health & Wellness Clinic for the fiscal year July 1, 2018-June 30, 2019? (By Petition)

ARTICLE 23. Let it be resolved that the residents of Montpelier urge the State of Vermont to: a) Halt any new or expanded fossil fuel infrastructure, including but not limited to pipelines' b) Firmly commit in law to at least 90% renewable energy for the State of Vermont, with firm interim deadlines; and c) Ensure that the transition to renewable energy is fair and equitable for all residents, with no harm to marginalized or rural communities. (By Petition)



CITY COUNCIL Agenda Item #18-036

Date: January 24, 2018

Consent ☐ Discussion ☒

SUBJECT: Regional Internet Fiber through Central Vermont Internet (CVI)

SUBMITTING DEPARTMENT: Dona Bate, Council

RECOMMENDED ACTION: Place the following question on March Town Meeting Ballot:
"Shall the City of Montpelier enter into a communications union district to be known as Central Vermont Internet, under the provisions of 30 V.S.A. Ch 82?"

RELATED COUNCIL GOAL/PRIOR ACTION: Economic Development & Infrastructure

EXPENDITURE REQUIRED: No Cost

SOURCE OF FUNDS: NA

LEGAL REQUIREMENTS: Berlin Selectboard Member Jeremy Hansen, said that he had reached out to Paul Giuliani who suggested that if Montpelier were to join CVI, it would make sense to withdraw from EC Fiber. Not that it couldn't belong to both groups initially.

BACKGROUND INFORMATION: Montpelier has been a member of EC Fiber and has had its two appointed representatives, Rob Chapman & John Bloch, participating with its efforts to bring fiber to Montpelier. EC Fiber is based in the Waitsfield area and is slowly moving towards Montpelier boundaries. Central Vermont Internet is seeking membership from towns much closer to Montpelier. Potential member towns are Barre City, Barre Town, Berlin, Calais, East Montpelier, Elmore, Marshfield, Middlesex, Northfield, Plainfield, Roxbury, Williamstown and Worcester.

SUPPORTING DOCUMENTS: CVI PowerPoint presentation, related documents

INTERESTED PARTIES: EC Fiber, EC Fiber city rep Rob Chapman & IT Department. John Bloch has submitted his resignation from EC Fiber Board.

CITY MANAGER'S APPROVAL:

A handwritten signature in black ink, appearing to read "W. Chapman", written over a horizontal line.

CENTRAL VERMONT INTERNET

Presented by: Jeremy A. Hansen, Ph.D CISSP



Central Vermont
INTERNET

ABOUT ME...

- PhD in Computer Science
- Associate Professor at Norwich University
- 10+ years in information technology & security
 - Experience in Fortune 500 down to 2 person organizations
- Selectboard member in Berlin since 2013

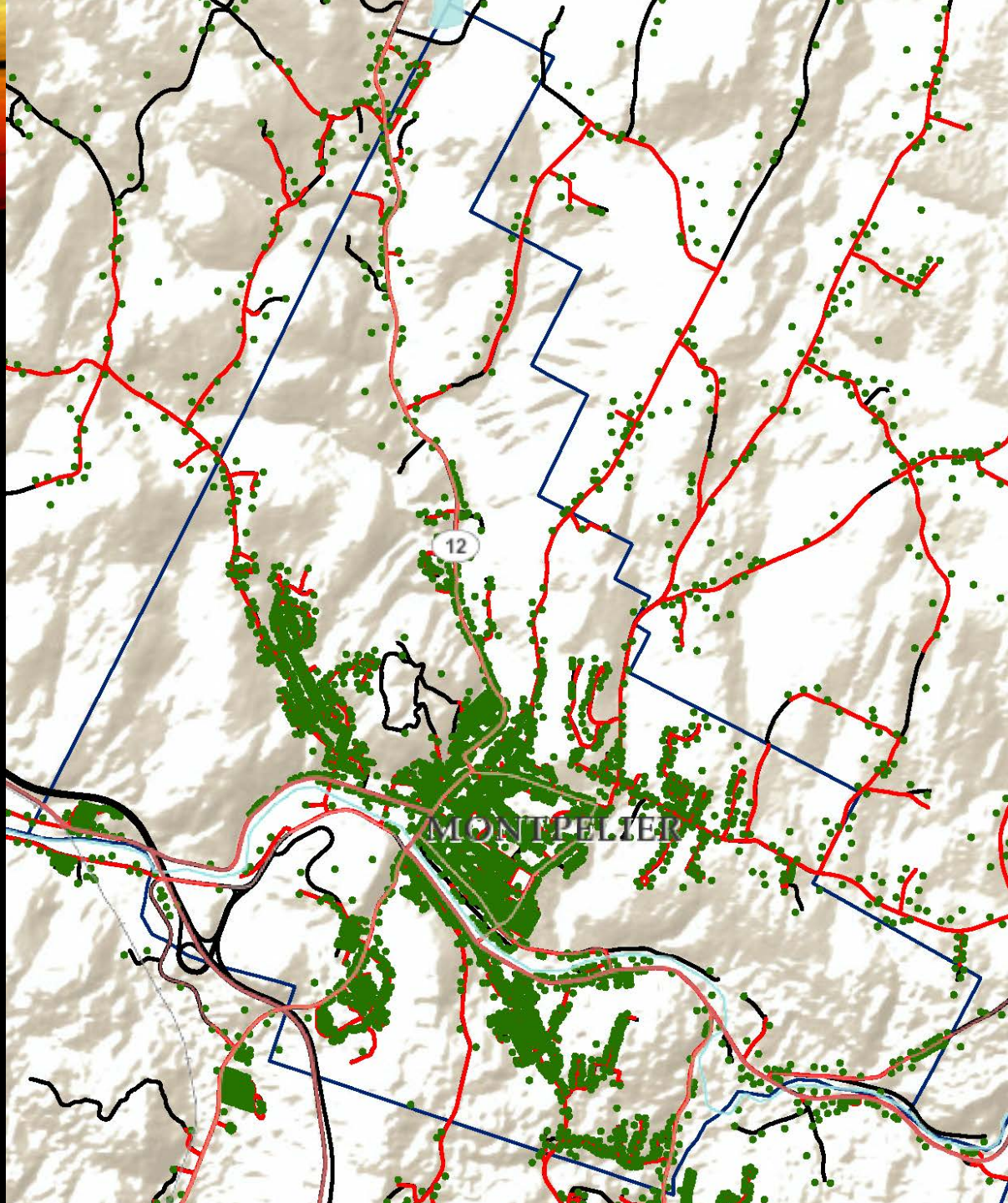


WHAT I'M PROPOSING

- Starting a community Internet Service Provider
 - Communications Union District: a municipal entity
- Connecting Central Vermont residences with extremely high-speed wired Internet service
 - Current FCC rules call “broadband” 25/3 Mbps, which few people have here
 - I’m talking about 100+/100+ Mbps
 - Vermont’s Telecommunications Plan:

“By year end 2020, a majority of addresses in Vermont should have access to the Internet at speeds of at least 100 Mbps symmetrical, and every address should have access to speeds of at least 10 Mbps download. By 2024, every address should have broadband with minimum technical requirements of 100 Mbps symmetrical.”





WHAT I'M ASKING OF MONTPELIER

- Add language to your City Meeting ballot:

“Shall the City of Montpelier enter into a communications union district to be known as Central Vermont Internet, under the provisions of 30 VSA Ch 82?”

- The member towns are totally insulated from the financial activities of the district. No tax money may be used!
- The statute requires: “Each member shall make available for lease to the district one or more sites for a communications plant or components thereof within such member municipality.”
- Appoint a CVI board member, an alternate, and that's it!
- (You already do this with EC Fiber!)



WHY DO THIS?

- Existing ISPs have no motivation to provide truly high-speed Internet
- Local governance = local control = local accountability
- No profit motive + municipal bonding → cheaper rates
- Net neutrality
- Subscriber privacy concerns (tracking network activity & reselling)
- Economic development
- Indirectly drive prices of other offerings down and speeds up



WHO'S INVITED TO THE PARTY? (SO FAR)

- Pending:
 - Montpelier (Jan 24th)
 - Barre City (Jan 25th)
- On Town Meeting ballot:
 - Barre Town
 - Berlin
 - Calais
 - East Montpelier
 - Marshfield
 - Middlesex
 - Northfield
 - Plainfield
 - Roxbury
 - Williamstown
 - Worcester



CRITICISMS

- “I don’t want my taxes to go up for something I don’t want!”
- “I don’t want to be in the same position as Burlington Telecom.” and “Haven’t a bunch of these providers failed?”
- “If there was truly the demand, wouldn’t the market correct to provide the supply?”
- “Aren’t these towns covered by satellite/wireless broadband already?”
- “There’s no guarantee that you’ll actually provide cheaper service or faster speeds.”



NEXT STEPS & ROUGH TIMELINE

1. Get language on the 2018 Town Meeting ballot in the 10+ towns (this week)
2. Public outreach & awareness building (through Mar 6)
3. Win approval at Town Meeting (Mar 6)
4. Selectboards & City Councils appoint representatives to the District (by Apr 30)
5. Identify sources of seed money and anchor institutions (ongoing)
6. First annual meeting (May 8)
 - i. Add additional members?
 - ii. RFP for & execution of feasibility study--\$ *from VCDP Planning Grant?*
 - iii. Draft business plan & budget, decide on initial coverage
7. First construction in 2020?



LANGUAGE FOR THE BALLOT

“Shall the City of Montpelier enter into a communications union district to be known as Central Vermont Internet, under the provisions of 30 V.S.A. Ch 82?”



QUESTIONS?

Feel free to contact me:

hansen.selectboard@gmail.com

jhansen3@norwich.edu

802-279-6054

Office Hours: Mon-Fri 9am-5pm | Customer Service (802) 763-2262 |

[Phone Portal](#)[Billing Portal](#)support@ecfiber.net[Customer Service & Support](#)[Home](#)[Services](#)[Subscribe](#)[Member Towns](#)[FAQs](#)[Press](#)[About](#)[Store](#)[fl](#)[Pricing](#)[Home / Pricing](#)

ECFiber Services: Pricing

Subscription Rates Shown are Monthly – No Contracts Required

Updated: June 26, 2017

All Service Level Plans Include:

- UNLIMITED Data! — No Caps!
- Symmetrical Speeds — Same speed download *and* upload. Not “up to” like some other providers!

Telephone Service includes Long Distance throughout the US and Canada plus a full range of customer convenience features such as call waiting, call forwarding, call blocking, etc.

Not sure what level to choose? Click here: [What ECFiber Services Are Right for Me?](#)

Residential Service Levels

Follow Our Progress



Service Area Map

Interactive map of planned & active installation routes

Read the Reviews



Tweets by
[@ecfibernet](#)

- Basic Internet: 17 Mbps \$ 66.00
- Standard Internet: 40 Mbps \$ 91.00
- Ultra Internet: 200 Mbps \$ 116.00
- Wicked Internet: 700 Mbps \$149.00
- (Please note: There is also an \$8 monthly charge for the Optical Network Termination Device)
- Residential phone lines with unlimited local and long distance calling may be ordered at \$20 per month per line. [Click here for a list of included calling features.](#)
- Digital voicemail services are available for \$3 per month per voicemail box. This includes the voicemail to email feature, which allows you to listen to your voicemail from your email account when you are away from your home phone!

**Test Your Current
Internet Speed**
[SpeedOf.Me](#)
(Non-Flash)
[Speedtest App](#) for
iOS

Business Service Levels

- Basic Internet: 17 Mbps: \$72.00
- Standard Internet: 40 Mbps \$101.00
- Ultra Internet: 200 Mbps \$ 126.00
- Wicked Internet: 700 Mbps \$199.00
- (Please note: There is also an \$8 monthly charge for the Optical Network Termination Device)
- Business phone lines with unlimited local and long distance calling may be ordered at \$30 per month per line [Click here for a list of included calling features.](#)
- Digital voicemail services are available for \$3 per month per voicemail box. This includes the voicemail to email feature, which allows you to listen to your voicemail from your email account when you are away from your home phone! (Sign up for automatic monthly payments when you subscribe, and receive one free year of digital voicemail service!)
- Static IP addresses: \$7/month per address

Installation and Activation Charges (one time charges)

- Residential Internet installation charge \$99.00
- Business Internet installation charge \$150.00
- Telephone activation fee \$30.00
- Adding telephone after service after initial installation:
 - No additional wiring needed – \$30
 - Wiring required – \$105

For International Calling Rates, [click here – PDF](#)

Subscriber Services

- Custom on-premises technical support call: Labor @ \$75/hour plus materials (minimum 1 hour charge – billed in half-hour increments thereafter).

SIGN UP NOW
No contracts required

HOME

PRICING

HOW TO GET
CONNECTED

INSTALLATION &
SCHEDULING

SUBSCRIBE

MEMBER TOWNS

FAQS

PRESS

MISSION

HISTORY

WHERE WE ARE
WORKING

JOBS

STORE

MEMBER TOWNS

BARNARD

BETHEL

BRAINTREE

BROOKFIELD

CHELSEA

GRANVILLE

HANCOCK

HARTFORD

MONTPELIER

NORWICH

PITTSFIELD

POMFRET

RANDOLPH

READING

ROCHESTER

ROYALTON

SHARON

STOCKBRIDGE

STRAFFORD

THETFORD

TUNBRIDGE

VERSHIRE

WEST WINDSOR

WOODSTOCK



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[Governing Board Login](#) | [Investor Login](#)

The Vermont Statutes Online

Title 30 : Public Service

Chapter 005 : State Policy; Plans; Jurisdiction And Regulatory Authority Of Commission And Department

Subchapter 001 : General Powers

(Cite as: 30 V.S.A. § 202c)

§ 202c. State telecommunications; policy and planning

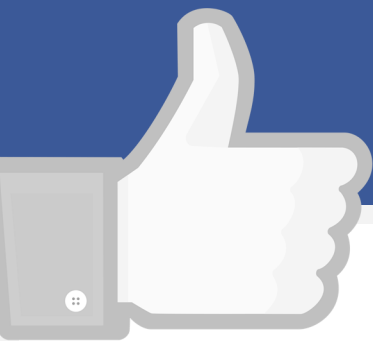
(a) The General Assembly finds that advances in telecommunications technology and changes in federal regulatory policy are rapidly reshaping telecommunications services, thereby promising the people and businesses of the State communication and access to information, while creating new challenges for maintaining a robust, modern telecommunications network in Vermont.

(b) Therefore, to direct the benefits of improved telecommunications technology to all Vermonters, it is the purpose of this section and section 202d of this title to:

- (1) strengthen the State's role in telecommunications planning;
- (2) support the universal availability of appropriate infrastructure and affordable services for transmitting voice and high-speed data;
- (3) support the availability of modern mobile wireless telecommunications services along the State's travel corridors and in the State's communities;
- (4) provide for high-quality, reliable telecommunications services for Vermont businesses and residents;
- (5) provide the benefits of future advances in telecommunications technologies to Vermont residents and businesses;
- (6) support competitive choice for consumers among telecommunications service providers and promote open access among competitive service providers on nondiscriminatory terms to networks over which broadband and telecommunications services are delivered;
- (7) support the application of telecommunications technology to maintain and improve governmental and public services, public safety, and the economic development of the State;
- (8) support deployment of broadband infrastructure that:
 - (A) uses the best commercially available technology;
 - (B) does not negatively affect the ability of Vermont to take advantage of future improvements in broadband technology or result in widespread installation of technology that becomes outmoded within a short period after installation;

(9) in the deployment of broadband infrastructure, encourage the use of existing facilities, such as existing utility poles and corridors and other structures, in preference to the construction of new facilities or the replacement of existing structures with taller structures; and

(10) support measures designed to ensure that by the end of the year 2024 every E-911 business and residential location in Vermont has infrastructure capable of delivering Internet access with service that has a minimum download speed of 100 Mbps and is symmetrical. (Added 1987, No. 87, § 1; amended 2003, No. 164 (Adj. Sess.), § 15, eff. June 12, 2004; 2009, No. 54, § 49, eff. June 1, 2009; 2011, No. 53, § 24b, eff. May 27, 2011; 2013, No. 190 (Adj. Sess.), § 8, eff. June 16, 2014.)



More than just Facebook:

Internet access is essential infrastructure

From sharing a local news story on Facebook to working from home with a sick child, Internet access is changing our personal and professional lives. While one

of the most common applications of Internet access is connecting with others over social media, it is also essential for more than entertainment: completing job applications, telecommuting for work, and engaging with local government. In areas across the United States, municipalities are recognizing the benefits of improving Internet access, investing in infrastructure to keep their communities vibrant.

450+

American communities have invested in public infrastructure to improve Internet access for businesses, residents, and other stakeholders

Source: MuniNetworks.org

Internet access and local economies

Internet-based applications are essential for [producing and packaging crops](#); creating video, 3-D renderings, and other media; and communicating with employees around the world. **Businesses increasingly consider Internet access as they once did proximity to major thoroughfares and storefront size**, and many cities tout high-speed Internet access as a major incentive for business development.

84%

of recent job seekers have completed an online application

Source: [Pew Research](#)

Internet access and job seekers

Home Internet service is important for job searching, as postings are almost exclusively listed online. This is especially true for higher-wage jobs, which often require candidates to send resumes and in-depth applications over email. **Public libraries provide Internet services to job seekers without home access, but are not a long-term solution** because of inconvenient hours or distance from home.

1 in 3

households with school-aged children and an income of less than \$50,000 do not have a broadband connection

Source: [Pew Research](#)

Internet access and the homework gap

As teachers assign online homework, students without access are unable to complete tasks at home. While libraries are an option, their location and unaccommodating hours can be problematic for students. **A home connection provides unparalleled ease of access.**

10%

of American adults access the Internet exclusively with a cell phone

Source: [Pew Research](#)

Mobile access is convenient, but not enough

Smart phone Internet access is much more expensive per megabit than wired home access due to carriers implementing data caps and overage fees. Cell phones have helped get low-income households online, but are not meeting current needs for access. While one in ten American adults access the Internet only with a cell phone, these numbers jump for low-income adults.

What are some benefits of improving connectivity?

Small business development

Businesses **need off-site backup and data recovery**, only possible with high-speed access

Businesses can **expand to new markets**, receive orders, and purchase from wholesalers through the Internet

Fast, reliable access **enables employees to be more productive** and businesses more competitive

Lower costs, higher quality

Public investment can update infrastructure, **allowing for higher Internet speeds**

Open-access networks **allow multiple providers to compete**, operating on publicly-owned infrastructure

Subscribers see **reduced service costs** due to more competition

Workforce development

Good-paying jobs increasingly require digital skills, developed in schools and at home over a broadband connection

Broadband allows for **web-based training** and education

K-12 schools have better capacity for online learning tools and can **better equip students for the workforce**

Improved access to services

Customers have more control of their accounts—anything from finding educational records to accessing health care services to submitting a building permit request to their city

Online banking **allows customers to deposit checks and pay bills without having to take time off of work** to visit a bank

Good connectivity keeps communities vibrant.

High-speed, reliable Internet access allows existing businesses to stay competitive, attracts new businesses, provides educational opportunities, and improves quality of life

What is good connectivity?

- As of 2016, the Federal Communications Commission (FCC) defines “basic broadband access” as 25 Mbps (Megabits per second) download speeds and 3 Mbps upload speeds
- As of 2016, 34 million Americans don't have fixed, basic broadband access. At least 39% of those living in rural areas lack access to basic broadband
- Businesses rely on consistent, high-speed Internet access not only to download information but also to upload data to online systems and clients
- A single connection must sustain an entire household or business, as each person has multiple devices vying for connectivity
- A good connection is a consistent one: especially at peak usage times, an Internet connection should be reliable

Rather than just using Facebook, Internet access enables us to...

Stay connected • Fulfill online orders • Find an apartment • Telecommute to work • Look up bus schedules • Enroll in health coverage • Monitor patient progress • Organize customer information • Compare prices • Access college course readings • Join social clubs • Check in to a flight • Read the local news • Stream music and video • Apply for jobs • Share statistical information for crops • View bank statements • Complete homework • Share pictures • Learn a new skill • Register to vote • Find business hours • Create an online portfolio • Pay bills • Monitor public safety • Find a phone number • Communicate with teachers • Post items online for sale • Collaborate with coworkers • Check the weather • Crowdsource funding for a cause • Livestream special events • Reach new business clients • Store and backup documents in the Cloud • Read online magazines • Organize a community meeting • Connect with relatives that live far away • Attend an online webinar • Read MuniNetworks.org

Need better connectivity in your community? You're not alone. Local governments have been able to improve Internet access for residents and businesses in a variety of ways, often reducing costs and providing better service. Take a look at the multitude of resources at MuniNetworks.org and NextCenturyCities.org to find out how your community can improve Internet access.

Why Local Solutions?

Investment from local government and co-ops improves Internet access

#1. State and federal government won't solve the problem.

- The federal government has offered billion of dollars to CenturyLink and AT&T, resulting in little infrastructure improvement. Despite funding, speeds still do not meet the FCC definition of broadband
- State government is too focused on Big Telecom. HB 2108 protects large, absentee Internet Service Providers and takes control from communities

#2. Large telecom companies refuse to invest in rural areas.

- Many ISPs use outdated technology like DSL that doesn't meet current demand for service. These companies do not upgrade infrastructure because they do not have competitors
- Mobile wireless connections are insufficient for long-term use due to bandwidth caps. Fiber-optics are future-proof and affordable with a local business plan

#3. Local leaders can best resolve local issues.

You know what is best for your community's infrastructure needs. Local leaders can improve Internet access in a multitude of ways:

- **Institutional Networks** connect businesses, schools, libraries, governments, and hospitals
- **Municipal Fiber Networks** come in many models. Open-access networks allow multiple ISPs to operate on publicly-owned infrastructure, creating competition to improve speeds and lower prices
- **Co-ops** are non-profit entities that may already provide utilities like telephone service and electricity
- **Carrier Neutral Locations** promote collaboration between ISPs by acting as a major connection point. CNLs create savings by lowering infrastructure costs

These models help communities take control of their digital destiny

Looking for more information? MuniNetworks.org offers

In-depth reports

[Strategies for Broadband Public-Private Partnerships](#)
[Rural Communities Made a New Internet Cooperative](#)
[How a Small Town in Oregon Built a Network](#)

[MuniNetworks.org](#), updated daily

Local solutions, including co-op opportunities
Updates on communities building networks
Profiles of long-running community networks

Multimedia

[Weekly Community Broadband Bits Podcast](#)
[Interactive Map of Community Networks](#)
[Informational Videos](#)

Fact sheets

[Financing Municipal Networks](#)
[Economic Development](#)

Questions? Email us! broadband@MuniNetworks.org



The Institute for Local Self-Reliance is a people-community-policy driven non-profit that works to keep local economies strong. Since 1974, ILSR has promoted policies and ideas that empower local communities.

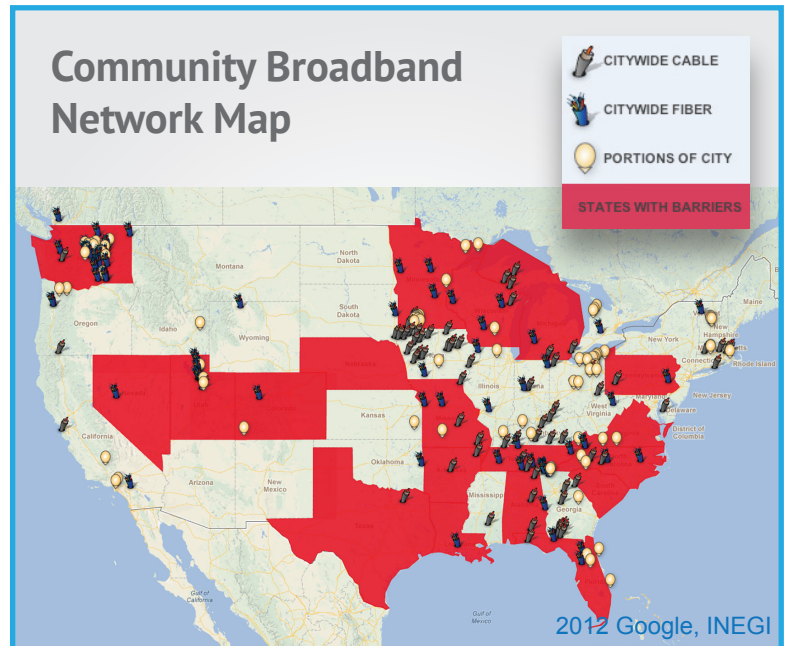
Publication date: January 2017

Community Broadband Creates Jobs

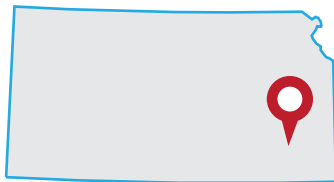
All businesses increasingly depend on fast, affordable, and reliable access to telecommunications. But existing cable and DSL companies are not meeting local needs -- they charge too much for networks that can be too slow or unreliable. In response, hundreds of communities have built their own networks to spur economic development.

Community-owned networks often deliver the highest capacity connections at far greater levels of reliability than cable and DSL companies -- they are focused on helping local businesses, not extracting monopoly profits.

MuniNetworks.org documents examples of economic development resulting from community-owned networks. We have published several case studies and offer new posts on a daily basis.



“ In eras past, economic success depended on creating networks that could shift people, merchandise and electric power as efficiently and as widely as possible. Today’s equivalent is broadband ... Easy access to cheap, fast internet services has become a facilitator of economic growth and a measure of economic performance. - The Economist ”



Chanute, Kansas (Chanute Municipal Network)

- Spirit AeroSystems, looking for a home for its new manufacturing facility, chose Chanute in part due to its exceptional broadband infrastructure. The plant will create over 100 new jobs.
- MagnaTech, a local designer and manufacturer, was on the verge of leaving Chanute when private providers would not meet its telecom needs. But the municipal network connected them and kept 35 jobs in the community.

Case Study:

<http://www.ilsr.org/chanute-rural-gigabit/>



Bristol, Virginia (OptiNet)

- CGI and Northrup Grumman created 700 jobs paying twice the average wage in the community because of connections from the publicly owned network.
- Alpha Natural Resources - The coal company was considering moving its headquarters away from the region after a merger with another coal company headquartered in Baltimore. But the BVU Authority network allowed them to stay local.
- DirecTV began using OptiNet for a virtual call center in Bristol, creating 100 new home based positions.

Case Study:

www.ilsr.org/broadband-speed-light/



Chattanooga, Tennessee (EPB Fiber)

- HomeServe moved its call center to Chattanooga, creating 140 new jobs after HomeServe's CEO learned that the **minimum** connection speed on the city-owned network was faster than the **maximum** they had available at headquarters.
- Companies in Knoxville, 100 miles away, have decided to expand in Chattanooga to take advantage of the much lower telecom costs.
- TractManager, a national company, credits the city network with some of their success: "It's a huge plus for us. It's a competitive advantage for the business."
- An academic study estimated the first 10 years of the network will yield over 3,600 new jobs directly linked to the City's triple play services.

Case Study:

www.ilsr.org/broadband-speed-light/



Danville, Virginia (nDanville)

- The municipal network connects most of the medical community with connections twice as fast as those previously used at 30% lower cost.
- The network also connects over 150 businesses and can offer 10Gbps connections upon request.

Additional Information:

<http://www.muninetworks.org/tags-343>



Lafayette, Louisiana (LUS Fiber)

- Pixel Magic created a studio in Lafayette after working there on a temporary basis for a movie shoot. The studio created 100-200 new jobs because LUS Fiber could connect it to studios and partners anywhere in the world.
- NuComm International brought a call center to Lafayette, announcing 1,000 new positions.

Case Study:

www.ilsr.org/broadband-speed-light/



Tullahoma, Tennessee (LightTUBE)

- J2 Software Solutions, specializing in public safety software for dispatching, records management, and similar tasks, chose Tullahoma as its new headquarters because its network was able to offer speed and reliability, crucial for J2's business.

Springfield, Missouri (SpringNet)



- After a national carrier could not meet its needs, SpringNet stepped in to provide Expedia with the necessary connectivity to bring over 400 jobs to the community.
- SpringNet connects over 200 businesses and operates an impressive 56,000 sq ft data center 85 feet underground.



Martinsville, Virginia (MiNET)

- This publicly owned network has been credited with attracting several new businesses, including SPARTA, Inc., a defense contractor.
- ICF International, a professional and technology services firm, plans on bringing 539 new jobs to Martinsville because of its fiber network.

These are just a few examples of the many ways **community-owned networks** have helped local businesses.

For more information, visit MuniNetworks.org

Follow us on Twitter [@communitynets](https://twitter.com/communitynets)

Email Christopher or Lisa: broadband@muninetworks.org

ILSR.ORG



INSTITUTE FOR
Local Self-Reliance



CITY COUNCIL Agenda Item #18-037

Date: January 24, 2018

Consent ☐ Discussion ☒

SUBJECT: First Public Hearing on Draft Annual City Meeting Warning

SUBMITTING DEPARTMENT: City Manager

RECOMMENDED ACTION: Review the First Draft of the City Meeting Warning

RELATED COUNCIL GOAL/PRIOR ACTION:

- A: Affordability
- B: Good Governance
- C: Public Safety
- D: Economic Development
- E: Housing
- F: Quality of Life
- G: Infrastructure
- H: Environment

EXPENDITURE REQUIRED: None

SOURCE OF FUNDS: N/A

LEGAL REQUIREMENTS: City Council must the annual City Meeting Warning for presentation to the voters.

BACKGROUND INFORMATION: None

SUPPORTING DOCUMENTS: Draft of the Warning

INTERESTED PARTIES: Council, residents, community members, outside agencies, staff

CITY MANAGER'S APPROVAL:

A handwritten signature in black ink, appearing to read "W. Hoffman", written over a horizontal line.

CITY MEETING WARNING FOR MARCH 6, 2018

The legal voters of the City of Montpelier, in City Meeting in Montpelier, in the County of Washington and the State of Vermont, are hereby warned to meet in the City Hall Auditorium, in said Montpelier, on the first Tuesday in March, March 6, 2018, at seven o'clock in the forenoon, and there and then to cast their ballot for the election of officers, matters that by law must be determined by ballot, and other matters as directed by the Council. The polls will be opened at 7:00 A.M. and shall be closed and the voting machine sealed at 7:00 P.M.

ARTICLE 1. To elect one Mayor for a term of two years, one commissioner for the Green Mount Cemetery for a term of five years; one park commissioner for a term of five years; one park commissioner to fill out the remainder of a term of five years, to expire in one year; two school commissioners, each for a term to end January 1, 2019; one council member from each district, for a term of two years; one city clerk, for a term of three years.

ARTICLE 2. To elect one School District Moderator, one School District Clerk and one School District Treasurer to serve from their election and qualification for one year or until the election and qualification of their successors.

ARTICLE 3. To elect one at-large Board Member to serve on the Central Vermont Public Safety Authority Board for a three-year term commencing March, 2018.

ARTICLE 4. Shall the voters appropriate the sum of \$9,015,674 for the payment of debts and current expenses of the City for carrying out any of the purposes of the Charter, plus payment of all state and county taxes and obligations imposed upon the City by law to finance the fiscal year July 1, 2018 to June 30, 2019? (Requested by the City Council)

ARTICLE 5. Shall the voters of the school district adopt a budget of \$23,452,706 which is the amount the school board has determined to be necessary for the ensuing fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of \$15,923.77 per equalized pupil. As this is the first year of operations for the new school district, the projected spending per equalized pupil cannot be compared to a prior year, as it does not exist. (Requested by the School Board)

ARTICLE 6. Shall the voters of the Central Vermont Public Safety Authority (CVPSA) appropriate the sum of \$60,000 (\$31,800 from Barre City and \$28,200 from the City of Montpelier) for the operating budget of the CVPSA for fiscal year July 1, 2018 to June 30, 2019? (Requested by CVPSA)

ARTICLE 7. Shall the voters appropriate the sum of \$4,000 as compensation to the Mayor for services for the fiscal year July 1, 2018 to June 30, 2019? (Requested by the City Council)

ARTICLE 8. Shall the voters appropriate the sum of \$12,000 (\$2,000 each) as compensation to the Council Members for their services for the fiscal year July 1, 2018 to June 30, 2019? (Requested by the City Council)

ARTICLE 9. Shall the voters appropriate the sum of \$9,700 (Chair \$1,500; Vice Chair \$1,200; others \$1,000 each) as compensation to the School Commissioners for their services for the fiscal year July 1, 2018 to June 30, 2019? (Requested by the School Board)

ARTICLE 10. Shall the voters authorize the Board of School Commissioners to hold any audited fund balance as of June 30, 2018 in a reserve (assigned) fund to be expended under the control and direction of the Board of School Commissioners for the purpose of operating the school? (Requested by the School Board)

ARTICLE 11. Shall the voters authorize the City Council to borrow a sum of money not to exceed \$1,300,000 for water distribution and sewer collection infrastructure improvements? Water distribution and sewer collection projects are planned on Lague Drive, Quesnel Drive, Clarendon Avenue, Main Street and/or others projects as warranted. If approved, bonds for these capital items would be issued for a term of 20 years, approximately \$32,000 would be required for the first year interest payment and approximately \$104,000 for the second year principal and interest payment and future payments declining each year as the principal is repaid. Payments would be split respectively between the portion attributable to water or sewer funds. (Requested by the City Council)

ARTICLE 12. Shall the voters authorize the City Council to borrow a sum of money not to exceed \$1,300,000 for highway and infrastructure improvements? Proceeds from bond funding will be used to finance the City's share of matching funds on the shared use path, for Taylor Street construction, 1 Taylor Street Transit Center construction, sidewalk replacements and other highway infrastructure projects. If approved, bonds for these capital items would be issued for a term of 20 years, approximately \$32,000 would be required for the first year interest payment and approximately \$104,000 for the second year principal and interest payment and future payments declining each year as the principal is repaid. (Requested by the City Council)

ARTICLE 13. Shall the voters of the school district approve the school board to incur bonded indebtedness in an amount not to exceed \$4,900,000 for the purpose of financing the construction of certain renovations and capital improvements to: Montpelier High School Wellness and Arts Wing including renovations to the auditorium, wellness center, locker rooms and lobby restrooms, construction of two classrooms, roof replacement, and upgraded heating and ventilation; and Union Elementary School including construction of an elevator with accessible vestibule, electrical systems upgrades, bathroom renovations, and playground renovation together with related site work and project costs. The estimated total cost of these projects is \$4,900,000. Article 5 includes the amount for payment of the debt service on this bonded debt for the ensuing fiscal year. **Notice required by 24 V.S.A 1758(b)(3) – State funds may not be available at the time this project is otherwise eligible to receive State school construction aid. The district is responsible for all costs incurred in connection with any borrowing done in anticipation of State school construction aid.** (Requested by the School Board)

ARTICLE 14. Shall the voters authorize the City to levy a special assessment of \$0.0515 per \$100 of appraisal value on properties within Montpelier's Designated Downtown not used entirely for residential purposes? The assessment shall be apportioned according to the listed value of such properties except that the assessment for any property also used for

residential purposes shall be reduced by the proportion that heated residential floor space bears to heated floor space for such property. Funds raised by the assessment shall be used to improve the downtown streetscape and to market the downtown. (Requested by the City Council)

ARTICLE 15. Shall the voters appropriate the sum of \$330,633 to be used by the Kellogg-Hubbard Library for the fiscal year July 1, 2018 to June 30, 2019? (This amount is in addition to the \$29,063 for the library bond payment included in the City General Fund Budget, ARTICLE 3)

ARTICLE 16. Shall the city amend Section 2, Subchapter 1, subsections 102 and 105; Subchapter 5, subsections 509 and 515; Subchapter 6, subsection 601; Subchapter 9 subsection 909 and 910; and Subchapter 11, subsections 1102, 1103, 1106, 1117 and 1125 of the city charter to reflect the creation of the new Montpelier-Roxbury School district and eliminate provisions for the former Montpelier School Department as filed with the City Clerk on January 10, 2018? (Requested by the City Council)

ARTICLE 17. Shall the city amend Section 2, Subchapter 5, subsection 510 to allow election filing deadlines coincide with the general State statute as filed with the City Clerk on January 10, 2018? (Requested by the City Council)

ARTICLE 18. Shall the city amend Section 2, Subchapter 8, subsection 805 and 806 of the city charter to allow for two more members of the Development Review Board and to set new terms for the Development Review Board and the Planning Commission as filed with the City Clerk on January 10, 2018? (Requested by the City Council)

ARTICLE 19. Shall the city amend Section 2, Subchapter 12, subsection 1201 to eliminate collections of personal property taxes for items valued under \$10,000 as filed with the City Clerk on January 10, 2018? (Requested by the City Council)

ARTICLE 20. Shall the Voters appropriate the sum of \$20,000 to be used by Central Vermont Home Health and Hospice for the fiscal year July 1, 2018-June 30, 2019? (By Petition)

ARTICLE 21. Shall the Voters appropriate the sum of \$4,000 to be used by Good Samaritan Haven for the fiscal year July 1, 2018-June 30, 2019? (By Petition)

ARTICLE 22. Shall the Voters appropriate the sum of \$2,000 to be used by People's Health & Wellness Clinic for the fiscal year July 1, 2018-June 30, 2019? (By Petition)

ARTICLE 23. Let it be resolved that the residents of Montpelier urge the State of Vermont to: a) Halt any new or expanded fossil fuel infrastructure, including but not limited to pipelines' b) Firmly commit in law to at least 90% renewable energy for the State of Vermont, with firm interim deadlines; and c) Ensure that the transition to renewable energy is fair and equitable for all residents, with no harm to marginalized or rural communities. (By Petition)



CITY COUNCIL Agenda Item #17-038

Date: January 24, 2018

Consent ☐ Discussion ☒

SUBJECT: Approve Annual City Meeting Warning

SUBMITTING DEPARTMENT: Manager's Office

RECOMMENDED ACTION: Review and approve the final Annual City Meeting Warning. A draft warning is included with the agenda pending any changes on January 24, 2018.

RELATED COUNCIL GOAL/PRIOR ACTION:

- A: Affordability
- B: Good Governance
- C: Public Safety
- D: Economic Development
- E: Housing
- F: Quality of Life
- G: Infrastructure
- H: Environment

EXPENDITURE REQUIRED: None

SOURCE OF FUNDS: N/A

LEGAL REQUIREMENTS: City Charter § 501. CITY MEETINGS (b) The warning for annual and special City meetings shall, by separate articles, specifically indicate the business to be transacted, including the offices and the questions to be voted upon. The warning also shall contain any legally binding article or articles requested by 10 percent of the registered voters of the City. The warning shall also include any non-legally binding articles, including matters of State, national, or international importance requested by five percent of the voters. Petitions requesting that an article be placed on the warning shall be filed with the City Clerk not fewer than 40 days before the day of the meeting.

BACKGROUND INFORMATION: Council approves the warning for presentation to the voters.

SUPPORTING DOCUMENTS: Warning for the Annual City Meeting on March 6, 2018

INTERESTED PARTIES: City Council, Voters, City Staff

CITY MANAGER'S APPROVAL:

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CITY MEETING WARNING FOR MARCH 6, 2018

The legal voters of the City of Montpelier, in City Meeting in Montpelier, in the County of Washington and the State of Vermont, are hereby warned to meet in the City Hall Auditorium, in said Montpelier, on the first Tuesday in March, March 6, 2018, at seven o'clock in the forenoon, and there and then to cast their ballot for the election of officers, matters that by law must be determined by ballot, and other matters as directed by the Council. The polls will be opened at 7:00 A.M. and shall be closed and the voting machine sealed at 7:00 P.M.

ARTICLE 1. To elect one Mayor for a term of two years, one commissioner for the Green Mount Cemetery for a term of five years; one park commissioner for a term of five years; one park commissioner to fill out the remainder of a term of five years, to expire in one year; two school commissioners, each for a term to end January 1, 2019; one council member from each district, for a term of two years; one city clerk, for a term of three years.

ARTICLE 2. To elect one School District Moderator, one School District Clerk and one School District Treasurer to serve from their election and qualification for one year or until the election and qualification of their successors.

ARTICLE 3. To elect one at-large Board Member to serve on the Central Vermont Public Safety Authority Board for a three-year term commencing March, 2018.

ARTICLE 4. Shall the voters appropriate the sum of \$9,015,674 for the payment of debts and current expenses of the City for carrying out any of the purposes of the Charter, plus payment of all state and county taxes and obligations imposed upon the City by law to finance the fiscal year July 1, 2018 to June 30, 2019? (Requested by the City Council)

ARTICLE 5. Shall the voters of the school district adopt a budget of \$23,452,706 which is the amount the school board has determined to be necessary for the ensuing fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of \$15,923.77 per equalized pupil. As this is the first year of operations for the new school district, the projected spending per equalized pupil cannot be compared to a prior year, as it does not exist. (Requested by the School Board)

ARTICLE 6. Shall the voters of the Central Vermont Public Safety Authority (CVPSA) appropriate the sum of \$60,000 (\$31,800 from Barre City and \$28,200 from the City of Montpelier) for the operating budget of the CVPSA for fiscal year July 1, 2018 to June 30, 2019? (Requested by CVPSA)

ARTICLE 7. Shall the voters appropriate the sum of \$4,000 as compensation to the Mayor for services for the fiscal year July 1, 2018 to June 30, 2019? (Requested by the City Council)

ARTICLE 8. Shall the voters appropriate the sum of \$12,000 (\$2,000 each) as compensation to the Council Members for their services for the fiscal year July 1, 2018 to June 30, 2019? (Requested by the City Council)

ARTICLE 9. Shall the voters appropriate the sum of \$9,700 (Chair \$1,500; Vice Chair \$1,200; others \$1,000 each) as compensation to the School Commissioners for their services for the fiscal year July 1, 2018 to June 30, 2019? (Requested by the School Board)

ARTICLE 10. Shall the voters authorize the Board of School Commissioners to hold any audited fund balance as of June 30, 2018 in a reserve (assigned) fund to be expended under the control and direction of the Board of School Commissioners for the purpose of operating the school? (Requested by the School Board)

ARTICLE 11. Shall the voters authorize the City Council to borrow a sum of money not to exceed \$1,300,000 for water distribution and sewer collection infrastructure improvements? Water distribution and sewer collection projects are planned on Lague Drive, Quesnel Drive, Clarendon Avenue, Main Street and/or others projects as warranted. If approved, bonds for these capital items would be issued for a term of 20 years, approximately \$32,000 would be required for the first year interest payment and approximately \$104,000 for the second year principal and interest payment and future payments declining each year as the principal is repaid. Payments would be split respectively between the portion attributable to water or sewer funds. (Requested by the City Council)

ARTICLE 12. Shall the voters authorize the City Council to borrow a sum of money not to exceed \$1,300,000 for highway and infrastructure improvements? Proceeds from bond funding will be used to finance the City's share of matching funds on the shared use path, for Taylor Street construction, 1 Taylor Street Transit Center construction, sidewalk replacements and other highway infrastructure projects. If approved, bonds for these capital items would be issued for a term of 20 years, approximately \$32,000 would be required for the first year interest payment and approximately \$104,000 for the second year principal and interest payment and future payments declining each year as the principal is repaid. (Requested by the City Council)

ARTICLE 13. Shall the voters of the school district approve the school board to incur bonded indebtedness in an amount not to exceed \$4,900,000 for the purpose of financing the construction of certain renovations and capital improvements to: Montpelier High School Wellness and Arts Wing including renovations to the auditorium, wellness center, locker rooms and lobby restrooms, construction of two classrooms, roof replacement, and upgraded heating and ventilation; and Union Elementary School including construction of an elevator with accessible vestibule, electrical systems upgrades, bathroom renovations, and playground renovation together with related site work and project costs. The estimated total cost of these projects is \$4,900,000. Article 5 includes the amount for payment of the debt service on this bonded debt for the ensuing fiscal year. **Notice required by 24 V.S.A 1758(b)(3) – State funds may not be available at the time this project is otherwise eligible to receive State school construction aid. The district is responsible for all costs incurred in connection with any borrowing done in anticipation of State school construction aid.** (Requested by the School Board)

ARTICLE 14. Shall the voters authorize the City to levy a special assessment of \$0.0515 per \$100 of appraisal value on properties within Montpelier's Designated Downtown not used entirely for residential purposes? The assessment shall be apportioned according to the listed value of such properties except that the assessment for any property also used for

residential purposes shall be reduced by the proportion that heated residential floor space bears to heated floor space for such property. Funds raised by the assessment shall be used to improve the downtown streetscape and to market the downtown. (Requested by the City Council)

ARTICLE 15. Shall the voters appropriate the sum of \$330,633 to be used by the Kellogg-Hubbard Library for the fiscal year July 1, 2018 to June 30, 2019? (This amount is in addition to the \$29,063 for the library bond payment included in the City General Fund Budget, ARTICLE 3)

ARTICLE 16. Shall the city amend Section 2, Subchapter 1, subsections 102 and 105; Subchapter 5, subsections 509 and 515; Subchapter 6, subsection 601; Subchapter 9 subsection 909 and 910; and Subchapter 11, subsections 1102, 1103, 1106, 1117 and 1125 of the city charter to reflect the creation of the new Montpelier-Roxbury School district and eliminate provisions for the former Montpelier School Department as filed with the City Clerk on January 10, 2018? (Requested by the City Council)

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ARTICLE 18. Shall the city amend Section 2, Subchapter 8, subsection 805 and 806 of the city charter to allow for two more members of the Development Review Board and to set new terms for the Development Review Board and the Planning Commission as filed with the City Clerk on January 10, 2018? (Requested by the City Council)

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CITY COUNCIL Agenda Item #18-039

Date: January 24, 2018

Consent ☐ Discussion ☒

SUBJECT: Request to Move Farmers Market to State Street for 2018 season

SUBMITTING DEPARTMENT: City Manager's Office

RECOMMENDED ACTION: Approve request Move Farmers Market to State Street for 2018 season

RELATED COUNCIL GOAL/PRIOR ACTION: F - Quality of Life; Provide support for downtown; Enhance sense of place; Develop a healthy and welcoming community

EXPENDITURE REQUIRED: Minor City costs, absorbed by Department budgets

SOURCE OF FUNDS: N/A

LEGAL REQUIREMENTS: Council approval

BACKGROUND INFORMATION: The Capital City Farmers Market was founded in 1977, and today about 50 vendors bring their wares and services to downtown Montpelier – currently using the parking lot at 60 State Street – every Saturday from May through October. Last summer, the Farmers Market moved its operation up to one block of State Street (between Elm and Main Streets) for three consecutive Saturdays as a pilot to see how that configuration would work. Overall, the events were considered a success, with record number of people visiting the market and hopefully shopping in the local stores, as well. The pilot days were staffed by volunteers from the City, the Farmers Market and the Sustainable Montpelier Coalition. The Fire Department, PDW and Police Department participated in a limited fashion, and the City Manager's office helped coordinate and staff the events, as well. The Farmers Market would like to move up to State Street every week throughout the upcoming season, starting in May. Ashton Kirol, executive director, has been meeting with the downtown business community to address any concerns, and with the City to work out details. Ashton will attend the Council meeting and can answer any questions.

SUPPORTING DOCUMENTS: N/A

INTERESTED PARTIES: Montpelier Business Association, Farmers Market, downtown businesses, the Sustainable Montpelier Coalition

CITY MANAGER'S APPROVAL:

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CITY COUNCIL Agenda Item #18-040

Date: Jan. 24, 2018

Consent ☐ **Discussion** ☒

SUBJECT: Second Reading for Amendments to Chapter 8, Article II (Dog Ordinance)

SUBMITTING DEPARTMENT: City Manager's Office

RECOMMENDED ACTION: Vote to adopt proposed amendments under enclosed document #2 (see below); with VLCT recommended changes.

RELATED COUNCIL GOAL/PRIOR ACTION: F: Quality of Life. Address dog concerns in a balanced manner, consider revised ordinance.

EXPENDITURE REQUIRED: None

SOURCE OF FUNDS: N/A

LEGAL REQUIREMENTS: Conduct two readings of proposed amendments. Vote whether to adopt proposed amendments with or without any changes.

BACKGROUND INFORMATION: In response to resident complaint following an incident where a dog killed a cat, the City council asked that the dog ordinance committee (who had recommended amendments last year that were adopted) revisit the ordinance for further changes. At their August 23, 2017 meeting, Council approved amendments on first reading. Since that meeting, the Vermont League of Cities and Towns attorneys reviewed the draft and proposed additional changes to bring the legal language into compliance with generally accepted ordinance (based on dog ordinances in other Vermont communities) and improve enforceability for law enforcement.

SUPPORTING DOCUMENTS: 1) Ordinance with changes proposed from first reading; 2) ordinance proposed for second reading with changes from VLCT and approved by Montpelier Police Dept. and CJC.

INTERESTED PARTIES: MPD, CJC, interested dog owners and residents without dogs.

CITY MANAGER'S APPROVAL:

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That section, “ARTICLE II. DOG CONTROL ORDINANCE,” of the Code of Ordinances of the City of Montpelier, Vermont, is hereby amended to read as follows:

ARTICLE II. DOG AND ANIMAL CONTROL ORDINANCE

Sec. 8-200. ORDINANCE INDEX.

- 8-201. Authority and Purpose
- 8-202. Definitions
- 8-203. Calculation of Offenses
- 8-204. Licensing
- 8-205. Penalties for Failure to License
- 8-206. Enforcement
- 8-207. Running at Large Prohibited
- 8-208. Penalties for Running at Large
- 8-209. Duties of Enforcement Officers and Persons Having Control of Impoundment
- 8-210. Conditions of Release from Impoundment
- 8-211. Dogs as a Nuisance
- 8-212. Penalties for Nuisance Dogs
- 8-213. Potentially Dangerous Dogs
- 8-214. Penalties for Potentially Dangerous Dogs
- 8-215. Dangerous Dogs
- 8-216. Investigation of Dogs or Domestic Pets which have Bitten or Seriously Injured a Person
- 8-217. Penalties for Dangerous Dogs and Bites Requiring Medical Attention
- 8-218. Waste Removal
- 8-219. Penalties for Failure to Remove Waste
- 8-220. Management and Impoundment of Animals Exposed to Rabies or Suspected of Being Infected
- 8-221. Repeal of Conflicting Ordinances
- 8-222. Separability of Provisions
- 8-223. Effective Date

Sec. 8-201. AUTHORITY AND PURPOSE.

The ordinance is adopted by the City Council of the City of Montpelier under authority granted pursuant to 20 V.S.A. §§ 3546, 3549, 24 V.S.A. §§ 2291(10), (14), (15), and (21), 24 V.S.A. Chapter 59, 24 App. V.S.A. § ch. 5, §§ 301(b)(2), (5), and (8), 24 App. V.S.A. §§ ch. 5, § 701, 702, 705, and 707.

Purpose. The purpose of this ordinance is to protect the health, safety, and welfare of the public, domestic animals, and dogs of the City of Montpelier by regulating dogs and domestic animals, public nuisances, and to protect the quiet enjoyment of its residents' homes and property.

Sec. 8-202. DEFINITIONS.

1. "Animal Control Committee" or "ACC" shall mean a Committee appointed by the City Council for the purpose of determining a recommended course of remedial action for dogs and owners with violations after sufficient police investigation in order to maintain public safety consistent with provisions of this ordinance. The ACC shall be composed of 5 individuals: the Health Officer, the Police Chief or designee, 2 qualified volunteers (i.e., veterinarian, veterinary behaviorist, or certified animal behaviorist), and 1 other appointee. In the event that qualified volunteers are not available, the City will contract with professionals to fill the qualified volunteer appointments.
2. "Dangerous" shall mean any dog who, when unprovoked:
 - a. inflicts a serious injury on, or kills a domestic animal; or
 - b. inflicts an injury on a person which requires medical attention.
 - c. on two separate occasions within a twelve (12) month period, is in violation of this ordinance as a "potentially dangerous" dog, as defined in this ordinance.

This definition shall not apply if the dog was protecting or defending itself, was in reaction to pain or an injury, protecting its offspring, another domestic animal or a person, or protecting its owner's property from attack or assault, or the person attacked or threatened by the dog was engaged in teasing, tormenting, battering, assaulting, injuring, or otherwise provoking the dog.

3. "Dog" shall mean any member of the canine species or "wolf-hybrid" as defined in this ordinance. For purposes of this ordinance, this term, whenever used, shall also include "working farm dogs" except where specifically exempted.
4. "Domestic animal" shall mean any "domestic pet" as defined in this ordinance, cattle, sheep, goats, equines, deer, American bison, swine, poultry, pheasant, partridge, Coturnix quail, psittacine birds, ferret, camelids, ratites, and water buffalo, and cultured trout propagated by commercial trout farms.
5. "Domestic pet" or "pet" shall mean any dog, cat, or ferret. The term shall also

include such other domestic animals as the State of Vermont establishes by rule.

6. “Enforcement Officer” shall mean any police officer, animal control officer, or any other person designated as Enforcement Officer by the City Council.
7. “Montpelier Community Justice Center” or “MCJC” shall mean the department of the City of Montpelier known as the Montpelier Community Justice Center that operates programs and provides services that build and support the community’s capacity to be accountable to one another and respond to destructive behavior in ways that help repair harm.
8. “Nuisance” shall mean any dog that:
 - a. chronically disturbs the quiet, comfort, and repose of others by barking, whining, calling, or howling for a continuous period of twenty (20) minutes or more. This definition shall not apply to: (1) dogs in a kennel/boarding facility which has received a zoning permit under the City’s Zoning Regulations; or (2) “working farm dogs” barking in order to herd or to protect livestock or poultry or to protect crops.
 - b. causes damage to property.
9. “Owner” shall mean any person or persons, firm, association, or corporation owning, keeping, or harboring a dog; or any person or persons, firm, association, or corporation who has actual or constructive possession of a dog.
10. “Potentially Dangerous” shall mean any dog who when unprovoked:
 - a. chases, threatens to attack, or attacks another domestic animal;
 - b. chases, threatens to attack, or attacks another person;
 - c. causes a person to reasonably fear attack or bodily injury from such dog;
 - d. inflicts an injury on a person that does not require medical attention; or
 - e. causes damage to personal property as a result of aggressive behavior.

For purposes of this definition, vocalization or barking, alone, shall not cause a dog to be deemed potentially dangerous. This definition shall not apply if the dog was protecting or defending itself, was in reaction to pain or an injury, protecting its offspring, another domestic animal or a person, or protecting its owner’s property from attack or assault, or the person attacked or threatened by the dog was engaged in teasing, tormenting, battering, assaulting, injuring, or otherwise provoking the dog.

11. “Rabies Suspect” means a dog or domestic animal that:
 - a. is suspected of having been exposed to rabies;
 - b. is believed to have been attacked by another animal which may be rabid;
 - c. has been attacked by a wild animal; or
 - e. has an unknown rabies vaccination history.
12. “Running at large” or “run at large” shall mean any dog that is off the premises of the owner and not:
 - a. on a leash if on a City street, sidewalk, or bike/recreation path;
 - b. clearly under the verbal or non-verbal control and in sight of the owner who has a leash in their possession, when not on a City street, sidewalk or bike/recreation path;
 - c. in a vehicle;
 - d. on the premises of another person with that person's permission; or
 - e. hunting with the owner.

This definition shall not apply to “working farm dogs” running at large in order to herd or protect livestock or poultry or to protect crops.

13. “Wolf-hybrid” shall mean an animal that is the progeny of a dog and a wolf (*Canis lupus* or *Canis rufus*); an animal that is advertised or otherwise described or represented to be a wolf hybrid; or an animal that exhibits primary physical and/or behavioral wolf characteristics.
14. “Working farm dog” shall mean a dog that is bred or trained to herd or protect livestock or poultry or to protect crops and that is used for those purposes and that is registered as a working farm dog pursuant to State law.

Sec. 8-203. CALCULATION OF OFFENSES.

For purposes of calculating sequence of offenses of any violation of this ordinance, second, third, and fourth offenses shall be those that occur within a 12-month period of the anniversary day of the first offense. Any offense occurring after this 12-month period shall be considered a new first offense, unless specifically noted otherwise. Offenses shall be counted against the owner.

Sec. 8-204. LICENSING.

No dog shall be kept within the limits of the City of Montpelier, County of Washington, State of Vermont, unless such dog is licensed in accordance with the statutes of the State of Vermont. Dog license fees shall be set at \$5 above the amount set by the State of Vermont.

Sec. 8-205. PENALTIES FOR FAILURE TO LICENSE.

The penalties for violating Section 8-204 of this ordinance (failure to license a dog) shall be as follows:

- | | |
|--|--------------------------------------|
| 1st Offense: | Formal warning. |
| 2nd Offense: | Fine of \$100. Waiver fine of \$50. |
| 3rd Offense: | Fine of \$200. Waiver fine of \$100. |
| 4th and Subsequent Offenses: | Fine of \$500. Waiver fine of \$250. |

Sec. 8-206. ENFORCEMENT.

Any violation of this ordinance shall be a civil matter which may be enforced in the Vermont Judicial Bureau in Washington County Superior Court at the election of the Chief of Police or Enforcement Officer. In addition to, or alternatively, the Chief of Police or Enforcement Officer may refer violators of this ordinance to complete a restorative process with the Montpelier Community Justice Center.

Violations enforced in the Judicial Bureau shall be in accordance with the provisions of 24 V.S.A. 1974a and 1977 et seq. For purposes of enforcement in Judicial Bureau, any Enforcement Officer shall have authority to issue tickets and represent the City at any hearing.

Violations enforced in the Superior Court shall be in accordance with the Vermont Rules of Civil Procedure. The City of Montpelier may pursue all appropriate injunctive relief.

Sec. 8-207. RUNNING AT LARGE PROHIBITED.

It shall be unlawful for the owner of any dog to permit such dog to “run at large” as defined in this ordinance.

Sec. 8-208. PENALTIES FOR RUNNING AT LARGE.

The penalties for violation of Section 8-207 (“running at large”) shall be as follows:

- 1st Offense:** Formal warning.
- 2nd Offense:** Fine of \$250. Waiver fine of \$125. No fine shall be levied if the owner completes a restorative process with the Montpelier Community Justice Center and completion of restorative process is certified by the MCJC.
- 3rd Offense:** Fine of \$450. Waiver fine of \$225. The fine shall be reduced to \$150 if the owner completes a restorative process with the MCJC and completion of restorative process is certified by the MCJC.
- 4th and Subsequent Offenses:** Fine of \$500. Waiver fine of \$250. In addition, violators shall participate in meetings of the Animal Control Committee and follow the Committee’s recommendations.

Sec. 8-209. DUTIES OF ENFORCEMENT OFFICERS AND PERSONS HAVING CONTROL OF IMPOUNDMENT.

Any Enforcement Officer within the City of Montpelier shall have the authority to seize, impound, or restrain any dog in violation of this ordinance and deliver such dog to the person or organization duly authorized or contracted to have control of impounding. If the owner of such dog is known or can be located with reasonable diligence, then the Enforcement Officer who impounds a dog shall give notice to the owner, either personally, by telephone call, or by written notice at the owner’s dwelling, within twenty-four (24) hours of the receipt of such dog.

If the owner of such dog is not known or cannot be located with reasonable diligence, then the Enforcement Officer who impounds a dog shall post, within twenty-four (24) hours, public notice. Notification shall be posted for at least a ten (10) day period. Notification shall be posted in the City Clerk’s Office, other usual places in City Hall, and on the City’s website. Notification shall include a description and photo image of the dog, stating where it is impounded, and declare that unless the owner claims the dog, and takes all necessary action pursuant to Section 8-210 “Conditions of Release from Impoundment” within ten (10) days following the posting, the City may place the dog in an adoptive home, transfer it to a humane society or rescue organization, or dispose of it through euthanasia.

The Enforcement Officer having control of impounding shall keep a record of every dog disposed of by sale, adoption, transfer, or otherwise. Such record shall include (a) a description including a photo image which identifies the dog with reasonable certainty; (b) the manner of disposing of the dog; and (c) if the dog was transferred or adopted by another person or organization the name and address of the transferee. In addition, the transferee must sign a statement giving his/her name, address, and the date of delivery or receipt of the dog.

Any Enforcement Officer may order a dog impounded or kept within the owner's residence pending: (1) an order of the City Council pursuant to an investigation under Section 8-216; or (2) a determination of a recommendation by an Animal Control Committee referral.

Sec. 8-210. CONDITIONS OF RELEASE FROM IMPOUNDMENT.

Before an impounded dog may be released to the owner or transferred to another person or organization, the following requirements must be met: (a) such dog shall be vaccinated with anti-rabies vaccine, unless there is proof of vaccination within the previous year; (b) such dog must be licensed in accordance with the statutes of the State of Vermont; and (c) the owner or transferee shall pay to the City Treasurer of Montpelier the sum of the following charges:

1. \$150.00 transportation charge;
2. Vaccination charge, if applicable;
3. License fee, if applicable;
4. Penalties and Fines, if applicable; and
5. Impoundment costs.

In addition to the above conditions of this Section, completion of remedial action as ordered by the City Council pursuant to Section 8-216, or the Animal Control Committee, where applicable, may be required prior to release of an impounded dog to such owner or transferee.

Sec. 8-211. DOGS AS A NUISANCE.

The owner of a dog shall not allow their dog to be or create a "nuisance" as defined in this ordinance.

Sec. 8-212. PENALTIES FOR NUISANCE DOGS.

The penalties for violation of Section 8-211 (“nuisance” dogs) shall be as follows:

- 1st Offense:** Formal warning.
- 2nd Offense:** Fine of \$200. Waiver fine of \$100. No fine shall be levied if the owner completes a restorative process with the Montpelier Community Justice Center and completion of restorative process is certified by the MCJC.
- 3rd Offense:** Fine of \$450. Waiver fine of \$225. The fine shall be reduced to \$150 if the owner completes a restorative process with the MCJC and completion of restorative process is certified by the MCJC.
- 4th and Subsequent Offenses:** Fine of \$500. Waiver fine of \$250. In addition, violators shall participate in meetings of the Animal Control Committee and follow the Committee’s recommendations.

Sec. 8-213. POTENTIALLY DANGEROUS DOGS.

The owner of a dog shall not allow their dog to be “potentially dangerous” as defined in this ordinance.

Sec. 8-214. PENALTIES FOR POTENTIALLY DANGEROUS DOGS.

The penalties for violation of Section 8-213 (“potentially dangerous” dogs) shall be as follows:

- 1st Offense:** Fine of \$450. Waiver fine of \$225. The fine shall be reduced to \$150 if the owner completes a restorative process with the MCJC and completion of restorative process is certified by the MCJC. In addition, violators may be required to participate in meetings of the Animal Control Committee and follow the Committee’s recommendations.

Sec. 8-215. DANGEROUS DOGS.

The owner of a dog shall not allow their dog to behave in a “dangerous” manner as defined by this ordinance. A person claiming a dog is “dangerous” may file a written complaint with the City Council, Enforcement Officer, or Police Department. The complaint shall contain the time, date, and place where the alleged behavior occurred, an identification of the domestic animal or dog injured, the name and address of any person or people injured, and any other facts that may assist the investigation.

Upon receipt of a complaint of a “dangerous” dog, the City Council shall proceed as described under Section 8-216, with the exception that if the dog is found “dangerous” as a result of two separate “potentially dangerous” violations as defined in this ordinance, the City Council and/or Animal Control Committee may order any protective measures be taken absent the dog being euthanized.

Sec. 8-216. INVESTIGATION OF DOGS OR DOMESTIC PETS WHICH HAVE BITTEN OR SERIOUSLY INJURED A PERSON.

When a dog or domestic pet has bitten a person while the dog or domestic pet is off the premises of the owner or keeper, and the person bitten requires medical attention, the person bitten may file a written complaint with the City Council, Enforcement Officer, or Police Department who shall, within seven (7) days, investigate the incident pursuant to 20 V.S.A. § 3546. The written complaint must contain the time, date, place of the incident, and any other facts that may assist the investigation.

The City Council shall hold a hearing on the matter. If the owner of the dog or domestic pet which is the subject of the complaint can be ascertained with due diligence, said owner shall be provided with a written notice of the time, date, and place of the hearing and a copy of the complaint.

If the dog or domestic pet is found to have bitten, or seriously injured the victim without provocation, the dog or domestic pet shall be deemed “dangerous” and the owner shall be fined pursuant to Section 8-217 of this ordinance. In addition, the City Council shall make such order for the protection of persons as the facts and circumstances of the case may require, including, without limitation, that the dog or domestic pet is disposed of in a humane way (euthanized), muzzled, or confined. The City Council may also refer the incident to the Animal Control Committee for recommendation or further remedial action.

An order for euthanasia may only be given upon the recommendation of the Animal Control Committee, and only after the Committee has consulted with a certified animal or veterinary behaviorist and that individual has determined euthanasia is the only appropriate

remedy.

Any order shall be sent to the owner by certified mail, return receipt requested. The City Council may seek enforcement in Superior Court against a person who, after receiving notice, fails to comply with the terms of any order by the City Council and/or Animal Control Committee.

The procedures in this Section shall only apply if the domestic pet or dog is not a “rabies suspect” as defined in this ordinance. If the dog or domestic pet is a rabies suspect then of Section 8-220 shall apply.

Sec. 8-217. PENALTIES FOR DANGEROUS DOGS AND BITES REQUIRING MEDICAL ATTENTION.

If a dog has been deemed “dangerous,” or if a dog or domestic pet has been found to be violation of Section 8-216, the penalties shall be as follows:

1st and Subsequent Offenses: Fine of \$600. Waiver fine of \$300. In addition, violators shall participate in, where applicable, City Council and Animal Control Committee meetings and follow any orders and recommendations of such bodies, respectively.

Sec. 8-218. WASTE REMOVAL.

The owner of any dog which defecates in any public area or on the private premises of another person shall remove such material immediately and dispose of it in a sanitary manner.

Sec. 8-219. PENALTIES FOR FAILURE TO REMOVE WASTE.

The penalties for violation of Section 8-218 (“waste removal”) shall be as follows:

1st Offense: Fine of \$75. Waiver fine of \$40.

2nd Offense: Fine of \$100. Waiver fine of \$50.

3rd and Subsequent Offenses: Fine of \$150. Waiver fine of \$75.

Sec. 8-220. MANAGEMENT AND IMPOUNDMENT OF ANIMALS EXPOSED TO RABIES OR SUSPECTED OF BEING INFECTED.

Application. The procedures provided in this Section shall apply to an animal that is a “rabies suspect” as defined in this ordinance.

Procedure. If an Enforcement Officer determines that an animal is a rabies suspect, the City Council and Enforcement Officer shall immediately notify the Health Officer who shall proceed in accordance with the rules of the Vermont Department of Health relating to rabies. A rabies suspect shall be managed by the Health Officer or Deputy Health Officer in accordance with 20 V.S.A. 3801 and related Rules adopted by the Vermont Department of Health.

Costs. All costs associated with the impoundment and management of the rabies suspect shall be borne by the owner. If no owner is found, then the City shall be responsible for the costs, and if at a later date, the owner is found, then those costs plus interest shall be the responsibility of the owner and reimbursed to the City upon receipt of an invoice from the City.

Sec. 8-221. REPEAL OF CONFLICTING ORDINANCES.

All existing ordinances of the City of Montpelier are hereby repealed insofar as they may be inconsistent with the provisions of this ordinance.

Sec. 8-222. SEPARABILITY OF PROVISIONS.

It is the intention of the City that each separate provision of this ordinance shall be deemed independent of all other provisions herein, and it is further the intention of the City that if any provision of this ordinance be declared invalid, all other provisions thereof shall remain valid and enforceable.

Sec. 8-223. EFFECTIVE DATE.

This ordinance shall be effective 15 days after passage as per 24 App. V.S.A. ch. 5, § 702(c) of the City Charter.

The Montpelier City Council approved the above Code of Ordinances amendment at the second public hearing/reading held as part of their meeting on January 24, 2018. The effective date is _____.

**MONTPELIER NOTICE
ORDINANCE AMENDMENT**

To amend the Montpelier City Code of Ordinances, by the following revisions to Chapter 8, Animals and Fowl, Article II, Dogs:

ARTICLE II. DOG CONTROL ORDINANCE

Sec. 8-200. ORDINANCE INDEX.

- Definitions
- Licensing
- Running at Large
- Penalties
- Duties of Police Officers and Persons Having Control of Impounding
- Conditions of Release
- Dogs as a Nuisance
- At Risk Dogs
- Dangerous Dogs
- Animal Control Committee Review and Appeal Process for Dangerous Dogs
- Defecation
- Repeal of Conflicting Ordinances
- Separability of Provisions
- Effective Date

Sec. 8-201. DEFINITIONS.

1. "Owner" shall mean any person or persons, firm, association, or corporation owning, keeping or harboring a dog.
2. "Run at large" shall mean any dog that is off the premises of the owner and not:
 - a. on a leash if on a City street, sidewalk or bike/recreation path;
 - b. clearly under the verbal or non-verbal control and in sight of the owner who has a leash in their possession, when not on a City street, sidewalk or bike/recreation path;
 - c. in a vehicle; or
 - d. on the premises of another person with that person's permission, i.e., hunting with the owner
3. "Nuisance" shall mean any dog that:
 - a. chronically disturbs the quiet, comfort and repose of others by barking, whining, calling, or howling for a continuous period of twenty (20) minutes or more. This regulation shall not apply to dogs in a kennel/boarding facility which has received a zoning permit under the City's Zoning Regulations.
 - b. damages property of another person.
 - c. The provisions of this section and section 8-203 pertaining to running at large and disturbing the quiet, comfort and repose of others shall not apply to working farm dogs if:
 1. The working farm dog is barking in order to herd or protect livestock or poultry or to protect crops; or
 2. The working farm dog is running at large in order to herd or protect livestock or poultry or to protect crops.
4. "At Risk" shall mean any dog, regardless of breed, breeding, type or appearance, which, when unprovoked:

- a. On two separate occasions within 36- month period engages in any behavior that requires a defensive action by a human or domestic animal to prevent bodily injury.
 - b. Acts in a highly aggressive manner, when unprovoked, within a fenced yard or enclosure and appears to be able to jump over or escape.
 - c. Inflicts minor injuries on a person through direct contact.
 - d. Causes damage to personal property as a result of aggressive behavior
 - e. Aggressively chases or charges another domestic pet or person
 - f. Vocalization or barking, without more, shall not cause a dog to be deemed of a highly aggressive manner.
- 5. "Dangerous" shall mean any dog, regardless of breed, breeding, type or appearance, which, when unprovoked:
 - a. Kills, seriously bites, or inflicts serious injury upon a domestic animal
 - b. Inflicts injury on person which requires medical attention
 - c. Inflicts severe injury on or kills a human being
 - i) severe injury means any physical injury to a human being that results in muscle tears or disfiguring lacerations or requires multiple sutures or corrective or cosmetic surgery.
- 6. "Animal Control Committee" shall mean a committee appointed by the city council for the purpose of determining a recommended course of action for dogs with multiple violations after sufficient police investigation in order to maintain public safety consistent with provisions of this ordinance. The committee shall be composed of 5 individuals: the Health Officer, the Police Chief or designee and 3 individuals which will include 2 dog advocates (veterinarian, veterinary behaviorist, certified animal behaviorist,) appointed by the City Council. In the event that qualified volunteers are not available, the City will contract with professionals to fill the dog advocate positions.
- 7. Offenses are specific to the individual dog involved in an incident, so that incidents may be considered cumulatively even if the "owner" is different at the time of different incidents. Additionally, any dog "owner" involved in multiple incidents may have those incidents considered cumulatively under this ordinance, even if each incident involves a different dog.
- 8. These definitions shall not apply if the dog was protecting or defending itself, was in reaction to pain or an injury, protecting its offspring, another domestic pet or animal or a person, or protecting its owner's property from attack or assault, or the person attacked or threatened by the dog was engaged in teasing, tormenting, battering, assaulting, injuring or otherwise provoking the dog.

Sec. 8-202. LICENSING.

No dog shall be kept within the limits of the City of Montpelier, County of Washington, State of Vermont, unless such dog shall have been licensed by its owner in accordance with the statutes of the State of Vermont. Dog license fees shall be set at \$5 above the amount set by the State of Vermont.

Sec. 8-203. RUNNING AT LARGE PROHIBITED.

It shall be unlawful for the owner of any dog to permit such dog to run at large.

Sec. 8-204. PENALTIES FOR RUNNING AT LARGE.

The penalties for violation of this section shall be as follows:

- | | |
|--------------------|---|
| 1st Offense | in a 12 month period Formal warning |
| 2nd Offense | Completion of a restorative process with the Montpelier Community Justice Center (MCJC). Completion to be certified by the MCJC. Failure to participate in or complete the restorative process is a \$200 fine. |
| 3rd Offense | Completion of a restorative process with the MCJC and a \$200 fine Completion to be certified by the MCJC. Failure to participate in or complete the restorative process is a \$400 fine. |
| 4th Offense | \$400 fine for each subsequent violation and referral to Animal Control Committee |

Sec. 8-205. DUTIES OF POLICE OFFICERS AND PERSONS HAVING CONTROL OF IMPOUNDING.

Any police officer, including special police officers or dog catchers within the city of Montpelier, shall have the authority to seize, impound or restrain any dog kept in violation of this ordinance and deliver such dog to the person or organization duly authorized or contracted to have control of impounding. If the owner of such dog is known or can be located with reasonable diligence, then the person who has control of impounding shall personally notify the owner within three days of the receipt of such dog. If the owner of such dog is not known or cannot be located with reasonable diligence, then the person who has control of impounding shall post, within forty-eight hours of the time such person shall have taken such dog into his possession, written notice at City Hall in Montpelier, and on the City's website giving a description and photo image of the dog, stating where it is impounded, and the conditions for release. If the owner, within seven days after receiving notice or within seven days after notice has been posted, does not claim such dog, then the person having control of impounding shall dispose of the dog by sale, adoption, or euthanasia.

The person having control of impounding shall keep a record of every dog disposed of by sale or otherwise. Such record shall include (a) a description including a photo image which identifies the dog with reasonable certainty; (b) the manner of disposing of the dog; and (c) if the dog was transferred to another person, the name and address of the transferee. In addition, the transferee must sign a statement giving his name, address, and the date of delivery or receipt of the dog.

Any police officer may order a dog impounded or kept within the owner's residence pending resolution of the Animal Control Committee process.

Sec. 8-206. CONDITIONS OF RELEASE.

Before such dog may be transferred to another person, (a) such dog shall be vaccinated with anti-rabies vaccine, unless there is proof of vaccination within the previous year; (b) such dog must be licensed in accordance with the statutes of the State of Vermont; and (c) the transferee shall pay to the City Treasurer of Montpelier the total of the following charges.

\$150.00 transportation charge, plus

Vaccination charge, if required, plus
License fee, if required, plus
Daily rate set by impoundment area, when dog bit requires, according to State
Statute, impoundment of said dog for not less than 10 days.

Sec. 8-207. DOGS AS A NUISANCE.

The owner of a dog shall not allow their dog to create a nuisance.

Sec. 8-208. PENALTIES FOR NUISANCE DOGS.

The penalties for violation of this section shall be as follows:

Penalties:

1st Offense in 12 month period Formal Warning

2nd Offense Completion of a restorative process with the Montpelier Community Justice Center. Completion to be certified by the MCJC. Failure to participate in or complete the restorative process is a fine of \$200.

3rd Offense Completion of a restorative process with the MCJC and a \$200 fine. Completion to be certified by the MCJC. Failure to participate in or complete the restorative process is a fine of \$400.

4th and subsequent offense Referral to the Animal Control Committee for action.

Sec. 8-209. AT RISK DOGS.

The owner of a dog shall not allow their dog to behave in an 'at risk' manner.

Sec. 8-210. PENALTIES FOR AT RISK DOGS.

The penalties for violation of this section shall be as follows:

Penalties:

1st Offense Completion of a restorative process with the MCJC and a \$50.00 fine. Completion to be certified by the MCJC. Failure to participate in or complete the restorative process is a fine of \$400.

2nd and subsequent offense Referral to the Animal Control Committee for action.

Sec. 8-211. DANGEROUS DOGS.

The owner of a dog shall not allow their dog to behave in a dangerous manner. In order for the animal control committee to take action the victim must file a written complaint with the police department who shall investigate the incident. The written complaint must contain the time, date, place of the incident, and any other facts that may assist the investigation. Upon investigation, the police department may then refer the incident to the animal control committee. The animal control committee, within 7 days of receiving the complaint, shall set a time for a public hearing to determine whether the dog shall be deemed dangerous and to recommend corrective action. The committee will make all

reasonable efforts to contact the owner and the victims and provide them with a copy of the complaint and time/date of the hearing.

Sec. 8-212. PENALTIES FOR DANGEROUS DOGS.

If the dog is deemed dangerous by the Animal Control Committee, the committee shall, in writing, recommend an order to the city manager as the facts and circumstances of the case may require. The owner and victims will be immediately notified of the recommendation of the animal control committee and will have an opportunity to appeal pursuant to sec. 8-213.

Penalties:

1st & Subsequent Offenses:	Recommendation by the animal control committee not limited to muzzling, confining, or euthanizing the dog. Chaining the dog shall not be a remedy,
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Sec. 8-213. ANIMAL CONTROL COMMITTEE REVIEW AND APPEAL PROCESS FOR DANGEROUS DOGS

Prior to making any recommendation, the Animal Control Committee will receive information from the dog owner such as testimony, witnesses or other evidence if the dog owner wishes to present information. The Committee will, likewise, receive information from the citing officer and any affected parties. Any recommendation made by the animal control committee can be appealed to the city manager by either the owner or other affected parties. In the event that the city manager affirms euthanasia as the correct remedy, the decision may be appealed to the city council in a hearing open to the public.

Any recommendation for euthanasia made by the animal control committee shall only be made after the committee has consulted with a certified animal or veterinary behaviorist and that individual has determined euthanasia is the ~~only~~ appropriate remedy.

The owner of the dog and victims of record must be notified immediately of all decisions made in the review and appeals process. If the owner or victims contests the decision, they may, within five days of receiving the notice of determination appeal the decision of the hearing entity to the Civil Division of the Superior Court, which shall consider the matter de novo. (VSA 20 sec 3550)

Sec. 8-214. DEFECATION.

The person in control of any dog which defecates in a public park, walkway, sidewalk, street, public way, playground, cemetery, school grounds, and state property shall remove such material immediately and dispose of it in a sanitary manner.

Sec. 8-215. PENALTIES FOR DEFECATION.

The penalties for violation of this section shall be as follows:

Penalties:

1st Offense:	\$50 fine
2nd Offense:	\$75 fine
3rd & Subsequent Offenses:	\$100 fine

Sec. 8-216. REPEAL OF CONFLICTING ORDINANCES.

All existing ordinances of the City of Montpelier are hereby repealed insofar as they may be inconsistent with the provisions of this ordinance.

Sec. 8-217. SEPARABILITY OF PROVISIONS.

It is the intention of the municipality that each separate provision of this ordinance shall be deemed independent of all other provisions herein, and it is further the intention of the municipality that if any provision of this ordinance be declared invalid, all other provisions thereof shall remain valid and enforceable.

Sec. 8-218. EFFECTIVE DATE.

This ordinance shall be effective 15 days after passage as per 702 (c) of the City Charter.

The Montpelier City Council approved the above Code of Ordinances amendment at the second public hearing/reading held as part of their meeting on August 10, 2016. The effective date is August 26 2016.



CITY COUNCIL Agenda Item #18-041

Date: January 24, 2018

Consent ___ **Discussion** **X** **Time Sensitive** ___
(outlined below)

SUBJECT: Sprinkler Ordinance (Chapter 4, Article II, Section 201 of the City's ordinances.)

SUBMITTING DEPARTMENT: City Manager

RECOMMENDED ACTION: Approve first reading of proposed amendments to Montpelier sprinkler ordinance.

RELATED COUNCIL GOAL/PRIOR ACTION: D: Housing – Address Barriers to Housing: Review Sprinkler Ordinance.

EXPENDITURE REQUIRED: None

SOURCE OF FUNDS: N/A

LEGAL REQUIREMENTS: State law requires that all commercial buildings, including apartments with 4 or more units, have sprinklers. The City's building code was amended by the City Council in 2003 to require sprinklers in all new buildings, including residences of 1, 2 or 3 units. The ordinance was subsequently amended to address residential additions and the appeal process. Any change will require the formal ordinance amendment process. The City's charter was amended to provide a 10% municipal property tax reduction for buildings with sprinklers.

BACKGROUND INFORMATION: The City's sprinkler ordinance has been in effect since 2003. Concern has been expressed that aspects of this requirement may inhibit development, particularly residential development. The Sprinkler Ordinance Committee, which includes Councilors Rosie Krueger, Jean Olson and Anne Watson, with input from Fire Chief Bob Gowans and Building Inspector Chris Lumbra, explored: 1) whether to continue the residential requirement. 2) whether the variance process is effective, consistent and contains clear criteria. 3) whether alternate forms of fire safety can be required in lieu of sprinklers. Proposed changes will be presented for Council consideration.

SUPPORTING DOCUMENTS: Clean and marked versions of proposed Sprinkler Ordinance amendments.

INTERESTED PARTIES: Residential Developers, Fire Department, Building Inspector, Planning Commission.

CITY MANAGER'S APPROVAL:

A handwritten signature in black ink, appearing to read "W. Hoffman", written over a horizontal line.

CHAPTER 4 BUILDING REGULATIONS

ARTICLE II. CODES

All existing buildings, building systems, new construction, renovations, and dangerous and hazardous substance use and storage, public and private, must comply with the following codes:

Sec. 4-201. BUILDING & FIRE CODE

WHEREAS, the City Council finds and determines that the risk of fire poses a threat to the inhabitants of the city of Montpelier and all classes of property located therein; and,

WHEREAS, the imposition of uniform fire suppression measures has been demonstrated nationally to minimize personal injury, death, economic loss and property damage as a result of fire; and,

WHEREAS, among property located within the city of Montpelier are various classes, each exhibiting different characteristics as to age, condition, location, use and risk of conflagration; and,

WHEREAS, the City Council desires to enact and enforce an ordinance imposing reasonable and uniform fire suppression standards, applicable to all classes of property within the city of Montpelier.

NOW, THEREFORE, in the exercise of its lawful police and regulatory authority, the City Council ordains and adopts the following MONTPELIER BUILDING & FIRE CODE, hereby replacing Chapter 4, Article 2, Section 201, of the Code of Ordinances in its entirety:

§201-1. CODE DEFINITIONS

Montpelier Building & Fire Code (2007)

Vermont Fire and Building Safety Code, IBC, IRC, NFPA 101, NFPA 1, NFPA 13, NFPA 13R, NFPA 13D as defined below.

Vermont Fire and Building Safety Code (2005)

Codes and standards as contained in the rules adopted to become effective on 10-22-2005 by the Commissioner of Public Safety under 20 V.S.A., Chapter 173, Subchapter 2, "Fire Safety Division"; Subchapter 3, "Fire Hazards, Boilers, and Pressure Vessels"; and Chapter 177, "Explosives and Fireworks", as amended in §201-4.

IBC

International Building Code, as published by the International Code Council, Inc. (2003 Edition) as amended by the Vermont Fire and Building Safety Code (2005)

NFPA101

NFPA 101, Life Safety Code (2003 Edition), as published by the National Fire Protection Association, as amended by the Vermont Fire and Building Safety Code (2005)

NFPA 13

NFPA 13, Installation of Sprinkler Systems (2002 Edition), as published by the National Fire Protection Association

NFPA 13D

NFPA 13D, Sprinkler Systems One- and Two- Family Dwellings and Manufactured Homes (2002 Edition), as published by the National Fire Protection Association

NFPA 13R

NFPA 13R, Sprinkler Systems Residential Occupancies Up To and Including Four Stories in Height (2002 Edition), as published by the National Fire Protection Association

IRC

International Residential Code (2003 Edition) as published by the International CoDe Council, Inc.

NFPA 1

Uniform Fire Code, NFPA 1 (2003 Edition) as published by the National Fire Protection Association as amended by the Vermont Fire and Building Safety Code (2005)

§201-2. CODE ADOPTION BY REFERENCE

The Vermont Fire and Building Safety Code (2005), IBC, NFPA 101, NFPA 1, NFPA 13, NFPA 13D and NFPA 13R and all their referenced documents are adopted by reference.

NFPA 101, the IRC, and all their referenced documents, are adopted by reference. These codes shall apply to one and two-family dwellings and associated structures and systems unless otherwise regulated by the Vermont Fire and Building Safety Code.

§201-2a. CONFLICTS BETWEEN CODES

Where there is a conflict or difference between an adopted code and its referenced code or standard, the adopted code shall apply. Where there is a conflict between the Life Safety Code (NFPA 101) and another code or standard, the Life Safety Code shall apply. Where there is a conflict between the Uniform Fire Code (NFPA 1) and the International Building Code (IBC) or the National Board Inspection Code, The Uniform Fire Code shall apply. Where one code or standard has a requirement and another code or standard does not have a requirement, the code or standard with the requirement shall apply. When there is a conflict between a general requirement and a specific requirement, the specific requirement shall apply.

§201-3. COPY FOR PUBLIC INSPECTION

A copy of the referenced codes and standards shall be in the Office of the Building Inspector and be available for public use.

§201-4. AMENDMENTS

In addition to the provisions of the Vermont Building & Fire Code, all new construction, including additions and changes of use, shall be protected throughout by an approved, automatic sprinkler system installed in accordance with Section 9.7 Automatic Sprinklers and Other Extinguishing Equipment NFPA 101 unless meeting an exception below:

Exception No. 1: Manufactured mobile homes or detached structures such as wood sheds, residential garages or accessory type structures deemed insignificant by the City.

Exception No. 2: Automatic sprinkler systems installed in any one- or two-family dwelling may be installed in accordance with NFPA 13D.

Exception No. 3: Automatic sprinkler systems installed in residential occupancies up to and including four stories in height may be installed in accordance with NFPA 13R, except as provided in BOCA 503, BOCA 504, BOCA 506 and BOCA 906.

Exception No. 4: Residential additions which do not exceed 50% of the square footage of the previously existing building or, in any case, 1,000 square feet.

Exception No. 5: Commercial additions which do not exceed 50% of the square footage of the previously existing building. Notwithstanding this exception No. 5, commercial additions which contain kitchens, mixed uses, storage or use of flammable materials or which will house other activities which may, at the determination of the Fire Chief, present a discernible fire risk must be sprinklered. Commercial additions which do not exceed 50% of the square footage of the previously existing building must, however, file an alternate fire safety compliance plan approved by the Fire Chief.

Exception No. 6: Changes of use from commercial or multi-family residential to single-family residential.

201-4 AMENDMENTS - AUTOMATIC SPRINKLER SYSTEMS

Public Buildings As Defined by 20 V.S.A. 173 § 2730:

Informational Note: "Public Buildings" are all buildings other than an owner-occupied single family home.

In addition to the provisions of the Vermont Fire & Building Safety Code, an automatic sprinkler system installed in accordance with NFPA Section 9.7 shall be installed in the following:

1. All new public buildings;
2. All additions to public buildings exceeding 50% of the footprint square footage of the previously existing building, or 1,000 square feet, whichever is less;
3. Changes of occupancy classification under the Life Safety Code;
4. Construction that adds a new commercial kitchen to a public building;
5. Conversion of a public building to mixed uses; and
6. Conversion of a public building to a use that includes storage or use of flammable materials, or which houses activities which may, at the determination of the Fire Chief, present a discernible fire risk. The Fire Chief will use the same factors listed in section 201-5a to determine if the new use presents a discernible fire risk.

New One- or Two-Family Dwellings

In addition to the provisions of the Vermont Fire & Building Safety Code, an automatic sprinkler system installed in accordance with NFPA 13-D shall be installed in all new one- or two-family dwellings, except where the applicant can show all of the following:

1. The new dwelling is a one story single family home with a footprint of less than 1,200 square feet;
2. The new dwelling has two doors to the outside at ground level;
3. The new dwelling is located at least 20 feet away from neighboring buildings;
4. There is no basement; and
5. There is no attached garage.

New Multi-family Dwellings:

In addition to the provisions of the Vermont Fire & Building Safety Code, an approved automatic sprinkler system must be installed in residential occupancies up to and including four stories in height in accordance with NFPA 13R.

Exempt Structures:

Unless otherwise required by the Vermont Fire & Building Safety Code, an automatic sprinkler is not required for any of the following structures:

1. Manufactured mobile homes, tents and yurts;
2. Structures on properties not supported by the City water system;
3. Detached structures such as wood sheds, residential garages or accessory type structured deemed insignificant by the City;
4. Residential additions which do not exceed 50% of the footprint of the previously existing building or 1,000 square feet, whichever is less;
5. Duplex and Ancillary Dwellings added to existing residential properties, provided each unit has a direct exit to the exterior and are separated from all other portions of the building by fire barriers having a 1-hour fire resistance rating with no openings therein; or
6. Change of use from public building or multi-family residential to one- or two- family residential.

§201-5. PERMITS

The grant of any permit relating to construction shall be conditioned upon compliance with the Montpelier Building & Fire Code. The grant of any permit relating to new construction, including additions, shall be conditioned upon approval of a design for the installation of an automatic sprinkler system in accordance with the Montpelier Building & Fire Code. For those buildings that are classified as a “public building” pursuant to 20 V.S.A., Chapter 173, such approval shall be obtained from the City of Montpelier pursuant to authority granted by the State of Vermont. For all buildings that are not classified as “public buildings” pursuant to 20 V.S.A., Chapter 173, including but not limited to single family residence and additions to single-family residences, such approval shall be obtained from the City.

§201-5a. VARIANCE

Upon written request of the applicant, the Building Inspector may grant a variance from provisions

~~of this chapter solely on the grounds that compliance is not physically possible at the location for which a permit is being sought. The applicant may appeal the variance decision of the Building Inspector to the Housing and Building Code Board of Appeals as per Article 6.~~

201-5a. Variance:

The applicant may request a variance from the sprinkler requirements 201-4 by submitting a written variance request to the Housing and Building Code Board of Appeals, established in Section 4-602. The board shall have the authority to grant a full or partial variance. The factors that the board may consider in favor of granting the variance include, but are not limited to:

1. Low risk occupancy;
2. Alternative compliance measures;
3. Unreasonable cost burden; or
4. Inadequate city water volume at street.

The factors that the board may consider against granting a full or partial variance, include, but are not limited to:

1. Proximity of less than 20 feet to other structures; or
2. High risk occupancy.

§201-6. NONCOMPLIANCE

Any property not in compliance with the Montpelier Building & Fire Code shall be deemed to be unfit for use, occupancy and habitation. Such determination may be made by the City of Montpelier following notice to the property owner, inspection of the premises, and a hearing. A structure determined to be in noncompliance with the Montpelier Building & Fire Code may be subject to a finding by the City Council convened as a local board of health that such premises constitutes a public health hazard, and shall be dealt with as provided by law.

§201-7. PENALTIES

Any person failing to comply with the Montpelier Building & Fire Code shall be subject to (in addition to penalties and other remedies proscribed in the Charter of the City of Montpelier or otherwise permitted by law) injunctive relief, including orders to (i) vacate said property, (ii) install automatic sprinkler systems in compliance with the Montpelier Building & Fire Code, (iii) reimburse the City of Montpelier for all costs incurred in enforcing this ordinance and (iv) in the event the City in its discretion elects to enter premises and install such automatic sprinkler systems itself, reimburse the City of Montpelier for all costs incurred in such installation. Each day in which said premises shall be in noncompliance with the Montpelier Building & Fire Code shall be deemed a separate violation. The City shall have a lien upon said premises for all penalties and costs incurred hereunder.

Memo

To: Montpelier City Council

From: Rosie Krueger, District 1, Sprinkler Ordinance Committee Chair

Date: 1/20/18

Re: Sprinkler Ordinance Committee Recommendations

The Sprinkler Ordinance Committee was created by the Council to evaluate and recommend potential changes to the sprinkler ordinance. The Committee met 5 times between October and January, and heard from the Fire Chief, the Building Inspector, and three members of the public. In addition, members of the committee received some emailed comments from members of the public. The committee examined the current ordinance, learned what the sprinkler requirements are under state law, and reviewed the variances to the ordinance that have been granted since 2013. The committee recommends the attached strike-and-replace revision to the ordinance. We feel that our proposed changes continue to protect public safety and maintain an acceptable level of demand on our fire department, while strategically encouraging housing growth in line with our recently adopted zoning and the City's master plan.

The committee's proposal effectively amends the ordinance in the following ways:

1. Adds an exemption for small single story single family homes meeting certain requirements.
2. Adds an exemption for duplex and ancillary dwelling units (ADUs) added to existing residential properties, if they meet other fire safety requirements.
3. Adds an exemption for properties not served by city water.
4. Creates a more flexible variance process to allow any applicant to request a full or partial variance for any project, and provides criteria for the variance committee to consider.
5. Adds a requirement that sprinklers be installed when adding a commercial kitchen to an existing public building
6. Caps the exemption for additions to public buildings at 1,000 square feet, or 50% of the footprint of the existing building, whichever is higher
7. Clarifies that tents (i.e. circus or event tents), and yurts are exempt from the requirement

A full description of the committee's rationale for including each of these changes is attached to this memo.

The committee also considered several other options:

1. Repeal the ordinance completely. State law would still require sprinklers for many types of public buildings and some multi-family buildings. City staff strongly opposed this option, stating that sprinklers save lives. There was also concern that repealing the ordinance completely would limit the City's ability to require sprinklers for new restaurants in downtown buildings when they were a conversion from another mercantile use, and would limit the ability to require sprinklers in multi-family buildings with direct exterior exits from each unit. State law does not require sprinklers in either situation, but

staff and the committee both felt that it would be in Montpelier's interest to continue requiring sprinklers in these situations.

2. Create a "fire-protection district" in the downtown core where sprinklers would continue to be required for most construction and changes of use, while repealing the requirement completely for every other part of the city. The committee spent a fair amount of time considering this option, however determined that we would still need to re-write the variance section of the ordinance and that defining the outline of the district would be difficult. We considered using zoning boundaries of UC-1, 2 and 3 or just UC 1-& 2, but ultimately did not pursue this option.
3. Keep the ordinance, but exempt one and two-family homes, or exempt one and two-family homes with more "fire-safe" construction methods. The committee heard comments from the Fire Chief that modern homes can be very dangerous for both occupants and firefighters because of modern foam-based furnishings which create toxic smoke. These risks would exist regardless of construction method. In addition, city staff argued that the sprinkler ordinance has allowed the city to reduce firefighting staff by 1 position, in spite of the new construction that has occurred since 2003. The committee found these arguments compelling and chose not to pursue this option.

Sprinkler Requirements Under State Law:

Vermont State law does not require sprinklers for single family homes or duplexes. However, state law does require sprinklers in multi-family buildings where each unit does not have a direct, protected exit to the outside. In addition, state law requires sprinklers in many types of public buildings, based on the risk level of the occupancy. For example, state law requires sprinklers in new hotels, restaurants, office buildings, warehouses housing hazardous materials, etc. State law also requires sprinklers be added to existing buildings when there is a change of use that puts the new building into one of the required categories. However, we heard from the Building Inspector that a weakness in the state law is that it considers both retail establishments and small restaurants to be the same use ("mercantile"). For example, if a shoe store changes to a restaurant, that would not trigger a change of use and state law would not require that a sprinkler be installed. The Building Inspector felt, and the committee agreed, that in the absence of a more restrictive city-level ordinance, this weakness leaves downtown Montpelier more vulnerable to fires.

It should be noted that where both state law and city ordinance require that a sprinkler be installed, the applicant must get a variance from both the city and the state if they don't want to or cannot install the required system.

Additional Background - History of the Ordinance:

In 2003, the City Council amended the Montpelier's building code to require that automatic sprinkler systems be installed in all new construction, additions, and changes of use, including in single-family homes. This was in response to several deadly fires. The ordinance is quite broad in its application. The only exemptions are for mobile homes, insignificant accessory

structures such as wood sheds and garages, additions of less than 50% of the prior building (capped at 1,000 sq. feet for residential additions), and changes of use from commercial or multi-family to single-family. The ordinance allows an applicant to request a variance from the building inspector (which may be appealed to the Housing and Building Code Board of Appeals), only on the grounds that compliance is not physically possible.

In conjunction with the ordinance, the Council also passed a sprinkler system property tax credit. Properties that are fully sprinkled receive a credit of 10% of their municipal portion of their property taxes, and partially sprinkled properties receive a 5% credit. This benefit is capped at a credit of \$2,500. The credit is not limited to those who are required by city ordinance to install the system; pre-2003 systems and those that would have been required by state law regardless of the city ordinance also qualify for the credit. The idea behind the credit is that buildings with sprinklers save the city some fire-fighting costs, however it has not been determined whether the value of the credit is similar to the city's cost savings.

In recent years, some applicants have appealed to the Housing and Building Code Board of Appeals (aka "The Sprinkler Variance Committee") for variances on grounds other than that compliance was not physically possible. While the ordinance does not lay out a path to grant such a variance, starting in 2013, the committee has granted at least 13 variances to the ordinance. These included a variance for the conversion of hair salon with apartments above it to a bakery with apartments above it, the new assembly space at the North Branch Nature Center, a commercial building that included woodworking and metalworking shops, several conversions from duplexes to multi-family buildings, and several auxiliary dwelling units added to single family homes.

These variances were not requested or granted based on the grounds that the installation was not physically possible. As this is the only qualification for a variance allowed by the ordinance, these variances could open the city up to potential lawsuits from future fire victims or their insurance companies who made an assumption that the city was carrying out their laws as written.

In November 2016, the Board of Appeals voted to create an exemption to the ordinance for "tiny houses" of less than 1,000 square feet. The committee adopted this exemption, however it never came before the City Council, and was not properly warned and voted on. Fortunately, no variances have actually been granted based on this improperly-adopted exemption.

Rationale for Proposed Changes:

Exemption for certain single-story single family homes of less than 1,200 square feet:

The Fire Chief suggested that if we were to exempt residential additions of less than 1,000 square feet, we should also exempt new residential structures of less than 1,000 square feet. He gave an example of an applicant who planned to build a house of less than 1,000 square feet on a property that already had an existing house. The applicant was unable to get a variance from the sprinkler requirement, so they simply connected the new house to the existing house. As an addition, it was not required to be sprinkled. The fire chief felt that this was more dangerous than two separate structures, and wanted to ensure we did not encourage this in the future. The committee then heard from some members of the public who wanted the exempted size to be larger - in line with the size limit on cottage clusters (footprint of 1600 square feet). The committee compromised at 1,200 square feet. It should be noted that the Fire Chief objects to this, and would prefer this exemption be limited to 1,000 square feet. This is an area that the full Council could choose to reexamine.

The committee also attached a number of other requirements to this exemption, including that the building have no attached garage or basement, be distance of at least 20 feet from neighboring buildings, and have at least 2 exterior doors. All of these items serve to make the exempt structure safer - both for the occupants and fire fighters. Any applicant who does not meet these exemption requirements may still apply for a variance using the updated variance criteria.

Exemption for Duplex or ADUs Added to Existing Residential Properties:

One of the committee's goals was that the sprinkler ordinance not stand in the way of "Invisible Infill". A number of the variance requests received and granted by the variance committee since 2013 have involved adding units within existing single family homes. The committee weighed the need for more housing with the public safety risk, and felt that this was a compromise we were comfortable making.

Exemption for Properties Not Served by City Water:

Sprinkler systems for properties not on city water are significantly more expensive, because they require tanks, pumps, and/or upsizing of a well's capacity. The committee also felt that properties not served by city water (i.e. the Rural District in the new zoning) were unlikely to pose a fire-risk to neighboring properties (unlike in the densely developed areas of the city). It should be noted that public buildings built in this district will still need to meet state requirements for sprinkler systems, so public buildings with higher-risk occupancies will still need to install sprinkler systems.

Barbara Conrey, of the Planning Commission, has expressed strenuous concern that exempting properties in the rural district will encourage building in this area. The committee considered this concern, but felt that the added costs of septic systems and wells would still depress growth in the rural district. For context, an average residential septic system could cost \$25,000 and an average well could cost \$5,000-\$10,000.

New Variance Factors:

The old ordinance allowed variances only in cases where sprinklers were not physically possible, however some applicants were requesting variances for other reasons, and the Variance Committee was often granting them. The new variance process will make it clear to the applicant, the public, and to the committee what factors will be considered in favor of granting a variance, and which factors will be considered against granting a variance.

The most powerful variance factor is “Alternative Compliance Measures.” This would allow an applicant to show what other measures they proposed in order to reach an acceptable level of safety for occupants and firefighters. Examples might include additional exits, other types of fire suppression systems, monitored alarm systems, or fire-safe construction methods. The committee considered detailing these measures within the ordinance, but ultimately came to the conclusion that each case would be different; alternative measures that might be adequate for one type of occupancy might not be adequate for others. In addition, technological changes might mean that measures invented in the future would not be covered by the ordinance. The committee felt that it was best to leave this category very broad, and place the burden on the applicant to prove that their alternative measures were appropriate.

New Requirement for Commercial Kitchens added to Public Buildings:

This addition was at the request of the Building Inspector. He felt that there is a weakness within the state law in this area. Both retail and restaurant operations fall under the “mercantile” occupancy use in the state code. Therefore, a switch from a shoe store to a restaurant would not trigger the state requirement for a sprinkler system, even though the restaurant would pose a greater fire risk to occupants, neighbors, and any overhead apartments. Adding this to Montpelier’s requirement will ensure sprinklers are required in this situation.

Cap Exemption for Additions to Public Buildings at 1,000 square feet or 50% of footprint:

The current ordinance only caps the exemption for commercial buildings at 50% of the footprint. However, the additions to residential buildings are capped at 50% of footprint or 1,000 square feet. This creates consistency between commercial and residential construction.

Tents and Yurts:

The question of whether sprinklers are required in yurts has come up in recent years. The Building Inspector and Fire Chief feel that they should not be required, and requested that the ordinance clarify this. In addition, the state definition of public buildings includes “tents” - such as circus or event tents. We have decided to use the state definition of public buildings in place of the term “commercial” throughout the ordinance, and therefore we need to specify that we are not requiring sprinklers in tents. We also discussed whether to exempt tiny houses on wheels. However, it was determined that these are more properly regulated under motor vehicle regulations, and that our building code does not apply to them.



CITY COUNCIL Agenda Item #18-047

Date: January 24, 2018

Consent ___ Discussion X Time Sensitive X

SUBJECT: Proclamation Designating Feb. 11, 2018 as 'Amanda Pelkey Day' in Montpelier

SUBMITTING DEPARTMENT: City Manager's Office

RECOMMENDED ACTION: Approve Proclamation

RELATED COUNCIL GOAL/PRIOR ACTION: N/A

EXPENDITURE REQUIRED: N/A

SOURCE OF FUNDS: N/A

LEGAL REQUIREMENTS: Council approval

BACKGROUND INFORMATION: Amanda Pelkey, a resident of Montpelier, is an athlete on the United State Woman's National Hockey Team and will be competing in the 2018 PyeongChang Winter Olympic Games. The first U.S. Women's Hockey Team game will take place on February 11, 2018.

SUPPORTING DOCUMENTS: A Proclamation Declaring Feb. 11, 2018 as 'Amanda Pelkey Day' in the City of Montpelier

INTERESTED PARTIES: Residents of Montpelier

CITY MANAGER'S APPROVAL:

A handwritten signature in black ink, appearing to read "W. Hoffman", written over the "CITY MANAGER'S APPROVAL:" text.



America's Small Town Capital

Mayor John Hollar

City Council Members:

Dona Bate
Ashley Hill
Rosie Krueger
Jean Olson
Justin Turcotte
Anne Watson

William Fraser
City Manager

Sue Allen
Assistant City Manager

A Proclamation Declaring Feb. 11, 2018 as 'Amanda Pelkey Day' in the City of Montpelier

Whereas: Amanda Pelkey was born on May 29, 1993, and with her family has been a resident of the City of Montpelier; and

Whereas: She started skating at the age of 3 on the rink her father built in their yard;

Whereas: She attended the University of Vermont and joined the women's hockey program her freshman year, finishing her college career as Vermont's all-time leader in goals (49), assists (56) and points (105), continuing to make her hometown proud; and

Whereas: On June 22, 2015, she became the first player ever to sign with the Boston Pride, signing prior to the [2015-16 inaugural NWHL season](#); and

Whereas: Her hockey career has been filled with amazing accomplishments, including:

- Playing on the U.S. Women's National Team, playing in two International Ice Hockey Federation Women's World Championships and four Four Nations Cups*
- Playing in three International Hockey Federation Under-18 Women's World Championships, the 2014 Under-22 Series Vs. Canada, and three Under-18 Series vs. Canada*
- Playing in two International Ice Hockey Federation Women's World Championships*
- Representing the U.S. various other international events, including The Time Is Now Tour, three International Ice Hockey Federation Under-18 Women's World Championships, the 2014 Under-22 Series vs. Canada and three Under-18 Series vs. Canada, as well as the IIHF Under-18 Women's World Championship*

Whereas: She once said of young female hockey players like herself, "We're a group that is going to fight for the future of our sport to create endless opportunities for the next generation. I believe that after 2018, whoever is fortunate enough to go to the Olympics, will help change the way all Americans view the sport."

Whereas: Amanda Pelkey is now that woman, going to the Olympics and inspiring the next generation of athletes;

Now, therefore, be it proclaimed that members of the Montpelier City Council do hereby declare Feb. 11, 2018, the date of the first U.S. Women's Hockey Team matchup of the Games, as "Amanda Pelkey Day" in the City of Montpelier.

Signed:

John Hollar, Mayor

Councilor Dona Bate

Councilor Ashley Hill

Councilor Rosie Krueger

Councilor Jean Olson

Councilor Justin Turcotte

Councilor Anne Watson