Agenda

Design Review Committee Meeting

Monday, February 2, 2026 at 5:30 PM
PARTICIPATION IN PERSON OR BY REMOTE MEANS:
City Council Chambers, City Hall
OR
Join Zoom Meeting (preferably by 5:20 PM)
Link: https://us06web.zoom.us/j/83352253149?pwd=32mu0s9B49WGN1MEUaEN4aXm887x7V.1
Call In: (929) 205-6099
Meeting ID: 833 5225 3146
Passcode: 850462

Members: Stephen Everett (Chair), Ben Cheney (Vice-Chair), Eric Gilbertson, Martha Smyrski, Liz Pritchett (Alternate) and Rebekah Owens (Alternate)

Please note that this agenda is subject to change.

1. Remote Attendees log in. Preferably by 5:20 PM
2. Call to Order by the Chair
3. Staff review remote meeting procedures and process, related questions may be asked at this time.
4. Approval of the Agenda
5. **Annual Election of Chair and Vice Chair**
6. Comments from the Chair
7. **1 West Street**
   Applicant/Owner: Greenway Living LLC
   Review new vents for renovated kitchenette
8. **100 East State St**
   Applicant/Owner: Threshold Community, L3C - Thomas Stearns
   Review changes to 4 windows and front door; additional exterior changes included are reviewed administratively
9. **Review and Approve Minutes**: 12 15 2025

10. Other Business: Next Regular Meeting - *Tuesday*, February 17th

11. Adjournment

The meetings are open to the public in person, via telephone, or through the Zoom web meeting platform. There is also the option to view live streaming of the meeting over ORCA Media. For questions about accessibility, including technological difficulties, or to request special accommodations, please call the Montpelier Planning Department at 802-223-9506 or email the Planning and Zoning Administrator, Meredith Crandall, at mcrandall@montpelier-vt.org. Prior to attending a remote Design Review Committee meeting, please review the remote meeting procedures, available here: https://www.montpelier-vt.org/1168/How-to-participate-in-public-meetings-re

Montpelier Design Review Committee Meeting
December 15, 2025

Subject to review and approval

This public meeting was recorded, and the video will be available for viewing at this link:
https://www.montpelier-vt.org/1094/CivicClerk

Present: Ben Cheney, Martha Smyrski, Rebekah Owens (alternate), Meredith Crandall – staff, ORCA Media – recording.

Others in attendance: Mary Mullally, Leo Ormiston.

Call to order: The meeting was called to order at 5:35 PM by the Vice Chair, Ben Cheney.

Staff to review remote meeting procedures and processes, related questions may be asked at this time: As there were people attending remotely, staff gave a summary of how to participate in the hybrid model.

Approval of the agenda: Rebekah made a motion to approve the agenda as presented, Martha seconded. The motion was unanimously approved.

Comments from the Chair: There were no comments from the Vice Chair.

707 Stone Cutters Way
Owner: 707 Stone Cutters Way, LLC Applicant: Mary Mullally, General Manager – Hunger Mountain Coop.
Review exterior changes associated with added surface parking and new use of a vacant building.

Mary Mullally and Leo Ormiston, from Hunger Mountain Coop were present.

The project involves adding more parking in the lot – mostly for employees working at the main Coop building next door, storage of both food and nonfood items in the building, as well as some office spaces.
The barbed wire at the top of the existing fence around the majority of the parcel will be removed.

Mary Mullally mentioned that the ramp mentioned in the packet will need separate approval, since they don't have all the estimates in from contractors. So that was removed from the Committee's consideration. Mary confirmed that the proposal is for an initial, temporary use of the property – as the Coop takes its time in developing future, more permanent plans for the land.

The project does not entail more paving.

The applicable criteria were reviewed and determined to be acceptable for this temporary parking proposal.

The application was approved on a temporary basis on a 3-0 vote. The project will be reviewed again at the Development Review Board.

Review minutes from December 1, 2025: Martha made a motion to approve the minutes as written, Rebekah seconded. The motion passed on a 3-0 vote.

Other business: The next meeting is January 5, 2026.

Adjournment: Martha made a motion to adjourn, Rebekah seconded. The motion passed on a 3-0 vote.

Respectfully submitted,

Tami Furry
Recording Secretary