

Historic Preservation Commission Regular Meeting Minutes

Subject to review and approval

Tuesday, September 9, 2025, at 7:00 PM
via Zoom Video Conference

Commission Members Present: Eric Gilbertson (Chair), Robert McCullough (Vice Chair), Paul Carnahan, and Bryan Jones

Members Absent: Linden Chozinska and Craig Durham

Others Present: Meredith Crandall (staff)

Call to Order: 7:09 PM

Public Comments: None.

Approval of the Agenda: Paul moved to approve the agenda. Bob seconded. The agenda was approved 4-0.

Comments from the Chair: Advised that John Russell has pledged to donate \$500 for Lyssa Papazian's presentation of her Historic Resources Scoping Study, as long as it can go to a 501(c)3 organization. Asked to confirm that the North Branch Nature Center could still be a location, and suggest the event be coordinated so that it wouldn't conflict with Kellogg Hubbard Library or Montpelier Alive Events, likely after the New Year. Asked Staff to confirm that ORCA would still be willing to donate recording.

AGENDA ITEMS

1. Review Draft Annual CLG Report

- a. Paul and Eric suggested that bike path project review might have been in the reporting period. No other direct edits suggested. Staff to confirm when annual report sent to the State.

2. 5 Home Farm Way: Deconstruction and Demo Update

- a. Staff and Bob updated Commission on status – with deconstruction phase anticipated to be complete by the end of the month, and that the foundation demo and backfill process within two weeks from starting.
- b. Staff will see if Alex Hoffmeier might want the brick nogging from the building for internal projects.

3. Administrative Matters

- a. Members reminded to complete State-required ethics training
- b. Staff requested support with drafting minutes moving forward. Members present agreed that would be doable. Bob offered to draft minutes for the next

meeting.

- c. There was some discussion about keeping HPCs minutes in a searchable location, instead of just the Agendas webpage. Staff files are searchable upon request.
4. Review and Approve Meeting Minutes: 8/12/25. Delayed to next meeting.
5. Other Business:
- a. Staff was asked to ask Elizabeth Peebles about an historic preservation listserv.
 - b. Members agreed to hold a Special meeting on October 14th, as a joint meeting with the Planning Commission, instead of their regular meeting that month. Paul and Eric both indicated they would attend.
6. Adjournment: Meeting adjourned unanimously at 8:04 PM.